



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, June 17, 2019

2:00 PM

Wake County Justice Center

Meeting Called to Order: Chair Jessica Holmes

Rollcall

Present: 7 - Chair Jessica Holmes, Vice-Chair Greg Ford, Commissioner Vickie Adamson, Commissioner Matt Calabria, Commissioner Susan Evans, Commissioner Sig Hutchinson, and Commissioner James West

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; Johnna Rogers, Chief Operating Officer; Derwick Paige, Chief Community Development Officer; Ben Canada, Assistant to the County Manager

Pledge of Allegiance

Invocation: Commissioner Matt Calabria

Items of Business

1. [Approval of Agenda](#)

Vice-Chair Ford moved, seconded by Commissioner Calabria, to approve the agenda. The motion passed unanimously.

2. [Approval of the Minutes of the Joint Board of Commissioners and Board of Education Meeting of April 24, 2019 and the Special Work Session of May 29, 2019](#)

Commissioner Adamson moved, seconded by Vice-Chair Ford, to approve the Minutes of the Joint Board of Commissioners and Board of Education Meeting of April 24, 2019 and the Special Work Session of May 29, 2019. The motion passed unanimously.

3. [Retiree Recognition](#)

Attachments: [Item Summary 6.17.2019.docx](#)
 [Lenay Richardson Bio.docx](#)
 [Tommy Scoggins Bio.docx](#)

Mr. David Ellis, County Manager, recognized the following employees:

Ms. Lenay Richardson, 27 years of service, Human Services

Mr. Thomas Scoggins, 30 years of service, Community Services

He presented them with plaques for their service to Wake County.

Consent Agenda

Commissioner West moved, seconded by Commissioner Evans, to approve the consent agenda. The motion passed unanimously.

4. [Approval of FY2020 Funding Agreements with Alliance Health for Behavioral Health Services](#)

Attachments: [Alliance Funding Agreements Item Summary 06-17-19.docx](#)
 [WC Funding Agreement FY19-20.docx](#)
 [WC ABH UNCHCS Funding Agreement.docx](#)

Commissioner West moved, seconded by Commissioner Evans, that the Board of Commissioners:

1. Authorize the County Manager to enter into a funding agreement not to exceed \$17,260,357 with Alliance Health that provides funding for behavioral health services subject to terms and conditions acceptable to the County Attorney, and;

2. Authorize the County Manager to enter into a tri-party funding agreement not to exceed \$10,700,912 with Alliance Health and UNC Health Care that provides funding for behavioral health services at WakeBrook campus subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

5. [Approval of the FY 2020 County Funding Plan for the Home and Community Care Block Grant](#)

Attachments: [Agenda Item.docx](#)
 [2019-2020 HCCB Grant Materials.pdf](#)

Commissioner West moved, seconded by Commissioner Evans, that the Board of Commissioners approve the County Funding Plan

submitted by Wake County Human Services, Meals on Wheels, and Resources for Seniors and affix required signatures. The motion passed unanimously.

6. [FY 2019 Grant Award for Local Emergency Planning Committee](#)

Attachments: [FY 2019 NC Tier II Noncompetitive Grant Award.doc](#)
 [FY2019 Tier II noncompetitive MOU.pdf](#)
 [Budget Memo - FY 2019 Grants and Donations Fund.xlsx](#)

Commissioner West moved, seconded by Commissioner Evans, that the Board of Commissioners:

1. Accept the FY 2019 NC Tier II Noncompetitive Grant via North Carolina Department of Public Safety in the amount of \$1,000, with funds to be appropriated in Grants and Donations Fund and;
2. Authorize the County Manager to sign the MOA for the FY 2019 NC Tier II Noncompetitive Grant. The motion passed unanimously.

7. [Resolution Approving the Sale of Governmental Property to the Town of Cary](#)

Attachments: [MIFU Agenda item.docx](#)
 [Resolution for sale of vehicle to TOC.docx](#)
 [§ 160A-274.pdf](#)
 [Surplus Property Procedures.pdf](#)

Commissioner West moved, seconded by Commissioner Evans, that the Board of Commissioners authorize the County to transfer a surplus vehicle, pursuant to § N.C.G.S. 160A-274, to the Town of Cary. The motion passed unanimously.

8. [FY 2019 Revision to the Wake County Board of Education Operating Appropriation](#)

Attachments: [2019.06.04 WCPSS Additional Appropriation for FY 2019 Action.docx](#)
 [Budget Memo - FY 2019 Wake County Public School System.xlsx](#)
 [BOC Resolution - CIP 2006 Savings to FY19 Operating Budget.docx](#)

Commissioner West moved, seconded by Commissioner Evans, that the Board of Commissioners:

1. Reallocate \$1,715,852 of CIP 2006 project savings to the FY 2019 Wake County Public School System operating budget and decrease the CIP 2006 Plan of Record by \$1,715,852.

2. Appropriate \$3,248,291 of unallocated CIP 2006 revenues to the FY 2019 Wake County Public School System operating budget. The motion passed unanimously.

9. [FY 2019 Budget Revisions](#)

Attachments: [FY19 Budget Revisions Agenda Item Summary.docx](#)
[Budget Memo - FY 2019 Sheriff.xlsx](#)
[Budget Memo - FY 2019 Human Services.xlsx](#)
[Budget Memo - FY 2019 Environmental Services.xlsx](#)
[Budget Memo - FY 2019 Tax Administration.xlsx](#)
[Budget Memo - FY 2019 Non-Departmental.xlsx](#)
[Budget Memo - FY 2019 Register of Deeds.xlsx](#)
[Budget Memo - FY 2019 Community Services.xlsx](#)
[Budget Memo - FY 2019 EMS.xlsx](#)
[Budget Memo - FY 2019 Information Services.xlsx](#)
[Budget Memo - FY 2019 Housing and Community Revitalization.xlsx](#)
[Budget Memo - FY 2019 HR .xlsx](#)
[Budget Memo - FY 2019 Finance.xlsx](#)
[Budget Memo - FY 2019 CCBI.xlsx](#)
[Budget Memo - FY 2019 Major Facilities Operating \(2500\).xlsx](#)
[Budget Memo - FY 2019 South Wake Landfill Partnership Fund \(5200\).xlsx](#)
[CIP Budget Memo - FY 2019 County Capital Fund - Automation.xlsx](#)
[CIP Budget Memo - FY 2019 County Capital Fund - County Buildings.xlsx](#)

Commissioner West moved, seconded by Commissioner Evans, that the Board of Commissioners approve budget revisions to the FY 2019 General Fund, General Fund Fund Balance, Major Facilities Operating Fund, South Wake Landfill Partnership Fund, and County Capital Projects Fund as described. The motion passed unanimously.

Regular Agenda

Manager's Report

10. [Good Samaritan Rule Awareness and County Opioid Response](#)

Attachments: [Good Samaritan Rule Item Summary 06-17-19.docx](#)
[Good Samaritan Rule Law.docx](#)

Ms. Regina Petteway, Wake County Human Services Director, said part of

the Opioid initiative is the Good Samaritan video that will be shared today.

Ms. Sonya Reid, Human Services Health Promotion Program Manager, said the Good Samaritan video project was recommended by the Drug Overdose Prevention Coalition Education and Outreach subcommittee. She said the video being presented today was produced locally. She said there is an ongoing need for public education on the Good Samaritan Rule Awareness and County Opioid Response. She said the video satisfies the Public Safety board goal.

She introduced Mr. Mike Kohl, Owner and CEO, Amazing Studios; Mr. Jeff Hammerstein, EMS Program Coordinator; Fuquay-Varina Police Chief Laura Fahnestock; and Fuquay-Varina Officers Bob Adams and Nicole Krapil. Ms Reid also recognized Trevor, who played a role in the filming; Mr. Blake Massengill, Fuquay Varina Town Councilman, for providing the home to shoot the video and Ms. Mary B. Colby, Department of Health and Human Services, for her assistance with funding for the video.

A video was shared with the board.

Ms. Reid said the URL makethecallNC.com provides the public with information on the Good Samaritan Law. She said that the information will be provided across the state.

Mr. Daniel Sims, Public Health Educator, was recognized for his part in creating the video.

Ms. Reid said the Opioid Summit occurred this past weekend. She said the public is encouraged to go to www.makethecallNC.com and make a pledge to call for help if they encounter an overdose victim.

Chief Laura Fahnestock said the Fuquay-Varina Police Department is pleased to work with Wake County and thanked the board for the opportunity.

Mr. Kohl, CEO of Amazing Studios, said the support from the community and the hope is for a huge impact.

Ms. Mary B. Colby thanked Wake County Human Services for the support toward health education.

Mr. Hammerstein thanked the board for their support and providing citizens the help they need.

Chair Holmes thanked Wake County EMS and the partners. She commended the Wake County Human Services team for their work.

Commissioner Calabria said that this is an example of community partners coming together. He said safety and saving lives is the bottom line.

Commissioner Hutchinson said the Opioid crisis is an epidemic and is taking lives. He said the video will assist with saving lives.

Commissioner Adamson asked how soon can her son could view the video. Ms. Reid said makethecallNC.com would be the website.

Miss Jessica Overton, Middle Creek High School, participated on the back end of the video.

Commissioner West said the impact of the epidemic has an affect on families and communities and is important to society and the video will be helpful for the quality of life.

Chair Holmes encouraged citizens to access makethecallNC.com if there is a need. She said public safety is of importance to the board.

That the Board of Commissioners receives information on a new Good Samaritan video, which is one component of Wake County's opioid initiative

Other Business

Commissioner Adamson provided a brief update from the Board of Commissioners Arts and Culture Committee that was held earlier in the day. She reported that the Wake County Public Art Policy includes a budget that 1 percent of the project construction cost will be for public art. She said the Fuquay-Varina Library will be the first public art project. She said a report was given on the ownership agreement between Wake County and Marbles Museum and the expansion to improve their programs.

