



# Wake County

301 South McDowell Street  
Raleigh, NC

## Meeting Minutes Board of Commissioners

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Monday, June 3, 2019

5:00 PM

Wake County Justice Center

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### Budget Adoption

#### Meeting Called to Order: Chair Jessica Holmes

**Present:** 7 - Chair Jessica Holmes, Commissioner Sig Hutchinson, Commissioner Matt Calabria, Vice-Chair Greg Ford, Commissioner James West, Commissioner Susan Evans, and Commissioner Vickie Adamson

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Johnna Rogers, Chief Operating Officer; Emily Lucas, Chief Financial Officer; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; and Ben Canada, Assistant to the County Manager.

#### Pledge of Allegiance

#### Invocation: Commissioner Vickie Adamson

Chair Holmes also acknowledge the victims of the Virginia massacre. She asked for a moment of silence.

#### Items of Business

1. [Approval of Agenda](#)

**Vice-Chair Ford moved, seconded by Commissioner Adamson, to approve the agenda. The motion passed unanimously.**

2. [Approval of the Minutes of the Budget Work Session of May 13, 2019, the Regular Meeting of May 20, 2019 and the Budget Public Hearing of May 20, 2019](#)

**Vice-Chair Ford moved, seconded by Commissioner Evans, to approve the Minutes of the Budget Work Session of May 13, 2019, the**

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**Regular Meeting of May 20, 2019 and the Budget Public Hearing of May 20, 2019. The motion passed unanimously.**

3. [Proclamation Recognizing June as LGBT Pride Month](#)

**Attachments:** [LGBT Pride Month Proclamation 5.20.19.docx](#)  
[Proclamation recognizing LGBT Pride Month.docx Edits.docx](#)

Vice Chair Ford introduced Ms. Lindsay Lughes, Executive Director, LGBT Raleigh. Ms. Lughes introduced James Miller, the outgoing Executive Director, and two other staff present.

Vice Chair Ford said that citizens have come a long way with recognizing the LGBT community. He shared background on how LGBT started. He shared the basis for PRIDE, which was created by the LGBT community to demand their rights be recognized. He said that there is work to still be done, but society has come a long way. He said that House Bill 2 will expire next year if it is not repealed. He asked the board to update the non-discrimination policy to support the item. He discussed a ban on housing and employment opportunities based on gender and identity. He shared information on a ban on conversion therapy and the expansion of the hate crimes bill.

He read the proclamation aloud.

**Vice-Chair Ford moved, seconded by Commissioner Hutchinson, that the Board of Commissioners approve a Proclamation recognizing June as LGBT Pride Month. The motion passed unanimously.**

**Consent Agenda**

**Commissioner Hutchinson moved, seconded by Vice-Chair Ford, to approve the consent agenda. The motion passed unanimously.**

4. [Memorandum of Understanding between Wake County and the Wake County Board of Education Regarding School Site Acquisition and Construction](#)

**Attachments:** [Agenda Item Summary - Core Team MOU.docx](#)  
[Core Team MOU - 5-8-19 final draft.docx](#)

**Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners approve the Memorandum of Understanding between the County and the Wake County Board of Education regarding school site acquisition and construction. The motion passed unanimously.**

5. [Accept and Appropriate Additional Funds from The Town of Knightdale for the Knightdale](#)

[Station Park Splash Pad](#)

**Attachments:**    [Item Summary](#)  
                          [Project Location Map](#)  
                          [Project Cost Summary](#)  
                          [Budget Memo](#)

Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners accept and appropriate \$40,000 in additional funding from the Town of Knightdale for construction of the Knightdale Station Park Splash Pad. The motion passed unanimously.

6.    [Designation of Map and Plat Review Officers for the Town of Wendell](#)

**Attachments:**    [Item Summary](#)  
                          [Resolutions from Town of Wendell](#)  
                          [Board of Commissioners Resolution](#)

Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners adopt a Resolution designating staff from the Town of Wendell as Map and Plat Review Officers. The motion passed unanimously

7.    [Designation of Map and Plat Review Officers for the Town of Zebulon](#)

**Attachments:**    [Item Summary](#)  
                          [Resolution from Town of Zebulon](#)  
                          [Board of Commissioners Resolution](#)

Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners adopt a Resolution designating staff from the Town of Zebulon as Map and Plat Review Officers. The motion passed unanimously

8.    [Interlocal Agreement Between the Town of Morrisville and Wake County Regarding Administration of Morrisville's Erosion and Sedimentation Control Ordinance](#)

**Attachments:**    [BOC Item Summary.ILA. Morrisville.05.16.19.docx](#)  
                          [Morrisville ILA 07.01.19.pdf](#)

Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners authorize the County Manager to execute an Interlocal Agreement between the Town of Morrisville and Wake County regarding the County's continued administration of Morrisville's Erosion and Sedimentation Control Ordinance. The motion passed unanimously.

9. [Interlocal Agreement Between the Town of Zebulon and Wake County Regarding Administration of Zebulon's Stormwater Ordinance and Erosion and Sedimentation Control Ordinance](#)

**Attachments:**    [BOC Item Summary.ILA. Zebulon.05.16.19.docx](#)  
                              [Zebulon ILA 07.01.19.pdf](#)

**Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners authorize the County Manager to execute an Interlocal Agreement between the Town of Zebulon and Wake County regarding the County's continued administration of Zebulon's Stormwater Ordinance and Erosion and Sedimentation Control Ordinance. The motion passed unanimously.**

10. [Approval of a Multi-Year Agreement with Bellsouth Telecommunications, LLC for Telecommunication Services](#)

**Attachments:**    [AT&T Multi-Year Agreement Item Summary 5.21.19.docx](#)  
                              [WKSO ATT NC18-2008-03 AA Option1.pdf](#)

**Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners authorize the County Manager to execute a multi-year agreement with Bellsouth Telecommunications, LLC d/b/a AT&T North Carolina subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.**

11. [FY19-20 Affordable Housing Action Plan for HUD Entitlement Grant Compliance](#)

**Attachments:**    [Item Summary](#)  
                              [Final 2 FY19-20 Housing Action Plan.pdf](#)

**Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners:**

- 1. Approves the FY 2019-2020 Affordable Housing Action Plan subject to appropriation;**
- 2. Authorizes the Chair to sign documents necessary to submit the Action Plan to HUD and to carry out activities described in the plan.**

**The motion passed unanimously.**

12. [Approval of the Greater Raleigh Convention and Visitors Bureau's FY 2020 Operating Budget](#)

**Attachments:**    [GRCVB Budget Item Summary 5.20.19.doc](#)  
                          [GRCVB Budget 2019-2020 for Wake County Commission and Raleigh City Council.pdf](#)  
                          [GRCVB Business Plan 2019-2020.pdf](#)

**Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners approve the FY 2020 operating budget for the Greater Raleigh Convention and Visitors Bureau in the amount of \$8,653,000, subject to the adoption of the Wake County FY 2020 Budget. The motion passed unanimously.**

13.    [Appointment of Commissioner Sig Hutchinson as the 2019 NACo Annual Conference Voting Delegate for Wake County Board of Commissioners](#)

**Attachments:**    [2019 NACo Voting Delegate.docx](#)  
                          [2019 NACo Voting Delegate Form.pdf](#)

**Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners appoint Commissioner Sig Hutchinson as the Voting Delegate for the 2019 National Association of Counties Annual Conference July 12-15, 2019. The motion passed unanimously.**

14.    [Resolution Supporting the Current Alcoholic Beverage Control System for the Sale of Liquor](#)

**Attachments:**    [Item Summary ABC Privatization 6.3.19.docx](#)  
                          [Resolution of Opposition to Privatization 2019.pdf](#)

**Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners adopt a resolution supporting the current Alcoholic Beverage Control system for the sale of liquor. The motion passed unanimously.**

15.    [Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports](#)

**Attachments:**    [Tax Collections Item Summary.docx](#)  
                          [Tax Committee Agenda Process.docx](#)  
                          [Executive Summary 1.doc](#)  
                          [Executive Summary 2.doc](#)  
                          [June 2019 Refunds Under 500.pdf](#)  
                          [June 2019 Refunds Over 500.pdf](#)  
                          [Daily Updates For Exemptions.pdf](#)  
                          [Daily Updates For Penalties.pdf](#)  
                          [Daily Updates For Special Situations.pdf](#)  
                          [Municipal Collection Report](#)  
                          [Wake County Collection Report](#)  
                          [Monthly In-Rem Foreclosure Report](#)  
                          [PFB Summary Report.pdf](#)  
                          [HER Summary Report.pdf](#)  
                          [Register of Deeds Excise Tax Report.pdf](#)

**Commissioner Hutchinson moved, seconded by Vice-Chair Ford, that the Board of Commissioners approves the attached recommendations by the Tax Committee. The motion passed unanimously.**

## **Regular Agenda**

**16.    [Public Hearing on Proposed 2019 Limited Obligation Bonds not to exceed \\$240,000,000](#)**

**Attachments:**    [20190603 Agenda Item 2019 LOBs - Item Summary - Conduct Pub Hrg, Auth Res.docx](#)  
                          [LOB Presentation 6.3.19.pdf](#)  
                          [20190603 Agenda Item 2019 LOBs - Attachment 1 - Authorizing Resolution.doc](#)  
                          [20190603 Agenda Item 2019 LOBs - Attachment 2 - Project Schedule for 2017 and 2018 IFAs.pdf](#)

Mr. Todd Taylor, Debt Manager, shared the background of the 2019 Limited Obligation Bonds (LOB's).

NC G.S. 160A-20 requires Board approval of LOBs

- Prior April 15, 2019 Board action:
  - Authorized Findings Resolution
  - Scheduled today's public hearing
  - Directed staff to submit application to LGC for approval
  
- Today's request is last of two required Board actions
  - Conduct public hearing
  - Adopt authorizing resolution

He shared the purpose of 2019 LOB's.

- Converts portions of 2017 Wells Fargo and 2018 Bank of America draw programs to permanent bonds
- Transfers certain collateral currently supporting draw programs to support County LOBs

He shared the Willow Springs High School and Parkside Elementary openings for the Fall 2019.

He shared the funding needs summary.

He shared the financing structure.

- Local Government Commission to consider at June 4, 2019 meeting
- LOBs sold to investors on June 11-12, 2019
  - Wells Fargo as Senior Managing Bank
  - PNC Bank and Raymond James as Co-Managing Banks
- Semi-annual fixed interest rate; Level principal repayment
  - Interest payments March and September
  - Annual principal payments beginning September 1, 2020
- 19 year maturity as planned in Debt and Capital Model
- Financing to close June 27, 2019

He shared the timing and fiscal impact anticipated.

He shared the relevant board goal.

2019 Board of Commissioners *Initiative E2.1*

*“Implement financing strategies to address needs identified in the Capital Improvement Plan.”*

He shared the takeaways.

- Replaces short-term financing with long-term financing
- Associated projects already authorized (no new projects)
- Two School properties (i.e., collateral) to be transferred from Deed of Trust on draw programs to Master Deed of Trust supporting County's LOBs

- Timing & associated fiscal impact were anticipated in County Model; incorporated in County's FY2019 and FY2020 Budgets

Commissioner Hutchinson said that this is a great story to be told. He said that this program was established years ago and shared how the bonds were spent. He shared how the current process works and said it has saved the county millions of dollars. He thanked staff for their innovative approach and their support.

Chair Holmes asked Mr. Taylor to describe how the Limited Obligation Bonds and General Obligation Bonds work. He said that the citizens voted to approve the Limited Obligation Bonds in November. He said if issued as General Obligation bonds, it would cost the county an additional \$2.7 million for every \$100 million spent.

Chair Holmes opened the public hearing.

No one came forward.

Chair Holmes closed the public hearing.

**Commissioner Hutchinson moved, seconded by Commissioner Ford, That the Board of Commissioners:**

- 1. Conduct a public hearing on the proposed issuance of Limited Obligation Bonds ("2019 LOBs"); and, upon close of the public hearing,**
- 2. Adopt a resolution authorizing the execution and delivery of limited obligation bonds of the County in an amount not to exceed \$240,000,000 and related documents in connection with the financing and refinancing of certain public school and community college improvements for the County of Wake, North Carolina. The motion passed unanimously.**

### **Public Comments**

Mr. Curtis Leary, 1253 Gatehouse Dr, Cary, said that the board has a huge responsibility handling the budget. He is a retired veteran and said he was told that North Carolina is a friend to the military, but he feels that is not true. He shared his thoughts on a Supreme Court case. He said that it took 12 years to fight this case. He shared information from the Supreme Court. He said that he is against paying increased taxes. He said that he would appreciate lower taxes. He asked that a POW/MIA flag be flown in addition to the American flag.

Ms. Andrea George, 6309 E. Lake Anne Drive, Raleigh, thanked the board for their work as well as the teachers. She said that she does not understand the need for increased taxes. She said the county should be



able to manage with the bond money and the increase in taxes due to new homes being built. She said that it is hard on the senior citizens. She said that costs on all the goods and services will be increased.

Ms. Kristen Beller, 3301 Leesville Town Court, Raleigh, supports the school district budget. She said that all schools need additional staff. She said that the school has a good budget, but more is needed. She said that this budget will allow for an increase in salaries, transportation services, open and collaborative approach for students and employees. She said that there is no extra money in the school budget. She said that more emergency vehicles are needed as well as libraries. She asked the Board to invest in students and citizens and fund the school budget.

Ms. Rachel Zeitler, 2420 N. Raleigh Blvd, Raleigh, spoke on behalf of Habitat for Humanity and expressed her support for the housing funds in the budget. She highlighted the needs in the community. She said that 83 habitat homes are expected to be built this year. She said that they receive 200 applications a year. She said that Habitat could not do the work without the support of the board of commissioners. She said that every dollar received from the county was leveraged into \$13 from the private sector. She said that they need housing for everyone. She said that habitat recipients often work multiple jobs and spend 200 hours a year building their homes.

Ms. Nancy Petty, 402 Kinsey Street, Raleigh, said that WCPSS is asking for additional funding, but she is asking for an additional \$5 million to provide mental health services to Middle and High School students. She said that this is unprecedented times. She asked that \$500,000 be allocated for an audit of the WCPSS mental health services, and \$4.5 million for additional Mental Health Services. She shared information and statistics on mental health and how it affects students learning. She said one in five youth experience mental health issues, but less than one half of them receive services.

