



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, April 15, 2019

2:00 PM

Wake County Justice Center

Meeting Called to Order: Chair Jessica Holmes

Present: 6 - Commissioner Jessica Holmes, Commissioner Sig Hutchinson, Commissioner Matt Calabria, Commissioner James West, Commissioner Susan Evans, and Commissioner Vickie Adamson

Absent: 1 - Commissioner Greg Ford

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Bill Greeves, Chief Innovation and Information Officer; Johnna Rogers, Chief Operating Officer; Derwick Paige, Chief Community Development Officer; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; and Ben Canada, Assistant to the County Manager

Pledge of Allegiance

Invocation: Chair Jessica Holmes

Items of Business

1. [Approval of Agenda](#)

Commissioner West moved, seconded by Commissioner Evans, to approve the agenda with the removal of item #11 on the consent agenda for later discussion. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

2. [Approval of the Minutes of the Regular Meeting of March 18, 2018, the Board of Commissioners Retreat of March 8, 2019, the Work Session of March 11, 2019, and the Board of Commissioners and Wake County Farm Bureau Meeting of March 18, 2019](#)

Commissioner Adamson moved, seconded by Commissioner Evans, to approve the Minutes of the Regular Meeting of March 18, 2018, the Board of Commissioners Retreat of March 8, 2019, the Work Session of March 11, 2019, and the Board of Commissioners and Wake County Farm Bureau Meeting of March 18, 2019. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

3. [Proclamation Recognizing Special Olympics North Carolina](#)

Attachments: [Special Olympics Item Summary 2019.docx](#)
[Special Olympics Proclamation 4-15-19.docx](#)

Commissioner Adamson read aloud the Proclamation.

Commissioner Hutchinson thanked Commissioner Adamson for bringing this Proclamation forward.

Brian Henry, Special Olympic Athlete, said he participated in the swimming competition and won two gold medals. He said it was his first trip out of the country for 17 days.

Another Special Olympic athlete spoke of the competitions she participated in and that she enjoys participating. She said it is not what you "Can't do" but what you "Can do."

Mr. Keith Fishburne, CEO, Special Olympics, North Carolina, said Special Olympics North Carolina is hosting the opening ceremony of the 2019 Special Olympics North Carolina Summer Games at the PNC Arena on May 31, 7 pm -9 pm. The Summer Games will be June 1 & 2 and is the largest annual state-level event for Special Olympics North Carolina, featuring competition in athletics, bowling, cycling, gymnastics, powerlifting, softball, swimming and volleyball. Nearly 1,800 Special Olympics athletes from across the state will attend. The sports venues are located throughout Wake County in Cary, Holly Springs, Morrisville, and Raleigh.

He said during the ceremony on May 31, they will recognize the 20th anniversary of the 1999 Special Olympics World Summer Games which were hosted in the Triangle for nearly 10,000 Special Olympics athletes and coaches from 170 countries.

Commissioner Adamson moved, seconded by Commissioner Hutchinson, that the Wake County Board of Commissioners approve the proclamation recognizing Special Olympics North Carolina. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

4. [Proclamation Recognizing the Third Saturday of April as "Nepal Day"](#)

Attachments: [Item Summary - Nepal Day.docx](#)
[Nepal Day Proclamation 4-15-19.docx](#)

Chair Jessica Holmes read aloud the Proclamation recognizing the third Saturday of April as "Nepal Day."

She recognized the Nepalese guests and said that she welcomed the diversity in the area.

Commissioner Hutchinson welcomed the guests and said he is pleased to have them in our community. He recognized Mayor Pro-Tem Steve Rao from the Town of Morrisville and offered him the opportunity to provide comments.

Chair Holmes recognized Dr. Batu Sharma, President, Nepal Center of North Carolina. He said the Nepalese community will continue to work hard for diversity. He invited the board to the celebration Saturday for the celebration of "Nepal Day."

Councilman Steve Rao, Town of Morrisville, said every diversity is celebrated every day and thanked the Nepalese community for being the champions toward these efforts.

Chair Holmes moved, seconded by Commissioner Calabria, that the Board of Commissioners recognize the Nepal Center of North Carolina, Inc. and Proclaims the third Saturday of April as "Nepal Day". The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

5. [Resolution for Yates Mill Associates 30th Year Celebration](#)

Attachments: [Item Summary - Historic Yates Mill .docx](#)
[Yates Mill Resolution 4-15-19.docx](#)

Commissioner Hutchinson said that Yates Mill was created in the 1800s.

Ms. Margaret Lillard, President, Yates Mill Associates, introduced Dr. John Vandenberg and Judge Robert Radar. She shared the efforts of the restoration of the mill. She said there are tours March through November of each year. She thanked the board for the recognition.

Commissioner Hutchinson read aloud the Resolution.

Commissioner Hutchinson introduced Mr. William Robbins, who is the Miller of Yates Mill. Mr. Robbins shared the schedule of the mill. Commissioner Hutchinson said this is the most preserved mill in the country. He presented a plaque to Dr. John Vandenberg for this 20 years of service to Yates Mills Association.

Dr. Vandenberg said there are many volunteers at the mill. He said many school children visit the mill each year. He thanked the board for funding a portion of the mill.

Commissioner Hutchinson moved, seconded by Chair Holmes, that the Board of Commissioners recognize Yates Mill Associates 30th Year Celebration. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

6. [Proclamation Recognizing April as Child Abuse Prevention Month](#)

Attachments: [Agenda Item.docx](#)
[Child Abuse Prevention Month Proclamation 4-15-19.docx](#)
[child abuse prevention month activities.pdf](#)

Chair Holmes commended the champions of Human Services and said

they are change agents.

Ms. Regina Petteway, Human Services Director, asked the supporters of Child Welfare to stand and be recognized.

Mr. Jason Mahoney, Child Welfare Program Manager, said the children are the future. He said the pinwheel is a symbol of how a child's life should be free.

Ms. Ginger Espino, Program Coordinator, Safechild, said that having a caring community depends on how the children are treated. She said that child abuse happens in a cycle. She said Safechild has a partnership with Wake County Human Services and 40 other agencies to develop a Child Abuse Prevention Plan. She said the team will be back in the fall for recommendations.

Commissioner West read aloud the Proclamation.

Commissioner West said it is an honor and privilege to be present the proclamation. He quoted Dr. James Dobson "no man stands so tall as to when he stoops to help a child."

Mr. Mahoney asked supporting partners to come forward for a photo with the board.

Commissioner West moved, seconded by Commissioner Hutchinson, that the Wake County Board of Commissioners approve a proclamation recognizing April 2019 as Child Abuse Prevention Month. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

7. [Proclamation of May 2019 as National Historic Preservation Month in Wake County](#)

Attachments: [Agenda Item - Historic Preservation Proclamation.docx](#)
[Historic Preservation Month Proclamation 4-15-19.docx](#)

Commissioner Calabria read the Proclamation aloud.

Mr. Ed Morris, Chairman, Wake County Historic Preservation Commission, said Wake County is one of the fastest growing areas. He said the Historic Preservation Commission is made up of 12 members who volunteer their time. He recognized Mr. Jeff Hastings, President and Ms. Camille

Morrissey, who is the longest serving member. He recognized Mr. Gary Roth, President and CEO of Capital Area Preservation and Mr. Jeremy Bradham, Preservation Specialist, Capital Area Preservation. He said there have been 56 new landmarks identified with the assistance of Capital Area Preservation. He said the historic landmark survey will begin this year. He said the Town of Zebulon recently joined the historic preservation program.

Mr. Gary Roth invited the board to participate in an event on April 28.

Commissioner Hutchinson thanked the Historic Preservation Commission and said it is one of the boards with the longest serving members.

Commissioner Calabria moved, seconded by Commissioner Hutchinson, that the Board of Commissioners proclaim May 2019 as National Historic Preservation Month in Wake County. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

8. [Recognition of Recent Awards](#)

Attachments: [Procurement Award.docx](#)

Ms. Emily Lucas, Chief Financial Officer, said Wake County has received the 2018 Procurement Sustained Professional Purchasing Award from the Carolina Association of Governmental Purchasing. She said this annual award recognizes purchasing departments in North and South Carolina that have demonstrated high standards in the purchasing profession.

Ms. Lucas said the criteria for the award include the use of technology, minority outreach, staff certification, customer and vendor training, and the use of recycled products. She said Wake County Procurement Services was one of 13 governmental units throughout the Carolinas to receive this award among nearly 1,000 state and local governments.

She said this is the 15th consecutive year that Wake County Procurement Services has received this prestigious designation.

Ms. Lucas congratulated the following Finance staff:

Mr. Tom Wester, Procurement Director

Ms. Melissa England, Assistant Procurement Director

Ms. Donna Jenkins, Contracts Coordinator

Mr. Ty Stephens, Buyer

Consent Agenda

Commissioner West requested further discussion on item # 11 and asked that it be removed from the consent agenda.

Commissioner Adamson moved, seconded by Commissioner West, to approve the consent agenda as amended. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

9. [Federal Fiscal Year 2018 Emergency Management Performance Grant \(EMPG\) Supplemental](#)

Attachments: [EMPG supplemental Fed FY 2018 agenda item.docx](#)
[FY2018 EMPG MOA Amendment.pdf](#)
[Budget Memo - FY 2019 Grants and Donations Fund.xlsx](#)

Commissioner Adamson moved, seconded by Commissioner West, that the Board of Commissioners accept and appropriate \$17,899.12 from the 2018 Federal Fiscal Year Emergency Management Performance Grant program via North Carolina Emergency Management for the purpose of providing a system of emergency preparedness from all hazards in the local jurisdiction. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

10. [Reallocation of FY17 HUD Grant Funding for Wake County Continuum of Care to the Wake Partnership to Prevent and End Homelessness](#)

Attachments: [Item Summary](#)

[Memorandum of Understanding between Wake County Department of Housing Affordability Community Revitalization and RaleighWake Partnership.pdf](#)
[Budget Memo](#)

Commissioner Adamson moved, seconded by Commissioner West, that the Board of Commissioners:

- 1. Authorize the release of HUD grant #NC0369L4F1701 back to the Raleigh/Wake Partnership to Prevent and End Homelessness for reallocation within the broader service provider community**
- 2. Reduce the expenditure and revenue budget of the Housing Affordability and Community Revitalization Special Revenue Fund by \$150,032 in the Rapid Rehousing program. The motion carried by the following vote:**

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

11. [Conveyance of Easements to the City of Raleigh at the Crosby-Garfield Center](#)

Attachments: [Agenda Item_Crosby Garfield Easement.docx](#)

[Raleigh Letter August 2017.pdf](#)

[Raleigh letter March 2019.pdf](#)

[Easement Survey.pdf](#)

[Construction Plan.pdf](#)

[City of Raleigh Deed of Easement.pdf](#)

Commissioner West said that Crosby Garfield has vision.

Mr. Ricky Campbells, Facilities, Design, and Construction Project Manager, said the Crosby Garfield Center is a hub for Southeast Raleigh. He said the building hosts families and children and a sewer easement is being recommended and the City of Raleigh is working for minimal impacts for the summer. Mr. Campbell said the parking lot will be reconstructed and there will be safety fencing.

Commissioner West moved, seconded by Commissioner Adamson, that the Board of Commissioners:

1. Approve the conveyance of a Sanitary Sewer Easement and Temporary Construction Easements to the City of Raleigh at the Crosby-Garfield Center; and

2. Authorize the Chair to execute said deed of easement document (along with any other supporting documentation), subject to the terms and conditions acceptable to the County Attorney The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

12. [Proposed 2019 Limited Obligation Bonds not to exceed \\$240,000,000](#)

Attachments: [20190415 Agenda Item 2019 LOBs - Item Summary - Findings Res. Pub Hrg, and LGC App.docx](#)
[20190415 Agenda Item 2019 LOBs - Attachment 1 - Prelim Resolution.DOC](#)
[20190415 Agenda Item 2019 LOBs - Attachment 2 - Notice of Public Hearing.DOC](#)
[20190415 Agenda Item 2019 LOBs - Attachment 3 - Project Status 2017 & 2018 Draw Programs.pdf](#)

Commissioner Adamson moved, seconded by Commissioner West, that the Board of Commissioners adopt the attached resolution which:

1. Make certain findings & determinations regarding the proposed issuance of Limited Obligation Bonds (“2019 LOBs”) not to exceed \$240,000,000; and,

2. Schedule a public hearing for June 3, 2019 regarding the County’s proposed bond issuance; and

3. Approve the filing of application to the Local Government Commission for the approval of the financing arrangement. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

13. [Petition from Property Owners in the Mallard Crossing Subdivision Requesting County Financing by Special Assessment to Improve Subdivision Roads for Acceptance into the NC Department of Transportation Maintained Highway System](#)

Attachments: [Item Summary.docx](#)
 [Mallard Crossing Presentation 4-15-19.pdf](#)
 [Petition - Mallard Crossing.docx](#)
 [Petition Summary.xlsx](#)
 [Mallard Crossing Map.pdf](#)
 [7-Year Amortization Schedule.pdf](#)
 [Policy Assessment - Status Report.docx](#)
 [Required Steps.docx](#)
 [Wake County Water, Sewer, & Road Financial Policy.pdf](#)
 [Preliminary Assessment Resolution.docx](#)

Commissioner Adamson moved, seconded by Commissioner West, that the Board of Commissioners accept the petition from property owners in the Mallard Crossing Subdivision; authorize a Preliminary Assessment Resolution for county financing by special assessment to improve the subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System; and set a public hearing for May 6, 2019. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

14. [Amendment to Extend the Duration of the Sales Tax Agreement with Wake County Board of Education Regarding Construction of New Schools and Major Renovation of Existing Schools](#)

Attachments: [Agenda Item - Extension of Sales Tax Agreement 3.26.19.docx](#)
 [Proposed First Amendment.pdf](#)

Commissioner Adamson moved, seconded by Commissioner West, that the Board of Commissioners authorize the Chair to execute the following documents:

- 1. First Amendment to Lease Agreement to extend the Sales Tax Agreement with Wake County Board of Education Regarding Construction of New Schools and Major Renovation of Existing**

Schools to June 2, 2029; and

2. Memorandum of First Amendment to Lease Agreement, to be recorded by the Wake County Board of Education at the Wake County Registry, along with any other documents required to effectuate this transaction. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

15. [Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports](#)

Attachments: [Tax Collections Item Summary.docx](#)
[Tax Committee Agenda Process.docx](#)
[Executive Summary 1](#)
[Executive Summary 2.doc](#)
[April 2019 Refunds Under 500.pdf](#)
[April 2019 Refunds Over 500.pdf](#)
[Daily Updates For Exemptions.pdf](#)
[Daily Updates For Penalties.pdf](#)
[Daily Updates For Special Situations.pdf](#)
[Daily Updates For Tax Deferments.pdf](#)
[Municipal Collection Report](#)
[Wake County Collection Report](#)
[Monthly In-Rem Foreclosure Report](#)
[PFB Summary Report.pdf](#)

Commissioner Adamson moved, seconded by Commissioner West, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

Regular Agenda

16. [Recommended Proposals for Multi-Family Affordable Housing Development Loans](#)

Attachments: [Item Summary](#)
[Affordable Housing Presentation 4-15-19.pdf](#)
[Location Map.pdf](#)
[Appraisal Summaries.pdf](#)
[Application Summaries#1.pdf](#)
[Application Summaries#2.pdf](#)
[Application Summaries#3.pdf](#)

Ms. Lorena McDowell, Wake County Housing Director, recognized Ms. Alicia Arnold, Human Services Division Director, and Ms. Kelly Baraldi, Human Services Assistant Division Director. She recognized the following affordable housing developer partners present today: Evergreen Construction, DHIC, Taft Mills group, Rea Ventures, Solstice, and the Sussex by VOA/Cadence. She thanked them for their assistance with working the new process this year. She thanked the City of Raleigh for their collaborative effort on the tax credit applications.

Ms. McDowell shared the benefits and goals of the annual RFP process.

- Leverages Federal Housing and Urban Development (HUD) funds with County Capital and Low Income Housing Tax Credits (LIHTC)
- Largest producer of subsidized affordable housing
- Aims to create housing at affordability levels the market will not naturally create
- Serves vulnerable populations including low-income families and those with special needs or experiencing homelessness

She shared the improved RFP process and criteria.

- Significant outreach and engagement to development community
- Updated scoring criteria & point values
- Added affordability targeting by limiting funding for higher AMI units and providing additional funding for lower AMI units
- Created and refined a detailed, objective scorecard
- Performed robust financial analysis and development underwriting
- Implemented developer negotiation and best and final offer process
- Mandatory additional 10% units for county permanent supportive housing
- Required more in-depth supportive service plan
- Prioritized family developments over elderly to generate diverse

projects

She shared a summary of the 2019 proposals.

- \$12.6 million requested
- 920 recommended units
- 201 permanent supportive homes

She shared the successful impacts of 2019 modifications.

- Increased affordability
- Negotiated Proposals
- Additional PSH

Commissioner West said the North Carolina Housing Finance Agency plays a key role in the financing. Ms. McDowell shared information about gap financing.

Commissioner Calabria asked about the previous year summary number. Ms. McDowell said close to half were approved last year and the hope is to do the same this year out of nine projects.

Chair Holmes thanked staff for focusing on some of the most vulnerable citizens in the community.

Commissioner West said the balance in the project is important and commended staff for their work.

Ms. Arnold shared an overview of the process. She thanked staff and developing partners for their assistance throughout the process.

She shared a timeline of the RFP process.

- December 21, 2018 - Release RFP
- January 18, 2019 - Responses must be received for 9% proposals, 4% is rolling responses through September 2019
 - 7 proposals for 9% LIHTC received
 - 2 proposals for 4% LIHTC received
- February 2019 - Applications reviewed by committee
 - Committee Representation from Wake County HACR, County Manager's Office, FD&C, Planning, and City of Raleigh Housing & Neighborhoods
 - Additional support from Wake County Revenue and Finance,

as well as consultation by HR&A

- March 2019 - Underwriting
 - Staff prepare estimated awards for developer best and final offer
- March 2019 - Best and Final Offer received from developers
 - May be accepted as presented by staff or negotiation of new terms
- April 15, 2019 - Funding recommendation presented to BOC
- May 10, 2019 - Final 9% applications due to NCHFA
- August 2019 - Notification of 9% LIHTC awards by NCHFA
- October 1, 2019 - Final 4% application due to NCHFA

She shared available funding sources. She shared the 2019 RFP evaluation criteria, location criteria. She shared a map of the location of the proposed properties. She shared a summary of the nine projects. She shared information about Pine Ridge, Pennington Grove II, Hampton Spring, Crenshaw Trace, Broadstone Walk, Abbington Square, Abbington Village and Toulon Place, The Sussex.

Chair Holmes noted that all of the 9 percent projects have 30 percent AMI category, which is impressive.

Ms. Arnold shared the total application summary. She said a requirement of 10 percent supportive housing units was in the RFP, but some developers offered as high as 15 percent.

Ms. McDowell shared a chart of the increased investment and the increased impact. She shared the fiscally responsible impacts and the rental cost impact by the numbers. She shared information about exceeding expectations of the 2019 budget.

She shared the takeaways of the project.

- All projects meet minimum NCHFA requirements, as well as more stringent County requirements
- Total funding of \$12.6 million in request generating 920 new units of affordable housing including 201 units of supportive housing
- Modifications of 2019 cycle resulted in:
 - 324 units under 50% AMI with 141 units at 30% AMI
 - Mandatory 10% set aside for County supportive housing resulting in 105 units above NCHFA required units

Commissioner Adamson asked when a decision will be made by the

Housing Finance Agency. Ms. McDowell said a decision is expected in August. Commissioner Adamson asked how quickly projects will begin after approval is received. Ms. McDowell said work will begin as soon as the developers are ready.

Commissioner West commented on the mixed use theory and said it is beneficial.

Ms. McDowell said there is a balance of mixed use in all of the proposed new developments.

Commissioner Evans commended staff and said she is passionate about the issue. She thanked the builders and developers for investing their time and effort.

Chair Holmes said she is very proud of the work of the housing department. She thanked Ms. McDowell and Ms. Arnold for the leadership. She thanked staff, community partners, the builders, and the developers for their dedication to affordable housing.