Public Comments

Mr. Carl Dur, 1104 Youngwood Drive, Fuquay-Varina, N.C., said his son attends Fuquay-Varina High School. He said there is a drug problem at the school and more police assistance is needed. He said more social workers are needed in the schools on the front lines. He complained that the Wake County Housing Authority and its Board of Directors is not fulfilling their duties and serving the citizens.

Chair Holmes said that Wake County does not hire and fire the Housing Authority staff and that is a federal entity that does not report to the Board

of Commissioners.

Mr. Dur was referred to Wake County Housing staff that was present at the meeting to assist him with the issue.

Closed Session

Mr. Scott Warren, Wake County Attorney, said the closed session was pursuant to N. C. G. S. 143-318 11 (a) 4, to discuss matters related to the location or expansion of industries or other business in the area served by Wake County including an agreement of economic development incentives that may be offered by Wake County in negotiations.

The meeting went into recess and the meeting reconvened.

Commissioner West moved, seconded by Commissioner Ford, to go into closed session. The motion passed unanimously.

Adjourn

Commissioner Ford moved, seconded by Commissioner Adamson, to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Denise M. Hogan, NCMCC
Clerk to the Board
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2207

Type: Items of Business **Status:** Agenda Ready

On agenda: 6/17/2019 **In control:** Board of Commissioners

Title: Approval of Agenda

Final action:

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
6/17/2019	1	Board of Commissioners	accepted	

Approval of Agenda



Legislation Details (With Text)

File #: 16-2208

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 6/17/2019 **Final action:**

Title: Approval of the Minutes of the Joint Board of Commissioners and Board of Education Meeting of April 24, 2019 and the Special Work Session of May 29, 2019

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
6/17/2019	1	Board of Commissioners	accepted	

Approval of the Minutes of the Joint Board of Commissioners and Board of Education Meeting of April 24, 2019 and the Special Work Session of May 29, 2019



Legislation Details (With Text)

File #: 16-2179

Type: Items of Business **Status:** Agenda Ready

On agenda: 6/17/2019 **In control:** Human Resources

Title: Retiree Recognition **Final action:**

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary 6.17.2019.pdf](#)
[Lenay Richardson Bio.pdf](#)
[Tommy Scoggins Bio.pdf](#)

Date	Ver.	Action By	Action	Result
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Retiree Recognition

That the Board of Commissioners recognizes retirees for their years of service to the County

Item Title: Retiree Recognition

Specific Action Requested:

That the Board of Commissioners recognizes retirees for their years of service to the County.

Item Summary:

The following employees will retire on July 1:

- Lenay Richardson, 27 years of service, Human Services
- Thomas Scoggins, 30 years of service, Community Services

Attachments:

1. Lenay Richardson Bio
2. Thomas Scoggins Bio



Legislation Details (With Text)

File #: 16-2205
Type: Consent Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 6/17/2019
Final action:
Title: Approval of FY2020 Funding Agreements with Alliance Health for Behavioral Health Services
Sponsors:
Indexes:
Code sections:
Attachments: [Alliance Funding Agreements Item Summary 06-17-19.pdf](#)
[WC Funding Agreement FY19-20.pdf](#)
[WC ABH UNCHCS Funding Agreement.pdf](#)

Date	Ver.	Action By	Action	Result
6/17/2019	1	Board of Commissioners		

Approval of FY2020 Funding Agreements with Alliance Health for Behavioral Health Services
That the Board of Commissioners:

- 1. Authorizes the County Manager to enter into a funding agreement not to exceed \$17,260,357 with Alliance Health that provides funding for behavioral health services subject to terms and conditions acceptable to the County Attorney, and;**
- 2. Authorizes the County Manager to enter into a tri-party funding agreement not to exceed \$10,700,912 with Alliance Health and UNC Health Care that provides funding for behavioral health services at WakeBrook campus subject to terms and conditions acceptable to the County Attorney**

Item Title: Approval of FY 2020 Funding Agreements with Alliance Health for Behavioral Health Services

Specific Action Requested:
That the Board of Commissioners:

- 1. Authorizes the County Manager to enter into a funding agreement not to exceed \$17,260,357 with Alliance Health that provides funding for behavioral health services subject to terms and conditions acceptable to the County Attorney, and;**
- 2. Authorizes the County Manager to enter into a tri-party funding agreement not to exceed \$10,700,912 with Alliance Health and UNC Health Care that provides funding for behavioral health services at WakeBrook campus subject to terms and conditions acceptable to the County Attorney.**

Item Summary:

Purpose: Wake County contracts with Alliance Health (Alliance) to engage the services of community providers for specific programs and services that might not otherwise be available to Wake County residents. The Board is asked to approve two annual contracts. The first is a contract with Alliance in the amount of \$17,260,357 for services described below. The second contract is a \$10,700,912 tri-party agreement with UNC Health Care and Alliance. UNC Health Care provides services at Wake County's WakeBrook campus and requests a tri-party funding agreement to reflect the commitment from all three parties.

Background: Since 2012, Wake County has provided local county resources to Alliance to assist in the provision of mental health, developmental disability and substance abuse (MH/DD/SA) services in Wake County. Wake County and Alliance work together to establish the service areas that will receive County funding and leverage state and federal dollars. These services address identified gaps in the service continuum in the key areas of crisis services, criminal justice, housing, familiar faces and system access/coordination. The FY 2020 contracts total \$27,961,269 and include funding to continue pilot programs that began in FY19 including a behavioral health urgent care and mobile crisis outreach for first responders and an expansion of the school based mental health team.

Board Goal: This action supports the Board of Commissioners' goal to: Promote an effective behavioral and physical health system of care and practices that benefits all residents.

Fiscal Impact: The contract amounts are included in the approved FY 2020 County budget. The allocation anticipates drawing approximately \$2.8 million from the County's designated Behavioral Health fund balance.

Additional Information:

Contract with Alliance Health = \$17,260,357

Wake County will provide Alliance with up to \$17,260,357 in FY 2020 for the purchase of services supporting six service categories and administrative fees. A brief description of each category is identified below with the associated County funds that will support each program. Alliance will enter annual contracts with community providers. Alliance will pay each provider as services are delivered and Wake County will reimburse Alliance on a quarterly basis. Funds unspent at the end of the fiscal year are moved to a designated fund balance for future support of behavioral health services. The funding agreement requires Alliance to obtain approval from Wake County if funds need to be moved between the programs. Alliance oversees service quality and performance outcomes and is required to provide Wake County with regular program performance reports.

Crisis Services *\$8,200,000*

Crisis services will provide funding for inpatient psychiatric care at Holly Hill Hospital, and funding to continue the pilot of enhanced mobile crisis resources partnered with Wake County EMS.

Treatment *\$ 4,893,485*

Treatment will fund outpatient services for adults who have a behavioral health diagnosis or co-occurring MH/SA diagnoses and have no payor source. Services will be available in Raleigh, Cary and regional centers. Services include assessments, individual and group therapy, and medication management. Additionally, funding will be used to support special needs of families/children in the foster care system. Funding also supports the new Behavioral Health Urgent Care clinic in Wake County that provides walk in behavioral health services with evening hours during the week and some weekend hours.

Criminal Justice *\$ 350,000*

Support for the criminal justice system provides outpatient/post-release treatments of adults who have co-occurring mental health and substance use diagnosis and are being discharged from the Wake County Detention Center.

Residential *\$ 1,130,344*

Residential programs and support will provide funding to support substance abuse transitional living beds, short term supportive housing and case management to support independent living for adults with mental illness.

Supports *\$ 2,024,117*

Supports assists programs that do not directly provide treatment on their own but instead are meant to be utilized in conjunction with other programs. Programs include expanded school-based mental health coordination and services, facility support for the CASAWORKS perinatal programs, recreation programming for children with intellectual

and developmental disabilities, increasing access to social security for eligible adults, coordination of care for individuals in the court system, support for the Network of Care community resource database and ongoing provision of Mental Health First Aid.

Recovery \$ 385,567

Recovery will support recovery focused services including a peer-led recovery center using evidenced-based practices, to serve adults with severe mental illness with a focus on physical health education and support.

Administrative Fees \$ 276,844

Provide Alliance with 1% of the funding for all contract services to cover administrative costs associated with administering the obligations set forth in the FY19 funding agreements (1% of \$27,684,425.)

The key terms of the agreement include:

- Term covers July 1, 2019 through June 30, 2020.
- Funding designated by service category as described above.
- Alliance may redistribute funding within program categories with written approval from the Wake County Manager's Office.
- Funding will be distributed in quarterly payments to Alliance based on actual expenditures.
- Quarterly performance reports will be provided by Alliance.

Contract with UNC Health Care System and Alliance Health = \$10,700,912

Wake County will provide \$10,700,912 to Alliance to support the operations of crisis and assessment services. Alliance will provide funds to UNCHCS as expenses are incurred. It is anticipated that there will not be enough funds to cover the costs of the programs; UNCHCS will cover the budget shortfall.

Crisis Services \$10,700,912

Wake County, UNC Health Care System (UNCHCS) and Alliance Health began a joint commitment for the provision of services at Wake County's WakeBrook campus in 2013. UNCHCS operates crisis and assessment services, a 16-bed Facility-based Crisis program, a 16-bed Alcohol and Drug-Detoxification Unit and a 28-bed Inpatient Psychiatric Unit for adults.

The key terms of the agreement include:

- Term covers July 1, 2019 through June 30, 2020.
- Funding designed to be used only for the purchase of UNCHCS services.
- Funding will be distributed in quarterly payments to Alliance.
- Quarterly performance reports will be provided by Alliance.