Mr. Bryan Lee, Minister to Youth, Pullen Memorial Baptist Church, said that he and his colleagues stand on the front lines along side of teachers and school counselors. He said the number of youth experiencing crisis is continuing to grow. He shared research information from Keyser on Adverse Childhood Experiences (ACES). He said that the average student spends more time at school than they do anywhere else. He said that school support provides vital services. He spoke on behalf of school counselors. He ask that the schools receive additional resources. He asked that the Board of Commissioners to work with WCPSS on drastic and unprecedented changes. He thanked the board for all that they do.

Mr. Stephanie Lormand, 2704 Ramsey Road, Raleigh, said that concerns

over making ends meet is a reality for too many people. She said the Board compares 2008 to 2019. She said public education cannot succeed without housing. She said race and ethnicity is not equally distributed across income levels. She shared thoughts on the budget. She said that WCPSS should receive all the funding necessary to provide a quality education.

Mr. Gene Ortiz, 12422 Honeychurch Street, Raleigh, said that he is a senior citizen on a fixed income. He asked why Charter and Private schools have a waiting list. He said WCPSS asks for more money every year. He said that a 10 percent increase is ridiculous. He said that he has special needs grandkids. He said that citizens should go after school administration. He suggested taking money from the library budget to provide additional mental health services. He said that it is unfair for government to keep dipping into citizens pockets. He said that he does not have an extra 10 percent, but is willing to pay his share.

Ms. Christi Verecky, 207 Maple Creek Court, Apex, thanked the board for their service. She said she is a 4th grade teacher and wanted to remind the Board that she is a tax payer and is in favor of funding the schools. She said that she is in favor of paying the tax increase. She said that schools need more nurses because teachers are being made to do nurse functions. She said that there needs to be a living wage for certified staff. She said that funding is needed for mental health and schools that are falling apart. She expressed the needs her students have for counseling services.

Ms Aubry Diorio, 111 Arrow Head Way, Cary, said she is a school teacher and supports WCPSS receiving more funding. She spoke of increased state mandates that require additional funding. She said that the decision today effects real people and real children. She said that she taught a multi track class in an effort to meet track class mandates. She shared what research says. She said that funding is needed for pre-K students. She talked about all of the maintenance issues that are in some schools. She said that she is willing to pay extra to get what she needs for the students.

Ms. Kim Mackey, 1937 Ashview Drive, Fuquay-Varina, said that she has shared her thoughts previously. She said that no one wants to pay higher taxes. She said that the blame is on the General Assembly and their priorities. She said that there has not been a statewide construction bond in the last 25 years. She said that other counties use property taxes to fund their schools. She quoted Benjamin Franklin and Thomas Jefferson.

Ms. Susan Book, 219 Tecumseh Court, Cary, said she is a parent of a WCPSS student. She spoke of a conversation she had with her son. She said that she is putting her trust in the commissioners and that she is

standing up for her 9 year old son. She talked about the Individual Education Plan (IEP) for her son and said many parents fight for resources for their children. She asked the board to fund the schools budget.

Ms. Patti Taylor, 2731 Hidden Waters Circle, Raleigh, said that her children graduated from Wake County schools. She shared the stats for Wake County Schools. She said that schools need more psychologist, nurses, and school repairs. She said that Wake County maintenance staff does not support the school repairs. She asked that the board fully fund the school system

Mr. Dick Hilliard, 7912 Harps Mill Road, Raleigh, said the tax rate will likely increase again next year due to the property revaluation. He said that when calculating these numbers, Wake County has seen a 24 percent increase in property taxes since 2014. He said that this budget increase is larger than other counties. He said that property taxes are increasing faster than property values. He asked the board to reconsider the numbers.

Ms. Margaret Powell, 1128 Brisbane Woods Way, Cary, IT Data Manager for WCPSS, said that she was attracted to Wake County schools based on the support public officials provide to public education. She asked the board to support the schools budget. She asked for adequate access to transportation.

Ms. Emanuela Prister, 105 Heart Pine Drive, Cary, said that the Board of Commissioners is the problem and that they are not fixing the problem . She asked about the \$50,000,000 that was budgeted for students that was not allocated. She asked about the accountability for the money spent for the Crooked Creek Golf Course. She shared thoughts on housing and said increased taxes will force people out of Wake County.

Ms. Angie Skioli, 5712 Harrington Grove Drive, Raleigh, said that her taxes are one quarter of what her mother's are in New Jersey. She said that she wants quality public schools. She said that because of the people that are moving into Wake County, taxes must be raised. She said that the board does a good job with transparency. She spoke on K-3 class sizes. She said that she appreciates the commission and is willing to pay more taxes so children have quality education.

Ms. Angela Humphries, 6233 Winter Spring Drive, Wake Forest, said "Red for Ed" needs to stop. She said the goal of "Purple for Parents" is to prevent strikes. She shared a list of items that she is concerned about. She is not in favor of additional funds for schools. She encouraged teachers to cut ties with the NCAE and give themselves a \$500 raise next year.

Ms. Alana Cavario said that unions have protected people for many years.

She said this board has done a great and said the State is the problem. She said that the mental health issues in this country is an issue for adults as well as children. She said if citizens cant afford to live in Wake County, they should move to Johnston County. She said that a living wage should be implemented.

Chair Holmes recognized Commissioner West to make comments.

Commissioner West said that it has been said that a citizen is a public problem solver and politics is everyday activity of the citizen. He said view points are varied, but the key is bringing them together for democracy and synergy for the good for all citizens. He recounted a quote from Frederick Douglas "Where there is no struggle, there is no progress." He said that a BFI (blind flash of insight) on the budget that came to him which led to his prepared comments. He said that process allows for collaboration event though there will be differences. He said that complex problems require divergent solutions. He said that they have a good budget process as it relates to things and perhaps not people.

He said that he has heard from the citizens and understands that there are concerns about accountability as it relates to the budget. He said that growth, competing needs and financial pressures lead to conflict. He said that good accountability, sharing of information, and reviewing results at all levels needs to be evaluated by the board. He said his thoughts are around finding a new and improved way to create a desired future in looking at empowered actions and engaging citizens to develop trust with citizens. He said that there is the opportunity for the board to work together with state and federal government officials. He said that his BFI is a model for planned change. He said that he has served as a past PTA president, so he is familiar with the needs of the schools. He suggested a multi-level advisory group to evaluate short, mid-term, and long-term goals. He said that involvement, ownership, and understanding (IOU) can assist with creating a better way.

17. [Adopt Fiscal Year 2020 Operating Budgets, Capital Improvement Projects, Special Revenue Projects, and Personnel Authorization Ordinances](#)

**Attachments:**    [Budget Adoption Item Summary.docx](#)  
[FY20 Adoption PPT.pptx](#)  
[01 General Fund Operating Ordinance.docx](#)  
[02 Debt Service Fund Ordinance.docx](#)  
[03 Fire Tax District Fund Ordinance.docx](#)  
[04 Major Facilities Fund Ordinance.docx](#)  
[05 Solid Waste Operating Fund Ordinance.docx](#)  
[06 South Wake Landfill Partnership Fund Ordinance.docx](#)  
[07 Corporate Fleet Fund Ordinance.docx](#)  
[08 Human Services Transportation Fund Ordinance.docx](#)  
[09 Capital Improvement Projects Funds Ordinance.docx](#)  
[10 Housing and Community Revitalization Fund Project Ordinance.docx](#)  
[11 Capital Area Workforce Development Fund Project Ordinance.docx](#)  
[12 Grants and Donations Fund Project Ordinance.docx](#)  
[13 Personnel Authorization Ordinance.docx](#)

Ms. Michelle Venditto shared an overview of the budget. Ms. Venditto said the General Fund budget for Fiscal Year 2020 is \$1,465,980,000 and includes a 6.36-cent property tax increase. She provided a breakdown of the allocation of property tax increase as of May 29. She also shared adjustments from the recommended budget and the Fiscal Year 2020 adopted budget funds.

**Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners adopts the following FY 2020 budget-related ordinances:**

**Operating Budgets Funds Ordinances**

- **General Fund Annual Operating Budget**
- **Debt Service Fund Annual Operating Budget**
- **Fire Tax District Fund Annual Operating Budget**
- **Major Facilities Fund Annual Operating Budget**
- **Solid Waste Operating Fund Annual Operating Budget**
- **South Wake Landfill Partnership Fund Annual Operating Budget**
- **Corporate Fleet Fund Annual Operating Budget**
- **Human Services Transportation Fund Annual Operating Budget**

**Capital Improvement Projects Funds Ordinance, inclusive of:**

- **County Capital Projects Fund**

- **Fire Tax District Capital Projects Fund**
- **Major Facilities Capital Projects Fund**
- **Solid Waste Capital Projects Fund**
- **Housing Capital Projects Fund**
- **Wake Technical Community College Capital Projects Fund**
- **Wake County Public School System Capital Projects Fund**

**Special Revenue Project Ordinances**

- **Housing and Community Revitalization Fund Project Ordinance**
- **Capital Area Workforce Development Fund Project Ordinance**
- **Grants and Donations Fund Project Ordinance**

**Personnel Authorization Ordinance**

**Vice-Chair Ford moved, seconded by Commissioner Evans, that the Board of Commissioners amends the County Manager's recommended fiscal year 2020 budget, as revised at the May 29 work session and reflected in the presented ordinances, to result in a total increase in the Wake County Public School System appropriation of \$45,000,000 million to \$515,955,101 for a total General Fund appropriation of \$1,473,980,000.**

**To be funded through:**

**A one-time appropriation of \$3,000,000 of fund balance, which will be used for one-time fiscal year 2020 county expenditures only;**

**An additional appropriation of \$1,000,000 of fund balance;**

**An increase in the appropriation of Human Services state revenues by \$1,000,000;**

**A \$500,000 decrease in expenditures through the delay of county operation expansions; and**

**An increase of \$3,000,000 in property tax revenue, which requires an increase of 0.21 cents to the County Manager's recommended property tax rate, for a total rate of 72.01 cents per \$100 of property tax valuation.**

**Chair Holmes suggested that a roll call vote be recorded for transparency purposes.**

Commissioner Calabria said that he is in favor of the internal budget proposals from the County Manager. He said that his amendment to the budget relates to \$1 million in fund balance portion of the motion. He said that staff provides commissioners with information before the budget is considered by the board. The board considers the benefits without a tax increase. He said that staff provided a scenario to the board for use of no more than \$3 million of the fund balance in order to maintain the county's AAA bond rating. He said the use of the additional \$1 million places a deficit moving forward into next year's budget. He said that he is not in favor of placing the AAA bond rating at risk and artificially deflating the tax rate diminishing the resources in protecting the county's fund balance. He said the impact on the tax rate would be 9 ten thousandths of the tax rate. He said that he supports the additional \$3 million and realignment of the budget to absorb the remainder of the additional \$1 million of fund balance in the proposed motion.

**Commissioner Calabria moved, seconded by Commissioner Hutchinson, that the Board of Commissioners amends the County Manager's recommended fiscal year 2020 budget, as revised at the May 29 work session and reflected in the presented ordinances, to result in a total increase in the Wake County Public School System appropriation of \$45,000,000 million to \$515,955,101 for a total General Fund appropriation of \$1,473,980,000.**

**To be funded through:**

**A one-time appropriation of \$3,000,000 of fund balance, which will be used for one-time fiscal year 2020 county expenditures only;**

**An increase in the appropriation of Human Services state revenues by \$1,000,000;**

**A \$500,000 decrease in expenditures through the delay of county operation expansions; and**

**An increase of \$4,000,000 in property tax revenue, which requires an increase of 0.27 cents to the County Manager's recommended property tax rate, for a total rate of 72.07 cents per \$100 of property tax valuation.**

Commissioner West said that understood staff's recommendations, and was not supportive of surprises.

Commissioner Hutchinson echoed the comments of Commissioner Calabria and agreed with the process he outlined. He said that current and former commissioners have supported the AAA bond rating and that he supports Commissioner Calabria's amendment.

Vice Chair Ford asked staff to make comment on the AAA rating.

Ms. Johnna Rogers, Chief Operating Officer, said the additional \$1 million of fund balance would not place the county in jeopardy but was not good practice to use one time expenditures for recurring needs. She said that staff wants to avoid raising red flags that would jeopardize the county AAA bond rating.

Ms. Emily Lucas, Chief Financial Officer, said that conversations have been made with the rating agency and it is important to understand that if fund balance is used it would be for non-recurring needs. She said that the rating agency report has been released and their concern is that Wake County continue to have adequate reserves on hand and to keep fund balance available to meet ongoing operating needs.

Vice Chair Ford thanked Ms. Lucas and said that the board did not want to violate the policy to place the county's AAA rating in jeopardy. He said that they have not received statements that would preclude the board from voting on the motion as presented.

Ms. Lucas said that the county would not be in violation of the policy, but the rating agency was not aware of the consideration of the county's use of \$4 million from fund balance.

Commissioner West said that he is not in support of using the additional \$1 million of fund balance because it would place the county's AAA rating in jeopardy.

Mr. David Ellis, County Manager, clarified that the staff provides a recommendation and the board makes the final decision.

Commissioner Hutchinson clarified that he was not in support of using funds that could potentially impact the county's AAA bond rating. He said that he does not consider using the additional funds as being fiscally responsible and does not support the motion.

Commissioner Evans asked if the amendment would include initial request of \$45,000,000 for the Wake County Public Schools with the only change of excluding the additional \$1 million from fund balance.

Chair Holmes said that both motions include the \$45,000,000 increase for



the school system. She said that the amendment would require a majority vote.

A roll call vote was taken on the following motion:

**Commissioner Calabria moved, seconded by Commissioner Hutchinson, that the Board of Commissioners amends the County Manager's recommended fiscal year 2020 budget, as revised at the May 29 work session and reflected in the presented ordinances, to result in a total increase in the Wake County Public School System appropriation of \$45,000,000 million to \$515,955,101 for a total General Fund appropriation of \$1,473,980,000.**

**To be funded through:**

**A one-time appropriation of \$3,000,000 of fund balance, which will be used for one-time fiscal year 2020 county expenditures only;**

**An increase in the appropriation of Human Services state revenues by \$1,000,000;**

**A \$500,000 decrease in expenditures through the delay of county operation expansions; and**

**An increase of \$4,000,000 in property tax revenue, which requires an increase of 0.27 cents to the County Manager's recommended property tax rate, for a total rate of 72.07 cents per \$100 of property tax valuation.**

**Commissioner Hutchinson - Aye**

**Commissioner Evans - Aye**

**Vice-Chair Ford - Nay**

**Chair Holmes - Nay**

**Commissioner West - Aye**

**Commissioner Adamson - Nay**

**Commissioner Calabria - Aye**

**The amendment passed by a 4-3 vote.**

Commissioner Hutchinson made an amendment to the amendment. He said that there was constant communication about how to assist the Wake County Public Schools without raising taxes. He said there was a weekend request to staff to identify funding without raising taxes. He said staff was asked to identify options and, \$1 million from the Human Services state

revenues was identified as a potential option for funding. He says that he does not agree to take the money from the Human Services budget. He requested that the \$1 million from the Human Services budget be removed as an amendment.

