



# Wake County

301 South McDowell Street  
Raleigh, NC

## Meeting Minutes Board of Commissioners

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Monday, July 6, 2020

5:00 PM

Wake County Justice Center

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### Regular Meeting - Meeting Held Remotely

#### Meeting Called to Order: Chair Greg Ford

Chair Ford called the meeting to order.

**Present:** 7 - Chairman Greg Ford, Vice-Chair Vickie Adamson, Commissioner Matt Calabria, Commissioner Susan Evans, Commissioner Jessica Holmes, Commissioner Sig Hutchinson, and Commissioner James West

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Yvonne Gilyard, Deputy Clerk to the Board; Johnna Rogers, Chief Operating Officer; Chris Dillon, Assistant County Manager; Denise Foreman, Assistant County Manager; Ben Canada, Assistant to the County Manager

#### Pledge of Allegiance

Pledge of Allegiance

#### Invocation: Commissioner Susan Evans

Commissioner Evans shared the invocation.

#### Items of Business

##### 1. Approval of Agenda

Commissioner Holmes asked that the Juneteenth item be moved up on the agenda.

**Commissioner Holmes moved, seconded by Vice-Chair Adamson, to approve the Agenda as edited by Commissioner Holmes to move Item 24 to be heard immediately after the Resolution Recognizing Systemic Racism and Discrimination. The motion passed unanimously.**

2. Approval of the Minutes of the Regular Meeting of June 15, 2020 and the Work Session of June 8, 2020

**Commissioner Evans moved, seconded by Vice-Chair Adamson, to approve the Minutes of the Regular Meeting of June 15, 2020 and the Work Session of June 8, 2020. The motion passed unanimously.**

3. Resolution Recognizing Systemic Racism and Discrimination, Our Shared Duty to Address It, and Declaration of Racism as a Public Health Crisis

**Attachments:** [Resolution for July 6 - item summary.docx](#)

[Resolution for July 6 v7.docx](#)

Chair Ford said that this is an issue that the board has worked with directly and indirectly.

Commissioner Holmes shared that the reason for the resolution coming at this time is due to COVID-19. She shared statistics for the reason for bringing the resolution forward. She shared that the Hispanic population and African Americans make up approximately 30 percent of the population in Wake County but together represent 70 percent of the positive COVID-19 cases. She shared that it was important to bring the resolution to the table for the reason mentioned and that Mecklenburg County and the City of Charlotte have also presented a resolution recognizing systemic racism and discrimination.

She shared action steps she wants implemented:

- recognize bias and require racial equity training for the board, sheriff's department and other staff
- distribute PPE to 27610 zip code and other areas of high need
- evaluate names of all county buildings to ensure they are in keeping with the current sentiments
- full funding of for schools from CAREs Act
- improve the infant mortality rate for babies of color
- place social workers in schools
- develop a public relations team in regard to evictions within the county

Vice-Chair Adamson said that this resolution has been a long time coming

and it is way past due.

Chair Ford made comments to the county manager about names on monuments, statutes, etc.

Manager Ellis shared that none of the statutes, buildings, or monuments to date have names that are discriminatory in nature.

Commissioner West read the resolution aloud.

**Commissioner West moved, seconded by Commissioner Holmes, that the Board of Commissioners adopt the resolution. The motion passed unanimously.**

**4. Adoption of June 19, Juneteenth, as a Paid County Holiday**

**Attachments:**    [BOC Agenda Item - Juneteenth Holiday.docx](#)  
[Juneteenth Resolution 7-6-20.docx](#)  
[Revised Ordinance Section 31.08 with Change to Holidays.docx](#)

This item moved up after the resolution was read.

Trinijah Martin, Deputy HR Director, presented the item.

Commissioner Holmes shared history of Juneteenth. She shared that Juneteenth is the oldest nationally celebrated recognition of the end of slavery.

Vice Chair Adamson shared that times are changing. She said that this is a symbolic opportunity to do the right thing. She shared that she hopes it is celebrated appropriately.

Commissioner Evans shared sentiments of Vice-Chair Adamson. She shared the moments from the meeting with the law enforcement earlier today. She shared that she lived through the Civil Rights movement and we have a long way to go. She shared that she recognize the holiday for employees, but the community does not, and it is important to educate the public.

Commissioner Calabria echoed his colleagues. He said that he is proud to be a part of a board that does the hard work in an intentional and focused way. He said recent events are a reminder to us that action is needed. He said the he gratified to be a part of a county that does not look the other way. He said that there is more to do and that we can not separate ourselves from the community. He quoted Mark Twain "the man who does not read good books has no advantage over the man who can't read them."

Commissioner Hutchinson honored his colleagues on this resolution. He shared that this is critical and he supports the motion.

Commissioner West thanked Commissioner Holmes on her leadership. He shared reflections of the protest in Wake County.

Chair Ford shared that several of the board members attended and participated in the protest. He shared that the resolution sends a message of significance. He shared that if you don't know why dates such as this one are significant it is an example of how racism works its way into our lives. He asked educators to find a way to add this to their curriculum.

Commissioner Holmes shared her thoughts that Wake County has just declared Juneteenth as a holiday. She shared that she is proud of the board today and thanked her colleagues. She read the proclamation aloud. She said that this is a historic day for Wake County. It's not just for Blacks but for all Americans. She shared that other municipalities will be joining in declaring Juneteenth a paid holiday.

Chair Ford said this is a significant moment in the county's history.

**Commissioner Holmes moved, seconded by Vice-Chair Adamson, that the Board of Commissioners:**

**1. Approve adoption of June 19, Juneteenth, as a paid County Holiday effective January 1, 2021.**

**2. Approve modification to the personnel ordinance section pertaining to holidays. The motion passed unanimously.**

### **Consent Agenda**

**Commissioner West moved, seconded by Vice-Chair Adamson, to approve the Consent Agenda. The motion passed unanimously.**

5. Land Acquisition of an Assemblage Containing a Total of 5.762 Acres Located Adjacent to the Apex Friendship Schools Campus on Humie Olive Road in Western Wake County (Apex) (Second Reading)

**Attachments:** [2020-5-28 BOC Agenda Item - AFES Expansion Assemblage - Second Reading 7-6-2020.docx](#)  
[WCPSS Second Reading Presentation 7-6-20.pdf](#)

**Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners approve funding of the purchase price together with closing costs in an amount not to exceed \$649,685.00 pursuant to N.C.G.S 115C-426. The motion passed unanimously.**



6. Conveyance of Real Property from Eastern Wake Fire-Rescue Dept, Inc. ("EWFR") to Wake County

Attachments: [EWFD Agenda Item.docx](#)

**Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners:**

**1. Accept the conveyance by Special Warranty Deed of the real property acquired by EWFR at Book 2688, Page 528 of the Wake County Registry, being the Hester Street Fire Station, and the Right of Way for Hester Street Station acquired by EWFR at Book 3351, Page 493 of the Wake County Registry, upon terms and conditions acceptable to the County Attorney.**

**2. Accept the conveyance by Special Warranty Deed of the real property acquired by EWFR at Book 6533, page 755 of the Wake County Registry, being the Clifton Road Fire Station, upon terms and conditions acceptable to the County Attorney.**

**3. Authorize the Manager to execute any documents incident to the acquisition of the aforementioned properties. The motion passed unanimously.**

7. Federal Fiscal Year 2020 Emergency Management Performance Grant (EMPG) Supplemental - S

Attachments: [EMPG-S supplemental Fed FY2020 agenda item.docx](#)  
[Please DocuSign FY2020 EMPG-S Wake County.pdf](#)  
[Budget Memo Supplemental S.pdf](#)

**Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners accepts and appropriate \$12,695.45 from the 2020 Federal Fiscal Year Emergency Management Performance Grant "S" program via North Carolina Emergency Management for the purpose of providing a system of emergency preparedness from all hazards in the local jurisdiction. The motion passed unanimously.**

8. Accept Additional 2019-2020 Federal Emergency Solutions Grant Allocation under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) for Homeless Populations Amid Coronavirus (COVID-19) Recovery

Attachments: [Item Summary](#)  
[CARES Homeless Budget Memo.pdf](#)

**Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners:**

- 1. Accept and appropriate an additional allocation of \$1,709,995 in Federal Emergency Solutions Grant (ESG) funds for homeless populations amid Coronavirus (COVID-19) recovery; and**
- 2. Authorize the Chair to sign documents necessary to submit to the U.S. Department of Housing and Urban Development (HUD). The motion passed unanimously.**

- 9. Approval of the Federal Transit Administration CARES Act Funding Agreement and the Appropriation of Grant Funds**

**Attachments:**    [Agenda Item.docx](#)  
[CAMPO FTA Funding Sub-Allocation 2020 Split Letter Draft.pdf](#)  
[CARES Act contract - GoWake Access.pdf](#)  
[CARES Transit Funds Budget Memo.pdf](#)

**Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners:**

- 1. Approve the CARES Act grant agreement between the City of Raleigh and Wake County GoWake Access; and**
- 2. Accept and appropriate \$3,347,971 of additional revenues and expenditures in the Human Services Transportation Fund budget; and**
- 3. Reduce NCDOT-distributed Rural Operating Assistance Program (ROAP) annual grant revenues and expenditures in the Human Services Transportation Fund budget. The motion passed unanimously.**

- 10. Wake County Public School System Capital Improvement Program Appropriations and Reallocations**

**Attachments:**    [WCPSS CIP FY 21 Fall Appropriation Item Summary .docx](#)  
[BOC Resolution.docx](#)  
[WCPSS Resolution.pdf](#)

**Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners approve the following request for appropriations and reallocations in the Seven Year Capital**

**Improvement Program:**

1. Appropriate a total of \$189,070,585 for construction funding at Herbert Akins Road Middle (M14), Fuquay Varina High, and West Millbrook Middle, and preliminary design funding for E-xx4 New Elementary and Baucom Elementary, along with program needs such as technology devices, mobiles, assessments, property acquisition, partial renovation improvement projects, program management, and program contingency;
  2. Reallocate \$5,500,000 to refund a previous reallocation for an early site package at Westbrook Middle and to fund an early site package at E-51; and
  3. Approve the request to appropriate and reallocate a total of \$5,000,000 of FY 2020 program contingency funding, not previously appropriated, to property acquisition to meet reductions to the FY 2021 plan as requested by the county. The motion passed unanimously.
11. MOA for Disposition and Development of Affordable Housing on County-Owned Property in Holly Springs
- Attachments:    [Agenda Item](#)  
                          [Draft Memorandum of Agreement](#)

Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners authorize the County Manager to enter into a Memorandum of Agreement (MOA) between Wake County, the Town of Holly Springs, DHIC and MyComputerCareer (MyCC) represented by Savills USA, to participate in a process coordinating the disposition and development of real property at 1317 N. Main St. in Holly Springs, subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

12. Affordable Housing Development Conversion Request from DHIC for The Commons at Highland Village, LLC
- Attachments:    [Commons at Highland Village Conversion v.1.docx](#)  
                          [Consent Wake County Highland](#)  
                          [Seniors\\_DHICletterhead\\_612020docx.docx](#)

Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners:

**1. Consent to Community Revitalization and Preservation Corporation (CRPC), a non-profit affiliate of DHIC, as the sole member and manager of The Commons at Highland Village, LLC; and**

**2. Authorize the Chair to execute the statement of lender consent subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.**

- 13.** Approval of FY 2021 County Funding Plan for the Home and Community Care Block Grant

**Attachments:**    [Agenda Item.docx](#)  
[HCCBG July 2020 CountyFundingPlan.pdf](#)

**Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners approve the County Funding Plan submitted by Wake County Human Services, Meals on Wheels, and Resources for Seniors and affix required signatures. The motion passed unanimously.**

- 14.** Wake County Juvenile Crime Prevention Council Annual Plan and Certification for FY 2020-2021

**Attachments:**    [JCPC Final Item Summary.docx](#)  
[Wake JCPC Annual Plan FY 2020-2021.docx](#)  
[Wake County Funding Plan FY 20-21v2.pdf](#)  
[CertificationForm-2020.pdf](#)

**Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners adopt the Wake County Juvenile Crime Prevention Council Annual Plan for FY 2020-2021 and affix signatures on the appropriate forms. The motion passed unanimously.**

- 15.** Approval of Multi-Year Services Agreement for EMS Billing Services

**Attachments:**    [EMS Billing Services](#)

**Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners authorize the County Manager to execute a multi-year services agreement for EMS billing services on behalf of Wake County, subject to the terms and conditions acceptable to the County Attorney. The motion passed unanimously.**

- 16.** Resolution of Support for the Triangle Trails Initiative

**Attachments:**    [Triangle Trails Initiative Resolution Item.docx](#)  
[Triangle Trails Initiative Resolution.docx](#)

**Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners approve the resolution recognizing the Triangle Trails Initiative. The motion passed unanimously.**

17.     Designation of Map and Plat Review Officer for the Town of Wake Forest

**Attachments:**    [Item Summary.docx](#)  
[Resolution from Town of Wake Forest.pdf](#)  
[Board of Commissioners Resolution.docx](#)

**Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners adopt a Resolution designating staff from the Town of Wake Forest as Map and Plat Review Officer. The motion passed unanimously.**

18.     Appointment of County Clerk to the Board of Commissioners

**Attachments:**    [July 6 agenda item.docx](#)

**Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners appoint David Ellis, County Manager, as Clerk to the Board, effective July 6, 2020. The motion passed unanimously.**

19.     Reappointment of the Wake County Tax Administrator

**Attachments:**    [Item Summary Reappointment.docx](#)  
[Oath.docx](#)

**Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners:**

**1. Reappoint Marcus D. Kinrade to a fourth term as Wake County Tax Administrator commencing July 6, 2020 for a four-year term, at a salary of \$185,000, with future salary increases pursuant to contract; and**

**2. Instruct Mr. Kinrade to take the oath of office as required by statute and the North Carolina Constitution. The motion passed unanimously.**

20.     Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

**Attachments:**    [Tax Collections Item Summary.docx](#)  
                          [Tax Committee Agenda Process.docx](#)  
                          [Executive Summary 1.doc](#)  
                          [Executive Summary 2.doc](#)  
                          [July 2020 Refunds Under 500.pdf](#)  
                          [July 2020 Refunds Over 500.pdf](#)  
                          [Daily Updates For Exemptions.pdf](#)  
                          [Daily Updates For Penalties.pdf](#)  
                          [Daily Updates For Tax Relief.pdf](#)  
                          [Daily Updates For Special Situations.pdf](#)  
                          [Daily Updates For Tax Deferments.pdf](#)  
                          [Municipal Collection Report](#)  
                          [Wake County Collection Report](#)  
                          [Monthly In-Rem Foreclosure Report](#)  
                          [PFB Summary Report.pdf](#)

**Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners approve the attached recommendation by the Tax Committee. The motion passed unanimously.**

21.     Motion to Appropriate Funds for Triangle Family Services

**Attachments:**    [Item Summary - Holmes TFS.docx](#)  
                          [Budget Memo - FY 2021 Non-Departmental.pdf](#)

**Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners appropriate \$125,000 in ABC fund balance and allocates the funds to Triangle Family Services for contracted service in Fiscal Year 2021. The motion passed unanimously.**

22.     Appoint a Voting Delegate for the 2020 Virtual Annual Conference of the North Carolina Association of County Commissioners

**Attachments:**    [Item Summary 2020 NCACC Voting Delegate.docx](#)  
                          [Voting delegate form 2020.doc](#)

**Commissioner West moved, seconded by Vice-Chair Adamson, that the Board of Commissioners authorize the Board's Chair to appoint a Voting Delegate for the business session at the 2020 Virtual Annual Conference of the North Carolina Association of County Commissioners. The motion passed unanimously.**

## **Public Comments**

**23. General Public Comments**

Attachments: [Public Commnets 7-6-20.pdf](#)

Ms. Gilyard read the public comments.

**Regular Agenda****24. Public Hearing and Consideration of Business Development Grant Agreement for Bandwidth, Inc.**

Attachments: [BandwidthAgendaItem.docx](#)  
[BandwidthPowerPoint.pdf](#)  
[BandwidthFinalContract.docx](#)  
[WakeCountyEconomicDevelopmentPolicySeptember2019Final.pdf](#)

Mr. Chris Dillon, Assistant County Manager, shared that a public hearing will need to be opened and closed tomorrow at 5:00 pm. It will be on the August 17th agenda for approval.

He shared Bandwidth, Inc.

- Bandwidth, Inc is a communications software company that has proudly called Raleigh home for the past 18 years.
- Specializing in CPaaS (Communications Platform as a Service), Bandwidth powers some of the most innovative communication solutions from brands like Google, Microsoft, Cisco, Zoom and many others. The company is competing and winning against its Silicon Valley-based competitors every day.
- Over the last 18 years in Raleigh, Bandwidth has growth to 700+ employees, an IPO in November of 2017, and current market cap of \$2B.

He shared Project Athens.

**Project Athens**

- The company will need to accommodate and enrich the lives of 1150+ future co-workers (and their families) which it plans to hire over the next 7 years.
- \$106,426,500 million in new investment, not including the purchase of a 40 acre lot from the State of NC for \$30 million.
- Bandwidth's great success is a shining example of what can be done in this market with homegrown NC talent alongside those who have moved to the area to join in the company's mission.

He shared incentives.

Incentives

- Wake County Economic Tier 2 Grant
  - 50 percent of new tax growth over 8 years
  - Total Wake County incentive grant of \$3,068,060
- Other partners include:

NC Department of Commerce JDIG program

- City of Raleigh
- North Carolina Community College System
- Wake County Economic Development

Chair Ford shared that this is huge opportunity for Wake County.

Vice Chair Adamson thanked Mr. Dillion. New growth even during the pandemic proves Wake County is a great place to live.

Commissioner Hutchinson congratulated Bandwidth for their service to Wake County.

Commissioner Evans shared that she is glad that Bandwidth is coming to District 4 in Cary.

Chair Ford thanked Mr. Dillon for his work on this project. He asked Mr. Dillon to explain business development grants processes.

Mr. Dillon shared information on the incentive grants.

Commissioner Holmes shared thoughts about small business loans and whether grants could be provided versus loans to small businesses. She asked what distinguished New Hanover County to provide grants and not loans.

Mr. Dillon said that he is aware that local governments will step out and not follow the rules, but in the end have been asked to pay the funds back.

Commissioner Hutchinson asked about the building taxes and incentive grants.

Mr. Dillon said that based on valuation, the company pays taxes on the building and 50 percent goes toward reimbursement of the grant.

Vice Chair Adamson shared that there has been a lot of growth during her tenure. She asked what is the environment in Wake County looking like presently for economic investment.



Mr. Dillon said that the talent is needed to build the platform in order to attract commercial investment.

Commissioner West shared an article about black businesses being closed. He ask for thoughts and impacts on the pandemic and the recovery.

Mr. Dillon shared that programs like Wake Works that train citizens, programs that pay while you learn would help to get on the path to success. He shared that partnering with Wake Tech would help to get the education and training that residents need.

Commissioner West asked if leverage would help for those that have been left behind.

Mr. Dillon said investments and mentoring programs would be a benefit.

Vice Chair Adamson read the motion.

Chair Ford opened the public hearing. There were 2 comments that will be submitted to the Commissioners.

**Vice-Chair Adamson moved, seconded by Commissioner West, that the Board of Commissioners:**

**1. Hold a public hearing and approve a Business Development Grant Agreement with Bandwidth, Inc., subject to the terms and conditions acceptable to the County Attorney.**

**2. Instruct staff to continue receiving public comments until July 7, 2020 at 5:00pm, and to place this agreement on the agenda of the Board's next regular meeting. The motion passed unanimously.**

- 25.** Board of Elections Update and Acceptance and Appropriation of One-Time CARES and HAVA Funds Allocated by Session Law 2020-17 in Response to Coronavirus Pandemic

**Attachments:** [Agenda - Board of Elections CARES and HAVA Funds Allocation.docx](#)  
[HB 1169 Allocation.pdf](#)  
[H1169v8.pdf](#)  
[Budget Memo - FY 2021 Grants and Donations Fund.pdf](#)

Mr. Gary Sims, Board of Elections Director, shared the Board of Elections Update and Acceptance of One-Time CARES and HAVA Funds. He asked the board to accept and appropriate an additional allocation of

\$885,927 of revenue and expenditures.

Chair Ford thanked Mr. Sims. He said that the board wants to make sure everyone has what they need for voting purposes.

Vice Chair Adamson said that citizens are lobbying for paid postage and there are rumors that armed vigilantes will prevent people from entering the polling places.

Mr. Sims said that statute has not changed as it relates to postage and the postage is the expense of the residents. He said that they can not apply any actions that are not already policies as it relates to weapons that are not part of the law. He said that the policies still apply on election day. He said that working with state and local partners, they are privy to information about issues and that they protect the citizens.

Chair Ford said that postage can not be expensed on the county's end. He shared his thoughts on taxes paying for postage.

Commissioner Calabria thanked Mr. Sims and the Board of Elections for their work. He asked about the changing landscape at the General Assembly and if things would change and affect anything at the Board of Elections as it relates to federal funding.

Mr. Sims said that there are bi-partisan teams that go out in the community especially to the nursing homes to assist them with voting but COVID has added new layers to how to best approach this outreach program due to budget constraints.

Commissioner Hutchinson thanked Mr. Sims for his work. He asked are there any concerns or needs he has that the board needs to know.

Mr. Sims said that they had been proactive about getting PPE in for staff so they were prepared at the outset. They continue to recruit workers and manage locations for voting, as with every department funding is a concern.

Commissioner Calabria said that promoting voting in the county is important. He said he would like to consider making election day a holiday and he encourages all Wake county employees to volunteer for election day assistance.

