



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, January 6, 2020

5:00 PM

Wake County Justice Center

Regular Meeting

Meeting Called to Order: Chairman Greg Ford

Present: 7 - Chairman Greg Ford, Vice-Chair Vickie Adamson, Commissioner Matt Calabria, Commissioner Susan Evans, Commissioner Jessica Holmes, Commissioner Sig Hutchinson, and Commissioner James West

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; Johnna Rogers, Chief Operating Officer; Derwick Paige, Chief Community Development Officer and; Ben Canada, Assistant to the County Manager

Pledge of Allegiance

Invocation: Chairman Greg Ford

Items of Business

1. [Approval of Agenda](#)

Commissioner Holmes moved, seconded by Commissioner Calabria, to approve the agenda. The motion passed unanimously.

2. [Approval of the Minutes of the Regular Meeting of December 2, 2019](#)

Commissioner Calabria moved, seconded by Commissioner Hutchinson, to approve the minutes of the regular meeting of December 2, 2019. The motion passed unanimously.

3. [Presentation of Results of the 2020 Real Property Reappraisal](#)

Attachments: [Presentation of Reappraisal](#)
[2020 Reappraisal Results 01-06-2020 - BOC.pdf](#)

Mr. Marcus Kinrade, Tax Administrator, said that staff has been working on the reappraisal for two years. He shared that it is the process of updating real property values to reflect fair market value as of January 1, 2020. The last reappraisal in Wake County was conducted in 2016.

He said the reasons a reappraisal occurs is because of North Carolina General Statutes. North Carolina law requires all counties to reappraise real property at least once every 8 years. The reappraisal reestablishes the fairness of tax burden between properties which typically change in value at different rates by location and property type.

He shared information about the property tax base. He said that residential, commercial, and rural farm land throughout Wake County make up 85 percent of the tax base and is reappraised every four years. The other 15 percent is business equipment, vehicles, boats, aircraft, trailers, and public utilities properties. He said that those properties are appraised annually.

He shared a chart of the reappraisal review activity depicting how many were done in the office versus actual field reviews.

Mr. Kinrade shared a chart of the cost comparison contract information with changes from 2008 through 2020. He said his office has added staff due to the new reappraisal time frame.

He said the average change in property value is around 24 percent.

He shared a chart of reappraisal history spanning 28 years and pointed out that the parcel count has doubled in that time with single family residences tripling in that time.

He shared a chart of the residential change by township, residential value drivers, and residential change by township for 2020.

He shared a chart of the commercial value drivers with hotels and apartments showing the greatest increase.

He said the current real property tax base before reappraisal is \$131,317,109,000, after reappraisal the 2020/2021 real property tax base is \$162,166,413,150.

He shared a chart of the jurisdictional percent change and a chart of the Fiscal Year 2021 revenue neutral rate.

Mr. Kinrade shared that there is a tool on the Wake County Tax Assessor website that calculates at the revenue neutral rate.

He shared the North Carolina Property Tax Relief Programs which are statewide programs and include:

- Elderly or Disabled - 65 or total and permanent disability and income below \$31,000 or \$46,500 depending on the program
- Disabled Veteran - Total service-connected disability and discharged under honorable conditions (or unmarried surviving spouse)

Information can be found at wakegov.com/tax/relief or by calling 919-856-5400. 2020 applications are due by June 1, 2020.

He shared the 2020 project schedule:

- January 14 - New values viewable on the Wake County website, notices mailed to property owners, begin informal reviews.
- February 3 - Submit pool of qualified Board of Equalization Review (BOER) candidates for Board of Commissioners review.
- February 17 - Appoint 2020 BOER members.
- April - Begin BOER hearings.
- May 28 - BOER adjourns from receiving additional appeals
- June - Adopt FY21 budget, set FY21 tax rate

He said the last day for appeals is May 28, 2020 and shared the call center and e-mail address: Wake County Tax Administration, 919-857-3800, reappraisal@wakegov.com, wakegov.com/taxportal

Mr. Kinrade said that staff would be available to speak with citizens about their taxes. He encouraged citizens not to fall for predatory practices that promise to lower tax values. There is no fee charged by his office to appeal.

Chairman Ford asked Mr. Kinrade to explain the appeal process. Mr. Kinrade stated that the notice citizens will receive has a form included that they can fill out and mail in, there is also an online form which is easy to use

and is the preferred method by his office as it will reduce processing costs and reduces any likelihood of misplaced forms. No independent appraisal is required. Mr. Kinrade encouraged citizens to look at the data when they receive their tax bills to be certain that the property listed is correct. He said that looking at other comparable properties will be helpful. He said informal appeals will be accepted until March 2. The Board of Equalization and Review will review appeals until May 28. He said the Wake County Board of Commissioners will not be involved in the appeals process. If a property owner is still not satisfied with result of an appeal the next step for them to take is at the State Property Tax Commission.

4. [Recognition of Eleanor Oakley](#)

Attachments: [Item Summary Eleanor Oakley recognition.docx](#)

Chairman Ford said that Ms. Eleanor Oakley, Executive Director, Wake County United Arts, is being recognized.

He highlighted her background which included spending 18 years serving as President and CEO of the United Arts Council of Raleigh and Wake County. He pointed out that she partnered with other regional arts councils to create the Piedmont Laureate program designating a Laureate annually who is available to organizations and libraries. He said that Ms. Oakley has driven much of Wake County's arts growth over the last two decades and partnered with other groups to highlight the importance of the literary arts. Ms. Oakley partnered with Wake County municipalities to start the Wake Municipal Murals program that financially assists cities and towns in having murals created for high visibility places in their communities, and more recently, Ms. Oakley established the Wake County Artist in Residence program in 2018, an annual appointment with a different artist and artistic discipline each year. He shared that she worked with the Wake County Public School System to expand arts offerings to public school students. Under her leadership, the Artists in Schools program grew from 108 schools in 2002 to 154 schools in 2019, reaching 130,000 children. Ms. Oakley built on this success by offering master art classes, reaching 17 high schools in 2019.

Vice-Chair Adamson said that United Arts has been a passion of hers. She presented Ms. Oakley a plaque for her service.

Chairman Ford said the board appreciates the impact of her work to Wake County. He presented her with the Order of the Long Leaf Pine. He read the wording on the plaque.

Ms. Oakley said that United Arts Council staff, former staff, Advisory Board Members, and her spouse are present today. She thanked Wake County

staff and said that she looks forward to the future.

Commissioner Hutchinson congratulated Ms. Oakley.

Consent Agenda

Commissioner West moved, seconded by Commissioner Hutchinson, to approve the consent agenda. The motion passed unanimously.

5. [Authorize Certain County Positions as Deputy Finance Officers for the Purposes of Performing Delegated Duties Imposed by the Finance Officer](#)

Attachments: [12.06.19 MES revisions Signature Authority 12.02.2019 \(002\).docx](#)
 [Delegation of Finance Officer Authority.docx](#)

Commissioner West moved, seconded by Commissioner Hutchinson, that the Board of Commissioners approve a resolution designating the listed positions as deputy finance officers to perform duties composed by the Finance Officer related to the obligation and disbursement of public funds. The motion passed unanimously.

6. [Review and Recommendations for Wake County Septic System Rules](#)

Attachments: [Septic Rules Item Summary Sheet 2019.10.17.docx](#)
 [Septic System Rules Presentation 1-6-20.pdf](#)
 [Wake-County-off-site-proposed-2018_10_05.docx](#)

Commissioner West moved, seconded by Commissioner Hutchinson, that the Board of Commissioners provide review and refer the proposed revisions to the county's septic system regulations to the Human Services Board for adoption. The motion passed unanimously.

7. [Amendment to Joint Use Agreements with Town of Knightdale and Wake County Board of Education for School Park at Knightdale High School and Forestville Road Elementary School](#)

Attachments: [2019-12-6 BOC Agenda Item Summary - JUA Amendment 1-6-2020.docx](#)
 [WCPSS Joint Use Agreement Amendment.pdf](#)

Commissioner West moved, seconded by Commissioner Hutchinson, that the Board of Commissioners receive this information and approve the terms and conditions of the proposed Amendment to the existing Joint Use Agreements (JUAs) as has been approved by the Town of Knightdale and the Wake County Board of Education. The motion passed unanimously.

8. [Resolution to Modify the Garner Suburban, Furina, Alert, Ten-Ten, Hipex, Holly Springs Rural and Swift Creek Fire Insurance District Boundaries](#)

Attachments: [Agenda Item - South Region Realignment 12-5-19.docx](#)
 [Resolution - modification of south region fire insurance districts 2019.doc](#)
 [South Region - both existing and proposed boundary lines.pdf](#)
 [South Region proposed boundary lines.pdf](#)
 [NCDOI Email Letter of Approval.pdf](#)
 [Draft Minutes November 21, 2019 Regular Meeting.docx](#)

Commissioner West moved, seconded by Commissioner Hutchinson, that the Board of Commissioners adopt a resolution modifying the boundaries of the Garner Suburban, Furina, Alert, Ten-Ten, Hipex, Holly Springs Rural and Swift Creek Fire Insurance Districts. The motion passed unanimously.

9. [Designation of Map and Plat Review Officer for the Town of Angier](#)

Attachments: [Item Summary](#)
 [Resolution from Town of Angier.pdf](#)
 [Board of Commissioners Resolution.docx](#)

Commissioner West moved, seconded by Commissioner Hutchinson, that the Board of Commissioners adopt a Resolution designating staff from the Town of Angier as Map and Plat Review Officers. The motion passed unanimously.

10. [Designation of Map and Plat Review Officer for the Town of Wake Forest](#)

Attachments: [Item Summary](#)
 [Resolution from Town of Wake Forest](#)
 [Board of Commissioners Resolution.docx](#)

Commissioner West moved, seconded by Commissioner Hutchinson, that the Board of Commissioners adopt a Resolution designating staff from the Town of Wake Forest as Map and Plat Review Officers. The motion passed unanimously.

11. [Designation of Map and Plat Review Officer for the Town of Wendell](#)

Attachments: [Item Summary.docx](#)
 [Resolution from the Town of Wendell.pdf](#)
 [Board of Commissioners Resolution.docx](#)

Commissioner West moved, seconded by Commissioner Hutchinson,

that the Board of Commissioners adopt a Resolution designating staff from the Town of Wendell as Map and Plat Review Officers. The motion passed unanimously.

12. [NC Department of Health and Human Services \(DHHS\) Grant Award for Drug Overdose Prevention and Tobacco Use Initiative](#)

Attachments: [Agenda Item.docx](#)
[Award Letter.pdf](#)
[Budget Memo - FY 2020 Human Services.xlsx](#)

Commissioner West moved, seconded by Commissioner Hutchinson, that the Board of Commissioners accept and appropriate \$49,566 into the General Fund from DHHS for the Drug Overdose Prevention and Tobacco Use Initiative. The motion passed unanimously.

13. [Approval of the Rural Operating Assistance Program \(ROAP\) Grant Request](#)

Attachments: [Agenda Item.docx](#)
[ROAP Application 20191210.doc](#)
[County ROAP Certified Statement 20191209.doc](#)
[ROAP Allocation Table.pdf](#)

Commissioner West moved, seconded by Commissioner Hutchinson, that the Board of Commissioners approve a ROAP grant application to be submitted to the North Carolina Department of Transportation (NCDOT) in the amount of \$669,227.22. The motion passed unanimously.

14. [Mutual Termination of the MOA with DEQ Concerning Inspection of Surface-Discharge Wastewater Systems](#)

Attachments: [Terminate MOA item Jan 6 ver2.docx](#)
[MOA.Signed.Copy.2018-2022.pdf](#)
[Aqua Letter 2019.pdf](#)

Commissioner West moved, seconded by Commissioner Hutchinson, that the Board of Commissioners approve a mutual termination of the Memorandum of Agreement to Perform a Water Quality Management Program in Wake County, North Carolina (MOA) including inspection activities on surface-discharge wastewater systems and fee collection. The motion passed unanimously.

15. [Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports](#)

Attachments: [Tax Collections Item Summary.docx](#)
 [Tax Committee Agenda Process.docx](#)
 [Executive Summary 1.doc](#)
 [Executive Summary 2.doc](#)
 [January 2020 Refunds Under 500.pdf](#)
 [January 2020 Refunds Over 500.pdf](#)
 [Daily Updates For Exemptions.pdf](#)
 [Daily Updates For Penalties.pdf](#)
 [Daily Updates For Tax Relief.pdf](#)
 [Daily Updates For Special Situations.pdf](#)
 [Daily Updates For Tax Deferments.pdf](#)
 [Municipal Collection Report](#)
 [Wake County Collection Report](#)
 [Monthly In-Rem Foreclosure Report](#)
 [PFB Summary Report.pdf](#)
 [Gross Receipt Report 1.pdf](#)
 [Gross Receipt Report 2.pdf](#)
 [Register of Deeds Excise Tax Report.pdf](#)

Commissioner West moved, seconded by Commissioner Hutchinson, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion passed unanimously.

Public Comments

Mr. David Ellis, County Manager, said the Firearms Education Training Center has been of interest to citizens. He thanked everyone for coming and provided an update on the issue stating that the Training Center is now formally closed to the public and that Wake County will re-open it after staff selects a new operating model for the facility. Mr. Ellis will be providing an update on the timing of the re-opening of the firearms center and options under consideration for a range operator to the Board on January 13, 2020 at their 2:00 pm Work Session. He stated that there will be no public comment during that meeting, but public is welcome to attend.

Mr. Eric Shuford said that he has been involved in the firing range since the 1990s. He said that former Commissioner Stewart Adcock was on the board. He shared the history of the range. He said that he has been a part of the range safety management. He shared the uniqueness of the range. He provided some printed materials.

Mr. Mark Valletta said that Sheriff Baker said that the range would be

closing to the public. He said that he arranged a petition that has been signed by 8,200 citizens against the closing. He shared the importance of the use of the range. He said that truthfulness, honesty, and communication is of importance. He provided a printed copy of his comments and a graphic representing the petition and results.

Mr. Lawson Safley, Jr. shared that he is an annual member of the Firearms Training Center. He said the range is owned by Wake County. He shared the history of the training center. He asked the Board to ensure continue use, revise the contract with RSM, encourage courses to the public, and define the hours and operation of the training center. He provided a printed copy of his comments and a copy of his petition with signatures.

Mr. John Neblett shared that he is an instructor and range officer at the Wake County Firearms Education and Training Center. He said that practice at the range is a valuable resource to the public. He asked that a firearms safety classes continue to be offered. He provided a printed copy of his comments.

Mr. Wei Miao said the training center helps with firearms safety in the community. He spoke of robberies that have occurred. He shared the importance of the training center. He said that there are 600 families that have used the firearms center as a resource for safety. He provided a printed copy of his comments.

Mr. Robert Peele said the Firearms Safety Training Center is an important public resource for the citizens of Wake County through training, target practice, and competitive leagues. He commented on the importance of safety training for anyone who owns a firearm. He provided a printed copy of his comments.

Mr. Thomas G. Cherry asked the Board to keep the Firearms Training Center open. He made suggestions for keeping the center open. He provided a printed copy of his comments and suggestions.

Mr. Scott Smith thanked Board members for responding to his comments in December. He read aloud comments. He shared the benefits of the Firearms Training Center. He said that figures he has seen show that in Wake County there are approximately 650,000 registered concealed carry permit holders and while having a weapon is a start continued training is of utmost importance for continued practice and reinforcement of safe use of these firearms. He asked the board to keep the center open. He provided a printed copy of his comments.

Mr. Robert K. Veeder spoke about personal protection. He said that he firmly believes in our law enforcement personnel but response time to a

911 call takes time and being personally equipped and trained to protect his family in the time it takes for an officer to respond is critical. He said that the range plays a large part in his ongoing training and that of many others he knows. He provided a printed copy of his remarks.

Ms. Natalie Lew spoke about the area around RDU and Umstead Park. She is against the fence and the quarry that are being proposed and said that the land should be reserved for use by the public for park use. She urged the board to speak up against these things and asked them to keep the gun range open. She provided printed materials to the clerk.

Dr. Jean Spooner, Chair of the Umstead Coalition, asked for support of public land. She spoke against the fence and the quarry that is being proposed and proposed actions she feels should be taken. She provided a printed copy of her comments.

Mr. Hwa Huang spoke of the environmental concerns of the fence and quarry that are proposed for RDU on the Umstead Park property.

Mr. Joel King spoke of the Firearms Training Center and its importance. He thanked Mr. Ellis for his update. He said the Range Safety Management has operated the facility with care and asked the Board to reopen the facility. He provided a printed copy of his comments.

Ms. Shari Forvendel said that she has been a member of the range training center for a decade. She shared the importance of the range and the value to the women of the community. She asked the board to keep the range open. She provided a printed copy of her comments.

Mr. Parrish Ketchmark thanked the Board for the opportunity to speak. He asked everyone to thank an officer on January 9th, which is National Law Enforcement Appreciation Day. He shared the importance of keeping the range open. He said that he disagrees with the Sheriff's Office decision to close the range. He provided a printed copy of his comments and exhibits.

Mr. Kai Li shared the importance of the Firearms Training Center and the importance to the Chinese community. He cited the Second Amendment. He said there are 600 members of the Chinese community at the center who are there to utilize the training and become responsibly armed citizens. He provided a printed copy of his comments.

Mr. Mark Vanek said that closing the shooting range is a mistake. He said the center is for citizens to use and makes the community safer. He pointed out that there is no other similar range (100 meters long) nearby. He provided a printed copy of his comments.

Ms. Meg Kiesefer - Ladies hand gun league, spoke about the certifications that she has received by attending the shooting range. She thanked Sherry, Instructor of shooting range. She said that taking away the range takes away from the women that attend and are educated on gun safety. She asked the board to reconsider opening the range.

Mr. Kevin Jobst submitted his speech. He is a member of the Marine Corps League. He said that shooting can be therapeutic for certain health conditions and provides self confidence, accomplishment, discipline, and self improvement. He also said that for the Marines who attend, it provides camaraderie and fellowship. He said that veterans fought for their rights. He feels the range should remain open to enable continued use by all citizens.

Mr. Thomas Mull is a firearms instructor. He said that he has taught gun safety for 35 years from children to adults. He said that people need a good safe place to go for shooting their arms. He said that people come from Charlotte and said that Wake County has the best shooting range. He asked that the hours for the range be extended. He said that many of his comments have already been made. He provided a printed copy of his planned comments.

Ms. Marie Dawson, a 17 year-old high school student, said that attending the shooting range allows young people like herself exposure to the sport of marksmanship. She also pointed out the the range has booklets and advises on the NRA Marksmanship Program, which is being incorporated into her homeschool's PE program. She has learned safety, control and accuracy. She said the range has helped her older brother learn safe handling of a firearm and has help him greatly improve his accuracy which helped him perform well above his peers at his West Point Cadet Basic Training. She said that without this range she may not have discovered her love of marksmanship. She provided a printed copy of her comments.

Ms. Tammy Richards echoed Mr. Ketchmark's reminder of National Law Enforcement Appreciation Day. She said that she participates in the ACTION Pistol League held at the center twice a month. She said safe handling and shooting accuracy is a "use it or lose it" skill. She asked the board to keep the Firearms Training Facility open to the public. She provided a printed copy of her comments.

Dr. Andy Evens asked that the board keep the Firearms Training Center open. He has concerns about people having concealed carry permits but feels if they are there he prefers they are well trained. He explained the historical resource perspective of which he uses his black powder gun. He said that this facility is the only one in Wake County that allows the use of his type of weapon. He said the center is dedicated to the citizens of

Wake County.

Mr. Henry Schaffer said he advocates for the training center to remain open to the public. He strongly believes in firearm safety and in order to have safety you have to have access to good training in the safe and effective use of them.

Mr. Edward Amend said that having the Firearms Training Center is a right to citizens of Wake County. He asked the board to keep the center open to the public. He provided a printed copy of his comments.

Mr. David Rogers said that he is a concealed carry instructor. He said that he is a volunteer at the Wake County Firearms Training Center. He explained the affordable prices at the center. He said that training is needed for the citizens. He said closing the center would make Wake County a less safe place.

Mr. Carl Smith said his son received a handgun for Christmas and he would like the center to remain open for the safety of the citizens of Wake County. He said that the center has had a good impact on his son's understanding of the responsibilities and how to be safe with it.

Mr. Roman Colluda said that the safety of the Firearms Training Center is paramount. He is a former law enforcement officer and said the safety of this facility is phenomenal. He thanked the staff at the center. He asked the board to consider keeping it open.

Ms. Haddie Miller said that she recently attended the Firearms Training Center. She said that her son was killed with a gun. She said education is important to the citizens of Wake County. She said that she taught her children the importance of safety and law enforcement. She said that she is willing to pay higher fees to keep the facility open for the citizens and law enforcement.

Mr. Stanley Stangle said that the Wake County Firearms Training Center is important to the community. He asked the board to keep the center open and said there are ways to keep it open. He said that citizens will find a way to shoot their guns and having this facility will increase the ability for safe use.

Mr. Greg Jones encouraged the board to maintain the Wake County Firearms Training Center, to keep it open and suggested opening a few more throughout the county.

Mr. Greg Zarnsorf shared that there is a \$100,000 feasibility study for the Firearms Training Center and another Law Enforcement Training Center.

He said that the closing of the center has been in the plans for a year and a half. He asked the board to look at the fiscal issues behind the closing of the center.

Mr. Matthew Abrams said that years ago there were safe places to shoot weapons outside. He said those open spaces just are not there still. He said he joined the Wake County Firearms Training Center ten years ago. He said it is an amazing facility and has introduced many friends to it and it contributes to public safety. He asked the board to keep the center open for the citizens of Wake County.

(Printed Materials provided by citizens are attached in the informational items #29)

A break was taken by the board. The meeting recessed, and then reconvened.

Regular Agenda

16. [Public Hearing and Other Actions to Proceed with Amendment to Crooked Creek Subdivision Road Improvements](#)

Attachments: [Report Crooked Creek final resolution amendment.docx](#)
 [Crooked Creek Petition Presentation 1-6-20.pdf](#)
 [Crooked Creek amendment map.jpg](#)
 [Crooked Creek Petition Summary 1-6-20.pdf](#)
 [preliminary amendment signed.pdf](#)
 [Final Assessment Resolution Amend- crooked creek.docx](#)

Ms. Terry Nolan, Wake County Planner III, said the amendment will fill the road gap previously maintained. She shared the background presenting a map with 7 lots being added shaded in yellow.

- All public roads within County's planning jurisdiction is NCDOT maintained
- NCDOT accepts roads into its system once a certain % of subdivision is built out
- Sometimes developers fail to turn the roads over to NCDOT
- Deteriorated "orphaned" roads must be brought up to NCDOT standards before the state will accept them

She shared the initial petition.

- Petition was submitted to the County in July 2019

- Excluded 7 lots from initial scope
- BOC approved project October 7, 2019
- 5 additional owners signed
- Petition meets statutory requirements
 - Signed by 78 percent of the property owners who represent 75 percent of the lineal frontage of road

She shared the financing terms stating that the cost estimate has not changed from what was presented in October. The addition of about 400 feet of roadway was minimal so there are not anticipated changes to the scope of the project with an estimated project cost of \$211,300.

She shared the special assessment information which includes a 3 year payment term and a cost of approximately \$6,600 assessed to each property owner.

- The total project cost is spread equally among all property owners
- Assessment starts at the completion of the project
- Property owners can pay the assessment up front without finance charge or finance over a three (3) year term
- Assessments stay with the property during land transfer unless paid at closing
- If a financial hardship can be demonstrated, alternate payment arrangements may be considered by the Revenue Director

She shared the staff findings.

