

Wake County

*301 South McDowell Street
Raleigh, NC*



Meeting Minutes

Monday, October 7, 2019

5:00 PM

Regular Meeting

Wake County Justice Center

Board of Commissioners

Meeting Called to Order: Chair Jessica Holmes

Present: 7 - Chair Jessica Holmes, Vice-Chair Greg Ford, Commissioner Vickie Adamson, Commissioner Matt Calabria, Commissioner Susan Evans, Commissioner Sig Hutchinson, and Commissioner James West

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; Johnna Rogers, Chief Operating Officer; Derwick Paige, Chief Community Development Officer; and Ben Canada, Assistant to the County Manager

Pledge of Allegiance**Invocation: Commissioner Vickie Adamson****Items of Business**

1. Approval of Agenda

Vice-Chair Ford moved, seconded by Commissioner Calabria, to approve the agenda. The motion passed unanimously.

2. Approval of the Minutes of the Regular Meeting of September 16, 2019

Commissioner West moved, seconded by Commissioner Evans to approve the minutes of the regular meeting of September 16, 2019. The motion passed unanimously.

3. Proclamation Recognizing October 2019 as Breast Cancer Awareness Month

Attachments: [Agenda Item.docx](#)
[PROCLAMATION.docx](#)
[2019 Wake Co. Pink Ribbon Events.pdf](#)

Commissioner Adamson shared that she is a 10 year Breast Cancer survivor. She shared her journey with breast cancer.

She asked the women that have survived breast cancer to join her.

Commissioner Adamson read the proclamation aloud.

Ms. Sonya Reid, Public Health Program Manager, thanked the Board of Commissioners for approving the Proclamation. She said raising awareness of the importance of early detection and receiving a mammogram in a timely manner was extremely important. She said there are upcoming activities for breast cancer and detection opportunities.

She said there were members from Elevation Baptist Church and Human Services Pink Ribbon Committee and she announced there were two sororities present that will be participating in a program for breast cancer awareness.

Chair Holmes said the board salutes the men and women that have survived and the families that have supported those that are survivors. She thanked the community partners that were present. She thanked the sorority for being present.

Commissioner Adamson moved, seconded by Chair Holmes, that the Board of Commissioners proclaims October 2019 as Breast Cancer Awareness Month. The motion passed unanimously.

4. Proclamation Recognizing the Month of October as Arts and Humanities Month

Attachments: [Arts and Humanities Month Proclamation Item Summary 10-07-19.docx](#)
[Arts and Humanities Proclamation 10-07-19.docx](#)

Ms. Eleanor Oakley, President and CEO, United Arts Council said that it is the 30th anniversary of the United Arts Council. She shared the programs that have been supported through the United Arts Council grants. She shared an article with the board. She said that the arts do not happen by accident, they need care and tending.

Commissioner Adamson read the proclamation aloud. She said that Ms. Oakley will be retiring at the end of the year. She said that being a part of the United Arts Council board is a pleasure. She thanked the board for their support of the United Arts Council.

Commissioner Adamson read the proclamation aloud.

Chair Holmes thanked Ms. Oakley for her support and work through the arts.

Commissioner Adamson moved, seconded by Commissioner Hutchinson, that the Board of Commissioners approve the Proclamation and recognize the month of October as Arts and

Humanities Month. The motion was passed unanimously.**5. Resolution Recognizing Historic Oakwood Cemetery's 150th Anniversary**

Attachments: [Oakwood Cemetery Item Summary.docx](#)

[Resolution Historic Oakwood Cemetery 150th Anniversary - DD edits \(003\).docx](#)

Commissioner Hutchinson presented the proclamation to Mr. Thad Woodard, Board of Directors, Oakwood Cemetery.

He said that the board will celebrate the Oakwood Cemetery's 150th Anniversary on October 20, 2019.

Mr. Woodard said that it has been an honor to serve on the board. He said that he is proud to let the board know that the historic Oakwood Cemetery is for everybody and can accept new residents for the next 200 years and thousands are there now. He said that there is a field of honor on the premises and that the cemetery is like a park, a place of beauty.

Mr. Woodard commented that unfortunately the National Military Cemetery on Rock Quarry Road is full. He offered assistance to any military families who may have need of information.

Mr. Woodard invited all to come for a visit but "just don't stay too long."

Chair Holmes thanked Mr. Woodard for his service to the Oakwood Cemetery Board. She commended him for his work with the community and for making Wake County a better place. She said she would admire the cemetery from afar but at this time was not planning on visiting or taking up "residence." She said that the entire board agrees that a final resting place should be final, and thanked Mr. Woodard for ensuring that the graves are taken care of.

Commissioner Hutchinson read the proclamation aloud.

Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners approve the Resolution and recognize Historic Oakwood Cemetery's 150th Anniversary. The motion was passed unanimously.

Consent Agenda

Commissioner West moved, seconded by Vice-Chair Ford, to approve the consent. The motion passed unanimously.

6. Affordable Housing Development Member Interest Transfer Request from Evergreen Construction Company

Attachments: [Item Summary](#)
[Notice of Intent to Transfer Membership Interest.pdf](#)
[Evergreen Assignment Request.pdf](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners approve the transfer of managing member, Lyle D. Gardner, and the additional interest member, Timothy G. Morgan, over to LIHTC Managers, LLC for eight properties in which Wake County is a lender. The motion passed unanimously.

9. Request from Meraki HealthFirst Transport, LLC for a Non-Emergency Ambulance Franchise (Second Reading)

Attachments: [Public Hearing - Meraki HealthFirst LLC Non-Emergency Ambulance Franchise Second Reading.docx](#)
[ORDINANCE GRANTING FRANCHISE TO MERAKI HEALTHFIRST Transport LLC.docx](#)
[WC Code of Ordinances Chapter 111 Emergency Medical Services and Ambulance Services 20150803.docx](#)

That the Board of Commissioners grants a non-emergency ambulance franchise to Meraki HealthFirst Transport, LLC for the operation of a medical transportation service in Wake County effective October 8, 2019 for a five-year period. The motion passed unanimously.

8. Designation of Map and Plat Review Officers for the Town of Fuquay-Varina

Attachments: [Item Summary October 7, 2019.docx](#)
[Town of Fuquay-Varina Resolution.pdf](#)
[Board of Commissioners Resolution.docx](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners adopt a Resolution designating staff from the Town of Fuquay-Varina as Map and Plat Review Officers. The motion passed unanimously.

10. Request from First Choice Medical Transport, LLC for a Non-Emergency Ambulance Franchise (Second Reading)

Attachments: [Public Hearing - First Choice Medical Transport LLC Non-Emergency Ambulance Franchise Renewal -Second Reading.docx](#)
[ORDINANCE GRANTING FRANCHISE RENEWAL TO FIRST CHOICE MEDICAL TRANSPORT LLC 2019.docx](#)
[WC Code of Ordinances Chapter 111 Emergency Medical Services and Ambulance Services 20150803.docx](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the

Board of Commissioners grant a non-emergency ambulance franchise to First Choice Medical Transport, LLC for the operation of a medical transportation service in Wake County effective October 8, 2019 for a five-year period. The motion passed unanimously.

11. Request from North State Medical Transport for a Non-Emergency Ambulance Franchise (Second Reading)

Attachments: [Public Hearing - North State Medical Transport Non-Emergency Ambulance Franchise Renewal - Second Reading.docx](#)
[ORDINANCE GRANTING FRANCHISE RENEWAL TO NORTH STATE MEDICAL TRANSPORT 2019.docx](#)
[WC Code of Ordinances Chapter 111 Emergency Medical Services and Ambulance Services_20150803.docx](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners grant a non-emergency ambulance franchise to North State Medical Transport for the operation of a medical transportation service in Wake County effective October 8, 2019 for a five-year period. The motion passed unanimously.

12. Acceptance and Appropriation of Federal Fiscal Year 2018 SAFER Grant Award

Attachments: [SAFER Grant agenda item 2019.docx](#)
[EMW-2018-FF-00307 - Award Package.pdf](#)
[FY 2018 SAFER NOFO Final Updated App Dates 508.pdf](#)
[Budget Memo - FY20 Grants and Donations Fund.xlsx](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners accept and appropriate \$354,650 from the 2018 Federal Fiscal Year Staffing for Adequate Fire and Emergency Response (SAFER) Grant program for the purpose of supporting volunteer firefighter recruitment and retention activities in Wake County into the Fire Services Department of the Grants and Donations Fund. The motion passed unanimously.

13. Amend FY 2020 Budget to Reflect 21st Amendment to the Interlocal Agreement between Wake County and the City of Raleigh Regarding Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax

Attachments: [ILA 21st Amendment Agenda Item.docx](#)
[Budget Memo - Major Facilities Operating FY20.xlsx](#)
[CIP Budget Memo - FY 2020 Major Facilities Capital \(4500\).xlsx](#)
[Final Major Facilities 21st.pdf](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the

Board of Commissioners take the following actions to amend the FY 2020 budget to align with the 21st Amendment to the Interlocal Agreement between Wake County and the City of Raleigh regarding Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax:

- 1. Appropriate \$6,150,000 and approve budget revisions to the FY 2020 Major Facilities Operating Fund; and**
- 2. Appropriate \$5,400,000 and approve budget revisions to the Major Facilities Capital Fund. The motion passed unanimously.**

- 14.** Consideration of an Infrastructure Agreement with Integrated DNA Technologies in Research Triangle Park

Attachments: [IntegratedDNATechnologiesIncAgendaItem.docx](#)
[IntegratedDNATechnologiesInfrastructureAgreementFinalDraft.docx](#)
[IDTProperty.pdf](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners:

- 1. Approve a reimbursement agreement in an amount not to exceed \$1,289,593 to Integrated DNA Technologies, Inc. to construct on-site water, sewer and reclaimed water lines to serve facilities to be constructed in Research Triangle Park.**
- 2. Reallocate \$644,796.50 of Unallocated On-Site Water and Sewer Funds in the Economic Development element of the County Capital Fund for reimbursement payable to Integrated DNA Technologies, Inc. under the terms of the agreement. The motion passed unanimously.**

- 15.** Adoption of the Schedules, Standards and Rules to be used in Conducting the 2020 County-Wide Real Property Reappraisal

Attachments: [Adoption of SOV - Oct 7th.docx](#)
[Adoption Order - Oct 7.docx](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of County Commissioners adopt the schedules, standards and rules to be used in conducting the 2020 County-wide reappraisal and direct the Tax Administrator to publish notice of the adoption in the News and Observer for four consecutive weeks. The motion passed

unanimously.

- 16.** Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

Attachments: [Tax Collections Item Summary](#)
[Tax Committee Agenda Process](#)
[Executive Summary 1](#)
[Executive Summary 2.doc](#)
[October 2019 Refunds Under 500.pdf](#)
[October 2019 Refunds Over 500.pdf](#)
[Daily Updates For Exemptions.pdf](#)
[Daily Updates For Penalties.pdf](#)
[Daily Updates For Tax Relief.pdf](#)
[Municipal Collection Report](#)
[Wake County Collection Reprot](#)
[Monthly In-Rem Foreclosure Report](#)
[PFB Summary Report.pdf](#)
[HER Summary Report](#)

Commissioner West moved, seconded by Vice-Chair Ford, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion passed unanimously.

Public Comments

Mr. Bill Doucette, 1703 Nottingham Rd, Raleigh, he addressed the RDU quarry and the failure of RDU to act in the best interest of the community it serves. He said that the resolution from the Board made two years ago was ignored and they chose to pursue a private interest. He asked the Board to reaffirm the actions of the resolution and make it clear to the courts and your citizens that the conservation fund offer to preserve the Odd Fellows Tract is in the greater public interest, a quarry is not.

Ms. Natalie Lew, 7909 Ebenezer Church Rd, Raleigh, she shared maps of the quarry. She shared history of the area citing documents from 1977 agreements, and stated that the property is not adjacent to the airport and previous runway plans were changed due to environmental concerns. She stated that due to the quarry the educational and recreational aspects of the area will be destroyed. She feels there are better ways for RDU to raise the revenue it needs. She is against the RDU quarry. She asked the board to take action.

Mr. Gil Johnson, 8716 Silverthorne Dr, Raleigh, shared that he serves on the Board of the Umstead Coalition. He shared a document with the

board. He shared comments about preservation of the Oddfellows and 286 Tract and his concerns about the mountain bike trails that will be unfinished due to the quarry, he stated that the recreational use would be a better revenue stream for the airport. He also said that he has concerns for the airborne particles created by the quarry process. He asked the board to join the City of Raleigh and issue a statement that Wake County is not in favor of the airport using the Oddfellows Tract as a quarry. He also stated that the airport should have requested permission from the county before entering into the lease.

Mr. Hwa Huang, 7401 Ebenezer Church Rd, shared his thoughts about the rock quarry. He is not in favor of the quarry. He is concerned that there will be long lasting environmental damage including downstream flooding impacts and air pollution. He asked the board to pass a resolution similar to the City of Raleigh's resolution and show clear opposition to a stone quarry and that the RDUAA should have asked for permission from Wake County prior to entering into this lease. He asked people who are in support of opposing the quarry to stand.

Dr. David Humphrey, 108 Silver Ridge in Cary, member of Umstead Coalition. He is in opposition of the Oddfellow's Tract lease. He said that it is not a lease but a sale to a private company. The private operation of a quarry on public land will set a precedent, the minerals would be sold not leased. He said that once they are done the quarry will be abandoned and become a dangerous liability and that the residents of Wake County in 2020 should not be creating this liability that will have to be dealt with by the residents of Wake County in 2050. He asked that board to issue a statement similar to the City of Raleigh, and show clear opposition to a stone quarry and that the RDUAA should have asked for permission from Wake County prior to entering into this lease.

Mr. Robert Drew, thanked the board for allowing him to have a voice. He discussed the potential financial gains for the RDUAA from the quarry and feels that from a business standpoint it is questionable. He advised the board to get involved and look at the risk.

Ms. Juliette Pahl, 4604 Pleasant Grove Church Rd, Raleigh, said that she moved here from Washington, DC and that the area is beautiful and she would like for it to remain beautiful. She is opposed to the rock quarry.

Ms. Mara Frank, Raleigh, said that she attended a meeting of the RDU authority and citizen input was not allowed. She is against the quarry. She asked the board to issue a statement opposing the lease.

Mr. Bryan Mohorn, 113 High Country Dr, Cary, NC, asked the board to make the best decision regarding the quarry and surrounding green

spaces.

Mr. Mark Strickland, 202 Chiselhurst, Cary, said that he participates on the greenways for recreation. He enjoys the opportunity to ride long distances without any cars around and feels this type of activity and area will become more and more popular as a way for people to "escape" the ongoing development in the area. He is opposed to the rock quarry, stated that with a lease you have to leave the land as it was and a quarry will not do that. He asked the board to stand up as a stakeholder.

Chair Holmes thanked the citizens that made comments. She said that she has read citizen e-mails, listened to videos. She said that the citizens have shared how beautiful the property is.

Regular Agenda

17. Public Hearing and Approval of the FY 2021 Community Transportation Program Administrative and Capital Grant Application

Attachments: [Agenda Item.docx](#)

[FY2021 Community Transportation Grant Presentation 10-7-19.pdf](#)

[FY 2021 Program Resolution-A.doc](#)

[FY 2021 Program Resolution-C.doc](#)

[FY 2021 DBE Certification-A.docx](#)

[FY 2021 DBE Certification-C.docx](#)

[FY 2021 LocalShareCertification-A.doc](#)

[FY 2021 LocalShareCertification-C.doc](#)

[FY 2021 AnticipatedDBE-A.doc](#)

[FY 2021 AnticipatedDBE-C.doc](#)

[FY2021 TitleVI-A.doc](#)

[FY2021 TitleVI-C.doc](#)

[FY 2021 PublicHearingNotice-.doc](#)

[FY 2021 Delegation of Authority.xlsx](#)

Ms. Anita Davis, Transportation Program Manager, asked the chair to approve the grant application and sign necessary documents.

She shared the community transportation grant information.

Wake County Human Services operates GoWake Access Transportation which provides approximately 196,000 trips annually to the following groups:

- **Non Emergency Medicaid:** Medicaid recipients receive transportation to and from medical appointments. This is a mandated service.
- **Elderly and Disabled:** A grant to provide operating assistance for the transportation of the state's elderly and disabled citizens.
- **Employment:** A grant to provide services to those have transitioned off Work First or Temporary Assistance to Needy Families in the previous 12 months. Funds can also be used by the members of the general public to travel to work, and employment related services.
- **Rural General Public:** A grant to provide transportation services for individuals from the County who do not have a human service agency or organization that will pay for transportation service. The passenger's origin or destination must be in a rural area.
- Community Transportation Program (CTP) Grant funds from the State are integral to the program's operation
- CTP funds help pay for van replacements and administrative costs
- CTP funding history for Wake County

CTP funding request for Wake County FY-21 is \$1,331,307 - *\$283,307 Administrative expenses, \$1,048,000 Capital expenses. *Administrative costs remain the same across FYs only the Capital expenses change which is dependent upon the number of vehicles eligible to be replaced in any year

- Holding a public hearing to allow citizen input is a requirement of the CTP grant

Chair Holmes opened the public hearing.

No one came forward.

Chair Holmes closed the public hearing.

Ms. Davis requested the board consider the approval for the FY-21 CTP grant.

Commissioner West moved, seconded by Commissioner Evans, that the Board of Commissioners:

1. Hold the required public hearing on the FY 2021 Community Transportation Program grant;

2. Approve the grant application to be submitted to North Carolina Department of Transportation, Public Transportation Division in the amount of \$1,331,307; and,

3. Authorize the Chair to sign the Resolutions to Apply, Certifications and Assurances, and affix the signatures of local officials as required. The motion passed unanimously.

18. Public Hearing and Other Actions to Proceed with Crooked Creek Subdivision Road Improvements

Attachments: [Agenda Sum - Final Assessment Resolution combined.docx](#)
[Crooked Creek Road Improvements Presentation 10-7-19.pdf](#)
[Crooked Creek Petition Sample.docx](#)
[Petition Summary Crooked Creek.xlsx](#)
[Crooked Creek Sub Roads.jpg](#)
[Policy Assessment - Status Report CC.docx](#)
[Required Steps.docx](#)
[financial policy adopted 1.22.19.pdf](#)
[Crooked Creek Sample payment calculations.xlsx](#)
[Preliminary reso signed.pdf](#)
[Final Assessment Resolution - crooked creek.docx](#)
[CIP Budget Memo - FY 2020 County Capital Fund - Economic Development.xlsx](#)

Ms. Terry Nolan, Planner III, presented the background on orphan roads. She showed a map which depicted the location of the two communities and the specific roads being considered for financing through special assessment to improve the roads and get them into the NCDOT maintained highway system. The tan area are lots and the bold black lines are the orphaned roads. Crooked Creek and West Oaks are in the Southern part of Wake County at the intersection of Hilltop-Needmore Rd. and Johnson Pond Rd. Both roads are in the County's jurisdiction and they plan to repair both at the same time in an effort to get the best pricing.

She shared the background.

- All public roads within County's planning jurisdiction is NCDOT maintained.
- NCDOT accepts roads into its system once a certain % of subdivision is built out.
- Sometimes developers fail to turn the roads over to NCDOT.
- Deteriorated "orphaned" roads must be brought up to NCDOT

standards before the state will accept them.

She shared the Wake County Water, Sewer & Road Financial Policy.

Policy was adopted in April 2015 and revised in January 2019.

Used to determine when the County should consider public financing of critical community infrastructure projects

- Subdivision roads (orphan roads)
- Private water systems that have failed
- Private sewer systems that have failed

She shared the Crooked Creek Subdivision Road Improvement. A map was shown of the area with some additional lots bordered in blue. These blue lots were removed from the petition in order to meet the 75% requirement of signatures needed. Only the lots within the petition area will be included in the final project and subject to assessment.

She shared the Crooked Creek Subdivision.

- Several sections of the subdivision have orphan roads.
- Developer failed to turn portions of the roads over to NCDOT upon completion.
- Roads not in the maintained highway system need repair for acceptance by NCDOT.

She shared the Crooked Creek Petition.

- Petition was submitted to the County in July 2019.
- Petition includes some (not all) of the orphan roads in the subdivision.
- 26 of the 33 property owners signed the petition.
- Petition meets statutory requirements.
- Signed by 79% of the property owners who represent 76% of the lineal frontage of road

She shared two pictures of road conditions with deteriorated pavement clearly visible.

