



**Budget and Management Services  
Inter-Office Correspondence**

**TO:** David Ellis, County Manager

**FROM:** Michelle Venditto, Budget and Management Services Director

**SUBJECT:** Revisions to Fiscal Year 2022 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2022 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2022 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund		Department: General Services Administration		
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2021	Adopted Budget		\$ 2,312,064	\$ 2,312,064
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2021	Adopted Budget	All	\$ 31,971,126	\$ 31,971,126
	Encumbrances Carried Forward	All	\$ 1,317,726	\$ 33,288,852
October 5, 2021	Transfer funds between object codes to move chargebacks		\$ 420	\$ 33,289,272
October 21, 2021	Merit realignment to fully fund outstanding merit equitably across departments.	All	\$ (29,982)	\$ 33,259,290
<b>April 4, 2022</b>	<b>Appropriate funds for fuel cost escalations</b>	<b>All</b>	<b>\$97,200</b>	<b>\$33,356,490</b>
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2021	Adopted Budget	All	133.00	133.00