



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, October 1, 2018

5:00 PM

Wake County Justice Center

Meeting Called to Order: Chair Jessica Holmes

Present: 6 - Chair Jessica Holmes, Commissioner John D. Burns, Commissioner Matt Calabria, Commissioner Greg Ford, Commissioner Erv Portman, and Commissioner James West

Absent: 1 - Vice-Chair Sig Hutchinson

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; Johnna Rogers, Chief Operating Officer; Chris Dillon, Assistant County Manager; Denise Foreman, Assistant County Manager; Bill Greeves, Chief Information and Innovation Officer; Ben Canada, Assistant to the County Manager.

Pledge of Allegiance

Invocation: Commissioner Greg Ford

Items of Business

1. [Approval of Agenda](#)

Commissioner Burns moved, seconded by Commissioner Calabria, to approve the agenda. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Ford, Commissioner Portman, and Commissioner West

Absent: 1 - Vice-Chair Hutchinson

2. [Approval of the Regular Minutes of September 17, 2018 and the Work Session of September 10, 2018](#)

Commissioner Ford moved, seconded by Commissioner Burns, to

approve of the Regular Minutes of September 17, 2018 and the Work Session of September 10, 2018. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Ford, Commissioner Portman, and Commissioner West

Absent: 1 - Vice-Chair Hutchinson

3. [Proclamation Recognizing October 2018 as Breast Cancer Awareness Month](#)

Attachments: [Agenda Item.docx](#)
[Breast Cancer Proclamation.docx](#)
[2018 Wake Co. Pink Ribbon Events FINAL.pdf](#)

Ms. Sonya Reid, Program Manager, Wake County Human Services, introduced Ms. Emmeline Madsen, Director of Cancer Outreach and Support Services, UNC Rex. She said the county partners with UNC Rex to provide services to those in need.

She recognized stakeholders present, which included members of the Wake County Human Services Breast Health Team, UNC Rex, and the Alpha Kappa Alpha Sorority, Inc.

Ms. Reid said one in eight women will be diagnosed with breast cancer in her lifetime. She said breast cancer is the second deadliest cancer among women in the United States. She said that breast cancer affects men as well as women.

Ms. Madsen said that UNC Rex has a long-standing relationship with Wake County Human Services for care of low income clients. The Breast and Cervical Cancer Control Program assists with diagnosis, needs, and care for underserved women. She said the nurse navigation team can assist these women with finding the resources necessary to receive treatment. She said they provide assistance in eliminating barriers to treatment for these women. She said there is collaboration with patients to receive lifesaving treatment.

Chair Holmes asked individuals in support of raising awareness for breast cancer to stand together for the reading of the Proclamation. She said the issue is pressing in the country.

Chair Holmes read aloud the Proclamation.

Chair Holmes moved, seconded by Commissioner Ford, that the Board

of Commissioners proclaim October, 2018 as Breast Cancer Awareness Month. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Ford, Commissioner Portman, and Commissioner West

Absent: 1 - Vice-Chair Hutchinson

4. [Proclamation Recognizing National Hispanic Heritage Month](#)

Attachments: [Hispanic Heritage Month Item Summary 9.20.18.docx](#)
[Final Proclamation National Hispanic Heritage Month 9.25.18.docx](#)

Commissioner West said that National Hispanic Heritage Month is an important part of the community.

He read aloud the Proclamation.

Mr. Luis Toledo, North Carolina Justice Center, thanked the Board of Commissioners for the recognition of the Hispanic Community. Ms. Suling Walker, North Carolina Hispanic Chamber of Commerce, said that recognition of the Hispanic Community has been welcomed and overwhelming for her personally.

Commissioner West moved, seconded by Commissioner Burns, that the Board of Commissioners proclaim September, 2018 as National Hispanic Heritage Month in Wake County. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Ford, Commissioner Portman, and Commissioner West

Absent: 1 - Vice-Chair Hutchinson

5. [Imagine a Day Without Water Resolution](#)

Attachments: [Final Day without Water Item Summary 10-1-18.docx](#)
[Day Without Water Presentation 10-1-18.pdf](#)
[2018 Imagine A Day Without Water Resolution DRAFT.docx](#)

Commissioner Burns said that it is difficult to imagine an actual day without water due to the flooding impacts of recent Hurricane Florence.

He read the Proclamation aloud.

Chair Holmes acknowledged the work of the Growth, Land Use, and Environment Committee (GLUE) and Commissioner Burns for his leadership toward the water efforts.

Commissioner Burns moved, seconded by Commissioner Calabria, that the Board of Commissioners resolve that October 10, 2018 is a day of celebration of the value of water that requests all of us to "Imagine a Day Without Water." This is a collaborative celebration that includes partner municipalities, TJCoG, interest groups and the business community to share our love of adequate, clean water with all residents. The motion carried by the following vote:

Consent Agenda

Commissioner Burns moved, seconded by Commissioner Ford, to approve the consent agenda. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Ford, Commissioner Portman, and Commissioner West

Absent: 1 - Vice-Chair Hutchinson

6. [Interlocal Agreement with Granville County for Land Protection](#)

Attachments: [REVISED FINAL Smith Creek Granville Co ILA Item \(002\).docx](#)
[BOC Meeting Minutes 2018 01 16.pdf](#)
[Updated Draft ILA 2018 01 19 w Attachments.pdf](#)

Commissioner Burns moved, seconded by Commissioner Ford, that the Board of Commissioners approve and authorize the County Manager to sign an interlocal agreement with Granville County and the City of Raleigh regarding the future protection of 1,083 acres of open space on Smith Creek in Granville County pursuant to terms and conditions acceptable to the County. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Ford, Commissioner Portman, and Commissioner West

Absent: 1 - Vice-Chair Hutchinson

7. [FY 2018 Budget Revisions Corrections](#)

Attachments: [FY18 Budget Revisions Correction Item Summary.docx](#)
 [Budget Memo - FY 2018 Debt Service Fund.xlsx](#)
 [Budget Memo - Wake Tech Capital Transfers.xlsx](#)

Commissioner Burns moved, seconded by Commissioner Ford, that the Board of Commissioners approve budget corrections to the FY 2018 Debt Service Fund and Wake Tech Capital Fund as described. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Ford, Commissioner Portman, and Commissioner West

Absent: 1 - Vice-Chair Hutchinson

8. [FY 2019 Adopted Ordinance Corrections](#)

Attachments: [FY19 Adopted Budget Corrections Final.docx](#)
 [Budget Memo - FY 2019 Non-Departmental.xlsx](#)
 [Budget Memo - FY 2019 Human Services.xlsx](#)
 [Budget Memo - FY 2019 Grants Fund.xlsx](#)
 [FY19 Adopted General Fund Operating Budget Ordinance.docx](#)
 [FY19 Adopted Personnel Authorization Ordinance.docx](#)

Commissioner Burns moved, seconded by Commissioner Ford, that the Board of Commissioners approve budget corrections to the FY 2019 Adopted General Fund and Grants and Donations Fund Ordinances. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Ford, Commissioner Portman, and Commissioner West

Absent: 1 - Vice-Chair Hutchinson

9. [Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports](#)

Attachments: [Tax Collections Item Summary](#)
 [Tax Committee Agenda Process](#)
 [Executive Summary 1](#)
 [Executive Summary 2](#)
 [October 2018 Refunds Over 500](#)
 [October 2018 Refunds Under 500](#)
 [Daily Updates For Exemptions](#)
 [Daily Updates For Penalties](#)
 [Daily Updates For Tax Relief](#)
 [Daily Updates For Special Situations](#)
 [Daily Updates For Tax Deferments](#)
 [Municipal Collection Report](#)
 [Wake County Collection Report](#)
 [Monthly In-Rem Foreclosure Report](#)

Commissioner Burns moved, seconded by Commissioner Ford, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Ford, Commissioner Portman, and Commissioner West

Absent: 1 - Vice-Chair Hutchinson

Public Comments

Ms. Brenda Buchanan, 1018 Dominion Oak Circle, Cary, NC, said that she is a member of the Wake County Commission for Women and is supportive of a Homeless Shelter for Women. She recanted a story from a homeless woman that she encountered during Hurricane Florence.

Ms. Jennifer Shewmaker, 1516 Gracie Girl Way, Wake Forest, NC, thanked the Board of Commissioners for increasing the per pupil spending for the students in Wake County Public Schools. She said that school safety is top priority and expressed her concern about safety at Jones Dairy Elementary. She said that she supports the upcoming bonds. She asked the board to provide more funding for school security.

Ms. Addie Ries, 3533 Trawden Drive, Wake Forest, NC, asked for the Board of Commissioners to look at the security needs at Jones Dairy Elementary. She encouraged the board to look at the threats that have taken place. She said Jones Dairy Elementary has a specific need and asked the board to provide additional funding for school security. She

encouraged the board to complete a security assessment on Jones Dairy Elementary.

Ms. Chanel Harris, 623 Carolina Avenue, Raleigh, NC, said that she supports the arts in education for the community and bringing additional grants to the area.

Ms. Erin Parks, 5824 Springflow Circle, Wake Forest, NC, expressed her concern about the security at Jones Dairy Elementary. She asked for an armed guard at the door of the school and a vestibule to allow for a two door entry.

Mr. David Blackwelder, 213 Cottesbrook Drive, Wake Forest, NC, shared his concern about school security and asked the board to consider public/private partnerships in order to develop cost savings.

Mr. Steve Rao, 128 Gratiot Drive, Morrisville, NC, thanked the board for funding affordable housing. He shared information about the recent Cricket activities taking place in the Town of Morrisville. He thanked the board for their support of the activities for the town.

Mr. Jeff Patterson, 1225 Heritage Heights Lane, Wake Forest, NC, thanked the Commissioners for their support of education. He said that the children at Jones Dairy Elementary have received death threats. He said that security is important and encouraged the board to increase security at all Wake County schools.

Ms. Shannon Beach, 1541 Lindenberg Square, Wake Forest, NC, thanked the board for supporting the school's budget. She asked for continued support of mental health services for children and adults in the county. She noted that she has a son attending Jones Dairy Elementary. She asked the board to fund an armed guard, modify the school building entrance vestibule with two layers of security, and classroom doors that can be locked from the inside. She asked the board to reallocate funds to the schools for security upgrades.

Commissioner Burns said the Board of Commissioners provide funding to the schools, but it is up to the Board of Education to allocate the funds. He asked the County Manager if the Board of Education has made a request for additional funding from the county.

Mr. David Ellis, County Manager, said that the Board of Education has not requested funds to be moved. He said the Board of Education is aware of the situation and said he would speak with Ms. Kathy Moore, Superintendent, Wake County Public Schools, to see if there is anything the county can do to help.

Chair Holmes said the county is not authorized to re-allocate Board of Education funds within the school budget. She said the concerns have been heard and will be addressed. She said if a request is received from the Board of Education, it will be considered. She said the Board of Education is working closely with the Sheriff's department regarding this issue.

Commissioner Calabria asked for a summary from the Wake County Board of Education on what has been done toward security and what, if anything, the County can do to help. Mr. Ellis said he would provide that information to the board as soon as he receives it.

Commissioner Portman expressed concern about a lack of a plan for a security. He asked for an estimate of what each item would cost and what the Board of Education priorities are.

Chair Holmes asked for the Manager to place school security on the agenda of the next joint meeting with the Board of Education.

Ms. Shewmaker clarified that the request is for an independent security assessment of Jones Dairy Elementary.

Commissioner Ford said that there is a bond question on the ballot that will support school security.

Regular Agenda

10. [Affordable Housing Funding Request from Urban Ministries of Wake County for the Acquisition and Rehabilitation of a Women's Shelter](#)

Attachments: [Item Summary](#)

[Final Urban Ministries Presentation 10-1-18.pdf](#)

[Map of Urban Ministries Women's Shelter Facilities.pdf](#)

Ms. Alicia Arnold, Human Services Division Director, shared that the Board of Commissioners has consistently supported policies to encourage business development in areas of the county. She said that since 2014, there has been a need for a shelter to accommodate single women with no children, which this project will do. She shared information about the history of shelter projects.

- Between 2014 and 2016, shelter utilization data of more than 900 women annually suggested a need for increased capacity for unaccompanied (single) women

- In calendar year 2016, Triangle Family Services' Coordinated Intake Call Center logged 571 calls requesting emergency shelter for single women, averaging 48 calls monthly
- The 2018 Point-in-Time Count showed 31 unsheltered single women, an increase from 26 the previous year

Ms. Arnold commended Ms. Annemarie Maiorano, Human Services Deputy Director, for her work toward the Business Development Policy.

Ms. Arnold shared a chart of the sources of funding.

- Capital Financing: \$2,399,967
 - The capital funding source will be CIP Housing Reserve for Future Projects
- Operating Funding: \$301,125
 - The County provides \$133,915 to achieve successful housing outcomes through the operation of Helen Wright
 - Urban Ministries requests an increase of \$167,210 in this operating funding for the additional 37 beds

She shared the takeaways for the project.

- Relocates women's shelter program from Helen Wright Center for Women at 401 Cabarrus St, Raleigh to new facility at 3603 Bastion Ln, Raleigh approximately 5 miles away
- Project will increase single women shelter capacity by 37 beds with space for additional 20+ mats during White Flag
- Builds upon existing partnership between County and Urban Ministries for sheltering of single women which cost the County 32% less annually
- Addresses Social and Economic Vitality Board Goal and FY 2019 Budget Initiative

Ms. Arnold recognized Dr. Peter Morris, Director, Urban Ministries. Mr. Morris said he is delighted to partner with the county on this project.

Commissioner West asked about the previous use of the facility. Ms. Arnold said that the previous use was a strip mall with various shops.

Dr. Morris said the City of Raleigh obtained a special use permit and this will be the first shelter of its kind and design.

Commissioner Portman thanked Urban Ministries for the innovative approach for capacity. He asked Mr. Ellis if the additional funding is in the budget. Mr. Ellis confirmed that it is.

Commissioner West commended the project.

Commissioner Burns commended Ms. Annemarie Maiorano, Human Services Deputy Director, and her efforts and said that a women's shelter has been a long-time vision of the board. He said the level of service is exciting and this service has been needed for some time.

Commissioner Calabria thanked everyone involved and echoed other board member's comments. He said that the project has been a priority of the commission and he is excited to see it moving forward.

Commissioner Ford said that the project has been an initiative of the board. He thanked Dr. Morris, community partners, and staff for their work. He said equity and parity are necessary in terms of men's and women's needs. He said that Bastion Lane is the location of the new shelter and the meaning of the word Bastion is "fortification or defensive institution, place or person strongly defending or upholding particularly stringent principals, attitudes, or activities."

Commissioner West said that there is hope tied to the word. He quoted Dr. Martin Luther King, Jr. "The poor should not be maintained, they should be transformed."

Chair Holmes thanked Ms. Arnold, Ms. Maiorano and Ms. Regina Petteway, Human Services Director, for their work. She said this project was a vision for former Commissioners Betty Lou Ward and Caroline Sullivan. She said the vote today will be a step in the right direction in addressing the county's inequity as it relates to the homelessness of single men and single women.

Chair Holmes thanked the Wake County Women's Commission for their support of the project.

Chair Holmes moved, seconded by Commissioner Ford, that the Board of Commissioners:

1. **Authorize the County Manager to approve a funding agreement for a grant of up to \$2,399,967 in County CIP funds to Urban Ministries of Wake County (Urban Ministries) for the acquisition and rehabilitation of a property in Raleigh, NC to be used as a homeless shelter for women, subject to terms and conditions acceptable to the County Attorney.**
2. **Reallocate \$2,399,967 from the Housing CIP Reserve for Future Projects to Urban Ministries Grant for Women's Shelter project.**

Awards are contingent upon the basic terms as identified in the project descriptions, including funding commitments from the financial partners as identified, and upon the project receiving local approvals including site plan approval and all the necessary permits from the local municipality The motion carried by the following vote:

Aye: 6 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Ford, Commissioner Portman, and Commissioner West

Absent: 1 - Vice-Chair Hutchinson

11. [Update of Wake County Business Development Policy](#)

Attachments: [FinalVulnerableCommunitiesIncentivesAgendaItem.docx](#)
[Economic Development Presentation 10-1-18.pdf](#)
[VulnerableCommunitiesIncentivesDraftPolicy.docx](#)

Mr. Chris Dillon, Assistant County Manager, shared the background on vulnerable communities.

- Board of Commissioners goal of “Social and Economic Vitality”
- Some communities not growing as fast as others
- County staff created the Wake County Vulnerabilities Index
 - Unemployment
 - Age Dependency
 - Low Educational Attainment
 - Housing Vacancy
 - Below Poverty Level

He said RTI completed a vulnerability study and staff used that information to create a map of the vulnerable and newly expanding areas in Wake County.

Mr. Michael Haley, Director of Economic Development, Greater Raleigh Chamber of Commerce, thanked the Board of Commissioners for their leadership. He shared overlays of the communities where land is available for industrial sites. He said this information is important in identifying potential areas for economic development. He said that Greenfield Park North, Garner has great potential for economic development and this policy will allow resources to be used to continue economic development in that area.

Mr. Dillon said that since the Board of Commissioners' Work Session in April, there has been a proposed targeted growth area for the communities. He shared a chart of the targeted growth area tier. He said that the Town of Zebulon is looking at a new incentive model as a result of this study.

He shared the staff recommendations.

- Board of Commissioners amends the Wake County Business Development Grant Policy to include the recommended "Targeted Growth Areas / Vulnerable Communities Tier"
- "Targeted Growth Areas / Vulnerable Communities Tier" does not require any state participation
- Tier does require some local municipal participation

Commissioner Calabria commended the opportunity and initiative. He acknowledged Ms. Amanda Zink, former intern and UNC student, who prepared research for incentives in Wake County. He commended Mr. Danya Perry, Equitable Economic Development Director, for his work on this project. He said the City of Austin has a bonus points program for recruiting companies and encouraged the county to follow these types of incentives. He said that policies are needed for high end companies and for the lower income population.

Commissioner West said that when he joined the board, there was a committee formed on social and economic vitality and discussion about a Human Services model. He said there is an economic development strategy with the proposal. He shared a story about a citizen that approached him about starting a business and said that making a greater community should be a goal.

Commissioner Portman acknowledged the business owners who do not request an incentive. He charged the board to present the merits first and respond to questions with the policy as opposed to leading with the policy. He said that including municipalities is important and asked if the municipalities are all in agreement with this revision.

Mr. Dillon said that most of the municipalities have economic development policies and this policy is encouraging the municipalities to partner with the county. He said the municipalities are very receptive to the revision of the policy.

Commissioner West commended Ms. Petteway and Ms. Katherine Williams, Director, Wake County Extension Services, for leading these efforts.