She shared the Crooked Creek Project Cost Estimate. The estimate was prepared by an outside consultant. The total project estimate is - \$211,300 this includes the entire subdivision which may result in a final cost being less than projected.

She shared the Crooked Creek Sample Financing Terms. According to

policy the terms would be for 3 years with a total payback of \$6,646.

She shared the Special assessment.

- The total project cost is spread equally among all property owners.
- Assessment starts at the completion of the project.
- Property owners can pay the assessment up front without finance charge or finance over a three (3) year term.
- Assessments stay with the property during land transfer unless paid at closing.
- If a financial hardship can be demonstrated, alternate payment arrangements may be considered by the Revenue Director.

She shared next steps, if approved.

1. The County will manage the project like any other CIP project.
2. Roads are turned over the NCDOT.
3. The Board conducts a public hearing and considers adoption of the assessment roll.
4. Assessment roll turned over to Revenue for collection of the assessments (Fall 2020).

She shared staff findings.

- The minimum 75% petition requirements per NCGS has been
- Alternate solutions to repair the roads are not viable/reasonable.
- Today's public hearing was advertised and each property owner mailed a notification letter.

Commissioner Calabria said that it is a state decision to levy the bond to set aside money. He said a bond was previously required by the developer. He said that it was eliminated by the State. He asked about the \$211,000 estimated project total.

Ms. Nolan said that the project estimate is only a few feet short of the project scope. The original petition included additional footage and they chose not to create an entirely new estimate based on just a few hundred feet. She said that the Planning Department makes sure to tell citizens that this is just an estimate. She said that assessments are not completed until staff reviews them and only when they have the final totals will they determine the actual assessment. The assessment includes only the cost to repair the road and the consultant fee, no staff time is included.

Chair Holmes opened the Public Hearing.

Mr. Jeremiah Pierce said the amount of money invested in this should not come from taxes. He said the citizens that moved there knew what they were getting into. He feels that it is unfair to use tax dollars to fix something that was clearly supposed to have been maintained by the community.

Mr. Bob Hallasy said that residents are paying the \$211,000. He said that he has lived there 19 years, and the developer walked away. He said that the residents did not know that the roads would fall apart. He disagreed with the previous speaker.

Chair Holmes closed the Public Hearing.

The staff recommends approval and, that the Board of Commissioners:

1. Adopts the Crooked Creek Final Assessment Resolution;
2. Appropriates an additional \$211,300 to the Water, Sewer & Road Improvements Division of the Economic Development element within the County Capital Fund to increase the available budget for road improvements.

Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners:

1. Hold a public hearing to consider the petition from property owners in the Crooked Creek Subdivision and the Preliminary Assessment Resolution adopted on September 16, 2019 and adopts a Final Assessment Resolution for County financing by special assessment to improve the subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System.

2. Appropriate \$211,300 to the Water, Sewer and Road Improvements Division of the Economic Development Element within the County Capital Fund to increase the available budget for Road improvements. The motion passed unanimously.

- 19. Public Hearing and Other Actions to Proceed with West Oaks Subdivision Road Improvements**

Attachments: [Agenda Sum - Final Assessment Resolution West Oaks.docx](#)
[West Oaks Road Improvements Presentation 10-7-19.pdf](#)
[West Oaks petition example.docx](#)
[Petition Summary West Oaks.xlsx](#)
[West Oaks Map.jpg](#)
[Policy Assessment - Status Report wo.docx](#)
[Required Steps.docx](#)
[financial policy adopted 1.22.19.pdf](#)
[Sample payment calculations.xlsx](#)
[preliminary reso signed.pdf](#)
[Final Assessment Resolution - west oaks.docx](#)
[CIP Budget Memo - FY 2020 County Capital Fund - Economic Development.xlsx](#)

Ms. Terry Nolan, Planner II shared the West Oaks petition.

- 26 of the 33 property owners signed.
- Signed by 76% of owners, representing 80% lineal frontage.
- Petition submitted July 2019.

She shared photographs of the roads and several examples of the deterioration present along with a map of the project area.

She shared the West oaks Project Cost Estimate which totals \$362,745.

She shared the West Oaks Sample Financing Terms. Since the estimate is fairly high they are offering a 5 year payment term at 3.5% equalling an estimated \$10,220 assessment for each property owner.

She shared the staff findings.

- West Oaks community has met the minimum 75% petition requirements per NCGS.
- Alternate solutions to repair the roads are not viable/reasonable.
- Today's public hearing was advertised and each property owner mailed a notification letter.

Chair Holmes opened the Public Hearing.

No one came forward.

Chair Holmes closed the Public Hearing.

Commissioner Evans moved, seconded by Commissioner Hutchinson that the Board of Commissioners:

1. Adopts the West Oaks Final Assessment Resolution.
2. Appropriates an additional \$362,745 to the Water, Sewer & Road Improvements Division of the Economic Development element within the County Capital Fund to increase the available budget for road improvements.

Commissioner West asked about the factors in additional funds. Ms Nolan explained that the request is to appropriate the project cost estimate into the Economic Development Fund of the Capital Fund, so shifting the project cost into the appropriate one in order to fund the project.

Chair Holmes noted that this not an expense that the county pays for. It is an expense on their taxes.

Commissioner Calabria said that he is in the West Oak neighborhood but this does not affect him.

Commissioner Hutchinson said that when developers install roads, it is their duty to develop up to the NCDOT standard and then turn them over accordingly and in this case the developer left and the roads were not turned over accordingly. He said that the option to have a bond to insure against this happening has been eliminated by the state legislature which has left the homeowners in this situation. He said that the board has allowed homeowners to come to the board and through special financing made it so they can fix the roads and pay the county back over time. He said that he is proud to support the motion and the homeowners.

Commissioner Adamson said that the roads are hazardous, and she supports the motion.

Commissioner Evans moved, seconded by Commissioner Hutchinson, that the Board of Commissioners:

- 1. Hold a public hearing to consider the petition from property owners in the West Oaks Subdivision and the Preliminary Assessment Resolution adopted on September 16, 2019 and adopts a Final Assessment Resolution for County financing by special assessment to improve the subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System.**
- 2. Appropriate \$362,745 to the Water, Sewer and Road Improvements Division of the Economic Development Element within the County Capital Fund to increase the available budget for Road improvements. The motion passed unanimously.**

20. Wake Technical Community College Capital Improvement Program Appropriations and Reallocations

Attachments: [Item Summary WTCC 10.7.2019 Appropriations and Reallocations.docx](#)
 [Wake Tech Presentation 10-7-19.pdf](#)
 [BOC Resolution.docx](#)

Mr. Jeffrey Carter, Vice President of Facilities, Wake Technical Community College shared the WTCC FY20 CIP Appropriations.

Mr. Carter stated that Wake Tech's enrollment is up, there are currently 74,000 students which is an increase of 50 percent in 10 years. Approximately 1 out of every 10 Wake County adults attends one of the campuses. Wake Tech helps by closing skill gaps, filling job openings, providing high quality/low cost instruction.

Wake Tech's 7-year Capital Improvement Plan includes:

Information Technology Infrastructure Projects County wide: to address Redundancy, Online teaching, Remote connectivity, Datacenter expansion, Alternate fiber connections, Cybersecurity upgrades, Virtual reality pilots, System monitoring improvements, Conference room improvements, and Software upgrades.

Repair & Renovation/Lifecycle Projects County wide: for Mechanical equipment replacement, BAS upgrades, Elevator modernization, Building envelope upgrades, Electrical upgrades, Life safety upgrades, Minor capital, Facility alterations.

Infrastructure Projects to address at the Southern Campus: Mass Notification, Accessibility Upgrades to meet ADA standards, Southern Loop Road to complete campus to 401 connection/540 extension. At the Perry Health Sciences Campus: Miscellaneous Improvements, Renovate and add lab space and EMS program space, Upgrade Massage Therapy Clinic.

These appropriations total \$23,446,680.

Mr. Carter presented a chart on Wake Technical Community College's Capital Reallocations and remaining balances from previous projects.

The total remaining balance is \$1,505,306.

He presented the Reallocation Request as follows: North Campus Auto Collision and Repair Facility for signage, branding and equipment. Other Potential Infrastructure and R&R and Lifecycle Projects for Conversion of science labs, Parking deck and campus roadway improvements, Renovations to "Flavors" our Culinary Program Restaurant, Interior and exterior campus signage at various locations, Updates to Mojo's Student Dining Facility, Various lifecycle replacements across multiple campuses, and Backup generators for RTP and PS campus.

Mr. Carter summarized the Wake Technical Community College's presentation with a slide that stated:

- FY20 Capital Appropriations
 - FY20 total \$96,576,000
 - Two projects for \$28,857,520 approved on 9/16/19
 - Requesting \$23,446,891 for 13 projects today
 - \$44,271,400 remaining
 - Ready Hall Renovations
 - Advanced Industries Building & Parking Deck
 - Health Sciences Building & Parking Deck
- Capital Project Reallocations
 - 2007/2012 completed projects variance of \$1,505,306

Reallocate to various projects, replacements and upgrades

Commissioner West asked what percentage of teaching is online. Mr. Carter replied approximately one-third.

Chair Holmes said that several commissioners attended a groundbreaking where Hendrick Auto pledged \$1,000,000 to a Wake Tech facility. She said that the board is proud to be partners with Wake tech.

Commissioner West made comments about Wake Tech's efforts put forth with innovation and collaboration using the apprentice and outreach programs and feels that they stay true to their mission. He said the he is pleased with the adjustments that the board made. He thanked Wake Tech for their innovation.

Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners:

- 1. Appropriate a total of \$23,446,680 in the Wake Tech Community**

College Seven-Year Capital Improvement Program for Repairs and Renovations, Campus Infrastructure Projects, Information Technology Infrastructure Projects and the Southern Loop Road Paving Project.

2. Reallocate \$157,156.93 in project savings from the 2007 Wake Tech Building to the Wake Tech Community College Seven-Year Capital Improvement Program for the Automotive and Collision Repair Facility at the Scott Northern Wake Campus.

3. Reallocate \$1,348,149.07 in project savings from the 2012 Wake Tech Building Program from to the Wake Tech Seven-Year Capital Improvement Program for the Automotive and Collision Repair Facility at the Scott Northern Wake Campus, Campus Infrastructure projects and Repairs and Renovations. The motion passed unanimously.

Appointments

21. City of Raleigh Board of Adjustment

Attachments: [City of Raleigh Board of Adjustment Item Summary Rescind Appointment.doc](#)
[City of Ral BOA Member List.doc](#)
[City of Raleigh BOA Applicant Roster .xlsx](#)
[City of RAlEigh BOA Applicants.pdf](#)
[City of Raleigh BOA Board Choices .xlsx](#)
[City of Raleigh BOA Attendance.xlsx](#)

Vice Chair Ford recommended that the Borad rescind the appointment of Mr. Benjamin Delgado (does not live in the ETJ).

- Mr. Marvin Butler was appointed to the City of Raleigh's Planning Commission and has decided that he wants to serve on the City of Raleigh's Board of Adjustment (open vacancy due to the rescinding of Mr. Delgado). This item (City of Raleigh Board of Adjustment will be added to the October appointments with Mr. Butler's interest in being appointed. I hope that I have not confused you too much and if I have please accept my apology.
- This appointment will leave a vacancy on the City of Raleigh's Planning Commission and there are not eligible applicants to date.

22. Fire Commission

Attachments: [Item Summary Fire Commission.doc](#)
 [Fire Commission Member List 2019.doc](#)
 [Fire Commission Applicant Roster 9-19.xlsx](#)
 [Fire Commission Applicant Packet 9-19.pdf](#)
 [Fire Commission Board Choices 9-19.xlsx](#)
 [Fire Commission Attendance 9-6-19.xls](#)

Vice Chair Ford nominated for reappointment:

- Ms. Nancy Anderson - Citizen/Consumer/Alternate
- Mr. Satish Garimella - Citizen/Consumer
- Mr. Lucius Jones - Town of Wendell, Vice Chair, ***Suspending the Rules for term limits***
- Chief Tony Mauldin - Primary, South Region, ***Suspending the Rules for term limits***
- Mr. Billy Myrick - Citizen/Consumer, Chair, ***Suspending the Rules for term limits***
- Chief Matthew Poole - Alternate, South Region
- Chief Tim Pope - Alternate, North Region

Vice Chair Ford nominated for reappointment:

- Chief Ron Early - Alternate, North Region (to replace Mr. David McNulty)

23. Town of Apex Board of Adjustment

Attachments: [Town of Apex Board of Adjustment Item Summary.docx](#)
 [Town of Apex Letter of Recommendation for BOA and PB.pdf](#)
 [Apex BOA Member List 9-19.doc](#)

Vice Chair Ford nominated Ms. Glenda Alexander for appointment.

24. Town of Apex Planning and Zoning Board

Attachments: [Item Summary Apex Planning and Zoning Board.docx](#)
 [Town of Apex Letter of Recommendation for BOA and PB.pdf](#)
 [Apex BOA Member List 9-19.doc](#)

Vice Chair Ford nominated Mr. Tim Royal for appointment.

25. Town of Cary Zoning Board of Adjustment

Attachments: [Town of Cary Zoning Board of Adjustment Item Summary 9-19.docx](#)
 [Town of Cary Letter of Recommendation.pdf](#)
 [Cary Zoning Board of Adjustment Member List 9-19.doc](#)

Vice Chair Ford nominated Mr. Chris Hoina for appointment.

26. Wake County Water Partnership

Attachments: [Water Partnership Item Summary.doc](#)
 [Water Partnership Member List 9-19.doc](#)
 [Water Partnership Attendance 9-10-19.xlsx](#)

Vice Chair Ford nominated Mr. Jeff Adkins for an At-large appointment.

Vice-Chair Ford moved, seconded by Commissioner West, to accept the appointments. The motion passed unanimously.

27. Upcoming Vacancies for November

Attachments: [Upcoming vacancies for November 2019.docx](#)

Vice-Chair Ford read aloud the upcoming vacancies for November.

Other Business

Commissioner Hutchinson gave an update on the September 23, 2019 Growth and Sustainability Committee. He said the committee met this month and had a very active discussion first on mobility and mobility options for the citizens. He said there was an update on solid waste and how the county can improve waste transfer stations and the opportunity to turn waste into energy as well as dealing with special waste such as tires and mattresses. The committee discussed the open space program specifically in creating parks within a 10 minute walk as a goal and an app that citizens could download information about a specific park. Her said there was discussion about the Open Space and Parks bond for \$2,000,000 and a request for proposals (RFP) with the county's municipal partners to apply for greenway money to add to the greenway systems. The committee also discussed the potential of adding \$7.3 million for open space acquisitions and 7,000 acres of permanently protected open space.

He shared information about his recent visit to the One Water Summit in Austin, Texas.

Commissioner Calabria shared an update on a Food Insecurities meeting.

Commissioner West shared the GoTriangle Citizens Committee update. He said that there are some critical issues that will be discussed at a future Human Services Committee meeting.

Commissioner Adamson gave an update on the Greater Raleigh Convention and Visitors board that she serves as a liason. She said that the recent annual audit was on target.

Closed Session

Mr. Scott Warren, County Attorney, indicated there was no need for a closed session.

Adjourn

Vice-Chair Ford moved, seconded by Commissioner Hutchinson, to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Yvonne Gilyard, NCCCC
Deputy Clerk to the Board
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2395

Type: Regular Item **Status:** Agenda Ready

On agenda: 10/7/2019 **In control:** Board of Commissioners

Title: Approval of Agenda

Final action:

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners	accepted	

Approval of Agenda



Legislation Details (With Text)

File #: 16-2396

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/7/2019 **Final action:**

Title: Approval of the Minutes of the Regular Meeting of September 16, 2019

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners	accepted	

Approval of the Minutes of the Regular Meeting of September 16, 2019



Legislation Details (With Text)

File #: 16-2384

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/7/2019 **Final action:**

Title: Proclamation Recognizing October 2019 as Breast Cancer Awareness Month

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item.pdf](#)
[PROCLAMATION.pdf](#)
[2019 Wake Co. Pink Ribbon Events.pdf](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners	accepted	

Proclamation Recognizing October 2019 as Breast Cancer Awareness Month
That the Board of Commissioners proclaims October 2019 as Breast Cancer Awareness Month.

Item Title: Proclamation Recognizing October 2019 as Breast Cancer Awareness Month

Specific Action Requested:
That the Board of Commissioners proclaims October 2019 as Breast Cancer Awareness Month.

Item Summary:

National Breast Cancer Awareness Month is an opportunity to raise awareness about the importance of early detection and local resources to address breast cancer. During the month of October, various organizations, advocates, health care providers, businesses, and faith communities will convene to increase awareness about this disease and where possible, refer others to appropriate resources to secure the care they need.

Breast cancer is the most common form of cancer in American women and is the second leading cause of cancer death in women. There is a one in eight chance that a woman in the United States will develop breast cancer in her lifetime. Though there have been great strides in combatting this devastating illness, trend data depicts an overall increase in projections and deaths at the national, state and local levels. It is estimated that among US women, there will be 268,600 new cases of invasive breast cancer and 41,760 breast cancer deaths in 2019. It is projected that 8,870 women in NC will be diagnosed and 1,390 will die from breast cancer in 2019 (American Cancer Society, 2019). In Wake County, it is anticipated that 1,026 women will be diagnosed with and 129 will die of breast cancer in 2019.

Many women can survive breast cancer if it is found and treated early. A mammogram, the screening test for breast cancer, can help detect breast cancer early when it is easier to treat.

Attachments:

1. Proclamation
2. October Calendar of Breast Cancer Awareness Activities



**WAKE COUNTY BOARD OF COMMISSIONERS
PROCLAMATION
Recognizing October 2019 as
Breast Cancer Awareness Month**

WHEREAS, a woman receives a diagnosis of breast cancer every two minutes, making this disease the most frequently diagnosed cancer among women in the US other than skin cancers; and

WHEREAS, through research and advocacy, significant advances have been made in the fight against breast cancer, including five-year relative survival rates for localized breast cancer of 99 percent; and

WHEREAS, throughout the month of October, women are encouraged to make a renewed commitment to following recommended screening guidelines and to make a mammography appointment; and

WHEREAS, throughout the month of October, health practitioners, organizations, and public officials are encouraged to promote breast health awareness and refer women to appropriate resources for mammography screenings; and

WHEREAS, the Wake County community is encouraged to participate with educational activities and programs that support breast health practices; and

NOW THEREFORE, BE IT RESOLVED, that the Wake County Commissioners, on behalf all the residents of Wake County, does hereby proclaim the month of October 2019 as Breast Cancer Awareness Month.

ADOPTED this the 7th day of October 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2402
Type: Regular Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/7/2019
Final action:
Title: Proclamation Recognizing the Month of October as Arts and Humanities Month
Sponsors:
Indexes:
Code sections:
Attachments: [Arts and Humanities Month Proclamation Item Summary 10-07-19.pdf](#)
[Arts and Humanities Proclamation 10-07-19.pdf](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners	accepted	

Proclamation Recognizing the Month of October as Arts and Humanities Month
That the Board of Commissioners approves the Proclamation and recognizes the month of October as Arts and Humanities Month.

Item Title: Proclamation Recognizing the Month of October as Arts and Humanities Month

Specific Action Requested:

That the Board of Commissioners approves the Proclamation and recognizes the month of October as Arts and Humanities Month.

Item Summary:

National Arts and Humanities Month is a coast-to-coast collective recognition of the importance of culture in America. It is designed to encourage all Americans to explore new facets of the arts and humanities in their lives and begin a lifelong habit of active participation in the arts and humanities. Coordinated by Americans for the Arts, it has become the largest annual celebration of the arts and humanities in the nation. From arts center open houses to mayoral proclamations to banners and newspaper articles, communities across the United States join together to recognize the cultural gems surrounding them.

The Board of Commissioners is asked to recognize October as Arts and Humanities Month in Wake County.

Attachments:

1. Proclamation



**WAKE COUNTY BOARD OF COMMISSIONERS
PROCLAMATION
Recognizing October as
National Arts and Humanities Month**

WHEREAS, the month of October has been recognized as National Arts and Humanities Month by thousands of arts and cultural organizations across the country, as well as by the White House and Congress for more than two decades; and

WHEREAS, the arts and humanities embody much of the accumulated wisdom, intellect, and imagination of humankind; and

WHEREAS, the arts and humanities enrich the lives of every American and play a unique role in the lives of our families, our communities, and our country; and

WHEREAS, the nonprofit arts industry also strengthens our economy by generating \$166.3 billion in total economic activity annually and by supporting the fulltime equivalent of 4.6 million jobs; and

WHEREAS, the County of Wake has supported cultural activities in the County for decades;

NOW, THEREFORE BE IT RESOLVED that the Wake County Board of Commissioners hereby proclaims October as

Arts and Humanities Month

in Wake County and encourages every citizen to celebrate and enjoy the wonderful arts and culture offered in our County.

