



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, February 17, 2020

2:00 PM

Wake County Justice Center

Regular Meeting

Meeting Called to Order: Chairman Greg Ford

Present: 7 - Chairman Greg Ford, Vice-Chair Vickie Adamson, Commissioner Matt Calabria, Commissioner Susan Evans, Commissioner Jessica Holmes, Commissioner Sig Hutchinson, and Commissioner James West

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; Johnna Rogers, Chief Operating Officer; Derwick Paige, Chief Community Development Officer; and Ben Canada, Assistant to the County Manager

Pledge of Allegiance

Invocation: Vice Chair Vickie Adamson

Vice Chair Vickie Adamson said that in honor of the 100th anniversary of Women's Suffrage and Black History Month she would share a quote by Shirley Chisholm. "If they don't give you a seat at the table bring a folding chair." She said that there were many people who "brought folding chairs" and she is grateful to them because they made it possible for her to "have a seat at the table."

Items of Business

1. Approval of Agenda

Commissioner Calabria moved, seconded by Commissioner Holmes, to approve the agenda. The motion passed unanimously.

2. Approval of the Minutes of the Regular Meeting of January 21, 2020 and the Work

Session of January 13, 2020

Commissioner Hutchinson moved, seconded by Commissioner Evans to approve the minutes of the Regular Meeting of January 21, 2020 and the Work Session of January 13, 2020. The motion passed unanimously.

3. Recognition of Recent Awards

Attachments: [awards_agenda--Feb. 17--FINAL.docx](#)

Best New or Renovated Facility - Wake Forest Community Library

Mr. David Ellis, County Manager, said the Wake County Public Libraries received recognition for excellence in facilities and programming at the Wake Forest Community Library. He invited libraries staff and Facilities, Design and Construction staff responsible for the Wake Forest Community Library renovation project. Mr. Ellis also welcomed Mr. Dean Rains of architecture firm LS3P to join him.

Mr. Ellis said the Wake Forest Community Library was recently recognized by the North Carolina Public Library Directors' Association as the state's Best New or Renovated Facility for 2019.

He said the library is located at the southern edge of Wake Forest's downtown and was originally opened in 1996 to serve the growing communities of Wake Forest, Rolesville and north Raleigh.

Mr. Ellis said the expansion project was a part of a \$45 million bond approved by voters in 2007 to build, expand, renovate or repair libraries. He said after facing delays due to the economic downturn, work on the project began in September 2017.

He said on February 24, 2019, hundreds of residents attended a ribbon-cutting to celebrate the library's reopening. The extensive renovation doubled the size of the library, increasing youth programming space and expanding reading and study areas. The library now offers a collection of up to 50,000 books, enhanced youth programs and adult services, and Wi-Fi access on 16 public computers.

He said the library also increased staffing and expanded its operating hours to seven days a week.

He offered congratulations to the following staff:

- Mike Wasilik
- Ann Burlingame

- Elena Owens
- Valerie Pierce
- Mark Forestieri
- Patrick McHugh
- Dean Rains

Best Public Relations/Promotional Project - Summer at the Library

Mr. Ellis asked staff to remain up front and invited Sarah Lyon, Joy Jones, Melanie Chambers, Sarah Kramer and Jenn Brooks to also join him.

He said the North Carolina Public Library Directors' Association also recognized Wake County in the Public Relations/Promotional Project category for the rebranding of the Summer Reading program.

Mr. Ellis said for libraries, the summer season is akin to the holiday season for retailers - it's the prime time to engage with current and potential library patrons. As part of the ongoing effort to enhance critical summer service programming, Libraries staff took a close look at the Summer Reading program with the goal of rebranding and repositioning the program to increase awareness of all our libraries have to offer.

He said the rebranded program, called Summer at the Library, launched this past summer and encouraged residents to Read, Visit and Connect. New marketing materials such as posters, buttons and stickers featured brighter colors and a sunburst graphic reflective of summer.

He said libraries also focused the program's advertising budget on digital and social media platforms, including Google, Instagram, and Facebook. Participation data for 2019 shows the new Summer at the Library program was very effective in reaching target audiences.

Mr. Ellis said compared to 2018, program participation increased by 33 percent for school-aged children, 21 percent for teens and 8 percent for adults.

He congratulated each staff member for this much-deserved recognition.

Chairman Ford thanked staff for their work on the awards.

4. Proclamation Recognizing February 2020 as Black History Month in Wake County and Celebrating the Accomplishments of Mrs. Mary E. Perry

Attachments: [Revised Black History Month 2020 item summary.docx](#)
[Revised Black History Month Proc 2.14.20.docx](#)

Commissioner James West said that recognition is respect made visible. He said that Mrs. Mary E. Perry is so deserving of the recognition. He invited Ms. Sonya Barnes and Pastor Asa Bell, Senior Pastor, Pleasant Grove Baptist Church, Wendell, Valerie Jordan and other community supporters to make comments.

Ms. Sonya Barnes thanked everyone for coming to today to celebrate and honor Mrs. Mary Perry. She said that Mrs. Perry served the NAACP for 41 years as president. She thanked Mrs. Perry for being a good friend. She said that Mrs. Perry has meant so much to the community and that many in the community continue to stand on the shoulders of Mrs. Perry.

Pastor Bell thanked the board of commissioners for bestowing the honor to Mrs. Perry. He said that he discovered early on that he needed to get to know Mrs. Perry and he saw that she had a heart of service. He thanked Mrs. Perry for her selfless giving. He said that all her work speaks for itself.

Commissioner West said that Mrs. Perry has registered 10,000 residents to vote. He said that she is a drum major for the community. He said that Mrs. Perry served the NAACP for more than 60 years. He said that she is a recipient of the Long Leaf Pine given by Governor Jim Hunt. She was the first African American to serve as the Chair of the Wake County Democratic Party. She was one of the first recipients of the North Carolina Heritage Award sponsored by AT&T. He said that Mrs. Perry has always stood up for what is right and for what is wrong. He said that she has paved the way for coming generations.

Commissioner West read the proclamation aloud. He invited Mrs. Perry to come forward for comments.

Mrs. Perry thanked the Board of Commissioners for the honor.

Commissioner Holmes said that Mrs. Perry is a giant and that she stands behind her, she has set the bar very high and that she hopes to accomplish a semblance of what Mrs. Perry has in her lifetime. She thanked her for being an example for her.

Chairman Ford thanked Mrs. Perry for all that she has done for the community.

Commissioner West moved, seconded by Commissioner Holmes, that the Board of Commissioners proclaim February 2020 as Black History Month in Wake County. The motion passed unanimously.

5. Proclamation Commemorating the 100th Anniversary of the 19th Amendment and Celebrating the 100th Anniversary of the League of Women Voters

Attachments: [Item Summary 100th Anniversary of the 19th Amendment.docx](#)
 [League of Women Voters Proclamation 02-17-20.docx](#)

Commissioner Holmes asked the the friends from the League of Women Voters to join her in the reading of the proclamation.

She said that Mrs. Perry is a trailblazer and she shared a quote from Sojourner Truth, "Ain't I a Woman." She said that Virginia became the 38th state to pass the equal rights amendment and she would like to encourage the North Carolina General Assembly to be the 39th state to do the same.

Commissioner Holmes read the proclamation aloud.

Ms. Dianna Wynn, President, League of Women Voters of Wake County, said that we should put the 19th amendment into a larger historical context in that women of color did not achieve that right until later and she said that women should continue to be celebrated for continuing that fight until it was passed for all. She said that they are honored to receive the proclamation.

Ms. Jo Nicholas, President, League of Women Voters of North Carolina, thanked the commissioners for the proclamation. She said that she too stood with Mrs. Mary Perry and she added that they brought their "folding chairs" everywhere they went.

Commissioner Holmes moved, seconded by Commissioner Evans, that the Board of Commissioners approve a proclamation commemorating the 100th Anniversary of the 19th Amendment and celebrating the 100th Anniversary of the League of Women Voters. The motion passed unanimously.

6. Resolution Honoring Advance Practice Providers

Attachments: [Item Summary Resolution Honoring Advanced Practice Providers at WakeMed.docx](#)
 [APP Resolution - WakeMed - 2.6.20.docx](#)

Commissioner Calabria was joined by Andi Curtis, Government Affairs Manager for Wake Med Health, and Dr. Michelle Schweitzer, MD. He explained that advance practice providers include: Physician Assistants, Nurse Practitioners, Anesthesia Assistants and Certified Nurse Anesthetists. He thanked them for the work that they do. He also thanked Ms. Emily Adams, President, North Carolina Association of Physician Assistants.

Dr. Schweitzer said that she is blessed to be here today. She said that Advance Practice Providers has provided services for years and she is grateful for their service and for the recognition today.

Commissioner Calabria read the resolution aloud.

Commissioner Calabria moved, seconded by Commissioner Hutchinson, that the Board of Commissioners approve a resolution honoring the work and dedication of Advance Practice Providers. The motion passed unanimously.

Consent Agenda

Commissioner Holmes moved, seconded by Commissioner Hutchinson, to approve the Consent Agenda. The motion passed unanimously.

7. Proposed Series 2020A and 2020B General Obligation Refunding Bonds not to exceed \$77,000,000

Attachments: [20200217 Item Summary - 2020AB GO Refunding Bonds.docx](#)
[20200217 Attachment 1 - Findings Resolution; Bond Order; Issuing Resolution.docx](#)
[20200217 Attachment 2 - Sworn Stmt of Debt.pdf](#)
[20200217 Attachment 3 - Stmt of Estimated Interest.pdf](#)
[20200217 Attachment 4 - Market Sizing 2020A GO Refunding Bonds.pdf](#)
[20200217 Attachment 5 - Market Sizing 2020B GO Refunding Bonds.pdf](#)

Commissioner Holmes moved, seconded by Commissioner Hutchinson, that the Board of Commissioners

- 1. Adopt a Resolution making certain findings and determinations and authorizing and ratifying the filing of an application with the Local Government Commission in connection with the proposed issuance of General Obligation Refunding Bonds by the County of Wake, North Carolina;**
- 2. Introduce and adopt a Bond Order authorizing \$77,000,000 General Obligation Refunding Bonds;**
- 3. Direct filing of Sworn Statement of Debt and Statement of Estimated Interest with the Board Clerk;**

4. Adopt a Resolution providing for the sale and issuance of not to exceed \$59,600,000 County of Wake, North Carolina General Obligation Refunding Bonds, Series 2020A; and

5. Adopt a Resolution providing for the sale and issuance of not to exceed \$17,400,000 County of Wake, North Carolina General Obligation Refunding Bonds, Series 2020B. The motion passed unanimously.

- 8. Resolution in Support of NCDOT Acquisition of the S-Line**

Attachments: [S Line Agenda Item.docx](#)
[S-Line Resolution.docx](#)

Commissioner Holmes moved, seconded by Commissioner Hutchinson, that the Board of Commissioners adopt the attached resolution supporting the NCDOT acquisition of the S-Line and SA-Line. The motion passed unanimously.

- 9. Wake County Response to Draft FY 2021 Wake Transit Work Plan**

Attachments: [February 17 Agenda Item.docx](#)
[Letter re FY 2021 Wake Transit Work Plan Final.docx](#)
[Draft Wake Transit Plan FY21 Final.pdf](#)

Commissioner Holmes moved, seconded by Commissioner Hutchinson, that the Board of Commissioners authorize a letter from Wake County to the Transit Planning Advisory Committee in response to the Draft FY 2021 Wake Transit Work Plan. The motion passed unanimously.

- 10. Award Contract for Construction of Public Access Amenities at Procter Farm Preserve**

Attachments: [Procter Farm Construction - Item Summary-FINAL1.docx](#)
[Procter Farm Preserve - Bid-Tab.pdf](#)
[Procter Farm Preserve-Budget Summary-012920.pdf](#)
[Procter Farm Preserve - Site Plan.pdf](#)
[Procter Farm Preserve - Photo Board.pdf](#)
[CIP Budget Memo - FY 2020 County Capital Fund - Parks CIP.pdf](#)

Commissioner Holmes moved, seconded by Commissioner Hutchinson, that the Board of Commissioners:

- 1. Appropriate \$2,304,310 in the Parks, Recreation, Greenways and**

Open Space element of the County Capital CIP for the Procter Farm Preserve project.

2. Award a construction contract in the amount of \$2,007,900 to McQueen Construction of Bahama NC and authorizes the County Manager to execute this contract for the Procter Farm Preserve project. The motion passed unanimously.

11. Approval of Commitment of Countywide Room Occupancy and Prepared Food and Beverage Tax Revenues to Support an Indoor Multipurpose Sports Facility with the Town of Cary

Attachments: [Funding Commitment Item Summary.docx](#)
[Cary Multiuse Sports Complex Submission.pdf](#)
[Indoor Sports Complex RFP Packet.pdf](#)

Commissioner Holmes moved, seconded by Commissioner Hutchinson, that the Board of Commissioners approve committing up to \$2.36 Million per year of Countywide Room Occupancy and Prepared Food and Beverage Tax revenues for a period of up to 25 years to support the development of an indoor multipurpose sports facilities with the Town of Cary and direct staff to further develop the terms of the commitment in a Tri-Party Funding Agreement to be approved by the Town of Cary, City of Raleigh and Wake County. The motion passed unanimously.

12. Resolution Confirming Wake County's Agreement to Adopt All Relevant Records Retention and Disposition Schedules

Attachments: [01.22.20 Records Management Policy Agenda Item Final.docx](#)
[01.22.20 Records Management Policy and Schedule Adoption Resolution Final.docx](#)
[01.22.20 Wake County Consolidated Signature Page Final.docx](#)
[01.22.20 Memorandum of Understanding Register of Deeds Records Management Policy and Schedule Adoption Final.docx](#)
[01.22.20 Memorandum of Understanding Sheriff's Office Records Management Policy and Schedule Adoption Final.docx](#)
[01.22.20 Memorandum of Understanding SWCD Records Management Policy and Schedule Adoption Final.docx](#)
[01.24.20 Memorandum of Understanding Board of Elections Records Management Policy and Schedule Adoption Final.docx](#)

Commissioner Holmes moved, seconded by Commissioner Hutchinson, that the Board of Commissioners approve a resolution confirming Wake County's adoption and enforcement of all applicable local government Records Retention and Disposition Schedules and

authorize the County Manager to sign the 2020 Consolidated Local Government Agencies Records Retention and Disposition Schedule and subsequent amendments. The motion passed unanimously.

13. Resolution Setting Date for Advertisement of Tax Liens

Attachments: [2020 Item Summary Resolution for Adv of Tax Liens.docx](#)
[Report of Unpaid Taxes.pdf](#)
[Tax Liens Advertisement Resolution 2-17-20.docx](#)

Commissioner Holmes moved, seconded by Commissioner Hutchinson, that the Board of Commissioners adopt a resolution authorizing the Tax Administrator to publish on March 6, 2020, or as soon thereafter as possible, tax liens on real property in Wake County. The motion passed unanimously.

14. Resolution Creating the 2020 Board of Equalization and Review

Attachments: [E&R Resolution Agenda Item 2020 Reval](#)
[Board of Equalization and Review Resolution 2-17-20.docx](#)

Commissioner Holmes moved, seconded by Commissioner Hutchinson, that the Board of Commissioners adopt a resolution appointing a special Board of Equalization and Review for 2020. The motion passed unanimously.

15. Approve Resolution Establishing Supplemental Guidelines to the Travel Policy

Attachments: [02.11.20 MES edits Item Summary Board Travel Policy](#)
[02.17.2020.docx](#)
[BOC Travel Resolution 1-7-19.pdf](#)
[Supplemental Guidelines for Travel Policy Resolution.docx](#)

Commissioner Holmes moved, seconded by Commissioner Hutchinson, that the Board of Commissioners adopt a resolution establishing supplemental guidelines to the travel policy for the Wake County Board of Commissioners. The motion passed unanimously.

16. Reschedule of March 13, 2020 Board of Commissioners Retreat

Attachments: [Item Summary Reschedule of Retreat 3-13-20.docx](#)

Commissioner Holmes moved, seconded by Commissioner Hutchinson, that the Board of Commissioners approve the rescheduling of the Board of Commissioners' Retreat for March 23, 2020. The motion passed unanimously.

Public Comments

Mr. William Jansen shared remarks with the commissioners on the Wake County Firearms and Training Center. He offered a "big thank you" for putting together a reasonable deal very quickly. He is looking forward to the Center re-opening and will be utilizing the facilities as soon as they do. He also shared a handout.

Mr. Steve Rao, Councilman, Town of Morrisville, shared that Chairman Ford and Vice Chair Adamson will be assisting with the town hall meeting in Morrisville on Thursday. He thanked Commissioner Calabria for his work with the Wake Works project. He invited the commissioners to the Disaster Relief program on March 7th, he said details on that program will follow. He commented about apprenticeships and the impact they have. He suggested that the board look at economic development in Wake County. He noted that Commissioner Hutchinson was very supportive of start up companies. He thanked the commissioners for their service.

Mr. Lawson Safley thanked the commissioners for the consideration for re-opening the firearms training center. He thanked Kelli Braunbach, Director, Wake County General Services; and Ryan Davidson, Business Administration Director, Wake County General Services Administration, along with others from the North Carolina Wildlife Resource Commission for their assistance. He shared a handout with the board.

Regular Agenda

17. Public Hearing for Draft 2020-2025 Wake County Consolidated Plan, Analysis of Impediments to Fair Housing Choice, and Citizen Participation Plan

Attachments: [Item Summary](#)

[Consolidated Plan Presentation 02-17-20.pdf](#)

[Public Hearing](#)

[Citizen Participation Plan Draft](#)

[Analysis of Impediments to Fair Housing Choice Plan Draft](#)

[2020-2025 Affordable Housing Consolidated Plan Draft](#)

Ms. Alicia Arnold, Equitable Housing and Community Development Division Director, shared a slide seeking public input on the Consolidated Plan, one year annual action plan, analysis of impediments, and citizen participation plan (CPP).

She shared the estimated plan process and timeline.

She shared funding sources included in the plan stating that the

Consolidated Plan is required by HUD in order to receive federal grants projected to total more than \$22 million over the course of the next five years. It may also describe County funding used to support initiatives of particular interest to HUD.

Ms. Arnold shared a chart outlining whom we can serve.

