



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, December 2, 2019

5:00 PM

Wake County Justice Center

Regular Meeting

Meeting Called to Order: Chair Jessica Holmes

Present: 7 - Chair Jessica Holmes, Vice-Chair Greg Ford, Commissioner Vickie Adamson, Commissioner Matt Calabria, Commissioner Susan Evans, Commissioner Sig Hutchinson, and Commissioner James West

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; Johnna Rogers, Chief Operating Officer; Bill Greeves, Chief Information and Innovation Officer; and Ben Canada, Assistant to the County Manager

Pledge of Allegiance

Invocation: Dumas Alexander Harshaw, Jr., Ph.D., Pastor

Items of Business

1. [Approval of Agenda](#)

Commissioner West moved, seconded by Vice-Chair Ford, to approve the agenda. The motion passed unanimously.

2. [Approval of the Minutes of the Regular Meeting of November 18, 2019 and the Work Session of November 12, 2019](#)

Commissioner Calabria moved, seconded by Commissioner West, to approve the minutes of the regular meeting of November 18, 2019 and the Work Session of November 12, 2019. The motion passed unanimously.

3. [2019 Enloe Charity Ball Resolution](#)

Attachments: [Enloe Charity Ball 2019 Item Summary.docx](#)
 [Enloe Charity Ball Resolution 12-2-19.docx](#)

Chair Holmes said that the county has some of the brightest stars attending the meeting. She asked the team from the Enloe Charity Ball to come forward. Ms. Angela Lewis, student body president, said that they have raised over \$1 million to date. She thanked the commissioners and community for their ongoing support. She said that the recipients are Southeast Raleigh Promise a charity in Southeast Raleigh which benefits the youth and all citizens in Southeast Raleigh.

Mr. George Barlich, teacher and director of the Enloe Charity Ball, thanked the board for their support. He spoke about the Southeast Promise and their mission. He said that the mission is to raise \$200,000 for Southeast Raleigh Promise.

He said that if citizens are interested they can access the website Enloecharity.org and Enloe Charity Ball on Facebook as ways to connect, donate, and become involved.

Chair Holmes said that it is difficult for people to understand the impact that the students have on the community. She shared a poem "Phenomenal Woman."

Chair Holmes read the resolution aloud.

Chair Holmes moved, seconded by Vice-Chair Ford, that the Board of Commissioners approve the resolution recognizing the students of Enloe High School for their efforts to raise funds and awareness for Southeast Raleigh Promise (SERP). The motion passed unanimously.

4. [Presentation of the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2019](#)

Attachments: [BOC Agenda Item - CAFR Presentation.docx](#)
 [CAFR Presentation 12-2-19.pdf](#)
 [Elliott Davis Presentation 12-2-19.pdf](#)

Ms. Emily Lucas, Chief Financial Officer, thanked staff from her department for their help on this project.

She shared background for today's presentation.

- NCGS 159-34 requires local governments to have external audit of financial statements annually
- County also required to have an audit for compliance with laws, regulations, contracts, and grants related to federal and state programs and internal controls over financial reporting
- Elliott Davis LLP completed the financial statement audit for the fiscal year ended June 30, 2019
- Today's presentation will share FY 2019 operating results, financial position, and audit opinion

She shared a chart of the total county operations-all funds. She presented a chart that provided a summary of all County funds.

She pointed out the middle column of the chart depicts the primary sources of revenue, and the last column showed revenues for the fiscal year. She said the general fund accounts for most county activities, while the debt service fund accounts for all county-issued debt.

She said the county has six special revenue funds, used to account for activities primarily funded by specific or restricted revenue sources, six capital project funds that account for capital programs of the county and other capital programs the county funds. Finally, the county has three proprietary funds, which are business activities offset by charges for services.

She said revenues for all funds for fiscal year 2019 totaled \$2.546 billion, compared to \$2.431 billion in the prior fiscal year, an increase of approximately \$115 million.

Ms. Lucas stated that the primary increase in revenues is the result of increases in property taxes in the general fund as well as the initial transfer in the newly-created affordable housing CIP fund which will be used to fund affordable housing projects and future initiatives.

She said the rest of the presentation will focus on the general fund and that more information about the other funds can be found in the Management Discussion & Analysis and Notes sections of the CAFR.

She shared a chart titled "Most General Fund Revenues are Taxes" which provided an overview of the county's general fund revenues by source. She stated that the primary source of revenue for the general fund is the property tax, followed by sales tax. In all, tax revenues comprise 88 percent of general fund revenues.

She said property tax revenues remain the major source of revenue that local governments can control, through the adoption of a tax rate. The tax rate for fiscal year 2019 was 65.44 cents, per \$100 of assessed value. Of that total tax rate, 46.68 cents supports general fund operations, while 18.76 cents was used to meet debt and capital needs.

Ms. Lucas said for sales tax revenues, the sales tax levy is set and collected by the state and remitted back to counties based on various distribution methods, the primary one being per capita or population.

She said intergovernmental revenues are comprised of various grants and reimbursements from other federal, state, and local governments. Charges for services are direct charges to customers, based either on cost-recovery for the service rendered or statutorily set fees.

She shared a chart showing that the county budget for property taxes is on target. In the general fund, actual property tax revenues increased from \$887.8 million in fiscal year 2018 to \$972.8 million for fiscal year 2019. This \$85.0 million increase resulted from growth in the tax base of approximately \$4.4 billion, a 3.94 cent increase in the property tax rate, and a collection rate of 99.9 percent on current year collections. (was 99.89 percent the prior year, \$42 million increase in FY18) (tax rate from 61.5 to 65.44 cents).

Ms. Lucas recognized Tax Administration Director Marcus Kinrade and the Tax Administration Department staff for their work billing and collecting property taxes.

She said the county's portion of actual sales tax distributions increased from \$185.6 million in fiscal year 2018 to \$202.6 million fiscal year 2019, an increase of \$16.9 million from FY 2018 to FY 2019, which was a surprise considering that in FY 2018 the increase in sales tax revenues was only \$8.5 million.

She said the county realized 101.1 percent of its projected sales tax revenue; the difference between budget and actual sales tax revenues is due to continued changes in legislation to increase the sales tax base to include internet sales as well as growth and a strong local economy.

She shared the chart titled "County Realizes over 100 percent of Budgeted Revenues" providing more information on the general fund revenues, stating that actual intergovernmental revenues decreased from \$80.1 million in fiscal year 2018 to \$79.3 million in fiscal year 2019, or a

decrease of \$.8 million.

She said even though this was a decrease from the prior fiscal year, the county received approximately \$12 million more in Intergovernmental Revenues than budgeted. The county received \$5.9 million of excess revenues from the ABC Commission at the end of the fiscal year and approximately \$5.9 million more than anticipated in Human Services for reimbursement of administrative costs within human services functions. The Other Revenues category included the anticipated use of Fund Balance in the budget; however, no *unassigned* fund balance was used. Overall, general fund revenues increased from \$1.246 billion in fiscal year 2018 to \$1.355 billion in fiscal year 2019, or an increase of over \$108 million.

She shared a chart titled "Education Majority of General Fund Expenditures."

She shared a chart about how the County spends its General Fund dollars.

She shared 38 percent of operating expenditures are for education, meaning the allocations of funding for the Wake County Public School System and Wake Technical Community College operations. (WCPSS = 36 percent, WTCC = 2 percent)

In addition to the allocations for operations, the County allocates funding to education through transfers of portions of property and sales tax revenues to the Debt Service Fund and capital project funds. (WCPSS = 17 percent, WTCC = 2 percent) 75 percent of transfers (or 19 percent of total expenditures) go to debt service payments and capital project allocations for the Schools and Wake Tech, bringing the total portion of expenditures allocable to education to 57 percent.

She said the next largest categories of funding are for Human Services and Behavioral Health at 14 percent, followed by Public Safety (meaning EMS, Sheriff's Department and Detention, CCBI, Fire Services, Emergency Management, and Emergency Communications) at 11 percent of expenditures.

She shared a chart showing that the expenditures from the general fund are on trend with the prior year. The chart outlined budget to actual expenditures by function for the fiscal year.

For fiscal year 2019, actual expenditures totaled \$1.32 billion, or 98.4

percent of the total budget. This is similar to last year's financials, where the county expended 98.3 percent of its general fund budget of \$1.25 billion. Actual expenditures for fiscal year 2019 were approximately \$21.3 million below budgeted amounts. Variances between budgeted and actual amounts of expenditures can result from lower than anticipated salary and benefit costs, contract savings, and careful monitoring of department operating budgets.

She said the last category, Transfers to Other Funds, includes the portion of property tax and sales tax revenues dedicated to the county's debt and capital program. (PT = \$293.5 million, ST = \$46.2 million).

She shared where the general fund recognized savings as follows:

- Revenue/Tax Administration which includes Reappraisal services savings due to timing and availability of contract appraisers (\$1.1 million). Unused funds go back into Revaluation Reserve to be used in a future year.
- Health Insurance which is savings recognized within the health and dental plans of \$1.5 million reserved and to be used against costs in future years.
- Non-Departmental savings from various contracts, lower than anticipated expenditures for Hurricane Florence, and unallocated funds from the WCPSS enrollment reserve (\$6.1 million).
- The newly created Housing Department had a savings of (\$1.3 million) resulting from the fact that it has taken time to establish program goals and operations and related staff.
- Behavioral Health had contractual savings with Alliance Behavioral Health from the utilization of state funding and delays in the pilot programs (\$3.4 million). These savings are committed to expenses in future years.
- Emergency Management Services underspent \$1.2 million in budget funds due to vacancies, savings in medical and other supplies, and contracted billing services.

She shared that for fiscal year 2019, total revenues for the general fund exceeded total expenditures by \$35.0 million, increasing total general fund fund balance from \$317.6 million to \$352.6 million.

She shared the forecast versus CAFR results explaining that after the completion and audit of the financial statements, the results of the financial statements are compared to projections previously made in the county's debt and capital model.

Sales tax receipt information runs on a three month lag between collections by merchant and when the county receives them.

She said under intergovernmental revenues the county received additional reimbursement from the state for Human Services activities and \$5.9 million in excess ABC revenue at year end. These funds are reserved for future expenditures such as the recent appropriation to Healing Transitions.

While total general fund fund balance increased \$35.0 million, the county adjusts for changes to restricted and committed categories of fund balance. This includes funds set aside for the county's tax base reappraisal, Register of Deeds automation improvements, and health insurance reserves. In addition, the county sets aside any savings in the behavioral health care contract and excess ABC revenues to use toward future housing, behavioral health, and substance abuse initiatives. After making these adjustments, the net increase in general fund fund balance totaled \$31.6 million.

Ms. Lucas said more information about the allocation of fund balance to specific restricted or committed categories can be found in the Notes section of the CAFR.

Ms. Lucas said that the county continues to meet fund balance policy requirements set by the County Board of Commissioners stating that for Fiscal Year 2019 total combined balances for the General Fund and Debt Service Fund totalled 33.2 percent which is above the policy requirement of 30 percent. She said that maintaining a healthy fund balance:

- Assures that resources are available to meet capital and debt obligations.
- Provides liquidity for routine cash flow needs during the year;
- Serves as a cushion for unexpected or catastrophic events; and these policies are maintained as part of a larger series of guidelines designed to meet various metrics used by the bond rating agencies for their highest bond ratings. More information about the county's debt and capital guidelines can be found in the county's Adopted Budget book.

Ms. Lucas said finance staff is available to answer any questions you may have as you read through the CAFR or want additional information about the county's financial policies and guidelines.

Ms. Lucas said that the document has been submitted to the Government Finance Officers Association of the U.S. and Canada for consideration of their achievement of excellence in financial reporting, the county received this award for last year's CAFR marking the 35th consecutive year that the county has received that award and she praised the financial staff.

Mr. Tom McNeish, CPA, Elliot Davis, thanked the finance team and others for their work on the audit. He said that they worked closely with the finance team and offered to answer any questions. He said that the audit process went well with all information being supplied in a fluid and accurate manner.

He shared the overview of the process which involves required communications, the auditor's report and their findings.

Mr. McNeish said the required communications include: audit planning process, materiality in planning and executing the audit, internal control relevant to the audit, auditor's responsibilities under the professional standards, significant accounting policies, management judgements and accounting estimates, financial statement disclosures, and unrecorded and corrected misstatements, management representations, disagreements with management, consultation with other accountants, significant issues discussed with management, difficulties encountered in performing the audit, significant deficiencies and material weaknesses and other written communications.

He shared the audit results and explained the auditor's responsibility to provide an opinion on whether the financial statements conform with generally accepted accounting principals (GAAP), to obtain reasonable (not absolute) assurance with regard to misstatements, he said that audit procedures are not designed to detect fraud. The management's responsibility to prepare and present financial statements in accordance with GAAP and maintain sufficient internal control over those preparations giving a result by the auditor which is based on the financial statements provided.

He discussed the importance of good internal controls, compliance with requirements and reported that they found no significant deficiencies or material weaknesses or any evidence of noncompliance.

He noted that the County makes use of both state and federal grant funds very necessary to provide services so they conduct a separate audit on those centered on grant compliance. They looked at the major program

requirements and stated that in their opinion the county complied in all material respects, there were some deficiencies identified for some of the DSS programs comparable to what has been found in prior years and comparable to findings in most counties in North Carolina. These centered on Claim Documentation, TANF Cap Documentation, and Medicaid Income Verification which in most cases was provided after the fact to show documentation. He said that they found fewer occurrences of this than in the past years audits which is a good finding.

He shared his contact information: Tom McNeish, Tom.McNeish@elliotttdavis.com, 919-334-6180 and the company website www.elliotttdavis.com

Chair Holmes said that in summary Wake County has a clean bill of health. Mr. McNeish agreed.

Vice Chair Ford thanked Mr. McNeish and Ms. Lucas and her team for their work on this project. He asked if there were reoccurring findings.

Mr. McNeish said that the documents are a re-occurring issue, specifically retaining documentation for when they come in to perform the audit and having it available at the outset rather than needing to be recovered from an outside source. He said that ultimately required verifications are obtained and that is the consistent theme.

Commissioner West asked what is the difference in income verification and documentation. Mr. McNeish shared an example of a person coming in seeking assistance. He said income verification is requested in the form of a pay stub or tax return. Verification is the agency going through that process and the documentation would be a pay stub or tax return which would be saved for when the auditors come to do their reviews.

Chair Holmes said that the County's physical strength is tied to the finance team. She spoke about the AAA bond. She said that citizens are getting more bang for their bucks.

Ms. Lucas said that the thoughtfulness of the board is appreciated.

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Consent Agenda

Commissioner West moved, seconded by Vice-Chair Ford, to approve the consent agenda. The motion passed unanimously.

5. [Technical Correction to the Resolution Granting the Town of Fuquay-Varina](#)

[Extraterritorial Jurisdiction](#)

Attachments: [Item Summary.docx](#)
[Amendment to the Resolution.pdf](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners adopt the attached Amendment to the Resolution granting the Town of Fuquay-Varina Extraterritorial Jurisdiction. The motion passed unanimously.

6. [Resolution Authorizing the North Carolina Department of Transportation to Process All Petitions for Additions to the State Maintained Secondary Road System within Wake County](#)

Attachments: [Item Summary.docx](#)
[Resolution](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners adopt a Resolution authorizing the North Carolina Department of Transportation to process all petitions for additions to the State Maintained Secondary Road System within Wake County. The motion passed unanimously.

7. [Amended Petitions from Property Owners in the Crooked Creek Subdivision Requesting County Financing by Special Assessment for Road Improvements](#)

Attachments: [Crooked Creek preliminary resolution amendment report.docx](#)
[crooked creek community map.pdf](#)
[Crooked Creek Petition.pdf](#)
[Preliminary Assessment Resolution Amend- crooked creek.docx](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners accept the amended petition from property owners in the Crooked Creek Subdivision and authorize an Amendment to the Preliminary Resolution for County financing by special assessment to improve subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System. The motion passed unanimously.

8. [Conveyance of an Easement at South Wake Landfill to Duke Energy Progress, LLC](#)

Attachments: [Agenda Item-Duke Easement Request.docx](#)
[Duke Energy Easement Request ltr 10-2019.pdf](#)
[Duke Energy Easement.pdf](#)
[Exhibit A.pdf](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners:

- 1. Approve the conveyance of an easement at South Wake Landfill to Duke Energy Progress, LLC; and**
- 2. Authorize the Chair to execute said deed of easement document (along with any other supporting documentation), subject to the terms and conditions acceptable to the County Attorney. The motion passed unanimously.**

9. [Award Construction Contract in the Amount of \\$1,259,398 for Generator Replacements for the Wake County Office Building and Wake County Courthouse](#)

Attachments: [BOC WCOB - WCCH GenX Replacement.docx](#)
[WCOB WCCH Generators Bid Tab.pdf](#)
[WCOB - WCCH Emergency Power Repl. - Post Bid Addendum No. 1 dated 11-08-19.pdf](#)
[AA WCOB - WCCH Cost Summary.pdf](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners:

- 1. Award a construction contract in the amount of \$1,259,398 to Minutemen Restoration and Services, LLC of Sharpsburg, NC for generator replacements in the Wake County Office Building and Wake County Courthouse, and**
- 2. Authorize the County Manager to execute the contract subject to conditions acceptable to the County Attorney. The motion passed unanimously.**

10. [Award Construction Contract for Eva Perry Regional Library Renovation](#)

Attachments: [Item Summary - Eva Perry Lib Renov.docx](#)
[Bid Tabulation.pdf](#)
[Project Cost Summary.pdf](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners award a construction contract in the amount of \$1,387,000 to Bar Construction Company, Inc. of Greensboro, NC and authorize the County Manager to execute the contract for the Eva Perry Regional Library Renovation project subject to conditions

acceptable to the County Attorney. The motion passed unanimously.

11. [Wake County Public School System Capital Improvement Program Appropriations and Reallocations](#)

Attachments: [12.2.2019 WCPSS CIP FY 20 Project Contingency Appropriation and Reallocation Item Summary .docx](#)
[BOC Resolution.docx](#)
[Program Contingency Appropriation Continuous CIP 11-19-19.xls](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners approve the request to appropriate and reallocate in the Seven Year Capital Improvement Program a total of \$8,532,114 of program contingency funding to support existing life-cycle and mobile project needs and to fund an increase to pre-construction scope for E-51 and E-44. The motion passed unanimously.

12. [Approval of 2020 Board of Commissioners' Meeting Schedule and Budget Calendar](#)

Attachments: [Meeting Schedule Item Summary 12-2-19.docx](#)
[2020-BOC-PROPOSED-DRAFT-MTG-SCHEDULE \(2\).docx](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners approve the 2020 Meeting Schedule and Budget Calendar. The motion passed unanimously.

13. [Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports](#)

Attachments: [Tax Collections Item Summary](#)
 [Tax Committee Agenda Process.docx](#)
 [Executive Summary 1.doc](#)
 [Executive Summary 2.doc](#)
 [December 2019 Refunds Under 500.pdf](#)
 [December 2019 Refunds Over 500.pdf](#)
 [Daily Updates For Exemptions.pdf](#)
 [Daily Updates For Penalties.pdf](#)
 [Daily Updates For Tax Relief.pdf](#)
 [Daily Updates For Special Situations.pdf](#)
 [Daily Updates For Tax Deferments.pdf](#)
 [Municipal Collection Report](#)
 [Wake County Collection Report](#)
 [Monthly In-Rem Foreclosure Report](#)
 [PFB Summary Report.pdf](#)
 [Register of Deeds Excise Tax Report.pdf](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion passed unanimously.