- The minimum 75% petition requirements per NCGS has been met
- Alternate solutions to repair the roads are not viable/reasonable
- Today's public hearing was advertised and each property owner mailed a notification letter

Chairman Ford opened the public hearing.

No one came forward.

Chairman Ford closed the public hearing.

Ms. Nolan said that staff recommends approval of the amendment.

Commissioner Holmes moved, seconded by Commissioner West, that the Board of Commissioners hold a public hearing to consider the petition from property owners in the Crooked Creek Subdivision and the Preliminary Assessment Resolution adopted on December 2, 2019 and adopt a Final Assessment Resolution for County financing by special assessment to improve the subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System. The motion passed unanimously.

17. [Public Hearing and Consideration of a Business Development Grant Agreement for Microsoft Corporation](#)

Attachments: [MicrosoftDraftAgendaItem 01-06-20.docx](#)
[Microsoft Business Development Grant Presentation 1-6-20.pdf](#)
[MicrosoftGrantAgreementDraftv1.2.docx](#)
[WakeCountyEconomicDevelopmentPolicySeptember2019Final.pdf](#)

Mr. Chris Dillon, Wake County Assistant County Manager, shared information on the Microsoft Corporation.

- The Microsoft Corporation is a worldwide leader in software, services, devices and solutions.
- The Company employs approximately 141,000 people worldwide (approximately 84,000 in the United States) and has operations in 122 countries.
- The Company ranked #7 on Fortune's Best Global Companies to Work For and has large-scale employee programs promoting diversity, charity, well-being, and many other areas beneficial to overall employee happiness.

He shared information about Project Kirk

- Location of software engineering and development facility.
- Creation of 500 new jobs.
- Average salary of \$125,000 annually.
- Estimated \$50 million in new investment.

He shared the incentives

- Wake County Economic Tier 1 (Super Jobs)
 - 50% of new tax growth over 8 years
 - Total Wake County incentive grant of \$1,441,400

- Other partners include:
- NC Department of Commerce JDIG program
- Town of Morrisville
- North Carolina Community College System
- Capital Area Workforce Development Board
- Wake County Economic Development

Chairman Ford opened the public hearing.

Mr. Steven Horn questioned the tier one Super Jobs description and salary requirements when compared to the information in the grant requirement documents.

Mr. Dillion said the agreement is a draft and if there is a discrepancy that it will be corrected before it is signed.

Chairman Ford closed the public hearing.

Commissioner Hutchinson moved, seconded by Commissioner Evans, that the Board of Commissioners hold a public hearing and approve a Business Development Grant Agreement with Microsoft Corporation, subject to the terms and conditions acceptable to the County Attorney. The motion passed unanimously.

18. [Resolution Consenting to Refugee Resettlement within Wake County under Presidential Executive Order 13888](#)

Attachments: [Item Summary refugee EO resolution.docx](#)
 [RefugeeResolutionEO.docx](#)
 [Executive Order 13888.pdf](#)
 [RefugeeLetterEO.docx](#)

Mr. Dillon introduced Mr. Scott Phillips Field Office Director for the US Committee for Refugees and Immigrants.

Mr. Dillion explained that this is a resolution consenting to refugee resettlement within Wake County under Presidential Executive Order 13888. He said that on September 26, 2019 President Trump signed this executive order and the intent states that as part of the reception and placement program, a refugee relocation program where the refugees are vetted through the State Department and they have been chosen to come to the United States for resettlement, Federal agencies will cooperate and consult with State local governments to make sure they want to continue this program in their community.

He said the Governor has signed a letter and that local governments are required to consent. He said the field office has directed the order.

Chairman Ford asked what impact the order has to the municipalities.

Mr. Phillips said the executive order would be like signatures at the county level and they would like the municipalities to sign the order as well. He said 80-89 percent of the refugees who come into Wake county are located in Raleigh.

Chairman Ford asked if there had been any communication with the City of Raleigh. Mr. Dillon said that they were informed by the City Manager that the Mayor had signed it.

Vice Chair Adamson said the refugees are lovely neighbors and she is honored to support this resolution.

Vice-Chair Adamson moved, seconded by Commissioner West, that the Board of Commissioners adopt a resolution consenting to refugee resettlement in Wake County and authorize the County Manager to respond to federal agencies on behalf of the Wake County Board of Commissioners. The motion passed unanimously.

Appointments

19. [GoTriangle Transit Citizens Advisory Committee](#)

Attachments: [Item Summary Go Triangle Citizen Advisory Committee.doc](#)
[GoTriangle Transit Citizens Member List.doc](#)
[GoTriangle Transit App Roster .xlsx](#)
[Gotriangle Transit Citizens Advisory Committee Applicants.pdf](#)
[Gotriangle Citizens BD Choices.xlsx](#)
[GoTraingle Transit Advisory Committee Attendance 2018-19 \(Wake\).xlsx](#)

Vice-Chair Adamson nominated Mr. Jerome Brown, Mr. Daniel Coleman, Mr. Gabe Talton and Ms. Tolulope Omakaiye for reapppointment.

20. [Historic Preservation Commission](#)

Attachments: [Item Summary Historic Preservation.doc](#)
[HP Member List.doc](#)
[HP Applicant Roster .xlsx](#)
[Historic Preservation Applicants.pdf](#)
[HP Board Choices .xlsx](#)
[HPC Attendance 2019.xlsx](#)

Vice-Chair Adamson nominated Ms. Peggy Beach, Mr. Jeffrey Hastings, Ms. Camille Morrissey, and Ms. Frances Williams for reappointment. She nominated Ms. Nora Bambier, Ms. Brendan Feters, and Mr. Lee Tippet for appointment.

21. [Juvenile Crime Prevention Council](#)

Attachments: [Item Summary JCPC.docx](#)
 [JCPC Member List.doc](#)
 [JCPC Applicant Roster .xlsx](#)
 [JCPC Applicants.pdf](#)
 [JCPC Board Choices .xlsx](#)
 [JCPC attendance 2019.xls](#)

Vice-Chair Adamson nominated Mr. Nicholas Allen (United Way/Nonprofit representative), Ms. Lori Christian (Chief District Court Judge designee), Ms. Ann Goodwin (Health Director designee), Ms. Carla Huff (Commissioner Appointment), and Mr. Eric Johnson (Director of Mental Health designee) for reappointment.

22. [Nursing Home Community Advisory Committee](#)

Attachments: [Item Summary Nursing Home CAC.doc](#)
 [NH CAC Member List.doc](#)
 [NHCAC App Roster .xlsx](#)
 [Nursing Home CAC Applicants.pdf](#)
 [NH Board Choices .xlsx](#)
 [NH CAC Jan-Dec 2019 attendance record OFFICIAL \(with Q4 info\).xlsx](#)

Vice-Chair Adamson nominated Ms. Megan Douglas, Ms. Joan Port and Mr. Corneilis J Van Dijk for reappointment.

23. [Town of Fuquay-Varina Board of Adjustment](#)

Attachments: [Item summary FV BOA.doc](#)
 [FV BOA Recommendation Letter 2019.pdf](#)

Vice-Chair Adamson nominated Mr. Dan Miller for reappointment and Ms. Michelle Braxton for appointment.

24. [Town of Fuquay-Varina Planning Board](#)

Attachments: [FV Planning and Zoning Item Summary.doc](#)
 [FV Planning Board Letter of Recommendation.pdf](#)

Vice-Chair Adamson nominated Ms. Barbara Marchioni for reappointment.

25. [Wake County Housing Authority](#)

Attachments: [Item Summary Housing Authority.doc](#)
 [Housing Authority Member List.doc](#)
 [Housing Authority Applicant Roster .xlsx](#)
 [Housing Authority Applicants.pdf](#)
 [Housing Authority Bd Choices .xlsx](#)

Vice-Chair Adamson nominated Ms. Tiffany Davis for appointment.

26. [Wake County Water Partnership](#)

Attachments: [Water Partnership Item Summary.doc](#)
 [Water Partnership Member List.doc](#)
 [Water Partnership App Roster .xlsx](#)
 [Wake County Water Partnership Applicants.pdf](#)
 [Water Partnership Board Choices .xlsx](#)
 [Water Partnership Attendance.xlsx](#)

Vice-Chair Adamson nominated Mr. Ben Mills (Town of Morrisville Representative) for appointment.

Vice-Chair Adamson moved, seconded by Commissioner Holmes, to accept the appointments by acclamation. The motion passed unanimously.

27. [Upcoming Vacancies for February](#)

Attachments: [Upcoming Vacancies for February 2020.docx](#)

28. [Wake Transit Update](#)

Attachments: [Wake Transit Manager Report Jan 6 Agenda.docx](#)
 [Transit Presentation 1.6.20.pdf](#)
 [Wake County Annual Report 2019.pdf](#)
 [2019 GoT CAFR.pdf](#)

Ms. Nicole Kreiser, Wake County Assistant County Manager, shared the background of today's presentation.

- GoTriangle, CAMPO, and Wake County are parties to the Wake Transit ILA which guides the funding and implementation Wake Transit projects.
 - Transit ILA requires an "Annual Wake Transit Report" which "should include information regarding meeting strategic public transit objectives and includes the performance achieved, strategies being followed, and

key milestones for capital projects and operating services.”

- Board of Commissioners have provided input on key initiatives funded through annual Wake Transit Work Plans
- The Board also approves cost share agreements for projects that cross county jurisdictional boundaries.
 - Example: BOC approved amendment to cost share agreement for Commuter Rail January 2019.
- Today’s requested Board action
 - To receive an update from staff and partners on the FY 2019 Wake Transit Annual Report and next steps for Wake County Transit Plan Implementation

She shared a chart of the process to develop the Wake Transit Plan. The process began in the spring of 2015 with community input, technical and financial work, and elected officials input. She said in the fall of 2015 staff created an advisory committee and had a core design retreat. From these efforts a recommended transit plan was produced in the winter of 2015 and, in November of 2016 the referenda was approved.

She shared a chart of the four big moves which included connecting the region by building a 37 mile commuter rail system and regional routes, connect all Wake County communities by expanding bus service, provide frequent reliable urban mobility by implementing Bus Rapid Transit increasing frequent network, and enhancing access to transit by community funding and increased rural "on demand" trips.

She shared the 2019 BOC Wake Transit Objectives and Initiatives.

Objective: Guide the implementation of the Wake County Transit Plan.

Initiatives:

1. Monitor and oversee the deliverables and processes established by the transit governance interlocal agreement.
2. Encourage best development practices and create affordable housing opportunities in areas identified for transit improvement.
3. Expand opportunities and implement strategies to address affordability of transit services and the needs in vulnerable communities and rural areas.
4. Identify and recommend multi-modal transportation opportunities supporting the Wake County Transit Plan.

She shared the revenues and expenditures. She said that Wake County

continues to work in partnership with transit stakeholders on implementation of the Wake County Transit Plan. FY 2019 marked the second full year of Wake Transit implementation. The first year of the plan implementation focused on adding increased mid-day and Sunday services; those changes alone grew ridership by 7 percent. The second year of implementation continued those investments but at a larger scale.

Ms. Kreiser shared the January 2019 expansion of transit services in the past ten years which included new Southeast Raleigh and Northwest Transit routes, 16 route miles previously not served by transit, and creation of fourth frequent bus route (service every 15 minutes) along Martin Luther King Boulevard, Poole Road, and Sunnybrook Road. She said that ridership increase on this last route was greater than 60 percent over the prior year, showing when there is increased frequency you will gain ridership.

She shared a chart of the Fiscal Year 2019 second straight year of ridership increases which over the past two years cumulatively is at about 14 percent.

She shared information about the bus rapid transit that is underway. Ms. Kreiser explained that the City of Raleigh has submitted the first Bus Rapid Transit Corridor, New Bern Avenue, for federal funding consideration. Design for this corridor has begun; the first design kick-off meeting for the New Bern Corridor was in June, and subsequently the City has been updating those designs during this fall and holding various engagement sessions. GoTriangle is working with the counties of Wake, Durham, Orange and Johnston, the CAMPO and DCHC Metropolitan Planning Organization. She said the North Carolina Railroad Company continues work on the Commuter Rail Project, including additional analysis of service scenarios, refining conceptual level cost estimates, refining project timetables, and updating ridership projections using the federal S.T.O.P.S model for the original project and for any proposed expansions.

She shared the commuter rail major investment study (MIS).

- The MIS:
 - Reviewed Peer Commuter Rail Systems
 - Created Evaluation Framework
 - Examined Station Areas
 - Reviewed Service Scenarios
- It found:
 - CRT is competitive with auto commuting and faster than bus;
 - Some station areas stand out for transit support;

- Many station areas need connectivity improvements
- Ridership is not necessarily responsive to faster running times and less stops

She shared the Youth GoPass information. This program has been wildly successful.

- 460,000 total trips in Wake, Durham, Orange
 - 200,000 trips in Wake
 - 4,000 + passes in first year
 - Most popular routes:
 - Route 15 (Wake Med)
 - Route 1 (Capital)
 - Route 7 (South Saunders)
 - 22% of all trips from Broughton and Enloe students

Ms. Kreiser shared the Fiscal Year 2020 Work Plan that is underway. She said there are not routes along I-540 and connections to all communities. Seniors 65 years and older ride free on all transit providers, bus stop improvements have been made, and staff has selected a developer for the Raleigh Union Station facility with construction to begin in late 2020.

She shared information about the Fiscal Year 2020 work that continues to simplify the process to be more rider friendly. Staff has selected a vendor for mobile ticketing. She said that fare capping will be implemented so fares are equitable with a daily rider paying the same per day as someone with a month pass. She said these new systems are targeted to deploy in mid 2020.

She shared the BRT timeline and public engagement opportunities with a chart showing public meetings or an open house for the equitable development planning phase, New Bern Avenue design phase, and the Western Boulevard Corridor Study planning phase.

She shared information about the commuter rail study, it was a cost shared study with:

- Participation from:
 - Orange, Johnston, Wake, Durham counties
 - DCHC and CAMPO
 - NCRR and NCDOT
- Updated:
 - Service Scenarios
 - Capacity Constraints and Improvements

- Capital and Operating Cost Estimates
- Ridership and Revenue Estimates

She shared a chart of the Greater Triangle Commuter Rail Study preliminary results. She said the Durham to Clayton and Hillsborough to Clayton results are not back yet and that to be eligible for federal funding, a project must score a Medium or higher rating based on various factors. She said that these details will be presented in more depth in February.

She shared the further information to be shared with the board in the upcoming February work session.

- FY 2021 Wake Transit Draft Work Plan Proposed Projects
- Next Steps for Commuter Rail, including Memorandum of Understanding and Cost Share Discussions
- DOT S-Line Presentation

Commissioner Hutchinson said that Ms. Kreiser is a professional at this level. He complimented her attention to detail at every level. He also reiterated the point that if you increase frequency and routes you will have increased usage and stressed how important affordability is citing the Youth Go Pass and senior free plans. He said that he spoke with Congressman David Price, chair of the Transportation and Housing Committee and he is very excited about these projects. He announced for those who were not aware Scott Sailor, CEO of North Carolina Railroad, will be retiring in July and we appreciate his service to our community and look forward to how we can continue to work with North Carolina Railroad.

Chairman Ford said Ms. Kreiser's leadership is outstanding and thanked her for the presentation. He said he was excited about the increased ridership and mobile ticketing. He said the regional approach is outstanding. He asked about the updated MOU and cost share.

Ms. Kreiser said staff are looking at drafts and plan for the MOU to cover the first year of activities and spend the year, now that they are entering the federal pipeline exploring the cost share and what would be the MOU for that. In February, she said staff plans to bring to the work session a one year frame of activity that lets them get things in place for when there is an application to the federal government.

Commissioner Adamson said that the Census placards will be appearing on the buses.

Vice-Chair Adamson moved, seconded by Commissioner West, that the Board of Commissioners receive the FY 2019 Wake Transit Annual

Report.**Other Business**

Commissioner Holmes said that Martin Luther King, Jr. Day is coming. She noted that there was a profile in service on Commissioner West in the County Quarterly magazine. She acknowledged Commissioner West's legacy of uplifting vulnerable populations and his history with civil rights movement.

Commissioner West said that the efforts were teamwork and he said that there is no greater affirmation than that from your peers and he has a great sense of pride for the work that they are doing together.

Chairman Ford complimented Commissioner West for his recognition in the County Quarterly.

29. [Informational Items for the Board of Commissioners](#)

Attachments: [Informational Items Item Summary 1-6-20.docx](#)
 [October 2019 Financials.pdf](#)
 [November 2019 Financials.pdf](#)
 [Citizen comments and letters 1-6-2020.pdf](#)

Closed Session

Attorney Scott Warren said there is a need for a closed session to consider the performance of the board's appointed employees and material terms of employment contracts for the manager, attorney, and clerk pursuant to GS 143-318.11 (a) 5 & 6.

The meeting went into recess, and the meeting reconvened.

No action was taken by the board.

Commissioner Hutchinson moved, seconded by Commissioner Evans, to go into closed session. The motion passed unanimously.

Adjourn

Commissioner Holmes moved, seconded by Commissioner Calabria, to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Denise M. Hogan, NCMCC
Clerk to the Board
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2559

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: Approval of Agenda

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners	accepted	

Approval of Agenda



Legislation Details (With Text)

File #: 16-2560

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: Approval of the Minutes of the Regular Meeting of December 2, 2019

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners	accepted	

Approval of the Minutes of the Regular Meeting of December 2, 2019



Legislation Details (With Text)

File #: 16-2550
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 1/6/2020
Final action:
Title: Presentation of Results of the 2020 Real Property Reappraisal
Sponsors:
Indexes:
Code sections:
Attachments: [Presentation of Reappraisal](#)
[2020 Reappraisal Results 01-06-2020 - BOC.pdf](#)

Date	Ver.	Action By	Action	Result
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Presentation of Results of the 2020 Real Property Reappraisal
That the Board of Commissioners receives the presentation from the Wake County Tax Administrator.

Item Title: Presentation of Results of the 2020 Real Property Reappraisal

Specific Action Requested:

That the Board of Commissioners receives the presentation from the Wake County Tax Administrator.

Item Summary:

Purpose: Staff from the Department of Tax Administration, with assistance from Pearson's Appraisal Service, has been working on the 2020 reappraisal for the last two years. State law requires Counties to conduct a general reappraisal of real property at least once every eight years. Wake County last conducted a general reappraisal in 2016. The project is complete and notices of new appraised value are being mailed to all Wake County real property owners starting January 14, 2020. New appraised values are also viewable on the Wake County website as of January 14, 2020.

Background: Notices of new appraised value will contain an information brochure explaining the reappraisal process and an appeal form if the property owner disagrees with the new appraised value. An online appeal option is also available for property owners to utilize.

Board Goal: This action supports standard County operations and does not relate to a specific Board Initiative.

Fiscal Impact: Overall the real property component of the tax base has increased 24% since 2016, with residential value increasing 20% and commercial value increasing 33%. This dynamic has shifted the mix of residential to commercial value in the total tax base from 70% residential, 30% commercial to 68% residential, 32% commercial. The FY21 revenue neutral tax rate is currently estimated at \$.60 cents per \$100 of value.

Additional Information:

None.

Attachments:

1. Presentation



Legislation Details (With Text)

File #: 16-2574

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: Recognition of Eleanor Oakley

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary Eleanor Oakley recognition.pdf](#)

Date	Ver.	Action By	Action	Result
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Recognition of Eleanor Oakley

That the Board of Commissioners recognizes Eleanor Oakley for her many years of service to the arts community of Wake County.

Item Title: Recognition of Eleanor Oakley

Specific Action Requested:

That the Board of Commissioners recognizes Eleanor Oakley for her many years of service to the arts community of Wake County.

Item Summary:

Eleanor Oakley has spent the last 18 years serving President and CEO of the United Arts Council of Raleigh and Wake County.

Ms. Oakley has driven much of Wake County's arts growth over the last two decades. She partnered with other regional arts councils to create the Piedmont Laureate program designating a Laureate annually who is available to organizations, libraries, and other groups to highlight the importance of the literary arts. She partnered with Wake County municipalities to start the Wake Municipals Murals program that financially assists cities and towns in having murals created for high visibility places in their communities. More recently, Ms. Oakley established the Wake County Artist in Residence program in 2018, an annual appointment with a different artist and artistic discipline each year.

Ms. Oakley has also partnered with the Wake County Public School System to expand arts offerings to public school students. Under her leadership, the Artists in Schools program grew from 108 schools in 2002 to 154 schools in 2019, reaching 130,000 children. Ms. Oakley built on this success by offering master art classes, reaching 17 high schools in 2019.

The Wake County Board of Commissioners is pleased to present Ms. Oakley with the Order of the Long Leaf Pine.

Attachments:

None.



Legislation Details (With Text)

File #: 16-2556

Type: Consent Item

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020

Final action:

Title: Authorize Certain County Positions as Deputy Finance Officers for the Purposes of Performing Delegated Duties Imposed by the Finance Officer

Sponsors:

Indexes:

Code sections:

Attachments: [12.06.19 MES revisions Signature Authority 12.02.2019 \(002\).pdf](#)
[Delegation of Finance Officer Authority.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners		

Authorize Certain County Positions as Deputy Finance Officers for the Purposes of Performing Delegated Duties Imposed by the Finance Officer

That the Board of Commissioners approves a resolution designating the listed positions as deputy finance officers to perform duties imposed by the Finance Officer related to the obligation and disbursement of public funds.

Item Title: Authorize Certain County Positions as Deputy Finance Officers for the Purposes of Performing Delegated Duties Imposed by the Finance Officer

Specific Action Requested:

That the Board of Commissioners approves a resolution designating the listed positions as deputy finance officers to perform duties imposed by the Finance Officer related to the obligation and disbursement of public funds.

Item Summary:

Purpose: The Board of Commissioners must adopt a resolution making the appointments of deputy finance officers. Position classifications and duties have been realigned necessitating updated Board approval of certain County positions as deputy finance officers.

Background: The Local Government Finance Act, N.C.G.S. Chapter 159 *et seq* ("LGFA") requires the Budget Officer and Finance Officer to perform specific duties related to the obligation and disbursement of public funds. These duties require the Finance Officer to sign numerous grants, contracts, purchase orders, checks and other financial documents. Pursuant to N.C.G.S.159-24, the duties of the finance officer may be imposed on the budget officer or any other officer or employee on whom the duties of budget officer may be imposed. Once the assignment is made, the deputy finance officer is legally responsible for complying with applicable law related to the duties; however, the liability for these duties remains with the Finance Officer. For redundancy and efficiency purposes, the County has identified certain County positions that may act on the behalf of the Finance Officer to perform pre-audit, check writing, and limited surplus designation functions. These positions shall be designated deputy finance officers consistent with the LGFA. The designation shall not change organizational classifications created by the Manager or HR classifications of the positions.

Board Goal: This action supports routine County business.

Fiscal Impact: Not applicable.

Additional Information:

Pre-Audit

Pursuant to N.C.G.S. 159-28(a), the County may not incur a financial obligation unless the County budget ordinance includes an appropriation authorizing the obligation and an unencumbered balance remains to pay the sums obligated. This includes but is not limited to financial obligations related to contracts (expense contracts, grant agreements, and economic development incentive agreements) and purchase orders. N.C.G.S. 159-

28(a1) requires every contract, agreement, or purchase order entered by the County which requires payment to include a signed preaudit certificate assuring the vendor that the County has complied with statutes. This certificate must be signed by the Finance Officer or any position designated by the governing board as a deputy finance officer.