She shared community engagement trends and topics:

- Wrap-around services/case management
- Policy Improvements
- Transportation and Mobility
- Financial Assistance
- Affordable Housing
- Awareness and Marketing of Housing Programs
- Impact of Increasing Cost of Living
- Improved Agency Coordination and Capacity
- Landlord Engagement
- Increased Job Training and Economic Opportunity
- Preservation and Rehabilitation of Existing Affordable Housing
- Develop Supportive Housing
- Fair Housing
- Homeownership
- Neighborhood Revitalization

Ms. Arnold provided a slide with the consolidated plan goals.

She shared a slide showing priority populations and changes that reflect market changes.

She shared a slide depicting the Community Development Block Grant (CDBG) Activity and estimated budget.

Ms. Arnold showed a slide with the HOME Investment Partnership Grant (HOME) Activity, Housing Opportunities for Persons with AIDS (HOPWA) Grant Activity, and Emergency Solutions Grant (ESG) Activity along with the estimated budgets for each of those.

She shared a slide and explained analysis of impediments goals.

1. Remove barriers to accessing community assets for members of the protected classes
2. Advocate for public transit systems to connect lower income neighborhoods with major employment centers

3. Increase the competitiveness of mortgage applications among members of the protected classes
4. Increase fair housing education, outreach and enforcement across all of Wake County

She provided additional analysis information for Wake County.

1. Maintain the creation and preservation of affordable housing development in higher opportunity areas a Countywide priority
2. Ensure that Wake County CDBG subrecipients affirmatively further fair housing
3. Increase CDBG program subrecipient awareness of fair housing laws and ensure the subrecipients' actions are in compliance with HUD regulations and consistent with fair housing laws
4. Collaborate to establish a Wake County Human Relations Commission with appropriate investigative and enforcement authority for housing discrimination complaints

Ms. Arnold provided a map of the residents of western Wake County and explained the Comprehensive Opportunity Index. The results from the five sub-indices (prosperity, labor market engagement, job access, transit access, and community health) were summed into one composite score, a Comprehensive Opportunity Index. The objective of the communities of opportunity index is to identify places that are good locations for investment.

She shared the citizen participation plan.

The primary goal is to provide all citizens with adequate opportunities to participate in an advisory role in the planning, implementation, and assessment of the County's HUD Entitlement programs

- The CPP was last updated in 2010
- Housing will continue to seek public engagements through accessible public meetings, hearings, and notices
- Documents will be shared at numerous public centers for accessible review and comment

2010 Plan Substantial Amendments

Wake County must substantially amend the Plan when:

- It decides not to carry out an activity described in the plan;
- It decides to carry out an activity not described in the plan;

- It substantially changes the purpose, scope, location or beneficiaries of an activity.

2020 Plan Substantial Amendments

Wake County must substantially amend the Consolidated Plan when:

- "Substantial change" is any budgetary change(s) exceeding 20% of that Fiscal Year budget, including all resources
- Amendments not meeting the above definition are considered minor amendments are processed administratively.

Commissioner Evans said that she is pleased with the presentation and thanked the Housing Department for their efforts. She said that they make her proud.

Commissioner West said that the transformation is second to none. He said that he feels positive about the things that are being accomplished. He referred to an adage about the blind man and the elephant, if you have different blind people touching an elephant they will all come away with a different idea of what an elephant looks like. He said that he attended a meeting on Saturday and residents are confused about what affordable housing is. He said that there needs to be more dialogue and the proper alignment and that crucial conversations need to be had. He said that if we are aware of the crisis, then something can be done, there is no magical formula. He said that he salutes where the county is to date and that we need to bring partners together.

Chairman Ford opened the public hearing.

No one came forward.

Chairman Ford closed the public hearing.

Commissioner Holmes made comments about the youth that have aged out of foster care. She asked if this area was adequately funded this year.

Ms. Arnold shared that HUD's strict definition of youth and the changes that have been made allowing youth to stay in foster care longer. She deferred to Ms. McDowell to further explain.

Ms. Lorena McDowell, Wake County Housing Director, said that it is about alignment. She agreed that youth are being slighted and there is a gap and there needs to be more focus in this area and more creativity is being considered with funding. She thanked the housing team for their work on

this item. She shared that the team is in the field.

Commissioner West made comments about impediments. He asked if there was any interface with HUD and the 5 year plan and how it syncs with broader analysis of impediment.

Ms. McDowell said that staff reviews the community needs and look at numbers to see if data reflects the needs.

Commissioner Holmes requested an update on the aged out youth. She said that the focus is on increasing and preserving affordable housing. She commended the housing team on community engagement. She said that the face of the community is the director, Ms. McDowell.

Chairman Ford thanked Ms. Arnold and Ms. McDowell for the presentation.

Commissioner Holmes moved, seconded by Commissioner Hutchinson, that the Board of Commissioners hold a public hearing to receive comments on the Draft 2020-2025 Affordable Housing Consolidated Plan, Analysis of Impediments to Fair Housing Choice, and Citizen Participation Plan, which address the affordable housing, homeless services and community development needs of Wake County. The motion passed unanimously.

18. Public Hearing on Proposed Land Use Plan Amendment 01-20 to Amend the Short Range Urban Services Area (SRUSA) between the Towns of Angier and Fuquay-Varina to Reflect the October 2019 Annexation Boundary Agreement

Attachments: [Item Summary.docx](#)
[Land Use Plan Amendment Presentation 02-17-20.pdf](#)
[Resolution.docx](#)
[Proposed Amendment Staff Map.pdf](#)
[Existing Conditions Staff Map.pdf](#)
[Adopted Annexation Boundary Agreement.pdf](#)
[LUPA 01-20 Letter to Property Owners.pdf](#)

Mr. Akul Nishawala, Wake County Senior Planner, shared the background for annexation boundary agreements

Annexation boundary agreements

- Widely used planning tool in North Carolina
- Typically last 20 years

- Delineate boundaries of municipal jurisdiction to prevent disputes
- Municipal Urban Services Area (USA)

LUPA 01-20

- Adjustment to boundary between Fuquay-Varina and Angier
- Angier has jurisdiction in Wake County

He shared a map of Wake County.

He shared the LUPA 01-20.

To amend the General Classifications Map of the Wake County Land Use Plan as follows:

- Adjust the Urban Service Area (USA) Boundary between the Town of Fuquay-Varina and the Town of Angier to reflect the Annexation Boundary Agreement adopted in October 2019:
 1. **Area #1:** Reclassify various portions of Angier's current Short-Range Urban Service Area (SRUSA) (132 acres) to Fuquay-Varina's SRUSA.
 2. **Area #2:** Reclassify various portions of Fuquay-Varina's current SRUSA (105 acres) to Angier's SRUSA.

Mr. Nishawala shared a map of the proposal amendment for LUPA 01-20

- The request areas are in various locations along the boundary line created by Angier and Fuquay-Varina's updated Annexation Boundary Agreement.
- The new boundary line follows parcel lines and not geographic features such as creeks or streams.

He shared the LUPA 01-20 Background.

- The request would re-align the SRUSA boundary between Angier and Fuquay-Varina to reflect the updated Annexation Boundary Agreement adopted by both municipalities in October 2019.
- Prior agreement expired in 2013, but had been honored since then.
- Amendment **does not change** Wake County Planning jurisdiction or zoning.
- Amendment would **re-align the SRUSA** boundary between

Angier and Fuquay-Varina to reflect the updated Annexation Boundary Agreement.

- The Wake County General Classifications Map is periodically revised to correspond with changes to municipal boundary agreements.

Mr. Nishawala showed a slide with the Wake County Land Use Plan.

- Goal #1
To guide growth throughout the county in conjunction with affected local governments. To achieve consistency between the County and municipal plans, urban service area boundaries are periodically amended.
- Goal #2
To encourage growth close to municipalities to take advantage of existing and planned infrastructure, such as transportation, water and sewer facilities.

He shared a map of the Wake County Land Use Plan-Short Range Urban Services Area and added that classification applies to all land in the County's jurisdiction that is intended to be urbanized and served by municipal services in the next 10 years; and is not located within a water supply watershed, as designated by the State and he reiterated that,

- The request areas are in various locations along the boundary line created by Angier and Fuquay-Varina's updated Annexation Boundary Agreement.
- The new boundary line follows parcel lines and not geographic features such as creeks or streams.

He shared the staff's analysis of LUPA 01-20,

- Keeping with Goal #1, municipal USAs should correlate with their annexation and service area boundary agreements.
- Each USA classification is associated with areas where a municipality is expected to extend urban services, and in SRUSAs specifically, within the next ten years.
- The request is consistent with the adjustments made to the boundary by Angier and Fuquay-Varina in their Annexation Boundary Agreement.

He shared the LUPA 01-20 Public Notice which included,

- Property Owners Notification & Inquiries

- Town Staff Awareness

Mr. Nishawala provided the staff findings.

1. The proposed amendments to the Wake County Land Use Plan General Classifications Map are consistent with the policies set forth within the Wake County Land Use Plan.
2. The proposed amendments are consistent with the Wake County Land Use Plan's goal of guiding quality growth throughout the County in conjunction with affected local governments.
3. The proposed amendments would reflect the adopted Annexation Boundary Agreement of October 2019 between Fuquay-Varina and Angier.

Chairman Ford opened the public hearing.

No one came forward.

Chairman Ford closed the public hearing.

Mr. Nishawala shared the Land Use Committee recommendations:

Planning Staff recommends that the Planning Board recommend that the Board of Commissioners adopt the proposed Land Use Plan Map Amendment 01-20.

Mr. Tom Wells, Planning Board member provided comments from the planning board. He recommended that the board adopt the recommendations.

On January 15, 2020, the Planning Board Land Use Committee voted to recommend that the Planning Board recommend that the Board of Commissioners approve Land Use Plan Amendment 01-20.

Vice-Chair Adamson moved, seconded by Commissioner Evans, that the Board of Commissioners hold a public hearing on and adopt the attached resolution amending the Wake County Land Use Plan General Classifications Map in accordance with Land Use Plan Amendment 01-20. The motion passed unanimously.

19. Acquisition of a Building and 4.2319 Acres of Property in Central Wake County (2205 Walnut Street) (First Reading)

Attachments: [Agenda Item - 2205 Walnut Street - First Reading 2-17-20.docx](#)
[2020-2-14 2205 Walnut Street LLC BOC 1st Reading presentation 2-17-2020.pdf](#)
[Precis and Contract - 2205 Walnut St.pdf](#)
[2205 Walnut St Appraisal.pdf](#)
[Survey - 2205 Walnut St.pdf](#)

Ms. Betty Parker, Senior Director, Real Estate Services, Wake County Public School System shared the Wake Stem Early College High School (ECHS) slide which shows an overview of the structure.

- A joint project between the WCPSS and North Carolina State University
- Science, Technology, Engineering and Math (STEM) themed program and early college
- All courses embed the theme of science, technology, engineering, and math
- Wake STEM ECHS students:
 - Spend the first two years completing many credits required for a high school diploma
 - Continue to take additional high school courses every year that they are in the program.
 - Begin taking college courses in the third year of the program and by the fourth and fifth years, students are primarily taking college level courses
 - Earn college credit at NC State University upon successful completion of college courses
 - Examine science, technology, engineering, and math topics through the lens of the Grand Challenges for Engineering from the National Academy of Engineering
 - Benefit from participation in internship experiences
 - Includes those under-represented in the STEM disciplines and first generation college going students
 - Graduate prepared to compete globally in careers related to science, technology, engineering, and mathematics

She shared the awards and recognitions that have been received.

- **2015** North Carolina STEM School of Distinction
- **2016** National Magnet School of Distinction (Magnet Schools of America)
- **2017** National Magnet School of Distinction (Magnet Schools of America)
- **2018** National Magnet School of Excellence (Magnet Schools of

America)

- **2019** Secondary Magnet School of Merit Award of Excellence
(*Top Magnet High School in the U.S.*) (Magnet Schools of America)
- **2020** National Magnet School of Distinction (Magnet Schools of America)

She shared the evolution of Wake STEM ECHS Facilities at North Carolina State University.

Ms. Parker provided a slide showing a map of the Wake STEM ECHS Relocation: Site Considerations which highlighted three potential new sites.

She showed a chart of the potential site comparisons with only one of the three being sufficient for the full program fit.

She shared the subject property location with a map depicting the new location in proximity to the existing Wake STEM ECHS.

Ms. Parker showed a slide with photographs of the exterior views and an aerial view with the boundaries highlighted.

She shared the 2205 Walnut Street-site circulation drawings.

She provided photographs of the interior views pointing out some areas that will need to be renovated.

She shared the existing floor plan and a preliminary concept plan being considered.

Ms. Parker showed a slide with a chart showing the acquisition sales comparison.

She shared the contract terms and information:

- **Seller:** 2205 Walnut LLC has owned the subject property for ten years as commercial investment property. Last tenant was Miller Motte College.
- **Land Purchased:** 4.23 acres including a 30,000 SF building and paved parking located on Walnut Street at its intersection with Dillard Drive in Cary.
- **Purpose:** Relocation of NCSU Wake STEM Early College High School.

- **Negotiated Purchase Price:** Bargain Sale contract terms establish the purchase price to the BOE of \$5,000,000, while the purchase price for the property is determined by an appraisal commissioned by the Seller. The anticipated difference in the two values shall be credited in the form of a charitable contribution from Seller to the BOE.
- **Appraised Value:** \$5,280,000. The BOE's MAI appraisal supports the purchase price.

Vice-Chair Adamson thanked Ms. Parker for the presentation.

Commissioner West made comments about STEM and students of color and concerns about how the Magnet programs have changed. He asked Ms. Parker how under-represented students are being addressed in relation to the STEM programs.

Ms. Parker said that there is a magnet application that students have to complete. She said that the goal is to make the program as diverse as possible.

Commissioner Evans thanked Ms. Parker for looking for the right property to accommodate the schools.

Chairman Ford asked if staff was in favor of the requisition. County Manager David Ellis said staff supports the recommendation.

There was no action taken by the board since the item was a First Reading.

20. Use Agreement with the North Carolina Wildlife Resources Commission to Manage and Operate Public Access at the Firearms Education and Training Center (FETC)

Attachments: [Firearms Training Center Agenda Item 02-17-20.docx](#)
[FETC Use Agreement FINAL Presentation Feb 17 2020.pdf](#)
[WRC Draft License Agreement 2-13-20.docx](#)
[WRC WCFETC FETC Floor Plan - Exhibit A.pdf](#)
[WRC WCFETC Ops Plan - Exhibit B.docx](#)
[WRC WCFETC SOP - Exhibit C.docx](#)
[BOC Final Work Session Presentation 1-12-20.pdf](#)
[BOC Work Session Presentation 2-10-20.pdf](#)
[Budget Memo - Sheriffs Office \(FETC\) 02-17-20.pdf](#)

Ms. Kelli Braunbach, Director, General Services Administration, shared the path leading to today's board consideration and today's action.

January 13, 2020 Work Session

- Background of Firearms Education Training Center
- Affirm joint use of the facility for the public and law enforcement
- Propose interim solution
- Review long-term operating approach

February 10, 2020 Work Session

- Background of Firearms Education Training Center
- Affirm joint use of the facility for the public and law enforcement
- Propose interim solution
- Review long-term operating approach

February 17, 2020

- Authorize execution of WRC Use Agreement

She shared a slide which outlines of how the facility would be used based on access by user group. The groups would be Wake County Sheriff's Office, Other Law Enforcement Agencies, Public (non-law enforcement). Each group would have blocks of time for scheduling.

Ms. Braunbach shared the interim operations plan which will be overseen by both the Wake County Sheriff's Office and the N.C. Wildlife Resources Commission (WRC).

She provided a slide with the use agreement.

- County provides in-kind use of the facility to WRC
- WRC plans to provide recreational public use of the range at no cost to the public, but may charge reasonable fees in the future
- Proposed date to reopen to the public is March 15, 2020
- Initial agreement will be up to 12 months

She shared the planned next steps.

- Complete and execute law enforcement use agreements
 - Wake County Sherriff's Office
 - Law Enforcement Agencies
- Firearms Education and Training Center reopens to the public March 15, 2020
- Continue process to retain consultant services July 1, 2020

Chairman Ford thanked Ms. Braunbach.

Vice-Chair Adamson thanked Ms. Braunbach for the presentation. She said that she is satisfied with the Wildlife Resources Commission (WRC) taking over the contract. She spoke about the hours of operation. She asked Ms. Braunbach about how the lead levels will be monitored.

Ms. Braunbach said that they will periodically measure and assess the levels. She mentioned there were others in attendance including Lt. Bagwell from the Sheriff's Office, Erik Christofferson, Deputy Director of Operations for the WRC, and Fairley Mahlum, Section Chief, Communications & Outreach for the WRC.

Vice-Chair Adamson asked WRC if they are willing to do citizen engagement meetings. Mr. Christofferson said yes they would be. Vice-Chair Adamson made reference to page 3, item 2 of the Facilities Use Agreement with Wake County and Wildlife Resources Commission about trash pickup. She made comments about page 4, item 7. She asked who will receive the funds from recycling regarding cartridge casings.

Ms. Braunbach said that the Sheriff's department will receive them.

Vice-Chair Adamson referenced items in the Standard Operating Procedures Manual which discussed check lists for each time the facility changes over. Ms. Braunbach said it is good practice to do a walk through each time.

Vice-Chair Adamson asked about the staff responsibilities and assignments, her concern was that there be a range officer on site at all times. Ms. Braunbach assured her that there would be. Mr. Christofferson discussed the nature and duties of the temporary staff. He said they will be Wildlife Resources Commission employees.

Vice-Chair Adamson asked who is called in the event of an accident at the range. Mr. Christofferson and Ms. Braunbach agreed that there should be some information on the process added.

Vice-Chair Adamson raised concerns over the age requirement of twelve. Mr. Christofferson said that they have a parental consent and waiver form for all patrons between the ages of 12-17.

Vice-Chair Adamson asked if document was amended to say under sixteen not admitted, would it affect the document.

WRC staff said that yes it would affect the document and they don't want to

limit it to sixteen and older based on a program for youth hunter education and the statewide competition.

Vice-Chair Adamson spoke about the fees and how and/if there would be competition.