Public Comments

Ms. Natalie Lew shared her thoughts on the RDU rock quarry. She asked the board not approve funds for the quarry. Ms. Lew referred to a proposal she submitted called the "The RDU Village" which would develop the area into a tourist development and asked the board to weigh the pros and cons of all aspects. She asked the board to look at the social media pages to get an understanding of how residents feel.

Ms. Tina Sherman, member of the Wake County Commission for Women and Moms Rising, said that on behalf of the Moms Rising program and their 4500 members, she thanked the board for their support of the additional paid leave for the care of family members with serious health conditions. She said that since Wake implemented the leave, 18 other counties have done the same.

Ms. Carey Rudell, thanked the board for the serious health condition paid leave plan. She shared how it supports her family on a personal level.

Ms. Alera Waters, Policy Director at Prevent Child Abuse North Carolina, also a member of the steering committee for Moms Rising thanked the board for implementing the serious illness paid leave policy and discussed the effect the policy has on relieving stress for families which in turn lowers

the rate of child maltreatment.

Regular Agenda

14. [Paid Leave for the Care of a Family Member with a Serious Health Condition](#)

Attachments: [Family Leave Item Summary Revised.docx](#)
 [Paid Family illness Leave presentation revised.pdf](#)
 [RESOLUTION TO ESTABLISH PAID FAMILY ILLNESS LEAVE.docx](#)
 [Leave Data - Accruals and Usages.pdf](#)

Ms. Johnna Rogers, Chief Operating Officer, shared the paid leave for the care of a family member with a serious health condition and explained revisions made. Copies of the revised summary were provided to commissioners at the table. The term "family member" will include spouse, parent, guardian, children, sister, brother, grandparents, plus the various combinations of half, step, in-law, and adoptive relationships.

- New Leave Category

- Following policy workflow process:
 - o Requested by Chair Holmes
 - o Board approved further consideration during November work session
- Paid Family Illness Leave.
- New Leave Category
 - o Provides three (3) weeks of paid leave for an employee caring for a seriously ill parent, spouse, or child.
 - o This leave category will run concurrent with Family Medical Leave Act leave (FMLA).
 - o Employees will not be required to use any annual or sick leave prior to using this new leave category.
 - o The amount of three (3) weeks is based on staff analysis of actual employee leave usage over the past two years.
 - o Available to employees January 1, 2020.
 - o Board motion amends the County's personnel ordinance to establish new leave category and authorizes County Manager to administer the leave.

Chair Holmes said that she asked Ms. Rogers to expand the benefits for families across Wake County and noted that this was first discussed in the

Work Session. She pointed out that in her personal experience the policy as written now does not address non-nuclear family situations and she recommended the changes in order to better reflect the families as they exist throughout our county and deems these changes to be an improvement in the definition.

Vice-Chair Ford thanked Ms. Rogers for her assistance on this item. He said that he supports the policy.

Commissioner Evans said that she supports the change to the personnel policy and it is important to staff. She said that it will help retain staff. She shared that this is a tremendous benefit. She said that she had to work and try to support her mother who was ill. She said that she had to use vacation time to take care of her father. She said that this will be a game changer for Wake County.

Commissioner Calabria echoed the comments of previous commissioners and said that this policy is about being a humane, modern, and responsible employer. He said that when Wake invests in employees they do the right thing and come out ahead and that this is the right thing to do. He said that he is in support of the policy.

Commissioner Hutchinson said that this is great for retention of employees and that Wake County is a great place to work and thanked the team for all their work on the policy.

Commissioner Adamson said that she supports the item and shared her journey with cancer.

Commissioner West said that he supports the comments from the other commissioners. He supports the policy and especially the expansion of the definition of family.

Chair Holmes said a word that comes to mind is "dignity" not only for the person being cared for but also the caregivers. It is good that employees don't have to choose whether they can take care of their parents or not get paid. She said that she hopes Wake County taking this step will encourage other counties to follow their lead.

She thanked Ms. Rogers for her assistance on projects over the years. She said that Ms. Rogers is passionate about employees. She thanked Ms. Rogers for making this a reality.

Ms. Tina Sherman with Moms Rising made a presentation to the board and thanked them for their support of the serious paid leave.

Chair Holmes moved, seconded by Commissioner Evans, that the Board of Commissioners adopt a resolution to amend Section 31.08 of the Personnel Ordinance to establish paid family illness leave and grant the County Manager administrative authority to establish and administer this leave benefit. The motion was passed unanimously.

15. [Public Hearing for 2020-2025 Wake County Consolidated Plan, Analysis of Impediments to Fair Housing Choice, and Citizen Participation Plan](#)

Attachments: [Item Summary](#)
 [Consolidated Plan Presentation 12-2-19.pdf](#)
 [Public Hearing Notice](#)

Ms. Lorena McDowell, Director, Housing Affordability and Community Revitalization, shared the 2020-2025 Consolidated Plan. A public hearing on this plan is mandated every five years by U.S. Department of Housing and Urban Development (HUD). She said there have been several community meetings throughout the county to share this information. Today's hearing is to provide both the commissioners information on the draft and the public the opportunity to share their comments on the record.

Ms. Alicia Arnold, Equitable Housing Division Director, shared the presentation seeking public input and explained that this process helps Wake County prioritize and strategize their spending for this.

Consolidated Plan (Con Plan)

- A five-year strategic plan that describes how Wake County Housing will allocate its Federal funds
- Addresses housing, homelessness and community development needs
- Examines barriers to affordable housing
- Defines priority populations
- Includes an Annual Action Plan

Analysis of Impediments to Fair Housing Choice (AI)

- Examines Fair Housing - includes discrimination and/or lack of choice
- The right to choose housing without regard to a person's **race, color, national origin, religion, sex, disability, and familial status.**
- Persons who are protected from discrimination by fair housing laws are referred to as members of protected classes.

- It includes having access to community assets such as employment, public transit, quality schools, grocery stores, safe parks and playgrounds

Citizen Participation Plan CPP

- Discusses methods of outreach to communities for input into the Consolidated Plan and Annual Action Plan
- Prescribes procedures for notices of public hearings regarding these Plans and their proposed programs
- Explains the process for presenting draft plans to communities for review
- Describes the amendment process when plans need to be altered

She shared estimated consolidated plan timeline.

She said the process began in October 2019 and said that staff has held 25 Community & Stakeholder Engagement sessions in various geographic locations, the first public hearing in December 2019, between November 2019 and March 2020 there will be Data Gathering, Analysis, and Drafting of the plan, in February 2020 there will be a second public hearing followed by a 30 day Public Comment Period through April 2020 and in May 2020 staff will seek adoption of the plan and submit it to HUD.

She shared the funding sources included in the plan, they include:

- Community Development Block Grant (CBDG) - used for housing rehabilitation, land acquisition, public services.
- HOME Investment Partnership Grant (HOME) - primarily construction of affordable housing, and also tenant based rental assistance.
- Housing Opportunities for Persons with AIDS (HOPWA) - long and short term rental assistance & case management.
- Emergency Solutions Grant (ESG) - prevention of homelessness, rapid rehousing, outreach, shelter; currently, we use these all these funds for prevention.

The consolidated Plan is required by HUD in order to receive federal grants, and may also describe County funding used to support initiatives of particular interest to HUD.

She shared projected resources from the abovementioned grants over the next five years. The annual resources would total approximately \$4,529,106 equalling approximately \$22,645,530 for the total five year projection.

She shared whom the County can serve is restricted by income ranges defined by HUD. She shared a table showing the income limits and used the example of a family of four median income level of \$93,100, staff are able to serve clients who are below the 80 percent level of the median income which in this example would be \$74,150.

Commissioner Calabria asked if the annual totals of the grant allocations will change. Ms. Arnold said that there are minor incremental increases. She said that with HOPWA, Wake County will see a standard increase over the next five years after the federal projections.

She shared the current priority populations as follows:

High Priority:

Renters with an income level at 0-40 percent of the Area Median Income (AMI)

Individuals and families experiencing homelessness

Individuals and families with special needs, not experiencing homelessness

Medium Priority:

Renters with an income level at 41-50 percent of the AMI

Homeowners with an income level at 41-50 percent of the AMI

Low Priority:

Renters with an income level at 51-80 percent of the AMI

Homeowners with an income level at 51-80 percent of the AMI

She said the feedback staff is seeking from public hearings includes who has or what is the greatest need for housing in Wake County, are there barriers to fair housing, and how can they better engage with the public.

Commissioner West asked how HUD will make decisions and if there is a priority with Emergency Solutions Grant or Community Development Block Grant. Ms. Arnold said that it depends on various factors and the populations of a county. She said the the federal government makes the decisions based on those needs.

Vice-Chair Ford asked if someone is in the high or medium category, how could funds be accessed and how are we letting people know what is available. Ms. Arnold said that the information is on the website. She said that staff collaborates with many partners, in addition to using community engagements, social media, and churches that are in eligible areas.

Ms. McDowell said that staff has spent that last year building the housing

department so that they reach out to the community and share the information.

Ms. Arnold said that there is a housing forum located at Swinburne daily where staff assists residents who may be seeking any type of housing and assist with finding resources within the community for them. She said there are plans to expand this assistance to the Oak City Cares location at some point in the future.

Commissioner Adamson asked Ms. Arnold to send the updated information to the board.

Commissioner West asked what method is determined to find impediments in Wake County. Ms. Arnold said that Wake County partners with the City of Raleigh and shares the responsibilities as it relates to impediments. Staff collects data and are required to show the progress they make over each five year period as it relates to addressing those identified impediments.

Chair Holmes said that she is beyond joy for the housing department because a year ago, there was not a housing department.

Chair Holmes opened the public hearing.

Ms. Alice Lutz, CEO, Triangle Family Services, applauded the housing department. She shared comments on the work of the housing department and affordable housing. She said they recently hosted a forum with Congressman Price along with Director of Housing Lorena McDowell on affordable housing and the vulnerable communities. She said that they are in support of the 2020-2025 consolidated plan with some minor adjustments, including renters up to the 50 percent AMI level which she believes will get ahead of future homelessness issues, a coordinated intake line is needed to create one central place for information and assistance referrals, and increased requirements for developers.

Ms. Mary Jane Seyda, CEO, CASA, shared that she is in support of the high population group. She said that 998 household incomes are below AMI. She shared information that was in the News and Observer about families that could not find affordable houses due to the crisis. She said that land has been purchased for 60-80 homes. She shared comments from residents and how affordable housing will change their lives.

Mr. Greg Warren, CEO, DHIC, shared his thoughts on the Wake County Housing Department. He thanked Chair Holmes on her leadership. He said that Wake County has been a partner. He shared the number of vouchers that residents currently hold. He said that DHIC has five staff that

provide counseling services to residents. He said that housing stock is diminishing and that funds are needed to purchase properties. He said that there is a growing relationship with smaller municipalities. He asked the board to encourage all municipalities to support these efforts.

Mr. Warren announced that he will be leaving DHIC in March 2020.

Chair Holmes thanked Mr. Warren for his work with DHIC. She said that the talks turned into reality.

Ms. Tenice Codell, spoke on behalf of the Wake Forest Northeast Community Coalition. She said that she attended one of the housing meetings that was held a few weeks ago. She said that she had concerns about the AMI and who can afford to purchase homes. She said that this sheds light on what the County can do. She asked the board to reach out to the municipalities and ask them to join efforts on affordable housing. She thanked the housing department for their assistance.

Mr. Tim Morgan, Evergreen Construction, said that the housing needs are still great. He said that there are two new senior properties opening and 492 applications were sent out for the property in Raleigh and 252 applications for the one in Cary, both of these communities are 42 unit communities. He said that there is a huge demand for housing assistance. He said that there will be new family development in Garner called Pine Ridge, it will have 72 units and the county has committed just over \$1.2 million toward the \$11.6 million development cost which is 17 percent and a great example of leveraging resources. He said that without the county's support, they would have to seek private funding and increase rents by \$100 per month. He asked the board to reach out to local government.

Chair Holmes closed the public hearing.

Ms. McDowell thanked the board for their support.

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners hold a public hearing to receive comments on affordable housing, homeless services, and community development needs of Wake County residents to assist with development of the 2020-2025 Affordable Housing Consolidated Plan, Analysis of Impediments to Fair Housing Choice, and Citizen Participation Plan. The motion passed unanimously.

16. [Launch of Wake Prevent! Initiative](#)

Attachments: [Wake Prevent announcement.docx](#)
[Wake Prevent! BOC Announcement 12.02.2019.pdf](#)

Ms. Lorena McDowell shared the announcement of Wake Prevent! October 1, 2019 was the launch date and the goal for this initiative is to prevent homelessness in Wake County, a gap they found and felt needed filling.

She shared the increased demand for prevention services and pointed out that Wake Prevent! helps renters gain or maintain access to existing affordable units using a best practice approach to prevention and diversion services. The figures she shared showed that 43,000 renters spend 50 percent or more of their income on housing and 60 percent of renters earn less than \$24,000 annually. In addition, Wake County adds over 3,000 new low-income families each year and loses approximately 900 affordable units annually, which adds to the numbers of people ending up homeless.

She shared the households who may qualify for assistance which include:

- o Currently fleeing domestic violence
- o Doubled up and has been told by the lease holder to vacate the unit
- o Leaseholder and has received a notice to vacate by the property owner
- o Paying for a hotel/motel without assistance
- o Exiting an institution (mental/physical health or jail/prison) and has no resources or support system to assist upon release

*****For all households: The expected loss of housing must be less than 30 days away and the household's income must be less than 50% of Area Median Income***

She shared a chart showing the factors that are considered when prioritizing people most at risk of homelessness, and based on these factors they can put together an individualized packet and determine what assistance is available. The prioritization process is based on greatest need first, not time of application.

She shared program access plan stating that:

In order to best serve families and individuals, Wake Prevent! only accepts referrals through Coordinated Entry Access Sites, conveniently located throughout the community.

- Prioritizes those of greatest need
- Ensures ease of access

- Allows clients to take care of additional human services needs with other providers on-site simultaneously

She shared coordinated entry access site locations and said they are in many locations throughout the county. They offer scheduled appointments and people in need don't have to give up an entire day waiting to be seen. One center is not on the list below and that is Passage Home which is another available center.

- **Wake County Northern Regional Center** | Wake Forest
- **Wake County Southern Regional Center** | Fuquay-Varina
- **Wake County Eastern Regional Center** | Zebulon
- **Dorcas Ministries** | Cary
- **Wake County Human Services Center** | Raleigh
- **Oak City Cares - Housing Services Center** | Raleigh
- **InterAct - Domestic Violence Services Center** | Raleigh

She shared partnership with the Green Chair Project and invited the board to see their program.

The Green Chair Project reuses gently-used household furnishings to renew lives of participants, who are recovering from or facing homelessness, crisis or disaster.

Through a Wake County Department of Housing Affordability & Community revitalization and Green Chair Project partnership, each Wake Prevent! household will be provided access to all essential furnishings for their home, at no cost to them.

****Households will be required to complete a modified Ready to Rent workshop prior to approval for home furnishings.**

Commissioner Adamson said that citizens have contacted her about the program, many whom are living in hotels and need assistance paying the hotel monthly bill. She asked for details on how citizens can receive assistance. Ms. McDowell said that the program is not for hotel payments, that is what churches can assist with. This program funding is specifically for stable housing.

Commissioner Hutchinson asked how many persons have taken advantage of the program. Ms. McDowell said that there were over 150 vetted referrals in six weeks. There are over 600 residents/applications to date, and within that time fifteen have been housed. She said the biggest barrier they see with this programs is to ensure they have enough funding

and staff and educating landlords to understand the benefits of working with us.

Commissioner West made comments about the coordination of services from different organizations. Ms. McDowell explained that the coordinated access sites are not new and that there are several.

Vice Chair Ford thanked Ms. McDowell and her team. He asked what are the barriers and what needs to be done to assist. He suggested one phone number that connects all and then the funding and staff to manage it. Vice Chair Ford followed up with the question of when the funding is there, who will man the line. Ms. McDowell said it would be up to the community, the partnership could decide to have a vendor come man that line. She agreed this is needed.

Commissioner West about the Partnership which has a role and the County as part of the partnership. He asked what are the strengths, weaknesses, opportunities and threats in relation to getting the partnership to where it needs to be. Ms. McDowell said that the County has been specific about outcomes tied to funding. She said moving forward the process will become much smoother.

Commissioner Calabria said that he is appreciative of the efforts of the housing department. He shared thoughts on the single point of contact. He asked about the image on the website and said that he has received feedback from residents and asked how the information could be more mobile friendly and accessible. He suggested perhaps making the contact points a list rather than an image and add mobile information for phones.

Appointments

17. [Library Commission](#)

Attachments: [Library Commission Item Summary.docx](#)
 [Library Commission Member List.doc](#)
 [Library Commission App Roster .xlsx](#)
 [Library Commission Applicants.pdf](#)
 [Library Commission Board Choices .xlsx](#)
 [Library Commission Attendance 2019 \(Jan 2019-Sept 2019\).xlsx](#)

Vice Chair Ford nominated Mr. Otis Allen for appointment for District 5.

18. [Town of Cary Zoning Board of Adjustment](#)

Attachments: [Town of Cary Zoning Board of Adjustment Item Summary.docx](#)
 [Hilliard Recommendation Letter - Cary.pdf](#)
 [Town of Cary Zoning BOA Member List.doc](#)

Vice Chair Ford nominated Mr. Craig Hilliard.

19. [United Arts Grants Panel](#)

Attachments: [United Arts Grants Panel Item Summary.doc](#)
 [United Arts Grants Panels Member List.doc](#)
 [United Arts Council App Roster .xlsx](#)
 [United Arts Grants Applicants.pdf](#)
 [United Arts Grants Panels Bd Choices .xlsx](#)
 [United Arts Attendance.xlsx](#)

Appointments were deferred to January 6, 2020.

20. [Wake County Water Partnership](#)

Attachments: [Water Partnership Item Summary.doc](#)
 [WP Memberlist.doc](#)
 [Water Partnership Applicant Roster.xlsx](#)
 [Water Partnership Applicant Packet.pdf](#)
 [Water Partnership Board Choices .xlsx](#)
 [Water Partnership Attendance.xlsx](#)

Vice Chair Ford nominated Mr. Billy Lee (Knightdale representative).

Vice-Chair Ford moved, seconded by Commissioner Adamson, to approve the appointments by acclamation. The motion passed unanimously.

21. [Upcoming Vacancies for January](#)

Attachments: [Upcoming vacancies for January 2020.docx](#)

Vice Chair Ford shared the appointments for January 2020.

Regular Agenda (continued)

22. [2019 State of the County Address](#)

Attachments: [State of the County Item Summary 11-18-19.docx](#)

Chair Holmes said that it has been an absolute honor to serve as Chair of the Wake County Board of Commissioners. She said she remembered when about five years ago she was the youngest person to be elected in

Wake County and today she is the youngest to ever yield the gavel. She thanked her mentor Commissioner West who taught her that leadership is not about position but that leadership is about the work. She said that the board went to work for the least of these. She said that the board has taken the approach that no man or women be left behind. She said the many programs that have been supported by the board. She is proud of the work this board has done with many new programs and investments in homelessness of women. She said they have enhanced and made investments in our educational system like no other board, from Pre-K to K-12 and continuing through out Community College System of Wake Tech.

Chair Holmes said that the board had many partners many of whom were there tonight along with the municipalities throughout Wake County.

