



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, October 21, 2019

2:00 PM

Wake County Justice Center

Meeting Called to Order: Chair Jessica Holmes

Rollcall

Present: 7 - Chair Jessica Holmes, Vice-Chair Greg Ford, Commissioner Vickie Adamson, Commissioner Matt Calabria, Commissioner Susan Evans, Commissioner Sig Hutchinson, and Commissioner James West

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Johnna Rogers, Chief Operating Officer; Emily Lucas, Chief Information and Innovation Officer; Ben Canada, Assistant to the County Manager

Pledge of Allegiance

Invocation: Commissioner Matt Calabria

Items of Business

1. [Approval of Agenda](#)

Vice-Chair Ford moved, seconded by Commissioner West to approve the agenda. The motion passed unanimously.

2. [Approval of the Minutes of the Regular Meeting of October 7, 2019, the Work Session of September 9, 2019, and the Joint Board of Commissioners and Board of Education Meeting of September 18, 2019](#)

Commissioner West moved, seconded by Commissioner Evans, to approve the minutes of the Regular Meeting of October 7, 2019, the Work Session of September 9, 2019, and the Joint Board of Commissioners and Board of Education Meeting of September 18, 2019. The motion passed unanimously.

3. [Retiree Recognition](#)

Attachments: [Item Summary 10.21.2019.docx](#)
 [Penny Hudson Bio .docx](#)

Mr. David Ellis, County Manager, recognized Ms. Penny Hudson for her 26 years of service at Human Services.

He presented her with a plaque commensurate to her years of service.

Chair Holmes thanked Ms. Hudson for her service to Wake County.

That the Board of Commissioners recognizes retirees for their years of service to the County.

4. [Recognition of Recent Awards](#)

Attachments: [Final Awards Item Oct. 21.docx](#)

Mr. Ellis recognized employees for the Wake County Wins Cigna's Outstanding Culture of Well-Being Award.

He said that each year, the Cigna Well-Being Award recognizes workplaces committed to creating a culture of wellness and making a real difference in the health and well-being of their employees.

Well-Being Award applicants are evaluated on several core components of their wellness programs, including goals, incentives, accessibility, leadership engagement and overall employee participation.

He said he was pleased to report that Wake County ranked particularly high in many of these categories.

Cigna's internal multi-departmental review committee commended Wake County and the Living Great @ Wake program in particular for its holistic approach to workplace wellness.

The committee cited the program's comprehensive calendar of events, diverse wellness committee and well-defined wellness strategy, and recognized Living Great at Wake as a model workplace wellness program.

He invited the Human Resources Benefits and Wellness Team to join him up front and congratulated the following staff:

Angela Crawford
Trinija Martin
Kristi Jacobson
Robin Pleasant
Taylor Miron

He said their work provides our employees with the tools they need to actively pursue their personal wellness goals, and this award affirms the positive impact on our employees, the people we serve and ultimately, our entire community.

Commissioner Hutchinson said the award speaks of the value of health that Wake County provides for its employees.

Mr. Ellis recognized employees for the Oak City Wins Sir Walter Raleigh Award for Outstanding Design.

Mr. Ellis invited the Oak City Center team to join him up front.

In April, Wake County and its partners opened the Oak City Multiservices Center, an innovative new resource center where residents who are at-risk-of or currently experiencing homelessness can find in one location all the services they need.

The project revitalized an abandoned 1950s warehouse building on South Wilmington Street to provide a vibrant, first-of-its-kind facility that serves the homeless while striking the perfect balance between design and function and the community is taking note.

Earlier this month, the Raleigh Appearance Committee recognized the Oak City Multiservices Center at the 2019 Sir Walter Raleigh Awards for Community Appearance in the category of public facilities.

Each year, the prestigious Sir Walter Raleigh Awards recognize outstanding contributions to the City's character, environment and appearance.

The Oak City Center is a partnership with Wake County, the Catholic Charities of the Diocese of Raleigh, the Raleigh-Wake Partnership to End Homelessness and the City of Raleigh. Oak City Cares operates the facility.

Wake County Facilities, Design and Construction developed the design esthetic for the Oak City Center in collaboration with LS3P Associates and Gilbane Building Company.

Because the facility serves some of our most vulnerable residents, the Oak City Center was carefully designed to convey a clear sense of warmth and welcoming to visitors from the moment they arrive.

Warm colors and a modern front desk greet visitors as they enter the door,

and the building's intuitive floorplan guides guests to the staff and services they need.

In awarding the Oak City Center, the Sir Walter Raleigh Awards jury said the facility "treats the community with dignity and respect, expressed through the thoughtfulness of design."

The jury also praised the project for its minimalist and beautifully-executed design and recognized it for saving a historic building.

Mr. Ellis congratulated the following staff:

Mark Forestieri and Tommy Moorman with Facilities, Design and Construction

Kelli Braunbach, GSA Director

Annemarie Maiorano, who is representing Human Services

Chair Holmes said many leaders from Durham and Mecklenburg Counties have toured the Oak City Cares Center. She said that these staff care about the community.

5. [Domestic Violence Awareness Month Proclamation](#)

Attachments: [Agenda Item.docx](#)
 [2019 Proclamation.docx](#)

Ms. Leigh Duque, Executive Director of InterAct, said Wake County is a county of solutions. She expressed her appreciation for Legal Aide's Domestic Violence Task Force, and the Board for their vision and leadership without which InterAct could not provide the critical public health and safety services. She thanked Wake County for the intentional funding and creating a community that works to find solutions. She also thanked them for the investments that have helped them provide housing and improve outcomes, funding for a counselor at the Work First program, for allowing an InterAct employee to be placed at Child Protective Services, and providing a presence at regional centers and Oak City Cares. She said she was grateful for the partnership with Wake County Sheriff's and Emergency Services, and the creation of the Domestic Violence Fatality Review Team. She pointed out that while much has been accomplished, there is still much work to be done with the ultimate goal of breaking the cycle.

She introduced Ms. LaTonya Allen a domestic violence survivor and one of the community's "brightest lights." Ms. Allen said that as a wife, mother, and advocate for domestic violence prevention. She said anything that has potential to live needs help. She said that when she needed help from the community they responded. She told her story of domestic violence. She

used the analogy of how plants need care in order to preserve life.

Chair Holmes said that there are women, men and children in the community that do not get the chance to tell their story because of domestic violence. She said Domestic Violence is a real issue in Wake County.

She read aloud the Proclamation.

Chair Holmes praised InterAct for the services they provide.

Commissioner Calabria moved, seconded by Commissioner Hutchinson, that the Board of Commissioners proclaim the month of October as Domestic Violence Awareness Month. The motion passed unanimously.

6. [Proclamation Recognizing Capital Area Veterans Stand Down Day](#)

Attachments: [Item Summary](#)

[Veterans Stand Down Day Proclamation 10-21-19.docx](#)

Commissioner Calabria said Capital Area Veteran's Stand Down Day recognizes veterans. He noted that the homeless shelter provides comprehensive services to veterans. He said that in our country we have more than 40,000 homeless veterans and within Wake County last year the center assisted 250 homeless veterans. He pointed out that while we are providing many helpful services there is more we can do and we must all remember the importance of the service our veterans have given for all of us.

He read the Proclamation aloud.

Mr. Frank Lawrence, Supervisor at the South Wilmington Street Center, thanked the board for their support.

Chair Holmes praised the veterans and said providing services for them is of priority for the board.

Commissioner Calabria moved, seconded by Commissioner Hutchinson, that the Board of Commissioners proclaim November 1, 2019 as Capital Area Veterans Stand Down Day. The motion passed unanimously.

Consent Agenda

Commissioner West moved, seconded by Vice-Chair Ford, to approve the consent agenda. The motion passed unanimously.

7. [Approve a Quit Claim Deed to the Town of Fuquay-Varina for the former Fuquay-Varina Library Building](#)

Attachments: [Downtown FV Library QCD Item Summary.docx](#)
 [1988 Deed to FV Community Library.pdf](#)
 [Non-Warranty Deed- DRAFT.doc](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners authorize the Chair to execute a Quit Claim Deed (and any other supporting documentation) for the former Fuquay-Varina Library Property located at 133 S. Fuquay Avenue, Fuquay-Varina, NC, to the Town of Fuquay-Varina, subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

8. [Assumption of Housing Rehabilitation Loan](#)

Attachments: [Item Summary](#)
 [Deed of Trust and Promissory Note](#)
 [Map of Subject Property](#)
 [Title Search Summary Memo](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners:

1. Approve the execution of a new Deed of Trust and Promissory Note with the current loan balance to allow Cody Allred to assume the loan for property located at 501 Olive Street, Apex, NC subject to terms and conditions acceptable to the County Attorney, and;

2. Approve the cancellation of record of the previous Deed of Trust and Promissory Note on this property to which Wake County is a beneficiary. The motion passed unanimously.

9. [Affordable Housing Funding Requests from Habitat for Humanity of Wake County](#)

Attachments: [Item Summary](#)
 [Habitat Kelley Meadows Application.pdf](#)
 [Habitat Kelley Meadows Map.pdf](#)
 [Habitat Creech Road Application.pdf](#)
 [Habitat Creech Road Map.pdf](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners:

1. Approve a grant not to exceed \$135,000 in Housing Affordability and Community Revitalization Special Revenue and Housing Affordability and Community Revitalization CIP funds to Habitat for Humanity of Wake County (Habitat Wake) for acquisition of an undeveloped parcel in Knightdale, NC, subject to the terms and conditions acceptable to the County Attorney, and;

2. Approve a grant not to exceed \$300,000 in Housing Affordability and Community Revitalization Special Revenue and Housing Affordability and Community Revitalization CIP funds to Habitat for Humanity of Wake County (Habitat Wake) for acquisition of an undeveloped parcel in Garner, NC, subject to the terms and conditions acceptable to the County Attorney.

All awards are contingent upon developments receiving local approvals including site plan approval and all necessary permits from the local municipality. In addition, all awards are contingent upon the basic terms identified in the project descriptions, including funding commitments from the financial partners as identified. The motion passed unanimously.

Public Comments

Ms. Joy Daubenspeck, 2401 NC 42 Hwy, Willow Spring, NC, thanked the board for re-evaluating the ETJ expansion request.

Ms. Jane Poole, 8301 Kennebec Road, Willow Spring, NC, thanked the board for reconsidering the ETJ expansion proposal and for hearing the citizens' requests. She said that she has prayed that God will bless the board and their decisions.

Ms. Mary Ann Wortham, 2390 Hwy 42, Willow Spring, NC, thanked the board for their reconsideration of the ETJ expansion request. She said that God has lead her through the process.

Ms. Joanie Bowden, 7130 Turner Fish Road, Willow Spring, said the community has come together during the request process. She said those affected love their property. She thanked Mr. Tim Maloney, Director, Planning, Development and Inspections, for taking the time to provide the information needed to the board.

Mr. Jeff Burdine, 5025 Hilltop Needmore Road, Fuquay-Varina, NC, said

the process has been difficult. He said that the Town of Fuquay-Varina should have placed thought into their initial request. He referenced a recent letter that was sent to the board regarding the request.

Mr. Barry Tudor, 9525 Walter Myatt Road, Fuquay-Varina, NC thanked the board for considering an alternative solution to the initial request. He asked the board to think about the farm owners in the area.

Mayor John Byrne, Town of Fuquay-Varina (134 N. Main Street), said that he respected the residents of Fuquay-Varina. He said that safety of children and Interstate 540 should be a consideration in the decisions that are made. He said looking into the future is of utmost importance. He thanked the board for representing all of Wake County.

Ms. Rachel Zietler, Habitat for Humanity, 2420 N. Raleigh Boulevard, thanked the board for approving the two items on the agenda that supports Habitat for Humanity homes in Wake County.

Mr. Douglas Petterson, 5700 Wysteria Drive, Fuquay-Varina, NC, said he questioned the request from the Town of Fuquay-Varina based on the evidence of experience.

Chair Holmes commended the residents of Fuquay-Varina and for the respectful communication to the board. She said this is an example of citizen engagement. She also thanked the Town of Fuquay-Varina officials and staff for the meetings and the consideration that has been given.