Budget and Management Services and the Controller oversee specific departmental budget areas and are therefore qualified to execute duties in their assigned areas. Delegating pre-audit signature authority to Budget & Management Services and the Controller creates efficiencies and appropriate backups for the contract review process.

Check Signing

N.C.G.S. 159-25 requires that all checks from an official County depository be signed by the finance officer or an officially-designated deputy finance officer, and then countersigned by another county official. To ensure appropriate backup, the Controller is being delegated authority to sign checks as a deputy finance officer. In addition, the Wake County Sheriff's Office (WCSO) has three bank accounts to collect certain fees and handle resident and informant funds. As these accounts are maintained by the WCSO, the appropriate WCSO personnel have been designated as check signers.

Miscellaneous

In addition, for efficiency in operations, the Controller is being delegated the authority to approve formal bid awards and declare personal property with a value less than \$5,000 as surplus.

The list below includes positions identified by the Finance Officer to be designated "deputy finance officer" positions and to use this delegation on behalf of the finance officer in the specific areas of authority designated:

Position Name	Authority Delegated
Controller	Sign Contracts (all types) and Purchase Orders, for pre-audit purposes only
	Check Signer for County Depository Accounts (excluding WCSO accounts)
	Approve Formal Bid Awards
	Authorize Disposal of Surplus Property, with value less than \$5,000
Budget & Management Services Director	Sign Contracts (all types), for pre-audit purposes only
Budget & Management Services Deputy Director	Sign Contracts (all types), for pre-audit purposes only
Senior Budget & Management Analyst (BMS)	Sign Contracts (all types), for pre-audit purposes only
Budget & Management Analyst (BMS)	Sign Contracts (all types), for pre-audit purposes only
Executive Aide to the Sheriff (Wake County Sheriff's Office)	Check Signer for WCSO (1) Informant, (2) Resident, and (3) Fee Depository bank accounts

	Encumbrance and disbursement authority for the Informant, Resident, and Fee Depository bank accounts
Business Officer (Wake County Sheriff's Office)	Check Signer for WCSO (1) Informant, (2) Resident, and (3) Fee Depository bank accounts
	Encumbrance and disbursement authority for the Informant, Resident, and Fee Depository bank accounts

This list supersedes all previously authorized designations and delegations.

Attachments:

1. Resolution

Resolution Designating Positions as Deputy Finance Officers

WHEREAS, the Local Government Finance Act, North Carolina General Statutes Chapter 159 requires the Budget Officer and Finance Officer to perform specific duties related to the obligation and disbursement of public funds; and

WHEREAS, pursuant to North Carolina General Statute 159-24, the duties of the finance officer may be imposed on the budget officer or any other officer or employee on who the duties of the budget officer may be imposed; and

WHEREAS, for redundancy and efficiency purposes, the County has identified certain County positions that may act on the behalf of the finance officer to perform pre-audit, check writing and limited surplus designation functions.

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners hereby designates the following positions as deputy finance officers for the functions specified below:

Position Name	Authority Delegated
Controller	Sign Contracts (all types) and Purchase Orders, for pre-audit purposes only
	Check Signer for County Depository Accounts (excluding WCSO accounts)
	Approve Formal Bid Awards
	Authorize Disposal of Surplus Property, with value less than \$5,000
Budget & Management Services Director	Sign Contracts (all types), for pre-audit purposes only
Budget & Management Services Deputy Director	Sign Contracts (all types), for pre-audit purposes only
Senior Budget & Management Analyst (BMS)	Sign Contracts (all types), for pre-audit purposes only
Budget & Management Analyst (BMS)	Sign Contracts (all types), for pre-audit purposes only
Executive Aide to the Sheriff (Wake County Sheriff's Office)	Check Signer for WCSO (1) Informant, (2) Resident, and (3) Fee Depository bank accounts
	Encumbrance and disbursement authority for Informant, Resident, and Fee Depository bank accounts
Business Officer (Wake County Sheriff's Office)	Check Signer for WCSO (1) Informant, (2) Resident, and (3) Fee Depository bank accounts
	Encumbrance and disbursement authority for Informant, Resident, and Fee Depository bank accounts

The designations listed above shall not change organizational classifications created by the County Manager or Human Resources classifications of the positions.

The designations listed above supersede all previously authorized designations and delegations. Any previous actions taken by a County employee in the named position within the scope of authority delegated shall be ratified.

This resolution shall take effect upon its passage and remain in effect until amended by the Wake County Board of Commissioners.

ADOPTED this 6th day of January 2020.

Gregory D. Ford, Chairman
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2543
Type: Regular Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 1/6/2020
Final action:
Title: Review and Recommendations for Wake County Septic System Rules
Sponsors:
Indexes:
Code sections:
Attachments: [Septic Rules Item Summary Sheet 2019.10.17.pdf](#)
[Septic System Rules Presentation 1-6-20.pdf](#)
[Wake-County-off-site-proposed-2018_10_05.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners		

Review and Recommendations for Wake County Septic System Rules

That the Board of Commissioners provides review and refers the proposed revisions to the county's septic system regulations to the Human Services Board for adoption.

Item Title: Review and Recommendations for Wake County Septic System Rules

Specific Action Requested:

That the Board of Commissioners provides review and refers the proposed revisions to the county's septic system regulations to the Human Services Board for adoption.

Item Summary:

Purpose: The Board of Commissioners must review ordinances to be adopted by the Human Services Board.

Background: In recent years, more County homes are using off-site septic systems when the soil around the home will not accommodate a septic system. Wake County's rules regarding septic systems were last amended in 2011. Updating these rules is necessary to adapt to changes in state regulations and better understanding of off-site septic system easements in the County.

County staff convened a review subcommittee consisting of representatives of the Wake County Public Health Committee, Wake County Water Partnership, homebuilders, and well contractor community to provide input on the rules. Following that review, staff solicited additional input from the NC Department of Health and Human Services. Staff request the Board of Commissioners approve the proposed rule changes before seeking adoption from the Human Services Board.

Board Goal: Updating and improving these regulations supports the board goals of Great Governance and Community Health.

Fiscal Impact: The proposed changes do not set new minimum standards but grant additional options for compliance with existing rules. The change will not result in significant increases in the cost of permitting for customers or for Wake County.

Additional Information:

Wake County enacted and adopted local rules governing off-site septic system easements permitting, construction, and testing in 2011, making it the first county in North Carolina to do so. The program operates under rules of the Wake County Human Services Board and is implemented by the Wake County Department of Environmental Services (DES). The program governs the construction and inspection of septic systems. The County permits approximately 1,150 new systems annually.

As the County moves toward build-out, lots become more valuable and many easy-to-develop lots have been built upon already, requiring new and innovative methods to of disposal method for waste. These lots have less available soil that are suitable for installing a drain field. One innovative method is to install a septic system on a separate lot from the house. This involves running a supply line from the tank, through easements, to the parcel that contains the drainfield. These supply lines, and their easements, are usually installed and recorded as part of the subdivision recordation process.

The Human Services Board rules for the septic system permitting program were last revised in 2011. Over the intervening 9 years, projects were installed under the first version of the Wake County rules for off-site easements. Experience permitting these systems Wake County has substantially increased its knowledge of how these systems can best be installed and maintained. In 2017 NCDHHS created the first set of state rules to govern these systems. Due to the increase in knowledge, and the addition of state regulations governing these systems, DES convened a stakeholder group in 2017 to examine the existing septic rules and develop revisions to them.

The stakeholder group consisted of representatives from the Wake County Public Health Committee and Human Services Board, Wake County Water Partnership, Homebuilders Association of Raleigh-Wake County, DHHS, Developers, Licensed Soil Scientist and Professional Engineers within the septic system design industry. The participants in the stakeholder group were:

Name	Affiliation at the time of subcommittee meeting
Terry Stevens	Creedmoor Partners
Dale Werenko, PE	Withers and Ravenel
Jason Hall, LSS	Central Carolina Soils Consulting
Margaret Ann Raynor	Wake County Human Services Board
Tom Anhut	Anhut Properties
Suzanne Harris	Wake County Water Partnership; HBA of Raleigh-Wake County
Tom Hankins	Marquis Homes
Ricky Pontello	Soil & Environmental Consultants
Tim Donnelly	Water Partnership
Mitch Woodward	Water Partnership
Sharon Foster, M.D	Wake County Human Services Board
Scott Greene	DHHS Regional Specialist

John H Myhre, R. PH	Wake County Human Services Board
James R Smith	Wake County Human Services Board

The stakeholder group met seven times in 2017: June 9, June 29, July 20, August 17, August 31, September 14, and October 5. During these meetings, the group reviewed the all current, local regulations pertaining to off-site septic system easements, the new state regulations. The group then revised the local regulations to accommodate the new state regulations, and improve design of the systems, while improving the rules for installation and maintenance of the systems.

Following the stakeholder process, the proposed revisions were submitted to the County Attorney's office for review and comment. The rules were then presented to the Public Health Committee, Human Services Board, and Wake County Water Partnership for review and comment.

The rules were then circulated to staff in the following state agencies for comment:

- NC Department of Health and Human Services (DHHS), Division of Public Health (DPH):
 - Onsite Water Protection Section

Following review and comment by these agencies, the rules were presented to the Water Partnership on August 9, 2019.

The next step in this review process is review and comment by the Board of Commissioners followed by notice and comment and adoption by the Human Services Board.

The resulting proposed revisions can be categorized under the following major headings:

Updated State Rules

Revisions to reflect updated statewide rules include the following:

- Removed duplicate rules
- Reorganized regulations to mirror organization of state rules
- Ensured local regulations are not less strict than state rules

Clarification and Specification

- Added definitions clarifying complex terminology and standards of practice
- Clarified responsibilities

Historical Knowledge and Professional Expertise

- Allow for variations meeting intent of rules
- Provide more specific guidance for design and permitting
- Provide incentives based on design and installation

Next Steps

- Review and address comments from Board of Commissioners

- 30-day public comment period
- Presentation to Human Services Board for adoption

Attachments:

1. Presentation
2. Draft Offsite Easement Rules



Legislation Details (With Text)

File #: 16-2557

Type: Consent Item **Status:** Agenda Ready

In control: Facilities Design & Construction

On agenda: 1/6/2020 **Final action:**

Title: Amendment to Joint Use Agreements with Town of Knightdale and Wake County Board of Education for School Park at Knightdale High School and Forestville Road Elementary School

Sponsors:

Indexes:

Code sections:

Attachments: [2019-12-6 BOC Agenda Item Summary - JUA Amendment 1-6-2020.pdf](#)
[WCPSS Joint Use Agreement Amendment.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners		

Amendment to Joint Use Agreements with Town of Knightdale and Wake County Board of Education for School Park at Knightdale High School and Forestville Road Elementary School

That the Board of Commissioners receives this information and approves the terms and conditions of the proposed Amendment to the existing Joint Use Agreements (JUAs) as has been approved by the Town of Knightdale and the Wake County Board of Education.

Item Title: Amendment to Joint Use Agreements with Town of Knightdale and Wake County Board of Education for School Park at Knightdale High School and Forestville Road Elementary School

Specific Action Requested:

That the Board of Commissioners receives this information and approves the terms and conditions of the proposed Amendment to the existing Joint Use Agreements (JUAs) as has been approved by the Town of Knightdale and the Wake County Board of Education.

Item Summary:

Purpose: Wake County is a party to the existing Joint Use Agreements, and Board of Commissioners approval is required to amend the terms and conditions.

Background: On April 5, 2004, the Town of Knightdale, Wake County Board of Education and Wake County entered into a Joint Use Agreement for development and shared use of a school park recreational amenities at Knightdale High School and Forestville Road Elementary School, and also entered into a Joint Use Agreement for shared use of adjacent Town Property (collectively “the JUAs”). Each Joint Use Agreement has a fifty (50) year term. Town and Board have successfully operated facilities included in the original master plan as agreed upon and approved within the JUAs. Town now desires and has requested that a Town-owned parcel identified in the JUAs as Town Licensed Area 9 (“TLA 9”) be released from the obligations and restrictions of the JUAs.

Board Goal: Meets the Board of Commissioners Education goals by collaborating with education stakeholders.

Fiscal Impact: There is no fiscal impact resulting from this item.

Additional Information:

Pursuant to the JUAs, the parties have collaboratively funded, constructed and shared the benefits of use and responsibilities for maintenance of School/Park areas including playgrounds, tennis courts, basketball court, multipurpose fields, tracks, baseball and softball fields, and parking areas. The JUAs reference an intended plan for future development by the Town of Knightdale of a community center, pool, parking area, drive access, multipurpose field and playground area upon TLA #9, which upon completion could be available for shared use by the Board of Education.

Since entering the JUAs, the Town has not constructed any of the planned amenities as proposed in the JUAs, but has located similar amenities in other Town-owned locations for community use and benefit, Since the proposed amenities are no longer planned for

construction, the Town desires and has requested that TLA 9 be released from the obligations and restrictions of the JUAs. The Town also desires to consider the sale of TLA 9 together with adjacent Town property for a proposed mixed-use development which the Town considers to be in the best interest of the Town and citizens in the area, in furtherance of which release of TLA 9 is necessary and appropriate. The proposed future mixed-use development will be beneficial to Town and community in its provision of a residential neighborhood adjacent to Forestville Road Elementary School. The Town will ensure Knightdale High School receives improved traffic measures and amenities to support safe pedestrian and bike access for students.

TLA 9 is an undeveloped parcel containing approximately 15.46 acres and having Wake County PIN #1754492629 and REID 0314120. The parcel is located at the northeast quadrant of the intersection of Lawson Ridge Road and Forestville Road, and lies adjacent to the eastern side of the Forestville Road Elementary School campus and adjacent to the southern side of the Knightdale High School campus. The location of TLA # 9 is depicted below:



Terms and conditions of the Amendment have been reached. The proposed Amendment to the Joint use Agreements was considered and approved by the Town of Knightdale on November 13, 2019, and was considered and approved by the Board of Education on December 3, 2019.

Attachments:

1. Proposed Amendment #1 to the Joint Use Agreements

Excise Tax: N/A

Parcel Identifier No. 1754-49-2629

Prepared By: Betty L. Parker, WCPSS Real Estate Services (without title examination)

Return To: WCPSS Real Estate Services, 1551 Rock Quarry Road, Raleigh, NC 27610

Brief Description: Release of PIN 1754-49-2629

STATE OF NORTH CAROLINA

COUNTY OF WAKE

AMENDMENT #1 TO THE JOINT USE AGREEMENTS FOR THE DESIGNATED AREAS OF KNIGHTDALE HIGH SCHOOL, FORESTVILLE ELEMENTARY SCHOOL AND ADJOINING TOWN OF KNIGHTDALE PROPERTIES

This AMENDMENT #1 ("Amendment") is entered into by and between the Town of Knightdale, a Municipal Corporation of the State of North Carolina (hereinafter referred to as "Town"), the Wake County Board of Education, a body corporate (hereinafter referred to as "Board"), and Wake County, a body politic and corporate of the State of North Carolina (hereinafter "County")..

RECITALS

WHEREAS, Town, Board and County executed a Joint Use Agreement For Forestville Road Elementary School and Knightdale High School dated April 5, 2004, for development and shared use of a school/community park pursuant to a Master Plan dated January 29, 2002, which Master Plan was referenced in an attachment thereto (hereafter "JUA/Board"); and

WHEREAS, on June 28, 2004, the JUA/Board was recorded in Book 10895, Pages 339-386, in the Office of the Register of Deeds of Wake County, North Carolina; and

WHEREAS, Town and Board also entered into a Joint Use Agreement For Knightdale Community Park Licensed Ares 5, 9 and 10 High School dated April 5, 2004, for development and shared use of a school/community park pursuant to a Master Plan dated January 29, 2002, which plan was referenced in an attachment thereto (hereafter "JUA/Town"); and

WHEREAS, Town, Board and County have worked together pursuant to JUA/Board and JUA/Town (hereinafter collectively referred to as "the JUAs") in the development of a joint school/park recreational facilities for recreational use by residents of the community; and

WHEREAS, Town and Board have successfully operated facilities included in the original master plan as agreed upon and approved by all Parties in the original JUAs; and

WHEREAS, Town Licensed Area 9 (hereinafter "TLA 9") is described and depicted within the JUAs, and is more particularly described as that parcel owned by Town and lying and being in St. Matthews Township, Knightdale, North Carolina, containing ±15.46 acres, located at the northwest quadrant of the intersection of Lawson Ridge Road and Forestville Road, having been assigned Wake County PIN 1754-49-2629 and REID 0314120; and

WHEREAS, pursuant to the terms of the JUAs and the Master Plan referenced therein, TLA 9 was planned to be the location of a future community center, pool, parking area, drive access, multipurpose field and playground area; and

WHEREAS, pursuant to the terms of the JUAs, the Town agreed that once the planned improvements were constructed by the Town upon TLA 9, should the Board and/or County desire to share use of one or more of the planned facilities, that the Town would grant a license and give access to the Board and/or County for joint use utilizing a specified joint use agreement form; and

WHEREAS; since entering the JUAs, the Town had not constructed any of the planned improvements upon TLA 9, but has located similar amenities in other Town-owned locations to serve the community; and

WHEREAS, as the proposed amenities are no longer planned for construction on TLA 9, the Town desires that TLA 9 be released from the obligations and restrictions of the JUAs; and

WHEREAS, the Town desires to consider the sale of Town Licensed Area 9 together with adjacent Town property for a proposed mixed use development that the Town considers to be in the best interest of the Town and citizens in the area, in furtherance of which release of TLA 9 is necessary and appropriate; and

WHEREAS, Town, Board and County recognize that a future mixed use development on TLA 9 and adjoining Town property will be beneficial in its provision a residential neighborhood adjacent to Forestville Road Elementary School and Knightdale High School with improved traffic measures and amenities to support safe pedestrian and bike access for students; and

WHEREAS, this Amendment to the Agreement is entered into pursuant to North Carolina General Statutes, Article 20, Part 1 of Chapter 160A.

NOW, THEREFORE, in consideration of the mutual goals and promises contained herein, and the mutual benefits to result there from, the Parties agree to the following:

1. The recitals hereinabove are incorporated into and shall constitute a part of this Amendment.
2. TLA 9 is hereby released and is free and discharged from all obligations and restrictions contained and described in the JUAs.
3. Except as specifically amended hereby, the JUAs referenced hereinabove shall remain in full force and effect and are hereby ratified and affirmed.
4. This Amendment may be executed in several counterparts, each of which shall be deemed and original, and all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, Town, Board and County have each approved this Amendment and have caused it to be signed for the purposes therein expressed.


WAKE COUNTY BOARD OF EDUCATION

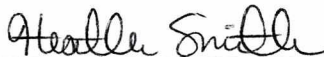
By: _____
James D. Martin, Chair

Attest: _____
Cathy Q. Moore, Secretary

Date of Execution: _____

TOWN OF KNIGHTDALE

By:  _____
James Roberson, Mayor

Attest:  _____
Heather Smith, Town Clerk

Date of Execution: 11-20-19

WAKE COUNTY BOARD OF COMMISSIONERS

BY: _____
Jessica N. Holmes, Chair, Board of Commissioners

Attest: _____
Denise Hogan, Clerk, Board of Commissioners

Date of Execution: _____



Legislation Details (With Text)

File #: 16-2536

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: Resolution to Modify the Garner Suburban, Furina, Alert, Ten-Ten, Hipex, Holly Springs Rural and Swift Creek Fire Insurance District Boundaries

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item - South Region Realignment 12-5-19.pdf](#)
[Resolution - modification of south region fire insurance districts 2019.pdf](#)
[South Region - both existing and proposed boundary lines.pdf](#)
[South Region proposed boundary lines.pdf](#)
[NCDOT Email Letter of Approval.pdf](#)
[Draft Minutes November 21, 2019 Regular Meeting.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners		

Resolution to Modify the Garner Suburban, Furina, Alert, Ten-Ten, Hipex, Holly Springs Rural and Swift Creek Fire Insurance District Boundaries

That the Board of Commissioners adopts a resolution modifying the boundaries of the Garner Suburban, Furina, Alert, Ten-Ten, Hipex, Holly Springs Rural and Swift Creek Fire Insurance Districts.

Item Title: Resolution to Modify the Garner Suburban, Furina, Alert, Ten-Ten, Hipex, Holly Springs Rural and Swift Creek Fire Insurance District Boundaries

Specific Action Requested:

That the Board of Commissioners adopt a resolution modifying the boundaries of the Garner Suburban, Furina, Alert, Ten-Ten, Hipex, Holly Springs Rural and Swift Creek Fire Insurance Districts.

Item Summary:

Purpose: North Carolina General Statute 153A – 233 authorizes the Board of County Commissioners to designate fire districts and approve the district boundaries thereof for insurance grading purposes.

Background: In unincorporated Wake County, the Board of Commissioners approve fire insurance district boundaries and contract with fire departments to provide fire protection and related emergency services in those districts. Funding is provided by revenues from a county-wide fire protection service tax district.

The goal of these changes is to ultimately align all county fire insurance districts with the respective fire department's closest station response thereby reducing existing duplicate responses and expenses.

Wake County Fire Services presented the proposed changes to the Wake County Fire Commission at its November 21, 2019 meeting. The Fire Commission voted to recommend staff's proposed realignment, with the following note; Insurance District Boundaries shall be realigned as new stations are constructed and placed in service.

The North Carolina Office of the State Fire Marshal has reviewed and approved the proposed boundary changes.

Board Goal: None

Fiscal Impact: Realignment of insurance districts changes many data elements utilized in the cost share formulas. In this case, the additional cost to the Fire Tax District is estimated to be approximately \$20,000 per year.

Additional Information:

None.

Attachments:

1. Resolution – Modify the Garner Suburban, Alert, Furina, Ten-Ten, Swift Creek, Hipex and Holly Springs Rural Insurance Boundaries
2. Map showing both current and proposed insurance district boundary lines
3. Map showing proposed insurance district boundary lines
4. Email of Approval from NC Department of Insurance
5. Draft Minutes of the November 21, 2019 Fire Commission Meeting

**MODIFICATION OF THE GARNER SUBURBAN, FURINA, ALERT,
TEN-TEN, HIPEX, HOLLY SPRINGS RURAL AND SWIFT CREEK
FIRE INSURANCE DISTRICT BOUNDARIES**

WHEREAS, North Carolina General Statutes Section 153A-233 authorizes counties to create and maintain fire districts for insurance grading purposes; and

WHEREAS, the Wake County Board of Commissioners desires to provide the highest quality fire protection services; and

WHEREAS, the Garner Suburban, Furina, Alert, Ten-Ten, Hipex, Holly Springs Rural and Swift Creek Fire Insurance District Boundaries will be realigned to coincide with each respective fire department's closest station response area; and

WHEREAS, the fire insurance district boundary realignments will increase the efficiency of fire protection services in southern Wake County;

NOW, THEREFORE, BE IT RESOLVED:

That, pursuant to the authority granted by N.C.G.S. Section 153A-233, the Wake County Board of Commissioners hereby officially approves the boundary changes of the Garner Suburban, Furina, Alert, Ten-Ten, Hipex, Holly Springs Rural and Swift Creek Fire Insurance District Boundaries as identified and mapped in the Wake County Geographical Information System (GIS) database.

Commissioner _____ moved the adoption of the above resolution. The motion was seconded by Commissioner _____ and was unanimously approved this the _____ day of _____, 2020.



Legislation Details (With Text)

File #: 16-2552

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: Designation of Map and Plat Review Officer for the Town of Angier

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary](#)
[Resolution from Town of Angier.pdf](#)
[Board of Commissioners Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners		

Designation of Map and Plat Review Officer for the Town of Angier

That the Board of Commissioners adopts a Resolution designating staff from the Town of Angier as Map and Plat Review Officers.