Commissioner West asked for clarification on the Human Services funding source.

County Manager Ellis said that the money from Human Services is excess revenue above and beyond their budget.

Chair Holmes asked for clarification that no services would be impacted in using the funding. County Manager Ellis confirmed that no services would be impacted.

Commissioner Hutchinson said that the funding could be used for the most vulnerable citizens in Wake County.

Ms. Lucas said that staff has indicated there would be \$1 million in Human Services Revenue and a portion of the tax rate would go toward Wake County Schools out of an existing funding stream.

Ms. Rogers said that there would be a shift in the tax rate increase from the county to the school system. She said the \$1 million of Human Services state revenues were previously funding county operations. She said taxes were previously funding those dollars, but currently state and federal revenues are funding the dollars so tax dollars are available to fund the school system.

Commissioner West asked if Human Services could benefit from the funding.

Ms. Rogers said that Human Services would receive the benefit of the money because state and federal dollars can be leveraged instead of county tax dollars. She said that there is no impact on Human Services expenditures.

Commissioner West asked if Ms. Regina Petteway, Human Services Director, has been consulted on the funding. Ms. Lucas said county staff was able to identify \$1 million of revenues that is reimbursement that supports Human Services programs. She said that staff would be shifting the property tax rate that supports programs and the education budget.

Ms. Rogers said that staff has been in contact with the financial staff of Human Services. She said the board would receive the wrap up ordinance for expenditure needs. She said that staff was able to identify additional

recurring Human Services revenues in the Fiscal Year 2019 budget beyond what was budgeted.

Commissioner Evans asked to call the question.

**Commissioner Hutchinson moved, seconded by Commissioner West, that the Board of Commissioners amends the County Manager's recommended fiscal year 2020 budget, as revised at the May 29 work session and reflected in the presented ordinances, to result in a total increase in the Wake County Public School System appropriation of \$45,000,000 million to \$515,955,101 for a total General Fund appropriation of \$1,473,980,000.**

**To be funded through:**

**A one-time appropriation of \$3,000,000 of fund balance, which will be used for one-time fiscal year 2020 county expenditures only;**

**A \$500,000 decrease in expenditures through the delay of county operation expansions; and**

**An increase of \$5,000,000 in property tax revenue, which requires an increase of 0.34 cents to the County Manager's recommended property tax rate, for a total rate of 72.14 cents per \$100 of property tax valuation.**

**Commissioner Calabira - Nay  
Commissioner Adamson - Nay  
Commissioner West -Nay  
Chair Holmes - Nay  
Vice-Chair Ford - Nay  
Commissioner Evans - Nay  
Commissioner Calabria - Aye**

**The amendment failed 6-1.**

Commissioner Calabria clarified to the public that the board had recently received the options from staff and that was the reason for such deliberations.

Chair Holmes said that she is not in favor of holding funding from citizens that need it the most, but staff has clarified to her satisfaction that the \$1 million of Human Services state revenues would not impact services.

A 5 minute recess was taken, then the meeting resumed.

Chair Holmes ask Commissioner Calabria to restate the main motion.

**Commissioner Calabria moved, seconded by Commissioner Hutchinson, that the Board of Commissioners amends the County Manager's recommended fiscal year 2020 budget, as revised at the May 29 work session and reflected in the presented ordinances, to result in a total increase in the Wake County Public School System appropriation of \$45,000,000 million to \$515,955,101 for a total General Fund appropriation of \$1,473,980,000.**

To be funded through:

**A one-time appropriation of \$3,000,000 of fund balance, which will be used for one-time fiscal year 2020 county expenditures only;**

**An increase in the appropriation of Human Services state revenues by \$1,000,000;**

**A \$500,000 decrease in expenditures through the delay of county operation expansions; and**

**An increase of \$4,000,000 in property tax revenue, which requires an increase of 0.27 cents to the County Manager's recommended property tax rate, for a total rate of 72.07 cents per \$100 of property tax valuation.**

**Commissioner Hutchinson - Nay**

**Commissioner Evans - Aye**

**Vice-Chair Ford - Aye**

**Chair Holmes - Aye**

**Commissioner West - Aye**

**Commissioner Adamson - Aye**

**Commissioner Calabria - Aye**

**The motion passed by a 6-1 vote.**

Commissioner West thanked the board for the support of the budget and said it was his hope that the action today would not be removing funding from the vulnerable communities. Chair Holmes echoed those comments.

Commissioner Hutchinson said that the decisions made would increase the property tax values of homes in the Southeast Raleigh area. He said

this year would be 10.2 percent increase, over two years 16.5 percent, and over six years a 24.8 percent property tax increase. He said the motion does not represent responsible government and it too much too fast and will negatively impact senior citizens and vulnerable citizens.

Commissioner Evans shared how she decided on the amendment. She said that the County Manager and staff brought forth a good budget and she is very supportive of the efforts. She said that the school board brought forth a good budget, and that she would of liked to give the school system full funding. She said that consideration should be given to property tax increases. She said that increased taxes will impact her family. She said the recession and decisions made by former commissioners kept the tax rate artificially low. She said that the tax rate is fair and comparable to other counties. She said that the majority of the stresses of the school system rest on the shoulders of the General Assembly and this is why the schools are under funded. She said that commissioners had respectful dialogue with the Board of Education ahead of the funding decisions that have been made.

Commissioner West said that there needs to be hard conversations between the board and a better way for predictability to respond to all needs with limited resources.

Vice Chair Ford thanked Manager Ellis and staff for the work on the budget. He said that the budget speaks for itself and reflects the boards goals, missions, values, and communities priorities. He said that the budget respects the Wake County Schools' request, desire for collaboration, and the multi-year phases as a greater measured approach for budget planning. He said the budget reflects the board's committment for Public Safety, Affordable Housing, Health and Human Services, Mental Health, Parks, and Library services. He said these services are investments for the citizens and improve the quality of life. He said that he respects Commissioner Hutchinson's comments on vulnerable communities and is reflective in the deliberations that have to be made. He said a good budget process is supposed to be a struggle and compromise taking into account the values held. He said that he is very proud of the budget and it reflects the values of the board, citizens, and the children that will be the future of Wake County.

Chair Holmes shared about the progress that has been made since serving on the board and said she was proud about the creation of the Affordable Housing Steering Committee, feeding children, and working on the multi-services center. She said much debate has taken place over fund balance and debt service to purchase a park. She said that she has the same struggles as many citizens and takes care in the decision about the tax rate. She said that the funding for the schools is an acknowledgement

that the the voices are heard, respected and understood. She said the General Assembly is making decisions about the rainy day fund while the county is working toward raising salaries of essential personnel to \$15. She said she is proud of the budget that has been proposed.

Commissioner Adamson said that this is her first budget. She said that goal is to get the best services for the best amount of funding. She said that she appreciates the school's budget. She shared a story of her classroom experience of an abused student. She said that she is not thrilled with the tax increase, but it fulfills the needs for public education, the citizens and others.

Commissioner Calabria thanked staff on their work on the budget. He also thanked the school system staff, teachers, and Mr. David Neter, Chief Operating Officer, Wake County Public Schools. He said that he is pleased with the content of the budget and the priorities and the funding of the needs for affordable housing, EMS, libraries, food security and the expansion of the Universal Food Security program. He said Wake County is growing and in order to keep up with growth the quality of life must be maintained. He said the state legislature is continuously asking the counties to do more with less including unfunded mandates. He said that the three bonds were on the ballot because of the state's restraints of the years that bonds could be placed on the ballot. He said the state is responsible for the salaries of the non-certified staff and implementation of the living wage. He said that the number one thing that the Greater Raleigh Chamber indicates that citizens are looking for to bring citizens to Wake County is access to talent. He said that the board sees tremendous progress in the public education system and in other programs. The work is cause for hope and pride for the community.

Commissioner West made comments based on a conversation he had with staff from the school board about the resegregation and diversity of the schools system. He said there have been mapping of where the problem areas are. He suggested there be creative approaches in assisting the students that are low performing.

## Appointments

### 18. [Appoint Co-Chairs of the 2020 Census Complete Count Committee](#)

Attachments: [Census 2020 Item Summary 6.3.19.docx](#)

**Commissioner Adamson moved, seconded by Vice-Chair Ford, that the Board of Commissioners appoint Moises Serrano, Mary Jose Espinoza, Terry Mahaffey, Danya Perry, Chavi Khanna Koneru, and**

**Mayor TJ Cawley as the Co-Chairs of the 2020 Census Complete Count Committee. The motion passed unanimously.**

**19. [Centennial Authority](#)**

**Attachments:**    [Centennial Authority Item Summary.doc](#)  
                          [Centennial Authority Member List.doc](#)  
                          [Centennial Authority Applicant Roster Revised .xlsx](#)  
                          [Centennial Authority Revised Applications.pdf](#)  
                          [Centennial Board Choices Revised .xlsx](#)  
                          [Centennial Authority Attendance 2019.xlsx](#)

The board deferred the appointment of Mr. Steve Stroud to a future meeting.

**Vice-Chair Ford moved, seconded by Commissioner Evans, to reappoint Dr. Yevonne Brannon for another term on the Centennial Authority. The motion carried as follows:**

**Aye:**                6 - Chair Holmes, Commissioner Calabria, Vice-Chair Ford, Commissioner West, Commissioner Evans, and Commissioner Adamson

**Nay:**               1 - Commissioner Hutchinson

**20. [Citizens Energy Advisory Commission](#)**

**Attachments:**    [Citizens Energy Item Summary.docx](#)  
                          [Citizens Energy Member List.doc](#)  
                          [Citizens Applicant Roster 2.xlsx](#)  
                          [Citizens Energy Applicants 2.pdf](#)  
                          [Citizens Energy Board Choices 2.xlsx](#)  
                          [Copy of CY2018-2019 Rolling 12 months Energy Commission Attendance Clerk Template April 2018 - March 2019.xlsx](#)

Vice-Chair Ford nominated Mr. Evan Jones and Ms. Laura Langham for appointment.

**21. [Library Commission](#)**

**Attachments:**    [Library Commission Item Summary 2019.pdf](#)  
                          [Library Commission Member List.doc](#)  
                          [Library Commission Applicants.pdf](#)  
                          [Library Commission Applicant Roster.xlsx](#)  
                          [Library Commission Board Choices .xlsx](#)

Vice-Chair Ford nominated Mr. William Little (At-Large), Ms. Judith Rysdon

(District 3), Ms. Caitylyn Swift (District 4), Ms. Christa Washington (At-Large), Ms. Nancy Medlin (At-Large), Ms. Debra Kreth Ball Johnson (At-Large), and Ms. Lisa Behrens (At-Large) for reappointment.

**22. [Open Space and Parks Advisory Committee](#)**

**Attachments:**    [Open Space Item Summary.docx](#)  
                          [OSAPAC Member List.doc](#)  
                          [OSAPAC Applicant Roster.xlsx](#)  
                          [OSAPAC Applicants.pdf](#)  
                          [OSAPAC Board Choices .xlsm](#)  
                          [OSAPAC Attendance.xlsx](#)

Vice-Chair Ford nominated Mr. George Matthis (At-Large), Mr. George Hess (District 1), Mr. George Hoit (At-Large), Mr. Rogert Finch (District 5), Mr. Robert Hinson (At-Large), and Mr. Charles Roe (District 7) for reappointment.

**23. [Wake County Board of Adjustment](#)**

**Attachments:**    [Board of Adjustment Item Summary 2.doc](#)  
                          [Board of Adjustment Member List.doc](#)  
                          [Board of Adjustment Applicant Roster .xlsx](#)  
                          [Board of Adjustment Applicants.pdf](#)  
                          [BOA Bd Choices .xlsx](#)  
                          [Copy of BOA 2018 attendance template.xlsx](#)

Appointments were deferred to a future meeting.

**24. [Wake Tech Community College Board of Trustees](#)**

**Attachments:**    [Wake Tech Item Summary.docx](#)  
                          [Wake Tech Member List.doc](#)  
                          [Wake Tech App Roster Revised .xlsx](#)  
                          [Wake Tech Applicants Revised.pdf](#)  
                          [Wake Tech Board Choices Revised.xlsx](#)  
                          [WT BOT -Wake County Commissioners May 2018 - May 2019.xlsx](#)

Vice-Chair Ford nominated Ms. Esther H. Delaney for appointment.

**Vice-Chair Ford moved, seconded by Commissioner Adamson to approve the appointments. The motion passed unanimously.**

**25. [Upcoming Appointments for July](#)**

**Attachments:**    [July Vacancy List.docx](#)



Ms. Yvonne Gilyard, Deputy Clerk, shared the upcoming vacancies for July 2019.

### **Other Business**

Commissioner Hutchinson gave an update on the Growth and Sustainability Committee. He said the committee received updates on the Comprehensive plan, the I-540 Southeast Extension, and the Greenway/Open Space RFP process.

He announced that the Annual NACo conference is in July. He said Wake County won six achievement awards which include two for Human Services, two for Community Services, one for the Revenue Department, and one for the County Manager's office.

Vice Chair Ford shared that Commissioner Hutchinson has been selected as the delegate for NACo.

Manager Ellis thanked Ms. Emily Lucas, Ms. Johnna Rogers, Mr. Bill Greeves, Mr. Derwick Paige, Mr. Chris Dillon, Ms. Denise Foreman and department heads. He also thanked the Budget staff for all their hard work on the budget.

Chair Holmes thanked citizens for their support and thoughts on the budget. She thanked her colleagues for their support and their work.

### **Closed Session**

Mr. Warren said there is no need for a closed session.