Commissioner West moved, seconded by Commissioner Calabria, that the Board of Commissioners approve the following loan recommendations for 2019 North Carolina Housing Finance Agency Low Income Housing Tax Credit Applications, with funds up to the amounts indicated from federal HOME, HOPWA, or County CIP for:

- 1. Affordable family housing developments including;**
 - a. \$1,230,000 for Pine Ridge Apartments in Garner NC**
 - b. \$1,044,000 for Broadstone Walk Apartments in Apex NC**
 - c. \$1,008,000 for Abbington Square Apartments in Raleigh NC**
 - d. \$880,000 for Abbington Village Apartments in Raleigh NC**
 - e. \$3,592,296 for Toulon Place Apartments in Raleigh NC**
 - f. \$3,000,000 for The Sussex Apartments in Raleigh NC**
- 2. Affordable senior housing developments including;**
 - a. \$700,000 for Pennington Grove II in Garner NC**
 - b. \$400,000 for Hampton Spring Apartments in Raleigh NC**
 - c. \$731,000 for Crenshaw Trace Apartments in Wake Forest NC**

All funding commitments are subject to terms and conditions

acceptable to the County Attorney. Awards are also contingent upon the development receiving local approvals including site plan approval, all necessary permits from the local municipality and an award of tax credits from the NC Housing Finance Agency. All awards are contingent upon the basic terms as identified in the project descriptions, including funding commitments from the financial partners as identified. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

Public Comments

Mr. William Wingfield, 7325 Messenger Drive, Fuquay-Varina, invited the board to the upcoming International Cultural Arts Festival April 27 in Fuquay-Varina.

17. [Establish the Wake County Complete Count Committee and Appoint a Committee Chair](#)

Attachments: [Item Summary](#)
[Census Day Presentation 4-15-19.pdf](#)
[Census Day Proclamation 4-15-19.docx](#)
[2020 Complete Count Committee Sample Chart](#)

Mr. Tim Maloney, Wake County Planning, Development, and Inspections, introduced Ms. Sharon Peterson, Long Range Planner.

Ms. Peterson shared why the Census is important.

- Provides a basis for distributing more than \$675B in federal funds annually to states and local communities
- Impacts housing, education, transportation, public employment, health care and policy

She shared the county-wide approach to completing the census.

- County staff will coordinate a countywide effort working closely with staff from each municipality
- Significant public outreach to promote participation by attending community organizations and events
- Provide educational and promotional materials
- Develop strategies for *hard to count* areas and populations

Mr. Maloney shared the complete count committee information.

- Established by the Wake County Board of Commissioners
- Comprised of local government and community leaders to increase awareness and participation in the census
- Target *hard to count* areas and populations

Mr. Maloney requested the board create a Complete Count Committee and appoint a committee chair. He also requested a proclamation designating April 1, 2020 as Census Day in Wake County.

Commissioner West said he worked with former Commissioner Webb on the last census. He suggested Commissioner Adamson as Chair of the Complete Count Committee.

Ms. Peterson asked the following attendees to stand and be recognized: Mr. Bob Coats, Governor's Office Census Liaison; Ms. Stacey Carless, NC Counts Coalition; Ms. Juliana Cabrales, NALEO (National Association of Latino Elected and Appointed Officials); Ms. Clodagh Bastion, International Focus Inc.; Ms. La-Mine Perkins, NC Child; Ms. Anna Troutman, Wake Smart Start; Ms. Bernadette Richards, U.S. Census Bureau; and Ms. Sara Ellis, City of Raleigh Planning Department.

Commissioner Holmes moved, seconded by Commissioner Calabria, that the Board of Commissioners establish the Wake County Complete Count Committee and appoint Commissioner Adamson as the Committee Chair and adopt a proclamation recognizing April 1, 2020 as Census Day in Wake County. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

Appointments

18. [Knightdale Land Use Review Board](#)

Attachments: [Knightdale Land Use and Review Item Summary 2019.doc](#)
[Knightdale Land Use Recommendations 3-19.pdf](#)
[Knightdale Land Use Member List.pdf](#)
[Knightdale Land Use App Roster.xlsx](#)
[Knightdale Land Use Applicants.pdf](#)
[Knightdale Land Use Board Choices .xlsx](#)

Chair Holmes nominated Mr. Michael Blake for re-appointment and Ms. Tiffanie Myers for appointment.

19. [Town of Wake Forest Board of Adjustment](#)

Attachments: [Town of Wake Forest BOA Item Summary.doc](#)
[Wake Co BOA-PB TOWF-recommended appointments.pdf](#)
[Town of WF BOA Member List.pdf](#)

Chair Holmes nominated Mr. Mark Williams

20. [Town of Wake Forest Planning Board](#)

Attachments: [Town of Wake Forest Planning Board Item Summary.doc](#)
[Town of WF PB Member List.pdf](#)
[Wake Co BOA-PB TOWF-recommended appointments.pdf](#)

Chair Holmes nominated Mr. Chris Joyner.

21. [Wake County Planning Board](#)

Attachments: [Item Summary Planning Board.doc](#)
[Nursing Home Member List.doc](#)
[Planning Board Applicant Roster .xlsx](#)
[Planning Board Applicants.pdf](#)
[Planning Board Bd Choices .xlsx](#)
[PB Attendance.xlsx](#)

The nominations were moved to the May 6, 2019 Board of Commissioner's meeting.

22. [Wake County Water Partnership](#)

Attachments: [Water Partnership Item Summary.doc](#)
[Water Partnership App Roster.xlsx](#)
[Water Partnership Applicants 2-19.pdf](#)
[Water Partnership Board Choices .xlsx](#)
[Water Partnership Member List 2019.doc](#)
[WP Attendance.xlsx](#)

Chair Holmes nominated Ms. Kendra Parrish (Town of Holly Springs representative).

Chair Holmes moved, seconded by Commissioner Hutchinson, to approve the appointments. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

23. [Upcoming Vacancies for May](#)

Attachments: [May Appointments 2.docx](#)

Chair Holmes announced the upcoming vacancies for May 2019.

Other Business

Commissioner Hutchinson said he recently visited the Town of Apex and said there was a \$42 million bond for parks for the town. He said they have doubled their greenways. He said over 23 developments in the town have greenway projects. He said there is discussion about greenway connections to the Town of Holly Springs.

24. [Informational Items for the Board of Commissioners](#)

Attachments: [Informational Item.Financial Statement.4.15.19.docx](#)
[February 2019 Interim Financial Statements.pdf](#)
[CIP Transfers Report April 2019 \(002\).pdf](#)

Closed Session

Mr. Scott Warren, County Attorney, said there was a need for a Closed Session. He said the motion is pursuant to NCGS 143-318 11.a (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Wake County, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations.

Commissioner Holmes moved, seconded by Commissioner West, to go into closed Session. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

The meeting went into recess and reconvened. No action was taken by the board.

Adjourn

Commissioner Calabria moved, seconded by Commissioner Adamson, to adjourn the meeting. The motion carried by the following vote:

Aye: 6 - Commissioner Holmes, Commissioner Hutchinson, Commissioner Calabria, Commissioner West, Commissioner Evans, and Commissioner Adamson

Absent: 1 - Commissioner Ford

Respectfully submitted,

Denice Hogan, NCMCC
Clerk to the Board
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2009

Type: Regular Item **Status:** Agenda Ready

On agenda: 4/15/2019 **In control:** Board of Commissioners

Title: Approval of Agenda **Final action:**

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
4/15/2019	1	Board of Commissioners	accepted	Pass
2/18/2019	1	Board of Commissioners	accepted	

Approval of Agenda



Legislation Details (With Text)

File #: 16-2010

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 4/15/2019 **Final action:**

Title: Approval of the Minutes of the Regular Meeting of March 18, 2018, the Board of Commissioners Retreat of March 8, 2019, the Work Session of March 11, 2019, and the Board of Commissioners and Wake County Farm Bureau Meeting of March 18, 2019

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
4/15/2019	1	Board of Commissioners	accepted	Pass

Approval of the Minutes of the Regular Meeting of March 18, 2018, the Board of Commissioners Retreat of March 8, 2019, the Work Session of March 11, 2019, and the Board of Commissioners and Wake County Farm Bureau Meeting of March 18, 2019



Legislation Details (With Text)

File #: 16-2063
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 4/15/2019
Final action:
Title: Proclamation Recognizing Special Olympics North Carolina
Sponsors:
Indexes:
Code sections:
Attachments: [Special Olympics Item Summary 2019.pdf](#)
[Special Olympics Proclamation 4-15-19.pdf](#)

Date	Ver.	Action By	Action	Result
4/15/2019	1	Board of Commissioners	accepted	Pass

Proclamation Recognizing Special Olympics North Carolina

That the Wake County Board of Commissioners approves the proclamation recognizing Special Olympics North Carolina

Item Title: Proclamation Recognizing Special Olympics North Carolina

Specific Action Requested:

That the Wake County Board of Commissioners approves the proclamation recognizing Special Olympics North Carolina.

Item Summary:

May 31, 2019 through June 2, 2019 is the weekend of the annual Special Olympics North Carolina Summer Games which will be hosted at sports venues across Wake County for more than 1,700 North Carolina athletes. 2019 marks the 51st anniversary of the global Special Olympics movement. Special Olympics has become a catalyst for change and a force for social justice that uses sports, health, and education to empower people with and without intellectual disabilities around the world.

Attachments:

1. Proclamation



**WAKE COUNTY BOARD OF COMMISSIONERS
PROCLAMATION
Recognizing Special Olympics North Carolina**

WHEREAS, May 31-June 2, 2019, is the weekend of the annual Special Olympics North Carolina Summer Games, which will be hosted at sports venues across Wake County for more than 1,700 North Carolina athletes; and

WHEREAS, 2019 marks the 51st anniversary of the global Special Olympics movement; and

WHEREAS, Special Olympics has become a catalyst for change and a force for social justice that uses sport, health, and education to empower people with and without intellectual disabilities around the world; and

WHEREAS, Special Olympics has nearly 40,000 registered athletes in North Carolina and more than 5.5 million in more than 170 countries for which it provides continuing opportunities to realize their potential, develop physical fitness, demonstrate courage, and experience joy and friendship; and

WHEREAS, Special Olympics builds communities of understanding, inclusion, and respect, believing that when people "Play Unified" they "Live Unified"; and

WHEREAS, Special Olympics goal for the next 50 years is to end discrimination against people with intellectual disabilities; and

WHEREAS, Special Olympics is calling for people around the world to commit to making their communities more inclusive by supporting Special Olympics;

NOW, THEREFORE, BE IT RESOLVED THAT the Wake County Board of Commissioners hereby proclaims its support of Special Olympics North Carolina and congratulates all the athletes from around the state who will compete in the 2019 Special Olympics North Carolina Summer Games in Wake County.

ADOPTED this 15th day of April 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2064
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 4/15/2019
Final action:
Title: Proclamation Recognizing the Third Saturday of April as "Nepal Day"
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary - Nepal Day.pdf](#)
[Nepal Day Proclamation 4-15-19.pdf](#)

Date	Ver.	Action By	Action	Result
4/15/2019	1	Board of Commissioners	accepted	Pass

Proclamation Recognizing the Third Saturday of April as "Nepal Day"

That the Board of Commissioners recognizes the Nepal Center of North Carolina, Inc. and Proclaims the third Saturday of April as "Nepal Day"

Item Title: Proclamation Recognizing the Third Saturday of April as “Nepal Day”

Specific Action Requested:

That the Board of Commissioners recognizes the Nepal Center of North Carolina, Inc. and proclaims April 20, 2019 as “Nepal Day”.

Item Summary:

The Nepal Center of North Carolina blends and fosters relationships and cordial relations with the local community, protects Nepali culture and identity and extends a helping hand to Nepal and the Nepalese culture around the world. The Nepal Center of North Carolina welcomes and assists Nepalese immigrants, students and newcomers to North Carolina with information, moral support and networking opportunities. Dr. Batu Sharma, President, Nepal Center of North Carolina Inc., (NCNC) will be receiving the Proclamation on behalf of the organization.

Attachments:

1. Proclamation



**WAKE COUNTY BOARD OF COMMISSIONERS
PROCLAMATION
Proclaiming the Third Saturday of April as
“Nepal Day”**

WHEREAS, the Nepali community residing in Wake County and the Town of Morrisville comprises a large portion of the Asian population; and

WHEREAS, Wake County and the surrounding area is home to nearly 5,000 Nepalese residents; and

WHEREAS, the Nepali community makes significant contributions to the social and economic wellbeing of the community; and

WHEREAS, more than 100 different languages are spoken within the Nepali community, which significantly increases the cultural diversity of Wake County; and

WHEREAS, the purpose of the Nepal Center of North Carolina is to blend and foster relationships and cordial relations with the local community, protect Nepali culture and identity, extend a helping hand to Nepal and Nepalese around the world; and

WHEREAS, the Nepal Center of North Carolina welcomes and assists Nepalese immigrants, students and newcomers to North Carolina with information, moral support and networking opportunities; and

WHEREAS, The Nepal Center of North Carolina strives to promote Nepalese art, literature, music, dance and customs in North Carolina; and

WHEREAS, members of the Nepal Center of North Carolina have actively involved in our local community through participation in programs such as Adopt-a-Highway, blood donation and the International Festival.

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners does hereby proclaim the third Saturday of April as “Nepal Day” in Wake County.

ADOPTED this the 15th day of April 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners

Item Title: Resolution for Yates Mill Associates 30th Year Celebration

Specific Action Requested:

That the Board of Commissioners recognizes Yates Mill Associates 30th Year Celebration.

Item Summary:

Yates Mill Associates was incorporated in 1989 to restore, preserve and operate Historic Yates Mill. A partnership was formed with the Mill property's owner, North Carolina State University, and with Wake County Parks, Recreation and Open Space in order to establish and manage a public park and wildlife preserve surrounding Historic Yates Mill. The Wake County Board of Commissioners has been asked to consider a Resolution in recognition of the 30th year anniversary of Yates Mill Associates.

Attachments:

1. Resolution



**WAKE COUNTY BOARD OF COMMISSIONERS
RESOLUTION
In Recognition of Yates Mill Associates
30th Year Celebration**

WHEREAS, Yates Mill Associates was incorporated in 1989 and is celebrating 30 years of service dedicated to restoring, preserving, and operating Historic Yates Mill, the last surviving operable grist mill in Wake County; and

WHEREAS, leaders of Yates Mill Associates formed a partnership with the mill property's owner, North Carolina State University, and with Wake County in order to establish and manage a public park and wildlife preserve surrounding Historic Yates Mill; and

WHEREAS, Yates Mill Associates guided the restoration of Historic Yates Mill to full operating condition, despite severe damage to the mill dam and the mill during Hurricane Fran; and

WHEREAS, Yates Mill Associates' all-volunteer Board of Directors will continue to work with longtime partners to maintain, operate and share Historic Yates Mill with new and future generations of Wake County residents and visitors;

NOW THEREFORE BE IT RESOLVED, that the Wake County Board of Commissioners encourages the residents of Wake County to join us as we extend sincere appreciation to past and current leaders of Yates Mill Associates for their tireless efforts on behalf of our residents' shared heritage.

ADOPTED this 15th day of April 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2079

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 4/15/2019 **Final action:**

Title: Proclamation Recognizing April as Child Abuse Prevention Month

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item.pdf](#)
[Child Abuse Prevention Month Proclamation 4-15-19.pdf](#)
[child abuse prevention month activities.pdf](#)

Date	Ver.	Action By	Action	Result
4/15/2019	1	Board of Commissioners	accepted	Pass

Proclamation Recognizing April as Child Abuse Prevention Month

That the Wake County Board of Commissioners approves a proclamation recognizing April 2019 as Child Abuse Prevention Month

Item Title: Proclamation Recognizing April as Child Abuse Prevention Month

Specific Action Requested:

That the Wake County Board of Commissioners approves a proclamation recognizing April 2019 as Child Abuse Prevention Month.

Item Summary:

The US Department of Health & Human Services (DHHS) has proclaimed April 2019 as Child Abuse Prevention month with the theme of “Building Community, Building Hope”. In partnership with community partners, Wake County Human Services (WCHS) has developed its Child Abuse Prevention Month Committee to support the National Child Abuse Prevention Month movement. The team is tasked to develop and implement events and activities to bring Prevention to the importance of Child Abuse Prevention. Proclaiming April as Child Abuse Prevention Month in Wake County will allow the community an opportunity to focus attention on the ongoing needs of Wake County children and youth. It is hopeful that Child Abuse Prevention Month can be used as an educational and advocacy strategy to decrease the number of children being served by the Child Welfare system. We give thanks to our community partners for working with WCHS on prevention services. If not for them, we would see an increase of Wake County children involved with the Child Welfare system.

Attachments:

1. Proclamation
2. Child Abuse Prevention Month Activities



**WAKE COUNTY BOARD OF COMMISSIONERS
PROCLAMATION
Recognizing April 2019 as
Child Abuse Prevention Month**

WHEREAS, children are vital to our state's future success, prosperity and quality of life as well as being our most vulnerable assets;

WHEREAS, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development;

WHEREAS, addressing child abuse and neglect is a community responsibility because it affects both the current and future quality of life of a community;

WHEREAS, communities that provide parents with the social support, knowledge of parenting and child development along with concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential;

WHEREAS, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

NOW THEREFORE, BE IT RESOLVED that the Wake County Board of County Commissioners, do hereby proclaim April 2019, as "CHILD ABUSE PREVENTION MONTH" in Wake County, and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

ADOPTED this 15th day of April 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners

Child Abuse Prevention Month

Attend local events and support national efforts that prevent child abuse by building strong nurturing communities that support families.



APRIL
5
ALL DAY

National Wear Blue Day

 Wake County Human Services - Swinburne Building, Sunnybrook Building, and all Regional Centers | Wake County, NC

Make a visible commitment to prevent child abuse by wearing blue on National Wear Blue Day. Activities, including pinwheel plantings, will take place at 12:00 noon at all Wake County Human Services locations.

APRIL
10
11 A.M.

5th Annual Pastries and Prevention Tea

 Swinburne Building (Room 2132/2149)
220 Swinburne Road | Raleigh, NC 27610

Network and learn about resources at this luncheon event, RSVP by April 4th to Beverly Sanders at 919-212-7754 or beverly.sanders@wakegov.com.

APRIL
13
8 A.M.

5 Factors 5K Walk & Run to Prevent Child Abuse

 Dorothea Dix Park
2105 Black Drive | Raleigh, NC 27603

The 2nd Annual 5 Factors 5K Walk & Run will promote child abuse prevention awareness and support. Register at <http://preventchildabusenc.org>.

APRIL
15
2 P.M.

Wake County Board of Commissioners Meeting

 Wake County Justice Center
301 S. McDowell St. | Raleigh, NC 27601

Learn about child abuse prevention efforts in Wake County and be present for the reading of the Child Abuse Prevention Month Proclamation. Pinwheels will be available for the public.

Prevention Trainings

Attend 5 Protective Factors and Darkness to Light's Stewards of Children trainings to learn how to keep children safe. Register by contacting Kevin J. Harrell at kevin.harrell@wakegov.com or 919-231-5565.

WAKEGOV.COM



Legislation Details (With Text)

File #: 16-2078
Type: Consent Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 4/15/2019
Final action:
Title: Proclamation of May 2019 as National Historic Preservation Month in Wake County
Sponsors:
Indexes:
Code sections:
Attachments: [Agenda Item - Historic Preservation Proclamation.pdf](#)
[Historic Preservation Month Proclamation 4-15-19.pdf](#)

Date	Ver.	Action By	Action	Result
4/15/2019	1	Board of Commissioners	accepted	Pass

Proclamation of May 2019 as National Historic Preservation Month in Wake County
That the Board of Commissioners proclaims May 2019 as National Historic Preservation Month in Wake County

Item Title: Proclamation of May 2019 as National Historic Preservation Month in Wake County

Specific Action Requested:

That the Board of Commissioners proclaims May 2019 as National Historic Preservation Month in Wake County.

Item Summary:

National Historic Preservation Month is an annual nationwide observance celebrating the nation's diverse and irreplaceable heritage. It is sponsored nationwide by the National Trust for Historic Preservation and co-sponsored in Wake County by the Wake County Historic Preservation Commission (WCHPC) and Capital Area Preservation, Inc (CAP).

The WCHPC requests that the Wake County Board of Commissioners proclaim the month of May as National Historic Preservation Month in Wake County. Historic preservation is an effective tool for managing growth and sustainable development, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability - and historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds. It is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people. National Historic Preservation Month 2019 is sponsored nationwide by the National Trust for Historic Preservation and co-sponsored in Wake County by the Wake County Historic Preservation Commission and Capital Area Preservation, Inc.

To mark National Historic Preservation Month in Wake County 2019, the WCHPC and CAP will host the Wake County Preservation Celebration on Sunday, April 28, 2019 from 3:00 PM to 5:00 PM at the Leslie-Alford-Mims House, 100 Avent Ferry Road, Holly Springs. Plaques will be given to the owners of newly designated Local Historic Landmarks and the National Historic Preservation Month in Wake County Proclamation will be presented.