Item Title: Designation of Map and Plat Review Officer for the Town of Angier

Specific Action Requested:

That the Board of Commissioners adopts a Resolution designating staff from the Town of Angier as Map and Plat Review Officers.

Item Summary:

Purpose: North Carolina General Statute 47-30.2 requires each county board of commissioners to designate county and/or municipal staff as map and plat review officers.

Background: Municipal and County planning staff are required to review subdivision plans and surveys (plats), within their respective jurisdiction, to insure they comply with all statutory requirements. North Carolina Law requires that the Board of Commissioners designates county and/or municipal staff as a Map and Plat Review Officers from jurisdictions throughout Wake County to certify plats presented to the Register of Deeds. The Town of Angier requests that the Wake County Board of Commissioners appoint the following Town staff as Map and Plat Review Officer for all lands within the municipal and extraterritorial jurisdiction of the Town of Wake Forest.

<u>Staff</u>	<u>Title</u>
Sean Johnson	Planning Director

Board Goal: This action is consistent with routine County operations.

Fiscal Impact: None

Additional Information:

None.

Attachments:

1. Resolution from Town of Angier
2. Board of Commissioners' Resolution



Town of Angier

www.angier.org

Bob Smith
Mayor

Gerry Vincent
Town Manager

Veronica Hardaway
Town Clerk

Resolution No.: R023-2019

Date Submitted: December 3, 2019

Date Adopted: December 3, 2019

RESOLUTION OF THE ANGIER BOARD OF COMMISSIONERS RECOMMENDING THE APPOINTMENT OF A LOCAL WAKE COUNTY REVIEW OFFICER

WHEREAS, North Carolina General Statute 47-30.2 requires that the Board of Commissioners of each county, by resolution, designate by name one or more persons experienced in mapping or land records management to be appointed as a Review Officer to certify the maps or plats presented to the Register of Deeds as complying with all statutory requirements for recording; and

WHEREAS, the review of statutory requirements for maps and plats is of a technical nature; and

WHEREAS, Town of Angier staff provides the community with a similar technical process for subdivision plat review in order to verify compliance with the Town's development regulations; and

WHEREAS, the Town of Angier seeks to make the plat recordation process more efficient by avoiding adding another layer of development review through providing for the certification of statutory compliance for all maps or plats to be presented to the register of deeds for recording;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Angier, North Carolina:

The following person is recommended to be appointed by the Wake County Board of Commissioners to serve as Review Officer for all lands within the municipal and extraterritorial jurisdiction of the Town of Angier in order to certify that each map and plat presented to the Wake County Register of Deeds for recording satisfies the statutory requirements for recording:

<u>Name</u>	<u>Position/Title</u>
Sean Johnson	Planning Director



Town of Angier

www.angier.org

Bob Smith
Mayor

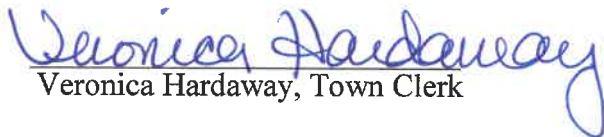
Gerry Vincent
Town Manager

Veronica Hardaway
Town Clerk

Adopted this 3rd day of December, 2019 by the Town of Angier Board of Commissioners.


Robert K. Smith, Mayor

ATTEST:


Veronica Hardaway, Town Clerk



WAKE COUNTY BOARD OF COMMISSIONERS

**RESOLUTION
APPOINTING STAFF FROM THE TOWN OF ANGIER TO SERVE AS
MAP AND PLAT REVIEW OFFICERS**

WHEREAS, Article 2 of Chapter 47 (§47-30.2) of the North Carolina General Statutes requires the Board of Commissioners of each County to designate one or more persons experienced in mapping or land records management to be appointed as a Review Officer to certify the maps or plats presented to the Register of Deeds as complying with all statutory requirements for recording; and

WHEREAS, the review of statutory requirements is of a technical nature; and

WHEREAS, Town of Angier staff is qualified to undertake this technical review and therefore are the logical people to implement this requirement; and

WHEREAS, one of the services the Town of Angier staff provides to the community is a similar technical process for subdivision plat review in order to verify compliance with the Town's development regulations; and

WHEREAS, it appears most efficient for the Town of Angier to avoid adding another layer of development review by providing for the certification of statutory compliance for all maps or plats to be presented to the Register of Deeds for recording within the context of subdivision review procedures:

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners designates the following persons to serve as the Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Angier:

<u>Name</u>	<u>Position/Title</u>
Sean Johnson	Planning Director

Adopted this 6th day of January 2020.

ATTEST:	BOARD OF COMMISSIONERS FOR THE COUNTY OF WAKE
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By: _____ Denise Hogan, Clerk to the Board	_____ Gregory D. Ford, Chairman
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APPROVED AS TO FORM:

Scott Warren, County Attorney



Legislation Details (With Text)

File #: 16-2551

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: Designation of Map and Plat Review Officer for the Town of Wake Forest

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary](#)
[Resolution from Town of Wake Forest](#)
[Board of Commissioners Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners		

Designation of Map and Plat Review Officer for the Town of Wake Forest
That the Board of Commissioners adopts a Resolution designating staff from the Town of Wake Forest as Map and Plat Review Officers.

Item Title: Designation of Map and Plat Review Officer for the Town of Wake Forest

Specific Action Requested:

That the Board of Commissioners adopts a Resolution designating staff from the Town of Wake Forest as Map and Plat Review Officers.

Item Summary:

Purpose: North Carolina General Statute 47-30.2 requires each county board of commissioners to designate county and/or municipal staff as map and plat review officers.

Background: Municipal and County planning staff are required to review subdivision plans and surveys (plats), within their respective jurisdiction, to insure they comply with all statutory requirements. North Carolina Law requires that the Board of Commissioners designates county and/or municipal staff as a Map and Plat Review Officers from jurisdictions throughout Wake County to certify plats presented to the Register of Deeds. The Town of Wake Forest requests that the Wake County Board of Commissioners appoint the following Town staff as Map and Plat Review Officer for all lands within the municipal and extraterritorial jurisdiction of the Town of Wake Forest.

<u>Staff</u>	<u>Title</u>
Courtney Tanner	Planning Director

Board Goal: This action is consistent with routine County operations.

Fiscal Impact: None

Additional Information:

None.

Attachments:

1. Resolution from Town of Wake Forest
2. Board of Commissioners' Resolution

RESOLUTION NO. 2019-125

**RESOLUTION RECOMMENDING THE APPOINTMENT OF A REVIEW OFFICER
FOR THE TOWN OF WAKE FOREST**

WHEREAS, Article 2 of Chapter 47 (§47-30.2 Review Officer) of the North Carolina General Statutes requires the Board of Commissioners of each county, by resolution, designate by name one or more persons experienced in mapping or land records management to be appointed as a Review Officer to certify the maps or plats presented to the Register of Deeds as complying with all statutory requirements for recording; and

WHEREAS, the review of statutory requirements is of a technical nature; and

WHEREAS, one of the services of the Town of Wake Forest staff provides to the community is a similar technical process for subdivision plat review in order to verify compliance with the Town's development regulations; and

WHEREAS, it appears most efficient for the Town of Wake Forest to designate Town staff to be appointed or reaffirmed by the Wake County Board of Commissioners to serve as Review Officers, in order to certify each map and plat presented to the Wake County Register of Deeds for recording satisfies the statutory requirements for recording.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Wake Forest that this resolution shall take effect immediately upon its adoption. That the following person is recommended to be appointed or reaffirmed by the Wake County Board of Commissioners to serve as Review Officer for all lands within the municipal and extraterritorial jurisdiction of the Town of Wake Forest in order to certify each map and plat presented to the Wake County Register of Deeds for recording satisfies the statutory requirements for recording:

NAME

Courtney Tanner

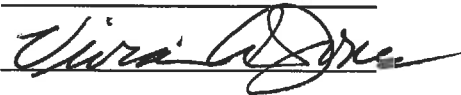
POSITION/TITLE

Planning Director


This the 19th day of November 2019.

Motion by: Liz Simperts

Second by: Greg Harrington

Mayor: 

ATTEST:


Town Clerk

WAKE COUNTY BOARD OF COMMISSIONERS

**RESOLUTION
APPOINTING STAFF FROM THE TOWN OF WAKE FOREST TO SERVE AS
MAP AND PLAT REVIEW OFFICERS**

WHEREAS, Article 2 of Chapter 47 (§47-30.2) of the North Carolina General Statutes requires the Board of Commissioners of each County to designate one or more persons experienced in mapping or land records management to be appointed as a Review Officer to certify the maps or plats presented to the Register of Deeds as complying with all statutory requirements for recording; and

WHEREAS, the review of statutory requirements is of a technical nature; and

WHEREAS, Town of Wake Forest staff is qualified to undertake this technical review and therefore are the logical people to implement this requirement; and

WHEREAS, one of the services the Town of Wake Forest staff provides to the community is a similar technical process for subdivision plat review in order to verify compliance with the Town's development regulations; and

WHEREAS, it appears most efficient for the Town of Wake Forest to avoid adding another layer of development review by providing for the certification of statutory compliance for all maps or plats to be presented to the Register of Deeds for recording within the context of subdivision review procedures:

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners designates the following persons to serve as the Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Wake Forest:

<u>Name</u>	<u>Position/Title</u>
Courtney Tanner	Planning Director

Adopted this 6th day of January 2020.

ATTEST:	BOARD OF COMMISSIONERS FOR THE COUNTY OF WAKE
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By: _____ Denise Hogan, Clerk to the Board	_____ Gregory D. Ford, Chairman
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APPROVED AS TO FORM:

Scott Warren, County Attorney



Legislation Details (With Text)

File #: 16-2569
Type: Consent Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 1/6/2020
Final action:
Title: Designation of Map and Plat Review Officer for the Town of Wendell
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary.pdf](#)
[Resolution from the Town of Wendell.pdf](#)
[Board of Commissioners Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners		

Designation of Map and Plat Review Officer for the Town of Wendell

That the Board of Commissioners adopts a Resolution designating staff from the Town of Wendell as Map and Plat Review Officers.

Item Title: Designation of Map and Plat Review Officer for the Town of Wendell

Specific Action Requested:

That the Board of Commissioners adopts a Resolution designating staff from the Town of Wendell as Map and Plat Review Officers.

Item Summary:

Purpose: North Carolina General Statute 47-30.2 requires each county board of commissioners to designate county and/or municipal staff as map and plat review officers.

Background: Municipal and County planning staff are required to review subdivision plans and surveys (plats), within their respective jurisdiction, to insure they comply with all statutory requirements. North Carolina Law requires that the Board of Commissioners designates county and/or municipal staff as a Map and Plat Review Officers from jurisdictions throughout Wake County to certify plats presented to the Register of Deeds. The Town of Wendell requests that the Wake County Board of Commissioners appoint the following Town staff as Map and Plat Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Wendell.

<u>Staff</u>	<u>Title</u>
Bryan Coates	Assistant Planning Director

Board Goal: This action is consistent with routine County operations.

Fiscal Impact: This item has no fiscal impact.

Additional Information:

None.

Attachments:

1. Resolution from Town of Wendell
2. Board of Commissioners' Resolution

TOWN OF WENDELL
RESOLUTION APPOINTING BRYAN COATES AS A REVIEW OFFICER
R-21-2019

WHEREAS, State Law 1997-309 establishes procedures for recording maps and plats;

WHEREAS, the main purpose of the law is to transfer the responsibility for reviewing plats to determine whether they meet recording requirements from the Register of Deeds to a Review Officer;

WHEREAS, NC GS 47-30.2 requires the Board of County Commissioners in each County, by resolution, to appoint a person to serve as a Review Officer to review each plat before it is recorded and certify that it meets the statutory requirements for recording;

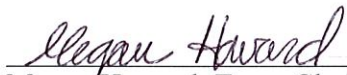
WHEREAS, it is the desire of the Town of Wendell to ensure an expeditious review of all maps and plats as required by NC GS 47-30.2 before they are presented to the Wake County Register of Deeds for recording.

NOW THEREFORE, BE IT RESOLVED, effective December 9, 2019, that Bryan Coates in the Wendell Planning Department is hereby appointed to perform all responsibilities as required for Review Officers under the appropriate North Carolina General Statutes for all plats and maps within the Town of Wendell's jurisdiction.

BE IT FURTHER RESOLVED that a copy of this Resolution designating the Review Officers be forwarded to the Wake County Register of Deeds Office.

Duly resolved this 9th day of December 2019 while in regular session.

[ATTEST]


Megan Howard, Town Clerk




Virginia R. Gray, Mayor

WAKE COUNTY BOARD OF COMMISSIONERS
January 6, 2020

RESOLUTION
APPOINTING STAFF FROM THE TOWN OF WENDELL TO SERVE AS
MAP AND PLAT REVIEW OFFICERS

WHEREAS, Article 2 of Chapter 47 (§47-30.2) of the North Carolina General Statutes requires the Board of Commissioners of each County to designate one or more persons experienced in mapping or land records management to be appointed as a Review Officer to certify the maps or plats presented to the Register of Deeds as complying with all statutory requirements for recording; and

WHEREAS, the review of statutory requirements is of a technical nature; and

WHEREAS, Town of Wendell staff is qualified to undertake this technical review and therefore are the logical people to implement this requirement; and

WHEREAS, one of the services the Town of Wendell staff provides to the community is a similar technical process for subdivision plat review in order to verify compliance with the Town's development regulations; and

WHEREAS, it appears most efficient for the Town of Wendell to avoid adding another layer of development review by providing for the certification of statutory compliance for all maps or plats to be presented to the Register of Deeds for recording within the context of subdivision review procedures:

NOW, THEREFORE, BE IT RESOLVED:

That the Wake County Board of Commissioners designates the following persons to serve as the Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Wendell:

Staff
Bryan Coates

Title
Assistant Planning Director

Adopted this 6th day of January 2020.

ATTEST:

BOARD OF COMMISSIONERS FOR THE
COUNTY OF WAKE

By: _____
Denise Hogan, Clerk to the Board

Gregory D. Ford, Chairman

APPROVED AS TO FORM:

Scott Warren, County Attorney



Legislation Details (With Text)

File #: 16-2555

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: NC Department of Health and Human Services (DHHS) Grant Award for Drug Overdose Prevention and Tobacco Use Initiative

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item.pdf](#)
[Award Letter.pdf](#)
[Budget Memo - FY 2020 Human Services.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners		

NC Department of Health and Human Services (DHHS) Grant Award for Drug Overdose Prevention and Tobacco Use Initiative

That the Board of Commissioners accepts and appropriates \$49,566 into the General Fund from DHHS for the Drug Overdose Prevention and Tobacco Use Initiative.

Item Title: NC Department of Health and Human Services (DHHS) Grant Award for Drug Overdose Prevention and Tobacco Use Initiative

Specific Action Requested:

That the Board of Commissioners accepts and appropriates \$49,566 into the General Fund from DHHS for the Drug Overdose Prevention and Tobacco Use Initiative.

Item Summary:

Purpose: The Board of Commissioners must approve all additional revenue added to the FY 2020 Adopted Budget.

Background: In 2018, the Drug Overdose Prevention and Tobacco Use Initiative received three years of funding from the ABC Board to establish the Post Overdose Response Team. This team is a partnership between Wake County Human Services and EMS and Healing Transitions of Wake County. Currently, the team consists of two Certified Peer Support Specialists and two Advanced Practice Paramedics who visit people within 48 hours of an overdose episode and try to engage them in services. Staff also provide follow up support to the overdose survivors and their families. Grant funding from the State will expand the capacity of the team by adding one contracted person. The additional staff will help to provide service to existing clients by decreasing current caseloads from approximately 250 participants to approximately 165 participants per Certified Peer Support Specialist and provide evening and weekend support to overdose survivors.

Board Goal: This action supports routine County operations.

Fiscal Impact: This agreement provides an additional \$49,566 for project participation in FY20. DHHS will provide grant funding through August 2022. Subsequent years of grant funding will be appropriated through the annual budget process. There is no matching funds requirement.

Additional Information:

In April 2018 Wake County established a post overdose response team using two contracted Peer Support Specialists who are employed by Healing Transitions and two EMS Advanced Practice Paramedics. Certified Peer Support Specialists are individuals with lived experience from drug use who establish relationships with those who have experienced an opioid overdose. The team refers overdose survivors for medical, behavioral and public health services, recovery support, harm reduction interventions,

and treatment for substance use and mental health disorders. The team also assists with scheduling appointments and provide ongoing communication to ensure individuals show up for their referral appointments. This team has served 577 people since the program's inception. These people have connected with a Certified Peer Support Specialists as a result of an overdose. There is ongoing communication between the Certified Peer Support Specialist, the survivor and their families. The total annual funding for the program is \$316,714.

The Grant from DHHS will cover salaries for one additional full-time contracted Certified Peer Support Specialist position to provide weekday evening and weekend support coverage for overdose survivors and one part time contracted Driver position to assist with access to outpatient treatment centers that are not on a bus line. Currently the Certified Peer Support Specialists are available five days a week and often respond to participants on weekday evenings, on their days off, work in high-risk settings, have exposure to secondary trauma risk factors, and are confronted with boundary dilemmas. By adding a third Certified Peer Support Specialist, burnout is minimized, caseloads become more manageable and staff can practice better self-care.

The grant will also cover operational costs including promotional items, publications, educational material reprints, gas and grocery gift cards, bus tickets, food bags, and allowable syringe exchange supplies.

The following table displays the FY 2020 project funding by budget category:

Budget Category	FY2020 Award
Medical Supplies	\$495
Staff Development	\$1,400
Travel	\$4,332
Printing	\$1,152
Client Transportation	\$2,932
Food - Program	\$5,308
Contract Services: Overdose Rapid Response	\$33,947
TOTAL	\$49,566

DHHS will provide funding grant funding through August 2022. Subsequent years of grant funding will be appropriated through the annual budget process. The Drug Overdose and Tobacco Use Initiative will continue to seek funding to continue the work of the Post Overdose Support Team.

Attachments:

1. Award Letter
2. Human Services Budget Memo



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

MARK T. BENTON • Assistant Secretary for Public Health

Division of Public Health

November 8, 2019

Regina Petteway
Wake County Human Services
10 Sunnybrook Road
Raleigh NC 27610

Dear Regina Petteway,

Thank you for your application in response to the [Community Linkages to Care for Overdose Prevention and Response \("CLC"\)](#) Request for Applications (RFA #A371) issued by the North Carolina Department of Health and Human Services, Division of Public Health (DPH), Injury and Violence Prevention Branch.

The DPH Injury and Violence Prevention Branch received 34 applications in response to Part A of the RFA. We are pleased to announce that Wake County Human Services has been **approved** for an award. Congratulations!

Please notify us with an "Accept" or "Decline" of your award offer by email to beinjuryfreenc@dhhs.nc.gov no later than 5:00pm ET on Friday, November 15.

A press release will be issued by the Department in the next month that will include the names of the awardees who have accepted their award offer.

Funds for Agreement Addendum Term 1 will be available in the Aid-to-Counties database system starting December 1. Funds will be split by Fiscal Year 2020 and Fiscal Year 2021 Terms as budgeted in your approved application. The project period for Term 1 is December 1, 2019 through May 31, 2020; Term 2 is June 1, 2020 through May 31, 2021. The Agreement Addendum number assigned for this scope of services is **AA491 CLC Core Strategies: Community Linkages to Care for Overdose Prevention and Response**.

We are excited to work with you and appreciate your interest, time, and effort in partnering with us to prevent fatal and non-fatal opioid overdoses, increase access and linkages to care services for our most vulnerable populations, and build local capacity to respond to the opioid epidemic in North Carolina.

Sincerely,

Susan Kansagra, MD MBA
Chief, Chronic Disease and Injury Section
Division of Public Health

Cc: Alan Dellapenna; Amy Patel; MegAnn Smith; Beinjuryfreenc@dhhs.nc.gov

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF PUBLIC HEALTH

LOCATION: 5505 SIX FORKS RD • RALEIGH, NC 27609
MAILING ADDRESS: 1915 MAIL SERVICE CENTER • RALEIGH, NC 27699-1915
www.ncdhhs.gov • TEL: 919-707-5425 • FAX: 919-870-5375

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2020 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2020 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2020 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Human Services	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget	All	\$75,860,715	\$75,860,715
June 17,2019	Increase Medicaid/Health Choice revenue and WakeMed reimbursement revenue to conduct eligibility determination for Medicaid benefits at WakeMed	State and Charges for Services	\$110,010	\$75,970,725
November 18, 2019	Increase Consolidated Agreement Women's Preventive Health revenue to provide additional family planning services	Federal	\$92,904	\$76,063,629
November 18, 2019	Increase Consolidated Agreement Ryan White Care Program revenue to provide additional Ryan White Part B Primary Medical services	Federal	\$100,000	\$76,163,629
January 6, 2020	Proposed: Increased DHHS funding for the Drug Overdose Prevention and Tobacco Use Initiative	State	\$49,566	\$76,213,195
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget	All	\$160,893,785	\$160,893,785
	Encumbrances Carried Forward	All	\$278,974	\$161,172,759
August 19, 2019	Increase salary/benefits and operating budget to conduct eligibility determination for Medicaid benefits at WakeMed	Economic Self-Sufficiency	\$110,010	\$161,282,769
November 18, 2019	Increase vaccine/drugs to provide additional family planning services	Health Clinics	\$92,904	\$161,375,673
November 18, 2019	Increase contracted services operating budget to to provide additional Ryan White Part B Primary Medical services	Health Clinics	\$100,000	\$161,475,673
January 6, 2020	Proposed: Increased DHHS funding for the Drug Overdose Prevention and Tobacco Use Initiative	Public Health	\$49,566	\$161,525,239
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2018	Adopted Budget	All	1,621.997	1,621.997

August 19, 2019	Establish 2.00 FTE to conduct eligibility determination for Medicaid benefits at WakeMed	Economic Self-Sufficiency	2.000	1,623.997
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Legislation Details (With Text)

File #: 16-2568

Type: Consent Item

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020

Final action:

Title: Approval of the Rural Operating Assistance Program (ROAP) Grant Request

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item.pdf](#)
[ROAP Application 20191210.pdf](#)
[County ROAP Certified Statement 20191209.pdf](#)
[ROAP Allocation Table.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners		

Approval of the Rural Operating Assistance Program (ROAP) Grant Request
That the Board of Commissioners approves a ROAP grant application to be submitted to the North Carolina Department of Transportation (NCDOT) in the amount of \$669,227.22.

Item Title: Approval of the Rural Operating Assistance Program (ROAP) Grant Request

Specific Action Requested:

That the Board of Commissioners approves a Rural Operating Assistance Program grant application to be submitted to the North Carolina Department of Transportation (NCDOT) in the amount of \$669,227.

Item Summary:

Purpose: The Board of Commissioners must approve the ROAP grant application before it can be submitted to NCDOT.

Background: The Rural Assistance Operating program (ROAP) is a state-funded public transportation program administered by the NCDOT. County governments or regional public transportation authorities are the only eligible applicants for ROAP funds. The NCDOT has allocated Wake County \$669,227 to provide transportation services to the citizens of Wake County. In order to receive this allocation, a grant application must be approved by the Board and submitted.

These funds will allow GoWake Access to continue to provide approximately 30,000 plus trips in Wake County. These funds, paired with other Wake Transit funding, support on-demand service for the disabled, elderly, and those without transportation in rural areas as in accordance with in the Wake Transit Plan. The Coordinated Human Services Transportation Plan, a subset of the Wake Bus Plan, has provided additional recommendations for Human Services and rural transportation services that are currently being implemented.