She acknowledged Mayor Frank Eagles and his support of the board. She said that he will always be her Mayor, friend, and mentor.

The State of the County video presentation was shared.

Chair Holmes said that work is being done. She said if she had a list with libraries, better parks, more affordable housing, better education for our students, more money for educators there would be a check mark next to all of these. She said that traditionally the State of the County is a message from the Chair but she thought it was important to include the entire Board of Commissioners. She said that all of the commissioners play a vital role in Wake County. Commissioner Calabria, Commissioner Adamson, Commissioner West, Commissioner Ford, Commissioner Evans, Commissioner Hutchinson all are key to making the work happen. She said there an opportunity to do more and while it is important that we celebrate all we have accomplished thus far, we know what we have done and now we must go on to decide what we are going to do in 2020.

23. [Election of Chair of the Board for a Term of One Year - Denise Hogan, Clerk to the Board, calls for nominations for Chair. The new Chair is elected and then presides over the meeting](#)

Ms. Denise Hogan, Clerk to the Board, called for nominations for Chair of the Board of Commissioners.

Chair Holmes nominated Vice-Chair Ford.

Chair Holmes moved, seconded by Commissioner Evans, to close nominations and confirm by acclamation to elect Commissioner Ford to serve as Chairman. The motion passed unanimously.

Chairman Ford thanked Commissioner Holmes and his fellow commissioners and shared his appreciation of their trust and confidence. He pledged to work hard and continue on the path they have started. He thanked the county staff and all the tremendous work that they do every day for all people in the county.

He thanked his family and husband Anthony for the past support and for being here tonight and their three children at home for serving along with him and all the sacrifices that they have made as well.

He said every one of the commissioners is a leader and he sees his role as one of keeping the impediments out of the way to help everyone they serve.

24. [Election of Vice-Chair for a Term of One Year - Chair Presides over Election](#)

Chairman Ford called for nominations. He nominated Commissioner Adamson.

Commissioner Holmes seconded the nomination. The motion passed unanimously.

The meeting went into recess and the meeting reconvened.

Vice-Chair Adamson said she was deeply honored by the vote of confidence from her fellow commissioners and she looks forward to serving as the Vice Chair for the next year working toward the shared goal of making Wake County a better place for all of our citizens to work, live, play, and learn. She quoted Dr. West who told her every time he saw her during the election cycle "remember your position gives you power and your behavior gives you respect" she said she would carry that on with her. She thanked her husband who was in attendance tonight for his support and for being the best political husband anyone could have.

Vice-Chair Adamson told Chairman Ford that she was ready to get busy with the work ahead.

Chairman Ford moved, seconded by Commissioner Holmes, to close the nominations and confirm by acclamation to elect Commissioner

Vickie Adamson as Vice-Chair. The motion passed unanimously.**25. [Recognition of Chair Jessica Holmes](#)**

Chairman Ford invited Commissioner Holmes to the lectern in front. He said it was his absolute pleasure to express thanks and gratitude on behalf of the board and community to her for her leadership and work over the past two years. He said her leadership approach was refreshing and enlightening and it was something he was going to try to emulate. He said she brought vulnerability, honesty, and authenticity to the role of Chair and it has made the entire board more approachable. He presented her with a plaque of appreciation. He said that he knows she will go on to do more great things.

Commissioner Holmes thanked the board for giving her the opportunity to serve in a leadership position. She said she wanted it to be more than a title and she was reminded of something her grandmother would tell her - to judge a tree by its fruit - she hopes that the fruit of her leadership has been a legacy of affordable housing, a legacy of education, a legacy of focusing on not just the people who normally get attention but everyone because she truly wants all of our community members to have the same opportunities, to go from rural eastern North Carolina and become a first generation college graduate. She said that equity and equality have been consistent themes throughout her work and she looks forward to continuing that work. She is very proud to be doing the work with each of the board members.

Chairman Ford thanked her for a job well done.

Other Business

Vice-Chair Adamson shared thoughts about the animal shelter. She said that the Whitley Law Firm is donating \$5,000 to the animal shelter to assist with finding pets a home.

Commissioner Hutchinson gave a report on a recent Growth and Sustainability meeting where they discussed off site septic systems. Staff updated their regulations to meet State standards and to give a higher level of environmental cleanliness for our watershed. Commissioners also received an update on the One Water Summit where Wake county had 26 delegates from all levels, they learned about integrated water systems and how to use that methodology to ensure a 100 year sustainable water supply for Wake County.

Closed Session

Attorney Warren said that there was a need for a closed session and the closed session was pursuant to N. C. G. S. 143-318 11 (a) 4, to discuss matters related to the location or expansion of industries or other business in the area served by Wake County including an agreement of economic development incentives that may be offered by Wake County in negotiations.

He congratulated Chairman Ford and Vice Chair Adamson on their nominations.

The meeting went into recess, then the meeting reconvened.

No action was taken by the board.

Adjourn

Chair Ford moved, seconded by Commissioner Holmes, to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Yvonne Gilyard, NCCCC
Clerk to the Board
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2497

Type: Items of Business **Status:** Agenda Ready

On agenda: 12/2/2019 **In control:** Board of Commissioners

Title: Approval of Agenda

Final action:

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners	accepted	

Approval of Agenda



Legislation Details (With Text)

File #: 16-2498

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: Approval of the Minutes of the Regular Meeting of November 18, 2019 and the Work Session of November 12, 2019

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners	accepted	

Approval of the Minutes of the Regular Meeting of November 18, 2019 and the Work Session of November 12, 2019



Legislation Details (With Text)

File #: 16-2505

Type: Other Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: 2019 Enloe Charity Ball Resolution

Sponsors:

Indexes:

Code sections:

Attachments: [Enloe Charity Ball 2019 Item Summary.pdf](#)
[Enloe Charity Ball Resolution 12-2-19.pdf](#)

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners		

2019 Enloe Charity Ball Resolution
Enter Recommended Action Here

Item Title: 2019 Enloe Charity Ball Resolution

Specific Action Requested:

That the Board of Commissioners approves the resolution recognizing the students of Enloe High School for their efforts to raise funds and awareness for Southeast Raleigh Promise (SERP).

Item Summary:

Founded in 2004, the Enloe High School Student Body built a student-led movement – The Enloe Charity Ball – which has, to date, raised \$947,862 for local charities in Wake County.

This year, the Enloe Charity Ball selected Southeast Raleigh Promise (SERP) as its beneficiary. This is a “community quarterback” organization whose mission is to end the cycle of intergenerational poverty in and around the Rock Quarry corridor of Southeast Raleigh. As a member of the national Purpose-Built Communities movement, SERP manages collaborations and makes and supports strategic investments in cradle-to-cradle career education, safe and healthy housing, community wellness, economic opportunity, and leadership development.

The 15th Annual Enloe Charity Ball will be hosted at Marbles Kids Museum in Raleigh on December 7, 2019 at 7:00 pm.

Attachments:

1. Resolution



**WAKE COUNTY BOARD OF COMMISSIONERS
RESOLUTION
Recognizing
The Enloe Charity Ball 2019**

WHEREAS, since 2004, The Enloe Charity Ball, a student-led movement, has been dedicated to fundraising for charities in Wake County and to date has raised \$947,862; and

WHEREAS, The Enloe Charity Ball is good for students, businesses, and Wake County. Many have joined forces to contribute and support its Mission – *to inspire and impact our community through innovative, student-led solutions*; and

WHEREAS, The Enloe Charity Ball is also an innovative initiative teaching valuable lessons and skills through experiential learning to the future leaders of our community; and

WHEREAS, The Enloe Charity Ball 2019 selected the Southeast Raleigh Promise (SERP) as its beneficiary and is committed to raising \$200,000 to support the work of SERP and its vision to continue and expand its support of the children and families of Southeast Raleigh; and

WHEREAS, known as a “community quarterback,” Southeast Raleigh Promise spearheaded the efforts to open Southeast Raleigh Elementary School and managed the collaborations that led to the Beacon Site, which includes a new YMCA, 120 units of affordable housing and more. With the community’s support, Southeast Raleigh Promise will provide direct and referral services that connect the families of 457 students attending Southeast Raleigh Elementary school.

WHEREAS, on December 7, 2019, the Enloe Charity Ball will be hosted at Marbles Kids Museum in Raleigh to raise funds to support the Southeast Raleigh Promise initiative;

NOW, THEREFORE, BE IT RESOLVED THAT the Wake County Board of Commissioners, do hereby recognize, salute and commend the organizers, sponsors, and participants of this innovative student-led program. Be it also resolved that the Wake County Board of Commissioners extends best wishes to future Enloe Charity Ball events for ongoing success in raising awareness and funds to help address issues that impact Wake County residents.

ADOPTED this the 2nd day of December, 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2522

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: Presentation of the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2019

Sponsors:

Indexes:

Code sections:

Attachments: [BOC Agenda Item - CAFR Presentation.pdf](#)
[CAFR Presentation 12-2-19.pdf](#)
[Elliott Davis Presentation 12-2-19.pdf](#)

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners		

Presentation of the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2019
That the Board of Commissioners receives the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2019.

Item Title: Presentation of the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2019

Specific Action Requested:

That the Board of Commissioners receives the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2019.

Item Summary:

Purpose: Staff will present the County's fiscal year 2019 operating results and financial position. The County's external auditors will provide additional information concerning the audit.

Background: In accordance with NC General Statutes 159-34, local governments are required to have an external audit conducted each fiscal year. The County's independent auditor, Elliot Davis LLP, completed the audit of the financial statements for the fiscal year ended June 30, 2019 and issued an unmodified opinion.

In addition, the County is subject to the requirements of the Government Auditing Standards issued by the Comptroller General of the United States, OMB Uniform Guidance, and the State Single Audit Implementation Act. These guidelines require an opinion on the County's compliance with laws, regulations, contracts, and grants applicable to federal and state programs as well as various internal controls over financial reporting. The Compliance Report will be issued within 30 days of the issuance of the CAFR.

Board Goal: This Board item supports routine County operations.

Fiscal Impact: This item has no financial impact.

Additional Information:

None.

Attachments:

1. Presentations
2. Comprehensive Annual Financial Report (CAFR) – hard copies to be provided at meeting



Legislation Details (With Text)

File #: 16-2517

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: Technical Correction to the Resolution Granting the Town of Fuquay-Varina Extraterritorial Jurisdiction

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary.pdf](#)
[Amendment to the Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners		

Technical Correction to the Resolution Granting the Town of Fuquay-Varina Extraterritorial Jurisdiction

That the Board of Commissioners adopts the attached Amendment to the Resolution granting the Town of Fuquay-Varina Extraterritorial Jurisdiction.

Item Title: Technical Correction to the Resolution Granting the Town of Fuquay-Varina Extraterritorial Jurisdiction

Specific Action Requested:

That the Board of Commissioners adopts the attached Amendment to the Resolution granting the Town of Fuquay-Varina Extraterritorial Jurisdiction.

Item Summary:

Purpose: The Board of Commissioners must agree to grant any extension or amendment of a municipalities' extraterritorial jurisdiction.

Background: On October 21, 2019, the Wake County Board of Commissioners adopted a resolution granting the Town of Fuquay-Varina's request to extend its Extraterritorial Jurisdiction (ETJ) by 10,108 acres.

Since that time, staff from Wake County and Fuquay-Varina have been working in partnership to resolve minor differences in mapping between the two jurisdictions. Specifically, several parcels that were included in the area granted by the County were already in the Town's corporate limits, but not identified on our mutual mapping database. Additionally, small gaps and overlaps were discovered between our mapping systems.

The adopted resolution on October 21, 2019 specified a total acreage of 10,108 acres granted to the Town. This total must be reduced by 179 acres (1.7%) due to the mapping corrections. No new properties are impacted by this correction. The result is a reduction of the area granted to the Town which now totals 9,929 acres.

The amendment to the resolution and map attachment reflects the corrections described herein.

Board Goal: This Board action supports routine County operations.

Fiscal Impact: This action has no financial impact.

Additional Information:

None.

Attachments:

1. Amendment to the Resolution

**AMENDMENT TO THE RESOLUTION EXTENDING THE
EXTRATERRITORIAL JURISDICTION OF THE TOWN OF FUQUAY-VARINA
IN ACCORDANCE WITH THE ALTERNATE SCENARIO**

WHEREAS, on October 21, 2019, the Wake County Board of Commissioners adopted a resolution granting the Town of Fuquay-Varina's request for extraterritorial jurisdiction (ETJ) totaling 10,108 acres; and

WHEREAS, minor differences between the County and Town mapping systems were discovered subsequent to the adoption of the resolution; and

WHEREAS, several parcels that were included in the ETJ area granted by the County were already in the Town's corporate limits but not identified in our mutual mapping database; additionally, small gaps and overlaps in our shared jurisdictional boundaries were discovered; and

WHEREAS, the mapping differences result in a reduction of the total ETJ area granted from 10,108 acres to 9,929 acres, which is reflected on the attached map titled "Map of Correction – Alternate Scenario – Exhibit A – Fuquay-Varina ETJ Expansion".

NOW, THEREFORE, BE IT RESOLVED BY THE WAKE COUNTY BOARD OF COMMISSIONERS AS FOLLOWS: The resolution adopted by the Board of Commissioners on October 21, 2019 is hereby amended to reflect the revised ETJ area of 9,929 acres granted to the Town of Fuquay-Varina.

Adopted this 2nd day of December 2019.

ATTEST:

BOARD OF COMMISSIONERS FOR
THE COUNTY OF WAKE

By: _____
Denise Hogan, Clerk to the Board

Jessica N. Holmes, Chair

APPROVED AS TO FORM:

Scott Warren, County Attorney



Legislation Details (With Text)

File #: 16-2519

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: Resolution Authorizing the North Carolina Department of Transportation to Process All Petitions for Additions to the State Maintained Secondary Road System within Wake County

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary.pdf](#)
[Resolution](#)

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners		

Resolution Authorizing the North Carolina Department of Transportation to Process All Petitions for Additions to the State Maintained Secondary Road System within Wake County

That the Board of Commissioners adopts a Resolution authorizing the North Carolina Department of Transportation to process all petitions for additions to the State Maintained Secondary Road System within Wake County.

Item Title: Resolution Authorizing the North Carolina Department of Transportation to Process All Petitions for Additions to the State Maintained Secondary Road System within Wake County

Specific Action Requested:

That the Board of Commissioners adopts a Resolution authorizing the North Carolina Department of Transportation to process all petitions for additions to the State Maintained Secondary Road System within Wake County.

Item Summary:

Purpose: North Carolina General Statute 136-62 requires each county board of commissioners to receive petitions for addition of roads into the NCDOT maintained secondary road system and forward the petitions to the NC Board of Transportation for acceptance.

Background: New subdivision roads in Wake County's unincorporated area that are dedicated as public roads are intended to be accepted by NCDOT and added to their maintained secondary road system. Upon completion of the road, the responsible party, typically a developer, is required to submit a petition directly to NCDOT requesting the roads be accepted into the NCDOT system.

NCDOT is now informing counties that this process is not consistent with NC General Statute 136-62, which requires the road petitions pass through the County Board of Commissioners first, then onto the NC Board of Transportation for acceptance. To help expedite this process, NCDOT will allow the County to execute a resolution that authorizes them to process all road petitions in Wake County's jurisdiction directly from the petitioner/developer. This would apply to all petitions from this point forward. The result will mean no change in the process of how roads in Wake County's jurisdiction are added to the NCDOT system.

Board Goal: This action is consistent with routine County operations.

Fiscal Impact: This item has no fiscal impact.

Additional Information:

None.

Attachments:

1. Resolution

WAKE COUNTY BOARD OF COMMISSIONERS
December 2, 2019

**RESOLUTION AUTHORIZING THE NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION TO PROCESS ALL PETITIONS FOR ADDITIONS TO THE
STATE MAINTAINED SECONDARY ROAD SYSTEM WITHIN WAKE COUNTY**

WHEREAS, North Carolina General Statute 136-44.10 requires the North Carolina Board of Transportation to adopt uniform statewide or regional standards and criteria for the Department of Transportation to follow for additions to the State Maintained Secondary Road System; and

WHEREAS, North Carolina General Statute 136-62 requires petitions for addition to the State Maintained Secondary Road System be presented to the Wake County Board of Commissioners for approval before forwarding to the North Carolina Department of Transportation; and

WHEREAS, it is the legal responsibility of the North Carolina Department of Transportation to process all petitions for additions to the State Maintained Secondary Road System in accordance with the statewide or regional standards and criteria for roads located within Wake County's jurisdiction; and

WHEREAS, there are no requirements or specifications for the County to review upon consideration of the roads for acceptance into the State Maintained Secondary Road System; and therefore, there is no purpose or need for the County to receive the petitions prior to submission to the North Carolina Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, that the Wake County Board of Commissioners hereby authorizes the North Carolina Department of Transportation to process all petitions for additions to the State Maintained Secondary Road System for roads located in Wake County's jurisdiction consistent with the statewide or regional standards and criteria for roads adopted by the North Carolina Board of Transportation as provided by law without further approval by Wake County. Wake County reserves the right to amend or terminate this resolution upon 60 days notification to the North Carolina Department of Transportation.

Adopted this 2nd day of December 2019.

ATTEST:

BOARD OF COMMISSIONERS FOR THE
COUNTY OF WAKE

By: _____
Denise Hogan, Clerk to the Board

Jessica N. Holmes, Chair

APPROVED AS TO FORM:

Scott Warren, County Attorney



Legislation Details (With Text)

File #: 16-2518

Type: Regular Item

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019

Final action:

Title: Amended Petitions from Property Owners in the Crooked Creek Subdivision Requesting County Financing by Special Assessment for Road Improvements

Sponsors:

Indexes:

Code sections:

Attachments: [Crooked Creek preliminary resolution amendment report.pdf](#)
[crooked creek community map.pdf](#)
[Crooked Creek Petition.pdf](#)
[Preliminary Assessment Resolution Amend- crooked creek.pdf](#)

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners		

Amended Petitions from Property Owners in the Crooked Creek Subdivision Requesting County Financing by Special Assessment for Road Improvements

That the Board of Commissioners accepts the amended petitions from property owners in the Crooked Creek Subdivision and authorizes an Amendment to the Preliminary Resolution for County financing by special assessment to improve subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System.

Item Title: Amended Petitions from Property Owners in the Crooked Creek Subdivision Requesting County Financing by Special Assessment to Improve Subdivision Roads for Acceptance into the NC Department of Transportation Maintained Highway System

Specific Action Requested:

That the Board of Commissioners accepts the amended petitions from property owners in the Crooked Creek Subdivision and authorizes an Amendment to the Preliminary Assessment Resolution for County financing by special assessment to improve the subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System.

Item Summary:

Purpose: State Statute requires the Board of Commissioners approve a Preliminary Assessment Resolution and set a date for a public hearing as first steps in considering petitions for special assessments.

Background: On October 7, 2019, the Wake County Board of Commissioners approved financing by special assessment of 33 residential lots to improve roadways within the Crooked Creek subdivision. Since then, five more property owners have signed, which extends the project by about 450 feet and adds seven more lots to the project. The project cost estimate remains unchanged.

In accordance with County policy and State Statutes, property owners within Crooked Creek subdivision have submitted petitions requesting County financing by special assessment to improve the roads within their subdivision for acceptance into the NC Department of Transportation maintained highway system. The Board will schedule a public hearing for this request on January 6, 2020.

Board Goal: This action supports routine County operations

Fiscal Impact: If approved, the County would finance the improvements and then be repaid through assessments of property owners. The commissioners appropriated funds for the estimated costs of the improvements on October 7, 2019. No additional appropriation is required.