Attachments:

1. Proclamation



**WAKE COUNTY BOARD OF COMMISSIONERS
PROCLAMATION
Recognizing May 2019 as
National Historic Preservation Month**

WHEREAS, Wake County is proud of its rich history and heritage as reflected in its historic architecture and landscapes; and

WHEREAS, the Wake County Historic Preservation Commission serves as the County's official body to identify, preserve and protect Wake County's historic resources and to educate the public about historic preservation; and

WHEREAS, historic preservation is an effective tool for managing growth and sustainable development, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, National Historic Preservation Month 2019, is sponsored nationwide by the National Trust for Historic Preservation and co-sponsored in Wake County by the Wake County Historic Preservation Commission and Capital Area Preservation, Inc.

NOW THEREFORE, BE IT RESOLVED that the Wake County Board of County Commissioners, do proclaim May 2019 as National Historic Preservation Month in Wake County, North Carolina and call upon the citizens of Wake County to join their fellow citizens across the United States in recognizing and participating in this special observance.

ADOPTED, this 15th day of April 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2042

Type: Items of Business **Status:** Agenda Ready

On agenda: 4/15/2019 **In control:** Board of Commissioners

Title: Recognition of Recent Awards

Sponsors:

Indexes:

Code sections:

Attachments: [Procurement Award.pdf](#)

Final action:

Date	Ver.	Action By	Action	Result
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Recognition of Recent Awards

That the Board of Commissioners recognizes recent award winners of the Sustained Professional Purchasing Award

Item Title: Recognition of Recent Awards

Specific Action Requested:

That the Board of Commissioners recognizes recent award winners of the Sustained Professional Purchasing Award.

Item Summary:

Wake County Procurement Services has earned the 2018 Sustained Professional Purchasing Award from the Carolinas Association of Governmental Purchasing. This award is presented annually to member agencies that have demonstrated excellence in purchasing standards during the calendar year.

Attachments:

None.



Legislation Details (With Text)

File #: 16-2054

Type: Consent Item **Status:** Passed

In control: Board of Commissioners

On agenda: 4/15/2019 **Final action:** 4/15/2019

Title: Federal Fiscal Year 2018 Emergency Management Performance Grant (EMPG) Supplemental

Sponsors:

Indexes:

Code sections:

Attachments: [EMPG supplemental Fed FY 2018 agenda item.pdf](#)
[FY2018 EMPG MOA Amendment.pdf](#)
[Budget Memo - FY 2019 Grants and Donations Fund.pdf](#)

Date	Ver.	Action By	Action	Result
4/15/2019	1	Board of Commissioners	accepted	Pass

Federal Fiscal Year 2018 Emergency Management Performance Grant (EMPG) Supplemental
That the Board of Commissioners accepts and appropriates \$17,899.12 from the 2018 Federal Fiscal Year Emergency Management Performance Grant program via North Carolina Emergency Management for the purpose of providing a system of emergency preparedness from all hazards in the local jurisdiction

Item Title: Federal Fiscal Year 2018 Emergency Management Performance Grant (EMPG) Supplemental

Specific Action Requested:

That the Board of Commissioners accepts and appropriates \$17,899.12 from the 2018 Federal Fiscal Year Emergency Management Performance Grant program via North Carolina Emergency Management for the purpose of providing a system of emergency preparedness from all hazards in the local jurisdiction.

Item Summary:

Purpose: The purpose of EMPG funding is for developing and maintaining a comprehensive Emergency Management Program and its associated operational costs supporting the program.

Background: Annually, the State of North Carolina provides financial assistance in the amount of \$62,500 to Wake County Emergency Management via the Emergency Management Performance Grant (EMPG) which is included in the annual Budget Ordinance. In addition to the base amount, Wake County Emergency Management has the option to earn additional supplemental funding by participating in additional activities. Examples of supplemental activities include participation in regional preparedness activities, maintaining equipment previously purchased with Homeland Security grants and updating Standard Operating procedures. For completion of these activities, Wake County Emergency Management has been awarded an additional supplemental amount of \$17,899.12.

Board Goal: This action supports routine County operations.

Fiscal Impact: The EMPG has a 50% County and 50% State cost share cash or in-kind match requirement. The cash match requirement will be fully met with in-kind staff cost, therefore no additional appropriation is needed of County dollars.

Additional Information:

None.

Attachments:

1. FY2018 EMPG MOA Amendment
2. Budget Memo – FY 2019 Grants and Donations Fund



North Carolina Department of Public Safety

Emergency Management

Roy Cooper, Governor
Erik A. Hooks, Secretary

Michael A. Sprayberry, Director

Emergency Management Performance Grant (EMPG)

Fiscal Year 2018

GRANT AWARD AND MEMORANDUM OF AGREEMENT AMENDMENT

Subrecipient:	Wake County Emergency Management	CFDA number:	97.042
DUNS number:	019625961	Federal/State Base amount:	\$62,500.00
Federal ID number:	56-6000347	Federal/State Optional amount:	\$17,899.12
Account:	1901-1500-8016-3HD8	SATCOM deductions:	\$0.00
Date of Award:	(See MOA for Effective Date)	Total grant amount:	\$80,399.12

THIS AMENDMENT TO THE GRANT AWARD AND MEMORANDUM OF AGREEMENT is entered into by and between the State of North Carolina, Department of Public Safety, North Carolina Emergency Management, Raleigh, North Carolina (hereinafter referred to as the RECIPIENT), and

Wake County Emergency Management

(hereinafter referred to as the SUBRECIPIENT).

WITNESSETH

That WHEREAS, on October 1, 2018 the parties entered into a Grant Award and Memorandum of Agreement wherein RECIPIENT provided funds from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), for FY 2018 Emergency Management Performance Grant Program Funding Award EMA-2018-EP-00005-18091.

And WHEREAS, the parties wish to modify the provisions of the prior Grant Award and Memorandum of Agreement by this amendment.

Therefore, in consideration of the payments that have already been made on the original Grant Award and Memorandum of Agreement and in further consideration of the promises and agreements that follow, the RECIPIENT and the SUBRECIPIENT do mutually agree that the prior Grant Award and Memorandum of Agreement of the parties is changed in the following respects only:

2018 EMPG Grant Award Amendment, page 1

MAILING ADDRESS
4236 Mail Service Center
Raleigh, NC 27699-4236
www.ncem.org



An Equal Opportunity/Affirmative Action Employer

OFFICE LOCATION:
1636 Gold Star Drive
Raleigh, NC 27607-3371
Telephone: (919) 825-2500
Fax: (919) 825-2685

A Nationally Accredited Agency



STATE OF NORTH CAROLINA
DEPARTMENT OF PUBLIC SAFETY
 North Carolina Emergency Management
 Physical Address: 4105 Reedy Creek Road, Raleigh, NC 27607



Emergency Management Performance Grant Program

Fiscal Year 2018

COST REPORT 2

Sub-recipient: Wake County Emergency Management
Address: 331 South McDowell Street
 Raleigh, NC 27601-
Federal ID #: 56-6000347
DUNS #: 019625961
Branch: Central

Account #: 1901-1500-8016-3HD8
Grant period: October 1, 2018 - September 30, 2019
Grant file #: EMPG-2018-18091

Funding worksheet

	EMPG Final amount	Universal (Base) amount	Optional amount	SATCOM deductions	Balance to be paid
Federal/State	\$80,399.12	\$62,500.00	\$17,899.12	\$0.00	\$17,899.12
Local match	\$80,399.12	\$62,500.00	\$17,899.12	\$0.00	\$17,899.12
Total	\$160,798.24	\$125,000.00	\$35,798.24	\$0.00	\$35,798.24

This final cost report reflects completed and approved Optional amounts by your emergency management program minus SATCOM deductions to give a final Balance to be Paid amount. SATCOM deductions are from January 1, 2018 to December 31, 2018 and reflect all charges for SATCOM use. This Optional amount can be used for enhancing your local emergency management program.

This cost report requires appropriate signatures and return to the State for payment. Payment will be made once all signatures have been completed and processed. This funding reimburses your county for eligible EMPG work.

Certification:

I certify that the above are correct based on grantee's official accounting system and records, consistently applied and maintained, and that expenditures shown have been made for the purpose of and in accordance with, applicable grant terms and conditions, and that appropriate documentation to support these costs and expenditures is available or attached.

Wake County Finance Officer Authorized Signature

Date

Wake County Emergency Management Authorized Signature

Date
2/26/2019 | 21:09:49 PM EST

North Carolina Emergency Management Director's Approval Signature

Date

Department of Public Safety Controller's Office Approval

Date



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: *Revisions to Fiscal Year 2019 Grants and Donations Project Ordinance,*

The following chart summarizes all budget revisions to the Fiscal Year 2019 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics .*

Fund: Grants and Donations Fund				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2018	Adopted Budget		\$4,041,336.00	\$4,041,336.00
July 2, 2018	Increase the revenue and expenditure budgets for units in the Sheriff's Grants and Donations Fund	Donations	\$463,528.00	\$4,504,864.00
July 5, 2018	Appropriate donations received for EMS Week	Donations	\$3,148.00	\$4,508,012.00
July 5, 2018	Appropriate revenues received for Energy Camp Donation per Grants and Donations Ordinance Section 5	Donations	\$11,935.00	\$4,519,947.00
July 23, 2018	Accept and appropriate \$11,500 federal grant for the Wake County Historic Preservation Commission	Federal	\$11,500.00	\$4,531,447.00
August 1, 2018	Appropriate donations received for Animal Shelter	Donations	\$43,960.00	\$4,575,407.00
August 9, 2018	Appropriate donations received for Community Services	Donations	\$48,608.40	\$4,624,015.40
August 20, 2018	Accept and appropriate \$126,103 for the Wake County 75% match of the GHSP Traffic Safety grant	Transfer from General Fund	\$126,103.00	\$4,750,118.40
August 20, 2018	Accept and appropriate \$42,035 for the state 25% match of the GHSP Traffic Safety grant	State	\$42,035.00	\$4,792,153.40
September 4, 2018	Increase the revenue and expenditure budgets for units in the Sheriff's Grants and Donations Fund	Multiple	\$58,027.57	\$4,850,180.97
November 9, 2018	Closing several grants in ES and CS	Multiple	(\$20,250.15)	\$4,829,930.82
November 28, 2018	Increase the revenue and expenditure budgets for the Federal Forfeitures unit in the Sheriff's Grants and Donations Fund	Forfeitures	\$131,619.21	\$4,961,550.03
November 28, 2018	Increase the revenue and expenditure budgets for the Court Ordered Fees/State Forfeitures unit in the Sheriff's Grants and Donations Fund	Forfeitures	\$101,909.17	\$5,063,459.20
December 5, 2018	Increase the revenue and expenditure budgets for donation units in Community Services	Donations	\$38,999.59	\$5,102,458.79
January 7, 2019	Increase budget to match donations received for Fire Services BEST Conference	Donations	\$1,795.86	\$5,104,254.65

January 22, 2019	Accept and Appropriate grant funds from the Association of Food and Drug Officials	Federal	\$6,000.00	\$5,110,254.65
February 4, 2019	Accept and Appropriate Edward Byrne Memorial Justice Assistance Grant (JAG) funds	Federal	\$65,063.00	\$5,175,317.65
March 14, 2019	Accept and Appropriate Federal Forfeiture Funds	Federal	\$367,557.00	\$5,542,874.65
March 17, 2019	Accept and appropriate donation units across different units	Donations	\$44,276.71	\$5,587,151.36
April 15, 2019	<i>Proposed: Accept and appropriate 2018 Federal Fiscal Year Emergency Management Performance Grant</i>	<i>Federal</i>	<i>\$17,899.12</i>	<i>\$5,605,050.48</i>

EXPENDITURES				
Date	Description of Revision or Adjustment	Department	Amount	Balance
July 1, 2018	Appropriation per Ordinance		\$4,041,336.00	\$4,041,336.00
July 2, 2018	Increase the revenue and expenditure budgets for units in the Sheriff's Grants and Donations Fund	Sheriff	\$463,528.00	\$4,504,864.00
July 5, 2018	Appropriate donations received for EMS Week	EMS	\$3,148.00	\$4,508,012.00
July 5, 2018	Appropriate revenues received for Energy Camp Donation per Grants and Donations Ordinance Section 5	GSA	\$11,935.00	\$4,519,947.00
July 23, 2018	Proposed: Accept and appropriate \$11,500 federal grant for the Wake County Historic Preservation Commission	Community Services	\$11,500.00	\$4,531,447.00
August 1, 2018	Appropriate donations received for Animal Shelter	Environmental Services	\$43,960.00	\$4,575,407.00
August 9, 2018	Appropriate donations received for Community Services	Community Services	\$48,608.40	\$4,624,015.40
August 20, 2018	Accept and appropriate \$168,138 to fund two Forensic Scientists and other associated direct costs for eight months as part of a GHSP Traffic Safety grant.	CCBI	\$168,138.00	\$4,792,153.40
September 4, 2018	Increase the revenue and expenditure budgets for units in the Sheriff's Grants and Donations Fund	Sheriff	\$58,027.57	\$4,850,180.97
November 9, 2018	Closing several grants in ES and CS	Environmental Services and Community Services	(\$20,250.15)	\$4,829,930.82
November 28, 2018	Increase the revenue and expenditure budgets for the Federal Forfeitures unit in the Sheriff's Grants and Donations Fund	Sheriff	\$131,619.21	\$4,961,550.03
November 28, 2018	Increase the revenue and expenditure budgets for the Court Ordered Fees/State Forfeitures unit in the Sheriff's Grants and Donations Fund	CCBI	\$101,909.17	\$5,063,459.20
December 5, 2018	Increase the revenue and expenditure budgets for donation units in Community Services	Community Services	\$38,999.59	\$5,102,458.79
January 7, 2019	Increase budget to match donations received for Fire Services BEST Conference	Fire Services	\$1,795.86	\$5,104,254.65
January 22, 2019	Accept and Appropriate grant funds from the Association of Food and Drug Officials	Environmental Services	\$6,000.00	\$5,110,254.65
February 4, 2019	Accept and Appropriate Edward Byrne Memorial Justice Assistance Grant (JAG) funds	Sheriff	\$65,063.00	\$5,175,317.65
March 14, 2019	Accept and Appropriate Federal Forfeiture Funds	Sheriff	\$367,557.00	\$5,542,874.65
March 17, 2019	Accept and appropriate donation units across different units	Multiple	\$44,276.71	\$5,587,151.36
April 15, 2019	Proposed: Accept and appropriate 2018 Federal Fiscal Year Emergency Management Performance Grant	Fire Services	\$17,899.12	\$5,605,050.48
STAFFING				
Date	Description of Revision or Adjustment	Department	FTE	Balance
July 1, 2018	Position Authorization per Ordinance		19.000	19.000
October 1, 2018	Transfer two positions for Integrated Program for Prevention of Drug Overdose & Tobacco, quarter position for family reunification, and abolishing two positions for Juntos 4-H Program and Ryan White Title III Program	Human Services	(0.250)	18.750



Legislation Details (With Text)

File #:	16-2106	Status:	Passed
Type:	Regular Item	In control:	Board of Commissioners
On agenda:	4/15/2019	Final action:	4/15/2019
Title:	Reallocation of FY17 HUD Grant Funding for Wake County Continuum of Care to the Wake Partnership to Prevent and End Homelessness		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	Item Summary Memorandum of Understanding between Wake County Department of Housing Affordability Communit Budget Memo		

Date	Ver.	Action By	Action	Result
4/15/2019	1	Board of Commissioners	accepted	Pass

Reallocation of FY17 HUD Grant Funding for Wake County Continuum of Care to the Wake Partnership to Prevent and End Homelessness

That the Board of Commissioners:

- 1. Authorizes the release of HUD grant #NC0369L4F1701 back to the Raleigh/Wake Partnership to Prevent and End Homelessness for reallocation within the broader service provider community**
- 2. Reduces the expenditure and revenue budget of the Housing Affordability and Community Revitalization Special Revenue Fund by \$150,032 in the Rapid Rehousing program**

Item Title: Reallocation of Wake County Continuum of Care dba Raleigh/Wake Partnership to Prevent and End Homelessness FY17 HUD Grant Funding (Grant #NC0369L4F1701)

Specific Action Requested:
That the Board of Commissioners:

- 1. Authorizes the release of HUD grant #NC0369L4F1701 back to the Raleigh/Wake Partnership to Prevent and End Homelessness for reallocation within the broader service provider community.**
- 2. Reduces the expenditure and revenue budget of the Housing Affordability and Community Revitalization Special Revenue Fund by \$150,032 in the Rapid Rehousing program.**

Item Summary:

Purpose: As a practice, the Board of Commissioners approves major changes to how grant funds are used. And, the Board approves all changes in budgeted appropriations.

Background: The US Department of Housing and Urban Development awarded Wake County funds for a Rapid Rehousing program for FY2018. Due to a late programmatic start, the operating period for the FY16 Wake County was subsequently awarded a second Continuum of Care grant to continue to fund the Rapid Rehousing Program. The two grants were cumulative, doubling the current years' operating budget for the program.

Do to staffing vacancies and lack of qualified affordable housing stock, Wake County is still currently working to spend down the first grant award. While Housing staff expect to fully expend the FY16 HUD grant prior, staff will not be able to spend down the second grant prior to the expiration date.

To ensure that these funds remain in the Wake County Continuum of care, County staff and the Raleigh/Wake Partnership to Prevent and End Homelessness worked with HUD officials to obtain approval for these funds to be reallocated to another service provider(s) within the County. The new entity(s) will have one year to spend down the reallocated funds from the time of contract execution.

Board Goal: This Board action complements affordable housing initiatives in the Social and Economic Vitality goal area.

Fiscal Impact: The County will not receive nor expend \$150,032 in Rapid Rehousing grant funding from the FY17 Continuum of Care HUD NOFA. The special revenue fund budget will be decreased by the same amount.

Additional Information:

At the conclusion of this fiscal year, Wake County will cease to operate its Rapid Rehousing Program out of SWSC and will work with the various Rapid Rehousing Providers that currently exist in the community to support our literally homeless population in the shelter. In this programs place, the Housing Department intends to focus its efforts on a newly proposed Homelessness Prevention Program. If funded in the FY20 County budget, this program will be administered through a new Housing Resource Team with the primary goal of helping the precariously housed avoid eviction or access new, safe, affordable housing, should they be currently fleeing domestic violence, living in a hotel, living with friends or family members, or exiting an institution.

Attachments:

1. Memorandum of Understanding between Wake County Department of Housing Affordability & Community Revitalization and Raleigh/Wake Partnership to Prevent and End Homelessness
2. Budget Memo

Memorandum of Understanding

Between
Wake County Department of Housing Affordability and Community Revitalization
And
Wake County Continuum of Care dba Raleigh/Wake Partnership to End and Prevent Homelessness

Regarding the FY17 Wake County Human Services - SWSC Rapid Rehousing project in NC507 - Wake, NC. This Memorandum of Understanding (MOU) establishes a grant transfer of this project from Wake County Department of Housing Affordability and Community Revitalization to Wake County Continuum of Care (CoC).

I. BACKGROUND

A CoC grant was awarded to Wake County Human Services during the FY17 Notice of Funding Availability (NOFA) process in the amount of \$150,032. Wake County is unable to spend these funds in accordance with the original grant terms.

II. PURPOSE

This Memorandum of Understanding (MOU) defines the transfer of CoC award funds in the amount of \$150,032 from Wake County Department of Housing Affordability and Community Revitalization to Wake County Continuum of Care. The goal of this transfer is to utilize the funds not spent by the SWSC Rapid Rehousing project by reallocating those funds to a local community partner.

III. STATEMENT OF MUTUAL BENEFIT AND INTEREST

The parties to this MOU have separate missions for which they are committed; however, each party's individual mission hinges together with shared responsibility to the community to fully and responsibly utilize all federal dollars allocated to Wake County, North Carolina.

IV. RESPONSIBILITIES

Each party shall:

- A. Agree to the transfer of funds;
- B. Designate a key contact or a representative to complete the transfer;
- C. Provide necessary documentation regarding the transfer process;

V. TERMS OF UNDERSTANDING

The term of this MOU is for the FY17 Wake County Human Services - SWSC Rapid Rehousing project grant and shall not extend past the finalization of the transfer process, which will occur prior to May, 2019

VI. AUTHORIZATION

The signing of this MOU implies that the signatories will strive to reach, to the best of their ability, the objectives stated in the MOU. On behalf of the organization I represent, I wish to sign this MOU and contribute to its further development.