Contract with Alliance Health by Program Category	Amount
Crisis Services	\$8,200,000
Treatment	4,893,485
Criminal Justice	350,000
Residential	1,130,344
Supports	2,024,117
Recovery	385,567
Administrative Support	276,844
Subtotal	\$17,260,357
Contract with UNC Health Care System and Alliance Health by Program Category	Amount
Crisis Services – WakeBrook	\$10,700,912
Subtotal	\$10,700,912
Total FY 2020 Behavioral Health Services Funding	\$27,961,269

Attachments:

1. FY20 Annual Funding Agreement with Alliance Health
2. FY20 Annual Funding Agreement with UNC Health Care System and Alliance Health



Legislation Details (With Text)

File #: 16-2200

Type: Consent Item

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 6/17/2019

Final action:

Title: Approval of the FY 2020 County Funding Plan for the Home and Community Care Block Grant

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item.pdf](#)
[2019-2020 HCCB Grant Materials.pdf](#)

Date	Ver.	Action By	Action	Result
6/17/2019	1	Board of Commissioners		

Approval of the FY 2020 County Funding Plan for the Home and Community Care Block Grant
That the Board of Commissioners approves the County Funding Plan submitted by Wake County Human Services, Meals on Wheels, and Resources for Seniors and affix required signatures

Item Title: Approval of the FY 2020 County Funding Plan for the Home and Community Care Block Grant

Specific Action Requested:

That the Board of Commissioners approves the County Funding Plan submitted by Wake County Human Services, Meals on Wheels, and Resources for Seniors and affix required signatures.

Item Summary:

Purpose: Federal law requires that the recipient jurisdictions, the Board of Commissioners in this case, approve the plans on how the Home and Community Care Block Grant funds will be allocated.

Background: The Home and Community Care Block Grant (HCCBG) for Older Adults is federal funding made available to the local community from the North Carolina Division of Aging and Adult Services, through the Triangle J Council of Government Area Agency on Aging. The funds are used to purchase services such as home-delivered and congregate meals, transportation, case assistance, respite care, adult day care, housing counseling, senior centers, etc. Upon approval, the funds will be sent directly from Triangle J Council of Governments to Resources for Seniors, Inc. and Meals on Wheels of Wake County.

The block grant gives County Commissioners considerable discretion in deciding how aging funds will be administered and budgeted in the County. By endorsing a local funding plan, Boards of County Commissioners will define the services to be provided, determine funding levels for services, and identify the community service providers to be involved with providing Home and Community Care Block Grant services.

Board Goal: This action supports routine County operations.

Fiscal Impact: The required local match of \$384,759 is included in the FY 2020 budget.

Additional Information:

The Fiscal Year 2020 allocation for Wake County is \$3,462,836. Resources for Seniors, Inc. and Meals on Wheels of Wake County receive their designated allocations directly from Triangle J. and Wake County does not operate as a pass-through agent for these funds. However, Wake County does match each of these allocations with local dollars. The County's total share of the match is \$384,759. The funds have been identified in the Human Services Fiscal Year 2020 adopted budget. The breakdown per agency is as follows:

Agency	HCCBG Funds	County Match Requirement	Total Funding	Projected Clients Served
Meals on Wheels	1,320,241	146,693	1,466,934	1,850
Resources for Seniors	2,142,595	238,066	2,380,661	11,627
Total	\$3,462,836	\$384,759	\$3,847,595	13,477

The HCCBG grant and the County's matching contribution enabled Resources for Seniors and Meals on Wheels to serve 14,818 senior citizens living in Wake County from July 1, 2018 through April 30, 2019. A distribution of those services is shown in the chart below:

Resources for Seniors:

Block Grant Service	Clients served 7/1/18-4/30/19
Institutional Respite	65
Senior Center operations	5,888
In Home Aide (all types)	121
Adult Day Care & Day Health	39
Information & Referral	5,826
Housing Counseling (I&R)	341
Transportation (Grocery Shopping & Meal Site only)	169
Housing and Home Improvement (Ramps/Hot Water Heaters)	59
Total	12,508

Meals on Wheels of Wake County:

Block Grant Service	Clients served 7/1/18-4/30/19
Home Delivered Meals	1364
Congregate Meals Served	946
Total	2,310

The HCCBG amounts provided to for the past 5 years are illustrated below. The amount varies based upon allocations in the State budget:

Year	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Total Allocation	\$3,252,609	\$3,194,921	\$3,260,227	\$3,389,218	\$3,422,146

Attachments:

1. 2019-2020 Home and Community Care Block Grant Materials



Legislation Details (With Text)

File #: 16-2198
Type: Consent Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 6/17/2019
Final action:
Title: FY 2019 Grant Award for Local Emergency Planning Committee
Sponsors:
Indexes:
Code sections:
Attachments: [FY 2019 NC Tier II Noncompetitive Grant Award.pdf](#)
[FY2019 Tier II noncompetitive MOU.pdf](#)
[Budget Memo - FY 2019 Grants and Donations Fund.pdf](#)

Date	Ver.	Action By	Action	Result
6/17/2019	1	Board of Commissioners		

FY 2019 Grant Award for Local Emergency Planning Committee

That the Board of Commissioners accepts the FY 2019 NC Tier II Noncompetitive Grant via North Carolina Department of Public Safety in the amount of \$1,000, with funds to be appropriated in Grants and Donations Fund and authorize the County Manager to sign the MOA for the FY 2019 NC Tier II Noncompetitive Grant

Item Title: FY 2019 Grant Award for Local Emergency Planning Committee

Specific Action Requested:

That the Board of Commissioners:

- 1. Accepts the FY 2019 NC Tier II Noncompetitive Grant via North Carolina Department of Public Safety in the amount of \$1,000, with funds to be appropriated in Grants and Donations Fund and;**
- 2. Authorize the County Manager to sign the MOA for the FY 2019 NC Tier II Noncompetitive Grant.**

Item Summary:

Purpose: The Board of Commissioners accepts and appropriates supplemental grant funds received during the fiscal year.

Background: In 2015, the State of North Carolina began charging a fee to facilities reporting hazardous materials. Revenues from those fees are used to support the State's Hazardous Materials Regional Response Teams, provide fiscal support to the information technology infrastructure that companies use to report chemicals and, and support county-based Local Emergency Planning Committees (LEPCs). This grant of \$1,000 will be used for LEPC related expenses from January 1, 2019 through December 31, 2019.

Board Goal: This action complements Public Safety objective 2, to identify and reduce hazards posed to existing and future buildings and develop adequate planning and communication infrastructure to prevent, mitigate and respond to emergencies related to hazardous materials.

Fiscal Impact: The County will receive a one-time \$1,000 payment from North Carolina Emergency Management. No matching funds are required.

Additional Information:

None.

Attachments:

1. 2019 Tier II Grant Letter and MOA
2. Budget Memo



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: *Revisions to Fiscal Year 2019 Grants and Donations Project Ordinance,*

The following chart summarizes all budget revisions to the Fiscal Year 2019 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics .*

Fund: Grants and Donations Fund				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2018	Adopted Budget		\$4,041,336.00	\$4,041,336.00
July 2, 2018	Increase the revenue and expenditure budgets for units in the Sheriff's Grants and Donations Fund	Donations	\$463,528.00	\$4,504,864.00
July 5, 2018	Appropriate donations received for EMS Week	Donations	\$3,148.00	\$4,508,012.00
July 5, 2018	Appropriate revenues received for Energy Camp Donation per Grants and Donations Ordinance Section 5	Donations	\$11,935.00	\$4,519,947.00
July 23, 2018	Accept and appropriate \$11,500 federal grant for the Wake County Historic Preservation Commission	Federal	\$11,500.00	\$4,531,447.00
August 1, 2018	Appropriate donations received for Animal Shelter	Donations	\$43,960.00	\$4,575,407.00
August 9, 2018	Appropriate donations received for Community Services	Donations	\$48,608.40	\$4,624,015.40
August 20, 2018	Accept and appropriate \$126,103 for the Wake County 75% match of the GHSP Traffic Safety grant	Transfer from General Fund	\$126,103.00	\$4,750,118.40
August 20, 2018	Accept and appropriate \$42,035 for the state 25% match of the GHSP Traffic Safety grant	State	\$42,035.00	\$4,792,153.40
September 4, 2018	Increase the revenue and expenditure budgets for units in the Sheriff's Grants and Donations Fund	Multiple	\$58,027.57	\$4,850,180.97
November 9, 2018	Closing several grants in ES and CS	Multiple	(\$20,250.15)	\$4,829,930.82
November 28, 2018	Increase the revenue and expenditure budgets for the Federal Forfeitures unit in the Sheriff's Grants and Donations Fund	Forfeitures	\$131,619.21	\$4,961,550.03
November 28, 2018	Increase the revenue and expenditure budgets for the Court Ordered Fees/State Forfeitures unit in the Sheriff's Grants and Donations Fund	Forfeitures	\$101,909.17	\$5,063,459.20
December 5, 2018	Increase the revenue and expenditure budgets for donation units in Community Services	Donations	\$38,999.59	\$5,102,458.79
January 7, 2019	Increase budget to match donations received for Fire Services BEST Conference	Donations	\$1,795.86	\$5,104,254.65

January 22, 2019	Accept and Appropriate grant funds from the Association of Food and Drug Officials	Federal	\$6,000.00	\$5,110,254.65
February 4, 2019	Accept and Appropriate Edward Byrne Memorial Justice Assistance Grant (JAG) funds	Federal	\$65,063.00	\$5,175,317.65
March 14, 2019	Accept and Appropriate Federal Forfeiture Funds	Federal	\$367,557.00	\$5,542,874.65
March 17, 2019	Accept and appropriate donation units across different units	Donations	\$44,276.71	\$5,587,151.36
April 6, 2019	Reduce EMS Capital Regional Advisory Committee grant based on actual revenues received ahead of new grant award appropriation	Grants / Donations	(\$1,524.26)	\$5,585,627.10
April 15, 2019	Accept and appropriate 2018 Federal Fiscal Year Emergency Management Performance Grant	Federal	\$17,899.12	\$5,603,526.22
May 6, 2019	Appropriate Capital Regional Advisory Committee funding for the EMS Ambulance Strike Team	Grants / Donations	\$1,400.00	\$5,604,926.22
June 17, 2019	<i>Proposed: Accept and appropriate \$1,000 of NC DPS Noncompetitive Tier II Grant Funds to support Local Emergency Planning Committee activities</i>	<i>Grants / Donations</i>	<i>\$1,000.00</i>	<i>\$5,605,926.22</i>

