



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, March 18, 2019

2:00 PM

Wake County Justice Center

Meeting Called to Order: Chair Jessica Holmes

Present: 7 - Commissioner Jessica Holmes, Commissioner Sig Hutchinson, Commissioner Matt Calabria, Commissioner Greg Ford, Commissioner James West, Commissioner Susan Evans, and Commissioner Vickie Adamson

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Bill Greeves, Chief Innovation and Information Officer; Emily Lucas, Chief Financial Officer; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; and Ben Canada, Assistant to the County Manager

Pledge of Allegiance

Invocation: Commissioner Susan Evans

Items of Business

1. [Approval of Agenda](#)

Commissioner Calabria moved, seconded by Vice-Chair Ford, to approve the agenda. The motion passed unanimously.

2. [Approval of the Minutes of the Regular Meeting of February 18, 2019](#)

Vice-Chair Ford moved, seconded by Commissioner Hutchinson, to approve the minutes of the regular meeting of February 18, 2019. The motion passed unanimously.

3. [Retiree Recognition](#)

Attachments: [Item Summary 3.18.2019.docx](#)
 [John Maxfield.docx](#)
 [Andrew Meyer.docx](#)

Mr. David Ellis, County Manager recognized Mr. John Maxwell on his retirement. Mr. Maxwell received a plaque for his service to Wake County.

Mr. David Ellis, recognized Mr. Andrew Meyer on his retirement. Mr. Meyer received a plaque for his service to Wake County.

4. [Proclamation of March as Women's History Month](#)

Attachments: [Agenda Item.docx](#)
 [Women History Month Proclamation.docx](#)

Chair Holmes shared that the Board of Commissioners honors women throughout the year. She said that Mrs. Regina Petteway, Human Services Director, and members of the Commission for Women are present to receive the proclamation. Mrs. Petteway recognized Ms. Atinuke Diver and said that she will receive the proclamation on behalf of the Commission for Women.

Commissioner Vickie Adamson read the proclamation aloud.

Chair Holmes moved, seconded by Commissioner Calabria, that the Wake County Board of Commissioners approve the proclamation and proclaim the month of March as Women's History Month. The motion passed unanimously.

5. [Resolution Supporting North Carolina's Ratification of the Equal Rights Amendment](#)

Attachments: [ERA Resolution Item Summary.docx](#)
 [ERA Resolution in template.docx](#)

Commissioner Susan Evans invited the representatives from the League of Women Voters to join her at the podium. She said that she is honored to read the resolution. She said that the ratification was submitted to the state in 1979. She said to date, 37 states have ratified the amendment, but in order for it to become a constitutional amendment, 38 states are needed. She said the Equal Rights Amendment (ERA) has been considered in North Carolina twice, but failed to get the required number of votes. She shared the history and statistics of the ERA. She said the ratification would accomplish three goals. She said the ERA would make pay inequity illegal.

Commissioner Evans read the resolution aloud.

Mrs. Elaine Okal, Co-Chair, League of Women Voters ERA Committee, made remarks on behalf of the ERA committee. She thanked the board for considering the resolution. She said she would like to see North Carolina become the 38th state to adopt the Equal Rights Amendment.

Mrs. Sheila Denn, Co-Chair, League of Women Voters ERA Committee, said that supporters stand with them today to continue the fight for the ERA.

Mrs. Okal and Mrs. Denn shared slides from the League of Women Voters of Wake County. Mrs. Okal referenced an article in today's paper regarding sexual assault laws in North Carolina.

The ladies thanked the commissioners for their time and asked the board to support the resolution.

Vice-Chair Ford moved, seconded by Commissioner Calabria, that the Board of Commissioners adopt a resolution supporting North Carolina's ratification of the Equal Rights Amendment to the United States Constitution. The motion passed unanimously.

6. [Resolution Honoring the American Legion's 100th Anniversary](#)

Attachments: [Resolution Honoring American Legion's 100th Anniversary Item Summary.docx](#)
[American Legion Resolution.docx](#)

Commissioner Matt Calabria recognized Mr. Derric Grimes, District Commander, American Legion Post 116.

Mr. Grimes introduced members of the American Legion from different locations in North Carolina.

Mr. Grimes thanked the commissioners for the recognition. He shared that each legion is chartered and focuses on its' members. He shared that there are 22 sites in Wake County and Johnston County. He said that there is an all female site located in Cary. He said that they exist for service.

Commissioner Calabria read the resolution aloud. He thanked the American Legion for their services.

Commissioner Calabria moved, seconded by Vice-Chair Ford, that the Board of Commissioners approve the resolution honoring the

American Legion on their 100th anniversary. The motion passed unanimously.

Public Comments

Mr. Chris Telesca, 7021 Tanbark Way Raleigh, NC, Coordinator for Wake Coalition for Verified Voting, said his group works with the North Carolina Coalition to ensure the strength and integrity of elections. He said that Wake County is a paper ballot county. He said the current election equipment was purchased in 2005 and 2006.. He said the county is now purchasing new scanners, but they are not purchasing new automarks, which is the American Disabilities Act (ADA) compliant machine. He expressed concern about the condition of the automarks and asked what will happen when the current supply of automarks runs out. He shared a written comment with the board.

Ms. Nancy Pekarek, Umstead Coalition, 3522 Barron Berkeley Way, Raleigh, asked the board to stop the lease with Wake Stone on the RDU property surrounding Umstead Park.. She said that the lease violates the law. She said the Airport is required to get approval from the Food and Drug Administration (FDA) to sell or lease land, and they did not do that. She said they also did not follow the procedures related to public comments on the project. She asked the board to rescind the lease and shared several reasons why. She said that Wake Stone would benefit from the project, but provide only 30 jobs. She said that the airport rejected the first offer of \$6.5 million for the land. She shared the airports current plan and said it will become a county liability in 35 years.

Mr. Ron Nawojczyk, 5700 Creek Fall Lane, Fuquay-Varina, asked the commissioners to reconsider giving the Crooked Creek land to the town of Fuquay-Varina. He said that he looks forward to working with the town of Fuquay-Varina. He says that residents are not trusting government decisions right now. He said that Fuquay Varina does not have the funds to repair the clubhouse and draft a master plan. He asked the commissioners to help with funding the master plan and said parks are greatly appreciated.

Mr. John Sprink, 5429 Greensflag Way, Fuquay-Varina, said he is a resident of Crooked Creek. He said that he is thankful for the solution of a chance for a park. He said the Fuquay-Varina residents gave up their protective covenant in order to get a park. He said that he is concerned about what could go on the land and asked that the commissioners to clarify the term "public use" in the resolution before they vote on it.

Ms. Natalie Lew spoke in reference to Wake Stone. She said that she attended a court hearing regarding the case and a judge issued a

temporary restraining order on the Wake Stone lease. She shared that a rock quarry does not enhance the land. She said the land is a great resource and can be used for many purposes that will benefit county residents. She asked that the commissioners to do what is good for the betterment of the community. She asked that the land be moved into the state park system.

Ms. Tamara Dunn, shared her thoughts on Wake Stone. She said her property borders the land that Wake Stone is attempting to lease. She said that all of the landowners would be affected and the airport never discussed their plans with neighbors. She asked the commissioners to step in and keep the land from being destroyed.

Councilman Steve Rao, Town of Morrisville, thanked all veterans for their services. He thanked the board for their decisions on affordable housing for the Town of Morrisville. He also thanked Sheriff Gerald Baker for his support and his appearance at community events. He shared information on the Indian residents in Wake County and said one of the most influential Indian Americans lives in Cary. He said the recent India Fest was attended by over 4,000 citizens. He shared that the Secretary of State was present for the event and it was very successful. He said there is a great opportunity to increase relations with India.

7. [Recognition of Community Champions for the November 2018 Bond Referenda](#)

Attachments: [Bond Community Champion Item Summary.docx](#)

Chair Holmes asked all stakeholders to come forward and thanked them for their support and work on the bonds. She said the bonds will account for new schools, upgrades to schools, and enhance the park system in the county. She acknowledged the following school bond representatives:

Mr. Orage Quarles
Mr. George York
Mr. Blount Williams (not present)
Ms. Sepideh Saidi (not present).
Ms. Dana Martinez

Mr. Orage Quarles said that it was an honor to work on this bond. He has three children in public school and he is excited to have been able to participate in this process.

Chair Holmes acknowledged Mr. Matt Smith, Executive Director, Wake Tech, and Mr. Tom Looney, Wake Tech Board of Directors, for the work on their bond.

Mr. Smith said that Mr. Looney worked tirelessly on this effort. Mr. Smith

recognized the following individuals who also assisted with the process.

Mr. Chris Bell
Ms. Laura Bunn
Mr. Sharat Nagaraj
Ms. Emily Ziegler
Mr. Tom Looney
Dr. Gayle Greene
Ms. Laurie Clowers

Mr. Looney said that the Wake Tech team did a lot of work on the bond and that he is really proud of them. He thanked the commissioners for their leadership and said their support changes lives every day. He shared that he spoke to community colleges across the country about the success of Wake Tech. He said the success of Wake Tech starts in this room.

Chair Holmes thanked Ms. Maggie Barlow and Mr. Jeff Tippet for their work for Parks, Greenways, Recreation and Open Space Bond.

Mr. Tippet thanked the board for their support and the voters for supporting the bond.

Commissioner Hutchinson thanked Ms. Barlow and Mr. Tippet for their hard work and getting the bond passed. He presented Mr. Tippet and Ms. Barlow a framed picture of the bond referendum.

Chair Holmes thanked the stakeholders for their leadership and the voters for their vision and foresight.

No action was taken by the board.

8. [Resolution Recognizing Pamela J. Dowdy for her Dedication to Children and Families in Wake County](#)

Attachments: [Item Summary - Recognizing Pamela J. Dowdy.docx](#)
 [Pamela Dowdy Resolution 3-18-19.docx](#)

Chair Homes recognized Mrs. Pamela Dowdy, Executive Director, Smart Start. She shared her time spent on the Smart Start board and working with Mrs. Dowdy, who she termed a change agent. She shared that she benefited from Smart Start. She said that serving on the Smart Start board has been one of her biggest joys as a child. She said working with Mrs. Dowdy has had a great impact on her.

Chair Holmes read the resolution aloud.

Commissioner Evans shared that there is nothing more important than

being able to share the data that we have today because of Mrs. Dowdy and Smart Start. She thanked Mrs. Dowdy for her work and partnership with the school system.

Commissioner Calabria shared that he has spent a great deal of time with Mrs. Dowdy and he thanked her for her service. He said her efforts have been a great equalizer.

Commissioner Hutchinson said that her smile and demeanor have left a mark on Wake County. He said the Smart Start program started in North Carolina and is rated number one in effectiveness in Pre-K programs. He thanked Mrs. Dowdy for being a champion in the Wake County community. He said she has changed many lives in Wake County.

Vice Chair Ford shared that he knew Mrs. Dowdy before Smart Start. He said that it's not just about the kids, but all of the wrap around support. He thanked her for her services to Wake County and said her impact on Wake County will continue on for many years.

Chair Holmes said that when she was 4 years old, there were many Pam Dowdy's that made a difference in her life, but Mrs. Dowdy has left a legacy on many children. Chair Holmes presented Mrs. Dowdy with a plaque and Wake County pen.

Mrs. Dowdy said that her heart was full and this is real celebratory time for she and her family. She said that she sees many champions ready to continue the work. She shared the transition of the children and handing over the baton. She thanked her team for supporting her during her tenure at Smart Start. She thanked Ms. Gayle Headon, new Executive Director of Smart Start, as well as her husband Robert and her family.

Chair Holmes moved, seconded by Commissioner Calabria, that the Board of Commissioners approve a Resolution recognizing Pamela J. Dowdy for her dedication to children and families in Wake County. The motion passed unanimously.

9. [Proclamation Recognizing April 7-13, 2019 as Celebrating Volunteerism Week in Wake County](#)

Attachments: [National Volunteerism Week 2019 Item Summary.docx](#)
[FINAL 2019 Volunteer Week_BOCslides.pdf](#)
[Celebrating Volunteerism Proclamation 3-18-19.docx](#)

Mr. Ben Canada, Assistant to the County Manager, invited the volunteer committee to join him at the podium. He said that when a volunteer serves one hour, it makes a difference.

He shared information on National Volunteer Week.

By Presidential Proclamation, April 7-13 is designated as National Volunteer Week to inspire and encourage people to volunteer and to celebrate those who do.

County's Focus:

1. Residents: Acknowledge the thousands of residents that volunteer to support County operations, and encourage others to find their place to offer their time and talents
2. Employees: Encourage employee use of Community Involvement Leave, and celebrate their contributions

He shared information on the 2019 #ONEWake campaign.

Launched in April 2016, the #ONEWake campaign uses a variety of outreach and Education strategies to show how ONE person, in just ONE hour or ONE day, can make a real difference in their community.

Through #ONEWake, the county is promoting ways for volunteers to support county Programs and services and celebrating those who do.

Find ONE way you can make a difference at wakegov.com/volunteer.

He shared how Wake County is making a difference.

Board of Commissioners approved increase in Community Involvement leave available to employees, which took effect January 1, 2018.

Policy change increase hours from 8 to 16 annually Impact:

- 2017 hours used: 6,800
- 2018 hours used: 12,600
- Increase of 86%

He shared members of the Celebrating Volunteerism Committee. Mr. Canada shared that a volunteer reception will be held in September 2019.

Vice Chair Ford read the proclamation aloud. He thanked the volunteer staff for their time and efforts.

Chair Holmes said that she was glad to be able to work with staff on increasing the hours for volunteering. She thanked the volunteers for their time and efforts.

Vice-Chair Ford moved, seconded by Commissioner Calabria, that the Board of Commissioners adopt a proclamation recognizing April 7-13 as Celebrating Volunteerism Week in Wake County. The motion passed unanimously.

Consent Agenda

Commissioner West moved, seconded by Commissioner Evans, to approve the consent agenda. The motion passed unanimously.

10. [Amendments to the Wake County Public School System Appropriation](#)

Attachments: [March 18 2019 Agenda Item 03.13.19.docx](#)
[Budget Memo - FY 2019 Non-Departmental.xlsx](#)
[Budget Memo - FY 2019 Wake County Public School System.xlsx](#)
[Copy of Explanation of Changes FY 2019 County Appropriation by Purpose and Function.pdf](#)
[County Appropriation January 2019.pdf](#)

Commissioner West moved, seconded by Commissioner Evans, that the Board of Commissioners amend the FY 2019 General Fund Budget Ordinance to appropriate \$448,679 of the Actual Enrollment Reserve to the Wake County Public School System and reflect realignment of WCPSS's allocation by purpose and function based on the Board of Education's revised budget. The motion passed unanimously.

11. [Award Construction Contract for Mechanical System Replacement at South Wilmington Street Center](#)

Attachments: [Agenda SWSC HVAC 02-21-19 Final.docx](#)
[Bid Tab.pdf](#)
[SWSC HVAC Repl Cost Summary.pdf](#)

Commissioner West moved, seconded by Commissioner Evans, that the Board of Commissioners award a construction contract in the amount of \$669,000 to Comfort Systems USA of South Boston, Virginia and authorize the County Manager to execute this contract for the Mechanical System Replacement at South Wilmington Street Center. The motion passed unanimously.

12. [Award Construction Contract for Renovations to the Board of Elections Warehouse](#)

Attachments: [Agenda Item Summary.docx](#)
 [Bid Tabulation.pdf](#)
 [BOE Project Cost Summary.pdf](#)

Commissioner West moved, seconded by Commissioner Evans, that the Board of Commissioners award a construction contract in the amount of \$1,038,400 to Beau Chene Company, LLC of Raleigh, NC and authorize the County Manager to execute this contract for the Board of Elections Warehouse & Office Renovations. The motion passed unanimously.

13. [Approval to Proceed with Construction Management at Risk Delivery Method for the Marbles Kids Museum Expansion Project](#)

Attachments: [Marbles Exp CMAR Preselection Appvl.doc](#)
 [Evaluation of CMAR Method for Marbles Project.pdf](#)
 [Marbles Work Session Presentation Oct 2017.pdf](#)

Commissioner West moved, seconded by Commissioner Evans, that the Board of Commissioners approve the Construction Manager at Risk delivery method for construction of the Marbles Kids Museum Expansion Project, based on concluding that this delivery method is in the best interest of the project, in accordance with NC General Statutes. The motion passed unanimously.

14. [Approval of a Multi-Year Agreement for Lockbox and E-Box Services with Branch Banking & Trust \(BB&T\)](#)

Attachments: [Board Item Summary_BB&T Lockbox.docx](#)
 [Final_BBT contract_2018.pdf](#)

Commissioner West moved, seconded by Commissioner Evans, that the Board of Commissioners authorize the County Manager to execute a three-year contract with Branch Banking & Trust (BB&T), on behalf of Wake County, for providing and processing lockbox and e-box services, subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

15. [Habitat for Humanity Development Agreement Addendum](#)

Attachments: [Item Summary](#)
 [Second Addendum to Habitat for Humanity Development](#)
 [First Addendum Habitat for Humanity Development Agreement](#)
 [Board of Commissioner Agenda Item-January 17, 2017](#)

Commissioner West moved, seconded by Commissioner Evans, that the Board of Commissioners authorize the County Manager to execute a Second Addendum to the Development Agreement between Habitat for Humanity of Wake County and Wake County for the purpose of extending the deadline related to the construction a home on one remaining lot subject, to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

16. [WakeMed Hospital Board of Directors Amendment to WakeMed's Articles of Incorporation](#)

Attachments: [WakeMed Board of Directors Item Summary.docx](#)
 [WakeMed recommendations.pdf](#)

Commissioner West moved, seconded by Commissioner Evans, that the Board of Commissioners approve changes to Article VI of the WakeMed Board of Directors Articles of Incorporation. The motion passed unanimously.

17. [Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports](#)

Attachments: [Tax Collections Item Summary](#)
 [Tax Committee Agenda Process.docx](#)
 [Executive Summary 1.doc](#)
 [Executive Summary 2.doc](#)
 [March 2019 Refunds Under 500.pdf](#)
 [March 2019 refunds over \\$500.00.pdf](#)
 [Daily Updates For Exemptions.pdf](#)
 [Daily Updates For Penalties.pdf](#)
 [Daily Updates For Tax Relief.pdf](#)
 [Daily Updates For Special Situations.pdf](#)
 [Daily Updates For Tax Deferments.pdf](#)
 [Municipal Collection Report](#)
 [Wake County Collection Report](#)
 [Monthly In-Rem Foreclosure Report](#)
 [PFB Summary Report.pdf](#)
 [Register of Deeds Excise Tax Report](#)

Commissioner West moved, seconded by Commissioner Evans, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion passed unanimously.

Regular Agenda**18. [Public Hearing and Request from WakeMed to Approve the Use of Tax-Exempt Private Activity Bonds to Finance Infrastructure Improvements and Refinance Previously Issued Bonds](#)**

Attachments: [Item Summary - TEFRA public hearing v2.docx](#)
 [FINAL WakeMed TEFRA Presentation 3-18-19.pdf](#)
 [TEFRA Policy Adopted January 19 2016.pdf](#)
 [RESOLUTION APPROVING IN PRINCIPLE THE ISSUANCE OF NOT TO EXCEED.docx](#)
 [WakeMed - TEFRA Application.DOCX](#)

Mr. Donald Gintzig, President & CEO, WakeMed, thanked the board for their support. He said Wake county is the healthiest county in North Carolina, but there is still much work to be done.

He shared the mission, vision and values of WakeMed.

He shared statistics and services offered by WakeMed. He said Wake Med is the largest provider of healthcare in the county.

He said WakeMed provides significant resources to the community.

He shared a map of their market showing all the counties that are served by WakeMed.

He shared a map of WakeMed locations. He said there is a wide variety of services and locations.

He shared the plan of finance and the goals it will accomplish.

He shared current vs pro forma debt mix.

He shared capital projects that will be completed with the bond funds.

He shared details on the Cary Hospital Expansion. He said Cary has seen a lot of growth and he expects that to continue.

He shared refinancing options and their purpose.

He said the refinance will be accomplished through the Finance Authority of Wisconsin. He shared the reasons that agency was chosen.

He shared TEFRA requirements for the refinancing.

He shared that Wake County will have no debt or liability for repayment of these bonds.

He shared the next steps in the process.

He said WakeMed is a community treasurer.

Chair Holmes opened the public hearing.

No one came forward.

Chair Holmes closed the public hearing.

Commissioner Hutchinson thanked Mr. Gintzig for his services to WakeMed and the community. He said that he is moved by the mission of WakeMed.

Commissioner West shared that WakeMed is in his district and asked to make the motion. He commended the leadership of WakeMed and said they increase the quality of life in Wake County. He said he serves as Co-Chair of the Community Health Needs Assessment, and he is honored to work with WakeMed.

Commissioner Calabria highlighted the work of WakeMed and their mission. He said that he would like to highlight the transparency and said they are an inspiration. He said he participated in the Sunshine Week event that he attended at Elon University. He asked if there are any trends in mental health or advances at WakeMed.