Wake County Department of Housing Affordability and Community Revitalization

X _____

Lorena McDowell
Housing Director

Date

Wake County Continuum of Care dba Raleigh/Wake Partnership to End and Prevent Homelessness

X Abbie Szymanski

Abbie Szymanski
Executive Director

April 5, 2019
Date



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Housing and Community Revitalization Project Ordinance, Section 1 and Fiscal Year 2019 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the Fiscal Year 2019 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics.*

Fund: Housing and Community Revitalization				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2018	Original Appropriation		\$7,526,000	\$7,526,000
December 3, 2018	Accept and appropriate additional funding from the Town of Knightdale for construction of the Knightdale Station Park Splash Pad.	Reimbursements	\$218,500	\$7,744,500
<i>April 15, 2019</i>	<i>Proposed: Reduce budget since Wake County is unable to spend these funds in accordance with the original grant terms.</i>	<i>Federal</i>	<i>(\$150,032)</i>	<i>\$7,594,468</i>
EXPENDITURES				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Original Appropriation		\$7,526,000	\$7,526,000
December 3, 2018	Accept and appropriate additional funding from the Town of Knightdale for construction of the Knightdale Station Park Splash Pad.	CDBG Public Facilities	\$218,500	\$7,744,500
<i>April 15, 2019</i>	<i>Proposed: Reduce budget since Wake County is unable to spend these funds in accordance with the original grant terms.</i>	<i>Rapid Rehousing</i>	<i>(\$150,032)</i>	<i>\$7,594,468</i>
STAFFING				
Date	Description of Revision or Adjustment	Division	FTEs	Balance
July 1, 2018	Original Appropriation		10.000	10.000
				10.000



Legislation Details (With Text)

File #: 16-2086

Type: Consent Item

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 4/15/2019

Final action:

Title: Conveyance of Easements to the City of Raleigh at the Crosby-Garfield Center

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item Crosby Garfield Easement.pdf](#)
[Raleigh Letter August 2017.pdf](#)
[Raleigh letter March 2019.pdf](#)
[Easement Survey.pdf](#)
[Construction Plan.pdf](#)
[City of Raleigh Deed of Easement.pdf](#)

Date	Ver.	Action By	Action	Result
4/15/2019	1	Board of Commissioners	accepted	Pass

Conveyance of Easements to the City of Raleigh at the Crosby-Garfield Center
That the Board of Commissioners:

- 1. Approves the conveyance of a Sanitary Sewer Easement and Temporary Construction Easements to the City of Raleigh at the Crosby-Garfield Center; and**
- 2. Authorizes the Chair to execute said deed of easement document (along with any other supporting documentation), subject to the terms and conditions acceptable to the County Attorney**

Item Title: Conveyance of Easements to the City of Raleigh at the Crosby-Garfield Center

Specific Action Requested:
That the Board of Commissioners:

- 1. Approves the conveyance of a Sanitary Sewer Easement and Temporary Construction Easements to the City of Raleigh at the Crosby-Garfield Center; and**
- 2. Authorizes the Chair to execute said deed of easement document (along with any other supporting documentation), subject to the terms and conditions acceptable to the County Attorney.**

Item Summary:

Purpose: The Board of Commissioners must approve all easements conveyed by the County. NCGS 160A-274 authorizes the Board of Commissioners to convey any interest in real property to other governmental agencies.

Background: In September 1986, Wake County acquired the property located at 568 E. Lenoir Street from the Wake County Board of Education. The building at this location is named the Crosby-Garfield Center and houses County services that work in partnership with several community organizations. The building has a strong history as a hub for services for Southeast Raleigh. In the past 20 years, it has been a school and housed health programs and clinics. The building currently houses programs for children, youth, and families. The City of Raleigh Public Utilities Department (the City) is preparing to move forward with a sewer line replacement and rehabilitation project. The City has requested that Wake County dedicate and convey a sanitary sewer easement and temporary construction easements in support of the project.

Board Goal: This action supports routine County operations.

Fiscal Impact: There is no fiscal impact to the County associated with this easement conveyance.

Additional Information:

The City plans to replace the existing sanitary sewer line that currently crosses the parking lot at the Crosby-Garfield Center. This sewer line serving the adjacent Chavis Heights neighborhood has exceeded its useful life due to cracking, root intrusion, and does not meet the current public sewer standards. The existing six-inch clay tile sewer line will be replaced with an eight-inch sewer line which will require removal of existing trees and parking lot restoration. Although there is an existing sewer line crossing County



Legislation Details (With Text)

File #: 16-2087
Type: Consent Item
Status: Passed
In control: Board of Commissioners
On agenda: 4/15/2019
Final action: 4/15/2019
Title: Proposed 2019 Limited Obligation Bonds not to exceed \$240,000,000
Sponsors:
Indexes:
Code sections:

Attachments: [20190415 Agenda Item 2019 LOBs - Item Summary - Findings Res, Pub Hrg, and LGC App.pdf](#)
[20190415 Agenda Item 2019 LOBs - Attachment 1 - Prelim Resolution.pdf](#)
[20190415 Agenda Item 2019 LOBs - Attachment 2 - Notice of Public Hearing.pdf](#)
[20190415 Agenda Item 2019 LOBs - Attachment 3 - Project Status 2017 & 2018 Draw Programs.pdf](#)

Date	Ver.	Action By	Action	Result
4/15/2019	1	Board of Commissioners	accepted	Pass

Proposed 2019 Limited Obligation Bonds not to exceed \$240,000,000

That the Board of Commissioners adopts the attached resolution which:

- 1. Makes certain findings & determinations regarding the proposed issuance of Limited Obligation Bonds (“2019 LOBs”) not to exceed \$240,000,000; and,**
- 2. Schedules a public hearing for June 3, 2019 regarding the County’s proposed bond issuance; and**
- 3. Approves the filing of application to the Local Government Commission for the approval of the financing arrangement**

Item Title: Proposed 2019 Limited Obligation Bonds not to exceed \$240,000,000

Specific Action Requested:

That the Board of Commissioners adopts the attached resolution which:

- 1. Makes certain findings and determinations regarding the proposed issuance of Limited Obligation Bonds (“2019 LOBs”) not to exceed \$240,000,000; and,**
- 2. Schedules a public hearing for June 3, 2019 regarding the County’s proposed bond issuance; and**
- 3. Approves the filing of application to the Local Government Commission for the approval of the financing arrangement.**

Item Summary:

Purpose: When the County seeks to issue limited obligation bonds, Board approval is required under *NC G.S. 160a-20*. This is first of two required Board actions for authorization of proposed 2019 LOBs with final action to be considered at June 3, 2019 Board meeting.

Background: In 2017 the Board authorized a \$334,349,000 short-term draw program with Wells Fargo to fund certain and respective WCPSS and WTCC capital needs for FY2017 and FY2018. In 2018 the Board authorized a \$55,317,000 extension to the draw program (increasing total authorization to \$389,666,000) to fund certain and respective WCPSS and WTCC capital needs for remainder of FY2018.

In 2018 the Board authorized a separate \$385,000,000 short-term draw program with Bank of America to fund certain and respective WCPSS and WTCC capital needs for entirety of FY2019.

Proposed 2019 LOBs is a take-out financing to convert drawn portions, and certain undrawn portions, of both Wells Fargo and Bank of America draw programs to permanent bonds. Because the County’s draw programs and LOBs financings each require pledged collateral, deeds for Willow Springs High School and Parkside Elementary will be transferred from the County’s Deed of Trust for draw programs to the County’s Deed of Trust for LOBs.

Proposed 2019 LOBs is commensurate with current County practice of utilizing short-term construction period draw programs and then, from time to time and as appropriate, converting to permanent bonds. This will be the second of three planned take-out bond financings for the 2017 Wells Fargo draw program (2018A LOBs in June 2018), and the first of three planned take-out bond financings for the 2018

Bank of America draw program. There are no new projects associated with proposed 2019 LOBs as all projects were previously authorized and appropriated with respective draw programs.

Board Goal: Proposed Board action complements the Board's Education initiative **E2.1.** - *Implement financing strategies to address needs identified in the Capital Improvement Plan.*

Fiscal Impact: Proposed 2019 LOBs are anticipated in the County's Debt and Capital Financial Model and associated future debt service has been incorporated into proposed FY 2020 Debt Service Fund Budget.

Additional Information:

The proposed 2019 LOBs will convert drawn portions, and certain undrawn portions, of both the 2017 Wells Fargo draw program and 2018 Bank of America draw program to permanent bonds.

2017 Wells Fargo Draw Program Capital Projects

Capital projects originally identified to be funded by the \$389,666,000 authorized under the Wells Fargo draw program are as follows:

WCPSS	Amended Budget
<u>NEW SCHOOLS</u>	
South Lake Elementary	\$ 1,000,000
Alston Ridge Middle	60,365,156
Willow Spring High	89,211,346
High School -H15 (Capital Blvd)	65,213
Parkside Elementary	2,000,000
Barton Pond Elementary	36,087,976
<u>REPAIRS & RENOVATIONS</u>	
Apex High	95,386,246
Vandora Springs Elementary	33,679,000
East Wake Middle	1,000,000
Fuquay Varina High	2,200,000
Fuller Elementary	2,000,000
York Elementary	2,000,000
West Millbrook Middle	1,934,787
Wiley Elementary	7,388,112

OTHER

Public Infrastructure	5,495,291
Property Acquisition	10,000,000
Program Contingency	199,849

Total WCPSS	350,013,000
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WTCC**Amended Budget****NEW FACILITIES**

RTP Classroom Building 2	6,926,220
Renovation of Power Mechanics	2,495,380
NWC Automotive & Collision Repair	6,270,060

REPAIRS & RENOVATIONS

Campuswide R&R, Alterations, Minor Capital	6,172,589
Campuswide Infrastructure Upgrades	14,937,900

OTHER

Main Facilities Mgmt. & Warehouse Building	2,849,610
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Total WTCC	39,652,000
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Total Projects - 2017 Wells Fargo Draw Program	\$ 389,665,000
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The proposed 2019 LOBs will convert to permanent bonds the drawn amount of \$110,687,663 plus undrawn amount of \$59,312,337 under the 2017 Wells Fargo draw program authorization. The deed for Willow Springs High School will be released as collateral to the draw program, reflecting the reduced authorization remaining under the draw program, and transferred as collateral to support the proposed LOBs.

2018 Bank of America Draw Program Capital Projects

Capital projects originally identified to be funded by the \$385,000,000 authorized under the Bank of America draw program are as follows:

WCPSS**Amended Budget****NEW SCHOOLS**

Southlake Elementary	\$ 39,877,488
Parkside Elementary	22,087,796
Northridge Elementary	25,955,711

REPAIRS & RENOVATIONS

East Wake Middle	57,932,814
Fuquay-Varina High School	32,654,126
Conn Elementary	21,533,023
Wiley Elementary	18,000,000
Stough Elementary	11,669,486

OTHER

Technology Devices	22,200,000
Technology Infrastructure	6,000,000
Program Management	10,244,003
Property Acquisition	10,300,000
School Designs	4,000,000
Life Cycle Improvements	7,000,000
Life Cycle Furniture	1,900,000
Educational Equipment	1,000,000
Environmental / ADA	4,000,000
Program Contingency	9,244,003

Total WCPSS	305,598,450
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WTCC**Amended Budget****FACILITIES CONSTRUCTION**

RTP - Classroom Building 2	37,068,580
Main Facilities Mgmt & Warehouse Bldg.	16,147,790
Technology Acquisitions & Facility Alterations	10,033,000
Advance Industries Bldg / Parking Deck	3,954,561
SWC Renovation of Power Mechanics	311,520

REPAIRS & RENOVATIONS

Mech Equip Replacement	800,000
HVAC Controls	637,911
Elevator Repairs HSB, SSB Passenger, PLM	816,386
Envelope Upgrades	886,500
Electrical Repairs	836,849
Life Safety Equipment	465,257
PHSC Miscellaneous Renovations	210,270

INFRASTRUCTURE

Security Camera Upgrades	1,400,000
Accessibility Upgrades & Ped Bridge	467,931
S. Loop/Tech Road/HWY 401 Imp. & Paving	882,240

Total WTCC	74,918,795
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Total Projects - 2018 Bank of America Draw Program	\$ 380,517,245
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The proposed 2019 LOBs will convert to permanent bonds the drawn amount of \$15,287,771 plus undrawn amount of \$51,712,229 under the 2018 Bank of America draw program authorization. The deed for Parkside Elementary will be released as collateral to the draw program, reflecting the reduced authorization remaining under the draw program, and transferred as collateral to support the proposed LOBs.

Total Funding Needs

Total needs for the proposed 2019 LOBs not to exceed \$240,000,000 are as follows:

Prior Authorized Projects – Wells Fargo / Drawn Amount	\$110,687,663
Prior Authorized Projects – Wells Fargo / Under Construction	59,312,337
Prior Authorized Projects – Bank of America / Drawn Amount	15,287,771
<u>Prior Authorized Projects – Bank of America / Under Construction</u>	<u>51,712,229</u>
Total Funding Needs for Proposed 2019 LOBs	\$237,000,000

Additional detail and current project status for projects funded by both 2017 and 2018 draw programs is included as attachment in the Board packet. The second and final action for proposed 2019 LOBs will be considered at June 3, 2019 Board meeting.

At this time, the Board of Commissioners is asked to adopt the attached resolution making certain findings and determinations regarding the proposed issuance of Limited Obligation Bonds to refinance a portion of the County's obligations under installment financing agreements, providing for the financing of the construction and equipping of certain public school and community college facilities, and to finance additional public school improvements; calling a public hearing; and requesting the Local Government Commission to approve the financing arrangement.

Attachments:

1. Draft Resolution
2. Notice of June 3, 2019 Public Hearing to be published
3. Status of capital projects under Wells Fargo / Bank of America Draw Programs



Legislation Details (With Text)

File #: 16-2081

Type: Regular Item **Status:** Passed

In control: Board of Commissioners

On agenda: 4/15/2019 **Final action:** 4/15/2019

Title: Petition from Property Owners in the Mallard Crossing Subdivision Requesting County Financing by Special Assessment to Improve Subdivision Roads for Acceptance into the NC Department of Transportation Maintained Highway System

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary.pdf](#)
[Mallard Crossing Presentation 4-15-19.pdf](#)
[Petition - Mallard Crossing.pdf](#)
[Petition Summary.pdf](#)
[Mallard Crossing Map.pdf](#)
[7-Year Amortization Schedule.pdf](#)
[Policy Assessment - Status Report.pdf](#)
[Required Steps.pdf](#)
[Wake County Water, Sewer, & Road Financial Policy.pdf](#)
[Preliminary Assessment Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
4/15/2019	1	Board of Commissioners	accepted	Pass

Petition from Property Owners in the Mallard Crossing Subdivision Requesting County Financing by Special Assessment to Improve Subdivision Roads for Acceptance into the NC Department of Transportation Maintained Highway System

That the Board of Commissioners accepts the petition from property owners in the Mallard Crossing Subdivision; authorizes a Preliminary Assessment Resolution for County financing by special assessment to improve the subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System; and sets a public hearing for May 6, 2019

Item Title: Petition from Property Owners in the Mallard Crossing Subdivision Requesting County Financing by Special Assessment to Improve Subdivision Roads for Acceptance into the NC Department of Transportation Maintained Highway System

Specific Action Requested:

That the Board of Commissioners accepts the petition from property owners in the Mallard Crossing Subdivision and authorizes a Preliminary Assessment Resolution for County financing by special assessment to improve the subdivision roads for acceptance into the NC Department of Transportation Maintained Highway System

Item Summary:

Purpose: State Statute requires the Board of Commissioners approve a Preliminary Assessment Resolution and set a date for a public hearing to consider the petition from property owners in the Mallard Crossing Subdivision.

Background: On January 22, 2019, the Wake County Board of Commissioners adopted a revised Water, Sewer, and Road Financial Policy. This policy was adopted to help guide the County in determining when to consider public financing of critical community infrastructure projects (e.g. water, sewer, and roads). Over the past two years, staff has been working closely with representatives from the Mallard Crossing Subdivision regarding the roads within their community. The developer failed to properly complete the roads and turn them over to the NC Department of Transportation (NCDOT) for maintenance.

In accordance with the adopted policy and North Carolina General Statutes, property owners within the Mallard Crossing subdivision have submitted petitions to the County requesting County financing by special assessment to improve the roads within their subdivision for acceptance into the NC Department of Transportation maintained highway system.

Board Goal: This action supports routine County operations.

Fiscal Impact: If approved, the County would finance the improvement and then be repaid through assessments of property owners. Funding is already appropriated in the FY19 budget.

Additional Information:

The Mallard Crossing Subdivision consists of a total of 280 lots built in five phases between 1984 and 1997. 58 lots are included in the petition. The subdivision roads were designed, platted and recorded by the developer as public roads. Unfortunately, the developer failed to turn portions of the roads over to NCDOT for maintenance. Roads in this situation are termed “orphan roads”. The roads are in extremely poor condition but do not present an immediate public safety hazard; however, if left unrepaired, they will continue to deteriorate and the cost to bring them up to NCDOT standards will escalate.

Petition Process

In accordance with NCGS 153A-205(c), before a county may finance the cost of improvements to a subdivision road, it must receive a petition for the improvements signed by at least seventy-five percent (75%) of the owners of property to be assessed, who must represent at least seventy-five percent (75%) of all the lineal feet of frontage of the lands abutting on the street or portion thereof to be improved.

In September 2017, the Mallard Crossing residents agreed to move this project forward by requesting the County prepare the petition language. The estimated cost of the project was determined from cost proposals that were solicited by the neighborhood from local contractors. The estimated cost was further evaluated and adjusted at the advisement of County staff. The purpose of the cost estimate was to have a reliable and accurate cost to apply to the community petition used by the neighborhood. The total estimated cost is \$420,000 and is not a guaranteed maximum price. This includes engineering design, preparation of bid documents, construction, project close-out, and project contingencies. The signed petitions were submitted to the County in January 2018. A neighborhood meeting was held on February 27, 2019 to update residents on the status of the project and the changes to the Board’s policy. A mailing was sent to the property owners notifying them about the meeting.

Project Costs

The estimated costs to repair the Mallard Crossing subdivision roads and bring them up to NCDOT standards are in the table below. These amounts are an estimate. Final engineering, design, and construction costs will be developed and bid competitively upon the Board’s approval to move ahead with the project. The project development costs that are estimated at \$420,000 will be paid by the County from the project budget and reimbursed as the special assessments are paid off by each property owner. Funding for this project is currently identified in the FY19 budget.

Project Cost Estimate	
Construction/Repairs	\$292,000
Geotechnical Services	\$10,000
Engineering: Design, Construction Admin., Project Close-out	\$48,000
Contingency 20%	\$70,000
Estimated Project Total	\$420,000

Special Assessment & Financing Terms

The petition dated October 23, 2017 is included as an attachment to this item. The property owners approved the petition based on a total estimated cost of \$420,000, which equates to \$7,241 for each of the 58 lots, to be paid back to the County over a period of up to 10 years. The petition makes clear the project cost is not a guaranteed maximum price.

In accordance with the revised policy, presented here is the seven (7) year payback amortization schedule for the special assessment applied to each property. The petition was circulated in 2017, prior to the Board's revision of the policy to create a formula for determining the payback period. The petition stated the assessment period would be up to 10 years. The special assessments will be used as a revolving fund to support future requests for orphan road repairs or water and sewer projects that comply with the County policy, North Carolina General Statutes, and approved by this Board. Using a 7-year repayment term enables the County to replenish the fund more rapidly and provide capacity for additional projects.

	<i>7 Yr. Term*</i>
Loan Amount	\$7,241
Annual Payment	\$1,184.50
Total Payment	\$8,291.50

**3.5% interest rate*

The assessment begins at the end of the project after the roads have been accepted by NCDOT and after a public hearing by the Board confirming the assessment roll. Property owners have multiple ways of paying the assessment. If they pay off the full cost within 30 days of the assessment they would not be subject to a finance charge. They may make annual payments over a 7-year term with 3.5% finance charge. There is also a financial hardship clause in the revised policy adopted by the Board, in which the Revenue Director may arrange for an alternate payment schedule for property owners who demonstrate a financial hardship.

The County may collect assessments in accordance with state law and has the authority to foreclose on any unpaid or delinquent assessments. During the sale of a home, unpaid assessments transfer to the new owner unless paid during closing.

Staff Findings

1. The community has met the minimum 75% petition requirement per NCGS153A-205. 45 of the 58 lot owners or 78% have signed the petition. These lot owners represent 76% of lineal road frontage.
2. Alternate solutions to repair the roads are not viable or reasonable.
3. The total cost estimate for the project is approximately \$420,000 including engineering design, preparation of bid documents, construction, project close-out, and project contingencies.
4. The cost per lot = \$7,241 (58 lots) assuming the assessment is paid in full within 30 days of the assessment.