Commissioner West moved, seconded by Commissioner Calabria, that the Board of Commissioners approve the updated Wake County Business Development Policy to include a Vulnerable Communities Tier. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Ford, Commissioner Portman, and Commissioner West

Absent: 1 - Vice-Chair Hutchinson

12. [Public Hearing and Approval of the FY20 Community Transportation Program Administrative and Capital Grant](#)

Attachments: [Agenda Item.docx](#)
[Public Hearing on Transportation Grant 10-1-18.pdf](#)
[FY 2020 AnticipatedDBE-A.doc](#)
[FY 2020 AnticipatedDBE-C.doc](#)
[FY 2020 DBE Certification-A.docx](#)
[FY 2020 DBE Certification-C.docx](#)
[FY 2020 LocalShareCertification.asd-A.doc](#)
[FY 2020 LocalShareCertification.asd-C.doc](#)
[FY 2020 Program Resolution-A.doc](#)
[FY 2020 Program Resolution-C.doc](#)
[FY2020 TitleVI -A.doc](#)
[FY2020 TitleVI -C.doc](#)

Ms. Annemarie Maiorano, Human Services Deputy Director, said that some grant programs require funding plans and a public hearing to allow citizen input on services. The Community Transportation Program (CTP) has these pre-approval requirements.

She shared the services provided by the GoWake Access Transportation

Program.

- Non-Emergency Medicaid: Medicaid recipients receive transportation to and from medical appointments. This is a mandated service.
- Elderly and Disabled: A grant to provide operating assistance for the transportation of the state's elderly and disabled citizens.
- Employment: A grant to provide services to those who have transitioned off Work First or Temporary Assistance to Needy Families in the previous 12 months. Funds can also be used by the members of the general public to travel to work, and employment related services.
- Rural General Public: A grant to provide transportation services for individuals from the County who do not have a human service agency or organization that will pay for transportation service. The passenger's origin or destination must be in a rural area.

Ms. Maiorano said the grant is used to purchase vans as well as cover administrative costs of the program.

Chair Holmes asked why the award amount was down in Fiscal Years 2017 and 2018. Ms. Maiorano said that is due to the number of vans requested in those years.

Commissioner Portman asked if these funds cover the entire operating cost of the program.

Ms. Anita Davis, Transportation Program Manager, Wake County Human Services, said the CTP grant covers administrative and capital costs but there is another grant that covers the cost of the trips.

Ms. Maiorano said nearly one half of the \$6.4 million transportation budget comes from Medicaid and those trips are needed to keep the cost affordable.

Commissioner Calabria asked if this replaced the TRACS Program. Ms. Maiorano said that it is similar to the TRACS Program.

Commissioner Calabria asked about the ROAP funding, which is provided by the state. Ms. Davis said that rural and urban funding qualifications changed, and the funding was decreased from \$300,000 to approximately \$90,000.

Commissioner Calabria said that demand is greater than supply. He said the community is paying the cost for the decrease in state funding. He commended staff for their work on this program and encouraged staff to continue to seek funding for these services.

Commissioner Portman said the cost of operating the current services should be evaluated to ensure it is the most cost-efficient means of providing these services.

Chair Holmes asked for clarification of transportation services that are offered versus utilizing Uber and Lyft services. Ms. Davis said that the Uber and Lyft vehicles are typically not equipped to handle the needs of the elderly and disabled. She said since the program is federally funded, there are strict guidelines that must be followed to receive the funding. She said drivers for the county program must go through extensive training and testing.

Commissioner Burns said that the county should always evaluate the cost of services to ensure cost effectiveness.

Mr. Ellis said if Medicare funding does not continue, it will have impacts on the county's ability to provide these services.

Commissioner Calabria said that Wake County contracts to provide these services and there are logistical barriers. He asked if staff encounters problems with maintaining the cycle of the vehicles. Ms. Davis said that vehicles have a life cycle of 115,000 miles. She said the state requires documentation for the use of these vehicles. She said vehicles are ordered and received in the same year.

Chair Holmes noted that Uber Eats may be a possibility for delivery of food to the vulnerable population.

Chair Holmes opened the public hearing.

No one came forward.

Chair Holmes closed the public hearing.

Commissioner Calabria moved, seconded by Commissioner Ford, that the Board of Commissioners hold the required public hearing on the FY 2020 Community Transportation Program (CTP) grant and authorize the Chairman to sign the Resolutions to Apply, Certifications and Assurances and affix the signatures of local officials as required. The

motion carried by the following vote:

Aye: 6 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Ford, Commissioner Portman, and Commissioner West

Absent: 1 - Vice-Chair Hutchinson

13. [Wake County Public School System Capital Program Reallocation for West Millbrook Middle School](#)

Attachments: [Item Summary.docx](#)
[WCPSS CIP Reallocation Presentation 10-1-18.pdf](#)
[BOC Resolution.docx](#)
[Board of Ed Resolution.pdf](#)

Mr. Joe Desormeaux, Assistant Superintendent for Facilities, Wake County Public School System asked the board to approve the reallocation. He said the H15 project has been delayed and the West Millbrook Middle School project has been accelerated.

Commissioner Ford noted that Mr. Desormeaux will be leaving to take a position with the Cumberland County School System. He noted that the students and staff at West Millbrook Middle School will be glad for the improvements. Commissioner Ford said West Millbrook Middle School was built in the 1970's and these renovations have been delayed since 2004.

Chair Holmes said that Mr. Desormeaux will be missed.

Commissioner Ford moved, seconded by Commissioner West, that the Board of Commissioners approve the reallocation of \$1,934,786 from H-15 High to the West Millbrook Middle School renovation in the Seven Year Capital Improvement Program. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Ford, Commissioner Portman, and Commissioner West

Absent: 1 - Vice-Chair Hutchinson

Manager's Report

14. [Launch of Wake County Transparency Portal](#)

Attachments: [DashboardLaunchAgendaItemSummary.docx](#)
[Transparency Portal Presentation 10-1-18.pdf](#)

Mr. Bill Greeves, Chief Information and Innovation Officer, shared that the initiation mirrors the board's goals. He shared the six areas that will be available on the portal.

- Public Records Request - Request public records online
- Wake Accountability Tax Check (WATCH) - Review detailed Wake County financial transactions
- Open Data Portal - Download dozens of Wake County data sets
- Wake County By the Numbers - Review community indicators of the quality of life of our residents, the diversity of our citizens, the stability of our businesses, and the health of our infrastructure
- Board Goal Measures - Review the County's progress towards the Board of Commissioners Goals, Objectives & Initiatives
- County Operational Measures - Review the goals and measures that track the performance of County operations

He said that upgrades to the portal have been made based on commissioner's feedback at the Work Session.

He shared the upcoming improvements to operational measures.

- Marketing the portal - *Ongoing*
 - Using *#opengov* to highlight data sets and measures on the portal
- Continue to refine and add measures over time - *Ongoing*
- Work with departments to continue improvement of Operational Measures - *Ongoing*
- Update Board Goal Measures - *Ongoing (Quarterly)*
- Establish formal performance management program - *Ongoing*
- Update Board Goals/Objectives/Initiatives - *January*

He said the URL is wakegov.com/transparency and if approved, will go live immediately.

Commissioner Calabria highlighted the work of Mr. Greeves and Ms. Johnna Rogers, Chief Operating Officer, for the efforts toward the portal. He said the idea came from the Los Angeles Mayors site. He said the portal provides information about the county operations. He used the examples of the metrics to the goals that are posted on a wall at WakeMed and being laser focused is the direction that Wake County should go.

Commissioner Portman suggested that school funding costs per dollar, including capital be posted on the portal. Ms. Rogers indicated that information is available on the portal.

Appointments

15. [Adult Care Home Community Advisory Committee](#)

Attachments: [Adult Care CAC Item Summary 9-10-18.doc](#)
 [Adult Care Member List.pdf](#)
 [Adult Care Applicant Roster 9-11-18.xlsx](#)
 [Adult Care Applicants 9-11-18.pdf](#)
 [Adult Care Board Choices .xlsx](#)
 [Adult Care Revised Attendance 10-1-18.xlsx](#)

Commissioner Calabria nominated Mr. Michael Shugrue for reappointment.

16. [Fire Commission](#)

Attachments: [Item Summary Fire Commission 9-10-18.doc](#)
 [Fire Commission Member List 9-11-18.pdf](#)
 [Fire Commission Applicant Roster.xlsx](#)
 [Fire Commission Applicants 9-11-18.pdf](#)
 [Fire Commission Board Choices 9-11-18.xlsx](#)
 [Fire Commission Attendance.xls](#)

Commissioner Calabria made the following nominations for reappointment:

Mr. Chris Perry - Primary, East Region
Chief Rodney Privette - Alternate, East Region
Chief Keith McGee - Primary, West Region and Chair
Mr. William Johnston - Alternate, West Region
Mr. Keith Gregory - Citizen/Consumer
Mr. Robert Overton - Citizen/Consumer
Mr. Robert Stagg - Citizen/Consumer
Mr. Kenan Price - Fireman's Association designee

17. [Human Services](#)

Attachments: [Item Summary HS.doc](#)
 [Human Services Member List 9-12-18.pdf](#)
 [HS App Roster 9-13-18.xlsx](#)
 [Human Services Applicants Pkt 9-12-18.pdf](#)
 [HS Board Choices.xlsx](#)
 [HS Board Attendance Sheets.xlsx](#)

Commissioner Calabria nominated Dr. Patrice O'Connell for appointment.
He also nominated the following individuals for reappointment:

Mr. Edward Buchanan
Ms. Margaret Raynor

At the request of Mr. Scott Warren, County Attorney, Chair Holmes suggested delaying Mayor Eagles reappointment until an appointment issue is resolved. Mr. Warren said it is related to a two-consecutive term issue and Mayor Eagles is aware of the situation. He said the terms on the board adhere to General Statute 153A-77.

18. [Library Commission](#)

Attachments: [Library Commission Item Summary 9-10-18.docx](#)
 [Library Commission Member List 9-12-18.pdf](#)
 [Library Commission App Roster 9-12-18.xlsx](#)
 [Library Commission Applicants 9-12-18.pdf](#)
 [Library Commission Bd Choices 9-12-18.csv](#)
 [Library Commission Attendance 2018 \(Jan 2018-Sept 2018\).xlsx](#)

The appointment was deferred to the November meeting.

19. [Town of Morrisville Board of Adjustment](#)

Attachments: [Town of Morrisville BOA Item Summary.doc](#)
 [Morrisville BOA Member List.pdf](#)
 [Town of Morrisville BOA Recommendation-Beri.pdf](#)

Commissioner Calabria nominated Ms. Tina Beri for appointment.

20. [Wake County Water Partnership](#)

Attachments: [Water Partnership Item Summary 9-11-18.doc](#)
 [WP Attendance.xlsx](#)

Commissioner Calabria nominated Ms. Heather Keefer for appointment.

Commissioner Calabria moved, seconded by Commissioner West, to approve the appointments. The motion passed by the following vote:

Aye: 6 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Ford, Commissioner Portman, and Commissioner West

Absent: 1 - Vice-Chair Hutchinson

21. [Upcoming Vacancies](#)

Attachments: [Upcoming Vacancies for November 2018.docx](#)

Other Business

Closed Session

Mr. Warren indicated there was no need for a Closed Session.

Adjourn

Commissioner Calabria moved, seconded by Commissioner Ford, to adjourn the meeting.. The motion carried by the following vote:

Aye: 6 - Chair Holmes, Commissioner Burns, Commissioner Calabria, Commissioner Ford, Commissioner Portman, and Commissioner West

Absent: 1 - Vice-Chair Hutchinson

Respectfully submitted,

Denise M. Hogan, NCMCC
Clerk to the Board
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-1766

Type: Items of Business **Status:** Agenda Ready

On agenda: 10/1/2018 **In control:** Board of Commissioners

Title: Approval of Agenda **Final action:**

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
10/1/2018	1	Board of Commissioners	accepted	Pass

Approval of Agenda



Legislation Details (With Text)

File #: 16-1767

Type: Items of Business

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 10/1/2018

Final action:

Title: Approval of the Regular Minutes of September 17, 2018 and the Work Session of September 10, 2018

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
10/1/2018	1	Board of Commissioners	accepted	Pass

Approval of the Regular Minutes of September 17, 2018 and the Work Session of September 10, 2018



Legislation Details (With Text)

File #: 16-1783

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/1/2018 **Final action:**

Title: Proclamation Recognizing October 2018 as Breast Cancer Awareness Month

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item.pdf](#)
[Breast Cancer Proclamation.pdf](#)
[2018 Wake Co. Pink Ribbon Events FINAL.pdf](#)

Date	Ver.	Action By	Action	Result
10/1/2018	1	Board of Commissioners	accepted	Pass

Proclamation Recognizing October 2018 as Breast Cancer Awareness Month

That the Board of Commissioners proclaims October 2018 as Breast Cancer Awareness Month



Proclamation

Breast Cancer Awareness Month

WHEREAS, a woman receives a diagnosis of breast cancer every two minutes, making this disease the most frequently diagnosed cancer among women in the U.S., other than skin cancers; and

WHEREAS, in North Carolina about 1,429 women and 17 men are expected to die from breast cancer in 2018; and

WHEREAS, in Wake County, it is anticipated that 979 women will be diagnosed with and 123 women will die of breast cancer in 2018; and

WHEREAS, organizations like REX Mobile Mammography provide high quality mammography services to areas where women have difficulty accessing health care; and

WHEREAS, throughout the month of October, women are encouraged to make a renewed commitment to following recommended screening guidelines and to make a mammography appointment; and

WHEREAS, the Wake County community is encouraged to participate with educational activities and programs that support breast health practices; and

WHEREAS, the County of Wake recognizes the importance of working together and supporting events such as Breast Cancer Awareness Month

THEREFORE, BE IT RESOLVED, that the Wake County Commissioners, on behalf all the residents of Wake County, does hereby proclaim the month of October 2018 as Breast Cancer Awareness Month.

ADOPTED this the 1st day of October 2018.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-1782
Type: Items of Business
Status: Passed
In control: Board of Commissioners
On agenda: 10/1/2018
Final action: 10/1/2018
Title: Proclamation Recognizing National Hispanic Heritage Month
Sponsors:
Indexes:
Code sections:
Attachments: [Hispanic Heritage Month Item Summary 9.20.18.pdf](#)
[Final Proclamation National Hispanic Heritage Month 9.25.18.pdf](#)

Date	Ver.	Action By	Action	Result
10/1/2018	1	Board of Commissioners	accepted	Pass

Proclamation Recognizing National Hispanic Heritage Month
That the Board of Commissioners proclaims September 2018 as National Hispanic Heritage Month in Wake County



Proclamation Recognizing National Hispanic Heritage Month 2018

WHEREAS, National Hispanic Heritage Month is celebrated nationwide from September 15th through October 15th each year; and

WHEREAS, this month pays tribute to the generations of Hispanic and Latino Americans who have positively influenced and enriched our nation and society. This period was chosen, because it is the anniversary of independence for eight Latin American countries: Costa Rica, El Salvador, Guatemala, Honduras, Nicaragua, Mexico, Chile and Belize.

WHEREAS, North Carolina has experienced a boom in its Hispanic population since the early 1990s. According to the U.S. Census Bureau, North Carolina has had the fifth highest growth rate of Hispanics in the nation from 2000 to 2014.

WHEREAS, Hispanic-owned businesses make significant contributions to our economy. One 2012 estimate cites \$4.8 billion in sales.

WHEREAS, the County of Wake recognizes the significant contributions of different organizations supporting Hispanic culture and awareness, specifically the North Carolina Hispanic Chamber of Commerce, which assists Hispanic business owners, and other community organizations, including Hola NC, El Centro Hispano, The Tomorrow Fund, Hispanic Market Advantage Conference, North Carolina Society of Hispanic Professionals, Latino Diamante Awards and El Futuro; and

WHEREAS, the County of Wake strives to make our community a place where all people—regardless of their race, ethnicity and geography—are treated equally;

NOW, THEREFORE, BE IT RESOLVED THAT the Wake County Board of Commissioners, does hereby proclaim September 15th – October 15th as National Hispanic Heritage Month and commend its observance to all citizens.

ADOPTED this the 1st day of October 2018.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-1784
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/1/2018
Final action:
Title: Imagine a Day Without Water Resolution
Sponsors:
Indexes:
Code sections:
Attachments: [Final Day without Water Item Summary 10-1-18.pdf](#)
[Day Without Water Presentation 10-1-18.pdf](#)
[2018 Imagine A Day Without Water Resolution DRAFT.pdf](#)

Date	Ver.	Action By	Action	Result
10/1/2018	1	Board of Commissioners	accepted	

Imagine a Day Without Water Resolution

That the Board of Commissioners resolve that October 10, 2018 is a day of celebration of the value of water that requests all of us to “Imagine a Day Without Water”. This is a collaborative celebration that includes partner municipalities, TJCoG, interest groups and the business community to share our love of adequate, clean water with all residents



**Wake County Board of Commissioners
Resolution in Recognition
of the Observance of the
2018 Imagine A Day Without Water**

WHEREAS, Wake County has more than one million residents who rely on clean, safe water every day;

WHEREAS, population growth in Wake County is creating infrastructure demands that must be met for the health of the community;

WHEREAS, the recent water crises in Flint, Michigan, and Toledo, Ohio, show what can happen to the health and well-being of a community without access to clean drinking water;

WHEREAS, managing water responsibly is critical to our nation's environmental health and to a high quality of life through economic commerce, power generation and recreation;

WHEREAS, innovation in water conservation and reuse will drive job growth, economic development and establish a 21st century paradigm of water management in the country;

WHEREAS, for every single job created in the water sector, another 3.68 jobs are added in the national economy, and for every \$1 spent on infrastructure improvements, the U.S. generates \$6 in returns;

WHEREAS, different regions face different water challenges, so the solutions to strengthen our drinking water and wastewater systems must be locally driven, but reinvestment in our water must be a national priority;

WHEREAS, the Wake County Water Partnership recognizes that water is essential to quality of life and acknowledges the importance of educating the public about the value of water through the Imagine a Day Without Water campaign;

WHEREAS, Wake County is partnering with the City of Raleigh, State of North Carolina and other Triangle-area municipalities, as well as local advocacy groups, to hold events during the week of October 10, 2018, encouraging the community to learn where their water comes from, and recognize the impact water has on their lives.

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners observes Imagine A Day Without Water on October 10, 2018, and supports efforts made by the Wake County Water Partnership to highlight the critical importance of reliable access to clean water.

Adopted this the 1st day of October 2018.