Mr. Gintzig said that mental health and substance abuse are on the front lines at WakeMed. He said that WakeMed has facilitated new processes to address those issues. He said that 70,000 people come to WakeMed a year. He said WakeMed has developed a community-based partnership called the Network for Advancing Behavioral Health. He said that there is a partnership forthcoming to address social determinants to health like food security and transportation. He said that Wake County is working hard to meet the needs of the community. He said that a lot of the work is in partnership with stakeholders. He thanked the commissioners for their support.

Vice Chair Ford said that WakeMed was there for him during a personal illness this past year.

Commissioner West moved, seconded by Commissioner Hutchinson, that the Board of Commissioners, at the conclusion of a public hearing regarding the same, adopt a resolution approving for purposes of

meeting the requirements of the Internal Revenue Code, of 1986, as amended, and Sections 66.0301, 66.0303 and 66.0304 (in each case as in effect on the date hereof) of the Wisconsin Statutes commonly known as the "Joint Exercise of Powers Law," the issuance by the Public Finance Authority of not to exceed \$480,000,000 in Tax-Exempt Private Activity bonds for the benefit of WakeMed. The motion passed unanimously.

19. [Approve the Purchase of New Voting Equipment for the Board of Elections](#)

Attachments: [BOE Board Item Summary.docx](#)
 [3 48 19 Board Presentation - BOE Tabulators.pdf](#)
 [NCGS 163A-1116-1118.docx](#)

Mr. Gary Sims, Board of Elections Director, shared the appreciation he has for the support he receives from the Board of Commissioners and the County Manager's office. He introduced Ms. Jacqueline Cameron and Mr. Matt Guess, who are Information Technology Specialists in the Board of Elections office. He said Mr. Guess is the only certified elections tabulator technician working for a county in the state. He said Ms. Cameron is working towards her certification.

Mr. Sims shared the background of today's request. He said the purchase of new equipment has already been approved by both the local and state boards of election.

He shared the standards and maintenance required for voting equipment.

He shared information on the ES&S DS200, which is the tabulator and ES&S DS850, which is a high speed counter.

He shared the requested board action. He said the 2020 election will be the largest election in the history of Wake County.

Commissioner Adamson thanked Mr. Sims for answering her questions a few weeks ago. She asked if the Board of Elections anticipates obtaining 10 years of life expectancy for the new equipment. He said that he does expect to get 10 years of service. He said having the certified technicians extends the life expectancy because the machines are serviced more often than other counties.

Commissioner Adamson asked if the new machines would address the humidity issue that has been experienced in the past. Mr. Sims said as long as there is paper and water, there may be issues with humidity. He said that the new equipment is not a guarantee that humidity would not be

an issue. He said that there was a small number of precincts with the humidity issues.

Commissioner Adamson said that the last elections experienced long lines, especially during early voting. She asked if the new machines would address that or if there is a need for additional voting sites. Mr. Sims said the speed issue is primarily based on how long it takes the voter to cast their vote. He said that Fridays and Saturdays are always the longest wait times at early voting sites. He said the size of the voting site and the parking situation often impact voter wait times.

Commissioner Adamson asked if there are issues with the current ADA compliance devices. Mr. Sims said the automark machines are only for voters with hearing and visual impairments. He said they are used very lightly and are still in compliance with ADA compliance.

Commissioner Hutchinson asked about the barcodes issue that was made during public comments. Mr. Sims said that there is a very rigid process. He said that residents have been invited to see how the equipment is tested.

Chair Holmes asked that instructions be given to staff and poll workers for a plan of action as it relates to the humidity issue.

Vice-Chair Ford moved, seconded by Commissioner Hutchinson, that the Board of Commissioners approve the purchase of a new Voting System to replace the current Voting System being used by the Board of Elections. The recommended new Voting System is produced by Elections Systems and Software (ES&S) and consists of the DS200 Precinct Tabulator, DS850 High-Speed Scanner, and UNITY 3.4.1.1 Election Software Suite. The motion passed unanimously.

20. [Resolution Authorizing the Conveyance of Wake County Surplus Property \(approximately 143 acres\) located along Shady Greens Drive, Brushy Meadows Drive, and Hilltop-Needmore Road, in Fuquay-Varina, NC \(formerly known as Crooked Creek Golf Course\) to the Town of Fuquay-Varina](#)

Attachments: [Crooked Creek Agenda Item Summary March 2018.docx](#)
[Crooked Creek Map.pdf](#)

Mr. Frank Cope, Community Services Director, said at the Board of Commissioners meeting on February 18, 2019 meeting the Board adopted a resolution that established the method of disposition of approximately 143 acres (formerly known as Crooked Creek Golf Course) and authorized the County

Manager to negotiate terms and conditions. Since that time, county staff have had conversations with staff from both the Town of Fuquay-Varina and the Wake County Public School System on the disposition of the surplus 143 acres. Those conversations resulted in the following recommendations:

- That the county convey all 143 acres to the Town of Fuquay-Varina with the condition that the property may only be used by the Town for park, open space or other public purposes and subject to a gain provision that compensates the county in the event the property is sold, at a future date, at a price above the Town's acquisition and improvement costs.
- That the Town of Fuquay-Varina and the Wake County Board of Education enter into an Interlocal Agreement (ILA) which will enable a joint planning process for the development of the Board of Education property and the tracts adjacent thereto which would be acquired by the town. This Interlocal Agreement would need to be approved by both the town Board of Commissioners and the Board of Education prior to the conveyance of the property.
- That the property will be conveyed as is, where is.
- That the county is not required to expend any additional funding to effectuate the conveyance, improve the property, or facilitate any use by the town or use contemplated by the ILA executed between the town and the Board Of Education.

Commissioner Calabria said that the driving goal was to preserve a unique piece of land where the population is growing. He said that the resolution being put forth today meets the driving goal. He said that this is not the perfect solution, but it is the best solution given the alternatives. He said there are concerns in the resolution language. He said he is mindful of promises made in reference to the covenant. He said overall this is a positive step for all residents of Wake County. He thanked the Town of Fuquay Varina for being involved in the process. He said that this is a step forward and this is a positive development that he is happy to support.

Vice Chair Ford thanked Mr. Cope and his staff for their work on this project. He said that he hopes that the residents see this in a positive move. He thanked the County Manager's office, Attorney's office staff and all county staff for their work on this project.

Commissioner West said public places are meant to be messy. He said the art of compromise has allowed the project to move forward. He said perfect is the enemy of good and the county got the good.

Commissioner Hutchinson thanked the residents for their attendance at today's meeting. He said that this resolution is something that they can all agree on. He said that the ultimate goal is to create another park that everyone can feel good about. He thanked the Town of Fuquay-Varina and staff for helping put the contract together.

Chair Holmes said that this a win win for all of Wake County and an exercise on the art of compromise for this board.

Mr. Cope shared provided clarification on the Southeast County Park. He said 40 acres of that park have been identified for the big infrastructure such as the community center, restrooms, parking lot, and maintenance facilities. He said the entire 300 acres will be a county park with natural trails.

Chair Holmes asked how the size of the Southeast Park compares to other county parks.

Mr. Cope said the Southeast Park will be the second largest county park. He said Harris Lake is the largest county park.

Commissioner Adamson said that the farmers from the Willow Springs area are excited that a park is forthcoming

Vice-Chair Ford moved, seconded by Commissioner Adamson, that the Board of Commissioners:

- 1. Authorize the County Manager to execute a contract for the disposition of the Wake County Surplus Property ("Property"), without monetary consideration, to the Town of Fuquay-Varina ("Town") pursuant to NCGS 160A-274, subject to terms and conditions acceptable to the County Attorney ("Disposition Contract"); and**
- 2. Authorize the Chair to execute a Non-Warranty Deed and any other documents necessary to convey the Wake County Surplus Property to the Town of Fuquay-Varina, subject to the following special conditions:**
 - a. That the Town and Wake County Board of Education ("WCBOE") have executed a duly authorized Interlocal Agreement of a minimum duration of 25 years for future collaborative uses of the Property. Terms and conditions of the ILA must be acceptable to the**

County.

b. That the town has approved a resolution entered upon its minutes that: 1) authorizes the manager to enter the Disposition Contract, 2) accepts the conveyance of the Property subject to a deed restriction limiting its use to open space, park or public purposes approved by the town, and 3) accepts conveyance of the Property with the condition that the county is not required to expend any additional funding to effectuate the conveyance or improve the Property, or facilitate an intended use.

c. Any other terms and conditions acceptable to the County Attorney; and

3. Authorizes the Manager and Chair to take any other actions necessary to effectuate the transaction as approved

Manager's Report**21. [2020 U.S. Census Update](#)**

Attachments: [Item Summary](#)
[Census Update Presentation 3-18-19.pdf](#)
[2020 Complete Count Committee](#)

Mr. Tim Maloney, Planning Development, and Inspections Director and Ms. Sharon Peterson, Long Range Planning Administrator, presented the 2020 U.S Census Update.

Ms. Peterson said Census Day will be April 1, 2020.

She shared why the census is important.

- Provides a basis for reapportioning congressional seats
- Provides a basis for distributing more than \$675B in federal funds annually to states and local communities
- Impacts housing, education, transportation, employment, health care and public policy

She shared what residents need to know about census day.

Conducting your self-response will be available online for the first time
All personal data is confidential
Some groups have historically been undercounted

- Rural communities
- Vulnerable communities
- Immigrants

She shared the county-wide approach for a successful census.

- County staff will coordinate a county-wide effort working closely with staff from each municipality
- Significant public outreach to promote participation by attending community organizations and events
- Provide educational and promotional materials
- Develop strategies for *hard to count* areas and populations
- Established by the Wake County Board of Commissioners
- Comprised of local government and community leaders to increase awareness and participation in the census
- Lead the community toward a successful census count
- Target *hard to count* areas and populations

Mr. Maloney shared how staff is creating awareness in our community. He shared information on the complete count committee.

- Established by the Wake County Board of Commissioners
- Comprised of local government and community leaders to increase awareness and participation in the census
- Lead the community toward a successful census count
- Target *hard to count* areas and populations

He shared the complete count committee focus areas.

- Government
- Education
- Media
- Community organizations
- Workforce development
- Faith-based institutions

- Businesses
- Special Housing

He shared participation rates from the 2000 and 2010 census.

Commissioner Hutchinson asked how individuals are counted that do not respond to the census request. Ms. Peterson said a census enumerator will go to each household address that does not respond to the survey.

Mr. Maloney shared a request that will come to the April 15th Board Of Commissioners meeting.

- Establish the Complete Count Committee
- Appoint the Chairperson of the Complete Count Committee
- Proclaim April 1, 2020 as Census Day in Wake County

Mr. Maloney said each municipality is requested to do a proclamation declaring April 1, 2020 as Census Day.

Commissioner West asked if larger counties were responsible for setting up their committees. Mr. Maloney said each county is responsible for conducting their own census. He said a complete county committee is used in Wake County due to the population.

Commissioner West asked who would be leading the Wake County Census. Ms. Peterson said the Board of Commissioners will determine that at the April 15th meeting.

Commissioner West asked how the goal percentage is determined.

Ms. Peterson said that will be determined by the Chair of the Complete Count Committee. Ms. Peterson said this census will be difficult due to the mistrust in government.

Chair Holmes said the word trust is very important to this process. She asked if we can take specific measures to alleviate fears or address concerns of residents that may be afraid of Immigration Customs Enforcement (ICE) in particular.

Ms. Peterson said in 2010, there was an International Communities meeting to address concerns. Ms. Peterson said staff is communicating with the International Focus Group and the National Association of Latino Elected Officials to provide information for the 2020 census.

Chair Holmes thanked Ms. Peterson for the partnerships and asked that

staff go above and beyond to address any concerns.

County Manager Ellis said that a lot is at stake with the census and a high rate of return is important.

Commissioner Calabria said that the census affects voting strength in Congress and the General Assembly. He encouraged the census team to look at creating a stakeholders committee to validate the numbers and make sure everyone is counted.

Commissioner Calabria requested that any major issues or barriers to the census process be brought to the Board of Commissioners immediately.

Appointments

22. [Alliance Behavioral Healthcare](#)

Attachments: [Alliance Item Summary 2-19.docx](#)
 [Alliance Member List 2019.doc](#)
 [Alliance Health App Roster 2-19.xlsx](#)
 [Alliance Health Applicants.pdf](#)
 [Alliance Health Board Choices 2-19.xlsx](#)

Vice-Chair Ford nominated Mr. Donald McDonald and Mr. McKinley Wooten for reappointment.

The At-Large appointment was postponed until April.

23. [Nursing Home Community Advisory Committee](#)

Attachments: [Item Summary Nursing Home CAC.doc](#)
 [NH Member List 2019.doc](#)
 [NHCAC Applicant Roster 2-19.xlsx](#)
 [Nursing Home Applicants 2-19.pdf](#)
 [NHCAC Board Choices 2-19.xlsx](#)

Vice-Chair Ford nominated Ms. Jean Port

24. [Wake County Planning Board](#)

Attachments: [Item Summary Planning Board.doc](#)
 [Planning Board Members 2019.doc](#)
 [Planning Board App Roster 2-19.xlsx](#)
 [Planning Board Applications 2-19.pdf](#)
 [Planning Board Board Choices 2-19.xlsx](#)
 [PB Attendance.xlsx](#)

Vice-Chair Ford nominated Mr. G. Thomas Wells for reappointment and Ms. Brenna Booker-Rouse for appointment.

Two additional appointments were postponed until the April meeting.

25. [Wake County Water Partnership](#)

Attachments: [Water Partnership Item Summary 2-19.doc](#)
 [Water Partnership Member List 2019.doc](#)
 [Water Partnership App Roster.xlsx](#)
 [Water Partnerships Applicants 2-19.pdf](#)
 [Water Partnership Board Choices .xlsx](#)
 [WP Attendance.xlsx](#)

Vice-Chair Ford nominated Horace Smith and Chris Johnson.

Vice-Chair Ford moved, seconded by Commissioner West to approve the appointments. The motion passed unanimously.

26. [Upcoming Vacancies for April](#)

Attachments: [Upcoming Vacancies for April 2019.docx](#)

Other Business

Chair Holmes said that she was asked about her position on the terrorist attack in New Zealand. She said that we are a place of love and will not tolerate hate in any form. She quoted Dr. Martin Luther King, Jr. "Darkness cannot drive out darkness, only light can do that. Hate cannot drive out hate, only love can do that." She said that summarizes her position, and we are all better together.

27. [Informational Items for the Board of Commissioners](#)

Attachments: [Information Items Summary 3-18-19.docx](#)
 [January 2019 Financial Statements.pdf](#)

None

Closed Session

Mr. Scott Warren, County Attorney, indicated there was no need for a closed session today.

Adjourn

Vice-Chair Ford moved, seconded by Commissioner West, to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Yvonne Gilyard, NCCCC
Deputy Clerk to the Board
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2033

Type: Items of Business **Status:** Agenda Ready

On agenda: 3/18/2019 **In control:** Board of Commissioners

Title: Approval of Agenda

Final action:

Sponsors:

Indexes:

Code sections:

Attachments:

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|----------|--------|
| 3/18/2019 | 1 | Board of Commissioners | accepted | |

Approval of Agenda



Legislation Details (With Text)

File #: 16-2034

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 3/18/2019 **Final action:**

Title: Approval of the Minutes of the Regular Meeting of February 18, 2019

Sponsors:

Indexes:

Code sections:

Attachments:

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|----------|--------|
| 3/18/2019 | 1 | Board of Commissioners | accepted | |

Approval of the Minutes of the Regular Meeting of February 18, 2019



Legislation Details (With Text)

File #: 16-2025

Type: Items of Business **Status:** Agenda Ready

On agenda: 3/18/2019 **In control:** Human Resources

Title: Retiree Recognition **Final action:**

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary 3.18.2019.pdf](#)
[John Maxfield.pdf](#)
[Andrew Meyer.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Retiree Recognition

That the Board of Commissioners recognizes retirees for their years of service to the County

Item Title: Retiree Recognition

Specific Action Requested:

That the Board of Commissioners recognizes retirees for their years of service to the County.

Item Summary:

The following employee retired on January 1:

- **John Maxfield, 29 years of service, Sheriff's Office**

The following employee will retire on April 1:

- **Andrew Meyer, 39 years of service, Human Services**

Attachments:

1. John Maxfield Bio
2. Andrew Meyer Bio



Legislation Details (With Text)

File #: 16-2028
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 3/18/2019
Final action:
Title: Proclamation of March as Women's History Month
Sponsors:
Indexes:
Code sections:
Attachments: [Agenda Item.pdf](#)
[Women History Month Proclamation.pdf](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|----------|--------|
| 3/18/2019 | 1 | Board of Commissioners | accepted | |

Proclamation of March as Women's History Month

That the Wake County Board of Commissioners approves the proclamation and proclaims the month of March as Women's History Month

Item Title: Proclamation of March as Women's History Month

Specific Action Requested:

That the Wake County Board of Commissioners approves the proclamation recognizing March 2019 as Women's History Month.

Item Summary:

Women's History month is celebrated in March to recognize the great contributions that women have made to our nation. The Wake County Commission for Women was established to support and uplift women in Wake County, and through this proclamation wants to honor all women in the month of March. The Commission envisions a community where women achieve their full potential, free of discrimination and socioeconomic inequalities. To that end, the Mission of the of the Wake County Commission for Women is to identify, develop, and implement strategies to create equity and eliminate discrimination affecting women who reside and/or work in Wake County.

Attachments:

1. Proclamation



**WAKE COUNTY BOARD OF COMMISSIONERS
PROCLAMATION
Recognizing March as
Women's History Month**

WHEREAS, the Wake County Board of Commissioners recognizes the one-year anniversary of the revised Wake County Commission for Women with the vision of creating a community where women achieve their full potential free of discrimination and socioeconomic inequalities; and

WHEREAS, In Wake County women of every race, class, and ethnic background have made historic contributions to the growth and strength of our county in countless recorded and unrecorded ways; and

WHEREAS, Wake County women have played and continue to play critical economic, cultural, and social roles in every aspect of life in the county by constituting a significant portion of the labor force working inside and outside of the home; and

WHEREAS, Wake County women have been leaders, not only in securing their own rights of equal opportunity, but also in creating a more fair and just society for all; and

WHEREAS, the proposed mission of the Wake County Commission for Women is to identify, develop, and implement strategies to create equity and eliminate discrimination affecting women who reside and/or work in Wake County; and

NOW, THEREFORE BE IT RESOLVED, that the Wake County Board of Commissioners does hereby proclaim annually March, as **WOMEN'S HISTORY MONTH**, that the Chairperson is authorized to issue a proclamation each March, calling upon the people of Wake County to observe March as Women's History Month with appropriate programs, ceremonies, and activities; and that we remember, with appreciation, the contributions and role of Wake County women in history.

ADOPTED this the 18th day of March 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2055
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 3/18/2019
Final action:
Title: Resolution Supporting North Carolina's Ratification of the Equal Rights Amendment
Sponsors:
Indexes:
Code sections:
Attachments: [ERA Resolution Item Summary.pdf](#)
[ERA Resolution in template.pdf](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|----------|--------|
| 3/18/2019 | 1 | Board of Commissioners | accepted | |

Resolution Supporting North Carolina's Ratification of the Equal Rights Amendment
That the Board of Commissioners adopts a resolution supporting North Carolina's ratification of the Equal Rights Amendment to the United States Constitution

Item Title: Resolution Supporting North Carolina's Ratification of the Equal Rights Amendment

Specific Action Requested:

That the Board of Commissioners adopts a resolution supporting North Carolina's ratification of the Equal Rights Amendment to the United States Constitution.

Item Summary:

The Equal Rights Amendment proposes "Equality of rights under the law shall not be denied or abridged by the United States or by any state on account of sex." The Amendment would address women's rights more broadly than the 19th Amendment, protect the last century's advances in women's rights, and promote economic justice in women's pay.

As of March 2019, 36 states have ratified the Amendment. The proposed resolution supports ratification by North Carolina.

Attachments:

1. Resolution



**WAKE COUNTY BOARD OF COMMISSIONERS
RESOLUTION
Supporting North Carolina's Ratification
of the Equal Rights Amendment**

WHEREAS, women play a critical role in families, the workplace, and in society as a whole, contributing to our economy and advancing our nation; and

WHEREAS, women continue to confront workplace discrimination, health care inequities, disparate rates of poverty, rape and domestic violence assaults, and a lack of political parity; and

WHEREAS, the US Constitution does not explicitly guarantee that all the rights that it protects are held equally by all citizens without regard to sex; and

WHEREAS, state laws and federal laws are not uniform or comprehensive and can be repealed or inadequately enforced or interpreted, and the 14th Amendment's equal protection clause has never been interpreted to guarantee equal rights for women in the same way the ERA would, by making sex a suspect category invoking strict judicial scrutiny, as race, national origin and religion do; and

WHEREAS, the ERA was proposed in 1923, passed by Congress in 1972, and, to date, has been ratified by 37 state legislatures, just one shy of the required 38 states; and

WHEREAS, ERA ratification bills have been introduced in the North Carolina General Assembly in 2019 with appropriations to educate the public regarding ERA; and

NOW, THEREFORE, BE IT RESOLVED, that the Wake County Board of Commissioners calls on the North Carolina General Assembly to make history by being the 38th state to pass into law a bill to ratify the Equal Rights Amendment to the United States Constitution; and

BE IT FURTHER RESOLVED, that the Wake County Board of Commissioners calls on Congress to pass into law bills to remove the time limit for ratification of the ERA so that ratification shall be achieved upon the affirmative vote of the required number of states that have ratified since 1972.