Regular Agenda

10. [Resolution to Extend the Town of Fuquay-Varina Extra Territorial Jurisdiction \(ETJ\)](#)

Attachments: [Item Summary.docx](#)
 [Fuquay ETJ Final Presentation 10-21-19.pdf](#)
 [Staff Report.doc](#)
 [Resolution-Alternate Scenario & Exhibit Map.pdf](#)
 [Alternate Scenario Map.pdf](#)
 [Frequently Asked Questions.docx](#)
 [Fuquay-Varina ETJ Expansion Request.pdf](#)
 [ETJ Evaluation Criteria.pdf](#)
 [Fuquay-Varina 5-Yr Utility CIP Map.pdf](#)
 [Public Feedback.pdf](#)
 [Wake Tech Community College Letter.pdf](#)
 [Manufactured Home Regulations Comparison.pdf](#)

Mr. Maloney shared a map for the total acreage requested by the Town of

Fuquay-Varina of 22,038 acres, divided into five areas. He said the areas are within 3-miles of the current core corporate limits. He shared the map of the Planning Board recommendation of 11,870. He said the recommended area is consistent with the town's expected growth pattern, adopted water and sewer plans, and the county's ETJ criteria. He shared the a map of the alternative scenario considered by the board of 10,108 acres. He pointed out the I-540 corridor on the map. He shared the staff findings:

1. The Town's ETJ request is in accordance with North Carolina State law
2. The Town's ETJ request is large, but includes portions consistent with the County's criteria for ETJ expansion
3. The Town is actively preparing for growth prompted by future NC 540 and the availability of land with municipal services
4. The Town's CIP provides a 5-year plan for infrastructure improvements in the recommended area
5. The Town is experiencing growth pressure by recent annexations and municipal utility extensions

He shared the options for consideration:

1. Approve the 'Alternate Scenario' in accordance with the prepared agenda
2. Approve the 'Planning Board Recommendation'
3. Deny the Town's Request to extend their ETJ
4. Table this item for further discussion

Chair Holmes asked how the decision will impact sidewalks and walkability to schools. Mr. Maloney said no schools have been planned for this area. He said that one requirement by a town are sidewalk improvements because the roads are maintained by NCDOT and the town works with them. He said that the Comprehensive Plan allows for further discussion about sidewalks.

Commissioner West asked how will sidewalks assist with safety in these areas. Mr. Maloney said that a town will typically plan for connectivity when a subdivision is planned. He said in the county jurisdiction, sidewalks are not a requirement. The town would require them.

Commissioner Evans said Kennebec Road portions are partially in the ETJ, not within the city limits, and that the town will not necessarily plan for sidewalks. She asked about a piece of land that sits near the high school between Kennebec and Honeycutt Roads that is labeled "developer will

connect", she inquired about who owns that property. Mr. Maloney deferred to the town representative.

Mayor Byrne said that schools do require connectivity and is the key piece to long-term growth.

Commissioner Evans asked when the portion of Kennebec Road would be connected to water and sewer.

Mr. Jay Meyers, PE, Utility Director, Town of Fuquay-Varina, said that the water and sewer connectivity for the high school has been installed and will be forthcoming.

Commissioner Adamson said in rural communities subdividing of land will occur. She asked about the results of living in the ETJ verses in the county.

Mr. Maloney said if the mobile home is in Wake County, there is not much difference. He said there are some prohibiting factors in the town limits, and it would depend on the zoning in any particular area.

Commissioner Calabria asked for an update on the process in the next six months.

Mr. Maloney said they would come forward in the November 12th Work Session presented by staff and a consultant about the Comprehensive Plan. He said that in March 2020 a draft will be presented with the changes in the Unified Development Ordinance (UDO) and it will come before the board through a Public Hearing.

Commissioner Calabria asked about a policy for the CIP and whether there were any additional factors that would come in after adoption.

Mr. Maloney said that any policy changes that trickle down go before the Planning Board and then back before the Board of Commissioners.

Commissioner West said the municipality controls the jurisdiction and the county has less control of the land.

Mr. Maloney said the watershed, is the only thing that remains in the county jurisdiction.

Commissioner West said preserving open space is important. Mr. Maloney said the Comprehensive Plan will cover these concerns.

Vice-Chair Ford said that the alternative plan is not perfect as has been mentioned. He thanked the citizens and community for their thoughtfulness.

He said that the request has been a process. He asked for a review of the guiding principles in order to revise the alternative plan.

Mr. Maloney shared the reasons for the removal of property and the Wake Tech agreement, being to preserve continuity of the permitting processes for the Wake Tech properties. He said the area staff recommended added back in was a neighborhood that if left out would create a "doughnut hole" of infrastructure. He said there had been concerns from citizens about farm land, mobile homes, and development in the area at the lower end of the map that was removed. He said there is an existing water line in that area so any new residential development that comes within the 2500 feet rule would be require approval from the town.

Vice-Chair Ford asked for guiding principles for keeping properties in the alternative solution.

Mr. Maloney said utility connectivity was of concern.

Vice-Chair Ford said he supports Commissioner Calabria's recommendation in looking at the UDO. He asked how the alternative request compares to past others.

Mr. Maloney said this would be the largest award in two decades.

Vice-Chair Ford said he supports the alternative proposal.

Commissioner Evans encouraged staff to look at policy and plan for areas to be developed in the future.

Commissioner Adamson referenced the letter from the Town of Fuquay-Varina and asked the advantages and disadvantages to tabling the item until after the Work Session in November.

Mr. Maloney said he did not see any benefit in delaying the item until after the Work Session.

Commissioner Calabria said he agreed with the rest of the Board and complimented Mr. Maloney for doing a tremendous job in answering their questions along with those of the public. He pointed out that they have taken time going through the proposal and understanding the process so that they can all feel they have given all the questions the attention needed.

Commissioner Hutchinson said that the process has been respectful and the information provided has been articulate and factual. He said that there is density around the municipality and transit corridors. He said density, open space, and farmers have been of concern to him. He said that the

I-540 addition will change the growth of southern Wake County. He said that he serves on the CAMPO board with Mayor Byrne and understands the process. He said that density, sidewalks, farm land, and preserving land has been considered with the alternative request. He said the Comprehensive Land Use Plan will assist with planning of the community. He said the process has been transparent and well done.

Commissioner West said the process has been a great example of good government. He said re-visioning is an example of the entire process. He said that looking at all the factors will help with shaping the future. He spoke of his farm and the processes that take place for adjustments that may be necessary.

Commissioner Adamson said that the decision is related to the urban rural divide and the alternative motion is a compromise. She said the population is getting older. She said the farmers bring a quality of life to the area.

Commissioner Evans asked about the South Lakes Elementary School.

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners, having held a public hearing on September 3, 2019, adopt the attached Resolution granting the Town of Fuquay-Varina ETJ extension request in accordance with the Alternate Scenario totaling 10,108 acres. The motion passed unanimously.

11. [Public Hearing to Consider Text Amendment OA-01-19 Article 9 Stormwater Management and Article 10 Erosion and Sedimentation Control of the Unified Development Ordinance \(UDO\)](#)

Attachments: [Item Summary Ver2 - Stormwater public hearing.docx](#)
[UDO Text Amendment Final Presentation 10-21-19.pdf](#)
[Staff Report.10.21.2019.docx](#)
[Statement of Consistency Resolution 10.21.19.docx](#)
[Ordinance Amendment Resolution 10.21.19.docx](#)
[OA-01-19 Proposed Article 9 & 10 Tracked Changes.pdf](#)

Ms. Melinda Clark, Water Quality Manager, shared the purpose of the text amendments are to update the Article 9 Stormwater Management, Article 10 Erosion & Sedimentation Control, and to update for legislative changes, provide clarity, and improve effectiveness. She shared the rules review committee included:

- Raleigh/Wake County Homebuilders Association
- Developers, Engineers, & Builders
- Town of Fuquay-Varina and Town of Wendell

- Wake County Water Partnership
- Wake County Environmental Services
- Wake County Planning
- Wake County Facilities Design and Construction

She said staff brought forward language changes and the committee reviewed them and provided input then staff revised the text based on that input.

- Reviewed proposed language, input >revisions
- Article 10 reviewed by NCDEMLR
- Articles 9 & 10 reviewed by County Attorney
- Present to Water Partnership April 12, 2019

She said there is a total of 48 text amendments.

She shared the formal approval process as follows:

Planning Board Code & Ops Committee - June 2019

Planning Board - September 2019

Board of Commissioners - October 2019 Public Hearing Action

Mr. Barney Blackburn, Wake County Environmental Consultant, shared the stormwater control measures.

- Location
- Easements
- Wastewater Setbacks

He shared the summary of revisions.

- Downstream Impact Analysis
- As-built drawings
- Annual inspection and report requirements

He shared the downstream impact analysis.

- Development impacts - downstream flooding and channel degradation
- Evaluate based on 10% rule
- Pre/Post-development Peak Runoff Rate for 10-year storm

He shared the Pre and Post Development information.

If Post-development Runoff Rate \geq Pre-Development Runoff Rate, then:

- Incorporate additional natural and designed structure controls to achieve pre-development rate, or
- Obtain flow easement from downstream property owners

He shared the illicit discharge information which:

Prohibits illicit discharges to:

- Stormwater Conveyances
- Waters of the State
- Land in manner to reach Stormwater Conveyances or Waters of State

He shared the annual inspection and report information.

- Due to Wake County by June 30 of each year
- Information required for reports (responsible party, content, etc.)
- Report form provided by Wake County

Commissioner Hutchinson asked Mr. Blackburn for clarification of the information and requirements for maintaining the stormwater retention systems.

Mr. Blackburn said there are routine annual inspections maintained and provided to the county on an annual basis.

Ms. Clark said there are fines for failure of compliance.

Ms. Clark shared information about Article 10 to the Erosion Control Ordinance. She shared the highlights of the proposed changes

- Added definitions
- Clarified applicability
- Updated Agricultural Activities

She shared the highlights of the proposed changes.

- Forestland Activities exemptions
- Updated agency names
- Added tables for ground stabilization requirements
- Standards - Falls Lake Watershed
- Extension of permits

- State remission of civil penalties

Commissioner West asked about the partners.

Ms. Clark said the Wake County Home Builders Association partnered with the process. She said DENR was consulted about the process. She said that the Wake County Water Partnership members were involved in the process.

Chair Holmes opened the public hearing.

No one came forward.

Chair Holmes closed the public hearing.

Commissioner Hutchinson said the efforts by Environmental Services staff and Wake County Water Partnership have moved to address these issues.

Ms. Clark shared the staff recommendations.

Finding: OA-01-19 supports the Board of Commissioners' goal to promote growth and sustainability throughout the County.

Recommendation:

That the Board of Commissioners:

1. Adopt the drafted statement of consistency with the Land Use Plan, reasonableness, and public interest.
2. Approve Ordinance Amendment OA-01-19.

Mr. Jason Barron, Wake County Planning Board Chair, shared the Wake County Planning Board recommendations.

That the Board of Commissioners:

1. Adopt the drafted statement of consistency with the Land Use Plan, reasonableness, and public interest.
2. Approve Ordinance Amendment OA-01-19 as presented.

The Planning Board, at their August 7, 2019 meeting, voted unanimously to approve both motions.

Commissioner Calabria asked if there were any items that were not consensus.

Mr. Barron said there was consensus by the Wake County Planning Board and the language of the erosion control section was carefully reviewed.

Commissioner West asked if past statutes apply or do the new statutes replace the former ones.

Mr. Barron said that he did not believe that any of the statutes they are recommending would have a retroactive impact, developments that are already in place are subject to the statutes that were in place when they were permitted and built.

Commissioner Hutchinson asked if there were any concerns with the Wake County Planning Board regarding sediment and flood control.

Mr. Barron said there was consensus and that the changes were warranted.

Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners, having held a public hearing:

1. Find that Text Amendment OA-01-19 is consistent with the Wake County Land Use Plan and the Wake County Unified Development Ordinance and is reasonable and in the public interest; and adopt the attached resolution. The motion passed unanimously.

and by a separate motion;

Commissioner Hutchinson moved, seconded by Commissioner Evans, that the Board of Commissioners,

2. Adopt the attached resolution to approve the proposed amendment to the Wake County Unified Development Ordinance as presented in Text Amendment OA-01-19. The motion passed unanimously.

12. [Update to the Board of Commissioners on the forthcoming Open Space and Greenways Request for Proposals \(RFP\) Process](#)

Attachments: [Open Space Greenways RFP Criteria Item.docx](#)
[Parks Open Space RFP Process Final Presentation 10-21-19.pdf](#)

Mr. Chris Snow, Director, Parks, Recreation and Open Space, shared the background for discussion.

Since 2012- Four Requests for Projects (RFP) processes

- 2012, 2013, 2015 & 2016
- 25 acquisitions (2,699 acres) and 8 greenway partnerships (15.7 miles)
- Provide venues for outdoor recreation
- Difficult to compare greenway vs. open space

He shared the process moving forward.

- Separate open space and greenway RFT's
- Initially \$10 million for greenways, \$7.3 million for open space, additional funds in subsequent bond sales
- Seeking municipal and non-profit partnerships
- Focused on acquisitions highlighted by the Open Space Model, and greenway connections defined in the Wake County Greenway System Plan
- Separate but related Funding Considerations for both Open Space and Greenways
- Open Space and Parks Advisory Committee review

He shared the project funding considerations.

- Open Space - fee simple acquisition, or the acquisition of easements on strategic open space within Wake County
- Planning - municipality's current open space plan or other conservation-oriented planning document?
- Wake County Open Space Priority (Open Space Model Score)
- Project Description - function and allowable uses; open to the public, and in what capacity; property acreage and estimated total cost; sources of funding in place or anticipated; formal action your Board or Council has taken support
- Partnership - Proposed partnership with the County - (not greater than the amount the municipality itself is investing in the project); Who is the primary applicant and are there other partners? County's project history with the primary applicant.

Commissioner Hutchinson said that leverage funding is of importance and this leads to other projects for the Open Space in Wake County.

Mr. Snow said there is a settlement for the I-540 corridor and there has been conversations with the Department of Transportation for the areas "near" the I-540 corridor. He said the funding is capped.