Board Goal: This action complements initiatives in the Social and Economic Vitality goal area.

Fiscal Impact: The FY 2020 revenue and expenditures related to this effort are estimated to be \$669,227. The grant requires an \$11,485 match from County dollars. The County will satisfy the match requirements by using funds already budgeted in the FY 2020 Wake County Human Services GoWake Access program. The grant funding can be accommodated through the current year budget of the Human Services GoWake Access program.

Additional Information:

ROAP includes the following funding project categories:

Elderly and Disabled Transportation Program (EDTAP): A grant to provide operating assistance for the transportation of the state's elderly and disabled citizens.

Employment (EMP): A grant to help County Economic Services clients that have transitioned off Work First or Temporary Assistance to Needy Families (TANF) in the previous 12 months. Funds can also be used by the members of the general public to travel to work, and employment related services.

Rural General Public (RGP): A grant to provide transportation services for individuals from the County who do not have a human service agency or organization that will pay for transportation service. The passenger's origin or destination must be in a rural area.

Program	FY 2020 ROAP Funds	FY 2020 Local Match*	FY 2020 Total
EDTAP	320,869	-	320,869
EMP	233,502	-	233,502
RGP	114,855	11,485	126,340
Total	\$669,227	\$11,485	\$680,711

GoWake Access provided 38,192 non-Medicaid transportation trips funded FY 2019. The Wake County Transportation Advisory Board met and recommended this application for the Board of Commissioners approval and submission to the North Carolina Department of Transportation, Public Transportation Division.

Attachments:

1. FY20 ROAP Application
2. FY20 County ROAP Certified Statement
3. FY20 ROAP Agency Sub-Allocations



Legislation Details (With Text)

File #: 16-2561

Type: Consent Item

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020

Final action:

Title: Mutual Termination of the MOA with DEQ Concerning Inspection of Surface-Discharge Wastewater Systems

Sponsors:

Indexes:

Code sections:

Attachments: [Terminate MOA item Jan 6 ver2.pdf](#)
[MOA.Signed.Copy.2018-2022.pdf](#)
[Aqua Letter 2019.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners		

Mutual Termination of the MOA with DEQ Concerning Inspection of Surface-Discharge Wastewater Systems

That the Board of Commissioners approves a mutual termination of the Memorandum of Agreement to Perform a Water Quality Management Program in Wake County, North Carolina (MOA) including inspection activites on surface-discharge wastewater systems and fee collection.

Item Title: Mutual Termination of the MOA with DEQ Concerning Inspection of Surface-Discharge Wastewater Systems

Specific Action Requested:

That the Board of Commissioners approves a mutual termination of the Memorandum of Agreement to Perform a Water Quality Management Program in Wake County, North Carolina (MOA) including inspection activities on surface-discharge wastewater systems and fee collection.

Item Summary:

Purpose: Terminate activities regarding the MOA that are specifically limited by statute.

Background: Since 1989, Wake County has had a MOA with the State of North Carolina to inspect surface-discharge wastewater systems (private, community-based sewer systems). Since its inception, this has been a cost-recovery program for Wake County Environmental Services (WCES) as directed by the Board of Commissioners. The State Division of Environmental Quality (DEQ) and Wake County most recently signed the MOA in February 2018.

Aqua North Carolina, Inc. (Aqua) operates wastewater systems that are subject to inspection under this MOA. On August 15, 2019, Aqua submitted a letter, along with its payment of fees for inspections of its surface- discharge wastewater systems in Wake County. In its letter, Aqua complained about the amount of the fees and argued that state law limits certain activities under the MOA, including the amount of the administering and compliance monitoring fees that it can be charged for the inspection of wastewater systems that discharge to surface waters or that land-apply effluent.

This Board action terminates the existing MOA. DEQ will take over inspections of these wastewater systems in Wake County.

Fiscal Impact: This change will result in a reduction in fees charged by Wake County to surface-discharge wastewater system permittees within the County of approximately \$125,000 per year.

Additional Information:

On August 15, 2019 Aqua North Carolina (Aqua) submitted a letter with its payment of fees to Wake County Environmental Services (WCES) for inspections of surface-discharge wastewater systems conducted by WCES staff under the Memorandum of Agreement to Perform a Water Quality Management Program in Wake County, North Carolina (MOA). The MOA was last signed by the NC Division of Environmental Quality (DEQ) and WCES on February 5, 2018. In its letter, Aqua argued that Wake County's

fees exceeded the maximum amount state law allows Aqua to be charged annually for administering and compliance monitoring of its surface-discharge wastewater systems in North Carolina. The letter cited N.C. Gen. Stat. §143-215.3(a) to argue that authority to issue and administer permits for surface-discharge wastewater systems is exclusively vested in the State Environmental Management Commission (EMC), and that the rules of the EMC at 15A NCAC 2H .0105 limit the fees that may be charged for administering and compliance monitoring of these systems to \$1,500 per year per permitted facility.

When the Board of Commissioners first directed WCES to begin inspecting surface-discharge wastewater systems through the MOA, it was with the direction that these inspections would be conducted as a cost recovery program through annual inspection fees charged to the owners of these systems. Both WCES and DEQ now believe that continued performance of the MOA has become untenable since Wake County's inspection program can no longer be operated as a cost recovery program, as it was originally intended.

Subsequent to Aqua's protestations concerning the fees charged for inspections, Aqua instituted litigation against DEQ in the NC Office of Administrative Hearings. That litigation was only recently initiated and is ongoing. Through discussions with DEQ, WCES staff has learned that DEQ desires to terminate the MOA. Under the terms of the MOA, either party has the right to terminate the MOA with sixty (60) days' notice and while DEQ could unilaterally terminate the MOA if it so desired, staff believes that the termination should be mutual. For these reasons, staff believes that WCES' inspections of surface-discharge wastewater systems under the MOA can no longer be operated as a cost-recovery program, and staff and DEQ believe that the best course of action for future inspection of these systems would be to terminate the MOA. The responsibility for inspections of these systems would thereafter revert to DEQ as provided in N.C. Gen. Stat. § 143-215.1.

Since the program cannot be funded at cost-recovery levels and there is language in the statute that reserves the regulation of these systems to DEQ, Wake County Environmental Services staff recommends ending the inspection of discharge wastewater systems and ending collection of fees under this program in mutual agreement with DEQ.

Attachments:

1. Copy of MOA
2. Aqua Letter



Legislation Details (With Text)

File #: 16-2549

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

Sponsors:

Indexes:

Code sections:

Attachments: [Tax Collections Item Summary.pdf](#)
[Tax Committee Agenda Process.pdf](#)
[Executive Summary 1.pdf](#)
[Executive Summary 2.pdf](#)
[January 2020 Refunds Under 500.pdf](#)
[January 2020 Refunds Over 500.pdf](#)
[Daily Updates For Exemptions.pdf](#)
[Daily Updates For Penalties.pdf](#)
[Daily Updates For Tax Relief.pdf](#)
[Daily Updates For Special Situations.pdf](#)
[Daily Updates For Tax Deferments.pdf](#)
[Municipal Collection Report](#)
[Wake County Collection Report](#)
[Monthly In-Rem Foreclosure Report](#)
[PFB Summary Report.pdf](#)
[Gross Receipt Report 1.pdf](#)
[Gross Receipt Report 2.pdf](#)
[Register of Deeds Excise Tax Report.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners		

Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

That the Board of Commissioners approves the attached recommendations by the Tax Committee.

Item Title: Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

Specific Action Requested:

That the Board of Commissioners approves the attached recommendations by the Tax Committee.

Item Summary:

Purpose: The Board of Commissioners approves all tax relief actions requested by taxpayers. On a monthly basis, the Tax Committee meets to consider taxpayer requests and makes recommendations to the Board.

Background: If a taxpayer believes they have been billed incorrectly, wish to appeal a decision of the Tax Administration, seek relief of penalties or submit a late request for exemption, exclusion or deferment, they can request a hearing before the Tax Committee.

The Tax Committee meets monthly and makes recommendations to the Board of Commissioners. The Board approves all tax relief actions. The Tax Committee meets on the third Thursday of each month at 1 p.m. in the Tax Administration's Conference Room to review requests and make a recommendation to the Board of Commissioners. This meeting is publicized and open to the public.

The Tax Committee presents information to the Wake County Board of Commissioners each month for review, showing the name of the taxpayer, description of property, account number, tax year, relief sought, and recommended action.

Board Goal: This item supports routine business of the County as required by North Carolina General Statutes and does not relate to a specific Board initiative.

Fiscal Impact: The fiscal impact of this item varies from month to month based on requests but is generally negligible as a percent of the total County budget.

Additional Information:

The Tax Committee is comprised of Seth Larson, Financial Services Manager with Wake County Finance; Natasha Baldwin, Finance Manager with the City of Raleigh and Jessica Murphy-Rhem, Accounting Supervisor with the Town of Cary. Marcus Kinrade, Wake County Tax Administrator, serves as the clerk to the Tax Committee.

Some reasons a property owner may request a hearing before the Tax Committee are:

- They were penalized for listing personal property after January 31.
- They take exception to the value placed on their property and received notice of the value after the Board of Equalization and Review adjourned.
- Their personal property listing was audited and they are seeking relief of discovered value or applicable penalties.
- They filed a late application for an exemption, exclusion or deferment on a property.
- An application for exemption, exclusion or deferment was denied by the Tax Administration and the wish to appeal that decision.
- A penalty was imposed for the late filing or late payment of a gross receipt tax and penalty relief is requested.
- A refund has been requested for a tax imposed through a clerical error, an illegal tax, or a tax levied for an illegal purpose.
- A refund exceeding the threshold the finance officer is authorized to issue has been requested.

The tax committee has adopted criteria that may provide partial or full relief of late list penalties applied to personal property discoveries if one of the following criteria is met:

1. The property owner is new to North Carolina.
2. The property owner inadvertently neglected to list equipment in the first year of ownership.
3. Prior year property listings were timely filed.
4. Items were inadvertently omitted from a listing filed timely.
5. The property owner was on military deployment or medically incapacitated.
6. The property owner self-reported assets that were not listed properly in prior years.
7. The property owner was cooperative with an audit and no property tax was lost due to being beyond the five-year audit period.

Attachments:

1. Tax Committee Agenda Process
2. Executive Summary 1 and 2
3. Refunds Under/Over \$500.00
4. Daily Updates for Exemptions, Penalties, Tax Relief, Special Situations and Tax Deferments
5. Municipal Collection Report
6. Wake County Collection Report
7. Monthly In-Rem Foreclosure Report
8. PFB Summary Report
9. Gross Receipt Report 1 and 2
10. Register of Deeds Excise Tax Report

The Tax Committee follows the North Carolina General Statutes or previously established general guidelines in their recommendations of relief for assessed late list penalties (no relief, partial relief, full relief). The committee also considers late filed exemption and exclusion applications, and makes recommendations regarding requests for relief of interest.

Consideration of relief of late list penalties:

- If a taxpayer is new to North Carolina and fails to list the first year required, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has property that should have been listed and is unaware of the tax laws, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has listed timely in at least two consecutive years immediately prior to the year for which a penalty is assessed, the penalty may be relieved, partially or in full.
- If a taxpayer inadvertently omitted items from his timely listing, the penalty may be relieved, partially or in full.
- If a taxpayer was involved in military deployment and was unable to list timely, the penalty may be relieved, partially or in full.
- If a taxpayer was unable to list due to circumstances beyond their control (e.g. – hospitalization), the penalty may be relieved, partially or in full.
- Guidelines have been established for companies with penalties assessed as a result of audits. Relief may be granted partially or in full if it appears there was no willful attempt to understate value, if the taxpayer was cooperative and forthright during the audit and if there were no significant issues with their previous listings. The recommendation of the auditor is carefully considered in making this determination.

Consideration of late-filed applications for exemption or exclusion:

- The tax committee will recommend approval of late filed exemptions or exclusions as long as the request complies with the general statutes, or if case law exists that is clear and generally supports the request. Late filed applications must be hand-delivered by December 31 or postmarked by December 31 of the calendar year for which the exemption or exclusion is requested.
- The tax committee will recommend denying any applications received after December 31st of the calendar year for which the exemption or exclusion is requested. There is no statutory authority to exempt or exclude property if the application is made outside the calendar year for which the exemption is sought.

Consideration of requests for relief of interest:

- Once interest accrues, it is considered tax per NCGS 105-273(15). Tax cannot be compromised per NCGS 105-380. Therefore the tax committee typically recommends denial of requests for relief of interest. Should a situation arise in which the committee determines that interest should be relieved, the Assessor will request the item be removed from the consent agenda and considered separately by the Board of Commissioners.

EXECUTIVE SUMMARY OF RECOMMENDATIONS FROM TAX COMMITTEE

Board Meeting Date January 6, 2020

<u>NUMBER</u>	<u>PROPERTY TAX REFUNDS REQUESTED</u>		
	<u>AMOUNT OF TAX REQUESTED</u>	<u>AMOUNT OF TAX APPROVED</u>	<u>AMOUNT OF TAX DENIED</u>
27	\$51,941.17	\$51,941.17	0.00

Executive Summary of Recommendations From Tax Committee 12/12/2019

Exemptions Requested

Number of Requests	Value of Exemptions Requested	Value of Property Exempted
1	\$2,268,169	\$2,268,169

Tax Relief Exclusion Requested

Number of Requests	Value of Exclusion Requested	Value of Property Exempted
12	\$801,195	\$801,195

Tax Deferment Requested

Number of Requests	Value of Deferment Requested	Value of Property Deferred
2	\$166,943	\$166,943

Requests For Relief of Late List Penalties

Number of Requests	Granted-FR	Granted-PR	Granted-GC	Denied
71	68	0	0	3

Special Situations/Value Adjustment

Relief Requested	Total	Granted	Denied
Appeal of Rollback	5	5	0
Refund Request	1	0	1
Value Only	10	0	10

Board Report**Return**

Date : 01/06/2020

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS**RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES**

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	AKARI EXPRESS 2109 AVENT FERRY RD STE 118 RALEIGH NC, 27606	0006822992- 2017- 2017- 000000	City County	146.20 247.17	393.37	393.37 Refund
2	AKARI EXPRESS 2109 AVENT FERRY RD STE 118 RALEIGH NC, 27606	0006822992- 2018- 2018- 000000	City County	171.17 255.63	426.80	426.80 Refund
3	ROPER & TAYLOR P.A. C/O ATTORNEYS AT LAW, TRUST ACCOUNT 5660 SIX FORKS RD SUITE 104 RALEIGH NC, 27609	0000231496- 2019- 2019- 000000	City County	93.15 153.20	246.35	246.35 Refund
4	STATE EMPLOYEES CREDIT UNION PO BOX 25279 RALEIGH NC, 27611	0000267659- 2019- 2019- 000000	City County	59.16 99.14	158.30	158.30 Refund
Marcus D. Kinrade			Total City Rebated	469.68		
Wake County Tax Administrator			Total County Rebated	755.14		
Total Rebate/Refund				1,224.82	1,224.82	

CC:

***Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.**

Print

Lock

Board Report**Return**

Date : 01/06/2020

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS**RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES**

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	AL-BIDERY, HASSAN 5368 THUNDERIDGE DR RALEIGH NC, 27610 - 5170	0000314481- 2019- 2019- 000000	City 516.48 County 869.44	1,385.92	1,385.92	Refund
2	BADGLEY, JASON K 3924 SONG SPARROW DR WAKE FOREST NC, 27587 - 1633	0000333350- 2019- 2019- 000000	City 1,166.18 County 1,636.28	2,802.46	2,802.46	Refund
3	BARNES, WILLIAM J 6701 RISDON CT RALEIGH NC, 27616 - 6374	0000209690- 2019- 2019- 000000	City 571.68 County 960.23	1,531.91	1,531.91	Refund
4	BATTLE, CARMEN MUMFORD, JACKIE 336 TALLOWOOD DR GARNER NC, 27529 - 5930	0000343127- 2019- 2019- 000000	City 252.00 County 324.31	576.31	576.31	Refund
5	DAHIR BROTHERS INC PO BOX 98388 RALEIGH NC, 27624 - 8388	0006865060- 2019- 2019- 000000	City 522.19 County 858.84	1,381.03	1,381.03	Refund
6	FOY, STEVEN 2103 OLD ROSEBUD DR KNIGHTDALE NC, 27545 - 6105	0000372193- 2019- 2019- 000000	City 816.58 County 1,388.63	2,205.21	2,205.21	Refund
7	HANSEN, SETH C 8921 WINDJAMMER DR RALEIGH NC, 27615 - 1829	0000196051- 2019- 2019- 000000	City 1,687.46 County 2,795.34	4,482.80	4,482.80	Refund
8	HUNT, JENNIFER 1026 BRINTONS MILL LN KNIGHTDALE NC, 27545 - 6323	0000404631- 2019- 2019- 000000	City 1,110.44 County 1,881.15	2,991.59	2,991.59	Refund
9	IQBAL, KAMRAN 1209 REDWOOD VALLEY LN KNIGHTDALE NC, 27545 - 6335	0000427203- 2019- 2019- 000000	City 909.41 County 1,544.21	2,453.62	2,453.62	Refund
10	JOHNSON, HENRIETTA LAVERNE 4729 GRAND CYPRESS CT RALEIGH NC, 27604 - 5877	0000195890- 2019- 2019- 000000	City 903.82 County 1,506.49	2,410.31	2,410.31	Refund
11	KITTRELL, VONDA M 3121 MARCONY WAY RALEIGH NC, 27610 - 4070	0000278774- 2019- 2019- 000000	City 354.54 County 603.10	957.64	957.64	Refund
12	MOORE & ALPHIN C/O RALEIGH TRUST ACCOUNT 3733 NATIONAL DRIVE SUITE 100 RALEIGH NC, 27612	0000429520- 2019- 2019- 000000	City 374.12 County 615.32	989.44	989.44	Refund
13	PARODY, RANDY J II 4304 PRAIRIE CREEK TRL	0000426806- 2019- 2019- 000000	City 886.55 County 1,478.10	2,364.65	2,364.65	Refund

RALEIGH NC, 27616 - 8499							
14	PEARCE, JAMES P 1655 WINTER WREN CIR WAKE FOREST NC, 27587 - 7044	0000431300- 2019- 2019- 000000	City	1,204.94			
			County	1,690.00	2,894.94	2,894.94	Refund
15	RUSSELL, KATHIE TRUSTEE 2700 WATERFORD CRYSTAL CT RALEIGH NC, 27610 - 5983	0000275149- 2019- 2019- 000000	City	362.61			
			County	616.39	979.00	979.00	Refund
16	SHAKED, NAAMA 1012 KATIE LN CARY NC, 27519 - 1557	0000330866- 2019- 2019- 000000	City	400.93			
			County	716.27	1,117.20	1,117.20	Refund
17	SHARPE, DAVID T JR 4221 ALPINE CLOVER DR WAKE FOREST NC, 27587 - 3958	0000406508- 2019- 2019- 000000	City	1,786.29			
			County	2,495.73	4,282.02	4,282.02	Refund
18	SUWATTANA, ERIN DAWKINS 616 BELLHAVEN ST GARNER NC, 27529 - 3142	0000073926- 2019- 2019- 000000	City	400.13			
			County	534.95	935.08	935.08	Refund
19	TANNERY PROPERTIES LLC 14941 GRANARY HILLS TER AMELIA COURT HOUSE VA, 23002 - 4290	0000406220- 2019- 2019- 000000	City	847.20			
			County	1,393.38	2,240.58	2,240.58	Refund
20	V JUDGE LLC 2027 GIOVANNI COURT CARY, NC, 27518	0006817347- 2017- 2017- 000000	City	1,182.48			
			County	1,489.61	2,672.09	2,672.09	Refund
21	V JUDGE LLC 2027 GIOVANNI COURT CARY, NC, 27518	0006817347- 2018- 2018- 000000	City	1,092.36			
			County	1,426.54	2,518.90	2,518.90	Refund
22	VASIOS, WILLIAM N III 109 SILVER BLUFF ST HOLLY SPRINGS NC, 27540 - 9392	0000379351- 2019- 2019- 000000	City	1,551.91			
			County	2,338.05	3,889.96	3,889.96	Refund
23	ZICK, BRIAN EDWARD 109 CABOT DR HOLLY SPRINGS NC, 27540 - 6324	0000415960- 2019- 2019- 000000	City	1,252.42			
			County	1,890.71	3,143.13	3,143.13	Refund
Marcus D. Kinrade			Total City Rebated	20,152.72			
Wake County Tax Administrator			Total County Rebated	31,053.07			
			Total Rebate/Refund		51,205.79	51,205.79	

CC:

*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

Print

Lock

Tax Committee Meeting: 12/12/2019

Approved by: _____

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Exemptions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16331	NORTH CAROLINA BETA ALUMNI AND VOLU 310 S ARTHUR ASHE BLVD RICHMOND VA 23220-5706	2308 GREEK VILLAGE DR LH, RALEIGH	0000451287 2019 Not Paid	\$2,268,169	Exemption Educational Purpose 105-278.4	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Town Board of Cary

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16307	BOSTON MARKET CORPORATION MARVIN F POER & COMPANY PO BOX 52427 ATLANTA GA 30355-0427	BUSINESS PERSONAL PROPERTY CARY	0006149255 2019 Not Paid	\$192.51	Late List Penalty	Granted	6
16461	CARIBOU COFFEE COMPANY INC #306 MARVIN F POER & CO PO BOX 52427 ATLANTA GA 30355	BUSINESS PERSONAL PROPERTY CARY	0006122957 2019 Not Paid	\$149.31	Late List Penalty	Granted	6

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Town Board of Fuquay Varina

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16353	J & L TRANSPORT & TRUCKN LLC 1012 COTTEN FARM DR FUQUAY VARINA NC 27526-1762	IRP VEHICLE FUQUAY VARINA	0006893434 2019 Not Paid	\$16.35	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Town Board of Morrisville

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16347	BAVARIAN NORDIC INC ANDREA JOHNSON 3025 CARRINGTON MILL BLVD STE 100 MORRISVILLE NC 27560	BUSINESS PERSONAL PROPERTY MORRISVILLE	0006888738 2018 Paid in Full	\$326.23	Late List Penalty	Granted	
16349	BAVARIAN NORDIC INC ANDREA JOHNSON 3025 CARRINGTON MILL BLVD STE 100 MORRISVILLE NC 27560	BUSINESS PERSONAL PROPERTY MORRISVILLE	0006888738 2019 Not Paid	\$191.78	Late List Penalty	Granted	
16465	DS SERVICES OF AMERICA INC 2300 WINDY RIDGE PKWY SE 500N ATLANTA GA 30339-8577	BUSINESS PERSONAL PROPERTY MORRISVILLE	0006481270 2019 Not Paid	\$18.29	Late List Penalty	Granted	6

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

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2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16309	C H ENGINEERING PLLC 3220 GLEN ROYAL RD RALEIGH NC 27617-7404	BUSINESS PERSONAL PROPERTY RALEIGH	0006148462 2019 Not Paid	\$507.30	Late List Penalty	Granted	
16311	C H ENGINEERING PLLC 3220 GLEN ROYAL RD RALEIGH NC 27617-7404	BUSINESS PERSONAL PROPERTY RALEIGH	0006148462 2019 Not Billed	\$100.79	Late List Penalty	Granted	
16299	UNITED RENTALS (NORTH AMERICA) INC PROPERTY TAX DEPT PO BOX 24967 NASHVILLE TN 37202-4967	BUSINESS PERSONAL PROPERTY RALEIGH	0006609844 2019 Not Paid	\$393.77	Late List Penalty	Granted	6
16301	UNITED RENTALS (NORTH CAROLINA) INC PROPERTY TAX DEPT PO BOX 24967 NASHVILLE TN 37202-4967	BUSINESS PERSONAL PROPERTY RALEIGH	0006819190 2019 Not Paid	\$612.43	Late List Penalty	Granted	6
16295	UNITED RENTALS NORTH AMERICA INC PROPERTY TAX DEPT PO BOX 24967 NASHVILLE TN 37202-4967	BUSINESS PERSONAL PROPERTY RALEIGH	0006826204 2018 Not Paid	\$10.63	Late List Penalty	Granted	6