Additional Information:

Wake County staff has been working with residents of the Crook Creek subdivision to determine the best course of action for their orphan roads. In May 2019, the Crooked

Creek residents agreed to move this project forward by requesting the County prepare the petition language. Residents returned petitions in July but cut seven lots out of the project because they had difficulty getting enough property owners to sign. Once the Board of Commissioners approved the smaller project on October 7th, additional property owners came forward.

Petition Process

In accordance with NCGS 153A-205(c), before a county may finance the cost of improvements to a subdivision road, it must receive a petition for the improvements signed by at least seventy-five percent (75%) of the owners of property to be assessed, who must represent at least seventy-five percent (75%) of all the lineal feet of frontage of the lands abutting on the street or portion thereof to be improved.

Project Costs

The estimated costs to repair the Crooked Creek subdivision roads and bring them up to NCDOT standards are in the table below. These amounts are an estimate. Final engineering, design, and construction costs will be developed and bid competitively upon the Board's approval to move ahead with the project. The project development costs that are estimated will be paid by the County from the project budget and reimbursed as the special assessments are paid off by each property owner. The County currently has available revenue reserved for financing water, sewer, and road projects.

Crooked Creek Project Cost Estimate	
Construction/Repairs	\$155,950
Geotechnical Services	\$2,250
Engineering: Design, Construction Admin., Project Close-out	\$37,500
Contingency 10%	\$15,600
Estimated Project Total	\$211,300

Special Assessment & Financing Terms

The petitions for the community is included as an attachment to this item. The Crooked Creek property owners approved the petition based on a total estimated cost of \$211,300, which equates to \$5,283 for each of the 40 lots, to be paid back to the County over a period of up to three years. The petition makes clear the project cost is not a guaranteed maximum price.

In accordance with the revised policy, the payback schedule is set in order to make the annual special assessment to be roughly equal to the average annual property tax assessment paid by the homeowner in the subdivision. The special assessments will be used as a revolving fund to support future requests for orphan road repairs or water and sewer projects that comply with the County policy, North Carolina General Statutes, and approved by this Board.

The assessment begins at the end of the project after the roads have been accepted by NCDOT and after a public hearing by the Board confirming the assessment roll. Property owners have multiple ways of paying the assessment. If they pay off the full cost within 30 days of the assessment they would not be subject to a finance charge. They may make annual payments over the established set term with a finance charge. There is also a financial hardship clause in the revised policy adopted by the Board, in which the Revenue Director may arrange for an alternate payment schedule for property owners who demonstrate a financial hardship.

The County may collect assessments in accordance with state law and has the authority to foreclose on any unpaid or delinquent assessments. During the sale of a home, unpaid assessments transfer to the new owner unless paid during closing.

Staff Findings

1. The Crooked Creek petition meets the minimum 75% petition requirement per NCGS153A-205. 31 of the 40 lot owners or 78% have signed the petition. These lot owners represent 75% of lineal road frontage.
2. Alternate solutions to repair the roads are not viable or reasonable.
3. The Amendment to the Preliminary Assessment Resolutions for Crooked Creek subdivision sets the public hearing and consideration of the Amendment to the Final Assessment Resolution for January 6, 2020 Board of Commissioners meeting.

Today's action is for the Board of Commissioners to consider granting public financing for this project through a special assessment on each property. In granting the financing, the Board is required to adopt a Preliminary Assessment Resolution.

At the January 6, 2020 Board meeting, the Board will then hold a public hearing adopting an Amendment to the Final Assessment Resolution. The Board will act on the Amendment to the Final Assessment Resolution following the public hearing. If the Amendment to the Final Assessment Resolution is adopted, the project will begin immediately under the administrative oversight of Wake County with assistance from NCDOT. The County's Facilities Design and Construction Department will oversee the construction process. When complete, the County will calculate all the project costs and prepare the preliminary assessment roll. The Board will then hold a public hearing to accept comments on the assessment roll, and then turn the roll over to the tax collector for collection. The entire project and process would take approximately 18 months.

Attachments:

1. Crooked Creek Map
2. Petition Summary Properties
3. Crooked Creek Amendment to the Preliminary Assessment Resolution

Orphan Road Petion Summary

Updated November 2019 Crooked Creek Properties Subject to Special Assessment			
changes since October 7, 2019 shown in gray highlight			
PIN	Owner	Site Address	Signed
678621186	HOBSON, STACY HOBSON, MICHELLE	5813 BRUSHY MEADOWS DR	no
678621204	HARVEY, MATTHEW L HARVEY, ELIZABETH R	5817 BRUSHY MEADOWS DR	yes
678622181	MORRISON, KARL F MORRISON, JANET B	5809 BRUSHY MEADOWS DR	yes
678622465	WEATHERS, JAMES CARL WEATHERS, WHITNEY WAL	5816 BRUSHY MEADOWS DR	yes
678623337	ALAEV, ALEXEI L ALAEV, NATALIA V	5812 BRUSHY MEADOWS DR	no
678624101	BEARD, JUSTIN R BEARD, STACEY M	5805 BRUSHY MEADOWS DR	yes
678625100	KING, MICHAEL CRAIG KING, SHELLIE V	5801 BRUSHY MEADOWS DR	no
678631391	ACUFF, MARK S ACUFF, GAYLE G	4800 DEMBROOK CT	yes
678624930	BARTOLOMEO, SALVATORE	5620 CREEKFALL LN	yes
678620343	BIDDLE, MICHAEL RYAN BIDDLE, ERIN ELIZABETH	5821 BRUSHY MEADOWS DR	yes
678620625	CLINE, JEFF CLINE, JENNIFER	5601 CREEKFALL LN	yes
678634020	DAMBRO, GARY G DAMBRO, CHRISTINE C	5624 CREEKFALL LN	yes
678527813	DIAMONDIDIS, KRISTIN D DIAMONDIDIS, CHRIS D	5919 BRUSHY MEADOWS DR	no
678631454	DICKENS, CHRISTOPHER C DICKENS, TRICIA L	5709 CREEKFALL LN	no
678632569	DICKENS, TIMOTHY HOLLAND DICKENS, JENNY MORI	5717 CREEKFALL LN	yes
678633471	DILLON, LLOYD DILLON, EMILY ANN	5708 CREEKFALL LN	yes
678528614	GRAHAM, KATHLEEN MAE	5911 BRUSHY MEADOWS DR	yes
678624749	HALLISSY, ROBERT P HALLISSY, LONA J	5616 CREEKFALL LN	yes
678630114	HAMILTON, JAMES	4809 DEMBROOK CT	yes
678527774	HAWTHORNE, EVELYN M	5915 BRUSHY MEADOWS DR	yes
678621702	HOBBS, HAROLD S HOBBS, CAROLYN U	5605 CREEKFALL LN	yes
678621592	JARMAN, SCOTT A JARMAN, SUSAN E	5820 BRUSHY MEADOWS DR	yes
678624629	LONG, ROBERT L LONG, HELEN H	5612 CREEKFALL LN	yes
678632014	MACKAY, EVELYN V	5619 CREEKFALL LN	yes
678621990	MARLOWE, DAVID MOONEY, GAIL THAYER	5615 CREEKFALL LN	yes
678630277	MOOSE, JOHN C MOOSE, TRACEY H	4804 DEMBROOK CT	yes
678634221	NAWOJCZYK, RONALD NAWOJCZYK, MONICA M	5700 CREEKFALL LN	yes
678634120	NELSON, FREDERICK M III NELSON, MINDY S	5628 CREEKFALL LN	yes
678620802	NICOLESCU, DELIA NICOLESCU, DAN	5912 BRUSHY MEADOWS DR	yes
678621799	NOLASCO-ILLESCAS, JUAN CARLOS RAMIREZ, ROSALI	5611 CREEKFALL LN	no
678623569	PERLETTE, MAUREEN A TRUSTEE MAUREEN A PERLE	5608 CREEKFALL LN	yes
678633597	QUALLIOTINE, JEANINE L SMUTNY, CHARLES J III	5712 CREEKFALL LN	yes
678633391	RUDOLPH, MICHAEL RUDOLPH, ANNAMARIA	5704 CREEKFALL LN	no
678529849	SEBOLD, KEVIN H SEBOLD, DEBRA H	5916 BRUSHY MEADOWS DR	yes
678630084	SMITH, PHILLIP A	4805 DEMBROOK CT	yes
678529491	SMITH, RAYMOND L SMITH, FRANCES B	5901 BRUSHY MEADOWS DR	yes
678631594	SUCCI, JOSEPH JOHN SUCCI, JUDITH ANN	5713 CREEKFALL LN	yes
678538090	SULLIVAN, JOHN F III SULLIVAN, HOPE D	5920 BRUSHY MEADOWS DR	no
678529428	THOMAS, JESSICA J	5905 BRUSHY MEADOWS DR	yes
678528555	WORLEY, ROBERT W WORLEY, KATHLEEN E	5909 BRUSHY MEADOWS DR	no

AMENDMENT TO PRELIMINARY ASSESSMENT RESOLUTION

Crooked Creek Subdivision Road Improvements

WHEREAS, on 16th day of September, 2019, the Wake County Board of Commissioners adopted a Preliminary Assessment Resolution that describes the nature and location of the project, basis for making the assessment, and the terms and conditions for financing the project.

WHEREAS, on the 7th day of October, 2019, the Wake County Board of Commissioners held a public hearing and adopted a Final Assessment Resolution that ordered the Crooked Creek Subdivision Road Improvements be undertaken in accordance with the Wake County Water, Sewer and Road Financial Policy as amended on January 22, 2019 and Article 9 of Chapter 153A of the North Carolina General Statutes, entitled *Special Assessments*; and

WHEREAS, in November, 2019, residents of the Crooked Creek subdivision submitted five (5) additional petitions in favor of the road improvements and requested the project scope be amended to include seven (7) additional lots along Brushy Meadows Drive, roughly 450 ft. of additional roadway; and

WHEREAS, the amended request by property owners in the Crooked Creek Subdivision meets the minimum requirement, per North Carolina General Statute Section 153A-205, of being signed by at least seventy-five percent (75%) of the owners of the properties to be assessed that represent at least seventy-five percent (75%) of all the lineal feet of frontage of the lands abutting on the street or portion thereof to be improved; and

NOW, THEREFORE, IT IS HEREBY ORDERED that a public hearing, on all matters covered by this Amendment to Preliminary Resolution, be held on December 2, 2019, at 5:00 p.m. in the Wake County Justice Center, room 2700, located at 300 S. Salisbury St., Raleigh, NC 27601.

Adopted this 2nd day of December, 2019.

ATTEST:

BOARD OF COMMISSIONERS FOR
THE COUNTY OF WAKE

Denise Hogan, Clerk to the Board

By _____
Jessica Holmes, Chair

APPROVED AS TO FORM:

Scott Warren, County Attorney



Legislation Details (With Text)

File #: 16-2516

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: Conveyance of an Easement at South Wake Landfill to Duke Energy Progress, LLC

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item-Duke Easement Request.pdf](#)
[Duke Energy Easement Request ltr 10-2019.pdf](#)
[Duke Energy Easement.pdf](#)
[Exhibit A.pdf](#)

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners		

Conveyance of an Easement at South Wake Landfill to Duke Energy Progress, LLC
That the Board of Commissioners:

- 1. Approves the conveyance of an easement at South Wake Landfill to Duke Energy Progress, LLC; and**
- 2. Authorizes the Chair to execute said deed of easement document (along with any other supporting documentation), subject to the terms and conditions acceptable to the County Attorney.**

Item Title: Conveyance of an Easement at South Wake Landfill to Duke Energy Progress, LLC

Specific Action Requested:
That the Board of Commissioners:

- 1. Approves the conveyance of an easement at South Wake Landfill to Duke Energy Progress, LLC; and**
- 2. Authorizes the Chair to execute said deed of easement document (along with any other supporting documentation), subject to the terms and conditions acceptable to the County Attorney.**

Item Summary:

Purpose: The Board of Commissioners must approve all real estate transactions, including easements conveyed by the County.

Background: In July 2017 the Wake County Board of Commissioners approved the conveyance of a Temporary Construction Easement to the North Carolina Department of Transportation for the U-5118 NC 55 Bypass project at the intersection of Sportsmanship Way. As part of this road project, a turnaround has been constructed on the NC 55 Bypass to allow for a signalized U-Turn for vehicles wishing to head southbound. Duke Energy is now requesting an underground easement to serve the traffic control cabinet within the NCDOT right of way.

Board Goal: This action supports standard County operations.

Fiscal Impact: There is no fiscal impact to the County associated with this easement conveyance.

Additional Information:

In October of 2019 the County received the attached letter from Duke Energy requesting an easement from Wake County for the installation of an underground service line from the existing pole number 96C68 to serve a traffic control cabinet within the NCDOT right of way. The existing pole is located on the eastern boundary of the South Wake Landfill property, approximately 16 feet off the NC 55 Bypass existing right of way. The proposed easement is 10 feet on either side of the existing Duke infrastructure. The map below shows the location of the proposed easement, existing pole, and traffic control box within the existing right of way. A more detailed map is attached which is labeled as "Exhibit A".



Duke Energy Progress, LLC
1020 W. Chatham Street
Cary, NC 27511

Office: 919-468-2887
Fax: 919-468-2915

Wake County Attorney's Office
P.O. Box 550
Raleigh, NC 27602-0550

October 9, 2019

Re: Easement Request from Wake County

Property Address: 0 GB Alford Hwy, Holly Springs, Wake County REID: 0000121 (PIN 0740605700)

The NCDOT is installing a traffic light and traffic control cabinet in the right of way along NC Hwy 55 Bypass in Holly Springs, NC due to the increased traffic along the roadway. Duke Energy is requesting an underground easement from Wake County on the eastern side of the above property for the installation of an underground service line from existing pole number 96C68 to serve a traffic control cabinet on the NCDOT right of way. Pole number 96C68 is located on Wake County property about 16 feet off the road right of way.

In order to complete this project Duke Energy will need an underground Easement from Wake County. Enclosed is the Easement document with an Exhibit A attached.

Please return the executed original document to me at the address above. Duke Energy will schedule work once all necessary easements are received. Thank you in advance for your cooperation.

If you have any questions, feel free to contact me at (919) 468-2887 or email me at marybeth.mcrainey@duke-energy.com.

Sincerely,

Mary Beth McRaney

Mary Beth McRaney
Sr. Real Estate Representative

EASEMENT

NORTH CAROLINA
WAKE COUNTY
REID: 0000121

Return To: Duke Energy Progress, LLC
Attn: Mary Beth McRainery
1020 West Chatham Street
Cary, NC 27511

THIS EASEMENT ("Easement") is made this _____ day of _____, 2019 ("Effective Date"), from WAKE COUNTY (aka COUNTY OF WAKE), a body politic and corporate, ("GRANTOR," whether one or more), to Duke Energy Progress, LLC, a North Carolina limited liability company ("DEP"); its successors, licensees, and assigns.

WITNESSETH:

THAT GRANTOR, for and in consideration of the sum of ONE DOLLAR (\$1.00), the receipt and sufficiency of which are hereby acknowledged, does hereby grant unto DEP, its successors, licensees, and assigns, the perpetual right, privilege, and easement to go in and upon the land of GRANTOR situated in Holly Springs Township, described as follows: being the land described in a deed from Frank M. Keenan et al. to the County of Wake, dated January 29, 1993, and recorded in Deed Book 5489, Page 413, Wake County Registry (the "Property"), LESS AND EXCEPT any prior out-conveyances, and to construct, reconstruct, operate, patrol, maintain, inspect, repair, replace, relocate, add to, modify and remove electric and/or communication facilities thereon including but not limited to, supporting structures such as poles, cables, wires, underground conduits, enclosures/transformers, vaults and manholes and other appurtenant apparatus and equipment (the "Facilities") within an easement area being ten (10) feet wide, together with an area ten (10) feet wide on all sides of the foundation of any DEP enclosure/transformer, vault or manhole (the "Easement Area"), for the purpose of transmitting and distributing electrical energy and for communication purposes of DEP and Incumbent Local Exchange Carriers underground for service to a traffic signal box located within the NCDOT NC-55 Bypass existing Right of Way. The centerline of the Facilities shall be the centerline of the Easement Area.

The right, privilege and easement shall include the following rights granted to DEP: (a) ingress and egress over the Easement Area and over adjoining portions of the Property (using lanes, driveways and paved areas where practical as determined by DEP); (b) to relocate the Facilities and Easement Area on the Property to conform to any future highway or street relocation, widening or improvement; (c) to trim and keep clear from the Easement Area, now or at any time in the future, trees, limbs, undergrowth, structures or other obstructions, and to trim or clear dead, diseased, weak or leaning trees or limbs outside of the Easement Area which, in the opinion of DEP, might interfere with or fall upon the Facilities; and (d) all other rights and privileges reasonably necessary or convenient for DEP's safe, reliable and efficient installation, operation, and maintenance of the Facilities and for the enjoyment and use of the Easement Area for the purposes described herein. Notwithstanding the above, the existing fence may not be removed or relocated.

It is understood and agreed that said underground facilities shall be approximately located as shown on the attached Exhibit A entitled "Duke Energy Progress, LLC UG for NCDOT", and dated October 2, 2019.

[Left blank intentional]

TO HAVE AND TO HOLD said rights, privilege, and easement unto DEP, its successors, licensees, and assigns, forever, and GRANTOR, for itself, its heirs, executors, administrators, successors, and assigns, covenants to and with DEP that GRANTOR is the lawful owner of the Property and the Easement Area in fee and has the right to convey said rights and Easement.

IN WITNESS WHEREOF, this EASEMENT has been executed by GRANTOR and is effective as of the Effective Date herein.

WAKE COUNTY

By: _____
Jessica N. Holmes, Chair
Wake County Board of Commissioners

ATTEST:

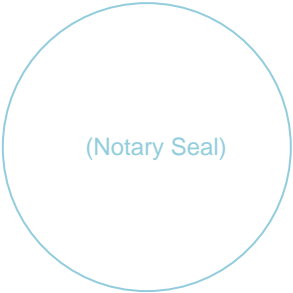
Denise Hogan, Clerk to the Board

(Affix Official Seal)

NORTH CAROLINA, _____ COUNTY

I, _____, a Notary Public of _____ County, North Carolina, certify that Denise Hogan personally appeared before me this day and acknowledged that she is Clerk to the Board of WAKE COUNTY, and that by authority duly given and as the act of said COUNTY, the foregoing EASEMENT was signed in its name by its Chair, sealed with its official seal, and attested by herself as its Clerk.

Witness my hand and notarial seal, this _____ day of _____, 20_____.