Commissioner Hutchinson moved, seconded by Commissioner Evans,

that the Board of Commissioners authorize staff to proceed with the Open Space and Greenways Request for Projects process. The motion passed unanimously.

13. [Support for the National "10-Minute Walk to a Park" Campaign](#)

Attachments: [Ten Minute Walk 2 Park Resolution Item.docx](#)
 [Ten Minute Walk Final Presentation 10-21-19.pdf](#)

Mr. Snow said it is important that residents enjoy all recreational areas in Wake County. He said the Trust for Public Land, Urban Land Institute, and National Recreation and Parks Association are leading a national campaign to improve access to parks and green spaces: more specifically, that 100 percent of people in U.S. cities, both large and small, have access to a quality park or green space within a 10-minute walk or home by 2050.

He shared information about a database that is available to anyone being served by parks and where they are located. He shared data about how the communities fare related to the percent of population within a 10-minute walk to a park. He shared that citizens can access the Wakegov website by going to the following address wakegov.com/parklocator. He said there are 282 parks in Wake County.

He asked the board to support the 10-minute walk campaign.

Commissioner West asked if there are equity benefits in correlation to the closeness of a park.

Mr. Snow said the parks have counters at their entrances, but there is not hard data available.

Commissioner Hutchinson said that parks are a key component to building healthy communities. We know that parks are good for economic development, the environment, and that they help increase property values. The greenways also are used as a part of our transportation system. Equity is an important consideration going forward.

Commissioner Hutchinson moved, seconded by Commissioner Adamson, that the Board of Commissioners support the national "10-Minute Walk to a Park" campaign. The motion passed unanimously.

Other Business

There was no other business discussed by the board.

14. [Informational Items for the Board of Commissioners](#)

Attachments: [Informational Items Item Summary 10-21-19.docx](#)
 [August 2019 Financial Statements.pdf](#)
 [CIP Transfers Report October 2020.pdf](#)
 [Copy of CIP Transfers Report October 2020.xlsx](#)

Closed Session

Mr. Scott Warren, County Attorney, said there was no need for a Closed Session.

Adjourn

Commissioner Evans moved, seconded by Vice-Chair Ford to adjourn the meeting, The motion passed unanimously.

Respectfully submitted,

Denise M. Hogan, NCMCC
Clerk to the Board
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2415

Type: Items of Business **Status:** Agenda Ready

On agenda: 10/21/2019 **In control:** Board of Commissioners

Title: Approval of Agenda

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
10/21/2019	1	Board of Commissioners	accepted	

Approval of Agenda



Legislation Details (With Text)

File #: 16-2411
Type: Items of Business
Status: Agenda Ready
In control: Human Resources
On agenda: 10/21/2019
Final action:
Title: Retiree Recognition
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary 10.21.2019.pdf](#)
[Penny Hudson Bio .pdf](#)

Date	Ver.	Action By	Action	Result
10/21/2019	1	Board of Commissioners		

Retiree Recognition

That the Board of Commissioners recognizes retirees for their years of service to the County.

Item Title: Retiree Recognition

Specific Action Requested:

That the Board of Commissioners recognizes retirees for their years of service to the County.

Item Summary:

The following employee will retire on November 1:

- Penny Hudson, 26 years of service, Human Services

Attachments:

1. Penny Hudson Bio

**Penny Hudson
Social Worker
Human Services**

Penny Hudson has worked with Human Services for twenty-six years serving children and families. She has been a Case Manager, Care Manager and Social Worker in Public Health, Developmental Disabilities and Mental Health. For the past 6 years Penny has worked as a Case Manager for the Care Coordination for Children Program serving children from birth to 5 years old. She has coordinated, assessed, monitored and referred individuals for services and resources. She has attended meetings, reviewed reports and been a strong advocate for her clients.

Penny maintains professional relationships with providers and families, and she is skilled in working with Mental Health and Substance Abuse clients. In her role as a Placement Coordinator for Therapeutic homes, she provided support and education for Therapeutic Foster Parents. She also worked as a Care Coordinator for Developmental Disabilities with other agencies and within the community.

Penny has provided case management for children ages 3-10 that have developmental disabilities and live at home. She has also provided case management for severely assaultive and aggressive youth ages 3-18 and she coordinated with therapists and psychiatrists to ensure service delivery. Penny has been a supervisor and Case Manager for the AIDS Management agency, a licensed Foster Parent with Lutheran Services and a Trainer with Millennium Commercial Cleaners.

Penny's interests include travelling, especially cruising, writing poems and artwork. She has a master's degree in Physical Education, and she coached youth sports at the Salvation Army. She is a member of Alpha Kappa Alpha Sorority and Eastern Star.

Penny's retirement plans are to return to school to obtain her Doctorate, spend time with family, and attend sports activities with her son.

Please join in me congratulating Penny on her retirement.



Legislation Details (With Text)

File #: 16-2404

Type: Items of Business **Status:** Agenda Ready

On agenda: 10/21/2019 **In control:** Board of Commissioners

Title: Recognition of Recent Awards

Sponsors:

Indexes:

Code sections:

Attachments: [Final Awards Item Oct. 21.pdf](#)

Final action:

Date	Ver.	Action By	Action	Result
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Recognition of Recent Awards

That the Board of Commissioners recognize recent regional award winners.

Item Title: Recognition of Recent Awards

Specific Action Requested:

That the Board of Commissioners recognize recent regional award winners.

Item Summary:

Wake County Wins Cigna's Outstanding Culture of Well-Being Award

Wake County has received Cigna's 2019 Outstanding Culture of Well-Being Award for the Carolinas market.

Each year, the Cigna Well-Being Award recognizes workplaces that are committed to a culture of wellness and making a difference in the health and well-being of their employees. The Well-Being Award application evaluates areas such as leadership, organizational foundations, policy and environment, program implementation and participation.

Cigna's internal, multi-departmental review committee commended Human Resources and the Living Great @ Wake program for its holistic approach to workplace wellness, citing in particular the program's comprehensive calendar of events, diverse wellness committee and well-defined wellness strategy.

Oak City Center Wins Sir Walter Raleigh Award for Outstanding Design

The Oak City Multiservices Center has won a 2019 Sir Walter Raleigh Award for Community Appearance in the public facilities category.

The project revitalized a 1950s warehouse building located at 1430 S. Wilmington St. to provide a facility that serves the homeless while striking the perfect balance between design and function. Wake County Facilities, Design and Construction developed the design esthetic for the Oak City Center in collaboration with LS3P Associates and Gilbane Building Company.

In awarding the Oak City Center, the jury said the facility "treats the community with dignity and respect, expressed through the thoughtfulness of design." The jury also praised the project for its minimalist and beautifully-executed design and recognized it for saving a historic building.

Each year, the Sir Walter Raleigh Awards recognize outstanding contributions to the city's character, environment and appearance. Winners are selected by jury of designers, architects, urban planners, artists, environmentalists and residents in other fields.

Attachments:

None.



Legislation Details (With Text)

File #: 16-2416
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/21/2019
Final action:
Title: Domestic Violence Awareness Month Proclamation
Sponsors:
Indexes:
Code sections:
Attachments: [Agenda Item.pdf](#)
[2019 Proclamation.pdf](#)

Date	Ver.	Action By	Action	Result
10/21/2019	1	Board of Commissioners		

Domestic Violence Awareness Month Proclamation

That the Board of Commissioners receives a brief presentation from InterAct and proclaims the month of October as Domestic Violence Awareness Month.

Item Title: Domestic Violence Awareness Month Proclamation

Specific Action Requested:

That the Board of Commissioners receives a brief presentation from InterAct and proclaims the month of October as Domestic Violence Awareness Month.

Item Summary:

Since 1995, October has been observed as National Domestic Violence Awareness Month. This designation provides an opportunity to raise awareness regarding this issue, show support for the many affected by domestic violence, and recognize the community agencies that provide essential services to victims.

Domestic violence affects people of all races, ages, gender, and income levels. National Coalition Against Domestic Violence statistics indicate an average of 20 individuals per minute experience some form of domestic violence in the United States. Further, a Center for Disease Control and Prevention study published in 2015 finds over ten million women and men in the US experience some form of physical violence each year by a current or former intimate partner. Beyond the immediate impact, victims of domestic violence often experience longer-term adverse health consequences. The study reports many victims develop acute psychological issues, often engage in alcohol abuse, and are more likely to smoke.

Despite the staggering statistics, incidents of domestic violence are widely believed to be under-reported due to the stigma attached to such events. Unfortunately, without proper intervention, domestic violence incidents can result in death. The most recent NC Department of Public Safety report on domestic violence homicides published in 2018 noted 103 domestic violence involved homicides statewide, eight of which were within Wake County.

Domestic violence is a complex and serious issue. Local partner organizations, such as InterAct, are saving lives, rebuilding lives, and securing safer futures for victims and survivors of domestic violence. In 2009, InterAct opened its new headquarters - the Family Safety and Empowerment Center in Raleigh. This location also houses additional partner organizations. Collectively they offer enhanced wrap-around services to victims and survivors of violence and abuse.

Attachments:

1. Proclamation



**WAKE COUNTY BOARD OF COMMISSIONERS
PROCLAMATION
Recognizing Domestic Violence
Awareness Month**

WHEREAS, domestic violence is a pattern of intentionally violent and/or controlling behavior to gain power or control over a family member or dating/intimate partner that violates an individual's privacy, dignity, security, and humanity;

WHEREAS, according to the Centers for Disease Control, 1 in 4 women and nearly 1 in 10 men in the United States have experienced contact sexual violence, physical violence, and/or stalking by an intimate partner during their lifetime;

WHEREAS, domestic violence spans gender, age, sexual orientation, and religion, and affects people of all socioeconomic backgrounds and education levels;

WHEREAS, some of the biggest victims of domestic violence are the smallest, with approximately 22 million children exposed to domestic violence every year, 90% of which are eyewitnesses to the violence;

WHEREAS, healthy families are indispensable to a stable community, and they should be a place of support to instill responsibility and values in the next generation;

WHEREAS, domestic violence is a serious public health and safety concern, requiring a coordinated community response of partnerships that must be formed among criminal and civil justice agencies, healthcare providers, allied professionals, and victim service providers;

NOW, THEREFORE, BE IT RESOLVED THAT, Wake County can save lives, rebuild lives, secure safer futures and break the cycle of violence in our community, hence the Wake County Board of Commissioners does hereby proclaim October 2019 as "Domestic Violence Awareness Month" in Wake County.

ADOPTED this the 21st day of October 2019.

Jessica N. Holmes, Chair
Wake County Board of County Commissioners



Legislation Details (With Text)

File #: 16-2425
Type: Items of Business
Status: Agenda Ready
In control: Housing & Community Revitalization
On agenda: 10/21/2019
Final action:
Title: Proclamation Recognizing Capital Area Veterans Stand Down Day
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary](#)
[Veterans Stand Down Day Proclamation 10-21-19.pdf](#)

Date	Ver.	Action By	Action	Result
10/21/2019	1	Board of Commissioners	accepted	

Proclamation Recognizing Capital Area Veterans Stand Down Day
That the Board of Commissioners proclaims November 1, 2019 as Capital Area Veterans Stand Down Day.

Item Title: Proclamation Recognizing Capital Area Veterans Stand Down Day

Specific Action Requested:

That the Board of Commissioners proclaims November 1, 2019 as Capital Area Veterans Stand Down Day.

Item Summary:

The Capital Area Veterans Stand Down will be held on November 1, 2019 at the South Wilmington Street Center, 1420 S. Wilmington Street, Raleigh, between the hours of 8:30 AM and 2:00 PM. The Veterans Stand Down is a nationwide grass-roots, community-based intervention program designed to help the nation's estimated 40,056 homeless veterans on any given night "combat" life on the streets.

During the last fiscal year, the South Wilmington Street Center served 242 veterans. This event is designed to assist local veterans experiencing homelessness access a wide range of services and connect with service providers in one place, on one day with the goal of becoming employed, obtaining housing and achieving stability in their lives.

Veterans Stand Down is supported by the homeless service provider community, by citizens, businesses, and community and faith organizations. The event is sponsored by Wake County Affordable Housing and Community Revitalization, Wake County Community Services, NC Department of Commerce Division of Employment Security, Raleigh Vet Center, and the Durham Veterans Affairs.

On any given night, approximately 31 veterans access the South Wilmington Street Center. Last fiscal year, 11% or 242 of the 2,119 guests served at the center were veterans. During the Veterans Stand Down event, veterans are connected to food, haircuts, referrals, health & dental care, counseling, life skills training, employment, legal, HUD Veterans Affairs Supportive Housing vouchers for housing, and many more services. Last year's event served 143 participants.