Commissioner Holmes noted the conversation she had with Mr. Sims about voting. She shared comments about pay raise for the elections department. It is slated to be on the August 17, 2020 agenda. She read a quote from Mr. Sims about the importance of participation in work at voting locations. "Yes its worth it, its a good investment especially in our younger

workers. Many of our seniors do it out of commitment to community and patriotism, but we need diversity of age and otherwise need to attract the next generation of officials."

Mr. Sims said that he is humbled for the concern to increase the pay for the Board of Elections. He shared that there are generations of families working at the Board of Elections. He said Wake County School System is offering the opportunity for students to be volunteers at voting locations for the process.

Commissioner Holmes shared that when the item is brought to the board that Vice Chair Adamson will read the motion as she was the person who first brought this issue forward.

Commissioner West echoed his colleagues. He said that he is concerned about the senior citizens and how COVID will affect their participation.

Mr. Sims shared that in NC there is an option for voting by absentee mail ballots. He shared that other options will be in place for voting.

Commissioner Evans made comments about the communications department partnering with the Board of Elections for videos etc.

Chair Ford echoed his colleagues.

**Commissioner Hutchinson moved, seconded by Commissioner Evans, that the Board of Commissioners receive a Board of Elections update and accept and appropriate an additional allocation of \$885,927 of revenues and expenditures into the Grants Fund from the State of North Carolina to prepare for and respond to Coronavirus Disease 2019 (COVID-19) for 2020 elections related matters. The motion passed unanimously.**

**Aye:** 7 - Chairman Ford, Vice-Chair Adamson, Commissioner Calabria, Commissioner Evans, Commissioner Holmes, Commissioner Hutchinson, and Commissioner West

**26. Community Organization Funding Process**

**Attachments:** [Item Summary - Community Org Funding.docx](#)

Chair Ford shared that this was a continuation from the work session today.

Mr. Ben Canada, Assistant to County Manager, shared the four options from the earlier meeting. He provided charts of each option listed below

and discussed the differences.

He shared option A.

He shared option B.

He shared option C.

He shared there was another version of B but he did not have a chart for that.

Commissioner Hutchinson made the motion to accept proposal B.

Commissioner Holmes offered a friendly amendment. She stated that staff should acknowledge that there are other organizations that fit the criteria, i.e. Hope Center, Justice Served, and Wake Smiles. She asked that all organizations that fit ABC funding criteria be considered and the remaining funds be spread equally among the other organizations.

Chair Ford asked for direction on a motion and amendment.

Commissioner Hutchinson wanted clarification about what the new figures would be reflecting the amendment and how it would change the allocations to the current list of organizations.

Commissioner Evans asked a clarifying question to Commissioner Holmes amendment regarding evenly spreading additional funding.

Commissioner Holmes said it would only be to organizations that were on the list.

Mr. Canada said that the Hope Center and Wake Smiles would qualify, he did not find that Justice Served meets the criteria but if the board chooses to include them that can be done.

Manager Ellis said that Wake County ABC funds come from the ABC Board.

Recessed at 7:11 pm

Reconvened at 7:28 pm

Mr. Canada shared the option B and explained the revisions to the chart of funding as requested by the amendment request by Commissioner Holmes.

He shared the new chart.

Commissioner Calabria asked for clarification on changes.

Mr. Canada asked Commissioner Holmes if the changes were what she had intended.

Commissioner Holmes reiterated her proposal that all the funds be distributed equally.

Commissioner Hutchinson shared that he does not accept Commissioner Holmes amendment.

Commissioner Holmes requested a roll call vote.

The motion passed 4-3.

Hutchinson - Yes

Calabria - Yes

Holmes - No

Evans - Yes

West - No

Ford-Yes

Adamson - No

Commissioner West said the way this was set up poorly. He said there was no direction or shift to better ways of doing things like we had agreed upon earlier.

Commissioner Holmes shared her frustrations along with Commissioner West. She said this is a step backwards. She requested again that the other organizations that fit ABC criteria be funded.

Commissioner Hutchinson said that funding these organizations was a long process and it was good to finish it and move the budget along.

**Approved Motion:** The attached handout shows the final allocation. The Board approved a motion to take the starting point allocations, then take three organizations out of the process and fund those with ABC fund balance. Those three organizations, and funding in the motion, were Dorcas Ministries (\$83,500), Step Up Ministry (\$27,000), and Green Chair (\$26,500).

Removing those three organizations from the process left \$137,000 available in the community organization funding process. Of this amount, the motion allocated \$118,000 to Marbles, bringing their FY21 amount to \$450,000. And, the motion allocated \$19,000 to Symphony, bringing their FY21 allocation to \$81,000.

In a separate Board action last night, \$125,000 from ABC fund balance was awarded to Triangle Family Services.

The Board expressed interest in possibly awarding ABC fund balance, a one-time funding source, to other community organizations. The approved motion did not approve additional awards. These funding decisions can be taken up at the August 10 work session or the August 17 regular meeting.

**Contracts with Organizations Awarded Funding:** County staff will immediately begin setting up contracts with the organizations awarded funding.

**Board's Next Steps:** Here are some possible next steps, following last night's discussion about community organization funding

- The Board expressed interest in discussing the uses of ABC fund balance (a one-time source of funding) at the August 10 work session or the August 17 regular meeting.
- Consider discussing the County's future financial and ownership model with Marbles at an upcoming meeting

Meeting went into Recess

Meeting Reconvened

**Commissioner Hutchinson moved, seconded by Commissioner Calabria, that the Board of Commissioners confirm the allocations determined during the July 6 special work session, Option B. The motion carried by the following vote:**

**Aye:** 4 - Chairman Ford, Commissioner Calabria, Commissioner Evans, and Commissioner Hutchinson

**Nay:** 3 - Vice-Chair Adamson, Commissioner Holmes, and Commissioner West

## Appointments

### 27. Alcohol Beverage Control Board

**Attachments:** [Item Summary Alcohol Beverage Control Board revised.doc](#)  
[ABC Bd Member List 2020.doc](#)  
[ABC Applications.pdf](#)  
[ABC Roster.csv](#)  
[ABC Bd Choices.csv](#)  
[ABC Board Attendance fiscal year July1 2019-June 30 2020.xlsx](#)

Mr. Willie Rowe was reappointed to serve as chair for a second term.

Reappointed to the ABC board:

- Mr. Lucius Jones
- Mr. Kenneth Kirby

Chair Ford recognized the ABC board and the funds that were shared with the board in the amount of \$11 million.

Vice-Chair Adamson shared thoughts on funds from the ABC board and the beds that are needed for Healing Transitions.

**Vice-Chair Adamson moved, seconded by Commissioner Evans, to reappoint Mr. Lucius Jones and Mr. Kenneth Kirby. Mr. Willie Rowe was appointed as Chair of the board for his 2nd term. The motion passed unanimously.**

**28. Upcoming Vacancies for August**

Attachments: [Upcoming Vacancies for August 2020 List.docx](#)

There are no upcoming vacancies for August.

**Other Business**

Commissioner Holmes said that an item will be on the agenda for August 17th for ABC funds. She shared that she has requested staff to designate all funding from surplus property.

Commissioner Hutchinson shared his thoughts on surplus property and how funds could be used on affordable housing and/or open space.

There was board discussion on the request of funds for surplus property.

Commissioner West shared a closing statement. He shared the budget process was a good process but he has issues with the community funding process. The budget reflects where our priorities are.

Chair Ford said the budget process is difficult and at the end of the day not everything can be funded. The conversations today are good but the decisions are for another day and suggested that staff reviews the issues referencing the budget process.

Commissioner Holmes asked Manager Ellis if the sale of surplus property could be on the August 17th agenda.

Manager Ellis suggested September to have the item on the agenda. Commissioner Holmes agreed.

Vice-Chair Adamson shared information about the 2020 Census. The deadline has been extended until October 2020.

Chair Ford was appointed to serve as the Voting Delegate for North Carolina Association of County Commissioners (NCACC).

**This agenda item was accepted.**

### **Closed Session**

No need for a closed session.

### **Adjourn**

The meeting adjourned at 8:00 pm

Respectfully submitted,

Yvonne Gilyard  
Deputy Clerk to the Board  
Wake County Board of Commissioners





## Legislation Details (With Text)

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**File #:** 16-2891

**Type:** Items of Business      **Status:** Passed

**In control:** Board of Commissioners

**On agenda:** 7/6/2020      **Final action:** 7/6/2020

**Title:** Approval of Agenda

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners	accepted	

Approval of Agenda





## Legislation Details (With Text)

**File #:** 16-2912

**Type:** Regular Item      **Status:** Passed

**In control:** Board of Commissioners

**On agenda:** 7/6/2020      **Final action:** 7/6/2020

**Title:** Resolution Recognizing Systemic Racism and Discrimination, Our Shared Duty to Address It, and Declaration of Racism as a Public Health Crisis

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Resolution for July 6 - item summary.pdf](#)  
[Resolution for July 6 v7.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners	accepted	

Resolution Recognizing Systemic Racism and Discrimination, Our Shared Duty to Address It, and Declaration of Racism as a Public Health Crisis

**That the Board of Commissioners adopts the resolution.**

**Item Title:** Resolution Recognizing Systemic Racism and Discrimination, Our Shared Duty to Address It, and Declaration of Racism as a Public Health Crisis

**Specific Action Requested:**  
**That the Board of Commissioners pass the resolution.**

**Item Summary:**

The Board of Commissioners will hear and consider the resolution acknowledging system racism and discrimination and addressing the Board's commitment to address these crises.

**Attachments:**  
None.



**WAKE COUNTY  
BOARD OF COMMISSIONERS**  
**Resolution Recognizing Systemic Racism and  
Discrimination, Our Shared Duty to Address it, and  
Declaration of Racism as a Public Health Crisis**

**WHEREAS**, racism is rooted in the foundation of the United States of America, beginning with chattel slavery in 1619; the largest portion of the Black experience in America has been endured under slavery - originally enshrined in the Constitution of the United States itself - and subsequent Jim Crow laws, which allowed preferential opportunities for White Americans while subjecting people of color to hardships, disadvantages, and violence in every area of life and creating a legacy of inherited trauma across generations; and

**WHEREAS**, racism and discrimination manifests in distinct ways across other social intersections including gender identity, sexual orientation, class, disability, immigration status and age, and collectively reinforces the racial hierarchy throughout these intersections which weakens the strength of our entire humanity; and

**WHEREAS**, the Wake County Board of Commissioners recognizes that racism and discrimination are detrimental to our society and therefore are critical priorities necessitating systemic changes in all areas of local government. Racism and discrimination cause harm to individuals and communities, and Wake County's collective prosperity depends on equitable access to opportunity for every resident; and

**WHEREAS**, racism and discrimination weaken all of society by producing and perpetuating poverty through intentional and unintentional policies that create barriers to economic mobility; and

**WHEREAS**, racism and discrimination have multiple dimensions, including individual racism that is internalized or interpersonal, and systemic racism that is institutional, intergenerational and structural; and

**WHEREAS**, structural racism has resulted in race as a social determinant of health, with persistent racial disparities in housing and food security, criminal justice, education, healthcare, employment, worker protections, climate, and technology; and that data shows race, income, and ZIP Code have a bigger impacts on health than behavior, medical care, or genetic code; and

**WHEREAS**, social determinants of health have a disproportionate impact on communities of color, including food deserts, lack of safe places to recreate, lack of mental health services and lack of equitable educational and career opportunities; and

**WHEREAS**, the adverse impacts of racism and discrimination on health are well-documented. Chronic stress caused by racism and discrimination triggers many adverse health outcomes, including high blood pressure, heart disease, diabetes, and accelerated aging, all of which are high in the Black and Brown community. There is also evidence suggesting that the racism endured by Black mothers contributes to the high maternal and infant mortality rate. In Wake County, Black babies are more than twice as likely to die as White babies in infancy; and

**WHEREAS**, Black people in Wake County are nearly twice as likely not to have health insurance, and Latinx/Hispanic persons are roughly four times more likely not to have health insurance; and

**WHEREAS**, research shows that social determinants — the conditions in which an individual is born and in which he or she lives, works, and recreates — are key drivers of health inequities. It has been proven that significant gaps in life expectancy exist among various zip codes in Wake County. For generations, communities of color have faced vast disparities in job opportunities, income, and inherited family wealth. They are less likely to have housing security, healthy food, and green spaces, ultimately leading to otherwise preventable deaths; and

**WHEREAS**, the COVID-19 pandemic has further exposed systemic issues in our society related to health access, housing and food insecurity. As of June 30<sup>th</sup>, our Latinx/Hispanic population makes up about 10% of our population but 45% of our confirmed cases. Our Black population comprises 20% of our population but 24% of our confirmed cases. Accordingly, Black and Latinx/Hispanic persons account for approximately 30% of Wake County's population but yet 69 % of our confirmed cases; and

**WHEREAS**, Wake County strives to serve vulnerable populations in an equitable manner--as demonstrated by our investments in public education, housing affordability, social and economic vitality programs, and our recent initiatives on maternal and infant mortality, the WakeWorks program, and Live Well Wake--we are committed to the ending systemic racism and discrimination in our communities; and

**WHEREAS**, Wake County is a model employer, providing benefits such as parental leave, paid family illness leave, a living wage policy, in addition to strong health insurance and retirement benefits, which help lower-income and underserved populations. In the pursuit of social justice, Wake County has also enacted policies such as "Ban the Box" and a strong anti-discrimination and equal employment opportunity policy; and

**WHEREAS**, although there is no epidemiologic definition of "public health crisis," the health impacts of racism clearly exemplify the definition proposed by experts from the Boston University School of Public Health, which is that "The problem must affect large

numbers of people, it must threaten health over the long-term, and it must require the adoption of largescale solutions”; and

**NOW, THEREFORE, THE WAKE COUNTY BOARD OF COMMISSIONERS RESOLVES** that racism is a public health crisis and must be treated with the same urgency and funding as any other public health crisis. The Wake County Board of Commissioners is committed to dismantling racism and discrimination by promoting racial equity through board goals and policies developed through a lens of diversity, inclusion, and equity and encourages other local, state, and federal entities to do the same.

ADOPTED this the 6th day of July, 2020.

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Gregory D. Ford, Chair  
Wake County Board of Commissioners



## Legislation Details (With Text)

**File #:** 16-2916  
**Type:** Regular Item  
**Status:** Passed  
**In control:** Board of Commissioners  
**On agenda:** 7/6/2020  
**Final action:** 7/6/2020  
**Title:** Adoption of June 19, Juneteenth, as a Paid County Holiday  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [BOC Agenda Item - Juneteenth Holiday.pdf](#)  
[Juneteenth Resolution 7-6-20.pdf](#)  
[Revised Ordinance Section 31.08 with Change to Holidays.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners	accepted	

Adoption of June 19, Juneteenth, as a Paid County Holiday

**That the Board of Commissioners:**

- 1. Approves adoption of June 19, Juneteenth, as a paid County Holiday effective January 1, 2021.**
- 2. Approves modification to the personnel ordinance section pertaining to holidays.**



**Item Title:** Adoption of June 19, Juneteenth, as a Paid County Holiday

**Specific Action Requested:**  
**That the Board of Commissioners:**

1. Approves adoption of June 19, Juneteenth, as a paid County Holiday effective January 1, 2021.
2. Approves modification to the personnel ordinance section pertaining to holidays.

**Item Summary:**

Purpose: A change to County holidays and personnel ordinance requires Board of Commissioners review and approval.

Background: County leaders value diversity and are united in our opposition to racism. The Board is committed to identifying actionable items to improve policies and procedures, to improve access to opportunities and to ensure that employees do not experience inequities in Wake County Government.

Board Goal: This action complements initiatives in the Great Government area.

Fiscal Impact: This additional holiday may result in nominal increased spending for holiday pay and overtime. This additional expenditure will not require a budget adjustment for FY 2021.

**Additional Information:**  
None.

**Attachments:**  
1. Resolution  
2. Revised Ordinance: Section 31.08



**WAKE COUNTY BOARD OF COMMISSIONERS  
RESOLUTION  
to Adopt Juneteenth as a County Holiday**

**WHEREAS**, the Board of Commissioners maintains the right to modify its personnel ordinance and policy to affect a more desirable result for eligible employees; and

**WHEREAS**, the month of June is the time that many in our nation, recognize Juneteenth as the holiday that celebrates Emancipation Day, the day in history when the last state ratified the Emancipation Proclamation; and

**WHEREAS**, this date marks the time period where African Americans of Texas received notice from President Lincoln that slavery had been abolished a declaration that was codified in the 13th amendment of the Constitution of the United States of America; and

**WHEREAS**, June 19th also marks the day that African Americans in the southern states exercised independence from those who benefitted from their labors in the founding of this nation; and

**WHEREAS**, the journey of African Americans represents both great achievements and great hardship; and

**WHEREAS**, our nation is currently witnessing the injustice of the African American journey that have existed for far too long, this June 19th celebration weighs heavily on our hearts and our minds in the aftermath of the murder of George Floyd and others who have not been treated equally under the law; and

**WHEREAS**, the pain and anguish displayed on our national stage developed from generations of systemic racism that impacts our employees and community; and,

**WHEREAS**, this Board is committed to identifying actionable items to improve policies and procedures, to improve access to opportunities and to ensure that employees do not experience inequities in Wake County Government; and

**WHEREAS**, we value diversity and are united in our opposition to racism and hate. We stand in solidarity with our African American employees and their families.

**NOW THEREFORE, BE IT RESOLVED** that Wake County Government does hereby recognize June 19 as Juneteenth, which shall be a paid holiday for Wake County Government Employees.

**ADOPTED** this the 6th day of July 2020.

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Gregory D. Ford, Chair  
Wake County Board of Commissioners

## **ORDINANCE REGARDING HOLIDAYS FOR WAKE COUNTY GOVERNMENT EMPLOYEES**

**WHEREAS**, the Board of Commissioners determines the eligibility of leave benefits for Wake County Government Employees; and

**WHEREAS**, the Board of Commissioners maintains the right to modify its personnel ordinance and policy to affect a more desirable result for eligible employees; and

**WHEREAS**, such modifications are needed to clarify and codify the practices and guidelines regarding the administration of absences and paid leave under Section 31.08 Workdays and Absence; and

**WHEREAS**, this ordinance should resolve all previous versions of Section 31.08 Workdays and Absences and serve as the guide for absences and paid leave;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Commissioners of Wake County that:

Effective January 1, 2021, Section 3, Chapter 31 of the Personnel Ordinance, subsections 31.08 (B) Holidays is hereby amended as set forth below:

### **Section 31.08 Workdays and Absences**

(B) *Holidays.*

- (1) The following days and the other days as the Board of Commissioners may designate are holidays for the county government employees:
  - (a) New Year's Day;
  - (b) Martin Luther King Jr. Day;
  - (c) Good Friday;
  - (d) Memorial Day;
  - (e) Independence Day;
  - (f) Labor Day;
  - (g) Veteran's Day;
  - (h) Thanksgiving Day (two days);
  - (i) Christmas Day (three days); and
  - (j) Juneteenth

Adopted this the \_\_\_\_ day of July of 2020.



## Legislation Details (With Text)

**File #:** 16-2894

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 7/6/2020      **Final action:**

**Title:** Land Acquisition of an Assemblage Containing a Total of 5.762 Acres Located Adjacent to the Apex Friendship Schools Campus on Humie Olive Road in Western Wake County (Apex) (Second Reading)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [2020-5-28 BOC Agenda Item - AFES Expansion Assemblage - Second Reading 7-6-2020.pdf](#)  
[WCPSS Second Reading Presentation 7-6-20.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Land Acquisition of an Assemblage Containing a Total of 5.762 Acres Located Adjacent to the Apex Friendship Schools Campus on Humie Olive Road in Western Wake County (Apex) (Second Reading)

**That the Board of Commissioners approves funding of the purchase price together with closing costs in an amount not to exceed \$649,685.00 pursuant to N.C.G.S 115C-426.**

**Item Title:** Land Acquisition of an Assemblage Containing a Total of 5.762 Acres Located Adjacent to the Apex Friendship Schools Campus on Humie Olive Road in Western Wake County (Apex) (Second Reading)

**Specific Action Requested:**

**That the Board of Commissioners approves funding of the purchase price together with closing costs in an amount not to exceed \$649,685.00 pursuant to N.C.G.S 115C-426.**

**Item Summary:**

**Purpose:** The Board of Commissioners must approve funding for land acquisition by the Wake County Board of Education.

**Background:** On April 28, 2020, the Board of Education approved the terms and conditions for an offer to purchase all or a portion of three tracts of land containing a total of 5.762 acres located in the Western Wake County/Apex (adjacent to the E-41/ Apex Friendship Elementary School site ("AFES")) from (1) 1071 Classic Road LLC, a North Carolina Limited Liability Company; (2) 3 Boys Capital LLC, a North Carolina Limited Liability Company, and (3) the Heirs of Maude Harris Stewart and the heirs of Floya Harris Richardson (hereinafter "Harris Heirs"), for a total price of \$624,420.00, subject to approval of funding by the Board of Commissioners. This land acquisition provides additional acreage necessary to support design and construction of a standard elementary school planned on this property, resulting in increased capacity beyond that of the smaller school originally planned due to site constraints.

**Board Goal:** This Board action supports routine County operations.

**Fiscal Impact:** Funding is available from the Land Acquisition Component of the Board of Education's Capital Improvement Plan Funds for the purchase price together with closing costs in an amount not to exceed \$649,685.00.

