



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, October 17, 2016

2:00 PM

Wake County Justice Center

Meeting Called to Order: Chairman James West

Present: 7 - Chairman James West, Vice-Chair Sig Hutchinson, Commissioner John D. Burns, Commissioner Matt Calabria, Commissioner Jessica Holmes, Commissioner Caroline Sullivan, and Commissioner Betty Lou Ward

Others Present: Jim Hartmann, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; David Ellis, Deputy County Manager; Johnna Rogers, Deputy County Manager

Pledge of Allegiance

Invocation: Commissioner Matt Calabria

Items of Business

1. [Approval of Agenda](#)

Vice-Chair Hutchinson moved, seconded by Commissioner Burns, that the Board of Commissioners consider an amendment of previously approved appointments for the Town of Fuquay-Varina Planning Board. The motion passed unanimously.

Commissioner Burns moved, seconded by Commissioner Sullivan to defer consideration of the selection of projects to receive Major Facilities Capital Funding until the Regular Meeting of November 7, 2016. He said the motion did not alter any recommendations by staff. The motion passed unanimously.

2. [Approval of the Regular Minutes of October 3, 2016 and Work Session of September 19, 2016](#)

Commissioner Holmes moved, seconded by Commissioner Ward, to

approve the Regular Minutes of October 3, 2016 and Work Session of September 19, 2016. The motion passed unanimously.

3. [State of the North Carolina Symphony](#)

Attachments: [NC Symphony Annual Report Item Summary 10-17-16.docx](#)

Mr. Rob Schiller, Chief Financial Officer and Vice-President of Administration, North Carolina Symphony, shared the highlights of the Fiscal Year 2016 Annual Report. He shared past year events at Meymandi Concert Hall and Booth Amphitheater. He shared information about the Sound Bites concert series. He said there is a partnership with the NC Museum of Natural Sciences and State Parks. He shared following 2016 Fiscal Year financial results of the expenses and fund raising.

- Net Income of \$22,000
- Record Ticket Sales
- Increased Endowment Assets to \$17 million
- Consolidated Net Assets of \$17.9 million

He shared the expenses and income information as a percentage of the total Fiscal Year Expenses. He said that John Feddersen, Paul Gorski, David Lewis, and Bonnie Stoughton retired from the Symphony this past year. He shared the Fiscal Year 2017 highlights.

- Participation in the SHIFT Festival at the John F. Kennedy Center for the Performing Arts in March
- Two Wake County Teachers Honored:
 - Elizabeth McCollum - Enloe HS - Jackson Parkhurst Award for Special Achievement
 - Lee LaPlace - Banks Road Elementary - North Carolina Symphony Musicians Award
- Britain War Requiem - marks the centennial of the U.S. entry into World War I - partnering with the North Carolina Master Chorale and the Raleigh Boy Choir
- Beethoven Ninth Symphony

Mr. Schiller shared the economic impact of the symphony.

- Economic Importance: Largest performing arts organization in North Carolina providing important cultural value that enhances and facilitates communities in which we perform
- Economic Driver: The Symphony's statewide evening concerts attract approximately 200,000 patrons
- Economic Engine: Cultural amenities are a major factor in determining whether a business chooses to expand into-or relocate to-Wake County

Commissioner Ward said that Wake County is fortunate to have the Symphony in Raleigh.

Commissioner Calabria thanked Mr. Schiller and the partners that support the Symphony. He asked for an update of what is on the horizon for the Symphony. Mr. Schiller said the Summerfest Series is an upcoming event.

Vice-Chair Hutchinson thanked Mr. Schiller for his presentation and recognized Mr. Stan Williams, Senior Director of Public Affairs, North Carolina Symphony.

Chairman West indicated he attended a YouthThrive event this morning and the Symphony contributes to emotional intelligence of its citizens.

4. [Proclamation Recognizing Capital Area Veterans Stand Down Day](#)

Attachments: [Item Summary.doc](#)

[BOC-Veterans Stand Down Proclamation 10-28-16](#)

Mr. Frank Lawrence, Wake County Human Services Supervisor, South Wilmington Street Center said the Capital Area Veterans Stand Down event will be held on Friday, October 28th at 1420 S. Wilmington Street Raleigh, NC. He said the opening ceremony will begin at 8:30 a.m.

Commissioner Sullivan read aloud the Proclamation.

Commissioner Sullivan said that there were many activities for veterans in Wake County and encouraged the board to attend.

Commissioner Sullivan moved, seconded by Commissioner Calabria, That the Board of Commissioners proclaims October 28, 2016 as Capital Area Veterans Stand Down Day. The motion passed unanimously.

5. [Recognition of Recent Awards](#)

Attachments: [Final October Awards Item Summary.docx](#)

National Leadership Award

Mr. Jim Hartmann, County Manager introduced Ms. Dale Threath-Taylor, Wake County's Soil and Water Conservation District Director, who recently received the Soil and Water Conservation Society President's Leadership Award. He said she accepted the award on behalf of the Hugh Hammond Bennett North Carolina Chapter of the Soil and Water Conservation Society, on which she serves as president.

Mr. Hartmann said that she and her team were honored for their hard work and dedication in advancing and promoting soil and water conservation districts in North Carolina on an international level. In addition to receiving the President's Leadership award, Dale was also named the Regional Director of the Soil and Water Conservation Society.

The board recognized Ms. Threatt-Taylor for the award.

LGBT Center of Raleigh's 2016 Community Impact Award

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Mr. Hartmann introduced Ms. Yvonne Torres, Wake County's HIV/STD Community Program Manager, who has received the LGBT Center of Raleigh's 2016 Community Impact Award. The award recognizes Torres' 25 years of service in public health, which includes a tremendous effort to enhance and expand access to HIV and STD testing in the LGBT community. At the time Yvonne became involved in the county's HIV/STD Program, the only place people could get free testing for HIV and STDs was at the county's health department. Since then, Yvonne has led the effort to expand the reach of that service to provide testing in communities throughout the county.

As a direct result of Yvonne's work, there are now more than 20 different places across Wake County - including the LGBT Center of Raleigh - where individuals can be tested for HIV and STDs. Mr. Hartmann congratulated Ms. Torres and thanked her for her service.

The board recognized Ms. Torres for the award.

GSK Award for Foster Youth Education on STDs, HIV and Pregnancy

Mr. Hartmann recognized Ms. Sue Lynn Ledford, Wake County Health Director. Mr. Hartmann said GlaxoSmithKline has presented Wake County Human Services with a GSK Local Health Department Recognition Award. The award recognizes the county's efforts to provide the youth participating in Wake County's LINKS foster youth program with education and resources to make good choices related to sexual and reproductive health.

The Public Health and Child Welfare divisions worked together to develop the Making Proud Choices curriculum, which helps at-risk youth gain the knowledge, confidence and skills necessary to reduce their risk of STDs, HIV, and pregnancy through abstinence or safe sex.

He said the GSK award includes a \$5,000 grant which will be used to

expand the reach of the Making Proud Choices curriculum. He congratulated Ms. Ledford and her team on this award.

The board recognized Ms. Ledford for the award.

6. [Retiree Recognition](#)

Attachments: [Item Summary 10.17.docx](#)
 [Brenda Holleman Bio.docx](#)

Mr. Hartmann recognized Ms. Brenda Holleman, Human Services Department, for her 27 years of service in Wake County.

He presented her with a plaque commemorative to her service to Wake County.