Attachments:

1. Proclamation



**WAKE COUNTY BOARD OF COMMISSIONERS
PROCLAMATION
Recognizing November 1, 2019 as
Capital Area Veterans Stand Down Day**

WHEREAS, Ending Homelessness is a national, statewide, Triangle-wide, and local initiative, more than 300 communities across the United States and more than 20 cities and counties across North Carolina, including Raleigh/Wake County, Durham/Durham County, and Chapel Hill/Orange County each adopting and implementing Ten Year Plans to End Homelessness; and,

WHEREAS, the U.S. Department of Veteran Affairs estimates that over 40,056 veterans are homeless on any given night across the country; and,

WHEREAS, last year the South Wilmington Street Men's Shelter served more than 200 homeless veterans; and,

WHEREAS, nationally 20% of the male homeless population are veterans; and,

WHEREAS, America's homeless veterans have served in all wars and military conflicts since WWII; and

WHEREAS, veterans are now returning to our community from active, wartime duty in Iraq (Operation Iraqi freedom) and Afghanistan (Operation Enduring Freedom); and,

WHEREAS, on November 1, 2019, Raleigh/Wake County is hosting the Capital Area Homeless Veterans Stand Down to assist local veterans experiencing homelessness access a wide range of services and connect with service providers in one place on one day with the ultimate goal of becoming employed, obtaining housing and achieving stability in their lives; and,

WHEREAS, in support of the 2019 Capital Area Homeless Veterans Stand Down and in support of the estimated 200 veterans expected to attend and receive assistance;

NOW THEREFORE, BE IT RESOLVED THAT, the Wake County Board of Commissioners, proclaims November 1, 2019, as

"Capital Area Veterans Stand Down Day"

in Wake County and urges citizens, businesses, civic organizations and faith communities to support this and other efforts to end and prevent homelessness in our community.

ADOPTED this the 21st day of October 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2403

Type: Consent Item **Status:** Agenda Ready

In control: Facilities Design & Construction

On agenda: 10/21/2019 **Final action:**

Title: Approve a Quit Claim Deed to the Town of Fuquay-Varina for the former Fuquay-Varina Library Building

Sponsors:

Indexes:

Code sections:

Attachments: [Downtown FV Library QCD Item Summary.pdf](#)
[1988 Deed to FV Community Library.pdf](#)
[Non-Warranty Deed- DRAFT.pdf](#)

Date	Ver.	Action By	Action	Result
10/21/2019	1	Board of Commissioners		

Approve a Quit Claim Deed to the Town of Fuquay-Varina for the former Fuquay-Varina Library Building

That the Board of Commissioners authorizes the Chair to execute a Quit Claim Deed (and any other supporting documentation) for the former Fuquay-Varina Library Property located at 133 S. Fuquay Avenue, Fuquay-Varina, NC, to the Town of Fuquay-Varina, subject to terms and conditions acceptable to the County Attorney.

Item Title: Approve a Quit Claim Deed to the Town of Fuquay-Varina for the former Fuquay-Varina Library Building

Specific Action Requested:

That the Board of Commissioners authorizes the Chair to execute a Quit Claim Deed (and any other supporting documentation) for the former Fuquay-Varina Library Property located at 133 S. Fuquay Avenue, Fuquay-Varina, NC, to the Town of Fuquay-Varina, subject to terms and conditions acceptable to the County Attorney.

Item Summary:

Purpose: The Board of Commissioners must approve all County real property transfers.

Background: In 1988, Wake County acquired the former Fuquay-Varina Library from the Town. The purchase price was \$370,000, which was the town's cost to construct the building. The Town has come to own all the adjacent parcels on that block. At that time, the Town and County agreed if Wake ever decided to move its Library operation to another location, the Town would be able to "repossess" the property in order to maintain control of the southern portion of that block. As such, the 1988 deed contained a clause allowing the Town to reenter and take possession of the property should Wake move the Fuquay-Varina library. Town staff has requested transfer of title back to the Town given that the property is no longer used as a library.

Board Goal: This action supports routine County operations.

Fiscal Impact: The County will no longer be responsible for the future maintenance costs related to this property.

Additional Information:

In 1988, Wake County acquired the former Fuquay-Varina Library from the Town. The Town owned (or has come to own) all the adjacent parcels on that block (see the map on the next page). At that time, the Town and County agreed if Wake ever decided to move its Library operation to another location, the Town would be able to "repossess" the property in order to maintain control of the southern portion of that block. As such, the 1988 deed contained a clause allowing the Town to reenter and take possession of the property should Wake move the Fuquay-Varina library. Town staff has requested transfer of title back to the Town given that the property is no longer used as a library.

Wake staff has worked with Town staff since 2015 to secure and permit the new Fuquay-Varina Community Library site, located at 271 Bramblehill Drive in Fuquay-Varina. Now

that the new facility has opened, County staff is prepared to transfer control of the former facility back to the Town.

The County Attorney's staff has recently worked with the Town's attorney to determine the best way to transfer title of the property back to the Town. The "reverter" language contained in the deed to Wake County was unusual in that it did not specifically say that the title of the property automatically reverted to the Town – even though that was the intent of the parties at the time. The respective attorneys believe the cleanest and most effective way to transfer a clear title would be for the County to execute a Quit Claim (or Non-Warranty) Deed back to the Town. In addition to the County Attorney's staff, other County staff from Library Administration, General Services Administration and Facilities, Design & Construction support this recommendation.



Attachments:

1. 1988 Deed into Wake County
2. Proposed Quit Claim Deed to the Town



Legislation Details (With Text)

File #: 16-2426
Type: Consent Item
Status: Agenda Ready
In control: Housing & Community Revitalization
On agenda: 10/21/2019
Final action:
Title: Assumption of Housing Rehabilitation Loan
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary](#)
[Deed of Trust and Promissory Note](#)
[Map of Subject Property](#)
[Title Search Summary Memo](#)

Date	Ver.	Action By	Action	Result
10/21/2019	1	Board of Commissioners		

Assumption of Housing Rehabilitation Loan
That the Board of Commissioners:

1. Approves the execution of a new Deed of Trust and Promissory Note with the current loan balance to allow Cody Allred to assume the loan for property located at 501 Olive Street, Apex, NC subject to terms and conditions acceptable to the County Attorney, and;
2. Approves the cancellation of record of the previous Deed of Trust and Promissory Note on this property to which Wake County is a beneficiary.

Item Title: Assumption of Housing Rehabilitation Loan

Specific Action Requested:
That the Board of Commissioners:

- 1. Approves the execution of a new Deed of Trust and Promissory Note with the current loan balance to allow Cody Allred to assume the loan for property located at 501 Olive Street, Apex, NC subject to terms and conditions acceptable to the County Attorney, and;**
- 2. Approves the cancellation of record of the previous Deed of Trust and Promissory Note on this property to which Wake County is a beneficiary.**

Item Summary:

Purpose: The Board of Commissioners approves real estate transactions associated with affordable housing development of Wake County Property.

Background: In 2007, Beverlie Allred applied for and received a loan, using Federal CDBG funds, in the amount of \$77,877.54 to repair her home located at 501 Olive Street in Apex, NC (REID #0077336). The loan is amortized at 3% interest with a 30-year term. Ms. Allred passed away in October 2014. Her sole heir, Cody Allred, makes the monthly loan payments in the amount of \$328.33. The County required that an estate be filed for Beverlie Allred. The estate was filed and is now closed. A title search on the property was performed by the Stuart Law Firm. Nothing was found that would supersede the County mortgage. A new Deed of Trust and Promissory Note can be signed with the current loan balance of approximately \$58,541.53 plus attorney fees and less any payments made before document signing.

Board Goal: This Board action complements housing affordability initiatives in the Social and Economic Vitality goal area.

Fiscal Impact: No fiscal impact change. The County will continue to receive monthly loan payments for the property. There will be no changes to the loan term or interest rate.

Additional Information:

Since 1992, Wake County Housing Affordability and Community Revitalization has managed a homeowner rehabilitation program. This program provides loans and grants to low income families needing repairs to their homes. The program is funded through the

Federal Community Development Block Grant that is received annually through the U.S. Department of Housing and Urban Development (HUD). Until 2012, loan payments were amortized or deferred for elderly or very low-income families. The current program provides grants to elderly and disabled and low -income individuals for rehabilitation and emergency repairs. The intent of the rehabilitation program is to keep individuals in the home and preserve affordability.

Housing & Community Revitalization has a change in loan status policy. A change in residential status happens upon:

- Death of a borrower
- Any change in ownership of the property
- The borrower no longer occupies the property as a primary residence

Upon notification of a change in residential status, the owner/family/heirs are given the following options:

- Property can be sold or refinanced with private mortgage to satisfy the entire balance
- A qualified heir may move into the property. A qualified heir must have a household income at or below 80 % area median income
- A monthly loan payment is required

Based on income, Mr. Allred meets the criteria of a qualified heir.

Attachments:

1. Deed of Trust & Promissory Note
2. Map of Subject Property
3. Title Search Summary Memo



Legislation Details (With Text)

File #: 16-2427

Type: Consent Item **Status:** Agenda Ready

In control: Housing & Community Revitalization

On agenda: 10/21/2019 **Final action:**

Title: Affordable Housing Funding Requests from Habitat for Humanity of Wake County

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary](#)
[Habitat Kelley Meadows Application.pdf](#)
[Habitat Kelley Meadows Map.pdf](#)
[Habitat Creech Road Application.pdf](#)
[Habitat Creech Road Map.pdf](#)

Date	Ver.	Action By	Action	Result
10/21/2019	1	Board of Commissioners		

Affordable Housing Funding Requests from Habitat for Humanity of Wake County
That the Board of Commissioners:

- 1. Approves a grant not to exceed \$135,000 in Housing Affordability and Community Revitalization Special Revenue and Housing Affordability and Community Revitalization CIP funds to Habitat for Humanity of Wake County (Habitat Wake) for acquisition of an undeveloped parcel in Knightdale, NC, subject to the terms and conditions acceptable to the County Attorney, and;**
- 2. Approves a grant not to exceed \$300,000 in Housing Affordability and Community Revitalization Special Revenue and Housing Affordability and Community Revitalization CIP funds to Habitat for Humanity of Wake County (Habitat Wake) for acquisition of an undeveloped parcel in Garner, NC, subject to the terms and conditions acceptable to the County Attorney.**

All awards are contingent upon developments receiving local approvals including site plan approval and all necessary permits from the local municipality. In addition, all awards are contingent upon the basic terms identified in the project descriptions, including funding commitments from the financial partners as identified.

Item Title: Affordable Housing Funding Requests from Habitat for Humanity of Wake County

Specific Action Requested:
That the Board of Commissioners:

1. Approves a grant not to exceed \$135,000 in Housing Affordability and Community Revitalization Special Revenue and Housing Affordability and Community Revitalization CIP funds to Habitat for Humanity of Wake County (Habitat Wake) for acquisition of an undeveloped parcel in Knightdale, NC, subject to the terms and conditions acceptable to the County Attorney, and;
2. Approves a grant not to exceed \$300,000 in Housing Affordability and Community Revitalization Special Revenue and Housing Affordability and Community Revitalization CIP funds to Habitat for Humanity of Wake County (Habitat Wake) for acquisition of an undeveloped parcel in Garner, NC, subject to the terms and conditions acceptable to the County Attorney.

All awards are contingent upon developments receiving local approvals including site plan approval and all necessary permits from the local municipality. In addition, all awards are contingent upon the basic terms identified in the project descriptions, including funding commitments from the financial partners as identified.

Item Summary:

Purpose: The Board of Commissioners appropriates all funds and approves all real estate transactions, including affordable housing transactions.

Background: Wake County solicits a continuous call for affordable housing projects. This agenda item approves and appropriates funds for two proposed projects.

In May 2018, Habitat Wake applied for funds for the Kelley Meadows Development in Knightdale. Habitat Wake is requesting a grant of \$135,000 for land acquisition on a 2.29-acre tract of undeveloped land in Knightdale. The total project cost is roughly \$2.4 million and will construct 17 single family units.

In September 2018, Habitat Wake applied for funds for the Creech Road Development in Garner. Habitat Wake requests a grant of \$300,000 for land acquisition on a 47-acre tract of undeveloped land in Garner. The total project cost is roughly \$13.7 million and will construct 97 single family units. Both projects target the 60% area median income (AMI) range.

Board Goal: This Board action complements housing affordability initiatives in the Social and Economic Vitality goal area.

Fiscal Impact: \$435,000 is appropriated in the Housing Affordability and Community Revitalization Special Revenue Fund and the Housing Affordability and Community Revitalization CIP Fund. This action has no additional fiscal impact.

Additional Information:

Habitat Wake targets households earning between 30-80% of AMI (as of June 2019, the HUD income limits for a family of four between 30-80% is \$27,800-\$74,150). All Habitat Wake homebuyers are first-time buyers or have not owned a home in the last three years. Habitat Wake homebuyers contribute “sweat equity” by working alongside with Habitat Wake staff and volunteers during the construction of their home.

This application was reviewed by the Housing Affordability and Community Revitalization staff, and the staff has concluded that this application has met the County’s threshold requirements of:

- Affordable homeownership opportunities for families making less than 80% AMI.
- Habitat Wake has site control for each development site.
- Habitat Wake provides ongoing supportive services.
- Support and approval of development from the municipality.

County staff members from Budget and Management Services, Facilities, Design, and Construction, Finance, and Tax Administration departments helped with vetting this application. Additionally, the Housing Advisory Committee reviewed these applications at the October 17, 2019 meeting. The Housing Advisory Committee recommends funding the Kelley Meadows and Creech Road developments. Deed Restrictions will be placed on the property to ensure a 30-year affordability period.