**Additional Information:**

**Need for Acquisition:**

The Board of Education utilizes ongoing data-driven processes to identify school site locations needed to address growth and crowding in the Wake County Public School System. Acquisition needs were identified in the western Wake County area for additional capacity. Given the growth and development in the area, current utilization levels in area schools, the distance to existing and planned schools, and specific regional instructional program, the need to expand the land banked elementary school site in the area is well supported. In response to then current and projected school needs, the Board

of Education acquired a 108.456 acre site for a future middle and high school on May 13, 2011, which acquisition was approved by the Board of Commissioners on April 18, 2011. Thereafter, to enlarge the site to facilitate addition of an elementary school site, the Board of Education acquired an adjacent 3.919 acre site, which acquisition was approved by the Board of Commissioners on February 20, 2012. Apex Friendship High School and Middle School have been constructed on the three school site. E-41/AFES entered its design phase in the summer of 2019, and due to site constraints was planned as a small 528 student capacity school. The subject parcels are adjacent to the Board of Education's E-41/AFES on its western side. Their acquisition will be beneficial to design flexibility and will facilitate enlargement of the school program to a standard school size with a 736 student capacity to help meet growth needs. The ongoing AFES project, including the additional costs associated with enlargement of the program for the building and requisite site elements, is funded in the ongoing Capital Improvement Program.

### **Land Acquisition Criteria:**

The proposed acquisition consists of all or a portion of three parcels located on the eastern side of Richardson Road south of its intersection with Humie Olive Road in Apex, Buckhorn Township, Wake County, NC. They include: (1) a 0.914 acre portion located on the eastern side of a parcel of land owned by 1701 Classic Road, LLC having PIN 0720-49-6990; (2) a 1.824 acre portion of a parcel of land owned by 3 Boys Capital, LLC having PIN 0720-49-3535; and (3) a 3.024 acre parcel of land owned by the Harris Heirs having PIN 0720-59-0123. The parcels are located immediately adjacent to the E-41/AFES site, and lies along the western boundary of the school site. The parcels are located within the Town of Apex and are currently zoned Planned Unit Development - Conditional Zoning (PUD-CZ), and are identified as being within the Friendship Station PUD. The subject property assemblage location is depicted below:





**Other Due Diligence and Site Assessment:**

Due diligence studies procured included a Geotechnical subsurface exploration study, streams and wetlands delineation, survey and appraisal. WCPSS staff has also had collaborative discussions with Town of Apex staff to review and discuss the acquisition of the subject property. Upon acquisition, the subject property will be recombined by survey with the E-41/AFES site.

**Appraised Value Information:**

An appraisal for the subject property was prepared by Neil Gustafson, MAI of Worthy & Wachtel Appraisers. Mr. Gustafson concludes that the market value of the land is \$634,000 ( $\pm 5.75$  acres  $\times$  \$110,000 per acre). The appraised value supports the total purchase price of \$624,420.00. For comparison, school site purchase data for sites in the southern Wake County area is summarized below:

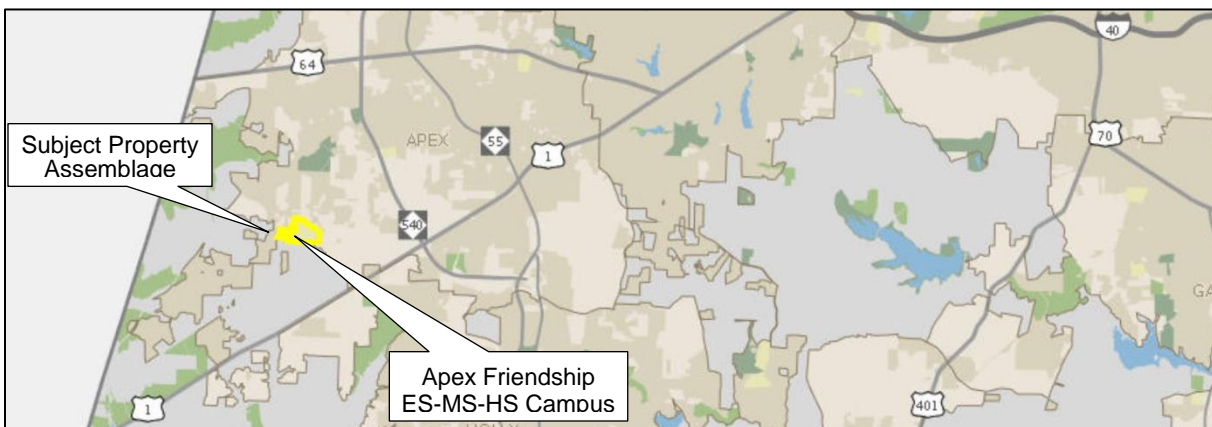
Subject Property	Est. Date of Acquisition	Total Acreage	Blended Sales Price	Appraised Value (Per Acre)	Blended Sales Price (Per Acre)	Sales Price Over/(Under) Appraised Value Per Acre
AFES Expansion Assemblage	7/2020	$\pm 5.762$	\$624,420	\$110,000	\$108,369	(\$1,631)

Recent Acquired Sites In The Area	Date of Acquisition	Acreage	Total Sales Price	Appraised Value (Per Acre)	Sales Price (Per Acre)	Sales Price Over/(Under) Appraised Value (Per Acre)
Parkside ES	8/2018	32.00	\$4,064,000	\$129,000	\$127,000	(\$2,000)
Horton's Creek	4/2015	18.00	\$2,900,000	\$161,111	\$161,111	\$0
White Oak ES	6/2014	22.38	\$2,461,800	\$100,000	\$110,000	\$10,000

**Utilities and Transportation Infrastructure:**

This 5.762 acre assemblage will be recombined with adjacent school property. No additional impact on utility or transportation infrastructure is anticipated.

**Site Map:**

**Wake County Staff Comments:**

County staff has been involved in certain aspects of the site selection process and has reviewed the findings. Based on the information presented, County staff supports acquisition of the subject property for recombination with the Apex Friendship Schools site to facilitate enlargement of the E-41/AFES site.

**Attachments:**

1. Presentation





## Legislation Details (With Text)

**File #:** 16-2914  
**Type:** Consent Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 7/6/2020  
**Final action:**  
**Title:** Conveyance of Real Property from Eastern Wake Fire-Rescue Dept, Inc. ("EWFR") to Wake County  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [EWFD Agenda Item.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Conveyance of Real Property from Eastern Wake Fire-Rescue Dept, Inc. ("EWFR") to Wake County  
**That the Board of Commissioners:**

- 1. Accepts the conveyance by Special Warranty Deed of the real property acquired by EWFR at Book 2688, Page 528 of the Wake County Registry, being the Hester Street Fire Station, and the Right of Way for Hester Street Station acquired by EWFR at Book 3351, Page 493 of the Wake County Registry, upon terms and conditions acceptable to the County Attorney.**
- 2. Accepts the conveyance by Special Warranty Deed of the real property acquired by EWFR at Book 6533, page 755 of the Wake County Registry, being the Clifton Road Fire Station, upon terms and conditions acceptable to the County Attorney.**
- 3. Authorizes the Manager to execute any documents incident to the acquisition of the aforementioned properties.**

**Item Title:** Conveyance of Real Property from Eastern Wake Fire-Rescue Dept, Inc. ("EWFR") to Wake County

**Specific Action Requested:**  
**That the Board of Commissioners:**

- 1. Accepts the conveyance by Special Warranty Deed of the real property acquired by EWFR at Book 2688, Page 528 of the Wake County Registry, being the Hester Street Fire Station, and the Right of Way for Hester Street Station acquired by EWFR at Book 3351, Page 493 of the Wake County Registry, upon terms and conditions acceptable to the County Attorney.**
- 2. Accepts the conveyance by Special Warranty Deed of the real property acquired by EWFR at Book 6533, page 755 of the Wake County Registry, being the Clifton Road Fire Station, upon terms and conditions acceptable to the County Attorney.**
- 3. Authorizes the Manager to execute any documents incident to the acquisition of the aforementioned properties.**

**Item Summary:**

**Purpose:** The Board of Commissioners must approve all real estate transactions.

**Background:** This conveyance was negotiated as part of the merger of fire operations between EWFR and the Town of Knightdale Fire Department. The parties agreed that any real property currently in EWFR's possession and acquired through Fire Tax District funds shall be returned to Wake County. Wake County shall transfer the use of the conveyed properties to the Town of Knightdale Fire Department for fire protection purposes through the execution of a Utilization Agreement to run co-terminous with the Fire Protection Agreement(s). This conveyance ensures that Wake County retains assets acquired with taxpayer funds, while preserving the use needed for fire protection. Wake County already funds the maintenance of these stations through the Fire Commission budget allowance for EWFR, such that Wake County shall incur no additional cost, and in fact, realize efficiencies in the maintenance of these assets.

**Board Goal:** This action supports routine County operations.

**Fiscal Impact:** There is no fiscal impact to the County associated with accepting these conveyances.

**Additional Information:**

The County Attorney recommends procuring title insurance for the properties as part of due diligence.

**Attachments:**

None.



## Legislation Details (With Text)

**File #:** 16-2874

**Type:** Consent Item

**Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 7/6/2020

**Final action:**

**Title:** Federal Fiscal Year 2020 Emergency Management Performance Grant (EMPG) Supplemental - S

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [EMPG-S supplemental Fed FY2020 agenda item.pdf](#)  
[Please DocuSign FY2020 EMPG-S Wake County.pdf](#)  
[Budget Memo Supplemental S.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Federal Fiscal Year 2020 Emergency Management Performance Grant (EMPG) Supplemental - S  
**That the Board of Commissioners accepts and appropriates \$12,695.45 from the 2020 Federal Fiscal Year Emergency Management Performance Grant “S” program via North Carolina Emergency Management for the purpose of providing a system of emergency preparedness from all hazards in the local jurisdiction.**

**Item Title:** Federal Fiscal Year 2020 Emergency Management Performance Grant (EMPG) Supplemental - S

**Specific Action Requested:**

**That the Board of Commissioners accepts and appropriates \$12,695.45 from the 2020 Federal Fiscal Year Emergency Management Performance Grant “S” program via North Carolina Emergency Management for the purpose of providing a system of emergency preparedness from all hazards in the local jurisdiction.**

**Item Summary:**

**Purpose:** The purpose of EMPG funding is for developing and maintaining a comprehensive Emergency Management Program, and its associated operational costs supporting the program.

**Background:** In response to the national pandemic, FEMA has increased funding to the Emergency Management Performance Grant Program (EMPG). With this unexpected increase, the State, as the administrative authority, has equally divided the award among all counties. The State requires the addition of two activities from the EMPG performance list to receive these funds. Wake County has specifically selected development of a Joint Information Center (JIC) program and enhancement of a mass medication distribution plan.

**Board Goal:** This action supports routine County operations.

**Fiscal Impact:** The EMPG has a 50% County and 50% State cost share cash or in-kind match requirement. Cash share includes cash spent for project related costs, e.g. salaries of emergency management positions. In-kind match includes, but is not limited to, the valuation of in-kind services. The cash match requirement will be fully met with in-kind staff cost; therefore no additional appropriation is needed of County dollars.

**Additional Information:**

None.

**Attachments:**

1. FY2020 EMPG-S Grant Award and MOA Amendment
2. Budget Memo



**Budget and Management Services  
Inter-Office Correspondence**

**TO:** David Ellis, County Manager

**FROM:** Michelle Venditto, Budget and Management Services Director

**SUBJECT:** Revisions to Fiscal Year 2021 Grants and Donations Project Ordinance,  
Sections 1 and 2 and Fiscal Year 2020 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the Fiscal Year 2021 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics.*

Fund: Grants and Donations Fund				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2020	Adopted Budget	Multiple	\$ 4,427,000	\$ 4,427,000
<b>July 6, 2020</b>	<b><i>Proposed: Accept and Appropriate supplemental 2020 Emergency Management Performance Grant Supplemental - S funding for emergency preparedness.</i></b>	<b><i>State</i></b>	<b><i>\$ 12,695</i></b>	<b><i>\$ 4,439,695</i></b>
EXPENDITURES				
Date	Description of Revision or Adjustment	Department	Amount	Balance
July 1, 2020	Appropriation per Ordinance	Multiple	\$ 4,427,000	\$ 4,427,000
<b>July 6, 2020</b>	<b><i>Proposed: Accept and Appropriate supplemental 2020 Emergency Management Performance Grant Supplemental - S funding for emergency preparedness.</i></b>	<b><i>Fire &amp; Emergency Services</i></b>	<b><i>\$ 12,695</i></b>	<b><i>\$ 4,439,695</i></b>
STAFFING				
Date	Description of Revision or Adjustment	Department	FTE	Balance
July 1, 2020	Appropriation per Ordinance		20.000	20.000



## Legislation Details (With Text)

**File #:** 16-2893

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 7/6/2020      **Final action:**

**Title:** Accept Additional 2019-2020 Federal Emergency Solutions Grant Allocation under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) for Homeless Populations Amid Coronavirus (COVID-19) Recovery

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Item Summary](#)  
[CARES Homeless Budget Memo.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Accept Additional 2019-2020 Federal Emergency Solutions Grant Allocation under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) for Homeless Populations Amid Coronavirus (COVID-19) Recovery

**That the Board of Commissioners:**

- 1. Accepts and appropriates an additional allocation of \$1,709,995 in Federal Emergency Solutions Grant (ESG) funds for homeless populations amid Coronavirus (COVID-19) recovery; and**
- 2. Authorizes the Chair to sign documents necessary to submit to the U.S. Department of Housing and Urban Development (HUD).**

**Title:** Accept Additional 2019-2020 Federal Emergency Solutions Grant Allocation under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) for Homeless Populations Amid Coronavirus (COVID-19) Recovery

**Specific Action Requested:**  
**That the Board of Commissioners:**

- 1. Accepts and appropriates an additional allocation of \$1,709,995 in Federal Emergency Solutions Grant (ESG) funds for homeless populations amid Coronavirus (COVID-19) recovery; and**
- 2. Authorizes the Chair to sign documents necessary to submit to the U.S. Department of Housing and Urban Development (HUD).**

**Item Summary:**

**Purpose:** The Board of Commissioners accepts all grant funds allocated from the Federal Government. HUD has allocated additional ESG funds to Wake County.

**Background:** Following Congress' appropriation of CARES Act funds, HUD announced in early April its first round of special allocations under the CARES Act to respond to the growing effects of the historic public health crisis. The Board of Commissioners approved the acceptance and appropriation of \$2,018,046 of CARES Act funding on May 4, 2020. Of that total, \$626,800 was for the ESG program, which funds homelessness support and prevention programs.

In June, HUD announced the allocation of \$2.96 billion in ESG funding to support homeless Americans and individuals at risk of becoming homeless because of hardships such as job loss, wage reduction, or illness due to COVID-19. This funding is in addition to \$1 billion of ESG grants announced within a week of President Trump signing the CARES Act. Wake County will receive an additional \$1,709,995 in Federal ESG funds from HUD for homeless populations amid coronavirus recovery.

**Board Goal:** This Board action complements housing affordability initiatives in the Social and Economic Vitality goal area.

**Fiscal Impact:** The County will receive an additional \$1,709,995 in Federal ESG funds from HUD under the CARES Act. The funds will be budgeted in the Housing Affordability and Community Revitalizations Special Revenue Fund. HUD has waived the matching requirement for these funds.



### **Additional Information:**

The FY 2019-2020 Action Plan was approved on June 3, 2019 by the Board of Commissioners. The Annual Action Plans describes the way Wake County Housing Affordability and Community Revitalization will use funds from HUD to help meet the housing and community development needs of low-moderate income families.

A substantial plan amendment, related to the CARES Act, requires public notice, a public comment period, and approval by the Board of Commissioners. The substantial amendment is forthcoming for BOC approval at a future meeting.

The CARES Act program funding proposed below, is to prevent the spread of COVID-19 and to facilitate assistance to eligible communities and households economically impacted by COVID-19 and requires BOC acceptance.

#### **Round 1 Program Funding (BOC Approved)**

FFY	Funding Activity Name	Activity Type	Amount
2019	CDBG-CV	COVID-19 Rapid Response	\$ 1,258,790
2019	ESG-CV	COVID-19 Homeless Response	626,800
2019	HOPWA-CV	COVID-19 Supportive/Assistance Response	132,656
<b>Total</b>			<b>\$ 2,018,246</b>

#### **Round 2 Program Funding (Proposed)**

FFY	Funding Activity Name	Activity Type	Amount
2019	ESG-CV	COVID-19 Homeless Response	\$ 1,709,995
<b>Total</b>			<b>\$ 1,709,995</b>

HUD authorized activities for the additional allocation of ESG funding include:

- Make more emergency shelters available for homeless individuals and families.
- Operate emergency shelters by providing food, rent, security, maintenance, repair, fuel, equipment, insurance, utilities, furnishings, and supplies necessary for their operation.
- Provide Hotel/Motel Vouchers for homeless families and individuals.
- Provide essential services to people experiencing homelessness including childcare, education services, employment assistance, outpatient health services, legal services, mental health services, substance abuse treatment services, and transportation.
- Prevent individuals from becoming homeless and rapidly rehouse homeless individuals.

### **Attachments:**

1. Budget Memo



**Budget and Management Services  
Inter-Office Correspondence**

**TO:** David Ellis, County Manager

**FROM:** Michelle Venditto, Budget and Management Services Director

**SUBJECT:** Revisions to Fiscal Year 2021 Housing Affordability and Community Revitalization Project Ordinance, Section 1

The following chart summarizes all budget revisions to the Fiscal Year 2021 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. ***Items for consideration are shown in bold italics .***

Fund: Housing Affordability and Community Revitalization				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2020	Original Appropriation		\$7,135,000	\$7,135,000
July 6, 2020	<b><i>Accepts and appropriates an additional allocation to support homeless Americans and individuals at risk of becoming homeless because of hardships such as job loss, wage reduction, or illness due to COVID-19</i></b>	<b><i>Federal</i></b>	<b><i>\$1,709,995</i></b>	<b><i>\$8,844,995</i></b>
EXPENDITURES				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2020	Original Appropriation		\$7,135,000	\$7,135,000
July 6, 2020	<b><i>Increase contracted services to serve households experiencing or at risk of homelessness as a result of COVID-19</i></b>	<b><i>Emergency Solutions Grant</i></b>	<b><i>\$1,709,995</i></b>	<b><i>\$8,844,995</i></b>
STAFFING				
Date	Description of Revision or Adjustment	Division	FTEs	Balance
July 1, 2020	Original Appropriation		8.000	8.000
				8.000



## Legislation Details (With Text)

**File #:** 16-2890

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 7/6/2020      **Final action:**

**Title:** Approval of the Federal Transit Administration CARES Act Funding Agreement and the Appropriation of Grant Funds

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Agenda Item.pdf](#)  
[CAMPO FTA Funding Sub-Allocation 2020 Split Letter Draft.pdf](#)  
[CARES Act contract - GoWake Access.pdf](#)  
[CARES Transit Funds Budget Memo.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Approval of the Federal Transit Administration CARES Act Funding Agreement and the Appropriation of Grant Funds

**That the Board of Commissioners:**

- 1. Approves the CARES Act grant agreement between the City of Raleigh and Wake County GoWake Access; and**
- 2. Accepts and appropriates \$3,347,971 of additional revenues and expenditures in the Human Services Transportation Fund budget; and**
- 3. Reduces NCDOT-distributed Rural Operating Assistance Program (ROAP) annual grant revenues and expenditures in the Human Services Transportation Fund budget.**

**Item Title:** Approval of the Federal Transit Administration CARES Act Funding Agreement and the Appropriation of Grant Funds

**Specific Action Requested:**  
**That the Board of Commissioners:**

- 1. Approves the CARES Act grant agreement between the City of Raleigh and Wake County GoWake Access; and**
- 2. Accepts and appropriates \$3,347,971 of additional revenues and expenditures in the Human Services Transportation Fund budget; and**
- 3. Reduces NCDOT-distributed Rural Operating Assistance Program (ROAP) annual grant revenues and expenditures in the Human Services Transportation Fund budget.**

**Item Summary:**

**Purpose:** The Board of Commissioners approves and appropriates all grant sources.

**Background:** In April, the U.S. Department of Transportation announced the release of \$25 billion in CARES Act emergency grant funding to help municipal and regional transit providers cope with rising costs and falling ridership occurring because of the COVID-19 pandemic. The Raleigh Urbanized Area's (UZA) apportionment totaled \$36.4 million. Of this amount, Wake County's allocation is \$3,347,971.

Wake County will use these funds to provide critical transportation services to elderly and disabled citizens of Wake County, which may include medical trips, recreational trips, and trips to essential locations, such as pharmacies and grocery stores. In addition, Wake County anticipates using the CARES Act to pay for COVID-19 cleaning supplies and protective equipment, equipment and software needs, capital projects, and planning studies to improve operations. Unlike other allocations of CARES funds to the County, there is not a time limit for when these funds must be spent.

Wake County will also use CARES funding to offset lost ROAP funding of \$670,000. ROAP funding provides for approximately 25,000 GoWake Access trips to the elderly and disabled people living in rural parts of Wake County without access to public transportation. The State removed all ROAP funding from the state public transportation program budget for the state FY21.

**Board Goal:** The action complements initiatives in the Social and Economic Vitality and Growth and Sustainability focus areas.

**Fiscal Impact:** The grant will provide an additional \$3,347,971 in revenues and expenditures for the Human Services Transportation Fund for project participation. \$670,000 of these funds will offset lost ROAP funding. There is no matching funds requirement.

**Additional Information:**

Because these CARES funds fall under the umbrella of federal formula transit grants apportioned to the Raleigh UZA, they are governed by a Memorandum of Understanding (MOU) between CAMPO, the City of Raleigh, Town of Cary, GoTriangle and Wake County. The MOU establishes the methodology or sub-allocation policy of federal formula transit grants. In the MOU, Wake County (GoWake Access) is designated a sub-recipient of the City of Raleigh for FTA purposes. Accordingly, a grant agreement needs to be approved between the County and the City for these funds. The Raleigh City Council Approved the agreement at its meeting on June 16, 2020.