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

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2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16297	UNITED RENTALS NORTH AMERICA INC PROPERTY TAX DEPT PO BOX 24967 NASHVILLE TN 37202-4967	BUSINESS PERSONAL PROPERTY RALEIGH	0006826204 2019 Not Paid	\$273.86	Late List Penalty	Granted	6
16305	UNITED RENTALS NORTH AMERICA INC #1 PROPERTY TAX DEPT PO BOX 24967 NASHVILLE TN 37202-4967	BUSINESS PERSONAL PROPERTY RALEIGH	0006819192 2019 Not Paid	\$1,441.98	Late List Penalty	Granted	6
16313	ZAP! ELECTRIC INC 4900 CRAFTSMAN DR STE B RALEIGH NC 27609	BUSINESS PERSONAL PROPERTY RALEIGH	0006870830 2018 Not Paid	\$7.87	Late List Penalty	Granted	
16315	ZAP! ELECTRIC INC 4900 CRAFTSMAN DR STE B RALEIGH NC 27609	BUSINESS PERSONAL PROPERTY RALEIGH	0006870830 2019 Not Paid	\$5.05	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

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2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16291	FOUNDATION MEDICINE ATTN: ACCOUNTS PAYABLE 150 SECOND STREET CAMBRIDGE MA 02141	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006818930 2019 Not Paid	\$2,083.47	Late List Penalty	Denied	
16293	FOUNDATION MEDICINE ATTN: ACCOUNTS PAYABLE 150 SECOND STREET CAMBRIDGE MA 02141	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006818930 2019 Not Paid	\$5,866.80	Late List Penalty	Denied	
16447	HICKS, JUDY 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1982 SKYLINE 14X60 132 114 WAKE COUNTY	0006160595 2019 Not Paid	\$1.63	Late List Penalty	Granted	
16449	HICKS, JUDY 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 2002 OAKWOOD 14X80 132 89 WAKE COUNTY	0006528274 2019 Not Paid	\$4.14	Late List Penalty	Granted	
16445	REW ENTERPRISE 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 2000 REDMAN 14X80 161 5 WAKE COUNTY	0006453678 2019 Not Paid	\$3.50	Late List Penalty	Granted	

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

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2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16441	REW ENTERPRISES 2725 HODGE RD KNIGHTDALE NC 27545-9392	UNL 1991 FLEETWOOD 14X70 132 5 WAKE COUNTY	0006472655 2019 Not Paid	\$1.63	Late List Penalty	Granted	
16443	REW ENTERPRISES 2725 HODGE RD KNIGHTDALE NC 27545-9392	UNL 1987 GURDEN 14X70 132 24 WAKE COUNTY	0006486928 2019 Not Paid	\$1.63	Late List Penalty	Granted	
16357	SUMMERFIELD MOBILE HOME PARK LLC 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1985 OAKWOOD 14X70 37 16 WAKE COUNTY	0006870654 2019 Not Paid	\$1.63	Late List Penalty	Granted	
16303	UNITED RENTALS (NORTH AMERICAN) INC PROPERTY TAX DEPT PO BOX 24967 NASHVILLE TN 37202-4967	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006819191 2019 Not Paid	\$1,602.27	Late List Penalty	Granted	6
16359	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 2000 OAKWOOD 14X70 161 2 WAKE COUNTY	0006511424 2019 Not Paid	\$3.15	Late List Penalty	Granted	

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

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2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16453	VALLEY WOOD MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1987 TITAN 14X70 132 73 WAKE COUNTY	0006840692 2019 Not Paid	\$1.63	Late List Penalty	Granted	
16455	VALLEY WOOD MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 2001 FLEETWOOD 14X70 132 5 WAKE COUNTY	0006775244 2019 Not Paid	\$3.43	Late List Penalty	Granted	
16457	VALLEY WOOD MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1989 STERLING 14X70 161 45 WAKE COUNTY	0006774804 2019 Not Paid	\$1.63	Late List Penalty	Granted	
16459	VALLEY WOOD MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1993 REDMAN 14X80 161 22 WAKE COUNTY	0006661166 2019 Not Paid	\$1.95	Late List Penalty	Granted	
16361	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1997 FREEDOM 14X80 132 115 WAKE COUNTY	0006528275 2019 Not Paid	\$2.73	Late List Penalty	Granted	

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

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2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16363	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1980 BRIGADIER 14X66 132 1 WAKE COUNTY	0005872207 2019 Not Paid	\$1.63	Late List Penalty	Granted	
16365	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1994 OAKWOOD 14X80 132 98 WAKE COUNTY	0006551123 2019 Not Paid	\$2.12	Late List Penalty	Granted	
16367	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1997 REDMAN 14X80 132 78 WAKE COUNTY	0006547763 2019 Not Paid	\$2.73	Late List Penalty	Granted	
16369	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1987 PARKWAY 14X72 132 80 WAKE COUNTY	0006870738 2019 Not Paid	\$1.63	Late List Penalty	Granted	
16371	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1998 PALM HARBO 14X80 132 WAKE COUNTY	0006775264 2019 Not Paid	\$2.97	Late List Penalty	Granted	

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

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2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16373	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1995 NORRIS 14X80 132 56 WAKE COUNTY	0006496265 2019 Not Paid	\$2.30	Late List Penalty	Granted	
16375	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1994 RAYMOND 14X70 132 66 WAKE COUNTY	0006791384 2019 Not Paid	\$1.92	Late List Penalty	Granted	
16377	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1993 FLEETWOOD 14X70 132 7 WAKE COUNTY	0006830175 2019 Not Paid	\$1.77	Late List Penalty	Granted	
16379	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1996 FLEETWOOD 14X80 132 2 WAKE COUNTY	0006870736 2019 Not Paid	\$2.50	Late List Penalty	Granted	
16381	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1980 SCHULTZ 14X56 132 29 WAKE COUNTY	0006456739 2019 Not Paid	\$1.63	Late List Penalty	Granted	

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

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2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16383	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1986 MASCOT 14X70 132 36 WAKE COUNTY	0006656444 2019 Not Paid	\$1.63	Late List Penalty	Granted	
16385	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1998 REDMAN 14X76 132 49 WAKE COUNTY	0006496262 2019 Not Paid	\$2.86	Late List Penalty	Granted	
16387	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 2000 FLEETWOOD 14X70 132 2 WAKE COUNTY	0006551103 2019 Not Paid	\$3.15	Late List Penalty	Granted	
16389	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1981 OAKWOOD 14X70 132 8 WAKE COUNTY	0006497533 2019 Not Paid	\$1.63	Late List Penalty	Granted	
16391	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 2007 SCHUL 16X66 132 2 WAKE COUNTY	0006551124 2019 Not Paid	\$9.92	Late List Penalty	Granted	

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

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4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16393	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1995 OAKWOOD 28X48 161 170 WAKE COUNTY	0006496219 2019 Not Paid	\$10.15	Late List Penalty	Granted	
16395	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1996 BRIGADIER 14X80 161 1 WAKE COUNTY	0006512724 2019 Not Paid	\$2.50	Late List Penalty	Granted	
16397	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1993 KIRK 14X80 161 179 WAKE COUNTY	0006802925 2019 Not Paid	\$1.95	Late List Penalty	Granted	
16399	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1997 REDMAN 14X76 161 188 WAKE COUNTY	0006824615 2019 Not Paid	\$2.62	Late List Penalty	Granted	
16401	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1996 REDMAN 14X80 161 190 WAKE COUNTY	0006824617 2019 Not Paid	\$2.50	Late List Penalty	Granted	

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

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5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16403	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1986 CRAFTSMAN 28X48 161 1 WAKE COUNTY	0005872478 2019 Not Paid	\$10.15	Late List Penalty	Granted	
16405	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1986 TITAN 14X70 161 156 WAKE COUNTY	0006870692 2019 Not Paid	\$1.63	Late List Penalty	Granted	
16407	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1998 OAKWOOD 14X66 161 159 WAKE COUNTY	0006496217 2019 Not Paid	\$2.55	Late List Penalty	Granted	
16409	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1995 FLEETWOOD 14X80 161 WAKE COUNTY	0006830177 2019 Not Paid	\$2.30	Late List Penalty	Granted	
16411	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1993 REDMAN 28X48 161 165 WAKE COUNTY	0006644284 2019 Not Paid	\$10.15	Late List Penalty	Granted	

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

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6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16413	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1998 HORTON 14X70 161 107 WAKE COUNTY	0006824613 2019 Not Paid	\$2.67	Late List Penalty	Granted	
16415	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1998 REDMAN 24X64 161 110 WAKE COUNTY	0006551734 2019 Not Paid	\$11.60	Late List Penalty	Granted	
16417	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1994 HORTON 14X70 161 122 WAKE COUNTY	0006870695 2019 Not Paid	\$1.92	Late List Penalty	Granted	
16419	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1996 BRIGADIER 14X70 161 1 WAKE COUNTY	0006497516 2019 Not Paid	\$2.27	Late List Penalty	Granted	
16421	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1993 NEW MOON 14X80 161 15 WAKE COUNTY	0006661165 2019 Not Paid	\$1.95	Late List Penalty	Granted	

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16423	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1999 OAKWOOD 28X52 161 53 WAKE COUNTY	0006830179 2019 Not Paid	\$11.00	Late List Penalty	Granted	
16425	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1998 SKYLINE 14X60 161 58 WAKE COUNTY	0006824611 2019 Not Paid	\$2.35	Late List Penalty	Granted	
16427	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1998 GOVERNOR 14X70 161 69 WAKE COUNTY	0006824612 2019 Not Paid	\$2.67	Late List Penalty	Granted	
16429	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1994 FLEETWOOD 26X44 161 8 WAKE COUNTY	0006830180 2019 Not Paid	\$8.65	Late List Penalty	Granted	
16431	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 2000 FLEETWOOD 14X70 161 8 WAKE COUNTY	0006830181 2019 Not Paid	\$3.15	Late List Penalty	Granted	

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16433	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1998 CLAYTON 28X76 161 96 WAKE COUNTY	0006456692 2019 Not Paid	\$16.08	Late List Penalty	Granted	
16435	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 2000 REDMAN 14X70 161 51 WAKE COUNTY	0006824609 2019 Not Paid	\$3.15	Late List Penalty	Granted	
16437	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1996 GATEWAY 16X80 161 27 WAKE COUNTY	0006661164 2019 Not Paid	\$7.32	Late List Penalty	Granted	
16439	VALLEY WOODS MOBILE ESTATES 2725 HODGE RD KNIGHTDALE NC 27545	UNL 1997 NORTHSTAR 14X80 161 7 WAKE COUNTY	0006824596 2019 Not Paid	\$2.73	Late List Penalty	Granted	
16451	VALLEYWOODS 2725 HODGE RD KNIGHTDALE NC 27545-9393	UNL 1994 OAKWOOD 14X80 161 98 WAKE COUNTY	0006456837 2019 Not Paid	\$2.12	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Town Board of Zebulon

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16463	BB&T OF NORTH CAROLINA TIM SMITH PO BOX 167 WINSTON-SALEM, NC 27102	BUSINESS PERSONAL PROPERTY ZEBULON	0006802858 2018 Not Paid	\$66,899.11	Late List Penalty	Denied	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Approved by: _____

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Town Board of Cary

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16321	MENENDEZ-WILLIAMS, ALICIA WILLIAMS, NEVIN 200 SHILLINGS CHASE DR CARY NC 27518-6483	200 SHILLINGS CHASE DR CARY	0000281915 2019 Not Paid	\$45,000	Exclusion Veterans Relief 105-277.1C	Granted - For Good Cause

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Approved by: _____

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Town Board of Garner

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16473	TRUSTEE FOR POOLE FAMILY TRUST 124 GRAND SPRINGS CT GARNER NC 27529-2154	124 GRAND SPRINGS CT GARNER	0000269743 2019 Not Paid	\$45,000	Exclusion Veterans Relief 105-277.1C	Granted - For Good Cause

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Approved by: _____

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Town Board of Holly Springs

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16469	CAMERON, ROGER CAMERON, LORRAINE 100 BOTTLEBRUSH CT HOLLY SPRINGS NC 27540-7517	100 BOTTLEBRUSH CT HOLLY SPRINGS	0000245360 2019 Not Paid	\$45,000	Exclusion Veterans Relief 105-277.1C	Granted - For Good Cause

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Approved by: _____

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16325	CROWDER, DONALD 7512 FOX RD RALEIGH NC 27616-6346	7512 FOX RD RALEIGH	0000051757 2019 Not Paid	\$51,855	Exclusion Elderly Exclusion 105-277.1	Granted - For Good Cause
16317	EWING, PAULA 5508 BRANDYCREST DR RALEIGH NC 27610-5456	5508 BRANDYCREST DR RALEIGH	0000233320 2019 Not Paid	\$54,695	Exclusion Disabled Exclusion 105-277.1	Granted - For Good Cause
16471	FLYNN, KATHRYN 1212 KIMBERLY DR RALEIGH NC 27609-5506	1212 KIMBERLY DR RALEIGH	0000070215 2019 Not Paid	\$181,263	Exclusion Elderly Exclusion 105-277.1	Granted - For Good Cause
16319	MORGAN, CHARMAINE 3955 GRIFFIS GLEN DR RALEIGH NC 27610-5694	3955 GRIFFIS GLEN DR RALEIGH	0000334806 2019 Paid in Full	\$66,605	Exclusion Disabled Exclusion 105-277.1	Granted - For Good Cause
16467	PANNESE, MARIA 4102 BEAUFAIN ST RALEIGH NC 27604-5074	4102 BEAUFAIN ST RALEIGH	0000203842 2019 Not Paid	\$45,000	Exclusion Veterans Relief 105-277.1C	Granted - For Good Cause

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16475	YOUNG, CLIDA YOUNG, TONY 3917 HAITHCOCK RD RALEIGH NC 27604-4125	3917 HAITHCOCK RD RALEIGH	0000089918 2019 Not Paid	\$86,699	Exclusion Elderly Exclusion 105-277.1	Granted - For Good Cause

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Approved by: _____

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16327	SCHULZ, JANE 1453 OLD IVEY RD APEX NC 27523-8506	1453 OLD IVEY RD WAKE COUNTY	0000084519 2019 Not Paid	\$90,078	Exclusion Elderly Exclusion 105-277.1	Granted - For Good Cause
16351	YOUNG, ROBERT YOUNG, PAMELA 5908 DAHLBERG DR RALEIGH NC 27603-7869	5908 DAHLBERG DR WAKE COUNTY	0000236797 2019 Not Paid	\$45,000	Exclusion Veterans Relief 105-277.1C	Granted - For Good Cause

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Approved by: _____

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Town Board of Wendell

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16323	GONZALEZ, LUIS GONZALEZ, LINDA 409 WOOD GREEN DR WENDELL NC 27591-6944	409 WOOD GREEN DR WENDELL	0000272699 2019 Not Paid	\$45,000	Exclusion Veterans Relief 105-277.1C	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Approved by: _____

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Town Board of Cary

FOR: Consideration of Requests for Value/Special Situations

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16273	GOOGLE FIBER NORTH CAROLINA LLC AMY HASTE 1600 AMPHITHEATRE PKWY MOUNTAIN VIEW CA 94043-1351	BUSINESS PERSONAL PROPERTY CARY	0006803929 2019 Not Paid	\$34,345,913	Value Only	Denied

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Approved by: _____

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Durham City Council

FOR: Consideration of Requests for Value/Special Situations

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16275	GOOGLE FIBER NORTH CAROLINA LLC AMY HASTE 1600 AMPHITHEATRE PKWY MOUNTAIN VIEW CA 94043-1351	BUSINESS PERSONAL PROPERTY DURHAM	0006803929 2019 Not Paid	\$110,250	Value Only	Denied

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Approved by: _____

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Town Board of Garner

FOR: Consideration of Requests for Value/Special Situations

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16277	GOOGLE FIBER NORTH CAROLINA LLC AMY HASTE 1600 AMPHITHEATRE PKWY MOUNTAIN VIEW CA 94043-1351	BUSINESS PERSONAL PROPERTY GARNER	0006803929 2019 Not Paid	\$43,280	Value Only	Denied

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Approved by: _____

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Town Board of Morrisville

FOR: Consideration of Requests for Value/Special Situations

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16279	GOOGLE FIBER NORTH CAROLINA LLC AMY HASTE 1600 AMPHITHEATRE PKWY MOUNTAIN VIEW CA 94043-1351	BUSINESS PERSONAL PROPERTY MORRISVILLE	0006803929 2019 Not Paid	\$36,238,358	Value Only	Denied

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Approved by: _____

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Value/Special Situations

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16345	DENNING, MARY 200 SHEPHERD ST APT B RALEIGH NC 27607-4030	2708 CLARK AVE RALEIGH	0000057033 2019 Not Paid	\$640,431	Refund Request	Denied
16271	GOOGLE FIBER NORTH CAROLINA LLC AMY HASTE 1600 AMPHITHEATRE PKWY MOUNTAIN VIEW CA 94043-1351	BUSINESS PERSONAL PROPERTY RALEIGH	0006803929 2019 Not Paid	\$61,880,704	Value Only	Denied
16285	GOOGLE FIBER NORTH CAROLINA LLC AMY HASTE 1600 AMPHITHEATRE PKWY MOUNTAIN VIEW CA 94043-1351	BUSINESS PERSONAL PROPERTY RALEIGH	0006803927 2019 Not Paid	\$1,050,303	Value Only	Denied
16287	GOOGLE FIBER NORTH CAROLINA LLC 1600 AMPHITHEATRE PKWY MOUNTAIN VIEW CA 94043-1351	BUSINESS PERSONAL PROPERTY RALEIGH	0006803928 2019 Not Paid	\$673,808	Value Only	Denied

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Approved by: _____

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Value/Special Situations

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16339	MCKOY, JOSEPH 1201 STONE HOME LN RALEIGH NC 27603-5529	1201 STONE HOME LN WAKE COUNTY	0000046130 2017 Not Paid	\$303,261	Appeal of Rollback Agricultural Use 105-277.4	Granted
16341	MCKOY, JOSEPH 1201 STONE HOME LN RALEIGH NC 27603-5529	1201 STONE HOME LN WAKE COUNTY	0000046130 2018 Not Paid	\$303,261	Appeal of Rollback Agricultural Use 105-277.4	Granted
16343	MCKOY, JOSEPH 1201 STONE HOME LN RALEIGH NC 27603-5529	1201 STONE HOME LN WAKE COUNTY	0000046130 2019 Not Paid	\$484,309	Appeal of Rollback Agricultural Use 105-277.4	Granted
16335	MCKOY, PEDRO MCKOY, MURIEL 1201 STONE HOME LN RALEIGH NC 27603-5529	1201 STONE HOME LN WAKE COUNTY	0000046130 2015 Not Paid	\$351,079	Appeal of Rollback Agricultural Use 105-277.4	Granted
16337	MCKOY, PEDRO MCKOY, MURIEL 1201 STONE HOME LN RALEIGH NC 27603-5529	1201 STONE HOME LN WAKE COUNTY	0000046130 2016 Not Paid	\$303,261	Appeal of Rollback Agricultural Use 105-277.4	Granted
16281	GOOGLE FIBER NORTH CAROLINA LLC AMY HASTE 1600 AMPHITHEATRE PKWY MOUNTAIN VIEW CA 94043-1351	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006803929 2019 Not Paid	\$299,402	Value Only	Denied

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Value/Special Situations

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16283	GOOGLE FIBER NORTH CAROLINA LLC AMY HASTE 1600 AMPHITHEATRE PKWY MOUNTAIN VIEW CA 94043-1351	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006803929 2019 Not Paid	\$137,134	Value Only	Denied
16289	GOOGLE FIBER NORTH CAROLINA LLC 1600 AMPHITHEATRE PKWY MOUNTAIN VIEW CA 94043-1351	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006823016 2019 Not Paid	\$70,541	Value Only	Denied

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Approved by: _____

Board of Commissioners Meeting: 01/06/2020

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Tax Deferment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed Tax Deferred	Appeal/Request Type	Recommendation
16329	HULSLANDER, MALCOLM 2830 BARMETTLER ST RALEIGH NC 27607-4100	2830 BARMETTLER ST RALEIGH	0000034063 2019 Not Paid		Tax Deferment Circuit Breaker 105-277.1B	Granted - For Good Cause
16355	PARDO, ADRIANA MCCOMBIE, JOHN 1220 DALADAMS ST RALEIGH NC 27603-2212	1220 DALADAMS ST RALEIGH	0000069302 2019 Not Paid	\$166,943	Tax Deferment Historic Property 105-278	Granted - For Good Cause

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

MUNICIPAL MONTHLY COMPARISON REPORT NOVEMBER 2019

ANGIER

	Last Year	This Year
Billed	\$320,817.50	\$328,997.50
Collected	\$232,931.14	\$251,104.67
Percentage	72.61%	76.32%

DURHAM

	Last Year	This Year
Billed	\$601,759.17	\$619,340.51
Collected	\$281,140.78	\$335,304.92
Percentage	46.72%	54.14%

KNIGHTDALE

	Last Year	This Year
Billed	\$7,346,226.13	\$7,809,920.98
Collected	\$4,328,554.97	\$4,917,960.69
Percentage	58.92%	62.97%

WAKE FOREST

	Last Year	This Year
Billed	\$26,175,105.07	\$28,053,713.19
Collected	\$16,980,868.61	\$18,209,615.91
Percentage	64.87%	64.91%

APEX

	Last Year	This Year
Billed	\$28,452,504.29	\$31,667,223.56
Collected	\$19,407,146.71	\$21,565,860.73
Percentage	68.21%	68.10%

FUQUAY -VARINA

	Last Year	This Year
Billed	\$14,298,130.29	\$15,363,126.82
Collected	\$9,557,107.86	\$10,335,771.95
Percentage	66.84%	67.28%

MORRISVILLE

	Last Year	This Year
Billed	\$18,539,177.94	\$19,342,380.85
Collected	\$10,516,003.41	\$9,537,489.46
Percentage	56.72%	49.31%

WENDELL

	Last Year	This Year
Billed	\$3,123,262.26	\$3,610,001.93
Collected	\$2,010,980.05	\$2,425,228.97
Percentage	64.39%	67.18%

CARY

	Last Year	This Year
Billed	\$89,481,195.83	\$92,692,981.06
Collected	\$52,456,078.22	\$53,773,721.28
Percentage	58.62%	58.01%

GARNER

	Last Year	This Year
Billed	\$18,164,540.56	\$20,246,597.87
Collected	\$9,666,545.34	\$10,819,269.44
Percentage	53.22%	53.44%

RALEIGH

	Last Year	This Year
Billed	\$258,797,948.43	\$264,775,223.21
Collected	\$133,608,869.90	\$133,826,602.55
Percentage	51.63%	50.54%

ZEBULON

	Last Year	This Year
Billed	\$6,405,382.84	\$6,976,235.44
Collected	\$1,682,195.59	\$1,763,545.00
Percentage	26.26%	25.28%

CLAYTON

	Last Year	This Year
Billed	\$449.61	\$516.90
Collected	\$430.50	\$10.24
Percentage	95.75%	1.98%