ADOPTED this the 18th day of March 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-1960
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 3/18/2019
Final action:
Title: Resolution Honoring the American Legion's 100th Anniversary
Sponsors:
Indexes:
Code sections:
Attachments: [Resolution Honoring American Legion's 100th Anniversary Item Summary.pdf](#)
[American Legion Resolution.pdf](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|----------|--------|
| 3/18/2019 | 1 | Board of Commissioners | accepted | |

Resolution Honoring the American Legion's 100th Anniversary

That the Board of Commissioners approves the resolution honoring the American Legion on their 100th anniversary

Item Title: Resolution Honoring the American Legion's 100th Anniversary

Specific Action Requested:

That the Board of Commissioners approves the resolution honoring the American Legion on their 100th anniversary.

Item Summary:

The American Legion was chartered by Congress in 1919 as a patriotic veteran's organization focusing on service to veterans, service members and communities. The Legion evolved from a group of veterans of World War I into one of the most influential nonprofit groups in the United States. Membership swiftly grew to over 1 million, and local posts sprang up across the country.

Today, membership stands at over 2 million in more than 13,000 posts worldwide.

Attachments:

1. Resolution



**WAKE COUNTY BOARD OF COMMISSIONERS
RESOLUTION
Honoring the 100th Anniversary
of the American Legion**

WHEREAS, the American Legion was chartered by Congress in 1919 as a patriotic veterans' organization, focusing on service to veterans, service members and their communities; and

WHEREAS, the Legion evolved from a group of war-weary veterans of World War I into one of the most influential nonprofit groups in the United States. Today, membership stands at more than 2 million in more than 13,000 posts worldwide; and

WHEREAS, local American Legion programs strengthen the nation one community at a time. American Legion Baseball and the Operation Comfort Warriors program are great examples. The Legion also raises millions of dollars to help veterans and their families during times of need; and

WHEREAS, The American Legion is a nonpartisan, not-for-profit organization that stands behind the issues most important to the nation's veterans. Legionnaires' sense of obligation to community, state and nation drives an honest advocacy for veterans in Washington; and

WHEREAS, there are more than 2,000 registered members within Wake County and 13 active American Legion posts; and

WHEREAS, there are more than 50,000 veterans within the County limits and even more who reside outside the limits but work and attend school inside Wake County's jurisdiction.

NOW, THEREFORE, BE IT RESOLVED, that the Wake County Board of Commissioners celebrates and honors the American Legion on its 100th anniversary.

ADOPTED this 18th day of March 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2052
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 3/18/2019
Final action:
Title: Recognition of Community Champions for the November 2018 Bond Referenda
Sponsors:
Indexes:
Code sections:
Attachments: [Bond Community Champion Item Summary.pdf](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|--------|--------|
| 3/18/2019 | 1 | Board of Commissioners | | |

Recognition of Community Champions for the November 2018 Bond Referenda

That the Board of Commissioners recognizes the advocacy and contributions of community stakeholders to the successful approval of bond referenda for Wake County Public School System, Wake Technical Community College and Parks, Greenways, Recreation and Open Space

Item Title: Recognition of Community Champions for the November 2018 Bond Referenda

Specific Action Requested:

That the Board of Commissioners recognizes the advocacy and contributions of community stakeholders to the successful approval of bond referenda for Wake County Public School System, Wake Technical Community College and Parks, Greenways, Recreation and Open Space.

Item Summary:

In November 2018, Wake County voters passed three bond referenda. These referenda approve the County's use of general obligation bonds to construct and renovate public schools, construct and renovate community college facilities, and expand our recreational and open space facilities.

The bond referenda passed with 66.7% approval for schools construction, 65% approval for community college construction, and 68% for parks, greenways, recreation and open space.

We take time at this meeting to recognize those community stakeholders who invested their time to educate and inform voters about these bond decisions.

Attachments:

None.



Legislation Details (With Text)

File #: 16-2032

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 3/18/2019 **Final action:**

Title: Resolution Recognizing Pamela J. Dowdy for her Dedication to Children and Families in Wake County

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary - Recognizing Pamela J. Dowdy.pdf](#)
[Pamela Dowdy Resolution 3-18-19.pdf](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|----------|--------|
| 3/18/2019 | 1 | Board of Commissioners | accepted | |

Resolution Recognizing Pamela J. Dowdy for her Dedication to Children and Families in Wake County

That the Board of Commissioners approves a Resolution recognizing Pamela J. Dowdy for her dedication to children and families in Wake County

Item Title: Resolution Recognizing Pamela J. Dowdy for her Dedication to Children and Families in Wake County

Specific Action Requested:

That the Board of Commissioners approves a Resolution recognizing Pamela J. Dowdy for her dedication to children and families in Wake County.

Item Summary:

Mrs. Pamela J. Dowdy began her active involvement with Wake County Smart Start when Governor James Hunt announced the Smart Start initiative in 1993. She has served Wake County Smart Start as Executive Director since January of 2001. Mrs. Dowdy will retire on April 5, 2019. The Commissioners are asked to approve a resolution recognizing Mrs. Dowdy's years of commitment to the children and families of Wake County.

Attachments:

1. Resolution



**WAKE COUNTY BOARD OF COMMISSIONERS
RESOLUTION
Recognizing Pamela J. Dowdy for Her Dedication to
Children and Families in Wake County**

WHEREAS, Pamela J. Dowdy has dedicated herself to improving the lives of children and families in Wake County – serving as Executive Director of Wake County Smart Start since 2001; and

WHEREAS, Mrs. Dowdy began her active involvement with Wake County Smart Start when Governor James Hunt announced the Smart Start initiative in 1993; and

WHEREAS, Mrs. Dowdy led the integration with Wake County Smart Start for the NC Pre-K Program, which now serves more than 1,000 children each year; and

WHEREAS, after 18 years of devoted and enthusiastic service to early childhood education, Mrs. Dowdy will retire on April 5, 2019; and

WHEREAS, the citizens of Wake County are grateful to Mrs. Dowdy for her years of making the needs of young children and their families a priority, and for preparing our children for successful futures; and

NOW, THEREFORE BE IT RESOLVED, that the Wake County Board of Commissioners encourages the residents of Wake County to join us, as we extend sincere appreciation to Mrs. Dowdy for her tireless efforts on behalf of our children and wish her happiness in her future endeavors.

ADOPTED this 18th day of March 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2027
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 3/18/2019
Final action:
Title: Proclamation Recognizing April 7-13, 2019 as Celebrating Volunteerism Week in Wake County
Sponsors:
Indexes:
Code sections:
Attachments: [National Volunteerism Week 2019 Item Summary.pdf](#)
[FINAL 2019 Volunteer Week BOCslides.pdf](#)
[Celebrating Volunteerism Proclamation 3-18-19.pdf](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|----------|--------|
| 3/18/2019 | 1 | Board of Commissioners | accepted | |

Proclamation Recognizing April 7-13, 2019 as Celebrating Volunteerism Week in Wake County
That the Board of Commissioners adopts a proclamation recognizing April 7-13 as Celebrating Volunteerism Week in Wake County

Item Title: Proclamation Recognizing April 7-13, 2019 as Celebrating Volunteerism Week in Wake County

Specific Action Requested:

That the Board of Commissioners adopts a proclamation recognizing April 7-13 as Celebrating Volunteerism Week in Wake County.

Item Summary:

By Presidential Proclamation, April 7-13, 2019 has been designated as National Volunteer Week. This proclamation is meant to focus one week a year on inspiring and encouraging people to actively support local volunteer organizations and service groups and celebrate those who give their time and effort to make a difference in their communities. This includes the volunteer firefighters who risk their lives to save others to elections officials helping others exercise the right to vote to the animal shelter volunteer who walks the dog awaiting its new home.

We will encourage Wake County employees to continue strengthening their communities through volunteer service. Effective January 1, 2018, the Board of Commissioners increased the amount of Community Involvement Leave available for County employees from one day to two days in support of volunteer service. This policy change lead to a significant increase in employee use of the leave, from roughly 6,800 hours in 2017 to 12,600 in 2018. During Celebrating Volunteerism Week in Wake County, we will provide employees with updated information on how to get involved in their communities and promote the continued use of this important leave benefit.

The County will formally launch the 2019 #ONEWake Volunteer Recognition Awards program on April 1. The #ONEWake Awards will recognize the county's most exceptional community and employee volunteers and highlight the various ways that ONE person can make a real difference in just ONE hour or ONE day. The 2019 #ONEWake award winners will be announced at a reception prior to the Board of Commissioners meeting on Tuesday September 3rd, 2019.

Attachments:

1. Presentation
2. Proclamation



**WAKE COUNTY BOARD OF COMMISSIONERS
PROCLAMATION
Recognizing April 7 – 13, 2019 as
Celebrating Volunteerism Week in Wake County**

WHEREAS, during this week all over the nation, active volunteerism and community engagement will be encouraged and celebrated, service projects performed, and volunteers recognized for their commitment to service;

WHEREAS, the giving of oneself in service to another empowers the giver and the recipient;

WHEREAS, community volunteers support the operations of numerous county programs and services, including the Animal Center, Public Libraries, Human Services, Parks, Environmental Services, Fire Services, and various boards and commissions.

WHEREAS, volunteers are among Wake County's most valuable resources, helping children learn to read, caring for abandoned animals, and protecting our natural resources, these everyday heroes make a real and lasting impact on the lives of Wake County residents;

WHEREAS, it is appropriate to empower and celebrate the resident and employee volunteers in our county;

NOW, THEREFORE BE IT RESOLVED, that the Wake County Board of Commissioners does hereby proclaim April 7-13, 2019 as **CELEBRATING VOLUNTEERISM WEEK IN WAKE COUNTY**, to recognize the profound impact of volunteers and the numerous ways they enhance our quality of life and improve our communities, and urge all our employees and residents to support and participate in the efforts of local volunteer organizations and service groups, and encourage all Wake County employees and residents to discover their own power to make a difference where we live, work, learn and play.

ADOPTED this the 18th day of March 2019.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-2044
Type: Regular Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 3/18/2019
Final action:
Title: Amendments to the Wake County Public School System Appropriation
Sponsors:
Indexes:
Code sections:
Attachments:

[March 18 2019 Agenda Item 03.13.19.pdf](#)
[Budget Memo - FY 2019 Non-Departmental.pdf](#)
[Budget Memo - FY 2019 Wake County Public School System.pdf](#)
[Copy of Explanation of Changes FY 2019 County Appropriation by Purpose and Function.pdf](#)
[County Appropriation January 2019.pdf](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|--------|--------|
| 3/18/2019 | 1 | Board of Commissioners | | |

Amendments to the Wake County Public School System Appropriation

That the Board of Commissioners amend the FY 2019 General Fund Budget Ordinance to appropriate \$448,679 of the Actual Enrollment Reserve to the Wake County Public School System and reflect realignment of WCPSS's allocation by purpose and function based on the Board of Education's revised budget

Item Title: Amendments to the Wake County Public School System Appropriation

Specific Action Requested:

That the Board of Commissioners amend the FY 2019 General Fund Budget Ordinance to appropriate \$448,679 of the Actual Enrollment Reserve to the Wake County Public School System and reflect realignment of WCPSS's allocation by purpose and function based on the Board of Education's revised budget.

Item Summary:

Purpose: The Board of Commissioners must approve all changes to the adopted budget.

Background: Section 4(B) of the County's FY 2019 adopted General Fund budget ordinance established an Actual Enrollment Reserve, holding back appropriations to the Wake County Public School System (WCPSS) until the 40th day enrollment numbers (Month 2 ADM) for WCPSS and charter schools were reported. The ordinance requires calculation of the final FY 2019 appropriation based on the actual enrollment counts.

The County's FY 2019 adopted General Fund budget ordinance also appropriated funding to WCPSS by purpose and function, per NC General Statutes (NCGS) 115C-426 and 115C-429(b). Per NCGS 115C-433 and Section 4(D) of the adopted budget ordinance, when increases or decreases to WCPSS's budget for county appropriations allocated by purpose and function exceed 15%, those changes are required to be reported to the Board of Commissioners.

Board Goal: This action supports efforts associated with the Board's goal to collaborate with WCPSS Board of Education to establish a mutually agreed-upon process for WCPSS local operating budget funding.

Fiscal Impact: The recalculation of the County's appropriation to WCPSS based on actual enrollment counts releases \$448,679 of the Actual Enrollment Reserve for FY 2019. There is no fiscal impact related to these previously appropriated funds.

Additional Information:

Calculation and Appropriation of Budget Reserves: The County's FY 2019 adopted budget included two reserves to be appropriated under certain conditions: a Social Emotional Learning Reserve totaling \$2,000,000 and an Actual Enrollment Reserve totaling \$5,404,578.



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2019 Personnel

The following chart summarizes all budget revisions to the Fiscal Year 2019 Adopted Budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

| Fund: General Fund | | | Department: Non-Departmental | |
|------------------------------------|--|------------------|------------------------------|---------------------|
| REVENUE CATEGORY (SOURCE OF FUNDS) | | | | |
| Date | Description of Revision or Adjustment | Type | Amount | Balance |
| July 1, 2018 | Adopted Budget | | \$ 1,178,775,639 | \$ 1,178,775,639 |
| | Prior Year Rollovers | | \$ 1,865,484.40 | \$ 1,180,641,123.40 |
| September 17, 2018 | Proposed: Appropriate \$303,800 from Fund Balance for early voting due to required expanded hours and an additional site | Fund Balance | \$ 303,800 | \$ 1,180,944,923.40 |
| September 17, 2018 | Proposed: Appropriates \$2 million from Fund Balance for the initial expenses associated with the preparation, response, and recovery efforts for Hurricane Florence | Fund Balance | \$2,000,000 | \$ 1,182,944,923.40 |
| EXPENDITURES (USE OF FUNDS) | | | | |
| Date | Description of Revision or Adjustment | Division | Amount | Balance |
| July 1, 2018 | Adopted Budget | | \$ 23,998,427 | \$ 23,998,427 |
| | Encumbrances Carried Forward | | \$ 530,060 | \$ 24,528,487 |
| July 26, 2018 | Director Merit Adjustment | Non-Departmental | \$ 13,294 | \$ 24,541,781 |
| September 4, 2018 | Transfer Social Emotional Learning Reserve to the Wake County Public School System | Non-Departmental | \$ (2,000,000) | \$ 22,541,781 |
| September 17, 2018 | Proposed: Appropriates \$2 million from Fund Balance for the initial expenses associated with the preparation, response, and recovery efforts for Hurricane Florence | Non-Departmental | \$2,000,000 | \$ 24,541,781.20 |
| October 31, 2018 | Decrease budget for Director merit spread | Multiple | (\$93,291) | \$24,448,490 |
| January 25, 2019 | Transfer funding for BOC travel stipend to BOC | Non-Departmental | (\$10,500) | \$24,437,990 |
| January 29, 2019 | Reallocate IS and Finance lapse salary to cover cyber security contract for incident response plan development. | Non-Departmental | \$39,087 | \$24,477,077 |
| March 18, 2019 | Proposed: Transfer Actual Enrollment Reserve Funds to the Wake County Public School System for Appropriation | Non-Departmental | (\$448,679) | \$24,028,398 |
| STAFFING | | | | |
| Date | Description of Revision or Adjustment | Division | FTE | Balance |
| July 1, 2018 | Adopted Budget | | 22.00 | 22.00 |



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Sections 2, 3 and 4

The following chart summarizes all budget revisions to the Fiscal Year 2019 Adopted Budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

| Fund: General Fund | | Department: Wake County Public Schools | | |
|------------------------------------|--|--|----------------|----------------|
| REVENUE CATEGORY (SOURCE OF FUNDS) | | | | |
| Date | Description of Revision or Adjustment | Type | Amount | Balance |
| July 1, 2018 | Adopted Budget | | \$ - | \$ - |
| EXPENDITURES (USE OF FUNDS) | | | | |
| Date | Description of Revision or Adjustment | Division | Amount | Balance |
| July 1, 2018 | Adopted Budget | | \$ 468,506,422 | \$ 468,506,422 |
| September 4, 2018 | Transfer Social Emotional Learning Reserve to the Wake County Public School System | Wake County Public School System | \$ 2,000,000 | \$ 470,506,422 |
| March 18, 2019 | Proposed: Transfer and Appropriate Actual Enrollment Reserve to the Wake County Public School System | Wake County Public School System | \$ 448,679 | \$ 470,955,101 |



Legislation Details (With Text)

File #: 16-2029

Type: Consent Item

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 3/18/2019

Final action:

Title: Award Construction Contract for Mechanical System Replacement at South Wilmington Street Center

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda SWSC HVAC_02-21-19_Final.pdf](#)
[Bid Tab.pdf](#)
[SWSC HVAC Repl Cost Summary.pdf](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|--------|--------|
| 3/18/2019 | 1 | Board of Commissioners | | |

Award Construction Contract for Mechanical System Replacement at South Wilmington Street Center
That the Board of Commissioners awards a construction contract in the amount of \$669,000 to Comfort Systems USA of South Boston, Virginia and authorizes the County Manager to execute this contract for the Mechanical System Replacement at South Wilmington Street Center

Item Title: Award Construction Contract for Mechanical System Replacement at South Wilmington Street Center

Specific Action Requested:

That the Board of Commissioners awards a construction contract in the amount of \$669,000 to Comfort Systems USA of South Boston, Virginia and authorizes the County Manager to execute this contract for the Mechanical System Replacement at South Wilmington Street Center.

Item Summary:

Purpose: State statute requires the Board of Commissioners to approve all public bid construction projects of more than \$500,000.

Background: Wake County has responsibility for over 171 buildings totaling over 5 million square feet of building space. In order to protect the County's investment in its facilities, various building components and systems are replaced in County buildings when these systems reach the end of their useful lives.

The South Wilmington Street Center is located at 1420 S. Wilmington Street south of downtown Raleigh. This building was originally renovated in 2001 and serves as an emergency and transitional shelter for homeless men. Facility condition assessments show a need to upgrade major HVAC and control systems in the facility. This Board action approves a contract to upgrade the facility chiller and air handling units and modify the building controls.

Board Goal: This Board action supports routine County operations.

Fiscal Impact: This project was previously funded in the FY2019 Capital Improvement Plan. Additional project funds will be needed but budget will be transferred from other projects within the County Buildings element as is allowable under the budget ordinance.

Additional Information:

The South Wilmington Street Center is a one-story building and contains 31,330 square feet. The facility is fully occupied and operates 24 hours per day, 7 days per week every day of the year. The building provides shelter for homeless men with overnight short-term dorms and longer-term dorms to shelter men who engage in various services. In addition to temporary housing, this facility provides case management, budgeting/credit counseling, and mental health/substance abuse treatment.

Many of the core systems in the building are outdated, have exceeded their useful life and are requiring numerous repairs to keep the facility operating. This type of 24/7/365

operating facility can reduce the life cycle of the mechanical systems from an average of 20 years to 12 - 15 years. This project will upgrade and replace essential building HVAC systems, to improve and maintain consistent appropriate temperatures in the work and housing environment for staff, public, and shelter occupants, and will provide essential updates for the controls and maintenance of the facility.



The project construction process will be coordinated and sequenced so that occupied areas of the facility will see limited impacts to operations from this project as most of the work primarily is limited to non-occupant areas of the facility.

On January 29, 2019, bids for this project were received from qualified licensed contractors in accordance with NC General Statutes. A tabulation of bids received is attached for review. Staff recommends that a construction contract be awarded to the lowest responsive, responsible bidder, Comfort Systems USA of South Boston, Virginia in the amount of \$669,000.

Bid pricing was above the budget, which has been consistent with challenges experienced in the current bid market, with high costs due to the labor shortage in the mechanical trades in particular. Thus, County staff identified savings from other two other projects and a reserve holding account for building systems projects within the County Building Improvements CIP Element that will be transferred to this project per the chart on the next page. A Project Cost Summary is attached to this agenda item for reference.

Budget Reallocation:

The chart below identifies the proposed transfer of funds to this project from other projects within the County Buildings Improvement element, as permitted by the Budget Ordinance. This reallocation does not amend the budget appropriation of the County Capital CIP.

| Project | Current Appropriation | Reallocation | Revised Appropriation | Impact to Original Project |
|---|--------------------------|--------------|--------------------------|---------------------------------------|
| TO | | | | |
| S Wilmington St Center HVAC | 538,041 | 246,701 | 784,742 | |
| FROM | | | | |
| Sunnybrook HVAC | 1,075,862 | (175,000) | 900,862 | Savings available, costs under budget |
| Mechanical, Electrical, and Plumbing Funding | 699,375 | (25,000) | 674,375 | CIP level funding |
| Crabtree Creek Site 11A Stormwater Device Replacement | 205,291 | (46,701) | 158,590 | Project is complete |

It is anticipated that a Notice to Proceed will be issued in early April 2019 and that construction will be substantially complete by the end of October 2019.