5. The Preliminary Assessment Resolution includes a 7-year financing term based on the County's current policy for those who choose to finance the special assessment.

Today's action is for the Board of Commissioners to consider granting public financing for this project through a special assessment on each property. In granting the financing, the Board is required to adopt the attached Preliminary Assessment Resolution. At the May 6, 2019 Board meeting, the Board will then hold a public hearing to consider adopting a Final Assessment Resolution. This action at the May 6th meeting will then set the project in motion under the administrative oversight of Wake County with assistance from NCDOT. The County's Facilities Design and Construction Department will oversee the construction process. When complete, the County will calculate all the project costs and prepare the preliminary assessment roll. The Board will then hold a public hearing to accept comments on the assessment roll, and then turn the roll over to the tax collector for collection. The entire project and process would take approximately 18 months.

Attachments:

1. Presentation
2. Petition
3. Petition Summary
4. Map
5. 7-year Amortization Schedule
6. Policy Assessment/Status Report
7. Required Steps
8. Wake County Water, Sewer, & Road Financial Policy
9. Preliminary Assessment Resolution



Legislation Details (With Text)

File #: 16-2057

Type: Consent Item **Status:** Passed

In control: Board of Commissioners

On agenda: 4/15/2019 **Final action:** 4/15/2019

Title: Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

Sponsors:

Indexes:

Code sections:

Attachments: [Tax Collections Item Summary.pdf](#)
[Tax Committee Agenda Process.pdf](#)
[Executive Summary 1](#)
[Executive Summary 2.pdf](#)
[April 2019 Refunds Under 500.pdf](#)
[April 2019 Refunds Over 500.pdf](#)
[Daily Updates For Exemptions.pdf](#)
[Daily Updates For Penalties.pdf](#)
[Daily Updates For Special Situations.pdf](#)
[Daily Updates For Tax Deferments.pdf](#)
[Municipal Collection Report](#)
[Wake County Collection Report](#)
[Monthly In-Rem Foreclosure Report](#)
[PFB Summary Report.pdf](#)

Date	Ver.	Action By	Action	Result
4/15/2019	1	Board of Commissioners	accepted	Pass

Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

That the Board of Commissioners approves the attached recommendations by the Tax Committee

Item Title: Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

Specific Action Requested:

That the Board of Commissioners approves the attached recommendations by the Tax Committee.

Item Summary:

Purpose: The Board of Commissioners approves all tax relief actions requested by taxpayers. On a monthly basis, the Tax Committee meets to consider taxpayer requests and makes recommendations to the Board.

Background: If a taxpayer believes they have been billed incorrectly, wish to appeal a decision of the Revenue Department, seek relief of penalties or submit a late request for exemption, exclusion or deferment, they can request a hearing before the Tax Committee.

The Tax Committee meets monthly and makes recommendations to the Board of Commissioners. The Board approves all tax relief actions. The Tax Committee meets on the third Thursday of each month at 1 p.m. in the Revenue Department's Conference Room to review requests and make a recommendation to the Board of Commissioners. This meeting is publicized and open to the public.

The Tax Committee presents information to the Wake County Board of Commissioners each month for review, showing the name of the taxpayer, description of property, account number, tax year, relief sought, and recommended action.

Board Goal: This item supports routine business of the County as required by North Carolina General Statutes and does not relate to a specific Board initiative.

Fiscal Impact: The fiscal impact of this item varies from month to month based on requests but is generally negligible as a percent of the total County budget.

Additional Information:

The Tax Committee is comprised of Kim Lorbacher, Financial Services Manager with Wake County Finance; Natasha Baldwin, Finance Manager with the City of Raleigh and Seth Larson, Accountant with the Town of Cary. Marcus Kinrade, Wake County Revenue Director, serves as the clerk to the Tax Committee.

Some reasons a property owner may request a hearing before the Tax Committee are:

- They were penalized for listing personal property after January 31.
- They take exception to the value placed on their property and received notice of the value after the Board of Equalization and Review adjourned.
- Their personal property listing was audited and they are seeking relief of discovered value or applicable penalties.
- They filed a late application for an exemption, exclusion or deferment on a property.
- An application for exemption, exclusion or deferment was denied by the Revenue Department and the wish to appeal that decision.
- A penalty was imposed for the late filing or late payment of a gross receipt tax and penalty relief is requested.
- A refund has been requested for a tax imposed through a clerical error, an illegal tax, or a tax levied for an illegal purpose.
- A refund exceeding the threshold the finance officer is authorized to issue has been requested.

The tax committee has adopted criteria that may provide partial or full relief of late list penalties applied to personal property discoveries if one of the following criteria is met:

1. The property owner is new to North Carolina.
2. The property owner inadvertently neglected to list equipment in the first year of ownership.
3. Prior year property listings were timely filed.
4. Items were inadvertently omitted from a listing filed timely.
5. The property owner was on military deployment or medically incapacitated.
6. The property owner self-reported assets that were not listed properly in prior years.
7. The property owner was cooperative with an audit and no property tax was lost due to being beyond the five-year audit period.

Attachments:

1. Tax Committee Agenda Process
2. Executive Summary 1 and 2
3. Refunds Under/Over \$500.00
4. Daily Updates for Exemptions, Penalties, Tax Relief, Special Situations and Tax Deferments
5. Municipal Collection Report
6. Wake County Collection Report
7. Monthly In-Rem Foreclosure Report
8. PFB Summary Report

The Tax Committee follows the North Carolina General Statutes or previously established general guidelines in their recommendations of relief for assessed late list penalties (no relief, partial relief, full relief). The committee also considers late filed exemption and exclusion applications, and makes recommendations regarding requests for relief of interest.

Consideration of relief of late list penalties:

- If a taxpayer is new to North Carolina and fails to list the first year required, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has property that should have been listed and is unaware of the tax laws, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has listed timely in at least two consecutive years immediately prior to the year for which a penalty is assessed, the penalty may be relieved, partially or in full.
- If a taxpayer inadvertently omitted items from his timely listing, the penalty may be relieved, partially or in full.
- If a taxpayer was involved in military deployment and was unable to list timely, the penalty may be relieved, partially or in full.
- If a taxpayer was unable to list due to circumstances beyond their control (e.g. – hospitalization), the penalty may be relieved, partially or in full.
- Guidelines have been established for companies with penalties assessed as a result of audits. Relief may be granted partially or in full if it appears there was no willful attempt to understate value, if the taxpayer was cooperative and forthright during the audit and if there were no significant issues with their previous listings. The recommendation of the auditor is carefully considered in making this determination.

Consideration of late-filed applications for exemption or exclusion:

- The tax committee will recommend approval of late filed exemptions or exclusions as long as the request complies with the general statutes, or if case law exists that is clear and generally supports the request. Late filed applications must be hand-delivered by December 31 or postmarked by December 31 of the calendar year for which the exemption or exclusion is requested.
- The tax committee will recommend denying any applications received after December 31st of the calendar year for which the exemption or exclusion is requested. There is no statutory authority to exempt or exclude property if the application is made outside the calendar year for which the exemption is sought.

Consideration of requests for relief of interest:

- Once interest accrues, it is considered tax per NCGS 105-273(15). Tax cannot be compromised per NCGS 105-380. Therefore the tax committee typically recommends denial of requests for relief of interest. Should a situation arise in which the committee determines that interest should be relieved, the Assessor will request the item be removed from the consent agenda and considered separately by the Board of Commissioners.

EXECUTIVE SUMMARY OF RECOMMENDATIONS FROM TAX COMMITTEE

Board Meeting Date April 15, 2019

<u>NUMBER</u>	<u>PROPERTY TAX REFUNDS REQUESTED</u>		
	AMOUNT OF TAX <u>REQUESTED</u>	AMOUNT OF TAX <u>APPROVED</u>	AMOUNT OF TAX <u>DENIED</u>
17	\$62,278.78	\$62,278.78	0.00

Executive Summary of Recommendations From Tax Committee 03/14/2019

Exemptions Requested

Number of Requests	Value of Exemptions Requested	Value of Property Exempted
2	\$3,076,645	\$3,076,645

Tax Relief Exclusion Requested

Number of Requests	Value of Exclusion Requested	Value of Property Exempted
0	\$0	\$0

Tax Deferment Requested

Number of Requests	Value of Deferment Requested	Value of Property Deferred
1	\$119,120	\$119,120

Requests For Relief of Late List Penalties

Number of Requests	Granted Full Relief	Granted Partial Relief	Denied
9	9	0	0

Special Situations/Value Adjustment

Relief Requested	Total	Granted	Denied
Appeal of Rollback	4	4	0
Refund Request	2	2	0

Board Report

Return

Date : 04/01/2019

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	ARGOS READY MIX LLC 3185 C PLEASANT HILL RD DELUTH GA, 30096	0006720704- 2017- 2017- 000000	City 73.35 County 62.69	136.04	136.04	Refund
2	JASON BIENIA DDS 218 ASHVILLE AVE STE 60 CARY NC, 27518	0006830662- 2018- 2018- 000000	City 130.76 County 244.48	375.24	375.24	Refund
3	MITCHELL, MARILYN 2901 PINEHURST DR RALEIGH NC, 27604 - 4168	0000029589- 2016- 2016- 000000	City 127.25 County 202.68	329.93	329.93	Refund
4	MITCHELL, MARILYN 2901 PINEHURST DR RALEIGH NC, 27604 - 4168	0000029589- 2017- 2017- 000000	City 129.38 County 207.09	336.47	336.47	Refund
5	MITCHELL, MARILYN 2901 PINEHURST DR RALEIGH NC, 27604 - 4168	0000029589- 2018- 2018- 000000	City 133.30 County 219.08	352.38	352.38	Refund
6	WALKER, NANCY L 2708 TINGEN RD APEX NC, 27502 - 8745	0000168924- 2017- 2017- 000000	City 0.00 County 384.28	384.28	384.28	Refund
7	WALKER, NANCY L 2708 TINGEN RD APEX NC, 27502 - 8745	0000168924- 2018- 2018- 000000	City 0.00 County 431.71	431.71	431.71	Refund
Marcus D. Kinrade			Total City Rebated 594.04			
Wake County Revenue Administrator			Total County Rebated 1,752.01			
			Total Rebate/Refund	2,346.05	2,346.05	

CC:

*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

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Board Report

Return

Date : 04/15/2019

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	J & D TREE PROS INC PO BOX 853 APEX NC, 27502 - 0853	0006474272- 2016- 2016- 000000	City County	0.00 410.88	410.88	410.88 Refund
2	J & D TREE PROS INC PO BOX 853 APEX NC, 27502 - 0853	0006474272- 2017- 2017- 000000	City County	0.00 377.49	377.49	377.49 Refund
3	SPECTRUM FAMILY DENTISTRY 8511 CANTILEVER WY STE 101 RALEIGH NC, 27613	0006829764- 2018- 2018- 000000	City County	150.63 224.95	375.58	375.58 Refund
	Marcus D. Kinrade		Total City Rebated	150.63		
	Wake County Revenue Administrator		Total County Rebated	1,013.32		
			Total Rebate/Refund		1,163.95	1,163.95

CC:

*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

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Board Report

Return

Date : 03/18/2019

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR CARY

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	KELLOGG/AUSTIN QUALITY FOOD PO BOX 06019 CHICAGO IL, 60606 - 0019	0006108703- 2018- 2018- 000000	City 3,331.42 County 6,228.81	9,560.23	9,560.23	Refund
2	KELLOGG/AUSTIN QUALITY FOOD PO BOX 06019 CHICAGO IL, 60606 - 0019	0006614164- 2018- 2018- 000000	City 12,636.10 County 23,625.89	36,261.99	36,261.99	Refund
Marcus D. Kinrade			Total City Rebated	15,967.52		
Wake County Revenue Administrator			Total County Rebated	29,854.70		
			Total Rebate/Refund	45,822.22	45,822.22	

CC:

*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

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Board Report

Return

Date : 04/15/2019

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	ARGOS READY MIX LLC 3185 C PLEASANT HILL RD DELUTH GA, 30096	0006720704- 2017- 2017- 000000	City County	1,105.73 1,555.55	2,661.28	3,557.08 Refund
2	HOMES BY DICKERSON 7101 CREEDMOOR RD STE 115 RALEIGH NC, 27613 - 1682	0000429703- 2017- 2017- 000000	City County	1,110.11 1,816.62	2,926.73	2,926.73 Refund
3	HOMES BY DICKERSON 7101 CREEDMOOR RD STE 115 RALEIGH NC, 27613 - 1682	0000429703- 2018- 2018- 000000	City County	1,212.35 1,931.72	3,144.07	3,144.07 Refund
4	WESTERN WAKE DEVELOPMENT LLC 7201 CREEDMOOR RD STE 147 RALEIGH NC, 27613	0000429703- 2016- 2016- 000000	City County	777.07 1,227.98	2,005.05	2,005.05 Refund
5	ZW FAST FOOD INC C/O ZHENG ZHENG 601 VILLAGE WALK DRIVE HOLLY SPRINGS NC, 27540	0006797890- 2018- 2018- 000000	City County	522.72 790.91	1,313.63	1,313.63 Refund
Marcus D. Kinrade			Total City Rebated	4,727.98		
Wake County Revenue Administrator			Total County Rebated	7,322.78		
			Total Rebate/Refund		12,050.76	12,946.56

CC:

*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

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Tax Committee Meeting: 03/14/2019

Approved by: _____

Board of Commissioners Meeting: 04/15/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Exemptions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
15205	PLAN OF STEEL LLC 3700 GLENWOOD AVE STE 330 RALEIGH NC 27612-5543	1111 E. WHITAKER MILL RD RALEIGH	0000298054 2018 Not Paid	\$1,176,980	Exemption Pollution Abatement 105-275.8	Granted
15207	PLAN OF STEEL LLC 3700 GLENWOOD AVE STE 330 RALEIGH NC 27612-5543	1121 E. WHITAKER MILL RD RALEIGH	0000298055 2018 Not Paid	\$1,899,665	Exemption Pollution Abatement 105-275.8	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 03/14/2019

Board of Commissioners Meeting: 04/15/2019

TO: Wake County Board of Commissioners and Town Board of Apex

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

- | | |
|----------------------------------|----------------------------------|
| 1. New to North Carolina | 4. Omitted item(s) from listing |
| 2. First time listing | Current/previous listing on time |
| 3. Previous year listing on time | 5. Military Deployment |

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15277	PENTAIR WATER POOL & SPA INC TAX DEPT 400 REGENCY FOREST DR STE 300 CARY NC 27518-7703	BUSINESS PERSONAL PROPERTY APEX	0006870531 2019 Not Billed	\$2,783.11	Late List Penalty	Granted	3

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 03/14/2019

Board of Commissioners Meeting: 04/15/2019

TO: Wake County Board of Commissioners and Town Board of Cary

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15279	PRO'S EPICUREAN MARKET & CAFE CO 7824 MAYFAIRE CREST LN, STE 203 RALEIGH NC 27615	BUSINESS PERSONAL PROPERTY CARY	0006821388 2018 Not Paid	\$163.46	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 03/14/2019

Board of Commissioners Meeting: 04/15/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15287	1973 DARRYL COHEN 9101 GLENWOOD AVE RALEIGH NC 27617-7507	BUSINESS PERSONAL PROPERTY RALEIGH	0006681404 2019 Not Billed	\$1,445.07	Late List Penalty	Granted	3
15281	AMAYA PAINTING INC 11331 INVOLUTE PL APT 101 RALEIGH NC 27617-8513	BUSINESS PERSONAL PROPERTY RALEIGH	0006448015 2019 Not Billed	\$4.81	Late List Penalty	Granted	3
15283	ANDERSON AUTOMOTIVE GROUP DARRYL COHEN 9101 GLENWOOD AVE RALEIGH NC 27617	BUSINESS PERSONAL PROPERTY RALEIGH	0006494856 2019 Not Billed	\$3,283.61	Late List Penalty	Granted	3
15289	BOWMAN ANIMAL HOSPITAL & CAT CLINIC 8308 CREEDMOOR RD RALEIGH NC 27613-1373	BUSINESS PERSONAL PROPERTY RALEIGH	0006045392 2019 Not Billed	\$210.48	Late List Penalty	Granted	3
15291	FRED ANDERSON TOYOTA SCION PO BOX 91449 RALEIGH NC 27675-1449	2013 BRAV AC23759 TRAILER RALEIGH	0006638804 2019 Not Billed	\$19.22	Late List Penalty	Granted	3

Tax Committee Meeting: 03/14/2019

Board of Commissioners Meeting: 04/15/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15285	GLENWOOD VENTURES LLC DARRYL COHEN PO BOX 91449 RALEIGH NC 27675-1449	BUSINESS PERSONAL PROPERTY RALEIGH	0006514423 2019 Not Billed	\$538.62	Late List Penalty	Granted	3

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 03/14/2019

Board of Commissioners Meeting: 04/15/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
15293	ANDERSON AUTOMOTIVE GROUP LLC 9101 GLENWOOD AVE RALEIGH NC 27617	2008 CESSNA 560XL AC WAKE COUNTY	0006820593 2019 Not Billed	\$3,460.47	Late List Penalty	Granted	3

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 03/14/2019

Approved by: _____

Board of Commissioners Meeting: 04/15/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Value/Special Situations

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
15303	JONES, CHARLES 3816 JONESVILLE RD WAKE FOREST NC 27587-8180	0 JONESVILLE RD WAKE COUNTY	0000037052 2012 Paid in Full	\$3,306	Refund Request	Granted
15305	JONES, CHARLES 3816 JONESVILLE RD WAKE FOREST NC 27587-8180	0 JONESVILLE RD WAKE COUNTY	0000037052 2013 Paid in Full	\$3,154	Refund Request	Granted
15295	RICHARDS, ISOLIA R HEIRS 907 DEVONPORT DR RALEIGH NC 27610-1753	5112 JULIUS BRANCH RD WAKE COUNTY	0000059705 2015 Not Paid	\$801,753	Appeal of Rollback Agricultural Use 105-277.4	Granted
15297	RICHARDS, ISOLIA R HEIRS 5112 JULIUS BRANCH RD YOUNGSVILLE NC 27596	5112 JULIUS BRANCH RD WAKE COUNTY	0000059705 2017 Not Paid	\$718,303	Appeal of Rollback Agricultural Use 105-277.4	Granted
15299	RICHARDS, ISOLIA R HEIRS 5112 JULIUS BRANCH RD YOUNGSVILLE NC 27596-7355	5112 JULIUS BRANCH RD WAKE COUNTY	0000059705 2018 Not Paid	\$718,303	Appeal of Rollback Agricultural Use 105-277.4	Granted

Tax Committee Meeting: 03/14/2019

Board of Commissioners Meeting: 04/15/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Value/Special Situations

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
15301	RICHARDS, ISOLIA R HEIRS 907 DEVONPORT DR RALEIGH NC 27610-1753	5112 JULIUS BRANCH RD WAKE COUNTY	0000059705 2016 Not Paid	\$718,303	Appeal of Rollback Agricultural Use 105-277.4	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 03/14/2019

Approved by: _____

Board of Commissioners Meeting: 04/15/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Tax Deferment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed Tax Deferred	Appeal/Request Type	Recommendation
15307	STRICKLAND, TEDDY STRICKLAND, MARTHA 1320 OLD MEDLIN FARM RD WENDELL NC 27591-6836	0 TURNIPSEED RD WAKE COUNTY	0000435447 2019 Not Billed	\$119,120	Tax Deferment Agricultural Use 105-277.4	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

MUNICIPAL MONTHLY COMPARISON REPORT FEBRUARY 2019

ANGIER

	Last Year	This Year
Billed	\$323,250.79	\$328,257.71
Collected	\$320,764.47	\$325,102.68
Percentage	99.23%	99.04%

DURHAM

	Last Year	This Year
Billed	\$469,982.42	\$604,649.65
Collected	\$468,584.12	\$602,625.32
Percentage	99.70%	99.67%

KNIGHTDALE

	Last Year	This Year
Billed	\$7,111,248.80	\$7,573,338.75
Collected	\$7,073,663.86	\$7,504,226.48
Percentage	99.47%	99.09%

WAKE FOREST

	Last Year	This Year
Billed	\$25,076,298.27	\$26,965,732.72
Collected	\$24,914,419.70	\$26,779,493.87
Percentage	99.35%	99.31%

APEX

	Last Year	This Year
Billed	\$24,300,540.08	\$29,292,243.39
Collected	\$24,196,611.61	\$29,121,422.89
Percentage	99.57%	99.42%