### **Adjourn**

**Vice-Chair Ford moved, seconded by Commissioner Evans, to adjourn the meeting. The motion passed unanimously.**

Respectfully submitted,

Yvonne Gilyard, NCCC  
Deputy Clerk to the Board  
Wake County Board of Commissioners



## Legislation Details (With Text)

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**File #:** 16-2192

**Type:** Items of Business      **Status:** Agenda Ready

**On agenda:** 6/3/2019      **In control:** Board of Commissioners

**Title:** Approval of Agenda

**Final action:**

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners	accepted	

Approval of Agenda



## Legislation Details (With Text)

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**File #:** 16-2193

**Type:** Items of Business      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019      **Final action:**

**Title:** Approval of the Minutes of the Budget Work Session of May 13, 2019, the Regular Meeting of May 20, 2019 and the Budget Public Hearing of May 20, 2019

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners	accepted	

Approval of the Minutes of the Budget Work Session of May 13, 2019, the Regular Meeting of May 20, 2019 and the Budget Public Hearing of May 20, 2019



## Legislation Details (With Text)

**File #:** 16-2190  
**Type:** Items of Business  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 6/3/2019  
**Final action:**  
**Title:** Proclamation Recognizing June as LGBT Pride Month  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [LGBT Pride Month Proclamation 5.20.19.pdf](#)  
[Proclamation recognizing LGBT Pride Month.docx Edits.pdf](#)

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners	accepted	

Proclamation Recognizing June as LGBT Pride Month

**That the Board of Commssioners approves a Proclamation recogizing June as LGBT Pride Month**

**Item Title:** Proclamation Recognizing June as LGBT Pride Month

**Specific Action Requested:**

**That the Board of Commissioners approves a Proclamation recognizing June as LGBT Pride Month.**

**Item Summary:**

Lesbian, Gay, Bisexual and Transgender (LGBT) Pride Month is celebrated nationwide in June each year. Executive Order No. 24, N.C. Reg 958-962, which was issued by the Governor on October 18, 2017, established policies prohibiting discrimination, harassment and retaliation on the basis of sexual orientation and gender identity or expression in state employment, state services and state contracts under the jurisdiction of the Office of the Governor. The Board of Commissioners strives to make the community a place where all people-regardless of their sexual orientation, gender identity or gender expression are treated equally.

**Attachments:**

1. Proclamation



**WAKE COUNTY BOARD OF COMMISSIONERS  
PROCLAMATION  
Recognizing June as  
LGBT Pride Month 2019**

**WHEREAS**, Lesbian, Gay, Bisexual and Transgender (LGBT) Pride Month is celebrated nationwide in June each year; and

**WHEREAS**, this month was chosen to commemorate the riots that took place at the Stonewall Inn in Manhattan, New York, on the morning of June 28, 1969, often viewed as the birth of the modern LGBT rights movement; and

**WHEREAS**, despite great progress, LGBT Americans still face discrimination simply for who they are; and

**WHEREAS**, the County of Wake stands with the LGBT Community in the struggle to ensure equal treatment for all; and will continue to defend and advocate for LGBT rights as human rights; and

**WHEREAS**, Executive Order No. 24, issued on October 18, 2017, established policies prohibiting discrimination, harassment and retaliation on the basis of sexual orientation and gender identity or expression in state employment, state services and state contracts under the jurisdiction of the Office of the Governor; and

**WHEREAS**, the County of Wake strives to make our community a place where all people - regardless of their sexual orientation, gender identity or gender expression - are treated equally;

**NOW, THEREFORE, BE IT RESOLVED THAT** the Wake County Board of Commissioners, does hereby proclaim the month of **June 2019 as LGBT Pride Month** and commend its observance to all citizens.

**ADOPTED** this the 3rd day of June 2019.

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Jessica N. Holmes, Chair  
Wake County Board of Commissioners



## Legislation Details (With Text)

**File #:** 16-2183

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019      **Final action:**

**Title:** Memorandum of Understanding between Wake County and the Wake County Board of Education Regarding School Site Acquisition and Construction

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Agenda Item Summary - Core Team MOU.pdf](#)  
[Core Team MOU - 5-8-19 final draft.pdf](#)

Date	Ver.	Action By	Action	Result
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6/3/2019	1	Board of Commissioners		
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Memorandum of Understanding between Wake County and the Wake County Board of Education  
Regarding School Site Acquisition and Construction

**That the Board of Commissioners approves the Memorandum of Understanding between the County and the Wake County Board of Education regarding school site acquisition and construction**

**Item Title:** Memorandum of Understanding between Wake County and the Wake County Board of Education Regarding School Site Acquisition and Construction

**Specific Action Requested:**

**That the Board of Commissioners approves the Memorandum of Understanding between the County and the Wake County Board of Education regarding school site acquisition and construction.**

**Item Summary:**

**Purpose:** To formally extend the current agreement between the County and the Wake County Public School System (WCPSS) related to school site acquisition and construction (i.e., the Joint Facilities Core Team).

**Background:** In 2014, the Board of Commissioners and the Wake County Board of Education entered into an Interlocal Agreement related to collaboration efforts on school site acquisition and construction. Staff from the County and school system meet regularly as part of the Joint Facilities Core Team. The initial term of the interlocal agreement was five years. A new agreement is required to continue the partnership. Staff and attorneys from the County and WCPSS have worked together to draft a new agreement in the form of a Memorandum of Understanding with a term of five years.

**Board Goal:** This action complements the BOC education goal to maintain a long-term capital plan for WCPSS needs that are bound by strong financial policies designed to maintain the County's AAA bond ratings.

**Fiscal Impact:** This item has no fiscal impact.

**Additional Information:**

In 2014, the County and WCPSS entered into an Interlocal Agreement that created a collaborative team and process for developing, executing, and monitoring WCPSS's capital improvement plan (CIP). The team is known as the Joint Facilities Core Team, (Core Team) with the following goals:

- Increase communication and understanding of each entity's needs;
- Optimize use of taxpayer dollars for WCPSS building program and CIP; and
- Increase efficiencies in carrying out WCPSS CIP



The Core Team consists of finance, budget, and facilities design and construction staff from both entities who meet regularly to:

- Develop annual enrollment projections and identify optimal areas for new schools;
- Develop recommended updates to building program assumptions;
- Develop recommended updates to the WCPSS CIP;
- Evaluate and bring forward for consideration WCPSS land acquisitions; and
- Monitor the execution of the CIP to ensure timeliness and effectiveness of the building program.

Some process improvements that have resulted from the work of the Core Team include:

- Moving to a rolling, seven-year CIP, providing opportunity to address and adapt to the changing needs of the system;
- Increasing communication about ongoing CIP needs to the public; and
- Improving the review and process for routine business items around the CIP, including land acquisitions and semi-annual budget appropriations for capital.

**Staff Comments:**

Staff recommends approval of the Memorandum of Understanding. The document was developed and reviewed by staff and attorneys from both entities.

The BOE Facilities Committee reviewed the item at their May 15 meeting. The item is scheduled for consideration at the June 4 BOE meeting.

**Attachments:**

1. Memorandum of Understanding



## Legislation Details (With Text)

**File #:** 16-2182

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019      **Final action:**

**Title:** Accept and Appropriate Additional Funds from The Town of Knightdale for the Knightdale Station Park Splash Pad

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Item Summary](#)  
[Project Location Map](#)  
[Project Cost Summary](#)  
[Budget Memo](#)

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners		

Accept and Appropriate Additional Funds from The Town of Knightdale for the Knightdale Station Park Splash Pad

**That the Board of Commissioners accepts and appropriates \$40,000 in additional funding from the Town of Knightdale for construction of the Knightdale Station Park Splash Pad**

**Item Title:** Accept and Appropriate Additional Funds from The Town of Knightdale for the Knightdale Station Park Splash Pad

**Specific Action Requested:**

**That the Board of Commissioners accepts and appropriates \$40,000 in additional funding from the Town of Knightdale for construction of the Knightdale Station Park Splash Pad.**

**Item Summary:**

**Purpose:** The Board of Commissioners approves the appropriation of funding not included in the adopted budget.

**Background:** On December 3, 2018, the Board of Commissioners awarded the Knightdale Station Park Splash Pad construction contract to Jackson Builders of Goldsboro, NC and also amended the construction project budget in the amount of \$218,500.

When construction on the splash pad began, two unforeseen conditions precipitated change orders. First, a substantial amount of rock below ground had to be removed before construction could continue. Second, a small plan redesign was required to correctly place an electrical line. The Town of Knightdale approved the contribution of an additional \$40,000 to the Splash Pad project to cover the unanticipated expenses on May 15, 2019.

**Board Goal:** This Board action complements community vitality initiatives in the Social and Economic Vitality goal area.

**Fiscal Impact:** Per the project agreement, the Town of Knightdale fully covers this project cost overage. There is no financial impact on the County.

**Additional Information:**

One of the eligible uses of Community Development Block Grant (CDBG) funds is the construction of public facilities and infrastructure projects in low-moderate income neighborhoods to increase quality of life and safety.

On July 17, 2017, the Board of Commissioners approved the 2017 Housing and Community Revitalization Action Plan. The plan allocates \$330,000 of CDBG funding to construct a splash pad in Knightdale Station Park in the Town of Knightdale. As a match to the CDBG funds, the Town is responsible for appropriating a 20% cash match or all project funding over the allotted CDBG amount. On May 15, 2019, the Town appropriated an additional \$40,000 to the project to cover two unanticipated change orders. The funding sources for the current project are listed in the table below.



**Budget and Management Services  
Inter-Office Correspondence**

**TO:** David Ellis, County Manager

**FROM:** Michelle Venditto, Budget and Management Services Director

**SUBJECT:** Revisions to Fiscal Year 2019 Housing and Community Revitalization Project Ordinance, Section 1 and Fiscal Year 2019 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the Fiscal Year 2019 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics .*

Fund: Housing and Community Revitalization				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2018	Original Appropriation		\$7,526,000	\$7,526,000
December 3, 2018	Accept and appropriate additional funding from the Town of Knightdale for construction of the Knightdale Station Park Splash Pad.	Municipalities Reimbursements	\$218,500	\$7,744,500
April 15, 2019	Reduce budget since Wake County is unable to spend these funds in accordance with the original grant terms.		(\$150,032)	\$7,594,468
<b><i>June 3, 2019</i></b>	<b><i>Proposed: Accept and appropriate additional funding from the Town of Knightdale for construction of the Knightdale Station Park Splash Pad.</i></b>	<b><i>Municipalities Reimbursements</i></b>	<b><i>\$40,000</i></b>	<b><i>\$7,634,468</i></b>
EXPENDITURES				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Original Appropriation		\$7,526,000	\$7,526,000
December 3, 2018	Accept and appropriate additional funding from the Town of Knightdale for construction of the Knightdale Station Park Splash Pad.	CDBG Public Facilities	\$218,500	\$7,744,500
April 15, 2019	Reduce budget since Wake County is unable to spend these funds in accordance with the original grant terms.	Rapid Rehousing	(\$150,032)	\$7,594,468
<b><i>June 3, 2019</i></b>	<b><i>Proposed: Accept and appropriate additional funding from the Town of Knightdale for construction of the Knightdale Station Park Splash Pad.</i></b>	<b><i>CDBG Public Facilities</i></b>	<b><i>\$40,000</i></b>	<b><i>\$7,634,468</i></b>
STAFFING				
Date	Description of Revision or Adjustment	Division	FTEs	Balance
July 1, 2018	Original Appropriation		10.000	10.000
				10.000



## Legislation Details (With Text)

**File #:** 16-2169

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019      **Final action:**

**Title:** Designation of Map and Plat Review Officers for the Town of Wendell

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Item Summary](#)  
[Resolutions from Town of Wendell](#)  
[Board of Commissioners Resolution](#)

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners		

Designation of Map and Plat Review Officers for the Town of Wendell

**That the Board of Commissioners adopts a Resolution designating staff from the Town of Wendell as Map and Plat Review Officers**

**Item Title:** Designation of Map and Plat Review Officers for the Town of Wendell

**Specific Action Requested:**

**That the Board of Commissioners adopts a Resolution designating staff from the Town of Wendell as Map and Plat Review Officers.**

**Item Summary:**

**Purpose:** North Carolina General Statute 47-30.2 requires each county board of commissioners to designate county and/or municipal staff as map and plat review officers.

**Background:** Municipal and County planning staff are required to review subdivision plans and surveys (plats), within their respective jurisdiction, to insure they comply with all statutory requirements. North Carolina Law requires that the Board of Commissioners designates county and/or municipal staff as a Map and Plat Review Officers from jurisdictions throughout Wake County to certify plats presented to the Register of Deeds. The Town of Wendell requests that the Wake County Board of Commissioners appoint the following Town staff as Map and Plat Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Wendell.

<u>Staff</u>	<u>Title</u>
Jeannine Ngwira	Planner I

The Town also requests that the following former staff no longer be designated as Map and Plat Review Officers.

<u>Staff</u>
Teresa Piner
Mackenzie Day

**Board Goal:** This Board action supports routine County operations.

**Fiscal Impact:** This item has no fiscal impact.

**Additional Information:**

None.

**Attachments:**

1. Resolutions from Town of Wendell
2. Board of Commissioners' Resolution



## Legislation Details (With Text)

**File #:** 16-2178

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019      **Final action:**

**Title:** Designation of Map and Plat Review Officers for the Town of Zebulon

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Item Summary](#)  
[Resolution from Town of Zebulon](#)  
[Board of Commissioners Resolution](#)

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners		

Designation of Map and Plat Review Officers for the Town of Zebulon

**That the Board of Commissioners adopts a Resolution designating staff from the Town of Zebulon as Map and Plat Review Officers**

**Item Title:** Designation of Map and Plat Review Officers for the Town of Zebulon

**Specific Action Requested:**

**That the Board of Commissioners adopts a Resolution designating staff from the Town of Zebulon as Map and Plat Review Officers.**

**Item Summary:**

**Purpose:** North Carolina General Statute 47-30.2 requires each county board of commissioners to designate county and/or municipal staff as map and plat review officers.

**Background:** Municipal and County planning staff are required to review subdivision plans and surveys (plats), within their respective jurisdiction, to insure they comply with all statutory requirements. North Carolina Law requires that the Board of Commissioners designates county and/or municipal staff as a Map and Plat Review Officers from jurisdictions throughout Wake County to certify plats presented to the Register of Deeds. The Town of Zebulon requests that the Wake County Board of Commissioners appoint the following Town staff as Map and Plat Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Zebulon.

<u>Staff</u>	<u>Title</u>
Michael Clark	Planning Director
Meade Bradshaw	Assistant Planning Director

The Town also requests that the following staff no longer be designated as Map and Plat Review Officers.

<u>Staff</u>
Teresa Piner
Chris Ray

**Board Goal:** This Board action supports routine County operations.

**Fiscal Impact:** This item has no fiscal impact.

**Additional Information:**

None.