HOLLY SPRINGS

	Last Year	This Year
Billed	\$19,721,912.16	\$23,346,145.57
Collected	\$13,758,353.77	\$16,148,851.91
Percentage	69.76%	69.17%

ROLESVILLE

	Last Year	This Year
Billed	\$4,441,187.33	\$4,885,889.90
Collected	\$3,365,904.19	\$3,776,023.56
Percentage	75.79%	77.28%

**REPORT OF COLLECTIONS - WAKE COUNTY ONLY
NOVEMBER 2019**

	November 2018	November 2019
MONTHLY COLLECTIONS	This Year	This Year
Current Taxes	\$277,497,148.42	\$306,970,343.94
Current Special Districts	\$8,767,157.08	\$8,303,478.00
Current Deferred Taxes	\$19,430.85	\$16,586.21
Back Taxes	\$90,423.53	\$129,006.57
Back Deferred Taxes	\$71,056.77	\$54,381.54
Beer & Wine	\$943.75	\$1,743.75
Recycle Fee	\$3,108,476.75	\$3,020,236.21
TOTAL	<u>\$289,554,637.15</u>	<u>\$318,495,776.22</u>

	November 2018	November 2019
CUMULATIVE	This Year	This Year
Current Taxes	\$500,472,744.32	\$560,153,378.48
Current Special Districts	\$16,100,911.17	\$16,370,848.69
Current Deferred Taxes	\$131,368.34	\$216,357.69
Back Taxes	\$821,869.41	\$942,424.24
Back Deferred Taxes	\$521,548.56	\$846,681.84
Beer & Wine	\$7,570.00	\$16,015.75
Recycle Fee	\$5,135,524.70	\$5,176,448.44
TOTAL	<u>\$523,191,536.50</u>	<u>\$583,722,155.13</u>

	November 2018		
	Levy Billed	Levy Coll	% Coll
Real & Personal Property	\$907,980,155.68	\$502,801,828.79	55.38%
Special District Real & Personal	25,026,659.67	\$16,104,812.04	64.35%
Vehicle Property	\$5,366,225.62	\$5,329,379.48	99.31%
Special District Vehicle	\$172,630.18	\$171,849.71	99.55%
TOTAL	<u>\$938,545,671.15</u>	<u>\$524,407,870.02</u>	55.87%

	November 2019		
	Levy Billed	Levy Coll	% Coll
	\$1,031,931,916.52	\$561,798,563.41	54.44%
	25,623,515.31	\$16,488,036.91	64.35%
	\$6,470,398.70	\$6,442,676.27	99.57%
	\$191,283.70	\$190,882.76	99.79%
	<u>\$1,064,217,114.23</u>	<u>\$584,920,159.35</u>	54.96%

						UNCOLLECTED DEFERRED TAXES			
						DEFERRED TAXES (Subject to Current) and 3 Year Rollback)			
YEAR	LEVY BILLED	LEVY COLLECTED	PERCENTAGE COLLECTED	LEVY UNCOLLECTED	(%)	Year	Amount	Year	Amount
2019	\$1,064,217,114.23	\$584,920,159.35	54.96%	\$479,296,954.88	45.04%	2019	\$19,485,004.58	2019	\$21,800.06
2018	\$940,029,132.82	\$938,701,548.10	99.86%	\$1,327,584.72	0.14%	2018	\$17,998,040.05	2018	\$33,971.29
2017	\$861,555,503.91	\$861,073,733.37	99.94%	\$481,770.54	0.06%	2017	\$16,979,608.89	2017	\$30,403.46
2016	\$826,223,042.55	\$825,918,103.18	99.96%	\$304,939.37	0.04%	2016	\$16,809,605.77	2016	\$22,152.66
2015	\$785,332,691.13	\$785,069,556.49	99.97%	\$263,134.64	0.03%	2015	\$17,968,961.14	2015	\$4,442.05
2014	\$766,414,338.89	\$766,207,389.79	99.97%	\$206,949.10	0.03%	2014	\$17,067,032.56	2014	\$597.53
2013	\$675,877,933.56	\$675,247,159.31	99.91%	\$630,774.25	0.09%	2013	\$17,678,107.66	2013	\$531.50
2012	\$683,563,809.38	\$682,777,750.96	99.89%	\$786,058.42	0.11%	2012	\$17,968,878.26	2012	\$0.00
2011	\$673,247,654.80	\$672,400,236.99	99.87%	\$847,417.81	0.13%	2011	\$18,223,412.94	2011	\$2.29
TOTAL	\$6,212,244,107.04	\$6,207,395,478.19		\$4,848,628.85		TOTAL	<u>\$140,693,647.27</u>	TOTAL	<u>\$92,100.78</u>

S/Distr					
Current	\$25,814,799.01	\$16,678,919.67	64.61%	\$9,135,879.34	35.39%

**WAKE COUNTY BOARD OF COMMISSIONERS
WAKE COUNTY IN-REM FORECLOSURE PROGRESS REPORT
NOVEMBER 2019**

Totals for November

Parcels Notified by Certified Letter	3
Number of Parcels - Judgments Docketed	2
Parcels Paid in Full	6
Parcels Sold at Public Auction	1
Principal Tax (Notified by Certified Letter)	\$ 46,029
Principal Tax Collected for Month	\$ 54,618

Cumulative Totals for 2019/2020 Fiscal Year

Parcels Notified by Certified Letter	23
Number of Parcels - Judgments Docketed	16
Parcels Paid in Full	24
Parcels Sold at Public Auction	5
Principal Tax (Notified by Certified Letter)	\$ 218,084
Principal Tax Collected for Year	\$ 172,816

Cumulative Total to Date

Parcels Notified by Certified Letter	9,913
Number of Parcels - Judgments Docketed	2,010
Parcels Paid in Full	9,006
Parcels Sold at Public Auction	542
Principal Tax (Notified by Certified Letter)	\$ 16,500,985
Principal Tax Collected to Date	\$ 19,851,464

***Totals Include Any Municipal Taxes that Wake County is Under Contract to Collect.**

This report is to be filed for the record.

Marcus D. Kinrade
Tax Administrator

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 01/06/2020

Approved by: _____

Account Types:

PFB - Prepared Food and Beverage Tax

RVT - Rental Vehicle Tax

ROT - Room Occupancy Tax

BW - Beer and Wine Licensing

HVY - Heavy Equipment

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Release of Gross Receipts Tax Penalties

Item #	Business Name Business Location	Owner Name	Account # Payment Status	Account Type	Penalty Appealed	Recommendation
5320	FATBOYS BBQ 0 VARIOUS DR RALEIGH NC 00000	ROBERT SCOTT	0000024171 Not Paid	PFB	\$259.22	Full Relief
5322	SINGAS FAMOUS PIZZA 1004 LOWER SHILOH WAY STE 107 MORRISVILLE, NC 27560-57431	NIMISHA LLC	0000024018 Not Paid	PFB	\$732.95	Full Relief

This List Requires Board Action

Tax Committee Member: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 12/14/2019

Board of Commissioners Meeting: 1/06/2020

To: Wake County Board of Commissioners and Raleigh City Council

For: Gross Receipt – HER

Approved by:



Item # 1 Sunbelt Rentals

April 30, 2019 Filing

Account 22175

Refund Amount - \$3,835.08

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City of Raleigh

Kim Lorbacher, Wake County Finance

Jessica Murphy-Rhem, Town of Cary



Marcus D. Kinrade, Tax Administrator

Tax Committee Meeting: 12/12/2019

Board of Commissioners Meeting: 1/06/2019

To: Wake County Board of Commissioners and Raleigh City Council

For: Gross Receipt – PFB

Approved by: _____



Item # 1	Burial Beer Company	Jan 2019 – July 2019 Filing	Acct 23315	Refund Amount - \$3,070.37
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This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City of Raleigh

Kim Lorbacher, Wake County Finance

Jessica Murphy-Rhem, Town of Cary



Marcus D. Kinrade, Tax Administrator



Register of Deeds

BOARD REPORT

DATE: DECEMBER 12, 2019

TO: WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND OF EXCISE TAX

Approved By:

<u>No.</u>	<u>Name & Address of Payee</u>	<u>Deed Book & Page Number</u>	<u>Excise Tax Amount Refund</u>	<u>Reason for Refund</u>	<u>Request Status</u>
1.	Joseph A. Calder McCullers & Whitaker PLLC 216 US Hwy 70 Garner, NC 27529	Book 17515, Page 1459	\$100.00	Incorrect County	Approved
2.	Horsley Law Firm P.A. 5720 Six Forks Rd., Ste. 101 Raleigh, NC 27609	Book 17622, Page 1260	\$970.00	Initially Paid Excise Tax	Approved
Total to be Refunded:			\$ 1,070.00		

Charles P. Gilliam
Wake County Register of Deeds

A handwritten signature in black ink, appearing to read "C. P. Gilliam", written over a horizontal line.



Legislation Details (With Text)

File #: 16-2554

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: Public Hearing and Other Actions to Proceed with Amendment to Crooked Creek Subdivision Road Improvements

Sponsors:

Indexes:

Code sections:

Attachments: [Report Crooked Creek final resolution amendment.pdf](#)
[Crooked Creek Petition Presentation 1-6-20.pdf](#)
[Crooked Creek amendment map.jpg](#)
[Crooked Creek Petition Summary 1-6-20.pdf](#)
[preliminary amendment signed.pdf](#)
[Final Assessment Resolution Amend- crooked creek.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners	accepted	

Public Hearing and Other Actions to Proceed with Amendment to Crooked Creek Subdivision Road Improvements

That the Board of Commissioners holds a public hearing to consider the petition from property owners in the Crooked Creek Subdivision and the Preliminary Assessment Resolution adopted on December 2, 2019 and adopts a Final Assessment Resolution for County financing by special assessment to improve the subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System.

Item Title: Public Hearing and Other Actions to Proceed with Amendment to Crooked Creek Subdivision Road Improvements

Specific Action Requested:

That the Board of Commissioners holds a public hearing to consider the petition from property owners in the Crooked Creek Subdivision and the Preliminary Assessment Resolution adopted on December 2, 2019 and adopts a Final Assessment Resolution for County financing by special assessment to improve the subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System.

Item Summary:

Purpose: State Statute requires the Board of Commissioners hold a public hearing to consider the petitions from property owners in the Crooked Creek Subdivision and the Preliminary Assessment Resolution adopted by the Board of Commissioners on December 2, 2019

Background: On October 7, 2019, the Wake County Board of Commissioners approved financing by special assessment of 33 residential lots to improve roadways within the Crooked Creek subdivision. Since then, five (5) more property owners have signed, which extends the project by about 450 feet and adds seven (7) more lots to the project. The project cost estimate remains unchanged.

In accordance with County policy and State Statutes, property owners within Crooked Creek subdivision have submitted petitions requesting County financing by special assessment to improve the roads within their subdivision for acceptance into the NC Department of Transportation maintained highway system.

Board Goal: This action supports routine County operations

Fiscal Impact: If approved, the County would finance the improvements and then be repaid through assessments of property owners. The commissioners appropriated funds to front the estimated costs of the improvements on October 7, 2019.

Additional Information:

Wake County staff has been working with residents of the Crooked Creek subdivision to determine the best course of action for their orphan roads. In May 2019, the Crooked Creek residents agreed to move this project forward by requesting the County prepare the petition language. Residents returned petitions in July but cut seven lots out of the project because they had difficulty getting enough property owners to sign. Once the Board of Commissioners approved the smaller project on October 7th, additional property owners came forward.

Petition Process

In accordance with NCGS 153A-205(c), before a county may finance the cost of improvements to a subdivision road, it must receive a petition for the improvements signed by at least seventy-five percent (75%) of the owners of property to be assessed, who must represent at least seventy-five percent (75%) of all the lineal feet of frontage of the lands abutting on the street or portion thereof to be improved.

Project Costs

The estimated costs to repair the Crooked Creek subdivision roads and bring them up to NCDOT standards are in the table below. These amounts are an estimate. Final engineering, design, and construction costs will be developed and bid competitively upon the Board's approval to move ahead with the project. The project development costs that are estimated will be paid by the County from the project budget and reimbursed as the special assessments are paid off by each property owner. The County currently has available revenue reserved for financing water, sewer, and road projects.

Crooked Creek Project Cost Estimate	
Construction/Repairs	\$155,950
Geotechnical Services	\$2,250
Engineering: Design, Construction Admin., Project Close-out	\$37,500
Contingency 10%	\$15,600
Estimated Project Total	\$211,300

Special Assessment & Financing Terms

The summary petitions for the community is included as an attachment to this item. The Crooked Creek property owners approved the petition based on a total estimated cost of \$211,300, which equates to \$5,283 for each of the 40 lots, to be paid back to the County over a period of up to three years. The petition makes clear the project cost is not a guaranteed maximum price.

In accordance with the revised policy, the payback schedule is set in order to make the annual special assessment to be roughly equal to the average annual property tax assessment paid by the homeowner in the subdivision. The special assessments will be used as a revolving fund to support future requests for orphan road repairs or water and sewer projects that comply with the County policy, North Carolina General Statutes, and approved by this Board.

The assessment begins at the end of the project after the roads have been accepted by NCDOT and after a public hearing by the Board confirming the assessment roll. Property owners have multiple ways of paying the assessment. If they pay off the full cost within 30 days of the assessment they would not be subject to a finance charge. They may make annual payments over the established set term with a finance charge. There is also a financial hardship clause in the revised policy adopted by the Board, in which the Revenue Director may arrange for an alternate payment schedule for property owners who demonstrate a financial hardship.

The County may collect assessments in accordance with state law and has the authority to foreclose on any unpaid or delinquent assessments. During the sale of a home, unpaid assessments transfer to the new owner unless paid during closing.

Staff Findings

1. The Crooked Creek petition meets the minimum 75% petition requirement per NCGS153A-205. 31 of the 40 lot owners or 78% have signed the petition. These lot owners represent 75% of lineal road frontage.
2. Alternate solutions to repair the roads are not viable or reasonable.
3. The Amendment to the Preliminary Assessment Resolutions for Crooked Creek subdivision sets the public hearing and consideration of the Amendment to the Final Assessment Resolution for January 6, 2020 Board of Commissioners meeting.

The next step for the Board of Commissioners is to consider approving the Amendment to the Final Assessment Resolution. If the Amendment to the Final Assessment Resolution is adopted, the project will begin immediately under the administrative oversight of Wake County with assistance from NCDOT. The County's Facilities Design and Construction Department will oversee the construction process. When complete, the County will calculate all the project costs and prepare the preliminary assessment roll. The Board will then hold a public hearing to accept comments on the assessment roll, and then turn the roll over to the tax collector for collection. The entire project and process would take approximately 18 months.

Attachments:

1. Presentation
2. Crooked Creek Map
3. Petition Summary
4. Signed Crooked Creek Amendment to the Preliminary Assessment Resolution
5. Crooked Creek Amendment to the Final Assessment Resolution

AMENDMENT TO PRELIMINARY ASSESSMENT RESOLUTION

Crooked Creek Subdivision Road Improvements

WHEREAS, on 16th day of September, 2019, the Wake County Board of Commissioners adopted a Preliminary Assessment Resolution that describes the nature and location of the project, basis for making the assessment, and the terms and conditions for financing the project.

WHEREAS, on the 7th day of October, 2019, the Wake County Board of Commissioners held a public hearing and adopted a Final Assessment Resolution that ordered the Crooked Creek Subdivision Road Improvements be undertaken in accordance with the Wake County Water, Sewer and Road Financial Policy as amended on January 22, 2019 and Article 9 of Chapter 153A of the North Carolina General Statutes, entitled *Special Assessments*; and

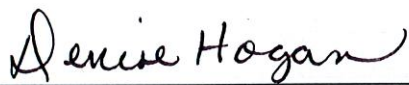
WHEREAS, in November, 2019, residents of the Crooked Creek subdivision submitted five (5) additional petitions in favor of the road improvements and requested the project scope be amended to include seven (7) additional lots along Brushy Meadows Drive, roughly 450 ft. of additional roadway; and

WHEREAS, the amended request by property owners in the Crooked Creek Subdivision meets the minimum requirement, per North Carolina General Statute Section 153A-205, of being signed by at least seventy-five percent (75%) of the owners of the properties to be assessed that represent at least seventy-five percent (75%) of all the lineal feet of frontage of the lands abutting on the street or portion thereof to be improved; and

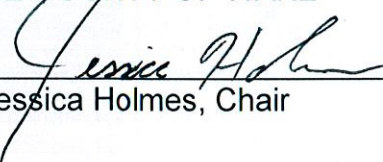
NOW, THEREFORE, IT IS HEREBY ORDERED that a public hearing, on all matters covered by this Amendment to Preliminary Resolution, be held on December 2, 2019, at 5:00 p.m. in the Wake County Justice Center, room 2700, located at 300 S. Salisbury St., Raleigh, NC 27601.

Adopted this 2nd day of December, 2019.

ATTEST:


Denise Hogan, Clerk to the Board

BOARD OF COMMISSIONERS FOR
THE COUNTY OF WAKE

By 
Jessica Holmes, Chair

APPROVED AS TO FORM:


Scott Warren, County Attorney

AMENDMENT TO FINAL ASSESSMENT RESOLUTION

Crooked Creek Subdivision Road Improvements

WHEREAS, on 16th day of September, 2019, the Wake County Board of Commissioners adopted a Preliminary Assessment Resolution that describes the nature and location of the project, basis for making the assessment, and the terms and conditions for financing the project.

WHEREAS, on the 7th day of October, 2019, the Wake County Board of Commissioners held a public hearing and adopted a Final Assessment Resolution that ordered the Crooked Creek Subdivision Road Improvements be undertaken in accordance with the Wake County Water, Sewer and Road Financial Policy as amended on January 22, 2019 and Article 9 of Chapter 153A of the North Carolina General Statutes, entitled *Special Assessments*; and

WHEREAS, in November, 2019, residents of the Crooked Creek subdivision submitted five (5) additional petitions in favor of the road improvements and requested the project scope be amended to include seven (7) additional lots along Brushy Meadows Drive, roughly 450 ft. of additional roadway; and

WHEREAS, on the 2nd day of December, 2019, the Wake County Board of Commissioners adopted a Preliminary Assessment Resolution that describes the amendment; and

WHEREAS, the amended request by property owners in the Crooked Creek Subdivision meets the minimum requirement, per North Carolina General Statute Section 153A-205, of being signed by at least seventy-five percent (75%) of the owners of the properties to be assessed that represent at least seventy-five percent (75%) of all the lineal feet of frontage of the lands abutting on the street or portion thereof to be improved; and

NOW, THEREFORE, IT IS HEREBY ORDERED that this project be undertaken in accordance with the Wake County Water, Sewer and Road Financial Policy as amended on January 22, 2019 and North Carolina General Statutes Article 9 of Chapter 153A *Special Assessments*.

Adopted this 6th day of January, 2020.

ATTEST:

BOARD OF COMMISSIONERS FOR
THE COUNTY OF WAKE

Denise Hogan, Clerk to the Board

By _____
Gregory Ford, Chair

APPROVED AS TO FORM:

Scott Warren, County Attorney



Legislation Details (With Text)

File #: 16-2562

Type: Regular Item

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020

Final action:

Title: Public Hearing and Consideration of a Business Development Grant Agreement for Microsoft Corporation

Sponsors:

Indexes:

Code sections:

Attachments: [MicrosoftDraftAgendaItem 01-06-20.pdf](#)
[Microsoft Business Development Grant Presentation 1-6-20.pdf](#)
[MicrosoftGrantAgreementDraftv1.2.pdf](#)
[WakeCountyEconomicDevelopmentPolicySeptember2019Final.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners	accepted	

Public Hearing and Consideration of a Business Development Grant Agreement for Microsoft Corporation

That the Board of Commissioners holds a public hearing and approves a Business Development Grant Agreement with Microsoft Corporation, subject to the terms and conditions acceptable to the County Attorney.

Item Title: Public Hearing and Consideration of Business Development Grant Agreement for Microsoft Corporation

Specific Action Requested:

That the Board of Commissioners holds a public hearing and approves a Business Development Grant Agreement with Microsoft Corporation, subject to the terms and conditions acceptable to the County Attorney.

Item Summary:

Purpose: Pursuant to State law, counties are authorized to expend funds for purposes of locating industrial and commercial facilities in the County.

Background: On December 17, 2019, Microsoft Corporation. announced it will establish a facility in Wake County for software engineering and development and create 500 new jobs with an average salary of \$125,000 by the end of 2027 and an estimated \$50 million in new investment.

The Microsoft Corporation is a worldwide leader in software, services, devices and solutions. The Company employs approximately 141,000 people worldwide (approximately 84,000 in the United States) and has operations in 122 countries. The Company ranked #7 on Fortune's Best Global Companies to Work For and has large-scale employee programs promoting diversity, charity, well-being, and many other areas beneficial to overall employee happiness. Microsoft has a wide array of philanthropic initiatives centered around the betterment of both the communities in which they operate, and around the globe. Last year, the Company donated over \$1.4 B in software and services, helping nonprofit organizations access essential technology and skills.

Partners in this incentive agreement:

- NC Department of Commerce JDIG program
- Wake County Economic Development
- Town of Morrisville
- North Carolina Community College System
- Capital Area Workforce Development Board

Board Goal: This action supports Objective ES1: Support Wake County Economic Development's efforts to bring targeted jobs and businesses to Wake County.

Fiscal Impact: The County agrees to an economic development grant of 50% of new tax growth over 8 years totaling an estimated \$1,441,400. The first annual reimbursement is expected to be requested in FY 2023.

Funds would be generated from property tax base growth, and the incentive would be budgeted and paid back to Microsoft through the Economic Development element within the County Capital Fund.

Additional Information:

On August 19, 2019, the Wake County Board of Commissioners met in closed session and authorized the County Manager to negotiate a business development grant agreement for the project.

Microsoft Corporation qualifies for a grant consistent with Tier 1 (Super Jobs) of the Wake County Business Development Grant Policy. In order to receive grant payment from the County, in each Grant Year, Microsoft Corporation must meet performance criteria as outlined in the County's agreement. These performance criteria include:

1. Completed New investment (> \$50 million)
2. New job creation (at least 250 new jobs with average wages of 200% of Wake County's average wage)
3. Payment in full of Wake County property taxes for all previous and current years in which taxes are owed
4. Qualification for JDIG payment

Based on the draft contract, Microsoft Corporation would receive their first grant payment upon submittal of appropriate documentation to the Wake County Revenue Collector. The first payments would likely be for tax year 2022 when the new investment exceeds \$50 million and all other terms of the agreement are met. The following chart is for illustration purposes only. The actual business development grant annual amount will be based on new annual assessed valuations as determined by the Wake County Revenue Director. The draft contract with Microsoft Corporation is developed similar to prior Business Development Grant Agreements that provide a grant for projects in Tier 1 (Super Jobs).

<u>Tax Year</u>	TOTAL NEW ASSESSED VALUE <i>(Estimate)</i>	WAKE COUNTY TAX <i>0.007207 (May change)</i>	INCENTIVE PERCENTAGE	GRANT AMOUNT <i>(Estimate)</i>
-				
1	\$ 50,000,000	\$ 360,350	50%	\$ 180,175
2	\$ 50,000,000	\$ 360,350	50%	\$ 180,175
3	\$ 50,000,000	\$ 360,350	50%	\$ 180,175
4	\$ 50,000,000	\$ 360,350	50%	\$ 180,175
5	\$ 50,000,000	\$ 360,350	50%	\$ 180,175
6	\$ 50,000,000	\$ 360,350	50%	\$ 180,175
7	\$ 50,000,000	\$ 360,350	50%	\$ 180,175
8	\$ 50,000,000	\$ 360,350	50%	\$ 180,175
Total		\$ 2,882,800		\$ 1,441,400

Microsoft Corporation was awarded a grant from the State of North Carolina and an incentive from the municipality in which the company locates.