Attachments:

1. Bid Tabulation
2. Budget Summary



Legislation Details (With Text)

File #: 16-2030

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 3/18/2019 **Final action:**

Title: Award Construction Contract for Renovations to the Board of Elections Warehouse

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item Summary.pdf](#)
[Bid Tabulation.pdf](#)
[BOE Project Cost Summary.pdf](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|--------|--------|
| 3/18/2019 | 1 | Board of Commissioners | | |

Award Construction Contract for Renovations to the Board of Elections Warehouse
That the Board of Commissioners awards a construction contract in the amount of \$1,038,400 to Beau Chene Company, LLC of Raleigh, NC and authorizes the County Manager to execute this contract for the Board of Elections Warehouse & Office Renovations

Item Title: Award Construction Contract for Renovations to the Board of Elections Warehouse

Specific Action Requested:

That the Board of Commissioners awards a construction contract in the amount of \$1,038,400 to Beau Chene Company, LLC of Raleigh, NC and authorizes the County Manager to execute this contract for the Board of Elections Warehouse & Office Renovations.

Item Summary:

Purpose: NC State Statutes require the Board of Commissioners to approve all public bid construction contracts greater than \$500,000.

Background: On September 9, 2018 the Board approved a 15-year lease of an existing facility for the Board of Elections. The alterations to the facility will enable the Board of Elections to start consolidating its operations at one location and meet federal guidelines for the storage of voting machines and ballots, as well as other necessary election equipment.

Board Goal: This action supports standard County business.

Fiscal Impact: Additional project funds will be needed but budget will be transferred from projects within the County Buildings element as allowable under the budget ordinance.

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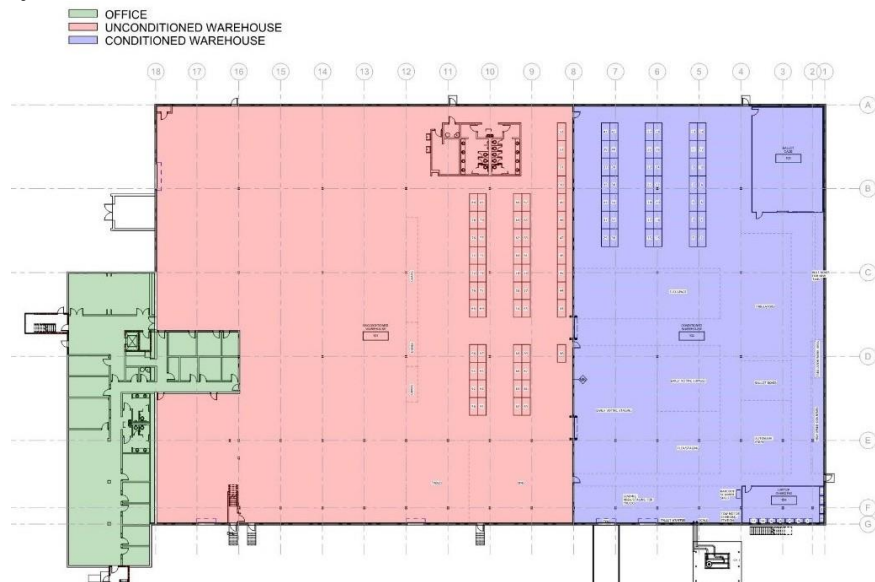
Additional Information:

The Board of Elections facility is located at 1200 New Hope Road in Raleigh. The building contains 76,000 SF and includes 250 parking spaces. At a base rate of less than \$5.00/SF, this was an exceptionally affordable lease opportunity for an office/warehouse building in decent condition with an unusually large amount of parking spaces, making it ideal to accommodate the future training needs of the Board of Elections. The lease was structured so that Tenant improvements would be completed by Wake County, using existing capital funding, in order for the Board of Elections to start consolidating its operations into one facility.

Alterations to accommodate the Board of Elections operations include climate control for the warehouse, adding a new interior partition wall, upgrading data and network systems, and creating secure storage for ballots, voting equipment, computers, and supplies. In addition, the office area will be prepared for occupancy as the Board of Elections relocates its operations from the Wake County Office Building.

Due to the importance of maintaining an environmentally secure ballot storage system, the warehouse requires mechanical conditioning. This type of climate control is unusual

in a warehouse. As staff and consulting engineers performed more due diligence into how this would function, it became apparent that a much more reliable mechanical system would be required than initially assumed. It was also found that additional wall and roof insulation would also be required. This change has expanded the scope of work and increased project costs.



The initial phase of upfit renovations is being implemented in two parts. The first part was an informal contract which covered base electrical infrastructure and equipment for warehouse storage, plus roof and wall insulation. The second part is the scope of work related to this contract, which includes the mechanical system. Staff and consulting engineers found it to be more cost-effective to install a chiller system, rather than a condensing unit system which has higher long term service and energy costs. The first cost of these chiller systems is more expensive, and for this contract, the mechanical system by itself represents over 60% of the contract price. In addition, there is an ongoing industry challenge with cost escalations due to labor shortages in mechanical and electrical trades driving those particular costs even higher. For this contract, these costs were 50% higher or approximately \$500,000 more than was previously estimated. The costs for the previous insulation work in the early phase of construction added an additional \$200,000 over what was initially assumed when the lease was executed. The bid price is therefore over the original anticipated budget. However, staff believes this added first cost will provide a lower energy and maintenance cost over the system service life, since the County has control over the entire building for the term of the lease.

On February 5, 2019, bid proposals were received from five (5) general contractors for the project. Staff recommends award of a construction contract to the lowest responsible, responsive bidder, Beau Chene Company, LLC of Raleigh, NC in the amount of \$1,038,400. A tabulation of bids received is attached for review. County staff, together with the design team and contractor evaluated the project for potential value engineering savings, but could find no significant scope reductions without lessening the quality of materials, lowering energy efficiency or compromising functional/programmatic goals for the project. Thus, it was determined that the original budget for construction could not be met, and additional funding would be necessary.

Due to the critical requirement of a secure Board of Elections facility, this became a high priority CIP project. County staff has identified additional funds from savings in completed projects and a building systems reserve account, rescheduled funding for two other projects and will charge some costs to a separate repair and replacement account. All identified funds are within the County Buildings CIP Element. These funding sources are shown in the reallocation chart below.

For the first of the rescheduled projects, General Services staff has determined that the Sunnybrook Building Envelope Replacement work can be deferred until FY 2021. The second project is a parking lot resurfacing project at the Knightdale School Park. Design for that project is already under way. Funds for construction are planned in FY 2020. Construction is not planned to begin until summer, so the shifting of construction funding to the next fiscal year will not affect the schedule for the project. Finally, the Minor CIP fund is a level funded account used for minor repair and replacement work, alterations and replacements and to supplement funding for Major CIP projects if needed. Expenditures from this fund will not defer any critical repair or replacement projects.

Budget Reallocation:

The chart below identifies the proposed transfer of funds to this project from other projects within the County Buildings Improvement element, as permitted by the Budget Ordinance. This reallocation does not amend the budget appropriation of the County Capital CIP. A Project Cost Summary is also attached to this agenda item for reference.

| Project | Current Appropriation | Reallocation | Revised Appropriation | Impact to Original Project |
|---|------------------------------|---------------------|------------------------------|---|
| TO | | | | |
| Board of Elections | 879,385 | 568,025 | 1,447,410 | |
| FROM | | | | |
| Hammond Annex Roofing | 782,500 | (40,000) | 742,500 | Projects are complete |
| Public Safety Center Reseal Parking Deck | 701,000 | (20,000) | 681,000 | |
| Public Safety Center Boiler Replacement | 688,803 | (7,500) | 681,303 | |
| Southern Regional Center VAV Replacement | 83,750 | (5,525) | 78,225 | |
| Mechanical, Electrical, and Plumbing (Reserve Acct) | 674,375 | (40,000) | 634,375 | Savings Available (Following Reallocation for SWSC project) |
| Sunnybrook Building Envelope | 350,000 | (300,000) | 50,000 | Project shifted to FY2021 |
| Parking Lot Repaving – Knightdale School Park | 200,000 | (155,000) | 45,000 | Design underway, construction will be funded in FY2020 |

Up to \$450,000 of additional construction expenditures will be made out of the County Buildings Minor CIP division. With the award of this item, offices will be ready for occupancy by the end of May 2019 and the warehouse improvements will be complete by the end of July 2019.

Attachments:

1. Bid Tabulation
2. Project Cost Summary



Legislation Details (With Text)

File #: 16-2039

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 3/18/2019 **Final action:**

Title: Approval to Proceed with Construction Management at Risk Delivery Method for the Marbles Kids Museum Expansion Project

Sponsors:

Indexes:

Code sections:

Attachments: [Marbles Exp CMAR Preselection Appvl.pdf](#)
[Evaluation of CMAR Method for Marbles Project.pdf](#)
[Marbles Work Session Presentation Oct 2017.pdf](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|--------|--------|
| 3/18/2019 | 1 | Board of Commissioners | | |

Approval to Proceed with Construction Management at Risk Delivery Method for the Marbles Kids Museum Expansion Project

That the Board of Commissioners approves the Construction Manager at Risk delivery method for construction of the Marbles Kids Museum Expansion Project, based on concluding that this delivery method is in the best interest of the project, in accordance with NC General Statutes

Item Title: Approval to Proceed with Construction Management at Risk Delivery Method for the Marbles Kids Museum Expansion Project

Specific Action Requested:

That the Board of Commissioners approves the Construction Manager at Risk delivery method for construction of the Marbles Kids Museum Expansion Project, based on concluding that this delivery method is in the best interest of the project, in accordance with NC General Statutes.

Item Summary:

Purpose: State statute requires public bodies to compare advantages and disadvantages and conclude that the construction management at risk delivery method is in the best interest of the project, prior to using this delivery method in lieu of the conventional delivery methods of multi-prime, single prime or dual bidding.

Background: Marbles was established in 2007 as a merger between Playspace and the former Explorⁱs Museum. Wake County owns the Museum and the IMAX Theater facilities whereas Marbles, a private 501(C)(3) nonprofit operates the complex located at 201 East Hargett Street across from Moore Square in downtown Raleigh, under a long-term lease. The main museum facility was constructed in 1999 and the IMAX Theater was completed in 2001.

In 2017, the County and Marbles completed a Strategic Implementation Plan process to determine the greatest needs for the next 10 years and a plan for implementation. The process centered on identifying facility goals and program needs to be accomplished in the next decade. At a Work Session on October 9, 2017, the Board of Commissioners received a presentation on the conclusions drawn from this planning process and confirmed the County's continuing role as Landlord of this facility, agreed to allow future expansion of the Museum on this property and agreed to use Major Facilities funds to initiate the first phase of design work, based upon the Strategic Implementation Plan.

Board Goal: This Board action supports routine County business.

Fiscal Impact: Preliminary design and associated preconstruction services provided through this proposed process are funded through the Major Facilities Trust Fund. Future construction funding is yet to be determined. This action will require no additional County CIP funds.

Additional Information:

The first phase of design for the Marbles Museum expansion will conclude this summer with a schematic design plan that will define the proposed expansion and renovation areas, preliminary building system requirements, a phasing and implementation approach and cost estimate. This design effort is currently about 30% complete. Staff and Marbles will update the Board with a design presentation later in the Spring.

This will be a complex expansion and renovation project on a tight urban site with the additional requirement that the Museum must maintain operations while the project is constructed. Due to the complexity of this project and the need to control cost, staff proposes utilizing the Construction Manager at Risk (CMAR) delivery method for this project. This delivery method allows the owner to select a construction management firm that will act as a consultant to the owner during the design and bidding phases (preconstruction), and then act as the general contractor during the construction phase.

Generally speaking, there are numerous advantages to utilizing the CMAR delivery method on this project. CMAR is a collaborative process, which introduces construction expertise into the design project to compliment the design expertise from the design team. The CMAR firm provides constructability advice and cost analysis services during the design phase, preparation and coordination of bid packages, scheduling control, cost control and value management. In addition, the CMAR method provides extensive recruitment and engagement with Minority Business Enterprise firms and the percentage of involvement is often at least twice the County's goal of 10%.

Because funding sources have yet to be identified for construction of this project, it is especially important that constructability guidance and thorough, professional cost assumptions are established. The CMAR is in the best position to provide this information and staff believes using the CMAR delivery method on this project is in the best interest of the county. The CMAR's services will be limited in this initial phase of the project, but very valuable. A report comparing and contrasting this delivery method with conventional hard bid delivery methods is attached to this agenda item.

Staff will complete a process to select a Construction Manager at Risk for this project, which will occur over the next 45 - 60 days. The process for selecting a CMAR must comply with other various NC General Statutes. The Board's long standing "Policy for Selection of Consultants" complies with these requirements and will be followed for this selection process. Consistent with this Policy, a selection committee will be established to solicit and evaluate proposals, interview finalists, rank CMAR firms, and provide the County Manager and Board with a summary of the committee's work. Staff will return in May to present the selected CMAR for approval by the Board.

Attachments:

1. Report on Recommendation for Use of Construction Management at Risk Delivery Method for the Marbles Kids Museum Expansion Project
2. Presentation from Work Session, October 9, 2017



Legislation Details (With Text)

File #: 16-2041

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 3/18/2019 **Final action:**

Title: Approval of a Multi-Year Agreement for Lockbox and E-Box Services with Branch Banking & Trust (BB&T)

Sponsors:

Indexes:

Code sections:

Attachments: [Board Item Summary_BB&T Lockbox.pdf](#)
[Final_BBT contract_2018.pdf](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|--------|--------|
| 3/18/2019 | 1 | Board of Commissioners | | |

Approval of a Multi-Year Agreement for Lockbox and E-Box Services with Branch Banking & Trust (BB&T)

That the Board of Commissioners authorizes the County Manager to execute a three-year contract with Branch Banking & Trust (BB&T), on behalf of Wake County, for providing and processing lockbox and e-box services, subject to terms and conditions acceptable to the County Attorney

Item Title: Approval of a Multi-Year Agreement for Lockbox and E-Box Services with Branch Banking & Trust (BB&T)

Specific Action Requested:

That the Board of Commissioners authorizes the County Manager to execute a three-year contract with Branch Banking & Trust (BB&T), on behalf of Wake County, for providing and processing lockbox and e-box services, subject to terms and conditions acceptable to the County Attorney.

Item Summary:

Purpose: The Board of Commissioners must approve multi-year contracts.

Background: The County uses lockbox and e-box services to receive and post a variety of payments, most notably property tax payments. The lockbox services the County seeks to continue is for processing receipt of paper check transactions and electronic payments initiated by property taxpayers through their banks. Along with processing deposits for checks and electronic payments, BB&T provides a daily electronic record of transactions for the County to post in the tax receivables system.

Board Goal: This action supports routine County operations.

Fiscal Impact: These fees already are included in the County budget, and no budget increase is anticipated. The contract will cost up to \$120,000 over three years.

Additional Information:

The County awarded a contract to BB&T for lockbox services in 2013 as part of an RFP for core banking services. That contract had an initial term of five years with the option for two additional five-year renewals. Pricing would be negotiated with each renewal term.

The initial contract period has expired and when negotiations began to exercise the original option to renew the contract for an additional five years, BB&T informed the County that they wished to change the renewal term to only three years. The County entered into negotiations with BB&T and has reached agreement on both the terms and pricing schedule for a new contract. The proposed contract with BB&T will be for an initial term of three years with the option for two additional three-year renewals. The County has been satisfied with the services being provided by BB&T and seeks to continue the relationship under the new terms and pricing of the proposed contract.

Attachments:

1. Contract, including updated pricing terms



Legislation Details (With Text)

File #: 16-2040
Type: Consent Item
Status: Agenda Ready
In control: Housing & Community Revitalization
On agenda: 3/18/2019
Final action:
Title: Habitat for Humanity Development Agreement Addendum
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary](#)
[Second Addendum to Habitat for Humanity Development](#)
[First Addendum Habitat for Humanity Development Agreement](#)
[Board of Commissioner Agenda Item-January 17, 2017](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|--------|--------|
| 3/18/2019 | 1 | Board of Commissioners | | |

Habitat for Humanity Development Agreement Addendum

That the Board of Commissioners authorizes the County Manager to execute a Second Addendum to the Development Agreement between Habitat for Humanity of Wake County and Wake County for the purpose of extending the deadline related to the construction a home on one remaining lot subject, to terms and conditions acceptable to the County Attorney

Item Title: Habitat for Humanity Development Agreement Addendum

Specific Action Requested:

That the Board of Commissioners authorizes the County Manager to execute a Second Addendum to the Development Agreement between Habitat for Humanity of Wake County and Wake County for the purpose of extending the deadline related to the construction a home on one remaining lot subject, to terms and conditions acceptable to the County Attorney.

Item Summary:

Purpose: The Board of Commissioners approves real estate transactions associated with affordable housing development of Wake County Property.

Background: Wake County partners with Habitat for Humanity to increase the stock of affordable housing in the county and to provide homeownership opportunities to low income individuals. In October 2016, Habitat for Humanity of Wake County submitted a proposal to purchase four vacant County owned lots at a nominal fee.

The Wake County Board of Commissioners approved the sale of the four lots on January 17, 2017. Wake County receives payment for each lot at the time the homebuyer closes with their lender. In May 2018, Wake County executed a first addendum to remove one lot due to poor soils and extend the Agreement deadline for the remaining lots. As of the date of this action, Habitat has completed construction and closed on two lots located at 120 Lawrence Street and 201 W. Jones Street in Fuquay Varina. One lot located at 507 N. Gill Street in Zebulon, NC has not yet closed.

Habitat has encountered delays related to obtaining title insurance on the final lot located at 507 N. Gill Street in Zebulon due to their issues. Habitat requests an extension for the loan closing to June 30, 2019.

Board Goal: This Board action complements housing affordability initiatives in the Social and Economic Vitality goal area.

Fiscal Impact: No fiscal impact change. The County will still receive \$13,500 in CDBG program income funds for the purchase of the lot located at 507 N. Gill Street in Zebulon.

Additional Information:

Habitat for Humanity targets all households earning 30-60% of area median income (currently \$25,300-\$50,580 for a family of 4). All of Habitat's homeowners are first time homebuyers or have not owned a home in three years. Habitat homeowners contribute "sweat equity" by working alongside volunteers for the construction of their home. The average home sale price is \$140,000.

In February 2018, Habitat for Humanity of Wake County and Wake County were in contact regarding the closing of the final lot located at 507 N. Gill Street in Zebulon.

Due to unforeseen delays related to completion of a title search and obtaining title insurance, the Agreement needs to be extended from November 30, 2018 to June 30, 2019. Habitat anticipates that the closing for 507 N Gill Street in Zebulon will occur approximately the week of March 25, 2019.

Attachments:

1. Second Addendum to Habitat for Humanity Development Agreement
2. First Addendum to Habitat for Humanity Development Agreement
3. Board of Commissioners Agenda Item - January 17, 2017

**SECOND ADDENDUM TO DEVELOPMENT AGREEMENT
BETWEEN HABITAT FOR HUMANITY OF WAKE COUNTY, INC.
AND WAKE COUNTY**

WHEREAS, the undersigned are parties to a Development Agreement (“Agreement”) entered by and between Habitat for Humanity of Wake County, Inc. with an effective date of April 12, 2017, by and between Wake County, (“County”), and Habitat for Humanity of Wake County, Inc. (“Developer”), for the purchase and sale of four (4) lots (collectively referred to as “Lots”) to be developed for affordable housing. Said Lots are more particularly identified in *Exhibit A* attached to the Agreement and are located in the Town of Fuquay-Varina and the Town of Zebulon; and

WHEREAS, the Agreement identifies the Lots and the per lot sales price as follows:

120 Lawrence Street, Fuquay-Varina (\$9,000)
308 W. Jones Street, Fuquay-Varina (\$9,000)
201 W. Jones Street, Fuquay-Varina (\$9,000)
507 N. Gill Street, Zebulon (\$13,500)

WHEREAS, a First Addendum to the Development Agreement released the lot located at 308 W. Jones from said Agreement and extended the deadline for sale of homes to November 30, 2018; and

WHEREAS, the Agreement expired on November 30, 2018 and all homes to be constructed by Developer on the Lots were to be sold on or before November 30, 2018; an

WHEREAS, Developer has requested a written amendment to the Agreement as related to the lot located at 507 N. Gill Street described herein and County, acting by and through approval of its Board of Commissioners mutually agrees to the amendment as set forth herein.

WHEREBY, by and through the execution of this Second Addendum to Development Agreement Between Habitat for Humanity of Wake County, Inc. and Wake County, the parties hereby mutually agree to amend the Agreement as follows:

1. Expiration of Agreement & Deadline for Closing: The Agreement shall be extended through June 30, 2019 and all deadlines to be completed by Developer, including the sale of all homes developed on the lot 507 N. Gill Street, Zebulon, as amended herein, shall be mutually extended to June 30, 2019.

All other terms and conditions of the Amendment shall remain the same and in full force and effect.

COUNTY:

WAKE COUNTY

By: _____
David Ellis, Wake County Manager

Date: _____

DEVELOPER:

HABITAT FOR HUMANITY OF WAKE COUNTY, INC.