Jessica N. Holmes, Chair
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-1732
Type: Consent Item
Status: Passed
In control: Board of Commissioners
On agenda: 10/1/2018
Final action: 10/1/2018
Title: Interlocal Agreement with Granville County for Land Protection
Sponsors:
Indexes:
Code sections:
Attachments: [REVISED FINAL Smith Creek Granville Co ILA Item \(002\).pdf](#)
[BOC Meeting Minutes 2018 01 16.pdf](#)
[Updated Draft ILA 2018 01 19 w Attachments.pdf](#)

Date	Ver.	Action By	Action	Result
10/1/2018	1	Board of Commissioners	accepted	Pass

Interlocal Agreement with Granville County for Land Protection

That the Board of Commissioners approves and authorizes the County Manager to sign an interlocal agreement with Granville County and the City of Raleigh regarding the future protection of 1,083 acres of open space on Smith Creek in Granville County pursuant to terms and conditions acceptable to the County



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Tuesday, January 16, 2018

2:00 PM

Wake County Justice Center

Meeting Called to Order: Chair Jessica Holmes

Rollcall

Present: 7 - Chair Jessica Holmes, Vice-Chair Sig Hutchinson, Commissioner John D. Burns, Commissioner Matt Calabria, Commissioner Greg Ford, Commissioner Erv Portman, and Commissioner James West

Others Present: David Ellis, Interim County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Johnna Rogers, Deputy County Manager; Chris Dillon, Assistant County Manager; Denise Foreman, Assistant County Manager

Pledge of Allegiance

Invocation: Commissioner Erv Portman

Items of Business

1. [Approval of Agenda](#)

Commissioner Burns moved, seconded by Vice-Chair Hutchinson, to approve the agenda. The motion passed unanimously.

2. [Approval of the Minutes of the Regular Meeting of January 2, 2018](#)

Vice-Chair Hutchinson moved, seconded by Commissioner Burns, to approve the Minutes of the Regular Meeting of January 2, 2018. The motion passed unanimously.

Consent Agenda

Commissioner West moved, seconded by Commissioner Ford, to approve the consent agenda. The motion passed unanimously.

**fund balance for behavioral health related special projects as outlined.
The motion passed unanimously.**

10. [Appropriation of \\$1,300,000 in Partnership with the City of Raleigh to Acquire 1,083 Acres of Open Space on Smith Creek in Granville County](#)

Attachments: [Smith Creek Granville Co Partnership Agenda Item 2018 01 16.docx](#)
[Smith Creek Powerpoint.pdf](#)
[Raleigh Request Letter 2017 10 24.pdf](#)
[Budget Memo - FY 2018 Open Space.xlsx](#)

Mr. Chris Snow, Wake County Parks, Recreation, and Open Space Director, shared the purpose of the Open Space Preservation Program. He said to date, the county has protected 6,360 acres through partnership. He shared the information about the Beaverdam Lake/Smith Creek Open Space Partnership.

2015 Open Space RFP process

- 1,083 Acres
- Wake and Granville Counties
- 1,070 acres in Granville
- 13 acres in Wake
- Multi-agency Partnership -including municipal, county and state governments and non-profits

Three parcels

- Almost entirely wooded
- Adjacent to other public land
- Headwater streams of Falls Lake
- Falls Lake is Raleigh's primary drinking water supply
- Approximately 195,000 metered customers
- Service population of approximately 570,000 people

He shared information about the original request.

Est. Total cost = \$8,053,100, or ~\$7,436 per acre

- Wake County -\$250,000 (3%)
- Raleigh Upper Neuse Clean Water Initiative (UNCWI) -\$3,750,000 (47%)
- NC Clean Water Management Trust Fund (CWMTF) -\$4,026,000 (50%)
- The Conservation Fund
- Tar River Land Conservancy

Est. Total cost = \$8,053,100, or ~\$7,436 per acre

- Wake County -\$250,000 (3%)
- Raleigh Upper Neuse Clean Water Initiative (UNCWI) -\$3,750,000 (47%)
- NC Clean Water Management Trust Fund (CWMTF) -\$4,026,000 (50%)
- The Conservation Fund
- Tar River Land Conservancy

Mr. Snow said staff recommended funding of \$100,000, which was based on paying the proposed per acre price of \$7,436 for the approximately 13 acres of land in Wake County. This was because the County has traditionally not purchased property outside of Wake County.

However, at the August 2015 work session, the Board suggested funding in the amount of \$250,000 which was the amount requested by The Conservation Fund (TCF) and the City of Raleigh. Staff notified TCF so they could finalize the acquisition but the acquisition was put on hold while the TCF awaited word on a North Carolina Clean Water Management Trust Fund grant for the project. The State eventually approved the grant, but at a lower funding amount than TCF requested. As a result, the City of Raleigh and TCF proposed a restructured funding request for Wake County's consideration.

Mr. Snow shared the Smith Creek Open Space Partnership - Current Request Summary

- \$1.3 M request (16%)
- 1,083 acres of forest and streams that buffer Falls Lake
- Falls Lake is Raleigh's primary drinking water supply
- Source of County's funding is the Little River Reimbursement funds
- Reimbursement for land acquisition of the future Little River Reservoir
- Restricted by Inter-Local Agreement \$3.6 M balance
- Tar River Land Conservancy -own and manage long term
- State and Granville County will hold conservation easements

Vice-Chair Hutchinson said that the water is split between Granville and Wake County and 7,500 acres, if approved, will be protected. He said the protection of water quality is valuable. He asked for elaboration of recreational opportunities.

Mr. Snow said public access has been discussed and final plans have not been made.

Commissioner Ford asked for explanation of the staff recommendation and the funding number change over the years for the project. Mr. Snow said originally staff was not prepared to address the land acquisition. He

said that staff believes the project is worth while. Mr. Snow said the price per acre was outstanding.

Commissioner Burns said that water resource protection is always considered. He said that the Wake County Water Partnership has provided great information toward these efforts. He said pollution by sedimentation is always of concern. He said that Beaver Dam is the cleanest arm of the lake. Mr. Snow said he could confirm this information. Commissioner Burns thanked staff for their efforts.

Commissioner Portman said Wake County said that Wake County is one of the second fastest growing counties in the country, does not have a 50 year water supply, and is impaired by the EPA. He said that the state has avoided adoption of the Lake Jordan rules.

Commissioner West asked about the results of the water quality if it was owned by the county. Mr. Snow said he was unsure of the potential development since it is owned by Creedmor Investments LLC. Commissioner West challenged the board to look at other funding opportunities in a similar fashion.

Commissioner Burns echoed Commissioner West's comments and said there is a dedicated source for funding for the Smith Creek Project. He suggested staff should look at other dedicated sources of funding for other projects. He said this project is not a case of misplaced priorities.

Commissioner Portman said that Commissioner West's concerns are valid and the upcoming retreat of the Board of Commissioners will assist with addressing concerns in other areas.

Vice-Chair Hutchinson moved, seconded by Commissioner Burns, that the Board of Commissioners:

- 1. Approve and authorize the County Manager to sign a funding agreement with the City of Raleigh (City) for the acquisition of 1,083 acres of open space on Smith Creek in Granville County pursuant to terms and conditions acceptable to the County Attorney;**
- 2. Appropriate \$1,300,000 in open space funds from the Little River Reimbursement Fund for the acquisition, subject to terms and conditions of the Interlocal Agreement with the City of Raleigh for said funds; and**

3. Approve and authorize County staff to negotiate conservation agreements with other stakeholders that will ensure the property will be maintained for conservation purposes in perpetuity pursuant to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

11. [Informational Items for the Board of Commissioners](#)

Attachments: [County Manager's Report.docx](#)
[Interim Financial Statements for Period Ending November 30 2017.pdf](#)

Closed Session

Mr. Scott Warren, County Attorney, said the motion for closed session was pursuant to N. C. G. S. 143-318. 11 (a) 3, 4 to consult with the County Attorney in order to preserve the attorney client privilege between this board and its attorney further to discuss matters in relation to the location and expansion of industries or other businesses in this area served by Wake County including an agreement on a tentative list that may be offered by Wake County in negotiations.

Commissioner Burns moved, seconded by Commissioner Ford, to go into closed session. The motion passed unanimously.

The meeting went into recess, and the meeting reconvened. No action was taken by the board.

Adjourn

Commissioner Burns moved, seconded by Commissioner Ford, to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Denise M. Hogan, NCMCC
Clerk to the Board
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-1785
Type: Consent Item
Status: Passed
In control: Board of Commissioners
On agenda: 10/1/2018
Final action: 10/1/2018
Title: FY 2018 Budget Revisions Corrections
Sponsors:
Indexes:
Code sections:
Attachments: [FY18 Budget Revisions Correction Item Summary.pdf](#)
[Budget Memo - FY 2018 Debt Service Fund.pdf](#)
[Budget Memo - Wake Tech Capital Transfers.pdf](#)

Date	Ver.	Action By	Action	Result
10/1/2018	1	Board of Commissioners	accepted	Pass

FY 2018 Budget Revisions Corrections

That the Board of Commissioners approves budget corrections to the FY 2018 Debt Service Fund and Wake Tech Capital Fund as described below



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2018 Debt Service Fund Ordinance and Fiscal Year 2018 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2018 adopted budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated.

Items for consideration are shown in bold italics .

Fund: Debt Service				
REVENUE CATEGORY				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2017	Adopted Budget		\$ 273,360,000	\$ 273,360,000
March 9, 2018	Appropriate transfer of \$9,000,000 to the Wake County Public School System Capital Projects Fund to serve as the temporary early construction funding source for the North Ridge Elementary renovation project	Appropriated Fund Balance	\$9,000,000	\$ 282,360,000
June 18, 2018	Restore \$9,000,000 of fund balance temporarily allocated to the Wake County Public School System Capital Fund for partial construction of North Ridge Elementary	Appropriated Fund Balance	(\$9,000,000)	\$ 273,360,000
October 1, 2018	<i>Proposed: Transfer \$1,946,150 of General Obligation Bond Series 2013B premium and interest from the debt service fund to the WTCC capital projects fund.</i>	<i>Transfers</i>	<i>\$1,946,150</i>	<i>\$ 275,306,150</i>
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Program	Amount	Balance
July 1, 2017	Adopted Budget		\$ 273,360,000	\$ 273,360,000
March 9, 2018	Appropriate transfer of \$9,000,000 to the Wake County Public School System Capital Projects Fund to serve as the temporary early construction funding source for the North Ridge Elementary renovation project	Debt Service, Principal, Interest, and Fees	\$ 9,000,000	\$ 282,360,000
June 18, 2018	Restore \$9,000,000 of fund balance temporarily allocated to the Wake County Public School System Capital Fund for partial construction of North Ridge Elementary	Debt Service, Principal, Interest, and Fees	\$ (9,000,000)	\$ 273,360,000
October 1, 2018	<i>Proposed: Transfer \$1,946,150 of General Obligation Bond Series 2013B premium and interest from the debt service fund to the WTCC capital projects fund.</i>	<i>Transfers</i>	<i>\$1,946,150</i>	<i>\$ 275,306,150</i>
STAFFING				
Date	Description of Revision or Adjustment	FTE	Balance	
July 1, 2017	Adopted Budget	3.00	3.00	



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2018 Wake Tech Capital Fund WTCC 2012 Plan of Record

Fund: Wake Tech Capital					WTCC 2012 Plan of Record	
REVENUE CATEGORY (SOURCE OF FUNDS)						
Date	Description of Revision or Adjustment	Unit	Type	Current Appropriation	Action Amount	Revised Appropriation
October 1, 2018	<i>Proposed: Transfer \$1,946,150 of General Obligation Bond Series 2013B premium and interest from the debt service fund to the WTCC capital projects fund.</i>	<i>C500 - Transfer to Debt Service Fund</i>	Transfer from Debt Service	\$0	\$1,946,150	\$1,946,150
EXPENDITURES (USE OF FUNDS)						
Date	Description of Revision or Adjustment		Division	Current Appropriation	Action Amount	Revised Appropriation
October 1, 2018	<i>Proposed: Transfer \$1,946,150 of General Obligation Bond Series 2013B premium and interest from the debt service fund to the WTCC capital projects fund.</i>	<i>C500 - Transfer to Debt Service Fund</i>	Transfer to Debt Service	\$0	\$1,946,150	\$1,946,150



Legislation Details (With Text)

File #: 16-1781
Type: Consent Item
Status: Passed
In control: Board of Commissioners
On agenda: 10/1/2018
Final action: 10/1/2018
Title: FY 2019 Adopted Ordinance Corrections
Sponsors:
Indexes:
Code sections:
Attachments: [FY19 Adopted Budget Corrections Final.pdf](#)
[Budget Memo - FY 2019 Non-Departmental.pdf](#)
[Budget Memo - FY 2019 Human Services.pdf](#)
[Budget Memo - FY 2019 Grants Fund.pdf](#)
[FY19 Adopted General Fund Operating Budget Ordinance.pdf](#)
[FY19 Adopted Personnel Authorization Ordinance.pdf](#)

Date	Ver.	Action By	Action	Result
10/1/2018	1	Board of Commissioners	accepted	Pass

FY 2019 Adopted Ordinance Corrections

That the Board of Commissioners approves budget corrections to the FY 2019 Adopted General Fund and Grants and Donations Fund ordinances



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2019 Personnel

The following chart summarizes all budget revisions to the Fiscal Year 2019 Adopted Budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Non-Departmental	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget		\$ 1,178,775,639	\$ 1,178,775,639
	Prior Year Rollovers		\$ 1,865,484.40	\$ 1,180,641,123.40
September 17, 2018	Proposed: Appropriate \$303,800 from Fund Balance for early voting due to required expanded hours and an additional site	Fund Balance	\$ 303,800	\$ 1,180,944,923.40
September 17, 2018	Proposed: Appropriates \$2 million from Fund Balance for the initial expenses associated with the preparation, response, and recovery efforts for Hurricane Florence	Fund Balance	\$2,000,000	\$ 1,182,944,923.40
October 1, 2018	Proposed: \$1,000,000 that used to be transferred to the Housing and Community Revitalization Fund would need to be recharacterized to General Fund Balance.	Fund Balance	\$0	\$ 1,182,944,923.40
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget		\$ 23,998,427	\$ 23,998,427
	Encumbrances Carried Forward		\$ 530,060	\$ 24,528,487
July 26, 2018	Director Merit Adjustment	Non-Departmental	\$ 13,294	\$ 24,541,781
September 4, 2018	Transfer Social Emotional Learning Reserve to the Wake County Public School System	Non-Departmental	\$ (2,000,000)	\$ 22,541,781
September 17, 2018	Proposed: Appropriates \$2 million from Fund Balance for the initial expenses associated with the preparation, response, and recovery efforts for Hurricane Florence	Non-Departmental	\$2,000,000	\$ 24,541,781.20
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2018	Adopted Budget		22.00	22.00



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2019 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2019 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2019 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Human Services	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2018	Adopted Budget	All	\$74,252,896	\$74,252,896
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2018	Adopted Budget		\$151,585,369	\$151,585,369
	Encumbrances Carried Forward	All	\$630,893	\$152,216,262
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2018	Adopted Budget	All	1,581.984	1,581.984
October 1, 2018	Proposed: Transfer two positions for Integrated Program for Prevention of Drug Overdose & Tobacco to Grants and Donations Fund	Public Health	(2.000)	1,579.984
October 1, 2018	Proposed: Transfer quarter position for family reunification from Grants and Donations Fund	Child Welfare	0.250	1,580.234



**Budget and Management Services
Inter-Office Correspondence**

TO: David Ellis, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: *Revisions to Fiscal Year 2019 Grants and Donations Project Ordinance,*

The following chart summarizes all budget revisions to the Fiscal Year 2019 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics .*

Fund: Grants and Donations Fund				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2018	Adopted Budget		\$4,041,336	\$4,041,336
July 2, 2018	Increase the revenue and expenditure budgets for units in the Sheriff's Grants and Donations Fund	Donations	\$463,528	\$4,504,864
July 5, 2018	Appropriate donations received for EMS Week	Donations	\$3,148	\$4,508,012
July 5, 2018	Appropriate revenues received for Energy Camp Donation per Grants and Donations Ordinance Section 5	Donations	\$11,935	\$4,519,947
July 23, 2018	Accept and appropriate \$11,500 federal grant for the Wake County Historic Preservation Commission	Federal	\$11,500	\$4,531,447
August 1, 2018	Appropriate donations received for Animal Shelter	Donations	\$43,960	\$4,575,407
August 9, 2018	Appropriate donations received for Community Services	Donations	\$48,608	\$4,624,015
August 20, 2018	Accept and appropriate \$126,103 for the Wake County 75% match of the GHSP Traffic Safety grant	Transfer from General Fund	\$126,103	\$4,750,118
August 20, 2018	Accept and appropriate \$42,035 for the state 25% match of the GHSP Traffic Safety grant	State	\$42,035	\$4,792,153
September 4, 2018	Increase the revenue and expenditure budgets for units in the Sheriff's Grants and Donations Fund	Multiple	\$58,028	\$4,850,181

EXPENDITURES				
Date	Description of Revision or Adjustment	Department	Amount	Balance
July 1, 2018	Appropriation per Ordinance		\$4,041,336.00	\$4,041,336
July 2, 2018	Increase the revenue and expenditure budgets for units in the Sheriff's Grants and Donations Fund	Sheriff	\$463,528.00	\$4,504,864
July 5, 2018	Appropriate donations received for EMS Week	EMS	\$3,148.00	\$4,508,012
July 5, 2018	Appropriate revenues received for Energy Camp Donation per Grants and Donations Ordinance Section 5	GSA	\$11,935.00	\$4,519,947
July 23, 2018	Proposed: Accept and appropriate \$11,500 federal grant for the Wake County Historic Preservation Commission	Community Services	\$11,500.00	\$4,531,447
August 1, 2018	Appropriate donations received for Animal Shelter	Environmental Services	\$43,960.00	\$4,575,407
August 9, 2018	Appropriate donations received for Community Services	Community Services	\$48,608.40	\$4,624,015
August 20, 2018	Accept and appropriate \$168,138 to fund two Forensic Scientists and other associated direct costs for eight months as part of a GHSP Traffic Safety grant.	CCBI	\$168,138	\$4,792,153
September 4, 2018	Increase the revenue and expenditure budgets for units in the Sheriff's Grants and Donations Fund	Sheriff	\$58,028	\$4,850,181
STAFFING				
Date	Description of Revision or Adjustment	Department	FTE	Balance
July 1, 2018	Appropriation per Ordinance		19.000	19.000
October 1, 2018	<i>Proposed: Transfer two positions for Integrated Program for Prevention of Drug Overdose & Tobacco, quarter position for family reunification, and abolishing two positions for Juntos 4-H Program and Ryan White Title III Program</i>	<i>Human Services</i>	<i>(0.250)</i>	<i>18.750</i>

OPERATING BUDGET ORDINANCE FOR FISCAL YEAR 2019

BE IT ORDAINED by the Board of County Commissioners of Wake County, North Carolina, that the following budget ordinance for the General Fund is hereby adopted:

Section 1: TAX LEVY. There is hereby levied a tax at the rate of sixty-five and forty-four hundredths cents (65.44¢) per one hundred dollars (\$100) valuation of property that is located within Wake County and listed for taxes as of January 1, 2018. The revenue from this source is included in real, personal and public service property in "Ad Valorem Taxes" in Section 2 of this Ordinance.