Kelley Meadows

Sources		Uses	
Habitat Wake	\$ 2,248,250	Lot Acquisition	\$ 135,000
County Grant	\$ 135,000	Planning & Design	\$ 36,550
		Site Improvements	\$ 34,000
		Construction	\$ 1,864,900
		Fees and Charges	\$ 5,100
		Development Cost	\$ 205,700
		Non-development Cost	\$ 102,000
Total	\$ 2,383,250	Total	\$ 2,383,250

This proposed development is located at the intersection of Kelley Meadows Road and Flowers Street, a quarter of a mile east of North 1st Avenue (REID # 0060563). A total of 17 single-family units is proposed, and the average size of each unit is 1,150 sq. ft. The average selling price for each unit is estimated at \$140,000, and most of the buyers will have an average area medium income (AMI) below 60% (Habitat Wake allows up to 80% AMI). The total project cost is estimated at \$2,383,250. This represents an investment/subsidy of \$7,941 per unit versus an overall per unit project cost of \$140,191.

The completion date for this development is November 2021.

Creech Road

Sources		Uses	
Habitat Wake	\$ 13,437,950	Lot Acquisition	\$ 900,000
County Grant	\$ 300,000	Planning & Design	\$ 208,550
		Site Improvements	\$ 194,000
		Construction	\$ 10,349,900
		Fees and Charges	\$ 29,100
		Development Cost	\$ 1,474,400
		Non-development Cost	\$ 582,000
Total	\$ 13,737,950	Total	\$ 13,737,950

This proposed development is located off Creech Road where Gatewood Drive intersects with Creech Road (REID# 0027938). This subdivision will be developed in two phases, and the first phase is scheduled to start in January 2020. When fully developed, a total of 97 single-family units is proposed, and the average size of each unit is 1,150 sq. ft. The average selling price for each unit is estimated at \$140,000, and most of the buyers will have an average area medium income (AMI) below 60% (Habitat Wake allows up to 80% AMI). The total project cost is estimated at \$13,737,950. This represents an investment/subsidy of \$3,093 per unit versus an overall per unit project cost of \$141,628.

The completion date for this development is December 2023.

Funding Availability

Funding is available through the Affordable Housing Development Program which contains the 9% Low-Income Housing Tax Credit (LIHTC) Program, the 4% LIHTC Program, and the Continuous Call for Affordable Housing Projects. The Habitat Wake request was submitted through the Continuous Call for Affordable Housing Projects and will be funded through the remaining balance of the 2019 cycle of funding.

Affordable Housing Development Program – 2019 Cycle	
Fund 2200: Housing Special Revenue Fund	4,384,722
Fund 4700: Housing CIP Fund	8,200,574
2019 Cycle Funding Total	\$12,585,296
Prior 2019 Cycle Active Development Commitments	(11,141,296)
Habitat Wake Kelly Meadows	(135,000)
Habitat Wake Creech Road	(300,000)
Uncommitted Balance for Future Projects	\$1,009,000

Attachments:

1. Habitat Kelley Meadows Application
2. Kelley Meadows Development Site Map
3. Habitat Creech Road Application
4. Creech Road Development Site Map



Legislation Details (With Text)

File #: 16-2414
Type: Regular Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/21/2019
Final action:
Title: Resolution to Extend the Town of Fuquay-Varina Extra Territorial Jurisdiction (ETJ)
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary.pdf](#)

[Fuquay ETJ Final Presentation 10-21-19.pdf](#)
[Staff Report.pdf](#)
[Resolution-Alternate Scenario & Exhibit Map.pdf](#)
[Alternate Scenario Map.pdf](#)
[Frequently Asked Questions.pdf](#)
[Fuquay-Varina ETJ Expansion Request.pdf](#)
[ETJ Evaluation Criteria.pdf](#)
[Fuquay-Varina 5-Yr Utility CIP Map.pdf](#)
[Public Feedback.pdf](#)
[Wake Tech Community College Letter.pdf](#)
[Manufactured Home Regulations Comparison.pdf](#)

Date	Ver.	Action By	Action	Result
10/21/2019	1	Board of Commissioners	accepted	

Resolution to Extend the Town of Fuquay-Varina Extra Territorial Jurisdiction (ETJ)
That the Board of Commissioners, having held a public hearing on September 3, 2019, adopts the attached Resolution granting the Town of Fuquay-Varina ETJ extension request in accordance with the Alternate Scenario totaling 10,108 acres.

Item Title: Resolution to Extend the Town of Fuquay-Varina Extra Territorial Jurisdiction (ETJ)

Specific Action Requested:

That the Board of Commissioners, having held a public hearing on September 3, 2019, adopts the attached Resolution granting the Town of Fuquay-Varina ETJ extension request in accordance with the Alternate Scenario totaling 10,108 acres.

Item Summary:

Purpose: The Board of Commissioners must agree to grant any extension of a municipalities' extra territorial jurisdiction.

Background: On August 6, 2018, the Fuquay-Varina Town Council adopted a resolution requesting that the Wake County Board of Commissioners consider granting extension of the Town's extra territorial jurisdiction by 22,049 acres. The request has been modified by the Town and now totals 22,038 acres.

At the September 16, 2019 Board of Commissioner's meeting, the Board decided to table consideration of this item to allow staff to evaluate feedback from residents and address questions from the Board.

At the October 14, 2019 Board of Commissioner's work session, staff presented an alternate scenario for consideration by the Board. The alternate scenario amends the Planning Board recommendation by removing several areas from the ETJ request while adding one into the ETJ request. These changes are depicted on the attached map titled Alternate Scenario - Exhibit A. The Alternate Scenario contemplates a total ETJ area of 10,108 acres.

Board Goal: Granting the Town's ETJ extension complements the Board's goals for continued growth in the county.

Fiscal Impact: If approved, the County will not receive building permit revenue related to the future development of the land within the ETJ.

Additional Information:

ETJ allows a municipality to have its development policies, procedures and standards in place in advance of development. This provision proactively influences the character of development in an area that is expected to urbanize and be serviced by municipal utilities in the near future. This enables the municipality to plan for timely, efficient provision of

development and associated infrastructure and urban services, and address code enforcement issues that might impair their development. The Wake County Land Use Plan uses seven criteria to review ETJ expansion requests. The attached staff report provides a detailed analysis of the Town's request in accordance with the following criteria.

- 1) Classification as Urban Services Area
- 2) Commitment to Comprehensive Planning
- 3) Adoption of Special Regulations
- 4) Municipal Water and Sewer Service
- 5) Evidence of Feasibility for Urban Density Development
- 6) Annexation within Ten (10) Years
- 7) Existing ETJ

Process

Late last year, the Town of Fuquay-Varina notified all property owners within the requested ETJ area. To address resident's concerns, the Town hosted a series of five community meetings.

The Land Use Committee of the Wake County Planning Board held three meetings earlier this year to review the Town's request and allow for public input. The Committee reviewed the request in accordance with the County's seven evaluation criteria for ETJ extension. The committee concluded that portions of the town's request met the criteria for extension.

On May 1, 2019, the Wake County Planning Board conducted a public hearing on this matter and voted unanimously to recommend that the Board of Commissioners grant a portion of the requested area to the Town.

On June 10, 2019 and August 12, 2019, the Town's request was presented at the Wake County Board of Commissioner's work session. This allowed for more explanation and discussion about the purpose of ETJ in Wake County, what it means for residents living in an ETJ, and a review of the Town's request in accordance the County's seven evaluation criteria.

On September 3, 2019, the Board of Commissioners held a duly noticed public hearing on this request. Residents in the request area had the opportunity to address the Board with concerns and questions.

On September 16, 2019, the Board of Commissioners decided to table consideration of this item to allow staff to evaluate feedback from residents and address questions from the Board.

At the October 14, 2019 Board work session, staff presented an alternate scenario that amends the Planning Board recommendation by removing several areas from the ETJ request while adding one into the ETJ request. The areas contemplated for removal

include the area between Kennebec/Maude Stewart Road and Walter Myatt Road; areas along Highway 42 eastward; and the Wake Tech Community College campus. The area added into the ETJ request is on the north side of Hilltop-Needmore Road and includes the following subdivisions: West Oaks, Bentcreek, and Berrington. These changes are depicted on the attached map titled Alternate Scenario - Exhibit A. The Alternate Scenario contemplates a total ETJ area of 10,108 acres.

Staff Findings

1. The Town of Fuquay-Varina's request for 22,038 acres ETJ extension is in accordance with North Carolina State law 160A-360 Article 19.
2. The areas contemplated for the Town's ETJ meet the County's seven criteria for evaluating ETJ extension requests.
3. The Town of Fuquay-Varina Community Improvement Program (CIP) provides a 5-year plan for water & sewer infrastructure, street improvements, and community services.
4. The Town's CIP shows the areas within the ETJ request that will have municipal and water sewer service nearby within the 5-year timeframe.
5. The Town of Fuquay-Varina is experiencing growth pressure within its Urban Services Area shown by recent annexations and municipal utility extensions

Recommendations

PLANNING STAFF: Recommends that the Board of Commissioners approve the Town of Fuquay-Varina ETJ request by granting a reduced area totaling 11,240 acres.

PLANNING BOARD: Recommended at the May 1, 2019 meeting, by a unanimous vote, that the Board of Commissioners adopt the Town of Fuquay-Varina ETJ request by granting a reduced area totaling 11,870 acres.

Alternate Scenario

The Alternate Scenario contemplates a total ETJ area of 10,108 acres.

Attachments:

1. Presentation
2. Staff Report
3. Resolution
4. Alternate Scenario Map – Exhibit A
5. Frequently Asked Questions
6. Fuquay-Varina ETJ Expansion Request

7. ETJ Evaluation Criteria
8. Fuquay-Varina 5-Yr Utility CIP Map
9. Public Feedback
10. Wake Tech Community College Letter



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Tuesday, September 4, 2018

5:00 PM

Wake County Justice Center

Meeting Called to Order: Chair Jessica Holmes

Present: 7 - Chair Jessica Holmes, Vice-Chair Sig Hutchinson, Commissioner John D. Burns, Commissioner Matt Calabria, Commissioner Greg Ford, Commissioner Erv Portman, and Commissioner James West

Others Present: David Ellis, County Manager; Beth Smerko, Senior Deputy County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; Johnna Rogers, Chief Operating Officer; Chris Dillon, Assistant County Manager; Denise Foreman, Assistant County Manager; Ben Canada, Assistant to the County Manager

Pledge of Allegiance

Invocation: Commissioner John Burns

Items of Business

1. [Approval of Agenda](#)

Commissioner West moved, seconded by Commissioner Ford, to approve the agenda. The motion passed unanimously.

2. [Approval of the Minutes of the Regular Meeting of August 20, 2018, Special Work Session of August 20, 2018, and the Work Session of August 13, 2018](#)

Commissioner West moved, seconded by Commissioner Ford, to approve the Minutes of the Regular Meeting of August 20, 2018, Special Work Session of August 20, 2018, and the Work Session of August 13, 2018. The motion passed unanimously.

3. [Proclaim September Kinship Care Month](#)

Attachments: [Agenda Item.docx](#)

[Proclamation of Kinship Care Month September 2018.docx](#)

Mr. Jason Mahoney, Human Services Child Welfare Program Manager, said that who, what, when, how, and why are the questions for children that are placed in foster care. He said that the answers are in correlation to Kinship Care Month. He said that there are various family members that care for children in Wake County and nationally. He said they have opened up their hearts and homes for children. He said nationally over 5 million children are living with grandparents; 225,000 of them reside in the State of North Carolina and 5,000 in Wake County. He said that Kinship Care is not a service, but a call to action for all children that are not being cared for by their birth parents. He said that Kinship Care allows children to be connected to their heritage, blood line, and ensures their identity is not eradicated. He said it is important that support be given to all Kinship Care providers.

He asked for all the Kinship Care providers to stand and be recognized.

Mr. Mahoney said the providers are unsung heroes. He invited the Board of Commissioners to a celebration event for Kinship Care families on Friday, September 21st from 6:30-8:30 p.m. at the Pullen Community Center.

Commissioner Ford echoed Mr. Mahoney's comments and acknowledged the caregivers present and commended them for giving children a home.

He read the Proclamation aloud.

Chair Holmes said seeing the children and their caregivers and knowing the work that Wake County Human Services provides, tells the story of the "why." She thanked Ms. Regina Petteway, Human Services Director, for her work toward the program.

Commissioner Ford moved, seconded by Commissioner Burns, that the Board of Commissioners proclaim the month of September as Kinship Care Month and recognize Kinship Caregivers for the care they provide to relative children. The motion passed unanimously.

4. [Proclaim September 11, 2018 as First Responders Appreciation Day](#)

Attachments: [2018 First Responders Proclamation Item Summary.docx](#)

[2018 First Responders Proclamation.docx](#)

Ms. Syreeta Hargrove, Government Affairs Manager, Greater Raleigh Chamber of Commerce, thanked the Board of Commissioners for their support of the first responders and invited the Board of Commissioners to

the First Responders Breakfast at PNC Arena on September 11, 2018. She said that Governor Roy Cooper is delivering the welcome to over 500 participants.