Notary Public

My commission expires: _____



Legislation Details (With Text)

File #: 16-2515

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: Award Construction Contract in the Amount of \$1,259,398 for Generator Replacements for the Wake County Office Building and Wake County Courthouse

Sponsors:

Indexes:

Code sections:

Attachments: [BOC WCOB - WCCH GenX Replacement.pdf](#)
[WCOB WCCH Generators Bid Tab.pdf](#)
[WCOB - WCCH Emergency Power Repl. - Post Bid Addendum No. 1 dated 11-08-19.pdf](#)
[AA WCOB - WCCH Cost Summary.pdf](#)

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners		

Award Construction Contract in the Amount of \$1,259,398 for Generator Replacements for the Wake County Office Building and Wake County Courthouse

That the Board of Commissioners:

1. Awards a construction contract in the amount of \$1,259,398 to Minutemen Restoration and Services, LLC of Sharpsburg, NC for generator replacements in the Wake County Office Building and Wake County Courthouse, and

2. Authorizes the County Manager to execute the contract subject to conditions acceptable to the County Attorney.

Item Title: Award Construction Contract in the Amount of \$1,259,398 for Generator Replacements in the Wake County Office Building and Wake County Courthouse

Specific Action Requested:
That the Board of Commissioners:

- 1. Awards a construction contract in the amount of \$1,259,398 to Minutemen Restoration and Services, LLC of Sharpsburg, NC for replacement of generator equipment in the Wake County Office Building and Wake County Courthouse, and,**
- 2. Authorizes the County Manager to execute the contract subject to conditions acceptable to the County Attorney.**

Item Summary:

Purpose: State statute requires the Board of Commissioners to approve all public bid construction projects of more than \$500,000.

Background: Wake County has responsibility for over 185 buildings totaling 5 million square feet of building space. In order to protect the County's investment in its facilities, various building components and systems are replaced in County buildings when these systems reach the end of their useful lives.

The Wake County Office Building was built in 1940 and the Wake County Courthouse in 1968. The office building provides an array of County administration services whereas the Courthouse houses 28 courtrooms along with various support functions of the Tenth Judicial District. Facility condition assessments showed a need to replace the generators and associated electrical distribution systems in both facilities. This Board action approves a contract to install new diesel generators, upgrade the associated electrical distribution systems, and maintain emergency power interconnectivity between the two facilities.

Board Goal: This Board action supports routine County business and does not relate to a specific Board Initiative.

Fiscal Impact: Funds for this project were appropriated with adoption of the FY 2020 Budget. The contract award recommendation is within the existing budget. No additional funds are required.

Additional Information:

Many of the building engineering support systems are interconnected between the Wake County Office Building and the Wake County Courthouse, including the diesel-powered emergency generators. These generators support the County's main Data Center in the Office Building and the existing Emergency Operations Center in the basement of the Courthouse.

Based on the results of ongoing periodic assessments, the generator systems in both buildings have reached their lifecycles, and no longer are fully compatible with electrical systems that have been upgraded in each location. The scope of work involves removal and replacement of a total of three generators, along with interconnecting electrical distribution systems between the two facilities. The project design and construction sequences have been coordinated so that occupied areas of both facilities will see limited impact to operations from this project as most of the work primarily occurs after hours and on weekends. Replacement of these generators will also support the planned future relocation of the Emergency Operations Center into the ground floor of the Office Building.

On October 8, 2019, bid proposals were received from qualified licensed contractors in accordance with NC General Statutes. A tabulation of bids received is attached for review. Initial bids were slightly over budget, so the generator system design was re-evaluated. As a result, updated engineering calculations concluded that the capacity for the Courthouse generator could be safely reduced from 600 KW to 400 KW, including associated modifications in electrical distribution interconnection. As a result, the low bidder has offered a credit of \$124,800. A post bid addendum is attached. Staff recommends that this credit be accepted.

Staff therefore recommends award of a construction contract to the lowest responsible, responsive bidder, Minutemen Restoration & Services, LLC of Sharpsburg, NC for \$1,259,398. With award of this contract, work will begin early next year, with substantial completion anticipated in November 2020.

This building work will not interrupt business operations in either building.

Attachments:

1. Bid Tab
2. Post Bid Addendum
3. Project Cost Summary

WCOB - WCCH Emergency Power Replacement
PROJECT BUDGET SUMMARY

December 2, 2019

Item	Budget		
Professional Services (See Note #1)	149,300		
Construction	1,259,398		
		Subtotal Cost	\$ 1,408,698
Project Contingency	125,000		
		Total Project Development Cost	\$ 1,533,698
Capital Improvement Funding			
WCOB Renovations (66329B) (Amount Allocated to this Project)		\$	1,000,000
WCCH Genset B (Generators)		\$	550,000
		Total Funds Available	\$ 1,550,000
		Project Reserve	\$ 16,302

Notes:

- 1) Professional services include design, engineering, and construction administration.
- 2) Construction includes replacing generators and upgrading facility electrical distribution from the generators to the Wake County Office Building and Wake County Courthouse.



Legislation Details (With Text)

File #: 16-2496
Type: Consent Item
Status: Agenda Ready
In control: Facilities Design & Construction
On agenda: 12/2/2019
Final action:
Title: Award Construction Contract for Eva Perry Regional Library Renovation
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary - Eva Perry Lib Renov.pdf](#)
[Bid Tabulation.pdf](#)
[Project Cost Summary.pdf](#)

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners		

Award Construction Contract for Eva Perry Regional Library Renovation
That the Board of Commissioners:

- 1. Awards a construction contract in the amount of \$1,387,000 to Bar Construction Company, Inc. of Greensboro, NC and authorizes the County Manager to execute the contract for the Eva Perry Regional Library Renovation project subject to conditions acceptable to the County Attorney; and**

Item Title: Award Construction Contract for Eva Perry Regional Library Renovation

Specific Action Requested:
That the Board of Commissioners:

- 1. Awards a construction contract in the amount of \$1,387,000 to Bar Construction Company, Inc. of Greensboro, NC and authorizes the County Manager to execute the contract for the Eva Perry Regional Library Renovation project subject to conditions acceptable to the County Attorney; and**

Item Summary:

Purpose: State statute requires the Board of Commissioners to approve construction contracts greater than \$500,000.

Background: In 2007, Wake County voters approved a to construct new libraries and renovate older, existing libraries. The Board approved a reallocation of library bond funds originally intended for the North Hills Community Library in February 2018 to supplement the budgets for other Library projects, including the Eva Perry Regional Library renovation. The building was first constructed in 1995 in partnership with the Town of Apex. The County holds a long-term lease with the Town of Apex to operate the library. The lease was recently renewed in September 2018 for another 25-year period.

Eva Perry is one of the busiest libraries in the County. Eva Perry is scheduled for these replacements and requires other building life cycle system replacements. Systems being replaced include flooring, lay-in ceiling, paint, entrance doors, lighting, fire alarm, and select HVAC equipment.

Board Goal: This Board action supports routine County business.

Fiscal Impact: This project has been previously funded in the Library Element of the Capital Improvement Program. The lowest responsive bid is within the allocated budget. No additional appropriation is required.

Additional Information:

The Eva Perry Regional Library in Apex is a one-story building containing 22,900 square feet. It is one of 22 libraries in the Wake County Library system.



Legislation Details (With Text)

File #: 16-2520

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: Wake County Public School System Capital Improvement Program Appropriations and Reallocations

Sponsors:

Indexes:

Code sections:

Attachments: [12.2.2019 WCPSS CIP FY 20 Project Contingency Appropriation and Reallocation Item Summary .pdf](#)
[BOC Resolution.pdf](#)
[Program Contingency Appropriation Continuous CIP 11-19-19.pdf](#)

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners		

Wake County Public School System Capital Improvement Program Appropriations and Reallocations
That the Board of Commissioners approves the request to appropriate and reallocate in the Seven Year Capital Improvement Program a total of \$8,532,114 of program contingency funding to support existing life-cycle and mobile project needs and to fund an increase to pre-construction scope for E-51 and E-44.

Item Title: Wake County Public School System Capital Improvement Program Appropriations and Reallocations

Specific Action Requested:

That the Board of Commissioners approves the request to appropriate and reallocate in the Seven Year Capital Improvement Program a total of \$8,532,114 of program contingency funding to support existing life-cycle and mobile project needs and to fund an increase to pre-construction scope for E-51 and E-44.

Item Summary:

Purpose: The Board of Commissioners is statutorily responsible to fund the school system's capital projects and approves all appropriations and reallocations of funds for WCPSS projects.

Background: On April 2, 2019, the Board of Education passed a resolution requesting funding for their FY 2020-2026 Capital Improvement Program from the Board of Commissioners. On June 3, 2019, the Board of Commissioners adopted the FY 2020 Budget, which included a total of \$304.5 million in planned funding for WCPSS capital projects in FY 2020. This item appropriates and reallocates \$8,532,114 of unused program contingency from the FY 2019 plan. The reallocation supports existing life-cycle and mobile relocation project needs and funds an increase to pre-construction scope for two new school projects, E-51 and E-44. The Board of Education approved the request on November 19, 2019.

Board Goal: This action supports routine County operations.

Fiscal Impact: The resolution appropriates a total of \$8,532,114 funded with debt. The associated future debt service is included in the County's financial model.

Additional Information:

The Board of Education is requesting that funds be appropriated and reallocated within the Seven Year CIP as follows:



Legislation Details (With Text)

File #: 16-2464
Type: Consent Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 12/2/2019
Final action:
Title: Approval of 2020 Board of Commissioners' Meeting Schedule and Budget Calendar
Sponsors:
Indexes:
Code sections:
Attachments: [Meeting Schedule Item Summary 12-2-19.pdf](#)
[2020-BOC-PROPOSED-DRAFT-MTG-SCHEDULE \(2\).pdf](#)

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners		

Approval of 2020 Board of Commissioners' Meeting Schedule and Budget Calendar
That the Board of Commissioners approves the 2020 Meeting Schedule and Budget Calendar.

Item Title: Approval of 2020 Board of Commissioners' Meeting Schedule and Budget Calendar

Specific Action Requested:

That the Board of Commissioners approves the 2020 Meeting Schedule and Budget Calendar.

Item Summary:

Each year a proposed meeting schedule for the Board of Commissioners is prepared. Staff has presented the Board Meeting Schedule with the official Budget Calendar included for Board consideration and approval.

Attachment

1. Draft – 2020 Board of Commissioners' Meeting Schedule and Budget Calendar



Legislation Details (With Text)

File #: 16-2444

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

Sponsors:

Indexes:

Code sections:

Attachments: [Tax Collections Item Summary](#)
[Tax Committee Agenda Process.pdf](#)
[Executive Summary 1.pdf](#)
[Executive Summary 2.pdf](#)
[December 2019 Refunds Under 500.pdf](#)
[December 2019 Refunds Over 500.pdf](#)
[Daily Updates For Exemptions.pdf](#)
[Daily Updates For Penalties.pdf](#)
[Daily Updates For Tax Relief.pdf](#)
[Daily Updates For Special Situations.pdf](#)
[Daily Updates For Tax Deferments.pdf](#)
[Municipal Collection Report](#)
[Wake County Collection Report](#)
[Monthly In-Rem Foreclosure Report](#)
[PFB Summary Report.pdf](#)
[Register of Deeds Excise Tax Report.pdf](#)

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners		

Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

That the Board of Commissioners approves the attached recommendations by the Tax Committee.

Item Title: Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

Specific Action Requested:

That the Board of Commissioners approves the attached recommendations by the Tax Committee.

Item Summary:

Purpose: The Board of Commissioners approves all tax relief actions requested by taxpayers. On a monthly basis, the Tax Committee meets to consider taxpayer requests and makes recommendations to the Board.

Background: If a taxpayer believes they have been billed incorrectly, wish to appeal a decision of the Tax Administration, seek relief of penalties or submit a late request for exemption, exclusion or deferment, they can request a hearing before the Tax Committee.

The Tax Committee meets monthly and makes recommendations to the Board of Commissioners. The Board approves all tax relief actions. The Tax Committee meets on the third Thursday of each month at 1 p.m. in the Tax Administration's Conference Room to review requests and make a recommendation to the Board of Commissioners. This meeting is publicized and open to the public.

The Tax Committee presents information to the Wake County Board of Commissioners each month for review, showing the name of the taxpayer, description of property, account number, tax year, relief sought, and recommended action.

Board Goal: This item supports routine business of the County as required by North Carolina General Statutes and does not relate to a specific Board initiative.

Fiscal Impact: The fiscal impact of this item varies from month to month based on requests but is generally negligible as a percent of the total County budget.

Additional Information:

The Tax Committee is comprised of Kim Lorbacher, Controller with Wake County Finance; Natasha Baldwin, Finance Manager with the City of Raleigh and Seth Larson, Financial Services Manager with Wake County Finance. Marcus Kinrade, Wake County Tax Administrator, serves as the clerk to the Tax Committee.

Some reasons a property owner may request a hearing before the Tax Committee are:

- They were penalized for listing personal property after January 31.
- They take exception to the value placed on their property and received notice of the value after the Board of Equalization and Review adjourned.
- Their personal property listing was audited and they are seeking relief of discovered value or applicable penalties.
- They filed a late application for an exemption, exclusion or deferment on a property.
- An application for exemption, exclusion or deferment was denied by the Tax Administration and the wish to appeal that decision.
- A penalty was imposed for the late filing or late payment of a gross receipt tax and penalty relief is requested.
- A refund has been requested for a tax imposed through a clerical error, an illegal tax, or a tax levied for an illegal purpose.
- A refund exceeding the threshold the finance officer is authorized to issue has been requested.

The tax committee has adopted criteria that may provide partial or full relief of late list penalties applied to personal property discoveries if one of the following criteria is met:

1. The property owner is new to North Carolina.
2. The property owner inadvertently neglected to list equipment in the first year of ownership.
3. Prior year property listings were timely filed.
4. Items were inadvertently omitted from a listing filed timely.
5. The property owner was on military deployment or medically incapacitated.
6. The property owner self-reported assets that were not listed properly in prior years.
7. The property owner was cooperative with an audit and no property tax was lost due to being beyond the five-year audit period.

Attachments:

1. Tax Committee Agenda Process
2. Executive Summary 1 and 2
3. Refunds Under/Over \$500.00
4. Daily Updates for Exemptions, Penalties, Tax Relief, Special Situations and Tax Deferments
5. Municipal Collection Report
6. Wake County Collection Report
7. Monthly In-Rem Foreclosure Report
8. PFB Summary Report
9. Register of Deeds Excise Tax Report

The Tax Committee follows the North Carolina General Statutes or previously established general guidelines in their recommendations of relief for assessed late list penalties (no relief, partial relief, full relief). The committee also considers late filed exemption and exclusion applications, and makes recommendations regarding requests for relief of interest.

Consideration of relief of late list penalties:

- If a taxpayer is new to North Carolina and fails to list the first year required, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has property that should have been listed and is unaware of the tax laws, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has listed timely in at least two consecutive years immediately prior to the year for which a penalty is assessed, the penalty may be relieved, partially or in full.
- If a taxpayer inadvertently omitted items from his timely listing, the penalty may be relieved, partially or in full.
- If a taxpayer was involved in military deployment and was unable to list timely, the penalty may be relieved, partially or in full.
- If a taxpayer was unable to list due to circumstances beyond their control (e.g. – hospitalization), the penalty may be relieved, partially or in full.
- Guidelines have been established for companies with penalties assessed as a result of audits. Relief may be granted partially or in full if it appears there was no willful attempt to understate value, if the taxpayer was cooperative and forthright during the audit and if there were no significant issues with their previous listings. The recommendation of the auditor is carefully considered in making this determination.

Consideration of late-filed applications for exemption or exclusion:

- The tax committee will recommend approval of late filed exemptions or exclusions as long as the request complies with the general statutes, or if case law exists that is clear and generally supports the request. Late filed applications must be hand-delivered by December 31 or postmarked by December 31 of the calendar year for which the exemption or exclusion is requested.
- The tax committee will recommend denying any applications received after December 31st of the calendar year for which the exemption or exclusion is requested. There is no statutory authority to exempt or exclude property if the application is made outside the calendar year for which the exemption is sought.

Consideration of requests for relief of interest:

- Once interest accrues, it is considered tax per NCGS 105-273(15). Tax cannot be compromised per NCGS 105-380. Therefore the tax committee typically recommends denial of requests for relief of interest. Should a situation arise in which the committee determines that interest should be relieved, the Assessor will request the item be removed from the consent agenda and considered separately by the Board of Commissioners.

EXECUTIVE SUMMARY OF RECOMMENDATIONS FROM TAX COMMITTEE

Board Meeting Date December 2, 2019

<u>NUMBER</u>	<u>PROPERTY TAX REFUNDS REQUESTED</u>		
	AMOUNT OF TAX <u>REQUESTED</u>	AMOUNT OF TAX <u>APPROVED</u>	AMOUNT OF TAX <u>DENIED</u>
15	\$5,216.64	\$5,216.64	0.00

Executive Summary of Recommendations From Tax Committee 11/14/2019

Exemptions Requested

Number of Requests	Value of Exemptions Requested	Value of Property Exempted
9	\$1,358,512	\$622,799

Tax Relief Exclusion Requested

Number of Requests	Value of Exclusion Requested	Value of Property Exempted
6	\$631,781	\$489,111

Tax Deferment Requested

Number of Requests	Value of Deferment Requested	Value of Property Deferred
5	\$2,265,560	\$697,725

Requests For Relief of Late List Penalties

Number of Requests	Granted-FR	Granted-PR	Granted-GC	Denied
17	17	0	0	0

Special Situations/Value Adjustment

Relief Requested	Total	Granted	Denied
Appeal of Rollback	20	20	0
Exemption Appeal of Denial	3	3	0
Refund Request	10	0	10
Value Only	1	0	1

Board Report**Return**

Date : 12/02/2019

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS**RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES**

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	CANTIN, ANTHONY 105 BIRCH CREEK DR FUQUAY VARINA NC, 27526 - 6804	0006798432- 2016- 2016- 000000	City 129.79 County 180.20	309.99	309.99	Refund
2	CANTIN, ANTHONY 105 BIRCH CREEK DR FUQUAY VARINA NC, 27526 - 6804	0006798432- 2017- 2017- 000000	City 123.26 County 175.26	298.52	298.26	Refund
3	CANTIN, ANTHONY 105 BIRCH CREEK DR FUQUAY VARINA NC, 27526 - 6804	0006798432- 2018- 2018- 000000	City 117.09 County 177.15	294.24	294.24	Refund
4	DUMPSTERS ON DEMAND INC 5304 AUTUMN TRACE DR FUQUAY VARINA NC, 27526 - 7554	0006654264- 2016- 2016- 000000	City 65.01 County 90.26	155.27	155.27	Refund
5	DUMPSTERS ON DEMAND INC 5304 AUTUMN TRACE DR FUQUAY VARINA NC, 27526 - 7554	0006654264- 2017- 2017- 000000	City 81.26 County 115.54	196.80	196.80	Refund
6	DUMPSTERS ON DEMAND INC 5304 AUTUMN TRACE DR FUQUAY VARINA NC, 27526 - 7554	0006654264- 2018- 2018- 000000	City 0.00 County 102.98	102.98	109.03	Refund
7	DUMPSTERS ON DEMAND, INC. 8316 MUIRFIELD DR FUQUAY VARINA NC, 27526 - 9468	0006654264- 2014- 2014- 000000	City 0.00 County 105.84	105.84	105.84	Refund
8	DUMPSTERS ON DEMAND, INC. 6101 OSAGE DR HOLLY SPRINGS NC, 27540 - 3369	0006654264- 2015- 2015- 000000	City 70.31 County 99.32	169.63	169.63	Refund
9	GE HFS LLC PO BOX 802146 CHICAGO IL, 60680	0006808324- 2017- 2017- 000000	City 63.50 County 91.83	155.33	155.33	Refund
10	OLGIATE, SHIRLEE 211 SHADY HOLLOW LN GARNER NC, 27529 - 5096	0000405983- 2019- 2019- 000000	City 63.78 County 82.09	145.87	145.87	Refund
11	PHO THAIHOA INC 10290 CHAPEL HILL RD MORRISVILLE NC, 27560	0006872631- 2019- 2019- 000000	City 134.07 County 247.74	381.81	381.81	Refund
12	SOUTHERN GARDEN INC PO BOX 808 APEX NC, 27502 - 0808	0006115849- 2018- 2018- 000000	City 0.00 County 132.82	132.82	132.82	Refund
13	YANG, XIHONG 1526 SANDYBROOK LN WAKE FOREST NC, 27587 - 5230	0000427466- 2018- 2018- 000000	City 0.00 County 221.08	221.08	221.08	Refund