The MOU identifies the City of Raleigh as the designated recipient with pre-award spending authority of federal formula transit grants and the City distributes funds to eligible sub-recipients as approved by a formal authorization of the CAMPO Executive Board. The City, as the UZA's designated recipient, has been allocated FTA CARES Act funding in the amount of \$36.4 million. Of this amount, \$3.347 million is Wake County's allocation which is anticipated to be distributed into the following expense categories:

<b>Budget Category</b>	<b>Expenditure Items</b>	<b>Amount</b>
Planning	Zone Based Scheduling, Transfer stations with Capital Upgrades, Mobility Management	\$1,000,000
Operations (Restore State ROAP)	Trips for Elderly and Disabled, PPE supplies, Fuel Cost	\$670,000
Operations	Additional trips for Elderly and Disabled, PPE supplies, Fuel Cost	\$330,000
Capital	Updated Security Equipment for vehicles, updated vehicle radios, Tablet software, Transfer Station and Mobility Management upgrades	\$1,347,971
<b>Total</b>		<b>\$3,347,971</b>

On Friday, June 19, the NC Senate passed H77 with no change in the bill's language removing all funding from the state public transportation program budget for the Rural Operating Assistance Program (ROAP) in state FY21. These funds are used to provide trips to the elderly and disabled and people living in rural parts of the county without access to public transportation. This results in the loss of approximately \$670,000 to

Wake County for GoWake Access which translates to approximately 25,000 trips annually. CARES funds will be used to backfill the loss in state funding and keep the current service level. The funds will be used to provide critical transportation services to elderly and disabled citizens of Wake County, which may include medical trips, recreational trips, and trips to essential locations, such as pharmacies and grocery stores.

In addition, Wake County anticipates using the CARES Act to pay for COVID-19 cleaning supplies and protective equipment, software needs, Capital projects such as updated vehicle security equipment, vehicle radios, and planning studies to improve operations such as; Zone Based Scheduling, and Transfer Station Safety. Unlike other allocations of CARES funds to the County, there is not a time limit for when these funds must be spent.

GoWake Access staff have made extensive plans to operate safely in the present environment. Specific safety measures include the following:

- Plexiglass shields are scheduled to be installed on all vehicles by the end of August.
- Vendor will continue to promote social distancing by limiting the number of people scheduled to ride in vehicles
- Sanitizing stations are currently being upfitted in service vans
- Masks will be provided to any rider that requests one
- Drivers are provided gloves, masks, sanitizer, disposable sleeves, face shields, and additional cleaning supplies in order to sanitize the vehicle and all vehicle components accessible to the public
- Vehicles are cleaned at the end of each shift
- Staff arriving to the Operations Center will have their temperature checked prior to entry as well as asked a series of questions to determine possible exposure

**Attachments:**

1. CAMPO FTA Funding Sub-Allocation 2020 Split Letter
2. CARES Act Contract
3. Budget Memo



**Budget and Management Services  
Inter-Office Correspondence**

**TO:** David Ellis, County Manager

**FROM:** Michelle Venditto, Budget and Management Services Director

**SUBJECT:** Revisions to Fiscal Year 2021 Human Services Transportation Annual Fund Ordinance, Section 1 and Fiscal Year 2021 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the Fiscal Year 2021 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics.*

Fund: Human Services Transportation				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2020	Original Appropriation		\$9,434,000	\$9,434,000
July 6, 2020	<i>Accepts and appropriates the County portion of Raleigh Urbanized Area's COVID-19 pandemic emergency CARES Act funding from US DOT</i>	<i>Federal</i>	<i>\$3,347,971</i>	<i>\$12,781,971</i>
July 6, 2020	<i>Reduce budget for ROAP funding due to State reduction from the state public transportation program budget for FY21</i>	<i>State</i>	<i>(\$670,000)</i>	<i>\$12,111,971</i>
EXPENDITURES				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2020	Original Appropriation		\$9,434,000	\$9,434,000
July 6, 2020	<i>Increase contracted services to provide critical transportation services to elderly and disabled citizens of Wake County.</i>	<i>Human Services Transportation</i>	<i>\$3,347,971</i>	<i>\$12,781,971</i>
July 6, 2020	<i>Reduce budget for ROAP funding due to State reduction from the state public transportation program budget for FY21</i>	<i>Human Services Transportation</i>	<i>(\$670,000)</i>	<i>\$12,111,971</i>
STAFFING				
Date	Description of Revision or Adjustment	Division	FTEs	Balance
July 1, 2020	Original Appropriation	Human Services Transportation	4.000	4.000
				4.000



## Legislation Details (With Text)

**File #:** 16-2895  
**Type:** Consent Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 7/6/2020  
**Final action:**  
**Title:** Wake County Public School System Capital Improvement Program Appropriations and Reallocations  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [WCPSS CIP FY 21 Fall Appropriation Item Summary .pdf](#)  
[BOC Resolution.pdf](#)  
[WCPSS Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Wake County Public School System Capital Improvement Program Appropriations and Reallocations  
**That the Board of Commissioners approves the following requests for appropriations and reallocations in the Seven Year Capital Improvement Program:**

1. **Appropriates a total of \$189,070,585 for construction funding at Herbert Akins Road Middle (M14), Fuquay Varina High, and West Millbrook Middle, and preliminary design funding for E-xx4 New Elementary and Baucom Elementary, along with program needs such as technology devices, mobiles, assessments, property acquisition, partial renovation improvement projects, program management, and program contingency;**
2. **Reallocates \$5,500,000 to refund a previous reallocation for an early site package at Westbrook Middle and to fund an early site package at E-51; and**
3. **Approves the request to appropriate and reallocate a total of \$5,000,000 of FY 2020 program contingency funding, not previously appropriated, to property acquisition to meet reductions to the FY 2021 plan as requested by the County.**



**Item Title:** Wake County Public School System Capital Improvement Program Appropriations and Reallocations

**Specific Action Requested:**

**That the Board of Commissioners approves the following requests for appropriations and reallocations in the Seven Year Capital Improvement Program:**

- 1. Appropriates a total of \$189,070,585 for construction funding at Herbert Akins Road Middle (M14), Fuquay Varina High, and West Millbrook Middle, and preliminary design funding for E-xx4 New Elementary and Baucom Elementary, along with program needs such as technology devices, mobiles, assessments, property acquisition, partial renovation improvement projects, program management, and program contingency;**
- 2. Reallocates \$5,500,000 to refund a previous reallocation for an early site package at Westbrook Middle and to fund an early site package at E-51; and**
- 3. Approves the request to appropriate and reallocate a total of \$5,000,000 of FY 2020 program contingency funding, not previously appropriated, to property acquisition to meet reductions to the FY 2021 plan as requested by the County.**

**Item Summary:**

**Purpose:** The Board of Commissioners is statutorily responsible to fund the school system's capital projects and approves all appropriations and reallocations of funds.

**Background:** On May 19, 2020, the Board of Education passed a resolution requesting funding for their FY 2021-2027 Capital Improvement Program from the Board of Commissioners. On June 15, 2020, the Board of Commissioners adopted the FY 2021 Budget, which included a total of \$322,762,199 million in planned funding for WCPSS capital projects in FY 2021. This item is the first of two planned appropriations of those funds. This item also appropriates and reallocates \$5,000,000 of program contingency from the FY 2020 plan. The Board of Education approved the request on June 15, 2020.

**Board Goal:** This action supports routine County operations.

**Fiscal Impact:** The resolution appropriates a total of \$189,070,585: \$45,060,788 is funded with cash transfers from the General Fund appropriated in the FY 2021 Adopted Budget Ordinances and the remaining \$144,009,797 is funded with debt. The associated future debt service is included in the County's financial model.

## Additional Information:

The Board of Education is requesting that funds be reallocated and appropriated within the Seven Year CIP as follows:

WCPSS Seven Year Capital Improvement Program - FY 2021 Projects						
Project	FY 21 Plan	Current Budget (All Programs)*	Proposed Appropriations	Proposed Reallocations	New Proposed Budget	Remaining in FY 2021
<b>New Schools</b>						
E-35 South Lakes Elementary: Fuquay-Varina (2023)		35,707,358			35,707,358	-
E-41 Apex Friendship Elementary: Apex (2022)	39,052,538	2,418,564			2,418,564	39,052,538
E-44 Elementary: Fuquay-Varina (2023)	-	3,241,134			3,241,134	-
E-50 Parkside Elementary: Morrisville (2019)	-	31,787,796			31,787,796	-
E-51 Elementary TBD (2023)	-	5,241,134		500,000	5,741,134	-
H-12 High: Apex (2024)	-	6,108,797		1,777,661	7,886,458	-
M-14 Herbert Akins Road Middle: Fuquay-Varina (2022)	56,767,449	9,042,753	56,767,449		65,810,202	-
ES x4	3,389,914	-	3,389,914		3,389,914	-
MS/HS 11	4,923,269	-			-	4,923,269
					-	-
<b>Major Renovations</b>						
Fuller Elementary (2021)	42,465,339	1,500,000			1,500,000	42,465,339
Fuquay-Varina High (2021)	4,000,000	104,006,251	4,000,000	(500,000)	107,506,251	-
East Wake Middle (2020)		64,235,662			64,235,662	-
West Millbrook Middle (2022)	74,857,462	10,234,786	74,857,462	(5,000,000)	80,092,248	-
North Ridge Elementary (2019)		32,120,252			32,120,252	-
Stough Elementary (2020)		35,549,193			35,549,193	-
Conn Elementary (2021)		41,962,142			41,962,142	-
York Elementary (2021)		44,391,963			44,391,963	-
Wiley Elementary (2021)		30,734,006			30,734,006	-
Swift Creek Elementary (2024)		-		3,222,339	3,222,339	-
Fuquay-Varina Middle (2024)		6,042,753			6,042,753	-
Baucom ES	4,994,972	-	4,994,972		4,994,972	-
					-	-
<b>Space Needs Analysis and Prioritization (SNAP)</b>	1,051,000	-			-	1,051,000
<b>Ongoing Program Components*</b>						
Life Cycle Building Components	27,810,000	-			-	27,810,000
Life Cycle Furniture	2,015,000	-			-	2,015,000
PRIMP (Partial Renovation Improvement Projects)	4,243,600	-	4,243,600		4,243,600	-
Educational Equipment	1,060,000	-			-	1,060,000
Technology - Infrastructure	6,365,000	-			-	6,365,000
Technology - Devices	18,551,000	-	18,551,000		18,551,000	-
Property Acquisitions	5,927,270	-	5,927,270	5,000,000	10,927,270	-
Security	4,480,000	-			-	4,480,000
Mobile Classroom Relocations	1,339,000	-	1,339,000		1,339,000	-
Assessments	530,450	-	530,450		530,450	-
Program Management	9,469,468	-	9,469,468		9,469,468	-
Program Contingency**	9,469,468	-	5,000,000	(5,000,000)	-	9,469,468
<b>Total</b>	<b>322,762,199</b>	<b>464,324,544</b>	<b>189,070,585</b>	<b>-</b>	<b>653,395,129</b>	<b>138,691,614</b>
Amounts from Prior Year**	5,000,000					
*Current budget shown for new construction and renovation projects that span multiple years. Not included for annual our routine ongoing program components						
**Reallocating unused FY 2020 Program Contingency						

## **NEW CONSTRUCTION AND RENOVATION PROJECTS**

The item includes appropriations totaling \$139,014,825 million for new construction and renovation projects detailed below.

Project	Location	Planned Use	Anticipated Occupancy
M-14 Herbert Akins Road Middle – New	Fuquay-Varina	Construction	August 2022
ES x4 - New	To be determined	Design	August 2024
Fuquay-Varina High – Renovation	Fuquay-Varina	Construction	August 2021
West Millbrook Middle – Renovation	North Raleigh	Construction	June 2022
Baucom Elementary - Renovation	Apex	Design	August 2025

## **OTHER PROGRAM COMPONENTS**

### **Partial Renovation and Improvements (PRIMP)**

This item also includes appropriations to address individual building needs or improvements that would not otherwise be addressed because the total needs analysis does not warrant a major renovation to an entire campus. A \$4.2 million allocation is included in this item to address these projects.

### **Technology – Devices**

The \$18.55 million appropriation covers staff device replacements, student devices, and classroom technology. The specific details of the spending are unknown at this time due to the rapidly changing situation surrounding the coronavirus.

### **Other Ongoing Program Support Items**

The item also includes ongoing program support appropriations for management on the school system's building program, land acquisitions, facility assessments, and mobile/modular relocations.

## **REALLOCATIONS**

A reallocation of \$5,000,000 from West Millbrook Middle to H-12 (\$1,777,661) and Swift Creek Elementary (\$3,222,339) is needed to refund a previous reallocation for an early site package. The previous reallocation was approved by the Board of Commissioners on January 21, 2020 and allowed work to begin in spring/summer 2020 on West Millbrook Middle, which mitigated some schedule risks with no impact to H-12 or Swift Creek Elementary.

A reallocation of \$500,000 from Fuquay Varina High to E-51 is needed for an early site package. To support emerging dewatering scope related to the breaching of existing ponds on site.

A reallocation of \$5,000,000 of unused FY 2020 program contingency to property acquisition is needed to meet reductions to the FY 2021 plan as requested by the County. This reallocation was discussed and agreed upon by the WCPSS-County facilities core team during the FY 2021 budget development process.

### **Staff Comments**

Staff recommends approval of the appropriations and reallocations as requested. The actions are in accordance with the planned funding schedule and accounted for in the County's financial model.

### **Attachments:**

1. Resolution
2. Board of Education Resolution

## Resolution R-2021- Appropriate and Reallocate Funds in the WCPSS Capital Improvement Program

**WHEREAS**, the Wake County Board of Education is engaged in Long Range Building Programs; and

**WHEREAS**, the Wake County Board of Education has duly requested that the Board of Commissioners appropriate a total of \$189,070,585 or construction funding at Herbert Akins Road Middle (M14), Fuquay Varina High, and West Millbrook Middle, and preliminary design funding for E-xx4 New Elementary and Baucom Elementary, along with program needs such as technology devices, mobiles, assessments, property acquisition, partial renovation improvement projects, program management, and program contingency;

**WHEREAS**, the Wake County Board of Education has duly requested that the Board of Commissioners reallocate \$5,500,000 to refund a previous reallocation for an early site package at Westbrook Middle and to fund an early site package at E-51; and

**WHEREAS**, the Wake County Board of Education has duly requested that the Board of Commissioners approves the request to appropriate and reallocate a total of \$5,000,000 of FY 2020 program contingency funding, not previously appropriated, to property acquisition to meet reductions to the FY 2021 plan as requested by the County.

**NOW, THEREFORE, BE IT RESOLVED** that the Wake County Board of Commissioners hereby reallocates and appropriates funds in the Seven Year Capital Improvement Program as follows:

WCPSS Seven Year Capital Improvement Program - FY 2021 Projects						
Project	FY 21 Plan	Current Budget (All Programs)*	Proposed Appropriations	Proposed Reallocations	New Proposed Budget	Remaining in FY 2021
<b>New Schools</b>						
E-35 South Lakes Elementary: Fuquay-Varina (2023)		35,707,358			35,707,358	-
E-41 Apex Friendship Elementary: Apex (2022)	39,052,538	2,418,564			2,418,564	39,052,538
E-44 Elementary: Fuquay-Varina (2023)	-	3,241,134			3,241,134	-
E-50 Parkside Elementary: Morrisville (2019)	-	31,787,796			31,787,796	-
E-51 Elementary TBD (2023)	-	5,241,134		500,000	5,741,134	-
H-12 High: Apex (2024)	-	6,108,797		1,777,661	7,886,458	-
M-14 Herbert Akins Road Middle: Fuquay-Varina (2022)	56,767,449	9,042,753	56,767,449		65,810,202	-
ES x4	3,389,914	-	3,389,914		3,389,914	-
MS/HS 11	4,923,269	-			-	4,923,269
					-	-
					-	-
<b>Major Renovations</b>						
Fuller Elementary (2021)	42,465,339	1,500,000			1,500,000	42,465,339
Fuquay-Varina High (2021)	4,000,000	104,006,251	4,000,000	(500,000)	107,506,251	-
East Wake Middle (2020)		64,235,662			64,235,662	-
West Millbrook Middle (2022)	74,857,462	10,234,786	74,857,462	(5,000,000)	80,092,248	-
North Ridge Elementary (2019)		32,120,252			32,120,252	-
Stough Elementary (2020)		35,549,193			35,549,193	-
Conn Elementary (2021)		41,962,142			41,962,142	-
York Elementary (2021)		44,391,963			44,391,963	-
Wiley Elementary (2021)		30,734,006			30,734,006	-
Swift Creek Elementary (2024)		-		3,222,339	3,222,339	-
Fuquay-Varina Middle (2024)		6,042,753			6,042,753	-
Baucom ES	4,994,972	-	4,994,972		4,994,972	-
					-	-
<b>Space Needs Analysis and Prioritization (SNAP)</b>	1,051,000	-			-	1,051,000

Continued on next page

<b>Ongoing Program Components*</b>		-			-	-
Life Cycle Building Components	27,810,000	-			-	27,810,000
Life Cycle Furniture	2,015,000	-			-	2,015,000
PRIMP (Partial Renovation Improvement Projects)	4,243,600	-	<b>4,243,600</b>		4,243,600	-
Educational Equipment	1,060,000	-			-	1,060,000
Technology - Infrastructure	6,365,000	-			-	6,365,000
Technology - Devices	18,551,000	-	<b>18,551,000</b>		18,551,000	-
Property Acquisitions	5,927,270	-	<b>5,927,270</b>	<b>5,000,000</b>	10,927,270	-
Security	4,480,000	-			-	4,480,000
Mobile Classroom Relocations	1,339,000	-	<b>1,339,000</b>		1,339,000	-
Assessments	530,450	-	<b>530,450</b>		530,450	-
Program Management	9,469,468	-	<b>9,469,468</b>		9,469,468	-
Program Contingency**	9,469,468	-	<b>5,000,000</b>	<b>(5,000,000)</b>	-	9,469,468
<b>Total</b>	<b>322,762,199</b>	<b>464,324,544</b>	<b>189,070,585</b>	<b>-</b>	<b>653,395,129</b>	<b>138,691,614</b>
Amounts from Prior Year**	5,000,000					
*Current budget shown for new construction and renovation projects that span multiple years. Not included for annual our routine ongoing program components						
**Reallocating unused FY 2020 Program Contingency						

Adopted this the 3<sup>rd</sup> day of July 2020.

Wake County Board of Commissioners

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Greg D. Ford, Chairman

**RESOLUTION REQUESTING APPROPRIATION OF FUNDING  
CONTINUOUS CIP CAPITAL BUILDING PROJECTS**

**WHEREAS**, the Wake County Board of Education is engaged in a Long-Range Building Program, and

**WHEREAS**, the Wake County Board of Education has approved the projects listed below as part of its Continuous CIP Building Programs and contracts have been, or will be, let for planning, design, or construction services.

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the Wake County Board of Education requests that the Wake County Board of Commissioners appropriate and reallocate funds as follows:

**APPROPRIATE**

CONTINUOUS CIP	AMOUNT
Herbert Akins Rd. Middle (M14)	\$56,767,449
E-xx4 New Elementary	\$3,389,914
Fuquay Varina High	\$4,000,000
West Millbrook Middle	\$74,857,462
Baucom Elementary	\$4,994,972
Technology Devices	\$18,551,000
Mobiles	\$1,339,000
Assessments	\$530,450
Property Acquisition	\$5,927,270
Partial Renovation Improvement Projects	\$4,243,600
Program Management	\$9,469,468
Program Contingency (FY20)	\$5,000,000
<b>Total</b>	<b>\$189,070,585</b>

**REALLOCATE**

FROM (CONTINUOUS CIP)	AMOUNT	TO (CONTINUOUS CIP)	AMOUNT
Program Contingency (FY20)	\$5,000,000	Property Acquisition	\$5,000,000
West Millbrook Middle	\$1,777,661	H-12	\$1,777,661
West Millbrook Middle	\$3,222,339	Swift Creek ES	\$3,222,339
Fuquay Varina High	\$500,000	E-51	\$500,000
<b>Total</b>	<b>\$10,500,000</b>		<b>\$10,500,000</b>

Resolved this 16th day of June 2020

**WAKE COUNTY BOARD OF EDUCATION**

By: \_\_\_\_\_  
Keith A. Sutton, Chair

Attest: \_\_\_\_\_  
Cathy Q. Moore, Secretary



## Legislation Details (With Text)

**File #:** 16-2897

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Housing & Community Revitalization

**On agenda:** 7/6/2020      **Final action:**

**Title:** MOA for Disposition and Development of Affordable Housing on County-Owned Property in Holly Springs

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Agenda Item](#)  
[Draft Memorandum of Agreement](#)

Date	Ver.	Action By	Action	Result
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7/6/2020	1	Board of Commissioners		
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MOA for Disposition and Development of Affordable Housing on County-Owned Property in Holly Springs

**That the Board of Commissioners authorizes the County Manager to enter into a Memorandum of Agreement (MOA) between Wake County, the Town of Holly Springs, DHIC and MyComputerCareer (MyCC) represented by Savills USA, to participate in a process coordinating the disposition and development of real property at 1317 N. Main St. in Holly Springs, subject to terms and conditions acceptable to the County Attorney.**

**Item Title:** MOA for Disposition and Development of Affordable Housing on County-Owned Property in Holly Springs

**Specific Action Requested:**

**That the Board of Commissioners authorizes the County Manager to enter into a Memorandum of Agreement (MOA) between Wake County, the Town of Holly Springs, DHIC and MyComputerCareer (MyCC) represented by Savills USA, to participate in a process coordinating the disposition and development of real property at 1317 N. Main St. in Holly Springs, subject to terms and conditions acceptable to the County Attorney.**

**Item Summary:**

**Purpose:** The Board of Commissioners approves all Wake County real estate transactions and related agreements.

**Background:** Effective September 1, 2019, the Wake County Evaluation and Disposition of County-owned Land for Affordable Housing Policy was approved. In accordance with this policy and in consultation with the Town of Holly Springs, a Request for Proposals (RFP #20-006) was released on January 1, 2020 for property located at 1317 N. Main St., Holly Springs, NC. This is the first development project stemming from the Evaluation and Disposition Policy.