7. [Recognition of 2016 #ONEWake Volunteer Recognition Awards Winners](#)

Attachments: [awards--October--Volunteer Recognition Awards.docx](#)
 [awards--October--Volunteer Recognition List.docx](#)

Ms. Johnna Rogers, Deputy County Manager, said that all 10 volunteers were recognized by the board at a luncheon earlier. She said this day was chosen because of National Make a Difference Day. She shared the purpose of the OneWake Volunteer recognition. She shared the Citizen Nominees. Ms. Rogers said that Mr. Don Adams is the longest serving volunteer. She asked the 10 winners to come forward. She recognized Ms. Justice Church, Ms. Randi Jenkins, Ms. Morgan Schodtler, Dr. David Horiwitz, Mr. Walter Kreis, Ms. Diana McLucas, Mr. Renwick Pridgeon, Ms. Petra Hagar, Ms. Debbie Hinds, and Ms. Luz Opsol.

The board recognized the winners.

Ms. Rogers said each of the winners will be featured on Wakegov.com

Vice-Chair Hutchison said that the volunteers love their work. He encouraged others to get involved.

Chairman West congratulated Ms. Rogers and Vice-Chair Hutchison for assisting with the program earlier.

Public Comments

Mr. Marty Clayton, DukeEnergy Progress Community Relations Manager, said that there are citizens still recovering from the storm that passed through the area. He expressed his appreciation for the board's

support during Hurricane Matthew. He acknowledged EMS and all of the first responders for their assistance. He said that all electricity was restored to Wake County customers by mid-week. He said 1.4 million customers were served during the storm.

Commissioner Sullivan asked how many customers are still without power in the east. He said that 20,000 were still without because of water damage and rising waters.

Commissioner Holmes thanked Mr. Clayton for prioritizing power reconnection after the storm.

Commissioner Burns thanked the line workers for their hard work.

Vice-Chair Hutchinson thanked Mr. Clayton and his staff for the support during the storm.

Commissioner Ward commended the line workers and their commitment to their jobs.

Consent Agenda

Commissioner Ward moved, seconded by Commissioner Burns, to accept the Consent Agenda. The motion passed unanimously.

8. [Accept and Appropriate \\$154,000 in Additional Funding for the Church Street Sidewalk Project in Morrisville, NC](#)

Attachments: [Item Summary.doc](#)
 [Map of Proposed Sidewalk Improvements.docx](#)
 [Budget Memo - FY 2017 Housing and Community Revitalization Fund.xlsx](#)

Commissioner Ward moved, seconded by Commissioner Burns, that the Board of Commissioners accept and appropriate \$154,000 from the Town of Morrisville for additional funding of a current Community Development Block Grant improvement project. The motion passed unanimously.

9. [Appropriate \\$400,000 of Behavioral Health Unallocated Funds for Behavioral Health Related Special Projects](#)

Attachments: [BH Appropriation Item Summary.docx](#)
 [Budget Memo - FY 2017 Human Services.xlsx](#)

Commissioner Ward moved, seconded by Commissioner Burns, that the Board of Commissioners appropriate \$400,000 of restricted fund balance for behavioral health related special projects. The motion

passed unanimously.

10. [State of North Carolina Department of Agriculture and Consumer Services Agreement for the Protection, Development and Improvement of Forest Land in Wake County, North Carolina](#)

Attachments: [Agenda Item 2017 NC Forestry Agreement.docx](#)
[NC Dept of Agriculture and Consumer Services Agreement](#)
[GS 106-898](#)

Commissioner Ward moved, seconded by Commissioner Burns, that the Board of Commissioners approve the State of North Carolina Department of Agriculture and Consumer Services agreement for the protection, development and improvement of forest land in Wake County, North Carolina and authorize the Chairman of the Wake County Board of Commissioners to execute the agreement. The motion passed unanimously.

11. [FY 2017 Capital Project Budget Appropriations of Reimbursement Funds](#)

Attachments: [CIP Appropriation of External Funding Agenda Item 10.17.16](#)
[Budget Memo - FY 2017 Solid Waste Enterprise Fund.xlsx](#)
[Budget Memo - FY 2017 Solid Waste Capital Fund.xlsx](#)

Commissioner Ward moved, seconded by Commissioner Burns, that the Board of Commissioners:

- 1. Appropriate \$195,035 in State White Goods revenue in the Solid Waste Enterprise Fund, transfers funding to Multi-Material and Household Hazardous Waste Facility at North Wake Landfill, and reallocate \$143,095 to uncommitted reserve for future appropriation;**
- 2. Appropriate \$761,345.39 in additional funding for purchase and replacement of electronic consoles at the Raleigh Emergency Communications Center in Public Safety CIP; and**
- 3. Appropriate \$1,780.67 in additional funding for the Sprint/Nextel Radio Rebranding Project within Public Safety CIP. The motion passed unanimously.**

12. [Accept and Appropriate \\$50,000 Urban Agriculture Conservation Grant from the National Association of Conservation Districts](#)

Attachments: [Wake SWCD UAS Board Item.docx](#)
[Urban_Ag_Grant_Final.docx](#)
[Notification of Award Dale Threatt-Taylor 10-17-16.docx](#)
[Budget Memo - FY 2017 Grants Fund.xlsx](#)

Commissioner Ward moved, seconded by Commissioner Burns, that the Board of Commissioners accept and appropriate to the Grants and Donations Fund a \$50,000 Urban Agriculture Conservation Grant from the National Association of Conservation Districts to build technical assistance capacity for urban agriculture conservation projects. The motion passed unanimously.

13. [Accept and Appropriate \\$28,750 from the University of North Carolina Department of Emergency Medicine for Wake County Department of Emergency Medical Services](#)

Attachments: [UNC EM Dept NIH Grant Acceptance Item Summary.docx](#)
[Research Subaward Agreement Amendment.pdf](#)
[Budget Memo - FY 2017 Grants Fund.xlsx](#)

Commissioner Ward moved, seconded by Commissioner Burns, that the Board of Commissioners accept and appropriate \$28,750 for work to be completed in support of UNC's Department of Emergency Medicine National Institutes of Mental Health grant. The motion passed unanimously.

14. [Amend FY2017 Budget to Reflect 20th Amendment to the Interlocal Agreement between Wake County and the City of Raleigh Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax](#)

Attachments: [Agenda Item Summary Amend FY17 Budget for 20th Amendment ILA Major Facilities.docx](#)
[Budget Memo - FY 2017 Major Facilities.xlsx](#)
[Budget Memo - FY 2017 Major Facilities Capital Fund.xlsx](#)
[Summary of Changes 19th to 20th Amendment.docx](#)
[Summary of Interlocal Amendments \(through 20th\).docx](#)
[MASTER Major Facilities Model - 2016.10.10 20th ILA Structure \(Adopted, Amended and actuals updated\).pdf](#)

Commissioner Ward moved, seconded by Commissioner Burns, that the Board of Commissioners take the following actions to amend the FY2017 budget to align with the 20th Amendment to the Interlocal Agreement between Wake County and the City of Raleigh Regarding Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax:

- Appropriate \$772,000 and approves budget revisions to the FY 2017 the Major Facilities Operating Fund,
- Appropriate \$2,000,000 and approves budget revisions to the Major Facilities Capital Fund. The motion passed unanimously.

15. [Appointment of Map and Plat Review Officers for the Town of Cary](#)

Attachments: [Item Summary](#)
 [Letter from Town of Cary](#)
 [Board of Commissioners Resolution](#)

Commissioner Ward moved, seconded by Commissioner Burns, that the Board of Commissioners adopt a Resolution appointing staff from the Town of Cary as Map and Plat Review Officers. The motion passed unanimously.

Regular Agenda**16. [Request that the Board of Commissioners Amend the Fuquay-Varina Planning Board terms.](#)**

Vice-Chair Hutchinson said that the Town of Fuquay-Varina has requested that the terms of Ms. Barbara Marchioni and Mr. Ron Nabors be effective immediately. He said the original request from the town had incorrect information.