FUQUAY -VARINA

	Last Year	This Year
Billed	\$13,519,237.99	\$14,748,935.31
Collected	\$13,394,642.40	\$14,605,749.80
Percentage	99.08%	99.03%

MORRISVILLE

	Last Year	This Year
Billed	\$17,770,187.54	\$18,979,698.56
Collected	\$17,639,283.42	\$18,441,648.87
Percentage	99.26%	97.17%

WENDELL

	Last Year	This Year
Billed	\$2,832,677.28	\$3,243,921.57
Collected	\$2,805,927.19	\$3,206,161.75
Percentage	99.06%	98.84%

CARY

	Last Year	This Year
Billed	\$89,118,481.84	\$92,041,612.52
Collected	\$88,748,070.90	\$91,541,329.02
Percentage	99.58%	99.46%

GARNER

	Last Year	This Year
Billed	\$17,725,614.31	\$18,740,060.81
Collected	\$17,499,014.19	\$18,505,463.76
Percentage	98.72%	98.75%

RALEIGH

	Last Year	This Year
Billed	\$253,262,268.23	\$266,511,447.55
Collected	\$251,199,569.09	\$264,233,102.22
Percentage	99.19%	99.15%

ZEBULON

	Last Year	This Year
Billed	\$6,304,444.55	\$6,495,832.71
Collected	\$6,230,696.92	\$6,416,404.83
Percentage	98.83%	98.78%

CLAYTON

	Last Year	This Year
Billed	\$172.99	\$449.61
Collected	\$172.99	\$449.61
Percentage	100.00%	100.00%

HOLLY SPRINGS

	Last Year	This Year
Billed	\$18,781,119.16	\$20,244,971.50
Collected	\$18,678,060.51	\$20,106,372.40
Percentage	99.45%	99.32%

ROLESVILLE

	Last Year	This Year
Billed	\$4,141,437.05	\$4,568,122.51
Collected	\$4,120,333.96	\$4,526,696.03
Percentage	99.49%	99.09%

REPORT OF COLLECTIONS - WAKE COUNTY ONLY
February 2019

	February 2018	February 2019
MONTHLY COLLECTIONS	This Year	This Year
Current Taxes	\$7,152,967.26	\$10,835,504.15
Current Special Districts	\$304,033.43	\$360,900.92
Current Deferred Taxes	\$102,548.78	\$29,665.41
Back Taxes	\$121,364.39	\$94,293.79
Back Deferred Taxes	\$227,217.98	\$94,829.52
Beer & Wine	\$1,705.00	\$945.00
Recycle Fee	\$76,896.01	\$111,735.80
TOTAL	<u>\$7,986,732.85</u>	<u>\$11,527,874.59</u>

	February 2018	February 2019
CUMULATIVE	This Year	This Year
Current Taxes	\$815,544,010.09	\$896,872,529.66
Current Special Districts	\$24,563,578.67	\$24,707,148.93
Current Deferred Taxes	\$564,676.52	\$377,555.85
Back Taxes	\$370,733.15	\$1,056,959.37
Back Deferred Taxes	\$2,070,979.43	\$1,216,076.95
Beer & Wine	\$16,762.00	\$9,716.25
Recycle Fee	\$8,288,435.78	\$8,498,065.89
TOTAL	<u>\$851,419,175.64</u>	<u>\$932,738,052.90</u>

	February 2018		
	Levy Billed	Levy Coll	% Coll
Real & Personal Property	\$830,531,992.81	\$823,523,721.77	99.16%
Special District Real & Personal	24,827,625.76	\$24,514,125.81	98.74%
Vehicle Property	\$5,187,347.69	\$5,158,102.45	99.44%
Special District Vehicle	\$175,864.28	\$175,106.57	99.57%
TOTAL	<u>\$860,722,830.54</u>	<u>\$853,371,056.60</u>	99.15%

	February 2019		
	Levy Billed	Levy Coll	% Coll
	\$908,207,709.81	\$899,292,549.43	99.02%
	25,013,301.88	\$24,674,182.34	98.64%
	\$5,727,604.97	\$5,705,234.04	99.61%
	\$180,215.71	\$179,590.85	99.65%
	<u>\$939,128,832.37</u>	<u>\$929,851,556.66</u>	99.01%

						UNCOLLECTED DEFERRED TAXES	
						DEFERRED TAXES	DEFERRED TAXES
						(Subject to Current)	
						and 3 Year Rollback)	
YEAR	LEVY BILLED	LEVY COLLECTED	PERCENTAGE COLLECTED	LEVY UNCOLLECTED	(%)	Year	Amount
2018	\$939,128,832.37	\$929,851,556.66	99.01%	\$9,277,275.71	0.99%	2018	\$18,439,665.74
2017	\$861,555,503.91	\$860,773,982.65	99.91%	\$781,521.26	0.09%	2017	\$17,414,221.85
2016	\$826,223,042.55	\$825,843,835.03	99.95%	\$379,207.52	0.05%	2016	\$17,223,230.97
2015	\$785,332,691.13	\$785,026,399.64	99.96%	\$306,291.49	0.04%	2015	\$17,990,269.36
2014	\$766,414,338.89	\$766,189,540.19	99.97%	\$224,798.70	0.03%	2014	\$17,073,342.38
2013	\$675,877,933.56	\$675,231,421.93	99.90%	\$646,511.63	0.10%	2013	\$17,678,753.62
2012	\$683,563,809.38	\$682,763,472.51	99.88%	\$800,336.87	0.12%	2012	\$17,968,878.26
2011	\$673,247,654.80	\$672,389,958.50	99.87%	\$857,696.30	0.13%	2011	\$18,223,412.94
2010	\$668,216,055.87	\$667,334,793.43	99.87%	\$881,262.44	0.13%	2010	\$18,537,947.53
TOTAL	\$6,879,559,862.46	\$6,865,404,960.54		\$14,154,901.92		TOTAL	<u>\$160,549,722.65</u>

S/Distr					
Current	\$25,193,517.59	\$24,853,773.19	98.65%	\$339,744.40	1.35%

**WAKE COUNTY BOARD OF COMMISSIONERS
WAKE COUNTY IN-REM FORECLOSURE PROGRESS REPORT
February 2019**

Totals for February

Parcels Notified by Certified Letter	6
Number of Parcels - Judgments Docketed	5
Parcels Paid in Full	1
Parcels Sold at Public Auction	2
Principal Tax (Notified by Certified Letter)	\$ 40,724
Principal Tax Collected for Month	\$ 12,075

Cumulative Totals for 2018/2019 Fiscal Year

Parcels Notified by Certified Letter	53
Number of Parcels - Judgments Docketed	29
Parcels Paid in Full	46
Parcels Sold at Public Auction	4
Principal Tax (Notified by Certified Letter)	\$ 308,963
Principal Tax Collected for Year	\$ 265,854

Cumulative Total to Date

Parcels Notified by Certified Letter	9,875
Number of Parcels - Judgments Docketed	1,975
Parcels Paid in Full	8,979
Parcels Sold at Public Auction	535
Principal Tax (Notified by Certified Letter)	\$ 16,106,220
Principal Tax Collected to Date	\$ 16,579,123

***Totals Include Any Municipal Taxes that Wake County is Under Contract to Collect.**

This report is to be filed for the record.

Marcus D. Kinrade
Revenue Director

Tax Committee Meeting: 03/14/2019

Board of Commissioners Meeting: 04/15/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Release of Gross Receipts Tax Penalties

Approved by: _____

Account Types:

PFB - Prepared Food and Beverage Tax

RVT - Rental Vehicle Tax

ROT - Room Occupancy Tax

BW - Beer and Wine Licensing

HVY - Heavy Equipment

Item #	Business Name Business Location	Owner Name	Account # Payment Status	Account Type	Penalty Appealed	Recommendation
5252	ALLSCRIPTS #18947 8529 SIX FORKS RD RALEIGH NC 27615	ARAMARK SERVICES INC	0000020707 Partially Paid	PFB	\$396.13	Full Relief
5248	BIOGEN/DEC #5497 5000 DAVIS DR MORRISVILLE NC 27560	ARAMARK SERVICES INC	0000016441 Partially Paid	PFB	\$1,192.15	Full Relief
5242	CLEAN JUICE 3035 VILLAGE MARKET PL MORRISVILLE NC 27560-7830	STOKES AND BEANS UNLIMITED	0000023347 Not Paid	PFB	\$1,613.94	Full Relief
5250	JCI-GSK ZEBULON #18508 1011 N ARENDELL AVE ZEBULON NC 27597	ARAMARK SERVICES INC #18508	0000020665 Partially Paid	PFB	\$201.90	Full Relief
5246	JOHN DEERE @ RALEIGH #4222 2000 EVANS RD CARY NC 27513	ARAMARK SERVICES INC	0000016439 Partially Paid	PFB	\$133.73	Full Relief
5254	LEESVILLE TAP ROOM 13200 STRICKLAND RD STE 104 RALEIGH NC 27613	MMDC HOLDINGS INC	0000020180 Partially Paid	PFB	\$234.77	No Relief
5244	NATIONWIDE CAFE/ARAMARK SRVC #15592 4401 CREEDMOOR RD RALEIGH NC 27612	ARAMARK CORPORTATION	0000019033 Partially Paid	PFB	\$143.11	Full Relief
5256	SHAW UNIVERSITY 118 E SOUTH ST RALEIGH NC 27601	SHAW UNIVERSITY	0000023327 Partially Paid	PFB	\$3,203.81	Full Relief

Item #	Business Name	Owner Name	Account #	Account Type	Penalty Appealed	Recommendation
	Business Location		Payment Status			

This List Requires Board Action

Tax Committee Member: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director



Legislation Details (With Text)

File #: 16-2084
Type: Regular Item
Status: Agenda Ready
In control: Housing & Community Revitalization
On agenda: 4/15/2019
Final action:
Title: Recommended Proposals for Multi-Family Affordable Housing Development Loans
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary](#)
[Affordable Housing Presentation 4-15-19.pdf](#)
[Location Map.pdf](#)
[Appraisal Summaries.pdf](#)
[Application Summaries#1.pdf](#)
[Application Summaries#2.pdf](#)
[Application Summaries#3.pdf](#)

Date	Ver.	Action By	Action	Result
4/15/2019	1	Board of Commissioners	accepted	Pass

Recommended Proposals for Multi-Family Affordable Housing Development Loans
That the Board of Commissioners approves the following loan recommendations for 2019 North Carolina Housing Finance Agency Low Income Housing Tax Credit Applications, with funds up to the amounts indicated from federal HOME, HOPWA, or County CIP for:

1. Affordable family housing developments including;
 - a. \$1,230,000 for Pine Ridge Apartments in Garner NC
 - b. \$1,044,000 for Broadstone Walk Apartments in Apex NC
 - c. \$1,008,000 for Abbington Square Apartments in Raleigh NC
 - d. \$880,000 for Abbington Village Apartments in Raleigh NC
 - e. \$3,592,296 for Toulon Place Apartments in Raleigh NC
 - f. \$3,000,000 for The Sussex Apartments in Raleigh NC
2. Affordable senior housing developments including;
 - a. \$700,000 for Pennington Grove II in Garner NC
 - b. \$400,000 for Hampton Spring Apartments in Raleigh NC
 - c. \$731,000 for Crenshaw Trace Apartments in Wake Forest NC

All funding commitments are subject to terms and conditions acceptable to the County Attorney. Awards are also contingent upon the development receiving local approvals including site plan approval, all necessary permits from the local municipality and an award of tax credits from the NC Housing Finance Agency. All awards are contingent upon the basic terms as identified in the project descriptions, including funding commitments from the financial partners as identified

Item Title: Recommended Proposals for Multi-Family Affordable Housing Development Loans

Specific Action Requested:

That the Board of Commissioners approves the following loan recommendations for 2019 North Carolina Housing Finance Agency Low Income Housing Tax Credit Applications, with funds up to the amounts indicated from federal HOME, HOPWA, or County CIP for:

1. Affordable family housing developments including;
 - a. \$1,230,000 for Pine Ridge Apartments in Garner NC
 - b. \$1,044,000 for Broadstone Walk Apartments in Apex NC
 - c. \$1,008,000 for Abbington Square Apartments in Raleigh NC
 - d. \$880,000 for Abbington Village Apartments in Raleigh NC
 - e. \$3,592,296 for Toulon Place Apartments in Raleigh NC
 - f. \$3,000,000 for The Sussex Apartments in Raleigh NC
2. Affordable senior housing developments including;
 - a. \$700,000 for Pennington Grove II in Garner NC
 - b. \$400,000 for Hampton Spring Apartments in Raleigh NC
 - c. \$731,000 for Crenshaw Trace Apartments in Wake Forest NC

All funding commitments are subject to terms and conditions acceptable to the County Attorney. Awards are also contingent upon the development receiving local approvals including site plan approval, all necessary permits from the local municipality and an award of tax credits from the NC Housing Finance Agency. All awards are contingent upon the basic terms as identified in the project descriptions, including funding commitments from the financial partners as identified.

Item Summary:

Purpose: As a practice, the Board of Commissioners reviews and approves staff recommendations for applications for low-income housing tax credits.

Background: Annually, the County advertises a Request for Proposals (RFP) to provide gap financing for the production and preservation of affordable housing. This Affordable Housing Development Program (ADHP) leverages Federal, State and local funding, as well as low-income housing tax credits. Recommended proposals are then submitted to the NC Housing Finance Agency for competitive tax credit awards.

Since the adoption of the Wake County 20-year Comprehensive Affordable Housing Plan, staff has modified the RFP to reflect the County's priorities and develop strong proposals for limited tax credits. These efforts have results in the following successes: 1) a broader response from developers for more proposed units, 2) more proposed units for households earning less than 50% of the Area Median Income, 3) stronger response to requests for permanent supportive units, and 4) more coordination with developers, as well as the City of Raleigh.

The 2019 RFP generated nine best and final proposals requesting \$12.6 million in gap financing from the County. Staff recommends forwarding all nine developments, totaling 920 new units in Apex, Garner, Raleigh and Wake Forest, to the NC Housing Finance Agency.

Board Goal: This Board action directly supports the Board's desire to preserve and increase the County's stock of affordable housing. This action also complements housing affordability initiatives in the Social and Economic Vitality, Community Health, and Education goal areas.

Fiscal Impact: The Board previously appropriated funds for these proposals in the Housing Affordability and Community Revitalization Special Revenue Fund and the Housing Affordability and Community Revitalization CIP Fund. This action has no additional fiscal impact.

Additional Information:

RFP Process Description

The County released the affordable housing RFP in December 2018 with applications due on January 22, 2019. The County may recommend proposals for low-income tax credit consideration by the NC Housing Finance Agency. County recommendations include a commitment of County funding to support the project. Following feedback received through the 20-year housing plan, staff began a two-year effort to refine the Affordable Housing Development Plan priorities, scoring criteria and negotiation process. Staff improved the application in these ways:

- Updated the Request for Proposals document targeting deeper affordability to offer increased funding and better scoring for developments with increased units at or below 50% AMI exceeding the units required by the NC Housing Finance Agency's (NCHFA) requirements
- Required that 10% of total development units be reserved for Wake County Permanent Supportive Housing (PSH) voucher holders
- Required enhanced supportive services plan
- Prioritized affordable Family developments over Senior housing developments

- Updated scorecard eliminating the Energy Star value of 5 points and decreasing the Location value from 15 to 5 points as these are heavily dictated by NCHFA
- Performed robust financial analysis
- Performed additional developer engagement and negotiations to achieve deeper affordability and ability to fund more projects

The County received nine applications in response to the RFP. All applications were scored and ranked by a team of staff from various County departments, representatives from the City of Raleigh, and with consultation from HR&A Advisors. County staff from Finance and Revenue also assisted in vetting the applications.

The nine proposals requested \$13.88 million in gap financing from the County. After negotiating best and final offers, County gap financing loans will total \$12.59 million, represents a \$1.3 million decrease in original requested amounts with a higher number of affordable units.

The following chart summarizes the proposals, after negotiations with County staff.

Project (LIHTC 9%/4%)	Location	Type	Total Units	Wake County Loan	Loan Request per Unit
Pine Ridge by Evergreen (9%)	Garner	Family	72	\$1,230,000	\$17,083
Pennington Grove II by DHIC (9%)	Garner	Elderly	69	\$ 700,000	\$10,145
Hampton Spring by Evergreen (9%)	Raleigh	Elderly	56	\$ 400,000	\$7,143
Crenshaw Trace by Taft Mills (9%)	Wake Forest	Elderly	68	\$ 731,000	\$10,750
Broadstone Walk by DHIC (9%)	Apex	Family	72	\$1,044,000	\$14,500
Abbington Square by Rea Ventures (9%)	Raleigh	Family	82	\$1,008,000	\$12,293
Abbington Village by Rea Ventures (9%)	Raleigh	Family	85	\$ 880,000	\$10,353
Toulon Place by Solstice (4%)	Raleigh	Family	200	\$3,592,296	\$17,961
The Sussex by VOA/Cadence (4%)	Raleigh	Family	216	\$3,000,000	\$13,889
Total			920	\$12,585,296	\$13,680*

*Average Loan Request Per Unit

All applications met the County's threshold requirements of a complete application, contain units which are affordable to seniors and families who earn at or below 40% of Area Median Income (AMI), maintain a debt coverage ratio of at least 1.15 for the term of the loan, are located in Wake County, have site control, and have units designated

for permanent supportive housing. Once threshold requirements are met, each application is scored based on the following project evaluation criteria:

Criteria	Points
1) Project Viability	
a) Financial Feasibility	30
b) Development Quality	10
c) Development & Management Team	10
2) Wake County Policy Goals	
d) Target Populations	15
e) Deeper Affordability Targeting	30
f) Location	5
TOTAL	100

During the FY2019 budget process, Wake County Board of Commissioners approved a historic \$15 million annual investment to fund several affordable housing initiatives included in the 20-year, Comprehensive Affordable Housing Plan. This investment allowed the County to advertise \$10 million in Federal and County funding for the 2019 AHDP RFP cycle, an increase of \$7 million over the \$3 million advertised in the prior year. The development community responded and submitted the following proposals for funding consideration.

Developments Recommended for Funding

One of the goals of this years' revisions to the AHDP RFP process was to prioritize affordability at levels above what is required by the NC Housing Finance Agency Qualified Allocation Plan (QAP) for tax credit developments. Wake County offered funding proportionate to the level of affordability in each unit to produce additional units serving households at lower AMI levels. These modifications achieved an additional 197 units at or below 50% AMI above what is required in the QAP. Further negotiations resulted in a savings of approximately \$1,300,000 from what was originally requested. These savings allowed for the County to fund all eligible projects while achieving the affordability goals. Proposed developments by AMI level are listed in the table below.

9% Development Proposals	Location	Unit AMI Level						Request
		30%	40%	50%	60%	70%	80%	
Pine Ridge	Garner	18	12	7	35	0	0	\$1,230,000
Pennington Grove II	Garner	18	0	17	34	0	0	\$ 700,000
Hampton Spring	Raleigh	14	4	8	30	0	0	\$ 400,000
Crenshaw Trace	Wake Forest	20	0	11	14	0	23	\$ 731,000
Broadstone Walk	Apex	18	0	10	44	0	0	\$1,044,000
Abbingdon Square	Raleigh	26	0	0	56	0	0	\$1,008,000
Abbingdon Village	Raleigh	27	0	0	58	0	0	\$ 880,000
Total		141	16	53	271	0	23	\$5,993,000

4% Development Proposals	Location	Unit AMI Level						Request
		30%	40%	50%	60%	70%	80%	
Toulon Place	Raleigh	0	11	31	109	49	0	\$3,592,296
The Sussex	Raleigh	0	0	72	72	72	0	\$3,000,000
Total		0	11	103	181	121	0	\$6,592,296
Grand Total		141	27	156	452	121	23	\$12,585,296

An additional goal of this year's process was to increase access to quality affordable housing units for vulnerable individuals in need of permanent supportive housing. Modifications required a minimum of 10% development's units be set aside for the County's rental assistance program. This would add an additional 105 units for supportive units above the QAP requirement for a total of 201 new units of PSH to be recommended across Wake County. The table below shows the number of PSH units, as well as the proposed rents ranges for all units in each development.