Lt. Bagwell said that he has a mixed opinion about the age of twelve year olds being able to attend the gun range. He said that the Sheriff's office would support the WRC.

Commissioner West made comments about the issue of safety and the age range. He asked about the mission.

Ms. Braunbach commented about the mission and partnership to restore public access to the facility

County Attorney Mr. Scott Warren made comments based on the mission statement and said that they are comfortable with the language.

WRC staff said that there is no age requirement for hunting and that they will provide a safe place for all ages, they are providing educational opportunities for safe use.

Commissioner Calabria suggested that the communications staff help get the word out to the community.

Chairman Ford shared comments on lead abatement. He asked if the cleaning cycle will change or stay the same.

Ms. Braunbach said that there is a schedule for cleaning and the areas are being treated more often.

Commissioner Hutchinson thanked the Wildlife Resources Commission for their services. He said that he is comfortable with the language as is.

Commissioner Hutchinson moved, seconded by Commissioner Evans, that the Board of Commissioners authorize the County Manager to execute a Use Agreement with the North Carolina Wildlife Resources Commission for the use of the Wake County Firearms Education and Training Center, solely for the purpose of operating an indoor firearm range for public access, upon terms and conditions acceptable to the County Attorney. The motion passed unanimously.

Other Business

Manager Ellis had no other business.

Closed Session

Attorney Warren stated there was no need for a closed session.

Adjourn

Chairman Ford moved, seconded by Commissioner Calabria, to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Yvonne Gilyard, NCCCC
Clerk to the Board
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2615

Type: Items of Business **Status:** Agenda Ready

On agenda: 2/17/2020 **In control:** Board of Commissioners

Title: Approval of Agenda

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners	accepted	

Approval of Agenda



Legislation Details (With Text)

File #: 16-2616

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 2/17/2020 **Final action:**

Title: Approval of the Minutes of the Regular Meeting of January 21, 2020 and the Work Session of January 13, 2020

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners	accepted	

Approval of the Minutes of the Regular Meeting of January 21, 2020 and the Work Session of January 13, 2020



Legislation Details (With Text)

File #: 16-2634
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 2/17/2020
Final action:
Title: Recognition of Recent Awards
Sponsors:
Indexes:
Code sections:
Attachments: [awards_agenda--Feb. 17--FINAL.pdf](#)

Date	Ver.	Action By	Action	Result
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Recognition of Recent Awards

That the Board of Commissioners recognizes recent regional award winners.

Item Title: Recognition of Recent Awards

Specific Action Requested:

That the Board of Commissioners recognizes recent regional award winners.

Item Summary:

North Carolina Public Library Directors Associations Honors WCPL Facilities, Programs

Best New or Renovated Facility - Wake Forest Community Library

The North Carolina Public Library Directors' Association (NCPLDA) has recognized Wake Forest Community Library with an award for Best New or Renovated Facility.

In September 2017, Wake County Public Libraries began a project to renovate the Wake Forest Community Library and expand library service in this burgeoning community. Situated at the southern edge of Wake Forest's downtown, the library serves the communities of Wake Forest, Rolesville and North Raleigh and shares a campus with Kiwanis, an EMS station and the Wake County Northern Regional Center. It originally opened in 1996.

The renovation project nearly doubled the library's size and expanded programming, staffing and hours of operation. The library is now open seven days per week, offering youth programs and adult services, as well as public computers and WIFI access.

The expansion was a part of a \$45 million bond approved by voters in 2007 to build, expand, renovate or repair libraries. Project costs totaled \$2.64 million for construction, \$272,800 for furniture and equipment, and \$675,000 for books.

Public Relations/Promotional Project – Summer @ the Library

NCPLDA also recognized Wake County in the Public Relations/Promotional Project category for the Summer @ the Library program rebranding.

With the knowledge that the summer season for libraries is akin to the holiday season for retail, WCPL sought to elevate and enhance the summer program of service and began looking at ways to improve promotional campaign for the Summer Reading program. In advance of the 2019 summer season, the Summer Reading program was rebranded and repositioned to increase awareness about all that WCPL has to offer.

The Summer Reading tagline was changed to Summer @ the Library, and program's overarching goals were Read, Visit, Connect. The program's new branding used brighter colors and a distinctive sunburst graphic was incorporated into posters, buttons, banners, flyers, stickers and more. In addition, WCPL focused its summer advertising budget on digital advertising, including e-calendars, Google advertising and promoted posts on social media platforms such as Facebook and Instagram.

Participation data shows that the fresh approach and updated branding was very effective at reaching target audiences, with school-age participation increasing by 33%, teen participation increasing by 21% and adult participation increasing by 8%.

Attachments:

None.



Legislation Details (With Text)

File #: 16-2597

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 2/17/2020 **Final action:**

Title: Proclamation Recognizing February 2020 as Black History Month in Wake County and Celebrating the Accomplishments of Mrs. Mary E. Perry

Sponsors:

Indexes:

Code sections:

Attachments: [Revised Black History Month 2020 item summary.pdf](#)
[Revised Black History Month Proc 2.14.20.pdf](#)

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners	accepted	

Proclamation Recognizing February 2020 as Black History Month in Wake County and Celebrating the Accomplishments of Mrs. Mary E. Perry
That the Board of Commissioners proclaims February 2020 as Black History Month in Wake County.

Item Title: Proclamation Recognizing February 2020 as Black History Month in Wake County and Celebrating the Accomplishments of Mrs. Mary E. Perry

Specific Action Requested:

That the Board of Commissioners proclaims February 2020 as Black History Month in Wake County and celebrates the accomplishments of Mrs. Mary E. Perry.

Item Summary:

Since 1976, the month of February has been recognized on a National level as Black History Month. This is a time to recognize the contributions of African-Americans to the County, our communities, and all races, ethnicities and cultures. The Board of Commissioners is requested to proclaim the month of February 2018 as Black History Month in Wake County. As part of the celebration, the Board will recognize and celebrate the many accomplishments of Mrs. Mary E. Perry, civil rights leader and advocate.

Attachments:

1. Proclamation



**WAKE COUNTY BOARD OF COMMISSIONERS
PROCLAMATION
Recognizing February 2020 as
Black History Month in Wake County and
Celebrating the Accomplishments of
Mrs. Mary E. Perry**

WHEREAS, African Americans have played and continue to play significant roles in the history and leadership of Wake County's economic, cultural, health, educational, and political development while working tirelessly to maintain and honor their own culture and heritage; and,

WHEREAS, Wake County is blessed to be home to Mrs. Mary E. Perry, who has selflessly tackled many social issues on behalf of underrepresented citizens and the African-American community; and,

WHEREAS, Mrs. Perry devoted decades of her life to leading the Wendell-Wake County Branch of the National Association for the Advancement of Colored People (NAACP), including 41 years as President of the Branch; and,

WHEREAS, Mrs. Perry served our community in many other ways, including serving on the Wake County Board of Health and East Wake Advisory Council for over 20 years; and,

WHEREAS, Mrs. Perry has received numerous commendations for her actions, including NAACP President of the Year Award, the NAACP Charles McLean Award, the East Wake Community Service Award, and many others; and,

WHEREAS, Mrs. Perry represents the best of what we can be, and we should all remember her motto "If I can help somebody, then my living will not be in vain;" and,

NOW, THEREFORE, BE IT RESOLVED, that the Wake County Board of Commissioners hereby proclaims **February 2020** as **BLACK HISTORY MONTH** in Wake County and encourages all residents to join in honoring and celebrating the history and contributions of African Americans.

ADOPTED, this the 17th day of February 2020.

Gregory D. Ford, Chairman
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2621

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 2/17/2020 **Final action:**

Title: Proclamation Commemorating the 100th Anniversary of the 19th Amendment and Celebrating the 100th Anniversary of the League of Women Voters

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary 100th Anniversary of the 19th Amendment.pdf](#)
[League of Women Voters Proclamation 02-17-20.pdf](#)

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners	accepted	

Proclamation Commemorating the 100th Anniversary of the 19th Amendment and Celebrating the 100th Anniversary of the League of Women Voters

That the Board of Commissioners approves a proclamation commemorating the 100th Anniversary of the 19th Amendment and celebrating the 100th Anniversary of the League of Women Voters.

Item Title: Proclamation Commemorating the 100th Anniversary of the 19th Amendment and celebrating the 100th Anniversary of the League of Women Voters

Specific Action Requested:

That the Board of Commissioners approves a proclamation commemorating the 100th Anniversary of the 19th Amendment and celebrating the 100th Anniversary of the League of Women Voters.

Item Summary:

This year the League of Women Voters will commemorate the 100th Anniversary of the 19th Amendment as well as celebrate the 100th Anniversary of the League of Women Voters. The League of Women Voters of Wake County was founded in 1920 by local suffragists and has a long history of civic engagement in Wake County. They are a nonpartisan organization dedicated to encouraging citizens to be fully engaged in their government.

Attachments:

1. Proclamation



WAKE COUNTY BOARD OF COMMISSIONERS PROCLAMATION

Commemorating the 100th Anniversary of the 19th Amendment and Celebrating the 100th Anniversary of the League of Women Voters

WHEREAS, the movement to enfranchise women began in July 1848, at a convention in Seneca Falls, New York; and

WHEREAS, courageous women and men, referred to as suffragists, sacrificed family, their personal life, and their financial resources for over seventy years to gain equal rights for women, especially the right to vote; and

WHEREAS, the women's suffrage movement led to the passage by Congress of the 19th Amendment to the Constitution of the United States in 1919 and was ratified by the states by the summer of 1920; and

WHEREAS, the National Women's Suffrage Association dissolved in 1920 to create the League of Women Voters of the United States for the purpose of educating voters and registering women to vote; and

WHEREAS, the League of Women Voters of North Carolina was launched on October 7, 1920 on the steps of the Guilford County Courthouse by Gertrude Weil, a North Carolina suffrage leader; and

WHEREAS, the League of Women Voters of Wake County first met on September 27, 1920, and approximately 120,000 North Carolina women registered to vote for the November 1920 election; and

WHEREAS, women today constitute a majority vote in North Carolina and in the United States, are running for office in greater numbers, and are more active in the election process than ever before in history;

NOW, THEREFORE, BE IT RESOLVED, that the Wake County Board of Commissioners recognizes the historic impact of the 19th Amendment on women's voting rights and on the civic life of women in our community, in North Carolina, and in the nation,

AND, BE IT FURTHER RESOLVED, that the Wake County Board of Commissioners recognizes the League of Women Voters of Wake County and the League of Women Voters of North Carolina for their work to promote citizen engagement since their founding in 1920.

ADOPTED, this the 17th day of February 2020.

Gregory D. Ford, Chairman
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2647
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 2/17/2020
Final action:
Title: Resolution Honoring Advance Practice Providers
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary Resolution Honoring Advanced Practice Providers at WakeMed.pdf](#)
[APP Resolution - WakeMed - 2.6.20.pdf](#)

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners	accepted	

Resolution Honoring Advance Practice Providers

That the Board of Commissioners approves a resolution honoring the work and dedication of Advance Practice Providers.

Item Title: Resolution Honoring Advanced Practice Providers

Specific Action Requested:

That the Board of Commissioners approves a resolution honoring the work and dedication of Advance Practice Providers in Wake County.

Item Summary:

Advanced Practice Providers are clinical providers who have specialized education, training, certifications and licensures to provide excellent healthcare to patients. There are hundreds of Advanced Practice Providers including Physician Assistants, Nurse Practitioners, Anesthesia Assistants and Certified Nurse Anesthetists who provide valuable, lifesaving and high-quality health care services to patients in Wake County every day.

Attachments:

1. Resolution



**WAKE COUNTY BOARD OF COMMISSIONERS
RESOLUTION**
**Honoring the Work and Dedication of Advanced
Practice Providers in Wake County**

WHEREAS, Advanced Practice Providers (APPs), are clinical providers who have specialized education, training, certifications and licensures to provide excellent healthcare, and are highly trained skilled providers who are improving access to care for patients in Wake County; and

WHEREAS, the many Advanced Practice Providers (APPs) including Physician Assistants, Nurse Practitioners, Anesthesia Assistants, Certified Nurse Anesthetists, Certified Nurse midwives, and Clinical Nurse Specialists in our County's hospitals provide valuable, lifesaving, quality care to our patients every day; and

WHEREAS, they are leaders in their profession, recognized for their skill and expertise in more than 50 publications, lectures, conferences and events in 2019 alone; and

WHEREAS, more APPs are dedicated to educating the next generation of healthcare workers as preceptors, teachers and mentors, and they are dedicated to their own career development actively seeking educational opportunities to maximize their skills and provide up-to-date evidenced base care; and

WHEREAS, they provide valuable leadership in multiple taskforces and committees established to identify new and innovative ways to improve the care experience for patients throughout Wake County; and

WHEREAS, they willingly share their knowledge and expertise teaching members of the community skills such as CPR and "Stop the Bleed";

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners recognize the first week of the month of March as "Advanced Practiced Providers Appreciation Week" in Wake County, NC.

ADOPTED, this the 17th day of February 2020.

Gregory D. Ford, Chairman
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2629

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 2/17/2020 **Final action:**

Title: Proposed Series 2020A and 2020B General Obligation Refunding Bonds not to exceed \$77,000,000

Sponsors:

Indexes:

Code sections:

Attachments: [20200217 Item Summary - 2020AB GO Refunding Bonds.pdf](#)
[20200217 Attachment 1 - Findings Resolution; Bond Order; Issuing Resolution.pdf](#)
[20200217 Attachment 2 - Sworn Stmt of Debt.pdf](#)
[20200217 Attachment 3 - Stmt of Estimated Interest.pdf](#)
[20200217 Attachment 4 - Market Sizing 2020A GO Refunding Bonds.pdf](#)
[20200217 Attachment 5 - Market Sizing 2020B GO Refunding Bonds.pdf](#)

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners		

Proposed Series 2020A and 2020B General Obligation Refunding Bonds not to exceed \$77,000,000
That the Board of Commissioners:

1. **Adopts a Resolution making certain findings and determinations and authorizing and ratifying the filing of an application with the Local Government Commission in connection with the proposed issuance of General Obligation Refunding Bonds by the County of Wake, North Carolina;**
2. **Introduces and adopts a Bond Order authorizing \$77,000,000 General Obligation Refunding Bonds;**
3. **Directs filing of Sworn Statement of Debt and Statement of Estimated Interest with the Board Clerk;**
4. **Adopts a Resolution providing for the sale and issuance of not to exceed \$59,600,000 County of Wake, North Carolina General Obligation Refunding Bonds, Series 2020A; and**
5. **Adopts a Resolution providing for the sale and issuance of not to exceed \$17,400,000 County of Wake, North Carolina General Obligation Refunding Bonds, Series 2020B.**

Item Title: Proposed Series 2020A and 2020B General Obligation Refunding Bonds not to exceed \$77,000,000

Specific Action Requested:
That the Board of Commissioners:

- 1. Adopts a Resolution making certain findings and determinations and authorizing and ratifying the filing of an application with the Local Government Commission in connection with the proposed issuance of General Obligation Refunding Bonds by the County of Wake, North Carolina;**
- 2. Introduces and adopts a Bond Order authorizing \$77,000,000 General Obligation Refunding Bonds;**
- 3. Directs filing of Sworn Statement of Debt and Statement of Estimated Interest with the Board Clerk;**
- 4. Adopts a Resolution providing for the sale and issuance of not to exceed \$59,600,000 County of Wake, North Carolina General Obligation Refunding Bonds, Series 2020A; and**
- 5. Adopts a Resolution providing for the sale and issuance of not to exceed \$17,400,000 County of Wake, North Carolina General Obligation Refunding Bonds, Series 2020B.**

Item Summary:

Purpose: State statute requires Board approval of General Obligation (“GO”) debt (N.C.G.S. 159-54) and filing of related documents with Board Clerk (N.C.G.S. 159-55).

Background: In 2010 the County issued Series 2010A, 2010B, and 2010F GO Bonds (the “Callable Bonds”) to fund certain capital projects of WCPSS and WTCC. The proposed Series 2020A and 2020B GO Refunding Bonds (the “Proposed Bonds”) will refund and reissue the Callable Bonds at a lower market rate. Today’s action is the only Board action required to authorize issuance of the Proposed Bonds.

Board Goal: This action supports routine County operations.

Fiscal Impact: Issuance of the Proposed Bonds will yield economic savings and reduce County’s existing debt service.

Additional Information:

Callable Bonds to be Refunded

In its public bond issuances, the County typically includes a “call feature” which allows the County, after a 10-year period from the date of bond issuance, the option to refund and reissue the remaining outstanding bonds given favorable market conditions. At this time \$76,465,000 Callable Bonds are eligible to be refunded. The Callable Bonds issued in 2010 were authorized under prior referenda as follows:

Bond Series	BOC Adopted	Bonds Issued	Purpose of Bonds	Associated CIP	Bond Proceeds Remaining	Bonds Issued	Referenda Authorized	Referenda
						Under Referenda		Authorization Remaining
2010A	2/15/2010	\$60,495,000	Schools	2006	\$0	11/11/2006	\$970 million	\$0
		\$25,800,000	Wake Tech	2005; 2007	\$0	10/9/2007	\$92 million	\$0
2010B	2/15/2010	\$39,505,000	Schools	2006	\$0	11/11/2006	\$970 million	\$0
2010F	6/21/2010	\$17,055,000	Wake Tech	2007	\$0	10/9/2007	\$92 million	\$0

The Callable Bonds funded several WCPSS and WTCC capital projects, such as:

Bond Series	Purpose of Bonds	Project Sampling (not exhaustive)	Type of Project	Amount of Bonds*
2010A	Schools	Wake Forest High	Renovation	\$19.6m
		Holly Grove Middle	New	\$6.3m
		Mills Park Middle	New	\$5.3m
		Heritage High	New	\$4.1m
		Alston Ridge Elementary	New	\$2.2m
		Bugg Elementary	Renovation	\$1.4m
		Lockhart Elementary	Life Cycle	\$992k
		Wakefield High	Life Cycle	\$987k
		West Lake Middle	Life Cycle	\$731k
		Wendell Middle	New	\$603k
	Wake Tech	North Campus - Bldg E	New	\$13.1m
		North Campus - Parking Deck	New	\$4.3m
		Health Sciences Bldg - Parking Deck	New	\$2.8m
		South Campus - Pucher/LeMay Hall	Renovation	\$1.5m
		Health Sciences Bldg - Phase 2	New	\$1.2m
2010B	Schools	Walnut Creek Elementary	New	\$15.4m
		Wilburn Elementary	Renovation	\$13.7m
		Carnage Middle	Life Cycle	\$3.1m
		Zebulon Middle	Life Cycle	\$2.9m
		West Cary Middle	Life Cycle	\$1.9m
2010F	Wake Tech	Health Sciences Bldg - Phase 2	New	\$9.5m

**not indicative of total project costs*

Estimated Savings of Proposed Bonds

As part of an ongoing effort to seek cost-saving measures, the County, along with its Financial Advisor, continually monitors opportunities whereby it can achieve cost savings by refunding existing debt at a lower market rate than originally issued. By issuing the Proposed Bonds, County estimates achieving total economic savings of \$7.3 million.