This rate is based on estimated valuation of property, for the purpose of taxation of: (1) 100% of total assessed property tax value of real, personal and public service valuation of one hundred thirty-six billion, seven hundred twenty-five million (\$136,725,000,000) and an estimated collection rate of 99.65%; and (2) 100% of total assessed property tax value of vehicle valuation of eleven billion (\$11,000,000,000) and an estimated collection rate of 99.50%.

The Revenue Director of Wake County is hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Wake County Revenue Department in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Wake, and this order shall be a full and sufficient authority to direct, require, and enable the Revenue Director to levy on and sell any real or personal property of such taxpayers, with or without the assistance of the Wake County Sheriff, for and on account thereof, in accordance with law.

Section 2: GENERAL FUND REVENUES. (A) It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Ad Valorem Taxes	\$ 964,988,120
Sales Tax	200,303,874
Lease/Rental Vehicle Tax	2,550,000
Payment in Lieu of Taxes	1,222,003
Real Property Transfer (Excise) Tax	13,000,000
Federal Shared Revenues	12,629,224
State Shared Revenues	50,482,819
Local Shared Revenues	4,075,850
Licenses and Permits	5,611,504
Charges for Services	63,110,927
Investment Earnings	1,220
Miscellaneous	361,097
Transfers from Other Funds	2,759,362
Intra-fund Transfers	1,000,000
Appropriated Fund Balance	
Appropriation of Behavioral Health Reserves	3,517,140
Appropriation of ABC Reserves for Housing	2,054,000
Appropriation of ABC Reserves for Integrated Program for Prevention of Drug Overdose & Tobacco	633,562
Appropriation of One-time General Fund Fund Balance	1,000,000
Appropriation of Reappraisal Reserve	1,340,000
Restricted for Future Appropriations of Register of Deeds	393,298
Automation Funds	
TOTAL GENERAL FUND REVENUES	\$1,331,034,000

Section 2(B): Thirty percent (30%) of the proceeds from the local half-cent sales and use tax authorized July 1, 1984 under authority of Article 40 of the North Carolina General Statutes and sixty percent (60%) of the local half-cent sales and use tax authorized October 1, 1986 under the authority of Article 42 of the North Carolina General Statutes are hereby declared to be included in the appropriation for school capital outlay, capital projects, and/or school debt service.

Section 3: GENERAL FUND EXPENDITURES. The following amounts are hereby appropriated in the General Fund for the operation of the County government and its activities for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

General Government

Board of Commissioners	\$ 611,920
County Manager	1,944,731
County Attorney	2,887,280
Communications Office	1,047,798
Board of Elections	4,727,211
Budget and Management Services	1,019,524
Facilities, Design, and Construction	1,637,728
Finance	3,083,541
Human Resources	3,169,202
Information Services	17,597,519
Register of Deeds	3,599,780
Revenue	10,145,885
Community Services	37,370,054
Environmental Services	13,068,309
General Services	29,510,086
Human Services	149,512,318
Housing	22,812,005
Behavioral Health	30,565,104
Emergency Medical Services	44,843,647
Fire Services	2,768,319
Emergency Communications	1,748,634
City-County Bureau of Identification	6,629,309
Sheriff	92,543,343
Quasi-Governmental	787,059

Non-Departmental

Health and Dental Benefits	8,396,000
Risk Management Cost of Claims	1,360,398
Public Agencies	3,107,592
Memberships	539,044
Non-Departmental Services	1,393,299
Economic Development	490,000
Jail Alternative Programs	1,006,723

Salary and Benefit Reserve	6,098,638
WCPSS Actual Enrollment Reserve (4(B))	5,404,578
<u>WCPSS Social Emotional Learning Reserve (4(C))</u>	<u>2,000,000</u>
Subtotal Non-Departmental	29,796,272
Education	
Wake County Public Schools (Section 4(A-C))	468,506,422
Wake Technical Community College	25,400,000
Transfers	
Transfer to County Capital Projects Fund	31,259,000
Transfer to Schools Capital Projects Fund	22,023,000
Transfer to Debt Service Fund (Ad Valorem)	223,219,000
Transfer to Debt Service Fund (Sales Tax)	46,200,000
<u>Intra-fund Transfer to Revaluation Reserve</u>	<u>1,000,000</u>
Subtotal Transfers	323,701,000
TOTAL GENERAL FUND EXPENDITURES	\$1,331,034,000

Section 4: WCPSS APPROPRIATION. (A) Purpose and Function. The appropriation to the Wake County Public Schools System (WCPSS) is hereby allocated by purpose and function as defined by NCGS 115C-426 and as authorized by NCGS 115C-429(b).

Section 4(B): ACTUAL ENROLLMENT RESERVE. A reserve is hereby established in Non-Departmental of \$5,404,578 to hold back an appropriation amount equal to \$2,702.29 per pupil times 2,000 students. The per pupil funding is based upon an estimated appropriation of \$438,654,536 which excludes estimated payments to charter schools of \$37,256,464, divided by projected WCPSS enrollment of 162,327. Upon determination of the actual 40th day WCPSS enrollment numbers reported to the state and the Charter enrollment as of the same period, the WCPSS appropriation will be recalculated based on the actual enrollment counts and an item brought forward to the Board of Commissioners for purposes of determining of setting the final FY 2019 appropriation for WCPSS.

Section 4(C): SOCIAL EMOTIONAL LEARNING RESERVE. A reserve is hereby established of \$2,000,000 in Non-Departmental as a hold back of WCPSS appropriation. Appropriation of the reserve is contingent upon the Board of Education taking formal action to utilize the \$2,000,000 to increase the funding for school support for social emotional learning of students as described on page 150 of the Board of Education Proposed Budget. Following an action taken by the Board of Education, the County, by action of the Board of Commissioners, will appropriate the \$2,000,000 as a recurring increase in WCPSS appropriation.

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WCPSS Purpose and Function:

	<u>Amount Before Reserves</u>	<u>Reserves in Section 4(B) and 4(C)</u>	<u>FY 2019 Appropriation</u>
Instructional Services			
Regular Instructional Services	\$118,421,781	(\$2,786,955)	\$115,634,826
Special Populations Services	71,677,540		71,677,540
Alternative Programs and Services	17,540,718		17,540,718
School Leadership Services	26,279,012		26,279,012
Co-Curricular Services	14,392,721		14,392,721
School-Based Support Services	28,763,110	(2,000,000)	26,763,110
	<hr/> 277,074,882	<hr/> (4,786,955)	<hr/> 272,287,927
System-wide Support Services			
Support and Developmental Services	9,267,437		9,267,437
Special Populations Support and Development Services	4,772,118		4,772,118
Alternative Programs and Services Support and Development Services	1,520,471		1,520,471
Technology Support Services	14,867,272		14,867,272
Operational Support Services (WCPSS Fund 02)	104,619,125		104,619,125
Operational Support Services (WCPSS Fund 04)	141,961		141,961
Operational Support Services (WCPSS Fund 08)	909,362		909,362
Financial and Human Resource Services	13,188,557		13,188,557
Accountability Services	2,622,737		2,622,737
System-wide Pupil Support Services	4,913,031		4,913,031
Policy, Leadership, and Public Relations Services	8,405,310		8,405,310
	<hr/> 165,227,381		<hr/> 165,227,381
Non-Programmed Charges			
Payments to Other Governmental Units	33,608,737	(2,617,623)	30,991,115
TOTAL WAKE COUNTY PUBLIC SCHOOLS EXPENDITURES	<hr/> \$475,911,000	<hr/> (\$7,404,578)	<hr/> \$468,506,422

Section 4(D): WCPSS AMENDMENT NOTIFICATION. The Wake County Board of Education will notify the Board of Commissioners of amendments to the WCPSS budget. For amendments which would increase or decrease the amount of the County appropriation allocated to a purpose and function by more than fifteen percent (15%) of the adopted appropriation the WCPSS will notify the Board of Commissioners at a public meeting of the Board of Commissioners.

Section 5: RESEARCH TRIANGLE PARK. There is hereby levied a tax at the rate shown below, per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2018, located within the Wake County portion of the Durham-Wake Counties Research Triangle Park Research and Production Service District for the raising of revenue for said district. The estimated total of valuation of property for the special district for the purpose of taxation is as follows:

	Assessed Value	Tax Rate
Research and Production Service District	\$ 1,893,680,000	6.29 cents

There is hereby appropriated to the Durham-Wake Counties Research Triangle Park Research and Production Service District from the net proceeds of this tax the amount for use by said district in such manner and for such expenditures as is permitted by law from the net proceeds of this tax, including a tax collection rate of two-tenths of one percent to be paid to Wake County for collecting the tax. The anticipated revenue from this tax rate is \$1,187,675. The actual net proceeds from the tax shall constitute the appropriation from said tax levy.

Section 6: AUTHORITY TO TRANSFER APPROPRIATION. The County Manager, or his designee, is hereby authorized to transfer appropriations within a Fund as contained herein under the following conditions:

- A) He may transfer amounts between appropriations within the same Fund. For transfers exceeding \$75,000 he shall make a report of the transfer to the Board of Commissioners at the next regularly scheduled meeting of the Board following the transfer.
- B) He may transfer amounts from the salary and benefits reserve to individual departmental appropriations following adoption of the budget in order to properly fund salary and benefit amounts within departments.

Section 7: AUTHORITY TO EXECUTE CONTRACTS. The County Manager, or his designee, is hereby authorized to execute contractual documents under the following conditions:

- A) He may execute contracts for construction or repair projects that do not require formal competitive bid procedures.
- B) He may execute contracts for: (1) purchases of apparatus, supplies, and materials, or equipment which are within budgeted appropriations; (2) leases of personal property for a duration of one year or less and within departmental appropriations; (3) lease of personal property for more than 12 months if the annual expense is less than \$50,000; and (4) service contracts within appropriations or contracts for 12 months or less.
- C) He may execute grant agreements to or from governmental units and other public, private, and non-profit organizations that are within budgeted appropriations, unless a grantor requires approval and execution by the Board of Commissioners.
- D) He may execute contracts, as the lessor or lessee of buildings, land, equipment, vehicles, heavy equipment and other property provided that such leases are of one-year duration or less and that funds therefore are within budgeted appropriations.
- E) He may, within budgeted appropriations, approve all change orders and amendments to contracts previously approved by the Board of Commissioners.

Section 8: AUTHORITY TO SETTLE CLAIMS. The County Manager, or his designee, may authorize payment in an amount not to exceed \$100,000 in settlement of any liability claims against the County or against any of its officers or employees as provided by Resolution of May 20, 1985 and Resolutions of October 6, 2003. The County Manager shall make quarterly reports to the Board of Commissioners of any such payments.

Section 9: ENCUMBRANCES AT YEAR END. Operating funds encumbered by the County as of June 30, 2018 are hereby appropriated to this budget. Multiple year grants unexpended by the County as of June 30, 2018 are hereby appropriated to this budget.

Section 10: WHITE GOODS. Funds provided by the State of North Carolina for disposal of white goods that are not spent as of June 30, 2018, are designated for future year expenditures on white goods programs and are hereby appropriated to the Solid Waste Enterprise Fund budget.

Section 11: FEE CHANGES. As authorized in Section 153(A)-102 of the North Carolina General Statutes, the following fees are hereby established or amended, effective on July 1, 2018.

Name	Description	Current Fee	Proposed Fee
Public Programs for Individual Registers	Individual registration fee for parks, recreation, and open space programs	\$1-5	\$0
Group Programs (Basic)	Registration fee for parks, recreation, and open space basic group programs	\$15	\$0
Group Programs (Moderate)	Registration fee for parks, recreation, and open space moderate group programs	\$60	\$0
Group Programs (Intensive)	Registration fee for parks, recreation, and open space intensive group programs	\$80	\$0
Off-Duty Vehicle User Fee - Hourly	WCSO fee for use of vehicle during Off-Duty services	\$3	\$5
Off-Duty Administrative Fee - Hourly	WCSO fee for administration and oversight of Off-Duty services program	\$0	\$4
Firing Range Facility Rental - Hourly	Fee for the administration and management of public programs at the Firearms Education Training Center	\$15	\$20
Firing Range League Users - Hourly	Fee for the administration and management of public programs at the Firearms Education Training Center	\$15	\$20
Firing Range Guest Fee	Fee for the administration and management of public programs at the Firearms Education Training Center	\$0	\$5
Firing Range Lane Sharing Fee	Fee for the administration and management of public programs at the Firearms Education Training Center	\$0	\$5
Firing Range Target Sales	Fee for the administration and management of public programs at the Firearms Education Training Center	\$0.25	\$0.50
Firing Range Wake County Resident - Hourly	Fee for the administration and management of public programs at the Firearms Education Training Center	\$10	\$12
Firing Range Non-Wake County Resident - Hourly	Fee for the administration and management of public programs at the Firearms Education Training Center	\$15	\$17

Section 12: Copies of this ordinance shall be filed with the County Manager and Finance Director.

ADOPTED this the 4th day of June 2018.

BUDGET BY PURPOSE AND FUNCTION (UNIFORM BUDGET FORMAT)

NCGS EXCERPT

§ 115C-429. Approval of budget; submission to county commissioners; commissioners' action on budget.

(a) Upon receiving the budget from the superintendent and following the public hearing authorized by G.S. 115C-428(b), if one is held, the board of education shall consider the budget, make such changes therein as it deems advisable, and submit the entire budget as approved by the board of education to the board of county commissioners not later than May 15, or such later date as may be fixed by the board of county commissioners.

(b) The board of county commissioners shall complete its action on the school budget on or before July 1, or such later date as may be agreeable to the board of education. The commissioners shall determine the amount of county revenues to be appropriated in the county budget ordinance to the local school administrative unit for the budget year. The board of county commissioners may, in its discretion, allocate part or all of its appropriation by purpose, function, or project as defined in the uniform budget format.

(c) The board of county commissioners shall have full authority to call for, and the board of education shall have the duty to make available to the board of county commissioners, upon request, all books, records, audit reports, and other information bearing on the financial operation of the local school administrative unit.

(d) Nothing in this Article shall be construed to place a duty on the board of commissioners to fund a deficit incurred by a local school administrative unit through failure of the unit to comply with the provisions of this Article or rules and regulations issued pursuant hereto, or to provide moneys lost through misapplication of moneys by a bonded officer, employee or agent of the local school administrative unit when the amount of the fidelity bond required by the board of education was manifestly insufficient. (1975, c. 437, s. 1; 1981, c. 423, s. 1.)

AUTHORITY:

- G.S. 115C-429(b) allows the board of County Commissioners to allocate part or all of its appropriation by purpose, function, or project as defined in the uniform budget format.
- G.S. 115C-426 directs the State Board of Education, in cooperation with the Local Government Commission, to prepare and promulgate a standard budget format for use by local school administrative units throughout the State.

PURPOSE: The State Board of Education's Uniform Budget Format (Budget by Purpose and Function) contains the following purposes:

5000: Instructional Services
6000: Systemwide Support Services
7000: Ancillary Services
8000: Non Programmed Charges
9000: Capital Outlay

FUNCTION: The "purpose dimension" is further broken down into function levels. For example, 5000 (Instructional Services) includes 5100 (Regular Instructional Services), 5200 (Special Populations Services), 5400 (School Leadership Services), etc. Another example, 6000 (Systemwide Support Services), includes 6100 (Support and Development Services), 6500 (Operational Support Services), 6900 (Policy, Leadership and Public Relations Services), etc.

TRANSFERS BETWEEN PURPOSE AND FUNCTIONS

- G.S. 115 C-433(b) requires that if Board of County Commissioners allocates part or all of its appropriation by purpose and function, that the Board of Education must obtain approval of the Board of County Commissioners for an amendment to the budget that increases or decreases the amount of the county appropriation to a purpose or function by 25 percent or more from the amount contained in the budgeted ordinance adopted by the Board of Commissioners.
- G.S. 115C-433(b) also specifies that the Board of Commissioners can specify in its ordinance a lower percentage threshold as long as that lower percentage is not less than ten percent.

PURPOSE AND FUNCTION DESCRIPTIONS

Function Category	Function Description
Purpose: Instructional Services (5000)	
Regular Instructional Services (5100)	Regular K-12 Instruction. - Teachers, teacher assistants, as well as classroom supplies and materials. - Personnel that develop and coordinate curriculum.
Special Populations Services (5200)	- Special Education, Limited English Proficiency, Academically Gifted, and other Special Populations Services. - Includes costs of teachers, teacher assistants, classroom supplies and materials, and other staff like audiologists, speech therapists, etc
Alternative Programs and Services (5300)	- Alternative school teachers, teacher assistants, classroom supplies and materials. - Also includes summer school, remediation, alcohol and drug prevention, intersession. - For example: early intervention funds, in school suspension teachers, local literacy funds
School Leadership Services (5400)	- Principal and assistant principals - School based clerical staff
Co-Curricular Services (5500)	- Teachers, personnel, and supplies and materials for items such as: band, chorus, choir, speech, debate, athletics, and student financed and managed activities such as clubs and proms.
School-Based Support Services (5800)	- Includes media, guidance, health, instructional technology, etc. Includes materials, teachers, and other staff such as media assistants or guidance assistants.
Systemwide Support Services (6000)	
Support and Developmental Services (6100)	- Staff development and administrative program costs for teachers and teacher assistants in regular K-12 instruction.
Special Populations Support and Development Services (6200)	- Staff development and administrative program costs for special education, gifted, and limited English proficiency
Alternative Programs and Services Support and Developmental Services (6300)	- Staff development and administrative program costs for alternative schools and alternative programs.
Technology Support Services (6400)	- Costs of central based activities for implementing, supporting, and maintaining the computer hardware, software, peripherals, and technical infrastructure.