9% Development Proposals	Location	Supportive Units			Request	Proposed Rent & Utility
		Wake	Other	Total		
Pine Ridge	Garner	7	8	15	\$1,230,000	\$453 - \$1,034
Pennington Grove II	Garner	10	7	17	\$ 700,000	\$467 - \$965
Hampton Spring	Raleigh	6	6	12	\$ 400,000	\$461- \$849
Crenshaw Trace	Wake Forest	11	7	18	\$ 731,000	\$467-\$1,086
Broadstone Walk	Apex	11	8	19	\$1,044,000	\$465-\$1,223
Abbingtion Square Rea	Raleigh	9	9	18	\$1,008,000	\$474-\$1,315
Abbingtion Village	Raleigh	9	9	18	\$ 880,000	\$474-\$1,315
Total		63	54	117	\$5,993,000	

4% Development Proposals	Location	Supportive Units			Request	Proposed Rent & Utility
		Wake	Other	Total		
Toulon Place (4%)	Raleigh	20	20	40	\$3,592,296	\$515-\$1,200
The Sussex (4%)	Raleigh	22	22	44	\$3,000,000	\$732-\$1,447
Total		42	42	84	\$6,592,296	
Grand Total		105	96	201	\$12,585,296	

Staff recommends the funding of all nine developments totaling 920 new units of affordable housing located in Apex, Garner, Raleigh and Wake Forest. The County gap financing loans will total \$12,585,296. The funds for projects that do not receive tax credits from the NCHFA will go back into the housing pool to be used toward additional affordable housing projects.

Descriptions of Project Proposals

Pine Ridge by Evergreen Construction Company

Pine Ridge is a 72-unit affordable housing complex for families located in Garner on Small Pine Drive intersecting U.S. 401 South (Fayetteville Road) in Garner. County loan terms consist of \$1.23 million at 2% interest during construction and 2% on the permanent loan for a 30-year term. Approximately \$279,714 would be repaid over 21 years with the remainder repaid as a balloon payment in year 30. During construction and the permanent phase, Wake County would hold second lien position with a bank loan in first lien position.

Pine Ridge Lender Summary	Funding Request
Bank (approx.)	\$ 1,982,400
Wake County	\$ 1,230,000
NCHFA Rental Production (RPP)	\$ 500,000
Federal Tax Credit Equity (approx.)	\$ 7,539,086
Workforce Housing Loan (WHLP)	\$ 250,000
Deferred Developer Fee	\$ 100,000
Other Investment	\$ 771
Total	\$ 11,602,257

Pennington Grove II by DHIC, Inc.

Pennington Grove is a 69-unit affordable housing complex for seniors located in Garner on Pennington Grove Way near the intersection of Aversboro Road and Heather Park Drive. County loan terms consist of \$700,000 at 1% interest during construction and 1% on the permanent loan for a 20-year term. Approximately \$184,017 would be repaid over 20 years; the remainder would be repaid as a balloon in year 20. During construction and in the permanent phase, Wake County would hold third lien position. A bank loan would hold first lien position and the NCHFA would hold 2nd position.

Pennington Grove Lender Summary	Funding Request
Bank (approx.)	\$ 2,150,000
NCHFA RPP	\$ 800,000
Wake County	\$ 700,000
Federal Tax Credit Equity (approx.)	\$ 7,575,442
Deferred Developer Fee	\$ 94,265
Total	\$ 11,319,707

Hampton Spring by Evergreen Construction Company

Hampton Spring is a 56-unit affordable housing complex for seniors located in Raleigh on Buck Jones Road near the intersection with Jones Franklin Road. County loan terms consist of \$400,000 at 2% interest during construction and 2% on the permanent loan for a 30-year term. Approximately \$70,464 would be repaid over 20 years; the remainder would be repaid as a balloon in year 30. During construction and in the permanent phase, Wake County would hold fourth lien position. A bank loan would hold

first lien position, the City of Raleigh would hold second lien position, and the North Carolina Housing Finance agency would hold third lien position.

Hampton Spring Lender Summary	Funding Request
Bank (approx.)	\$ 1,280,000
City of Raleigh**	\$ 800,000
NCHFA Rental Production (RPP)	\$ 500,000
Wake County	\$ 400,000
Workforce Housing Loan Program	\$ 250,000
Federal Tax Credit Equity (approx.)	\$ 5,863,734
Other Investment	\$ 600
Deferred Dev. Fee	\$ 150,000
Total	\$ 9,244,334

Crenshaw Trace by Taft-Mills Group

Crenshaw Trace is a 68-unit affordable housing complex for seniors located in Wake Forest on Durham Rd (Hwy 98) near the intersection of Capital Blvd. County loan terms consist of \$731,000 at 0% interest on the permanent loan with a 30-year term. Approximately \$129,541 would be repaid over 20 years; the remainder would be repaid as a balloon in year 30. Wake County would hold a third lien position with a bank loan in first lien position and the North Carolina Housing Finance Agency would hold second lien position.

Crenshaw Trace Lender Summary	Funding Request
Bank (approx.)	\$ 2,210,000
NCHFA RPP	\$ 800,000
Wake County	\$ 731,000
Workforce Housing Loan Program	\$ 250,000
Federal Tax Credit Equity (approx.)	\$ 7,517,668
Deferred Developer Fee	\$ 319,799
Owner's GP equity	\$ 100
Total Leveraged Funds	\$ 11,828,567

Broadstone Walk by DHIC, Inc.

Broadstone Walk is a 72-unit affordable housing complex for families located on S. Hughes in Apex near the intersection of the Apex Peakway. County loan terms consist of \$1,044,000 at 1% interest during construction and 1% on the permanent loan for a 20-year term. Approximately \$682,543 would be repaid over 20 years; the remainder would be repaid as a balloon in year 20. During construction and in the permanent phase, Wake County would hold second lien position. A bank loan would hold first lien position.

Broadstone Walk Lender Summary	Funding Request
Bank (approx.)	\$ 4,415,325
Wake County	\$ 1,044,000
Federal Tax Credit Equity (approx.)	\$ 8,034,396
Deferred Developer Fee	\$ 137,684
Total Leveraged Funds	\$ 13,731,405

Abbingtion Square Apartments by Rea Ventures

Abbingtion Square is an 82-unit affordable housing complex for families located in Raleigh on Litchford Road near the intersection of Old Wake Forest Road. County loan terms consist of \$1,008,000 at 1% interest during construction with a permanent fully amortized 40-year term. Wake County would hold a second lien position with a bank loan in first lien position. Abbingtion Square was awarded Low-Income Housing Tax Credits by the NC Housing Finance Agency during the 2018 tax credit cycle.

Abbingtion Square Lender Summary	Funding Request
Bank (approx.)	\$ 6,270,000
Wake County	\$ 1,008,000
Workforce Housing Loan Program	\$ 250,000
Federal Tax Credit Equity (approx.)	\$ 8,505,859
City of Raleigh**	\$ 205,000
Deferred Fee	\$ 529,748
Total Leveraged Funds	\$ 16,768,607

Abbingtion Village Apartments by Rea Ventures

Abbingtion Village is an 85-unit affordable housing complex for families located in Raleigh on 2929 Forestville Rd. near the intersection of U.S. Route 401 (Louisburg Road). County loan terms consist of \$880,000 at 1% interest during construction with a permanent fully amortized 40-year term. Wake County would hold a second lien position with a bank loan in first lien position. Abbingtion Village was awarded Low-Income Housing Tax Credits by the NC Housing Finance Agency during the 2017 tax credit cycle.

Abbingtion Village Lender Summary	Funding Request
Bank (approx.)	\$ 6,400,000
Wake County	\$ 880,000
City of Raleigh**	\$ 603,000
Workforce Housing Loan Program	\$ 250,000
Federal Tax Credit Equity (approx.)	\$ 9,083,941
Deferred Developer Fee	\$ 522,089
Total Leveraged Funds	\$ 17,739,030

Toulon Place by Solstice Partners

Toulon Place is a 200-unit affordable housing complex for families located in Raleigh on Sawyer Court near the intersection of Garner Road and Bragg Street. County loan

terms consist of \$3,592,296 at 2% interest. Approximately \$2,473,470 would be repaid over 30 years; the remainder would be repaid as a balloon in year 30. Wake County would hold a second lien position with a bank loan in first lien position.

Toulon Place Lender Summary	Funding Request
Bank (approx.)	\$ 15,467,369
Wake County	\$ 3,592,296
City of Raleigh-Carryover Brown Birch	\$ 3,000,000
City of Raleigh-New Loan**	\$ 1,417,704
Federal Tax Credit Equity (approx.)	\$ 10,223,384
Deferred Developer Fee	\$ 457,560
City of Raleigh-Relocation Loan**	\$ 600,000
Total Leveraged Funds	\$ 34,758,313

The Sussex by VOA/Cadence Development

The Sussex is a 216-unit affordable housing complex for families located in Raleigh on N. Rogers Lane near the intersection of Interstate 87. County loan terms consist of \$3,000,000 at 1% interest with a fully amortized 30-year term. Wake County would hold a second lien position with a bank loan in first lien position.

The Sussex Lender Summary	Funding Request
Bank (approx.)	\$ 24,200,000
Wake County	\$ 3,000,000
Federal Tax Credit Equity (approx.)	\$ 9,363,714
Deferred Developer Fee	\$ 427,197
Total Leveraged Funds	\$ 36,990,911

Housing CIP Funding Availability

With the adoption of the fiscal year 2019 budget, \$15 million was appropriated to increase and preserve housing affordability. The DHIC, Inc loan project for Trees & Leaves Apartments will not be going forward. After reversing its reallocation for \$5,250,000, the revised appropriation available to support future housing projects, including multi-family affordable housing loans will be \$12,824,033.

Fund 4700: Housing CIP	
Beginning Balance as of July 1, 2018	\$ 15,224,000
Projects	Use of Housing CIP Funds
9/17/18 - DHIC, Inc. Loan for Trees & Leaves Apartments	\$ (5,250,000)
10/1/18 - Urban Ministries Grant for Shelter for Single Women	\$ (2,399,967)
4/4/18 - DHIC, Inc. Loan for Trees & Leaves Apartments Reversal	\$ 5,250,000
Current Reserve for Future Projects Balance	\$ 12,824,033

**City of Raleigh Loans(approximate)-not yet finalized

Attachments:

1. Presentation
2. Location Map
3. Appraisal Summaries
4. Application Summaries



Legislation Details (With Text)

File #: 16-2076
Type: Regular Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 4/15/2019
Final action:
Title: Establish the Wake County Complete Count Committee and Appoint a Committee Chair
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary](#)
[Census Day Presentation 4-15-19.pdf](#)
[Census Day Proclamation 4-15-19.pdf](#)
[2020 Complete Count Committee Sample Chart](#)

Date	Ver.	Action By	Action	Result
4/15/2019	1	Board of Commissioners	accepted	Pass

Establish the Wake County Complete Count Committee and Appoint a Committee Chair
That the Board of Commissioners establishes the Wake County Complete Count Committee and appoints the Committee Chair and adopts a proclamation recognizing April 1, 2020 as Census Day in Wake County

Item Title: Establish the Wake County Complete Count Committee and Appoints the Committee Chair

Specific Action Requested:
That the Board of Commissioners:

- 1. Establishes the Wake County Complete Count Committee;**
- 2. Appoints the Committee Chair; and**
- 3. Adopts a proclamation recognizing April 1, 2020 as Census Day in Wake County.**

Item Summary:

Purpose: In the past, the Board of Commissioners established the Wake County Complete Count Committee to guide promotional and educational efforts for the decennial census throughout the Wake County. This strategy has been effective in the past and therefore the same approach is advised for the upcoming 2020 Census.

Background: On April 1, 2020, the U.S. Census Bureau will commence the task of counting all the people living in the United States. The demographic and population information gathered from the census is used to determine congressional representation and the amount of federal funds directed to local jurisdictions. Without an accurate count, local jurisdictions could lose out on federal funding allocations. To that end, it's important that Wake County and all its municipal jurisdictions have a successful and accurate count of people living in Wake County. To help guide promotional and educational outreach in the community, the U.S. Census Bureau advises local governments establish a Complete Count Committee. The committee should be comprised of community leaders that can guide outreach efforts.

Board Goal: An accurate 2020 U.S Census count in Wake County will support a broad range of Board goals including Growth & Sustainability, Community Health, Economic Strength, and Social and Economic Vitality.

Fiscal Impact: Miscellaneous expenses related to the 2020 Census outreach efforts are being identified in the FY20 budget process. Municipalities are also identifying funds in their respective budgets.

Additional Information:

On April 1, 2020, the U.S. Census Bureau will conduct its next decennial census. The demographic and population information gathered from the census is used to determine congressional representation and the amount of federal funds directed to local jurisdictions.

As in the past, Wake County will serve as the primary facilitator for coordinating outreach efforts in partnership with all municipalities. This includes outreach to many community organizations and participation in events throughout the County. Staff will also coordinate with U.S. Census staff on promotional materials and other tools to encourage an accurate count for Wake County.

A key component of these efforts is the Complete Count Committee. The committee should be comprised of community leaders who can help educate and promote the importance of participating in the census. As in the past, the committee will give special attention to populations and communities that are hard to count. In 2010, the committee Chairman was Wake County Commissioner Harold Webb along with several co-chairs that provided oversight in community sub-areas such as business, government, education, religion, media, community organizations, and special housing. With the 2020 census less than one year away, it is advised that the Board consider establishing the committee and appointing a chairperson. Attached is a sample organizational chart for the 2020 Complete Count Committee.

Attachments:

1. Presentation
2. Proclamation
3. 2020 Wake County Complete Count Committee Sample Organizational Chart



**WAKE COUNTY BOARD OF COMMISSIONERS
PROCLAMATION
Recognizing April 1, 2020 as
Census Day in Wake County**

WHEREAS, Article 1, Section 2 of the United States Constitution mandates that a census be conducted of the nation's population every ten (10) years with the next census scheduled for April 1, 2020; and

WHEREAS, census data is used to determine the distribution of an estimated \$16 billion in state and federal funds in North Carolina for resources such as education, transportation, human services, and healthcare; and

WHEREAS, census data ensures fair congressional representation by determining how many elected congressional representatives and congressional districts each state will have; and

WHEREAS, Wake County understands the importance of a complete and accurate count of all residents in Wake County and will work collaboratively with all municipalities to achieve this goal; and

WHEREAS, planning, outreach, community education, and local government and business community involvement are required to ensure an accurate 2020 Census; and

WHEREAS, the establishment of a Complete Count Committee will bring together a cross-section of community members to reach out to all persons of Wake County.

NOW, THEREFORE, BE IT RESOLVED, that in order to accomplish the goal of a complete and accurate 2020 U.S. Census, the Wake County Board of Commissioners takes the following actions:

1. The Wake County Board of Commissioners hereby establishes the 2020 U.S. Census Complete Count Committee.
2. The Complete Count Committee shall be charged with working with the U.S. Census Bureau to promote the 2020 Census to all residents of Wake County.
3. The Complete Count Committee will develop outreach activities for all residents and those considered hard to enumerate.
4. The Complete Count Committee will encourage all residents to participate in the 2020 U.S. Census.
5. That April 1, 2020 is hereby designated as "Census Day" in Wake County.

ADOPTED this 15th day of April 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2073

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 4/15/2019 **Final action:**

Title: Knightdale Land Use Review Board

Sponsors:

Indexes:

Code sections:

Attachments: [Knightdale Land Use and Review Item Summary 2019.pdf](#)
[Knightdale Land Use Recommendations 3-19.pdf](#)
[Knightdale Land Use Member List.pdf](#)
[Knightdale Land Use App Roster.pdf](#)
[Knightdale Land Use Applicants.pdf](#)
[Knightdale Land Use Board Choices .pdf](#)

Date	Ver.	Action By	Action	Result
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Knightdale Land Use Review Board
Enter Recommended Action Here

Item Title: Knightdale Land Use Review Board

Function To advise the Town of Knightdale on planning and zoning matters

Number of members total on Board: 8

Number of appointments made by County Commissioners: 3 ETJ members

TWO VACANT POSITIONS

Individual Interested in Appointment/Recommended by the Town Board:

1. Ms. Tiffanie Meyers

Individual Interested in Reappointment/Recommended by the Town Board:

1. Mr. Michael Blake

Attachments: 6

1. Item Summary
2. Member List
3. Town recommendation
4. Applicant Roster
5. Applicant Packet
6. Board Choices



Legislation Details (With Text)

File #: 16-2074

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 4/15/2019 **Final action:**

Title: Town of Wake Forest Board of Adjustment

Sponsors:

Indexes:

Code sections:

Attachments: [Town of Wake Forest BOA Item Summary.pdf](#)
[Wake Co BOA-PB TOWF-recommended appointments.pdf](#)
[Town of WF BOA Member List.pdf](#)

Date	Ver.	Action By	Action	Result
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Town of Wake Forest Board of Adjustment
Enter Recommended Action Here

Item Title: Town of Wake Forest Board of Adjustment

Function To hear and decide on appeals in zoning cases in Wake Forest jurisdiction

Number of members total on Board: 3

Number of appointments made by County Commissioners: 3

ONE VACANT POSITION

Individuals Interested in Appointment/Recommended by the Town Board:

1. Mr. Mark Williams

Attachments: 2

1. Item Summary
2. Town recommendation



Legislation Details (With Text)

File #: 16-2075

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 4/15/2019 **Final action:**

Title: Town of Wake Forest Planning Board

Sponsors:

Indexes:

Code sections:

Attachments: [Town of Wake Forest Planning Board Item Summary.pdf](#)
[Town of WF PB Member List.pdf](#)
[Wake Co BOA-PB TOWF-recommended appointments.pdf](#)

Date	Ver.	Action By	Action	Result
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Town of Wake Forest Planning Board
Enter Recommended Action Here

Item Title: Town of Wake Forest Planning and Zoning Board

Function To advise the Town of Wake Forest on planning and zoning matters

Number of members total on Board: 10

Number of appointments made by County Commissioners: Minimum of 3 outside city limits

ONE VACANT POSITION

Individual Interested in Appointment/Recommended by the Town Board:

1. Mr. Chris Joyner

Attachments: 3

1. Item Summary
2. Board membership
3. Town recommendation/Resolution



Legislation Details (With Text)

File #: 16-2051

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 5/6/2019 **Final action:**

Title: Wake County Planning Board

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary Planning Board.pdf](#)
[Nursing Home Member List.pdf](#)
[Planning Board Applicant Roster .pdf](#)
[Planning Board Applicants.pdf](#)
[Planning Board Bd Choices .pdf](#)
[PB Attendance.pdf](#)

Date	Ver.	Action By	Action	Result
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Wake County Planning Board
Enter Recommended Action Here

Item Title: Wake County Planning Board

Function To advise the County on planning and zoning matters

Meeting Schedule: 1st and 3rd Wednesday at 1:30 p.m., Room 700, Courthouse

Number of members total on Board: 10

Number of appointments made by County Commissioners: 10

TWO VACANT POSITIONS:

Individuals not interested in reappointment: Mr. Phil Feagan Ms. Tara Kreider
--

Individuals Interested in Appointment:

1. _____
2. _____

Attachments: 6

1. Item Summary
2. Members
3. Applicants
4. Applicant Roster
5. Board Choices
6. Attendance



Legislation Details (With Text)

File #: 16-2077

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 4/15/2019 **Final action:**

Title: Wake County Water Partnership

Sponsors:

Indexes:

Code sections:

Attachments: [Water Partnership Item Summary.pdf](#)
[Water Partnership App Roster.pdf](#)
[Water Partnership Applicants 2-19.pdf](#)
[Water Partnership Board Choices .pdf](#)
[Water Partnership Member List 2019.pdf](#)
[WP Attendance.pdf](#)

Date	Ver.	Action By	Action	Result
4/15/2019	1	Board of Commissioners	accepted	Pass

Wake County Water Partnership
Enter Recommended Action Here

Item Title: Wake County Water Partnership

Function: Evaluates the types of activities, initiatives, and projects that may affect water resource management within Wake County and make recommendations to the Wake County Board of Commissioners about the most urgent, important, or efficient actions that could be taken to improve long term management and stewardship of water.