**Attachments:**

1. Resolution from Town of Zebulon
2. Board of Commissioners' Resolution





## Legislation Details (With Text)

**File #:** 16-2184

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019      **Final action:**

**Title:** Interlocal Agreement Between the Town of Morrisville and Wake County Regarding Administration of Morrisville's Erosion and Sedimentation Control Ordinance

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [BOC Item Summary.ILA. Morrisville.05.16.19.pdf](#)  
[Morrisville ILA 07.01.19.pdf](#)

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners		

Interlocal Agreement Between the Town of Morrisville and Wake County Regarding Administration of Morrisville's Erosion and Sedimentation Control Ordinance

**That the Board of Commissioners authorizes the County Manager to execute an Interlocal Agreement between the Town of Morrisville and Wake County regarding the County's continued administration of Morrisville's Erosion and Sedimentation Control Ordinance**

**Item Title:** Interlocal Agreement Between the Town of Morrisville and Wake County Regarding Administration of Morrisville's Erosion and Sedimentation Control Ordinance

**Specific Action Requested:**

**That the Board of Commissioners authorizes the County Manager to execute an Interlocal Agreement between the Town of Morrisville and Wake County regarding the County's continued administration of Morrisville's Erosion and Sedimentation Control Ordinance.**

**Item Summary:**

**Purpose:** The Board of Commissioners approves interlocal agreements for the provision of services by Wake County.

**Background:** Wake County has administered Morrisville's Erosion and Sedimentation Control Ordinance for decades. Services provided under this agreement include development construction plan review, permitting of land disturbances, inspection of construction sites over the life of the project, technical assistance to permittees and code enforcement to ensure regulatory compliance. The current Interlocal Agreement ends on June 30, 2019. The attached Interlocal Agreement provides for the continuation of services by Wake County from July 1, 2019 through June 30, 2024.

**Board Goal:** This action supports routine County operations.

**Fiscal Impact:** There is no fiscal impact from this action. Under the agreement, Wake County collects fees from developers applying for erosion and sedimentation control approval in accordance with the fee schedule approved by the Board of Commissioners. The fees are retained by Wake County to pay for the cost of personnel, equipment, space and resources needed to administer the ordinance.

**Additional Information:**

The Town of Morrisville's governing board approved this Interlocal Agreement at their April 23, 2019 meeting. Morrisville's Town Manager has executed three originals.

**Attachments:**

1. Interlocal Agreement



## Legislation Details (With Text)

**File #:** 16-2185

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019      **Final action:**

**Title:** Interlocal Agreement Between the Town of Zebulon and Wake County Regarding Administration of Zebulon's Stormwater Ordinance and Erosion and Sedimentation Control Ordinance

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [BOC Item Summary.ILA. Zebulon.05.16.19.pdf](#)  
[Zebulon ILA 07.01.19.pdf](#)

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners		

Interlocal Agreement Between the Town of Zebulon and Wake County Regarding Administration of Zebulon's Stormwater Ordinance and Erosion and Sedimentation Control Ordinance

**That the Board of Commissioners authorizes the County Manager to execute an Interlocal Agreement between the Town of Zebulon and Wake County regarding the County's continued administration of Zebulon's Stormwater Ordinance and Erosion and Sedimentation Control Ordinance**

**Item Title:** Interlocal Agreement Between the Town of Zebulon and Wake County Regarding Administration of Zebulon's Stormwater Ordinance and Erosion and Sedimentation Control Ordinance

**Specific Action Requested:**

**That the Board of Commissioners authorizes the County Manager to execute an Interlocal Agreement between the Town of Zebulon and Wake County regarding the County's continued administration of Zebulon's Stormwater Ordinance and Erosion and Sedimentation Control Ordinance.**

**Item Summary:**

**Purpose:** The Board of Commissioners approves interlocal agreements for the provision of services by Wake County.

**Background:** Wake County has administered Zebulon's Erosion and Sedimentation Control Ordinance for decades and its Stormwater Ordinance for 10 years. Services provided under this agreement include development construction plan review, permitting of land disturbances, inspection of construction sites over the life of the project, technical assistance to permittees and code enforcement to ensure regulatory compliance. The current Interlocal Agreement ends on June 30, 2019. The attached Interlocal Agreement provides for the continuation of services by Wake County from the date of execution through June 30, 2029.

**Board Goal:** This action supports routine County operations.

**Fiscal Impact:** There is no fiscal impact from this action. Under the agreement, Wake County collects fees from developers applying for erosion and sedimentation control and stormwater approval in accordance with the fee schedule approved by the Board of Commissioners. The fees are retained by Wake County to pay for the cost of personnel, equipment, space and resources needed to administer the ordinance.

**Additional Information:**

The Town of Zebulon's governing board approved this Interlocal Agreement at their May 6, 2019 meeting. Zebulon's Mayor has executed three originals.

**Attachments:**

1. Interlocal Agreement



## Legislation Details (With Text)

**File #:** 16-2191

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019      **Final action:**

**Title:** Approval of a Multi-Year Agreement with Bellsouth Telecommunications, LLC for Telecommunication Services

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [AT&T Multi-Year Agreement Item Summary 5.21.19.pdf](#)  
[WKSO ATT NC18-2008-03 AA Option1.pdf](#)

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners		

### ..Title

Approval of a Multi-Year Agreement with Bellsouth Telecommunications, LLC for Telecommunication Services

**That the Board of Commissioners authorizes the County Manager to execute a multi-year agreement with Bellsouth Telecommunications, LLC d/b/a AT&T North Carolina subject to terms and conditions acceptable to the County Attorney**

**Item Title:** Approval of a Multi-Year Agreement with Bellsouth Telecommunications, LLC for Telecommunication Services

**Specific Action Requested:**

**That the Board of Commissioners authorizes the County Manager to execute a multi-year agreement with Bellsouth Telecommunications, LLC d/b/a AT&T North Carolina subject to terms and conditions acceptable to the County Attorney.**

**Item Summary:**

**Purpose:** The Board of Commissioners approved all multi-year contracts.

**Background:** Bellsouth Telecommunications provides emergency communications infrastructure for the Wake County Sheriff's Office. In FY 2013, Bellsouth began billing the Sheriff's Office directly for phone lines and services for the Sheriff's communications center on three-year terms. The initial agreement was signed in July 2013 with a subsequent agreement signed in July 2016 that has now reached the end of term. The Sheriff's Office is now requesting to enter into a new three-year agreement for phone services at the Sheriff's communications center and the back-up center located at Raleigh City Hall on Hargett Street. There are no significant changes in the services provided under the contract.

**Board Goal:** This action supports routine County operations.

**Fiscal Impact:** The total amount of the contract for FY 2020 is \$123,936 and is covered in the FY 2020 Wake County Sheriff's Office operating budget.

**Additional Information:**

In July 2013, Wake County entered into a three-year agreement with AT&T for phone services at the Sheriff's communications center. This was a result of change in funding for all phone services associated with the 911 service in Wake County. Prior to 2013, 911 phone services were paid out of state 911 funds by the City of Raleigh. In 2012, the state notified the City of Raleigh that phone services were not an appropriate use of those funds. In FY 2013, AT&T began billing the Wake County Sheriff's Office (WCSO) directly for phone lines and services for the Sheriff's communications center.

Since that time, the WCSO has entered into a special service arrangement with AT&T for telephone services to be provided in the Sheriff's and the back-up center on Barwell Road on three-year terms. The initial agreement was signed in July 2013, and a subsequent agreement signed in July 2016 that has now reached the end of term. The WCSO is now requesting to enter into a new three-year agreement for phone services at the Sheriff's communications center and the back-up center located at Raleigh City Hall on Hargett Street.

**Attachments:**

1. AT&T Agreement



## Legislation Details (With Text)

**File #:** 16-2186  
**Type:** Consent Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 6/3/2019  
**Final action:**  
**Title:** FY19-20 Affordable Housing Action Plan for HUD Entitlement Grant Compliance  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Item Summary](#)  
[Final 2 FY19-20 Housing Action Plan.pdf](#)

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners		

FY19-20 Affordable Housing Action Plan for HUD Entitlement Grant Compliance

**That the Board of Commissioners:**

1. **Approves the FY 2019-2020 Affordable Housing Action Plan subject to appropriation;**
2. **Authorizes the Chair to sign documents necessary to submit the Action Plan to HUD and to carry out activities described in the plan**



**Item Title:** FY19-20 Affordable Housing Action Plan for HUD Entitlement Grant Compliance

**Specific Action Requested:**

**That the Board of Commissioners:**

- 1. Approves the FY 2019-2020 Affordable Housing Action Plan subject to appropriation; and**
- 2. Authorizes the Chair to sign documents necessary to submit the Action Plan to HUD and to carry out activities described in the plan.**

**Item Summary:**

**Purpose:** The FY 2019-2020 Affordable Housing Action Plan is a one-year plan to address the housing and community development needs of low-income families in Wake County. The U.S. Department of Housing and Urban Development (HUD) requires Wake County to approve the Action Plan in order to receive the federal grant funds.

**Background:** The FY 2019-2020 Affordable Housing Action Plan activities will be implemented by the Department of Housing Affordability and Community Revitalization (HACR) using a combination of federal entitlement and local funds. It is the fifth annual plan of the FY 2015-2020 Consolidated Plan approved by the Board of Commissioners in May 2015, which defines and prioritizes the housing and community revitalization needs of low-income families in Wake County for five years. The Action Plan describes the way the County will use federal entitlement grant funds to address affordable housing and homeless services needs in the next year from July 1, 2019 to June 30, 2020.

Public comments received at four public hearings and during a 30-day draft comment period were considered as staff prepared the plan. After the Board of Commissioners' approval, the Plan will be sent to the U.S. Dept. of Housing and Urban Development by June 11, 2019.

**Board Goal:** This Board action complements housing affordability initiatives in the Social and Economic Vitality goal area.

**Fiscal Impact:** Federal funding included in the FY 2019-2020 Action Plan is included in the FY 2019-2020 Wake County budget and will be leveraged by existing County funds to implement program activities described in the Action Plan, in addition to programs that support the overarching housing continuum.

### **Additional Information:**

Community Development Block Grant (CDBG) – The purpose of the CDBG program is to improve communities by providing decent housing, a suitable living environment and expanded economic opportunities for low and moderate-income households (any individual or family with an income that is less than 80% of the area median income as defined by HUD). CDBG funds can be used for a wide range of housing and community development activities. These include acquisition for affordable housing, housing rehabilitation, homeownership activities, improving and installing public infrastructure and facilities, and public services.

HOME Investment Partnerships Program (HOME) – The purpose of the HOME program is to provide decent, affordable housing to low and moderate-income households, expand the capacity of nonprofit housing providers, strengthen the ability of state and local governments to provide housing, and leverage private-sector participation. The HOME grant requires a 25% matching contribution from a non-federal source. HOME funds are primarily used for affordable housing activities. These include new construction of affordable homes and apartments, preservation on existing affordable housing, and rental assistance.

Housing Opportunities for Persons with AIDS (HOPWA) – The purpose of the HOPWA program is to address the specific needs of persons living with HIV/AIDS and their families by providing funds for housing, including short and long-term rental assistance, and a wide range of support services, including case management.

Emergency Solutions Grant (ESG) – The purpose of the ESG grant is to provide community outreach, homelessness prevention, rapid re-housing assistance, client assessments, emergency shelter and service coordination for individuals experiencing homelessness. Wake County will utilize ESG funds to provide homelessness prevention services and direct assistance to stabilize someone at risk of losing housing.

The annual Action Plan is intended to satisfy federal regulatory requirements and is only one piece of overarching planning documents for the Department. This document satisfies the public engagement and planning requirements of the Department of Housing Affordability and Community Revitalization as required by the U.S. Department of Housing and Urban Development (HUD) regarding implementing Federal entitlement housing funding. The Annual Action Plan does not regulate County funding for affordable housing; however, County funding is used to match and enhance program activities described in the Annual Action Plan. In addition, the Annual Action Plan is not intended to be a comprehensive list of housing and homeless programs offered by the Department; it only describes those programs funded through Federal entitlement funding.

The Action Plan is required by HUD so that Wake County can receive the federal grants described above and listed below:

<b>FY2019-2020 Funding Sources</b>	<b>Expected Funding</b>	<b>Program Income*</b>	<b>Town Match</b>	<b>Total</b>
Community Development Block Grant ( <b>CDBG</b> )	\$2,068,700	\$330,000	\$93,701	<b>\$2,492,401</b>
<b>HOME</b> Investments Partnership Act	\$882,933	\$270,000	\$0	<b>\$1,152,933</b>
Housing Opportunities for Persons with Aids ( <b>HOPWA</b> )	\$809,265	\$6,730	\$0	<b>\$815,995</b>
Emergency Solutions Grant ( <b>ESG</b> )	\$161,478	\$0	\$0	<b>\$161,478</b>
<b>Total</b>	<b>\$3,922,376</b>	<b>\$606,730</b>	<b>\$93,701</b>	<b>\$4,622,807</b>

\*Program Income is the anticipated income from payments from loans made in previous years.

The following population groups were identified as top priorities in the 2015-2020 Consolidated Plan for funding over the next five years. These groups were chosen because they have the greatest housing need:

**High Priority:**

1. Renters earning at or below 40% Area Median Income (AMI) per year (\$37,080 family of 4/ \$25,960 individual);
2. Homeless individuals and families;
3. Non-homeless individuals and families with special needs.

**Medium Priority:**

1. Renters earning at 41-50% AMI (\$46,350 household of 4/ \$32,450 individual);
2. Homeowners earning at 41-50% AMI.

**Low Priority:**

1. Renters earning at 51-80% AMI (\$74,150 household of 4/ \$51,950 individual);
2. Homeowners earning at 51-80% AMI

HACR uses five strategies to implement its program:

1. Preserve existing housing;
2. Develop additional housing;
3. Provide rental assistance and job training;
4. Fund infrastructure and revitalization in low-income neighborhoods;
5. Provide homeless assistance services.

The process for developing the Action Plan consisted of three public hearings and community meetings. The three public hearings were held at the Board of Commissioners meeting on February 18, 2019, the Partnership to End Homelessness meeting on February 19, 2019, and the Human Services Board meeting on February 28, 2019. In addition, community meetings were held with the Housing Advisory Committee of the

Human Services Board and Planners from the towns that comprise the Wake County entitlement area.

Finally, a thirty-day public comment period was advertised in three newspapers and was open from April 26, 2019 to May 26, 2019. For this public review, the plan was made available on the Wake County Housing website, as well as the Human Services Swinburne Building and Regional Centers, Cornerstone, South Wilmington Street Center, and Oak City Cares.