Proposed Bonds Series	Callable Bonds Series to Refund	Callable Bonds Amount to Refund	Proposed Bonds Estimated Total Savings*	Proposed Bonds Estimated Annual Savings*
	2010A	\$19,905,000		
	2010B	\$39,505,000		
2020A		\$59,410,000	\$5,823,827	\$647,092
	2010F	\$17,055,000		
2020B		\$17,055,000	\$1,511,646	\$151,165
2020A and 2020B		\$76,465,000	\$7,335,473	\$798,257

**Savings estimate at 1/28/2020 is subject to change with market fluctuation through 4/14/2020, date of Bond sale. Final maturity of Proposed 2020A and 2020B Bonds is 4/1/2029 and 8/1/2029, respectively. Estimated net present value (NPV) of savings is \$6.75 million or 8.83%.*

Economic savings will be realized annually over the remaining life of the Proposed Bonds. Debt service of the Proposed Bonds will be less than existing debt service of the Callable Bonds, thus increasing available capacity in the Debt and Capital Model.

The Proposed Bonds are scheduled to be sold to investors on April 14, 2020 through a competitive bid process managed by the Local Government Commission with closing scheduled for April 29, 2020 (Series 2020A) and May 12, 2020 (Series 2020B).

Staff Recommendation

At this time, Staff recommends the Board of Commissioners (1.) adopts a Resolution making certain findings and determinations and authorizing and ratifying the filing of an application with the Local Government Commission in connection with the proposed issuance of General Obligation Refunding Bonds by the County of Wake, North Carolina; (2.) introduces and adopts a Bond Order authorizing \$77,000,000 General Obligation Refunding Bonds; (3.) directs filing of Sworn Statement of Debt and Statement of Estimated Interest with the Board Clerk; (4.) adopts a Resolution providing for the sale

and issuance of not to exceed \$59,600,000 County of Wake, North Carolina General Obligation Refunding Bonds, Series 2020A; and (5.) adopts a Resolution providing for the sale and issuance of not to exceed \$17,400,000 County of Wake, North Carolina General Obligation Refunding Bonds, Series 2020B.

Attachments:

1. Findings Resolution; Bond Order; and Issuance Resolutions
2. Sworn Statement of Debt
3. Statement of Estimated Interest
4. Preliminary 1/28/2020 Market Sizing of 2020A GO Refunding Bonds
5. Preliminary 1/28/2020 Market Sizing of 2020B GO Refunding Bonds



Legislation Details (With Text)

File #: 16-2632
Type: Consent Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 2/17/2020
Final action:
Title: Resolution in Support of NCDOT Acquisition of the S-Line
Sponsors:
Indexes:
Code sections:
Attachments: [S Line Agenda Item.pdf](#)
[S-Line Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners		

Resolution in Support of NCDOT Acquisition of the S-Line

That the Board of Commissioners adopts the attached resolution in supporting the NCDOT acquisition of the S-Line and SA-Line.

Item Title: Resolution in Support of NCDOT Acquisition of the S-Line

Specific Action Requested:

That the Board of Commissioners adopts the attached resolution in supporting the NCDOT acquisition of the S-Line.

Item Summary:

Purpose: The NCDOT is requesting local governments and others to pass resolution of support of acquisition and development of the S-Line

Background: The S Line is a rail line stretching from South Central North Carolina, through Wake County, and into Virginia. NCDOT is considering acquiring this rail line as part of plans to encourage regional travel. The acquisition would also complement future extensions of Wake County's commuter transit plans, as the rail line connects from Apex to Wake Forest. The Board of Commissioners received an update on this issue during its February 10, 2020 Work Session and reached a consensus to approve a resolution supporting NCDOTs efforts.

Board Goal: NCDOT acquisition of the S-Line supports objectives in the Board Goal Areas of Growth and Sustainability.

Fiscal Impact: The resolution encourages state acquisition and development of the S-Line and SA-Line. By adoption of this resolution, the Board does commit to any local funds nor support appropriation of Wake Transit funding for the project.

Additional Information:

NCDOT has been working with local, state, and federal partners to explore the opportunities of the S-Line, the CSX rail corridor that runs from Hamlet into Virginia. In Wake County, the S-Line runs from Apex to Wake Forest. This corridor is in CAMPOs 2045 long range metropolitan transportation plan for future commuter service between Raleigh and points North and is shown as "Option to Future Expansion to Wake Forest" in the Wake Transit Plan.

The S-Line provides an option for the state to connect major state and regional hubs to support economic development, ease highway congestion, and grow communities along the corridor.

In December, the Virginia Department of Rail and Public Transportation announced a deal with CSX. A portion of the deal will enable the N.C. Department of Transportation to acquire a 10-mile portion of an inactive freight line in North Carolina so the line can be

converted for use on the Southeast Rail Corridor. The Southeast Rail Corridor is a network of passenger and freight rail from Washington D.C. to Jacksonville, Fla. The rail runs through North Carolina roughly parallel to Interstate 85 and U.S. 1. The 10-mile section to be acquired runs from Ridgeway in Warren County to the North Carolina-Virginia border.

NCDOT is pursuing a federal Consolidated Rail Infrastructure and Safety Improvements (CRISI) grant application and has asked local governments and others to pass resolution of support of acquisition and development of the S-Line. NCDOT is also seeking matching non-federal funds for the CRISI application.

The Board of Commissioners is asked to adopt the attached resolution that supports the acquisition and development of the S-Line and SA-Line by NCDOT.

By adoption of this resolution, the Board does not commit general funds nor appropriation of Wake Transit funding for the project.

Attachments:

1. Draft Resolution

**RESOLUTION SUPPORTING THE DEVELOPMENT OF THE RAIL
CORRIDORS REFERRED TO AS THE S-LINE AND SA-LINE FOR
THE BENEFITS OF IMPROVED PASSENGER RAIL, IMPROVED
FREIGHT MOVEMENT, IMPROVED COMMUTING OPTIONS
AND ECONOMIC DEVELOPMENT**

WHEREAS, the North Carolina Department of Transportation (NCDOT) has a long tradition of progressing successful passenger and freight rail projects and supporting the development of rail infrastructure; and

WHEREAS, NCDOT has worked with state, regional, and federal partners to develop plans for the federally-designated Southeast Corridor, a passenger and freight rail network extending from Washington, D.C. through North Carolina to Jacksonville, Fla.; and

WHEREAS, a Record of Decision to develop the Raleigh to Richmond portion of the Southeast Corridor was approved by the Federal Rail Administration (FRA) on March 2017, in accordance with the National Environmental Policy Act; and

WHEREAS, the development of the S-Line and SA-Line corridors support and promote economic development in communities along the corridor, including those in rural areas; and

WHEREAS, the developed S-Line and SA-Line would provide greater access to jobs, health care, and education and provide new options for the movement of both goods and people; and

WHEREAS, the developed S-Line and SA-Line would provide efficient and reliable commuting options for communities and businesses along the corridor;

WHEREAS, NCDOT anticipates pursuing federal grants to assist with the purchase of portions of the S-Line and the SA-Line in North Carolina and to study transit-oriented communities and development along the corridor, and

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners supports the acquisition and development of the S-Line and SA-Line to provide for the full economic potential to be realized in the corridor; and,

BE IT FURTHER RESOLVED that the Board encourages the acquisition as it supports commuter rail and regional rail connectivity in Wake County.

ADOPTED this the 17th day of February 2020.

Gregory D. Ford, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2627

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 2/17/2020 **Final action:**

Title: Wake County Response to Draft FY 2021 Wake Transit Work Plan

Sponsors:

Indexes:

Code sections:

Attachments: [February 17 Agenda Item.pdf](#)
[Letter re FY 2021 Wake Transit Work Plan Final.pdf](#)
[Draft Wake Transit Plan FY21 Final.pdf](#)

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners		

Wake County Response to Draft FY 2021 Wake Transit Work Plan

That the Board of Commissioners authorizes a letter from Wake County to the Transit Planning Advisory Committee in response to the Draft FY 2021 Wake Transit Work Plan.

Item Title: Wake County Response to Draft FY 2021 Wake Transit Work Plan

Specific Action Requested:

That the Board of Commissioners authorizes a letter from Wake County to the Transit Planning Advisory Committee in response to the Draft FY 2021 Wake Transit Work Plan.

Item Summary:

Purpose: The Transit Planning Advisory Committee has released the Draft Wake Transit Work Plan for public, agency, and stakeholder feedback. TPAC asks all stakeholder jurisdictions to formally provide feedback on the draft.

Background: The FY2021 Draft proposes investing in bus route frequency, GoWake Access, and BRT lines. The draft also proposes dedicating matching funds to Community Funding Areas to assist smaller towns that want to provide improvements beyond the plan's scope. The Board of Commissioners received an update on the proposed projects as well as how those projects relate to the Board's initiatives its February 10, 2020 work session. With this action, the Board formally approves the feedback to be shared with TPAC.

Board Goal: The FY 2021 Wake Transit Work Plan complements several initiatives in the Board Goal Areas of Growth and Sustainability and Social and Economic Vitality.

Fiscal Impact: Projects are included in the Wake Transit Plan, funded in large part by the ½ cent local option sales tax for transit, approved by Wake County voters in November 2016. Federal funding is assumed in FY 2021 in support of the New Bern Bus Rapid Transit Corridor and later years of the Wake Transit Plan for other BRT corridors and Commuter Rail.

Additional Information:

Wake County continues to work in partnership with transit stakeholders on implementation of the Wake County Transit Plan.

On January 28, 2020 the Transit Planning Advisory Committee released the FY 2021 Draft Work Plan for public, agency, and stakeholder comment. Included in proposed projects is the addition of Raleigh's fifth frequent network by converting the Route 6 to every 15 minutes between downtown Raleigh to Duraleigh Road and improving service between Duraleigh Road to Brier Creek. In addition, Route 21 which serves the New Oak City Cares facility will receive increased frequency to every 30 minutes from 6 AM – 7PM and

service would be extended hourly until midnight. Continuing the second big move of connecting all communities, new all-day service will be added between Apex and Raleigh, and express service will be started between Apex and Cary during peak hours Monday – Friday.

The plan also includes continued investment in capital expenditures to benefit transit customers, including new transit centers, new bus shelters, enhancements to transfer points to include digital passenger information signs, safety call boxes, and improved lighting and larger shelters.

The FY 2021 Draft Wake Transit Work Plan also directly supports GoWake Access. In addition to \$437,000 for elderly, disabled, and rural trips and funds to support the call center, the Draft Wake Transit Work Plan includes \$100,000 for GoWake to conduct a planning study in the northeastern portion of the County. The Northeastern Microtransit Planning Study will be used to design and test a geofenced service area between Zebulon, Wendell, Southern Rolesville, and the unincorporated areas of Knightdale using trip planning software to design an efficient, fiscally sustainable, quick response Microtransit service for Wake Transit Rural and Elderly and Disabled trips. Last year, the Board of Commissioners committed a portion of County federal funds it receives as a subrecipient of Raleigh FTA funding, through FFY 2022, to be used towards a new demand response operations and maintenance facility to be shared by the City of Raleigh and GoWake Access. The FY 2021 Draft Wake Transit Work Plan includes \$4 million of new Wake Transit funding for land acquisition and design in support of this facility.

The largest capital project in the FY 2021 Wake Transit Work Plan is \$67 million for remaining design, right of way, construction, and vehicles for the New Bern Avenue Bus Rapid Transit corridor. Of this amount, \$35 million is assumed in federal funding. The City expects 30 percent design will be finished by this Spring, final design will be finished by Summer 2021, and construction will happen in 2021 – mid 2023 for service to begin by the end of 2023.

An additional \$4.5 million is also included for additional project development for the Western, Southern, and Northern BRT corridors. Project development includes environmental review, alternatives review, selection of a locally preferred alternative, and design. The City expects to enter the FTA project development process for the Western and Southern corridors by Summer 2020. Land use changes supporting BRT are expected to be proposed by Spring 2020. Funds continue to be held in reserve for Commuter Rail environmental review processes, development of alternatives, and selection of a locally preferred alternative once early project development activities are complete.

Finally, the Draft Work Plan includes funds to be allocated for Community Funding Areas, which provides 50 percent matching funds for localities to implement transit services over and above those programmed as part of the larger Wake Transit Plan. The funds will be allocated through a competitive process between the Draft and Recommend Wake Transit FY 2021 Work Plans. The Town of Apex has applied for funding for a fixed route circulator service to be operated by the Town of Cary. The Town has requested that it

contract with GoWake Access to be its complimentary ADA paratransit provider. If the Town is awarded FTA funding, the County will enter into a contract with the Town who will reimburse the County for delivery of this service. The Town of Morrisville also applied for FY 2021 Community Funding Area funding.

Staff has prepared a letter in response to the Draft FY 2021 Transit Work Plan. The letter, directed to the Chair of the Transit Planning Advisory Committee (TPAC), includes comments provided by staff and those provided by the Board at its February 10, 2020 work session. The TPAC, as authorized by the Transit Governance ILA, is a committee composed of technical staff from transit providers, CAMPO, Wake County, NCSU, and all municipalities. The TPAC will review all public and agency comments and finalize the FY 2021 Transit Work Plan for consideration of adoption by CAMPO and GoTriangle in June.

Attachments:

1. Letter to the Transit Planning Advisory Committee
2. Draft FY 2021 Wake Transit Work Plan



Legislation Details (With Text)

File #: 16-2622

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 2/17/2020 **Final action:**

Title: Award Contract for Construction of Public Access Amenities at Procter Farm Preserve

Sponsors:

Indexes:

Code sections:

Attachments: [Procter Farm Construction - Item Summary-FINAL1.pdf](#)
[Procter Farm Preserve - Bid-Tab.pdf](#)
[Procter Farm Preserve-Budget Summary-012920.pdf](#)
[Procter Farm Preserve - Site Plan.pdf](#)
[Procter Farm Preserve - Photo Board.pdf](#)
[CIP Budget Memo - FY 2020 County Capital Fund - Parks CIP.pdf](#)

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners		

Award Contract for Construction of Public Access Amenities at Procter Farm Preserve
That the Board of Commissioners:

- 1. Appropriates \$2,304,310 in the Parks, Recreation, Greenways and Open Space element of the County Capital CIP for the Procter Farm Preserve project.**
- 2. Awards a construction contract in the amount of \$2,007,900 to McQueen Construction of Bahama NC and authorizes the County Manager to execute this contract for the Procter Farm Preserve project.**

Item Title: Award Contract for Construction of Public Access Amenities at Procter Farm Preserve

Specific Action Requested:
That the Board of Commissioners:

- 1. Appropriates \$2,304,310 in the Parks, Recreation, Greenways and Open Space element of the County Capital CIP for the Procter Farm Preserve project.**
- 2. Awards a construction contract in the amount of \$2,007,900 to McQueen Construction of Bahama NC and authorizes the County Manager to execute this contract for the Procter Farm Preserve project.**

Item Summary:

Purpose: State statute requires the Board of Commissioners to approve construction contracts greater than \$500,000.

Background: At the October 2013 work session, the Board of Commissioners directed staff to move forward with plans for establishing public access at three open space areas: Robertson Millpond Preserve, Turnipseed Preserve and Procter Farm Preserve. Since that time, Robertson Millpond Phase I was opened in 2015 and Turnipseed Phase I was opened in 2017. Phase 2 of both Robertson Millpond and Turnipseed have since been completed and open to the public.

Procter Farm Preserve was deferred until updates to the Little River Reservoir Interlocal Agreement were executed between the County and its municipal partners. The updates clarified the use of parks and other non-residential uses in the water supply watershed. The project was restarted in 2019 and all design, approvals and permits were obtained and finalized for project bidding.

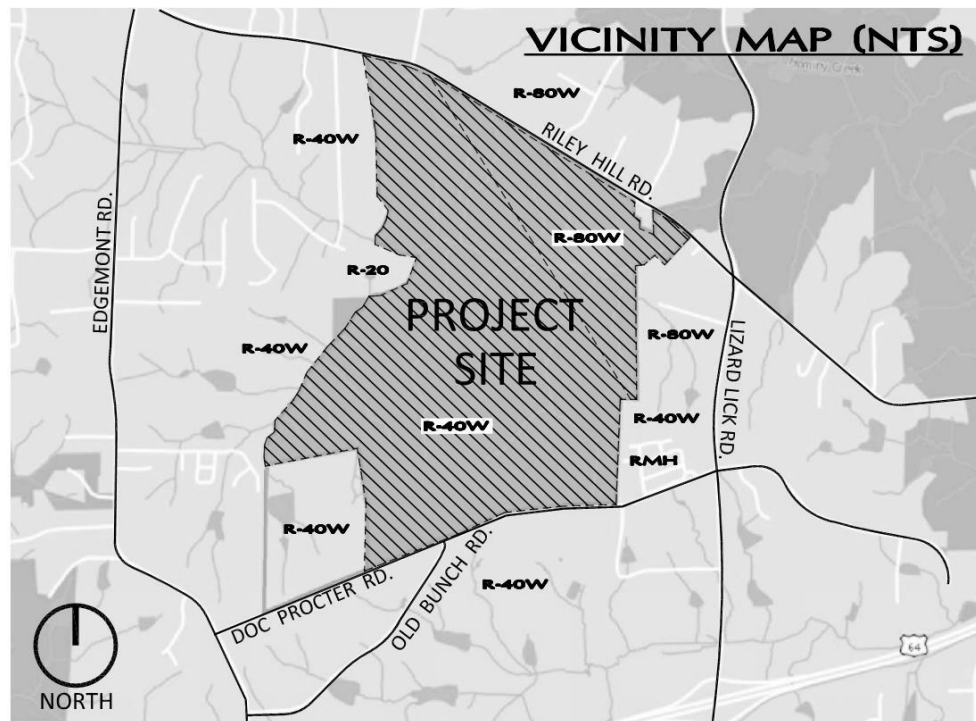
Procter Farm will provide equestrian and walking trails, parking and picnic areas.