Ms. Hargrove recognized Ms. Dana Martinez, Vice-President, Government Affairs, that was present.

Commissioner Calabria thanked the Greater Raleigh Chamber of Commerce for hosting the First Responders Breakfast each year. He said that first responders are valuable to the community in keeping everyone safe. He said that the board is supportive of adequate staff, pay, and the resources needed by first responders.

Commissioner Calabria read aloud the Proclamation.

Commissioner Calabria moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners proclaim September 11, 2018 as the Eleventh Annual First Responders Day. The motion passed unanimously.

Consent Agenda

Commissioner Burns moved, seconded by Vice-Chair Hutchinson, to approve the consent agenda. The motion passed unanimously.

5. [Conveyance of Easements to the City of Raleigh at the Richard B. Harrison Library](#)

Attachments: [Agenda Item RBH Library Transit Easement.docx](#)
[City of Raleigh Letter April 2018.pdf](#)
[City of Raleigh Deed of Easement.pdf](#)
[Dedication Form.pdf](#)
[Easement Exhibit.pdf](#)
[Construction Plan Sheet 6.pdf](#)
[Construction Plan Sheet 7.pdf](#)

Commissioner Burns moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners:

1. Approve the conveyance of a Transit Easement and Temporary

Construction Easements to the City of Raleigh at the Richard B. Harrison Library; and

2. Authorize the Chairman to execute said deed of easement document and dedication form (along with any other supporting documentation), subject to the terms and conditions acceptable to the County Attorney. The motion passes unanimously.

6. [Consideration of the Purchase of Property Declared Surplus by the Wake County Board of Education](#)

Attachments: [Agenda Item - Swap with FV.docx](#)
[E-35 Tax Map.pdf](#)
[Precis ILA with Town of Fuquay-Varina - Recombination Approval](#)
[E-35 8-7-2018 rev 2 redlined.pdf](#)

Commissioner Burns moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners confirm that the county has no interest in acquiring the property described which has been declared surplus by the Wake County Board of Education in the proposed exchange with the Town of Fuquay- Varina. The motion passed unanimously.

7. [Authorization of Sale by Sealed Bid for Property at 6301 Robertson Pond Road, Wendell, NC](#)

Attachments: [Gehrke House Sale Item.docx](#)
[Gehrke House Area Map.pdf](#)
[Gehrke House Aerial View.pdf](#)
[Gehrke Resolution and RFB.pdf](#)

Commissioner Burns moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners:

1. Declare the residential structure located at 6301 Robertson Pond Road, Wendell, NC and commonly known as “Gehrke House” as surplus County property; and

2. Adopt a Resolution authorizing staff to initiate a Sealed Bid Sale of the Gehrke House, pursuant to NCGS 160A-268;

3. Authorize staff to advertise the Sale, pursuant to NCGS 160A-268. The motion passed unanimously.

8. [Accept and Appropriate Alliance Behavioral Healthcare Funding of \\$115,000 for Data](#)

[Sharing Project](#)

Attachments: [Alliance Behavioral Healthcare Professional Services Contract.docx](#)
[Alliance Behavioral Healthcare Professional Services Contract.pdf](#)
[Budget Memo - FY 2019 EMS.xlsx](#)

Commissioner Burns moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners accept and appropriate in the General Fund funding totaling \$115,000 for the Wake County Emergency Medical Services data sharing project with Alliance Behavioral Healthcare. The motion passed unanimously.

9. [Appropriate Community Care of Wake and Johnston Counties Funding for EMS “Well-Person” Checks](#)

Attachments: [EMS Transitional Care Item.docx](#)
[Community Care of Wake and Johnston County Transitional Care Initiative.pdf](#)
[Budget Memo - FY 2019 EMS.xlsx](#)

Commissioner Burns moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners appropriate \$20,000 of expenses and revenues in the EMS General Fund Department FY 2019 Operating Budget for the Wake County Medical Society Community Health Foundation, Inc., dba Community Care of Wake and Johnston Counties (CCWJC) Transitional Care Initiative. The motion passed unanimously.

10. [Approve Agreement with State of North Carolina for Protection of Forest Land in Wake County](#)

Attachments: [Board Item Summary NC Forestry FY19.docx](#)
[NCDA FY19 Agreement.pdf](#)
[NC GS 106-898.pdf](#)

Commissioner Burns moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners approve the State of North Carolina Department of Agriculture & Consumer Services Agreement for the Protection, Development and Improvement of Forest Land in Wake County, North Carolina and authorize the Chairman of the Wake County Board of Commissioners to execute the agreement. The motion passed unanimously.

11. [Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports](#)

Attachments: [Tax Collections Item Summary](#)
 [Tax Committee Agenda Process](#)
 [Executive Summary 1](#)
 [Executive Summary 2](#)
 [Sept 2018 Refunds Under 500](#)
 [Sept 2018 Refunds Over 500](#)
 [Daily Updates For Exemptions](#)
 [Daily Updates For Penalties](#)
 [Daily Updates For Tax Deferments](#)
 [Daily Updates For Tax Relief](#)
 [Municipal Collection Report](#)
 [Wake County Collection Report](#)
 [Monthly In-Rem Foreclosure Report](#)
 [PFB Summary Report](#)

Commissioner Burns moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion passed unanimously.

Regular Agenda

12. [Public Hearing on Request by the Town of Fuquay-Varina to Reclassify Its Long Range Urban Services Area \(LRUSA\) to Short Range Urban Services Area \(SRUSA\)](#)

Attachments: [Items Summary LUPA 02-18.docx](#)
 [Fuquay-Varina Presentation 9-4-18.pdf](#)
 [LUPA 02-18 SRUSA Map.pdf](#)
 [Town of FV Request Letter.pdf](#)
 [Wake County Land Use Plan Vision, Goals and Strategies.pdf](#)
 [FV Water-Sewer Capital Projects Map 2019-2024.pdf](#)
 [FV Water-Sewer Capital Projects Spreadsheet 2019-2028.pdf](#)
 [LUPA 02-18 Resolution.doc](#)
 [DRAFT August 1 2018 Minutes.docx](#)

Mr. Bryan Coates, Planner III, shared a Wake County Land Use Plan General Classifications Map. He said that growth has occurred in the Town of Fuquay-Varina and they are amending their Land Use Plan and reclassifying 7,581 acres of their Long Range Urban Services Area (LRUSA) to the Short Range Urban Services Area (SRUSA). He shared a map of the requested area to be amended. He explained the Long and Short Range Urban Service Area.

Short Range Urban Service Area

- County's jurisdiction that is expected to be urbanized and served by municipal services within the next 10 years
- Major subdivisions may have to connect to municipal water and sewer service

Long Range Urban Services Area

- County's jurisdiction that is expected to be urbanized and served by municipal services beyond 10 Years
- No connections to municipal water and sewer service

Commissioner Calabria asked if new or existing subdivisions are affected by the changes. Mr. Coates said that distance and number of lots are a factor for new subdivisions.

Commissioner West asked about the development principles for the area. Mr. Coates said the zoning does not change and the citizens are made aware of the utility investments. The town plans on annexing the area once those services are provided. He said the utilities will provide additional services to the citizens.

Mr. Coates shared the background of the request.

- The request would convert all of the Fuquay-Varina Urban Services Area to Short Range Urban Services Classification. (SRUSA)
- Amendment does not change Wake County jurisdiction or zoning
- As urban development and growth patterns change throughout the county, the Wake County General Classifications Map is periodically revised

He shared the Land Use Plan Goals and Strategies.

Goal #1

To guide growth throughout the county in conjunction with affected local governments. To achieve consistency between the County and municipal plans, urban service area boundaries are periodically amended.

Goal #2

To encourage growth close to municipalities to take advantage of existing and planned infrastructure, such as transportation, water and sewer facilities.

Mr. Coates shared the information about growth in the area.

- Southwestern Wake has seen urbanization as NC 540 extends southeast
- NC 540 Interchanges with US 401 (Ten-Ten Road Area), Old Stage Road, Bells Lake, NC 50 (Benson Road)
- The Town has annexed roughly 1,056 acres of its existing SRUSA

He shared information about growth and development.

He shared information about Fuquay-Varina's Water and Sewer infrastructure.

- NC 42 corridor is currently served by municipal water service
- The Town's CIP identifies the following projects within the request area:
 - 7,000 linear foot waterline on John Adams Road (2019-2021)
 - 23,000 linear foot waterline along Old Stage-Mt Pleasant-NC 42
 - 15,000 linear foot waterline along Bud Lipscomb/Kennebec
 - Black Creek Regional Pump Station and force main and sewer interceptor

He shared examples of situations of water and sewer connection and said the conversations with developers need to occur to ensure proper communication with homeowners.

He shared a map of the current short range urban services area.

He shared the staff findings.

- 1) The Town of Fuquay-Varina has infrastructure and major investments planned within the requested area
- 2) The Town of Fuquay-Varina has various water and sewer projects identified and portions funded within the requested area
- 3) The reclassification of the area will reflect the Town's current and anticipated growth patterns
- 4) The amendment to reclassify the Town's LRUSA to SRUSA is consistent with policies and goals set forth within the Land Use Plan

Commissioner Burns said the proposal is consistent with previous items that have come before the board. He expressed his concern of the growth and the land being used for subdivisions providing less incentive for communities to densify. He asked once land becomes a Short Term Urban Service Area are there restrictions that prevent the land from becoming a subdivision or a strip mall.

Mr. Coates said one acre lots could be developed under Wake County's jurisdiction with five units an acre in the municipal limits or a farm parcel. He said there is no incentive to keep the land as a farm parcel. He said staff is working with the municipalities for planning, infrastructure, and organization of land.

Commissioner Burns asked the board moving forward to take these types of proposals into consideration. Mr. Coates said that staff is looking at properties and the impacts. Commissioner Burns noted that building around transit infrastructure would be helpful.

Commissioner Ford echoed the comments from Commissioner Burns and said that caution should be taken for future projects. He asked if the Wake County Planning Board had considered the proposal. Mr. Coates said that Mr. Swanstrom was available to provide a summary.

Commissioner West asked for explanation of density. Mr. Coates said that the county does not plan toward density but have a working relationship with municipalities. He said that the municipalities have connection toward density, transit, and utilities.

Chair Holmes said she received concerns from homeowners in the Short-Term Urban Services Area about moving to a rural area and paying city taxes. Mr. Coates said that since 2012, homeowners have a choice whether to be annexed. He said that the town or developer may encourage homeowners to connect to water and sewer lines. She asked if any other concerns had been voiced by citizens.

Mr. Coates said that the town ETJ plans had raised concern, but that item would not be before the board until early next year.

Commissioner Calabria asked about whether there is a progressive process toward annexation. Mr. Coates said that Hwy 42 has plans for annexation near Johnston County since the Town of Fuquay-Varina has a water line near the area. He said that voluntary annexation still exists, but the connection to water and sewer encourages annexation.

Chair Holmes opened the public hearing.

Ms. Samantha Smith, Planning Director, Town of Fuquay-Varina, said she was available to answer questions.

Chair Holmes closed the public hearing.

Mr. Coates said that the Wake County Planning staff recommends the reclassification.

Mr. Alan Swanstrom, Chair, Wake County Planning Board, said the Wake County Planning Board voted 6 to 1 to recommend that the Board of Commissioners approve Land Use Plan Amendment 02-18 to reclassify a total of 7,581 acres from Fuquay-Varina Long Range Urban Services to Fuquay-Varina Short Range Urban Services. Mr. Swanstrom said when the reclassification occurs, there is a 2500 foot requirement of a water line and there is obligation to work with the municipality. He said that the Comprehensive Plan would require education. He said that the municipalities need to understand the county plans for transit and affordable housing.

Commissioner West asked if the Comprehensive Plan assists with understanding the areas that are affected. Mr. Swanstrom encouraged the board to consider how the community can accomplish the objectives of the Comprehensive Plan.

Vice-Chair Hutchinson said that Wake County is working on a Long-Range Comprehensive Plan and growth is occurring in Wake County. He said that Wake County can educate the municipalities about density for transit corridors and affordable housing.

Commissioner Portman said that a question occurs that what is the most likely plan that will occur in the future. He said that the municipalities are being transparent to the community about their plans. He said that over the next fifty years water and sewer systems are going to become an issue. He said that the proposal is good planning, good government, and best practices. He said that plans will shape the proposal.

Vice-Chair Hutchinson moved, seconded by Commissioner Portman, that the Board of Commissioners adopt Land Use Plan Amendment 02-18 reclassifying 7,581 acres from Fuquay-Varina Long Range Urban Services to Fuquay-Varina Short Range Urban Services within the Wake County General Classifications Map. The motion passed unanimously.

Public Comments

No one came forward for public comments.