Upon closing of the Request for Proposal period, DHIC and MyComputerCareer (MyCC), represented by Savills USA, were recommended as the lead applicants and Project Sponsors. Prior to conveyance of the property, Wake County, the Town of Holly Springs, and the Project Sponsors will enter into an Memorandum of Agreement (MOA) to meet mutually agreed upon milestones during a period of due diligence prior to contract execution and disposition of the property from the County.

**Board Goal:** This Board action complements housing affordability initiatives in the Social and Economic Vitality and Economic Strength goal areas.

**Fiscal Impact:** Disposition of the property will occur at a later date upon satisfactory completion of terms identified in the MOA.

**Additional Information:**

The Wake County Evaluation and Disposition of County-owned Land for Affordable Housing Policy established uniform procedures for the evaluation and disposition of available County-owned property to develop affordable housing. The Housing Affordability & Community Revitalization (Housing) Department evaluated properties for



potential development of affordable housing. The property located at 1317 N. Main St., Holly Springs is a priority property for disposition and development of affordable housing.



On January 1, 2020, RFP #20-006 was released to the disposition the 19.89-acre tract of undeveloped land (REID # 0414978). The RFP sought a forward-thinking development team to purchase and develop a mixed-income, mixed-use project that included legally-binding, affordable rental or ownership housing as a portion of the total development, as well as uses that meet the needs of the Town of Holly Springs and its residents.

A review committee comprised of Wake County and Town of Holly Springs staff considered the RFP submission. DHIC and MyCC, represented by Savills USA, was recommended as the lead applicant and Project Sponsors with a responsive and responsible proposal. DHIC, Inc., is a non-profit affordable housing developer that have partnered with the County on multiple development projects. MyComputerCareer, Inc., was founded in Holly Springs in 2008 and currently employs over 250 residents in the Triangle area as an adult technical school with courses taught online and at seven campuses in North Carolina, Indiana, Ohio, and Texas.

The proposed development would consist of approximately 125 units of family-oriented and senior affordable housing apartments serving an average of households with incomes less than 60% of Area Median Income (AMI), which is \$39,540 for an individual or \$56,460 for a family of four. Across Wake County, an average of current rental rates for 60% AMI households is \$915 for a one-bedroom or \$1,303 for a three-bedroom. Rental

rates are determined by the rental product and local market; however, an individual or family should pay no more than 30% of their income on housing costs to be considered affordable.

In addition, the development would offer a multistory office building to be occupied by MyComputerCareer to support an anticipated 525 employees. In addition, approximately 10,000 square feet of retail space would be located near the office building designed for businesses that can service office employees, residents of the housing development, and the community at-large. It may also include a state-of-the-art performing arts theatre capable of providing local, regional, and nationally acclaimed programming.

As outlined in the MOA, the Project Sponsors will take the lead on all development aspects including project delivery and design and achieving the development goals as outlined in the County RFP and project proposal. The Town will work to identify opportunities to ensure optimal progression of the development proposal through the Town's entitlement approval process, as well as any economic incentives offered for business retention and expansion. The County will take the lead on property disposition and process facilitation.

During the Term of the MOA, all parties agree to work together according to the mutually developed work plan with targeted dates of achievement of significant milestones. Should all parties satisfactorily complete the scope of work in the attached MOA, this item may come back to the Board of Commissioners for approval to disposition the property.

**Attachments:**

1. Draft Memorandum of Agreement



## Legislation Details (With Text)

**File #:** 16-2907

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 7/6/2020      **Final action:**

**Title:** Affordable Housing Development Conversion Request from DHIC for The Commons at Highland Village, LLC

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Commons at Highland Village Conversion v.1.pdf](#)  
[Consent\\_Wake County\\_Highland Seniors\\_DHICletterhead\\_612020docx.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Affordable Housing Development Conversion Request from DHIC for The Commons at Highland Village, LLC

**That the Board of Commissioners:**

- 1. Consents to Community Revitalization and Preservation Corporation (CRPC), a non-profit affiliate of DHIC, as the sole member and manager of The Commons at Highland Village, LLC; and**
- 2. Authorizes the Chair to execute the statement of lender consent subject to terms and conditions acceptable to the County Attorney.**

**Item Title:** Affordable Housing Development Conversion Request from DHIC for The Commons at Highland Village, LLC

**Specific Action Requested:**  
**That the Board of Commissioners:**

- 1. Consents to Community Revitalization and Preservation Corporation (CRPC), a non-profit affiliate of DHIC, as the sole member and manager of The Commons at Highland Village, LLC; and**
- 2. Authorizes the Chair to execute the statement of lender consent subject to terms and conditions acceptable to the County Attorney.**

**Item Summary:**

**Purpose:** The Board of Commissioners approves all Wake County real estate transactions, including ownership transfers of properties that have received loans from the County. Approval by the Board of Commissioners is necessary prior to the conversion for DHIC to remain compliant with the Wake County's Deed of Trust.

**Background:** In November 2002, Wake County issued a \$290,000 loan to DHIC, Inc. on behalf of the ownership entity, Highland Seniors Limited Partnership, to develop The Commons at Highland Village, a 68-unit affordable senior development in Cary, NC. This project has completed the 15-year compliance period under the low-income housing tax credit program. DHIC's non-profit affiliate, Community Revitalization and Preservation Corporation (CRPC) will assume management of the project to keep the development affordable for 15 more years and satisfy the terms of the loans to the project from the County and other lenders.

Nationwide Affordable Housing Fund IX and RBC Community Investments Manager II, Inc. (the Special Limited Partner) wish to transfer 100 percent of their ownership interest to Community Revitalization and Preservation Corporation ("CRPC"), a non-profit affiliate of DHIC, Inc. in order to preserve the long-term affordability of the development. The ownership entity, Highland Seniors Limited Partnership, will convert to The Commons at Highland Village, LLC.

**Board Goal:** This action complements housing affordability initiatives in the Social and Economic Vitality goal area.

**Fiscal Impact:** This item has no financial impact on the County. The County will not contribute funding, issue new debt, and annual debt service payments remain consistent.

**Additional Information:**

The Commons at Highland Village is a 68-unit affordable senior property located at 1500 Highland Village Drive in Cary, NC. In November 2002, Wake County issued a \$290,000 loan to DHIC, Inc. on behalf of Highland Seniors Limited Partnership to develop the property. The Commons at Highland Village has met its 15-year low-income housing tax credit compliance period. As a result, the original equity investors - Apollo Tax Credit Fund – XXXI Limited Partnership and RBC Community Investments Manager II, Inc. – no longer have a role to play in management of the property and will exit the partnership. This is a normal and common occurrence in the life cycle of tax credit properties when the compliance period has been met. CRPC, a non-profit affiliate of DHIC, Inc. will assume management of the property and will be sole member of the new ownership entity, The Commons and Highland Village, LLC.

The Board of Directors of CRPC is made up of the executive committee members of the DHIC Board of Directors. DHIC has completed this same transaction with fifteen properties in the past; only Weston Trace, Beechridge Limited Partnership, Madison Glen, Beechridge II, and Lennox Chase required consent by Wake County. The other properties do not contain County funds, so no County approval was required for the Conversion. The conversion of The Commons at Highland Village will make the ownership structure consistent with these other properties, allowing DHIC to manage all of them more consistently and cost-effectively. The Village at Highland Commons, LLC will continue as the borrower under the County's loan and no action will be required to cause the loan to continue to be in full force and effect. There will be no changes to the loan terms, lien position, or repayment of the County loan.

**Attachments:**

1. DHIC Transfer Consent Request



## Legislation Details (With Text)

**File #:** 16-2898

**Type:** Consent Item

**Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 7/6/2020

**Final action:**

**Title:** Approval of FY 2021 County Funding Plan for the Home and Community Care Block Grant

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Agenda Item.pdf](#)  
[HCCBG July 2020 CountyFundingPlan.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Approval of FY 2021 County Funding Plan for the Home and Community Care Block Grant  
**That the Board of Commissioners approves the County Funding Plan submitted by Wake County Human Services, Meals on Wheels, and Resources for Seniors and affixes required signatures.**

**Item Title:** Approval of FY 2021 County Funding Plan for the Home and Community Care Block Grant

**Specific Action Requested:**

**That the Board of Commissioners approves the County Funding Plan submitted by Wake County Human Services, Meals on Wheels, and Resources for Seniors, and affixes required signatures.**

**Item Summary:**

**Purpose:** Federal law requires that the recipient jurisdictions, the Board of Commissioners in this case, approve the plans on how the Home and Community Care Block Grant funds will be allocated.

**Background:** The Home and Community Care Block Grant (HCCBG) for Older Adults is federal funding made available to the local community from the Division of Aging and Adult Services, through the Triangle J Council of Government Area Agency on Aging. The allocations per county have been released and \$3,527,334 has been apportioned for Wake County for Fiscal Year 2021. The funds are used to purchase services such as home-delivered and congregate meals, transportation, case assistance, respite care, adult day care, housing counseling, senior centers, etc. Upon approval, the funds will be sent directly from Triangle J Council of Governments to Resources for Seniors, Inc. and Meals on Wheels of Wake County.

**Board Goal:** Great Government: Promote a vision of a county government that partners with all levels of government to empower, protect and serve its citizens through a culture of respect, collaboration and innovation.

**Fiscal Impact:** The \$3,527,334 apportionment will be sent directly from Triangle J Council of Governments to Resources for Seniors, Inc. and Meals on Wheels of Wake County. The FY 2021 County Funding Plan for the HCCBG requires a local match of \$391,926. A total of \$384,759 is appropriated in the Wake County Human Services General Fund FY 2021 budget for project participation. The benefiting community partners will contribute the difference of \$7,167.

**Additional Information:**

The allocations per county have been released and \$3,527,334 has been apportioned for Wake County for Fiscal Year 2021. Wake County does not operate as a pass-through agent for these funds. Agencies receive their designated allocations directly from Triangle J. However, the County does match each of these allocations with local dollars. The County's total share of the match is \$391,926 but due to budget shortfalls, Wake County will contribute at FY20 levels of \$384,759. External funds of \$2,723 will be secured by

Meals on Wheels of Wake County and \$4,444 by Resources for Seniors, Inc. to meet the required local match. The funds have been identified in the Human Services' General Fund Fiscal Year 2021 Adopted budget. The breakdown per agency is as follows:

<b>Agency</b>	<b>HCCBG Funds</b>	<b>Local Match Requirement</b>	<b>Total Funding</b>	<b>Projected Clients Served</b>
Meals on Wheels	1,352,490	150,277	1,502,767	2,225
Resources for Seniors	2,174,844	241,649	2,416,493	11,627
<b>Total</b>	<b>3,527,334</b>	<b>391,926</b>	<b>3,919,260</b>	<b>13,852</b>

The HCCBG grant and the County's matching contribution have enabled Resources for Seniors and Meals on Wheels to serve 14,558 people throughout Wake County from July 1, 2019 through April 30, 2020. A distribution of those services is shown in the charts below:

Resources for Seniors:

<b>Service</b>	<b>Clients served 7/1/19-4/30/20</b>
Institutional Respite	51
Senior Center operations	5,814
In Home Aide (all types)	116
Adult Day Care & Day Health	34
Information & Referral	6,016
Housing Counseling (I&R)	73
Transportation (Grocery Shopping & Meal Site only)	161
Housing and Home Improvement (Ramps / Hot H2O Heaters)	46
<b>Total</b>	<b>12,311</b>

Meals on Wheels of Wake County:

<b>Block Grant Service</b>	<b>Clients served 7/1/19-4/30/20</b>
Home Delivered Meals	1549
Congregate Meals Served	698
<b>Total</b>	<b>2,247</b>

The HCCBG amounts provided to for the past 5 years are illustrated below. The amount varies based upon allocations in the State budget:

<b>Fiscal Year</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
<b>Total Allocation</b>	3,194,921	3,260,227	3,389,218	3,422,146	3,462,836

Attachments:

1. 2020-2021 Home and Community Care Block Grant Materials





## Legislation Details (With Text)

**File #:** 16-2889

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 7/6/2020      **Final action:**

**Title:** Wake County Juvenile Crime Prevention Council Annual Plan and Certification for FY 2020-2021

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [JCPC Final Item Summary.pdf](#)  
[Wake JCPC Annual Plan FY 2020-2021.pdf](#)  
[Wake County Funding Plan FY 20-21v2.pdf](#)  
[CertificationForm-2020.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Wake County Juvenile Crime Prevention Council Annual Plan and Certification for FY 2020-2021  
**That the Board of Commissioners adopts the Wake County Juvenile Crime Prevention Council Annual Plan for FY 2020-2021 and affixes signatures on the appropriate forms.**

**Item Title:** Wake County Juvenile Crime Prevention Council Annual Plan and Certification for FY 2020-2021

**Specific Action Requested:**

**That the Board of Commissioners adopts the Wake County Juvenile Crime Prevention Council Annual Plan for FY 2020-2021 and affixes signatures on the appropriate forms.**

**Item Summary:**

**Purpose:** The local Juvenile Crime Prevention Council (JCPC) develops the annual plan, setting priorities for funding in the next year. The Department of Public Safety (DPS) requires the Board of Commissioners in each County to approve the Council's annual plan before releasing DPS funds.

**Background:** JCPC funds are made available to Wake County from the North Carolina DPS Division of Juvenile Justice to provide community-based delinquency and gang prevention strategies and programs. State statute sets the intent and responsibilities for JCPCs. The statute requires representation from local government, local public and private agencies serving juveniles and their families, local business leaders, citizens with an interest in youth problems, and youth representatives to participate in plan development.

Wake County's JCPC uses the funds to provide services such as skill building programs for youth suspended from school, afterschool and weekend life-skills programs, literacy programs, emergency residential placement, restitution and community service programming, and parenting programs. For the \$1.8 million allocated in FY 2021, the JCPC prioritized strengthening services for youth who may have been exposed to trauma or may be serious or violent offenders.

**Board Goal:** This action supports routine County operations.

**Fiscal Impact:** The revenue and expenditures are included as part of the annual budget process. The County will satisfy the match requirement by using funds already budgeted in the FY 2021 Human Services General Fund Adopted budget.

**Additional Information:**

After considering the risk and needs of Wake County youth, the JCPC prioritized strengthening services for youth who may have been exposed to trauma or may be serious or violent offenders. This includes, but is not limited to, services for gang-involved

youth. The JCPC prioritized the following risk and protective factors to address programs in the FY 2020-2021 Request for Proposals:

<b>Risk Factors</b>	<b>Protective Factors</b>
<ul style="list-style-type: none"> <li>- Aggressive/Assaultive behaviors</li> <li>- Gang involvement/association</li> <li>- Association with delinquent/gang involved peers</li> <li>- Ineffective parental supervision and/or skills</li> <li>- School behavior problems</li> <li>- School suspensions</li> <li>- Family member with criminal history or gang involvement</li> </ul>	<ul style="list-style-type: none"> <li>- Social competencies and problem-solving skills</li> <li>- Healthy sense of self</li> <li>- Positive expectations/optimism</li> <li>- Appropriate family communication</li> <li>- Effective parental supervision</li> <li>- Opportunities for positive family, adult and peer involvement</li> <li>- Involvement in social, school and community activities</li> <li>- School connectedness</li> </ul>

For FY 2020-21, DPS allocated \$1,849,659 for Wake County. A 30% local match is required. Local match includes county match and local agencies match, including in-kind. Also included are other state and federal funds. The FY 2020-21 JCPC funding table with specific programs is below:

<b>Agency</b>	<b>Program</b>	<b>DPS Funding</b>	<b>County Match</b>	<b>Other Local/ State/ Federal</b>	<b>Total</b>
<b>Wake County Human Services</b>	JCPC Administration	\$15,500	\$5,000	-	<b>\$20,500</b>
<b>City of Raleigh</b>	Youth Development Initiative	\$47,380	\$2,585	\$14,400	<b>\$64,365</b>
<b>CORRAL Riding Academy</b>	Equine Assisted Psychotherapy	\$105,530	\$4,470	\$258,515	<b>\$368,515</b>
<b>Family Resource Center</b>	Parenting Wisely	\$117,688	\$3,908	\$34,755	<b>\$156,351</b>
<b>Haven House</b>	Juvenile Diversion Team	\$92,654	\$4,154	\$54,313	<b>\$151,121</b>
	Community Service/Restitution	\$321,496	\$21,634	\$74,815	<b>\$417,945</b>
	Second Round	\$34,622	\$2,107	\$104,946	<b>\$141,675</b>
	Youth Career Options	\$97,450		\$29,235	<b>\$126,685</b>
	Wrenn House	\$104,432	\$6,090	\$337,468	<b>\$447,990</b>
<b>ReEntry</b>	Teen Court	\$232,103	\$15,745	\$88,287	<b>\$336,135</b>

<b>Triangle Literacy Council</b>	Skills for Academic Success	\$58,358	\$3,082	\$31,297	<b>\$92,737</b>
<b>Wake County Human Services</b>	4H Spaces	\$125,980	\$6,225	\$44,325	<b>\$176,530</b>
<b>Wake County Human Services</b>	SPACESTOO	\$145,476		\$46,065	<b>\$191,541</b>
<b>Sean Ingram Academy</b>	Nail Technology	\$71,719		\$25,288	<b>\$97,007</b>
<b>Easter Seals Transition</b>	Family Transition Support Services	\$279,271		\$83,931	<b>\$363,202</b>
<b>Totals</b>		<b>\$1, 849,659</b>	<b>\$75,000</b>	<b>\$1,227,640</b>	<b>\$3,152,299</b>

The table below displays JCPC funding over the last five fiscal years. Additional funding was received in FY19-20 as a result of the Juvenile Justice Reinvestment Act also known as Raise the Age. This allows most 16 and 17 years old charged with crimes to be served in the juvenile justice system.

<b>Year</b>	<b>Final NC DPS Allocation</b>	<b>County Match amended Budget</b>	<b>Total Amended Budget</b>
FY17	\$1,214,996	\$72,059	\$1,287,055
FY18	\$1,171,637	\$81,175	\$1,252,812
FY19	\$1,203,877	\$80,069	\$1,283,946
FY20	\$1,578,377	\$75,000	\$1,653,377
FY21	\$1,849,659	\$75,000	\$1,924,650

Since the start of Raise the Age (RtA) the JCPC council has funded several new JCPC programs to help meet the needs of 16-17-year-old juveniles in the community. The programs will address the needs of older youth, including mediation services, family skills building and vocational services. These youth will also have access to behavior health assessment and treatment services through JCPC funded programs, which are services they might not have received in the adult system.

**Attachments:**

1. Wake County Juvenile Crime Prevention Council Annual Plan for FY 2020-2021
2. Juvenile Crime Prevention Council Funding Plan FY 2020-2021
3. Juvenile Crime Prevention Council Certification FY 2020-2021



## Legislation Details (With Text)

**File #:** 16-2899  
**Type:** Regular Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 7/6/2020  
**Final action:**  
**Title:** Approval of Multi-Year Services Agreement for EMS Billing Services  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [EMS Billing Services](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Approval of Multi-Year Services Agreement for EMS Billing Services

**That the Board of Commissioners authorizes the County Manager to execute a multi-year services agreement for EMS billing services on behalf of Wake County, subject to the terms and conditions acceptable to the County Attorney.**

**Item Title:** Approval of Multi-Year Services Agreement for EMS Billing Services

**Specific Action Requested:**

**That the Board of Commissioners authorizes the County Manager to execute a multi-year services agreement for EMS billing services on behalf of Wake County, subject to the terms and conditions acceptable to the County Attorney.**

**Item Summary:**

**Purpose:** The Board of Commissioners approves multi-year contracts.

**Background:** Wake County contracts with a third party to provide:

- System ambulance service billing
- EMS System subscription program management and renewal process
- EMS System Debt Set-off program management

The County currently contracts with Change Healthcare Technology Enabled Services LLC and the contract was set to expire in 2020. In March of 2020, a competitive RFP process was conducted. The RFP team included EMS System Leadership, and staff from Finance and Information Services.

Seven vendors responded to the RFP process. After an initial review of the vendor responses, two vendors (Digitech, and EMS Management and Consultants, Inc.) were elevated for further interviews/demonstrations. Both of the elevated vendors were determined to be able to provide a high level of service and met the RFP requirement; however, the evaluation team felt EMS Management and Consultants, Inc. provided the best value for Wake County. This item authorizes the County Manager to execute a services agreement with EMS Management and Consultants, Inc. to provide these billing and management services.

**Board Goal:** This action supports routine County operations.

**Fiscal Impact:** At a billing rate of 3.90% the first year estimated cost for this service will be \$819,000 with a five-year estimated cost of \$4,095,000. The first-year costs are included in the EMS FY 2021 operating budget. Funding for future years of the agreement will be included in EMS' base budget.