Function Category	Function Description
Operational Support Services (6500)	- Operational support of the school system such as printing and copying services, telephone/communications services, utility services, transportation, facilities planning and construction, custodial and housekeeping, maintenance, and warehouse and delivery services.
Financial and Human Resource Services (6600)	- WCPSS Finance Department and Human Resources
Accountability Services (6700)	- Testing and reporting for student accountability such as end of grade and end of course testing.
Systemwide Pupil Support Services (6800)	- Staff development and administrative program costs for media, guidance, health, instructional technology, etc.
Policy, Leadership and Public Relations Services (6900)	-Leadership Services (Including Superintendent's Office, Deputy Associate and Assistant Superintendent's) - Board of Education, Legal Services, Audit Services, and Public Relations and Marketing
Ancillary Services (7000)	
Community Services (7100)	- WCPSS allocates no County dollars in this category: - Includes community recreation activities, civic activities, activities of custody and care of children, and community welfare activities provided by the LEA.
Nutrition Services (7200)	- WCPSS allocates no County dollars in this category - Costs of activities concerned with providing food service to students and staff.
Adult Services (7300)	- Includes adult education services
Non-Programmed Charges (8000)	
Payments to Other Governmental Units (8100)	- Charter School Payments
Unbudgeted Funds (8200)	- WCPSS Over/Under Account; Funds cannot be expended unless re-appropriated by the Board of Education
Interfund Transfers (8400)	- Transfer from one fund to another fund (for example, a portion of a person's salary paid by the building program)
Capital Outlay (9000)	
Capital Outlay	- Expenditures for acquiring fixed assets. Does not include costs which could be coded to one or more specific purpose functions.

PERSONNEL AUTHORIZATION ORDINANCE

BE IT ORDAINED by the Wake County Board of Commissioners, that the following budget ordinance for the Personnel Authorization is hereby adopted:

Section 1: AUTHORIZED POSITIONS. The following full-time equivalent positions are hereby authorized in the County government by organizational unit and fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Department, Division and Fund (All Positions are in the General Fund unless otherwise noted)	Authorized Full-time Equivalent Positions
Board of Commissioners	4.000
Communications	10.000
County Manager	11.000
County Attorney	20.000
Board of Elections	26.000
Budget and Management Services	9.000
Facilities, Design & Construction	13.000
Finance	
General Fund	31.000
Debt Service Fund	3.000
Finance Total	34.000
Human Resources	33.000
Information Services	104.750
Register of Deeds	41.000
Revenue	73.000
Quasi-Governmental	6.000
Community Services	
CS Management and Budget	7.000
Parks, Recreation and Open Space	34.000
Veteran Services	4.000
Geographic Information Services	19.000
Libraries	275.000
Planning and Development Services	56.000
Community Services Total	395.000
Environmental Services	
General Fund	
ES Administration	9.000
Environmental Health & Safety	42.000
Water Quality	45.000
Animal Care, Control and Adoption Center	45.000
Total General Fund	141.000
Solid Waste Fund	15.000
South Wake Landfill Fund	5.000
Environmental Services Total	161.000

Department, Division and Fund (All Positions are in the General Fund unless otherwise noted)	Authorized Full-time Equivalent Positions
General Services	
General Fund	
Administrative Support	13.000
Central Services	7.000
Facility and Field Services	34.000
Physical Plant	66.000
Safety and Security	6.000
Total General Fund	126.000
Fleet Fund	18.000
General Services Total	144.000
Human Services	
General Fund	
Social Services	583.000
Child Welfare	293.450
Public Health	339.134
Health Clinics	175.400
Administration and Operations	189.250
Total General Fund	1,580.234
Grants & Donations Fund	16.750
Transportation Fund	3.000
Human Services Total	1,599.984
Housing	
General Fund	60.350
Housing & Community Revitalization Fund	10.000
Housing Total	70.350
Emergency Medical Services	317.000
Fire Services	
General Fund	22.000
Grants & Donations Fund	2.000
Fire Services Total	24.000
City-County Bureau of Identification	81.000
Sheriff	
General Fund	
Law Enforcement	455.000
Detention	569.000
Sheriff Total	1,024.000
Capital Area Workforce Development	18.000
TOTAL FTEs ALL FUNDS	4,219.084

Section 2: AUTHORIZATION TO TRANSFER POSITIONS. The County Manager, or his designee, is hereby authorized to transfer and/or reclassify full-time equivalent positions within the same fund.

Section 3: INCREASE IN AUTHORIZATION. With the exception of changes allowed through Section 2, any changes to the full-time equivalent (FTE) amounts authorized in Section 1 of this ordinance must be approved by the Board of Commissioners.

Section 4: SALARY SCHEDULE. The salary minimums, midpoints and maximums are hereby established for the salary schedule effective July 1, 2018.

Non-Exempt			
Band	Minimum	Midpoint	Maximum
4	\$31,325	\$42,289	\$53,253
	\$15.06	\$20.33	\$25.60
5	\$32,614	\$44,029	\$55,444
	\$15.68	\$21.17	\$26.66
6	\$35,880	\$48,438	\$60,996
	\$17.25	\$23.29	\$29.33
7	\$39,478	\$53,295	\$67,113
	\$18.98	\$25.62	\$32.27
8	\$43,430	\$58,631	\$73,831
	\$20.88	\$28.19	\$35.50
9	\$47,777	\$64,499	\$81,221
	\$22.97	\$31.01	\$39.05
10	\$52,561	\$70,957	\$89,354
	\$25.27	\$34.11	\$42.96
11	\$57,824	\$78,062	\$98,301
	\$27.80	\$37.53	\$47.26
Exempt			
29	\$50,440	\$70,616	\$90,792
	\$24.25	\$33.95	\$43.65
30	\$55,484	\$77,678	\$99,871
	\$26.68	\$37.35	\$48.02
31	\$61,032	\$85,445	\$109,858
	\$29.34	\$41.08	\$52.82
32	\$67,136	\$93,990	\$120,844
	\$32.28	\$45.19	\$58.10
33	\$73,849	\$103,389	\$132,929
	\$35.50	\$49.71	\$63.91
34	\$81,234	\$113,728	\$146,221
	\$39.05	\$54.68	\$70.30
35	\$89,358	\$125,101	\$160,844
	\$42.96	\$60.14	\$77.33
36	\$98,293	\$137,611	\$176,928
	\$47.26	\$66.16	\$85.06
37	\$108,123	\$151,372	\$194,621
	\$51.98	\$72.77	\$93.57
38	\$118,935	\$166,509	\$214,083
	\$57.18	\$80.05	\$102.92

Medical Series			
Band	Minimum	Midpoint	Maximum
Exempt			
50	\$62,005	\$86,807	\$111,609
	\$29.81	\$41.73	\$53.66
51	\$55,484	\$77,678	\$99,871
	\$26.68	\$37.35	\$48.02
52	\$73,849	\$103,389	\$132,929
	\$35.50	\$49.71	\$63.91
53	\$81,234	\$113,728	\$146,221
	\$39.05	\$54.68	\$70.30
54	\$103,208	\$144,491	\$185,774
	\$49.62	\$69.47	\$89.31
55	\$113,529	\$158,941	\$204,352
	\$54.58	\$76.41	\$98.25
56	\$143,415	\$200,781	\$258,147
	\$65.67	\$89.89	\$114.11
57	\$157,757	\$220,860	\$283,963
	\$75.84	\$106.18	\$136.52
58	\$165,645	\$231,903	\$298,161
	\$79.64	\$111.49	\$143.35

Legal Series			
Band	Minimum	Midpoint	Maximum
Non-Exempt			
70	\$35,880	\$48,438	\$60,996
	\$17.25	\$23.29	\$29.33
Exempt			
71	\$73,849	\$103,389	\$132,929
	\$35.50	\$49.71	\$63.91
72	\$81,234	\$113,728	\$146,221
	\$39.05	\$54.68	\$70.30
73	\$98,293	\$137,611	\$176,928
	\$47.26	\$66.16	\$85.06
74	\$108,123	\$151,372	\$194,621
	\$51.98	\$72.77	\$93.57

Detention Officer Series			
Non-Exempt			
Band	Minimum	Midpoint	Maximum
80	\$36,213	\$48,871	\$61,542
	\$17.41	\$23.50	\$29.59
81	\$39,821	\$53,758	\$67,696
	\$19.15	\$25.85	\$32.55
82	\$43,803	\$59,134	\$74,465
	\$21.06	\$28.43	\$35.80
83	\$48,184	\$65,048	\$81,912
	\$23.17	\$31.27	\$39.38
Exempt			
84	\$53,002	\$74,203	\$95,403
	\$25.48	\$35.67	\$45.87
85	\$58,302	\$81,623	\$104,944
	\$28.03	\$39.24	\$50.45
86	\$64,132	\$89,785	\$115,438
	\$30.83	\$43.17	\$55.50
87	\$76,959	\$107,742	\$138,526
	\$37.00	\$51.80	\$66.60

Deputy Sheriff Series			
Non-Exempt			
Band	Minimum	Midpoint	Maximum
90	\$40,000	\$56,000	\$72,000
	\$19.24	\$26.93	\$34.62
91	\$46,000	\$62,100	\$78,200
	\$22.12	\$29.86	\$37.60
92	\$50,600	\$68,310	\$86,020
	\$24.33	\$32.85	\$41.36
93	\$55,660	\$75,141	\$94,622
	\$26.76	\$36.13	\$45.49
94	\$61,226	\$82,655	\$104,084
	\$29.44	\$39.74	\$50.04
Exempt			
95	\$67,349	\$94,288	\$121,227
	\$32.38	\$45.33	\$58.28
96	\$80,818	\$113,146	\$145,473
	\$38.85	\$54.40	\$69.94
97	\$88,900	\$124,460	\$160,020
	\$42.74	\$59.84	\$76.93

EMS Series*				
Non-Exempt				
Band	Minimum	Midpoint	Maximum	Shift
100	\$14.25	\$19.24	\$24.23	2080
	\$13.53	\$18.27	\$23.00	2190
	\$10.18	\$13.74	\$17.31	2912
101	\$17.25	\$23.29	\$29.33	2080
	\$16.38	\$22.12	\$27.85	2190
	\$12.32	\$16.63	\$20.95	2912
102	\$18.98	\$25.62	\$32.27	2080
	\$18.03	\$24.34	\$30.65	2190
	\$13.56	\$18.30	\$23.05	2912
103	\$20.88	\$28.19	\$35.50	2080
	\$19.83	\$26.77	\$33.71	2190
	\$14.91	\$20.13	\$25.35	2912
104	\$25.27	\$34.11	\$42.96	2080
	\$24.00	\$32.40	\$40.80	2190
	\$18.05	\$24.37	\$30.68	2912
105	\$27.80	\$37.53	\$47.26	2080
	\$26.40	\$35.64	\$44.89	2190
	\$19.86	\$26.81	\$33.76	2912
Exempt				
106	\$50,440	\$70,616	\$90,792	
107	\$61,032	\$85,445	\$109,858	
108	\$98,293	\$137,611	\$176,928	

*Classes not subject to 7k exemption therefore hourly rates shown are based on built in overtime and shift type

Section 5: NON- EXEMPT POSITION CLASSIFICATIONS. The following non-exempt position classification schedule is hereby established effective July 1, 2018. The County Manager, or his designee, is hereby authorized to establish or modify non-exempt position classifications.

Band 1	Band 6	Band 7 cont.'d
Library Page	Administrative Supervisor	Human Services Program Auditor
Park Aide	Assistant Park Manager	Human Services Senior Case Manager
Pre-Vocational Aide	Board of Elections Logistics Specialist	Librarian I
Student Assistant	Consumer Records Manager	Medical Technologist
Swimming Pool Technician	Executive Assistant	Nutritionist
Band 4	Evidence Technician	Paralegal
Administrative Assistant	Facility HVAC Technician	Register of Deeds Supervisor
Animal Health Care Technician	Firefighter-Driver	Social Worker
Animal Shelter Attendant	Forensic Photographer	Trades Specialist
Customer Service Representative	Human Services Case Manager	Veterans Service Officer
Dental Assistant	Licensed Practical Nurse	X-Ray Technician
Executive Secretary	Master Mechanic	Band 8
Facilities Technician	Payroll Specialist	Accountant
Interpreter	Planning Technician	Animal Center Manager
Laboratory Technician	Public Health Educator	Appraiser
Library Assistant	Register of Deeds Specialist	CCBI Agent
Nurse's Aide	Revenue Agent	Dental Hygienist
Park Technician	Senior Accounting Technician	Deputy Fire Marshal
Pharmacy Technician	Senior Identification Technician	Director of Telecommunications
Scale House Attendant	Soil Scientist	Environmental Health Program Specialist
Band 5	Telecommunicator II	Environmental Program Coordinator
Accounting Technician	Vital Records Specialist	Fire Captain
Animal Control Officer	Band 7	Fire Rescue Responder
Certified Medical Assistant	Administrative Services Coordinator I	Forensic Examiner
Elections Specialist	Board of Elections Campaign Finance Specialist	Human Services Program Specialist
Graphic Specialist	Board of Elections Recruitment Coordinator	Human Services Senior Practitioner
Human Resources Technician	Board of Elections Training Specialist	Human Services Supervisor I
Human Services Technician	Buyer	Information - Technology Technician
Identification Technician	CCBI Processing Unit Supervisor	Natural Resource Conservationist
Inmate Activities Coordinator	Conservation Specialist	Planner I
Inventory Control Specialist	Crime Analyst	Public Safety Training Specialist
Mail Center - Warehouse Coordinator	Deputy Clerk to the Board	Ultrasound Technologist
Mapping Technician	Deputy Director of Telecommunications	Wellness Coordinator
Plans & Permits Technician	Detention Classification Coordinator	Workforce Development Specialist
Program Assistant	Early Voting Coordinator	Band 9
Register of Deeds Technician	Environmental Health Specialist	CCBI Senior Agent
Senior Facilities Technician	Facility HVAC Specialist	Emergency Management Specialist
Solid Waste Compliance Officer	General Inspector	Environmental Services Team Leader
Telecommunicator I	Housing Rehabilitation Specialist	Human Services Child Protective Services Investigator Assessor
Vehicle Technician	Human Resources Specialist	Senior Inspector
		Trades Supervisor

Band 10	Band 81	Band 94
Chief Deputy Fire Marshal	Detention Officer - Master	Deputy Sheriff - Lieutenant
Emergency Management Team Leader	Band 82	Band 100
Human Resources Supervisor	Detention Officer - Sergeant	Emergency Medical Technician
Lead Inspector	Band 83	Band 101
Nurse	Detention Officer - Lieutenant	EMS Logistics Specialist
Band 11	Band 90	Paramedic
CCBI Field Shift Supervisor	Deputy Sheriff	Band 102
Latent Print Supervisor	Deputy Sheriff - 1st Class	Advanced Practice Paramedic
Nursing Supervisor	Deputy Sheriff - Master	Paramedic Field Training Officer
Band 50	Band 91	Band 103
Physician Extender	Deputy Sheriff - Investigator	EMS Program Coordinator
Band 70	Band 92	EMS Training Specialist
Legal Assistant	Deputy Sheriff - Senior Investigator	Band 104
Band 80	Band 93	EMS Supervisor
Detention Officer	Deputy Sheriff - Sergeant	Band 105
		EMS Shift Supervisor

Section 6: EXEMPT CLASSIFICATIONS. The following exempt position classification schedule is hereby established effective July 1, 2018. The County Manager, or his designee, is hereby authorized to establish or modify exempt position classifications.

Band 29	Band 29 cont.'d	Band 30 cont.'d
Administrative Services Coordinator II	Senior Appraiser	Risk Management Supervisor
Business Auditor	Senior Executive Assistant	Senior Human Resources Consultant
CCBI Crime Lab Quality Manager	Senior Soil Scientist	Solid Waste Facilities Manager
Chemist	Workforce Development Coordinator	Workforce Development Manager
Communications Specialist	Band 30	Band 31
Consumer Records Director	Budget & Management Analyst	Assistant Purchasing Director
Criminal Justice Planner	Business Officer	Business Analytics Manager
Environmental Planner	Code Enforcement Complaint Coordinator	Chief Veterinarian
Housing Rehabilitation Coordinator	Communications Manager	Data Analyst
Human Resources Consultant	Computer System Administrator	Deputy CCBI Director
Human Services Clinician	Conservation District Administrator	Deputy Director Board of Elections
Human Services Program Consultant	Emergency Management Coordinator	Deputy Fire Services Director
Human Services Supervisor II	Financial Systems Administrator	Director of Nursing
Information - Technology Specialist	Fiscal & Policy Analyst	Environmental Consultant
Investment Analyst	GIS Analyst	Environmental Health Manager
Librarian II	Human Resources Officer	Facilities Engineer
Mapping Supervisor	Human Services Program Manager	Facilities Project Manager
Medical Laboratory Manager	Information - Technology Analyst	Human Resources Manager
Nutritionist Supervisor	Information Services Customer Service Supervisor	Information - Technology Business Analyst
Park Manager	Inspections Supervisor	Land Development Administrator
Planner II	Internal Auditor	Long Range Planning Administrator
Risk Management Specialist	Management & Policy Analyst	Regional Center Director
Safety Coordinator	Payroll Manager	Regional Library Supervisor
Senior Accountant	Planner III	Senior Budget & Management Analyst

Band 31 cont.'d	Band 34	Band 56
Senior Geographic Information Services Analyst	Deputy Finance Director	Physician
Watershed Manager	Deputy GSA Director	Band 57
Band 32	Deputy Human Resources Director	Physician Director
Animal Services Director	Human Services Deputy Director	Band 58
Appraisal - Collection Manager	Information Services Database Supervisor	Medical Director
Assistant Library Director	Information - Technology Manager	Band 71
Assistant to the County Manager	Internal Audit Director	Assistant County Attorney
Budget Manager	Library Director	Band 72
Community Services Manager	Planning, Development & Inspections Director	Senior Assistant County Attorney
Deputy Director Register of Deeds	Band 35	Band 73
Environmental Health & Safety Director	Assistant Information Technology Director	Deputy County Attorney
Environmental Services Manager	Band 36	Band 74
ERP Systems Manager	Budget & Mgt Services Director	Senior Deputy County Attorney
Facilities & Field Services Director	CCBI Director	Band 84
Financial Services Manager	Communications Director	Detention Officer - Captain
Fleet Director	Community Services Director	Band 85
Health Services Administrator	Emergency Management Director	Detention Officer - Major
Human Services Asst Division Director	Environmental Services Director	Band 86
Information Technology Engineer	Facilities, Design & Construction Director	Asst Director of Detention Services
Information Tech Project Manager	Finance Director	Band 87
Purchasing Director	Fire Services Director	Director of Detention Services
Safety & Security Director	General Services Director	Band 95
Senior Facilities Engineer	Housing Director	Deputy Sheriff - Captain
Senior Facilities Project Manager	Human Resources Director	Band 96
Special Aide to the Sheriff	Information Technology Director	Deputy Sheriff - Major
Strategy & Performance Officer	Revenue Director	Band 97
Water Quality Manager	Band 37	Chief of Staff - Sheriff
Band 33	Human Services Director	Chief of Operations - Sheriff
Assistant County Manager	Band 38	Band 106
Asst Director - Budget & Mgmt Services	Deputy County Manager	EMS Chief of Management Services
Benefits & Wellness Manager	Band 39	Band 107
Building Inspections Director	Senior Deputy County Manager	Deputy EMS Director
Deputy Revenue Assessor	Band 50	Emergency Services Manager
Enterprise Architect	Physician Extender	Band 108
Human Services Division Director	Band 51	EMS Chief Operating Officer
Human Services Finance Officer	Psychologist	Appointed-Elected Unbanded Classifications- 00
Information Services – Div. Supervisor	Band 52	Clerk to the Board
Mgmt Services Director - Sheriff	Pharmacist	County Attorney
Parks, Recreation & Open Space Director	Band 53	County Commissioner
Physical Plant Director	Pharmacy Director	County Manager
Solid Waste Management Director	Band 54	Director of Elections
Water Quality Director	Dentist	Register of Deeds
Workforce Development Director	Band 55	Sheriff
	Dental Director	

Section 7: LIVING WAGE POLICY. It is the policy of the County of Wake that persons working for the County as regular employees whose scheduled hours exceed 1040 annually be paid as further described in this section.