EXPENDITURES				
Date	Description of Revision or Adjustment	Department	Amount	Balance
July 1, 2018	Appropriation per Ordinance		\$4,041,336.00	\$4,041,336.00
July 2, 2018	Increase the revenue and expenditure budgets for units in the Sheriff's Grants and Donations Fund	Sheriff	\$463,528.00	\$4,504,864.00
July 5, 2018	Appropriate donations received for EMS Week	EMS	\$3,148.00	\$4,508,012.00
July 5, 2018	Appropriate revenues received for Energy Camp Donation per Grants and Donations Ordinance Section 5	GSA	\$11,935.00	\$4,519,947.00
July 23, 2018	Proposed: Accept and appropriate \$11,500 federal grant for the Wake County Historic Preservation Commission	Community Services	\$11,500.00	\$4,531,447.00
August 1, 2018	Appropriate donations received for Animal Shelter	Environmental Services	\$43,960.00	\$4,575,407.00
August 9, 2018	Appropriate donations received for Community Services	Community Services	\$48,608.40	\$4,624,015.40
August 20, 2018	Accept and appropriate \$168,138 to fund two Forensic Scientists and other associated direct costs for eight months as part of a GHSP Traffic Safety grant.	CCBI	\$168,138.00	\$4,792,153.40
September 4, 2018	Increase the revenue and expenditure budgets for units in the Sheriff's Grants and Donations Fund	Sheriff	\$58,027.57	\$4,850,180.97
November 9, 2018	Closing several grants in ES and CS	Environmental Services and Community Services	(\$20,250.15)	\$4,829,930.82
November 28, 2018	Increase the revenue and expenditure budgets for the Federal Forfeitures unit in the Sheriff's Grants and Donations Fund	Sheriff	\$131,619.21	\$4,961,550.03
November 28, 2018	Increase the revenue and expenditure budgets for the Court Ordered Fees/State Forfeitures unit in the Sheriff's Grants and Donations Fund	CCBI	\$101,909.17	\$5,063,459.20
December 5, 2018	Increase the revenue and expenditure budgets for donation units in Community Services	Community Services	\$38,999.59	\$5,102,458.79
January 7, 2019	Increase budget to match donations received for Fire Services BEST Conference	Fire Services	\$1,795.86	\$5,104,254.65
January 22, 2019	Accept and Appropriate grant funds from the Association of Food and Drug Officials	Environmental Services	\$6,000.00	\$5,110,254.65
February 4, 2019	Accept and Appropriate Edward Byrne Memorial Justice Assistance Grant (JAG) funds	Sheriff	\$65,063.00	\$5,175,317.65
March 14, 2019	Accept and Appropriate Federal Forfeiture Funds	Sheriff	\$367,557.00	\$5,542,874.65
March 17, 2019	Accept and appropriate donation units across different units	Multiple	\$44,276.71	\$5,587,151.36
April 6, 2019	Reduce EMS CapRac grant based on actual revenues received ahead of new grant award appropriatio	EMS	(\$1,524.26)	\$5,585,627.10
April 15, 2019	Accept and appropriate 2018 Federal Fiscal Year Emergency Management Performance Grant	Fire Services	\$17,899.12	\$5,603,526.22
May 6, 2019	Appropriate Capital Regional Advisory Committee funding for the EMS Ambulance Strike Team	Grants / Donations	\$1,400.00	\$5,604,926.22
June 17, 2019	Proposed: Accept and appropriate \$1,000 of NC DPS Noncompetitive Tier II Grant Funds to support Local Emergency Planning Committee activities	Grants / Donations	\$1,000.00	\$5,605,926.22

STAFFING

Date	Description of Revision or Adjustment	Department	FTE	Balance
July 1, 2018	Position Authorization per Ordinance		19.000	19.000
October 1, 2018	Transfer two positions for Integrated Program for Prevention of Drug Overdose & Tobacco, quarter position for family reunification, and abolishing two positions for Juntos 4-H Program and Ryan White Title III Program	Human Services	(0.250)	18.750



Legislation Details (With Text)

File #: 16-2202

Type: Consent Item

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 6/17/2019

Final action:

Title: Resolution Approving the Sale of Governmental Property to the Town of Cary

Sponsors:

Indexes:

Code sections:

Attachments: [MIFU Agenda item.pdf](#)
[Resolution for sale of vehicle to TOC.pdf](#)
[§ 160A-274.pdf](#)
[Surplus Property Procedures.pdf](#)

Date	Ver.	Action By	Action	Result
6/17/2019	1	Board of Commissioners		

Resolution Approving the Sale of Governmental Property to the Town of Cary
That the Board of Commissioners authorizes the County to transfer a surplus vehicle, pursuant to § N.C.G.S. 160A-274, to the Town of Cary

Item Title: Resolution Approving the Sale of Governmental Property to the Town of Cary

Specific Action Requested:

That the Board of Commissioners authorizes the County to transfer a surplus vehicle, pursuant to § N.C.G.S. 160A-274, to the Town of Cary.

Item Summary:

Purpose: The Board of Commissioners must approve all transfers of county personal property between governmental units.

Background: In 1999, Wake County Fire Services purchased a vehicle and outfitted it to serve as a support vehicle to aid in investigations of large complex fires. It has not been frequently used and in its twenty years of service has accumulated 16,537 miles. The vehicle has not been used in the last four years. This vehicle is not on the county's vehicle replacement schedule. The Town of Cary has expressed interest in acquiring this vehicle to support their new fire investigation program. Wake County Fire Services will continue to provide all current fire investigation services.

Board Goal: This action supports standard County operations and does not relate to a specific Board initiative.

Fiscal Impact: There is no fiscal impact from this resolution.

Additional Information:

Fire Service's Mobile Fire Investigations Unit (MFIU) is currently twenty years old and has not been used to investigate a major fire incident in the last four years. There are, however, ongoing expenses required to maintain operational readiness, which include the manpower required to perform weekly apparatus checks. Wake County's Surplus Property Procedure outlines the procedures for declaring county property as surplus. In accordance with county policy, Fire Services has received the approval of Wake County's Fleet Director, Finance Director and the County's Manager's office for declaring this vehicle as surplus. It has been estimated that the surplus value of the vehicle is between \$15,000 and \$25,000.

The Town of Cary, which has recently begun their own fire investigations program, has expressed interest in obtaining this vehicle. The town would use the vehicle for a public safety purpose, within their fire investigations program, which would benefit Wake County residents. Upon transfer of the vehicle for \$1.00, Wake County would enter into a memorandum of understanding with the Town of Cary, whereas the town would provide the vehicle as support, to the county in the event of a major, complex fire within the unincorporated area. Additionally, the town has agreed to perform station alterations, at

the town's expense, to provide a needed shore-line electrical connection for Wake County's Comm-1 vehicle, which will be housed at Cary Fire Department's Station 1.



Attachments:

1. Resolution approving the sale of governmental Property Pursuant to N.C.G.S §160A-274
2. N.C.G.S §160A-274
3. Wake County Surplus Property Procedure



Legislation Details (With Text)

File #: 16-2209
Type: Consent Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 6/17/2019
Final action:
Title: FY 2019 Revision to the Wake County Board of Education Operating Appropriation
Sponsors:
Indexes:
Code sections:
Attachments: [2019.06.04 WCPSS Additional Appropriation for FY 2019 Action.pdf](#)
[Budget Memo - FY 2019 Wake County Public School System.pdf](#)
[BOC Resolution - CIP 2006 Savings to FY19 Operating Budget.pdf](#)

Date	Ver.	Action By	Action	Result
6/17/2019	1	Board of Commissioners		

FY 2019 Revision to the Wake County Board of Education Operating Appropriation
That the Board of Commissioners:

- 1. Reallocates \$1,715,852 of CIP 2006 project savings to the FY 2019 Wake County Public School System operating budget and decrease the CIP 2006 Plan of Record by \$1,715,852**
- 2. Appropriates \$3,248,291 of unallocated CIP 2006 revenues to the FY 2019 Wake County Public School System operating budget**

Item Title: FY 2019 Revision to the Wake County Board of Education Operating Appropriation

Specific Action Requested:
That the Board of Commissioners:

- 1. Reallocates \$1,715,852 of CIP 2006 project savings to the FY 2019 Wake County Public School System operating budget and decrease the CIP 2006 Plan of Record by \$1,715,852.**
- 2. Appropriates \$3,248,291 of unallocated CIP 2006 revenues to the FY 2019 Wake County Public School System operating budget.**

Item Summary:

Purpose: The Board of Commissioners must approve all changes to the adopted budget. Per NCGS 115C-433(d), the Board of Education, with the approval of the Board of Commissioners, can move money between fund to meet emergencies unforeseen and unforeseeable at the time the budget resolution was adopted.

Background: On March 19, 2019, the Wake County Board of Education (BOE) approved a request for the County Board of Commissioners (BOC) to provide \$4,964,143 in additional appropriation for unanticipated transportation expenses.

On May 20, 2019, the BOC authorized the Board of Education to transfer to their General Fund up to \$4,964,143 of funds unspent from their 2006 CIP building program.