Board Goal: This action complements Growth and Sustainability Objective 1: Implement a comprehensive approach for preserving open space and developing parks and greenways to address gaps, leverage opportunities and resources and enhance collaboration with municipal partners.

Fiscal Impact: The County's \$2,304,310 in proposed funding is funded with available revenues in the Parks, Recreation, Greenways, and Open Space Element of the CIP.

Additional Information:

Procter Farm Preserve, a 571-acre property of forest and working farmland, is located near Knightdale, Wendell and Zebulon. This property is the largest tract of land owned by Wake County for Parks, Recreation and Open Space. Procter Farm Preserve will primarily serve as an equestrian and hiking trail facility. Approximately 6 miles of trails will be constructed in this initial phase 1. In addition, a parking area for both car parking and vehicles with horse trailers will be provided. Picnic facilities as well as informational and trail signage will be provided throughout the preserve. A constructed wetland will be installed to treat stormwater runoff from the parking area and native plants will be used throughout the landscape.



On January 16, 2020, bids for this project were received from four licensed contractors in accordance with NC General Statutes. A tabulation of bids received is attached for review. The contract award amount consists of a base bid of \$2,007,900 for a total project cost of \$2,304,310:

Item	Budget
Contract with McQueen Construction for Site Development and Construction	\$2,007,900
Professional Services (Design Fees)	\$35,000
Signage	\$25,000
Wetland Easement and Recordation	\$4,200
Contingency	\$232,210
Total	\$2,304,310

Staff recommends that a construction contract be awarded to the lowest responsive, responsible bidder, McQueen Construction of Bahama, NC for \$2,007,900. It is anticipated that a Notice to Proceed will be issued in March 2020 and that construction will be substantially complete by the end of December 2020.

Attachments:

1. Bid Tab
2. Project Cost Summary
3. Site Plan
4. Site Photos
5. CIP Budget Memo-FY2020 County Capital Fund – Parks CIP



Budget and Management Services Inter-Office Correspondence

TO: David Ellis, Interim County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2020 Capital Improvement Projects Funds Ordinance, Section 1(A) and 1(B)

The following chart summarizes all budget revisions to the fiscal year 2020 adopted budget for the Parks Element of the County Capital Fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: County Capital			Element: Parks	
REVENUE CATEGORY				
Date	Description of Revision or Adjustment	Revenue Category	Amount	New Appropriation Total
June 30, 2019	Prior Project Appropriation		\$ 13,479,951.12	\$ 13,479,951.12
July 1, 2019	FY 2019 Original Appropriation	Miscellaneous	\$ 1,300,000.00	\$ 14,779,951.12
July 8, 2019	Reallocate \$500,000 of Little River funding and appropriate \$4,414,225 of Little River funding, ROLD fees, and Debt Service fund transfer for acquisition of 96 acres to expand Crowder Park.	Miscellaneous	\$ 4,414,225.00	\$ 19,194,176.12
August 29, 2019	Administratively closed Crooked Creek Park since project was completed.	Miscellaneous	\$ (4,591,949.77)	\$ 14,602,226.35
November 4, 2019	Appropriate \$22,661,940 of PGROS bond and reallocate \$32,512 from the Open Space Element to the Parks, Recreation, Greenways, and Open Space Element	Bond funding and Municipal Reimbursements	\$ 22,694,452.00	\$ 37,296,678.35
November 4, 2019	Appropriate \$168,000 of Open Space funds to purchase property for Beech Bluff County Park (Corrected from November 4, 2019 Budget Memo to reflect Board action)	Miscellaneous	\$ 168,000.00	\$ 37,464,678.35
February 17, 2020	Appropriate \$2,304,310 in the Parks, Recreation, Greenways and Open Space element of the County Capital CIP for the Procter Farm Preserve project.	Miscellaneous	\$ 2,304,310.00	\$ 39,768,988.35
EXPENDITURE CATEGORY				
Date	Description of Revision or Adjustment	Program	Amount	New Appropriation Total
June 30, 2019	Prior Project Appropriation		\$ 13,479,951.12	\$ 13,479,951.12
July 1, 2019	FY 2019 Original Appropriation	Parks	\$ 1,300,000.00	\$ 14,779,951.12
July 8, 2019	Reallocate \$500,000 of Little River funding and appropriate \$4,414,225 of Little River funding, ROLD fees, and Debt Service fund transfer for acquisition of 96 acres to expand Crowder Park.	Parks	\$ 4,414,225.00	\$ 19,194,176.12
August 29, 2019	Administratively closed Crooked Creek Park since project was completed.	Parks	\$ (4,591,949.77)	\$ 14,602,226.35
November 4, 2019	Appropriate \$22,661,940 of PGROS bond and reallocate \$32,512 from the Open Space Element to the Parks, Recreation, Greenways, and Open Space Element	Miscellaneous	\$ 22,694,452.00	\$ 37,296,678.35
November 4, 2019	Appropriate \$168,000 of Open Space funds to purchase property for Beech Bluff County Park	Parks	\$ 168,000.00	\$ 37,464,678.35
February 17, 2020	Appropriate \$2,304,310 in the Parks, Recreation, Greenways and Open Space element of the County Capital CIP for the Procter Farm Preserve project.	Parks	\$ 2,304,310.00	\$ 39,768,988.35



Legislation Details (With Text)

File #: 16-2633

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 2/17/2020 **Final action:**

Title: Approval of Commitment of Countywide Room Occupancy and Prepared Food and Beverage Tax Revenues to Support an Indoor Multipurpose Sports Facility with the Town of Cary

Sponsors:

Indexes:

Code sections:

Attachments: [Funding Commitment Item Summary.pdf](#)
[Cary Multiuse Sports Complex Submission.pdf](#)
[Indoor Sports Complex RFP Packet.pdf](#)

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners		

Approval of Commitment of Countywide Room Occupancy and Prepared Food and Beverage Tax Revenues to Support an Indoor Multipurpose Sports Facility with the Town of Cary

That the Board of Commissioners approves committing up to \$2.36 Million per year of Countywide Room Occupancy and Prepared Food and Beverage Tax revenues for a period of up to 25 years to support the development of an indoor multipurpose sports facilities with the Town of Cary and directs staff to further develop the terms of the commitment in a Tri-Party Funding Agreement to be approved by the Town of Cary, City of Raleigh and Wake County.

Item Title: Approval of Commitment of Countywide Room Occupancy and Prepared Food and Beverage Tax Revenues to Support an Indoor Multipurpose Sports Facility with the Town of Cary

Specific Action Requested:

That the Board of Commissioners approves committing up to \$2.36 Million per year of Countywide Room Occupancy and Prepared Food and Beverage Tax revenues for a period of up to 25 years to support the development of an indoor multipurpose sports facilities with the Town of Cary and directs staff to further develop the terms of the commitment in a Tri-Party Funding Agreement to be approved by the Town of Cary, City of Raleigh and Wake County.

Item Summary:

Purpose: Wake County and the City of Raleigh conducted a competitive process to select to seek proposals from organizations to finance, construct, operate and maintain a multipurpose indoor sports facility in Wake County through the use of countywide room occupancy and prepared food and tax revenues. The selection of a project partner requires the approval of the Board of Commissioners and the Raleigh city Council.

Background: In 1991, Wake County was authorized by North Carolina Law to levy a room occupancy tax and prepared food and beverage tax for the purposes of supporting a convention center, arena and other cultural, sports and arts activities. These funds are governed through Interlocal Agreements between the Wake County Board of Commissioner and the Raleigh City Council. In 2019, funding for an Indoor Sports Complex was established to assist in the development of a multi-purpose indoor sports complex that will support large indoor sport tournaments including e-gaming to attract out-of-market tournament business as well as support needs of the local community. Annual funding of up to \$2.36 million is available to support capital costs associated with the project for a maximum period of 25-years. All funding decisions must be authorized by the Raleigh City Council and the Wake County Board of Commissioner.

Board Goal: The process yielding these recommendations complements the Board's Great Government Goal #5 to "develop strategies to engage community members in envisioning the County's future."

Fiscal Impact: Funding allocations to support this project were approved with the 21st Amendment to the Interlocal Agreement Governing the Use of Countywide Room Occupancy and Prepared Food and Beverage Revenues.

Additional Information:

The 21st Amendment to the interlocal agreement identified that the County and the City should commit funding of up to \$2.36 million annually for a period of up to 25 year to support a multipurpose indoor sports facility. This facility was identified as a need in Wake County through the Destination Strategic Plan.

In October 2019, the City and County jointly launched a competitive process to identify a project partner. City and County elected officials were briefed on the process and an RFP was released on October 23. A pre-submittal meeting was held on November 14, 2019 to given potential respondents an opportunity to clarify questions they may have regarding the RFP content or process. Proposals were due on January 16, 2020. The Town of Cary was the only respondent to the RFP.

An evaluation team consisting of representatives from the City, County and hospitality community conducted an interview with Town representatives on January 23, 2020. Using a scoring tool developed by the team, team members assigned the project a score of 79 out of 100 points.

Based on the project proposal and the subsequent interview, the evaluation team recommend the City and County move forward with committing funds toward the project and working with the Town of Cary to further refine the terms of the project and a tri-party Funding Agreement.

The project proposed by Cary is anticipated to cost approximately \$193 million, will be located on the site of the Cary Towne Mall and will include:

- 100,000 square feet for central competition space
- 12 full-sized basketball courts (convertible to 20 full-sized volleyball courts)
- Capability of transforming portion of center competition space into a small arena with seating for at least 4,000 championship games, non-sports performances or other uses
- 25,000 square feet of multipurpose space for event support, tournament meetings, exhibit space, walk-throughs, etc.
- Dedicated room/meeting space for e-sports practice that is wired and equipped to meet all E-sports technical requirements/
- 4 full-sized team locker room with showers; separate locker rooms for officials
- Full-service restaurant and concession capability on site
- Commercial kitchen space for events and catering
- 25,000 square feet of storage space for all sports equipment and supplies
- Sufficient open space and outdoor space for family and team gathering and ancillary activities between games and sessions.
- Elevated mezzanine/walkway space for viewing competitions
- Load-in/load-out access doors; separate team/participant entrance and check in area
- Sports trainer/medical room
- Plan for sufficient parking and parking flow
- Child-care space

- Weight room/workout facilities
- Walking track

The Wake County Board of Commissioners were briefed at their February 10 Work Session and the Raleigh City Council was briefed at their February 11 Work Session.

The Wake County Board of Commissioners is requested to support a commitment of \$2.36 million annually for up to 25 years to the Town of Cary to support the Indoor Multipurpose Sports Complex project. Once a commitment by Wake County and the City of Raleigh is approved, staff will work with the Town of Cary to finalize the scope and terms of the project and negotiate a Funding Agreement that will then need to be approved by the Town of Cary, City of Raleigh and Wake County.

Attachments:

1. Cary RFP Response
2. Request for Proposal for the Multipurpose Indoor Sports Complex Project Funding



Legislation Details (With Text)

File #:	16-2635	Status:	Agenda Ready
Type:	Consent Item	In control:	Board of Commissioners
On agenda:	2/17/2020	Final action:	
Title:	Resolution Confirming Wake County's Agreement to Adopt All Relevant Records Retention and Disposition Schedules		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	01.22.20 Records Management Policy Agenda Item Final.pdf 01.22.20 Records Management Policy and Schedule Adoption Resolution Final.pdf 01.22.20 Wake County Consolidated Signature Page Final.pdf 01.22.20 Memorandum of Understanding Register of Deeds Records Management Policy and 01.22.20 Memorandum of Understanding Sheriff's Office Records Management Policy and Schedule 01.22.20 Memorandum of Understanding SWCD Records Management Policy and Schedule Adoption 01.24.20 Memorandum of Understanding Board of Elections Records Management Policy and		

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners		

Resolution Confirming Wake County's Agreement to Adopt All Relevant Records Retention and Disposition Schedules

That the Board of Commissioners approves a resolution confirming Wake County's adoption and enforcement of all applicable local government Records Retention and Disposition Schedules and authorizes the County Manager to sign the 2020 Consolidated Local Government Agencies Records Retention and Disposition Schedule and subsequent amendments.

Item Title: Resolution Confirming Wake County's Agreement to Adopt All Relevant Records Retention and Disposition Schedules

Specific Action Requested:

That the Board of Commissioners approves a resolution confirming Wake County's adoption and enforcement of all applicable local government Records Retention and Disposition Schedules and authorizes the County Manager to sign the 2020 Consolidated Local Government Agencies Records Retention and Disposition Schedule and subsequent amendments.

Item Summary:

Purpose: The Board of Commissioners approves all resolutions and County policies. This resolution confirms Wake County's Records Management Policy and relevant Local Government Records Retention and Disposition schedules.

Background: Wake County is committed to demonstrate compliance with all applicable state and local public records laws. Wake County established its enterprise-wide Records Management Program in January 2017 and published the first Records Management Policy effective October 1, 2017. Wake County is required to manage and retain records in accordance with N.C.G.S 132 and 121. In addition, agencies under the fiscal control of Wake County including the Wake County Sheriff, Wake County Register of Deeds, Soil and Water Conservation District, and Wake County Board of Elections, are required to manage and retain records in accordance with N.C.G.S. 132 and 121.

The Office of the County Attorney has requested that the Records Management Policy and all relevant Local Government Records Retention and Disposition Schedules as published by the North Carolina Department of Natural and Cultural Resources be incorporated into a general resolution of the Board of Commissioners for the purpose of record keeping and County-issued certifications of the policy, including amendments.

Board Goal: This action supports standard County operations.

Fiscal Impact: This action has no financial impact

Additional Information:

None.

Attachments:

1. Resolution
2. Consolidated Signature Page
3. MOUs with Elected Officials

RESOLUTION ADOPTING RETENTION AND DISPOSITION SCHEDULES

WHEREAS, Wake County recognizes that the long-term and/or permanent preservation of electronic records requires institutional commitment and active management; and

WHEREAS, Wake County established an enterprise-wide Records Management Program and Policy in 2017 to manage and protect both active and inactive records, and determine how long information, data, and records must be retained; and

WHEREAS, Wake County complies with all policies, standards, and best practices published by the Department of Natural and Cultural Resources regarding the creation and management of electronic records; and

WHEREAS, certain records series possess only brief administrative, fiscal, legal, research, and reference value, such that administrative efficiency is served by establishing and enforcing internal policies setting minimum retention periods for these records in accordance with Natural and Cultural Resources schedules; and

WHEREAS, Wake County is requested by the Department of Natural and Cultural Resources to sign a statement of approval of all relevant published Records Retention and Disposition Schedules; and

WHEREAS, Wake County complies with the provisions of Chapter 121 and 132 of the General Statutes of North Carolina, and with 07 NCAC 04M .0510 when deciding on the method of record destruction when records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified; and

WHEREAS, Wake County retains records subject to audit or records legally required for ongoing official proceedings which must be retained until released from such audits or official proceedings, including electronic records, not listed in the relevant Records Retention and Disposition Schedules; and

WHEREAS, Wake County desires to enter a Resolution confirming Wake County's Records Management Policy and incorporating all relevant Retention and Disposition schedules published by the North Carolina Department of Natural and Cultural Resources.

NOW, THEREFORE, BE IT ORDAINED AND RESOLVED by the Board of Commissioners (the "Board") for the County of Wake, North Carolina (the "County") that:

1. It is the continued policy of Wake County to retain records in accordance with all relevant retention and disposition schedules published by the North Carolina Department of Natural and Cultural Resources.
2. It is the continued policy of Wake County to enforce applicable State and local laws relevant within its jurisdiction.
3. Wake County shall coordinate with the North Carolina Department of Natural and Cultural Resources to ensure the continued implementation of these schedules through the Wake County

Records Management Program, Policy, and departmental procedures.

4. The Wake County Manager is authorized to sign the 2020 Consolidated Local Government Agencies Records Retention and Disposition Schedule, any future updates or amendments, and any Department specific Records Retention and Disposition Schedules.
5. Subsequent amendments of the retention schedules from the North Carolina Department of Natural and Cultural Resources are subject to this resolution without adoption of a new resolution by Wake County Commissioners.
6. The Wake County Manager is authorized to extend the Wake County Records Management Program and Policy to the offices of the Wake County Sheriff, Register of Deeds, Soil and Water Conservation District, and County Board of Elections by execution of a Memorandum of Understanding signed by the Manager and the respective Office or Board.
7. The Wake County Enterprise Records Manager shall review published retention schedules at least every three years and if needed, will present an updated consolidated signature page to the County Manager. This review also applies to the program-specific schedules for the offices of the Sheriff, Register of Deeds, Soil and Water Conservation District, and Board of Elections when a Memorandum of Understanding has been executed by the Manager and the respective Office or Board.
8. The Wake County Enterprise Records Manager is authorized to amend the Wake County Records Management Program, Policy, and departmental procedures subject to the approval of the Wake County Manager and compliance with N.C.G.S. Chapters 121 and 132 and 07 NCAC 04M .0510.

Adopted this the 17 day of February, 2020.

Gregory D. Ford, Chairman
Wake County Board of Commissioners

* * * * *

I, Denise Hogan, Clerk to the Board of Commissioners for the County of Wake, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and correct copy of so much of the proceedings of said Board for said County at a regular meeting held on the 17 day of February, 2020 as it relates to the adoption of the foregoing Resolution and that said proceedings are recorded in the minutes of said Board for said County.

WITNESS my hand and official seal of said County this 17 day of February, 2020.