Vice-Chair Hutchinson moved, seconded by Commissioner Ward to amend the previously approved appointments of the following ETJ members of the Fuquay-Varina Planning Board to terms beginning January 1, 2017 by making the appointments effective to serve out the remainder of the vacant terms effective immediately. The motion passed unanimously.

17. [Public Hearing and Approval of the Services 2017-2018 Community Transportation Program Grant Request](#)

Attachments: [Item Summary.doc](#)
[FY2018 CTP-A Grant Application.xls](#)
[FY2018 CTP-C Grant Application.xls.docx](#)
[CTP-A Resolution.doc](#)
[CTP-C Resolution.docx](#)
[DBE-A Certification Wake County.docx](#)
[DBE-C Certification Wake County.doc](#)
[LocalShareCertification-A Wake County.doc](#)
[LocalShareCertification-C Wake County.doc](#)
[AnticipatedDBE-A Wake County.doc](#)
[AnticipatedDBE-C Wake County.doc](#)
[TitleVI-A Wake County.doc](#)
[TitleVI-C Wake County.doc](#)
[Project Funding Request Form-A 2018.xlsx](#)
[Project Funding Request Form-C 2018.xlsx](#)
[Transportation Advisory Board.xls](#)
[PublicHearingNotice -English.doc](#)
[PublicHearingNotice-Spanish.docx](#)

Ms. Alicia Arnold, Wake County Housing and Transportation Division Director, said that the Community Transportation Program is an ongoing grant program through the North Carolina Department of Transportation, Public Transportation Division for eligible recurring administrative and capital costs.

Chairman West opened the public hearing.

No one came forward.

Chairman West closed the public hearing.

Commissioner Ward moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners hold a required public hearing on the Community Transportation Program and authorize the Chairperson of the Board of Commissioners to sign the Resolutions to Apply, Certifications and Assurances and affix the signatures of local officials as required. The motion passed unanimously.

18. [Select Projects to Receive Major Facilities Capital Funding](#)

Attachments: [Major Facilities Item Summary Draft 10-17-16.docx](#)
[1.Major Facilities Funding Review Presentation.pptx](#)
[2.Major Facilities Funding Review Project Summaries - Appendix.pptx](#)
[3.Summary of Proposals with Review Team Score and Manager Recommendation.pdf](#)
[4.Major Facilities FY2016 RFP Combined File.pdf](#)
[A1. Town of Cary Wake Grant Application June 15 2016.pdf](#)
[A2. Town of Morrisville Church Street Park.pdf](#)
[A3. Morgan Street Food Hall Proposal.pdf](#)
[A4. Marbles Museum PLaY-stallation.pdf](#)
[A5. Town of Wake Forest Renaissance Centre for the Arts.pdf](#)
[A6. Museum of Art Proposal.pdf](#)
[A7. Town of Fuquay Varina Fleming Loop Park.pdf](#)
[A8. The CAP Package.pdf](#)
[A9. City of Raleigh Proposal.pdf](#)
[A10. Town of Fuquay Varina Arts Center.pdf](#)
[A11. Town of Holly Springs Convocation and Gymnasium.pdf](#)
[A12. TriSports - The MAC Sports and Entertainment Complex.pdf](#)
[A13. Triangle Sports Commission Rowing Facility.pdf](#)
[A14. Town of Rolesville Athletic Complex.pdf](#)

The Board of Commissioners deferred action on selection of projects to receive Major Facilities Capital Funding.

19. [Storm Response Update and Request to Waive Certain Development Permit Fees Related to Hurricane Matthew](#)

Attachments: [Item Summary](#)

Mr. Tim Maloney, Wake County Planning, Development and Inspections Director, said that on October 8, 2016, Wake County endured the impact of Hurricane Matthew. He said that the Wake County Inspections Department has received plumbing and electrical permit requests as a result of the storm. He said the departments are working quickly with property owners to assist with the permitting requirements. He said that as in past instances of widespread property damage due to a significant weather related event, the Wake County Board of Commissioners is requested to waive certain development permit fees. Property owners who require a building/trade permit or on-site well/septic permit/sampling from Wake County as a result of damage incurred by Hurricane Matthew will not be required to pay the permit fees. He said the permit fee waiver will be valid until January 31, 2017.

Chairman West asked about the assistance of Wake County assisting shelters in adjacent counties.

Mr. Josh Creighton, Wake County Emergency Management Director, said that there was an inquiry by Robeson County after the storm, but it was determined services were not needed.

Mr. Creighton said the storm track of Hurricane Matthew was unpredictable. He said that conditions warranted the activation of the Emergency Operations Center (EOC). He said that the EOC was staffed by emergency responders, Community Services, Environmental Services, Finance, Communications, Human Services and other departments in the county. He said Raleigh received five inches of rain plus, 30-40 mph winds, and hundreds of roads were impassable due to trees and power lines being down, and significant flooding.. He said that 190,000 Duke Energy customers were without power at the peak. He shared the following actions taken:

- Opened shelter at Southeast Raleigh High School
- Declared State of Emergency
- Responded to road closures, transformer fires, calls for service
- Participated in many water rescues

He said that staff developed a process last year for first responders to forward damage assessments through photographs. He shared photos of the damage across the county. He said that Wake County Communications informed the public about the storm by sending 11 news releases to the media, posted 97 messages, shared 562 times on social media, and gained 643 new followers on WakeGov. He said the engagement rate rose over 1,000 percent on Facebook.

Mr. Creighton said that the Emergency Operations Center was demobilized on October 11. The shelter at Southeast Raleigh High School closed on October 11th and 76 people used the shelter. He said three roads remain closed due to damage. He said there were 15 transformer fires, 19 water rescues, 84 electrical issues, 283 requests for service from citizens, and 659 total incidents.

Mr. Creighton said that Wake County has surpassed the federal public assistance threshold of \$3.2 million. He indicated that the Federal Emergency Management Authority (FEMA) has been contacted to obtain a federal disaster declaration for public assistance and to perform a preliminary damage assessment.

Chairman West asked about the FEMA process. Mr. Creighton said FEMA will reimburse for different categories and there is a 75% reimbursement for public assistance. Chairman West asked how flood insurance is incorporated in the assistance. Mr. Creighton said there is public and individual assistance. He said that so far there has not been a lot of uninsured damage. He said individual assistance only covers

uninsured losses.

Commissioner Burns said that he visited the shelter at Southeast Raleigh High School and there was a question asked about when emergency food stamps would be available. Chairman West said that staff has been working with Octavia Rainey, Chairperson, Citizens Advisory Council, SE Raleigh, to open community sites for persons with an emergency food situation.

Ms. Regina Petteway, Wake County Human Services Director, said that those in need that have existing food and nutrition services may apply and be issued a reimbursement.

Commissioner Ward asked if the homes near the Neuse River were flooded. Mr. Creighton said that there was not any flooding and the Falls Dam had been increasing the release rate to prevent flooding. Mr. Creighton spoke of assistance that was given to Robeson County by the Holly Springs Fire Department that dispatched a two man boat team and assisted with search and rescue efforts. He said that Wake County responders were assisting the hardest hit counties. He said surrounding counties have assisted by sending EMS crews to Lumberton, NC.

Commissioner Holmes asked if the cause for water rescues was because citizens did not pay attention to warnings or there was a greater amount of flooding. Mr. Creighton said the frequent flooded areas were common and some citizens were going around barriers and traveling through high water. Commissioner Holmes asked that there be a recognition at a future meeting of individuals that saved the lives during the storm.

Vice-Chair Hutchinson complimented Mr. Creighton and his staff for the work during the storm. He commended the team for working with neighboring counties after the storm. He said that neighboring municipalities were appreciative of the updates that were given from the Emergency Operations Center (EOC) during the storm.

Commissioner Calabria commended the EOC and Communications staff for constant updates during the storm. He said the use of technology was important during the storm. He asked about yard debris and clearing assistance.