On June 4, 2019, the BOE approved a resolution moving a total of \$4,964,143 from the 2006 CIP building program as follows:

Revenues Not Appropriated	\$3,248,291
2006 CIP Savings*	\$1,715,852
Total Transfer to Operating	\$4,964,143

**2006 CIP Savings noted in the Additional Information section.*

Board Goal: Not applicable.

Fiscal Impact: The transfer of funds from the 2006 building program to the General Fund for appropriation to the BOE for operating purposes utilizes funds unspent and/or undesignated to a WCPSS building project.

Additional Information:

In addition to the attached budget memo that transfers monies from the CIP 2006 to the General Fund, also attached are a resolution and an appropriation summary that reduces the 2006 CIP Plan of Record/Budget as noted below:

Project	Savings
Pleasant Grove ES	\$6,800
Abbotts Creek ES	\$34,602
Richland Creek ES	\$459,206
Apex Friendship HS	\$1,085,693
Garner/Cary 9th Grade Centers	\$81,350
Green ES	\$27,193
Technology	\$1
Mobile Classroom Reallocation	\$20,967
Building Permits	\$40
Total	\$1,715,852

Attachments:

1. Budget Memo
2. Resolution



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Sections 2, 3 and 4

The following chart summarizes all budget revisions to the Fiscal Year 2019 Adopted Budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund		Department: Wake County Public Schools		
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget	Transfers	\$ 909,362	\$ -
June 17, 2019	<i>Proposed: Allocate \$3,248,291 unappropriated revenues and \$1,715,852 of savings from the CIP 2006 Building Program for a total of \$4,964,143 to fund unanticipated transportation and charter school expenditures</i>	<i>Transfers, Interest Income and Sale of Property</i>	<i>4,964,143</i>	<i>\$ 5,873,505</i>
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget		\$ 468,506,422	\$ 468,506,422
September 4, 2018	Transfer Social Emotional Learning Reserve to the Wake County Public School System	Wake County Public School System	\$ 2,000,000	\$ 470,506,422
March 18, 2019	Transfer and Appropriate Actual Enrollment Reserve to the Wake County Public School System	Wake County Public School System	\$ 448,679	\$ 470,955,101
June 17, 2019	<i>Proposed: Allocate \$3,248,291 unappropriated revenues and \$1,715,852 of cost savings from the CIP 2006 Building Program for a total of \$4,964,143 to fund unanticipated transportation and charter school expenditures</i>	<i>Wake County Public School System</i>	<i>4,964,143</i>	<i>\$ 475,919,244</i>

**Resolution R-2019-
Reallocate WCPSS Capital Program Funds and Appropriate to the General Fund**

WHEREAS, North Carolina General Statute 115C-433(d) permits the Board of Education, with the approval of the Board of Commissioners, to transfer money between funds to meet emergencies unforeseen and unforeseeable at the time the budget resolution was adopted; and

WHEREAS, The Wake County Board of Education has identified unanticipated transportation expenses in FY 2019 totaling \$4,964,143; and

WHEREAS, The Wake County Board of Education has requested \$1,715,852 CIP 2006 Building Program savings be reallocated and appropriated to the local current expense fund for unanticipated transportation costs; and

WHEREAS, The Wake County Board of Education has requested the Board of Commissioners approve the corresponding \$1,715,852 decrease in the CIP 2006 Plan of Record; and

WHEREAS, The Wake County Board of Education has requested appropriation of \$3,248,291 in unallocated CIP 2006 Building Program revenues be appropriated to the local current expense fund for unanticipated transportation costs;

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners hereby reallocates and appropriates funds as follows:

CIP 2006 BUILDING PROGRAM			
Project	Plan of Record/ Appropriation	Proposed Change	Amended Plan of Record/Appropriation
Pleasant Grove Elementary	700,000.00	(6,800.00)	693,200.00
Abbots Creek Elementary	2,807,400.00	(34,601.94)	2,772,798.06
Richland Creek Elementary	19,338,898.88	(459,206.42)	18,879,692.46
Apex Friendship HS	55,910,011.99	(1,085,692.90)	54,824,319.09
Garner/Cary 9th Grade Centers	13,197,080.00	(81,349.82)	13,115,730.18
Green Elementary	1,162,000.00	(27,192.95)	1,134,807.05
Technology	35,182,850.00	(0.68)	35,182,849.32
Mobile Classroom Relocations	12,769,553.00	(20,967.35)	12,748,585.65
Building Permits	4,265,052.00	(39.94)	4,265,012.06
Total	145,332,846	(1,715,852.00)	143,616,993.87

WAKE COUNTY FY 2019 GENERAL FUND BUDGET: WAKE COUNTY PUBLIC SCHOOL SYSTEM			
	Current Appropriation	Proposed Change	Proposed Appropriation
Revenues			
Transfers from the Capital Projects Fund	909,362	\$1,715,852	\$2,625,214
Appropriate Unallocated CIP 2006 Revenues	-	\$3,248,291	\$3,248,291
Total Revenues – WCPSS	-	\$4,964,143	\$5,873,505
Expenditures			
County Operating Appropriation	\$470,955,101	\$4,964,143	\$475,919,244
Total Expenditures	\$470,955,101	\$4,964,143	\$475,919,244

Adopted this the 17th day of June 2019.

Wake County Board of Commissioners

Jessica N. Holmes, Chair



Legislation Details (With Text)

File #: 16-2201
Type: Consent Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 6/17/2019
Final action:
Title: FY 2019 Budget Revisions
Sponsors:
Indexes:
Code sections:

Attachments: [FY19 Budget Revisions Agenda Item Summary.pdf](#)
[Budget Memo - FY 2019 Sheriff.pdf](#)
[Budget Memo - FY 2019 Human Services.pdf](#)
[Budget Memo - FY 2019 Environmental Services.pdf](#)
[Budget Memo - FY 2019 Tax Administration.pdf](#)
[Budget Memo - FY 2019 Non-Departmental.pdf](#)
[Budget Memo - FY 2019 Register of Deeds.pdf](#)
[Budget Memo - FY 2019 Community Services.pdf](#)
[Budget Memo - FY 2019 EMS.pdf](#)
[Budget Memo - FY 2019 Information Services.pdf](#)
[Budget Memo - FY 2019 Housing and Community Revitalization.pdf](#)
[Budget Memo - FY 2019 HR .pdf](#)
[Budget Memo - FY 2019 Finance.pdf](#)
[Budget Memo - FY 2019 CCBI.pdf](#)
[Budget Memo - FY 2019 Major Facilities Operating \(2500\).pdf](#)
[Budget Memo - FY 2019 South Wake Landfill Partnership Fund \(5200\).pdf](#)
[CIP Budget Memo - FY 2019 County Capital Fund - Automation.pdf](#)
[CIP Budget Memo - FY 2019 County Capital Fund - County Buildings.pdf](#)

Date	Ver.	Action By	Action	Result
6/17/2019	1	Board of Commissioners		

FY 2019 Budget Revisions

That the Board of Commissioners approves budget revisions to the FY 2019 General Fund, General Fund Fund Balance, Major Facilities Operating Fund, South Wake Landfill Partnership Fund, and County Capital Projects Fund as described below

Item Title: FY 2019 Budget Revisions

Specific Action Requested:

That the Board of Commissioners approves budget revisions to the FY 2019 General Fund, General Fund Fund Balance, Major Facilities Operating Fund, South Wake Landfill Partnership Fund, and County Capital Projects Fund as described below.

Item Summary:

Purpose: In compliance with the *North Carolina Local Government Budget and Fiscal Control Act* (G.S. 159, Article 3), Wake County is required to maintain a balanced budget covering the fiscal year beginning July 1 and ending June 30 for all governmental and proprietary funds except funds authorized by project ordinances.

Background: This item is needed to make revisions in the FY 2019 Wake County budgetary funds that require amendments in revenue and expenditure appropriations prior to the close of the fiscal year on June 30, 2019.

Board Goal: This Board action supports routine County business.

Fiscal Impact: The fiscal impact of the requested amendments for each of the funds listed below are described in detail in this item summary and the attached budget memos.

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FY 2019 Budget Revisions:

GENERAL FUND

The following items require amendments in revenue and expenditure appropriation in the General Fund.

	Revenues	Expenditures
Amended as of June 3, 2019	\$1,335,302,753	\$1,335,302,753
Adjustments		
A. Sheriff – Overtime	500,000	4,000,000
B. Human Services – Automation Projects	1,500,000	1,500,000
C. Environmental Services – Contaminated Wells		190,000
D. Tax Administration – DMV Fees		135,000
E. Hurricane Florence Unspent Appropriation		(1,500,000)
F. Register of Deeds – Real Property Transfer Tax	215,000	
G. Vacancy Savings		
Community Services		(150,000)
EMS		(800,000)
Information Services		(440,000)
Housing		(370,000)
Human Resources		(150,000)
Finance		(100,000)
CCBI		(100,000)
Total Adjustments	\$2,215,000	\$2,215,000
Final Amended Budget	\$1,337,517,753	\$1,337,517,753

A. Sheriff's Office:

The Wake County Sheriff's Office requires an additional \$4.0 million of appropriation to cover personnel overages related to overtime costs and Hurricane Florence. The Sheriff's Office continues to experience high overtime rates required to staff vacant positions, especially in the Detention and Medical units. The FY 2019 budget included salary adjustments and new pay bands to increase the recruitment and retention of employees in the Sheriff's Office. The FY 2020 budget includes additional overtime funding of \$1.6 million for the Detention and Medical Units, as well as funding for additional Medical Unit positions. These changes provide the additional resources the Sheriff's Office needs to fill vacant positions with full-time employees and reduce the need for end of year budget adjustments in the future.

The total amount of funding required to balance the Sheriff's Office's personnel overages is partially offset by higher than anticipated Sheriff related revenue collections for the detention of Federal inmates and State Detainees in the amount of \$500,000.