13. [Transfer Social Emotional Learning Reserve Funds to Wake County Public School System](#)

Attachments: [Item Summary - Social Emotional Reserve Appropriation.docx](#)
 [Board of Education Item Summary.pdf](#)
 [Budget Memo - FY 2019 Non-Departmental.xlsx](#)
 [Budget Memo - FY 2019 Wake County Public School System.xlsx](#)

Mr. Michael James, Senior Budget and Management Analyst, said that on June 4, 2018 the Board of Commissioners adopted the Operating Budget Ordinance for Fiscal Year 2019. The ordinance included a \$2,000,000 reserve appropriation for Social Emotional Learning initiatives identified by the Board of Education. The reserve is contingent upon the Board of Education taking formal action to utilize the funds for school support of social emotional learning. He said on August 7, 2018, the Board of Education took formal action stating its intent to use the reserve funds to establish new positions to support school based social emotional learning positions including counselors, social workers, and psychologists. He said that WCPSS estimates that the \$2 million in funding will support the creation of 277 months of employment for school based social emotional learning. He said this will be a combination of 10, 11, and 12 month positions.

Commissioner Burns asked how many positions would be established. Mr. James said that it would be up to 27 positions.

Commissioner Portman encouraged the Board of Commissioners to continue to use this method of funding. He said that this is a good model for the process.

Commissioner Burns said social and emotional learning is important regarding school safety. He said the counselors, psychologists, and social workers are important to carrying out the safety of students.

Commissioner West said he supports the proposal and that needs and programs should drive funding.

Chair Holmes said that a great number of suicide assessments are conducted in the schools and there is a need for the funding.

Commissioner Burns moved, seconded by Commissioner West, that the Board of Commissioners approve the transfer of \$2,000,000 reserved for Social Emotional Learning from Non-Departmental to the Wake County Public School System. The motion passed unanimously.

14. [Hospitality Taxes Review Process Update](#)

Attachments: [Managers Report Item Summary 9-4-18.docx](#)
 [Hospitality Tax Presentation 9-4-18.pdf](#)

Ms. Denise Foreman, Assistant County Manager, said that she would share information with the board on a proposed process for conducting a review of the Room Occupancy and Prepared and Beverage Tax revenues and expenditures. She shared information about the Wake County hospitality taxes.

- State legislation approved in 1991 and amended in 1995 levies 6% on occupancy stays and 1% on prepared food and beverage countywide
- Wake County and City of Raleigh are responsible for oversight and approval for uses of revenues
- Revenues must be used for projects supporting arts, cultural, sports or convention
- Revenues in FY1995 = ~ \$12 million
- Revenues in FY2018 = ~ \$55 million

She shared the interlocal review information.

- An interlocal agreement between the City of Raleigh and Wake County along with 20 Amendments articulate the oversight and uses of the revenues
- 20th Amendment calls for a public review
 - Review Financial Models
 - Current Projections and Forecast
 - Review PNC Capital Plan
 - Review Convention Center Capital Plan
 - Inclusive of stakeholders complete by January 1, 2020

She shared the staff review team.

- Operating Principles established a staff review team to assist City and County managers to help plan, review model scenarios and advise on the distribution of tax revenues
- Staff review team developed proposed review process
- Review Team:
 - Centennial Authority
 - City of Raleigh
 - Greater Raleigh Convention and Visitors Bureau
 - Town of Cary
 - Town of Knightdale
 - Town of Morrisville
 - Wake County
 - Wake County Hospitality Alliance

She shared the interlocal review schedule.

- September 4, 2018 - Brief Wake County Commissioners
- September 11, 2018 - Brief Raleigh City Council
- October 1, 2018 - Brief stakeholders
- October 10, 2018 - Release Request for Information (RFI)
 - Goal of RFI: Seek to learn about capital projects that are being planned or proposed in Wake County related to arts, culture, sports or convention from period 2019 - 2024 that may request interlocal funds at a future date
- October 25, 2018 - RFI Pre-submittal meeting
- January 10, 2019 - Receive RFI responses
- January/February 2019 - Stakeholders meet to review financial models, results of capital maintenance plans for Raleigh Convention Center Complex, PNC Arena and Cary Sports Facilities
- March 2019 - Develop recommended modifications to financial models to address findings of facility studies and develop process for consideration of new investments
- March/April/May 2019 - If funding available, conduct process for consideration of new investments

Commissioner West asked if there would be joint meetings with the Board of Commissioners and City of Raleigh regarding collaboration on the process. Ms. Foreman said at the end of the plan if there is not consensus, joint meetings may be required. She said the municipalities are a part of the review team.

Commissioner Burns said he has served as a liaison on the Greater Raleigh Convention and Visitor Bureau's board. He said that each project has goals to achieve. He said that it is important that the process remain open to possibilities of new projects.

Commissioner Ford echoed Commissioner Burns comments and commended staff on the process. He said that Wake County has a process of making investments in the future and quality of life. He asked for explanation of the threshold. Ms. Foreman said there is a process every other year, and the \$2 million each year will need to be evaluated.

Appointments

15. [Adult Care Home Community Advisory Committee](#)

Attachments: [Adult Care CAC Item Summary 7-18.doc](#)
 [Adult Care Member List 8-9-18.pdf](#)
 [Adult Care App Roster 7-18.xlsx](#)
 [Adult Care Application Packet 7-18.pdf](#)
 [Adult Care Board Choices.xlsx](#)
 [Adult Care Attendance 7-18.xlsx](#)

Vice-Chair Hutchinson nominated Ms. Linda Hancock and Ms. Nancy Roughgarden for reappointment.

16. [Commission for Women](#)

Attachments: [Commission for Women Item Summary.doc](#)
 [Comm for Women MemberList.pdf](#)
 [Commission for Women App Roster.xlsx](#)
 [Commission for Women Applicants 8-19.pdf](#)
 [Comm for Women BD Choices.xlsx](#)
 [WCCW attendance template.xlsx](#)

The appointments were deferred to a future meeting.

17. [Domestic Violence Fatality Review Team](#)

Attachments: [Item Summary Domestic Violence Fatality Review Team.doc](#)
 [Domestic Violence Mbr List.pdf](#)
 [Domestic Violence Fatality Review App Roster.xlsx](#)
 [Domestic Violence Fatality Review Applicants.pdf](#)
 [Domestic Violence Bd Choices .xlsx](#)

Vice-Chair Hutchinson recommended Mr. Barry Bryant, Ms. Darlene Johnson, Ms. Mary Morris, and Ms. Beth Johnson for reappointment.

18. [Juvenile Crime Prevention Council](#)

Attachments: [Item Summary JCPC.docx](#)
 [JCPC Letter of Recomm for Sanchez.pdf](#)
 [JCPC Member List.pdf](#)
 [JCPC Applicant Roster 7-18.xlsx](#)
 [JCPC Applicants 7-18.pdf](#)
 [JCPC Board Choices .xlsx](#)
 [Copy of JCPC attendance 2018.xls](#)

Vice-Chair Hutchinson recommended Ms. Tamra Sanchez (Director of Social Services designee) for appointment.

19. [Upcoming Vacancies](#)

Attachments: [October Appointments.docx](#)

Vice-Chair Hutchinson moved, seconded by Commissioner Ford, to accept the appointments. The motion passed unanimously.

Other Business

Commissioner West said that he is the liaison to African American Cultural Festival and he was impressed with this year's event.

Closed Session

Ms. Beth Smerko, Deputy Assistant County Attorney, said there was no need for a closed session.

Adjourn

Commissioner Ford moved, seconded by Vice-Chair Hutchinson, to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Denise M. Hogan, NCMCC
Clerk to the Board
Wake County Board of Commissioners



Legislation Details (With Text)

File #:	16-2422	Status:	Agenda Ready
Type:	Regular Item	In control:	Board of Commissioners
On agenda:	10/21/2019	Final action:	
Title:	Public Hearing to Consider Text Amendment OA-01-19 Article 9 Stormwater Management and Article 10 Erosion and Sedimentation Control of the Unified Development Ordinance (UDO)		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	Item Summary Ver2 - Stormwater public hearing.pdf UDO Text Amendment Final Presentation 10-21-19.pdf Staff Report.10.21.2019.pdf Statement of Consistency Resolution 10.21.19.pdf Ordinance Amendment Resolution 10.21.19.pdf OA-01-19 Proposed Article 9 & 10 Tracked Changes.pdf		

Date	Ver.	Action By	Action	Result
10/21/2019	1	Board of Commissioners	accepted	

Public Hearing to Consider Text Amendment OA-01-19 Article 9 Stormwater Management and Article 10 Erosion and Sedimentation Control of the Unified Development Ordinance (UDO)

That the Board of Commissioners, having held a public hearing:

- 1. Finds that Text Amendment OA-01-19 is consistent with the Wake County Land Use Plan and the Wake County Unified Development Ordinance and is reasonable and in the public interest; and adopts the attached resolution;**

and by a separate motion;

- 2. Adopts the attached resolution to approve the proposed amendment to the Wake County Unified Development Ordinance as presented in Text Amendment OA-01-19.**

Item Title: Public Hearing to Consider Text Amendment OA-01-19 Article 9 Stormwater Management and Article 10 Erosion and Sedimentation Control of the Unified Development Ordinance (UDO)

Specific Action Requested:

That the Board of Commissioners, having held a public hearing:

- 1. Finds that Text Amendment OA-01-19 is consistent with the Wake County Land Use Plan and the Wake County Unified Development Ordinance and is reasonable and in the public interest; and adopts the attached resolution;**

and by a separate motion;

- 2. Adopts the attached resolution to approve the proposed amendment to the Wake County Unified Development Ordinance as presented in Text Amendment OA-01-19.**

Item Summary:

Purpose: The Board of Commissioners approves changes to the Wake County Land Use Plan and Unified Development Ordinance (UDO).

Background: County staff periodically review the Land Use Plan and UDO for necessary updates and clarifications. The agenda item proposes several updates to the stormwater management (Article 9) and erosion and sedimentation control (Article 10) portions of these documents. These changes clarify requirements and improve the overall effectiveness of the ordinance.

Proposed changes to the stormwater regulations include: 1) requiring a downstream impact analysis for development submittals to determine additional impacts on flooding or channel degradation downstream of the project; 2) adding provisions for the location of, easements for and wastewater system setbacks from stormwater control measures; 3) prohibition of illicit discharges to stormwater conveyances and waters of the State and; 4) annual inspection and reporting requirements for stormwater control measures.

Proposed changes to erosion and sedimentation control include: 1) Updated State forestry and agricultural exemptions; 2) additional definitions to clarify provisions; 3) new tables for ground stabilization timelines to summarize requirements in a single location, improving user friendliness; 4) added State requirements specific to the Falls Lake Watershed; and 5) updated civil penalty provisions to clarify the State's civil penalty remission process.

Board Goal: Promote growth and sustainability.

Fiscal Impact: This action has no financial impact.

Additional Information:

The last comprehensive review of Article 9 Stormwater Management was complete in 2006 and Article 10 Erosion and Sedimentation Control in 2007. In the fall of 2017, Watershed Management staff initiated a new comprehensive review of the stormwater and erosion control rules. A stakeholder group was formed to work with staff in reviewing and updating the rules. The stakeholder group met six times over the next 18 months. The stakeholder group concluded its work in February 2019. This process identified ten (10) proposed changes to Article 9 Stormwater Management and thirty-eight (38) proposed changes to Article 10 Erosion and Sedimentation Control. See Staff Report for summary of proposed changes. The proposed changes have been reviewed by the County Attorney's Office.

Staff Findings: The proposed amendments Support the Board of Commissioners' goal to promote growth and sustainability efforts throughout the county.

Recommendations: Environmental Services staff recommends that the Board of Commissioners approve text amendment OA-01-19 as presented and adopt the Statement finding the proposed text amendment consistent with the Wake County Land Use Plan.

The Planning Board recommended at the August 7, 2019 meeting, by a unanimous vote, that the Board of Commissioners approve text amendment OA-01-19.

Attachments:

1. Presentation
2. Staff Report
3. Statement of Consistency Resolution
4. Ordinance Amendment Resolution
5. Proposed Article 9 and 10 Tracked Changes



Legislation Details (With Text)

File #: 16-2417

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/21/2019 **Final action:**

Title: Update to the Board of Commissioners on the forthcoming Open Space and Greenways Request for Proposals (RFP) Process

Sponsors:

Indexes:

Code sections:

Attachments: [Open Space Greenways RFP Criteria Item.pdf](#)
[Parks Open Space RFP Process Final Presentation 10-21-19.pdf](#)

Date	Ver.	Action By	Action	Result
10/21/2019	1	Board of Commissioners	accepted	

Update to the Board of Commissioners on the forthcoming Open Space and Greenways Request for Proposals (RFP) Process

That the Board of Commissioners authorizes staff to proceed with the Open Space and Greenways Request for Projects process.

Item Title: Update to the Board of Commissioners on the forthcoming Open Space and Greenways Request for Proposals (RFP) Process

Specific Action Requested:

That the Board of Commissioners authorizes staff to proceed with the Open Space and Greenways Request for Projects process.

Item Summary:

Purpose: The Growth and Sustainability committee recommended an update for the full Board of Commissioners on the forthcoming Open Space and Greenways Request for Proposals (RFP) Process.

Background: The \$120 million 2018 Parks, Greenways, Recreation, and Open Space (PGROS) bond contains approximately \$40 million dollars for the County's continued acquisition of open space and its partnerships with municipalities on the development of greenway trails.