ADOPTED this the 7th day of October, 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2389
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/7/2019
Final action:
Title: Resolution Recognizing Historic Oakwood Cemetery's 150th Anniversary
Sponsors:
Indexes:
Code sections:
Attachments: [Oakwood Cemetery Item Summary.pdf](#)
[Resolution Historic Oakwood Cemetery150th Anniversary - DD edits \(003\).pdf](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners	accepted	

Resolution Recognizing Historic Oakwood Cemetery's 150th Anniversary
That the Board of Commissioners approves the Resolution and recognizes Historic Oakwood Cemetery's 150th Anniversary.

Item Title: Resolution Recognizing Historic Oakwood Cemetery's 150th Anniversary

Specific Action Requested:

That the Board of Commissioners approves the Resolution and recognizes Historic Oakwood Cemetery's 150th Anniversary.

Item Summary:

Historic Oakwood Cemetery was chartered by the State of North Carolina on February 26, 1869 as a non-profit cemetery. For 150 years, Historic Oakwood Cemetery has told the stories of generations: families who formed the city, soldiers who honored the country, and people of today who chose to rest among the historic oaks. The board is invited to attend the 150th Historic Oakwood Cemetery celebration at NC Museum of History on October 20, 2019 from 6:00-9:00 p.m.

Attachments:

1. Resolution



**WAKE COUNTY BOARD OF COMMISSIONERS
RESOLUTION
Recognizing Historic Oakwood
Cemetery's 150th Anniversary**

WHEREAS, Historic Oakwood Cemetery was chartered by the State of North Carolina on February 26, 1869, making it Raleigh's oldest, non-profit cemetery; and

WHEREAS, Historic Oakwood Cemetery has grown over the past 150 years to include 72 acres and more than 25,000 North Carolinians from all races, faiths and walks of life. They include seven governors, countless U.S. Senators and Congressmen, numerous state and local legislators, artists, dignitaries, trailblazers, and most importantly, members of the community who are known and loved by their families and friends; and

WHEREAS, Historic Oakwood Cemetery is considered a leader in the Southeastern United States for its impressive Victorian monuments and modern works of art throughout the grounds. Oakwood Cemetery is also the home to more than 900 trees and serves as a National Wildlife Habitat for animals such as deer, foxes and groundhogs; and

WHEREAS, Historic Oakwood Cemetery welcomes visitors 365 days a year to walk through this sacred space only blocks from downtown Raleigh; and

WHEREAS, Historic Oakwood Cemetery and its field of honor receives veterans of all military services, especially since Raleigh National Cemetery has reached its capacity; and

WHEREAS, Historic Oakwood Cemetery will continue to serve Raleigh families for generations to come;

NOW, THEREFORE, BE IT RESOLVED THAT the Wake County Board of Commissioners honors Historic Oakwood Cemetery's 150th anniversary and invites the board to attend its celebratory event on October 20.

ADOPTED this the 7th day of October 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2399

Type: Consent Item **Status:** Agenda Ready

In control: Housing & Community Revitalization

On agenda: 10/7/2019 **Final action:**

Title: Affordable Housing Development Member Interest Transfer Request from Evergreen Construction Company

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary](#)
[Notice of Intent to Transfer Membership Interest.pdf](#)
[Evergreen Assignment Request.pdf](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners		

Affordable Housing Development Member Interest Transfer Request from Evergreen Construction Company

That the Board of Commissioners approves the transfer of managing member, Lyle D. Gardner, and the additional interest member, Timothy G. Morgan, over to LIHTC Managers, LLC for eight properties in which Wake County is a lender.

Item Title: Affordable Housing Development Member Interest Transfer Request from Evergreen Construction Company

Specific Action Requested:

That the Board of Commissioners approves the transfer of managing member, Lyle D. Gardner, and the additional interest member, Timothy G. Morgan, over to LIHTC Managers, LLC for eight properties in which Wake County is a lender.

Item Summary:

Purpose: The Board of Commissioners approves all Wake County real estate transactions, including ownership transfers of properties that have received loans from the County.

Background: Between FY 2000-2008, the Wake County Board of Commissioners approved eight affordable housing development loans to Evergreen Construction Company, on behalf of the following ownership entities consisting of managing member Lyle Gardner and additional interest member Timothy Morgan:

1. Autumn Trace Housing Associates, LLC
2. Autumn Spring Housing Associates, LLC
3. Cedar Spring Housing Associates, LLC
4. Mingo Creek Housing Associates, LLC
5. Sandy Ridge Housing Associates, LLC
6. Silver Spring Housing Associates, LLC
7. New Hope Village Associates, LLC
8. Weatherstone Spring Housing Associates, LLC

To plan for succession, Evergreen Construction Company will transfer the membership interests of each development to LIHTC Managers, LLC which consists solely of Lyle D. Gardner and Timothy G. Morgan.

Board Goal: This Board action directly supports the Board's desire to preserve and increase the County's stock of affordable housing.

Fiscal Impact: There is no fiscal impact to the County associated with the approval of the transfer request. The borrower and ownership entity will remain the same on all eight properties and there will be no change to the loan terms.

Additional Information:

In August 2019, Evergreen Construction Company contacted the Department of Housing Affordability & Community Revitalization regarding their intent to convert the member interest of eighteen properties, eight of which Wake County is a lender. The transfer to

LIHTC Managers, LLC will align with the structure of Evergreen's more recent tax credit projects, avoid defaults associated with individual interests and is part of general succession planning in event of death.

Staff from Facilities Design & Construction, Housing and the County Attorney's Office have reviewed the request and associated information provided by Evergreen Construction Company. This transfer has no long-term adverse impact to the properties, loan amounts, loan terms or the County's ability to recoup funds associated with the loans. Staff recommends approval of the specific action requested.

Attachments:

1. Notice of Intent to Transfer Membership Interest
2. Evergreen Assignment Request



Legislation Details (With Text)

File #: 16-2391

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/7/2019 **Final action:**

Title: Request from Meraki HealthFirst Transport, LLC for a Non-Emergency Ambulance Franchise (Second Reading)

Sponsors:

Indexes:

Code sections:

Attachments: [Public Hearing - Meraki HealthFirst LLC Non-Emergency Ambulance Franchise Second Reading.pdf](#)
[ORDINANCE GRANTING FRANCHISE TO MERAKI HEALTHFIRST Transport LLC.pdf](#)
[WC Code of Ordinances Chapter 111 Emergency Medical Services and Ambulance](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners		

Request from Meraki HealthFirst Transport, LLC for a Non-Emergency Ambulance Franchise (Second Reading)

That the Board of Commissioners grants a non-emergency ambulance franchise to Meraki HealthFirst Transport, LLC for the operation of a medical transportation service in Wake County effective October 8, 2019 for a five-year period.

Item Title: Request from Meraki HealthFirst Transport, LLC for a Non-Emergency Ambulance Franchise (Second Reading)

Specific Action Requested:

That the Board of Commissioners grants a non-emergency ambulance franchise to Meraki HealthFirst Transport, LLC for the operation of a medical transportation service in Wake County effective October 8, 2019 for a five-year period.

Item Summary:

Purpose: Request from Meraki HealthFirst Transport, LLC for issuance of a Non-Emergency Ambulance Franchise.

Background: Meraki HealthFirst Transport, LLC of Raleigh, North Carolina, is requesting the issuance of an ambulance franchise for operation of a non-emergency convalescent-care medical transport service pursuant to the provisions of Chapter 111 of the Wake County Code of Ordinances.

EMS staff have reviewed Meraki HealthFirst Transport, LLC's application for a non-emergency convalescent-care franchise and has determined that Meraki HealthFirst Transport, LLC's representations are consistent with the requirements of Wake County's ambulance franchise ordinance.

Meraki HealthFirst Transport, LLC requests issuance of this franchise subject to the EMS Deputy Director's finding of "on-the-ground" compliance of Meraki HealthFirst Transport, LLC with Chapter 111 of the Wake County Code of Ordinances, and all applicable state statutes and regulations.

Board Goal: This action supports routine County operations.

Fiscal Impact: Award of a convalescent ambulance franchise represents permission to deliver non-emergency ambulance transportation services and does not involve county subsidies or payments. The County will receive \$2,392 for a one-time application fee to be deposited in the County's General Fund.

Additional Information:

There are currently five franchised non-emergency ambulance providers in Wake County including Meraki HealthFirst Transport, LLC.

A franchise ordinance requires a public hearing and a second reading. A public hearing was held at the September 16, 2019 Board of Commissioner's meeting. This agenda item will satisfy the requirement of the second reading.

Attachments:

1. Ordinance Granting Franchise to Meraki HealthFirst Transport, LLC
2. Wake County, NC Code of Ordinances Chapter 111: Emergency Medical Services and Ambulance Services



Legislation Details (With Text)

File #: 16-2378

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/7/2019 **Final action:**

Title: Designation of Map and Plat Review Officers for the Town of Fuquay-Varina

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary October 7, 2019.pdf](#)
[Town of Fuquay-Varina Resolution.pdf](#)
[Board of Commissioners Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners		

Designation of Map and Plat Review Officers for the Town of Fuquay-Varina

That the Board of Commissioners adopts a Resolution designating staff from the Town of Fuquay-Varina as Map and Plat Review Officers.

Item Title: Designation of Map and Plat Review Officers for the Town of Fuquay-Varina

Specific Action Requested:

That the Board of Commissioners adopts a Resolution designating staff from the Town of Fuquay-Varina as Map and Plat Review Officers.

Item Summary:

Purpose: North Carolina General Statute 47-30.2 requires each county board of commissioners to designate county and/or municipal staff as map and plat review officers.

Background: Municipal and County planning staff are required to review subdivision plans and surveys (plats), within their respective jurisdiction, to insure they comply with all statutory requirements. North Carolina Law requires that the Board of Commissioners designates county and/or municipal staff as a Map and Plat Review Officers from jurisdictions throughout Wake County to certify plats presented to the Register of Deeds. The Town of Fuquay-Varina requests that the Wake County Board of Commissioners appoint the following Town staff as Map and Plat Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Fuquay-Varina.

<u>Staff</u>	<u>Title</u>
Samantha Smith	Planning Director
Pamela Davison	Senior Planner – Current Planning

The Town also requests that the following staff no longer be designated as Map and Plat Review Officers.

<u>Staff</u>
Michael Sorenson
Adam Culpepper

Board Goal: This Board action supports routine County operations.

Fiscal Impact: This item has no fiscal impact.

Additional Information:

None.

Attachments:

1. Resolution from Town of Fuquay-Varina
2. Board of Commissioners' Resolution



Legislation Details (With Text)

File #:	16-2392	Status:	Agenda Ready
Type:	Consent Item	In control:	Board of Commissioners
On agenda:	10/7/2019	Final action:	
Title:	Request from First Choice Medical Transport, LLC for a Non-Emergency Ambulance Franchise (Second Reading)		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	Public Hearing - First Choice Medical Transport LLC Non-Emergency Ambulance Franchise Renewal - ORDINANCE GRANTING FRANCHISE RENEWAL TO FIRST CHOICE MEDICAL TRANSPORT LLC WC Code of Ordinances Chapter 111 Emergency Medical Services and Ambulance		

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners		

Request from First Choice Medical Transport, LLC for a Non-Emergency Ambulance Franchise (Second Reading)

That the Board of Commissioners grants a non-emergency ambulance franchise to First Choice Medical Transport, LLC for the operation of a medical transportation service in Wake County effective October 8, 2019 for a five-year period.

Item Title: Request from First Choice Medical Transport, LLC for a Non-Emergency Ambulance Franchise (Second Reading)

Specific Action Requested:

That the Board of Commissioners grants a non-emergency ambulance franchise to First Choice Medical Transport, LLC for the operation of a medical transportation service in Wake County effective October 8, 2019 for a five-year period.

Item Summary:

Purpose: Request from First Choice Medical Transport, LLC for issuance of a Non-Emergency Ambulance Franchise.

Background: First Choice Medical Transport, LLC of Cary, North Carolina, is requesting the issuance of an ambulance franchise for operation of a non-emergency convalescent-care medical transport service pursuant to the provisions of Chapter 111 of the Wake County Code of Ordinances.

EMS staff have reviewed First Choice Medical Transport's application for a non-emergency convalescent-care franchise and has determined that First Choice Medical Transport representations are consistent with the requirements of Wake County's ambulance franchise ordinance.

First Choice Medical Transport requests issuance of this franchise subject to the EMS Deputy Director's finding of "on-the-ground" compliance of First Choice Medical Transport with Chapter 111 of the Wake County Code of Ordinances, and all applicable state statutes and regulations.

Board Goal: This action supports routine County operations.

Fiscal Impact: Award of a convalescent ambulance franchise represents permission to deliver non-emergency ambulance transportation services and does not involve county subsidies or payments. The County will receive \$1,680 for a one-time application fee to be deposited in the County's General Fund.

Additional Information:

There are currently five franchised non-emergency ambulance providers in Wake County including First Choice Medical Transport.

The public hearing and initial approval related to this franchise request occurred at the September 16, 2019 Board of Commissioner's regular meeting. This agenda item will satisfy the requirement of the second reading.

Attachments:

1. Ordinance Granting Franchise Renewal to First Choice Medical Transport, LLC
2. Wake County, NC Code of Ordinances Chapter 111: Emergency Medical Services and Ambulance Services



Legislation Details (With Text)

File #: 16-2393

Type: Consent Item

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 10/7/2019

Final action:

Title: Request from North State Medical Transport for a Non-Emergency Ambulance Franchise (Second Reading)

Sponsors:

Indexes:

Code sections:

Attachments: [Public Hearing - North State Medical Transport Non-Emergency Ambulance Franchise Renewal - ORDINANCE GRANTING FRANCHISE RENEWAL TO NORTH STATE MEDICAL TRANSPORT WC Code of Ordinances Chapter 111 Emergency Medical Services and Ambulance](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners		

Request from North State Medical Transport for a Non-Emergency Ambulance Franchise (Second Reading)

That the Board of Commissioners grants a non-emergency ambulance franchise to North State Medical Transport for the operation of a medical transportation service in Wake County effective October 8, 2019 for a five-year period.

Item Title: Request from North State Medical Transport for a Non-Emergency Ambulance Franchise (Second Reading)

Specific Action Requested:

That the Board of Commissioners grants a non-emergency ambulance franchise to North State Medical Transport for the operation of a medical transportation service in Wake County effective October 8, 2019 for a five-year period.

Item Summary:

Purpose: Request from North State Medical Transport for issuance of a Non-Emergency Ambulance Franchise.

Background: North State Medical Transport of Raleigh, North Carolina, is requesting the issuance of an ambulance franchise for operation of a non-emergency convalescent-care medical transport service pursuant to the provisions of Chapter 111 of the Wake County Code of Ordinances.

EMS staff have reviewed North State Medical Transport's application for a non-emergency convalescent-care franchise and has determined that Meraki HealthFirst Transport representations are consistent with the requirements of Wake County's ambulance franchise ordinance.

North State Medical Transport requests issuance of this franchise subject to the Department of Emergency Medical Services Deputy Director's finding of "on-the-ground" compliance of North State Medical Transport with Chapter 111 of the Wake County Code of Ordinances, and all applicable state statutes and regulations.

Board Goal: This action supports routine County operations.

Fiscal Impact: Award of a convalescent ambulance franchise represents permission to deliver non-emergency ambulance transportation services and does not involve county subsidies or payments. The County will receive \$1,680 for a one-time application fee to be deposited in the County's General Fund.

Additional Information:

There are currently five franchised non-emergency ambulance providers in Wake County including North State Medical Transport.

The public hearing and initial approval related to this franchise request occurred at the September 16, 2019 Board of Commissioner's regular meeting. This agenda item will satisfy the requirement of the second reading.

Attachments:

1. Ordinance Granting Franchise Renewal to North State Medical Transport
2. Wake County, NC Code of Ordinances Chapter 111: Emergency Medical Services and Ambulance Services



Legislation Details (With Text)

File #: 16-2383

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/7/2019 **Final action:**

Title: Acceptance and Appropriation of Federal Fiscal Year 2018 SAFER Grant Award

Sponsors:

Indexes:

Code sections:

Attachments: [SAFER Grant agenda item 2019.pdf](#)
[EMW-2018-FF-00307 - Award Package.pdf](#)
[FY 2018 SAFER NOFO Final Updated App Dates 508.pdf](#)
[Budget Memo - FY20 Grants and Donations Fund.pdf](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners		

Acceptance and Appropriation of Federal Fiscal Year 2018 SAFER Grant Award

That the Board of Commissioners accepts and appropriates \$354,650 from the 2018 Federal Fiscal Year Staffing for Adequate Fire and Emergency Response (SAFER) Grant program for the purpose of supporting volunteer firefighter recruitment and retention activities in Wake County into the Fire Services Department of the Grants and Donations Fund.

Item Title: Acceptance and Appropriation of Federal Fiscal Year 2018 SAFER Grant Award

Specific Action Requested:

That the Board of Commissioners accepts and appropriates \$354,650 from the 2018 Federal Fiscal Year Staffing for Adequate Fire and Emergency Response (SAFER) Grant program for the purpose of supporting volunteer firefighter recruitment and retention activities in Wake County into the Fire Services Department of the Grants and Donations Fund.

Item Summary:

Purpose: The Board of Commissioners must appropriate all sources of funds, including federal grants.

Background: FEMA provides annual opportunities to apply for grant funding to support firefighter recruitment and retention of career and volunteer firefighters. Wake County Fire Services submitted a grant application for funding under the volunteer recruitment and retention category.

This grant award will provide funding for full protective equipment and travel costs (from their home to the Wake County training facility) for minimum firefighter training requirements for fifty (50) new volunteer firefighters. Additionally, the grant will fund two duty crew stipend payments per week for station shift coverage per participating fire department to provide more opportunity for volunteer participation. This grant has a two-year period of performance, which begins on December 1, 2019.

Board Goal: The SAFER grant directly supports the Board of Commissioner's Public Safety goal initiative 4.1, "Implement best practices for volunteer recruiting, retention and utilization in emergency services".

Fiscal Impact: The SAFER grant provides an additional \$354,650 for volunteer firefighter recruitment and retention. There is no County match required.

Additional Information:

The Wake County Fire Commission's Volunteer Recruitment and Retention subcommittee was established in response to decreasing numbers of volunteer firefighters throughout Wake County. This subcommittee was tasked to develop best practices and strategies to increase volunteer participation in county fire departments. In May 2018, Wake County Fire Services was awarded a service grant through the North Carolina Fire Chiefs Association (NCAFC) to develop a Wake County GIS Tapestry report, which identified demographic areas to target volunteer recruitment efforts, as well as, provide customizable recruitment materials and multimedia support.

The FY18 SAFER grant builds upon these efforts by providing equipment and training cost funding, which are associated with recruiting new volunteers. The duty crew stipend funding portion of the grant will provide for increased opportunity for volunteers to work at fire stations and increase their experience and retention. There are eleven participating county fire departments represented by this grant award. They are Eastern Wake Fire and Rescue, Fairview Rural Fire Department, Garner Fire and Rescue, Hopkins Fire Department, Northern Wake Fire Department, Rolesville Fire Department, Swift Creek Rural Fire Department, Wake Forest Fire Department, Wake New Hope Fire Department, Wendell Holmes Rural Fire Department and the Western Wake Fire Department.