Meeting Schedule: As needed

Number of members total on Committee: up to 25

Number of appointments made by County Commissioners: up to 25

Resignation: Mr. Seann Byrd, Town of Holly Springs

ONE VACANT POSITION:

Individual Interested in Appointment:

1. _____ Town of Holly Springs, Municipality

Attachments: 6

1. Item Summary
2. Membership List
3. Applicant Roster
4. Applicant Packet
5. Board Choices
6. Attendance



Legislation Details (With Text)

File #: 16-2088
Type: Appointment
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 4/15/2019
Final action:
Title: Upcoming Vacancies for May
Sponsors:
Indexes:
Code sections:
Attachments: [May Appointments 2.pdf](#)

Date	Ver.	Action By	Action	Result
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Upcoming Vacancies for May
Enter Recommended Action Here

May Appointments

Adult Care Community Advisory Committee

7 vacancies – reappointments

Alliance Health

1 vacancy -At-large (carried over from March)

Board of Adjustment

1 vacancy

Citizens Energy

7 vacancies-reappointments

Nursing Home Community Advisory Committee

11 vacancies – reappointments

United Arts Grants Panel

1 vacancy

WakeMed (Letter)

2 BOC appointed vacancies (**Commissioners recommend 2**)



Legislation Details (With Text)

File #: 16-2080

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 4/15/2019 **Final action:**

Title: Informational Items for the Board of Commissioners

Sponsors:

Indexes:

Code sections:

Attachments: [Informational Item.Financial Statement.4.15.19.pdf](#)
[February 2019 Interim Financial Statements.pdf](#)
[CIP Transfers Report April 2019 \(002\).pdf](#)

Date	Ver.	Action By	Action	Result
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Informational Items for the Board of Commissioners

Item Title: Informational Items for the Board of Commissioners

Specific Action Requested:
None.

Item Summary:

The informational items for this agenda are listed below:

Attachments:

1. Interim Financial Statements for February 2019
2. CIP Transfer Report April 2019



Finance Department

TEL 919 856 6120
FAX 919 856 6880

301 S. McDowell Street • PO Box 550 • Raleigh, NC 27602-0550
www.wakegov.com

Memorandum

To: Board of County Commissioners
From: Emily Lucas, Chief Financial Officer
Date: March 26, 2019
Re: Interim Financial Statements

Attached to this memorandum are the interim financial statements for February 2019. These interim statements are published by Wake County Finance Department on a monthly basis, except for the months of June and July. Because of the year-end close, interim financial statements are usually not prepared for those months. After the Finance Department closes the month, the interim financial statements are prepared over the next two weeks. The Board of Commissioners, the County Manager, the Chief Operating Officer, and other key management personnel generally receive interim financial statements for the preceding month.

The financial information included with this memorandum is on the cash basis, they are “Non-GAAP” statements that are prepared directly from the County’s accounting system. No monthly adjustments or accruals are included on these interim statements; those types of adjusting entries are posted at the end of the fiscal year. Year-to-date financial information is included for the County’s General Fund, along with operating revenues for the Solid Waste Operating Fund, the South Wake Partnership Fund, the Fire Tax Operating Fund, and the Major Facilities Fund. In addition, monthly yield information concerning the County’s investment portfolio and the status of bond proceeds on hand at month-end is included.

Please let us know if you have any questions or comments about these statements. If you would like additional information, please contact me at 856-5447.

cc: Statement recipients

WAKE COUNTY

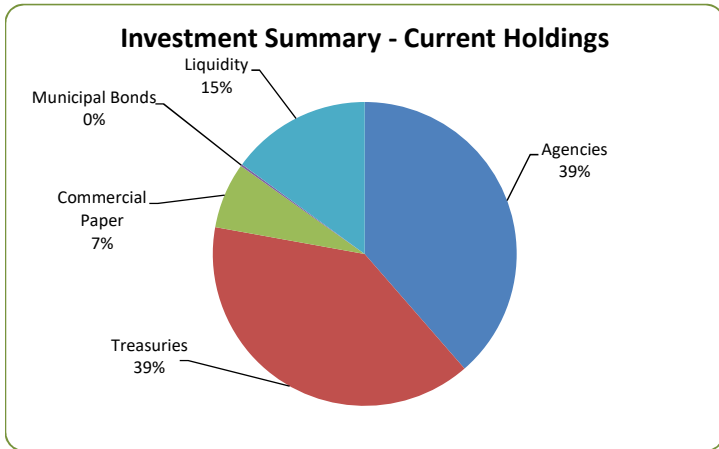
Monthly Financial Dashboard

FISCAL YEAR ENDING June 30, 2019

Reporting Period: February 2019

OPERATING CASH AND INVESTMENTS

TOTAL INVESTMENTS (\$ millions)		WEIGHTED AVERAGE YIELD	
This Quarter	\$ 932.9	Portfolio (Operating)	2.17%
Last Quarter	851.7	One Year ago	1.38%
One Year Ago	949.3		



GENERAL FUND REVENUE COLLECTIONS

	Current Year	Prior Year	Difference
PROPERTY TAX			
Budget	\$ 964,988,120	\$ 884,794,500	\$ 80,193,620
Actual Year to Date	933,021,546	852,808,093	80,213,453
Percent Realized	96.7%	96.4%	0.3%
SALES TAX			
Budget	\$ 200,303,874	\$ 191,866,000	\$ 8,437,874
Actual Year to Date	72,101,858	68,247,200	3,854,658
Percent Realized	36.0%	35.6%	0.4%
OTHER TAXES			
Budget	\$ 16,772,003	\$ 15,372,003	\$ 1,400,000
Actual Year to Date	14,812,650	13,030,174	1,782,476
Percent Realized	88.3%	84.8%	3.6%
INTERGOVERNMENTAL REVENUES			
Budget	\$ 67,568,753	\$ 97,993,288	\$ (30,424,535) ^A
Actual Year to Date	39,146,693	43,085,887	(3,939,194)
Percent Realized	57.9%	44.0%	14.0%
CHARGES FOR SERVICES			
Budget	\$ 62,785,067	\$ 63,682,059	\$ (896,992)
Actual Year to Date	36,742,969	37,804,269	(1,061,300)
Percent Realized	58.5%	59.4%	-0.8%
OTHER REVENUES (including appropriated fund balance)			
Budget	\$ 22,852,696	\$ 13,018,918	\$ 9,833,778
Actual Year to Date	6,426,558	5,852,960	573,598
Percent Realized	28.1%	45.0%	-16.8%
TOTAL REVENUES			
Budget	\$ 1,335,270,513	\$ 1,266,726,768	\$ 68,543,745
Actual Year to Date	1,102,252,274	1,020,828,583	81,423,691
Percent Realized	82.5%	80.6%	2.0%

DEBT INFORMATION

Unexpended Bond Proceeds:

	Issued	Expended to Date	Project Balance
Open Space - 2013B	\$ 21,000,000	\$ 18,685,289	\$ 2,314,711
Libraries - 2014	11,000,000	10,300,000	700,000
Libraries - 2017	33,700,000	12,100,846	21,599,154
Schools - 2018A LOBs	60,109,978	24,945,248	35,164,730
Schools - 2019A	65,025,280	3,856,718	61,168,562
Wake Tech - 2019A	688,509	182,620	505,889
Total	\$ 191,523,767	\$ 70,070,721	\$ 121,453,046

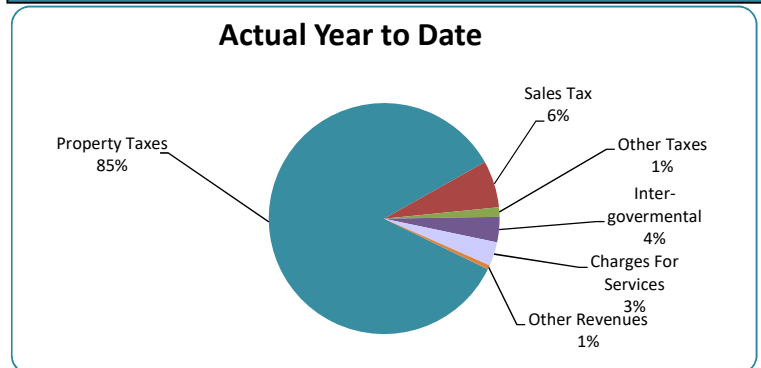
Bond Anticipation Notes Outstanding:

	Authorized	Issued to Date	Remaining Balance
Schools - Installment	\$ 350,013,000	\$ 195,508,097	\$ 154,504,903
Wake Tech - Installment	39,653,000	12,312,967	27,340,033
Schools - 2018 Installment	305,599,000	6,024,101	299,574,899
Wake Tech - 2018 Installment	74,919,000	327,122	74,591,878
Total BANs	\$ 770,184,000	\$ 214,172,287	\$ 556,011,713

OTHER OPERATING FUND REVENUES

	Current Year	Prior Year	Difference
Fire Tax District			
Budget	\$ 27,536,000	\$ 26,496,000	\$ 1,040,000
Actual Year to Date	25,227,416	25,001,651	225,766
Percent Realized	91.6%	94.4%	-2.7%
Major Facilities			
Budget	\$ 57,315,000	\$ 56,322,000	\$ 993,000
Actual Year to Date	34,106,927	31,516,948	2,589,979
Percent Realized	59.5%	56.0%	3.5%
Solid Waste Operating			
Budget	\$ 15,487,000	\$ 14,504,624	\$ 982,376
Actual Year to Date	11,591,036	10,989,186	601,851
Percent Realized	74.8%	75.8%	-0.9%
South Wake Landfill Partnership			
Budget	\$ 17,500,000	\$ 17,500,000	\$ -
Actual Year to Date	9,717,854	9,878,083	(160,229)
Percent Realized	55.5%	56.4%	-0.9%

GENERAL FUND REVENUES BY TYPE



^A Beginning in 2018 the County no longer passed through child care subsidy payments from the State of NC. The budget reduction for this change was not made until later in fiscal year 2018 which is why there is a large decrease in budgeted intergovernmental revenues.

WAKE COUNTY

Monthly Financial Dashboard

FISCAL YEAR ENDING June 30, 2019

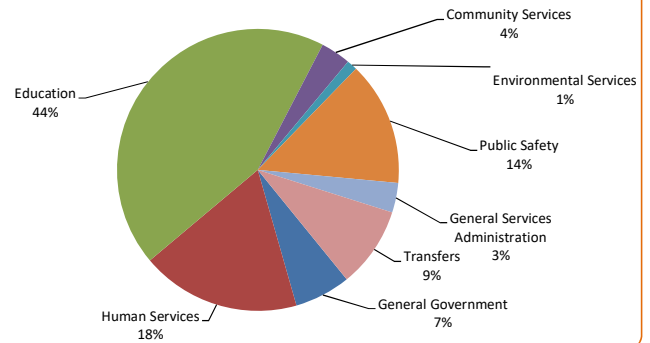
Reporting Period: February 2019

GENERAL FUND EXPENDITURES AND ENCUMBRANCES BY TYPE

	Current Year	Prior Year	Difference
SALARIES & BENEFITS			
Budget	\$ 274,057,937	\$ 257,368,429	\$ 16,689,508
Actual Year to Date	179,075,717	166,505,471	12,570,246
Percent of Budget	65.3%	64.7%	0.6%
CONTRACTED SERVICES			
Budget	\$ 139,910,146	\$ 163,628,244	\$ (23,718,098)
Actual Year to Date	114,422,760	104,331,355	10,091,405
Percent of Budget	81.8%	63.8%	18.0%
EDUCATION APPROPRIATIONS			
Budget	\$ 495,906,422	\$ 452,197,000	\$ 43,709,422
Actual Year to Date	330,382,059	301,464,667	28,917,392
Percent of Budget	66.6%	66.7%	0.0%
SUPPLIES & MATERIALS			
Budget	\$ 19,897,951	\$ 19,803,796	\$ 94,155
Actual Year to Date	15,358,994	15,838,058	(479,064)
Percent of Budget	77.2%	80.0%	-2.8%
PROPERTY RENTAL, MAINTENANCE & UTILITIES			
Budget	\$ 32,893,711	\$ 33,189,500	\$ (295,789)
Actual Year to Date	25,184,432	23,805,453	1,378,979
Percent of Budget	76.6%	71.7%	4.8%
AID TO OTHER COMMUNITY AGENCIES			
Budget	\$ 14,631,308	\$ 15,566,488	\$ (935,180)
Actual Year to Date	14,538,782	15,565,509	(1,026,727)
Percent of Budget	99.4%	100.0%	-0.6%
OTHER EXPENDITURES			
Budget	\$ 18,176,700	\$ 12,106,243	\$ 6,070,457
Actual Year to Date	6,828,689	6,446,701	381,988
Percent of Budget	37.6%	53.3%	-15.7%
TRANSFERS TO OTHER FUNDS			
Budget	\$ 339,796,338	\$ 312,867,068	\$ 26,929,270
Actual Year to Date	70,251,235	73,869,068	(3,617,833)
Percent of Budget	20.7%	23.6%	-2.9%
TOTAL			
Budget	\$ 1,335,270,513	\$ 1,266,726,768	\$ 68,543,745
Actual Year to Date	756,042,668	707,826,282	48,216,386
Percent of Budget	56.6%	55.9%	0.7%

GENERAL FUND EXPENDITURES AND ENCUMBRANCES BY FUNCTION

Actual Year to Date

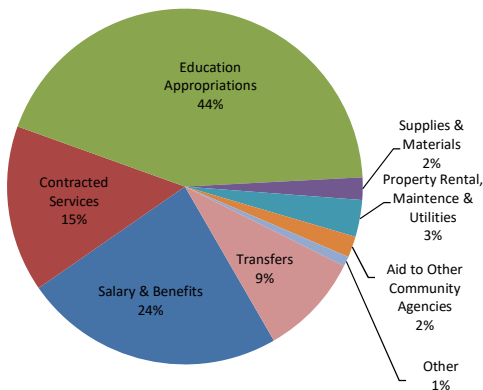


GENERAL FUND EXPENDITURES AND ENCUMBRANCES BY DEPARTMENT

	Budget	Actual	Current %	Prior %
General Government:				
Board of Commissioners	\$ 631,046	\$ 450,817	71%	62%
County Manager	1,974,975	1,183,316	60%	59%
Communications Office	1,070,926	678,103	63%	64%
County Attorney	2,937,101	1,913,659	65%	69%
Board of Elections	5,078,442	4,381,160	86%	63%
Budget	1,046,782	687,432	66%	56%
FD&C	1,670,316	1,111,764	67%	65%
Finance	3,125,620	1,818,690	58%	63%
Human Resources	3,239,895	1,990,921	61%	65%
Information Services	17,900,198	11,317,755	63%	64%
Register of Deeds	3,653,148	2,273,169	62%	53%
Revenue	10,248,101	7,109,272	69%	59%
Quasi-Governmental	813,995	602,042	74%	75%
Non-Departmental	24,477,076	12,989,207	53%	64%
Total General Government	77,867,621	48,507,307	62%	63%
Human Services:				
Human Services	151,499,259	103,948,590	69%	57%
Housing & Community Revitalization	7,657,893	4,451,252	58%	0%
Behavioral Health-MCO	30,658,429	30,066,085	98%	99%
Total Human Services	189,815,581	138,465,927	73%	62%
Education:				
Wake County Schools	470,506,422	313,448,726	67%	67%
Wake Technical College	25,400,000	16,933,333	67%	67%
Total Education	495,906,422	330,382,059	67%	67%
Community Services	38,010,684	26,153,661	69%	68%
Environmental Services	13,273,447	9,014,727	68%	65%
Public Safety:				
CCBI	6,621,095	4,325,276	65%	62%
Sheriff	94,027,979	66,148,989	70%	68%
Fire Services	2,742,742	1,996,745	73%	74%
EMS	45,583,186	32,828,459	72%	75%
Public Safety Communications	1,760,863	2,414,324	137%	95%
Total Public Safety	150,735,865	107,713,793	71%	70%
General Services Administration	29,864,555	25,553,959	86%	82%
Transfers to Other Funds	339,796,338	70,251,235	21%	24%
Total	\$ 1,335,270,513	\$ 756,042,668	57%	56%

GENERAL FUND EXPENDITURES AND ENCUMBRANCES BY TYPE

Actual Year to Date



¹ Housing & Community Revitalization was broken out of the Human Services's department into its own department for FY2019.

² Beginning in 2018 the County no longer passed through child care subsidy payments from the State of NC. The budget reduction for this change was not made until later in fiscal year 2018 which is why there is a large decrease in budgeted contracted services.

³ In FY19, other expenditures include a budgeted \$7.4 million reserve allocation for Wake County Public Schools. \$5.4 million is reserved to potentially adjust the total appropriation to the schools once the 40th day enrollment numbers are available. \$2 million is set aside to support social and emotional learning initiatives.

⁴ Public Safety Communications is currently overbudget due to timing of departmental chargebacks. Once the chargebacks are posted, the overexpenditure should be remedied.



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget Director

SUBJECT: *Transfers within Elements Per Section 10 of the Fiscal Year*

The following chart summarizes all appropriation and realized revenue transfers between projects within the same element that exceed \$75,000 that have occurred within the County Capital Projects Fund. Per Section 10 of the Fiscal Year 2019 Capital Improvement Fund Project Ordinance, transfers exceeding \$75,000 shall be reported to the Board of Commissioners.

Element: 62 Automation						Fund: 4100 County Capital CIP	
From:			To:			Amount	Reason for Transfer
Division	Unit	Unit Name	Division	Unit	Unit Name		
6210/Major Automation Projects	363A	Human Services Automation Projects	6210/Major Automation Projects	376A	NC FAST Document Management Implementation	\$ 85,000	Moving funding from HS Automation holding pot to project approved by HS IT Cabinet
6210/Major Automation Projects	363A	Human Services Automation Projects	6210/Major Automation Projects	377A	NC FAST Federation	\$ 250,000	Moving funding from HS Automation holding pot to project approved by HS IT Cabinet

Element: 66 County Buildings						Fund: 4100 County Capital CIP	
From:			To:			Amount	Reason for Transfer
Division	Unit	Unit Name	Division	Unit	Unit Name		
6640/Minor CIP Projects	037B	General Bld Renov - Minor-General	6640/Minor CIP Projects	430B	RR - AE Finley Ed & Res Ctr UG HW & CW Lines Repairs	\$ 101,694	FY2019 Level funding
6640/Minor CIP Projects	037B	General Bld Renov - Minor-General	6640/Minor CIP Projects	431B	RR - WCCH Stairwell & Elevator Security Phase 1	\$ 241,145	FY2019 Level funding
6660/Roof Replacements	396B	Roof Replacements - General	6610/Major County Building Projects	329B	WCOB Renovation	\$ 100,000	BOC 1.7.2019 #6 Approve the reallocation of \$130,000 in savings from various Wake County projects to the 2nd Floor Renovations in the Wake County Office Building
6660/Roof Replacements	421B	Sunnybrook Building Envelope Roofing	6610/Major County Building Projects	281B	Board of Elections	\$ 300,000	BOC 3.18.19 # 12 - Reallocation for BOE Warehouse Upfit
6685/Infrastructure Paving	416B	Sunnybrook Building Envelope Roofing	6610/Major County Building Projects	281B	Board of Elections	\$ 155,000	BOC 3.18.19 # 12 - Reallocation for BOE Warehouse Upfit
6650/Mechanical, Electrical and Plumbing	322B	Sunnybrook Building Envelope Roofing	6650/Mechanical, Electrical and Plumbing	422B	S. Wilmington St HVAC Replacement	\$ 175,000	BOC 3.18.19 # 11 - Reallocation for replacement of S Wilmington St Center HVAC
6640/Minor CIP Projects	037B	General Bld Renov - Minor-General	6640/Minor CIP Projects	432B	RR - BOE Phase 1.2 Mechanical Upfit	\$ 470,000	Funding BOE Upfit Phase 1.2 through Minor Level Funding

Element: 68 Criminal Justice						Fund: 4100 County Capital CIP	
From:			To:			Amount	Reason for Transfer
Division	Unit	Unit Name	Division	Unit	Unit Name		
6830/Judicial Facilities	042J	Justice Center	6830/Judicial Facilities	065J	CTHS - Skywalk Repair	\$ 116,703	BOC 11.19.18 #9 - Using WCJC rebate funding to support the WCCH Skywalk Repair project

Element: 70 Libraries						Fund: 4100 County Capital CIP	
From:			To:			Amount	Reason for Transfer
Division	Unit	Unit Name	Division	Unit	Unit Name		
7000/Library Projects	054L	Cary Regional Library - Parking Deck	7000/Library Projects	051L	Cary Regional Library (Land & Construction)	\$ 525,000	Administrative adjustment to match project budgets

Element: 72 Open Space						Fund: 4100 County Capital CIP	
From:			To:			Amount	Reason for Transfer
Division	Unit	Unit Name	Division	Unit	Unit Name		
7200/Open Space	036G	Unallocated Open Space	7200/Open Space	093G	Depot Trail Greenway (FV)	\$ 228,323	BOC 1.22.19 #15 Appropriate \$257,432 of Open Space Funding for Fuquay Varina Depot Trail Greenway

Element: 79 Economic Development						Fund: 4100 County Capital CIP	
From:			To:			Amount	Reason for Transfer
Division	Unit	Unit Name	Division	Unit	Unit Name		
7930/Economic Incentives	022D	Novartis/Seqirus	7930/Economic Incentives	020D	Economic Incentives Unallocated	\$ 121,879	Project is complete.