**Additional Information:**

The EMS Billing RFP (20-028) Team conducted online interviews/presentations with Digitech and EMS Management and Consultants Inc. The Team met to review our combined scores and discuss our selection, and though it was extremely close the team felt that EMS Management and Consultants, Inc. was our best choice. The RFP Team recommends entering into a three-year contract with two one-year extensions for a potential five-year total term.

The Department of Emergency Medical Services has begun the contract process as well as the transition process from the current vendor to the new vendor. The transition is anticipated to take through September 30<sup>th</sup> therefore, a one-month extension contract will need to be signed with the current vendor to allow for the transition period.

**Attachments:**

None.



## Legislation Details (With Text)

**File #:** 16-2908  
**Type:** Consent Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 7/6/2020  
**Final action:**  
**Title:** Resolution of Support for the Triangle Trails Initiative  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Triangle Trails Initiative Resolution Item.pdf](#)  
[Triangle Trails Initiative Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Resolution of Support for the Triangle Trails Initiative

**That the Board of Commissioners approves the resolution recognizing the Triangle Trails Initiative.**



**Item Title:** Resolution of Support for the Triangle Trails Initiative

**Specific Action Requested:**

**That the Board of Commissioners approves the resolution recognizing the Triangle Trails Initiative.**

**Item Summary:**

The Triangle Trails Initiative seeks to build a regional network of connected greenways, trails and blueways across the Triangle and beyond. The Triangle J Council of Government along with representatives from the Wake County, Cities of Raleigh and Durham along with regional trail advocates first convened in Fall 2017 to discuss the growing demand for greenways and the desire for a more connected regional approach to greenway systems. Through a grant from the AJ Fletcher Foundation, Chuck Flink and Greenways Incorporated were hired to transform the concept of the Triangle Trails initiative a reality.

The Triangle Trails initiative includes 14 counties: Chatham, Durham, Franklin, Harnett, Granville, Johnston, Cumberland, Lee, Moore, Orange, Person, Vance, Wake and Warren.

In the current phase of planning, stakeholders are meeting with local governments to garner support for the initiative. The Open Space and Parks Advisory Committee received a presentation regarding the initiative at their June meeting and voted unanimously to support the initiative.

Two other regional trails initiatives, the Carolina Thread Trail and the Piedmont Legacy Trails initiatives have been created within the State.

**Attachments:**

1. Draft Resolution

**Resolution No. \_\_\_\_\_**  
**A Resolution of the \_\_\_\_\_ County, North Carolina**  
**supporting the formation of the Triangle Trails Initiative**

**Whereas,** \_\_\_\_\_ County, North Carolina is committed to maintaining and enhancing the quality of life for citizens throughout the region and recognizes that the “Triangle Trails Initiative” will contribute to quality of life by weaving together community and regional assets via a network of trails and greenways; and

**Whereas,** the “Triangle Trails Initiative” recommends linking trails and greenways together, across a multi-county regional landscape, gaining cooperation of public and private sector interests that encourage collaboration; and to create a network that will, in the long term, provide transportation, exercise, leisure, safety, accessibility, recreation, community and economic benefits aimed at enhancing the quality of life; and

**Whereas,** many communities, agencies, and trail advocates in the region have taken a lead in planning and building local trails and greenways, and those efforts can be greatly enhanced by being connected to a larger regional network of trails; and

**Whereas,** trails and their green landscape areas help improve the quality of the air we breathe by preserving trees and vegetation, by promoting reduce congestion through non-motorized transportation, and enhance the quality of our water through natural buffers mitigating the impacts of storm water run-off; and

**Whereas,** trails and greenways are freely accessible community assets offering opportunities for transportation, recreation and exercise to everyone, including children and families, providing safe places for county residents to experience a sense of community, celebrate our history and culture, and create stronger social ties; and

**Whereas,** trails have significant impact on the health and economic viability of the region encouraging active lifestyles, increased levels of tourism, enhanced property values, added jobs, as well as enhanced ability to attract and retain businesses to the region due to improved quality of life; and

**Whereas,** the “Triangle Trails Initiative” provides the foundation for a long term strategy that will continue to grow and to provide an invaluable resources for our children, grandchildren and great grandchildren; and

**Now, Therefore, Be It Resolved** that \_\_\_\_\_ County, North Carolina supports the concept of working within a regional framework to plan, design, develop and link protected undeveloped landscapes and natural resources by endorsing the “Triangle Trails Initiative.”

\_\_\_\_\_  
Signed: Chair of County Commission/Date

\_\_\_\_\_  
Witness: County Clerk/Date



## Legislation Details (With Text)

**File #:** 16-2900

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 7/6/2020      **Final action:**

**Title:** Designation of Map and Plat Review Officer for the Town of Wake Forest

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Item Summary.pdf](#)  
[Resolution from Town of Wake Forest.pdf](#)  
[Board of Commissioners Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Designation of Map and Plat Review Officer for the Town of Wake Forest  
**That the Board of Commissioners adopts a Resolution designating staff from the Town of Wake Forest as Map and Plat Review Officer.**

**Item Title:** Designation of Map and Plat Review Officer for the Town of Wake Forest

**Specific Action Requested:**

**That the Board of Commissioners adopts a Resolution designating staff from the Town of Wake Forest as Map and Plat Review Officer.**

**Item Summary:**

**Purpose:** North Carolina General Statute 47-30.2 requires each county board of commissioners to designate county and/or municipal staff as map and plat review officers.

**Background:** Municipal and County planning staff are required to review subdivision plans and surveys (plats), within their respective jurisdiction, to insure they comply with all statutory requirements. North Carolina Law requires that the Board of Commissioners designates county and/or municipal staff as a Map and Plat Review Officers from jurisdictions throughout Wake County to certify plats presented to the Register of Deeds. The Town of Wake Forest requests that the Wake County Board of Commissioners appoint the following Town staff as Map and Plat Review Officer for all lands within the municipal and extraterritorial jurisdiction of the Town of Wake Forest.

<u>Staff</u>	<u>Title</u>
Kari B. Grace	Senior Planner

**Board Goal:** This action is consistent with routine County operations.

**Fiscal Impact:** None.

**Additional Information:**

None.

**Attachments:**

1. Resolution from Town of Wake Forest
2. Board of Commissioners' Resolution

**RESOLUTION NO. 2020-53**

**RESOLUTION RECOMMENDING THE APPOINTMENT OF A REVIEW OFFICER  
FOR THE TOWN OF WAKE FOREST**

**WHEREAS**, Article 2 of Chapter 47 (§47-30.2 Review Officer) of the North Carolina General Statutes requires the Board of Commissioners of each county, by resolution, designate by name one or more persons experienced in mapping or land records management to be appointed as a Review Officer to certify the maps or plats presented to the Register of Deeds as complying with all statutory requirements for recording; and

**WHEREAS**, the review of statutory requirements is of a technical nature; and

**WHEREAS**, one of the services of the Town of Wake Forest staff provides to the community is a similar technical process for subdivision plat review in order to verify compliance with the Town's development regulations; and

**WHEREAS**, it appears most efficient for the Town of Wake Forest to designate Town staff to be appointed or reaffirmed by the Wake County Board of Commissioners to serve as Review Officers, in order to certify each map and plat presented to the Wake County Register of Deeds for recording satisfies the statutory requirements for recording.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Town of Wake Forest that this resolution shall take effect immediately upon its adoption. That the following person is recommended to be appointed or reaffirmed by the Wake County Board of Commissioners to serve as Review Officer for all lands within the municipal and extraterritorial jurisdiction of the Town of Wake Forest in order to certify each map and plat presented to the Wake County Register of Deeds for recording satisfies the statutory requirements for recording:

**NAME**

Kari B. Grace

**POSITION/TITLE**

Senior Planner

This the 16<sup>th</sup> day of June 2020.

Motion by: Liz Simperts

Second by: Chad Sary

Mayor: 

ATTEST:



Town Clerk

**WAKE COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION  
APPOINTING STAFF FROM THE TOWN OF WAKE FOREST TO SERVE AS  
MAP AND PLAT REVIEW OFFICERS**

WHEREAS, Article 2 of Chapter 47 (§47-30.2) of the North Carolina General Statutes requires the Board of Commissioners of each County to designate one or more persons experienced in mapping or land records management to be appointed as a Review Officer to certify the maps or plats presented to the Register of Deeds as complying with all statutory requirements for recording; and

WHEREAS, the review of statutory requirements is of a technical nature; and

WHEREAS, Town of Wake Forest staff is qualified to undertake this technical review and therefore are the logical people to implement this requirement; and

WHEREAS, one of the services the Town of Wake Forest staff provides to the community is a similar technical process for subdivision plat review in order to verify compliance with the Town's development regulations; and

WHEREAS, it appears most efficient for the Town of Wake Forest to avoid adding another layer of development review by providing for the certification of statutory compliance for all maps or plats to be presented to the Register of Deeds for recording within the context of subdivision review procedures:

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners designates the following persons to serve as the Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Wake Forest:

<u>Name</u>	<u>Position/Title</u>
Kari B. Grace	Senior Planner

Adopted this 6<sup>th</sup> day of July 2020.

ATTEST:

BOARD OF COMMISSIONERS FOR THE  
COUNTY OF WAKE

By: \_\_\_\_\_  
Clerk to the Board

\_\_\_\_\_  
Gregory D. Ford, Chair

APPROVED AS TO FORM:

\_\_\_\_\_  
Scott Warren, County Attorney



## Legislation Details (With Text)

**File #:** 16-2913  
**Type:** Regular Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 7/6/2020  
**Final action:**  
**Title:** Appointment of County Clerk to the Board of Commissioners  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [July 6 agenda item.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Appointment of County Clerk to the Board of Commissioners

**That the Board of Commissioners appoints David Ellis, County Manager, as Clerk to the Board, effective July 6, 2020.**

**Item Title:** Appointment of County Clerk to the Board of Commissioners

**Specific Action Requested:**

**That the Board of Commissioners appoints David Ellis, County Manager, as Clerk to the Board, effective July 6, 2020.**

**Item Summary:**

The Wake County Board of Commissioners will appoint a Clerk to the Wake County Board of Commissioners due to the retirement of Denise Hogan. The appointment of Mr. Ellis shall be effective July 6, 2020.

The applicable statute is NCGS 153A-111:

The Board of Commissioners shall appoint or designate a Clerk to the Board. The Board may designate the Register of Deeds or any other officer or employee as Clerk. The Clerk shall perform any duties that may be required by law or the Board of Commissioners. The Clerk shall serve as such at the pleasure of the Board.

**Attachments:**

None.





## Legislation Details (With Text)

**File #:** 16-2877  
**Type:** Regular Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 7/6/2020  
**Final action:**  
**Title:** Reappointment of the Wake County Tax Administrator  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Item Summary Reappointment.pdf](#)  
[Oath.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Reappointment of the Wake County Tax Administrator

### That the Board of Commissioners:

1. Reappoints Marcus D. Kinrade to a fourth term as Wake County Tax Administrator commencing July 6, 2020 for a four-year term, at a salary of \$185,000, with future salary increases pursuant to contract; and
2. Instructs Mr. Kinrade to take the oath of office as required by statute and the North Carolina Constitution.

**Item Title:** Reappointment of the Wake County Tax Administrator

**Specific Action Requested:**  
**That the Board of Commissioners:**

- 1. Reappoints Marcus D. Kinrade to a fourth term as Wake County Tax Administrator commencing July 6, 2020 for a four-year term, at a salary of \$185,000, with future salary increases pursuant to contract; and**
- 2. Instructs Mr. Kinrade to take the oath of office as required by statute and the North Carolina Constitution.**

**Item Summary:**

**Purpose:** State statute requires County Commissioners to appoint a tax administrator for the County.

**Background:** Marcus Kinrade has served as Wake County Tax Administrator since 2008. This action reappoints Mr. Kinrade to a four-year term extending to July 2024. Pursuant to NCGS 105-295 and 105-349(g), the Tax Administrator should take the statutory oath of office for the Assessor and Collector. The Chairman of the Board of Commissioners may administer this oath pursuant to NCGS 11-9.

**Board Goal:** This action supports standard County operations.

**Fiscal Impact:** This action has no financial impact.

**Additional Information:**

The Tax Administrator, as to his duties specific to the assessment of taxes per NCGS 105-294:

1. Must be appointed by the Board of Commissioners every two or four years, and
2. Must within every two-year period, attend at least 30 hours of instruction in the appraisal and assessment of property, and
3. Can only be terminated during his term by the Board of County Commissioners for good cause shown, and only after giving him notice in writing and an opportunity to appear and be heard in a public session of the Board.

The Tax Administrator, as to his duties specific to the collection of taxes per NCGS 105-349:

1. Must be bonded, and

2. Can only be terminated during his term by this Board of County Commissioners for good cause shown, and only after giving him notice in writing and an opportunity to appear and be heard in a public session of the Board, unless he has failed to properly settle and account for tax receipts per NCGS 105-352(b).

On September 2, 2008, Marcus D. Kinrade was appointed to a four-year term as Wake County Tax Administrator following the retirement of Emmett D. Curl. Having excelled during this initial four-year term, Mr. Kinrade was reappointed to a second term on August 6, 2012.

During his second term, the North Carolina Tax Collectors' Association named him the 2014 North Carolina Tax Collector of the year. Following the successful 2016 County-wide reappraisal, he was reappointed to a third term on August 1, 2016.

During his third term, the tax office and Mr. Kinrade earned several jurisdictional and personal awards and recognitions including: a 2018 Distinguished Large Jurisdiction award from the North Carolina Association of Assessing Officers; a 2018 Government Innovation Award from 1105 Media Inc; was a National finalist in both 2018 and 2020 for a Smart Cities of North America award from IDC; a 2019 NACO Achievement Award; a 2019 LGFCU Excellence in Innovation Award; and Mr. Kinrade was named a 2019 LocalSmart GoldenGov County Executive of the Year.

Mr. Kinrade is a graduate of Coastal Carolina Community College and the University of North Carolina at Wilmington with a Bachelor of Science degree in Business Information Systems, is credentialed by the North Carolina Department of Revenue and the North Carolina Association of Assessing Officers as a certified property tax Assessor, is credentialed by the North Carolina Tax Collectors' Association as a certified property tax Collector, and has earned the professional designations of "Assessment Administration Specialist" and "Residential Evaluation Specialist" from the International Association of Assessing Officers. He previously served honorably on active duty in the United States Marine Corps and resides in Garner with his family.

**Attachments:**

1. Oath

OATH OF OFFICE FOR THE WAKE COUNTY  
TAX ADMINISTRATOR  
MARCUS D. KINRADE  
July 6, 2020

I, Marcus D. Kinrade, do solemnly swear, that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Wake County Tax Administrator, and that I will not allow my actions as Tax Administrator to be influenced by personal or political friendships or obligations, so help me God.

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Marcus D. Kinrade



## Legislation Details (With Text)

**File #:** 16-2878

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 7/6/2020      **Final action:**

**Title:** Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Tax Collections Item Summary.pdf](#)  
[Tax Committee Agenda Process.pdf](#)  
[Executive Summary 1.pdf](#)  
[Executive Summary 2.pdf](#)  
[July 2020 Refunds Under 500.pdf](#)  
[July 2020 Refunds Over 500.pdf](#)  
[Daily Updates For Exemptions.pdf](#)  
[Daily Updates For Penalties.pdf](#)  
[Daily Updates For Tax Relief.pdf](#)  
[Daily Updates For Special Situations.pdf](#)  
[Daily Updates For Tax Deferments.pdf](#)  
[Municipal Collection Report](#)  
[Wake County Collection Report](#)  
[Monthly In-Rem Foreclosure Report](#)  
[PFB Summary Report.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

**That the Board of Commissioners approves the attached recommendations by the Tax Committee.**

**Item Title:** Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

**Specific Action Requested:**

**That the Board of Commissioners approves the attached recommendations by the Tax Committee.**

**Item Summary:**

**Purpose:** The Board of Commissioners approves all tax relief actions requested by taxpayers. On a monthly basis, the Tax Committee meets to consider taxpayer requests and makes recommendations to the Board.

**Background:** If a taxpayer believes they have been billed incorrectly, wish to appeal a decision of the Tax Administration, seek relief of penalties or submit a late request for exemption, exclusion or deferment, they can request a hearing before the Tax Committee.

The Tax Committee meets monthly and makes recommendations to the Board of Commissioners. The Board approves all tax relief actions. The Tax Committee meets on the third Thursday of each month at 1 p.m. in the Tax Administration's Conference Room to review requests and make a recommendation to the Board of Commissioners. This meeting is publicized and open to the public.

The Tax Committee presents information to the Wake County Board of Commissioners each month for review, showing the name of the taxpayer, description of property, account number, tax year, relief sought, and recommended action.

**Board Goal:** This item supports routine business of the County as required by North Carolina General Statutes and does not relate to a specific Board initiative.

**Fiscal Impact:** The fiscal impact of this item varies from month to month based on requests but is generally negligible as a percent of the total County budget.

**Additional Information:**

The Tax Committee is comprised of Kim Lorbacher, Financial Services Manager with Wake County Finance; Natasha Baldwin, Finance Manager with the City of Raleigh and Jessica Murphy-Rhem, Accounting Supervisor with the Town of Cary. Marcus Kinrade, Wake County Tax Administrator, serves as the clerk to the Tax Committee.

Some reasons a property owner may request a hearing before the Tax Committee are:

- They were penalized for listing personal property after January 31.
- They take exception to the value placed on their property and received notice of the value after the Board of Equalization and Review adjourned.
- Their personal property listing was audited and they are seeking relief of discovered value or applicable penalties.
- They filed a late application for an exemption, exclusion or deferment on a property.
- An application for exemption, exclusion or deferment was denied by the Tax Administration and the wish to appeal that decision.
- A penalty was imposed for the late filing or late payment of a gross receipt tax and penalty relief is requested.
- A refund has been requested for a tax imposed through a clerical error, an illegal tax, or a tax levied for an illegal purpose.
- A refund exceeding the threshold the finance officer is authorized to issue has been requested.

The tax committee has adopted criteria that may provide partial or full relief of late list penalties applied to personal property discoveries if one of the following criteria is met:

1. The property owner is new to North Carolina.
2. The property owner inadvertently neglected to list equipment in the first year of ownership.
3. Prior year property listings were timely filed.
4. Items were inadvertently omitted from a listing filed timely.
5. The property owner was on military deployment or medically incapacitated.
6. The property owner self-reported assets that were not listed properly in prior years.
7. The property owner was cooperative with an audit and no property tax was lost due to being beyond the five-year audit period.

**Attachments:**

1. Tax Committee Agenda Process
2. Executive Summary 1 and 2
3. Refunds Under \$500.00/Over \$500.00
4. Daily Updates for Exemptions, Penalties, Tax Relief, Special Situations and Tax Deferments
5. Municipal Collection Report
6. Wake County Collection Report
7. Monthly In-Rem Foreclosure Report
8. PFB Summary Report

**The Tax Committee follows the North Carolina General Statutes or previously established general guidelines in their recommendations of relief for assessed late list penalties (no relief, partial relief, full relief). The committee also considers late filed exemption and exclusion applications, and makes recommendations regarding requests for relief of interest.**

Consideration of relief of late list penalties:

- If a taxpayer is new to North Carolina and fails to list the first year required, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has property that should have been listed and is unaware of the tax laws, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has listed timely in at least two consecutive years immediately prior to the year for which a penalty is assessed, the penalty may be relieved, partially or in full.
- If a taxpayer inadvertently omitted items from his timely listing, the penalty may be relieved, partially or in full.
- If a taxpayer was involved in military deployment and was unable to list timely, the penalty may be relieved, partially or in full.
- If a taxpayer was unable to list due to circumstances beyond their control (e.g. – hospitalization), the penalty may be relieved, partially or in full.
- Guidelines have been established for companies with penalties assessed as a result of audits. Relief may be granted partially or in full if it appears there was no willful attempt to understate value, if the taxpayer was cooperative and forthright during the audit and if there were no significant issues with their previous listings. The recommendation of the auditor is carefully considered in making this determination.

Consideration of late-filed applications for exemption or exclusion:

- The tax committee will recommend approval of late filed exemptions or exclusions as long as the request complies with the general statutes, or if case law exists that is clear and generally supports the request. Late filed applications must be hand-delivered by December 31 or postmarked by December 31 of the calendar year for which the exemption or exclusion is requested.
- The tax committee will recommend denying any applications received after December 31<sup>st</sup> of the calendar year for which the exemption or exclusion is requested. There is no statutory authority to exempt or exclude property if the application is made outside the calendar year for which the exemption is sought.

Consideration of requests for relief of interest:

- Once interest accrues, it is considered tax per NCGS 105-273(15). Tax cannot be compromised per NCGS 105-380. Therefore the tax committee typically recommends denial of requests for relief of interest. Should a situation arise in which the committee determines that interest should be relieved, the Assessor will request the item be removed from the consent agenda and considered separately by the Board of Commissioners.