Attachments:

1. FFY2018 SAFER Grant Award Documents
2. 2018 SAFER Notice of Funding Opportunity (NOFO)
3. Budget Memo – FY 2020 Grants and Donations Fund



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2020 Grants and Donations Project Ordinance,
Sections 1 and 2 and Fiscal Year 2020 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the Fiscal Year 2020 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics .*

Fund: Grants and Donations Fund				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2019	Adopted Budget		\$3,079,000	\$3,079,000
July 3, 2019	Administrative adjustment of donations for Emergency Management and Housing	Donations	\$367.29	\$3,079,367
July 19, 2019	Administrative adjustment to increase Sheriff Federal Forfeitures appropriation to realize actual collections	Federal	\$84,133	\$3,163,500
July 30, 2019	Administrative adjustment to correct HS donation units.	Donations	(\$3,090.04)	\$3,160,410
August 19, 2019	Grant dollars through the Duke Endowment to expand the scope of the Child Health and Development Program	Other Local	\$1,094,128	\$4,254,538
September 9, 2019	Administrative cleanup in Animal Shelter sponsorships.	Environmental Services	(\$9,678.15)	\$4,244,860
October 7, 2019	<i>Proposed: Appropriation of SAFER Grant Award for supporting volunteer firefighter recruitment and retention activities in Wake County</i>	<i>Federal</i>	<i>\$354,650</i>	<i>\$4,599,510</i>
EXPENDITURES				
Date	Description of Revision or Adjustment	Department	Amount	Balance
July 1, 2019	Appropriation per Ordinance		\$3,079,000	\$3,079,000
July 3, 2019	Administrative adjustment of donations for Emergency Management and Housing	Multiple	\$367.29	\$3,079,367
July 19, 2019	Administrative adjustment to increase Sheriff Federal Forfeitures appropriation to realize	Sheriff	\$84,133	\$3,163,500
July 30, 2019	Administrative adjustment to correct HS donation units.	Human Services	(\$3,090.04)	\$3,160,410
August 19, 2019	Salary/benefits and operating to expand the scope of the Child Health and Development Program through the Duke Endowment Grant	Human Services	\$1,094,128	\$4,254,538
September 9, 2019	Administrative cleanup in Animal Shelter sponsorships.	Environmental Services	(\$9,678.15)	\$4,244,860
October 7, 2019	<i>Proposed: Appropriation of SAFER Grant Award for supporting volunteer firefighter recruitment and retention activities in Wake County</i>	<i>Fire Services</i>	<i>\$354,650</i>	<i>\$4,599,510</i>

STAFFING				
Date	Description of Revision or Adjustment	Department	FTE	Balance
July 1, 2019	Appropriation per Ordinance		19.00	19.00
August 19, 2019	Establish 4.0 FTE to expand the scope of the Child Health and Development Program through the Duke Endowment Grant	Human Services	4.00	23.00



Legislation Details (With Text)

File #: 16-2390

Type: Consent Item **Status:** Agenda Ready
In control: Board of Commissioners

On agenda: 10/7/2019 **Final action:**

Title: Amend FY 2020 Budget to Reflect 21st Amendment to the Interlocal Agreement between Wake County and the City of Raleigh Regarding Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax

Sponsors:

Indexes:

Code sections:

Attachments: [ILA 21st Amendment Agenda Item.pdf](#)
[Budget Memo - Major Facilities Operating FY20.pdf](#)
[CIP Budget Memo - FY 2020 Major Facilities Capital \(4500\).pdf](#)
[Final Major Facilities 21st.pdf](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners		

Amend FY 2020 Budget to Reflect 21st Amendment to the Interlocal Agreement between Wake County and the City of Raleigh Regarding Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax

That the Board of Commissioners take the following actions to amend the FY 2020 budget to align with the 21st Amendment to the Interlocal Agreement between Wake County and the City of Raleigh Regarding Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax:

- 1. Appropriates \$6,150,000 and approves budget revisions to the FY 2020 Major Facilities Operating Fund; and**
- 2. Appropriates \$5,400,000 and approves budget revisions to the Major Facilities Capital Fund.**

Item Title: Amend FY 2020 Budget to Reflect 21st Amendment to the Interlocal Agreement between Wake County and the City of Raleigh Regarding Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax

Specific Action Requested:

That the Board of Commissioners take the following actions to amend the FY 2020 budget to align with the 21st Amendment to the Interlocal Agreement between Wake County and the City of Raleigh Regarding Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax:

- 1. Appropriates \$6,150,000 and approves budget revisions to the FY 2020 Major Facilities Operating Fund; and**
- 2. Appropriates \$5,400,000 and approves budget revisions to the Major Facilities Capital Fund.**

Item Summary:

Purpose: Budget amendments must be approved by the Board of Commissioners.

Background: In 1992, Wake County enacted an occupancy tax on hotel and motel rooms and prepared food and beverages. Revenues generated by a hotel/motel occupancy tax (6.0%) and the sale of prepared food and beverages (1.0%) are designated for projects that generate tourism and draw visitors to Wake County. On September 3, 2019 the Board of Commissioners approved the 21st Amendment to the Interlocal Agreement with the City of Raleigh related to the use of Countywide Room Occupancy and Prepared Food and Beverage Taxes. The 21st Amendment to the Interlocal Agreement requires budget amendments to the Major Facilities Operating and Capital Funds.

Board Goal: The process yielding the 21st Amendment to the Interlocal Agreement complements the Board's Great Government Goal #5 to "develop strategies to engage community members in envisioning the County's future."

Fiscal Impact: The FY 2020 Major Facilities Operating Fund will increase by \$6,150,000. The FY 2020 Major Facilities Capital Fund will increase by \$5,400,000. The changes impacting future year budgets will be included in future recommended budgets and are shown in the Major Facilities Cash Flow Model.

Additional Information:

Wake County and the City of Raleigh conducted a review of the Major Facilities Model and Convention Center Financing Plan consistent with expectations in the 20th Amendment to the Revised Interlocal Agreement. The Board of Commissioners approved the 21st Amendment on August 19, 2019. The Raleigh City Council approved a version of the 21st Amendment on August 20, 2019 with a revision to Section 14 of the agreement. The Board of Commissioners approved the 21st Amendment approved by the Raleigh City Council on September 3, 2019.

The attached Major Facilities Cash Flow Model reflects the modified structure of the interlocal agreement and details the budget line changes. The revisions to amend the FY 2020 Major Facilities Operating budget include:

- Increase revenues by \$6,150,000 based upon prior year revenue actuals growth assumptions.
- Establish Medium Projects funding totaling \$5,400,000. Appropriates a \$5,400,000 contribution from the City of Raleigh for Medium Projects funding.
- Increase Section 1 – Administration, Holdbacks, and Debt Service allocations for the Greater Raleigh Convention & Visitors Bureau (\$121,000), the Town of Cary (\$24,500), and the Centennial Authority (\$42,500).
- Adjust the 85% distribution to the City of Raleigh to \$34,162,500.
- Provide funding for Cary Sports Facilities (\$3,000,000).

Major Facilities Operating Fund			
	FY 2020 Budget	FY 2020 Amended	Change to Amended Budget
Total Tax Revenue	62,260,000	63,010,000	750,000
City of Raleigh Contribution	0	5,400,000	5,400,000
Total Revenues	62,260,000	68,410,000	6,150,000
Section 1: Holdbacks	22,631,000	22,819,000	188,000
Section 2: 85% Projects	33,684,000	34,162,500	478,500
Section 3: 15% Projects	2,000,000	10,400,000	8,400,000
Reserve for Future Appropriation	3,945,000	1,028,500	(2,916,500)
Total Expenditures	62,260,000	68,410,000	6,150,000

The Major Facilities Capital Fund will be amended to include a transfer of \$5,400,000 to Medium Competitive Projects as identified as part of future processes.

Major Facilities Capital Fund			
	FY 2020 Budget	FY 2020 Amended	Change to Amended Budget
Prior Year Uncommitted Funds	837,500	837,500	0
Transfer from Major Facilities Operating	3,000,000	8,400,000	5,400,000
Five County Lease Revenue	25,300	25,300	0
Total Revenues	3,862,800	9,262,800	5,400,000
Five County Stadium	1,862,800	1,862,800	0
Small Competitive Projects	2,000,000	2,000,000	0
Medium Competitive Projects	0	5,400,000	5,400,000
Total Expenditures	3,862,800	9,262,800	5,400,000

Attachments:

1. Budget Memo – Major Facilities Operating Fund
2. Budget Memo – Major Facilities Capital Fund
3. Major Facilities Cash Flow Model Reflecting FY2020 Adopted Budget and Amended Budget Revisions



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: *Revisions to Fiscal Year 2020 Major Facilities Ordinance,
Sections 1 and 1(b)*

The following chart summarizes all budget revisions to the Fiscal Year 2020 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics.*

Fund: Major Facilities Fund				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2019	Adopted Budget Ordinance	Taxes	\$62,260,000	\$62,260,000
<i>September 16, 2019</i>	<i>Authorize amended revenue projections to reflect the 21st Amendment to the Interlocal Agreement</i>	Taxes	<i>\$6,150,000</i>	<i>\$68,410,000</i>
EXPENDITURES				
Date	Description of Revision or Adjustment	Department	Amount	Balance
July 1, 2019	Appropriation per Ordinance	Major Facilities	\$62,260,000	\$62,260,000
<i>September 16, 2019</i>	<i>Appropriate and amend the Major Facilities expenditure budget to reflect the 21st Amendment of the Interlocal Agreement</i>	<i>Major Facilities</i>	<i>\$6,150,000</i>	<i>\$68,410,000</i>



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2020 Capital Improvement Projects Funds Ordinance, Section 3(A) and 3(B)

The following chart summarizes all budget revisions to the fiscal year 2020 adopted budget for the fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: Major Facilities Capital Fund				
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
June 30, 2019	Prior Project Appropriation		\$ 30,029,605.74	\$ 30,029,605.74
July 1, 2019	Adopted Budget	Transfer from Major Facilities Operating	\$ 3,862,800.00	\$ 33,892,405.74
<i>September 16, 2019</i>	<i>Proposed: Transfer from Major Facilities Operating to Capital Fund for medium competitive projects</i>	<i>Transfer</i>	<i>\$ 5,400,000</i>	<i>\$ 39,292,406</i>

EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
June 30, 2019	Prior Project Appropriation		\$ 30,029,605.74	\$ 30,029,605.74
July 1, 2019	Adopted Budget	Major Facilities	\$ 3,862,800.00	\$ 33,892,405.74
<i>September 16, 2019</i>	<i>Proposed: Appropriate funding for future Medium Competitive Projects process as outlined in the 21st amendment to the Major Facilities ILA</i>	<i>Competitive Projects</i>	<i>\$ 5,400,000</i>	<i>\$ 39,292,406</i>



Legislation Details (With Text)

File #: 16-2397

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/7/2019 **Final action:**

Title: Consideration of an Infrastructure Agreement with Integrated DNA Technologies in Research Triangle Park

Sponsors:

Indexes:

Code sections:

Attachments: [IntegratedDNATechnologiesIncAgendaItem.pdf](#)
[IntegratedDNATechnologiesInfrastructureAgreementFinalDraft.pdf](#)
[IDTProperty.pdf](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners		

Consideration of an Infrastructure Agreement with Integrated DNA Technologies in Research Triangle Park

That the Board of Commissioners:

1. Approves a reimbursement agreement in an amount not to exceed \$1,289,593 to Integrated DNA Technologies, Inc. to construct on-site water, sewer and reclaimed water lines to serve facilities to be constructed in Research Triangle Park.

2. Reallocates \$644,796.50 of Unallocated On-Site Water and Sewer Funds in the Economic Development element of the County Capital Fund for reimbursement payable to Integrated DNA Technologies, Inc. under the terms of the agreement.

Item Title: Consideration of an Infrastructure Agreement with Integrated DNA Technologies in Research Triangle Park

Specific Action Requested:
That the Board of Commissioners:

- 1. Approves a reimbursement agreement in an amount not to exceed \$1,289,593 to Integrated DNA Technologies, Inc. to construct on-site water, sewer and reclaimed water lines to serve facilities to be constructed in Research Triangle Park.**
- 2. Reallocates \$644,796.50 of Unallocated On-Site Water and Sewer Funds in the Economic Development element of the County Capital Fund for reimbursement payable to Integrated DNA Technologies, Inc. under the terms of the agreement.**

Item Summary:

Purpose: The Board of Commissioners approves all appropriations and budget transfers above established limits.

Background: In accordance with the Memorandum of Agreement between Wake County and Research Triangle Foundation, the County has the responsibility of constructing or funding off-site water, sewer and reclaimed water lines to the property line of each individual site in Research Triangle Park as they are developed. The Wake County Water and Sewer Funding Policy specifically provides for assistance with the construction of on-site water, sewer and reclaimed water lines in Research Triangle Park. This item allows for reimbursement of funds to Integrated DNA Technologies (IDT) for construction of on-site water, sewer and reclaimed water lines to within five-feet of their facility in Research Triangle Park.

Board Goal: This action supports Objective ES1: Support Wake County Economic Development's efforts to bring targeted jobs and businesses to Wake County and Objective ES3 Develop economic development strategies and tools that encourage socially responsible business practices, environmental stewardship, affordable housing, high quality of life and return on investments that produce societal benefits.

Fiscal Impact: The County agrees to a reimbursement contract not to exceed \$1,289,593 from the Economic Development element within the County Capital Fund. This is expected to be disbursed over two fiscal years. This item reallocates previously appropriated funds to this

project for the first payment in FY 2020. New funding for the second payment will have to be appropriated in the FY 2021 Capital Projects Budget Ordinance.

Additional Information:

North Carolina General Statute 158-7.1(b)(6) reads, "A county or city may extend or may provide for or assist in the extension of water and sewer lines to industrial properties or facilities, whether the industrial property or facility is publicly or privately owned."

The Board of Commissioners has in the past, approved expenditures for the construction of on-site water, sewer and reclaimed water lines from the site property line to within five feet of the building for several companies. IDT is requesting that the Board of Commissioners consider providing up to \$1,289,593 for on-site water, sewer and reclaimed water lines to serve the business expansion in the RTP. Funding is available in the Water and Sewer Capital Improvement Fund for the extension of on-site utilities.

IDT is a leading brand in DNA and RNA synthesis. IDT has over 1,300 employees in 9 locations with 118,000 customers.

IDT's RTP site will be 25,000 square feet with 50 fulltime employees at opening. IDT forecasts 15% annual growth at the facility, focused on production and next-day delivery for the Western United States.

IDT's core product are oligonucleotides, custom-made single strands of DNA. IDT assembles DNA strands using proprietary technologies. Products are also used to decode DNA for next generation sequencing.

Attachments:

1. Wake County/Integrated DNA Technologies, Inc. Infrastructure Agreement
2. IDT Property Map



Legislation Details (With Text)

File #: 16-2308

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/7/2019 **Final action:**

Title: Adoption of the Schedules, Standards and Rules to be used in Conducting the 2020 County-Wide Real Property Reappraisal

Sponsors:

Indexes:

Code sections:

Attachments: [Adoption of SOV - Oct 7th.pdf](#)
[Adoption Order - Oct 7.pdf](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners		

Adoption of the Schedules, Standards and Rules to be used in Conducting the 2020 County-Wide Real Property Reappraisal

That the Board of County Commissioners adopts the schedules, standards and rules to be used in conducting the 2020 County-wide reappraisal and directs the Tax Administrator to publish notice of the adoption in the News and Observer for four consecutive weeks.

Item Title: Adoption of the Schedules, Standards and Rules to be used in Conducting the 2020 County-Wide Real Property Reappraisal

Specific Action Requested:

That the Board of County Commissioners adopts the schedules, standards and rules to be used in conducting the 2020 County-wide reappraisal and directs the Tax Administrator to publish notice of the adoption in the News and Observer for four consecutive weeks.

Item Summary:

Purpose: The first major step in the reappraisal process is for the Board of Commissioners to approve the Schedule of Values to be used by appraisal staff.

Background: Staff submitted the proposed schedules, standards, and rules to be used in conducting the 2020 County-wide reappraisal to the Board of County Commissioners on September 3, 2019. Notice of a public hearing was advertised in the News and Observer on September 4th and 5th. A public hearing was held on September 16, 2019.

When the Board approves the final schedules, standards, and rules, it shall issue an Order to Adopt. Notice of this order shall be published once a week for four (4) consecutive weeks in a newspaper having general circulation in Wake County, with the last publication being not less than seven (7) days before the last day for challenging the validity of the schedules, standards, and rules by appeal to the Property Tax Commission.

Board Goal: This action supports standard County operations and does not relate to a specific Board Initiative.

Fiscal Impact: Property taxes comprise 74% of the County operating budget and real property value comprises 85% of the total property tax base. The reappraisal is required by State law to be performed at least every eight years and reestablishes tax equity between properties that have changed value at different rates between property types and locations. FY21 budget discussions will begin using a revenue neutral tax rate as the starting point.

Additional Information:

Summarized timeline for the Schedule of Values:

1. September 3, 2019 – Submission to Board for consideration, advertise public hearing in a newspaper of general circulation

2. September 16, 2019 – Public Hearing
3. October 7, 2019 – Board consideration, approval, and adoption
4. Advertise adoption four (4) consecutive weeks: 10/8/19, 10/15/19, 10/22/19, 10/29/19
5. November 7, 2019 – Last day to file an appeal with the Property Tax Commission

The published notice shall state:

1. That the schedules, standards, and rules to be used in the next scheduled reappraisal of real property in the county have been adopted and are open to examination in the Wake County Department of Tax Administration and on the Wake County website; and
2. That a property owner who asserts that the schedules, standards, and rules are invalid may except to the order and appeal therefrom to the Property Tax Commission within thirty (30) days of the date when the notice of the order adopting the schedules, standards, and rules was first published.

Attachments:

1. Adoption Order



Legislation Details (With Text)

File #: 16-2309

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/7/2019 **Final action:**

Title: Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

Sponsors:

Indexes:

Code sections:

Attachments: [Tax Collections Item Summary](#)
[Tax Committee Agenda Process](#)
[Executive Summary 1](#)
[Executive Summary 2.pdf](#)
[October 2019 Refunds Under 500.pdf](#)
[October 2019 Refunds Over 500.pdf](#)
[Daily Updates For Exemptions.pdf](#)
[Daily Updates For Penalties.pdf](#)
[Daily Updates For Tax Relief.pdf](#)
[Municipal Collection Report](#)
[Wake County Collection Reprot](#)
[Monthly In-Rem Foreclosure Report](#)
[PFB Summary Report.pdf](#)
[HER Summary Report](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners		

Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

That the Board of Commissioners approves the attached recommendations by the Tax Committee.

Item Title: Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

Specific Action Requested:

That the Board of Commissioners approves the attached recommendations by the Tax Committee.

Item Summary:

Purpose: The Board of Commissioners approves all tax relief actions requested by taxpayers. On a monthly basis, the Tax Committee meets to consider taxpayer requests and makes recommendations to the Board.

Background: If a taxpayer believes they have been billed incorrectly, wish to appeal a decision of the Tax Administration, seek relief of penalties or submit a late request for exemption, exclusion or deferment, they can request a hearing before the Tax Committee.

The Tax Committee meets monthly and makes recommendations to the Board of Commissioners. The Board approves all tax relief actions. The Tax Committee meets on the third Thursday of each month at 1 p.m. in the Tax Administration's Conference Room to review requests and make a recommendation to the Board of Commissioners. This meeting is publicized and open to the public.

The Tax Committee presents information to the Wake County Board of Commissioners each month for review, showing the name of the taxpayer, description of property, account number, tax year, relief sought, and recommended action.

Board Goal: This item supports routine business of the County as required by North Carolina General Statutes and does not relate to a specific Board initiative.

Fiscal Impact: The fiscal impact of this item varies from month to month based on requests but is generally negligible as a percent of the total County budget.

Additional Information:

The Tax Committee is comprised of Kim Lorbacher, Financial Services Manager with Wake County Finance; Natasha Baldwin, Finance Manager with the City of Raleigh and Jessica Murphy-Rhem, Accounting Supervisor with the Town of Cary. Marcus Kinrade, Wake County Tax Administrator, serves as the clerk to the Tax Committee.

Some reasons a property owner may request a hearing before the Tax Committee are:

- They were penalized for listing personal property after January 31.
- They take exception to the value placed on their property and received notice of the value after the Board of Equalization and Review adjourned.
- Their personal property listing was audited and they are seeking relief of discovered value or applicable penalties.
- They filed a late application for an exemption, exclusion or deferment on a property.
- An application for exemption, exclusion or deferment was denied by the Tax Administration and the wish to appeal that decision.
- A penalty was imposed for the late filing or late payment of a gross receipt tax and penalty relief is requested.
- A refund has been requested for a tax imposed through a clerical error, an illegal tax, or a tax levied for an illegal purpose.
- A refund exceeding the threshold the finance officer is authorized to issue has been requested.

The tax committee has adopted criteria that may provide partial or full relief of late list penalties applied to personal property discoveries if one of the following criteria is met:

1. The property owner is new to North Carolina.
2. The property owner inadvertently neglected to list equipment in the first year of ownership.
3. Prior year property listings were timely filed.
4. Items were inadvertently omitted from a listing filed timely.
5. The property owner was on military deployment or medically incapacitated.
6. The property owner self-reported assets that were not listed properly in prior years.
7. The property owner was cooperative with an audit and no property tax was lost due to being beyond the five-year audit period.