Mr. Darshan Patel, Emergency Management Specialist, said that staff is working with Mr. John Roberson, Solid Waste Director, and staff will assess whether the county has met the threshold for debris cleanup. He said that citizens can continue to bring their debris to the solid waste sites that accept it. He said the Department of Transportation is working on clearing the right-of-ways. He said the City of Raleigh has met the

threshold and has implemented debris cleanup.

Commissioner Ward asked about whether Hurricane Fran mitigation included debris removal for the county. Mr. Patel said that the county joined a combined contract for cleanup that included the municipalities.

Mr. Hartmann said that staff delivered well coordinated responses and recovery efforts. He asked staff to share the Emergency Management Assistance Compact (EMAC) efforts.

Mr. Creighton said the county has a Mutual Aid Agreement with the municipalities and then coordinates with the State of North Carolina. He said EMAC allows for resources to be shared from state to state. He said flooding an area with resources may not be a good idea because coordination is needed for the resources. He said there is a coordinated effort with partners.

Commissioner Ward asked about the current state of Robeson County. Mr. Creighton said that some rivers are down, but there is still flooding expected through the weekend due to rising waters.

Commissioner Holmes spoke of an issue at a senior community without power in Wake County. She said an EMS District Chief assisted in this situation. She complimented staff for their responsiveness.

Commissioner Sullivan moved, seconded by Commissioner Ward, that the Board of Commissioners receive an update on Wake County's response to Hurricane Matthew and waive certain development permit fees as a result of damage incurred by Hurricane Matthew. The motion passed unanimously.

Closed Session

Mr. Scott Warren, County Attorney, said the motion is pursuant to N. C. G. S. 143-318 11 (a) 3 to consult with the County Attorney in order to preserve the attorney client privilege between the board and its attorney. He said attendance is limited to staff (County Manager, Clerk to the Board, Deputy County Manager, and Deputy County Manager/Chief Financial Officer) within the attorney client privilege on the subject matter to be discussed.

Following the Closed Session, there was no action to be taken by the Board of Commissioners.

Commissioner Burns moved, seconded by Commissioner Ward, to go into Closed Session. The motion passed unanimously.

Adjourn

Commissioner Sullivan moved, seconded by Commissioner Holmes to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Denise M. Hogan, NCCCC
Clerk to the Board
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-484

Type: Items of Business **Status:** Agenda Ready

On agenda: 10/17/2016 **In control:** Board of Commissioners

Title: Approval of Agenda **Final action:**

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Approval of Agenda



Legislation Details (With Text)

File #: 16-360

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/17/2016 **Final action:**

Title: State of the North Carolina Symphony

Sponsors:

Indexes:

Code sections:

Attachments: [NC Symphony Annual Report Item Summary 10-17-16.pdf](#)

Date	Ver.	Action By	Action	Result
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State of the North Carolina Symphony
That the Board of Commissioners accept the "State of the North Carolina Symphony" Annual Report



Legislation Details (With Text)

File #: 16-392
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/17/2016
Final action:
Title: Proclamation Recognizing Capital Area Veterans Stand Down Day
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary.pdf](#)
[BOC-Veterans Stand Down Proclamation 10-28-16](#)

Date	Ver.	Action By	Action	Result
10/17/2016	1	Board of Commissioners	accepted	

Proclamation Recognizing Capital Area Veterans Stand Down Day
That the Board of Commissioners proclaims October 28, 2016 as Capital Area Veterans Stand Down Day



Legislation Details (With Text)

File #: 16-421

Type: Items of Business **Status:** Agenda Ready

On agenda: 10/17/2016 **In control:** Board of Commissioners

Title: Recognition of Recent Awards

Sponsors:

Indexes:

Code sections:

Attachments: [Final October Awards Item Summary.pdf](#)

Final action:

Date	Ver.	Action By	Action	Result
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Recognition of Recent Awards

That the Board of Commissioners recognizes recent award winners



Legislation Details (With Text)

File #: 16-476
Type: Items of Business
Status: Agenda Ready
In control: Human Resources
On agenda: 10/17/2016
Final action:
Title: Retiree Recognition
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary 10.17.pdf](#)
[Brenda Holleman Bio.pdf](#)

Date	Ver.	Action By	Action	Result
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Retiree Recognition

That the Board of Commissioners recognizes upcoming retirees for their years of service to the County

Brenda Holleman
Human Services Supervisor II
Human Services

Brenda began her career with Wake County as a student counseling and psychology intern in 1987. After her graduation from North Carolina State University, she began working in the mental health center on Falstaff Road.

Throughout her employment with Wake County, Brenda worked as a Registered Nurse and a Social Worker. For the past 14 years she has served as the Program Manager for the PACT Team and the McKinney program. Brenda has a passion for working with people with mental illness and from 1993 to 2000 she worked with the dual diagnosed - Thomas S team. This group consisted of clients who had a mental illness and were also developmentally challenged. Brenda currently works with the homeless mentally ill as the Program Manager for the McKinney Team in the housing division.

Brenda was nominated for the Wake County employee of the year award in 1989. During the 1990's, she was an active member of the DART Team, which went into disaster areas or worked directly with police, fire and EMS to lead groups to assist them in processing tragic events.

Brenda loves her work with this population and believes that if you do something you love, you really never have to work! She will truly miss her clients and staff.

Brenda will continue working part time as a Licensed Professional Counselor in private practice in Raleigh and hopes to spend more time at the beach.

Please join me in congratulating Brenda on her retirement.



Legislation Details (With Text)

File #: 16-490
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/17/2016
Final action:
Title: Recognition of 2016 #ONEWake Volunteer Recognition Awards Winners
Sponsors:
Indexes:
Code sections:
Attachments: [awards--October--Volunteer Recognition Awards.pdf](#)
[awards--October--Volunteer Recognition List.pdf](#)

Date	Ver.	Action By	Action	Result
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Recognition of 2016 #ONEWake Volunteer Recognition Awards Winners
That the Board of Commissioners recognizes the winners of the 2016 #ONEWake Volunteer Recognition Awards



Legislation Details (With Text)

File #: 16-482

Type: Consent Item **Status:** Agenda Ready

In control: Housing & Community Revitalization

On agenda: 10/17/2016 **Final action:**

Title: Accept and Appropriate \$154,000 in Additional Funding for the Church Street Sidewalk Project in Morrisville, NC

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary.pdf](#)
[Map of Proposed Sidewalk Improvements.pdf](#)
[Budget Memo - FY 2017 Housing and Community Revitalization Fund.pdf](#)

Date	Ver.	Action By	Action	Result
10/17/2016	1	Board of Commissioners		

Accept and Appropriate \$154,000 in Additional Funding for the Church Street Sidewalk Project in Morrisville, NC

That the Board of Commissioners accepts and appropriates \$154,000 from the Town of Morrisville for additional funding of a current Community Development Block Grant improvement project



**Budget and Management Services
Inter-Office Correspondence**

TO: Jim Hartmann, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: *Revisions to Fiscal Year 2017 Housing and Community Revitalization Project Ordinance, Sections 1 and 2*

The following chart summarizes all budget revisions to the Fiscal Year 2017 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics.*

Fund: Housing and Community Revitalization				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2016	Adopted Budget Ordinance	Multiple	\$6,723,000	\$6,723,000
<i>October 17, 2017</i>	<i>Accept and Appropriate \$154,000 in Additional Funding for the Church Street Sidewalk Project in Morrisville, NC</i>	<i>Municipal</i>	<i>\$154,000</i>	<i>\$6,877,000</i>
EXPENDITURES				
Date	Description of Revision or Adjustment	Department	Amount	Balance
July 1, 2016	Appropriation per Ordinance		\$6,723,000	\$6,723,000
<i>October 17, 2017</i>	<i>Accept and Appropriate \$154,000 in Additional Funding for the Church Street Sidewalk Project in Morrisville, NC</i>	<i>Municipal</i>	<i>\$154,000</i>	<i>\$6,877,000</i>
STAFFING				
Date	Description of Revision or Adjustment	Department	FTEs	Balance
July 1, 2016	Appropriation per Ordinance	Housing and Community Revitalization	8.00	8.00