Marcus D. Kinrade

Total City
Rebated 848.07

Wake County Tax Administrator

Total County
Rebated 1,822.11

Total Rebate/Refund	2,670.18	2,675.97
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CC:

***Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.**

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Board Report

Return

Date : 12/02/2019

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	B LINE ENTERPRISES INC 1413 YARDLEY DRIVE WAKE FOREST NC, 27587	0006801321- 2018- 2018- 000000	City County	338.95 462.12	801.07	801.07 Refund
2	RADEAS LLC 907 GATEWAY COMMONS CIR STE 100 WAKE FOREST NC, 27587	0006680584- 2018- 2018- 000000	City County	770.26 969.34	1,739.60	1,739.60 Refund
Marcus D. Kinrade			Total City Rebated	1,109.21		
Wake County Tax Administrator			Total County Rebated	1,431.46		
			Total Rebate/Refund		2,540.67	2,540.67

CC:

*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

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Tax Committee Meeting: 11/14/2019

Approved by: _____

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Town Board of Fuquay Varina

FOR: Consideration of Requests for Exemptions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16187	REDEEMER COMMUNITY CHURCH INC PO BOX 808 FUQUAY VARINA NC 27526-0808	152 WAGSTAFF RD FUQUAY VARINA	0000063244 2019 Not Paid	\$381,150	Exemption Religious Purpose 105-278.3	Denied

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Approved by: _____

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Town Board of Morrisville

FOR: Consideration of Requests for Exemptions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16215	ROY, BISWADEV ROY, SASWATI 504 WILLINGHAM RD MORRISVILLE NC 27560-7477	504 WILLINGHAM RD MORRISVILLE	0000304262 2019 Not Paid	\$354,563	Exemption Educ/Sci/Char 105-278.7	Denied

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Approved by: _____

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Exemptions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16185	FIRST ASSEMBLY OF GOD OF RALEIGH IN 2660 YONKERS RD RALEIGH NC 27604-3228	2640 YONKERS RD RALEIGH	0000121556 2019 Not Paid	\$484,359	Exemption Religious Purpose 105-278.3	Granted - For Good Cause
16219	BETHLEHEM BAPTIST CHURCH ATTN: ALICE MOORE-FOWLER 7215 SIX FORKS RD RALEIGH NC 27615-6160	7115 SIX FORKS RD RALEIGH	0000042554 2019 Not Paid	\$13,000	Exemption Religious Purpose 105-278.3	Granted - For Good Cause
16221	BETHLEHEM BAPTIST CHURCH ALICE MOORE-FOWLER 7215 SIX FORKS RD RALEIGH NC 27615-6160	7133 SIX FORKS RD RALEIGH	0000082901 2019 Not Paid	\$11,440	Exemption Religious Purpose 105-278.3	Granted - For Good Cause
16265	BETHLEHEM BAPTIST CHURCH ATTN: ALICE MOORE-FOWLER 7215 SIX FORKS RD RALEIGH NC 27615-6160	7127 SIX FORKS RD RALEIGH	0000168978 2019 Not Paid	\$39,000	Exemption Religious Purpose 105-278.3	Granted - For Good Cause

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Town Board of Cary

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16157	LE NU SPA FRANCHISING LLC 3434 KILDAIRE FARM RD STE 126 CARY NC 27518	BUSINESS PERSONAL PROPERTY CARY	0006886464 2014 Not Paid	\$298.90	Late List Penalty	Granted	
16159	LE NU SPA FRANCHISING LLC 3434 KILDAIRE FARM RD STE 126 CARY NC 27518	BUSINESS PERSONAL PROPERTY CARY	0006886464 2015 Not Paid	\$235.48	Late List Penalty	Granted	
16161	LE NU SPA FRANCHISING LLC 3434 KILDAIRE FARM RD STE 126 CARY NC 27518	BUSINESS PERSONAL PROPERTY CARY	0006886464 2016 Not Paid	\$158.46	Late List Penalty	Granted	
16163	LE NU SPA FRANCHISING LLC 3434 KILDAIRE FARM RD STE 126 CARY NC 27518	BUSINESS PERSONAL PROPERTY CARY	0006886464 2017 Not Paid	\$101.33	Late List Penalty	Granted	
16165	LE NU SPA FRANCHISING LLC 3434 KILDAIRE FARM RD STE 126 CARY NC 27518	BUSINESS PERSONAL PROPERTY CARY	0006886464 2018 Not Paid	\$56.34	Late List Penalty	Granted	

Tax Committee Meeting: 11/14/2019

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Town Board of Cary

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16167	LE NU SPA FRANCHISING LLC 3434 KILDAIRE FARM RD STE 126 CARY NC 27518	BUSINESS PERSONAL PROPERTY CARY	0006886464 2019 Not Paid	\$23.04	Late List Penalty	Granted	
16145	SALON SAIA CORP LEIF BOOGER 1827 OAKBORO DRIVE RALEIGH, NC 27614	BUSINESS PERSONAL PROPERTY CARY	0006891435 2017 Not Paid	\$61.32	Late List Penalty	Granted	
16147	SALON SAIA CORP LEIF BOOGER 1827 OAKBORO DRIVE RALEIGH, NC 27614	BUSINESS PERSONAL PROPERTY CARY	0006891435 2018 Not Paid	\$47.40	Late List Penalty	Granted	
16149	SALON SAIA CORP LEIF BOOGER 1827 OAKBORO DRIVE RALEIGH, NC 27614	BUSINESS PERSONAL PROPERTY CARY	0006891435 2019 Not Paid	\$31.84	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16127	FIFTH THIRD EQUIPMENT FINANCE COMPA PO BOX 218 NORTHBROOK IL 60065	BUSINESS PERSONAL PROPERTY RALEIGH	0006820488 2019 Not Paid	\$813.31	Late List Penalty	Granted	6
16131	FIFTH THIRD EQUIPMENT FINANCE COMPA PO BOX 218 NORTHBROOK IL 60065	BUSINESS PERSONAL PROPERTY RALEIGH	0006820488 2019 Not Paid	\$90.34	Late List Penalty	Granted	6

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16151	WOODPILE BBQ JOEY WOOD 1120 SANDROCK LANE WENDELL, NC 27591	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006891335 2017 Not Paid	\$16.24	Late List Penalty	Granted	
16153	WOODPILE BBQ JOEY WOOD 1120 SANDROCK LANE WENDELL, NC 27591	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006891335 2018 Not Paid	\$22.46	Late List Penalty	Granted	
16155	WOODPILE BBQ JOEY WOOD 1120 SANDROCK LANE WENDELL, NC 27591	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006891335 2019 Not Paid	\$10.72	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Town Board of Wake Forest

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16125	FIFTH THIRD EQUIPMENT FINANCE COMPA PO BOX 218 NORTHBROOK IL 60065	BUSINESS PERSONAL PROPERTY WAKE FOREST	0006820488 2019 Not Paid	\$905.76	Late List Penalty	Granted	6
16129	FIFTH THIRD EQUIPMENT FINANCE COMPA PO BOX 218 NORTHBROOK IL 60065	BUSINESS PERSONAL PROPERTY WAKE FOREST	0006820488 2019 Not Paid	\$12.55	Late List Penalty	Granted	6

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Town Board of Zebulon

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes:

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing - Current/previous listing on time
5. Military Deployment
6. Provided proof of timely listing

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
16267	FIFTH THIRD EQUIPMENT FINANCE COMPA PO BOX 218 NORTHBROOK IL 60065	UNLICENSED VEHICLES ZEBULON	0006891596 2019 Not Paid	\$661.87	Late List Penalty	Granted	6

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Approved by: _____

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Town Board of Garner

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16269	PELZER, MICHAEL PELZER, KATHY 141 CREECH RD GARNER NC 27529-3229	141 CREECH RD GARNER	0000003889 2019 Not Paid	\$78,266	Exclusion Disabled Exclusion 105-277.1	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Approved by: _____

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16103	DONALDSON, EDWARD DONALDSON, JANICE 10821 BEDFORDTOWN DR RALEIGH NC 27614-8060	10821 BEDFORDTOWN DR RALEIGH	0000303788 2019 Not Paid	\$45,000	Exclusion Veterans Relief 105-277.1C	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Approved by: _____

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Town Board of Rolesville

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16173	HOLLOWAY, CHARLES HOLLOWAY, KIMBERLY 6205 ROLES SADDLE DR ROLESVILLE NC 27571-9444	6205 ROLES SADDLE DR ROLESVILLE	0000411305 2019 Not Paid	\$256,356	Exclusion Elderly Exclusion 105-277.1	Granted - For Good Cause

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Approved by: _____

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16169	HINTON, SYLESTINE 1109 PEARLY DR KNIGHTDALE NC 27545-8268	1109 PEARLY DR WAKE COUNTY	0000107664 2019 Not Paid	\$53,885	Exclusion Disabled Exclusion 105-277.1	Granted - For Good Cause

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Approved by: _____

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Town Board of Wake Forest

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16171	RUTTER, GLENDA 239 HIGHGATE CIR WAKE FOREST NC 27587-5118	239 HIGHGATE CIR WAKE FOREST	0000271771 2019 Not Paid	\$55,604	Exclusion Elderly Exclusion 105-277.1	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Approved by: _____

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Town Board of Wendell

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16055	DAN RYAN BUILDERS - NORTH CAROLINA, 2099 GAITHER RD STE 600 ROCKVILLE MD 20850-4018	1812 SHADY OAKS DR WENDELL	0000449855 2019 Paid in Full	\$142,670	Exclusion Builder's Inventory 105-277.1D	Denied

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Approved by: _____

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Town Board of Cary

FOR: Consideration of Requests for Value/Special Situations

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16205	BALLARD, WILLIAM BALLARD, CHERRY 109 WYBEL LN CARY NC 27513-6008	109 WYBEL LN CARY	0000197732 2018 Paid in Full	\$34,612	Refund Request	Denied
16207	BALLARD, WILLIAM BALLARD, CHERRY 109 WYBEL LN CARY NC 27513-6008	109 WYBEL LN CARY	0000197732 2017 Paid in Full	\$34,612	Refund Request	Denied
16209	BALLARD, WILLIAM BALLARD, CHERRY 109 WYBEL LN CARY NC 27513-6008	109 WYBEL LN CARY	0000197732 2016 Paid in Full	\$34,612	Refund Request	Denied
16211	BALLARD, WILLIAM BALLARD, CHERRY 109 WYBEL LN CARY NC 27513-6008	109 WYBEL LN CARY	0000197732 2015 Paid in Full	\$33,271	Refund Request	Denied
16213	BALLARD, WILLIAM BALLARD, CHERRY 109 WYBEL LN CARY NC 27513-6008	109 WYBEL LN CARY	0000197732 2014 Paid in Full	\$33,271	Refund Request	Denied

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Approved by: _____

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Town Board of Garner

FOR: Consideration of Requests for Value/Special Situations

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16189	ST ANDREWS METHODIST CHURCH 1201 MAXWELL DR RALEIGH NC 27603-4266	0 VANESSA DR GARNER	0000457506 2019 Not Paid	\$24,000	Exemption Appeal of Denial Religious Purpose 105-278.3	Granted
16191	ST ANDREWS METHODIST CHURCH 1201 MAXWELL DR RALEIGH NC 27603-4266	0 VANESSA DR GARNER	0000457507 2019 Not Paid	\$27,000	Exemption Appeal of Denial Religious Purpose 105-278.3	Granted
16193	ST ANDREWS METHODIST CHURCH 1201 MAXWELL DR RALEIGH NC 27603-4266	0 VANESSA DR GARNER	0000457508 2019 Not Paid	\$24,000	Exemption Appeal of Denial Religious Purpose 105-278.3	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Approved by: _____

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Value/Special Situations

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16175	HARRIS TEETER INC #319 RYAN 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY RALEIGH	0006791747 2019 Not Paid	\$2,430,178	Value Only	Denied
16195	MEEHAN, STEPHEN MEEHAN, MARY 641 SHELLEY RD RALEIGH NC 27609-5163	641 SHELLEY RD RALEIGH	0000357923 2018 Paid in Full	\$15,484	Refund Request	Denied
16197	MEEHAN, STEPHEN MEEHAN, MARY 641 SHELLEY RD RALEIGH NC 27609-5163	641 SHELLEY RD RALEIGH	0000357923 2017 Paid in Full	\$15,484	Refund Request	Denied
16199	MEEHAN, STEPHEN MEEHAN, MARY 641 SHELLEY RD RALEIGH NC 27609-5163	641 SHELLEY RD RALEIGH	0000357923 2016 Paid in Full	\$15,484	Refund Request	Denied
16201	MEEHAN, STEPHEN MEEHAN, MARY 641 SHELLEY RD RALEIGH NC 27609-5163	641 SHELLEY RD RALEIGH	0000357923 2015 Paid in Full	\$15,832	Refund Request	Denied

Tax Committee Meeting: 11/14/2019

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Value/Special Situations

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16203	MEEHAN, STEPHEN MEEHAN, MARY 641 SHELLEY RD RALEIGH NC 27609-5163	641 SHELLEY RD RALEIGH	0000357923 2014 Paid in Full	\$15,832	Refund Request	Denied

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Approved by: _____

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Value/Special Situations

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16225	MASSEY, JIMMY 3013 PEEBLES RD RALEIGH NC 27616-8543	0 PEEBLES RD WAKE COUNTY	0000269838 2015 Paid in Full	\$102,887	Appeal of Rollback	Granted
16227	MASSEY, JIMMY 3013 PEEBLES RD RALEIGH NC 27616-8543	0 PEEBLES RD WAKE COUNTY	0000269838 2016 Not Paid	\$86,942	Appeal of Rollback	Granted
16229	MASSEY, JIMMY 3013 PEEBLES RD RALEIGH NC 27616-8543	0 PEEBLES RD WAKE COUNTY	0000269838 2017 Not Paid	\$86,942	Appeal of Rollback	Granted
16231	MASSEY, JIMMY 3013 PEEBLES RD RALEIGH NC 27616-8543	0 PEEBLES RD WAKE COUNTY	0000269838 2018 Not Paid	\$86,942	Appeal of Rollback	Granted
16233	MASSEY, JIMMY 3013 PEEBLES RD RALEIGH NC 27616-8543	0 PEEBLES RD WAKE COUNTY	0000269838 2019 Not Paid	\$88,330	Appeal of Rollback	Granted
16235	MASSEY, JIMMY 3013 PEEBLES RD RALEIGH NC 27616-8543	0 PEEBLES RD WAKE COUNTY	0000269837 2015 Paid in Full	\$340,655	Appeal of Rollback	Granted

Tax Committee Meeting: 11/14/2019**Board of Commissioners Meeting: 12/02/2019****TO: Wake County Board of Commissioners****FOR: Consideration of Requests for Value/Special Situations**

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16237	MASSEY, JIMMY 3013 PEEBLES RD RALEIGH NC 27616-8543	0 PEEBLES RD WAKE COUNTY	0000269837 2016 Paid in Full	\$288,446	Appeal of Rollback	Granted
16239	MASSEY, JIMMY 3013 PEEBLES RD RALEIGH NC 27616-8543	0 PEEBLES RD WAKE COUNTY	0000269837 2017 Not Paid	\$288,446	Appeal of Rollback	Granted
16241	MASSEY, JIMMY 3013 PEEBLES RD RALEIGH NC 27616-8543	0 PEEBLES RD WAKE COUNTY	0000269837 2018 Not Paid	\$288,446	Appeal of Rollback	Granted
16243	MASSEY, JIMMY 3013 PEEBLES RD RALEIGH NC 27616-8543	0 PEEBLES RD WAKE COUNTY	0000269837 2019 Not Paid	\$292,325	Appeal of Rollback	Granted
16245	MASSEY, JIMMY 3013 PEEBLES RD RALEIGH NC 27616-8543	5028 BROAD HEAD LN WAKE COUNTY	0000414809 2015 Paid in Full	\$53,917	Appeal of Rollback	Granted
16247	MASSEY, JIMMY 3013 PEEBLES RD RALEIGH NC 27616-8543	5028 BROAD HEAD LN WAKE COUNTY	0000414809 2016 Paid in Full	\$45,592	Appeal of Rollback	Granted

Tax Committee Meeting: 11/14/2019**Board of Commissioners Meeting: 12/02/2019****TO: Wake County Board of Commissioners****FOR: Consideration of Requests for Value/Special Situations**

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16249	MASSEY, JIMMY 3013 PEBBLES RD RALEIGH NC 27616-8543	5028 BROAD HEAD LN WAKE COUNTY	0000414809 2017 Paid in Full	\$45,592	Appeal of Rollback	Granted
16251	MASSEY, JIMMY 3013 PEBBLES RD RALEIGH NC 27616-8543	5028 BROAD HEAD LN WAKE COUNTY	0000414809 2018 Paid in Full	\$45,592	Appeal of Rollback	Granted
16253	MASSEY, JIMMY 3013 PEBBLES RD RALEIGH NC 27616-8543	5028 BROAD HEAD LN WAKE COUNTY	0000414809 2019 Not Paid	\$46,200	Appeal of Rollback	Granted
16255	MASSEY, JIMMY 3013 PEBBLES RD RALEIGH NC 27616-8543	2933 PEBBLES RD WAKE COUNTY	0000044692 2015 Paid in Full	\$308,283	Appeal of Rollback	Granted
16257	MASSEY, JIMMY 3013 PEBBLES RD RALEIGH NC 27616-8543	2933 PEBBLES RD WAKE COUNTY	0000044692 2016 Paid in Full	\$259,798	Appeal of Rollback	Granted
16259	MASSEY, JIMMY 3013 PEBBLES RD RALEIGH NC 27616-8543	2933 PEBBLES RD WAKE COUNTY	0000044692 2017 Not Paid	\$259,798	Appeal of Rollback	Granted

Tax Committee Meeting: 11/14/2019

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Value/Special Situations

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
16261	MASSEY, JIMMY 3013 PEEBLES RD RALEIGH NC 27616-8543	2933 PEEBLES RD WAKE COUNTY	0000044692 2018 Not Paid	\$259,798	Appeal of Rollback	Granted
16263	MASSEY, JIMMY 3013 PEEBLES RD RALEIGH NC 27616-8543	2933 PEEBLES RD WAKE COUNTY	0000044692 2019 Not Paid	\$264,165	Appeal of Rollback	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Approved by: _____

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Town Board of Cary

FOR: Consideration of Requests for Tax Deferment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed Tax Deferred	Appeal/Request Type	Recommendation
16177	ZHENG, PEIYU 107 ANNANDALE DR CARY NC 27511-6501	107 ANNANDALE DR CARY	0000064179 2019 Not Paid	\$1,567,835	Tax Deferment Builder's Inventory 105-277.1D	Denied

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Approved by: _____

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners and Town Board of Holly Springs