The tables below illustrate proposed expenditures:

<b>CDBG Grant Activity</b>	<b>Estimated Budget</b>
Rehabilitation of single and multi-family homes including emergency repairs for seniors and persons with disabilities (Includes administrative costs.)	\$804,165
Housing Activities: Acquisition	\$288,862
Housing Activities: Home Purchase	\$250,000
Fuquay-Varina public facility project	\$25,634
Garner public facility project	\$147,500
Morrisville housing activity	\$412,500
Public Services: Job training	\$20,000
Public Services: Rental assistance	\$30,000
Public Services: Street outreach	\$100,000
Grant administration - salaries and operating costs	\$413,740
<b>Total</b>	<b>\$2,492,401</b>

<b>HOME Grant Activity</b>	<b>Estimated Budget</b>
Development or preservation of affordable housing (Includes administrative costs.)	\$923,277
Rental assistance for youth aging out of foster care	\$152,000
Grant administration - salaries	\$77,656
<b>Total</b>	<b>\$1,152,933</b>

<b>HOPWA Grant Activity</b>	<b>Estimated Budget</b>
Long term rental assistance	\$529,322
Short term rental assistance (Includes administrative costs.)	\$160,500
Case management and supportive services	\$105,662
Grant administration - salaries	\$20,511
<b>Total</b>	<b>\$815,995</b>

<b>ESG Grant Activity</b>	<b>Estimated Budget</b>
Homelessness prevention	\$161,478
<b>Total</b>	<b>\$161,478</b>

**Attachments:**

1. 2019-2020 Housing Action Plan



## Legislation Details (With Text)

**File #:** 16-2189

**Type:** Consent Item

**Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019

**Final action:**

**Title:** Approval of the Greater Raleigh Convention and Visitors Bureau's FY 2020 Operating Budget

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [GRCVB Budget Item Summary 5.20.19.pdf](#)  
[GRCVB Budget 2019-2020 for Wake County Commission and Raleigh City Council.pdf](#)  
[GRCVB Business Plan 2019-2020.pdf](#)

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners		

Approval of the Greater Raleigh Convention and Visitors Bureau's FY 2020 Operating Budget  
**That the Board of Commissioners approves the FY 2020 operating budget for the Greater Raleigh Convention and Visitors Bureau in the amount of \$8,653,000, subject to the adoption of the Wake County FY 2020 Budget**

**Item Title:** Approval of the Greater Raleigh Convention and Visitors Bureau's FY 2020 Operating Budget

**Specific Action Requested:**

**That the Board of Commissioners approves the FY 2020 Operating Budget for the Greater Raleigh Convention and Visitors Bureau in the amount of \$8,653,000, subject to the adoption of the Wake County FY 2020 Budget.**

**Item Summary:**

**Purpose:** State statute requires the Greater Raleigh Convention and Visitors Bureau (GRCVB) to submit their proposed budget to the City of Raleigh and Wake County for processing and approval.

**Background:** During the 1991 session, the North Carolina General Assembly adopted an act authorizing "Wake County to levy a room occupancy tax and a prepared food and beverage tax." The act directs how the revenues are distributed and used by local entities such as: Wake County, the City of Raleigh, and the Greater Raleigh Convention and Visitors Bureau. Section 15, Paragraph 2 of the act requires the Bureau to "prepare an annual budget and submit the proposed budget to the County for processing and approval through the regular budget procedures." The Bureau is also required to submit the budget to the City of Raleigh for approval. The GRCVB is proposing a 16.6% (or \$1,232,967) increase in their 2020 budget from the 2019 operating budget. The 2019 budget amount of \$7,420,034 will increase to \$8,653,000. This new budget amount will reflect expected increases in occupancy tax revenues and increases in personnel costs and event promotions.

**Board Goal:** This action supports routine County business.

**Fiscal Impact:** The FY2020 County Manager's Recommended Budget includes projected revenues and expenditures consistent with the proposed GRCVB FY2019 budget. There is no impact on Wake County's General Fund or other funds.

**Additional Information:**

On April 23, 2019, the Greater Raleigh Convention and Visitors Bureau Board of Directors approved a FY 2020 budget and on May 3, 2019 submitted the proposed budget to Wake County and the City of Raleigh for consideration. The proposal (attached) totals \$8,653,000 and represents an increase of \$1,232,967 or 16.6%, compared to the current revised fiscal year. Of the total, 80% (or \$6.915 million) of the revenue is generated by the GRCVB's share of hotel occupancy and prepared food and

beverage taxes. The increased budget is due to projected growth in occupancy tax revenue. Other revenues include a marketing contract with the Raleigh Convention Center, investment earnings, IBMA Local Organizing Committee income and revenue from annual meeting.

The GRCVB will use the funds to promote Wake County as a destination for tourists, business conventions, sporting events, and promotional activities.

This item is subject to approval of the FY 2020 Wake County Adopted Budget that is also being considered on June 3, 2019. The GRCVB's FY2020 budget is expected to be considered by the Raleigh City Council in June.

**Attachments:**

1. FY 2019-2020 Budget Proposal and Business Plan



## Legislation Details (With Text)

**File #:** 16-2180

**Type:** Regular Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019      **Final action:**

**Title:** Appointment of Commissioner Sig Hutchinson as the 2019 NACo Annual Conference Voting Delegate for Wake County Board of Commissioners

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [2019 NACo Voting Delegate.pdf](#)  
[2019 NACo Voting Delegate Form.pdf](#)

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners		

Appointment of Commissioner Sig Hutchinson as the 2019 NACo Annual Conference Voting Delegate for Wake County Board of Commissioners

**That the Board of Commissioners appoints Commissioner Sig Hutchinson as the Voting Delegate for the 2019 National Association of Counties Annual Conference July 12-15, 2019**



**Item Title:** Appointment of Commissioner Sig Hutchinson as the 2019 NACo Annual Conference Voting Delegate for the Wake County Board of Commissioners

**Specific Action Requested:**

**That the Board of Commissioners appoints Commissioner Sig Hutchinson as the Voting Delegate for the 2019 National Association of Counties Annual Conference July 12-15, 2019.**

**Item Summary:**

The 2019 National Association of Counties Annual Conference will be held July 12-15, 2019, in Las Vegas, Nevada. A business session will be held during the conference where every county has a voting delegate who has been assigned and has the authority to vote on election of officers, as well as other business matters.

The Wake County Board of Commissioners may appoint Commissioner Sig Hutchinson to serve as its Voting Delegate at the Annual Conference.

**Attachments:**

1. 2019 Voting Delegate Form



## Legislation Details (With Text)

**File #:** 16-2199

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019      **Final action:**

**Title:** Resolution Supporting the Current Alcoholic Beverage Control System for the Sale of Liquor

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Item Summary ABC Privatization 6.3.19.pdf](#)  
[Resolution of Opposition to Privatization 2019.pdf](#)

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners		

Resolution Supporting the Current Alcoholic Beverage Control System for the Sale of Liquor  
**That the Board of Commissioners adopts a resolution supporting the current Alcoholic Beverage Control system for the sale of liquor.**

**Item Title:** Resolution Supporting the Current Alcoholic Beverage Control System for the Sale of Liquor

**Specific Action Requested:**

**That the Board of Commissioners adopts a resolution supporting the current Alcoholic Beverage Control system for the sale of liquor.**

**Item Summary:**

**Purpose:** The resolution supports the current system of local control over the sale of spiritous liquors.

**Background:** House Bill 971 “Modern Licensure Model for Alcohol Control” would privatize the sale of liquor through private retail businesses in North Carolina, removing any local control from the permitting process, and eliminating ABC revenues from local governments that are used for behavioral treatment and community benefit.

**Board Goal:** This action supports multiple board goals including areas in Community Health, Great Government and Public Safety.

**Fiscal Impact:** The County will lose over \$7 million annually in ABC revenue through privatization. Wake County municipalities will lose \$4.8 million in revenue annually.

**Additional Information:**

House Bill 971 (Modern Licensure Model for Alcohol Control) was filed on April 25, 2019. The bill privatizes the retail sale and wholesale distribution of liquor, allows a minimum of 1,500 permits to be issued to any business that sells food (grocery stores, convenience stores, pharmacies, variety stores, etc.) or to any “retail business”, with additional numbers of permits available for issuance based on population growth, with retail liquor sales authorized between the hours of 7 a.m. and 2 a.m., and with those businesses allowed to ship liquor directly to individuals in or out of the State.

**Attachments:**

1. Resolution



## Legislation Details (With Text)

**File #:** 16-2170

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019      **Final action:**

**Title:** Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Tax Collections Item Summary.pdf](#)  
[Tax Committee Agenda Process.pdf](#)  
[Executive Summary 1.pdf](#)  
[Executive Summary 2.pdf](#)  
[June 2019 Refunds Under 500.pdf](#)  
[June 2019 Refunds Over 500.pdf](#)  
[Daily Updates For Exemptions.pdf](#)  
[Daily Updates For Penalties.pdf](#)  
[Daily Updates For Special Situations.pdf](#)  
[Municipal Collection Report](#)  
[Wake County Collection Report](#)  
[Monthly In-Rem Foreclosure Report](#)  
[PFB Summary Report.pdf](#)  
[HER Summary Report.pdf](#)  
[Register of Deeds Excise Tax Report.pdf](#)

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners		

Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

**That the Board of Commissioners approves the attached recommendations by the Tax Committee**

**Item Title:** Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

**Specific Action Requested:**

**That the Board of Commissioners approves the attached recommendations by the Tax Committee.**

**Item Summary:**

**Purpose:** The Board of Commissioners approves all tax relief actions requested by taxpayers. On a monthly basis, the Tax Committee meets to consider taxpayer requests and makes recommendations to the Board.

**Background:** If a taxpayer believes they have been billed incorrectly, wish to appeal a decision of the Revenue Department, seek relief of penalties or submit a late request for exemption, exclusion or deferment, they can request a hearing before the Tax Committee.

The Tax Committee meets monthly and makes recommendations to the Board of Commissioners. The Board approves all tax relief actions. The Tax Committee meets on the third Thursday of each month at 1 p.m. in the Revenue Department's Conference Room to review requests and make a recommendation to the Board of Commissioners. This meeting is publicized and open to the public.

The Tax Committee presents information to the Wake County Board of Commissioners each month for review, showing the name of the taxpayer, description of property, account number, tax year, relief sought, and recommended action.

**Board Goal:** This item supports routine business of the County as required by North Carolina General Statutes and does not relate to a specific Board initiative.

**Fiscal Impact:** The fiscal impact of this item varies from month to month based on requests but is generally negligible as a percent of the total County budget.

**Additional Information:**

The Tax Committee is comprised of Karen Thiessen, Investment Analyst with Wake County Finance and Natasha Baldwin, Finance Manager with the City of Raleigh. Marcus Kinrade, Wake County Revenue Director, serves as the clerk to the Tax Committee.

Some reasons a property owner may request a hearing before the Tax Committee are:

- They were penalized for listing personal property after January 31.
- They take exception to the value placed on their property and received notice of the value after the Board of Equalization and Review adjourned.
- Their personal property listing was audited and they are seeking relief of discovered value or applicable penalties.
- They filed a late application for an exemption, exclusion or deferment on a property.
- An application for exemption, exclusion or deferment was denied by the Revenue Department and the wish to appeal that decision.
- A penalty was imposed for the late filing or late payment of a gross receipt tax and penalty relief is requested.
- A refund has been requested for a tax imposed through a clerical error, an illegal tax, or a tax levied for an illegal purpose.
- A refund exceeding the threshold the finance officer is authorized to issue has been requested.

The tax committee has adopted criteria that may provide partial or full relief of late list penalties applied to personal property discoveries if one of the following criteria is met:

1. The property owner is new to North Carolina.
2. The property owner inadvertently neglected to list equipment in the first year of ownership.
3. Prior year property listings were timely filed.
4. Items were inadvertently omitted from a listing filed timely.
5. The property owner was on military deployment or medically incapacitated.
6. The property owner self-reported assets that were not listed properly in prior years.
7. The property owner was cooperative with an audit and no property tax was lost due to being beyond the five-year audit period.

**Attachments:**

1. Tax Committee Agenda Process
2. Executive Summary 1 and 2
3. Refunds Under/Over \$500.00
4. Daily Updates for Exemptions, Penalties, and Special Situations
5. Municipal Collection Report
6. Wake County Collection Report
7. Monthly In-Rem Foreclosure Report
8. PFB Summary Report
9. HER Summary Report
10. Register of Deeds Excise Tax Report

**The Tax Committee follows the North Carolina General Statutes or previously established general guidelines in their recommendations of relief for assessed late list penalties (no relief, partial relief, full relief). The committee also considers late filed exemption and exclusion applications, and makes recommendations regarding requests for relief of interest.**

Consideration of relief of late list penalties:

- If a taxpayer is new to North Carolina and fails to list the first year required, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has property that should have been listed and is unaware of the tax laws, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has listed timely in at least two consecutive years immediately prior to the year for which a penalty is assessed, the penalty may be relieved, partially or in full.
- If a taxpayer inadvertently omitted items from his timely listing, the penalty may be relieved, partially or in full.
- If a taxpayer was involved in military deployment and was unable to list timely, the penalty may be relieved, partially or in full.
- If a taxpayer was unable to list due to circumstances beyond their control (e.g. – hospitalization), the penalty may be relieved, partially or in full.
- Guidelines have been established for companies with penalties assessed as a result of audits. Relief may be granted partially or in full if it appears there was no willful attempt to understate value, if the taxpayer was cooperative and forthright during the audit and if there were no significant issues with their previous listings. The recommendation of the auditor is carefully considered in making this determination.

Consideration of late-filed applications for exemption or exclusion:

- The tax committee will recommend approval of late filed exemptions or exclusions as long as the request complies with the general statutes, or if case law exists that is clear and generally supports the request. Late filed applications must be hand-delivered by December 31 or postmarked by December 31 of the calendar year for which the exemption or exclusion is requested.
- The tax committee will recommend denying any applications received after December 31<sup>st</sup> of the calendar year for which the exemption or exclusion is requested. There is no statutory authority to exempt or exclude property if the application is made outside the calendar year for which the exemption is sought.

Consideration of requests for relief of interest:

- Once interest accrues, it is considered tax per NCGS 105-273(15). Tax cannot be compromised per NCGS 105-380. Therefore the tax committee typically recommends denial of requests for relief of interest. Should a situation arise in which the committee determines that interest should be relieved, the Assessor will request the item be removed from the consent agenda and considered separately by the Board of Commissioners.