By: _____
President, Authorized Signatory

Date: _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Director

Date

**FIRST ADDENDUM TO DEVELOPMENT AGREEMENT
BETWEEN HABITAT FOR HUMANITY OF WAKE COUNTY, INC.
AND WAKE COUNTY**

WHEREAS, the undersigned are parties to a Development Agreement (“Agreement”) entered by and between Habitat for Humanity of Wake County, Inc. with an effective date of April 12, 2017, by and between Wake County, (“County”), and Habitat for Humanity of Wake County, Inc. (“Developer”), for the purchase and sale of four (4) lots (collectively referred to as “Lots”) to be developed for affordable housing. Said Lots are more particularly identified in *Exhibit A* attached to the Agreement and are located in the Town of Fuquay-Varina and the Town of Zebulon; and

WHEREAS, the Agreement identifies the Lots and the per lot sales price as follows:

120 Lawrence Street, Fuquay-Varina (\$9,000)
308 W. Jones Street, Fuquay-Varina (\$9,000)
201 W. Jones Street, Fuquay-Varina (\$9,000)
507 N. Gill Street, Zebulon (\$13,500)

WHEREAS, the Agreement expires on May 31, 2018 and all homes to be constructed by Developer on the Lots are to be sold on or before May 31, 2018; and

WHEREAS, Developer has requested a written amendment to the Agreement as described herein and County, acting by and through approval of its Board of Commissioners mutually agrees to the amendment as set forth herein.

WHEREBY, by and through the execution of this First Addendum to Development Agreement Between Habitat for Humanity of Wake County, Inc. and Wake County, the parties hereby mutually agree to amend the Agreement as follows:

1. “Lots” - Removal of 308 W. Jones Street: All references to 308 W. Jones Street, including the legal description for 308 W. Jones Street included in *Exhibit A* of the Agreement shall be removed. The lot identified as 308 W. Jones Street, Fuquay-Varina at a sales price of \$9,000 shall be released from said Agreement and the total purchase price to be paid by Developer for the remaining three (3) Lots shall be adjusted from \$40,500 to \$31,500.
2. Expiration of Agreement & Deadline for Sale of Homes: The Agreement shall be extended through November 30, 2018 and all deadlines to be completed by Developer, including the sale of all homes developed on the Lots, as amended herein, shall be mutually extended to November 30, 2018.

All other terms and conditions of the Amendment shall remain the same and in full force and effect.

COUNTY:

WAKE COUNTY

By: _____
David Ellis, Wake County Manager

Date: _____

DEVELOPER:

HABITAT FOR HUMANITY OF WAKE COUNTY, INC.

By: _____
President, Authorized Signatory

Date: _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Director

Date

Item Title: Sale of Four County-Owned Lots to Habitat for Humanity of Wake County to Increase the Stock of Affordable Housing within Wake County and Provide Homeownership Opportunities for Low Income Individuals

Specific Action Requested:

That the Board of Commissioners approves the sale of four lots at a total purchase price of \$40,500 in Fuquay-Varina and Zebulon to Habitat for Humanity of Wake County, subject to terms and conditions acceptable to the County Attorney.

Item Summary:

Beginning in 1998, Wake County's Housing and Community Revitalization (HCR) department worked in partnership with the Town of Fuquay Varina and the Consolidated School Redevelopment Commission to revitalize the Consolidated School neighborhood located within the Town of Fuquay Varina. As part of this partnership, the following projects were completed:

- A building was renovated as a five star daycare center
- A building was renovated to provide 17 units of affordable housing to seniors
- Affordable in-fill single family housing has been built and sold
- A community center was renovated
- Sidewalks were installed
- An 18 unit subdivision was created

As one part of the revitalization effort, Wake County purchased property in the neighborhood and subdivided it into 18 single-family lots. In June 2009 & 2015, the Board of Commissioners approved the sale of nine lots to Habitat for Humanity of Wake County. Construction was completed on all nine lots in June 2016. Wake County also acquired additional property in the neighborhood for revitalization. There are 6 remaining vacant lots in Consolidated School neighborhood of Fuquay-Varina.

In February 2016, Wake County foreclosed on a home located in Zebulon that was unlivable. HCR partnered with the Zebulon Fire Department to conduct volunteer burn on the property for training purposes. It is now a vacant lot.

In October 2016, Habitat for Humanity of Wake County submitted a proposal to purchase the following County owned lots at a very nominal fee. Wake County provided a counter proposal and offered the lots at the following purchase prices:

- 120 Lawrence Street, Fuquay-Varina (includes 124 Lawrence Street) -\$9,000
- 308 W. Jones Street, Fuquay-Varina - \$9,000
- 201 W. Jones Street, Fuquay-Varina - \$9,000
- 507 N. Gill Street, Zebulon - \$13,500

Habitat for Humanity accepted the counter offer.

Habitat for Humanity targets all households earning 30-60% of area median income (currently \$23,000-\$45,960 for a family of four). All Habitat's homeowners are first time homebuyers or have not owned a home in three years. Habitat homeowners contribute "sweat equity" by working alongside volunteers for the construction of their home. The average home sale price is \$140,000.

Habitat has built 188 homes in the last five years. Home equity is the largest single wealth building factor among families in the lower income groups. Families are able to use their home ownership as a springboard for educational achievements and more positive health outcomes.

Habitat plans to start construction on the home in Zebulon in early spring 2017. The Fuquay-Varina homes will be completed by Spring 2018.

Attachments:

1. Location Map-Fuquay Varina Lots
2. Location Map-Zebulon Lot
3. June 15, 2009 Agenda Item
4. June 15, 2015 Agenda Item



Legislation Details (With Text)

File #: 16-2035

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 3/18/2019 **Final action:**

Title: WakeMed Hospital Board of Directors Amendment to WakeMed's Articles of Incorporation

Sponsors:

Indexes:

Code sections:

Attachments: [WakeMed Board of Directors Item Summary.pdf](#)
[WakeMed recommendations.pdf](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|--------|--------|
| 3/18/2019 | 1 | Board of Commissioners | | |

WakeMed Hospital Board of Directors Amendment to WakeMed's Articles of Incorporation
That the Board of Commissioners approves changes to Article VI of the WakeMed Board of Directors Articles of Incorporation

Item Title: WakeMed Board of Directors Amendment to WakeMed's Articles of Incorporation

Specific Action Requested:

That the Board of Commissioners approves changes to Article VI of the WakeMed Board of Directors Articles of Incorporation.

Item Summary:

WakeMed's Board of Directors is made up of fourteen directors, eight of whom are appointed by the Wake County Board of Commissioners and six of whom are selected by the WakeMed Board after nomination by the directors not appointed by the Wake County Board of Commissioners.

The Articles of Incorporation currently require all members of the Board of Directors to be citizens and residents of Wake County. As WakeMed prepares for the future and works to become a Top Ten hospital, the Board believes that some experts who reside outside Wake County could help WakeMed achieve this goal.

At the past Board meeting, the WakeMed Board endorsed the following change to Article VI of the Articles of Incorporation.

All members of the Board of Directors appointed by the Wake County Board of Commissioners shall be citizens and residents of Wake County and at least twenty-one years of age. The number of directors shall be fourteen. Eight of the fourteen directors shall be appointed by the Wake County Board of Commissioners. Six of the directors shall be selected by the Board of Directors after nomination by the directors not appointed by the Wake County Board of Commissioners.

WakeMed Board of Directors requests that the Wake County Board of Commissioners consider the changes to Article VI of the Articles of Incorporation.

Attachments:

1. Letter from WakeMed Board of Directors



Legislation Details (With Text)

File #: 16-2023

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 3/18/2019 **Final action:**

Title: Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

Sponsors:

Indexes:

Code sections:

Attachments: [Tax Collections Item Summary](#)
[Tax Committee Agenda Process.pdf](#)
[Executive Summary 1.pdf](#)
[Executive Summary 2.pdf](#)
[March 2019 Refunds Under 500.pdf](#)
[March 2019 refunds over \\$500.00.pdf](#)
[Daily Updates For Exemptions.pdf](#)
[Daily Updates For Penalties.pdf](#)
[Daily Updates For Tax Relief.pdf](#)
[Daily Updates For Special Situations.pdf](#)
[Daily Updates For Tax Deferments.pdf](#)
[Municipal Collection Report](#)
[Wake County Collection Report](#)
[Monthly In-Rem Foreclosure Report](#)
[PFB Summary Report.pdf](#)
[Register of Deeds Excise Tax Report](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|--------|--------|
| 3/18/2019 | 1 | Board of Commissioners | | |

Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

That the Board of Commissioners approves the attached recommendations by the Tax Committee

Item Title: Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

Specific Action Requested:

That the Board of Commissioners approves the attached recommendations by the Tax Committee.

Item Summary:

Purpose: The Board of Commissioners approves all tax relief actions requested by taxpayers. On a monthly basis, the Tax Committee meets to consider taxpayer requests and makes recommendations to the Board.

Background: If a taxpayer believes they have been billed incorrectly, wish to appeal a decision of the Revenue Department, seek relief of penalties or submit a late request for exemption, exclusion or deferment, they can request a hearing before the Tax Committee.

The Tax Committee meets monthly and makes recommendations to the Board of Commissioners. The Board approves all tax relief actions. The Tax Committee meets on the third Thursday of each month at 1 p.m. in the Revenue Department's Conference Room to review requests and make a recommendation to the Board of Commissioners. This meeting is publicized and open to the public.

The Tax Committee presents information to the Wake County Board of Commissioners each month for review, showing the name of the taxpayer, description of property, account number, tax year, relief sought, and recommended action.

Board Goal: This item supports routine business of the County as required by North Carolina General Statutes and does not relate to a specific Board initiative.

Fiscal Impact: The fiscal impact of this item varies from month to month based on requests but is generally negligible as a percent of the total County budget.

Additional Information:

The Tax Committee is comprised of Kim Lorbacher, Financial Services Manager with Wake County Finance; Natasha Baldwin, Finance Manager with the City of Raleigh and Seth Larson, Accountant with the Town of Cary. Marcus Kinrade, Wake County Revenue Director, serves as the clerk to the Tax Committee.

Some reasons a property owner may request a hearing before the Tax Committee are:

- They were penalized for listing personal property after January 31.
- They take exception to the value placed on their property and received notice of the value after the Board of Equalization and Review adjourned.
- Their personal property listing was audited and they are seeking relief of discovered value or applicable penalties.
- They filed a late application for an exemption, exclusion or deferment on a property.
- An application for exemption, exclusion or deferment was denied by the Revenue Department and the wish to appeal that decision.
- A penalty was imposed for the late filing or late payment of a gross receipt tax and penalty relief is requested.
- A refund has been requested for a tax imposed through a clerical error, an illegal tax, or a tax levied for an illegal purpose.
- A refund exceeding the threshold the finance officer is authorized to issue has been requested.

The tax committee has adopted criteria that may provide partial or full relief of late list penalties applied to personal property discoveries if one of the following criteria is met:

- The property owner is new to North Carolina.
- The property owner inadvertently neglected to list equipment in the first year of ownership.
- Prior year property listings were timely filed.
- Items were inadvertently omitted from a listing filed timely.
- The property owner was on military deployment or medically incapacitated.
- The property owner self-reported assets that were not listed properly in prior years.
- The property owner was cooperative with an audit and no property tax was lost due to being beyond the five-year audit period.

Attachments:

1. Tax Committee Agenda Process
2. Executive Summary 1 and 2
3. Refunds Under/Over \$500.00
4. Daily Updates for Exemptions, Penalties, Tax Relief, Special Situations and Tax Deferments
5. Municipal Collection Report
6. Wake County Collection Report
7. Monthly In-Rem Foreclosure Report
8. PFB Summary Report
9. Register of Deeds Excise Tax Report

The Tax Committee follows the North Carolina General Statutes or previously established general guidelines in their recommendations of relief for assessed late list penalties (no relief, partial relief, full relief). The committee also considers late filed exemption and exclusion applications, and makes recommendations regarding requests for relief of interest.

Consideration of relief of late list penalties:

- If a taxpayer is new to North Carolina and fails to list the first year required, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has property that should have been listed and is unaware of the tax laws, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has listed timely in at least two consecutive years immediately prior to the year for which a penalty is assessed, the penalty may be relieved, partially or in full.
- If a taxpayer inadvertently omitted items from his timely listing, the penalty may be relieved, partially or in full.
- If a taxpayer was involved in military deployment and was unable to list timely, the penalty may be relieved, partially or in full.
- If a taxpayer was unable to list due to circumstances beyond their control (e.g. – hospitalization), the penalty may be relieved, partially or in full.
- Guidelines have been established for companies with penalties assessed as a result of audits. Relief may be granted partially or in full if it appears there was no willful attempt to understate value, if the taxpayer was cooperative and forthright during the audit and if there were no significant issues with their previous listings. The recommendation of the auditor is carefully considered in making this determination.

Consideration of late-filed applications for exemption or exclusion:

- The tax committee will recommend approval of late filed exemptions or exclusions as long as the request complies with the general statutes, or if case law exists that is clear and generally supports the request. Late filed applications must be hand-delivered by December 31 or postmarked by December 31 of the calendar year for which the exemption or exclusion is requested.
- The tax committee will recommend denying any applications received after December 31st of the calendar year for which the exemption or exclusion is requested. There is no statutory authority to exempt or exclude property if the application is made outside the calendar year for which the exemption is sought.

Consideration of requests for relief of interest:

- Once interest accrues, it is considered tax per NCGS 105-273(15). Tax cannot be compromised per NCGS 105-380. Therefore the tax committee typically recommends denial of requests for relief of interest. Should a situation arise in which the committee determines that interest should be relieved, the Assessor will request the item be removed from the consent agenda and considered separately by the Board of Commissioners.

EXECUTIVE SUMMARY OF RECOMMENDATIONS FROM TAX COMMITTEE

Board Meeting Date March 18, 2019

| <u>NUMBER</u> | <u>PROPERTY TAX REFUNDS REQUESTED</u> | | |
|---------------|--|-----------------------------------|---------------------------------|
| | <u>AMOUNT OF TAX REQUESTED</u> | <u>AMOUNT OF TAX APPROVED</u> | <u>AMOUNT OF TAX DENIED</u> |
| 16 | \$12,417.84 | \$12,417.84 | 0.00 |

Executive Summary of Recommendations From Tax Committee 02/21/2019

Exemptions Requested

| Number of Requests | Value of Exemptions Requested | Value of Property Exempted |
|--------------------|-------------------------------|----------------------------|
| 1 | \$235,083 | \$0 |

Tax Relief Exclusion Requested

| Number of Requests | Value of Exclusion Requested | Value of Property Exempted |
|--------------------|------------------------------|----------------------------|
| 2 | \$86,902 | \$0 |

Tax Deferment Requested

| Number of Requests | Value of Deferment Requested | Value of Property Deferred |
|--------------------|------------------------------|----------------------------|
| 1 | \$839,577 | \$839,577 |

Requests For Relief of Late List Penalties

| Number of Requests | Granted Full Relief | Granted Partial Relief | Denied |
|--------------------|---------------------|------------------------|--------|
| 5 | 5 | 0 | 0 |

Special Situations/Value Adjustment

| Relief Requested | Total | Granted | Denied |
|------------------|-------|---------|--------|
| Refund Request | 3 | 0 | 3 |

Board Report

Return

Date : 03/18/2019

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES

| No. | Name of Tax Payer | Account Number | Tax and Penalties | Total Rebate | Total Refund | Request Status |
|-----------------------------------|---|--------------------------------|--------------------------------|--------------|--------------|----------------|
| 1 | BAUMER ASSOCIATES INC 107 WOODHUE LN CARY NC, 27518 - 9774 | 0006840708- 2018- 2018- 000000 | City 120.32 County 224.95 | 345.27 | 345.27 | Refund |
| 2 | BUCHANAN, ROBERT PAUL 2128 CLARK AVE APT 140 RALEIGH NC, 27605 | 0006849506- 2018- 2017- 000000 | City 105.75 County 152.91 | 258.66 | 258.66 | Refund |
| 3 | DALTON COMMERCIAL PAINTING LLC 6216 ANGUS DR # C RALEIGH NC, 27617 | 0006840727- 2018- 2018- 000000 | City 150.63 County 224.95 | 375.58 | 375.58 | Refund |
| 4 | EOB ENTERPRISE INC 1300 E MILLBROOK RD STE B RALEIGH NC, 27609 | 0006806506- 2018- 2018- 000000 | City 64.21 County 95.88 | 160.09 | 160.09 | Refund |
| 5 | GARCIA, J DOLORES MENDO GONSALEZ, ALICIA MENDOZA 5912 GAMBLE DR RALEIGH NC, 27610 - 5422 | 0000107492- 2017- 2017- 000000 | City 0.00 County 444.27 | 444.27 | 444.27 | Refund |
| 6 | GARCIA, J DOLORES MENDO GONSALEZ, ALICIA MENDOZA 5912 GAMBLE DR RALEIGH NC, 27610 - 5422 | 0000107492- 2018- 2018- 000000 | City 0.00 County 467.78 | 467.78 | 467.78 | Refund |
| 7 | MCCULLERS WHITAKER & HAMER PLLC 104 N FAYETTEVILLE ST CLAYTON NC, 27520 | 0000065110- 2018- 2018- 000000 | City 0.00 County 101.38 | 101.38 | 101.38 | Refund |
| 8 | MID AMERICA APARTMENTS LP 6815 POPLAR AVE GERMANTOWN TN, 38138 - 3606 | 0005342935- 2018- 2018- 000000 | City 35.10 County 65.62 | 100.72 | 100.72 | Refund |
| 9 | MUNGO HOMES OF NORTH CAROLINA, INC 441 WESTERN LN IRMO SC, 29063 - 9230 | 0000450645- 2018- 2018- 000000 | City 162.20 County 246.84 | 409.04 | 409.04 | Refund |
| 10 | NORTH RALEIGH FITNESS LLC 11416 JOHN ALLEN RD RALEIGH NC, 27614 | 0006859078- 2018- 2018- 000000 | City 77.80 County 116.18 | 193.98 | 193.98 | Refund |
| Marcus D. Kinrade | | | Total City Rebated | 716.01 | | |
| Wake County Revenue Administrator | | | Total County Rebated | 2,140.76 | | |
| | | | Total Rebate/Refund | | 2,856.77 | 2,856.77 |

CC:

***Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.**

Print

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Board Report

Date : 03/18/2019

Return

Approved By : _____

**TO : WAKE COUNTY BOARD OF COMMISSIONERS
RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR Wake County**

| No. | Name of Tax Payer | Account Number | Tax and Penalties | Total Rebate | Total Refund | Request Status |
|--|---|--------------------------------|----------------------------------|--------------|--------------|----------------|
| 1 | FARM CREDIT LEASING C/O TAX DEPARTMENT 6340 S FIDDLERS GREEN CIR GREENWOOD VILLAGE CO, 80111 | 0005323799- 2017- 2017- 007300 | City 0.00 County 1,763.74 | 1,763.74 | 1,763.74 | Refund |
| 2 | FARM CREDIT LEASING C/O TAX DEPARTMENT 6340 S FIDDLERS GREEN CIR GREENWOOD VILLAGE CO, 80111 | 0005323799- 2018- 2018- 007300 | City 0.00 County 1,409.45 | 1,409.45 | 1,409.45 | Refund |
| Marcus D. Kinrade | | | | | | |
| Wake County Revenue Administrator | | | | | | |
| | | | Total City Rebated 0.00 | | | |
| | | | Total County Rebated 3,173.19 | | | |
| | | | Total Rebate/Refund 3,173.19 | 3,173.19 | 3,173.19 | |

CC:

*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

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Board Report

Return

Date : 03/18/2019

Approved By : _____

**TO : WAKE COUNTY BOARD OF COMMISSIONERS
RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR FUQUAY-VARINA**

| No. | Name of Tax Payer | Account Number | Tax and Penalties | Total Rebate | Total Refund | Request Status |
|-----|--|--------------------------------|------------------------------|--------------|--------------|----------------|
| 1 | SUMMERCHASE HARMONY HOUSING LLC 8383 CRAIG ST STE 240 INDIANAPOLIS IN, 46250 | 0006831030- 2018- 2018- 000000 | City 615.56 County 931.39 | 1,546.95 | 1,546.95 | Refund |
| | Marcus D. Kinrade | | Total City Rebated 615.56 | | | |
| | Wake County Revenue Administrator | | Total County Rebated 931.39 | | | |
| | | | Total Rebate/Refund | 1,546.95 | 1,546.95 | |

CC:

*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

Board Report

Return

Date : 03/18/2019

Approved By : _____

**TO : WAKE COUNTY BOARD OF COMMISSIONERS
RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR RALEIGH**

| No. | Name of Tax Payer | Account Number | Tax and Penalties | Total Rebate | Total Refund | Request Status |
|--|--|--------------------------------|--|-----------------|-----------------|----------------|
| 1 | EAST HAVEN HARMONY HOUSING LLC 8383 CRAIG ST STE 240 INDIANAPOLIS IN, 46250 | 0006831027- 2018- 2018- 000000 | City County 441.51 659.34 | 1,100.85 | 1,100.85 | Refund |
| 2 | MID AMERICA APARTMENTS LP 6815 POPLAR AVE GERMANTOWN TN, 38138 - 3606 | 0006603846- 2018- 2018- 000000 | City County 239.27 357.32 | 596.59 | 596.59 | Refund |
| 3 | NEXSEN PRUET LLC 1230 MAIN ST STE 700 PO BOX 2426 COLUMBIA SC, 29202 - 2426 | 0006516065- 2018- 2018- 000000 | City County 1,260.73 1,882.76 | 3,143.49 | 3,143.49 | Refund |
| Marcus D. Kinrade | | | | | | |
| Wake County Revenue Administrator | | | | | | |
| | | | Total City Rebated 1,941.51 | | | |
| | | | Total County Rebated 2,899.42 | | | |
| | | | Total Rebate/Refund | 4,840.93 | 4,840.93 | |