Legislation Details (With Text)

File #: 16-496

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/17/2016 **Final action:**

Title: Appropriate \$400,000 of Behavioral Health Unallocated Funds for Behavioral Health Related Special Projects

Sponsors:

Indexes:

Code sections:

Attachments: [BH Appropriation Item Summary.pdf](#)
[Budget Memo - FY 2017 Human Services.pdf](#)

Date	Ver.	Action By	Action	Result
10/17/2016	1	Board of Commissioners		

Appropriate \$400,000 of Behavioral Health Unallocated Funds for Behavioral Health Related Special Projects

That the Board of Commissioners appropriates \$400,000 of unallocated funds for behavioral health related special projects as outlined below



Budget and Management Services Inter-Office Correspondence

TO: Jim Hartmann, County Manager

FROM: Michelle Venditto, Budget Director

SUBJECT: Revisions to Fiscal Year 2017 Operating Budget Ordinance, Section 1 and Fiscal Year 2017 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2017 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund		Dept: Human Services	
REVENUE CATEGORY (SOURCE OF FUNDS)			
Date	Description of Revision or Adjustment	Amount	Balance
July 1, 2016	Original appropriation	\$106,097,450	\$106,097,450
October 17, 2016	Appropriate \$400,000 Behavioral Health Unallocated Funds for Behavioral Health Special Projects	\$400,000	\$106,497,450
EXPENDITURES (USE OF FUNDS)			
Date	Description of Revision or Adjustment	Amount	Balance
July 1, 2016	Original appropriation	\$198,501,769	\$198,501,769
October 1, 2016	Salary and Benefit Allocation	\$4,450,876	\$202,952,645
October 17, 2016	Appropriate \$400,000 Behavioral Health Unallocated Funds for Behavioral Health Special Projects	\$400,000	\$203,352,645
DATE	STAFFING	FTEs	Balance
July 1, 2016	Adopted Budget	1,578.29	1,578.29



Legislation Details (With Text)

File #: 16-479

Type: Consent Item **Status:** Agenda Ready
In control: Board of Commissioners

On agenda: 10/17/2016 **Final action:**

Title: State of North Carolina Department of Agriculture and Consumer Services Agreement for the Protection, Development and Improvement of Forest Land in Wake County, North Carolina

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item 2017 NC Forestry Agreement.pdf](#)
[NC Dept of Agriculture and Consumer Services Agreement](#)
[GS 106-898](#)

Date	Ver.	Action By	Action	Result
10/17/2016	1	Board of Commissioners		

State of North Carolina Department of Agriculture and Consumer Services Agreement for the Protection, Development and Improvement of Forest Land in Wake County, North Carolina
That the Board of Commissioners approves the State of North Carolina Department of Agriculture and Consumer Services Agreement for the protection, development and improvement of forest land in Wake County, North Carolina and authorizes the Chairman of the Wake County Board of Commissioners to execute the agreement



Legislation Details (With Text)

File #: 16-478
Type: Consent Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/17/2016
Final action:
Title: FY 2017 Capital Project Budget Appropriations of Reimbursement Funds
Sponsors:
Indexes:
Code sections:
Attachments: [CIP Appropriation of External Funding Agenda Item 10.17.pdf](#)
[Budget Memo - FY 2017 Solid Waste Enterprise Fund.pdf](#)
[Budget Memo - FY 2017 Solid Waste Capital Fund.pdf](#)

Date	Ver.	Action By	Action	Result
10/17/2016	1	Board of Commissioners		

FY 2017 Capital Project Budget Appropriations of Reimbursement Funds That the Board of Commissioners:

1. Appropriates \$195,035 in State White Goods funding to Multi-Material and Household Hazardous Waste facility at North Wake Landfill and Reduces County Solid Waste CIP funding by the same amount;
2. Appropriates \$761,345.39 in additional funding for purchase and replacement of electronic consoles at the Raleigh Emergency Communications Center in Public Safety CIP; and
3. Appropriates \$1,780.67 in additional funding for the Sprint/Nextel Radio Rebranding Project within Public Safety CIP

Item Title: FY 2017 Capital Project Budget Appropriations of Reimbursement Funds

Specific Action Requested:

That the Board of Commissioners:

1. **Appropriates \$195,035 in State White Goods revenue in the Solid Waste Enterprise Fund, transfers funding to Multi-Material and Household Hazardous Waste Facility at North Wake Landfill, and reallocates \$143, 095 to uncommitted reserve for future appropriation;**
2. **Appropriates \$761,345.39 in additional funding for purchase and replacement of electronic consoles at the Raleigh Emergency Communications Center in Public Safety CIP; and**
3. **Appropriates \$1,780.67 in additional funding for the Sprint/Nextel Radio Rebranding Project within Public Safety CIP.**

Item Summary:

Appropriation of Additional Revenues

The County will receive additional funding for a Solid Waste CIP Project and Public Safety CIP projects. This action will not appropriate any additional County funds to these projects.

Solid Waste

The Solid Waste Division receives distributions from the North Carolina Department of Environmental Quality (NCDEQ) White Goods Management Account. By General Statute G.S. 130A-309.83, the account consists of revenue from the proceeds of the white goods disposal tax imposed by Article 5C of Chapter 105 of the General Statutes. The amount of the tax is \$3 per white good and is collected at the retail level. White goods refers to refrigerators, ranges, water heaters, freezers, unit air conditioners, washing machines, clothes dryers and other similar domestic and commercial large appliances. All white goods grants and revenue a county receives are to be spent on white goods activities. The county must spend its white goods money only for the management of white goods in three ways: daily operating expenses, capital improvements and clean-up of illegal dumps. Wake County Solid Waste has a restricted fund balance of \$3,105,771 as of June 30, 2016.

As part of the construction project to expand the Multi-Material (MMRF) and Household Hazardous Waste (HHW) facilities at the North Wake Landfill (NWLF) site, new dock and office space was created to improve White Goods collection. One-tenth (1/10) of the overall costs for the multi-material office building and associated facilities (one out of the ten bays are for white goods) and 50% of the canopy costs (1/2 of the canopy extension) are specifically associated with White Goods for a total cost attributable to White Goods efforts at \$195,035.

This agenda item increases the budget for the Solid Waste enterprise fund by \$195,035 to \$14,972,035 with appropriated fund balance as a transfer to Solid Waste Capital

Projects and increases the North Wake Landfill MMRF & HHW project to utilize eligible White Goods revenue to fund a portion of the project.

Solid Waste Enterprise Fund

Adopted Budget	\$14,777,000
Appropriated Fund Balance	\$195,035
Amended Budget	\$14,972,035

Solid Waste Capital Projects Fund

North Wake MMRF & HHW Current Appropriation	\$1,782,000
Transfer from Solid Waste Enterprise Fund	\$195,035
Revised Project Appropriation	\$1,977,035

A total of \$143,095 will be reallocated to the uncommitted funds for future appropriation unit, as these funds exceed the projected costs of the final project. You will note that a portion of the appropriated White Goods funding is transferred. An additional \$52,000 was added to the North Wake MMRF & HHW project based on some modifications to the site resulting from experiences in the first year of the new service delivery design.