[SEAL]

Clerk to the Board



Legislation Details (With Text)

File #: 16-2586
Type: Consent Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 2/17/2020
Final action:
Title: Resolution Setting Date for Advertisement of Tax Liens
Sponsors:
Indexes:
Code sections:
Attachments: [2020 Item Summary Resolution for Adv of Tax Liens.pdf](#)
[Report of Unpaid Taxes.pdf](#)
[Tax Liens Advertisement Resolution 2-17-20.pdf](#)

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners		

Resolution Setting Date for Advertisement of Tax Liens

That the Board of Commissioners adopts a resolution authorizing the Tax Administrator to publish on March 6, 2020, or as soon thereafter as possible, tax liens on real property in Wake County.

Item Title: Resolution Setting Date for Advertisement of Tax Liens

Specific Action Requested:

That the Board of Commissioners adopts a resolution authorizing the Tax Administrator to publish on March 6, 2020, or as soon thereafter as possible, tax liens on real property in Wake County.

Item Summary:

Purpose: In February of each year the Tax Administrator is required by state law to report to the Board of Commissioners the total amount of unpaid taxes for the current fiscal year that are a lien on real property. Upon receiving this report, the Board must order that the liens be advertised and must set a date on which the advertisement is to occur.

Background: State law requires the tax liens to be published at least one time in a newspaper having “general circulation” in the taxing unit. A 1981 NC State Supreme Court case identified four standards to be used in determining if the general circulation requirement has been met:

1. Offer content that is appealing to the public in general
2. Have more than a *de minimus* number of actual paid subscribers
3. Have paid subscribers in more than one community or section of the taxing unit
4. Be available to anyone in the taxing unit that wishes to subscribe

Board Goal: This action supports standard County operations and does not relate to a specific Board Initiative.

Fiscal Impact:

Year	Tax Liens	Cost per record	Total Cost
2020 – Estimate	8,000	\$ 2.95	\$ 23,600.00
2019	7,894	\$ 2.95	\$ 23,287.30
2018	7,774	\$ 2.95	\$ 22,933.00
2017	8,121	\$ 2.75	\$ 22,333.00
2016	8,594	\$ 2.75	\$ 23,634.00
2015	9,405	\$ 2.65	\$ 24,923.00
2014	9,739	\$ 2.59	\$ 25,224.00
2013	10,314	\$ 2.59	\$ 26,713.00
2012	12,503	\$ 2.59	\$ 32,383.00
2011	14,734	\$ 2.59	\$ 38,161.00

Additional Information:

Several steps must occur before a real property tax lien can be advertised:

1. Real estate and personal property bills are mailed to the owner of record each year by the third week of July. Over 236,000 of these bills were mailed in July of 2019.
2. These bills were due and payable on September 1, 2019; however, the general statutes provide a four-month grace period allowing the bills to be paid at par through January 6, 2020.
3. All unpaid real and personal property tax bills unpaid on January 7, 2020 were considered delinquent and 2% interest was added.
4. Wake County mailed 43,016 final notices on January 29, 2020 advising taxpayers that the bill was subject to immediate collection and unpaid taxes on real property were subject to advertisement.

Attachments:

1. Report of Unpaid Taxes
2. Resolution Setting Date for Advertisement of Tax Liens

Wake County Tax Administration
MONTHLY COUNTY TAX COLLECTION REPORT

DATE
2/3/2020

TIME
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7/1/2019 THRU 1/31/2020

Tax Year		Property Tax	Late List	Veh Penalty/ Recycle	Billed Interest	Total County Levy Collected	Accrued Interest	Advt. Costs	Other Costs	Total County Cash Collected
2018	REG	814,509.08	7,782.89	15,535.60		837,827.57	67,903.59	2,045.50	34,837.00	942,613.66
2018	DEF	417,765.21				417,765.21	37,605.21	8.85		455,379.27
2018	DMV									
Total Prior and First Prior	REG	963,926.00	10,860.86	28,569.81	0.00	1,003,356.67	153,771.54	4,011.78	66,450.87	1,227,590.86
	DEF	1,129,025.18	0.00	0.00	0.00	1,129,025.18	191,784.27	61.95	1,305.80	1,322,177.20
	DMV	13,266.59	0.00	0.00	0.00	13,266.59	11,425.14	0.00	3,120.32	27,812.05
2019	REG	1,000,321,805.90	494,063.14	8,642,703.85		1,009,458,572.89	252,529.21		51,098.42	1,009,762,200.52
2019	DEF	410,653.77				410,653.77	2,569.60			413,223.37
2019	DMV									
Total Current and All Prior	REG	1,001,285,731.90	504,924.00	8,671,273.66	0.00	1,010,461,929.56	406,300.75	4,011.78	117,549.29	1,010,989,791.38
	DEF	1,539,678.95	0.00	0.00	0.00	1,539,678.95	194,353.87	61.95	1,305.80	1,735,400.57
	DMV	13,266.59	0.00	0.00	0.00	13,266.59	11,425.14	0.00	3,120.32	27,812.05
2020	REG	30,665.82	3,331.82	40.00		34,037.64			720.00	34,757.64
2020	DEF									
2020	DMV									
Total Future, Current and All Prior	REG	1,001,316,397.72	508,255.82	8,671,313.66	0.00	1,010,495,967.20	406,300.75	4,011.78	118,269.29	1,011,024,549.02
	DEF	1,539,678.95	0.00	0.00	0.00	1,539,678.95	194,353.87	61.95	1,305.80	1,735,400.57
	DMV	13,266.59	0.00	0.00	0.00	13,266.59	11,425.14	0.00	3,120.32	27,812.05
TOTAL		1,002,869,343.26	508,255.82	8,671,313.66	0.00	1,012,048,912.74	612,079.76	4,073.73	122,695.41	1,012,787,761.64

Wake County Tax Administration

7/1/2019 THRU 1/31/2020

DATE
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MONTHLY COUNTY TAX COLLECTION REPORT

		Begin Month County Levy Billed	Begin Month County Levy Due	Begin Month County Levy Collected	End Month County Levy Billed	End Month County Levy Due	End Month County Levy Collected
2018	REG	908,207,709.81	2,036,716.05	99.78%	908,207,709.81	1,166,107.30	99.87%
2018	DEF	653,524.80	93,109.08	99.45%	1,021,352.83	45,822.66	95.51%
2018	DMV			0.00%			0%
Total Prior and First Prior							
	REG	12,082,293,788.77	9,671,890.97	99.92%	12,082,293,788.77	8,518,480.33	99.93%
	DEF	30,683,544.10	329,497.66	98.93%	31,591,584.24	112,614.46	99.64%
	VEH	730,061,532.18	9,928,538.71	98.64%	730,061,532.18	9,914,837.75	98.64%
2019	REG	935,760.43	636,912.72	31.94%	1,032,103,629.84	20,761,371.87	97.99%
2019	DEF	24.86		100.00%	454,455.13	45,907.39	89.90%
2019	DMV			0.00%			0%
Total Current and All Prior							
	REG	12,083,229,549.20	10,308,803.69	99.91%	13,114,397,418.61	29,279,852.20	99.78%
	DEF	30,683,568.96	329,497.66	98.93%	32,046,039.37	158,521.85	99.51%
	VEH	730,061,532.18	9,928,538.71	98.64%	730,061,532.18	9,914,837.75	98.64%
2020	REG			0.00%	110,291.37	74,730.46	32.24%
2020	DEF			0.00%			0%
2020	DMV			0.00%			0%
Total Future, Current and All Prior							
	REG	12,083,229,549.20	10,308,803.69	99.91%	13,114,507,709.98	29,354,582.66	99.78%
	DEF	30,683,568.96	329,497.66	98.93%	32,046,039.37	158,521.85	99.51%
	VEH	730,061,532.18	9,928,538.71	98.64%	730,061,532.18	9,914,837.75	98.64%
TOTAL		12,843,974,650.34	20,566,840.06	99.84%	13,876,615,281.53	39,427,942.26	99.72%



**WAKE COUNTY BOARD OF COMMISSIONERS
RESOLUTION
Setting Date for
Advertisement of Tax Liens**

WHEREAS, as required by Section 105-369 of the General Statutes of North Carolina, the Tax Administrator of Wake County has, on this third Monday in February 2020, reported the total amount of unpaid taxes for the current fiscal year, including deferred taxes which have become due and for which no prior lien advertisement has been published, and property heretofore protected by automatic stay in bankruptcy.

NOW, THEREFORE, BE IT RESOLVED:

That the Tax Administrator be, and he hereby is, ordered to advertise on March 6, 2020 or as soon thereafter as possible the tax liens on real property in the County for unpaid taxes for the current fiscal year, liens for deferred taxes upon which no prior lien advertisement has been published, and liens for delinquent taxes upon real property heretofore protected by automatic stay in bankruptcy, and shall place said advertisement at some public location at the courthouse and shall publish said advertisement once in one or more newspapers having general circulation in the County setting forth that the taxing unit may foreclose the tax liens and sell the real property subject to the liens in satisfaction of its claim for taxes.

Commissioner _____ moved the adoption of the Foregoing Resolution, Commissioner _____ Seconded it; and upon being put to a vote, it was _____.

Gregory D. Ford, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2587
Type: Consent Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 2/17/2020
Final action:
Title: Resolution Creating the 2020 Board of Equalization and Review
Sponsors:
Indexes:
Code sections:
Attachments: [E&R Resolution Agenda Item 2020 Reval Board of Equalization and Review Resolution 2-17-20.pdf](#)

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners		

Resolution Creating the 2020 Board of Equalization and Review
That the Board of Commissioners adopts a resolution appointing a special Board of Equalization and Review for 2020.

Item Title: Resolution Creating the 2020 Board of Equalization and Review

Specific Action Requested:

That the Board of Commissioners adopts a resolution appointing a special Board of Equalization and Review for 2020.

Item Summary:

Purpose: NCGS 105-322 requires that the Board of Commissioners hear formal appeals of taxpayers who disagree with the assessed value of their property as of the effective date of the last reappraisal. This Board action creates a special Board of Equalization and Review to hear these appeals.

Background: The Wake County Board of Commissioners has appointed a special Board of Equalization and Review since 1992. The Board of Equalization and Review must have their first meeting not earlier than the first Monday in April and not later than the first Monday in May. In a reappraisal year, the Board of Equalization and Review must complete their work by December 1, except to hear and determine requests made under the provisions of NCGS 105-322(g)(2).

Board Goal: This action supports standard County operations and does not relate to a specific Board Initiative.

Fiscal Impact: Members have historically been paid an hourly rate for time spent in training and appeal hearings. For 2019, the board was paid \$35 per hour and it is recommended the pay rate remain at \$35 per hour for 2020.

Additional Information:

The following individuals have agreed to serve for 2020:

- Lindy Brown, Board Chair, Panel Chair, Residential Panel A
- Levi Beckwith, Panel Vice-Chair, Residential Panel A
- Curt Willis, Residential Panel A
- Eugene Blount, Residential Panel A
- Andrew Blackburn, Residential Panel A

- Joe Bryan, Panel Chair, Residential Panel B
- Ivy Davey, Panel Vice-Chair, Residential Panel B
- Merrie Hedrick, Residential Panel B
- Ruth Payne, Residential Panel B
- Glenn Bitler III, Residential Panel B

- Eugene Weeks, Panel Chair, Residential Panel C
- Frank Eagles, Panel Vice-Chair, Residential Panel C
- Anne Sherron, Residential Panel C
- Evangeline Brodie, Residential Panel C
- Gregory Mills, Residential Panel C

- John Converse, Panel Chair, Commercial Panel A
- Rich Morgart, Panel Vice-Chair, Commercial Panel A
- Philip Humphries, Commercial Panel A
- Mike Ferrell, Commercial Panel A
- Dave Goodwin, Commercial Panel A

- Kenn Gardner, Panel Chair, Commercial Panel B
- Ken McArtor, Panel Vice-Chair, Commercial Panel B
- John Barbour, Commercial Panel B
- Jim Ferrone, Commercial Panel B
- Geff Bitler, Commercial Panel B

The Wake County Board of Commissioners is authorized to divide the board into two or more separate panels with a minimum of three members each in accordance with Session Law 2015-59, House Bill 279. A decision by a panel has the same effect as a decision by the entire board. The Board Chair is authorized to substitute panel members in the event of an absence or vacancy to ensure a quorum of the panel.

Based on prior experience serving on the Board of Equalization and Review, it is recommended that Lindy Brown be appointed Board Chair, Lindy Brown, Joe Bryan, Eugene Weeks, John Converse and Kenn Gardner be appointed Panel Chairs, and Levi Beckwith, Ivy Davey, Frank Eagles, Rich Morgart and Ken McArtor be appointed Panel Vice-Chairs of the Board of Equalization and Review for 2020.

Attachments:

1. Resolution



WAKE COUNTY BOARD OF COMMISSIONERS RESOLUTION

Appointing the 2020 Wake County Board of Equalization and Review

WHEREAS, North Carolina General Statutes authorize the Wake County Board of Commissioners to appoint a special Board of Equalization and Review to carry out the duties imposed under NCGS 105-322; and

WHEREAS, the Wake County Board of Commissioners has appointed a special Board of Equalization and Review every year since 1992 and desires to continue to do so for 2020;

NOW, THEREFORE BE IT RESOLVED by the Wake County Board of Commissioners that a special Board of Equalization and Review is hereby appointed for 2020 to carry out the statutory duties of NCGS 105-322. Any vacancies on the Board of Equalization and Review shall be filled by appointment of the Wake County Board of Commissioners sitting in regular session.

BE IT FURTHER RESOLVED that the Wake County Board of Commissioners is authorized to divide the board into two or more separate panels with a minimum of three members each in accordance with Session Law 2015-59, House Bill 279. A decision by a panel has the same effect as a decision by the entire board. The Board Chair is authorized to substitute panel members in the event of an absence or vacancy to ensure a quorum of the panel.

BE IT FURTHER RESOLVED that the Wake County Board of Commissioners hereby appoints the following as members of the 2020 Board of Equalization and Review:

Lindy Brown, Board Chair, Panel Chair, Residential Panel A
Levi Beckwith, Panel Vice-Chair, Residential Panel A
Curt Willis, Residential Panel A
Eugene Blount, Residential Panel A
Andrew Blackburn, Residential Panel A

Joe Bryan, Panel Chair, Residential Panel B
Ivy Davey, Panel Vice-Chair, Residential Panel B
Merrie Hedrick, Residential Panel B
Ruth Payne, Residential Panel B
Glenn Bitler III, Residential Panel B

Eugene Weeks, Panel Chair, Residential Panel C
Frank Eagles, Panel Vice-Chair, Residential Panel C
Anne Sherron, Residential Panel C
Evangeline Brodie, Residential Panel C
Gregory Mills, Residential Panel C

John Converse, Panel Chair, Commercial Panel A
Rich Morgart, Panel Vice-Chair, Commercial Panel A
Philip Humphries, Commercial Panel A
Mike Ferrell, Commercial Panel A
Dave Goodwin, Commercial Panel A

Kenn Gardner, Panel Chair, Commercial Panel B
Ken McArtor, Panel Vice-Chair, Commercial Panel B
John Barbour, Commercial Panel B
Jim Ferrone, Commercial Panel B
Geff Bitler, Commercial Panel B

BE IT FURTHER RESOLVED that members of the Board of Equalization and Review shall be compensated at the rate of \$35 per hour for time served in training or hearings.

ADOPTED this the 17th day of February 2020.

Gregory D. Ford, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2656

Type: Consent Item

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 2/17/2020

Final action:

Title: Approve Resolution Establishing Supplemental Guidelines to the Travel Policy

Sponsors:

Indexes:

Code sections:

Attachments: [02.11.20 MES edits Item Summary Board Travel Policy 02.17.2020.pdf](#)
[BOC Travel Resolution 1-7-19.pdf](#)
[Supplemental Guidelines for Travel Policy Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners		

Approve Resolution Establishing Supplemental Guidelines to the Travel Policy
That the Board of Commissioners adopts a resolution establishing supplemental guidelines to the travel policy for the Wake County Board of Commissioners.

Item Title: Approve Resolution Establishing Supplemental Guidelines to the Travel Policy

Specific Action Requested:

That the Board of Commissioners adopts a resolution establishing supplemental guidelines to the travel policy for the Wake County Board of Commissioners.

Item Summary:

Purpose: The purpose of this item is to update the Board of Commissioners process as it relates to travel for County business.

Background: On January 7, 2019, the Wake County Board of Commissioners adopted a Resolution establishing that the Board of Commissioners follows the county-wide Travel and Transportation Policy and Procedures as approved by the Wake County Chief Financial Officer. The county-wide policy and procedure does not address how to schedule Commissioner travel events or document Commissioner reimbursements consistent with appropriated out-of-county travel budget and in-county stipend amounts. At the February 10, 2020 Board of Commissioners' Work Session, the Board discussed establishing supplemental guidelines for the Clerk scheduling and reimbursing Commissioner travel events not addressed by the travel policy.

In all other instances, the Wake County Board of Commissioners will continue to follow the county-wide Wake County Travel and Transportation Policy and Procedures as approved by the Wake County Chief Financial Officer. and as amended.

Board Goal: This action supports routine County business.

Fiscal Impact: This item has no additional fiscal impact as funding for Commissioner-related travel expenses is already incorporated into the County's FY 2020 budget.

Additional Information:

None.

Attachments:

1. January 7, 2019 Resolution Establishing a Travel Policy for the Wake County Board of Commissioners
2. Resolution Establishing Supplemental Guidelines to the BOC Travel Policy



Resolution Establishing a Travel Policy for the Wake County Board of Commissioners

WHEREAS, members of the Wake County Board of Commissioners are required from time to time to attend various conferences, meetings, seminars, and other trainings which relate to the County and the Board's goals, objectives, operations, and activities; and

WHEREAS, the Board of Commissioners recognizes that attendance at such functions serves a vital form of exchange of ideas and methods of local government operations and advocating legislation for the benefit of Wake County; and

WHEREAS, in order that attendance at such functions be made possible without unreasonable personal or financial sacrifice, while maintaining fiduciary responsibility toward County funds, policies and procedures need to be established and followed; and

WHEREAS, Wake County has in place established policies and procedures for employees that may be adopted by elected officials and their respective departments;

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners hereby adopts the Wake County Travel and Transportation Policy and Procedures, as approved by the Wake County Chief Financial Officer, as its guidelines for travel authorization and travel expense reimbursement.

This resolution shall take effect upon its passage and remain in effect until amended by the Wake County Board of Commissioners.