B. Human Services:

Increase the Human Services budget by \$1,500,000 with revenues estimated above current budget. Funds will be applied to capital projects described later in the item summary.

C. Environmental Services:

Environmental Services will provide private well-water testing to low-income residents in eastern Wake County at risk for radiological contaminants. \$190,000 is needed to increase the contract to provide the water sample collection and testing.

D. Tax Administration:

The NC Department of Transportation implemented a midyear increase on credit card and overhead fees for the Tag and Tax Program, which collects vehicle property taxes on behalf of the County. \$135,000 is needed to cover these additional state fees. The FY 2020 budget includes \$450,000 in additional funding for a full year of the estimated state Tax and Tag fee increase.

E. Hurricane Florence Unspent Appropriation

On September 17, 2018 the Board of Commissioner's appropriated \$2,000,000 to cover the costs of salaries and overtime, shelter operations, debris removal, storm repairs, and other expenses associated with the County's response to the emergency created by Hurricane Florence. The budget appropriation provided adequate funding until the eligible costs were determined for reimbursement through FEMA or other disaster recovery/response programs. \$1.5 million of the appropriation will be reallocated.

F. Register of Deeds – Real Property Transfer Tax

The Real Property Transfer tax is projected to exceed budget by \$215,000 in FY 2019 based on historical trends and the volume and value of real estate deeds recorded with the Register of Deeds year to date in FY 2019. This state-imposed excise tax is \$1 per \$500 of the sale price. The County collects the tax and remits one-half of the proceeds to the state (less up to a 2 percent administrative fee). The County portion can be used for any authorized public purpose.

G. Available Lapsed Salary Across County Departments

Several County departments (Community Services, EMS, Information Services, Housing, Human Resources, Finance, and CCBI) are projected to have lapsed salaries and benefits at the close of the 2019 fiscal year. These lapsed salaries and benefits have accrued as the result of unfilled and vacant positions experienced during the fiscal year because of employee turnover and difficulty in recruitment. The lapsed salaries and benefits reallocated within in this agenda item total \$2,110,000.

GENERAL FUND FUND BALANCE

That the Board of Commissioners commits for these purposes with the final specific amounts determined after financial records are closed for the 2019 fiscal year:

- i. Approximately \$1,000,000 of FY 2019 behavioral health funding for use in subsequent fiscal years for behavioral health purposes with the final specific amount determined after financial records are closed for the 2019 fiscal year, and
- ii. Approximately \$2,000,000 of North Carolina Alcoholic Beverage Control Commission funding set aside for future appropriation, with the final specific amount determined after financial records are closed for the 2019 fiscal year, and
- iii. Approximately \$1,000,000 of employee and employer health insurance contributions funding intended to offset health claim expenditures with the final specific amount determined after financial records are closed for the 2019 fiscal year, which will be set aside for future appropriation as outlined in the table below.

Health Insurance Committed Fund Balance			
FY18 Commitment	FY19 Proposed Commitment	FY20 Budget (Use of Fund Balance)	Committed Fund Balance Remaining
\$2,500,000	\$1,000,000	(\$1,000,000)	\$2,500,000

GASB Statement 54 defines “Committed” fund balance as amounts that are subject to an internally enforceable spending constraint placed on it by the governing board before the end of the fiscal year. This requires that any commitment of fund balance be approved by formal action of the County’s Board of Commissioners. Amendments or modifications of this committed fund balance must also be approved by formal action of the Board of Commissioners. Staff recommends formally adopting the funds identified above as committed fund balance within the County’s General Fund for the fiscal year ended June 30, 2019 to indicate these funds are not generally available and that authority to spend these funds requires additional Board action.

MAJOR FACILITIES OPERATING FUND

Revenues generated by Occupancy and Prepared Food and Beverage Taxes are projected to exceed the FY 2019 Adopted Budget. The distribution of additional tax revenues is outlined by the enabling legislation and a series of amendments associated with the original Interlocal Agreement.

This action represents the first adjustment to the Major Facilities Fund budget during FY 2019. A portion of expenditures are based on a fixed annual distribution such as the Raleigh Holdback, competitive project allocation, and debt service payments for the PNC Arena. These projects remain unchanged in the revised budget.

Meanwhile, other expenditures are based on a percent of actual revenues and distributions to various organizations, including the Raleigh Convention Center, the Greater Raleigh Convention and Visitors’ Bureau, Centennial Authority (management of

PNC Arena), and Town of Cary Hold Harmless. These expenditures are recommended for revision based on revised projected revenues and in accordance with the enabling legislation and Interlocal Agreement and corresponding amendments. After the revised projections, the amount contributed to Fund Balance will increase from \$1,189,000 in the Adopted Budget to \$1,538,000 in the Year-End Wrap-Up Ordinance.

	FY19 Adopted Budget	FY19 Proposed Budget	FY19 Proposed - Adopted
Occupancy Tax	26,810,000	29,573,000	2,763,000
Prepared Food Tax	30,505,000	31,085,000	580,000
TOTAL REVENUES	\$57,315,000	\$60,658,000	\$3,343,000
Greater Raleigh Convention & Visitors Bureau	6,787,000	7,478,000	691,000
Town of Cary Hold Harmless	1,308,000	1,446,000	138,000
City of Raleigh Hold Harmless	680,000	680,000	0
City of Raleigh Annual Distribution	1,000,000	1,000,000	0
Convention Center	29,396,000	31,384,000	1,988,000
Centennial Authority Operation 7%	3,347,000	3,524,000	177,000
Centennial Authority Debt Service	5,208,000	5,208,000	0
Centennial Authority Facility Improvements	2,000,000	2,000,000	0
Cary Sports Venues	2,000,000	2,000,000	0
Transfer to General Fund	1,400,000	1,400,000	0
Transfer to Major Facilities CIP	1,000,000	1,000,000	0
Transfer to Major Facilities CIP Competitive	2,000,000	2,000,000	0
Contribution to Fund Balance	1,189,000	1,538,000	349,000
TOTAL EXPENDITURES	\$57,315,000	\$60,658,000	\$3,343,000

SOUTH WAKE LANDFILL PARTNERSHIP FUND

The South Wake Landfill is projected to exceed the original budget of 477,000 tons by 28,000 tons. The Solid Waste Division is now projecting 505,000 tons by the end of FY 2019 because of an unanticipated change in practice by a local waste hauler, Waste Industries. In January 2019, Waste Industries Garner Branch began redirecting most of their collected commercial and residential waste to the East Wake Transfer Station (which transfers waste to the South Wake Landfill). Previously, this waste was routed through a Waste Industries transfer station located in Garner for disposal at their regional landfill in Sampson County. The Garner transfer station has fallen into disrepair; Waste Industries is now primarily using the East Wake Transfer Station and South Wake Landfill.

The increased tonnage results in increased tipping fee revenues of approximately \$1.4 million and is offset by expenditure increases for operating vendor costs, rebates to municipal partners and post-closure costs.

	2019 Adopted Budget	2019 Proposed Budget	FY19 Proposed - Adopted
Tipping Fees	17,435,000	18,828,122	1,393,122
Interest Income	65,000	65,000	-
TOTAL REVENUES	\$17,500,000	\$18,893,122	\$1,393,122
Landfill & Transfer Station Operations	14,374,222	15,439,788	1,065,566
Partnership Rebates	3,125,778	3,453,334	327,556
TOTAL EXPENDITURES	\$17,500,000	\$18,893,122	\$1,393,122

COUNTY CAPITAL PROJECTS FUND

Element: Automation

- A. Appropriate \$1,500,000 of Human Services revenue to be transferred from the General Fund prior to the end of the year in the CIP Automation element. \$275,000 will fund a project related to financial controls and reporting enhancements in public health and will increase operational efficiencies and improve client customer service. \$1,225,000 will fund projects related to North Carolina Medicaid Transformation and NC FAST Document Management System. Automation funds will ensure compliance with State mandates, increase operational efficiencies, and improve client access to affordable care and service.

Element	Project	Current Appropriation	Reallocation/ Appropriation	Revised Appropriation
Automation	Public Health System	\$2,977,500	\$275,000	\$3,252,500
Automation	Human Services Automation Projects	\$525,000	\$1,225,000	\$1,750,000
Total		\$3,502,500	\$1,500,000	\$5,002,500

- B. Appropriate \$300,000 of Information Services operating and salary savings to be transferred into the Automation CIP for the WakeGov Redesign project. Information Services and Communications completed an RFP process in FY2019, following project scoping additional funding is necessary to complete the project.

Element	Project	Current Appropriation	Reallocation/ Appropriation	Revised Appropriation
Automation	WakeGov Redesign	\$400,000	\$300,000	\$700,000

Element: County Buildings

- A. Reduce the expenditure and revenue budget of the Roof Replacements project by \$485,000. Municipal Reimbursements was incorrectly budgeted as a revenue source and will not be received. This is a technical correction.