Solid Waste Capital Projects Fund

North Wake MMRF & HHW Revised Appropriation	\$1,977,035
Reallocation Out	(\$143,035)
Final Appropriation	\$1,834,000

Solid Waste for Future Appropriation Current Balance	\$3,306,000
Reallocation In	\$143,035
Revised Balance	\$3,449,035

Public Safety CIP

The 800 MHz Radio System Infrastructure project was set up to fund the replacement of existing electronic consoles/stations at the 911 call center that is operated by the City of Raleigh. Agreements set up how the expenses are cost shared between all of the system users. The City requested additional (new) consoles be purchased, and the County purchased these consoles using the existing contract and the City costs totaled \$761,345.39. The City of Raleigh reimbursement funds need to be appropriated in this project in order to reimburse the County for these costs and for the cost share to be reflected correctly in the CIP.

Also, \$1,780.67 needs to be appropriated in the Sprint/Nextel Rebanding project because the County received the final payment associated with the planning phase of the 800 MHz Rebanding. The contract with the County and Sprint/Nextel was executed in August of 2007.

County Capital Projects Fund					
Element	Project	Unit	Current Appropriation	Funds Available	Revised Appropriation
Public Safety	800 MHz Radio System Infrastructure	068P	\$25,818,000.00	\$761,345.39	\$26,579,345.39
Public Safety	Sprint/Nextel Rebranding	044P	\$4,445,731.00	\$1,780.66	\$4,447,511.66

Attachments:

1. Budget Memo – Solid Waste Enterprise Fund
2. Budget Memo – Solid Waste Capital Projects Fund



**Budget and Management Services
Inter-Office Correspondence**

TO: Jim Hartmann, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: *Revisions to Fiscal Year 2017 Solid Waste Enterprise Fund Ordinance,
Sections 2(A) and 2(B)*

The following chart summarizes all budget revisions to the Fiscal Year 2017 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics .*

Fund: Solid Waste Enterprise Fund				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2016	Adopted Budget Ordinance	Multiple	\$14,777,000	\$14,777,000
<i>October 17, 2016</i>	<i>Proposed: Appropriate \$195,035 of fund balance restricted for White Goods eligible projects for transfer to the Solid Waste Capital Projects Fund</i>	<i>Appropriated Fund Balance</i>	<i>\$195,035</i>	<i>\$14,972,035</i>

EXPENDITURES				
Date	Description of Revision or Adjustment	Fund	Amount	Balance
July 1, 2016	Appropriation per Ordinance	Solid Waste Enterprise	\$14,777,000	\$14,777,000
October 17, 2016	<i>Proposed: Appropriate \$195,035 of fund balance restricted for White Goods eligible projects for transfer to the Solid Waste Capital Projects Fund</i>	<i>Solid Waste Enterprise</i>	<i>\$195,035</i>	<i>\$14,972,035</i>
STAFFING				
Date	Description of Revision or Adjustment	Fund	FTEs	Balance
July 1, 2016	Appropriation per Ordinance	Solid Waste Enterprise	15.00	15.00



**Budget and Management Services
Inter-Office Correspondence**

TO: Jim Hartmann, County Manager

FROM: Michelle Venditto, Budget Director

SUBJECT: *Revisions to Fiscal Year 2017 Capital Improvement Fund Project Ordinance*

The following chart summarizes appropriation for the current fiscal year as indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Element: Solid Waste				Fund: County Capital Projects	
Project: North Wake Landfill Multi-Material Recycling Facility and Household Hazardous Waste					
REVENUE CATEGORY					
Date	Description of Revision or Adjustment	Revenue Category	Current Appropriation	Action Amount	New Appropriation
October 17, 2016	Proposed: Appropriate \$195,035 of transfer for White Goods eligible projects for transfer to the Solid Waste Capital Projects Fund	Transfer from General Fund	\$1,782,000	\$195,035	\$1,977,035
EXPENDITURE CATEGORY					
Date	Description of Revision or Adjustment	Project		Amount	New Appropriation
October 17, 2016	Proposed: Appropriate \$195,035 of transfer for White Goods eligible projects for transfer to the Solid Waste Capital Projects Fund	North Wake Landfill MMRF & HHW	\$1,782,000	\$195,035	\$1,977,035



Legislation Details (With Text)

File #: 16-466

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/17/2016 **Final action:**

Title: Accept and Appropriate \$50,000 Urban Agriculture Conservation Grant from the National Association of Conservation Districts

Sponsors:

Indexes:

Code sections:

Attachments: [Wake SWCD UAS Board Item.pdf](#)
[Urban Ag Grant Final.pdf](#)
[Notification of Award Dale Threatt-Taylor 10-17-16.pdf](#)
[Budget Memo - FY 2017 Grants Fund.pdf](#)

Date	Ver.	Action By	Action	Result
10/17/2016	1	Board of Commissioners		

Accept and Appropriate \$50,000 Urban Agriculture Conservation Grant from the National Association of Conservation Districts

That the Board of Commissioners accepts and appropriates to the Grants and Donations Fund a \$50,000 Urban Agriculture Conservation Grant from the National Association of Conservation Districts to build technical assistance capacity for urban agriculture conservation projects



**Budget and Management Services
Inter-Office Correspondence**

TO: Jim Hartmann, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: *Revisions to Fiscal Year 2017 Grants and Donations Project Ordinance, Sections 1 and 2*

The following chart summarizes all budget revisions to the Fiscal Year 2017 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. ***Items for consideration are shown in bold italics .***

Fund: Grants and Donations Fund				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2016	Adopted Budget Ordinance	Multiple	\$2,539,924	\$2,539,924
July 5, 2016	Accept and Appropriate \$417,889 from Federal Forfeitures for the Wake County Office of the Sheriff	Federal	\$417,889	\$2,957,813
July 18, 2016	Accept and Appropriate \$261,529 from Gilead Sciences, Inc. for Hepatitis C Screening	Miscellaneous	\$261,529	\$3,219,342
July 19, 2016	Accept and Appropriate \$44,940 from Federal Forfeitures for the Raleigh/Wake City-County Bureau of Identification	Federal	\$44,940	\$3,264,282
August 3, 2016	Accept and Appropriate \$3,500 for EMS Week Donations	Miscellaneous	\$3,500	\$3,267,782
August 15, 2016	Accept and Appropriate \$13,500 from NC Department of Cultural Resources for continued project support for Wake County	State	\$13,500	\$3,281,282
August 18, 2016	Eliminate budget for Emergency Management Search and Rescue grant that was not received	Federal	(\$8,000)	\$3,273,282
October 3, 2016	Accept and Appropriate \$9,000 from NC State University to augment existing FTE from 0.80 to 1.00 for a Public Health Educator	Human Services	\$9,000	\$3,282,282