**EXECUTIVE SUMMARY OF RECOMMENDATIONS FROM TAX COMMITTEE**

Board Meeting Date July 6, 2020

<u>NUMBER</u>	<u><b>PROPERTY TAX REFUNDS REQUESTED</b></u>		
	<u>AMOUNT OF TAX REQUESTED</u>	<u>AMOUNT OF TAX APPROVED</u>	<u>AMOUNT OF TAX DENIED</u>
3	\$1,233.61	\$1,233.61	0.00

## Executive Summary of Recommendations From Tax Committee 06/18/2020

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### Exemptions Requested

Number of Requests	Value of Exemptions Requested	Value of Property Exempted
7	\$104,443,347	\$100,912,615

### Tax Relief Exclusion Requested

Number of Requests	Value of Exclusion Requested	Value of Property Exempted
1	\$45,000	\$45,000

### Tax Deferment Requested

Number of Requests	Value of Deferment Requested	Value of Property Deferred
1	\$235,204	\$235,204

### Requests For Relief of Late List Penalties

Number of Requests	Granted-FR	Granted-PR	Granted-GC	Denied
1	0	0	0	1

### Special Situations/Value Adjustment

Relief Requested	Total	Granted	Denied
Appeal of Rollback	8	8	0
Refund Request	6	6	0

## Board Report

Return

Date : 07/06/2020

Approved By : \_\_\_\_\_

TO : WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	VITELA, MAYRA ALEJANDRA 110 HEREFORD DR CLAYTON NC, 27520	0006853641- 2018- 2017- 000000	City 97.86 County 113.00	210.86	235.64	Refund
2	WHITE, NATASHIA K 1521 CRICKET RIDGE DR RALEIGH NC, 27610	0006867817- 2019- 2019- 000000	City 150.63 County 247.74	398.37	427.91	Refund
Marcus D. Kinrade			Total City Rebated 248.49			
Wake County Tax Administrator			Total County Rebated 360.74			
			<b>Total Rebate/Refund</b>	609.23	663.55	

CC:

\*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

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## Board Report

Return

Date : 07/06/2020

Approved By : \_\_\_\_\_

TO : WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	CORELOGIC PO BOX 9202 COPPELL TX, 75019 - 9760	0000437967- 2019- 2019- 000000	City County	238.92 331.14	570.06	570.06 Refund
	<b>Marcus D. Kinrade</b>		Total City Rebated	238.92		
	<b>Wake County Tax Administrator</b>		Total County Rebated	331.14		
			<b>Total Rebate/Refund</b>		570.06	570.06

CC:

\*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

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**Tax Committee Meeting: 06/18/2020**

**Approved by:** \_\_\_\_\_

**Board of Commissioners Meeting: 07/06/2020**

**TO: Wake County Board of Commissioners and Town Board of Apex**

**FOR: Consideration of Requests for Exemptions**

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16699	CARIELLO HOLDINGS LLC 606 TORCASTLE CIR CARY NC 27513-9739	3701 GREEN LEVEL WEST RD APEX	0000133625 2020 Not Billed	\$3,530,732	Exemption Educational Purpose 105-278.4	Denied

**This List Requires Board Action**

Tax Committee Members: Natasha Baldwin, City Of Raleigh  
Kim Lorbacher, Wake County Finance  
Jessica Murphy-Rhem, Town Of Cary

**Marcus Kinrade, Tax Administrator**

**Tax Committee Meeting: 06/18/2020**

**Approved by:** \_\_\_\_\_

**Board of Commissioners Meeting: 07/06/2020**

**TO: Wake County Board of Commissioners and Town Board of Cary**

**FOR: Consideration of Requests for Exemptions**

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16719	GLENAIRE INC 4000 GLENAIRE CIR CARY NC 27511-3884	4000 GLENAIRE CIR CARY	0000180796 2020 Not Billed	\$93,788,719	Exemption Charitable Purpose 105-278.6	Granted - For Good Cause
16721	GLENAIRE INC 4000 GLENAIRE CIR CARY NC 27511-3884	120 WEE LOCH DR CARY	0000055841 2020 Not Billed	\$6,068,481	Exemption Charitable Purpose 105-278.6	Granted - For Good Cause

**This List Requires Board Action**

Tax Committee Members: Natasha Baldwin, City Of Raleigh  
Kim Lorbacher, Wake County Finance  
Jessica Murphy-Rhem, Town Of Cary

**Marcus Kinrade, Tax Administrator**

**Tax Committee Meeting: 06/18/2020**

**Approved by:** \_\_\_\_\_

**Board of Commissioners Meeting: 07/06/2020**

**TO: Wake County Board of Commissioners and Raleigh City Council**

**FOR: Consideration of Requests for Exemptions**

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16679	METHODIST HOME FOR CHILDREN INC 1930 MILBURNIE ROAD RALEIGH NC	BUSINESS PERSONAL PROPERTY RALEIGH	0006904246 2020 Not Billed	\$105,000	Exemption Charitable Purpose 105-278.6	Granted - For Good Cause
16711	SAINT MARYS SCHOOL 900 HILLSBOROUGH ST RALEIGH NC 27603-1610	1001 HILLSBOROUGH ST 103, RALEIGH	0000306943 2020 Not Billed	\$316,805	Exemption Educational Purpose 105-278.4	Granted - For Good Cause
16713	SAINT MARYS SCHOOL 900 HILLSBOROUGH ST RALEIGH NC 27603-1610	1001 HILLSBOROUGH ST 302, RALEIGH	0000306952 2020 Not Billed	\$316,805	Exemption Educational Purpose 105-278.4	Granted - For Good Cause
16715	SAINT MARYS SCHOOL 900 HILLSBOROUGH ST RALEIGH NC 27603-1610	1001 HILLSBOROUGH ST 203, RALEIGH	0000306948 2020 Not Billed	\$316,805	Exemption Educational Purpose 105-278.4	Granted - For Good Cause

**This List Requires Board Action**

Tax Committee Members: Natasha Baldwin, City Of Raleigh  
Kim Lorbacher, Wake County Finance  
Jessica Murphy-Rhem, Town Of Cary

**Marcus Kinrade, Tax Administrator**

**Tax Committee Meeting: 06/18/2020**

**Board of Commissioners Meeting: 07/06/2020**

**TO: Wake County Board of Commissioners and Raleigh City Council**

**FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties**

**Approved by:** \_\_\_\_\_

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16677	PALMETTO NET INC PO BOX 507 COLUMBIA SC 29202-0507	BUSINESS PERSONAL PROPERTY RALEIGH	0006145048 2020 Not Billed	\$701.39	Late List Penalty	Denied	

**This List Requires Board Action**

Tax Committee Members: Natasha Baldwin, City Of Raleigh  
Kim Lorbacher, Wake County Finance  
Jessica Murphy-Rhem, Town Of Cary

**Marcus Kinrade, Tax Administrator**



**Tax Committee Meeting: 06/18/2020**

**Approved by:** \_\_\_\_\_

**Board of Commissioners Meeting: 07/06/2020**

**TO: Wake County Board of Commissioners**

**FOR: Consideration of Requests for Tax Relief Exclusions**

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16723	WEEKES, DONNA WEEKES, JOHN 1604 BUCK WALLOW RD WAKE FOREST NC 27587-5792	1604 BUCK WALLOW RD WAKE COUNTY	0000232299 2020 Not Billed	\$45,000	Exclusion Veterans Relief 105-277.1C	Granted - For Good Cause

**This List Requires Board Action**

Tax Committee Members: Natasha Baldwin, City Of Raleigh  
Kim Lorbacher, Wake County Finance  
Jessica Murphy-Rhem, Town Of Cary

**Marcus Kinrade, Tax Administrator**

**Tax Committee Meeting: 06/18/2020**

**Approved by:** \_\_\_\_\_

**Board of Commissioners Meeting: 07/06/2020**

**TO: Wake County Board of Commissioners and Raleigh City Council**

**FOR: Consideration of Requests for Value/Special Situations**

<b>Item #</b>	<b>Taxpayer(s)</b>	<b>Description Jurisdiction</b>	<b>Account # / Year For Payment Status</b>	<b>Value Appealed</b>	<b>Appeal/Request Type</b>	<b>Recommendation</b>
16707	GREGORY POOLE EQUIPMENT COMPANY PO BOX 469 RALEIGH NC 27602-0469	0 BLUE RIDGE RD RALEIGH	0000416540 2018 Not Paid	\$101,928	Refund Request	Granted
16709	GREGORY POOLE EQUIPMENT COMPANY PO BOX 469 RALEIGH NC 27602-0469	0 BLUE RIDGE RD RALEIGH	0000416540 2019 Paid in Full	\$101,928	Refund Request	Granted
16717	ROMANO, DAWN ROMANO, RALPH 2614 LACEBARK PINE RD RALEIGH NC 27616-9111	2614 LACEBARK PINE RD RALEIGH	0000449480 2019 Paid in Full	\$35,689	Refund Request	Granted
16701	WOLF SUMMIT COAL COMPANY PO BOX 469 RALEIGH NC 27602-0469	0 BLUE RIDGE RD RALEIGH	0000416540 2015 Paid in Full	\$50,964	Refund Request	Granted
16703	WOLF SUMMIT COAL COMPANY PO BOX 469 RALEIGH NC 27602-0469	0 BLUE RIDGE RD RALEIGH	0000416540 2016 Paid in Full	\$101,928	Refund Request	Granted

**Tax Committee Meeting: 06/18/2020**

**Board of Commissioners Meeting: 07/06/2020**

**TO: Wake County Board of Commissioners and Raleigh City Council**

**FOR: Consideration of Requests for Value/Special Situations**

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16705	WOLF SUMMIT COAL COMPANY PO BOX 469 RALEIGH NC 27602-0469	0 BLUE RIDGE RD RALEIGH	0000416540 2017 Not Paid	\$101,928	Refund Request	Granted

**This List Requires Board Action**

Tax Committee Members: Natasha Baldwin, City Of Raleigh  
Kim Lorbacher, Wake County Finance  
Jessica Murphy-Rhem, Town Of Cary

**Marcus Kinrade, Tax Administrator**

**Tax Committee Meeting: 06/18/2020**

**Approved by:** \_\_\_\_\_

**Board of Commissioners Meeting: 07/06/2020**

**TO: Wake County Board of Commissioners**

**FOR: Consideration of Requests for Value/Special Situations**

<b>Item #</b>	<b>Taxpayer(s)</b>	<b>Description Jurisdiction</b>	<b>Account # / Year For Payment Status</b>	<b>Value Appealed</b>	<b>Appeal/Request Type</b>	<b>Recommendation</b>
16683	DICKENS ENTERPRISES LLC JANIE DICKENS 305 COUNTRY MILL WAY FUQUAY VARINA, NC 27526-3506	2728 NC 42 HWY WAKE COUNTY	0000168561 2016 Not Paid	\$284,320	Appeal of Rollback Agricultural Use 105-277.4	Granted
16685	DICKENS ENTERPRISES LLC JANIE DICKENS 305 COUNTRY MILL WAY FUQUAY VARINA, NC 27526-3506	2728 NC 42 HWY WAKE COUNTY	0000168561 2017 Not Paid	\$284,320	Appeal of Rollback Agricultural Use 105-277.4	Granted
16687	DICKENS ENTERPRISES LLC JANIE DICKENS 305 COUNTRY MILL WAY FUQUAY VARINA, NC 27526-3506	2728 NC 42 HWY WAKE COUNTY	0000168561 2018 Not Paid	\$284,320	Appeal of Rollback Agricultural Use 105-277.4	Granted
16689	DICKENS ENTERPRISES LLC JANIE DICKENS 305 COUNTRY MILL WAY FUQUAY VARINA, NC 27526-3506	2728 NC 42 HWY WAKE COUNTY	0000168561 2019 Not Paid	\$284,320	Appeal of Rollback Agricultural Use 105-277.4	Granted
16691	DICKENS ENTERPRISES LLC JANIE DICKENS 305 COUNTRY MILL WAY FUQUAY VARINA, NC 27526-3506	2832 NC 42 HWY WAKE COUNTY	0000168562 2016 Not Paid	\$178,886	Appeal of Rollback Agricultural Use 105-277.4	Granted
16693	DICKENS ENTERPRISES LLC JANIE DICKENS 305 COUNTRY MILL WAY FUQUAY VARINA NC 27526-3506	2832 NC 42 HWY WAKE COUNTY	0000168562 2017 Not Paid	\$178,886	Appeal of Rollback Agricultural Use 105-277.4	Granted

**Tax Committee Meeting: 06/18/2020**

**Board of Commissioners Meeting: 07/06/2020**

**TO: Wake County Board of Commissioners**

**FOR: Consideration of Requests for Value/Special Situations**

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16695	DICKENS ENTERPRISES LLC JANIE DICKENS 305 COUNTRY MILL WAY FUQUAY VARINA NC 27526-3506	2832 NC 42 HWY WAKE COUNTY	0000168562 2018 Not Paid	\$178,886	Appeal of Rollback Agricultural Use 105-277.4	Granted
16697	DICKENS, JUDITH JANIE DICKENS HAYSLETT ADM 305 COUNTRY MILL WAY FUQUAY VARINA NC 27526-3506	2832 NC 42 HWY WAKE COUNTY	0000168562 2019 Not Paid	\$178,886	Appeal of Rollback Agricultural Use 105-277.4	Granted

**This List Requires Board Action**

Tax Committee Members: Natasha Baldwin, City Of Raleigh  
Kim Lorbacher, Wake County Finance  
Jessica Murphy-Rhem, Town Of Cary

**Marcus Kinrade, Tax Administrator**

**Tax Committee Meeting: 06/18/2020**

**Approved by:** \_\_\_\_\_

**Board of Commissioners Meeting: 07/06/2020**

**TO: Wake County Board of Commissioners and Town Board of Zebulon**

**FOR: Consideration of Requests for Tax Deferment**

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed Tax Deferred	Appeal/Request Type	Recommendation
16681	STRICKLAND, CURTIS STRICKLAND, JACKIE 205 E SYCAMORE ST ZEBULON NC 27597-2871	205 E. SYCAMORE ST ZEBULON	0000074209 2020 Not Billed	\$235,204	Tax Deferment Historic Property 105-278	Granted - For Good Cause

**This List Requires Board Action**

Tax Committee Members: Natasha Baldwin, City Of Raleigh  
Kim Lorbacher, Wake County Finance  
Jessica Murphy-Rhem, Town Of Cary

**Marcus Kinrade, Tax Administrator**

# MUNICIPAL MONTHLY COMPARISON REPORT MAY 2020

## ANGIER

	Last Year	This Year
Billed	\$336,082.01	\$341,507.72
Collected	\$334,510.38	\$340,356.26
Percentage	99.53%	99.66%

## DURHAM

	Last Year	This Year
Billed	\$606,378.44	\$623,114.53
Collected	\$606,335.90	\$622,919.79
Percentage	99.99%	99.97%

## KNIGHTDALE

	Last Year	This Year
Billed	\$7,798,729.34	\$8,245,341.46
Collected	\$7,771,494.32	\$8,210,581.30
Percentage	99.65%	99.58%

## WAKE FOREST

	Last Year	This Year
Billed	\$27,719,381.30	\$29,530,138.77
Collected	\$27,657,468.49	\$29,439,692.81
Percentage	99.78%	99.69%

## APEX

	Last Year	This Year
Billed	\$30,085,969.31	\$33,404,721.79
Collected	\$30,039,069.02	\$33,326,597.70
Percentage	99.84%	99.77%

## FUQUAY -VARINA

	Last Year	This Year
Billed	\$15,179,552.67	\$16,629,745.71
Collected	\$15,130,779.12	\$16,538,185.92
Percentage	99.68%	99.45%

## MORRISVILLE

	Last Year	This Year
Billed	\$19,397,258.29	\$20,087,577.44
Collected	\$19,371,783.74	\$20,004,787.82
Percentage	99.87%	99.59%

## WENDELL

	Last Year	This Year
Billed	\$3,365,711.55	\$3,864,794.08
Collected	\$3,354,689.24	\$3,843,433.39
Percentage	99.67%	99.45%

## CARY

	Last Year	This Year
Billed	\$94,400,295.21	\$97,170,806.49
Collected	\$94,234,103.88	\$96,882,127.25
Percentage	99.82%	99.70%

## GARNER

	Last Year	This Year
Billed	\$19,276,131.35	\$21,362,792.30
Collected	\$19,199,865.25	\$21,228,944.89
Percentage	99.60%	99.37%

## RALEIGH

	Last Year	This Year
Billed	\$273,613,269.28	\$278,229,980.69
Collected	\$272,841,973.99	\$276,987,551.75
Percentage	99.72%	99.55%

## ZEBULON

	Last Year	This Year
Billed	\$6,576,853.52	\$7,170,579.27
Collected	\$6,546,630.08	\$7,135,795.49
Percentage	99.54%	99.51%

## CLAYTON

	Last Year	This Year
Billed	\$449.61	\$516.90
Collected	\$449.61	\$516.90
Percentage	100.00%	100.00%

## HOLLY SPRINGS

	Last Year	This Year
Billed	\$20,712,182.51	\$24,383,152.32
Collected	\$20,667,003.62	\$24,307,331.58
Percentage	99.78%	99.69%

## ROLESVILLE

	Last Year	This Year
Billed	\$4,693,614.14	\$5,164,184.82
Collected	\$4,687,067.31	\$5,146,908.56
Percentage	99.86%	99.67%

**REPORT OF COLLECTIONS - WAKE COUNTY ONLY  
MAY 2020**

<b>MONTHLY COLLECTIONS</b>	<b>May 2019</b>	<b>May 2020</b>
	<b>Last Year</b>	<b>This Year</b>
Current Taxes	\$776,807.81	\$626,059.33
Current Special Districts	\$40,999.07	\$27,599.48
Current Deferred Taxes	\$98,560.92	\$2,406.02
Back Taxes	\$91,166.55	\$79,337.20
Back Deferred Taxes	\$209,129.68	\$12,815.68
Beer & Wine	\$16,250.00	\$13,014.50
Recycle Fee	\$8,916.41	\$6,714.90
<b>TOTAL</b>	<b>\$1,241,830.44</b>	<b>\$767,947.11</b>

<b>CUMULATIVE</b>	<b>May 2019</b>	<b>May 2020</b>
	<b>Last Year</b>	<b>This Year</b>
Current Taxes	\$903,495,251.29	\$1,026,225,950.29
Current Special Districts	\$24,961,260.57	\$25,481,250.62
Current Deferred Taxes	\$560,409.92	\$493,055.19
Back Taxes	\$1,355,229.04	\$1,628,766.21
Back Deferred Taxes	\$1,621,798.31	\$1,503,736.78
Beer & Wine	\$96,682.50	\$78,304.25
Recycle Fee	\$8,564,217.32	\$8,788,234.90
<b>TOTAL</b>	<b>\$940,654,848.95</b>	<b>\$1,064,199,298.24</b>

	<b>May 2019</b>		
	<b>Levy Billed</b>	<b>Levy Coll</b>	<b>% Coll</b>
Real & Personal Property	\$908,207,709.81	\$905,788,601.23	99.73%
Special District Real & Personal	25,008,123.69	\$24,899,875.92	99.57%
Vehicle Property	\$6,759,547.62	\$6,724,036.07	99.47%
Special District Vehicle	\$210,300.82	\$209,552.13	99.64%
<b>TOTAL</b>	<b>\$940,185,681.94</b>	<b>\$937,622,065.35</b>	<b>99.73%</b>

	<b>May 2020</b>		
	<b>Levy Billed</b>	<b>Levy Coll</b>	<b>% Coll</b>
	\$1,032,103,629.84	\$1,027,507,898.13	99.55%
	25,592,511.66	\$25,429,065.68	99.36%
	\$6,066,029.19	\$6,041,063.02	99.59%
	\$178,762.23	\$178,079.58	99.62%
	<b>\$1,063,940,932.92</b>	<b>\$1,059,156,106.41</b>	<b>99.55%</b>

						DEFERRED TAXES		UNCOLLECTED DEFERRED TAXES	
						(Subject to Current and 3 Year Rollback)			
YEAR	LEVY BILLED	LEVY COLLECTED	PERCENTAGE COLLECTED	LEVY UNCOLLECTED	(%)	Year	Amount	Year	Amount
2019	\$1,063,940,932.92	\$1,059,156,106.41	99.55%	\$4,784,826.51	0.45%	2019	\$19,209,941.72	2019	\$40,328.61
2018	\$940,029,132.82	\$939,054,484.34	99.90%	\$974,648.48	0.10%	2018	\$17,742,320.58	2018	\$36,137.65
2017	\$861,555,503.91	\$861,148,973.90	99.95%	\$406,530.01	0.05%	2017	\$16,738,360.81	2017	\$31,666.26
2016	\$826,223,042.55	\$825,950,034.13	99.97%	\$273,008.42	0.03%	2016	\$16,738,237.25	2016	\$2,284.63
2015	\$785,332,691.13	\$785,093,792.92	99.97%	\$238,898.21	0.03%	2015	\$17,971,239.67	2015	\$378.20
2014	\$766,414,338.89	\$766,222,548.20	99.97%	\$191,790.69	0.03%	2014	\$17,066,457.27	2014	\$22.24
2013	\$675,877,933.56	\$675,260,518.44	99.91%	\$617,415.12	0.09%	2013	\$17,677,576.16	2013	\$0.00
2012	\$683,563,809.38	\$682,787,887.30	99.89%	\$775,922.08	0.11%	2012	\$17,968,878.26	2012	\$0.00
2011	\$673,247,654.80	\$672,408,380.05	99.88%	\$839,274.75	0.12%	2011	\$18,223,412.94	2011	\$2.29
TOTAL	\$6,212,244,107.04	\$6,207,926,619.28		\$4,317,487.76		TOTAL	\$140,126,482.94	TOTAL	\$70,491.27

<b>S/Distr</b>					
Current	\$25,771,273.89	\$25,607,145.26	99.36%	\$164,128.63	0.64%



**WAKE COUNTY BOARD OF COMMISSIONERS**  
**WAKE COUNTY IN-REM FORECLOSURE PROGRESS REPORT**  
**May 2020**

**Totals for MAY**

Parcels Notified by Certified Letter	0
Number of Parcels - Judgments Docketed	0
Parcels Paid in Full	3
Parcels Sold at Public Auction	0
Principal Tax (Notified by Certified Letter)	\$ 0.00
Principal Tax Collected for Month	\$ 18,474

**Cumulative Totals for 2020/2021 Fiscal Year**

Parcels Notified by Certified Letter	28
Number of Parcels - Judgments Docketed	19
Parcels Paid in Full	42
Parcels Sold at Public Auction	7
Principal Tax (Notified by Certified Letter)	\$ 248,686
Principal Tax Collected for Year	\$ 288,234

**Cumulative Total to Date**

Parcels Notified by Certified Letter	9,923
Number of Parcels - Judgments Docketed	2,013
Parcels Paid in Full	9,024
Parcels Sold at Public Auction	545
Principal Tax (Notified by Certified Letter)	\$ 16,528,801
Principal Tax Collected to Date	\$ 19,966,883

**\*Totals Include Any Municipal Taxes that Wake County is Under Contract to Collect.**

\*\*\*\*\*

This report is to be filed for the record.