CC:
*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

Tax Committee Meeting: 02/21/2019

Approved by: _____

Board of Commissioners Meeting: 03/18/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Exemptions

| Item # | Taxpayer(s) | Description Jurisdiction | Account # / Year For Payment Status | Value Appealed | Appeal/Request Type | Recommendation |
|--------|---|----------------------------------|--|----------------|---|----------------|
| 15267 | WINSTON, CHERYL WINSTON, SHANAE 100 INDIAN TRL WENDELL NC 27591-9427 | 3009 ROSINBURG RD WAKE COUNTY | 0000123136 2018 Paid in Full | \$235,083 | Exemption Religious Purpose 105-278.3 | Denied |

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 02/21/2019

Board of Commissioners Meeting: 03/18/2019

TO: Wake County Board of Commissioners and Town Board of Morrisville

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

| Item # | Taxpayer(s) | Description Jurisdiction | Account # / Year For Payment Status | Late List Appealed | Appeal/Request Type | Recommendation | Relief Code |
|--------|---|---|--|--------------------|------------------------|----------------|----------------|
| 15259 | CATALENT PHARMA SOLUTIONS LLC JANET CHEN 160 N PHARMA DR MORRISVILLE NC 27560-9570 | BUSINESS PERSONAL PROPERTY MORRISVILLE | 0006096006 2015 Not Paid | \$7,647.10 | Late List Penalty | Granted | |
| 15263 | CATALENT PHARMA SOLUTIONS LLC JANET CHEN 160 N PHARMA DR MORRISVILLE NC 27560-9570 | BUSINESS PERSONAL PROPERTY MORRISVILLE | 0006096006 2017 Not Paid | \$58,008.24 | Late List Penalty | Granted | |
| 15271 | CATALENT PHARMA SOLUTIONS LLC JANET CHEN 160 N PHARMA DR MORRISVILLE NC 27560-9570 | BUSINESS PERSONAL PROPERTY MORRISVILLE | 0006096006 2016 Not Paid | \$66,581.99 | Late List Penalty | Granted | |

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 02/21/2019

Board of Commissioners Meeting: 03/18/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

| Item # | Taxpayer(s) | Description Jurisdiction | Account # / Year For Payment Status | Late List Appealed | Appeal/Request Type | Recommendation | Relief Code |
|--------|---|---------------------------------------|--|--------------------|---------------------------|----------------|----------------|
| 15251 | MCCLATCHY NEWSPAPERS INC PO BOX 52307 ATLANTA GA 30355-0307 | BUSINESS PERSONAL PROPERTY RALEIGH | 0006796163 2018 Paid in Full | | \$63.34 Late List Penalty | Granted | |

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 02/21/2019

Board of Commissioners Meeting: 03/18/2019

TO: Wake County Board of Commissioners and Town Board of Wake Forest

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

| Item # | Taxpayer(s) | Description Jurisdiction | Account # / Year For Payment Status | Late List Appealed | Appeal/Request Type | Recommendation | Relief Code |
|--------|---|---|--|--------------------|---------------------------|----------------|----------------|
| 15257 | K.S.R.L. LLC IVY LASSITER 1009 STADIUM DRIVE SUITE 108 | BUSINESS PERSONAL PROPERTY WAKE FOREST | 0006866286 2018 Not Paid | | \$11.14 Late List Penalty | Granted | |

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 02/21/2019

Approved by: _____

Board of Commissioners Meeting: 03/18/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Tax Relief Exclusions

| Item # | Taxpayer(s) | Description Jurisdiction | Account # / Year For Payment Status | Value Appealed | Appeal/Request Type | Recommendation |
|--------|---|-----------------------------|--|----------------|---|--------------------------|
| 15253 | WILLIAMS, DALLIE 518 ASHFORD ST RALEIGH NC 27610-3719 | 518 ASHFORD ST RALEIGH | 0000048381 2018 Paid in Full | \$46,624 | Exclusion Elderly Exclusion 105-277.1 | Granted - For Good Cause |

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 02/21/2019

Approved by: _____

Board of Commissioners Meeting: 03/18/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Tax Relief Exclusions

| Item # | Taxpayer(s) | Description Jurisdiction | Account # / Year For Payment Status | Value Appealed | Appeal/Request Type | Recommendation |
|--------|---|---------------------------------|--|----------------|---|--------------------------|
| 15255 | GRAYS, DOROTHY 85 LILES DEAN RD WENDELL NC 27591-7243 | 85 LILES DEAN RD WAKE COUNTY | 0000127847 2018 Paid in Full | \$40,278 | Exclusion Elderly Exclusion 105-277.1 | Granted - For Good Cause |

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 02/21/2019

Approved by: _____

Board of Commissioners Meeting: 03/18/2019

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Value/Special Situations

| Item # | Taxpayer(s) | Description Jurisdiction | Account # / Year For Payment Status | Value Appealed | Appeal/Request Type | Recommendation |
|--------|--|----------------------------------|--|----------------|---------------------|----------------|
| 15265 | WOODARD, DENNIS WOODARD, ANGELA 5205 HEATHER RIDGE LN RALEIGH NC 27610-2475 | 5205 HEATHER RIDGE LN RALEIGH | 0000335776 2018 Paid in Full | \$4,691 | Refund Request | Denied |
| 15273 | CUES LLC PO BOX 963 CARY, NC 27512 | 417 RALEIGH PINES DR RALEIGH | 0000034508 2016 Not Paid | \$1,049 | Refund Request | Denied |
| 15275 | CUES LLC PO BOX 963 CARY NC 27512-0963 | 417 RALEIGH PINES DR RALEIGH | 0000034508 2017 Not Paid | \$1,067 | Refund Request | Denied |

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 02/21/2019

Approved by: _____

Board of Commissioners Meeting: 03/18/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Tax Deferment

| Item # | Taxpayer(s) | Description Jurisdiction | Account # / Year For Payment Status | Value Appealed Tax Deferred | Appeal/Request Type | Recommendation |
|--------|---|-------------------------------------|--|--------------------------------|--|----------------|
| 15269 | DICKENS, BETTY 3941 SHERRON HILL LN FUQUAY VARINA NC 27526-5491 | 3925 SHERRON HILL LN WAKE COUNTY | 0000018115 2018 Paid in Full | \$839,577 | Tax Deferment Agricultural Use 105-277.4 | Granted |

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

MUNICIPAL MONTHLY COMPARISON REPORT JANUARY 2019

ANGIER

| | Last Year | This Year |
|------------|--------------|--------------|
| Billed | \$320,270.12 | \$324,963.60 |
| Collected | \$316,469.85 | \$319,177.49 |
| Percentage | 98.81% | 98.22% |

DURHAM

| | Last Year | This Year |
|------------|--------------|--------------|
| Billed | \$469,578.29 | \$603,616.19 |
| Collected | \$462,436.46 | \$597,020.33 |
| Percentage | 98.48% | 98.91% |

KNIGHTDALE

| | Last Year | This Year |
|------------|----------------|----------------|
| Billed | \$7,027,763.89 | \$7,478,712.42 |
| Collected | \$6,954,176.15 | \$7,309,414.90 |
| Percentage | 98.95% | 97.74% |

WAKE FOREST

| | Last Year | This Year |
|------------|-----------------|-----------------|
| Billed | \$24,853,495.05 | \$26,644,223.24 |
| Collected | \$24,496,590.05 | \$26,173,351.92 |
| Percentage | 98.56% | 98.23% |

APEX

| | Last Year | This Year |
|------------|-----------------|-----------------|
| Billed | \$24,073,982.85 | \$28,948,298.43 |
| Collected | \$23,819,276.79 | \$28,456,437.15 |
| Percentage | 98.94% | 98.30% |

FUQUAY -VARINA

| | Last Year | This Year |
|------------|-----------------|-----------------|
| Billed | \$13,381,886.78 | \$14,564,720.37 |
| Collected | \$13,152,388.65 | \$14,310,773.25 |
| Percentage | 98.29% | 98.26% |

MORRISVILLE

| | Last Year | This Year |
|------------|-----------------|-----------------|
| Billed | \$17,644,834.23 | \$18,806,686.54 |
| Collected | \$17,343,267.12 | \$18,097,273.65 |
| Percentage | 98.29% | 96.23% |

WENDELL

| | Last Year | This Year |
|------------|----------------|----------------|
| Billed | \$2,789,296.73 | \$3,188,143.43 |
| Collected | \$2,730,042.30 | \$3,101,709.41 |
| Percentage | 97.88% | 97.29% |

CARY

| | Last Year | This Year |
|------------|-----------------|-----------------|
| Billed | \$88,395,451.54 | \$91,019,050.29 |
| Collected | \$87,535,134.71 | \$89,711,723.70 |
| Percentage | 99.03% | 98.56% |

GARNER

| | Last Year | This Year |
|------------|-----------------|-----------------|
| Billed | \$17,556,979.50 | \$18,492,608.30 |
| Collected | \$17,191,154.44 | \$18,105,454.81 |
| Percentage | 97.92% | 97.91% |

RALEIGH

| | Last Year | This Year |
|------------|------------------|------------------|
| Billed | \$250,567,164.47 | \$263,242,044.04 |
| Collected | \$246,555,234.68 | \$257,913,581.27 |
| Percentage | 98.40% | 97.98% |

ZEBULON

| | Last Year | This Year |
|------------|----------------|----------------|
| Billed | \$6,270,819.33 | \$6,460,505.71 |
| Collected | \$6,164,104.57 | \$6,315,968.21 |
| Percentage | 98.30% | 97.76% |

CLAYTON

| | Last Year | This Year |
|------------|-----------|-----------|
| Billed | \$172.99 | \$449.61 |
| Collected | \$172.99 | \$449.61 |
| Percentage | 100.00% | 100.00% |

HOLLY SPRINGS

| | Last Year | This Year |
|------------|-----------------|-----------------|
| Billed | \$18,602,622.09 | \$20,025,698.16 |
| Collected | \$18,406,065.63 | \$19,730,175.16 |
| Percentage | 98.94% | 98.52% |

ROLESVILLE

| | Last Year | This Year |
|------------|----------------|----------------|
| Billed | \$4,103,289.84 | \$4,515,894.94 |
| Collected | \$4,046,951.40 | \$4,454,536.89 |
| Percentage | 98.63% | 98.64% |

**REPORT OF COLLECTIONS - WAKE COUNTY ONLY
JANUARY 2019**

| MONTHLY COLLECTIONS | January 2018 | January 2019 |
|----------------------------|-------------------------|-------------------------|
| | Last Year | This Year |
| Current Taxes | \$145,649,399.36 | \$150,428,612.39 |
| Current Special Districts | \$3,546,835.89 | \$2,701,116.46 |
| Current Deferred Taxes | \$45,915.28 | \$143,050.30 |
| Back Taxes | \$113,959.70 | \$81,268.88 |
| Back Deferred Taxes | \$187,349.56 | \$344,823.64 |
| Beer & Wine | \$657.50 | \$691.25 |
| Recycle Fee | \$1,261,760.16 | \$1,344,360.35 |
| TOTAL | \$150,805,877.45 | \$155,043,923.27 |

| CUMULATIVE | January 2018 | January 2019 |
|---------------------------|-------------------------|-------------------------|
| | Last Year | This Year |
| Current Taxes | \$808,391,042.83 | \$886,037,025.51 |
| Current Special Districts | \$24,259,545.24 | \$24,346,248.01 |
| Current Deferred Taxes | \$462,127.74 | \$347,890.44 |
| Back Taxes | \$249,368.76 | \$962,665.58 |
| Back Deferred Taxes | \$1,843,761.45 | \$1,121,247.43 |
| Beer & Wine | \$15,057.00 | \$8,771.25 |
| Recycle Fee | \$8,211,539.77 | \$8,386,330.09 |
| TOTAL | \$843,432,442.79 | \$921,210,178.31 |

| | January 2018 | | |
|----------------------------------|-------------------------|-------------------------|---------------|
| | Levy Billed | Levy Coll | % Coll |
| Real & Personal Property | \$830,531,992.81 | \$816,449,935.89 | 98.30% |
| Special District Real & Personal | 24,835,438.03 | \$24,230,549.77 | 97.56% |
| Vehicle Property | \$4,111,125.25 | \$4,090,390.85 | 99.50% |
| Special District Vehicle | \$137,592.27 | \$136,979.45 | 99.55% |
| TOTAL | \$859,616,148.36 | \$844,907,855.96 | 98.29% |

| | January 2019 | | |
|----------------------------------|-------------------------|-------------------------|---------------|
| | Levy Billed | Levy Coll | % Coll |
| Real & Personal Property | \$908,207,709.81 | \$888,621,587.31 | 97.84% |
| Special District Real & Personal | 25,018,124.77 | \$24,326,210.21 | 97.23% |
| Vehicle Property | \$5,957,804.35 | \$5,927,160.75 | 99.49% |
| Special District Vehicle | \$192,481.35 | \$191,773.24 | 99.63% |
| TOTAL | \$939,376,120.28 | \$919,066,731.51 | 97.84% |

| | | | | | | UNCOLLECTED DEFERRED TAXES | |
|-------------|--------------------|-----------------------|-----------------------------|-------------------------|------------|-----------------------------------|-----------------|
| | | | | | | DEFERRED TAXES | |
| | | | | | | (Subject to Current) | |
| | | | | | | and 3 Year Rollback) | |
| YEAR | LEVY BILLED | LEVY COLLECTED | PERCENTAGE COLLECTED | LEVY UNCOLLECTED | (%) | Year | Amount |
| 2018 | \$939,376,120.28 | \$919,066,731.51 | 97.84% | \$20,309,388.77 | 2.16% | 2018 | \$18,468,622.36 |
| 2017 | \$861,555,503.91 | \$860,720,354.61 | 99.90% | \$835,149.30 | 0.10% | 2017 | \$17,440,344.80 |
| 2016 | \$826,223,042.55 | \$825,827,041.91 | 99.95% | \$396,000.64 | 0.05% | 2016 | \$17,252,735.76 |
| 2015 | \$785,332,691.13 | \$785,020,779.62 | 99.96% | \$311,911.51 | 0.04% | 2015 | \$18,013,501.98 |
| 2014 | \$766,414,338.89 | \$766,186,671.39 | 99.97% | \$227,667.50 | 0.03% | 2014 | \$17,073,342.38 |
| 2013 | \$675,877,933.56 | \$675,229,353.35 | 99.90% | \$648,580.21 | 0.10% | 2013 | \$17,678,753.62 |
| 2012 | \$683,563,809.38 | \$682,762,313.13 | 99.88% | \$801,496.25 | 0.12% | 2012 | \$17,968,878.26 |
| 2011 | \$673,247,654.80 | \$672,389,262.75 | 99.87% | \$858,392.05 | 0.13% | 2011 | \$18,223,412.94 |
| 2010 | \$668,216,055.87 | \$667,334,526.50 | 99.87% | \$881,529.37 | 0.13% | 2010 | \$18,537,947.53 |

| | | | | | | | | | |
|--------------|---------------------------|---------------------------|--|------------------------|--|--------------|-------------------------|--------------|-----------------------|
| TOTAL | \$6,879,807,150.37 | \$6,854,537,034.77 | | \$25,270,115.60 | | TOTAL | \$160,657,539.63 | TOTAL | \$1,006,151.60 |
|--------------|---------------------------|---------------------------|--|------------------------|--|--------------|-------------------------|--------------|-----------------------|

| | | | | | |
|----------------|-----------------|-----------------|--------|--------------|-------|
| S/Distr | | | | | |
| Current | \$25,210,606.12 | \$24,517,983.45 | 97.25% | \$692,622.67 | 2.75% |

Marcus D. Kinrade
Wake County Revenue Director

WAKE COUNTY BOARD OF COMMISSIONERS
WAKE COUNTY IN-REM FORECLOSURE PROGRESS REPORT
January, 2019

Totals for January

| | |
|--|-----------|
| Parcels Notified by Certified Letter | 5 |
| Number of Parcels - Judgments Docketed | 2 |
| Parcels Paid in Full | 4 |
| Parcels Sold at Public Auction | 0 |
| Principal Tax (Notified by Certified Letter) | \$ 21,577 |
| Principal Tax Collected for Month | \$ 26,422 |

Cumulative Totals for 2018/2019 Fiscal Year

| | |
|--|------------|
| Parcels Notified by Certified Letter | 47 |
| Number of Parcels - Judgments Docketed | 24 |
| Parcels Paid in Full | 45 |
| Parcels Sold at Public Auction | 2 |
| Principal Tax (Notified by Certified Letter) | \$ 268,239 |
| Principal Tax Collected for Year | \$ 253,779 |

Cumulative Total to Date

| | |
|--|----------------|
| Parcels Notified by Certified Letter | 9,869 |
| Number of Parcels - Judgments Docketed | 1,970 |
| Parcels Paid in Full | 8,978 |
| Parcels Sold at Public Auction | 533 |
| Principal Tax (Notified by Certified Letter) | \$ 16,065,496 |
| Principal Tax Collected to Date | \$ 16,,567,048 |

***Totals Include Any Municipal Taxes that Wake County is Under Contract to Collect.**

This report is to be filed for the record.

Marcus D. Kinrade
Revenue Director

Tax Committee Meeting: 02/21/2019

Board of Commissioners Meeting: 03/18/2019

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Release of Gross Receipts Tax Penalties

Approved by: _____

Account Types:

PFB - Prepared Food and Beverage Tax

RVT - Rental Vehicle Tax

ROT - Room Occupancy Tax

BW - Beer and Wine Licensing

HVY - Heavy Equipment

| Item # | Business Name Business Location | Owner Name | Account # Payment Status | Account Type | Penalty Appealed | Recommendation |
|--------|---|----------------------------|------------------------------|--------------|------------------|----------------|
| 5238 | NOTHING BUNDT CAKES 6643 FALLS OF NEUSE RD RALEIGH NC 27615 | CAPITAL CITY CAKES LLC | 0000023310 Partially Paid | PFB | \$2,259.59 | Full Relief |
| 5240 | TWO ROOSTERS ICE CREAM 7713 LEAD MINE RD STE 49 RALEIGH NC 27615-4805 | TWO ROOSTERS ICE CREAM LLC | 0000023212 Partially Paid | PFB | \$2,675.96 | Full Relief |

This List Requires Board Action

Tax Committee Member: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director



Register of Deeds

BOARD REPORT

DATE: February 21, 2019

TO: WAKE COUNTY BOARD OF COMMISSIONERS
RE: CONSIDERATION OF REFUND OF EXCISE TAX

Approved By:


Sam Davis

| <u>No.</u> | <u>Name & Address of Payee</u> | <u>Deed Book & Page Number</u> | <u>Excise Tax Amount Refund</u> | <u>Reason for Refund</u> | <u>Request Status</u> |
|------------|---|------------------------------------|---------------------------------|---------------------------|-----------------------|
| 1. | Gold Law, PA 140 Mine Lake Court Suite # 100 Raleigh, NC 27615-6417 | Book 016896 Page 01363 | \$ 340.00 | Wrong County | Approved |
| 2. | The South Law Firm, PLLC, 3725 National Drive Suite 100 Raleigh, NC 27612 | Book 017352 Page 00104 | \$ 587.00 | No Excise Tax Involved | Approved |
| 3. | Getter Law Offices, PA 7500 Six Forks Road Ste., 101 Raleigh, NC 27615 | Book 017267 Page 00747 | \$ 248.00 | Incorrect Excise Tax | Approved |

| | | | | | |
|----|--|------------------------|-------------|-------------------------|----------|
| 4. | CO-BB Atria, LLC. 12765 W. Forest Hill Blvd. Suite 1307 Wellington, Florida 33414 | Book 017327 Page 01664 | \$ 7,309.00 | Incorrect Excise Tax | Approved |
|----|--|------------------------|-------------|-------------------------|----------|

| | | | | | |
|----|--|------------------------|-----------|-------------------------|----------|
| 5. | CO-BB Audubon, LLC. 12765 W. Forest Hill Blvd. Suite 1307 Wellington, Florida 33414 | Book 017327 Page 02384 | \$ 787.00 | Incorrect Excise Tax | Approved |
|----|--|------------------------|-----------|-------------------------|----------|

| | |
|-----------------------|-------------|
| Total to be Refunded: | \$ 9,271.00 |
|-----------------------|-------------|

Charles P. Gilliam

Wake County Register of Deeds



Legislation Details (With Text)

File #: 16-2031

Type: Regular Item

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 3/18/2019

Final action:

Title: Public Hearing and Request from WakeMed to Approve the Use of Tax-Exempt Private Activity Bonds to Finance Infrastructure Improvements and Refinance Previously Issued Bonds

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary - TEFRA public hearing v2.pdf](#)
[FINAL WakeMed TEFRA Presentation 3-18-19.pdf](#)
[TEFRA Policy Adopted January 19 2016.pdf](#)
[RESOLUTION APPROVING IN PRINCIPLE THE ISSUANCE OF NOT TO EXCEED.pdf](#)
[WakeMed - TEFRA Application.pdf](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|----------|--------|
| 3/18/2019 | 1 | Board of Commissioners | accepted | |

Public Hearing and Request from WakeMed to Approve the Use of Tax-Exempt Private Activity Bonds to Finance Infrastructure Improvements and Refinance Previously Issued Bonds

That the Board of Commissioners, at the conclusion of a public hearing regarding the same, adopts a resolution approving for purposes of meeting the requirements of the Internal Revenue Code, of 1986, as amended, and Sections 66.0301, 66.0303 and 66.0304 (in each case as in effect on the date hereof) of the Wisconsin Statutes commonly known as the "Joint Exercise of Powers Law," the issuance by the Public Finance Authority of not to exceed \$480,000,000 in Tax-Exempt Private Activity bonds for the benefit of WakeMed

Item Title: Public Hearing and Request from WakeMed to Approve the Use of Tax-Exempt Private Activity Bonds to Finance Infrastructure Improvements and Refinance Previously Issued Bonds

Specific Action Requested:

That the Board of Commissioners, at the conclusion of a public hearing regarding the same, adopts a resolution approving for purposes of meeting the requirements of the Internal Revenue Code, of 1986, as amended, and Sections 66.0301, 66.0303 and 66.0304 (in each case as in effect on the date hereof) of the Wisconsin Statutes commonly known as the "Joint Exercise of Powers Law," the issuance by the Public Finance Authority of not to exceed \$480,000,000 in Tax-Exempt Private Activity bonds for the benefit of WakeMed.