**EXECUTIVE SUMMARY OF RECOMMENDATIONS FROM TAX COMMITTEE**

Board Meeting Date June 3, 2019

<u>NUMBER</u>	<b><u>PROPERTY TAX REFUNDS REQUESTED</u></b>		
	AMOUNT OF TAX <u>REQUESTED</u>	AMOUNT OF TAX <u>APPROVED</u>	AMOUNT OF TAX <u>DENIED</u>
22	\$13,684.69	\$13,684.69	0.00



## Executive Summary of Recommendations From Tax Committee 05/16/2019

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### Exemptions Requested

Number of Requests	Value of Exemptions Requested	Value of Property Exempted
4	\$4,853,490	\$0

### Tax Relief Exclusion Requested

Number of Requests	Value of Exclusion Requested	Value of Property Exempted
0	\$0	\$0

### Tax Deferment Requested

Number of Requests	Value of Deferment Requested	Value of Property Deferred
0	\$0	\$0

### Requests For Relief of Late List Penalties

Number of Requests	Granted Full Relief	Granted Partial Relief	Denied
25	21	0	4

### Special Situations/Value Adjustment

Relief Requested	Total	Granted	Denied
Appeal of Rollback	12	12	0
Value Only	5	5	0



## Legislation Details (With Text)

<b>File #:</b>	16-2181	<b>Status:</b>	Agenda Ready
<b>Type:</b>	Regular Item	<b>In control:</b>	Board of Commissioners
<b>On agenda:</b>	6/3/2019	<b>Final action:</b>	
<b>Title:</b>	Public Hearing on Proposed 2019 Limited Obligation Bonds not to exceed \$240,000,000		
<b>Sponsors:</b>			
<b>Indexes:</b>			
<b>Code sections:</b>			
<b>Attachments:</b>	<a href="#">20190603 Agenda Item 2019 LOBs - Item Summary - Conduct Pub Hrg, Auth Res.pdf</a> <a href="#">LOB Presentation 6.3.19.pdf</a> <a href="#">20190603 Agenda Item 2019 LOBs - Attachment 1 - Authorizing Resolution.pdf</a> <a href="#">20190603 Agenda Item 2019 LOBs - Attachment 2 - Project Schedule for 2017 and 2018 IFAs.pdf</a>		

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners	accepted	

Public Hearing on Proposed 2019 Limited Obligation Bonds not to exceed \$240,000,000

**That the Board of Commissioners:**

- 1. Conducts a public hearing on the proposed issuance of Limited Obligation Bonds ("2019 LOBs"); and, upon close of the public hearing,**
- 2. Adopts a resolution authorizing the execution and delivery of limited obligation bonds of the County in an amount not to exceed \$240,000,000 and related documents in connection with the financing and refinancing of certain public school and community college improvements for the County of Wake, North Carolina**

**Item Title:** Public Hearing on Proposed 2019 Limited Obligation Bonds not to exceed \$240,000,000

**Specific Action Requested:**

**That the Board of Commissioners:**

- 1. Conducts a public hearing on the proposed issuance of Limited Obligation Bonds (“2019 LOBs”); and, upon close of the public hearing,**
- 2. Adopts a resolution authorizing the execution and delivery of limited obligation bonds of the County in an amount not to exceed \$240,000,000 and related documents in connection with the financing and refinancing of certain public school and community college improvements for the County of Wake, North Carolina.**

**Item Summary:**

**Purpose:** When the County seeks to issue limited obligation bonds, Board approval is required under *N.C.G.S. 160A-20*. This is the final action of two required Board actions for authorization of proposed 2019 LOBs. The first action, at April 15, 2019 Board meeting, authorized findings resolution, called for public hearing, and directed staff to file application with Local Government Commission.

**Background:** In 2017 the Board authorized a \$334,349,000 short-term draw program with Wells Fargo to fund certain and respective WCPSS and WTCC capital needs for FY2017 and FY2018. In 2018 the Board authorized a \$55,317,000 extension to the draw program (increasing total authorization to \$389,666,000) to fund certain and respective WCPSS and WTCC capital needs for remainder of FY2018. In 2018 the Board authorized a separate \$385,000,000 short-term draw program with Bank of America to fund certain and respective WCPSS and WTCC capital needs for entirety of FY2019.

Proposed 2019 LOBs is a take-out financing to convert drawn portions, and certain undrawn portions, of both Wells Fargo and Bank of America draw programs to permanent bonds. Because the County’s draw programs and LOBs financings each require pledged collateral, deeds for Willow Spring High School and Parkside Elementary will be transferred from the County’s Deed of Trust for draw programs to the County’s Deed of Trust for LOBs.

Proposed 2019 LOBs is commensurate with current County practice of utilizing short-term construction period draw programs and then, from time to time and as appropriate, converting to permanent bonds. This will be the second of three planned take-out bond financings for the 2017 Wells Fargo draw program (2018A LOBs in June 2018), and the first of three planned take-out bond financings for the 2018 Bank of America draw program. There are no new projects



## Legislation Details (With Text)

<b>File #:</b>	16-2187	<b>Status:</b>	Agenda Ready
<b>Type:</b>	Regular Item	<b>In control:</b>	Board of Commissioners
<b>On agenda:</b>	6/3/2019	<b>Final action:</b>	
<b>Title:</b>	Adopt Fiscal Year 2020 Operating Budgets, Capital Improvement Projects, Special Revenue Projects, and Personnel Authorization Ordinances		
<b>Sponsors:</b>			
<b>Indexes:</b>			
<b>Code sections:</b>			
<b>Attachments:</b>	<a href="#">Budget Adoption Item Summary.pdf</a> <a href="#">FY20 Adoption PPT.pdf</a> <a href="#">01 General Fund Operating Ordinance.pdf</a> <a href="#">02 Debt Service Fund Ordinance.pdf</a> <a href="#">03 Fire Tax District Fund Ordinance.pdf</a> <a href="#">04 Major Facilities Fund Ordinance.pdf</a> <a href="#">05 Solid Waste Operating Fund Ordinance.pdf</a> <a href="#">06 South Wake Landfill Partnership Fund Ordinance.pdf</a> <a href="#">07 Corporate Fleet Fund Ordinance.pdf</a> <a href="#">08 Human Services Transportation Fund Ordinance.pdf</a> <a href="#">09 Capital Improvement Projects Funds Ordinance.pdf</a> <a href="#">10 Housing and Community Revitalization Fund Project Ordinance.pdf</a> <a href="#">11 Capital Area Workforce Development Fund Project Ordinance.pdf</a> <a href="#">12 Grants and Donations Fund Project Ordinance.pdf</a> <a href="#">13 Personnel Authorization Ordinance.pdf</a>		

Date	Ver.	Action By	Action	Result
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Adopt Fiscal Year 2020 Operating Budgets, Capital Improvement Projects, Special Revenue Projects, and Personnel Authorization Ordinances  
**That the Board of Commissioners adopts the FY 2020 Operating Budget and budget-related ordinances**

**Item Title:** Adopt Fiscal Year 2020 Operating Budgets, Capital Improvement Projects, Special Revenue Projects, and Personnel Authorization Ordinances

**Specific Action Requested:**

**That the Board of Commissioners adopts the following FY 2020 budget-related ordinances:**

**Operating Budgets Funds Ordinances**

- General Fund Annual Operating Budget
- Debt Service Fund Annual Operating Budget
- Fire Tax District Fund Annual Operating Budget
- Major Facilities Fund Annual Operating Budget
- Solid Waste Operating Fund Annual Operating Budget
- South Wake Landfill Partnership Fund Annual Operating Budget
- Corporate Fleet Fund Annual Operating Budget
- Human Services Transportation Fund Annual Operating Budget

**Capital Improvement Projects Funds Ordinance, inclusive of:**

- County Capital Projects Fund
- Fire Tax District Capital Projects Fund
- Major Facilities Capital Projects Fund
- Solid Waste Capital Projects Fund
- Housing Capital Projects Fund
- Wake Technical Community College Capital Projects Fund
- Wake County Public School System Capital Projects Fund

**Special Revenue Project Ordinances**

- Housing and Community Revitalization Fund Project Ordinance
- Capital Area Workforce Development Fund Project Ordinance
- Grants and Donations Fund Project Ordinance

**Personnel Authorization Ordinance**

**Item Summary:**

**Purpose:** In compliance with the *North Carolina Local Government Budget and Fiscal Control Act* (G.S. 159, Article 3) the Board of Commissioners adopts an annual balanced budget ordinance covering a fiscal year beginning July 1 and ending June 30 for all governmental and proprietary funds except funds authorized by project ordinances.

**Background:** On May 6, 2019, the County Manager presented a recommended FY 2020 General Fund budget totaling \$1,466,200,000 to the Board of Commissioners. This recommended budget is balanced as required by and defined in the North Carolina Local Government Budget and

Fiscal Control Act. On May 20, 2019, the Board of Commissioners held a public hearing regarding the FY 2020 budget in the Board of Commissioner's Meeting Room and continued the hearing that same day at the Wake County Commons Building.

Board Goal: This Board action supports routine County business.

Fiscal Impact: The FY 2020 General Fund budget presented for adoption totals \$1,465,980,000 and reflects a property tax increase of 6.36 cents for a final property tax rate of 71.8 cents per \$100 property valuation. The budget maintains the Fire Tax District tax rate of 9.60 cents per \$100 property valuation and maintains the household disposal fee at \$20 per household per year.

### **Additional Information:**

#### **Changes to Recommended Budget**

##### *General Fund*

At the May 29, 2019 budget work session, County staff identified two technical changes to the Recommended Budget. The first is a technical correction reallocating budgeted utility charges to departments. This aligns the budget with the County practice of charging departments for utility costs incurred, while centrally managing in the General Services Administration department. The second adjustment removes an Environmental Services expansion initially included to implement proposed changes to state rules for on-site wastewater for accessory structure permits. Many of these rules are subject to legislative review. Following the County Manager's Recommended Budget presentation on May 6<sup>th</sup>, staff received notification that the proposed state rules will be under further review and will not be implemented in FY 2020. A portion of the funding was reallocated to address well water radiological contaminants.

The Board of Commissioners identified two additional changes at the May 29, 2019 work session. The first change provides two additional program support staff at the Crosby Garfield Center to support services provided at the facility to the Southeast Raleigh and Eastern Wake County area. This \$60,000 increase is offset by a delay in implementing Human Services expansions to accommodate an increase in the Human Services vacancy rate.

The second change adds three schools to the County-supported Universal Breakfast program: Southeast Raleigh Elementary, Rogers Lane Elementary and East Wake Middle. This expands the County-supported Universal Breakfast program from 13 schools to 16 schools, with 12 additional sites supported through other sources. The additional County cost of \$37,000 for the new schools is offset by a \$37,000 decrease in estimated health insurance claims.

<b>Recommended</b>	<b><u>Revenues</u></b> <b>\$1,466,200,000</b>	<b><u>Expenditures</u></b> <b>\$1,466,200,000</b>
Reallocation of Utility Chargebacks		
General Services Administration		(51,925)
Community Services		20,496
Environmental Services		2,572
Human Services		14,194
Housing and Community Revitalization		2,790
Sheriff		6,400
Fire Services		1,018
Emergency Medical Services		2,974
Public Safety Communication		1,481
Remove Environmental Services accessory structure permit expansion	(220,000)	(392,860)
Budgeted Reserve for Environmental Services Well Water Testing		172,860
Addition of Crosby Garfield Program Staff		60,000
Delay in implementing Human Services expansions to accommodate increase in Human Services vacancy rate		(60,000)
Universal Breakfast increase for three schools		37,000
Decrease in Health Insurance claims estimate		(37,000)
<b>General Fund – Revised Recommended</b>	<b>\$1,465,980,000</b>	<b>\$1,465,980,000</b>

*Personnel Authorization*

The Personnel Authorization is adjusted based on the removal of three FTEs as proposed state rules will be under further review and will not be implemented in FY 2020 and the addition of two additional program support staff at the Crosby Garfield Center to support services.

	<b>FTE</b>
<b>Recommended</b>	<b>4,264.247</b>
Remove Environmental Services accessory structure permit expansion	(3.000)
Program support staff at Crosby Garfield Center	2.000
<b>Personnel – Revised Recommended</b>	<b>4,263.247</b>

### *Housing Special Revenue Fund*

The Housing Special Revenue Fund is adjusted based on a departmental shift in service delivery and responsibility. The Wake County Housing department will shift its focus to homelessness prevention through the Housing Resource Team, and Rapid Rehousing efforts will be delivered by community organizations.

	<u>Revenues</u>	<u>Expenditures</u>
<b>Recommended</b>	<b>\$6,899,000</b>	<b>\$6,899,000</b>
Decrease in funds from U.S. Department of Housing and Urban Development	(\$150,000)	(\$150,000)
<b>Housing Special Revenue – Revised Recommended</b>	<b>\$6,749,000</b>	<b>\$6,749,000</b>

### Budget Ordinances

The attachments include all ordinances necessary to implement the FY 2020 operating, capital, and project budgets.

The totals of each budget (displayed by fund), as recommended by the County Manager on May 6, 2019 and revised at the Board of Commissioners Work Session on May 29, 2019 are:

#### **Fund**

##### Operating Budgets

General Fund	1,465,980,00
Debt Service Fund	326,130,000
Fire Tax District Fund	28,264,000
Major Facilities Fund	62,260,000
Solid Waste Operating Fund	19,146,000
South Wake Landfill Partnership Fund	20,900,000
Corporate Fleet Fund	10,403,000
Human Services Transportation Fund	8,812,000

##### Capital Improvement Projects

County Capital Projects Fund	45,320,000
Fire Tax District Capital Projects Fund	2,830,000
Major Facilities Capital Projects Fund	3,862,800
Solid Waste Capital Projects Fund	6,295,000
Housing Capital Projects Fund	12,987,000
Wake County Public School System Capital Projects Fund	39,300,604
Wake Tech Community College Capital Projects Fund	10,033,000

##### Special Revenue Projects

Housing and Community Revitalization Fund	6,749,000
Capital Area Workforce Development Fund	5,795,000
Grants and Donations Fund	3,079,000



## **Personnel Authorization Ordinance**

In addition to budget and project ordinances, attached is the Personnel Authorization Ordinance. This ordinance establishes the Board approved staffing levels (by full-time equivalent or FTE) for every County department and fund during FY 2020. A personnel authorization ordinance is not required by State statute, but is included to formally adopt authorized positions.

The personnel authorization ordinance also includes pay band adjustments resulting from market comparisons and adjustments to reflect the County's living wage policy. The salary of individual employees in the affected bands are unchanged unless the current salary is below the minimum of the new band or it is impacted by the Human Resources Department recommended adjustments.