Element	Project	Current Appropriation	Reallocation/ Appropriation	Revised Appropriation
County Buildings	Roof Replacements - General	\$515,465	(\$485,000)	\$30,465

Attachments:

1. Budget Memo: Sheriff's Office
2. Budget Memo: Human Services
3. Budget Memo: Environmental Services
4. Budget Memo: Tax Administration
5. Budget Memo: Non-Departmental
6. Budget Memo: Register of Deeds
7. Budget Memo: Community Services
8. Budget Memo: EMS
9. Budget Memo: Information Services
10. Budget Memo: Housing
11. Budget Memo: Human Resources
12. Budget Memo: Finance
13. Budget Memo: CCBI
14. Budget Memo: Major Facilities Operating Fund
15. Budget Memo: Solid Waste South Wake Partnership Landfill Fund
16. Budget Memo: County Capital - Automation
17. Budget Memo: County Capital - County Buildings



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2019 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2019 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Human Services	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget	All	\$5,524,850	\$5,524,850
June 17,2019	Increase revenues to match anticipated collections	Various	\$500,000	\$6,024,850
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget	All	\$93,997,863	\$93,997,863
	Encumbrances Carried Forward	All	\$30,116	\$94,027,979
June 17,2019	Proposed: Increase overtime salaries and associated benefits in the detention and detention medical units for overages due to vacant positions	Detention	\$4,000,000	\$98,027,979
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2018	Adopted Budget	All	1,024.000	1,024.000



**Budget and Management Services
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TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2019 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2019 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Human Services	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget	All	\$74,252,896	\$74,252,896
May 20, 2019	Increase JCPC budget for additional NC DPS funding	State	\$32,240	\$74,285,136
June 17,2019	Proposed: Increase of \$1,500,000 in revenues	State and Charges for Services	\$1,500,000	\$75,785,136
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget		\$151,585,369	\$151,585,369
	Encumbrances Carried Forward	All	\$630,893	\$152,216,262
October 31, 2018	Increase budget for Director merit spread	Multiple	\$4,229	\$152,220,490
May 20, 2019	Increase JCPC budget for additional NC DPS funding	Administration and Operations	\$32,240	\$152,252,730
June 17,2019	Proposed: Increase of \$1,500,000 to be transferred from the General Fund into the CIP Automation element for projects related to North Carolina Medicaid Transformation, NCFast and financial controls	Public Health	\$1,500,000	\$153,752,730
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2018	Adopted Budget	All	1,581.984	1,581.984
October 1, 2018	Transfer two positions for Integrated Program for Prevention of Drug Overdose & Tobacco to Grants and Donations Fund	Public Health	(2.000)	1,579.984
October 1, 2018	Transfer quarter position for family reunification from Grants and Donations Fund	Child Welfare	0.250	1,580.234
November 19, 2018	Increase position count due to Housing calculation error	Administration and Operations	0.350	1,580.584
November 19, 2018	Decrease position count due to Grants and Donations calculation error	Child Welfare	(0.250)	1,580.334
November 19, 2018	Increase position count due to additional allocation of Child Care Subsidy funds for eligibility determination and case management.	Economic Self-Sufficiency	2.000	1,582.334

February 18, 2019	Establish 6.00 FTE to serve as over-the-shoulder-support due to Child Welfare transition into NC FAST.	Child Welfare	6.000	1,588.334
February 18, 2019	Establish 2.00 FTE to serve as trainers due to Child Welfare transition into NC FAST.	Child Welfare	2.000	1,590.334
February 18, 2019	Establish 1.00 FTE to serve as over-the-shoulder-support supervision due to Child Welfare transition into NC FAST.	Child Welfare	1.000	1,591.334



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2019 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2019 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Environmental Services	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget	All	\$3,627,724	\$3,627,724
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget	All	\$13,258,847	\$13,258,847
	Encumbrances Carried Forward	All	\$9,423	\$13,268,270
October 31, 2018	Increase budget for Director merit spread	ES Administration	\$5,177	\$13,273,447
<i>June 17, 2019</i>	<i>Proposed: Increase budget for private well-water testing</i>	<i>Water Quality</i>	<i>\$190,000</i>	<i>\$13,463,447</i>
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2018	Adopted Budget	All	141.000	141.000



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2019 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2019 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Tax Administration	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget	Misc.	\$4,715,500	\$4,715,500
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget	Tax Administration	\$10,242,805	\$10,242,805
October 31, 2018	Increase budget for Director merit spread	Tax Administration	\$5,296	\$10,248,101
June 17, 2019	Proposed: Appropriate \$135,000 to cover the mid-year increase of Tag and Tax fees from NCDOT.	Tax Administration	\$135,000	\$10,383,101
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2018	Adopted Budget	All	73.00	73.00



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2019 Personnel

The following chart summarizes all budget revisions to the Fiscal Year 2019 Adopted Budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Non-Departmental	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget		\$ 1,178,775,639	\$ 1,178,775,639
	Prior Year Rollovers		\$ 1,865,484.40	\$ 1,180,641,123.40
September 17, 2018	Proposed: Appropriate \$303,800 from Fund Balance for early voting due to required expanded hours and an additional site	Fund Balance	\$ 303,800	\$ 1,180,944,923.40
September 17, 2018	Appropriates \$2 million from Fund Balance for the initial expenses associated with the preparation, response, and recovery efforts for Hurricane Florence	Fund Balance	\$2,000,000	\$ 1,182,944,923.40
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget		\$ 23,998,427	\$ 23,998,427
	Encumbrances Carried Forward		\$ 530,060	\$ 24,528,487
July 26, 2018	Director Merit Adjustment	Non-Departmental	\$ 13,294	\$ 24,541,781
September 4, 2018	Transfer Social Emotional Learning Reserve to the Wake County Public School System	Non-Departmental	\$ (2,000,000)	\$ 22,541,781
September 17, 2018	Proposed: Appropriates \$2 million from Fund Balance for the initial expenses associated with the preparation, response, and recovery efforts for Hurricane Florence	Non-Departmental	\$2,000,000	\$ 24,541,781.20
October 31, 2018	Decrease budget for Director merit spread	Multiple	(\$93,291)	\$24,448,490
January 25, 2019	Transfer funding for BOC travel stiped to BOC	Non-Departmental	(\$10,500)	\$24,437,990
January 29, 2019	Reallocate IS and Finance lapse salary to cover cyber security contract for incident response plan development.	Non-Departmental	\$39,087	\$24,477,077
March 18, 2019	Transfer Actual Enrollment Reserve Funds to the Wake County Public School System for Appropriation	Non-Departmental	(\$448,679)	\$24,028,398
May 10,2019	Transfer Salay and Benefits Reserve to BMS	Non-Departmental	(\$10,000)	\$24,018,398
June 17, 2019	Proposed: Reallocation of unused appropriation for year end	Non-Departmental	(\$1,500,000)	\$22,518,398
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2018	Adopted Budget		22.00	22.00



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2019 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2019 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Register of Deeds	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget		\$19,147,549	\$19,147,549
June 17, 2019	Increase the budget to reflect projected FY 2019 Real Property Transfer Tax Revenues	Taxes	\$215,000	\$19,362,549
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget	All	\$3,653,148	\$3,653,148
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2018	Adopted Budget	All	41.00	41.00



**Budget and Management Services
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TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2019 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2019 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Community Services	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget	Misc.	\$5,385,762	\$5,385,762
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget	Multiple	\$37,873,281	\$37,873,281
	Encumbrances Carried Forward	Multiple	\$132,199	\$38,005,480
October 31, 2018	Increase budget for Director merit spread	CS Management and Budget	\$5,204	\$38,010,684
<i>June 17, 2019</i>	<i>Proposed: Reallocation of unused appropriation for year end</i>	<i>Multiple</i>	<i>(\$150,000)</i>	<i>\$37,860,684</i>
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2018	Adopted Budget	All	395.00	395.00



Budget and Management Services **Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2019 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2019 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund				Department: EMS
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget	All	\$26,491,007	\$26,491,007
September 4, 2018	Accept and Appropriate Alliance Behavioral Healthcare grant funding of \$115,000 for Data Sharing Project	Local	\$115,000	\$26,606,007
September 4, 2018	Proposed: Appropriate Community Care of Wake and Johnston Counties Funding for EMS "Well-Person" Checks	Local	\$20,000	\$26,626,007
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget		\$45,320,587	\$45,320,587
	Encumbrances Carried Forward	All	\$118,473	\$45,439,060
September 4, 2018	Accept and Appropriate Alliance Behavioral Healthcare grant funding of \$115,000 for Data Sharing Project	Emergency Medical Services	\$115,000	\$45,554,060
September 4, 2018	Appropriate Community Care of Wake and Johnston Counties Funding for EMS "Well-Person" Checks	Emergency Medical Services	\$20,000	\$45,574,060
October 31, 2018	Increase budget for Director merit spread	Emergency Medical Services	\$9,126	\$45,583,186
<i>June 17, 2019</i>	<i>Proposed: Reallocation of unused appropriation for year end</i>	<i>Emergency Medical Services</i>	<i>(800,000)</i>	<i>\$44,783,186</i>
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2018	Adopted Budget	All	305.00	305.00



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2019 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2019 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Information Services	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget	Misc.	\$7,500	\$7,500
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget	All	\$17,830,786	\$17,830,786
	Encumbrances Carried Forward	All	\$77,160	\$17,907,946
July 26, 2018	Director merit adjustment	IS Administration	\$4,948	\$17,912,894
October 31, 2018	Increase budget for Director merit spread	IS Administration	\$6,848	\$17,919,741
January 29, 2019	Reallocate IS and Finance lapse salary to cover cyber security contract for incident response plan development	Business Applications	(\$19,543)	\$17,900,198
March 14, 2019	Reallocate IS and Finance lapse salary to cover BOE lease expenses	Business Applications	(\$55,475)	\$17,844,723
June 17, 2019	Proposed: Reallocation of unused appropriation for year end	Multiple	(\$440,000)	\$17,404,723
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2018	Adopted Budget	All	104.75	104.75
December 3, 2018	Proposed: Establish 3.00 FTE for rewrite of the Revenue billing and collections system	Business Applications	3.00	107.75
December 3, 2018	Proposed: Establish 1.00 FTE to serve as a Chief Data Officer	Information Services Administration	1.00	108.75



**Budget and Management Services
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Fund: General Fund			Department: Housing	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget	All	\$2,589,745	\$2,589,745
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget		\$22,883,050	\$22,883,050
July 26, 2018	Director Merit Adjustment	Admin	(\$3,223)	\$22,879,827
October 31, 2018	Increase budget for Director merit spread	Multiple	\$2,066	\$22,881,893
June 17, 2019	Proposed: Reallocation of unused appropriation for year end	Multiple	(370,000)	\$22,511,893
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2018	Adopted Budget	All	60.350	60.350
November 19, 2018	Decrease position count due to Housing calculation error	Administration and Operations	(0.350)	60.000



**Budget and Management Services
Inter-Office Correspondence**

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FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2019 Personnel Authorization Ordinance.