For a portion of the open space acquisitions and greenway development projects, staff will solicit proposals from potential municipal and non-profit partners across the County in an effort to leverage funds and increase County-wide impact.

The RFP process has been successful in the past, allowing staff to proactively identify high quality land acquisitions and greenway connections, prioritize projects to maximize benefits, and leverage funding. Projects will be evaluated on funding consideration criteria developed and honed over the last four RFP processes.

Board Goal: This action directly implements Growth and Sustainability objective GS1: Implement a comprehensive approach for preserving open space and developing parks and greenways to address gaps, leverage opportunities and resources, and enhance collaboration with municipal partners.

Fiscal Impact: These processes will use the 2018 Parks, Greenways, Recreation, and Open Space (PGROS) bond funds. While no funding will be appropriated at this time, it is anticipated that up to \$17.3 million of PGROS bond funding could be allocated in the first RFP funding cycle. The specific projects will be identified through the RFP processes before being brought back to the Board for approval and appropriation.

Additional Information:

The County's Open Space Program began in the late 1990's in reaction to the quickening pace of urbanization in the County and the loss of green space. The purpose of the program is to protect and conserve County land and water for current residents and future generations. This land would: preserve natural resources, wildlife habitat, and historical and cultural properties; protect forest and farm land, scenic landscapes, riparian corridors and water quality; and provide venues for outdoor recreation. To date, the program has protected over 7,600 acres outright or through partnerships with local municipalities, non-profits, the State of North Carolina, and the federal government.

In 2011, the County was approached by the City of Raleigh regarding the development of a greenway trail along the Neuse River. A segment of the Neuse River Greenway, specifically the Lower Neuse Greenway from Poole Road to the County line, was of special interest to the County due to its relationship with the County's Neuse River Open Space Corridor, one of the County's original priority stream corridors for land preservation. The Neuse River Greenway became the first of many greenway trail partnerships with local municipalities which now total almost 24 miles.

In 2012, the County began utilizing a Request for Proposals (RFP) process to solicit open space acquisition and greenway trail development projects from local entities. Through four subsequent RFP process (2012, 2013, 2015 & 2016) the County has completed 25 acquisitions totaling 2,699 acres, and 8 greenway partnerships totaling 15.7 miles. In past RFP processes, both open space acquisition and greenway development projects competed for the same funding stream and it was often difficult to compare and rank the two types of projects against one another.

The recently passed 2018 Parks, Greenways, Recreation, and Open Space (PGROS) bond identified separate open space and greenway funding streams and will allow County staff to initiate two separate RFP processes. Of the \$120 million bond funding, approximately \$40 million is planned for open space and greenway programs. The bond sale this fall 2019 will cover an anticipated \$10 million for greenway development and \$7.3 million for open space acquisition, allowing us to continue acquisitions highlighted by the Open Space Model and greenway connections defined in the Wake County Greenway System Plan.

Staff has developed funding considerations for both Open Space and Greenways RFP processes that fit within a common framework:

Open Space projects include fee simple acquisitions, or the acquisition of easements on strategic open space within Wake County. Factors that will be considered in the evaluation of proposals include:

- Planning – is the property identified in the municipality's current open space plan or other conservation-oriented planning document.
- How does the project rank in Wake County's Open Space Priority Model?

- Project Description - function and allowable uses; open to the public, and in what capacity; property acreage and estimated total cost; sources of funding in place or anticipated; formal action the governing Board or Council has taken in support of the proposed project.
- Proposed partnership with the County - (not greater than the amount the municipality itself is investing in the project); Who is the primary applicant and are there other partners? County's project history with the primary applicant

Greenway projects in which funding is only needed for construction (all design, permitting and easements/property acquisition is completed, or the funding is in place) and the project can be completed within 3 years.

- Planning – is the project in the municipality's current greenway master plan; Wake County's Greenway System Plan (in which category: Bridge the Gaps, Connect to Parks & Lakes, Connect the Communities, or Complete the System); CAMPO's 2045 Regional Active Transportation Plan; and/or CAMPO's current area study plans
- Project Description – connectivity; users served; project length and estimated total cost; importance to the municipality; project timeline; sources of funding in place or anticipated; formal action the governing Board or Council has taken in support
- Proposed partnership with the County - (not greater than the amount the municipality itself is investing in the project); Who is the primary applicant and are there other partners? County's project history with the primary applicant

Attachments:

1. Presentation



Legislation Details (With Text)

File #: 16-2418
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/21/2019
Final action:
Title: Support for the National "10-Minute Walk to a Park" Campaign
Sponsors:
Indexes:
Code sections:
Attachments: [Ten Minute Walk 2 Park Resolution Item.pdf](#)
[Ten Minute Walk Final Presentation 10-21-19.pdf](#)

Date	Ver.	Action By	Action	Result
10/21/2019	1	Board of Commissioners	accepted	

Support for the National "10-Minute Walk to a Park" Campaign

That the Board of Commissioners support the national "10-Minute Walk to a Park" campaign.

Item Title: Support for the National “10-Minute Walk to a Park” Campaign

Specific Action Requested:

That the Board of Commissioners support the national “10-Minute Walk to a Park” campaign.

Item Summary:

The Trust for Public Land, the Urban Land Institute, and the National Recreation and Parks Association are leading a national campaign to improve access to parks & green spaces; more specifically, that 100% of people in U.S. cities, both large and small, have access to a quality park or green space within a 10-minute walk of home by 2050.

The campaign has several different avenues of engagement including a national “Walk to a Park Day” held October 10; a public awareness campaign to showcase and build support for the parks and open spaces in the community; a grant and technical assistance effort to support planning efforts that help cities increase access to high-quality parks within a 10-minute walk; and community leadership endorsement whereby elected officials pledge to support the 10-Minute Walk Campaign. The focus of this item is community leadership support for the campaign as it relates to the Board’s goal of implementing a comprehensive approach for preserving open space and developing parks and greenways to address gaps, leverage opportunities and resources, and enhance collaboration with municipal partners.

Attachments:

1. Presentation



Legislation Details (With Text)

File #: 16-2445

Type: Other Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/21/2019 **Final action:**

Title: Informational Items for the Board of Commissioners

Sponsors:

Indexes:

Code sections:

Attachments: [Informational Items Item Summary 10-21-19.pdf](#)
[August 2019 Financial Statements.pdf](#)
[CIP Transfers Report October 2020.pdf](#)
[Copy of CIP Transfers Report October 2020.pdf](#)

Date	Ver.	Action By	Action	Result
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Informational Items for the Board of Commissioners

Item Title: Informational Items for the Board of Commissioners

Specific Action Requested:
None.

Item Summary:

The informational items for this agenda are listed below:

Attachments:

1. Interim Financial Statements for August 2019
2. CIP Transfers Report covering the period 7/1/2019-9/30/19



Finance Department

TEL 919 856 6120
FAX 919 856 6880

301 S. McDowell Street • PO Box 550 • Raleigh, NC 27602-0550
www.wakegov.com

Memorandum

To: Board of County Commissioners
From: Emily Lucas, Chief Financial Officer
Date: September 27, 2019
Re: Interim Financial Statements

Attached to this memorandum are the interim financial statements for August 2019. These interim statements are published by Wake County Finance Department on a monthly basis, except for the months of June and July. Because of the year-end close, interim financial statements are usually not prepared for those months. After the Finance Department closes the month, the interim financial statements are prepared over the next two weeks. The Board of Commissioners, the County Manager, the Chief Operating Officer, and other key management personnel generally receive interim financial statements for the preceding month.

The financial information included with this memorandum is on the cash basis, they are “Non-GAAP” statements that are prepared directly from the County’s accounting system. No monthly adjustments or accruals are included on these interim statements; those types of adjusting entries are posted at the end of the fiscal year. Year-to-date financial information is included for the County’s General Fund, along with operating revenues for the Solid Waste Operating Fund, the South Wake Partnership Fund, the Fire Tax Operating Fund, and the Major Facilities Fund. In addition, monthly yield information concerning the County’s investment portfolio and the status of bond proceeds on hand at month-end is included.

Please let us know if you have any questions or comments about these statements. If you would like additional information, please contact me at 856-5447.

cc: Statement recipients



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget Director

SUBJECT: *Transfers within Elements Per Section 9 of the Fiscal Year 2020 Capital Improvement Fund Project Ordinance*

The following chart summarizes all appropriation and realized revenue transfers between projects within the same element that exceed \$75,000 that have occurred within the County Capital Projects Fund. Per Section 9 of the Fiscal Year 2020 Capital Improvement Fund Project Ordinance, transfers exceeding \$75,000 shall be reported to the Board of Commissioners.

Element: 62 Automation						Fund: 4100 County Capital CIP	
From:			To:				
Division	Unit	Unit Name	Division	Unit	Unit Name	Amount	Reason for Transfer
Major Automation Projects	240A	eWake Upgrade	Major Automation Projects	375A	eWake 4.0	\$ 1,316,000.00	Moving funding from eWake 3.11 unit to eWake 4.0 unit
Major Automation Projects	350A	Recruitment System Replacement	Major Automation Projects	390A	CSOD Succession Planning	\$ 526,000	Moving budget and actuals to correct unit

Element: 64 Community Capital						Fund: 4100 County Capital CIP	
From:			To:				
Division	Unit	Unit Name	Division	Unit	Unit Name	Amount	Reason for Transfer
Community Capital Projects	021C	Dorcas Ministries	Community Capital Projects	025C	Alliance Medical Ministries	\$ 125,000.00	Alliance Medical Ministry 2018 Community Capital - Approved by BOC

Element: 66 County Buildings						Fund: 4100 County Capital CIP	
From:			To:				
Division	Unit	Unit Name	Division	Unit	Unit Name	Amount	Reason for Transfer
Mechanical, Electrical, and Plumbing	080B	Mechanical, Electrical & Plumbing - General	Mechanical, Electrical, and Plumbing	436B	PSC VAV - Inmate Housing Area	\$ 700,000	FY2020 Level Funding
Mechanical, Electrical, and Plumbing	080B	Mechanical, Electrical & Plumbing - General	Mechanical, Electrical, and Plumbing	442B	WCOB Elevator Replacement	\$ 975,000	FY2020 Level Funding
Mechanical, Electrical, and Plumbing	080B	Mechanical, Electrical & Plumbing - General	Mechanical, Electrical, and Plumbing	426B	Olivia Raney Library HVAC	\$ 100,000	Project scope increased and requires additional funding
Mechanical, Electrical, and Plumbing	442B	WCOB Elevator Replacement	Major County Building Projects	407B	Agriculture Building FCA Upgrades	\$ 250,000	FY2020 MEP Level Funding - Supplemental funding to major project (66 407B) for Ag Bldg renovations
Stormwater Control Devices	259B	Site 20A - Brier Creek	Stormwater Control Devices	448B	Site 20A Shoreline Structure Replacement	\$ 275,000	Administrative correction, FY20 budget load was placed in the incorrect unit (confusion around two projects for Site 20A)
Roofing Projects	098B	Roofing Replacements - General	Major County Building Projects	434B	Community Services Center Renovation - Ph. 2	\$ 500,000	Incorporating level funding work to Major Renovation budget
Roofing Projects	098B	Roofing Replacements - General	Roofing Projects	443B	PSC Atrium Skylight Penthouse Wall Replacement	\$ 675,000	FY2020 Level Funding
Roofing Projects	098B	Roofing Replacements - General	Roofing Projects	444B	GSA Field Services Center Roof	\$ 110,000	FY2020 Level Funding
Infrastructure Paving	336B	Infrastructure Paving - General	Infrastructure Paving	416B	Knightdale ES Park Paving	\$ 335,000	FY2020 Level Funding

Element: 74 Parks and Open Space						Fund: 4100 County Capital CIP	
From:			To:				
Division	Unit	Unit Name	Division	Unit	Unit Name	Amount	Reason for Transfer
Other Park Projects	033R	Recreation Fees	County Parks	100R	Babb/Earp Property	\$ 77,219	Crowder Park Land Purchase
Open Space	046G	Little River Reimbursement - Raleigh	County Parks	100R	Babb/Earp Property	\$ 2,568,593	Crowder Park Land Purchase

Element: 97 Solid Waste Capital						Fund: 4600 Solid Waste CIP	
From:			To:				
Division	Unit	Unit Name	Division	Unit	Unit Name	Amount	Reason for Transfer
Reserve for Future Projects	990E SW	Reserve for Future Capital Projects	Landfill Gas Systems	048E	NWLF Gas to Energy	\$ 120,370	Reallocation to fund cost escalation of Gas to Energy project



**Budget and Management Services
Inter-Office Correspondence**

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FROM: Michelle Venditto, Budget Director

SUBJECT: *Transfers within Elements Per Section 9 of the Fiscal Year 2020 Capital Improvement Fund Project Ordinance*

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From:			To:			Amount	Reason for Transfer
Division	Unit	Unit Name	Division	Unit	Unit Name	Amount	Reason for Transfer
Reserve for Future Projects	990E SW	Reserve for Future Capital Projects	Landfill Gas Systems	048E	NWLF Gas to Energy	\$ 120,370	Reallocation to fund cost escalation of Gas to Energy project