ADOPTED this 7th day of January 2019.


Jessica N. Holmes, Chair
Wake County Board of Commissioners



**WAKE COUNTY BOARD OF COMMISSIONERS
RESOLUTION
ESTABLISHING SUPPLEMENTAL GUIDELINES TO
THE TRAVEL POLICY FOR THE WAKE COUNTY
BOARD OF COMMISSIONERS**

WHEREAS, on January 7, 2019, the Wake County Board of Commissioners adopted a Resolution establishing that the Board of Commissioners follows the county-wide Travel and Transportation Policy and Procedures as approved by the Wake County Chief Financial Officer; and

WHEREAS, each County Commissioner serving on the Board ("Commissioner") is thereby subject to the same policies and procedures for Travel and Transportation as all other County employees; but the existing policies and procedures do not address all aspects of the budgeting, scheduling, and approval of county-related Commissioner travel; and

WHEREAS, in support of the Board's Objective GG2 "Improving effectiveness, efficiency, transparency, and responsiveness through innovation and technology", the Board's Great Government Committee has reviewed the Travel Policy for the Wake County Board of Commissioners to determine if the process for executing the policy is efficient and effective; and

WHEREAS, the Board desires to set forth supplemental guidance to address the aspects of Commissioner travel not covered by the county-wide Travel and Transportation policy; and

WHEREAS, the Clerk to the Board of Commissioners has requested guidance as to the role and responsibility of the Clerk in the travel process as it relates to scheduling events for Commissioners and documenting reimbursements consistent with appropriated out of county travel budget and in-county stipend amounts for each Commissioner.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners (the "Board") for the County of Wake, North Carolina (the "County") that:

1. The Wake County Board of Commissioners shall continue to follow the county-wide Wake County Travel and Transportation Policy and Procedures effective July 1, 2019 as amended, as approved by the Wake County Chief Financial Officer, including subsequent amendments approved by the Wake County Chief Financial Officer.
2. Travel requests for members of the Board of Commissioners shall include meetings, seminars, trainings which relate to the board's goals, objectives,

operations and activities ("Travel Requests").

3. SUPPLEMENTAL TRAVEL AND REIMBURSEMENT GUIDELINES FOR COUNTY COMMISSIONERS attached hereto and incorporated herein by reference as Exhibit "A" shall apply to Commissioners when making travel and reimbursement requests. These guidelines may be modified at the request of the Clerk for administrative efficiency by resolution of the Board. Any modification must be no less restrictive than the county-wide Wake County Travel and Transportation Policy and Procedures.
4. The Clerk/designee shall keep an accounting of each Commissioner's travel and training expenses. Commissioners shall receive a report from the Clerk/designee on a quarterly basis of their travel expenses for the fiscal year and any available budget remaining.
5. Although there is a set amount in the annually adopted budget for travel, the budget may be amended from time to time by the Board as necessary.

Except as amended by this Resolution, the terms and conditions of the January 7, 2019 Resolution shall remain in full force and effect.

This Resolution shall be effective upon adoption.

ADOPTED, this the 17th day of February 2020.

Gregory D. Ford, Chair
Wake County Board of Commissioners

* * * * *

I, Denise M. Hogan, Clerk to the Board of Commissioners for the County of Wake, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and correct copy of so much of the proceedings of said Board for said County at a regular meeting held on February 17, 2020 as it relates to the adoption of the foregoing Resolution inclusive of the attached Exhibit "A" and that said proceedings are recorded in the minutes of said Board for said County.

WITNESS my hand and official seal of said County this 17th day of February 2020.

[SEAL]

Clerk to the Board

EXHIBIT "A"
SUPPLEMENTAL TRAVEL AND REIMBURSEMENT GUIDELINES
FOR COUNTY COMMISSIONERS

1. **RESPONSIBLE PARTY.** The Clerk or Clerk's designee for travel matters shall be the party responsible for making travel arrangements for Commissioners. The Clerk shall be responsible for informing Commissioners of the named designee.
2. **TRAVEL ARRANGEMENTS MADE BY CLERK.** The Clerk/designee shall be responsible for making travel arrangements for County funded travel arrangements when requested by individual Commissioners. The Clerk shall not be responsible for making travel arrangements with any payment form other than a County issued procurement card. Each Commissioner shall provide as much advance notice as possible to the Clerk/designee when requesting travel arrangements.
3. **ELECTRONIC TRAVEL AUTHORIZATION.** An electronic travel authorization shall be prepared in advance by the Clerk/designee for overnight travel. The Clerk/designee shall confirm a copy of the travel arrangement with the Commissioner once the travel is arranged through electronic communication.
4. **USE OF PROCUREMENT CARD.** The Clerk/designee shall use a Wake County issued procurement card to pay for authorized and allowable Commissioner travel expenses, such as airfare, other transportation expenses, and lodging. Wake County procurement cards cannot be used by individual Commissioners to pay for meals or incidentals.
5. **PER DIEM.** Meals and incidentals are reimbursed through a per diem. Commissioners are responsible for notifying the Clerk/designee of meals that are not covered by a conference in order to receive the appropriate per diem reimbursement.
6. **REIMBURSEMENT.** Commissioners shall submit receipts related to travel (parking, other transportation, baggage fees, etc.) to the Clerk/designee within 30 days of completing travel. The Clerk/designee shall process the electronic reimbursement and submit it to Wake County Finance within 10 days of receiving receipts from a Commissioner. Travel expenses submitted for reimbursement shall be reimbursed to the extent of the remaining travel budget for that Commissioner. Commissioners receive reimbursement through direct deposit for authorized expenses.
7. **EXHAUSTED TRAVEL APPROPRIATION.** For any expenses or part of expenses exceeding the Commissioner's travel allowance or stipend, a Commissioner shall make his or her own travel arrangements and pay the travel expenses using his or her own personal funds. No Commissioner may be reimbursed for travel expenses by the County after exceeding his/her travel allowance or stipend.

8. TRANSFER OF UNUSED TRAVEL APPROPRIATION BALANCE. A Commissioner may not transfer his/her unused travel appropriation to another acting Commissioner during the Fiscal Year.
9. APPROVAL OF OUT OF COUNTY TRAVEL. The Clerk to the Board is responsible for approving out-of-county overnight county-related business travel by members of the Board of Commissioners consistent with county-wide Travel and Transportation Policy and Procedures and the Supplemental Travel and Reimbursement Guidelines.



Legislation Details (With Text)

File #: 16-2655

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 2/17/2020 **Final action:**

Title: Reschedule of March 13, 2020 Board of Commissioners Retreat

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary Reschedule of Retreat 3-13-20.pdf](#)

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners		

Reschedule of March 13, 2020 Board of Commissioners Retreat
That the Board of Commissioners approves the reschedule of the Board of Commissioners' Retreat for March 23, 2020.

Item Title: Reschedule of March 13, 2020 Board of Commissioner's Retreat

Specific Action Requested:

That the Board of Commissioners approves the reschedule of the Board of Commissioners Retreat for March 23, 2020.

Item Summary:

At the December 2, 2019 Regular Meeting of the Board of Commissioners, the Board adopted their meeting schedule for 2020. Due to various scheduling conflicts, the Board of Commissioners recommends that the March 13, 2020 Board Retreat be rescheduled to March 23, 2020. After consulting with staff, it was determined that no items of business would be significantly impacted or delayed by the reschedule of the meeting.

Attachments:

None.



Legislation Details (With Text)

File #: 16-2623

Type: Regular Item

Status: Agenda Ready

In control: Housing & Community Revitalization

On agenda: 2/17/2020

Final action:

Title: Public Hearing for Draft 2020-2025 Wake County Consolidated Plan, Analysis of Impediments to Fair Housing Choice, and Citizen Participation Plan

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary](#)
[Consolidated Plan Presentation 02-17-20.pdf](#)
[Public Hearing](#)
[Citizen Participation Plan Draft](#)
[Analysis of Impediments to Fair Housing Choice Plan Draft](#)
[2020-2025 Affordable Housing Consolidated Plan Draft](#)

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners		

Public Hearing for Draft 2020-2025 Wake County Consolidated Plan, Analysis of Impediments to Fair Housing Choice, and Citizen Participation Plan

That the Board of Commissioners holds a public hearing to receive comments on the Draft 2020-2025 Affordable Housing Consolidated Plan, Analysis of Impediments to Fair Housing Choice, and Citizen Participation Plan, which address the affordable housing, homeless services and community development needs of Wake County.

Item Title: Public Hearing for Draft 2020-2025 Wake County Consolidated Plan, Analysis of Impediments to Fair Housing Choice, and Citizen Participation Plan

Specific Action Requested:

That the Board of Commissioners holds a public hearing to receive comments on the Draft 2020-2025 Affordable Housing Consolidated Plan, Analysis of Impediments to Fair Housing Choice, and Citizen Participation Plan, which address the affordable housing, homeless services and community development needs of Wake County.

Item Summary:

Purpose: The Consolidated Plan, Analysis of Impediments (AI) to Fair Housing Choice, and Citizen Participation Plan (CPP) are required by the U.S. Department of Housing and Urban Development (HUD) for Wake County to receive federal entitlement grant funds.

Background: The 2020-2025 Wake County Consolidated Plan is a five-year plan addressing affordable housing, homeless services and community development needs of low- and moderate-income families in Wake County. The Consolidated Plan defines priority populations along with goals and programs to address housing affordability, homeless services, and community development needs. It includes a one-year Action Plan which describes the use of federal entitlement grant funds to address these needs in the next year from July 1, 2020 to June 30, 2021.

Two required HUD documents must be updated in association with the Consolidated Plan: the Citizen Participation Plan (CPP) and the Analysis of Impediments to Fair Housing Choice (AI). The CPP describes the process and methods by which citizen input will be received, while the AI identifies barriers to housing choice that may be encountered by protected classes. At this public hearing, we will be seeking feedback on the Draft Plans that were prepared over the past three months. Public comments received at a previous public hearing before the Board of Commissioners in December 2019 informed preparation of the plan.

Board Goal: This Board action complements housing affordability initiatives in the Social and Economic Vitality goal area.

Fiscal Impact: This Consolidated Plan is expected to appropriate approximately \$22.6 million in federal funds over the next five years to assist with housing affordability and community development needs in the Special Revenue Fund for Housing. Federal grants will be leveraged by County funds to implement program activities described in the

Plan, in addition to programs that support the overarching housing continuum. The appropriation of these funds will occur through annual budget processes.

Additional Information:

The FY 2020-2025 Wake County Consolidated Plan will be implemented by the Department of Housing Affordability and Community Revitalization (HACR) and community partners using a combination of federal and local funds. The Consolidated Plan, AI and CPP are intended to satisfy federal regulatory requirements and support overarching planning documents for the Department. These documents do not regulate County funding for affordable housing; however, County funding is used to match, fill gaps and enhance programs described in plans.

In addition, these plans are not intended to be comprehensive lists of housing and homeless programs offered by the Department; they only describe those programs funded through the four HUD federal entitlement funding sources described below.

Community Development Block Grant (CDBG) – The purpose of the CDBG program is to improve communities by providing decent housing and a suitable living environment and expanding economic opportunities for low- and moderate-income households. CDBG funds can be used for a wide range of affordable housing and community development activities such as acquisition for affordable housing, rehabilitation, homeownership, public facilities and infrastructure, and public services.

HOME Investment Partnerships Program (HOME) – The purpose of the HOME program is to provide decent, affordable housing to low- and moderate-income households, expand the capacity of nonprofit housing providers, strengthen the ability of state and local governments to provide housing, and leverage private-sector participation. The HOME grant requires a 25% matching contribution from a non-federal source. HOME funds are primarily used to develop, rehabilitate or access affordable housing.

Housing Opportunities for Persons with AIDS (HOPWA) – The purpose of the HOPWA program is to address the specific housing needs of persons living with HIV/AIDS and their families by providing funds for short and long-term rental assistance, and a wide range of support services.

Emergency Solutions Grant (ESG) – The purpose of the ESG grant is to assist individuals and families quickly regain stability in permanent housing after experiencing a housing crisis or homelessness. ESG can be used to provide street outreach, homelessness prevention, rapid re-housing assistance, emergency shelter and operation of the Homeless Management Information System (HMIS).

Citizen participation is a significant element and requirement in the development of the Consolidated Plan and the Analysis of Impediments. Public hearings are designed to gather public input on housing affordability, homeless services and community development needs. This is the second of two hearings, the first of which was held in

December 2019. HACR staff have also held numerous consultations with community groups and partner agencies from October to December 2019, as well as four public meetings throughout Wake County to gather input from residents.

Extensive data has been gathered and analyzed to support plan strategies and priorities in coordination with other community plans, studies, and initiatives. Staff have analyzed this data along with community feedback to prepare a draft plan identifying housing priorities and strategies to achieve desired outcomes, including those that reduce barriers to housing choice.

The trends heard at the consultations, meetings and hearings can be grouped into the following areas:

- Wrap-around services/case management
- Policy Improvements
- Transportation and Mobility
- Financial Assistance
- Affordable Housing
- Awareness and Marketing of Housing Programs
- Impact of Increasing Cost of Living
- Improved Agency Coordination and Capacity
- Landlord Engagement
- Increased Job Training and Economic Opportunity
- Preservation and Rehabilitation of Existing Affordable Housing
- Develop Supportive Housing
- Fair Housing
- Homeownership
- Neighborhood Revitalization

In addition, the community identified the most vulnerable populations which include families or individuals:

- Experiencing or At-risk of Homelessness
- Criminal Background/Re-entry
- Seniors/Elderly
- Possessing Physical or Mental Disabilities
- Veterans
- Young Adults
- LGBTQ
- Immigrants

Based on community feedback and data analysis, the priorities for the 2020-2025 Draft Consolidated Plan have been determined to be the following populations:

High Priority:

- Individuals and families at or below 50% Area Median Income (AMI) per year
- Vulnerable populations experiencing or at risk of homelessness

Medium Priority:

- Individuals and families at or between 51-60% AMI

- Vulnerable populations not experiencing homelessness

Low Priority:

- Individuals and families at or between 61-80% AMI

HACR will use three strategies to implement its programs:

- Increase and Preserve Affordable Housing
- Address Policy Barriers to Housing Affordability
- Support Vulnerable Populations and Communities

The Consolidated Plan is to be submitted to the Board of Commissioners for approval in May 2020.

Attachments:

1. Presentation
2. Public Hearing Notice
3. Citizen Participation Plan Draft
4. Analysis of Impediments to Fair Housing Choice Plan Draft
5. 2020-2025 Affordable Housing Consolidated Plan Draft



Legislation Details (With Text)

File #: 16-2617

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 2/17/2020 **Final action:**

Title: Public Hearing on Proposed Land Use Plan Amendment 01-20 to Amend the Short Range Urban Services Area (SRUSA) between the Towns of Angier and Fuquay-Varina to Reflect the October 2019 Annexation Boundary Agreement

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary.pdf](#)
[Land Use Plan Amendment Presentation 02-17-20.pdf](#)
[Resolution.pdf](#)
[Proposed Amendment Staff Map.pdf](#)
[Existing Conditions Staff Map.pdf](#)
[Adopted Annexation Boundary Agreement.pdf](#)
[LUPA 01-20 Letter to Property Owners.pdf](#)

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners	accepted	

Public Hearing on Proposed Land Use Plan Amendment 01-20 to Amend the Short Range Urban Services Area (SRUSA) between the Towns of Angier and Fuquay-Varina to Reflect the October 2019 Annexation Boundary Agreement

That the Board of Commissioners holds a public hearing on and adopts the attached resolution amending the Wake County Land Use Plan General Classifications Map in accordance with Land Use Plan Amendment 01-20.

Item Title: Public Hearing on Proposed Land Use Plan Amendment 01-20 to Amend the Short-Range Urban Services Area (SRUSA) between the Towns of Angier and Fuquay-Varina to Reflect the October 2019 Annexation Boundary Agreement

Specific Actions Requested:

That the Board of Commissioners holds a public hearing and adopts the attached resolution amending the Wake County Land Use Plan General Classifications Map in accordance with Land Use Plan Amendment 01-20.

Item Summary

Purpose: In accordance with the North Carolina General Statutes and the Wake County Land Use Plan, all amendments to the Wake County Land Use Plan General Classifications Map must be approved by the Board of Commissioners.

Background: In October 2019, the Towns of Angier and Fuquay-Varina adopted a new Annexation Boundary Agreement as their previous agreement had expired in 2013. These agreements are commonly utilized in order to establish clear jurisdictional boundaries between neighboring municipalities. Wake County's General Classification map consists of the SRUSAs and Long-Range Urban Services Areas (LRUSAs), which are both determined in part by such agreements. As such, consistency between the municipalities' and county's long-range planning documents is critical. Wake County Planning staff initiated the request to amend the Wake County Land Use Plan General Classifications Map in order to align the plan with the Annexation Boundary Agreement adopted by the Town of Fuquay-Varina and the Town of Angier in October 2019. The amendment affects both municipalities' SRUSA.

The Planning Board recommended, by unanimous vote, that the Board of Commissioners adopt the amendment request. County staff concurs with this recommendation.

Board Goal: This action supports routine county operations and does not relate to a specific board initiative.

Fiscal Impact: No fiscal impact to Wake County.

Additional Information:

Request

Amend the General Classifications Map of the Wake County Land Use Plan as follows:
Adjust the Urban Service Area (USA) Boundary between the Town of Fuquay-Varina and the Town of Angier to reflect the Annexation Boundary Agreement adopted in October 2019:

1. Area #1: Reclassify various portions of Angier's current Short-Range Urban Service Area (SRUSA) (132 acres) to Fuquay-Varina's SRUSA.
2. Area #2: Reclassify various portions of Fuquay-Varina's current SRUSA (105 acres) to Angier's SRUSA.

Background

The Town of Fuquay-Varina and the Town of Angier entered an annexation boundary agreement in 1993, which expired in 2013. Since then, the two municipalities have honored the boundaries of the expired agreement. In October 2019, a new annexation boundary agreement with a modified boundary line was agreed to and adopted by the Towns' respective Board of Commissioners.

The agreement shall be effective for a period of 20 years, expiring in 2039. The previous agreement delineated the boundary along parcel lines and geographic features such as creeks. While the new agreement makes minor changes to this line, it now only follows parcel lines and removes any reference to said geographic features.