Marcus D. Kinrade  
Tax Administrator

**Tax Committee Meeting: 06/18/2020**

**Board of Commissioners Meeting: 07/06/2020**

**TO: Wake County Board of Commissioners**

**FOR: Consideration of Requests for Release of Gross Receipts Tax Penalties**

**Approved by:** \_\_\_\_\_

**Account Types:**

PFB - Prepared Food and Beverage Tax

RVT - Rental Vehicle Tax

ROT - Room Occupancy Tax

BW - Beer and Wine Licensing

HVY - Heavy Equipment

Item #	Business Name Business Location	Owner Name	Account # Payment Status	Account Type	Penalty Appealed	Recommendation
5340	MARKET GRILL 1209 FARMERS MARKET DR RALEIGH NC 27603-2362	MELINDA MITCHENER LUCAS	0000024246 Not Paid	PFB	\$383.77	Full Relief

**This List Requires Board Action**

Tax Committee Member: Natasha Baldwin, City Of Raleigh  
Kim Lorbacher, Wake County Finance  
Jessica Murphy-Rhem, Town Of Cary

**Marcus Kinrade, Tax Administrator**



## Legislation Details (With Text)

**File #:** 16-2911  
**Type:** Regular Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 7/6/2020  
**Final action:**  
**Title:** Motion to Appropriate Funds for Triangle Family Services  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Item Summary - Holmes TFS.pdf](#)  
[Budget Memo - FY 2021 Non-Departmental.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Motion to Appropriate Funds for Triangle Family Services

**That the Board of Commissioners appropriates \$125,000 in ABC fund balance and allocates the funds to Triangle Family Services for contracted service in Fiscal Year 2021.**

**Item Title:** Motion to Appropriate Funds for Triangle Family Services

**Specific Action Requested:**

**That the Board of Commissioners appropriates \$125,000 in ABC fund balance and allocates the funds to Triangle Family Services for contracted service in Fiscal Year 2021.**

**Item Summary:**

This item was requested by Commissioner Holmes, consistent with the Board's Rules of Procedure.

The Board will consider this item in the context of the community organization funding process.

**Attachments:**

None.



**Budget and Management Services  
Inter-Office Correspondence**

**TO:** David Ellis, County Manager

**FROM:** Michelle Venditto, Budget and Management Services Director

**SUBJECT:** Revisions to Fiscal Year 2021 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2021 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the Fiscal Year 2021 Adopted Budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Non-Departmental	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2020	Adopted Budget		\$ 1,315,352,083	\$ 1,315,352,083
July 6, 2020	Proposed: Appropriation of Committed Alcohol Beverage Control Board Revenue	Other Financing Sources	\$ 125,000	\$ 1,315,477,083
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2020	Adopted Budget		\$ 24,201,683	\$ 24,201,683
July 6, 2020	Proposed: Funding for Triangle Family Services	Community Organizations	\$ 125,000	\$ 24,326,683
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2020	Adopted Budget		0.00	-



## Legislation Details (With Text)

**File #:** 16-2883

**Type:** Regular Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 7/6/2020      **Final action:**

**Title:** Appoint a Voting Delegate for the 2020 Virtual Annual Conference of the North Carolina Association of County Commissioners

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Item Summary 2020 NCACC Voting Delegate.pdf](#)  
[Voting delegate form 2020.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners		

Appoint a Voting Delegate for the 2020 Virtual Annual Conference of the North Carolina Association of County Commissioners

**That the Board of Commissioners authorizes the Board's Chair to appoint a Voting Delegate for the business session at the 2020 Virtual Annual Conference of the North Carolina Association of County Commissioners.**

**Item Title:** Appoint a Voting Delegate for the 2020 Virtual Annual Conference of the North Carolina Association of County Commissioners

**Specific Action Requested:**

**That the Board of Commissioners authorizes the Board's Chair to appoint a Voting Delegate for the business session at the 2020 Virtual Annual Conference of the North Carolina Association of County Commissioners.**

**Item Summary:**

The 2020 Annual Conference of the North Carolina Association of County Commissioners will be held virtually on August 5<sup>th</sup> and 6<sup>th</sup>, and August 14<sup>th</sup> and 15<sup>th</sup>. A business session will be held during the conference and each county appoints a voting delegate to vote for election of officers and other business matters.

The Wake County Board of Commissioners are asked to appoint a Commissioner as Wake County's voting delegate for the virtual business meeting.

**Attachments:**

1. Voting Delegate Form



## Designation of Voting Delegate to NCACC Annual Conference

I, \_\_\_\_\_, hereby certify that I am the duly designated voting delegate for \_\_\_\_\_ County at the 113<sup>th</sup> Annual Conference of the North Carolina Association of County Commissioners to be held during the **virtual\*** Annual Business Session on August 6, 2020, at 11 a.m.

Voting Delegate Name: \_\_\_\_\_

Title: \_\_\_\_\_

In the event the designated voting delegate is unable to attend, \_\_\_\_\_ has been selected as \_\_\_\_\_ County's alternate voting delegate.

Alternate Voting Delegate Name: \_\_\_\_\_

Title: \_\_\_\_\_

### Article VI, Section 2 of our Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues.”

Please return this form to Alisa Cobb via email by **Monday, August 3, 2020** close of business:

Email: [alisa.cobb@ncacc.org](mailto:alisa.cobb@ncacc.org)

**\*Please note – due to the COVID-19 pandemic, the 113<sup>th</sup> NCACC Annual Conference will be held virtually with voting taking place via an electronic platform.**





## Legislation Details (With Text)

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**File #:** 16-2919

**Type:** Regular Item      **Status:** Agenda Ready

**On agenda:** 7/6/2020      **In control:** Board of Commissioners

**Title:** General Public Comments

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Public Commnets 7-6-20.pdf](#)

**Final action:**

Date	Ver.	Action By	Action	Result
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General Public Comments

#1

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Monday, July 06, 2020 9:08:51 AM  
**Last Modified:** Monday, July 06, 2020 9:10:59 AM  
**Time Spent:** 00:02:07  
**IP Address:** 205.175.240.245

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**Q1**

## Contact Information

Name	Wake Citizen
Address	Cary NC
City/Town	Cary
ZIP/Postal Code	27503
Email Address	wakecitizen@gmail.com
Phone Number	919-555-8191

---

**Q2**

Please submit your comments via the form below (500 words or less). The clerk will document your comments as part of the formal minutes of today's meeting.

Greg Ford is a white man, no white man should be in charge of any black person in this county. He needs to resign today or BLM will protest him.

---

#2

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Monday, July 06, 2020 10:10:29 AM  
**Last Modified:** Monday, July 06, 2020 10:11:34 AM  
**Time Spent:** 00:01:04  
**IP Address:** 205.175.240.245

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**Q1**

## Contact Information

Name	Wake Citizen
Address	Cary NC
City/Town	Cary NC
ZIP/Postal Code	27503
Email Address	wakecitizen@gmail.com
Phone Number	919-555-8101

---

**Q2**

Please submit your comments via the form below (500 words or less). The clerk will document your comments as part of the formal minutes of today's meeting.

To combat systemic racism in our county we demand all white members of the board resign immediately.

---

#3

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Monday, July 06, 2020 10:39:31 AM  
**Last Modified:** Monday, July 06, 2020 10:40:45 AM  
**Time Spent:** 00:01:14  
**IP Address:** 205.175.240.245

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**Q1**

Contact Information

Name	Wake Citizen
Address	Cary NC
City/Town	Cary
ZIP/Postal Code	27503
Email Address	wakecitizen@gmail.com
Phone Number	919-555-8101

---

**Q2**

Please submit your comments via the form below (500 words or less). The clerk will document your comments as part of the formal minutes of today's meeting.

To end systemic racism in the county the first step should be to end all preferential hiring and promotion practices that give unfair advantage to blacks.

---



## Legislation Details (With Text)

**File #:** 16-2902

**Type:** Regular Item      **Status:** Passed

**In control:** Board of Commissioners

**On agenda:** 7/6/2020      **Final action:** 7/6/2020

**Title:** Public Hearing and Consideration of Business Development Grant Agreement for Bandwidth, Inc.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [BandwidthAgendaItem.pdf](#)  
[BandwidthPowerPoint.pdf](#)  
[BandwidthFinalContract.pdf](#)  
[WakeCountyEconomicDevelopmentPolicySeptember2019Final.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners	accepted	

Public Hearing and Consideration of Business Development Grant Agreement for Bandwidth, Inc.  
**That the Board of Commissioners:**

- 1. Holds a public hearing and approves a Business Development Grant Agreement with Bandwidth, Inc., subject to the terms and conditions acceptable to the County Attorney.**
- 2. Instructs staff to continue receiving public comments until July 7, 2020 at 5:00pm, and to place this agreement on the agenda of the Board's next regular meeting.**



**Item Title:** Public Hearing and Consideration of Business Development Grant Agreement for Bandwidth, Inc.

**Specific Action Requested:**  
**That the Board of Commissioners:**

- 1. Holds a public hearing and approves a Business Development Grant Agreement with Bandwidth, Inc., subject to the terms and conditions acceptable to the County Attorney.**
- 2. Instructs staff to continue receiving public comments until July 7, 2020 at 5:00pm, and to place this agreement on the agenda of the Board's next regular meeting.**

**Item Summary:**

**Purpose:** Pursuant to State law, counties are authorized to expend funds for purposes of locating industrial and commercial facilities in the County. On April 7, 2020, Bandwidth, Inc. announced it will construct a new facility in Wake County for software engineering and development and create 1,165 new jobs with an average salary of \$96,832 and an estimated \$106,426,500 million in new investment.

**Background:** Bandwidth, Inc. connects businesses and consumers with a communications platform as a service ("CPaaS"). Its networking technology is utilized by major names such as Google, Microsoft, Cisco and Zoom. The fast-growing company reported \$232.6 million in revenue for 2019, up 14% from 2018. Bandwidth has been based in Raleigh since its founding 20 years ago, and its workforce currently totals more than 750.

**Partners:**

- NC Department of Commerce JDIG program
- Wake County Economic Development
- City of Raleigh
- North Carolina Community College System

**Board Goal:** This action supports Objective ES1: Support Wake County Economic Development's efforts to bring targeted jobs and businesses to Wake County.

**Fiscal Impact:** The County agrees to an economic development grant of 50% of new tax growth over 8 years totaling an estimated \$2,554,236. Funds would be generated from property tax base growth, and the incentive would be budgeted and paid back to Bandwidth, Inc. through the Economic Development element within the County Capital Fund.

### **Additional Information:**

On September 16, 2019, the Wake County Board of Commissioners met in closed session and authorized the County Manager to negotiate a business development grant agreement for the project.

Bandwidth, Inc. qualifies for a grant consistent with a Tier 2 Grant of the Wake County Business Development Grant Policy. In order to receive grant payment from the County, in each Grant Year, Bandwidth, Inc. must meet performance criteria as outlined in the County's agreement. These performance criteria include:

1. Completed New investment (> \$106,426,500 million)
2. New job creation (at least 1,165 new jobs with average wages of 120% of Wake County's average wage)
3. Payment in full of Wake County property taxes for all previous and current years in which taxes are owed
4. Qualification for JDIG payment

Based on the draft contract, Bandwidth, Inc. would receive their first grant payment upon submittal of appropriate documentation to the Wake County Tax Administrator. The first payments would likely be for tax year 2025 when the new investment exceeds \$106,426,500 million and all other terms of the agreement are met. The following chart is for illustration purposes only. The actual business development grant annual amount will be based on new annual assessed valuations as determined by the Wake County Tax Administrator. The draft contract with Bandwidth, Inc. is developed similar to prior Business Development Grant Agreements that provide a grant for projects in Tier 2.

<b><u>Tax Year</u></b>	<b>TOTAL NEW ASSESSED VALUE <i>(Estimate)</i></b>	<b>WAKE COUNTY TAX <i>0.006000 (May change)</i></b>	<b>INCENTIVE PERCENTAGE</b>	<b>GRANT AMOUNT <i>(Estimate)</i></b>
-				
1	\$106,426,500	\$638,559	50%	\$319,280
2	\$106,426,500	\$638,559	50%	\$319,280
3	\$106,426,500	\$638,559	50%	\$319,280
4	\$106,426,500	\$638,559	50%	\$319,280
5	\$106,426,500	\$638,559	50%	\$319,280
6	\$106,426,500	\$638,559	50%	\$319,280
7	\$106,426,500	\$638,559	50%	\$319,280
8	\$106,426,500	\$638,559	50%	\$319,280
<b>Total</b>		<b>\$5,108,472</b>		<b>\$2,554,236</b>

Bandwidth, Inc. was awarded a \$32,279,250 million grant from the State of North Carolina and an incentive from the municipality in which the company locates.

### **Attachments:**

1. Presentation
2. Wake County/Bandwidth, Inc. Business Development Grant Agreement
3. Wake County Business Development Grant Policy (Amended September 3, 2019)



## Legislation Details (With Text)

**File #:** 16-2905

**Type:** Regular Item      **Status:** Passed

**In control:** Board of Commissioners

**On agenda:** 7/6/2020      **Final action:** 7/6/2020

**Title:** Board of Elections Update and Acceptance and Appropriation of One-Time CARES and HAVA Funds Allocated by Session Law 2020-17 in Response to Coronavirus Pandemic

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Agenda - Board of Elections CARES and HAVA Funds Allocation.pdf](#)  
[HB 1169 Allocation.pdf](#)  
[H1169v8.pdf](#)  
[Budget Memo - FY 2021 Grants and Donations Fund.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners	accepted	Pass

Board of Elections Update and Acceptance and Appropriation of One-Time CARES and HAVA Funds Allocated by Session Law 2020-17 in Response to Coronavirus Pandemic

**That the Board of Commissioners receives a Board of Elections update and accepts and appropriates an additional allocation of \$885,927 of revenues and expenditures into the Grants Fund from the State of North Carolina to prepare for and respond to Coronavirus Disease 2019 (COVID-19) for 2020 elections related matters.**



**Item Title:** Board of Elections Update and Acceptance and Appropriation of One-Time CARES and HAVA Funds Allocated by Session Law 2020-17 in Response to Coronavirus Pandemic

**Specific Action Requested:**

**That the Board of Commissioners receives a Board of Elections update and accepts and appropriates an additional allocation of \$885,927 of revenues and expenditures into the Grants and Donation Fund from the State of North Carolina to prepare for and respond to Coronavirus Disease 2019 (COVID-19) for 2020 elections related matters.**

**Item Summary:**

**Purpose:** The Board of Commissioners must approve all additional revenues added to the FY 2021 Adopted Budget for the Wake County Board of Elections.

**Background:** The federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, P.L. 116-136, and the funds required match from the State General Fund to the State Board of Elections for the 2020-2021 fiscal year to prevent, prepare for, and respond to the coronavirus pandemic during the 2020 federal election cycle. Additional funding includes allocation of an additional \$10,000 of Help America Vote Act (HAVA) for a total of \$885,927 apportioned to the Wake County Board of Elections.

**Board Goal:** This action supports the BOC Community Health and Good Government Goals.

**Fiscal Impact:** This agreement provides an additional \$885,927 for project participation. There are no matching funds requirement.

**Additional Information:**

On June 12, 2020, Governor Roy Cooper signed into law Session Law 2020-17 to prepare for and respond to Coronavirus Disease 2019 (COVID-19) for 2020 elections related matters. Funding for this Session Law includes, but is not limited to, the following:

- Early Voting One-Stop Voting related expenses.
- Providing for increased postage costs for mail-in absentee ballots sent out by the county board of elections.
- Ensuring an adequate number of poll workers by (i) use of advertising or public awareness campaigns or (ii) offering incentive compensation and other pay increases.
- Recruiting members and promoting the use of multipartisan assistance teams.
- Help America Vote Act (HAVA) related expenses to be designated by the North Carolina State Board of Elections.

**Attachments:**

1. HB 1169 Allocation Summary
2. Session Law 2020-17
3. Budget Memo – Grants and Donations Fund



**Budget and Management Services  
Inter-Office Correspondence**

**TO:** David Ellis, County Manager

**FROM:** Michelle Venditto, Budget and Management Services Director

**SUBJECT:** Revisions to Fiscal Year 2021 Grants and Donations Project Ordinance,  
Sections 1 and 2 and Fiscal Year 2020 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the Fiscal Year 2021 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. ***Items for consideration are shown in bold italics .***

Fund: Grants and Donations Fund				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2020	Adopted Budget	Multiple	\$ 4,427,000	\$ 4,427,000
<b><i>July 6, 2020</i></b>	<b><i>Proposed: Accept and Appropriate supplemental 2020 Emergency Management Performance Grant Supplemental - S funding for emergency preparedness.</i></b>	<b><i>State</i></b>	<b><i>\$ 12,695</i></b>	<b><i>\$ 4,439,695</i></b>
<b><i>July 6, 2020</i></b>	<b><i>Proposed: Accept and appropriate an additional allocation from the State of North Carolina to prepare for and respond to Coronavirus Disease 2019 (COVID-19) for 2020 elections related matters.</i></b>	<b><i>Multiple</i></b>	<b><i>\$ 885,927</i></b>	<b><i>\$ 5,325,622</i></b>

EXPENDITURES				
Date	Description of Revision or Adjustment	Department	Amount	Balance
July 1, 2020	Appropriation per Ordinance	Multiple	\$ 4,427,000	\$ 4,427,000
July 6, 2020	<i>Proposed: Accept and Appropriate supplemental 2020 Emergency Management Performance Grant Supplemental - S funding for emergency preparedness.</i>	Fire & Emergency Services	\$ 12,695	\$ 4,439,695
July 6, 2020	<i>Proposed: Accept and appropriate an additional allocation from the State of North Carolina to prepare for and respond to Coronavirus Disease 2019 (COVID-19) for 2020 elections related matters.</i>	Board of Elections	\$ 885,927	\$ 5,325,622
STAFFING				
Date	Description of Revision or Adjustment	Department	FTE	Balance
July 1, 2020	Appropriation per Ordinance		20.000	20.000



## Legislation Details (With Text)

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**File #:** 16-2910  
**Type:** Regular Item  
**Status:** Passed  
**In control:** Board of Commissioners  
**On agenda:** 7/6/2020  
**Final action:** 7/6/2020  
**Title:** Community Organization Funding Process  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Item Summary - Community Org Funding.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners	accepted	Pass

Community Organization Funding Process

**That the Board of Commissioners confirms the allocations determined during the July 6 special work session, or continues the discussion about allocations.**

**Item Title:** Community Organization Funding Process

**Specific Action Requested:**

**That the Board of Commissioners confirms the allocations determined during the July 6 special work session, or, continues the discussion about allocations.**

**Item Summary:**

The Board of Commissioners discussed the Community Organization funding process during the July 6 work session. Depending on the outcome of that discussion, the Board of Commissioners may use this time to either confirm its allocation decision, or, continue its discussion.

**Attachments:**

None.



## Legislation Details (With Text)

**File #:** 16-2882  
**Type:** Appointment  
**Status:** Passed  
**In control:** Board of Commissioners  
**On agenda:** 7/6/2020  
**Final action:** 7/6/2020  
**Title:** Alcohol Beverage Control Board  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Item Summary Alcohol Beverage Control Board revised.pdf](#)  
[ABC Bd Member List 2020.pdf](#)  
[ABC Applications.pdf](#)  
[ABC Roster.csv](#)  
[ABC Bd Choices.csv](#)  
[ABC Board Attendance fiscal year July1 2019-June 30 2020.pdf](#)

Date	Ver.	Action By	Action	Result
7/6/2020	1	Board of Commissioners	accepted	

Alcohol Beverage Control Board  
Enter Recommended Action Here

**Item Title: Wake County Alcoholic Beverage Control Board**

**Function** Manages the ABC stores in Wake County under State guidance and statute

**Meeting Schedule:** 4<sup>th</sup> Wednesday, 10:00 a.m. – 1212 Wicker Drive, Raleigh

**Number of members total on Committee:** 5

**Number of appointments made by County Commissioners:** 5

**TWO VACANT POSITIONS:**

<b>The Board of Commissioners will select a new Chair to serve on the ABC Board.</b>
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**Individual Interested in Reappointment:**

1. Mr. Lucius Jones
2. Mr. Kenneth Kirby

**Attachments: 6**

1. Item Summary
2. Membership List
3. Applicant Roster
4. Applicant Packet
5. Board Choices
6. Attendance





## Legislation Details (With Text)

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**File #:** 16-2896

**Type:** Appointment      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 7/6/2020      **Final action:**

**Title:** Upcoming Vacancies for August

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Upcoming Vacancies for August 2020 List.pdf](#)

Date	Ver.	Action By	Action	Result
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Upcoming Vacancies for August  
Enter Recommended Action Here

**Upcoming Vacancies for August 2020**

**(All applications are due by July 15, 2020 by COB)**

There are no August vacancies

6/17/20YG, 6/29/20YG