Section 7(A): PAYMENT OF MINIMUM COMPENSATION TO EMPLOYEES.

- a. Eligibility: The County shall pay all regular employees an amount equal to or greater than the Minimum Wage Rate as defined in Section 7.A(c). A regular employee is defined as being in a Board authorized position and having regularly scheduled straight-time hours in excess of 1040.
- b. Emergency Medical Positions: Employees working in emergency medical positions with scheduled overtime will be considered to have met or exceeded the Minimum Wage Rate if their calculated gross annual salary (i.e. straight-time hourly rate times scheduled straight-time hours plus one and one-half times straight-time hourly rate times scheduled overtime hours) is greater than or equal to the Minimum Wage Rate times 2080 hours.
- c. Wage Rate Calculation: The Universal Living Wage Formula Calculation used by the County is based on the average housing cost of a Studio / Efficiency and a One Bedroom according to Housing and Urban Development's (HUD) Fair Market Rents in the Raleigh - Cary MSA. As of April 1, 2018, the housing costs were \$14.25 for a Studio / Efficiency and \$17.17 for a One Bedroom. The average of these amounts is \$15.71, to which a \$1.50 an hour credit for health insurance is applied resulting in a Living Wage Formula Calculation of \$14.21. On an annual basis, the County current Living Wage Rate is compared to the April 1 calculated amount to determine if an adjustment is needed. For FY19, no adjustment is needed as the current rate exceeds \$14.21.
- d. The Living Wage Rate for fiscal year 2019 shall be fifteen dollars and six cents (\$15.06) per hour (\$16.56 less \$1.50 credit for health insurance).
- e. Annual Adjustment: The County Manager shall calculate or cause to be calculated the Minimum Wage Rate for employees on an annual basis and shall make such adjustments in the County's pay plan to ensure the Minimum Wage Rate as stated herein is paid to all eligible employees

Section 8: ELECTED OFFICIALS COMPENSATION. Funding is provided for a 3.00% compensation adjustment for the members of the Board of Commissioners, the members of the Wake County Board of Education, the Register of Deeds and the Sheriff effective July 1, 2018.

Section 9: ALCOHOLIC BEVERAGE CONTROL BOARD OFFICIALS COMPENSATION. The Board of Commissioners authorizes the compensation for the Alcoholic Beverage Control Board within Wake County. Compensation will be set at \$400 per meeting for Alcoholic Beverage Control Board members and \$500 per meeting for the chair of the Alcohol Control Board, effective July 1, 2018. The ABC Board revenues from alcohol sales will provide for this compensation, not Wake County property taxes.

Adopted this the 4th day of June 2018.



Legislation Details (With Text)

File #: 16-1769

Type: Consent Item **Status:** Passed

In control: Board of Commissioners

On agenda: 10/1/2018 **Final action:** 10/1/2018

Title: Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

Sponsors:

Indexes:

Code sections:

Attachments: [Tax Collections Item Summary](#)
[Tax Committee Agenda Process](#)
[Executive Summary 1](#)
[Executive Summary 2](#)
[October 2018 Refunds Over 500](#)
[October 2018 Refunds Under 500](#)
[Daily Updates For Exemptions](#)
[Daily Updates For Penalties](#)
[Daily Updates For Tax Relief](#)
[Daily Updates For Special Situations](#)
[Daily Updates For Tax Deferments](#)
[Municipal Collection Report](#)
[Wake County Collection Report](#)
[Monthly In-Rem Foreclosure Report](#)

Date	Ver.	Action By	Action	Result
10/1/2018	1	Board of Commissioners	accepted	Pass

Tax Committee Recommendations for Value Adjustments, Penalty Waivers, Tax Relief Applications, Refund Requests and Various Reports

That the Board of Commissioners approves the attached recommendations by the Tax Committee

The Tax Committee follows the North Carolina General Statutes or previously established general guidelines in their recommendations of relief for assessed late list penalties (no relief, partial relief, full relief). The committee also considers late filed exemption and exclusion applications, and makes recommendations regarding requests for relief of interest.

Consideration of relief of late list penalties:

- If a taxpayer is new to North Carolina and fails to list the first year required, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has property that should have been listed and is unaware of the tax laws, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has listed timely in at least two consecutive years immediately prior to the year for which a penalty is assessed, the penalty may be relieved, partially or in full.
- If a taxpayer inadvertently omitted items from his timely listing, the penalty may be relieved, partially or in full.
- If a taxpayer was involved in military deployment and was unable to list timely, the penalty may be relieved, partially or in full.
- If a taxpayer was unable to list due to circumstances beyond their control (e.g. – hospitalization), the penalty may be relieved, partially or in full.
- Guidelines have been established for companies with penalties assessed as a result of audits. Relief may be granted partially or in full if it appears there was no willful attempt to understate value, if the taxpayer was cooperative and forthright during the audit and if there were no significant issues with their previous listings. The recommendation of the auditor is carefully considered in making this determination.

Consideration of late-filed applications for exemption or exclusion:

- The tax committee will recommend approval of late filed exemptions or exclusions as long as the request complies with the general statutes, or if case law exists that is clear and generally supports the request. Late filed applications must be hand-delivered by December 31 or postmarked by December 31 of the calendar year for which the exemption or exclusion is requested.
- The tax committee will recommend denying any applications received after December 31st of the calendar year for which the exemption or exclusion is requested. There is no statutory authority to exempt or exclude property if the application is made outside the calendar year for which the exemption is sought.

Consideration of requests for relief of interest:

- Once interest accrues, it is considered tax per NCGS 105-273(15). Tax cannot be compromised per NCGS 105-380. Therefore the tax committee typically recommends denial of requests for relief of interest. Should a situation arise in which the committee determines that interest should be relieved, the Assessor will request the item be removed from the consent agenda and considered separately by the Board of Commissioners.

EXECUTIVE SUMMARY OF RECOMMENDATIONS FROM TAX COMMITTEE

Board Meeting Date October 1, 2018

<u>NUMBER</u>	<u>PROPERTY TAX REFUNDS REQUESTED</u>		
	AMOUNT OF TAX <u>REQUESTED</u>	AMOUNT OF TAX <u>APPROVED</u>	AMOUNT OF TAX <u>DENIED</u>
4	\$10,465.44	\$10,465.44	0.00

Executive Summary of Recommendations From Tax Committee 09/20/2018

Exemptions Requested

Number of Requests	Value of Exemptions Requested	Value of Property Exempted
6	\$1,204,166	\$1,005,415

Tax Relief Exclusion Requested

Number of Requests	Value of Exclusion Requested	Value of Property Exempted
5	\$357,795	\$357,795

Tax Deferment Requested

Number of Requests	Value of Deferment Requested	Value of Property Deferred
1	\$0	\$0

Requests For Relief of Late List Penalties

Number of Requests	Granted Full Relief	Granted Partial Relief	Denied
45	41	0	4

Special Situations/Value Adjustment

Relief Requested	Total	Granted	Denied
Value Only	1	1	0

Board Report

Return

Date : 10/01/2018

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	J ALEXANDER'S RESTURANTS LLC 3401 WEST END AVE, STE 260 NASHVILLE TN, 37203	0006815690- 2018- 2018- 000000	City County	3,915.42 5,847.23	9,762.65	9,762.65 Refund
	Marcus D. Kinrade		Total City Rebated	3,915.42		
	Wake County Revenue Administrator		Total County Rebated	5,847.23		
			Total Rebate/Refund		9,762.65	9,762.65

CC:

*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

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Board Report**Return**

Date : 10/01/2018

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS**RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES**

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	DUBOIS, MARK UNDERWOOD 507 BRUNELLO DR WAKE FOREST NC, 27587 - 2936	0004192084- 2018- 2018- 000000	City 53.65 County 80.11	133.76	133.76	Refund
2	FENG DDS PLLC, CONNIE 2011 GREYHAWK PL APEX, NC, 27539	0006830765- 2018- 2018- 000000	City 180.34 County 272.87	453.21	453.21	Refund
3	TEED, MICHAEL 909 ROCKFALL CT RALEIGH NC, 27614 - 8208	0004192598- 2018- 2018- 000000	City 46.45 County 69.37	115.82	115.82	Refund
	Marcus D. Kinrade		Total City Rebated 280.44			
	Wake County Revenue Administrator		Total County Rebated 422.35			
			Total Rebate/Refund	702.79	702.79	

CC:

***Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.**

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Tax Committee Meeting: 09/20/2018

Approved by: _____

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Town Board of Fuquay Varina

FOR: Consideration of Requests for Exemptions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
14603	THRIVE COMMUNITY CHURCH 201 WAGSTAFF RD FUQUAY VARINA NC 27526-9791	201 WAGSTAFF RD FUQUAY VARINA	0000126364 2018 Not Paid	\$198,751	Exemption Religious Purpose 105-278.3	Denied
14607	IGLESIA BAUTISTA SINAI 917 DURHAM ST FUQUAY VARINA NC 27526-1651	917 DURHAM ST FUQUAY VARINA	0000090142 2018 Not Paid	\$280,882	Exemption Religious Purpose 105-278.3	Granted

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary

Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Approved by: _____

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Exemptions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
14519	CENTRAL CAROLINA RESA 7208 FALLS OF NEUSE ROAD, STE 104 RALEIGH, NC 27615	BUSINESS PERSONAL PROPERTY RALEIGH	0006803664 2018 Not Paid	\$13,068	Exemption Educational Purpose 105-278.4	Granted
14605	EMMANUEL ANGLICAN CHURCH INC 4205 WILLOW HAVEN CT RALEIGH NC 27616-8706	1221 CORPORATION PKWY RALEIGH	0000168858 2018 Not Paid	\$668,565	Exemption Religious Purpose 105-278.3	Granted

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary

Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Approved by: _____

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Town Board of Rolesville

FOR: Consideration of Requests for Exemptions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
14611	NEUSE BAPTIST CHURCH INC 4444 LOUISBURY RD WAKE FOREST NC 27587-8125	0 LOUISBURG RD ROLESVILLE	0000423553 2018 Not Paid	\$40,000	Exemption Religious Purpose 105-278.3	Granted

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary

Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Approved by: _____

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Exemptions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
14517	PROJECT HERO 5521 ORCHARD ORIOLE TRL WAKE FOREST NC 27587-6793	7121 PULLEY TOWN RD WAKE COUNTY	0000002817 2018 Not Paid	\$2,071,960	Exemption Charitable Purpose 105-278.6	Granted - Partial
14609	NEW BETHEL CHRISTIAN CHURCH, INC 2305 FOXTROT RD RALEIGH NC 27610-5047	0 OLD POOLE RD WAKE COUNTY	0000034887 2018 Not Paid	\$2,900	Exemption Religious Purpose 105-278.3	Granted

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary

Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Town Board of Apex

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
14583	IQBAL, JAVED 817 E WILLIAMS ST APEX NC 27502	BUSINESS PERSONAL PROPERTY APEX	0006817771 2018 Not Paid		\$21.80 Late List Penalty	Denied	
14625	IQBAL, JAVED 817 E WILLIAMS ST APEX NC 27502	BUSINESS PERSONAL PROPERTY APEX	0006817771 2017 Paid in Full		\$21.76 Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Town Board of Cary

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

- | | |
|----------------------------------|----------------------------------|
| 1. New to North Carolina | 4. Omitted item(s) from listing |
| 2. First time listing | Current/previous listing on time |
| 3. Previous year listing on time | 5. Military Deployment |

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
14621	DAL-TILE GROUP INC RYAN PO BOX 56607 ATLANTA GA 30343	BUSINESS PERSONAL PROPERTY CARY	0006805305 2018 Not Paid	\$97.25	Late List Penalty	Granted	
14555	FEDERAL EXPRESS CORPORATION PROPERTY TAX DEPT 3630 HACKS CROSS RD BLDG C MEMPHIS TN 38125-8800	BUSINESS PERSONAL PROPERTY CARY	0006479602 2018 Not Paid	\$1.19	Late List Penalty	Granted	
14587	TWIRLING CARY, LLC 322 E DAVIE ST RALEIGH, NC 27601	BUSINESS PERSONAL PROPERTY CARY	0006852804 2018 Not Paid	\$12.07	Late List Penalty	Granted	
14523	VERIZON CORPORATE RESOURCES GROUP L PO BOX 2749 ADDISON TX 75001	BUSINESS PERSONAL PROPERTY CARY	0006805196 2018 Not Paid	\$20.03	Late List Penalty	Granted	
14529	VERIZON DATA SERVICES LLC PO BOX 2749 ADDISON TX 75001	BUSINESS PERSONAL PROPERTY CARY	0006500366 2018 Not Paid	\$1,327.61	Late List Penalty	Granted	
14561	WHISK CAROLINA'S STORE FOR COOKS LL DAN SAKLAD 316 COLONADES WAY STE 214 CARY NC 27518-7029	BUSINESS PERSONAL PROPERTY CARY	0006840795 2014 Not Paid	\$845.16	Late List Penalty	Granted	

Tax Committee Meeting: 09/20/2018

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Town Board of Cary

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
14563	WHISK CAROLINA'S STORE FOR COOKS LL DAN SAKLAD 316 COLONADES WAY STE 214 CARY NC 27518-7029	BUSINESS PERSONAL PROPERTY CARY	0006840795 2015 Not Paid	\$648.33	Late List Penalty	Granted	
14565	WHISK CAROLINA'S STORE FOR COOKS LL DAN SAKLAD 316 COLONADES WAY STE 214 CARY NC 27518-7029	BUSINESS PERSONAL PROPERTY CARY	0006840795 2016 Not Paid	\$419.01	Late List Penalty	Granted	
14567	WHISK CAROLINA'S STORE FOR COOKS LL DAN SAKLAD 316 COLONADES WAY STE 214 CARY NC 27518-7029	BUSINESS PERSONAL PROPERTY CARY	0006840795 2017 Not Paid	\$242.98	Late List Penalty	Granted	
14569	WHISK CAROLINA'S STORE FOR COOKS LL DAN SAKLAD 316 COLONADES WAY STE 214 CARY NC 27518-7029	BUSINESS PERSONAL PROPERTY CARY	0006840795 2018 Not Paid	\$105.27	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary

Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Town Board of Garner

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
14589	CCRX OF NORTH CAROLINA ALTUS GROUP US INC PO BOX 72000 PHOENIX AZ 85050	BUSINESS PERSONAL PROPERTY GARNER	0006608245 2018 Not Paid	\$2,434.24	Late List Penalty	Granted	
14613	HOPE FAMILY PRACTICE OF GARNER PLLC 876 TIMBER DRIVE GARNER, NC 27529	BUSINESS PERSONAL PROPERTY GARNER	0006856677 2015 Not Paid	\$57.23	Late List Penalty	Granted	
14615	HOPE FAMILY PRACTICE OF GARNER PLLC 876 TIMBER DRIVE GARNER, NC 27529	BUSINESS PERSONAL PROPERTY GARNER	0006856677 2016 Not Paid	\$75.08	Late List Penalty	Granted	
14617	HOPE FAMILY PRACTICE OF GARNER PLLC 876 TIMBER DRIVE GARNER, NC 27529	BUSINESS PERSONAL PROPERTY GARNER	0006856677 2017 Not Paid	\$40.28	Late List Penalty	Granted	
14619	HOPE FAMILY PRACTICE OF GARNER PLLC 876 TIMBER DRIVE GARNER, NC 27529	BUSINESS PERSONAL PROPERTY GARNER	0006856677 2018 Not Paid	\$16.25	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary

Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Town Board of Holly Springs

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
14539	BRAGG HOSPITALITY II LLC 127 N MAIN ST SPRING LAKE NC 28390	BUSINESS PERSONAL PROPERTY HOLLY SPRINGS	0006799076 2016 Not Paid	\$806.82	Late List Penalty	Denied	
14541	BRAGG HOSPITALITY II LLC 127 N MAIN ST SPRING LAKE NC 28390	BUSINESS PERSONAL PROPERTY HOLLY SPRINGS	0006799076 2017 Not Paid	\$478.58	Late List Penalty	Denied	
14543	BRAGG HOSPITALITY II LLC 127 N MAIN ST SPRING LAKE NC 28390	BUSINESS PERSONAL PROPERTY HOLLY SPRINGS	0006799076 2018 Not Paid	\$254.50	Late List Penalty	Denied	

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary

Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Town Board of Knightdale

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
14571	JPO MANAGEMENT CO LLC 8938 318 W MILLBROOK RD STE 109 RALEIGH NC 27609	BUSINESS PERSONAL PROPERTY KNIGHTDALE	0006119326 2018 Not Billed		\$87.48 Late List Penalty	Granted	
14535	SPECTRUM PAINT EAST LLC KELSEY TAYLOR 15247 EAST SKELLY DR TULSA OK 74116	BUSINESS PERSONAL PROPERTY KNIGHTDALE	0006852655 2018 Not Paid		\$167.45 Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Town Board of Morrisville

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

- | | |
|----------------------------------|----------------------------------|
| 1. New to North Carolina | 4. Omitted item(s) from listing |
| 2. First time listing | Current/previous listing on time |
| 3. Previous year listing on time | 5. Military Deployment |

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
14573	BEAUTY SALON INC, THE 148 MORRISVILLE SQUARE WAY MORRISVILLE, NC 27560	BUSINESS PERSONAL PROPERTY MORRISVILLE	0006856615 2014 Not Paid	\$16.46	Late List Penalty	Granted	
14575	BEAUTY SALON INC, THE 148 MORRISVILLE SQUARE WAY MORRISVILLE, NC 27560	BUSINESS PERSONAL PROPERTY MORRISVILLE	0006856615 2015 Not Paid	\$12.75	Late List Penalty	Granted	
14577	BEAUTY SALON INC, THE 148 MORRISVILLE SQUARE WAY MORRISVILLE, NC 27560	BUSINESS PERSONAL PROPERTY MORRISVILLE	0006856615 2016 Not Paid	\$9.80	Late List Penalty	Granted	
14579	BEAUTY SALON INC, THE 148 MORRISVILLE SQUARE WAY MORRISVILLE, NC 27560	BUSINESS PERSONAL PROPERTY MORRISVILLE	0006856615 2017 Not Paid	\$6.39	Late List Penalty	Granted	
14581	BEAUTY SALON INC, THE 148 MORRISVILLE SQUARE WAY MORRISVILLE, NC 27560	BUSINESS PERSONAL PROPERTY MORRISVILLE	0006856615 2018 Not Paid	\$4.26	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary

Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

- | | |
|----------------------------------|----------------------------------|
| 1. New to North Carolina | 4. Omitted item(s) from listing |
| 2. First time listing | Current/previous listing on time |
| 3. Previous year listing on time | 5. Military Deployment |

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
14623	DAL-TILE DISTRIBUTION INC #4347 RYAN PO BOX 56607 ATLANTA GA 30343	BUSINESS PERSONAL PROPERTY RALEIGH	0006505713 2018 Not Paid	\$100.28	Late List Penalty	Granted	
14553	FEDERAL EXPRESS CORPORATION 3630 HACKS CROSS RD FL 3 MEMPHIS TN 38125-8800	BUSINESS PERSONAL PROPERTY RALEIGH	0005744731 2018 Not Paid	\$583.60	Late List Penalty	Granted	
14557	FEDERAL EXPRESS CORPORATION PROPERTY TAX DEPT 3630 HACKS CROSS RD BLDG C MEMPHIS TN 38125-8800	BUSINESS PERSONAL PROPERTY RALEIGH	0006155806 2018 Not Paid	\$154.09	Late List Penalty	Granted	
14521	HD SUPPLY CONSTRUCTION SUPPLY LTD LINDA RODGERS PROPERTY TAX 3100 CUMBERLAND BLVD SE STE 1700 ATLANTA GA 30339-5939	PERM TAG - TRAILERS RALEIGH	0006617684 2018 Not Paid	\$5.81	Late List Penalty	Granted	
14531	HOOTERS RESTAURANT HOLDER LLC 1815 THE EXCHANGE SE ATLANTA GA 30339-2027	BUSINESS PERSONAL PROPERTY RALEIGH	0006769404 2018 Not Paid	\$199.51	Late List Penalty	Granted	
14591	ROSE BOYD DC PLLC ROSE BOYD 8511 COLONNADE CENTER DRIVE SUITE #132	BUSINESS PERSONAL PROPERTY RALEIGH	0006856680 2015 Not Paid	\$177.07	Late List Penalty	Granted	

Tax Committee Meeting: 09/20/2018

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
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Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
14593	ROSE BOYD DC PLLC ROSE BOYD 8511 COLONNADE CENTER DRIVE SUITE #132	BUSINESS PERSONAL PROPERTY RALEIGH	0006856680 2016 Not Paid	\$117.15	Late List Penalty	Granted	
14595	ROSE BOYD DC PLLC ROSE BOYD 8511 COLONNADE CENTER DRIVE SUITE #132	BUSINESS PERSONAL PROPERTY RALEIGH	0006856680 2017 Not Paid	\$70.72	Late List Penalty	Granted	
14597	ROSE BOYD DC PLLC ROSE BOYD 8511 COLONNADE CENTER DRIVE SUITE #132	BUSINESS PERSONAL PROPERTY RALEIGH	0006856680 2018 Not Paid	\$35.60	Late List Penalty	Granted	
14527	SENSORS & INTEGRATED SYSTEMS TAX DEPT -8FS-2 8 FARM SPRINGS RD FARMINGTON CT 06032	BUSINESS PERSONAL PROPERTY RALEIGH	0006806168 2018 Not Paid	\$11.04	Late List Penalty	Granted	
14533	SPECIALTYCARE INC 3 MARYLAND FARMS STE 200 BRENTWOOD TN 37027-5780	BUSINESS PERSONAL PROPERTY RALEIGH	0006556623 2018 Not Paid	\$13.86	Late List Penalty	Granted	
14537	SPECTRUM PAINT EAST LLC KELSEY TAYLOR 15247 EAST SKELLY DR TULSA OK 74116	BUSINESS PERSONAL PROPERTY RALEIGH	0006854936 2018 Not Paid	\$38.30	Late List Penalty	Granted	

Tax Committee Meeting: 09/20/2018

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
14585	TWIRLING RALEIGH LLC LARA O'BRIEN 322 E DAVIE ST RALEIGH NC 27601-1810	BUSINESS PERSONAL PROPERTY RALEIGH	0006856736 2018 Not Paid		\$16.29 Late List Penalty	Granted	
14525	VERIZON SERVICES CORP DUFF & PHELPS PO BOX 2749 ADDISON TX 75001-2749	BUSINESS PERSONAL PROPERTY RALEIGH	0006795134 2018 Not Paid		\$1.07 Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary
Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
14545	CASTLETON COMMODITITES INTERNATIONAL CHARLES BOWLING 2200 ATLANTIC ST STE 800 STAMFORD CT 06902-6834	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006806569 2018 Not Paid	\$540.89	Late List Penalty	Granted	
14547	CASTLETON COMMODITITES INTERNATIONAL CHARLES BOWLING 2200 ATLANTIC ST STE 800 STAMFORD CT 06902-6834	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006806569 2017 Not Paid	\$949.90	Late List Penalty	Granted	
14549	CASTLETON COMMODITITES INTERNATIONAL CHARLES BOWLING 2200 ATLANTIC ST STE 800 STAMFORD CT 06902-6834	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006806569 2016 Not Paid	\$115.92	Late List Penalty	Granted	
14551	FEDERAL EXPRESS CORPORATION 3630 HACKS CROSS RD FL 3 MEMPHIS TN 38125-8800	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0005259213 2018 Not Paid	\$1,396.94	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary

Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Approved by: _____

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Town Board of Cary

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
14509	COBB, LOUIS COBB, NANCY 110 AIRLIE CT CARY NC 27513-3900	110 AIRLIE CT CARY	0000176430 2018 Not Paid	\$45,000	Exclusion Veterans Relief 105-277.1C	Granted

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary

Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Approved by: _____

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Town Board of Fuquay Varina

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
14507	VALAER, CHARLOTTE 3501 BENTWINDS BLUFFS LN FUQUAY VARINA NC 27526-0139	3501 BENTWINDS BLUFFS LN FUQUAY VARINA	0000443342 2018 Not Paid	\$161,195	Exclusion Elderly Exclusion 105-277.1	Granted

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary

Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Approved by: _____

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
14505	RICHARD, ANNIE 3611 ECK DR RALEIGH NC 27604-4033	3611 ECK DR RALEIGH	0000374548 2018 Not Paid	\$40,482	Exclusion Elderly Exclusion 105-277.1	Granted

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary

Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Approved by: _____

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
14515	COLE, RICKIE 131 ANGLEVIEW DR WENDELL NC 27591-8304	131 ANGLEVIEW DR WAKE COUNTY	0000028707 2018 Not Paid	\$50,403	Exclusion Elderly Exclusion 105-277.1	Granted
14511	EVANS, TERESA 2629 BRAD CT APEX NC 27539-9739	2629 BRAD CT WAKE COUNTY	0000112546 2018 Not Paid	\$60,715	Exclusion Elderly Exclusion 105-277.1	Granted

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary

Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Approved by: _____

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Town Board of Fuquay Varina

FOR: Consideration of Requests for Value/Special Situations

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
14601	BOEX LLC PO BOX 2249 CUMMING GA 30028-6501	921 LEATHERSTONE LN FUQUAY VARINA	0000037314 2018 Not Paid	\$712,500	Value Only	Granted - Partial

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary

Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/20/2018

Approved by: _____

Board of Commissioners Meeting: 10/01/2018

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Tax Deferment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed Tax Deferred	Appeal/Request Type	Recommendation
14599	BURBAGE, JUNE 2717 BEDFORD AVE RALEIGH NC 27607-7113	2717 BEDFORD AVE RALEIGH	0000063197 2018 Not Paid		Tax Deferment Circuit Breaker 105-277.1B	Granted

This List Requires Board Action

Tax Committee Members: Seth Larson, Town Of Cary

Kim Lorbacher, Wake County Finance

Marcus Kinrade, Revenue Director

MUNICIPAL MONTHLY COMPARISON REPORT AUGUST 2018

ANGIER

	Last Year	This Year
Billed	\$305,675.01	\$309,766.13
Collected	\$26,809.91	\$24,928.62
Percentage	8.77%	8.05%

DURHAM

	Last Year	This Year
Billed	\$451,000.38	\$589,601.73
Collected	\$81,511.63	\$158,943.45
Percentage	18.07%	26.96%

KNIGHTDALE

	Last Year	This Year
Billed	\$6,577,504.74	\$7,069,270.01
Collected	\$663,294.35	\$654,219.26
Percentage	10.08%	9.25%

WAKE FOREST

	Last Year	This Year
Billed	\$23,536,809.02	\$25,128,779.47
Collected	\$2,526,226.76	\$2,842,817.21
Percentage	10.73%	11.31%

APEX

	Last Year	This Year
Billed	\$22,884,085.18	\$27,375,562.51
Collected	\$2,432,565.82	\$3,106,878.20
Percentage	10.63%	11.35%

FUQUAY -VARINA

	Last Year	This Year
Billed	\$12,684,986.44	\$13,725,415.29
Collected	\$1,287,448.53	\$1,747,792.46
Percentage	10.15%	12.73%

MORRISVILLE

	Last Year	This Year
Billed	\$16,794,298.13	\$17,643,514.23
Collected	\$1,969,049.31	\$2,223,017.66
Percentage	11.72%	12.60%

WENDELL

	Last Year	This Year
Billed	\$2,585,824.70	\$2,988,132.42
Collected	\$251,394.11	\$288,462.89
Percentage	9.72%	9.65%

CARY

	Last Year	This Year
Billed	\$84,085,673.39	\$86,270,612.86
Collected	\$9,376,226.55	\$11,119,628.95
Percentage	11.15%	12.89%

GARNER

	Last Year	This Year
Billed	\$16,074,238.00	\$16,902,417.98
Collected	\$1,880,170.18	\$1,958,281.38
Percentage	11.70%	11.59%

RALEIGH

	Last Year	This Year
Billed	\$234,739,456.57	\$247,223,066.13
Collected	\$24,298,068.34	\$28,269,402.49
Percentage	10.35%	11.43%

ZEBULON

	Last Year	This Year
Billed	\$6,066,340.65	\$6,214,137.60
Collected	\$434,863.05	\$453,129.43
Percentage	7.17%	7.29%

CLAYTON

	Last Year	This Year
Billed	\$18.12	\$19.53
Collected	\$0.00	\$0.42
Percentage	0.00%	2.15%

HOLLY SPRINGS

	Last Year	This Year
Billed	\$17,778,029.61	\$19,122,296.30
Collected	\$1,555,135.89	\$2,209,261.21
Percentage	8.75%	11.55%

ROLESVILLE

	Last Year	This Year
Billed	\$3,897,469.39	\$4,280,463.54
Collected	\$388,944.43	\$459,907.40
Percentage	9.98%	10.74%

**REPORT OF COLLECTIONS - WAKE COUNTY ONLY
AUGUST 2018**

MONTHLY COLLECTIONS	August 2017	August 2018
	This Year	This Year
Current Taxes	\$54,425,795.62	\$67,156,744.83
Current Special Districts	\$1,780,231.28	\$2,775,531.79
Current Deferred Taxes	\$30,073.66	\$11,555.74
Back Taxes	(\$53,766.68)	\$224,382.17
Back Deferred Taxes	\$177,148.93	\$21,390.99
Beer & Wine	\$4,913.75	\$1,627.50
Recycle Fee	\$494,529.55	\$502,643.00
TOTAL	\$56,858,926.11	\$70,693,876.02

CUMULATIVE	August 2017	August 2018
	This Year	This Year
Current Taxes	\$68,737,501.37	\$90,054,677.25
Current Special Districts	\$2,385,959.61	\$3,596,030.57
Current Deferred Taxes	\$72,384.34	\$25,107.32
Back Taxes	(\$7,154.29)	\$516,931.93
Back Deferred Taxes	\$396,119.81	\$113,069.66
Beer & Wine	\$7,492.50	\$4,866.25
Recycle Fee	\$657,968.19	\$718,841.05
TOTAL	\$72,250,271.53	\$95,029,524.03

August 2017			
	Levy Billed	Levy Coll	% Coll
Real & Personal Property	\$802,484,446.37	\$70,250,783.70	8.75%
Special District Real & Personal	24,150,145.34	\$2,402,198.82	9.95%
Vehicle Property	\$6,016,658.32	\$5,984,805.58	99.47%
Special District Vehicle	\$204,793.80	\$204,223.05	99.72%
TOTAL	\$832,856,043.83	\$78,842,011.15	9.47%

August 2018		
Levy Billed	Levy Coll	% Coll
\$880,480,747.74	\$91,611,536.63	10.40%
24,422,048.58	\$3,605,443.35	14.76%
\$6,733,563.16	\$6,700,500.00	99.51%
\$221,808.02	\$221,038.88	99.65%
\$911,858,167.50	\$102,138,518.86	11.20%

						DEFERRED TAXES		UNCOLLECTED DEFERRED TAXES	
						(Subject to Current and 3 Year Rollback)			
YEAR	LEVY BILLED	LEVY COLLECTED	PERCENTAGE COLLECTED	LEVY UNCOLLECTED	(%)	Year	Amount	Year	Amount
2018	\$911,858,167.50	\$102,138,518.86	11.20%	\$809,719,648.64	88.80%	2018	\$18,797,694.67	2018	\$32,988.84
2017	\$861,555,503.91	\$860,434,540.22	99.87%	\$1,120,963.69	0.13%	2017	\$17,753,889.01	2017	\$51,834.41
2016	\$826,223,042.55	\$825,761,442.21	99.94%	\$461,600.34	0.06%	2016	\$17,550,515.04	2016	\$50,885.33
2015	\$785,332,691.13	\$784,995,505.47	99.96%	\$337,185.66	0.04%	2015	\$18,262,927.39	2015	\$44,888.09
2014	\$766,414,338.89	\$766,172,519.99	99.97%	\$241,818.90	0.03%	2014	\$17,073,822.35	2014	\$9,109.59
2013	\$675,877,933.56	\$675,219,075.12	99.90%	\$658,858.44	0.10%	2013	\$17,678,927.51	2013	\$531.50
2012	\$683,563,809.38	\$682,756,514.88	99.88%	\$807,294.50	0.12%	2012	\$17,968,878.26	2012	\$0.00
2011	\$673,247,654.80	\$672,384,631.95	99.87%	\$863,022.85	0.13%	2011	\$18,223,412.94	2011	\$2.29
2010	\$668,216,055.87	\$667,330,793.14	99.87%	\$885,262.73	0.13%	2010	\$18,537,947.53	2010	\$60.78

TOTAL	\$6,852,289,197.59	\$6,037,193,541.84		\$815,095,655.75		TOTAL	\$161,848,014.70	TOTAL	\$190,300.83
S/Distr									
Current	\$24,643,856.60	\$3,826,482.23	15.53%	\$20,817,374.37	84.47%				

Marcus D. Kinrade
Wake County Revenue Director

**WAKE COUNTY BOARD OF COMMISSIONERS
WAKE COUNTY IN-REM FORECLOSURE PROGRESS REPORT
AUGUST 2018**

Totals for AUGUST

Parcels Notified by Certified Letter	2
Number of Parcels - Judgments Docketed	2
Parcels Paid in Full	13
Parcels Sold at Public Auction	0
Principal Tax (Notified by Certified Letter)	\$ 4,873
Principal Tax Collected for Month	\$ 86,358

Cumulative Totals for 2018/2019Fiscal Year

Parcels Notified by Certified Letter	24
Number of Parcels - Judgments Docketed	3
Parcels Paid in Full	19
Parcels Sold at Public Auction	1
Principal Tax (Notified by Certified Letter)	\$ 141,301
Principal Tax Collected for Year	\$ 117,427

Cumulative Total to Date

Parcels Notified by Certified Letter	9,846
Number of Parcels - Judgments Docketed	1,949
Parcels Paid in Full	8,953
Parcels Sold at Public Auction	532
Principal Tax (Notified by Certified Letter)	\$ 15,938,558
Principal Tax Collected to Date	\$ 16,430,696

***Totals Include Any Municipal Taxes that Wake County is Under Contract to Collect.**

This report is to be filed for the record.