Location

The affected subject properties are located on either side of the boundary line described in the Annexation Boundary Agreement adopted by the Towns of Fuquay-Varina and Angier. The boundary line extends from where Purfoy Rd intersects the Wake/Harnett County Line to just south of where Little Black Creek intersects the Wake/Johnston County Line, crossing S NC 55 Hwy, Walter Myatt Rd, Kennebec Rd, and Wimberly Rd. Exhibit A of the Annexation Boundary Agreement, which is attached, provides the legal description for the new boundary. The Town of Angier agreed to not annex any portion north of this boundary line. Conversely, the Town of Fuquay-Varina agreed to not annex any portion south of this boundary line.

As a result of the Annexation Boundary Agreement, Wake County Planning Staff is requesting to amend the *Wake County Land Use Plan General Classification Map* to incorporate these SRUSA boundary adjustments.

Analysis

A goal of the Wake County Land Use Plan is to guide quality growth throughout the County in conjunction with affected local governments. Municipal USA boundaries should correlate with municipal annexation and service area agreement boundaries. In order to achieve consistency between the County and municipal plans, land use categories and urban services boundaries are periodically amended.

Each USA classification shown on the Wake County Land Use Plan Map is associated with areas where a municipality is expected to extend urban services. The SRUSA classification applies to land that is projected and intended to be urbanized (served by municipal services) within the next ten years. For context, Long Range Urban Service Areas (LRUSAs) are lands to be urbanized and served by municipal services in the future, extending beyond the next ten years; however, no LRUSAs are present nor are they affected in this request.

The proposed General Classifications Map amendments, incorporating the boundary adjustments between Fuquay-Varina and Angier (mutually agreed upon in the Annexation Boundary Agreement), would be consistent with the policies set forth within the Wake County Land Use Plan. The requested modifications to USA boundaries would accurately reflect the municipalities' current and projected growth patterns.

Staff Findings

1. The proposed amendments to the Wake County Land Use Plan General Classifications Map are consistent with the policies set forth within the Wake County Land Use Plan.
2. The proposed amendments are consistent with the Wake County Land Use Plan's goal of guiding quality growth throughout the County in conjunction with affected local governments.
3. The proposed amendments would reflect the adopted Annexation Boundary Agreement of October 2019 between Fuquay-Varina and Angier.

Recommendations

PLANNING STAFF: Recommends that the Board of Commissioners approve the request to amend the Short-Range Urban Services Area Boundary between the Towns of Angier and Fuquay-Varina to align with the October 2019 Annexation Boundary Agreement.

PLANNING BOARD: The Planning Board recommended, by unanimous vote, that the Board of Commissioners approve the amendment as requested.

Attachments:

1. Presentation
2. Resolution
3. Proposed Amendment Map
4. Existing Conditions Map
5. Adopted Annexation Boundary Agreement
6. Property Owner Notification Letter

**RESOLUTION AMENDING THE WAKE COUNTY LAND USE PLAN GENERAL
CLASSIFICATIONS MAP (LUPA 01-20) TO RECLASSIFY 132 ACRES FROM
FROM THE TOWN OF ANGIER SHORT RANGE URBAN SERVICES AREA TO THE TOWN
OF FUQUAY-VARINA AND TO RECLASSIFY 105 ACRES FROM THE TOWN OF FUQUAY-
VARINA SHORT RANGE URBAN SERVICES AREA TO THE TOWN OF ANGIER**

- WHEREAS, Wake County staff initiated the amendment request to reclassify land in the General Classification Map of the Wake County Land Use Plan; and
- WHEREAS, in October 2019, the Town of Angier and the Town of Fuquay-Varina adopted an Annexation Boundary Agreement; and
- WHEREAS, the proposed amendment reclassifies 132 acres of land that is currently in the Town of Angier Short Range Urban Services Area to the Town of Fuquay-Varina Short Range Urban Services Area; and
- WHEREAS, the proposed amendment reclassifies 105 acres of land that is currently in the Town of Fuquay-Varina Short Range Urban Services Area to the Town of Angier Short Range Urban Services Area; and
- WHEREAS, a goal of the Wake County Land Use Plan is to guide growth throughout the County in conjunction with affected local governments, and achieve consistency between the County and municipal plans; and
- WHEREAS, the proposed land use plan amendment is consistent with the Wake County Land Use Plan policies and goals; and
- WHEREAS, on January 15, 2020, the Wake County Planning Board voted unanimously to recommend that the Board of Commissioners adopt the proposed Land Use Plan Amendment 01-20; and
- WHEREAS, the Wake County Board of Commissioners held a duly-noticed public hearing to consider amending the Wake County Land Use Plan as proposed; and

NOW, THEREFORE, BE IT ORDAINED BY THE WAKE COUNTY BOARD OF COMMISSIONERS THAT:

The proposed Land Use Plan Amendment 01-20 is found to be consistent with the Wake County Land Use Plan and to otherwise promote the public health, safety, and general welfare, and the Wake County Land Use Plan is hereby amended as follows:

Amend the General Classifications Map (LUPA 01-20) as follows:

1. Reclassify various portions of the Town of Angier's current Short-Range Urban Service Area (SRUSA) (132 acres) to the Town of Fuquay-Varina's SRUSA.
2. Reclassify various portions of the Town of Fuquay-Varina's current SRUSA (105 acres) to the Town of Angier's SRUSA.

Adopted this 17th day of February 2020.

ATTEST:

BOARD OF COMMISSIONERS FOR
THE COUNTY OF WAKE

Denise Hogan, Clerk to the Board

By: _____
Gregory D. Ford, Chair

APPROVED AS TO FORM:

Scott Warren, County Attorney



Legislation Details (With Text)

File #: 16-2626

Type: Regular Item **Status:** Agenda Ready

In control: Facilities Design & Construction

On agenda: 2/17/2020 **Final action:**

Title: Acquisition of a Building and 4.2319 Acres of Property in Central Wake County (2205 Walnut Street) (First Reading)

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item - 2205 Walnut Street - First Reading 2-17-20.pdf](#)
[2020-2-14 2205 Walnut Street LLC BOC 1st Reading pesentation 2-17-2020.pdf](#)
[Precis and Contract - 2205 Walnut St.pdf](#)
[2205 Walnut St Appraisal.pdf](#)
[Survey - 2205 Walnut St.pdf](#)

Date	Ver.	Action By	Action	Result
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Acquisition of a Building and 4.2319 Acres of Property in Central Wake County (2205 Walnut Street) (First Reading)

That the Board of Commissioners receives this information from the Board of Education, so that upon answering of any outstanding questions this item will be placed on a future Agenda for consideration of approval of funding of the purchase price together with closing costs in an amount not to exceed \$5,047,981 pursuant to N.C.G.S 115C-426.

Item Title: Acquisition of a Building and 4.2319 Acres of Property in Central Wake County (2205 Walnut Street) (First Reading)

Specific Action Requested:

That the Board of Commissioners receives this information from the Board of Education, so that upon answering of any outstanding questions this item will be placed on a future Agenda for consideration of approval of funding of the purchase price together with closing costs in an amount not to exceed \$5,047,981 pursuant to N.C.G.S 115C-426.

Item Summary:

Purpose: The Board of Commissioners must approve funding for land acquisition by the Wake County Board of Education.

Background: On December 3, 2019, the Board of Education accepted the terms and conditions for the purchase of a 4.2319 acre parcel and improvements thereon located in the Central Wake County/Cary area from 2205 Walnut LLC for a total price of \$5,000,000, subject to approval of funding by the Board of Commissioners. On February 4, 2020, the Board of Education ratified and affirmed the terms and conditions of the contract. This property is needed to support the relocation of Wake STEM Early College High School. While the early college high school relationship and educational opportunities with NCSU will continue, the facilities currently provided by NCSU will cease to be available for school use from and after June 30, 2021.

Board Goal: This Board action supports routine County operations.

Fiscal Impact: Funding is available from the Land Acquisition Component and/or SNAP (Space Needs Analysis & Prioritization) Component of the Board of Education's Capital Improvement Plan Funds for the purchase price together with closing costs in an amount not to exceed \$5,047,981.

Additional Information:

Need for Acquisition:

The Board of Education utilizes ongoing data-driven processes to identify school site and educational support locations needed to address growth and crowding in the Wake County Public School System. Acquisition needs have been identified for relocation of WSECHS pursuant to a notice of expiration and non-renewal of the Memorandum of Understanding by and between NCSU and the Board of Education regarding the provision of space for school operations. Because of the necessity to support transportation of students between the high school and college campuses for classes, proximity to the

NCSU campus is critical. Given the notice of expiration and non-renewal timeline and time needed to design and upfit suitable space, the best opportunity for timely relocation requires adaptive reuse of an existing building with suitable parking. Acquisition of the subject parcel and existing commercial improvements will provide sufficient space to renovate and upfit to accommodate and support the WSECHS program, parking and related administration to meet identified needs and is within reasonable proximity to NCSU.

Land Acquisition Criteria:

The proposed acquisition consists of a 4.2319 acre parcel of land (PIN 0772-79-1815) together with an 30,016 SF building constructed in 1984 and renovated in 1990 and significant parking areas located at 2205 Walnut Street in the southeastern quadrant of its intersection with Dillard Drive in Cary. Primary access to the site is from Dillard Drive, and access to the area is provided via US-1/64 and I-40/440 with secondary road access provided by Walnut Street, Tryon Road, Jones-Franklin Road, and Holly Springs Road. The parcel is owned by 2205 Walnut Street, LLC, is located within Town of Cary and is zoned Office & Industrial. The subject property site location is depicted below:



Other Due Diligence and Site Assessment:

The site information obtained in due diligence includes a Boundary Survey, a Phase I Environmental Site Assessment, lead paint and asbestos study, geotechnical borings to evaluate asphalt conditions, a preliminary Feasibility Study, appraisal and site circulation and concept plan. WCPSS staff has also met with Town of Cary staff for collaborative discussions to review and discuss change of use within the zoning classification and other development considerations associated with the site location and intended uses. Pursuant to due diligence findings and as expected for a building of its age, some facility systems are nearing the end of their useful life, and will need to be repaired or replaced, along with the interior renovations necessary to accommodate the WSECHS program, and upgrades in fire/security/life safety systems necessary to comport with the change of

use from business occupancy to educational occupancy standards. Funding necessary to complete the renovations and upfit is available from the SNAP (Space Needs Analysis & Prioritization) Component of the Board of Education's Capital Improvement Plan Funds.

Appraisal Information:

An appraisal for the subject property was prepared by Chris Morris, MAI, of Integra Realty Resources. Mr. Morris concludes that the market value of the land and improvements is \$5,280,000. The appraised value supports the purchase price. For comparison, purchase data for comparable sites central/western Wake County area is summarized below:

Land Acquisition Valuation Comparison					
	Appraised Value	Sales Price (Bargain Sale)	Building Size (SF)	Sales Price Over/(Under) Appraised Value	Appraised Value (Per SF)
2205 Walnut Street LLC Parcel	\$5,280,000	\$5,000,000	30,016	(\$280,000)	\$175.90
Comparable Land Site Sales in the Area	Date of Acquisition	Year Built	Building Size (SF)	Total Sales Price	Sales Price (Per Foot)
300 Gateway Centre	10/2019	1986	29,053	\$6,200,000	\$213.40
1815 Kildaire Farm Road	1/2019	1987	22,080	\$3,450,000	\$222.58
1010 High House Road	1/2019	1984	20,839	\$4,200,000	\$201.55
5520 Dillard Drive	5/2018	1997	101,704	\$22,200,000	\$226.86
6501 Weston Parkway	2/2018	1995	93,900	\$18,400,000	\$195.77
9121 Anson Way	1/2018	2006	30,020	\$5,550,000	\$193.90

Utilities and Transportation Infrastructure:

The existing building and parking facilities was initially built for use as a hotel reservations center, and was later renovated for use by Miller Motte College which occupied the space until October 2019. As water and sewer services exist on site, no significant utility costs are expected to be incurred with the adaptive reuse as a facility for WSECHS.

Preliminary concept plans indicate that minor changes to current on-site circulation flows will be necessary to accommodate bus turning radii and vehicular queuing, but that existing driveways will be sufficient. On-site stub outs to adjacent boundaries on the eastern and southern sides to increase connectivity may be required to comply with Town ordinances and could benefit site circulation and emergency access. Road improvements near the site frontage on Dillard Drive and Walnut Street to accommodate turn lanes and safe bus and vehicular access to the site from adjacent State-maintained roads will likely be considered by the Town of Cary and/or the North Carolina Department of

Transportation. Since the intended use is for a K-12 educational purpose, any off-site road improvement costs are expected to be reimbursable pursuant to N.C.G.S. 160A-307.1 and 136-18(29a).

Site Area Map:



Wake County Staff Comments:

County staff has been involved in certain aspects of the site selection process and has reviewed the findings. Utilizing the site criteria necessary to support the WSECHS program, acquisition of the subject property and its adaptive reuse meets those criteria. Based on the information presented, County staff supports acquisition of this parcel for relocation of WSECHS.

Attachments:

1. Presentation
2. Central Wake County/Cary Area Contract and Precs
3. Appraisal
4. Survey



Legislation Details (With Text)

File #: 16-2625

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 2/17/2020 **Final action:**

Title: Use Agreement with the North Carolina Wildlife Resources Commission to Manage and Operate Public Access at the Firearms Education and Training Center (FETC)

Sponsors:

Indexes:

Code sections:

Attachments: [Firearms Training Center Agenda Item 02-17-20.pdf](#)
[FETC Use Agreement FINAL Presentation Feb 17 2020.pdf](#)
[WRC Draft License Agreement 2-13-20.pdf](#)
[WRC WCFETC FETC Floor Plan - Exhibit A.pdf](#)
[WRC WCFETC Ops Plan - Exhibit B.pdf](#)
[WRC WCFETC SOP - Exhibit C.pdf](#)
[BOC Final Work Session Presentation 1-12-20.pdf](#)
[BOC Work Session Presentation 2-10-20.pdf](#)
[Budget Memo - Sheriffs Office \(FETC\) 02-17-20.pdf](#)

Date	Ver.	Action By	Action	Result
2/17/2020	1	Board of Commissioners	accepted	

Use Agreement with the North Carolina Wildlife Resources Commission to Manage and Operate Public Access at the Firearms Education and Training Center (FETC)

That the Board of Commissioners authorizes the County Manager to execute a Use Agreement with the North Carolina Wildlife Resources Commission for the use of the Wake County Firearms Education and Training Center, solely for the purpose of operating an indoor firearm range for public access, upon terms and conditions acceptable to the County Attorney.

Item Title: Use Agreement with the North Carolina Wildlife Resources Commission to Manage and Operate Public Access at the Firearms Education and Training Center (FETC)

Specific Action Requested:

That the Board of Commissioners authorizes the County Manager to execute a Use Agreement with the North Carolina Wildlife Resources Commission for the use of the Wake County Firearms Education and Training Center, solely for the purpose of operating an indoor firearm range for public access, upon terms and conditions acceptable to the County Attorney.

Item Summary:

Purpose: This Use Agreement with North Carolina Wildlife Resources Commission (WRC) outlines roles and responsibilities for a new partnership to manage, operate and schedule the public access at the Firearms Education and Training Center.

Background: Wake County is the owner of the Wake County Firearms Education & Training Center, an indoor firearm shooting range, located at 3921 Old Holly Springs Apex Road, Apex, North Carolina 27539. The Wake County Sheriff's Office previously contracted with a private entity, Range Safety Management, LLC, to operate public use of the Center during weekend and weeknight hours. On January 15, 2020, the contract with Range Safety Management, LLC was terminated, and public use of the facility was suspended. During the Board of Commissioner's work session held on January 13, 2020, the Board affirmed the facility to be utilized for law enforcement training and the public while the County evaluates long term options for management and operation of the facility. The Board received a subsequent update on the status of the operations of the facility during their work session on February 10, 2020.

The Wildlife Resource Commission operates several public shooting ranges throughout North Carolina. The operation of the facility is consistent with its mission to provide access to education and shooting opportunities in a safe shooting environment throughout the State of North Carolina. The Commission has a goal of providing shooting sport opportunities within a fifty (50) mile radius of each North Carolina resident and is currently not associated with a range in the Raleigh metropolitan area. The Commission has the expertise and personnel to independently manage and operate public utilization of the facility. The dual use of the facility by law enforcement officers and the public is compatible with the historic purpose for which the facility was constructed.

Board Goal: This action supports routine county operations.

Fiscal Impact: Wake County will offer the facility in-kind to the WRC. The WRC shall be responsible for staffing; furnishing and supplying all equipment, apparatus, and supplies associated with its use and operation of the facility. WRC plans to provide recreational public use of the range at no cost to the public; however, at its sole discretion, the WRC may charge reasonable fees to the public to offset staffing and operational costs in the future.

WRC is responsible for applying for grant funds through the United States Fish & Wildlife Services' Wildlife and Sports Restoration Fund in an effort to cover 75% of the cost of staffing of WRC's use of the facility. The County will provide cost accounting information for maintenance, environmental contracts, and utility bills to the WRC for purposes of grant funding.

Additionally, a budget memo is included to reduce the remaining uncollected revenue and unused expenditure budgets associated with the Range Safety Management, LLC public firing range operations contract that was adopted in the FY 2020 Wake County Sheriff's Office operating budget.

Additional Information:

None.

Attachments:

1. Use Agreement with Exhibits
2. January 13, 2020 & February 10, 2020 Work Session Presentations
3. Budget Memo – FY 2020 Wake County Sheriff's Office



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2020 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2020 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2020 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Human Services	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2019	Adopted Budget	All	\$6,196,038	\$6,196,038
February 12, 2020	Proposed: Removal of Range Safety Management, LLC. remaining revenue budget for the collection of facility use fees for public firing range use.	Facility Use Fees	(\$169,621)	\$6,026,417
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2019	Adopted Budget	All	\$100,712,716	\$100,712,716
	Encumbrances Carried Forward	All	\$16,947	\$100,729,663
February 12, 2020	Proposed: Removal of Range Safety Management, LLC. remaining expenditure budget for management of public firing range activities.	Firing Range Operations	(\$169,621)	\$100,560,042
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2019	Adopted Budget	All	1,032.000	1,032.000