Attachments:

1. Presentation
2. Wake County/Microsoft Corporation Business Development Grant Agreement
3. Wake County Business Development Grant Policy (Amended September 3, 2019)



Legislation Details (With Text)

File #: 16-2558

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: Resolution Consenting to Refugee Resettlement within Wake County under Presidential Executive Order 13888

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary refugee EO resolution.pdf](#)
[RefugeeResolutionEO.pdf](#)
[Executive Order 13888.pdf](#)
[RefugeeLetterEO.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners	accepted	

Resolution Consenting to Refugee Resettlement within Wake County under Presidential Executive Order 13888

That the Board of Commissioners adopts a resolution consenting to refugee resettlement in Wake County and authorizes the County Manager to respond to federal agencies on behalf of the Wake County Board of Commissioners.

Item Title: Resolution Consenting to Refugee Resettlement within Wake County under Presidential Executive Order 13888

Specific Action Requested:

That the Board of Commissioners adopts a resolution consenting to refugee resettlement in Wake County and authorizes the County Manager to respond to federal agencies on behalf of the Wake County Board of Commissioners.

Item Summary:

On September 26, 2019, President Trump signed Executive Order 13888 (EO). The EO states that, as part of the Reception and Placement Program (a refugee relocation program), federal agencies will cooperate and consult with State and local governments, take into account the preferences of State governments, and provide a pathway for refugees to become self-sufficient. The EO emphasizes close cooperation with State and local governments to ensure refugees “are resettled in communities that are eager and equipped to support their successful integration into American society and the labor force.”

The EO requests the consent of State and local governments to be considered for refugee resettlement under the U.S. Department of State’s Reception and Placement Program. This Board action authorizes a written consent from Wake County.

Attachments:

1. Resolution
2. Executive Order 13888
3. Draft Consent Letter from County Manager

Resolution Consenting to Refugee Resettlement in Wake County as Required Under

Presidential Executive Order 13888

WHEREAS, Wake County has welcomed refugees facing religious, ethnic and political persecution for many years; and,

WHEREAS, the world is currently facing the worst refugee crisis in human history; and,

WHEREAS, by definition, refugees are individuals who have been forced to flee their home country due to persecution based on their race, religion, nationality, political opinion, or social group; and,

WHEREAS, resettlement is the last resort for refugees who cannot return to their home country and cannot rebuild their lives where they first fled; and,

WHEREAS, the United States government operates the U.S. Refugee Admissions Program and mandates extensive refugee vetting for every refugee resettled to the United States; and,

WHEREAS Wake County is currently the home of resettled refugees who may be joined by family members from which they have been separated; and,

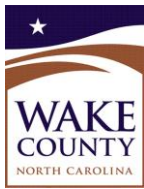
WHEREAS, community members, families, local organizations and faith-based institutions have supported the arrival and integration of refugee families for several years; and,

WHEREAS, Wake County has a long-standing commitment not only to being open and welcoming to refugees, but also to understanding that refugees so far resettled in our community have and will continue to make significant, positive, and lasting contributions to the life of our county.

NOW, THEREFORE, BE IT RESOLVED, with regards to federal Executive Order 13888 “On Enhancing State and Local Involvement in Resettlement,” the Wake County Board of Commissioners consents to the initial resettlement of refugees and shall expressly confirm so in writing to the US Department of State, Bureau of Population, Refugees, and Migration upon passing of this resolution.

Adopted this day, 6th day of January 2020.

Gregory D. Ford,
Chairman



Office of the County Manager
P.O. Box 550 • Raleigh, North Carolina 27602

TEL 919 856 6160
FAX 919 856 6168

January 6, 2020

Secretary Michael R. Pompeo
U.S. Department of State
2201 C Street NW
Washington DC, 20520

Dear Secretary Pompeo:

This letter is in reference to Executive Order 13888, *"On Enhancing State and Local Involvement in Resettlement."*

As County Manager of Wake County, North Carolina, under the direction and guidance of a resolution adopted by the Wake County Board of Commissioners, I consent to initial refugee resettlement in Wake County, North Carolina as per the terms of the Executive Order.

Sincerely,

David Ellis
Wake County Manager

CC:
Principal Deputy Assistant Secretary Carol T. O'Connell
Bureau of Population, Refugees, and Migration
U.S. Department of State



Legislation Details (With Text)

File #: 16-2526

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: GoTriangle Transit Citizens Advisory Committee

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary Go Triangle Citizen Advisory Committee.pdf](#)
[GoTriangle Transit Citizens Member List.pdf](#)
[GoTriangle Transit App Roster .pdf](#)
[Gotriangle Transit Citizens Advisory Committee Applicants.pdf](#)
[Gotriangle Citizens BD Choices.pdf](#)
[GoTraingle Transit Advisory Committee Attendance 2018-19 \(Wake\).pdf](#)

Date	Ver.	Action By	Action	Result
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GoTriangle Transit Citizens Advisory Committee
Enter Recommended Action Here

Item Title: Go Triangle Transit Citizen Advisory Committee

Function: Provide advice and feedback to the Board on current and emerging issues associated with planning and providing a high-quality transit network. Such advice may consider: planning for public transportation systems; views of various constituent groups; suggesting how transit can assist with equity issues, such as homelessness, affordable housing, economic opportunity, individuals with handicaps and/or disabilities, and seniors; providing information regarding the customer experience of transit riders; communicating stakeholder opinions, attitudes, and needs to the Board and identify areas of concern and recommend changes.

Meeting Schedule: TBD

Number of members total on Board: 30

Number of appointments made by County Commissioners: 14

Resignation: Mr. Adam Terando, Term ends 1/1/20
--

SIX VACANT POSITIONS:

Individuals Interested in Reappointment:

1. Mr. Jerome Brown
2. Mr. Gerry Cohen
3. Mr. Daniel Coleman
4. Mr. Gabe Talton
5. Ms. Tolupe Omakaiye

Individual Interested in Appointment:

1. _____

Attachments: 6

1. Item Summary
2. Member List
3. Applicant Roster
4. Applicant Packet
5. Board Choices
6. Attendance



Legislation Details (With Text)

File #: 16-2527

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: Historic Preservation Commission

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary Historic Preservation.pdf](#)
[HP Member List.pdf](#)
[HP Applicant Roster .pdf](#)
[Historic Preservation Applicants.pdf](#)
[HP Board Choices .pdf](#)
[HPC Attendance 2019.pdf](#)

Date	Ver.	Action By	Action	Result
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Historic Preservation Commission
Enter Recommended Action Here

Item Title: Wake County Historic Preservation Commission

Function To safeguard the heritage of the County, including its municipalities, by preserving districts and landmarks therein that embody important elements of its culture, history, architectural history, or prehistory; and to promote the use and conservation of such districts and landmarks for the education, pleasure, and enrichment of the residents of the County and State as a whole.

Meeting Schedule: 2nd Tuesday of the month at 3:30 p.m., Room 700, Wake County Courthouse

Number of members total on Commission: 12

Number of appointments made by County Commissioners: 12

SEVEN VACANT POSITIONS:

<p>Resignations: Mr. Ray Hinnant, Term expires 1/12/20 Mr. Charles Blount, Term expires 1/12/21</p>
--

Individuals Interested in Reappointment:

1. Ms. Peggy Beach
2. Ms. Mary Beth Carpenter
3. Mr. Jeffrey Hastings
4. Ms. Camille Morrissey
5. Ms. Francis Williams

Individuals Interested in Appointment:

1. _____
2. _____

Attachments: 6

1. Item Summary
2. Member List
3. Applicant Roster
4. Applicant Packet
5. Board Choices
6. Attendance



Legislation Details (With Text)

File #: 16-2530

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: Juvenile Crime Prevention Council

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary JCPC.pdf](#)
[JCPC Member List.pdf](#)
[JCPC Applicant Roster .pdf](#)
[JCPC Applicants.pdf](#)
[JCPC Board Choices .pdf](#)
[JCPC attendance 2019.pdf](#)

Date	Ver.	Action By	Action	Result
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Juvenile Crime Prevention Council

Item Title: Juvenile Crime Prevention Council

Function: Act as a local juvenile justice planning body and a prerequisite for receiving funding for juvenile court services and delinquency prevention programs.

Meeting Schedule: 3rd Thursday of each month, 10 Sunnybrook Rd, Room 344

Number of members total on Council: up to 26

Number of appointments made by County Commissioners: up to 26

FIVE VACANT POSITIONS:

Individuals Interested in Reappointment/Recommended by JCPC:

1. Mr. Nicholas Allen – United Way/Nonprofit
2. Ms. Lori Christian – Chief District Court Judge Designee
3. Ms. Ann Goodwin – Health Director
4. Ms. Carla Huff – Commissioner Appointee
5. Mr. Eric Johnson – Chair, Director of Mental Health Designee

Attachments: 6

1. Item Summary
2. Member List
3. Applicant Roster
4. Applicant Packet
5. Board Choices
6. Attendance



Legislation Details (With Text)

File #: 16-2531

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: Nursing Home Community Advisory Committee

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary Nursing Home CAC.pdf](#)
[NH CAC Member List.pdf](#)
[NHCAC App Roster .pdf](#)
[Nursing Home CAC Applicants.pdf](#)
[NH Board Choices .pdf](#)
[NH CAC Jan-Dec 2019 attendance record OFFICIAL \(with Q4 info\).pdf](#)

Date	Ver.	Action By	Action	Result
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Nursing Home Community Advisory Committee
Enter Recommended Action Here

Item Title: Wake County Nursing Home Community Advisory Committee

Function: To act as an advisory group on the status of nursing home operations and services in Wake County.

Meeting Schedule: 2nd Monday of each month, 6:30 p.m., Wake County Human Services, 220 Swinburne Street, Room 3112.

Number of members total on Committee: 30

Number of appointments made by County Commissioners: 30

THREE VACANT POSITIONS:

Individuals Interested in Reappointment:

1. Ms. Megan Douglas
2. Ms. Joan Port
3. Mr. Cornelis J Van Dijk

Attachments: 6

1. Item Summary
2. Membership
3. Applicants
4. Applicant Roster
5. Board Choices
6. Attendance



Legislation Details (With Text)

File #: 16-2565
Type: Appointment
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 1/6/2020
Final action:
Title: Town of Fuquay-Varina Board of Adjustment
Sponsors:
Indexes:
Code sections:
Attachments: [Item summary FV BOA.pdf](#)
[FV BOA Recommendation Letter 2019.pdf](#)

Date	Ver.	Action By	Action	Result
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Town of Fuquay-Varina Board of Adjustment
Enter Recommended Action Here

Item Title: Fuquay-Varina Board of Adjustment

Function: To hear and decide on appeals in zoning cases in Fuquay-Varina's jurisdiction.

Number of members total on Board: 8

Number of appointments made by County Commissioners: 3 Regular, 1 Alternate

TWO VACANT POSITIONS:

Individual Interested in Reappointment/Recommended by the Town Board:

1. Mr. Dan Miller

Individual Interested in Appointment/Recommended by the Town Board:

1. Ms. Michelle Braxton

Attachments: 4

1. Item Summary
2. Board Membership
3. Town Recommendation
4. Town Resolution



Legislation Details (With Text)

File #: 16-2566

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: Town of Fuquay-Varina Planning Board

Sponsors:

Indexes:

Code sections:

Attachments: [FV Planning and Zoning Item Summary.pdf](#)
[FV Planning Board Letter of Recommendation.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners	accepted	

Town of Fuquay-Varina Planning Board
Enter Recommended Action Here

Item Title: Fuquay-Varina Planning and Zoning Board

Function: To advise the Town of Fuquay-Varina in planning and zoning matters

Number of members total on Board: 7

Number of appointments made by County Commissioners: 2

ONE VACANT POSITION:

Individual Interested in Reappointment/Recommended by the Town Board:

1. Ms. Barbara Marchioni

Attachments: 4

1. Item Summary
2. Board membership
3. Town recommendation
4. Town resolution



Legislation Details (With Text)

File #: 16-2528

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: Wake County Housing Authority

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary Housing Authority.pdf](#)
[Housing Authority Member List.pdf](#)
[Housing Authority Applicant Roster .pdf](#)
[Housing Authority Applicants.pdf](#)
[Housing Authority Bd Choices .pdf](#)

Date	Ver.	Action By	Action	Result
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Wake County Housing Authority
Enter Recommended Action Here

Item Title: Wake County Housing Authority

Function: Operates housing units in Wake County for low income citizens

Meeting Schedule: 2nd Wednesday of the month, 12:30 p.m., Wake County Commons

Number of members total on Authority: 9

Number of appointments made by County Commissioners: 9

Not interested in Reappointment: Ms. Revonda Baldwin

ONE VACANT POSITION:

1. _____

Attachments: 6

1. Item Summary
2. Member List
3. Applicant Roster
4. Applicant Packet
5. Board Choices
6. Attendance



Legislation Details (With Text)

File #: 16-2534
Type: Appointment
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 1/6/2020
Final action:
Title: Wake County Water Partnership
Sponsors:
Indexes:
Code sections:
Attachments: [Water Partnership Item Summary.pdf](#)
[Water Partnership Member List.pdf](#)
[Water Partnership App Roster .pdf](#)
[Wake County Water Partnership Applicants.pdf](#)
[Water Partnership Board Choices .pdf](#)
[Water Partnership Attendance.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners		

Wake County Water Partnership
Enter Recommended Action Here

Item Title: Wake County Water Partnership

Function: Evaluates the types of activities, initiatives, and projects that may affect water resource management within Wake County and make recommendations to the Wake County Board of Commissioners about the most urgent, important, or efficient actions that could be taken to improve long term management and stewardship of water.

Meeting Schedule: As needed

Number of members total on Committee: 26

Number of appointments made by County Commissioners: 26

ONE VACANT POSITION:

Individual Interested/Recommended by Wake County Water Partnership

1. Mr. Ben Mills – Town of Morrisville (Municipality)

Attachments: 6

1. Item Summary
2. Membership List
3. Applicant Roster
4. Applicant Packet
5. Board Choices
6. Attendance



Legislation Details (With Text)

File #: 16-2532

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: Upcoming Vacancies for February

Sponsors:

Indexes:

Code sections:

Attachments: [Upcoming Vacancies for February 2020.pdf](#)

Date	Ver.	Action By	Action	Result
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Upcoming Vacancies for February
Enter Recommended Action Here

Upcoming Vacancies for February 2020

Board of Adjustment – 5 vacancies

1. Mr. John Barker
2. Mr. DeAntony Collins
3. Mr. Dustin Engelken
4. Mr. Waheed Haq
5. Ms. Sheree Vodicka

Planning Board – 6 vacancies

1. Mr. Jason Barron
2. Mr. Donovan Clark
3. Mr. Ted Van Dyk
4. Mr. Asa Fleming
5. Mr. James (Bill) Jenkins
6. Ms. Susan Sanford



Legislation Details (With Text)

File #: 16-2563

Type: Other Business **Status:** Agenda Ready

On agenda: 1/6/2020 **In control:** Board of Commissioners

Title: Wake Transit Update **Final action:**

Sponsors:

Indexes:

Code sections:

Attachments: [Wake Transit Manager Report Jan 6 Agenda.pdf](#)
[Transit Presentation 1.6.20.pdf](#)
[Wake County Annual Report 2019.pdf](#)
[2019 GoT CAFR.pdf](#)

Date	Ver.	Action By	Action	Result
1/6/2020	1	Board of Commissioners		

Wake Transit Update

That the Board of Commissioners receives the FY 2019 Wake Transit Annual Report.

Item Title: Wake Transit Update

Specific Action Requested:

That the Board of Commissioners receives the FY 2019 Wake Transit Annual Report.

Item Summary:

Purpose: The Manager's report provides an opportunity to share information with the Board.

Background: The planning, implementation, and funding of projects is governed by the Wake Transit Governance Interlocal Agreement, to which CAMPO, GoTriangle, and Wake County are parties.

The Wake Transit ILA requires an "Annual Wake Transit Report" which should include information regarding meeting strategic public transit objectives and includes the performance achieved, strategies being followed, and key milestones for capital projects and operating services. GoTriangle, serving as the tax district, is required to submit the annual report and a copy of their annual financial statement for the Wake Transit major operating and capital funds by December 15th of each year to Wake County and CAMPO.

Board Goal: The information presented in the annual report will give Wake Transit specific information to the Board of Commissioners in support of their Board Goal to "Establish a deliberate and realistic approach to address growth and mobility while preserving our environment and enhancing our quality of life."

Fiscal Impact: Projects are included in the Wake Transit Plan, funded in large part by the ½ cent local option sales tax for transit, approved by Wake County voters in November 2016. Additional federal funding is assumed in later years of the Wake Transit Plan for major capital projects such as Bus Rapid Transit and Commuter Rail.

Additional Information:

Wake County continues to work in partnership with transit stakeholders on implementation of the Wake County Transit Plan. FY 2019 marked the second full year of Wake Transit implementation. The first year of the plan implementation focused on adding increased mid-day and Sunday services; those changes alone grew ridership by 7 percent. The second year of implementation continued those investments but at a larger scale.

In January, the City of Raleigh started service on 13 miles of city streets that previously did not have service, including service to the new Southeast Raleigh YMCA, Southeast Raleigh High, PNC Arena, and the NC Art Museum. Service on MLK Blvd. was also increased to every 15 minutes; ridership on that route grew 60 percent over the prior year. Overall, bus ridership continues to grow. In FY 2019, ridership grew 7 percent over FY 2018, or a 14% growth since the start of Wake Transit implementation. In addition, in FY 2019 GoWake Access provided an additional Wake Transit funded 1,779 trips to rural, elderly, and disabled riders, for a total 8,379 Wake Transit trips in FY 2019.

The adopted Wake Transit Plan acknowledged that the first few years would involve significant design and further study. Transit partners would need to work together to develop a detailed plan to identify and prioritize enhanced bus service and facilities. The Wake Transit Plan assumptions included major infrastructure projects like Bus Rapid Transit and Commuter Rail which would require 50 percent funding from the federal government. Further refinement of these projects is needed for successful federal grant applications.

Several of those refinement studies are now complete and better position Wake Transit implementation. During FY 2019, the ten-year Wake Bus Plan was adopted which provides a prioritized ten-year road map for bus service in the County. The Major Investment Study for Bus Rapid Transit is complete which shows that all four Bus Rapid Transit Corridors merit further work and appear competitive for federal funding. The Major Investment Study for Commuter Rail completed a peer review, evaluated potential station locations, human and environmental considerations, and potential frequencies of commuter rail service. Program guidelines were adopted guiding the Community Funding Area Program for local Wake communities; Wake County towns can now apply for 50 percent matching funds to start their own transit services.

The City of Raleigh has submitted the first Bus Rapid Transit Corridor, New Bern Avenue, for federal funding consideration. Design for this corridor has begun; the first design kick-off meeting for the New Bern Corridor was in June, and subsequently the City has been updating those designs during this fall and holding various engagement sessions. GoTriangle, working with the counties of Wake, Durham, Orange and Johnston, the CAMPO and DCHC Metropolitan Planning Organization, and the North Carolina Railroad Company continues work on the Commuter Rail Project, including additional analysis of service scenarios, refining conceptual level cost estimates, refining project timetables, and updating ridership projections using the federal S.T.O.P.S model for the original project and for any proposed expansions.

Work on smaller scale capital projects continues. In FY 2019 the City of Raleigh completed engineering and design work for 43 bus stops, ordered an additional 23 compressed natural gas buses, and secured a \$1.6 million FTA grant for five electric buses leveraging Wake Transit funds. GoTriangle secured a \$20 million BUILD grant for the Raleigh Union Station Bus Facility. GoCary continues work on a Bus Operations and Maintenance Facility and continued progress on its proposed downtown multi-modal transit facility with work related to site selection and the federal NEPA process.

Subsequent to the end of FY 2019, GoTriangle started service to Wake Tech's RTP Campus and created a new North Raleigh Express along I-540 from Triangle Town Center to RTP. The towns of Knightdale and Garner now have all day service instead of express service in the morning and evenings. The Town of Rolesville now has express service connecting the Town to the Wake Tech Northern Campus and Triangle Town Center, where riders can connect to routes into downtown Raleigh and RTP. GoCary has been working with the Town of Holly Springs to finalize the service connecting Holly Springs with the larger transit network and service will begin this winter on Weston Parkway in Cary and Park Center in Morrisville. The Towns of Apex, Morrisville, and Fuquay-Varina have finished their Community Funding Area Program studies and are evaluating whether to submit for operating funding for service beginning in FY 2021. And, additional service for the Town of Wake Forest's circulator will begin in January.

Finally, more than 6,600 teens ages 13-18 signed up for a Youth GoPass between July 2018 and June 30, 2019. A common fare strategy has been adopted by GoTriangle, GoRaleigh, and GoCary and seniors 65 and older now ride free on all fixed routes regardless of transit provider. A vendor has been selected for mobile ticketing and work is underway to implement this technology to have it ready by mid-2020.

The Manager's report provides the Board an opportunity to ask any questions about the material presented in the FY 2019 Annual Report or the accompanying annual GoTriangle financial statement which includes the Wake Transit major operating and capital funds. Staff will also present information on the timetable for next steps. Staff will provide a follow-up briefing on transit issues at the February work session.

Attachments:

1. Presentation
2. FY 2019 Annual Report
3. GoTriangle FY 2019 CAFR



Legislation Details (With Text)

File #: 16-2579

Type: Other Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 1/6/2020 **Final action:**

Title: Informational Items for the Board of Commissioners

Sponsors:

Indexes:

Code sections:

Attachments: [Informational Items Item Summary 1-6-20.pdf](#)
[October 2019 Financials.pdf](#)
[November 2019 Financials.pdf](#)
[Citizen comments and letters 1-6-2020.pdf](#)

Date	Ver.	Action By	Action	Result
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Informational Items for the Board of Commissioners

Item Title: Informational Items for the Board of Commissioners

Specific Action Requested:
None.

Item Summary:

The informational items for this agenda are listed below:

Attachments:

1. Interim Financial Statements for October 2019
2. Interim Financial Statements for November 2019



Finance Department

TEL 919 856 6120
FAX 919 856 6880

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www.wakegov.com

Memorandum

To: Board of County Commissioners
From: Emily Lucas, Chief Financial Officer
Date: November 27, 2019
Re: Interim Financial Statements

Attached to this memorandum are the interim financial statements for October 2019. These interim statements are published by Wake County Finance Department on a monthly basis, except for the months of June and July. Because of the year-end close, interim financial statements are usually not prepared for those months. After the Finance Department closes the month, the interim financial statements are prepared over the next two weeks. The Board of Commissioners, the County Manager, the Chief Operating Officer, and other key management personnel generally receive interim financial statements for the preceding month.

The financial information included with this memorandum is on the cash basis, they are “Non-GAAP” statements that are prepared directly from the County’s accounting system. No monthly adjustments or accruals are included on these interim statements; those types of adjusting entries are posted at the end of the fiscal year. Year-to-date financial information is included for the County’s General Fund, along with operating revenues for the Solid Waste Operating Fund, the South Wake Partnership Fund, the Fire Tax Operating Fund, and the Major Facilities Fund. In addition, monthly yield information concerning the County’s investment portfolio and the status of bond proceeds on hand at month-end is included.

Please let us know if you have any questions or comments about these statements. If you would like additional information, please contact me at 856-5447.

cc: Statement recipients