October 17, 2016	Accept and Appropriate \$50,000 Urban Agriculture Conservation Grant from the National Association of Conservation Districts	Miscellaneous	\$50,000	\$3,332,282
October 17, 2016	Accept and appropriate \$28,750 from the University Of North Carolina Department Of Emergency Medicine for Wake County Department of Emergency Medical Services	State	\$28,750	\$3,361,032
EXPENDITURES				
Date	Description of Revision or Adjustment	Department	Amount	Balance
July 1, 2016	Appropriation per Ordinance		\$2,539,924	\$2,539,924
July 5, 2016	Accept and Appropriate \$417,889 from Federal Forfeitures for the Wake County Office of the Sheriff	Sheriff	\$417,889	\$2,957,813
July 18 ,2016	Accept and Appropriate \$261,529 from Gilead Sciences, Inc. for Hepititis C Screening	Human Services	\$261,529	\$3,219,342
July 19, 2016	Accept and Appropriate \$44,940 from Federal Forfeitures for the Raleigh/Wake City-County Bureau of Identification	Federal	\$44,940	\$3,264,282
August 3, 2016	Accept and Appropriate\$3,500 for EMS Week Donations	Miscellaneous	\$3,500	\$3,267,782
August 15, 2016	Accept and Appropriate \$13,500 from NC Department of Cultural Resources for continued project support for Wake County	State	\$13,500	\$3,281,282
August 18, 2016	Eliminate budget for Emergency Management Search and Rescue grant that was not received	Emergency Management	(\$8,000)	\$3,273,282
October 3, 2016	Accept and Appropriate \$9,000 from NC State University to augment existing FTE from 0.80 to 1.00 for a Public Health Educator	Human Services	\$9,000	\$3,282,282
October 17, 2016	Accept and Appropriate \$50,000 Urban Agriculture Conservation Grant from the National Association of Conservation Districts	Miscellaneous	\$50,000	\$3,332,282
October 17, 2016	Accept and appropriate \$28,750 from the University Of North Carolina Department Of Emergency Medicine for Wake County Department of Emergency Medical Services	State	\$28,750	\$3,361,032
STAFFING				
Date	Description of Revision or Adjustment	Department	FTEs	Balance
July 1, 2016	Appropriation per Ordinance	Multiple	22.80	22.80
October 3, 2016	Augmentation of Public Health Educator FTE from 0.80 to 0.20	Human Services	0.20	23.00



Legislation Details (With Text)

File #: 16-471

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/17/2016 **Final action:**

Title: Accept and Appropriate \$28,750 from the University of North Carolina Department of Emergency Medicine for Wake County Department of Emergency Medical Services

Sponsors:

Indexes:

Code sections:

Attachments: [UNC EM Dept NIH Grant Acceptance Item Summary.pdf](#)
[Research Subaward Agreement Amendment.pdf](#)
[Budget Memo - FY 2017 Grants Fund.pdf](#)

Date	Ver.	Action By	Action	Result
10/17/2016	1	Board of Commissioners		

Accept and Appropriate \$28,750 from the University of North Carolina Department of Emergency Medicine for Wake County Department of Emergency Medical Services
That the Board of Commissioners accepts and appropriates \$28,750 for work to be completed in support of UNC's Department of Emergency Medicine National Institutes of Mental Health grant



**Budget and Management Services
Inter-Office Correspondence**

TO: Jim Hartmann, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: *Revisions to Fiscal Year 2017 Grants and Donations Project Ordinance, Sections 1 and 2*

The following chart summarizes all budget revisions to the Fiscal Year 2017 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. ***Items for consideration are shown in bold italics .***

Fund: Grants and Donations Fund				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2016	Adopted Budget Ordinance	Multiple	\$2,539,924	\$2,539,924
July 5, 2016	Accept and Appropriate \$417,889 from Federal Forfeitures for the Wake County Office of the Sheriff	Federal	\$417,889	\$2,957,813
July 18, 2016	Accept and Appropriate \$261,529 from Gilead Sciences, Inc. for Hepatitis C Screening	Miscellaneous	\$261,529	\$3,219,342
July 19, 2016	Accept and Appropriate \$44,940 from Federal Forfeitures for the Raleigh/Wake City-County Bureau of Identification	Federal	\$44,940	\$3,264,282
August 3, 2016	Accept and Appropriate \$3,500 for EMS Week Donations	Miscellaneous	\$3,500	\$3,267,782
August 15, 2016	Accept and Appropriate \$13,500 from NC Department of Cultural Resources for continued project support for Wake County	State	\$13,500	\$3,281,282
August 18, 2016	Eliminate budget for Emergency Management Search and Rescue grant that was not received	Federal	(\$8,000)	\$3,273,282
October 3, 2016	Accept and Appropriate \$9,000 from NC State University to augment existing FTE from 0.80 to 1.00 for a Public Health Educator	Human Services	\$9,000	\$3,282,282

October 17, 2016	Accept and Appropriate \$50,000 Urban Agriculture Conservation Grant from the National Association of Conservation Districts	Miscellaneous	\$50,000	\$3,332,282
October 17, 2016	Accept and appropriate \$28,750 from the University Of North Carolina Department Of Emergency Medicine for Wake County Department of Emergency Medical Services	State	\$28,750	\$3,361,032
EXPENDITURES				
Date	Description of Revision or Adjustment	Department	Amount	Balance
July 1, 2016	Appropriation per Ordinance		\$2,539,924	\$2,539,924
July 5, 2016	Accept and Appropriate \$417,889 from Federal Forfeitures for the Wake County Office of the Sheriff	Sheriff	\$417,889	\$2,957,813
July 18 ,2016	Accept and Appropriate \$261,529 from Gilead Sciences, Inc. for Hepititis C Screening	Human Services	\$261,529	\$3,219,342
July 19, 2016	Accept and Appropriate \$44,940 from Federal Forfeitures for the Raleigh/Wake City-County Bureau of Identification	Federal	\$44,940	\$3,264,282
August 3, 2016	Accept and Appropriate\$3,500 for EMS Week Donations	Miscellaneous	\$3,500	\$3,267,782
August 15, 2016	Accept and Appropriate \$13,500 from NC Department of Cultural Resources for continued project support for Wake County	State	\$13,500	\$3,281,282
August 18, 2016	Eliminate budget for Emergency Management Search and Rescue grant that was not received	Emergency Management	(\$8,000)	\$3,273,282
October 3, 2016	Accept and Appropriate \$9,000 from NC State University to augment existing FTE from 0.80 to 1.00 for a Public Health Educator	Human Services	\$9,000	\$3,282,282
October 17, 2016	Accept and Appropriate \$50,000 Urban Agriculture Conservation Grant from the National Association of Conservation Districts	Miscellaneous	\$50,000	\$3,332,282
October 17, 2016	Accept and appropriate \$28,750 from the University Of North Carolina Department Of Emergency Medicine for Wake County Department of Emergency Medical Services	State	\$28,750	\$3,361,032
STAFFING				
Date	Description of Revision or Adjustment	Department	FTEs	Balance
July 1, 2016	Appropriation per Ordinance	Multiple	22.80	22.80
October 3, 2016	Augmentation of Public Health Educator FTE from 0.80 to 0.20	Human Services	0.20	23.00



Legislation Details (With Text)

File #: 16-486

Type: Consent Item **Status:** Agenda Ready
In control: Board of Commissioners

On agenda: 10/17/2016 **Final action:**

Title: Amend FY2017 Budget to Reflect 20th Amendment to the Interlocal Agreement between Wake County and the City of Raleigh Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item Summary Amend FY17 Budget for 20th Amendment ILA Major Facilities.pdf](#)
[Budget Memo - FY 2017 Major Facilities.pdf](#)
[Budget Memo - FY 2017 Major Facilities Capital Fund.pdf](#)
[Summary of Changes 19th to 20th Amendment.pdf](#)
[Summary of Interlocal Amendments \(through 20th\).pdf](#)
[MASTER Major Facilities Model - 2016.10.10 20th ILA Structure \(Adopted, Amended and actuals](#)

Date	Ver.	Action By	Action	Result
10/17/2016	1	Board of Commissioners		

Amend FY2017 Budget to Reflect 20th Amendment to the Interlocal Agreement between Wake County and the City of Raleigh Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax

That the Board of Commissioners approves budget revisions to the FY 2017 the Major Facilities Fund and the Major Facilities CIP Fund to align with the 20th Amendment to the Interlocal Agreement between Wake County and the City of Raleigh Regarding Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax

Item Title: Amend FY2017 Budget to Reflect 20th Amendment to the Interlocal Agreement between Wake County and the City of Raleigh Regarding Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax

Specific Action Requested:

That the Board of Commissioners take the following actions to amend the FY2017 budget to align with the 20th Amendment to the Interlocal Agreement between Wake County and the City of Raleigh Regarding Implementation of Countywide Room Occupancy and Prepared Food and Beverage Tax:

- **Appropriates \$772,000 and approves budget revisions to the FY 2017 the Major Facilities Operating Fund,**
- **Appropriates \$2,000,000 and approves budget revisions to the Major Facilities Capital Fund.**

Item Summary:

In 1992, Wake County enacted an occupancy tax on hotel and motel rooms and prepared food and beverages. Revenues generated by a hotel/motel occupancy tax (6.0%) and the sale of prepared food and beverages (1.0%) are designated for projects that generate tourism and draw visitors to Wake County. Significant projects include the Raleigh Convention Center, PNC Arena, Progress Energy Performing Arts Center, Five County Stadium, Cary Sports Facilities, North Carolina Museum of Art, and the North Carolina Museum of Natural Science.