Attachments:

1. Tax Committee Agenda Process
2. Executive Summary 1 and 2
3. Refunds Under/Over \$500.00
4. Daily Updates for Exemptions, Penalties, and Tax Relief
5. Municipal Collection Report
6. Wake County Collection Report
7. Monthly In-Rem Foreclosure Report
8. PFB Summary Report
9. HER Summary Report

The Tax Committee follows the North Carolina General Statutes or previously established general guidelines in their recommendations of relief for assessed late list penalties (no relief, partial relief, full relief). The committee also considers late filed exemption and exclusion applications, and makes recommendations regarding requests for relief of interest.

Consideration of relief of late list penalties:

- If a taxpayer is new to North Carolina and fails to list the first year required, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has property that should have been listed and is unaware of the tax laws, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has listed timely in at least two consecutive years immediately prior to the year for which a penalty is assessed, the penalty may be relieved, partially or in full.
- If a taxpayer inadvertently omitted items from his timely listing, the penalty may be relieved, partially or in full.
- If a taxpayer was involved in military deployment and was unable to list timely, the penalty may be relieved, partially or in full.
- If a taxpayer was unable to list due to circumstances beyond their control (e.g. – hospitalization), the penalty may be relieved, partially or in full.
- Guidelines have been established for companies with penalties assessed as a result of audits. Relief may be granted partially or in full if it appears there was no willful attempt to understate value, if the taxpayer was cooperative and forthright during the audit and if there were no significant issues with their previous listings. The recommendation of the auditor is carefully considered in making this determination.

Consideration of late-filed applications for exemption or exclusion:

- The tax committee will recommend approval of late filed exemptions or exclusions as long as the request complies with the general statutes, or if case law exists that is clear and generally supports the request. Late filed applications must be hand-delivered by December 31 or postmarked by December 31 of the calendar year for which the exemption or exclusion is requested.
- The tax committee will recommend denying any applications received after December 31st of the calendar year for which the exemption or exclusion is requested. There is no statutory authority to exempt or exclude property if the application is made outside the calendar year for which the exemption is sought.

Consideration of requests for relief of interest:

- Once interest accrues, it is considered tax per NCGS 105-273(15). Tax cannot be compromised per NCGS 105-380. Therefore the tax committee typically recommends denial of requests for relief of interest. Should a situation arise in which the committee determines that interest should be relieved, the Assessor will request the item be removed from the consent agenda and considered separately by the Board of Commissioners.

EXECUTIVE SUMMARY OF RECOMMENDATIONS FROM TAX COMMITTEE

Board Meeting Date October 7, 2019

<u>NUMBER</u>	<u>PROPERTY TAX REFUNDS REQUESTED</u>		
	<u>AMOUNT OF TAX REQUESTED</u>	<u>AMOUNT OF TAX APPROVED</u>	<u>AMOUNT OF TAX DENIED</u>
7	\$4,480.28	\$4,480.28	0.00

Executive Summary of Recommendations From Tax Committee 09/19/2019

Exemptions Requested

Number of Requests	Value of Exemptions Requested	Value of Property Exempted
6	\$24,182,383	\$23,480,983

Tax Relief Exclusion Requested

Number of Requests	Value of Exclusion Requested	Value of Property Exempted
9	\$652,451	\$652,451

Tax Deferment Requested

Number of Requests	Value of Deferment Requested	Value of Property Deferred
0	\$0	\$0

Requests For Relief of Late List Penalties

Number of Requests	Granted-FR	Granted-PR	Granted-GC	Denied
46	46	0	0	0

Special Situations/Value Adjustment

Relief Requested	Total	Granted	Denied
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Board Report**Return**

Date : 10/07/2019

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS**RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES**

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	AMUNDI SMITH BREEDEN LLC 280 S MANGUM ST STE 301 DURHAM NC, 27701 - 3676	0006678684- 2018- 2018- 000000	City 108.69 County 162.31	271.00	271.00	Refund
2	CAROUSEL ADVENTURE LTD PO BOX 31807 RALEIGH NC, 27622	0006865125- 2019- 2018- 000000	City 150.63 County 224.95	375.58	375.58	Refund
3	CHAPMAN, LESLIE HEATH 2702 TOXEY DR RALEIGH NC, 27609 - 7643	0004195959- 2019- 2019- 000000	City 78.74 County 129.51	208.25	208.25	Refund
4	EMMONS, ROBERT LYNN 1133 MONTEREY BAY LN WAKE FOREST NC, 27587	0004198531- 2019- 2019- 000000	City 46.80 County 64.86	111.66	111.66	Refund
5	HAWTHORNE SIX FORKS LLC PO BOX 56607 ATLANTA GA, 30343	0006840701- 2018- 2018- 000000	City 150.63 County 224.95	375.58	399.99	Refund
6	JACKSON MANOR OWNERS ASSC INC 205 WEST MILLBROOK RD RALEIGH NC, 27609	0000443513- 2019- 2019- 000000	City 0.00 County 334.52	334.52	334.52	Refund
Marcus D. Kinrade			Total City Rebated 535.49			
Wake County Tax Administrator			Total County Rebated 1,141.10			
			Total Rebate/Refund	1,676.59	1,701.00	

CC:

***Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.**

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Board Report

Return

Date : 10/07/2019

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	PRINCE ROXBORO FD LLC 909 S SALEM ST APEX NC, 27502 - 7238	0000374352- 2019- 2019- 000001	City County	0.00 3,861.62	3,861.62	2,779.28 Refund
	Marcus D. Kinrade		Total City Rebated	0.00		
	Wake County Tax Administrator		Total County Rebated	3,861.62		
			Total Rebate/Refund		3,861.62	2,779.28

CC:

*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

Print

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Tax Committee Meeting: 09/19/2019

Approved by: _____

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Town Board of Holly Springs

FOR: Consideration of Requests for Exemptions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
15945	3 IRISH JEWELS FARM 102 HYANNIS DR HOLLY SPRINGS NC 27540-8327	102 HYANNIS DR HOLLY SPRINGS	0000240691 2019 Not Paid	\$169,676	Exemption Charitable Purpose 105-278.6	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Approved by: _____

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Exemptions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
15939	CAPITAL TOWERS INC 4812 SIX FORKS RD RALEIGH NC 27609-5249	4808 SIX FORKS RD RALEIGH	0000195762 2019 Not Paid	\$1,260,000	Exemption Charitable Purpose 105-278.6	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Approved by: _____

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Exemptions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
15935	PAN-EDUCATIONAL SERVICES INC 1220 GOODWIN RD APEX NC 27523-6778	8300 JENKS RD WAKE COUNTY	0000148941 2019 Not Paid	\$701,400	Exemption Religious Purpose 105-278.3	Denied
15943	CAPITAL TOWERS III LLC 113 S WILMINGTON ST RALEIGH NC 27601	4808 SIX FORKS RD LH, WAKE COUNTY	0000185131 2019 Not Paid	\$6,861,794	Exemption Charitable Purpose 105-278.6	Granted
15941	CAPITAL TOWERS INC 4812 SIX FORKS RD RALEIGH NC 27609	4812 SIX FORKS RD WAKE COUNTY	0000011500 2019 Not Paid	\$14,914,383	Exemption Charitable Purpose 105-278.6	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Approved by: _____

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Town Board of Wendell

FOR: Consideration of Requests for Exemptions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
15947	BRANDED BOOTS INC PO BOX 1193 WENDELL NC 27591-1193	4040 WENDELL BLVD WENDELL	0000076452 2019 Not Paid	\$275,130	Exemption Religious Purpose 105-278.3	Granted - For Good Cause

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Town Board of Cary

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

- | | |
|----------------------------------|----------------------------------|
| 1. New to North Carolina | 4. Omitted item(s) from listing |
| 2. First time listing | Current/previous listing on time |
| 3. Previous year listing on time | 5. Military Deployment |

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15857	HARRIS TEETER INC #112 RYAN 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY CARY	0006161539 2019 Not Paid	\$3,753.57	Late List Penalty	Granted	
15859	HARRIS TEETER INC #257 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY CARY	0006123915 2019 Not Paid	\$2,164.14	Late List Penalty	Granted	
15899	HARRIS TEETER INC #298 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY CARY	0006487287 2019 Not Paid	\$1,706.09	Late List Penalty	Granted	
15889	HARRIS TEETER INC #330 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY CARY	0006497683 2019 Not Paid	\$1,543.86	Late List Penalty	Granted	
15881	HARRIS TEETER INC #331 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY CARY	0006509203 2019 Not Paid	\$1,621.98	Late List Penalty	Granted	
15895	HARRIS TEETER INC 138 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY CARY	0006474156 2019 Not Paid	\$1,463.15	Late List Penalty	Granted	

Tax Committee Meeting: 09/19/2019

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Town Board of Cary

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15897	HARRIS TEETER INC 236 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY CARY	0006771665 2019 Not Paid	\$2,502.90	Late List Penalty	Granted	
15853	HARRIS TEETER INC 430 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY CARY	0006771684 2019 Not Paid	\$2,576.84	Late List Penalty	Granted	
15843	MJED NORTH CAROLINA LLC DANIELLE ALEX 2980 KILDAIRE FARM RD CARY NC 27518	BUSINESS PERSONAL PROPERTY CARY	0006877363 2018 Not Paid	\$261.78	Late List Penalty	Granted	1
15845	MJED NORTH CAROLINA LLC DANIELLE ALEX 2980 KILDAIRE FARM RD CARY NC 27518	BUSINESS PERSONAL PROPERTY CARY	0006877363 2019 Not Paid	\$123.17	Late List Penalty	Granted	1
15931	TRUGREEN LIMITED PARTNERSHIP 5100 POPLAR AVE STE 2900 MEMPHIS TN 38137-2902	BUSINESS PERSONAL PROPERTY CARY	0006150483 2019 Not Paid	\$252.32	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Durham City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15861	HARRIS TEETER LLC 150 3RD AVE S STE 2020 NASHVILLE TN 37201	BUSINESS PERSONAL PROPERTY DURHAM	0006823748 2019 Not Paid	\$5,845.90	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Town Board of Fuquay Varina

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15901	HARRIS TEETER INC #103 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY FUQUAY VARINA	0006156967 2019 Not Paid	\$680.72	Late List Penalty	Granted	
15891	HARRIS TEETER INC #283 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY FUQUAY VARINA	0006474155 2019 Not Paid	\$1,860.36	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Town Board of Garner

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15911	MOHAWK INDUSTRIES INC RYAN LLC PO BOX 56607 ATLANTA GA 30343	BUSINESS PERSONAL PROPERTY GARNER	0006470700 2019 Not Paid	\$89.54	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Town Board of Holly Springs

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15867	HARRIS TEETER INC #118 RYAN 150 3RD AVE S STE 2020 NASHVILLE TN 37201	BUSINESS PERSONAL PROPERTY HOLLY SPRINGS	0006466780 2019 Not Paid	\$1,753.63	Late List Penalty	Granted	
15877	HARRIS TEETER INC #311 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY HOLLY SPRINGS	0006510384 2019 Not Paid	\$2,489.04	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Town Board of Morrisville

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15871	HARRIS TEETER INC 104 RYAN 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY MORRISVILLE	0006466781 2019 Not Paid	\$1,177.68	Late List Penalty	Granted	
15929	TRUGREEN LP #453598 5100 POPLAR AVE STE 2900 MEMPHIS TN 38137-2902	BUSINESS PERSONAL PROPERTY MORRISVILLE	0006155283 2019 Not Paid	\$419.67	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15915	ARBON EQUIPMENT CORPORATION 8900 N ARBON DR MILWAUKEE WI 53223-2451	BUSINESS PERSONAL PROPERTY RALEIGH	0006134849 2019 Not Paid	\$13.62	Late List Penalty	Granted	3
15909	CARRIER CORPORATION TAX DEPT 8FS-2 8 FARM SPRINGS RD FARMINGTON CT 06032	BUSINESS PERSONAL PROPERTY RALEIGH	0006819589 2019 Not Paid	\$67.89	Late List Penalty	Granted	
15907	CARRIER RENTAL SYSTEMS TAX DEPT - 8FS-2 8 FARM SPRINGS RD FARMINGTON CT 06032-2526	BUSINESS PERSONAL PROPERTY RALEIGH	0006605405 2019 Not Paid	\$196.72	Late List Penalty	Granted	
15913	CITRIX SYSTEMS INC RYAN LLC PO BOX 56607 ATLANTA GA 30343	BUSINESS PERSONAL PROPERTY RALEIGH	0006791898 2019 Not Paid	\$11,250.18	Late List Penalty	Granted	
15841	CRAIG DORION DDS MPH P.A. III 2310 MYRON DR RALEIGH NC 27607	BUSINESS PERSONAL PROPERTY RALEIGH	0006879426 2019 Not Paid	\$30.63	Late List Penalty	Granted	2
15905	HARRIS TEETER INC #136 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY RALEIGH	0006151415 2019 Not Paid	\$2,337.69	Late List Penalty	Granted	

Tax Committee Meeting: 09/19/2019

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15865	HARRIS TEETER INC #21 RYAN 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY RALEIGH	0006113749 2019 Not Paid	\$1,595.78	Late List Penalty	Granted	
15887	HARRIS TEETER INC #26 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY RALEIGH	0006113751 2019 Not Paid	\$1,487.02	Late List Penalty	Granted	
15855	HARRIS TEETER INC #289 RYAN LLC 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY RALEIGH	0005219142 2019 Not Paid	\$721.73	Late List Penalty	Granted	
15849	HARRIS TEETER INC #319 RYAN 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY RALEIGH	0006791747 2019 Not Paid	\$2,816.33	Late List Penalty	Granted	
15879	HARRIS TEETER INC #367 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY RALEIGH	0006513405 2019 Not Paid	\$1,805.28	Late List Penalty	Granted	
15863	HARRIS TEETER INC #38 RYAN 150 3RD AVE SOUTH STE 2020 NASHVILLE TN 37201	BUSINESS PERSONAL PROPERTY RALEIGH	0006119414 2019 Not Paid	\$502.19	Late List Penalty	Granted	

Tax Committee Meeting: 09/19/2019

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15885	HARRIS TEETER INC #422 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY RALEIGH	0006513404 2019 Not Paid	\$2,092.66	Late List Penalty	Granted	
15873	HARRIS TEETER INC #69 RYAN 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY RALEIGH	0006021500 2019 Not Paid	\$1,406.60	Late List Penalty	Granted	
15875	HARRIS TEETER INC #90 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY RALEIGH	0006150186 2019 Not Paid	\$2,715.95	Late List Penalty	Granted	
15903	HARRIS TEETER INC 344 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY RALEIGH	0006469976 2019 Not Paid	\$1,445.98	Late List Penalty	Granted	
15869	HARRIS TEETER LLC 1101 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY RALEIGH	0006773764 2019 Not Paid	\$63.84	Late List Penalty	Granted	
15847	MJE NORTH CAROLINA LLC DANIELLE ALEX 2980 KILDAIRE FARM RD CARY NC 27518	BUSINESS PERSONAL PROPERTY RALEIGH	0006877366 2019 Not Paid	\$152.43	Late List Penalty	Granted	

Tax Committee Meeting: 09/19/2019

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15917	RUPPERT LANDSCAPE, INC. 23601 LAYTONSVILLE RD LAYTONSVILLE MD 20882-2525	BUSINESS PERSONAL PROPERTY RALEIGH	0006628904 2019 Not Billed	\$666.43	Late List Penalty	Granted	
15919	RUPPERT LANDSCAPE, INC. 23601 LAYTONSVILLE RD LAYTONSVILLE MD 20882-2525	BUSINESS PERSONAL PROPERTY RALEIGH	0006628904 2018 Not Billed	\$121.43	Late List Penalty	Granted	
15921	RUPPERT LANDSCAPE, INC. 23601 LAYTONSVILLE RD LAYTONSVILLE MD 20882-2525	BUSINESS PERSONAL PROPERTY RALEIGH	0006628904 2017 Not Billed	\$138.25	Late List Penalty	Granted	
15923	RUPPERT LANDSCAPE, INC. 23601 LAYTONSVILLE RD LAYTONSVILLE MD 20882-2525	BUSINESS PERSONAL PROPERTY RALEIGH	0006628904 2016 Not Billed	\$153.34	Late List Penalty	Granted	
15925	RUPPERT LANDSCAPE, INC. 23601 LAYTONSVILLE RD LAYTONSVILLE MD 20882-2525	BUSINESS PERSONAL PROPERTY RALEIGH	0006628904 2015 Not Billed	\$42.14	Late List Penalty	Granted	

Tax Committee Meeting: 09/19/2019

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15927	RUPPERT LANDSCAPE, INC. 23601 LAYTONSVILLE RD LAYTONSVILLE MD 20882-2525	BUSINESS PERSONAL PROPERTY RALEIGH	0006628904 2014 Not Billed		\$53.22 Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15883	HARRIS TEETER INC #395 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006654044 2019 Not Paid	\$1,546.90	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Town Board of Wake Forest

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15893	HARRIS TEETER INC #353 150 3RD AVE S STE 2020 NASHVILLE TN 37201-2047	BUSINESS PERSONAL PROPERTY WAKE FOREST	0006530612 2019 Not Paid	\$2,673.45	Late List Penalty	Granted	
15851	HARRIS TEETER INC #43 RYAN 150 3RD AVE SOUTH 2020 NASHVILLE TN 37201	BUSINESS PERSONAL PROPERTY WAKE FOREST	0006453725 2019 Not Paid	\$3,257.46	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Approved by: _____

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Town Board of Fuquay Varina

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
15839	LINN, BARBARA LINN, JAMES 309 HAREWOOD PL FUQUAY VARINA NC 27526-3530	309 HAREWOOD PL FUQUAY VARINA	0000451415 2019 Not Paid	\$45,000	Exclusion Veterans Relief 105-277.1C	Granted - For Good Cause

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Approved by: _____

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Town Board of Holly Springs

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
15827	TOLMAN, RALPH 133 SUMMIT OAKS LN HOLLY SPRINGS NC 27540-7025	133 SUMMIT OAKS LN HOLLY SPRINGS	0000273629 2019 Not Paid	\$76,581	Exclusion Elderly Exclusion 105-277.1	Granted - For Good Cause

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Approved by: _____

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
15823	HEMPLE, HELEN TOMASZEQSKI, ANDREW 4601 KRESSON PL RALEIGH NC 27616-5221	4601 KRESSON PL RALEIGH	0000163101 2019 Not Paid	\$34,671	Exclusion Elderly Exclusion 105-277.1	Granted - For Good Cause
15821	NGUYEN, LAM LE, LY 3313 INGRAM DR RALEIGH NC 27604-2551	3313 INGRAM DR RALEIGH	0000077788 2019 Not Paid	\$58,139	Exclusion Elderly Exclusion 105-277.1	Granted - For Good Cause
15825	OLEKSY, STANISLAW OLEKSY, LUCIA 2604 MASONBORO CT RALEIGH NC 27604-2843	2604 MASONBORO CT RALEIGH	0000118489 2019 Not Paid	\$25,000	Exclusion Elderly Exclusion 105-277.1	Granted - For Good Cause

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Approved by: _____

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
15829	CLARK, BETTY 7825 POOLE RD RALEIGH NC 27610-9372	7825 POOLE RD WAKE COUNTY	0000013284 2019 Not Paid	\$65,992	Exclusion Elderly Exclusion 105-277.1	Granted - For Good Cause
15831	COMMANDER, ROBERT 12630 VICTORIA WOODS DR RALEIGH NC 27613-7233	12630 VICTORIA WOODS DR WAKE COUNTY	0000289744 2019 Not Paid	\$196,699	Exclusion Elderly Exclusion 105-277.1	Granted - For Good Cause
15835	DAGRACA, ANTONIO DAGRACA, MARIA 1601 BALKAN RD FUQUAY VARINA NC 27526-8766	1601 BALKAN RD WAKE COUNTY	0000304446 2019 Not Paid	\$93,519	Exclusion Elderly Exclusion 105-277.1	Granted - For Good Cause
15833	OSTERBIND, KATHLEEN 3417 LEONARD RD KNIGHTDALE NC 27545-8726	3417 LEONARD RD WAKE COUNTY	0000000253 2019 Not Paid	\$56,850	Exclusion Elderly Exclusion 105-277.1	Granted - For Good Cause