FOR: Consideration of Requests for Tax Deferment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed Tax Deferred	Appeal/Request Type	Recommendation
16179	RIDER HOMES INC 5509 DEN HEIDER WAY RALEIGH NC 27606-9560	1005 TROTTER BLUFFS DR HOLLY SPRINGS	0000459925 2019 Not Paid	\$497,805	Tax Deferment Builder's Inventory 105-277.1D	Granted - For Good Cause
16181	SIRE DEVELOPMENT LLC 4034 BERMAN EDGE RD HOLLY SPRINGS NC 27540-6946	216 UTLEY BLUFFS DR HOLLY SPRINGS	0000462804 2019 Not Paid	\$65,000	Tax Deferment Builder's Inventory 105-277.1D	Granted - For Good Cause
16183	SIRE DEVELOPMENT LLC 4034 BERMAN EDGE RD HOLLY SPRINGS NC 27540-6946	212 UTLEY BLUFFS DR HOLLY SPRINGS	0000462803 2019 Not Paid	\$65,000	Tax Deferment Builder's Inventory 105-277.1D	Granted - For Good Cause

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 11/14/2019

Approved by: _____

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Tax Deferment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed Tax Deferred	Appeal/Request Type	Recommendation
16223	MURPHY, LOIS ROWLAND, BETTY PO BOX 1684 HENDERSON NC 27536-1684	12017 LOUISBURG RD WAKE COUNTY	0000132690 2019 Not Paid	\$69,920	Tax Deferment Agricultural Use 105-277.4	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator

MUNICIPAL MONTHLY COMPARISON REPORT OCTOBER 2019

ANGIER

	Last Year	This Year
Billed	\$315,710.38	\$322,370.25
Collected	\$81,363.59	\$100,452.60
Percentage	25.77%	31.16%

DURHAM

	Last Year	This Year
Billed	\$596,232.32	\$619,152.39
Collected	\$179,927.62	\$48,791.75
Percentage	30.18%	7.88%

KNIGHTDALE

	Last Year	This Year
Billed	\$7,270,023.62	\$7,687,865.66
Collected	\$1,884,535.73	\$2,266,134.22
Percentage	25.92%	29.48%

WAKE FOREST

	Last Year	This Year
Billed	\$25,884,485.65	\$27,632,907.11
Collected	\$7,817,709.67	\$8,191,216.67
Percentage	30.20%	29.64%

APEX

	Last Year	This Year
Billed	\$28,122,143.11	\$31,203,622.98
Collected	\$8,502,331.64	\$9,619,222.00
Percentage	30.23%	30.83%

FUQUAY -VARINA

	Last Year	This Year
Billed	\$14,116,576.90	\$15,108,468.80
Collected	\$4,367,439.29	\$4,634,776.47
Percentage	30.94%	30.68%

MORRISVILLE

	Last Year	This Year
Billed	\$18,052,673.49	\$19,050,696.34
Collected	\$5,735,461.74	\$4,855,567.78
Percentage	31.77%	25.49%

WENDELL

	Last Year	This Year
Billed	\$3,085,623.21	\$3,552,245.04
Collected	\$849,432.49	\$943,919.75
Percentage	27.53%	26.57%

CARY

	Last Year	This Year
Billed	\$88,551,922.52	\$91,381,339.79
Collected	\$25,420,236.42	\$26,018,327.53
Percentage	28.71%	28.47%

GARNER

	Last Year	This Year
Billed	\$17,956,964.26	\$19,918,865.19
Collected	\$4,923,103.14	\$5,152,369.38
Percentage	27.42%	25.87%

RALEIGH

	Last Year	This Year
Billed	\$255,997,411.63	\$260,908,417.85
Collected	\$64,673,060.05	\$65,850,771.54
Percentage	25.26%	25.24%

ZEBULON

	Last Year	This Year
Billed	\$6,363,525.15	\$6,730,646.63
Collected	\$841,753.53	\$885,103.44
Percentage	13.23%	13.15%

CLAYTON

	Last Year	This Year
Billed	\$449.61	\$516.69
Collected	\$251.54	\$0.00
Percentage	55.95%	0.00%

HOLLY SPRINGS

	Last Year	This Year
Billed	\$19,544,550.03	\$23,063,653.20
Collected	\$6,206,153.11	\$7,209,598.86
Percentage	31.75%	31.26%

ROLESVILLE

	Last Year	This Year
Billed	\$4,389,530.46	\$4,814,376.75
Collected	\$1,367,113.84	\$1,534,580.42
Percentage	31.14%	31.87%

**REPORT OF COLLECTIONS - WAKE COUNTY ONLY
OCTOBER 2019**

	October 2018	October 2019
MONTHLY COLLECTIONS	This Year	This Year
Current Taxes	\$103,593,307.55	\$116,548,869.47
Current Special Districts	\$2,934,326.07	\$3,603,643.15
Current Deferred Taxes	\$5,001.07	\$103,523.13
Back Taxes	\$110,700.98	\$176,864.03
Back Deferred Taxes	\$41,332.15	\$377,779.68
Beer & Wine	\$737.50	\$931.25
Recycle Fee	\$1,073,538.17	\$1,049,426.59
TOTAL	<u>\$107,758,943.49</u>	<u>\$121,861,037.30</u>

	October 2018	October 2019
CUMULATIVE	This Year	This Year
Current Taxes	\$222,975,595.90	\$253,183,034.54
Current Special Districts	\$7,333,754.09	\$8,067,370.69
Current Deferred Taxes	\$111,937.49	\$199,771.48
Back Taxes	\$731,445.88	\$813,417.67
Back Deferred Taxes	\$450,491.79	\$792,300.30
Beer & Wine	\$6,626.25	\$14,272.00
Recycle Fee	\$2,027,047.95	\$2,156,212.23
TOTAL	<u>\$233,636,899.35</u>	<u>\$265,226,378.91</u>

	October 2018		
	Levy Billed	Levy Coll	% Coll
Real & Personal Property	\$904,981,332.13	\$225,004,351.66	24.86%
Special District Real & Personal	24,989,419.60	\$7,338,620.95	29.37%
Vehicle Property	\$6,079,924.19	\$6,038,620.49	99.32%
Special District Vehicle	\$196,019.87	\$193,330.94	98.63%
TOTAL	<u>\$936,246,695.79</u>	<u>\$238,574,924.04</u>	25.48%

	October 2019		
	Levy Billed	Levy Coll	% Coll
	\$1,028,377,098.49	\$254,514,030.45	24.75%
	25,551,287.20	\$8,065,594.97	31.57%
	\$6,432,030.76	\$6,407,296.71	99.62%
	\$187,821.79	\$187,395.72	99.77%
	<u>\$1,060,548,238.24</u>	<u>\$269,174,317.85</u>	25.38%

						DEFERRED TAXES		UNCOLLECTED DEFERRED TAXES	
						(Subject to Current and 3 Year Rollback)			
YEAR	LEVY BILLED	LEVY COLLECTED	PERCENTAGE COLLECTED	LEVY UNCOLLECTED	(%)	Year	Amount	Year	Amount
2019	\$1,060,548,238.24	\$269,174,317.85	25.38%	\$791,373,920.39	74.62%	2019	\$19,506,258.20	2019	\$15,252.25
2018	\$940,029,132.82	\$938,622,557.52	99.85%	\$1,406,575.30	0.15%	2018	\$18,017,426.58	2018	\$32,195.25
2017	\$861,555,503.91	\$861,056,300.73	99.94%	\$499,203.18	0.06%	2017	\$16,997,089.90	2017	\$27,938.32
2016	\$826,223,042.55	\$825,909,192.72	99.96%	\$313,849.83	0.04%	2016	\$16,820,333.72	2016	\$16,802.24
2015	\$785,332,691.13	\$785,063,118.89	99.97%	\$269,572.24	0.03%	2015	\$17,968,961.14	2015	\$4,321.18
2014	\$766,414,338.89	\$766,206,335.40	99.97%	\$208,003.49	0.03%	2014	\$17,067,032.56	2014	\$597.53
2013	\$675,877,933.56	\$675,246,486.23	99.91%	\$631,447.33	0.09%	2013	\$17,678,107.66	2013	\$531.50
2012	\$683,563,809.38	\$682,777,086.26	99.88%	\$786,723.12	0.12%	2012	\$17,968,878.26	2012	\$0.00
2011	\$673,247,654.80	\$672,399,803.30	99.87%	\$847,851.50	0.13%	2011	\$18,223,412.94	2011	\$2.29
TOTAL	\$6,212,244,107.04	\$6,207,280,881.05		\$4,963,225.99		TOTAL	\$140,741,242.76	TOTAL	\$82,388.31

S/Distr					
Current	\$25,739,108.99	\$8,252,990.69	32.06%	\$17,486,118.30	67.94%

**WAKE COUNTY BOARD OF COMMISSIONERS
WAKE COUNTY IN-REM FORECLOSURE PROGRESS REPORT
OCTOBER 2019**

Totals for OCTOBER

Parcels Notified by Certified Letter	4
Number of Parcels - Judgments Docketed	3
Parcels Paid in Full	8
Parcels Sold at Public Auction	1
Principal Tax (Notified by Certified Letter)	\$ 51,621
Principal Tax Collected for Month	\$ 38,016

Cumulative Totals for 2019/2020 Fiscal Year

Parcels Notified by Certified Letter	20
Number of Parcels - Judgments Docketed	14
Parcels Paid in Full	18
Parcels Sold at Public Auction	4
Principal Tax (Notified by Certified Letter)	\$ 172,055
Principal Tax Collected for Year	\$ 118,198

Cumulative Total to Date

Parcels Notified by Certified Letter	9,910
Number of Parcels - Judgments Docketed	2,008
Parcels Paid in Full	9,000
Parcels Sold at Public Auction	5541
Principal Tax (Notified by Certified Letter)	\$ 16,454,956
Principal Tax Collected to Date	\$ 19,796,846

***Totals Include Any Municipal Taxes that Wake County is Under Contract to Collect.**

This report is to be filed for the record.

Marcus D. Kinrade
Tax Administrator

Tax Committee Meeting: 11/14/2019

Board of Commissioners Meeting: 12/02/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Release of Gross Receipts Tax Penalties

Approved by: _____

Account Types:

PFB - Prepared Food and Beverage Tax

RVT - Rental Vehicle Tax

ROT - Room Occupancy Tax

BW - Beer and Wine Licensing

HVY - Heavy Equipment

Item #	Business Name Business Location	Owner Name	Account # Payment Status	Account Type	Penalty Appealed	Recommendation
5310	ARBY'S # 6335 1300 FIFTH AVE GARNER NC 27529-3638	MOSAIC RBNC LLC	0000020795 Paid in Full	PFB	\$184.05	No Relief
5314	ARBY'S # 6657 9221 FAIRBANKS DR RALEIGH NC 27613-1427	MOSAIC RBNC LLC	0000020797 Paid in Full	PFB	\$99.24	No Relief
5316	ARBY'S # 6768 1500 E WILLIAMS ST APEX NC 27539-7701	MOSAIC RBNC LLC	0000020798 Paid in Full	PFB	\$140.89	No Relief
5308	ARBY'S #6151 6308 CAPITAL BLVD RALEIGH NC 27616-3048	MOSAIC RBNC LLC	0000020794 Paid in Full	PFB	\$136.09	No Relief
5312	ARBY'S #6554 1031 N HARRISON AVE CARY NC 27513-3924	MOSAIC RBNC LLC	0000020796 Paid in Full	PFB	\$99.62	No Relief
5318	ARBY'S #7668 2104 S. MAIN ST WAKE FOREST NC 27587-8817	MOSAIC RBNC LLC	0000020799 Paid in Full	PFB	\$138.51	No Relief
5294	BUDACAI 120 E MARTIN ST RALEIGH NC 27601	BUDACAI LLC	0000023643 Not Paid	PFB	\$846.12	Full Relief
5302	CICI'S PIZZA 3501 CAPITAL BLVD #132 RALEIGH NC 27604-3370	EMPORIUM-BHV, INC	0000015611 Not Paid	PFB	\$106.01	No Relief

Item #	Business Name Business Location	Owner Name	Account # Payment Status	Account Type	Penalty Appealed	Recommendation
5306	CICI'S PIZZA 12516 CAPITAL BLVD WAKE FOREST NC 27587-7487	WF-BHV INC	0000015721 Not Paid	PFB	\$83.97	No Relief
5304	CICI'S PIZZA #425 4001 WIDEWATERS PKWY KNIGHTDALE NC 27545-7315	K-BHV INC	0000015749 Not Paid	PFB	\$91.47	No Relief
5296	MOJITO LOUNGE 106 GLENWOOD AVE RALEIGH NC 27603	MOJITO LOUNG LLC	0000023622 Not Paid	PFB	\$1,450.88	Full Relief
5292	OINK N MOO BY TWO BROTHERS 0 VARIOUS DR RALEIGH NC 00000-0000	OINK N MOO LLC	0000023879 Not Paid	PFB	\$74.66	Full Relief
5290	PISCO MAR 2502 HILLSBOROUGH ST RALEIGH NC 27607-7249	LUCKY CHICKEN II INC	0000024029 Paid in Full	PFB	\$147.86	No Relief
5298	THE PICNIC BASKET CATERING 0 VARIOUS DR RALEIGH NC 00000	FIDUCIA INC	0000024124 Not Paid	PFB	\$180.92	Full Relief
5300	TONY'S BOURBON ST OYSTER BAR 107 EDINBURGH SOUTH DR CARY NC 27511-8426	GOBAR, INC	0000016122 Not Paid	PFB	\$954.74	No Relief
5288	WOOD PILE BBQ 1120 SANDROCK LN WENDELL NC 27591	JOEY WOOD	0000024081 Paid in Full	PFB	\$69.83	Full Relief

This List Requires Board Action

Tax Committee Member: Natasha Baldwin, City Of Raleigh
Seth Larson, Wake County Finance
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Tax Administrator



Register of Deeds

BOARD REPORT

DATE: NOVEMBER 14, 2019

TO: WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND OF EXCISE TAX

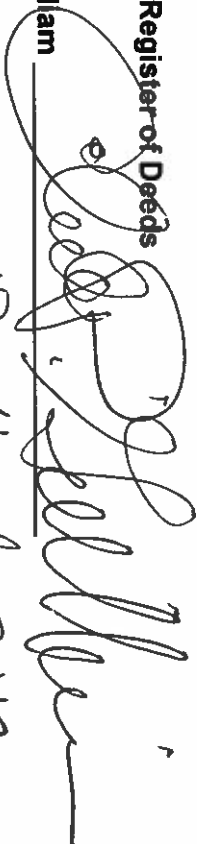
Approved By: Kim Dabacher

<u>No.</u>	<u>Name & Address of Payee</u>	<u>Deed Book & Page Number</u>	<u>Excise Tax Amount Refund</u>	<u>Reason for Refund</u>	<u>Request Status</u>
1.	The Law Offices of Lawry & Associates 8358 Six Forks Road Raleigh, NC 27615	Book 017635, Page 01429	\$ 1,100.00	Incorrect County	Approved
2.	Law Office of Yuanyue Mu PLLC 901 Kildaire Farm Rd., Ste. D5 Cary, NC 27511	Book 017486, Page 01639	\$ 25.00	Incorrect Excise Tax	Approved
3.	North Carolina Real Estate Law Firm 6739 Falls of Neuse Rd., Ste. 201 Raleigh, NC 27615	Book 017587, Page 01133	\$ 738.00	Incorrect County	Approved
4.	The Law Office of Matthew McCrystal 119 SW Maynard Rd., Ste. 180 Cary, NC 27511	Book 017454, Page 01849	\$ 386.00	Incorrect County	Approved
5.	Jackson Law, P.C. 3605 Glenwood Ave. Ste., 480 Raleigh, NC 27612	Book 017645, Page 02344	\$ 7,840.00	Submitted Incorrect Excise Tax Amount	Approved

TOTAL TO BE REFUNDED: \$ 10,089.00

Wake County Register of Deeds

Charles P. Gilliam



13 November 2019



Legislation Details (With Text)

File #: 16-2465
Type: Appointment
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 12/2/2019
Final action:
Title: Paid Leave for the Care of a Family Member with a Serious Health Condition
Sponsors:
Indexes:
Code sections:
Attachments: [Family Leave Item Summary Revised.pdf](#)
[Paid Family illness Leave presentation revised.pdf](#)
[RESOLUTION TO ESTABLISH PAID FAMILY ILLNESS LEAVE.pdf](#)
[Leave Data - Accruals and Usages.pdf](#)

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners	accepted	

Paid Leave for the Care of a Family Member with a Serious Health Condition

That the Board of Commissioners adopts a resolution to amend Section 31.08 of the Personnel Ordinance to establish paid family illness leave and grants the County Manager administrative authority to establish and administer this leave benefit.

Item Title: Paid Leave for the Care of a Family Member with a Serious Health Condition

Specific Action Requested:

That the Board of Commissioners adopts a resolution to amend Section 31.08 of the Personnel Ordinance to establish paid family illness leave and grants the County Manager administrative authority to establish and administer this leave benefit.

Item Summary:

Purpose: The Board of Commissioners approves all amendments to the County's personnel ordinance. This Board action would amend the ordinance to create an additional category of paid leave for employees.

Background: In Fall 2019, Commissioner Jessica Holmes asked staff to research a potential new category of paid leave for employees caring for a seriously ill family member. Commissioner Holmes brought a request to consider such a policy to the full Board at the November 12, 2019 work session. The full Board expressed support to consider the policy and commit additional staff resources to its development.

The proposed policy provides three (3) weeks of paid leave for an employee caring for a seriously family member. Family member as defined in county leave policy includes:

spouse, parent, guardian, children, sister, brother, grandparents, grandchildren plus the various combinations of half, step, in-law, and adopted relationships that can be derived from those named.

This new leave will run concurrent with Family Medical Leave Act leave (FMLA) at the employee's discretion. Employees will not be required to use any annual or sick leave prior to using this new leave category. Paid family illness leave may run consecutively or intermittently. The amount of three (3) weeks is based on staff analysis of actual employee leave usage over the past two years. The new leave category will be available to employees January 1, 2020 and the amount of paid family illness leave for any one person shall not exceed three (3) weeks in a rolling twelve (12) month period.

Board Goal: This action complements the Board's Great Government initiatives.

Fiscal Impact: The FMLA Benefits Administration Vendor will charge approximately \$4,000 for managing this new benefit. The amount can be absorbed within the current benefits budget. No additional budgetary increases are needed to implement and sustain. Some additional expenditures will be made, within the available budget, as employees take advantage of the leave option.

Additional Information:

The resolution will add the following text to the personnel ordinance.

(L) Paid Family Illness Leave.

Wake County offers paid family illness leave to employees for the care of a family member with a serious health condition. The purpose of paid family medical leave is to allow up to three (3) weeks of paid leave for regular, full-time or part-time benefits eligible employees of the County for a family member, as defined by county administrative policy, undergoing recovery from or treatment of a serious health condition as defined under the Family Medical Leave Act (FMLA).