Item Summary:

Purpose: Periodically, public entities seek to use tax-exempt private activity bonds issued under the Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA) to finance the construction of new infrastructure. Under the federal tax code, for private activity bonds to qualify for tax-exempt status, the governmental entity with jurisdiction over the area in which a bond financed project is located must approve the issuance of the Bonds after a public hearing. WakeMed seeks this approval from Wake County to proceed with this financing approach.

Background: As part of its capital plans, WakeMed plans to expand the WakeMed Cary complex, make capital improvements at other campuses around the County, and refinance previously issued debt. All of the planned improvements will be within Wake County.

To finance these improvements, WakeMed seeks to use tax-exempt private activity bonds through the Public Finance Authority of Wisconsin. Under the federal tax code and rules and regulations of the Public Finance Authority of Wisconsin, the Board of Commissioners will need to hold a public hearing and approve the financing. Parker Poe requests the Board hold a public hearing and approve the bond application.

Board Goal: This action supports routine County operations.

Fiscal Impact: This action has no financial impact on Wake County. The bonds will not constitute a debt of the County or a pledge of the County's credit or taxing authority. The Bonds will not affect the County's debt ratios or legal debt limit.

Additional Information:

The Board of Commissioners last approved a TEFRA application in Spring 2015, a roughly \$3.6 million financing for Habitat for Humanity of Wake County. This is the first TEFRA application seeking financing through the Public Finance Authority of Wisconsin.

WakeMed will use a significant portion of the proposed bond issuance to refinance previously issued debt. The hospital will also use the bonds to finance an expansion of the Cary Campus, and other infrastructure improvements at the Raleigh Campus off New Bern Road, Brier Creek Healthplex, and North Hospital Campus.

Attachments:

1. Presentation
2. Wake County Tax Exempt Private Activity Bonds Approval Policy (adopted January 2016)
3. Resolution
4. WakeMed TEFRA Application packet



Legislation Details (With Text)

File #: 16-2038
Type: Consent Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 3/18/2019
Final action:
Title: Approve the Purchase of New Voting Equipment for the Board of Elections
Sponsors:
Indexes:
Code sections:
Attachments: [BOE Board Item Summary.pdf](#)
[3 48 19 Board Presentation - BOE Tabulators.pdf](#)
[NCGS 163A-1116-1118.pdf](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|----------|--------|
| 3/18/2019 | 1 | Board of Commissioners | accepted | |

Approve the Purchase of New Voting Equipment for the Board of Elections

That the Board of Commissioners approves the purchase of a new Voting System to replace the current Voting System being used by the Board of Elections. The recommended new Voting System is produced by Elections Systems and Software (ES&S) and consists of the DS200 Precinct Tabulator, DS850 High-Speed Scanner, and UNITY 3.4.1.1 Election Software Suite

Item Title: Approve the Purchase of New Voting Equipment for the Board of Elections

Specific Action Requested:

That the Board of Commissioners approves the purchase of a new Voting System to replace the current Voting System being used by the Board of Elections. The recommended new Voting System is produced by Elections Systems and Software (ES&S) and consists of the DS200 Precinct Tabulator, DS850 High-Speed Scanner, and UNITY 3.4.1.1 Election Software Suite.

Item Summary:

Purpose: State statute (163A-1116) states that the Board of County Commissioners, with the approval of the County Board of Elections, may adopt and acquire only a voting system of a type, make, and model certified by the State Elections Board for use in some or all voting places in the county at some or all elections.

Background: Wake County's current voting system was originally purchased in 2006 with an estimated 10-year lifespan. In 2015, the Board of Commissioners appropriated \$3,118,000 for voting systems replacement. The Board of Elections has proceeded to fulfill the requirements of 163A-1117 which outline the process for acquiring new voting systems and is prepared to make a recommendation to the Board of Commissioners on the purchase of a new voting system.

Board Goal: This action supports routine County operations.

Fiscal Impact: This action has no new financial impact. The County appropriated \$3,118,000 for the voting equipment replacement in the Automation CIP. The current purchase of \$1,736,987 will be followed by a subsequent purchase of ADA voting equipment. Costs are anticipated to fall within the available appropriated amount.

Additional Information:

In 2006, Wake County purchased its current voting system which consists of the Elections Systems and Software (ES&S) M100 Optical Scan Tabulator, M650 High-Speed Scanner, and UNITY 3.4.0.1 Election Software Suite. Since its purchase, Board of Elections has carefully maintained, serviced, and deployed this equipment for use in all elections, extending its service past the manufacturer's suggested 10-year lifespan. In 2015 Board of Elections began preparing for the process to replace their current voting system.

State statute (163A-1117) outlines the process for acquiring new voting systems. Before the Board of Commissioners can approve the acquisition of a new voting system the County Board of Elections must fulfill several requirements:

- 1) Witness a public demonstration of the proposed Voting System, and at least one other certified Voting System.
- 2) Test during, an election, the proposed Voting System.
- 3) Make a final recommendation to the Board of Commissioners on which Voting System to adopt.

Board of Elections fulfilled the public demonstration requirement by attending the Public Voting Systems Demonstration at the NC State Board of Elections on July 27, 2018 in which BOE witnessed voting system demonstrations from Election Systems and Software (ES&S), Hart InterCivic, Dominion Voting Systems, Unisyn, and Clear Ballot.

Statute (163A-1116) states that the Board of County Commissioners, with the approval of the County Board of Elections, may adopt and acquire only a voting system of a type, make, and model certified by the State Board for use in some or all voting places in the county at some or all elections. Currently, the only certified voting system in NC that is still being produced is the ES&S DS200 Precinct Tabulator, DS850 High-Speed Scanner, and UNITY 3.4.1.1 Election Software Suite. On June 26, 2018 the Board of Elections voted unanimously to test this ES&S voting system during the November 6, 2018 General Election. The proposed ES&S voting system was successfully deployed at the Board of Elections Early Voting site for the duration of Early Voting, fulfilling the testing requirement of § 163A-1117.

On February 18, 2019 the Board of Elections voted unanimously in favor of recommending to the Board of Commissioners the purchase of a new voting system, consisting of the ES&S DS200 Precinct Tabulator, DS850 High-Speed Scanner, and UNITY 3.4.1.1 Election Software Suite.

Attachments:

1. Presentation
2. § 163A-1116 - 1118



Legislation Details (With Text)

File #: 16-2043

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 3/18/2019 **Final action:**

Title: Resolution Authorizing the Conveyance of Wake County Surplus Property (approximately 143 acres) located along Shady Greens Drive, Brushy Meadows Drive, and Hilltop-Needmore Road, in Fuquay-Varina, NC (formerly known as Crooked Creek Golf Course) to the Town of Fuquay-Varina

Sponsors:

Indexes:

Code sections:

Attachments: [Crooked Creek Agenda Item Summary March 2018.pdf](#)
[Crooked Creek Map.pdf](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|--------|--------|
| 3/18/2019 | 1 | Board of Commissioners | | |

Resolution Authorizing the Conveyance of Wake County Surplus Property (approximately 143 acres) located along Shady Greens Drive, Brushy Meadows Drive, and Hilltop-Needmore Road, in Fuquay-Varina, NC (formerly known as Crooked Creek Golf Course) to the Town of Fuquay-Varina

That the Board of Commissioners:

1. Authorizes the County Manager to execute a contract for the disposition of the Wake County Surplus Property ("Property"), without monetary consideration, to the Town of Fuquay-Varina ("Town") pursuant to NCGS 160A-274, subject to terms and conditions acceptable to the County Attorney ("Disposition Contract"); and
2. Authorizes the Chair to execute a Non-Warranty Deed and any other documents necessary to convey the Wake County Surplus Property to the Town of Fuquay-Varina, subject to the following special conditions:
 - a. That the Town and Wake County Board of Education ("WCBOE") have executed a duly authorized Interlocal Agreement of a minimum duration of 25 years for future collaborative uses of the Property. Terms and conditions of the ILA must be acceptable to the County.
 - b. That the Town has approved a resolution entered upon its minutes that: 1) authorizes the Manager to enter the Disposition Contract, 2) accepts the conveyance of the Property subject to a deed restriction limiting its use to open space, park or public purposes approved by the Town, and 3) accepts conveyance of the Property with the condition that the County is not required to expend any additional funding to effectuate the conveyance or improve the Property, or facilitate an intended use.
 - c. Any other terms and conditions acceptable to the County Attorney; and

- 3. Authorizes the Manager and Chair to take any other actions necessary to effectuate the transaction as approved**

Item Title: Resolution Authorizing the Conveyance of Wake County Surplus Property (approximately 143 acres) located along Shady Greens Drive, Brushy Meadows Drive, and Hilltop-Needmore Road, in Fuquay-Varina, NC (formerly known as Crooked Creek Golf Course) to the Town of Fuquay-Varina

Specific Action Requested:
That the Board of Commissioners:

- 1. Authorizes the County Manager to execute a contract for the disposition of the Wake County Surplus Property ("Property"), without monetary consideration, to the Town of Fuquay-Varina ("Town") pursuant to NCGS 160A-274, subject to terms and conditions acceptable to the County Attorney ("Disposition Contract"); and**
- 2. Authorizes the Chair to execute a Non-Warranty Deed and any other documents necessary to convey the Wake County Surplus Property to the Town of Fuquay-Varina, subject to the following special conditions:**
 - a. That the Town and Wake County Board of Education ("WCBOE") have executed a duly authorized Interlocal Agreement of a minimum duration of 25 years for future collaborative uses of the Property. Terms and conditions of the ILA must be acceptable to the County.**
 - b. That the Town has approved a resolution entered upon its minutes that: 1) authorizes the Manager to enter the Disposition Contract, 2) accepts the conveyance of the Property subject to a deed restriction limiting its use to open space, park or public purposes approved by the Town, and 3) accepts conveyance of the Property with the condition that the County is not required to expend any additional funding to effectuate the conveyance or improve the Property, or facilitate an intended use.**
 - c. Any other terms and conditions acceptable to the County Attorney; and**
- 3. Authorizes the Manager and Chair to take any other actions necessary to effectuate the transaction as approved.**

Item Summary:

At the Board of Commissioners February 18, 2019 meeting the Board adopted a resolution that established the method of disposition of approximately 143 acres (formerly known as Crooked Creek Golf Course) and authorized the County Manager to negotiate terms and conditions. It was the intent of this action to further suspend any former Board of Commissioner directives to staff that might conflict with the disposition of the Property

in accordance with G.S.160A-274. This action also superseded the Board of Commissioners' January 7, 2019 Resolution that directed staff to initiate a competitive method of sale of the Surplus Property pursuant to G.S. 160A-269.

Pursuant to G.S. 160A-274, the County is authorized to dispose of the Surplus Property on terms and conditions "it deems wise" to any other governmental unit in North Carolina. The process and procedure set forth under G.S. 160A-274 does not require competitive bidding or advertisement as required under G.S. 160A-269. Further, G.S. 160A-274 allows the County to convey the Surplus Property without monetary consideration, so long as there is governing board approval and the grantee is a qualifying governmental unit.

County staff have had conversations with staff from both the Town of Fuquay-Varina and the Wake County Public School System on the disposition of the surplus 143 acres. These discussions resulted in the following recommendations:

1. That the County convey all 143 acres to the Town of Fuquay-Varina with the condition that the Property may only be used by the Town for park, open space or other public purposes and subject to a gain provision that compensates the County in the event the Property is sold, at a future date, at a price above the Town's acquisition and improvement costs.
2. That the Town of Fuquay-Varina and the Wake County Board of Education enter into an Interlocal Agreement which will enable a joint planning process for the development of the Board of Education property and the tracts adjacent thereto which would be acquired by the Town. This Interlocal Agreement would need to be approved by both the Town Board of Commissioners and the WCBOE prior to the conveyance of the Property.
3. That the Property will be conveyed as is, where is.
4. That the County is not required to expend any additional funding to effectuate the conveyance, improve the Property, or facilitate any use by the Town or use contemplated by the ILA executed between the Town and the WCBOE.

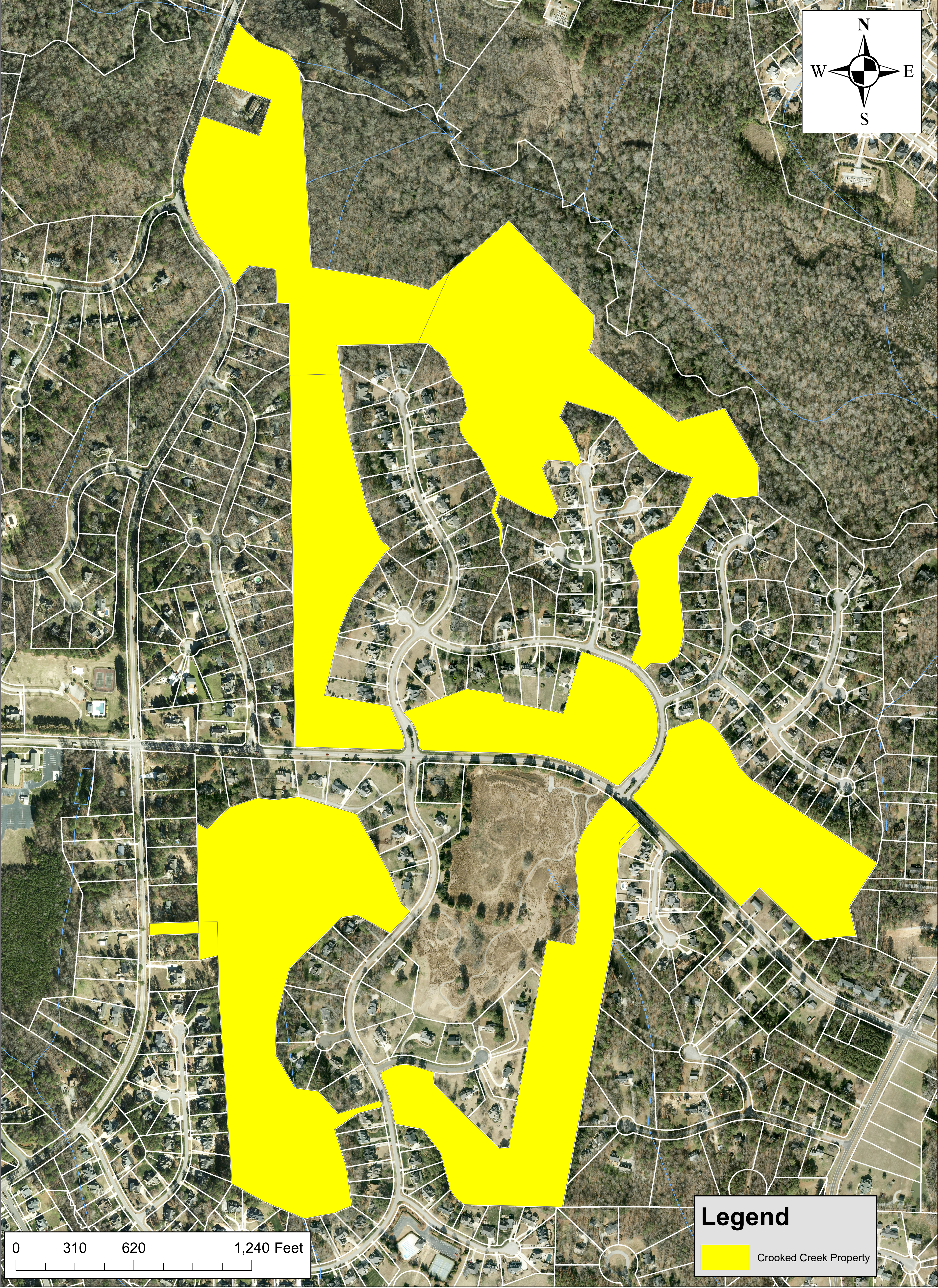
The Town of Fuquay-Varina and the Board of Education have successfully worked together on similar adjacent school/park and park development opportunities at Ballentine Elementary, Banks Road Elementary and Herbert Akins Road Elementary. They are also currently engaged in a collaborative school/park development at South Lakes Elementary. Because of this long successful track record, staff is confident that the Town of Fuquay-Varina and the Board of Education will be able to work together to develop the property in a manner that benefits all parties.

County and Town staff have further discussed the essential terms of the conveyance to be incorporated into the Disposition Contract, the execution of which is expected to occur following action by this Board and action of the Town Board of Commissioners on March 19, 2019.

Attachments:

1. Property Map

Crooked Creek Property
Fuquay Varina, NC





Legislation Details (With Text)

File #: 16-2026

Type: Regular Item **Status:** Agenda Ready

On agenda: 3/18/2019 **In control:** Board of Commissioners

Title: 2020 U.S. Census Update

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary](#)
[Census Update Presentation 3-18-19.pdf](#)
[2020 Complete Count Committee](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

2020 U.S. Census Update

That the Board of Commissioners receives the update on the 2020 U.S. Census

Item Title: 2020 U.S. Census Update

Specific Action Requested:

That the Board of Commissioners receives the update on the 2020 U.S. Census.

Item Summary:

Purpose: To provide the Board of Commissioners an update on preparations for the 2020 U.S. Census.

Background: In preparation for the April 1, 2020 Census, Wake County and its municipal partners will work collaboratively to promote and market participation by all Wake County residents. These efforts are already underway by identifying outreach strategies along with roles and responsibilities over the next year. A key component of these efforts is the Complete Count Committee (CCC). The CCC is comprised of community leaders who serve as influencers to help educate and promote the census across different areas of the community, in particular, areas that may be hard to reach and count. It is advised that the Board of Commissioners consider establishing the committee and appointing a chairperson at their April 15, 2019 regular meeting.

Board Goal: An accurate U.S Census count in Wake County will support a broad range of Board goals including Growth & Sustainability, Community Health, Economic Strength, and Social and Economic Vitality.

Fiscal Impact: Miscellaneous expenses related to the 2020 census outreach efforts are being identified in the FY20 budget process. Municipalities are also identifying funds in their respective budgets.

Additional Information:

Every 10 years, the U.S. Census Bureau undertakes the task of counting all the people living in the United States. The demographic and population information gathered from the census is used to determine the amount of federal funds that are directed to local jurisdictions. It is also used to determine political representation at the federal level. To that end, it's important that Wake County and all its municipal jurisdictions have a successful and accurate count of people living in Wake County. This helps our community plan for public services such as education, transportation, human services, and healthcare.

As in the past, Wake County will serve as the primary facilitator for coordinating outreach efforts in partnership with all the municipalities. This includes outreach and participation to many community organizations and events across Wake County. Staff will also

coordinate with U.S. Census staff on promotional materials and other tools to encourage an accurate count for Wake County.

A key component of these efforts is the Complete Count Committee. The committee is comprised of community leaders who help educate and promote the importance of participation in the census. In 2010, the committee Chairman was Wake County Commissioner Harold Webb along with several co-chairs that provided oversight in community sub-areas such as business, government, education, religion, media, community organizations, and special housing. With the 2020 census less than one year away, it is advised the Board consider establishing the committee and appointing a chairperson at their April 15th meeting. Attached is a recommended organizational chart for the 2020 Complete Count Committee.