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

MUNICIPAL MONTHLY COMPARISON REPORT AUGUST 2019

ANGIER

	Last Year	This Year
Billed	\$309,766.13	\$317,052.71
Collected	\$24,928.62	\$25,850.29
Percentage	8.05%	8.15%

DURHAM

	Last Year	This Year
Billed	\$589,601.73	\$612,799.02
Collected	\$158,943.45	\$22,731.32
Percentage	26.96%	3.71%

KNIGHTDALE

	Last Year	This Year
Billed	\$7,069,270.01	\$7,482,744.75
Collected	\$654,219.26	\$606,530.56
Percentage	9.25%	8.11%

WAKE FOREST

	Last Year	This Year
Billed	\$25,128,779.47	\$26,846,274.22
Collected	\$2,842,817.21	\$2,871,022.03
Percentage	11.31%	10.69%

APEX

	Last Year	This Year
Billed	\$27,375,562.51	\$30,448,645.05
Collected	\$3,106,878.20	\$3,356,006.46
Percentage	11.35%	11.02%

FUQUAY -VARINA

	Last Year	This Year
Billed	\$13,725,415.29	\$14,666,086.63
Collected	\$1,747,792.46	\$1,798,587.10
Percentage	12.73%	12.26%

MORRISVILLE

	Last Year	This Year
Billed	\$17,643,514.23	\$18,610,185.26
Collected	\$2,223,017.66	\$2,369,508.72
Percentage	12.60%	12.73%

WENDELL

	Last Year	This Year
Billed	\$2,988,132.42	\$3,437,082.96
Collected	\$288,462.89	\$315,977.74
Percentage	9.65%	9.19%

CARY

	Last Year	This Year
Billed	\$86,270,612.86	\$88,969,590.35
Collected	\$11,119,628.95	\$10,623,105.17
Percentage	12.89%	11.94%

GARNER

	Last Year	This Year
Billed	\$16,902,417.98	\$18,677,614.75
Collected	\$1,958,281.38	\$2,199,790.67
Percentage	11.59%	11.78%

RALEIGH

	Last Year	This Year
Billed	\$247,223,066.13	\$251,564,303.02
Collected	\$28,269,402.49	\$28,501,614.46
Percentage	11.43%	11.33%

ZEBULON

	Last Year	This Year
Billed	\$6,214,137.60	\$6,571,085.94
Collected	\$453,129.43	\$380,875.16
Percentage	7.29%	5.80%

CLAYTON

	Last Year	This Year
Billed	\$19.53	\$19.11
Collected	\$0.42	\$0.00
Percentage	2.15%	0.00%

HOLLY SPRINGS

	Last Year	This Year
Billed	\$19,122,296.30	\$22,622,457.37
Collected	\$2,209,261.21	\$2,092,278.45
Percentage	11.55%	9.25%

ROLESVILLE

	Last Year	This Year
Billed	\$4,280,463.54	\$4,687,905.96
Collected	\$459,907.40	\$487,102.76
Percentage	10.74%	10.39%

**REPORT OF COLLECTIONS - WAKE COUNTY ONLY
AUGUST 2019**

MONTHLY COLLECTIONS	August 2018	August 2019
	This Year	This Year
Current Taxes	\$67,156,744.83	\$70,754,989.46
Current Special Districts	\$2,775,531.79	\$2,506,725.92
Current Deferred Taxes	\$11,555.74	\$70,681.45
Back Taxes	\$224,382.17	\$202,368.45
Back Deferred Taxes	\$82,723.38	\$215,453.00
Beer & Wine	\$1,627.50	\$4,552.50
Recycle Fee	\$502,643.00	\$559,408.64
TOTAL	\$70,755,208.41	\$74,314,179.42

CUMULATIVE	August 2018	August 2019
	This Year	This Year
Current Taxes	\$90,054,677.25	\$95,711,820.45
Current Special Districts	\$3,596,030.57	\$3,298,379.64
Current Deferred Taxes	\$25,107.32	\$95,412.08
Back Taxes	\$516,931.93	\$427,151.50
Back Deferred Taxes	\$113,069.66	\$384,721.37
Beer & Wine	\$4,866.25	\$9,913.25
Recycle Fee	\$718,841.05	\$801,982.90
TOTAL	\$95,029,524.03	\$100,729,381.19

	August 2018		
	Levy Billed	Levy Coll	% Coll
Real & Personal Property	\$880,480,747.74	\$91,611,536.63	10.40%
Special District Real & Personal	24,422,048.58	\$3,605,443.35	14.76%
Vehicle Property	\$6,733,563.16	\$6,700,500.00	99.51%
Special District Vehicle	\$221,808.02	\$221,038.88	99.65%
TOTAL	\$911,858,167.50	\$102,138,518.86	11.20%

	August 2019		
	Levy Billed	Levy Coll	% Coll
Real & Personal Property	\$999,326,475.26	\$96,615,401.50	9.67%
Special District Real & Personal	25,021,368.09	\$3,308,297.28	13.22%
Vehicle Property	\$7,480,896.23	\$7,441,708.99	99.48%
Special District Vehicle	\$230,930.44	\$230,047.37	99.62%
TOTAL	\$1,032,059,670.02	\$107,595,455.14	10.43%

						DEFERRED TAXES		UNCOLLECTED DEFERRED TAXES	
						(Subject to Current and 3 Year Rollback)			
YEAR	LEVY BILLED	LEVY COLLECTED	PERCENTAGE COLLECTED	LEVY UNCOLLECTED	(%)	Year	Amount	Year	Amount
2019	\$1,032,059,670.02	\$107,595,455.14	10.43%	\$924,464,214.88	89.57%	2019	\$19,617,182.57	2019	\$14,220.40
2018	\$940,029,132.82	\$938,374,342.17	99.82%	\$1,654,790.65	0.18%	2018	\$18,126,471.98	2018	\$48,554.04
2017	\$861,555,503.91	\$861,006,644.41	99.94%	\$548,859.50	0.06%	2017	\$17,104,419.62	2017	\$51,868.05
2016	\$826,223,042.55	\$825,896,795.76	99.96%	\$326,246.79	0.04%	2016	\$16,938,911.46	2016	\$56,363.74
2015	\$785,332,691.13	\$785,054,151.25	99.96%	\$278,539.88	0.04%	2015	\$17,974,338.09	2015	\$16,308.87
2014	\$766,414,338.89	\$766,202,371.87	99.97%	\$211,967.02	0.03%	2014	\$17,071,526.96	2014	\$7,835.72
2013	\$675,877,933.56	\$675,242,875.73	99.91%	\$635,057.83	0.09%	2013	\$17,678,107.66	2013	\$531.50
2012	\$683,563,809.38	\$682,774,089.38	99.88%	\$789,720.00	0.12%	2012	\$17,968,878.26	2012	\$0.00
2011	\$673,247,654.80	\$672,398,397.85	99.87%	\$849,256.95	0.13%	2011	\$18,223,412.94	2011	\$2.29
TOTAL	\$6,212,244,107.04	\$6,206,949,668.42		\$5,294,438.62		TOTAL	\$141,086,066.97	TOTAL	\$181,464.21

S/Distr					
Current	\$25,252,298.53	\$3,538,344.65	14.01%	\$21,713,953.88	85.99%

**WAKE COUNTY BOARD OF COMMISSIONERS
WAKE COUNTY IN-REM FORECLOSURE PROGRESS REPORT
August, 2019**

Totals for August

Parcels Notified by Certified Letter	3
Number of Parcels - Judgments Docketed	5
Parcels Paid in Full	4
Parcels Sold at Public Auction	0
Principal Tax (Notified by Certified Letter)	\$ 11,393
Principal Tax Collected for Month	\$ 14,753

Cumulative Totals for 2019/2020 Fiscal Year
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Parcels Notified by Certified Letter	11
Number of Parcels - Judgments Docketed	9
Parcels Paid in Full	8
Parcels Sold at Public Auction	3
Principal Tax (Notified by Certified Letter)	\$ 94,218
Principal Tax Collected for Year	\$ 50,794

Cumulative Total to Date

Parcels Notified by Certified Letter	9,901
Number of Parcels - Judgments Docketed	2,004
Parcels Paid in Full	8,997
Parcels Sold at Public Auction	540
Principal Tax (Notified by Certified Letter)	\$ 16,377,119
Principal Tax Collected to Date	\$ 16,729,442

***Totals Include Any Municipal Taxes that Wake County is Under Contract to Collect.**

This report is to be filed for the record.

Marcus D. Kinrade
Tax Administrator

Tax Committee Meeting: 09/19/2019

Board of Commissioners Meeting: 10/07/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Release of Gross Receipts Tax Penalties

Approved by: _____

Account Types:

PFB - Prepared Food and Beverage Tax

RVT - Rental Vehicle Tax

ROT - Room Occupancy Tax

BW - Beer and Wine Licensing

HVY - Heavy Equipment

Item #	Business Name Business Location	Owner Name	Account # Payment Status	Account Type	Penalty Appealed	Recommendation
5280	DANK BURRITO RALEIGH 500 E. DAVIE ST. STE 132 RALEIGH NC 27601-2093	81 RESTAURANT GROUP	0000024019 Not Paid	PFB	\$345.29	Full Relief
5278	KIWI CAFE 11211 GALLERIA AVE STE 103 RALEIGH NC 27614-8355	MARACAY, LLC	0000023979 Not Paid	PFB	\$2,244.64	Full Relief
5284	KWENCH JUICE CAFE 9660 FALLS OF NEUSE RD. STE 142 RALEIGH, NC 27615-2476	IRAZ ADVANTAGE, INC	0000024039 Not Paid	PFB	\$258.52	Full Relief

This List Requires Board Action

Tax Committee Member: Natasha Baldwin, City Of Raleigh
Kim Lorbacher, Wake County Finance
Jessica Murphy-Rhem, Town Of Cary

Marcus Kinrade, Tax Administrator

Tax Committee Meeting: 09/19/2019

Board of Commissioners Meeting: 10/07/2019

To: Wake County Board of Commissioners and Raleigh City Council

For: Gross Receipt – HER

Approved by: Kim Lorbacher

Item # 1	Sunbelt Rentals	April 30, 2019 Filing	Account 22176	Refund Amount - \$4,627.71
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This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City of Raleigh

Kim Lorbacher, Wake County Finance

Jessica Murphy-Rhem, Town of Cary



Marcus D. Kinrade, Tax Administrator



Legislation Details (With Text)

File #: 16-2400

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/7/2019 **Final action:**

Title: Public Hearing and Approval of the FY 2021 Community Transportation Program Administrative and Capital Grant Application

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item.pdf](#)
[FY2021 Community Transportation Grant Presentation 10-7-19.pdf](#)
[FY 2021 Program Resolution-A.pdf](#)
[FY 2021 Program Resolution-C.pdf](#)
[FY 2021 DBE Certification-A.pdf](#)
[FY 2021 DBE Certification-C.pdf](#)
[FY 2021 LocalShareCertification-A.pdf](#)
[FY 2021 LocalShareCertification-C.pdf](#)
[FY 2021 AnticipatedDBE-A.pdf](#)
[FY 2021 AnticipatedDBE-C.pdf](#)
[FY2021 TitleVI-A.pdf](#)
[FY2021 TitleVI-C.pdf](#)
[FY 2021 PublicHearingNotice-.pdf](#)
[FY 2021 Delegation of Authority.pdf](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners	accepted	

Public Hearing and Approval of the FY 2021 Community Transportation Program Administrative and Capital Grant Application

That the Board of Commissioners:

1. Holds the required public hearing on the FY 2021 Community Transportation Program grant;
2. Approves the grant application to be submitted to North Carolina Department of Transportation, Public Transportation Division in the amount of \$1,331,307; and,
3. Authorizes the Chair to sign the Resolutions to Apply, Certifications and Assurances, and affix the signatures of local officials as required.

Item Title: Public Hearing and Approval of the FY 2021 Community Transportation Program Administrative and Capital Grant Application

Specific Action Requested:
That the Board of Commissioners:

- 1. Holds the required public hearing on the FY 2021 Community Transportation Program grant;**
- 2. Approves the grant application to be submitted to North Carolina Department of Transportation, Public Transportation Division in the amount of \$1,331,307; and,**
- 3. Authorizes the Chair to sign the Resolutions to Apply, Certifications and Assurances, and affix the signatures of local officials as required.**

Item Summary:

Purpose: Some grant programs require the Board of Commissioners to hold public hearings to allow citizen input on services and approve funding plans. Community Transportation Program grant funds from the State are integral to the GoWake Access Medicaid Transportation program's operation. To receive these funds, a public hearing must be held to allow members of the community the opportunity to comment on transportation needs and the grant application. A signed Resolution to apply for the funds along with Certifications and Assurances are also grant requirements.

Background: GoWake Access Transportation is the only Medicaid transportation and demand response, para-transit program providing mandated and non-mandated services to vulnerable populations across Wake County. GoWake Access provides a subsidized, door to door transportation service throughout Wake County at a maximum customer cost of \$4.00 per trip. This shared-ride service provides more than 180,000 trips annually. It allows residents with limited or no transportation options to be able to access basic accommodations such as medical services, employment, and groceries.

The Community Transportation Program is an ongoing grant program through the North Carolina Department of Transportation, Public Transportation Division that is used to support services provided by GoWake Access. The FY2021 grant will fund a portion of administrative costs and capital replacements in support GoWake Access operations.

These funds, paired with other State, Federal and Wake Transit

funding, support on-demand service for the disabled, elderly, and those without transportation in rural areas in accordance with the Wake Transit Plan.

The Wake County Transportation Advisory Board reviewed and recommended this application for the Board of Commissioners approval and submission to NCDOT on September 9, 2019.

Board Goal: This action supports numerous Board Goals, but specifically supports GS5.3: “Expand opportunities and implement strategies to address affordability of transit services and the needs in vulnerable communities and rural areas” and SEV2.3: “Increase mobility equity by ensuring residents have access to affordable transportation options.”

Fiscal Impact: This grant application will provide an additional \$1,331,307 which is inclusive of a local match. The funds will be budgeted as part of the FY 2021 budget process if awarded. The grant requires a \$147,296 cash match from County dollars. The County will satisfy the match requirement by budgeting sponsor agency funds in Human Services Transportation Fund as part of the FY 2021 budget process. Sponsor Agency Revenue comes from Medicaid, WorkFirst, Child Welfare, Arc of Triangle and Resources for Seniors. This revenue is separate from Town contributions and fare box revenue.

Additional Information:

Program Details

The Federal Transit Administration, on the behalf of the Secretary of Transportation, apportions appropriated 5311 funds annually to the Governor of each state for public transportation projects in non-urbanized areas. The Governor of North Carolina, in accordance with the Urban Mass Transportation Act of 1964, as amended, designated the NC Department of Transportation (NCDOT) Public Transportation Division as the agency to receive and administer federal and state public transportation funds. The NCDOT (G.S. 136-44.20) is the recipient of all Section 5311 funds and the Community Transportation Program applicant is the sub-recipient. The purpose of Section 5311 assistance is the provision of public transportation services and maximum feasible coordination with other rural transportation services.

The Coordinated Human Services Transportation Plan (CHSTP), a subset of the Wake Bus Plan, provided additional recommendations for Human Services and Rural transportation services. As there is significant trip demand over available funds, this plan includes creating a 5-year strategic plan to identify Wake County’s non-Medicaid human service and rural transportation needs; identifying transportation options; and developing strategies and recommendations that are coordinated and complimentary to the Wake Transit Bus Plan. NCDOT Community Transportation Program Grant funding is a piece of this funding to leverage Wake Transit funds to provide trips to meet this unmet demand.

Financial Details

The administrative portion of this grant assists in funding salaries, supplies and professional services. Wake County/GoWake Access is requesting continuation funding for the three program positions and other administrative costs such as marketing, supplies, vehicle insurance, employee development, and training. The breakdown of costs is as follows:

<u>State 85%</u>	<u>Local 15%</u>
\$240,810	\$42,497

The capital portion of this grant provides funding for life-cycle vehicle replacements. There are 52 State funded vans in the County fleet. The capital grant application requests the replacement of sixteen eligible, lift-equipped vans that have exceeded useful life. The breakdown of costs is as follows:

<u>State 90%</u>	<u>Local 10%</u>
\$943,200	\$104,800

The following table summarizes Community Transportation Program funds allocated to Wake County for the last four fiscal years and includes the FY 2021 grant request.

CTP Category	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021***
Administrative	\$283,307	\$283,307	\$283,307	\$283,307	\$283,307
Capital	\$354,000	\$614,000	\$503,200	\$812,500	\$1,048,000
Total	\$637,307	\$897,307	\$786,507	\$1,095,807	\$1,331,307

Attachments:

1. Presentation
2. CTP-A Grant Resolution
3. CTP-C Resolution
4. DBE-A Certification Wake County
5. DBE-C Certification Wake County
6. Local Share Certification-A Wake County
7. Local Share Certification-C Wake County
8. Anticipated DBE-A Wake County
9. Anticipated DBE-C Wake County
10. Title VI Wake County-A
11. Title VI Wake County-C
12. Public Hearing Notice
13. Delegation of Authority



Legislation Details (With Text)

File #: 16-2401

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/7/2019 **Final action:**

Title: Public Hearing and Other Actions to Proceed with Crooked Creek Subdivision Road Improvements

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Sum - Final Assessment Resolution combined.pdf](#)
[Crooked Creek Road Improvements Presentation 10-7-19.pdf](#)
[Crooked Creek Petition Sample.pdf](#)
[Petition Summary Crooked Creek.pdf](#)
[Crooked Creek Sub Roads.jpg](#)
[Policy Assessment - Status Report CC.pdf](#)
[Required Steps.pdf](#)
[financial policy adopted 1.22.19.pdf](#)
[Crooked Creek Sample payment calculations.pdf](#)
[Preliminary reso signed.pdf](#)
[Final Assessment Resolution - crooked creek.pdf](#)
[CIP Budget Memo - FY 2020 County Capital Fund - Economic Development.pdf](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners		

Public Hearing and Other Actions to Proceed with Crooked Creek Subdivision Road Improvements
That the Board of Commissioners:

- 1. Holds a public hearing to consider the petition from property owners in the Crooked Creek Subdivision and the Preliminary Assessment Resolution adopted on September 16, 2019 and adopts a Final Assessment Resolution for County financing by special assessment to improve the subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System.**
- 2. Appropriates \$211,300 to the Water, Sewer and Road Improvements Division of the Economic Development Element within the County Capital Fund to increase the available budget for Road improvements.**

Item Title: Public Hearing and Other Actions to Proceed with Crooked Creek Subdivision Road Improvements

Specific Action Requested:
That the Board of Commissioners:

- 1. Holds a public hearing to consider the petition from property owners in the Crooked Creek Subdivision and the Preliminary Assessment Resolution adopted on September 16, 2019 and adopts a Final Assessment Resolution for County financing by special assessment to improve the subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System.**
- 2. Appropriates \$211,300 to the Water, Sewer and Road Improvements Division of the Economic Development Element within the County Capital Fund to increase the available budget for Road improvements.**

Item Summary:

Purpose: State Statute requires the Board of Commissioners hold a public hearing to consider the petitions from property owners in the Crooked Creek Subdivision and the Preliminary Assessment Resolution adopted by the Board of Commissioners on September 16, 2019.

Background: On January 22, 2019, the Wake County Board of Commissioners adopted a revised Water, Sewer, and Road Financial Policy. This policy was adopted to help guide the County in determining when to consider public financing of critical community infrastructure projects (e.g. water, sewer, and roads). Staff has been working closely with representatives from the Crooked Creek Subdivision regarding the roads within their communities. In both cases, the developer failed to properly complete the roads and turn them over to the NC Department of Transportation (NCDOT) for maintenance.

In accordance with the adopted policy and North Carolina General Statutes, property owners within the Crooked Creek subdivision have submitted petitions to the County requesting County financing by special assessment to improve the roads within their subdivision for acceptance into the NC Department of Transportation maintained highway system.

Board Goal: This action supports routine County operations.

Fiscal Impact: If approved, the County would finance the improvements and then be repaid through assessments of property owners.

Additional Information:

Wake County staff has been working with residents of the Crook Creek subdivision to determine the best course of action for their respective orphan roads. In May 2019, the Crooked Creek residents agreed to move this project forward by requesting the County prepare the petition language. The community submitted signed petitions in July. If approved by the Board of Commissioners, staff intends to bid Crooked Creek and West Oaks projects simultaneously to gain more favorable construction pricing.