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Fund: General Fund			Department: Human Resources	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget	All	\$0	\$0
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget		\$3,221,003	\$3,221,003
	Encumbrances Carried Forward	All	\$12,887	\$3,233,890
October 31, 2018	Increase budget for Director merit spread	Human Resources	\$6,005	\$3,239,895
June 17, 2019	<i>Proposed: Reallocation of unused appropriation for year end</i>	Human Resources	<i>(\$150,000)</i>	<i>\$3,089,895</i>
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2018	Adopted Budget	All	33.00	33.00



**Budget and Management Services
Inter-Office Correspondence**

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FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2019 Personnel Authorization Ordinance.

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Fund: General Fund			Department: Finance	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget	Misc.	\$199,366	\$199,366
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget	All	\$3,139,370	\$3,139,370
	Encumbrances Carried Forward	All	\$5,356	\$3,144,726
July 26, 2018	Director Merit Adjustment	Multiple	(\$4,488)	\$3,140,238
October 31, 2018	Increase budget for Director merit spread	Multiple	\$4,927	\$3,145,165
January 29, 2019	Reallocation of unused appropriation for Cyber Security Contract	Multiple	(\$19,544)	\$3,125,621
March 14, 2019	Reallocation of unused appropriation for Board of Elections Lease Expenses	Multiple	(\$19,524)	\$3,106,097
June 17, 2019	Proposed: Reallocation of unused appropriation for year end	Multiple	(\$100,000)	\$3,006,097
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2018	Adopted Budget	All	34.00	34.00



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2019 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2019 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund				Department: CCBI
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget	Misc.	\$1,040,000	\$1,040,000
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget	All	\$6,740,657	\$6,740,657
	Encumbrances Carried Forward	All	\$27,023	\$6,767,680
October 31, 2018	Increase budget for Director merit spread	Multiple	\$3,522	\$6,771,202
<i>June 17, 2019</i>	<i>Proposed: Reallocation of unused appropriation for year end</i>	<i>Multiple</i>	<i>(\$100,000)</i>	<i>\$6,671,202</i>
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2018	Adopted Budget	All	81.00	81.00



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Major Facilities Ordinance, Sections 1(A) and 1(B)

The following chart summarizes all budget revisions to the fiscal year 2019 adopted budget for the County Buildings Element of the County Capital Fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: Major Facilities Fund				
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget	Taxes	\$57,315,000	\$57,315,000
<i>June 17, 2019</i>	<i>Proposed: Appropriate and amend the Major Facilities budget to reflect revised revenue projections</i>	<i>Taxes</i>	<i>\$3,343,000</i>	<i>\$60,658,000</i>
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget	Major Facilities	\$57,315,000	\$57,315,000
<i>June 17, 2019</i>	<i>Proposed: Appropriate and amend the Major Facilities budget to reflect revised revenue projections</i>	<i>Major Facilities</i>	<i>\$3,343,000</i>	<i>\$60,658,000</i>



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 South Wake Landfill Partnership Fund Ordinance, Section 1 and Fiscal Year 2019 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the Fiscal Year 2019 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics .*

Fund: South Wake Landfill				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2018	Original Appropriation		\$17,500,000	\$17,500,000
<i>June 3, 2019</i>	<i>Proposed: Increase tip fee revenues to reflect higher than anticipated tonnages</i>	<i>Charges for Services - Tip Fees</i>	<i>\$1,393,122</i>	<i>\$18,893,122</i>
EXPENDITURES				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Original Appropriation		\$17,500,000	\$17,500,000
<i>June 3, 2019</i>	<i>Proposed: Increased costs for landfill operator costs, closure costs and rebates based on higher than anticipated tonnages</i>	<i>Solid Waste Division</i>	<i>\$1,393,122</i>	<i>\$18,893,122</i>
STAFFING				
Date	Description of Revision or Adjustment	Division	FTEs	Balance
July 1, 2018	Original Appropriation		5.000	5.000



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 County Capital Ordinance, Section 1(A) and 1 (B)

The following chart summarizes all budget revisions to the fiscal year 2019 adopted budget for the County Buildings Element of the County Capital Fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: County Capital				Element: Automation
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
June 30, 2018	Prior Project Appropriation		48,524,355.04	48,524,355.04
July 1, 2018	Adopted Budget	County Capital	11,630,555.00	60,154,910.04
Various	Closing of completed projects and administrative clean-up	County Capital	(1,820,394.15)	58,334,515.89
<i>June 17, 2019</i>	<i>Proposed: Appropriate \$275,000 for Human Services financial controls and reporting enhancements</i>	<i>County Capital</i>	<i>275,000.00</i>	<i>58,609,515.89</i>
<i>June 17, 2019</i>	<i>Proposed: Appropriate \$1,225,000 for Human Services Automation Projects</i>	<i>County Capital</i>	<i>1,225,000.00</i>	<i>59,834,515.89</i>
<i>June 17, 2019</i>	<i>Proposed: Appropriate \$300,000 for the WakeGov Redesign Project</i>	<i>County Capital</i>	<i>300,000.00</i>	<i>60,134,515.89</i>
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	CIP Element	Amount	Balance
June 30, 2018	Prior Project Appropriation		48,524,355.04	48,524,355.04
July 1, 2018	Adopted Budget	Automation	11,630,555.00	60,154,910.04
Various	Closing of completed projects and administrative clean-up	Automation	(1,820,394.15)	58,334,515.89
<i>June 17, 2019</i>	<i>Proposed: Appropriate \$275,000 for Human Services financial controls and reporting enhancements</i>	<i>Automation</i>	<i>275,000.00</i>	<i>58,609,515.89</i>
<i>June 18, 2019</i>	<i>Proposed: Appropriate \$1,225,000 for Human Services Automation Projects</i>	<i>Automation</i>	<i>1,225,000.00</i>	<i>59,834,515.89</i>
<i>June 17, 2019</i>	<i>Proposed: Appropriate \$300,000 for the WakeGov Redesign Project</i>	<i>Automation</i>	<i>300,000.00</i>	<i>60,134,515.89</i>

Date	Revenue Budget	Time
6.21.2018	48,039,355.04	9:00 AM
6.21.2018	(265,000.00) BR2018-06-18-111	
6.21.2018	750,000.00 BR2018-06-18-110	

48,524,355.04
48,524,355.04
48,509,355.04

FALSE
15,000.00



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 County Capital Ordinance, Section 1(A) and 1 (B)

The following chart summarizes all budget revisions to the fiscal year 2019 adopted budget for the County Buildings Element of the County Capital Fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: County Capital			Element: County Buildings	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
June 30, 2018	Prior Project Appropriation		64,229,682	64,229,682
July 1, 2018	Adopted Budget	Multiple	12,548,074	76,777,756
Various	Various unit close-outs of completed projects	Multiple	(2,322,098)	74,455,658
November 19, 2018	BOC 11.16.18 #9: Appropriate \$363,008.98 in the County Building Security Projects for replacement of building keys and improvement of key control	Insurance Settlement	363,009	74,818,667
Various	Various unit close-outs of completed projects	Multiple	(1,442,144)	73,376,522
June 17, 2019	Proposed: Reduce \$485,000 of Roof Replacement project for the correction to the delayed Rural Center Roofing project.	County Buildings	(485,000)	72,891,522
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	CIP Element	Amount	Balance
June 30, 2018	Prior Project Appropriation		64,229,682	64,229,682
July 1, 2018	Adopted Budget	County Buildings	12,548,074	76,777,756
Various	Various unit close-outs of completed projects	County Buildings	(2,322,098)	74,455,658
November 19, 2018	BOC 11.16.18 #9: Appropriate \$363,008.98 in the County Building Security Projects for replacement of building keys and improvement of key control	County Buildings	363,009	74,818,667
Various	Various unit close-outs of completed projects	County Buildings	(1,442,144)	73,376,522
June 17, 2019	Proposed: Reduce \$485,000 of Roof Replacement project for the correction to the delayed Rural Center Roofing project.	County Buildings	(485,000)	72,891,522



Legislation Details (With Text)

File #: 16-2217
Type: Regular Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 6/17/2019
Final action:
Title: Good Samaritan Rule Awareness and County Opiod Response
Sponsors:
Indexes:
Code sections:
Attachments: [Good Samaritan Rule Item Summary 06-17-19.pdf](#)
[Good Samaritan Rule Law.pdf](#)

Date	Ver.	Action By	Action	Result
6/17/2019	1	Board of Commissioners		

Good Samaritan Rule Awareness and County Opiod Response
That the Board of Commissioners receives information on a new Good Samaritan video, which is one component of Wake County's opioid initiative

Item Title: Good Samaritan Rule Awareness and County Opioid Response

Specific Action Requested:

That the Board of Commissioners receives information on a new Good Samaritan video, which is one component of Wake County's opioid initiative.

Item Summary:

The opioid crisis continues at the local, state and national levels. The Good Samaritan Law provides limited immunity to specific individuals including those under 21 years of age who seek medical help in the event of certain drug/alcohol overdoses, practitioners who prescribe medications, and people who administer medications for opioid counter-effect.

Members of the Wake County Drug Overdose Prevention Coalition's Education and Outreach Subcommittee worked with a professional media company to develop a 3-minute video to encourage individuals to call 911. This video is one tactic to educate the community about the Good Samaritan Law and another means to address the opioid and drug issues in our county and statewide.

A webpage has been created www.makethecallNC.com to provide additional information. County staff will monitor this site for future updates.

Attachments:

1. North Carolina Good Samaritan Law