Attachments:

1. Presentation
2. 2020 Wake County Complete Count Committee Organizational Chart



Legislation Details (With Text)

File #: 16-2016

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 6/3/2019 **Final action:**

Title: Alliance Behavioral Healthcare

Sponsors:

Indexes:

Code sections:

Attachments: [Alliance Item Summary 2-19.pdf](#)
[Alliance Member List 2019.pdf](#)
[Alliance Health App Roster 2-19.pdf](#)
[Alliance Health Applicants.pdf](#)
[Alliance Health Board Choices 2-19.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Alliance Behavioral Healthcare
Enter Recommended Action Here

Item Title: Alliance Behavioral Healthcare

Contact Person: Veronica Ingram 919-651-8466 vingram@alliancebhc.org

Function: Manages the public mental health, intellectual/developmental disability and substance abuse services for the citizens of Durham, Cumberland, Johnston and Wake Counties

Special Qualifications: None

Meeting Schedule: 1st Thursday of each month, 4:00-6:00 P.M., 4600 Emperor Blvd. RM 208, Durham, NC

Number of members total on Board: 7

Number of Appointments Made By Board of Commissioners: 7

Term Length: 24 months

ONE VACANT POSITION:

Individuals interested in Appointment:

1. _____ At-large

Attachments: 6

1. Item Summary
2. Member List
3. Applicant Roster
4. Applicant Packet
5. Board Choices
6. Attendance



Legislation Details (With Text)

File #: 16-2017

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 3/18/2019 **Final action:**

Title: Nursing Home Community Advisory Committee

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary Nursing Home CAC.pdf](#)
[NH Member List 2019.pdf](#)
[NHCAC Applicant Roster 2-19.pdf](#)
[Nursing Home Applicants 2-19.pdf](#)
[NHCAC Board Choices 2-19.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Nursing Home Community Advisory Committee
Enter Recommended Action Here

Item Title: Wake County Nursing Home Community Advisory Committee

Function To act as an advisory group on the status of nursing home operations and services in Wake County.

Meeting Schedule: 2nd Monday of each month, 6:30 p.m., Wake County Human Services, 220 Swinburne Street, Room 3112.

Number of members total on Committee: 30

Number of appointments made by County Commissioners: 30

ONE VACANT POSITION:

Individual Interested in Appointment:

1. Ms. Jean Port – Recommended by NHCAC

Attachments: 6

1. Item Summary
2. Membership
3. Applicants
4. Applicant Roster
5. Board Choices
6. Attendance



Legislation Details (With Text)

File #: 16-2051

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 5/6/2019 **Final action:**

Title: Wake County Planning Board

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary Planning Board.pdf](#)
[Nursing Home Member List.pdf](#)
[Planning Board Applicant Roster .pdf](#)
[Planning Board Applicants.pdf](#)
[Planning Board Bd Choices .pdf](#)
[PB Attendance.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Wake County Planning Board
Enter Recommended Action Here

Item Title: Wake County Planning Board

Function To advise the County on planning and zoning matters

Meeting Schedule: 1st and 3rd Wednesday at 1:30 p.m., Room 700, Courthouse

Number of members total on Board: 10

Number of appointments made by County Commissioners: 10

TWO VACANT POSITIONS:

| |
|--|
| Individuals not interested in reappointment: Mr. Phil Feagan Ms. Tara Kreider |
|--|

Individuals Interested in Appointment:

1. _____
2. _____

Attachments: 6

1. Item Summary
2. Members
3. Applicants
4. Applicant Roster
5. Board Choices
6. Attendance



Legislation Details (With Text)

File #: 16-2018

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 3/18/2019 **Final action:**

Title: Wake County Water Partnership

Sponsors:

Indexes:

Code sections:

Attachments: [Water Partnership Item Summary 2-19.pdf](#)
[Water Partnership Member List 2019.pdf](#)
[Water Partnership App Roster.pdf](#)
[Water Partnerships Applicants 2-19.pdf](#)
[Water Partnership Board Choices .pdf](#)
[WP Attendance.pdf](#)

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------|--------|--------|
| 3/18/2019 | 1 | Board of Commissioners | | |

Wake County Water Partnership
Enter Recommended Action Here

Item Title: Wake County Water Partnership

Function: Evaluates the types of activities, initiatives, and projects that may affect water resource management within Wake County and make recommendations to the Wake County Board of Commissioners about the most urgent, important, or efficient actions that could be taken to improve long term management and stewardship of water.

Meeting Schedule: As needed

Number of members total on Committee: up to 25

Number of appointments made by County Commissioners: up to 25

| |
|--|
| Resignation: Mr. Jonathan Ham, Town of Garner |
|--|

TWO VACANT POSITIONS:

Individuals Interested in Appointment:

1. _____ At-large
2. _____ Town of Garner, Municipality

Attachments: 6

1. Item Summary
2. Membership List
3. Applicant Roster
4. Applicant Packet
5. Board Choices
6. Attendance



Legislation Details (With Text)

File #: 16-2019

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 3/18/2019 **Final action:**

Title: Upcoming Vacancies for April

Sponsors:

Indexes:

Code sections:

Attachments: [Upcoming Vacancies for April 2019.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Upcoming Vacancies for April
Enter Recommended Action Here



Legislation Details (With Text)

File #: 16-2056

Type: Other Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 3/18/2019 **Final action:**

Title: Informational Items for the Board of Commissioners

Sponsors:

Indexes:

Code sections:

Attachments: [Information Items Summary 3-18-19.pdf](#)
[January 2019 Financial Statements.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Informational Items for the Board of Commissioners

Item Title: Informational Items for the Board of Commissioners

Specific Action Requested:
None.

Item Summary:

The informational items for this agenda are listed below:

Attachments:

1. Interim Financial Statements for January 2019



Finance Department

TEL 919 856 6120
FAX 919 856 6880

301 S. McDowell Street • PO Box 550 • Raleigh, NC 27602-0550
www.wakegov.com

Memorandum

To: Board of County Commissioners
From: Emily Lucas, Chief Financial Officer
Date: February 26, 2019
Re: Interim Financial Statements

Attached to this memorandum are the interim financial statements for January 2019. These interim statements are published by Wake County Finance Department on a monthly basis, except for the months of June and July. Because of the year-end close, interim financial statements are usually not prepared for those months. After the Finance Department closes the month, the interim financial statements are prepared over the next two weeks. The Board of Commissioners, the County Manager, the Chief Operating Officer, and other key management personnel generally receive interim financial statements for the preceding month.

The financial information included with this memorandum is on the cash basis, they are “Non-GAAP” statements that are prepared directly from the County’s accounting system. No monthly adjustments or accruals are included on these interim statements; those types of adjusting entries are posted at the end of the fiscal year. Year-to-date financial information is included for the County’s General Fund, along with operating revenues for the Solid Waste Operating Fund, the South Wake Partnership Fund, the Fire Tax Operating Fund, and the Major Facilities Fund. In addition, monthly yield information concerning the County’s investment portfolio and the status of bond proceeds on hand at month-end is included.

Please let us know if you have any questions or comments about these statements. If you would like additional information, please contact me at 856-5447.

cc: Statement recipients

WAKE COUNTY

Monthly Financial Dashboard

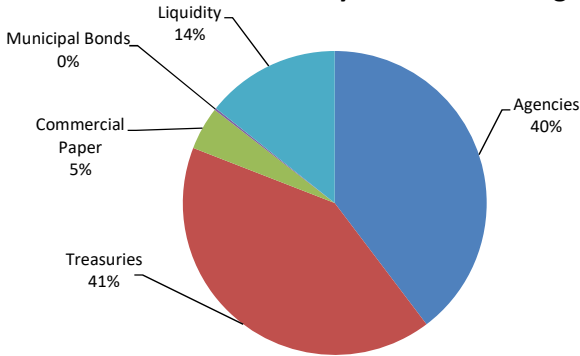
FISCAL YEAR ENDING June 30, 2019

Reporting Period: January 2019

OPERATING CASH AND INVESTMENTS

| TOTAL INVESTMENTS (\$ millions) | | WEIGHTED AVERAGE YIELD | |
|------------------------------------|------------|------------------------|-------|
| This Quarter | \$ 1,083.0 | Portfolio (Operating) | 2.18% |
| Last Quarter | 648.7 | One Year ago | 1.34% |
| One Year Ago | 1,067.2 | | |

Investment Summary - Current Holdings



GENERAL FUND REVENUE COLLECTIONS

| | Current Year | Prior Year | Difference |
|---|------------------|------------------|------------------------------|
| PROPERTY TAX | | | |
| Budget | \$ 964,988,120 | \$ 884,794,500 | \$ 80,193,620 |
| Actual Year to Date | 915,663,930 | 840,079,476 | 75,584,454 |
| Percent Realized | 94.9% | 94.9% | -0.1% |
| SALES TAX | | | |
| Budget | \$ 200,303,874 | \$ 191,866,000 | \$ 8,437,874 |
| Actual Year to Date | 56,322,312 | 53,651,711 | 2,670,601 |
| Percent Realized | 28.1% | 28.0% | 0.2% |
| OTHER TAXES | | | |
| Budget | \$ 16,772,003 | \$ 15,372,003 | \$ 1,400,000 |
| Actual Year to Date | 13,601,126 | 12,187,538 | 1,413,588 |
| Percent Realized | 81.1% | 79.3% | 1.8% |
| INTERGOVERNMENTAL REVENUES | | | |
| Budget | \$ 67,568,753 | \$ 97,973,288 | \$ (30,404,535) ^A |
| Actual Year to Date | 37,834,549 | 41,627,212 | (3,792,663) |
| Percent Realized | 56.0% | 42.5% | 13.5% |
| CHARGES FOR SERVICES | | | |
| Budget | \$ 62,785,067 | \$ 63,682,059 | \$ (896,992) |
| Actual Year to Date | 32,841,887 | 32,211,773 | 630,114 |
| Percent Realized | 52.3% | 50.6% | 1.7% |
| OTHER REVENUES (including appropriated fund balance) | | | |
| Budget | \$ 22,852,696 | \$ 13,018,918 | \$ 9,833,778 |
| Actual Year to Date | 5,862,417 | 5,303,448 | 558,969 |
| Percent Realized | 25.7% | 40.7% | -15.1% |
| TOTAL REVENUES | | | |
| Budget | \$ 1,335,270,513 | \$ 1,266,706,768 | \$ 68,563,745 |
| Actual Year to Date | 1,062,126,221 | 985,061,158 | 77,065,063 |
| Percent Realized | 79.5% | 77.8% | 1.8% |

DEBT INFORMATION

Unexpended Bond Proceeds:

| | Issued | Expended to Date | Project Balance |
|----------------------|-----------------------|----------------------|-----------------------|
| Open Space - 2013B | \$ 21,000,000 | \$ 18,589,954 | \$ 2,410,046 |
| Libraries - 2014 | 11,000,000 | 10,272,011 | 727,989 |
| Libraries - 2017 | 33,700,000 | 8,286,280 | 25,413,720 |
| Schools - 2018A LOBs | 60,109,978 | 20,740,481 | 39,369,497 |
| Schools - 2019A | 65,025,280 | - | 65,025,280 |
| Wake Tech - 2019A | 688,509 | - | 688,509 |
| Total | \$ 191,523,767 | \$ 57,888,726 | \$ 133,635,041 |

Bond Anticipation Notes Outstanding:

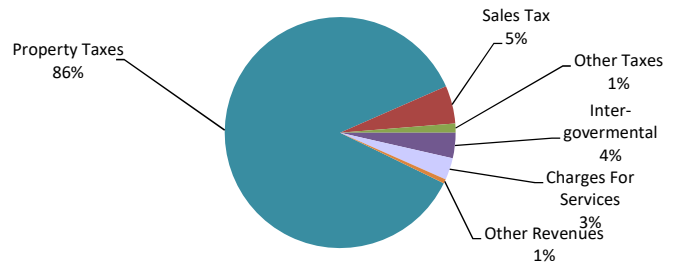
| | Authorized | Issued to Date | Remaining Balance |
|------------------------------|-----------------------|-----------------------|-----------------------|
| Schools - Installment | \$ 350,013,000 | \$ 189,179,303 | \$ 160,833,697 |
| Wake Tech - Installment | 39,653,000 | 11,406,680 | 28,246,320 |
| Schools - 2018 Installment | 305,599,000 | 1,023,613 | 304,575,387 |
| Wake Tech - 2018 Installment | 74,919,000 | 229,421 | 74,689,579 |
| Total BANs | \$ 770,184,000 | \$ 201,839,017 | \$ 568,344,983 |

OTHER OPERATING FUND REVENUES

| | Current Year | Prior Year | Difference |
|--|---------------|---------------|--------------|
| Fire Tax District | | | |
| Budget | \$ 27,536,000 | \$ 26,496,000 | \$ 1,040,000 |
| Actual Year to Date | 24,603,833 | 24,474,379 | 129,453 |
| Percent Realized | 89.4% | 92.4% | -3.0% |
| Major Facilities | | | |
| Budget | \$ 57,315,000 | \$ 56,322,000 | \$ 993,000 |
| Actual Year to Date | 29,517,016 | 27,450,371 | 2,066,646 |
| Percent Realized | 51.5% | 48.7% | 2.8% |
| Solid Waste Operating | | | |
| Budget | \$ 15,487,000 | \$ 14,504,624 | \$ 982,376 |
| Actual Year to Date | 10,560,599 | 9,709,762 | 850,837 |
| Percent Realized | 68.2% | 66.9% | 1.2% |
| South Wake Landfill Partnership | | | |
| Budget | \$ 17,500,000 | \$ 17,500,000 | \$ - |
| Actual Year to Date | 8,167,490 | 8,353,094 | (185,604) |
| Percent Realized | 46.7% | 47.7% | -1.1% |

GENERAL FUND REVENUES BY TYPE

Actual Year to Date



^A Beginning in 2018 the County no longer passed through child care subsidy payments from the State of NC. The budget reduction for this change was not made until later in fiscal year 2018 which is why there is a large decrease in budgeted intergovernmental revenues.

WAKE COUNTY

Monthly Financial Dashboard

FISCAL YEAR ENDING June 30, 2019

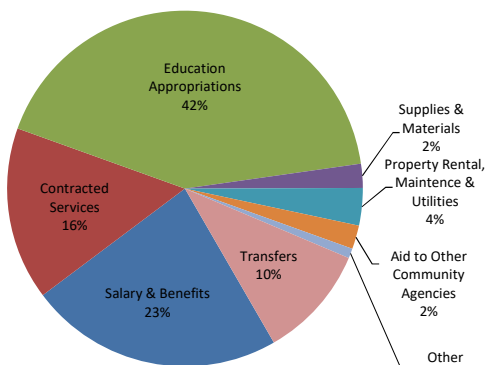
Reporting Period: January 2019

GENERAL FUND EXPENDITURES AND ENCUMBRANCES BY TYPE

| | Current Year | Prior Year | Difference |
|---|------------------|------------------|------------------------------|
| SALARIES & BENEFITS | | | |
| Budget | \$ 274,372,937 | \$ 257,490,379 | \$ 16,882,558 |
| Actual Year to Date | 157,829,444 | 146,644,517 | 11,184,927 |
| Percent of Budget | 57.5% | 57.0% | 0.6% |
| CONTRACTED SERVICES | | | |
| Budget | \$ 139,227,769 | \$ 163,441,260 | \$ (24,213,491) ² |
| Actual Year to Date | 107,439,051 | 98,905,235 | 8,533,816 |
| Percent of Budget | 77.2% | 60.5% | 16.7% |
| EDUCATION APPROPRIATIONS | | | |
| Budget | \$ 495,906,422 | \$ 452,197,000 | \$ 43,709,422 |
| Actual Year to Date | 289,000,968 | 263,781,583 | 25,219,385 |
| Percent of Budget | 58.3% | 58.3% | -0.1% |
| SUPPLIES & MATERIALS | | | |
| Budget | \$ 20,192,205 | \$ 19,724,966 | \$ 467,239 |
| Actual Year to Date | 14,889,943 | 15,186,174 | (296,231) |
| Percent of Budget | 73.7% | 77.0% | -3.2% |
| PROPERTY RENTAL, MAINTENANCE & UTILITIES | | | |
| Budget | \$ 32,877,927 | \$ 33,322,946 | \$ (445,019) |
| Actual Year to Date | 23,305,768 | 22,113,952 | 1,191,816 |
| Percent of Budget | 70.9% | 66.4% | 4.5% |
| AID TO OTHER COMMUNITY AGENCIES | | | |
| Budget | \$ 14,631,308 | \$ 15,566,488 | \$ (935,180) |
| Actual Year to Date | 14,616,942 | 15,565,509 | (948,567) |
| Percent of Budget | 99.9% | 100.0% | -0.1% |
| OTHER EXPENDITURES | | | |
| Budget | \$ 18,265,607 | \$ 12,096,661 | \$ 6,168,946 |
| Actual Year to Date | 6,197,174 | 5,913,186 | 283,988 |
| Percent of Budget | 33.9% | 48.9% | -15.0% |
| TRANSFERS TO OTHER FUNDS | | | |
| Budget | \$ 339,796,338 | \$ 312,867,068 | \$ 26,929,270 |
| Actual Year to Date | 70,251,235 | 73,869,068 | (3,617,833) |
| Percent of Budget | 20.7% | 23.6% | -2.9% |
| TOTAL | | | |
| Budget | \$ 1,335,270,513 | \$ 1,266,706,768 | \$ 68,563,745 |
| Actual Year to Date | 683,530,525 | 641,979,224 | 41,551,301 |
| Percent of Budget | 51.2% | 50.7% | 0.5% |

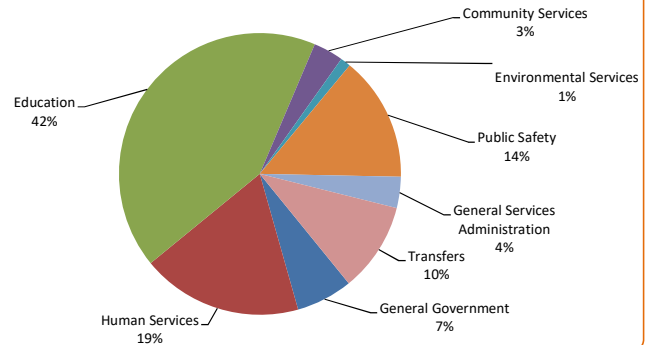
GENERAL FUND EXPENDITURES AND ENCUMBRANCES BY TYPE

Actual Year to Date



GENERAL FUND EXPENDITURES AND ENCUMBRANCES BY FUNCTION

Actual Year to Date



GENERAL FUND EXPENDITURES AND ENCUMBRANCES BY DEPARTMENT

| | Budget | Actual | Current % | Prior % |
|------------------------------------|-------------------------|-----------------------|------------|-------------------|
| General Government: | | | | |
| Board of Commissioners | \$ 631,046 | \$ 386,831 | 61% | 53% |
| County Manager | 1,974,975 | 998,839 | 51% | 51% |
| Communications Office | 1,070,926 | 591,332 | 55% | 55% |
| County Attorney | 2,937,101 | 1,679,306 | 57% | 60% |
| Board of Elections | 5,078,442 | 4,203,228 | 83% | 60% |
| Budget | 1,046,782 | 603,137 | 58% | 47% |
| FD&C | 1,670,316 | 974,898 | 58% | 57% |
| Finance | 3,125,620 | 1,583,488 | 51% | 56% |
| Human Resources | 3,239,895 | 1,733,587 | 54% | 58% |
| Information Services | 17,900,198 | 10,160,043 | 57% | 56% |
| Register of Deeds | 3,653,148 | 2,049,807 | 56% | 47% |
| Revenue | 10,248,101 | 6,341,618 | 62% | 52% |
| Quasi-Governmental | 813,995 | 561,107 | 69% | 69% |
| Non-Departmental | 24,477,076 | 12,397,821 | 51% | 67% |
| Total General Government | 77,867,621 | 44,265,042 | 57% | 58% |
| Human Services: | | | | |
| Human Services | 151,499,259 | 92,027,827 | 61% | 51% |
| Housing & Community Revitalization | 7,657,893 | 4,041,112 | 53% | 0% ¹ |
| Behavioral Health-MCO | 30,658,429 | 30,066,085 | 98% | 98% |
| Total Human Services | 189,815,581 | 126,135,024 | 66% | 57% |
| Education: | | | | |
| Wake County Schools | 470,506,422 | 274,184,302 | 58% | 58% |
| Wake Technical College | 25,400,000 | 14,816,666 | 58% | 58% |
| Total Education | 495,906,422 | 289,000,968 | 58% | 58% |
| Community Services | 38,010,684 | 23,514,867 | 62% | 62% |
| Environmental Services | 13,273,447 | 8,012,740 | 60% | 58% |
| Public Safety: | | | | |
| CCBI | 6,621,095 | 3,834,967 | 58% | 55% |
| Sheriff | 94,027,979 | 59,414,441 | 63% | 61% |
| Fire Services | 2,742,742 | 1,801,512 | 66% | 67% |
| EMS | 45,583,186 | 30,724,937 | 67% | 70% |
| Public Safety Communications | 1,760,863 | 2,261,391 | 128% | 102% ⁴ |
| Total Public Safety | 150,735,865 | 98,037,248 | 65% | 64% |
| General Services | | | | |
| Administration | 29,864,555 | 24,313,401 | 81% | 77% |
| Transfers to Other Funds | 339,796,338 | 70,251,235 | 21% | 24% |
| Total | \$ 1,335,270,513 | \$ 683,530,525 | 51% | 51% |

¹ Housing & Community Revitalization was broken out of the Human Services's department into its own department for FY2019.

² Beginning in 2018 the County no longer passed through child care subsidy payments from the State of NC. The budget reduction for this change was not made until later in fiscal year 2018 which is why there is a large decrease in budgeted contracted services.

³ In FY19, other expenditures include a budgeted \$7.4 million reserve allocation for Wake County Public Schools. \$5.4 million is reserved to potentially adjust the total appropriation to the schools once the 40th day enrollment numbers are available. \$2 million is set aside to support social and emotional learning initiatives.

⁴ Public Safety Communications is currently overbudget due to timing of departmental chargebacks. Once the chargebacks are posted, the overexpenditure should be remedied.