Petition Process

In accordance with NCGS 153A-205(c), before a county may finance the cost of improvements to a subdivision road, it must receive a petition for the improvements signed by at least seventy-five percent (75%) of the owners of property to be assessed, who must represent at least seventy-five percent (75%) of all the lineal feet of frontage of the lands abutting on the street or portion thereof to be improved.

Project Costs

The estimated costs to repair the Crooked Creek subdivision roads and bring them up to NCDOT standards are in the table below. These amounts are an estimate. Final engineering, design, and construction costs will be developed and bid competitively upon the Board's approval to move ahead with the project. The project development costs that are estimated will be paid by the County from the project budget and reimbursed as the special assessments are paid off by each property owner. The County currently has available revenue reserved for financing water, sewer, and road projects.

Crooked Creek Project Cost Estimate	
Construction/Repairs	\$155,950
Geotechnical Services	\$2,250
Engineering: Design, Construction Admin., Project Close-out	\$37,500
Contingency 10%	\$15,600
Estimated Project Total	\$211,300

Special Assessment & Financing Terms

The petitions for each of the communities are included as an attachment to this item. The Crooked Creek property owners approved the petition based on a total estimated cost of \$211,300, which equates to \$6,403.03 for each of the 33 lots, to be paid back to the County over a period of up to three years. The petition makes clear the project cost is not a guaranteed maximum price.

In accordance with the revised policy, the payback schedule is set in order to make the annual special assessment to be roughly equal to the average annual property tax assessment paid by the homeowner in the subdivision. The special assessments will be used as a revolving fund to support future requests for orphan road repairs or water and sewer projects that comply with the County policy, North Carolina General Statutes, and approved by this Board.

The assessment begins at the end of the project after the roads have been accepted by NCDOT and after a public hearing by the Board confirming the assessment roll. Property owners have multiple ways of paying the assessment. If they pay off the full cost within 30 days of the assessment they would not be subject to a finance charge. They may make annual payments over the established set term with a finance charge. There is also a financial hardship clause in the revised policy adopted by the Board, in which the Tax Administrator may arrange for an alternate payment schedule for property owners who demonstrate a financial hardship.

The County may collect assessments in accordance with state law and has the authority to foreclose on any unpaid or delinquent assessments. During the sale of a home, unpaid assessments transfer to the new owner unless paid during closing.

Staff Findings

1. The Crooked Creek petition meets the minimum 75% petition requirement per NCGS153A-205. 26 of the 33 lot owners or 79% have signed the petition. These lot owners represent 76% of lineal road frontage.
2. Alternate solutions to repair the roads are not viable or reasonable.
3. The Board of Commissioners adopted the Preliminary Assessment Resolution on September 16, 2019 and set a public hearing for October 7, 2019.
4. All property owners subject to the special assessment were notified by mail of today's public hearing.

The next step for the Board of Commissioners is to consider approving the Final Assessment Resolution. If approved, the project will commence under the administrative oversight of Wake County with assistance from NCDOT. The County's Facilities Design and Construction Department will oversee the construction process and acceptance of the improved roads into the NCDOT maintained highway System. When construction is complete, the County will calculate the actual total project cost and prepare the preliminary assessment roll. The Board will then hold a public hearing to accept comments on the preliminary assessment roll and to confirm the assessments, and then turn the assessment roll over to the tax collector for collection. The entire project and process would take approximately 18 months.

Attachments:

1. Presentation
2. Crooked Creek Petition Sample
3. Petition Summary
4. Crooked Creek Map
5. Policy Assessment/Status Report
6. Required Steps
7. Wake County Water, Sewer, & Road Financial Policy
8. Sample Payment Schedule
9. Preliminary Assessment Resolution
10. Crooked Creek Final Assessment Resolution
11. Budget Memo



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2020 Capital Improvement Projects Funds Ordinance, Section 1(A) and 1(B)

The following chart summarizes all budget revisions to the fiscal year 2020 adopted budget for the Economic Development element of the County Capital Fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: County Capital			Element: Economic Development	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
June 30, 2019	Prior Year Appropriations	Miscellaneous	10,039,361.70	10,039,361.70
July 1, 2019	Original Appropriation	Miscellaneous	5,013,600.00	15,052,961.70
October 7, 2019	Proposed: Proposed: Appropriate \$211,300 for the Crooked Creek Orphan Road Project	Special Assessments	211,300.00	15,264,261.70
October 7, 2019	Proposed: Proposed: Appropriate \$362,745 for the West Oaks Orphan Road Project	Special Assessments	362,745.00	15,627,006.70
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
June 30, 2019	Prior Year Appropriations	All Divisions	10,039,361.70	10,039,361.70
July 1, 2019	Original Appropriation	All Divisions	5,013,600.00	15,052,961.70
October 7, 2019	Proposed: Proposed: Appropriate \$211,300 for the Crooked Creek Orphan Road Project	Water, Sewer, and Road Improvements	211,300.00	15,264,261.70
October 7, 2019	Proposed: Proposed: Appropriate \$362,745 for the West Oaks Orphan Road Project	Water, Sewer, and Road Improvements	362,745.00	15,627,006.70



Legislation Details (With Text)

File #: 16-2412
Type: Regular Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/7/2019
Final action:
Title: Public Hearing and Other Actions to Proceed with West Oaks Subdivision Road Improvements
Sponsors:
Indexes:
Code sections:

Attachments: [Agenda Sum - Final Assessment Resolution West Oaks.pdf](#)
[West Oaks Road Improvements Presentation 10-7-19.pdf](#)
[West Oaks petition example.pdf](#)
[Petition Summary West Oaks.pdf](#)
[West Oaks Map.jpg](#)
[Policy Assessment - Status Report wo.pdf](#)
[Required Steps.pdf](#)
[financial policy adopted 1.22.19.pdf](#)
[Sample payment calculations.pdf](#)
[preliminary reso signed.pdf](#)
[Final Assessment Resolution - west oaks.pdf](#)
[CIP Budget Memo - FY 2020 County Capital Fund - Economic Development.pdf](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners		

Public Hearing and Other Actions to Proceed with West Oaks Subdivision Road Improvements
That the Board of Commissioners:

1. Holds a public hearing to consider the petition from property owners in the West Oaks Subdivision and the Preliminary Assessment Resolution adopted on September 16, 2019 and adopts a Final Assessment Resolution for County financing by special assessment to improve the subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System.
2. Appropriates \$362,745 to the Water, Sewer and Road Improvements Division of the Economic Development Element within the County Capital Fund to increase the available budget for Road improvements.

Item Title: Public Hearing and Other Actions to Proceed with West Oaks Subdivision Road Improvements

Specific Action Requested:
That the Board of Commissioners:

- 1. Holds a public hearing to consider the petition from property owners in the West Oaks Subdivision and the Preliminary Assessment Resolution adopted on September 16, 2019 and adopts a Final Assessment Resolution for County financing by special assessment to improve the subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System.**
- 2. Appropriates \$362,745 to the Water, Sewer and Road Improvements Division of the Economic Development Element within the County Capital Fund to increase the available budget for Road improvements.**

Item Summary:

Purpose: State Statute requires the Board of Commissioners hold a public hearing to consider the petitions from property owners in the West Oaks Subdivision and the Preliminary Assessment Resolution adopted by the Board of Commissioners on September 16, 2019.

Background: On January 22, 2019, the Wake County Board of Commissioners adopted a revised Water, Sewer, and Road Financial Policy. This policy was adopted to help guide the County in determining when to consider public financing of critical community infrastructure projects (e.g. water, sewer, and roads). Staff has been working closely with representatives from the West Oaks Subdivision regarding the roads within their communities. In both cases, the developer failed to properly complete the roads and turn them over to the NC Department of Transportation (NCDOT) for maintenance.

In accordance with the adopted policy and North Carolina General Statutes, property owners within the West Oaks subdivision have submitted petitions to the County requesting County financing by special assessment to improve the roads within their subdivision for acceptance into the NC Department of Transportation maintained highway system.

Board Goal: This action supports routine County operations.

Fiscal Impact: If approved, the County would finance the improvements and then be repaid through assessments of property owners.

Additional Information:

Wake County staff has been working with residents of the West Oaks subdivision to determine the best course of action for their respective orphan roads. West Oaks residents requested a petition in June 2019. Both communities submitted signed petitions in July. If approved by the Board of Commissioners, staff intends to bid the two projects simultaneously to gain more favorable construction pricing.

Petition Process

In accordance with NCGS 153A-205(c), before a county may finance the cost of improvements to a subdivision road, it must receive a petition for the improvements signed by at least seventy-five percent (75%) of the owners of property to be assessed, who must represent at least seventy-five percent (75%) of all the lineal feet of frontage of the lands abutting on the street or portion thereof to be improved.

Project Costs

The estimated cost to repair the West Oaks subdivision roads and bring them up to NCDOT standards are in the table below. These amounts are an estimate. Final engineering, design, and construction costs will be developed and bid competitively upon the Board's approval to move ahead with the project. The project development costs that are estimated will be paid by the County from the project budget and reimbursed as the special assessments are paid off by each property owner. The County currently has available revenue reserved for financing water, sewer, and road projects.

West Oaks Project Cost Estimate	
Construction/Repairs	\$275,854
Geotechnical Services	\$2,250
Engineering: Design, Construction Admin., Project Close-out	\$48,366
Contingency 10%	\$36,275
Estimated Project Total	\$362,745

Special Assessment & Financing Terms

A sample petition for the community is included as an attachment to this item. The West Oaks property owners approved the petition based on a total estimated cost of \$362,745, which equates to \$9,545.95 for each of the 38 lots, to be paid back to the County over a period of up to five years. The petition makes clear the project cost is not a guaranteed maximum price.

In accordance with the revised policy, the payback schedule is set in order to make the annual special assessment to be roughly equal to the average annual property tax assessment paid by the homeowner in the subdivision. The special assessments will be used as a revolving fund to support future requests for orphan road repairs or water and sewer projects that comply with the County policy, North Carolina General Statutes, and approved by this Board.

The assessment begins at the end of the project after the roads have been accepted by NCDOT and after a public hearing by the Board confirming the assessment roll. Property owners have multiple ways of paying the assessment. If they pay off the full cost within 30 days of the assessment they would not be subject to a finance charge. They may make annual payments over the established set term with a finance charge. There is also a financial hardship clause in the revised policy adopted by the Board, in which the Tax Administrator may arrange for an alternate payment schedule for property owners who demonstrate a financial hardship.

The County may collect assessments in accordance with state law and has the authority to foreclose on any unpaid or delinquent assessments. During the sale of a home, unpaid assessments transfer to the new owner unless paid during closing.

Staff Findings

1. The West Oaks petition meets the minimum 75% petition requirement per NCGS153A-205. 29 of the 38 lot owners or 76% have signed the petition. These lot owners represent 80% of the lineal road frontage.
2. Alternate solutions to repair the roads are not viable or reasonable.
3. The Board of Commissioners adopted the Preliminary Assessment Resolution on September 16, 2019 and set a public hearing for October 7, 2019.
4. All property owners subject to the special assessment were notified by mail of today's public hearing.

The next step for the Board of Commissioners is to consider approving the Final Assessment Resolution. If approved, the project will commence under the administrative oversight of Wake County with assistance from NCDOT. The County's Facilities Design and Construction Department will oversee the construction process and acceptance of the improved roads into the NCDOT maintained highway System. When construction is complete, the County will calculate the actual total project cost and prepare the preliminary assessment roll. The Board will then hold a public hearing to accept comments on the preliminary assessment roll and to confirm the assessments, and then turn the assessment roll over to the tax collector for collection. The entire project and process would take approximately 18 months.

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9. Preliminary Assessment Resolution
10. West Oaks Final Assessment Resolution
11. Budget Memo



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2020 Capital Improvement Projects Funds Ordinance, Section 1(A) and 1(B)

The following chart summarizes all budget revisions to the fiscal year 2020 adopted budget for the Economic Development element of the County Capital Fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: County Capital			Element: Economic Development	
REVENUE CATEGORY (SOURCE OF FUNDS)				
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Legislation Details (With Text)

File #: 16-2394
Type: Regular Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/7/2019
Final action:
Title: Wake Technical Community College Capital Improvement Program Appropriations and Reallocations
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary WTCC 10.7.2019 Appropriations and Reallocations.pdf](#)
[Wake Tech Presentation 10-7-19.pdf](#)
[BOC Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners	accepted	

Wake Technical Community College Capital Improvement Program Appropriations and Reallocations That the Board of Commissioners:

1. Appropriates a total of \$23,446,680 in the Wake Tech Community College Seven-Year Capital Improvement Program for Repairs and Renovations, Campus Infrastructure Projects, Information Technology Infrastructure Projects and the Southern Loop Road Paving Project.
2. Reallocates \$157,156.93 in project savings from the 2007 Wake Tech Building to the Wake Tech Community College Seven-Year Capital Improvement Program for the Automotive and Collision Repair Facility at the Scott Northern Wake Campus.
3. Reallocates \$1,348,149.07 in project savings from the 2012 Wake Tech Building Program from to the Wake Tech Seven-Year Capital Improvement Program for the Automotive and Collision Repair Facility at the Scott Northern Wake Campus, Campus Infrastructure projects and Repairs and Renovations.

Item Title: Wake Technical Community College Capital Improvement Program
Appropriations and Reallocations

Specific Action Requested

That the Board of Commissioners:

- 1. Appropriates a total of \$23,446,680 in the Wake Tech Community College Seven-Year Capital Improvement Program for Repairs and Renovations, Campus Infrastructure Projects, Information Technology Infrastructure Projects and the Southern Loop Road Paving Project.**
- 2. Reallocates \$157,156.93 in project savings from the 2007 Wake Tech Building to the Wake Tech Community College Seven-Year Capital Improvement Program for the Automotive and Collision Repair Facility at the Scott Northern Wake Campus.**
- 3. Reallocates \$1,348,149.07 in project savings from the 2012 Wake Tech Building Program to the Wake Tech Seven-Year Capital Improvement Program for the Automotive and Collision Repair Facility at the Scott Northern Wake Campus, Campus Infrastructure projects and Repairs and Renovations.**

Item Summary:

Purpose: The Board of Commissioners is statutorily responsible to fund the Community College's capital projects and approves all appropriations and reallocations of funds.

Background: On June 3, 2019, the Board of Commissioners adopted the FY 2020 Budget, which included a total of \$96,576,000 in planned funding for Wake Tech capital projects based on their ongoing Seven-Year Capital Improvement Program. This item appropriates \$23,446,680 of the \$96.576 million included in the FY 20 plan. It also reallocates \$1.5 million in savings from prior building programs to the new Seven-Year Capital Improvement Program.

Board Goal: The current Board action complements Education Objective 2 - Develop a long-term plan for WCPSS and Wake Tech operating and capital needs that are bound by strong financial policies designed to maintain the county's outstanding financial position demonstrated by achievement of the highest credit ratings.

Fiscal Impact: The item appropriates \$23,446,680 to the Seven-Year Wake Tech Community College CIP. Projects are funded through a combination of cash and general obligation bonds: \$10,033,000 is funded with cash appropriated in the FY 2020 Adopted Budget and the remainder is funded with general obligation bonds approved in fall 2018. The associated future debt service is included in the County's financial

model. The reallocations are funded through prior appropriations and no additional funding is required.

Additional Information:

Wake Technical Community College is requesting that funds be reallocated and appropriated as follows:

Wake Tech Seven Year Capital Improvement Program - FY 2020 Projects							
Project	FY 20 Plan	Current Budget (All Programs)*	Prior FY 20 Plan Appropriations	Proposed Appropriations	Proposed Reallocations	New Proposed Budget	Remaining in FY 2020
<u>New Building Projects</u>							
Automotive & Collision Repair Facility	25,530,340	31,800,400	25,530,340	-	200,000.00	32,000,400	-
Advanced Industries Building	39,923,016	3,954,697			-	3,954,697	39,923,016
Northern Wake Health Sciences	3,946,774	-			-	-	3,946,774
						-	-
<u>Repair & Renovation/Lifecycle Projects</u>							
Repair & Renovation/Lifecycle Projects	9,187,409	9,187,409		8,785,799	891,306.00	18,864,514	401,610
						-	-
<u>Campus Infrastructure Projects</u>							
Campus Infrastructure Projects	5,015,511	5,015,511	3,327,580	1,687,931	414,000.00	7,117,442	-
Southern Loop Road & Paving	4,939,950	7,943,183		4,939,950	-	12,883,133	-
						-	-
<u>Information Technology Infrastructure Projects</u>							
Information Technology Infrastructure Projects	8,033,000	8,033,000		8,033,000	-	16,066,000	-
Total	96,576,000	65,934,200	28,857,920	23,446,680	1,505,306.00	90,886,186	44,271,400

Wake Tech 2007 Building Program							
Project	FY 20 Plan	Current Budget (All Programs)*	Prior FY 20 Plan Appropriations	Proposed Appropriations	Proposed Reallocations	New Proposed Budget	Remaining in FY 2020
Holding Hall Renovation Expansion	-	2,300,606.26	-	-	(157,156.93)	2,143,449.33	-
2007 Subtotal	-	2,300,606.26	-	-	(157,156.93)	2,143,449.33	-

Wake Tech 2012 Building Program							
Project	FY 20 Plan	Current Budget (All Programs)*	Prior FY 20 Plan Appropriations	Proposed Appropriations	Proposed Reallocations	New Proposed Budget	Remaining in FY 2020
North Campus Renovations Bldg A & B	-	1,872,873.00	-	-	(17,701.66)	1,855,171.34	-
Lifecycle Roofing Projects	-	1,640,771.00	-	-	(62,340.94)	1,578,430.06	-
Main Campus Land Acquisition & Parking	-	9,545,962.00	-	-	(223,865.33)	9,322,096.67	-
North Campus Classroom Bldg L	-	20,962,035.00	-	-	(26,305.47)	20,935,729.53	-
North Campus Regional Plants	-	15,024,080.00	-	-	(253,082.26)	14,770,997.74	-
North Campus Classroom - Bldg M	-	29,270,691.00	-	-	(578,196.41)	28,692,494.59	-
North Campus Parking Lot/Roadways	-	6,488,283.56	-	-	(186,657.00)	6,301,626.56	-
2012 Subtotal	-	84,804,695.56	-	-	(1,348,149.07)	83,456,546.49	-
2007 and 2012 Total	-	87,105,301.82	-	-	(1,505,306.00)	85,599,995.82	-

FY 2020 Plan Appropriations

The table below provides a more detailed breakout of the FY 2020 Plan project appropriations. The next section descriptions of each project within the categories of Information Technology Infrastructure Projects; Repair & Renovation/Lifecycle Projects; and, Infrastructure Projects.

Wake Technical Community College 7-Year Capital Improvement Plan Appropriation	
<u>Information Technology Infrastructure Projects</u>	
Technology Acquisition and Infrastructure	\$ 8,033,000
Information Technology Infrastructure Subtotal	\$ 8,033,000
<u>Repair & Renovation/Lifecycle Projects</u>	
HVAC Equipment Replacement	\$ 1,955,222
Perry Health Sciences Miscellaneous Renovations	\$ 1,892,430
HVAC Controls	\$ 637,911
Elevator Modernization	\$ 111,630
Building Envelope Upgrades	\$ 886,500
Electrical Replacement	\$ 836,849
Life Safety Equipment	\$ 465,257
Minor Capital	\$ 1,000,000
Facility Alterations	\$ 1,000,000
Repair and Renovation/Lifecycle Subtotal	\$ 8,785,799
<u>Infrastructure Projects</u>	
Mass Notification System	\$ 1,220,000
Accessibility Upgrades	\$ 467,931
Campus Infrastructure Subtotal	\$ 1,687,931
Southern Loop Road & Campus-Wide Paving Projects	\$ 4,939,950
Total	\$ 23,446,680

Information Technology and Infrastructure

This project continues to include various campus wide improvement projects to increase the capacity to teach online courses, including the following equipment and systems; new redundant datacenter at the Scott Northern Wake Campus, addition of redundant alternate fiber connectivity at all campuses, cybersecurity and system monitoring improvements, smart classroom upgrades, augmented and virtual reality pilots, conference room improvements, and infrastructure software upgrades.

Repair & Renovation/Lifecycle Projects

HVAC Equipment Replacement - This project will replace various HVAC equipment and systems primarily at the Southern Wake and Perry Health Sciences Campuses, but may also include work at other campuses. The Master Plan Update in 2015 identified HVAC and plumbing equipment and systems needing replacement over the next seven years, which have reached the end of their useful life and are not functioning as originally designed and installed. Replacements include items such as chillers, boilers, pumps, air handling units, cooling towers, air-cooled condensers, VAV terminal units, ductwork, plumbing, etc. This project will be funded over a multi-year timeframe.