Marcus D. Kinrade
Revenue Director



Legislation Details (With Text)

File #: 16-1720

Type: Regular Item **Status:** Agenda Ready

In control: Housing & Community Revitalization

On agenda: 10/1/2018 **Final action:**

Title: Affordable Housing Funding Request from Urban Ministries of Wake County for the Acquisition and Rehabilitation of a Women's Shelter

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary](#)
[Final Urban Ministries Presentation 10-1-18.pdf](#)
[Map of Urban Ministries Women's Shelter Facilities.pdf](#)

Date	Ver.	Action By	Action	Result
10/1/2018	1	Board of Commissioners	accepted	Pass

Affordable Housing Funding Request from Urban Ministries of Wake County for the Acquisition and Rehabilitation of a Women's Shelter

That the Board of Commissioners:

- 1. Authorizes the County Manager to approve a funding agreement for a grant of up to \$2,399,967 in County CIP funds to Urban Ministries of Wake County (Urban Ministries) for the acquisition and rehabilitation of a property in Raleigh, NC to be used as a homeless shelter for women, subject to terms and conditions acceptable to the County Attorney.**
- 2. Reallocates \$2,399,967 from the Housing CIP Reserve for Future Projects to Urban Ministries Grant for Women's Shelter project.**

Awards are contingent upon the basic terms as identified in the project descriptions, including funding commitments from the financial partners as identified, and upon the project receiving local approvals including site plan approval and all the necessary permits from the local municipality

Urban Ministries Women's Shelter Locations

New Women's Shelter Facility

📍 3603 Bastion Ln

Helen Wright Center for Women

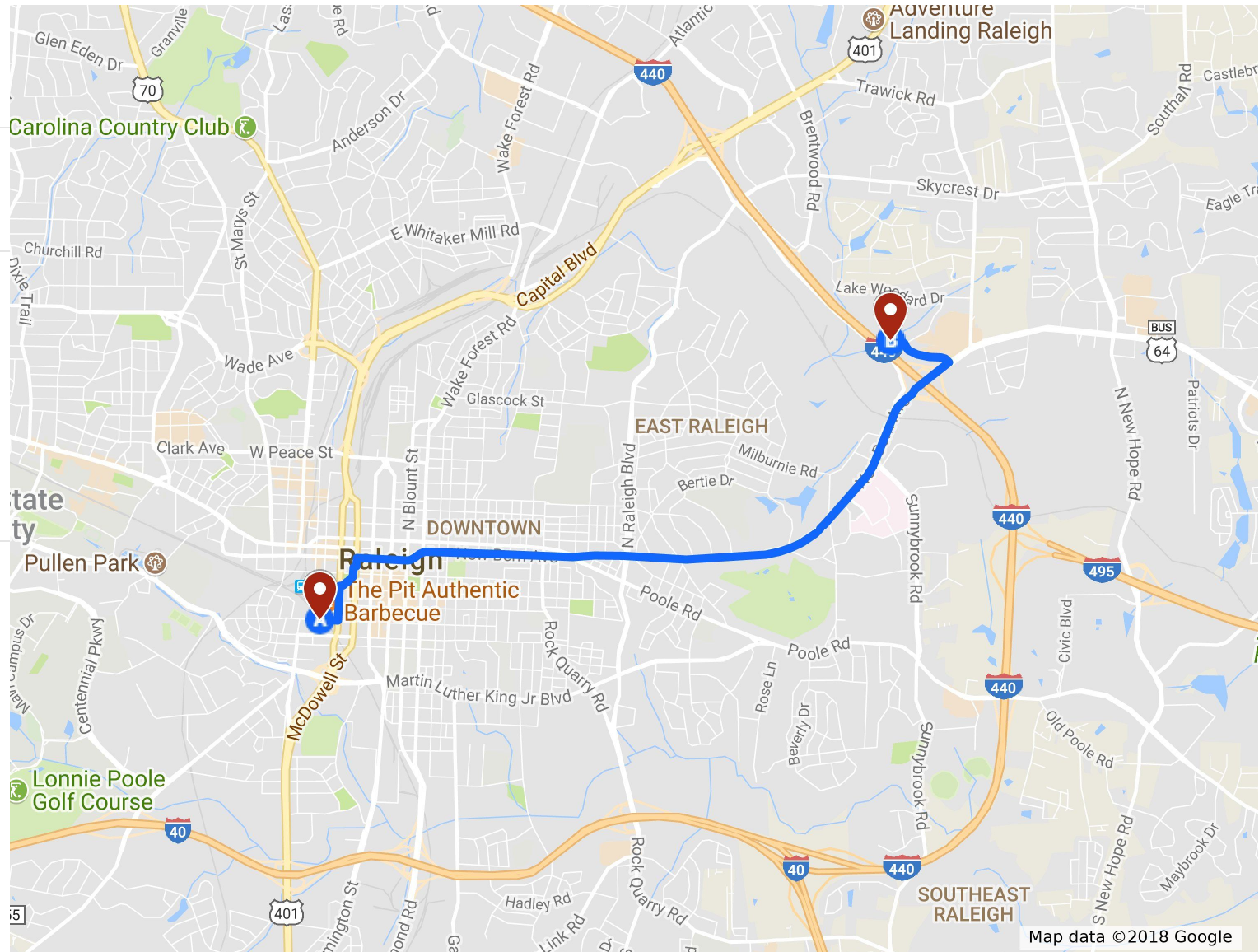
📍 401 W Cabarrus St

Directions from 401 W Cabarrus St to 3603 Bastion Ln, Raleigh, NC 27604, USA

A 401 W Cabarrus St

B

3603 Bastion Ln, Raleigh, NC 27604, USA





Legislation Details (With Text)

File #: 16-1780

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/1/2018 **Final action:**

Title: Public Hearing and Approval of the FY20 Community Transportation Program Administrative and Capital Grant

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item.pdf](#)
[Public Hearing on Transportation Grant 10-1-18.pdf](#)
[FY 2020 AnticipatedDBE-A.pdf](#)
[FY 2020 AnticipatedDBE-C.pdf](#)
[FY 2020 DBE Certification-A.pdf](#)
[FY 2020 DBE Certification-C.pdf](#)
[FY 2020 LocalShareCertification.asd-A.pdf](#)
[FY 2020 LocalShareCertification.asd-C.pdf](#)
[FY 2020 Program Resolution-A.pdf](#)
[FY 2020 Program Resolution-C.pdf](#)
[FY2020 TitleVI -A.pdf](#)
[FY2020 TitleVI -C.pdf](#)

Date	Ver.	Action By	Action	Result
10/1/2018	1	Board of Commissioners	accepted	Pass

Public Hearing and Approval of the FY20 Community Transportation Program Administrative and Capital Grant

That the Board of Commissioners holds the required public hearing on the FY 2020 Community Transportation Program (CTP) grant and authorizes the Chairman to sign the Resolutions to Apply, Certifications and Assurances and affix the signatures of local officials as required

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2020 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by *(Board Member's Name)* Jessica Holmes and seconded by *(Board Member's Name or N/A, if not required)* Sig Hutchinson for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital budget Section 5310 program.

WHEREAS, *(Legal Name of Applicant)* Wake County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)* Chair of (Name of Applicant's Governing Body) Wake County Board of Commissioners is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I (Certifying Official's Name)* Jessica Holmes (Certifying Official's Title) Wake County Board of Commissioners Chair do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) Board of Commissioners duly held on the _____ day of _____, _____.

Signature of Certifying Official

***Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me (date) _____

*Notary Public **

Printed Name and Address

My commission expires (date) _____

Affix Notary Seal Here

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2020 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by *(Board Member's Name)* Jessica Holmes and seconded by *(Board Member's Name or N/A, if not required)* Sig Hutchinson for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital budget Section 5310 program.

WHEREAS, *(Legal Name of Applicant)* Wake County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)* Chair of (Name of Applicant's Governing Body) Wake County Board of Commissioners is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I (Certifying Official's Name)* Jessica Holmes (Certifying Official's Title) Wake County Board of Commissioners Chair do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) Board of Commissioners duly held on the _____ day of _____, _____.

Signature of Certifying Official

***Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me (date) _____

*Notary Public **

Printed Name and Address

My commission expires (date) _____

Affix Notary Seal Here



Legislation Details (With Text)

File #: 16-1764

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/1/2018 **Final action:**

Title: Wake County Public School System Capital Program Reallocation for West Millbrook Middle School

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary.pdf](#)
[WCPSS CIP Reallocation Presentation 10-1-18.pdf](#)
[BOC Resolution.pdf](#)
[Board of Ed Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
10/1/2018	1	Board of Commissioners	accepted	Pass

Wake County Public School System Capital Program Reallocation for West Millbrook Middle School
That the Board of Commissioners approves the reallocation of \$1,934,786 from H-15 High to the West Millbrook Middle School renovation in the Seven Year Capital Improvement Program

WCPSS Seven Year Capital Improvement Program - FY 2019 Projects							
	Budgets and Reallocations			Appropriations			
Project	Total Project Budgets to Date	Proposed	Proposed Budget	Prior	Proposed	Total	Remaining in FY 2019
New Schools							
Parkside Elementary	36,107,796		36,107,796	36,107,796		36,107,796	-
Southlakes Elementary	41,877,488		41,877,488	2,000,000		2,000,000	39,877,488
E-41 Elementary	2,000,000		2,000,000	-		-	2,000,000
M-14 Middle	2,000,000		2,000,000	2,000,000		2,000,000	-
H-15 High*	2,000,000	(1,934,786)	65,214	2,000,000	(1,934,786)	65,214	-
Major Renovations	-		-	-		-	-
North Ridge Elementary	36,975,711		36,975,711	36,975,711		36,975,711	-
Wiley Elementary	32,154,006		32,154,006	32,154,006		32,154,006	-
Stough Elementary	15,435,342		15,435,342	3,765,856		3,765,856	11,669,486
East Wake Middle	64,653,783		64,653,783	64,653,783		64,653,783	-
West Millbrook Middle	150,000	1,934,786	2,084,786	150,000	1,934,786	2,084,786	-
Conn Elementary	23,533,023		23,533,023	2,000,000		2,000,000	21,533,023
Fuquay-Varina High	38,081,803		38,081,803	5,427,677		5,427,677	32,654,126
Ongoing Programming			-			-	-
Life Cycle Building	7,000,000		7,000,000	-		-	7,000,000
Life Cycle Furniture	1,900,000		1,900,000	-		-	1,900,000
Educational Equipment	1,000,000		1,000,000	-		-	1,000,000
Environmental/ADA	4,000,000		4,000,000	-		-	4,000,000
Technology Infrastructure	6,000,000		6,000,000	-		-	6,000,000
Technology Devices	22,200,000		22,200,000	22,200,000		22,200,000	-
Security	4,223,000		4,223,000	-		-	4,223,000
Assessments	500,000		500,000	500,000		500,000	-
Property Acquisition	10,300,000		10,300,000	10,300,000		10,300,000	-
SNAP	17,300,000		17,300,000	-		-	17,300,000
Program Contingency	8,532,114		8,532,114	-		-	8,532,114
Program Management	10,544,003		10,544,003	10,544,003		10,544,003	-
Total	388,468,069	-	388,468,069	230,778,832	-	230,778,832	157,689,237
FY 2019 Budget	327,621,451		327,621,451				
Amounts from Prior Year	60,846,619	-	60,846,619				

Attachments:

1. Presentation
2. Resolution
3. Board of Education Resolution

Continuous CIP Reallocation

Joe Desormeaux, Assistant Superintendent for Facilities
October 1st, 2018

Continuous CIP Reallocation

Key Drivers In This Request: Reallocation of design and preconstruction funds from H15, which has been delayed, to West Millbrook MS, which has been accelerated.

REALLOCATION			
From	Amount	To	Amount
H15 Design & Preconstruction	\$1,934,786	West Millbrook MS Design & Preconstruction	\$1,934,786
Reallocation Total	\$1,934,786	Reallocation Total	\$1,934,786

**Resolution R-2018-
Reallocate Funds in the WCPSS Seven Year Capital Improvement Program**

WHEREAS, the Wake County Board of Education is engaged in a Long-Range Building Program; and

WHEREAS, the Wake County Board of Education has duly requested that the Board of Commissioners reallocate \$1,934,786 million from H-15 High School to the West Millbrook Middle School Renovation; and

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners hereby reallocates funds in the Seven Year Capital Improvement Program as follows:

WCPSS Seven Year Capital Improvement Program - FY 2019 Projects							
Project	Budgets and Reallocations			Appropriations			
	Total Project Budgets to Date	Proposed	Proposed Budget	Prior	Proposed	Total	Remaining in FY 2019
New Schools							
Parkside Elementary	36,107,796		36,107,796	36,107,796		36,107,796	-
Southlakes Elementary	41,877,488		41,877,488	2,000,000		2,000,000	39,877,488
E-41 Elementary	2,000,000		2,000,000	-		-	2,000,000
M-14 Middle	2,000,000		2,000,000	2,000,000		2,000,000	-
H-15 High*	2,000,000	(1,934,786)	65,214	2,000,000	(1,934,786)	65,214	-
	-		-	-		-	-
Major Renovations							
North Ridge Elementary	36,975,711		36,975,711	36,975,711		36,975,711	-
Wiley Elementary	32,154,006		32,154,006	32,154,006		32,154,006	-
Stough Elementary	15,435,342		15,435,342	3,765,856		3,765,856	11,669,486
East Wake Middle	64,653,783		64,653,783	64,653,783		64,653,783	-
West Millbrook Middle	150,000	1,934,786	2,084,786	150,000	1,934,786	2,084,786	-
Conn Elementary	23,533,023		23,533,023	2,000,000		2,000,000	21,533,023
Fuquay-Varina High	38,081,803		38,081,803	5,427,677		5,427,677	32,654,126
			-			-	-
Ongoing Programming							
Life Cycle Building	7,000,000		7,000,000	-		-	7,000,000
Life Cycle Furniture	1,900,000		1,900,000	-		-	1,900,000
Educational Equipment	1,000,000		1,000,000	-		-	1,000,000
Environmental/ADA	4,000,000		4,000,000	-		-	4,000,000
Technology Infrastructure	6,000,000		6,000,000	-		-	6,000,000

Table continued on next page

WCPSS Seven Year Capital Improvement Program - FY 2019 Projects							
	Budgets and Reallocations			Appropriations			
Project	Total Project Budgets to Date	Proposed	Proposed Budget	Prior	Proposed	Total	Remaining in FY 2019
Technology Devices	22,200,000		22,200,000	22,200,000		22,200,000	-
Security	4,223,000		4,223,000	-		-	4,223,000
Assessments	500,000		500,000	500,000		500,000	-
Property Acquisition	10,300,000		10,300,000	10,300,000		10,300,000	-
SNAP	17,300,000		17,300,000	-		-	17,300,000
Program Contingency	8,532,114		8,532,114	-		-	8,532,114
Program Management	10,544,003		10,544,003	10,544,003		10,544,003	-
Total	388,468,069	-	388,468,069	230,778,832	-	230,713,618	157,689,237
FY 2019 Budget	327,621,451		327,621,451				
Amounts from Prior Year	60,846,619	-	60,846,619				

Adopted this the 1st day of October 2018.

Wake County Board of Commissioners

Jessica N. Holmes, Chair

**RESOLUTION REQUESTING REALLOCATION OF FUNDING
CONTINUOUS CIP CAPITAL BUILDING PROJECTS**

WHEREAS, the Wake County Board of Education is engaged in a Long-Range Building Program, and

WHEREAS, the Wake County Board of Education has approved the projects listed below as part of its Continuous CIP Building Programs and contracts have been, or will be, let for planning, design, or construction services.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Wake County Board of Education requests that the Wake County Board of Commissioners reallocate funds as follows:

REALLOCATE

FROM (Continuous CIP)	AMOUNT	TO (Continuous CIP)	AMOUNT
H-15	\$1,934,786	West Millbrook MS	\$1,934,786
Continuous CIP Total	\$1,934,786	Continuous CIP Total	\$1,934,786

Resolved this 18th day of September 2018

WAKE COUNTY BOARD OF EDUCATION

By: _____
Monika Johnson-Hostler, Chair

Attest: _____
Cathy Q. Moore, Secretary



Legislation Details (With Text)

File #: 16-1737
Type: Regular Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/1/2018
Final action:
Title: Launch of Wake County Transparency Portal
Sponsors:
Indexes:
Code sections:
Attachments: [DashboardLaunchAgendaItemSummary.pdf](#)
[Transparency Portal Presentation 10-1-18.pdf](#)

Date	Ver.	Action By	Action	Result
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Launch of Wake County Transparency Portal

That the Board of Commissioners receive an update on the Wake County Transparency Portal



Legislation Details (With Text)

File #: 16-1753

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/1/2018 **Final action:**

Title: Adult Care Home Community Advisory Committee

Sponsors:

Indexes:

Code sections:

Attachments: [Adult Care CAC Item Summary 9-10-18.pdf](#)
[Adult Care Member List.pdf](#)
[Adult Care Applicant Roster 9-11-18.pdf](#)
[Adult Care Applicants 9-11-18.pdf](#)
[Adult Care Board Choices .pdf](#)
[Adult Care Revised Attendance 10-1-18.pdf](#)

Date	Ver.	Action By	Action	Result
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Adult Care Home Community Advisory Committee
Enter Recommended Action Here



Legislation Details (With Text)

File #: 16-1754

Type: Appointment **Status:** Agenda Ready

On agenda: 10/1/2018 **In control:** Board of Commissioners

Title: Fire Commission

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary Fire Commission 9-10-18.pdf](#)
[Fire Commission Member List 9-11-18.pdf](#)
[Fire Commission Applicant Roster.pdf](#)
[Fire Commission Applicants 9-11-18.pdf](#)
[Fire Commission Board Choices 9-11-18.pdf](#)
[Fire Commission Attendance.pdf](#)

Date	Ver.	Action By	Action	Result
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Fire Commission
Enter Recommended Action Here



Legislation Details (With Text)

File #: 16-1755

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/1/2018 **Final action:**

Title: Library Commission

Sponsors:

Indexes:

Code sections:

Attachments: [Library Commission Item Summary 9-10-18.pdf](#)
[Library Commission Member List 9-12-18.pdf](#)
[Library Commission App Roster 9-12-18.pdf](#)
[Library Commission Applicants 9-12-18.pdf](#)
[Library Commission Bd Choices 9-12-18.csv](#)
[Library Commission Attendance 2018 \(Jan 2018-Sept 2018\).pdf](#)

Date	Ver.	Action By	Action	Result
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Library Commission
Enter Recommended Action Here



Legislation Details (With Text)

File #: 16-1758

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/1/2018 **Final action:**

Title: Town of Morrisville Board of Adjustment

Sponsors:

Indexes:

Code sections:

Attachments: [Town of Morrisville BOA Item Summary.pdf](#)
[Morrisville BOA Member List.pdf](#)
[Town of Morrisville BOA Recommendation-Beri.pdf](#)

Date	Ver.	Action By	Action	Result
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Town of Morrisville Board of Adjustment
Enter Recommended Action Here



August 30, 2018

Wake County Board of Commissioners
P.O. Box 550
Raleigh, NC 27602

To Whom It May Concern,

This letter informs you that Tina Beri was approved for appointment to the Town of Morrisville Board of Adjustment Extraterritorial Jurisdiction (ETJ) seat by Town Council on August 28, 2018. Her appointment term is September 1, 2018 - August 31, 2021.

Town Council also selected Christine Robuck to fill the remainder of Ms. Beri's partially vacated term, in accordance with three-year terms specified for Board of Adjustment Members under our Unified Development Ordinance. Ms. Robuck's Alternate term will be August 28, 2018 – August 31, 2020.

Wake County has authorized the Town to present a Morrisville resident as an applicant for the ETJ seat for their consideration, due to challenges experienced with ETJ recruitment in Morrisville.

Please let us know when you have confirmed this appointment.

Feel free to contact me should you have any questions. I may be reached at 919-463-6151 or ehudson@townofmorrisville.org.

Sincerely,

Erin L. Hudson



Legislation Details (With Text)

File #: 16-1756
Type: Appointment
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/1/2018
Final action:
Title: Wake County Water Partnership
Sponsors:
Indexes:
Code sections:
Attachments: [Water Partnership Item Summary 9-11-18.pdf](#)
[WP Attendance.pdf](#)

Date	Ver.	Action By	Action	Result
10/1/2018	1	Board of Commissioners	accepted	Pass

Wake County Water Partnership
Enter Recommended Action Here



Legislation Details (With Text)

File #: 16-1760
Type: Appointment
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/1/2018
Final action:
Title: Upcoming Vacancies
Sponsors:
Indexes:
Code sections:
Attachments: [Upcoming Vacancies for November 2018.pdf](#)

Date	Ver.	Action By	Action	Result
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Upcoming Vacancies
Enter Recommended Action Here

**Upcoming Vacancies
November 2018**

Durham-Wake Counties Research and Production Service District – 3 Vacancies

Human Services - 1 Vacancy

Wake County Water Partnership – 1 Vacancy