Attachments:

1. Presentation
2. Resolution to amend 31.08 of the Personnel Ordinance to Establish Paid Family Illness Leave
3. Leave Data – Accruals and Usage

RESOLUTION TO AMEND 31.08 OF THE PERSONNEL ORDINANCE TO ESTABLISH PAID FAMILY ILLNESS LEAVE

WHEREAS, Wake County believes that strong families benefit both the local community and the workplace; and

WHEREAS, the Family Medical Leave Act (FMLA) may provide leave to eligible employees, but does not address the lack of income experienced during periods of necessary leave; and

WHEREAS, providing paid Family Illness Leave for the serious health condition of a family member would address the lack of income experienced during such qualifying events; and

WHEREAS, the Board of Commissioners determines the eligibility of leave benefits for Wake County Government Employees; and

WHEREAS, the Board of Commissioners maintains the right to modify its personnel ordinance and policy to affect a more desirable result for eligible employees; and

WHEREAS, such modifications are needed to clarify and codify the practices and guidelines regarding paid leave under Section 31.08 Workdays and Absence; and

WHEREAS, the County Manager shall be the County Personnel Officer and shall be responsible to the Commissioners for the administration and technical direction of the county's personnel program; and

WHEREAS, this ordinance should resolve all previous versions of Section 31.08 Workdays and Absences and serve as the guide for absences and paid leave;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of Wake County that: Effective January 1, 2020, Section 3, Chapter 31 of the Personnel Ordinance, subsections 31.08 is hereby amended to relabel (L) Administration of Leave Policies as set forth below:

Section 31.08 Workdays and Absences

(M)Administration of Leave Policies. The County Manager shall establish rules and procedures governing the administration of leave benefits, including, but not limited to, requests for and approval of leave, accrual and carry-over of leave, reinstatement and transfer of leave benefits, supporting documentation required for approval of leave and other matters as are necessary or appropriate to implement the policies of this section.

And, Effective January 1, 2020, Section 3, Chapter 31 of the Personnel Ordinance, subsections 31.08 (L) Paid Family Illness Leave is hereby established as set forth below:

(L) Paid Family Illness Leave.

Wake County offers paid family illness leave to employees for the care of a family member with a serious health condition. The purpose of paid family medical leave is to allow up to three (3) weeks of paid leave for regular, full-time or part-time benefits eligible employees of the County for a family member, as defined by county administrative policy, undergoing recovery from or treatment of a serious health condition as defined under the Family Medical Leave Act (FMLA).

Adopted this the 2nd day of December of 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners

Wake County Annual Leave Accruals

<i>Years of Current and Reinstated Service</i>	<i>Minutes Earned Each Year</i>	<i>Hours Earned Each Year</i>	<i>Days Earned Each Year</i>
<i>Less than 2 years</i>	<i>480</i>	<i>96</i>	<i>12</i>
<i>2 but less than 5 years</i>	<i>560</i>	<i>112</i>	<i>14</i>
<i>5 but less than 10 years</i>	<i>680</i>	<i>136</i>	<i>17</i>
<i>10 but less than 15 years</i>	<i>800</i>	<i>160</i>	<i>20</i>
<i>15 but less than 20 years</i>	<i>920</i>	<i>184</i>	<i>23</i>
<i>20 years or more</i>	<i>1,040</i>	<i>208</i>	<i>26</i>

*The chart above is used to illustrate the total annual leave hours and days for an employee who worked 12 months under the same annual work hours schedule. Review the policy for more information on accrual frequency and rate determinations.

Combined Annual and Sick Leave Accruals

	<i>Less than 2 years</i>	<i>Years 2 to 5</i>	<i>Years 5 to 10</i>	<i>Years 10 to 15</i>	<i>Years 15 to 20</i>	<i>More than 20</i>
<i>Leave Earned in Weeks</i>						
<i>Annual</i>	<i>2.4</i>	<i>2.8</i>	<i>3.4</i>	<i>4.00</i>	<i>4.6</i>	<i>5.2</i>
<i>Sick</i>	<i>2.4</i>	<i>2.4</i>	<i>2.4</i>	<i>2.4</i>	<i>2.4</i>	<i>2.4</i>
<i>Total Leave Earned in Weeks</i>	<i>4.8</i>	<i>5.2</i>	<i>5.8</i>	<i>6.4</i>	<i>7.0</i>	<i>7.6</i>

Data Regarding Leave Usage for Care for a Parent, Child or Spouse with a Serious Health Condition

Number of Instances of Employee Leave to Care for a Family Member with a Serious Health Condition			
For Care of	2018	2019	Total
Child	16	21	37
Parent	76	59	135
Spouse	21	14	35
Total	113	94	207
Average Weeks Used	2.42	2.29	2.36
Number that used Leave Without Pay	6	11	17
Percent of total above	5.3%	11.7%	8.2%



Legislation Details (With Text)

File #: 16-2475

Type: Regular Item **Status:** Agenda Ready

In control: Housing & Community Revitalization

On agenda: 12/2/2019 **Final action:**

Title: Public Hearing for 2020-2025 Wake County Consolidated Plan, Analysis of Impediments to Fair Housing Choice, and Citizen Participation Plan

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary](#)
[Consolidated Plan Presentation 12-2-19.pdf](#)
[Public Hearing Notice](#)

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners		

Public Hearing for 2020-2025 Wake County Consolidated Plan, Analysis of Impediments to Fair Housing Choice, and Citizen Participation Plan

That the Board of Commissioners holds a public hearing to receive comments on affordable housing, homeless services and community development needs of Wake County residents to assist with development of the 2020-2025 Affordable Housing Consolidated Plan, Analysis of Impediments to Fair Housing Choice, and Citizen Participation Plan.

Item Title: Public Hearing for 2020-2025 Wake County Consolidated Plan, Analysis of Impediments to Fair Housing Choice, and Citizen Participation Plan

Specific Action Requested:

That the Board of Commissioners holds a public hearing to receive comments on affordable housing, homeless services and community development needs of Wake County residents to assist with development of the 2020-2025 Affordable Housing Consolidated Plan, Analysis of Impediments to Fair Housing Choice, and Citizen Participation Plan.

Item Summary:

Purpose: The Consolidated Plan, Analysis of Impediments (AI) to Fair Housing Choice, and Citizen Participation Plan (CPP) are required by the U.S. Department of Housing and Urban Development (HUD) for Wake County to receive federal entitlement grant funds.

Background: The 2020-2025 Wake County Consolidated Plan is a five-year plan addressing affordable housing, homeless services and community development needs of low- and moderate-income families in Wake County. The Consolidated Plan defines priority populations along with goals and programs to address housing affordability, homeless services, and community development needs. It includes a one-year Action Plan which describes the use federal entitlement grant funds to address these needs in the next year from July 1, 2020 to June 30, 2025.

Two required HUD documents must be updated in association with the Consolidated Plan: The Citizen Participation Plan (CPP) and the Analysis of Impediments to Fair Housing Choice (AI). The CPP describes the process and methods by which citizen input will be received, while the AI identifies barriers to housing choice that may be encountered by protected classes. At this public hearing, we will seek feedback on both of these topics, as well as general housing needs. Public comments will inform preparation of the plan.

Board Goal: This Board action complements housing affordability initiatives in the Social and Economic Vitality goal area.

Fiscal Impact: This Consolidated Plan guides the use of approximately \$22.6 million in federal funds over the next five years to assist with housing affordability and community development needs. Federal grants will be leveraged by County funds to implement program activities described in the Plan, in addition to programs that support the

overarching housing continuum. The appropriation of these funds will occur through annual budget processes.

Additional Information:

The FY 2020-2025 Wake County Consolidated Plan will be implemented by the Department of Housing Affordability and Community Revitalization (HACR) and community partners using a combination of federal and local funds. The Consolidated Plan, AI and CPP are intended to satisfy federal regulatory requirements and support overarching planning documents for the Department. These documents do not regulate County funding for affordable housing; however, County funding is used to match, fill gaps and enhance programs described in plans.

In addition, these plans are not intended to be comprehensive lists of housing and homeless programs offered by the Department; they only describe those programs funded through the four HUD federal entitlement funding sources described below.

Community Development Block Grant (CDBG) – The purpose of the CDBG program is to improve communities by providing decent housing and a suitable living environment and expanding economic opportunities for low- and moderate-income households. CDBG funds can be used for a wide range of affordable housing and community development activities such as acquisition for affordable housing, rehabilitation, homeownership, public facilities and infrastructure, and public services.

HOME Investment Partnerships Program (HOME) – The purpose of the HOME program is to provide decent, affordable housing to low- and moderate-income households, expand the capacity of nonprofit housing providers, strengthen the ability of state and local governments to provide housing, and leverage private-sector participation. The HOME grant requires a 25% matching contribution from a non-federal source. HOME funds are primarily used to develop, rehabilitate or access affordable housing.

Housing Opportunities for Persons with AIDS (HOPWA) – The purpose of the HOPWA program is to address the specific housing needs of persons living with HIV/AIDS and their families by providing funds for short and long-term rental assistance, and a wide range of support services.

Emergency Solutions Grant (ESG) – The purpose of the ESG grant is to assist individuals and families quickly regain stability in permanent housing after experiencing a housing crisis or homelessness. ESG can be used to provide street outreach, homelessness prevention, rapid re-housing assistance, emergency shelter and operation of the Homeless Management Information System (HMIS).

Citizen participation is a significant element and requirement in the development of the Consolidated Plan and the Analysis of Impediments. Public hearings are designed to gather public input on housing affordability, homeless services and community

development needs. This is the first of two hearings with the second hearing held in February 2020. This hearing is conducted to receive general information regarding housing affordability to incorporate comments into the draft plan. The second public hearing will be to receive comments on specific strategies or priorities reflected in the draft documents. HACR staff have also held numerous consultations with community groups and partner agencies, as well as four public meetings throughout Wake County to gather input from residents.

Extensive data will also be gathered and analyzed to support plan strategies and priorities in coordination with other community plans, studies, and initiatives. The data analysis and community feedback will be used to prepare a draft plan identifying housing priorities and strategies to achieve desired outcomes, including those that reduce barriers to housing choice. These priorities and strategies will be developed and shared with the community at a second public hearing in early February to seek further public comments. The Consolidated Plan is estimated to be submitted to the Board of Commissioners for approval in May 2020.

In the 2015-2020 Consolidated Plan, the priorities were determined to be the following populations:

High Priority:

- Renters earning at or below 40% Area Median Income (AMI) (approximately \$25,960 or less for an individual or \$37,080 or less for a family of four annually);
- Individuals and families experiencing homelessness;
- Individuals and families with special needs who are not experiencing homelessness.

Medium Priority:

- Renters 41-50% AMI (approximately \$25,961 to \$32,450 for an individual or \$37,081 to \$46,350 for a family of four annually);
- Homeowners 41-50% AMI

Low Priority:

- Renters 51-80% AMI (approximately \$32,451 to \$51,950 for an individual or \$46,351 to \$74,150 for a family of four annually);
- Homeowners 51-80% AMI

Currently, HACR uses five strategies to implement its program:

- Preserve existing housing;
- Develop additional housing;
- Provide rental assistance and job training;
- Fund public facilities improvements in low-income neighborhoods;
- Provide homeless assistance services.

Attachments:

1. Presentation
2. Public Hearing Notice



Legislation Details (With Text)

File #: 16-2533

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: Launch of Wake Prevent! Initiative

Sponsors:

Indexes:

Code sections:

Attachments: [Wake Prevent announcement.pdf](#)
[Wake Prevent! BOC Announcement 12.02.2019.pdf](#)

Date	Ver.	Action By	Action	Result
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Launch of Wake Prevent! Initiative

Item Title: Announcement of Wake Prevent! Initiative

Specific Action Requested:

That the Board of Commissioners receives information about a new homelessness prevention program.

Item Summary:

County staff will share a new rental assistance and case management program aimed at preventing homelessness.

Attachments:

1. Presentation



Legislation Details (With Text)

File #: 16-2508

Type: Appointment **Status:** Agenda Ready

On agenda: 12/2/2019 **In control:** Board of Commissioners

Title: Library Commission

Sponsors:

Indexes:

Code sections:

Attachments: [Library Commission Item Summary.pdf](#)
[Library Commission Member List.pdf](#)
[Library Commission App Roster .pdf](#)
[Library Commission Applicants.pdf](#)
[Library Commission Board Choices .pdf](#)
[Library Commission Attendance 2019 \(Jan 2019-Sept 2019\).pdf](#)

Date	Ver.	Action By	Action	Result
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Library Commission
Enter Recommended Action Here

Item Title: Wake County Library Commission

Contact Person: Yvonne Smith – 919-250-1206 ysmith@wakegov.com

Function: To advise on the operation of the Wake County Library System.

Special Qualifications: At least seven members shall be appointed to represent each of the Commissioners' districts with the remaining seven to be appointed either at large or a district appointment.

Meeting Schedule: 3rd Wednesday of the month at 12:00 p.m., Library Administration

Number of members total on Commission: 14

Number of appointments made by County Commissioners: 14

Term Length: 24 months

G.S. 153A-265

ONE VACANT POSITION:

Individuals Interested in Appointment:

1. Mr. Otis Allen - District 5 (Recommended by Commissioner West)

Attachments: 6

1. Item Summary
2. Members
3. Applicant Roster
4. Applicant Packet
5. Board Choices
5. Attendance



Legislation Details (With Text)

File #: 16-2512

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: Town of Cary Zoning Board of Adjustment

Sponsors:

Indexes:

Code sections:

Attachments: [Town of Cary Zoning Board of Adjustment Item Summary.pdf](#)
[Hilliard Recommendation Letter - Cary.pdf](#)
[Town of Cary Zoning BOA Member List.pdf](#)

Date	Ver.	Action By	Action	Result
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Town of Cary Zoning Board of Adjustment
Enter Recommended Action Here

Item Title: Town of Cary Zoning Board of Adjustment

Function: To hear and decide on appeals in zoning cases in Cary jurisdiction

Meeting Schedule: 2nd Monday - 7:30 p.m. - Cary Town Hall

Number of members total on Committee: 1

Number of appointments made by County Commissioners: 1

ONE VACANT POSITION: *(must live in Raleigh's ETJ)*

In October, the Board of Commissioners appointed Mr. Chris Hoina to the Town of Cary Zoning Board of Adjustment. Mr. Hoina's term expired September 2019. The Town of Cary is recommending Mr. Craig Hilliard to replace Mr. Chis Hoina.

Individual interested in Appointment/ Recommended by the Town of Cary:

1. _____ Mr. Craig Hilliard

Attachments: 3

1. Item Summary
2. Letter of Recommendation
3. Member List



Legislation Details (With Text)

File #: 16-2509

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: United Arts Grants Panel

Sponsors:

Indexes:

Code sections:

Attachments: [United Arts Grants Panel Item Summary.pdf](#)
[United Arts Grants Panels Member List.pdf](#)
[United Arts Council App Roster .pdf](#)
[United Arts Grants Applicants.pdf](#)
[United Arts Grants Panels Bd Choices .pdf](#)
[United Arts Attendance.pdf](#)

Date	Ver.	Action By	Action	Result
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United Arts Grants Panel
Enter Recommended Action Here

Item Title: United Arts Grants Panels

Function: To review grant applications and to allocate grant funding as a member of United Arts' disciplined-based Grants Panels. To provide funding and services that support and foster an environment in which the arts can thrive. In December 1990, the Wake County Commissioners designated by resolution the United Arts Council of Raleigh and Wake County as Official Local Arts Agency for Wake County and the local distributing agent for the Grassroots Arts Fund Program. The Grassroots Arts Funds are distributed as part of the United Arts Disciplined-based Grants Panels allocations process.

Meeting Schedule: As called

Number of members total on Board: up to 60

Number of appointments made by County Commissioners: 7

ONE VACANT POSITION**Individuals Interested in Reappointment:**

1. Ms. Erica Coln

Attachments: 6

1. Item Summary
2. Member List
3. Applicant Roster
4. Applicant Packet
5. Board Choices
6. Attendance



Legislation Details (With Text)

File #: 16-2510

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: Wake County Water Partnership

Sponsors:

Indexes:

Code sections:

Attachments: [Water Partnership Item Summary.pdf](#)
[WP Memberlist.pdf](#)
[Water Partnership Applicant Roster.pdf](#)
[Water Partnership Applicant Packet.pdf](#)
[Water Partnership Board Choices .pdf](#)
[Water Partnership Attendance.pdf](#)

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners		

Wake County Water Partnership
Enter Recommended Action Here

Item Title: Wake County Water Partnership

Function: Evaluates the types of activities, initiatives, and projects that may affect water resource management within Wake County and make recommendations to the Wake County Board of Commissioners about the most urgent, important, or efficient actions that could be taken to improve long term management and stewardship of water.

Meeting Schedule: As needed

Number of members total on Committee: 26

Number of appointments made by County Commissioners: 26

ONE VACANT POSITION

Individual Interested/Recommended by Wake County Water Partnership

1. Mr. Billy Lee – Knightdale (Municipality)

Attachments: 6

1. Item Summary
2. Membership List
3. Applicant Roster
4. Applicant Packet
5. Board Choices
6. Attendance



Legislation Details (With Text)

File #: 16-2513

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: Upcoming Vacancies for January

Sponsors:

Indexes:

Code sections:

Attachments: [Upcoming vacancies for January 2020.pdf](#)

Date	Ver.	Action By	Action	Result
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Upcoming Vacancies for December
Enter Recommended Action Here

Upcoming vacancies for January 2020

Alliance Health (1 vacancy)

- Vice-Chair Greg Ford

GoTriangle Transit Citizens Advisory Committee (6 vacancies)

- Mr. Jerome Brown
- Mr. Gerry Cohen
- Mr. Daniel Coleman
- Mr. Gabe Talton
- Mr. Adam Terando
- Ms. Tolupe Omakaiye

Historic Preservation (6 vacancies)

- Ms. Peggy Beach - reappointment
- Ms. Mary Beth Carpenter - reappointment
- Mr. Jeffrey Hastings -reappointment
- Ms. Camille Morrissey- reappointment
- Ms. Frances Williams – reappointment

Not interested in reappointment:

- Mr. Ray Hinnant

Housing Authority (1 vacancy)

- Ms. Revonda Baldwin

Juvenile Crime Prevention Council (5 vacancies)

- Mr. Nicholas Allen
- Ms. Lori Christian
- Ms. Ann Goodwin
- Ms. Carla Huff
- Mr. Eric Johnson

Nursing Home Community Advisory Committee (4 vacancies)

- Ms. Megan Douglas
- Ms. Joan Port
- Ms. Laurie Scott
- Mr. Cornelis J Van Dijk



Legislation Details (With Text)

File #: 16-2490
Type: Regular Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 12/2/2019
Final action:
Title: 2019 State of the County Address
Sponsors:
Indexes:
Code sections:
Attachments: [State of the County Item Summary 11-18-19.pdf](#)

Date	Ver.	Action By	Action	Result
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2019 State of the County Address

That the Board of Commissioners receives information from Chair Jessica Holmes about the strides Wake County has made this year to achieve the Board's goals.

Item Title: 2019 State of the County Address

Specific Action Requested:

That the Board of Commissioners receives information from Chair Jessica Holmes about the strides Wake County has made this year to achieve the Board's goals.

Item Summary:

Chair Jessica Holmes will highlight the successes the county has achieved in 2019 and the progress it plans to make in the year ahead. Her remarks will include a video featuring each of the six commissioners to visually reinforce her commentary.

Attachments:

None.



Legislation Details (With Text)

File #: 16-2514

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: Election of Chair of the Board for a Term of One Year - Denise Hogan, Clerk to the Board, calls for nominations for Chair. The new Chair is elected and then presides over the meeting

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners	accepted	

Election of Chair of the Board for a Term of One Year - Denise Hogan, Clerk to the Board, calls for nominations for Chair. The new Chair is elected and then presides over the meeting



Legislation Details (With Text)

File #: 16-2521

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: Election of Vice-Chair for a Term of One Year - Chair Presides over Election

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
12/2/2019	1	Board of Commissioners	accepted	

Election of Vice-Chair for a Term of One Year - Chair Presides over Election



Legislation Details (With Text)

File #: 16-2435

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 12/2/2019 **Final action:**

Title: Recognition of Chair Jessica Holmes

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Recognition of Chair Jessica Holmes