Perry Health Sciences Campus Miscellaneous Renovations - This project will provide design and construction services for renovations to two buildings on the Perry Health Sciences Campus. In the Allied Health Building, the Massage Therapy Clinic will be upgraded as well as creating a new classroom on the third floor of this building. In the Health Sciences Building additional lab space will be created by renovating the 5th floor, also the first floor EMS program space will be renovated to provide newer upgraded space.

HVAC Controls - This project will replace various building automation control systems primarily at the Southern Wake (Main) and Perry Health Sciences Campuses. HVAC control systems needing replacement have been identified that have reached the end of their useful life and are not functioning as originally designed and installed. Upgrades include head end systems, controllers, actuators, thermostats, sensors, etc., as well as upgrading and replacing older pneumatic and digital control systems to newer open source systems. This project will be funded over a multi-year timeframe.

Elevator Modernization - This project will repair various elevators primarily at the Northern Wake and Perry Health Sciences Campuses, but may also include work at other campuses. The Master Plan Update in 2015 identified elevators that, over the next seven years, are in need of major repairs and/or upgrades. The repairs will include components such as control systems, elevator cabs, hydraulic systems, electrical systems, etc. Funding for this project will be spread out over a seven year period or longer.

Building Envelope Upgrades - This project will upgrade the building envelope components primarily at the Southern Wake (Main), Northern Wake and Perry Health Sciences Campuses. The upgrades will include upgrading system components for roofs, windows, walls, floors, caulking, flashing, etc. This project will be funded over a multiple year timeframe.

Electrical Replacement - This project will upgrade the building electrical system components primarily at the Southern Wake and Perry Health Sciences Campuses, but may also include work at other campuses. The Master Plan Update in 2015 identified building electrical system components that, over the next seven years, need major replacement. The replacements will include system components such as interior and exterior lighting systems, electrical devices, panelboards, motors, switches, conduit and wiring, lightning protection systems, transformers, generators, etc. Funding for this project will be spread out over a seven-year period or longer.

Life Safety Equipment - This project will replace the building life safety equipment components primarily at the Southern Wake and Perry Health Sciences Campuses, but may also include work at other campuses. The Master Plan Update in 2015 identified building life safety equipment components that, over the next seven years, need major replacement. The replacements will include system components such as fire alarm systems and components, emergency lighting systems, emergency generator systems, etc. Funding for this project will be spread out over a seven-year period or longer.

Minor Capital - Recurring funds in this category are used to replace furniture in existing buildings, purchase fleet vehicles, and to purchase equipment items for Facilities Services to ensure continued operation of the academic programs.

Facilities Alteration - Recurring funds in this category are used to update or replace existing campus infrastructure, modernize limited portions of buildings and alter spaces supporting academic programs on all campuses.

Campus Infrastructure Projects

Mass Notification System - This project will provide for a multi-campus mass notification system with the capability to alert faculty, staff and students of active shooter situations, unexpected serious weather events and other impending emergencies. The system will utilize the audio portion of existing and new building fire alarm systems to transmit voice messages and warning signals activated by campus police. The project is funded over multiple years with funds used for planning, design, construction, and implementation expenses.

Accessibility Upgrades - This project will provide upgrades to the site pedestrian walkways primarily at the Southern Wake and Perry Health Sciences Campuses, but may include work at other campuses. The Master Plan Update in 2015 identified site pedestrian walkways that do not meet current ADA standards. Work includes replacing sidewalks, stairs, ramps, curb cuts, handicapped parking spaces in order to meet current standards. This project will be funded over a multi-year timeframe.

Southern Loop Road & Campus-wide Paving Projects - This project will construct a new road and repave existing roadways and parking lots at the Southern Wake Campus, but may include work at other campuses. The Master Plan Update in 2015 identified a new two lane road that will connect the recently paved Parking Lot R with Highway 401. The College will be losing one of its entrances on Highway 401 when the new I-540 Toll Road is built and the new road will provide an additional entrance to make up for this. A new traffic signal will be provided at the intersection with Highway 401. Also identified was 710,000 sf of existing paved parking lots and interior roads that are in disrepair and these areas will be repaved with new asphalt paving utilizing the Full Depth Reclamation (FDR) process.

Reallocations

The item reallocates a total of \$1,505,306 in various project savings from the 2007 and 2012 building programs. Of that, \$200,000 is reallocated to the Automotive Collision and Repair Facility at the Scott Northern Wake Campus. The remaining \$1.3 million is for various Repair and Renovation projects (\$891,306) and Campus Infrastructure projects (\$414,000). The projects are briefly described below.

Automotive Collision and Repair Facility

\$200,000 is redirected to the Automotive Collision and Repair Facility at the Scott Northern Wake Campus to cover a variety of anticipated costs including the building name, branding and equipment.

Other Potential Infrastructure and Repair and Renovation/Lifecycle Projects

Other projects include:

- Conversion of a science lab into a classroom
- Parking deck improvements at the Perry Health Sciences Campus
- Renovations to Flavors Culinary program restaurant

- New campus entrance signage at various campuses
- Interior wayfinding signage at the Southern Campus
- Update Mojo's Student Dining Facility
- Deck and campus roadway improvements at various locations
- Various life cycle replacements across multiple campuses
- Backup generator at RTP and Public Safety Campuses

Attachments:

1. Presentation
2. Resolution

**Resolution R-2019-
Appropriate and Reallocate Funds in the Wake Tech Capital Improvement Programs**

WHEREAS, Wake Technical Community College is engaged in Long Range Building Programs; and

WHEREAS, Wake Technical Community College has duly requested that the Board of Commissioners appropriate a total of \$23,446,680 in the Seven-Year Capital Improvement Program for Repairs and Renovations, Campus Infrastructure Projects, Information Technology Infrastructure Projects and the Southern Loop Road Paving Project; and

WHEREAS, Wake Technical Community College has duly requested that the Board of Commissioners reallocate a total of \$157,156.93 from the 2007 Building Program to the Seven Year Capital Improvement Program to the Automotive and Collision Repair Building at the Scott Northern Wake Campus; and

WHEREAS, Wake Technical Community College has duly requested that the Board of Commissioners reallocate a total of \$1,348,149.07 from the 2012 Building Program to the Seven Year Capital Improvement Program for Renovation and Repair projects, Infrastructure projects and the Automotive and Collision Repair Building at the Scott Northern Wake Campus; and

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners hereby reallocates and appropriates funds in the Wake Tech Seven-Year Capital Improvement Program as follows:

Wake Tech Seven Year Capital Improvement Program - FY 2020 Projects							
Project	FY 20 Plan	Current Budget (All Programs)*	Prior FY 20 Plan Appropriations	Proposed Appropriations	Proposed Reallocations	New Proposed Budget	Remaining in FY 2020
<u>New Building Projects</u>							
Automotive & Collision Repair Facility	25,530,340	31,800,400	25,530,340	-	200,000.00	32,000,400	-
Advanced Industries Building	39,923,016	3,954,697			-	3,954,697	39,923,016
Northern Wake Health Sciences	3,946,774	-			-	-	3,946,774
						-	-
<u>Repair & Renovation/Lifecycle Projects</u>							
Repair & Renovation/Lifecycle Projects	9,187,409	9,187,409		8,785,799	891,306.00	18,864,514	401,610
						-	-
<u>Campus Infrastructure Projects</u>							
Campus Infrastructure Projects	5,015,511	5,015,511	3,327,580	1,687,931	414,000.00	7,117,442	-
Southern Loop Road & Paving	4,939,950	7,943,183		4,939,950	-	12,883,133	-
						-	-
<u>Information Technology Infrastructure Projects</u>							
Information Technology Infrastructure Projects	8,033,000	8,033,000		8,033,000	-	16,066,000	-
Total	96,576,000	65,934,200	28,857,920	23,446,680	1,505,306.00	90,886,186	44,271,400

Continued on next page

Wake Tech 2007 Building Program							
Project	FY 20 Plan	Current Budget (All Programs)*	Prior FY 20 Plan Appropriations	Proposed Appropriations	Proposed Reallocations	New Proposed Budget	Remaining in FY 2020
Holding Hall Renovation Expansion	-	2,300,606.26	-	-	(157,156.93)	2,143,449.33	-
2007 Subtotal	-	2,300,606.26	-	-	(157,156.93)	2,143,449.33	-

Wake Tech 2012 Building Program							
Project	FY 20 Plan	Current Budget (All Programs)*	Prior FY 20 Plan Appropriations	Proposed Appropriations	Proposed Reallocations	New Proposed Budget	Remaining in FY 2020
North Campus Renovations Bldg A & B	-	1,872,873.00	-	-	(17,701.66)	1,855,171.34	-
Lifecycle Roofing Projects	-	1,640,771.00	-	-	(62,340.94)	1,578,430.06	-
Main Campus Land Acquisition & Parking	-	9,545,962.00	-	-	(223,865.33)	9,322,096.67	-
North Campus Classroom Bldg L	-	20,962,035.00	-	-	(26,305.47)	20,935,729.53	-
North Campus Regional Plants	-	15,024,080.00	-	-	(253,082.26)	14,770,997.74	-
North Campus Classroom - Bldg M	-	29,270,691.00	-	-	(578,196.41)	28,692,494.59	-
North Campus Parking Lot/Roadways	-	6,488,283.56	-	-	(186,657.00)	6,301,626.56	-
2012 Subtotal	-	84,804,695.56	-	-	(1,348,149.07)	83,456,546.49	-
2007 and 2012 Total	-	87,105,301.82	-	-	(1,505,306.00)	85,599,995.82	-

Adopted this the 7th day of October 2019.

Wake County Board of Commissioners

Jessica N. Holmes, Chair



Legislation Details (With Text)

File #: 16-2372

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/7/2019 **Final action:**

Title: City of Raleigh Board of Adjustment

Sponsors:

Indexes:

Code sections:

Attachments: [City of Raleigh Board of Adjustment Item Summary Rescind Appointment.pdf](#)
[City of Ral BOA Member List.pdf](#)
[City of Raleigh BOA Applicant Roster .pdf](#)
[City of RAlEigh BOA Applicants.pdf](#)
[City of Raleigh BOA Board Choices .pdf](#)
[City of Raleigh BOA Attendance.pdf](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners	accepted	

City of Raleigh Board of Adjustment
Enter Recommended Action Here

Item Title: City of Raleigh Board of Adjustment

Function: To hear and decide on appeals in zoning cases in Raleigh jurisdiction

Meeting Schedule: 2nd Monday of the month at 1:00 p.m. – Council Chambers

Number of members total on Commission: 8

Number of appointments made by County Commissioners: 1 Regular, 1 Alternate

ONE VACANT POSITION – *(must live in Raleigh's ETJ)*

At the September 3, 2019 Board of Commissioners meeting, Mr. Benjamin Delgado was appointed to serve on the City of Raleigh's Board of Adjustment. Mr. Delgado does not live in the ETJ; therefore, is not eligible to serve on the City of Raleigh's Board of Adjustment. This is a request for the Board of Commissioner's to rescind the appointment and make an appointment to the City of Raleigh's Board of Adjustment.

Individual Interested in Appointment:

1. Mr. Marvin Butler - Alternate

Attachments: 6

1. Item Summary
2. Member List
3. Applicant Roster
4. Applicant Packet
5. Board Choices
6. Attendance



Wake County, North Carolina
City of Raleigh Board of Adjustment

BOARD ROSTER



Donald W Mial

Term: 2 Sep 08, 2017 - Sep 07, 2019

Email: don@donmial.com

Home: (919) 217-0758

Mobile: (919) 247-5152

Address:

1021 Penselwood DR
Raleigh, NC 27604

Appointing Authority:

Board of Commissioners

Position: Regular

Gender: Male

Ethnicity: African American



VACANCY

Name	Email Address	Boards Applying For	District	Primary Phone	Alternate Phone	Home Address	Suite or Apt	City	State	Postal Code	Gender	Ethnicity
Marvin T Butler	mbutler31@gmail.com	City of Raleigh Board of Adjustment	District 1	Mobile: (919) 271-1562	Home: (919) 271-1562	1317 Old Watkins Road		Raleigh	NC	27616	Male	Native American
Stephen Craig Cadwallader, Jr	ccadwallader@gmail.com	City of Raleigh Board of Adjustment	District 6	Home: (919) 255-8533	Business: (919) 420-1556	4852 Little Falls Drive		Raleigh	NC	27609	Male	Caucasian
Benjamin L Delgado	ben.lan.del@gmail.com	City of Raleigh Board of Adjustment	District 5	Mobile: (757) 694-1129	Home: (757) 694-1129	600 Saint Mary's Street	Apt 102	Raleigh	NC	27605	Male	Caucasian Hispanic
Dustin S Engelken	dengelken1@gmail.com	City of Raleigh Board of Adjustment	District 7	Mobile: (703) 475-8504	Business: (919) 782-1165	5901 Hourglass Ct		Raleigh	NC	27612	Male	Caucasian
James H Ferguson	jhferguson.trey@gmail.com	City of Raleigh Board of Adjustment	District 7	Mobile: (919) 995-2946	Mobile: (919) 995-3230	7613 Longstreet Drive		Raleigh	NC	27615	Male	Caucasian
Jeffrey Goebel	samhall9900@gmail.com	City of Raleigh Board of Adjustment	District 7	Mobile: (919) 931-0767	Business: (919) 828-2501	2613 Bembridge Dr.		Raleigh	NC	27613	Male	Caucasian
Chad M Hunter	chadmhunter@gmail.com	City of Raleigh Board of Adjustment	District 5	Home: (704) 564-2648	Business: (919) 745-2920	1210 Westview Lane	Apt. 205	Raleigh	NC	27605	Male	Caucasian
Philip Law	pjlaw1@gmail.com	City of Raleigh Board of Adjustment	District 6	Mobile: (910) 554-1525	Mobile: (910) 554-1525	2824 Peachleaf Street		Raleigh	NC	27614	Male	Asian
Marcus Tuttle	marcus.tuttle@leCHASE.com	City of Raleigh Board of Adjustment	District 7	Home: (919) 413-1781	Business: (919) 688-5300	1201 Gunnison Place		Raleigh	NC	27609	Male	Caucasian



Legislation Details (With Text)

File #: 16-2370

Type: Appointment **Status:** Agenda Ready

On agenda: 10/7/2019 **In control:** Board of Commissioners

Title: Fire Commission **Final action:**

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary Fire Commission.pdf](#)
[Fire Commission Member List 2019.pdf](#)
[Fire Commission Applicant Roster 9-19.pdf](#)
[Fire Commission Applicant Packet 9-19.pdf](#)
[Fire Commission Board Choices 9-19.pdf](#)
[Fire Commission Attendance 9-6-19.pdf](#)

Date	Ver.	Action By	Action	Result
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Fire Commission
Enter Recommended Action Here

Item Title: Wake County Fire Commission

Function Advise the Board of Commissioners regarding fire protection service delivery issues.

Meeting Schedule: 3rd Thursday of every other month (beginning in January), 7:00 p.m. EMS Training Room, Wake Commons

Number of members total on Committee: 12, plus participating municipality reps

Number of appointments made by County Commissioners: 12

EIGHT VACANT POSITIONS

Individual Not Interested in Reappointment: Mr. David McNulty – Primary, North Region

Individuals interested in reappointment:

1. Ms. Nancy Anderson – Citizen/Consumer/Alternate
2. Mr. Satish Garimella – Citizen/Consumer
3. Mr. Lucius Jones – Town of Wendell, Vice Chair
4. Chief Tony Mauldin – Primary, South Region - ***Requires Suspension of the Rules***
5. Mr. Billy Myrick – Citizen/Consumer, Chair, ***Requires Suspension of the Rules***
6. Chief Matthew Poole – Alternate, South Region
7. Chief Tim Pope – Alternate, North Region, ***Requires Suspension of Rules***

Individual Interested in Appointment/ Recommended by Fire Commission:

1. Chief Ron Early, Alternate, North Region

Attachments: 6

1. Item Summary
2. Members List
3. Applicant Roster
4. Applicant Packet
5. Board Choices
6. Attendance



Legislation Details (With Text)

File #: 16-2374

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/7/2019 **Final action:**

Title: Town of Apex Board of Adjustment

Sponsors:

Indexes:

Code sections:

Attachments: [Town of Apex Board of Adjustment Item Summary.pdf](#)
[Town of Apex Letter of Recommendation for BOA and PB.pdf](#)
[Apex BOA Member List 9-19.pdf](#)

Date	Ver.	Action By	Action	Result
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Town of Apex Board of Adjustment
Enter Recommended Action Here

Apex Board of Adjustment

Function: To hear and decide on appeals in zoning in Apex jurisdiction

Statute: G. S. 160 A-388

Number of Appointments Made by Board of Commissioners: 1

Length of Term (yrs.): 3 years

Special Qualifications: County appointees must live Apex's ETJ

Meeting Schedule: As called

Individual Interested in Appointment and Recommended by the Town of Apex:

1. Ms. Glenda Alexander

Attachments: 4

1. Item Summary
2. Letter of Recommendation
3. Members List
4. Attendance

Apex Planning and Zoning Board

Function: To advise the Town of Apex on planning and zoning matters

Statute: G. S. 160 A-361

Number of Appointments Made by Board of Commissioners: 1

Length of Term (yrs.): 3 years

Special Qualifications: County appointees must live in Apex's ETJ

Meeting Schedule: 2nd Monday of each month - 7:00 p.m. - Town Hall

Individual Interested and Recommended by Town of Apex:

1. Mr. Tim Royal

Attachments: 4

1. Item Summary
2. Letter of Recommendation
3. Members List
4. Attendance



Legislation Details (With Text)

File #: 16-2371

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/7/2019 **Final action:**

Title: Town of Cary Zoning Board of Adjustment

Sponsors:

Indexes:

Code sections:

Attachments: [Town of Cary Zoning Board of Adjustment Item Summary 9-19.pdf](#)
[Town of Cary Letter of Recommendation.pdf](#)
[Cary Zoning Board of Adjustment Member List 9-19.pdf](#)

Date	Ver.	Action By	Action	Result
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Town of Cary Zoning Board of Adjustment
Enter Recommended Action Here

Item Title: Town of Cary Zoning Board of Adjustment

Function: To hear and decide on appeals in zoning cases in Cary jurisdiction

Meeting Schedule: 2nd Monday - 7:30 p.m. - Cary Town Hall

Number of members total on Committee: 1

Number of appointments made by County Commissioners: 1

ONE VACANT POSITION: *(must live in Raleigh's ETJ)*

Individual interested in Appointment:

1. Mr. Chris Hoina

Attachments: 3

1. Item Summary
2. Letter of Recommendation
3. Member List



Legislation Details (With Text)

File #: 16-2377

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/7/2019 **Final action:**

Title: Wake County Water Partnership

Sponsors:

Indexes:

Code sections:

Attachments: [Water Partnership Item Summary.pdf](#)
[Water Partnership Member List 9-19.pdf](#)
[Water Partnership Attendance 9-10-19.pdf](#)

Date	Ver.	Action By	Action	Result
10/7/2019	1	Board of Commissioners		

Wake County Water Partnership
Enter Recommended Action Here

Item Title: Wake County Water Partnership

Function: Evaluates the types of activities, initiatives, and projects that may affect water resource management within Wake County and make recommendations to the Wake County Board of Commissioners about the most urgent, important, or efficient actions that could be taken to improve long term management and stewardship of water.

Meeting Schedule: As needed

Number of members total on Committee: 26

Number of appointments made by County Commissioners: 26

ONE VACANT POSITION

Resignation: Mr. Jeff Adkins, Municipal (Town of Cary) resigned from the Wake County Water Partnership (8/28/19) due to a change in employment. Mr. Adkins is requesting to continue to serve on the Wake County Water Partnership in an At-large position.

Individual Interested in Appointment:

1. Mr. Jeff Adkins

Attachments: 3

1. Item Summary
2. Membership List
3. Attendance



Legislation Details (With Text)

File #: 16-2376
Type: Appointment
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/7/2019
Final action:
Title: Upcoming Vacancies for November
Sponsors:
Indexes:
Code sections:
Attachments: [Upcoming vacancies for November 2019.pdf](#)

Date	Ver.	Action By	Action	Result
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Upcoming Vacancies for November
Enter Recommended Action Here

Upcoming vacancies for November 2019

- GoTriangle Board of Trustees (2 Reappointments)
- Human Services Board (3 Reappointments)