The pay band changes are as follows and effective 7/1/2019:

### **Proposed Labor Market Band Changes**

#### ***NON- EXEMPT***

<b>Classification Title</b>	<b>Reason for Change</b>	<b>Previous Band</b>	<b>Current Band</b>
EMS Training Specialist	Labor Market	103	104

#### ***EXEMPT***

<b>Classification Title</b>	<b>Reason for Change</b>	<b>Previous Band</b>	<b>Current Band</b>
Deputy Board of Elections Director	Labor Market	31	35
Deputy Register of Deeds Director	Labor Market	32	35
Deputy General Services Director	Labor Market	34	35
Deputy Human Resources Director	Labor Market	34	35
Deputy Revenue Assessor	Labor Market	33	35

### **New Classifications** *(Various Effective Dates)*

<b>New Classification Title</b>	<b>Band</b>
Benefits and Wellness Director	34
Business Administration Director	32
Change Management and Communications Specialist	30
Chief Data Officer	35
Controller	35
Deputy Budget and Management Services Director	35
Deputy Community Services Director	35
Deputy Environmental Services Director	35
EMS Compliance Officer	102
Executive Aide to the Sheriff	11
Fire Services Operations and Logistics Specialist	6
Human Resources Compliance Manager	34
Human Services Program Integrity Supervisor	10
Investment Officer	30
Physician Extender Supervisor	52
Public Information Officer - Sheriff	33
Senior Computer System Administrator	31
Senior Human Resources Manager	33
Strategic Performance Director	33

### **Salary Range Revisions**

The band number remains the same for the following classes; however, the salary range will be revised based on labor market results:

#### ***NON- EXEMPT***

Detention Officer	Labor Market	80	2%
Detention Officer - Master	Labor Market	81	2%
Detention Officer - Sergeant	Labor Market	82	5%
Detention Officer - Lieutenant	Labor Market	83	5%
Detention Officer - Captain	Labor Market	84	8%
Detention Officer - Major	Labor Market	85	13%
Assistant Director of Detention Services	Labor Market	86	14%
Director of Detention Services	Labor Market	87	11%
Deputy Sheriff	Labor Market	90	2%
Deputy Sheriff - 1st Class	Labor Market	90	2%
Deputy Sheriff - Master	Labor Market	90	2%
Deputy Sheriff - Investigator	Labor Market	91	7%
Deputy Sheriff - Senior Investigator	Labor Market	92	6%
Deputy Sheriff - Sergeant	Labor Market	93	8%
Deputy Sheriff - Lieutenant	Labor Market	94	9%

#### ***EXEMPT***

Chief of Staff - Sheriff	Labor Market	97	8%
Chief of Operations - Sheriff	Labor Market	97	8%
Deputy Sheriff - Captain	Labor Market	95	9%
Deputy Sheriff - Major	Labor Market	96	8%

### **Attachments:**

1. General Fund Operating Budget Ordinance
2. Debt Service Fund Ordinance
3. Fire Tax District Fund Ordinance
4. Major Facilities Fund Ordinance
5. Solid Waste Operating Fund Ordinance
6. South Wake Landfill Partnership Fund Ordinance
7. Corporate Fleet Fund Ordinance
8. Human Services Transportation Fund Ordinance
9. Capital Improvement Projects Funds Ordinance
10. Housing and Community Revitalization Fund Project Ordinance
11. Capital Area Workforce Development Fund Project Ordinance
12. Grants and Donations Fund Project Ordinance
13. Personnel Authorization Ordinance



## Legislation Details (With Text)

**File #:** 16-2195  
**Type:** Appointment  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 6/3/2019  
**Final action:**  
**Title:** Appoint Co-Chairs of the 2020 Census Complete Count Committee  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Census 2020 Item Summary 6.3.19.pdf](#)

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners	accepted	

Appoint Co-Chairs of the 2020 Census Complete Count Committee  
**That the Board of Commissioners appoint Moises Serrano, Mary Jose Espinoza, Terry Mahaffey, Danya Perry, Chavi Khanna Koneru, and Mayor TJ Cawley as the Co-Chairs of the 2020 Census Complete Count Committee**

**Item Title:** Appoint Co-Chairs of the 2020 Census Complete Count Committee

**Specific Action Requested:**

**That the Board of Commissioners appoint Moisés Serrano, Mary Jose Espinoza, Terry Mahaffey, Danya Perry, Chavi Khanna Koneru, and Mayor TJ Cawley as the Co-Chairs of the 2020 Census Complete Count Committee.**

**Item Summary:**

On April 15, 2019, the Board of Commissioners appointed Commissioner Vickie Adamson as the Committee Chair, adopted the 2020 Census Proclamation recognizing April 1, 2020 as Census Day, and authorized the Chair of the Committee to appoint the Co-Chairs of the Complete Count Committee.

The following have agreed to serve as Co-Chairs of the committee:

Moisés Serrano, Political Director  
El Pueblo

Mary Jose Espinoza, Civic Engagement Organizer  
El Pueblo

Terry Mahaffey, Principal Software Engineer  
Microsoft

Danya Perry, Director of Equitable Economic Development  
Director of Diversity, Equity & Inclusivity, Greater Raleigh Chamber of Commerce

Chavi Khanna Koneru, Executive Director  
NC Asian Americans Together

Mayor TJ Cawley  
Town of Morrisville

**Attachments:**

None



## Legislation Details (With Text)

**File #:** 16-2153  
**Type:** Appointment  
**Status:** Passed  
**In control:** Board of Commissioners  
**On agenda:** 6/3/2019  
**Final action:**  
**Title:** Centennial Authority  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Centennial Authority Item Summary.pdf](#)  
[Centennial Authority Member List.pdf](#)  
[Centennial Authority Applicant Roster Revised .pdf](#)  
[Centennial Authority Revised Applications.pdf](#)  
[Centennial Board Choices Revised .pdf](#)  
[Centennial Authority Attendance 2019.pdf](#)

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners	accepted	Pass

Centennial Authority  
Enter Recommended Action Here

**Item Title: Centennial Authority**

**Function** The purpose of the authority is to study, design, plan, construct, own, promote, finance, and operate a regional facility for sports and entertainment.

**Meeting Schedule:** 1<sup>st</sup> Thursday of every month, 1:00 p.m., Conference Room at PNC Arena

**Number of appointments made by County Commissioners:** 4

Note: (One of the four must be a resident of Cary at the time of appointment)

**TWO VACANT POSITIONS**

**Individuals Interested in Reappointment:**

1. Ms. Yevonne Brannon
2. Mr. Steve Stroud – *requires suspension of rules regarding term limits*

**Attachments: 6**

1. Item Summary
2. Member List
3. Applicant Packet
4. Applicant Roster
5. Board Choices
6. Attendance



## Legislation Details (With Text)

**File #:** 16-2099

**Type:** Appointment      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019      **Final action:**

**Title:** Citizens Energy Advisory Commission

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Citizens Energy Item Summary.pdf](#)  
[Citizens Energy Member List.pdf](#)  
[Citizens Applicant Roster 2.pdf](#)  
[Citizens Energy Applicants 2.pdf](#)  
[Citizens Energy Board Choices 2.pdf](#)  
[Copy of CY2018-2019 Rolling 12 months\\_Energy Commission Attendance\\_Clerk Template\\_April 2018.pdf](#)

Date	Ver.	Action By	Action	Result
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Citizens Energy Advisory Commission  
**Enter Recommended Action Here**

**Item Title:** Wake County Citizens Energy Advisory Commission

**Function** To advise Wake County on the reduction of energy consumption.

**Meeting Schedule:** Last Tuesday of the month, 11:30 a.m., General Services Conference Room

**Number of appointments made by County Commissioners:** 15

**EIGHT VACANT POSITIONS**

<b>Resignation: Ms. Robin Aldina, Board Appointee</b>
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**Individuals Interested in Reappointment:**

1. Mr. Marty Clayton - *requires suspension of rules regarding term limits*
2. Mr. Paul Davis – *requires suspension of rules regarding term limits*
3. Mr. Peter Egan – *requires suspension of rules regarding term limits*
4. Mr. Robert Hinson
5. Mr. Julian Prosser
6. Mr. Mark Schwegel

**Individual not Interested in Reappointment:**

1. Mr. Daniel Howe

**Individuals Interested in Appointment:**

1. \_\_\_\_\_
2. \_\_\_\_\_

**Attachments: 6**

1. Item Summary
2. Members
3. Applicants
4. Applicant Roster
5. Applicant Board Choices
6. Attendance





## Legislation Details (With Text)

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**File #:** 16-2155

**Type:** Appointment      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019      **Final action:**

**Title:** Library Commission

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Library Commission Item Summary 2019.pdf](#)  
[Library Commission Member List.pdf](#)  
[Library Commission Applicants.pdf](#)  
[Library Commission Applicant Roster.pdf](#)  
[Library Commission Board Choices .pdf](#)

Date	Ver.	Action By	Action	Result
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Library Commission  
Enter Recommended Action Here



## Legislation Details (With Text)

**File #:** 16-2156

**Type:** Appointment      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019      **Final action:**

**Title:** Open Space and Parks Advisory Committee

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Open Space Item Summary.pdf](#)  
[OSAPAC Member List.pdf](#)  
[OSAPAC Applicant Roster.pdf](#)  
[OSAPAC Applicants.pdf](#)  
[OSAPAC Board Choices .xlsm](#)  
[OSAPAC Attendance.pdf](#)

Date	Ver.	Action By	Action	Result
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Open Space and Parks Advisory Committee  
Enter Recommended Action Here

**Item Title: Wake County Open Space and Parks Advisory Committee**

**Function:** To make recommendations to the Board of Commissioners regarding Parks, Recreation, and Open Space programs, facilities, resources, and needs of the County. The Committee will foster, promote and encourage the development of appropriate, wholesome parks, recreation, and open space facilities with the county by the public and private sector.

**Meeting Schedule:** 4<sup>th</sup> Mondays at 11:00 a.m., Library Administration Bldg., Wake County Office Park

**Number of members total on Commission:** 11

**Number of appointments made by County Commissioners:** 11

**SIX VACANT POSITIONS**

**Individuals interested in Reappointment:**

1. Mr. Robert Finch – District 5
2. George Hess– District 1/ Vice Chair
3. Mr. Robert Hinson – At-large/Chair
4. Mr. George Hoit – At-large
5. Mr. George Matthis – At-large
6. Mr. Charles Roe – District 7

**Attachments:** 6

1. Item Summary
2. Member List
3. Applicant Roster
4. Applicant Packet
5. Board Choices
6. Attendance



## Legislation Details (With Text)

**File #:** 16-2098

**Type:** Appointment      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 8/19/2019      **Final action:**

**Title:** Wake County Board of Adjustment

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Board of Adjustment Item Summary 2.pdf](#)  
[Board of Adjustment Member List.pdf](#)  
[Board of Adjustment Applicant Roster .pdf](#)  
[Board of Adjustment Applicants.pdf](#)  
[BOA Bd Choices .pdf](#)  
[BOA FY2019\\_2020 attendance.pdf](#)

Date	Ver.	Action By	Action	Result
8/19/2019	1	Board of Commissioners		

Wake County Board of Adjustment  
Enter Recommended Action Here

**Item Title:** Wake County Board of Adjustment

**Function** To hear and act on appeals in Wake County zoning cases

**Meeting Schedule:** 2<sup>nd</sup> Tuesday of each month, 9:00 a.m., Room 2800, Courthouse

**Number of members total on Board:** 9 - (5 Regular, 4 Alternate)

**Number of appointments made by County Commissioners:** 9

**TWO VACANT POSITIONS:**

<b>Resignations: Ms. Lisa Humphreys - Alternate</b> <b>Mr. Brian Foxx – Primary</b>
--

**Individual Interested in Appointment:**

1. \_\_\_\_\_ Alternate
2. \_\_\_\_\_ Primary

**Attachments: 6**

1. Item Summary
2. Members
3. Applicant Packet
4. Applicant Roster
5. Applicant Board Choices
6. Attendance



## Legislation Details (With Text)

**File #:** 16-2157

**Type:** Appointment      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019      **Final action:**

**Title:** Wake Tech Community College Board of Trustees

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Wake Tech Item Summary.pdf](#)  
[Wake Tech Member List.pdf](#)  
[Wake Tech App Roster Revised .pdf](#)  
[Wake Tech Applicants Revised.pdf](#)  
[Wake Tech Board Choices Revised.pdf](#)  
[WT BOT -Wake County Commissioners May 2018 - May 2019.pdf](#)

Date	Ver.	Action By	Action	Result
6/3/2019	1	Board of Commissioners		

Wake Tech Community College Board of Trustees  
Enter Recommended Action Here

**Item Title:** Wake Technical Community College Board of Trustees

**Contact Person:** Savannah Vince- 919-866-5142 svince@waktech.edu

**Function:** Governs the operation of the Technical College according to State Statute

**Special Qualifications:** Must be a resident of Wake County

**Meeting Schedule:** 3<sup>rd</sup> Thursday of every other month, Holding Hall Board Room, Main Campus, 9:00 a.m. (Feb, April, June, Aug, Oct and Dec)

**Number of members total on Board:** 13

**Number of appointments made by County Commissioners:** 4

**Term Length:** 48 months

**G.S. 115D-7**

**ONE VACANT POSITION**

**Individual Interested in Reappointment:**

1. Mr. Ronald Wainwright - served 3 terms

**Attachments: 7**

1. Item Summary
2. Board Details
3. Letter of Recommendation
4. Member List
5. Applicant Roster
6. Applicant Packet
7. Attendance



## Legislation Details (With Text)

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**File #:** 16-2167

**Type:** Appointment      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/3/2019      **Final action:**

**Title:** Upcoming Appointments for July

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [July Vacancy List.pdf](#)

Date	Ver.	Action By	Action	Result
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Upcoming Appointments for July  
Enter Recommended Action Here



July Vacancy List (5/29/19)

**Alcohol Beverage Control Board – 3 Vacancies (Reappointments)**

- Mr. James Hicks – 1 term
- Mr. Willie Rowe – 1 term/Chair
- Mr. Thomas (Ricky) Wright – 2 terms

**Durham and Wake Counties Research and Production Service District Advisory Committee (4 Reappointments/ 3 Vacancies)**

**Not Interested in Reappointment:**

- Ms. Jean Davis - MCNC
- Mr. Stephen Martin - Cisco
- Mr. Bruce Sargent - IBM

**Interested in Appointment:**

- Daniel Torso –AgBiome- Interested in reappointment
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Greater Raleigh Convention and Visitors Bureau – 1 Vacancy**

- Mr. Jim Beley (term expires)