On September 6, 2016 the Board of Commissioners approved the 20th Amendment to the Interlocal Agreement. Key revisions to the agreement include:

- Adjusts revenue assumptions to make more realistic in short-term and remain conservative for long-term.
- Eliminates 2-for-1 reimbursement provision and replaced with separate provisions.
 - Wake County will receive \$2 million annually for competitive process to support capital projects.
 - If needed, City of Raleigh may withdraw up to \$1 million from Convention Center Model's Fund Balance to support Convention Center operations
- Caps administration and collection fee for Wake County at \$1.4 million
- Moves PNC Maintenance commitment to Section 1 in the same amounts previously committed and includes a provision to allow the Payment in Lieu of Taxes to expire in FY2022.
- Establishes minimum fund balance guideline for Section 3 (15%).
- Cancels funding commitment for Falls Whitewater Park as terms established in 2005 were not met.
- Establishes funding level for Greater Raleigh Convention and Visitors Bureau Business Development Fund at \$600,000 annually through FY2028.

- Provides funding for Raleigh Performing Arts Center Capital Maintenance Plan at \$500,000 annually.
- Increased Convention Center operating subsidy allocated in the Convention Center Financing Plan from 3% to 5% per year.
- Establishes deadline of June 30, 2017 for Phase 2 review of future projects.
- Establishes deadline of January 1, 2021 for new full review.

MAJOR FACILITIES OPERATING FUND

The revisions to amend the FY2017 Major Facilities Operating budget include:

- Revenues: \$272,000 in increased revenues projected from more realistic short-term revenue assumptions, which remain conservative in the long-term, and \$500,000 reimbursement from Raleigh for the 2-for-1 PNC payment.
- Section 1: Movement of the PNC Maintenance (\$1,500,000) to Section 1 from Section 2, as well as increased projected allocations to the Greater Raleigh Convention & Visitors Bureau (\$50,000), Town of Cary Hold Harmless (\$10,000) and the Centennial Authority (\$26,000).
- Section 2: Reduced allocation to Raleigh Convention Center by \$985,000.
- Section 3: Completion in FY16 of the NC Museum of Science Green Square financial support (-\$400,000), movement of the PNC Facility Improvements to Section 1 (-\$1,000,000), completion of the Saint Augustine College Track project in FY16 (-\$100,000), and the increase of \$2,000,000 for Wake County competitive projects.

	2017 Budget	2017 Amended	Change to Amended Budget
Total Revenues	51,842,000	52,614,000	772,000
Section 1: Holdbacks	19,629,000	21,215,000	1,431,000
Section 2: 85% Projects	27,249,000	26,264,000	(985,000)
Section 3: 15% Projects	4,200,000	4,700,000	500,000
Total Uses	51,078,000	52,179,000	946,000
Reserve for Future Appropriation	764,000	435,000	(329,000)
Total Budget	51,842,000	52,614,000	772,000

The attached Cash Flow Model for the Major Facilities Model reflects the modified structure of the interlocal agreement and details the budget line changes.

MAJOR FACILITIES CAPITAL FUND

The Major Facilities Operating Fund will be amended to transfer \$2,000,000 to the Major Facilities Capital Fund for the Wake County competitive projects identified as part of future processes.

Attachments:

1. Budget Memo – Major Facilities Operating Fund
2. Budget Memo – Major Facilities Capital Fund
3. Summary of the ILA Changes from the 19th to the 20th Amendment
4. Major Facilities Cash Flow Model Reflecting FY2017 Adopted Budget and Amended Budget Revisions
5. Summary of Interlocal Agreement and Amendments (thru 20th Amendment)



**Budget and Management Services
Inter-Office Correspondence**

TO: Jim Hartmann, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: *Revisions to Fiscal Year 2017 Major Facilities Ordinance,
Sections 1 and 1(b)*

The following chart summarizes all budget revisions to the Fiscal Year 2017 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics .*

Fund: Major Facilities Fund				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2016	Adopted Budget Ordinance	Taxes	\$51,842,000	\$51,842,000
<i>October 17, 2016</i>	<i>Authorize amended revenue projections to reflect the 20th Amendment to the Interlocal Agreement</i>	Taxes	<i>\$772,000</i>	<i>\$52,614,000</i>
EXPENDITURES				
Date	Description of Revision or Adjustment	Department	Amount	Balance
July 1, 2016	Appropriation per Ordinance	Major Facilities	\$51,842,000	\$51,842,000
<i>October 17, 2016</i>	<i>Appropriate and amend the Major Facilities expenditure budget to reflect the 20th Amendment of the Interlocal Agreement</i>	<i>Major Facilities</i>	<i>\$772,000</i>	<i>\$52,614,000</i>



**Budget and Management Services
Inter-Office Correspondence**

TO: Jim Hartmann, County Manager

FROM: Michelle Venditto, Budget Director

SUBJECT: *Revisions to Fiscal Year 2017 Capital Improvement Fund Project Ordinance, Major Facilities*

The following chart summarizes all New Open Space Appropriation for the current fiscal year as indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Element: Major Facilities			Fund: Major Facilities	
REVENUE CATEGORY				
Date	Description of Revision or Adjustment	Revenue Category	Amount	New Appropriation Total
July 1, 2016	FY 2017 NEW Appropriation	Transfer	\$ 1,000,000	\$ 1,000,000
October 17, 2016	Proposed: Transfer from Major Facilities Operating to fund competitive projects	Transfer	\$ 2,000,000	\$ 3,000,000
EXPENDITURE CATEGORY				
Date	Description of Revision or Adjustment	Division	Amount	New Appropriation Total
July 1, 2016	FY 2017 NEW Appropriation	Occupancy and Prepared Food Tax	\$ 1,000,000	\$ 1,000,000
October 17, 2016	Proposed: Appropriate funding for future competitive projects as outlined in the 20th Amendment to the Major Facilities ILA	Competitive Projects	\$ 2,000,000	\$ 3,000,000

MODEL REVIEW - Summary

Key Principles:

- More realistic revenue assumptions in short term; remain most conservative in long term; established minimum fund balances to provide for contingencies
- Prioritize maintenance for existing facilities included in the enabling legislation
- No change to 85% / 15% allocation percentages

County Model

Revenues

Model Section	Current Assumption	Revised Assumption	Revised due to Strawman Feedback	Basis for Changes/ Considerations to Strawman
R1: Occupancy Revenues Growth	3%	1. 5% 2017 2. 4% 2018 through 2021 3. 3% thereafter	No change	No Feedback received
R2: Food & Beverage	5%	1. 6% through 2021 2. 5% thereafter	No change	No Feedback received
R3: Interest Revenues R4: NSF (insufficient funds) Charges	0%	No change	No change	No Feedback received
R5: 2 for 1 Transfer from Convention Center Model	For each \$1 spent on Convention Center Operations beyond agreed amounts, County receives \$2 from the Convention Center Model	2 for 1 Reimbursement eliminated and replaced with separate provisions affecting County and Convention Center	No change	No Feedback received

Section 1: Admin and Holdbacks: Uses of Funds

Model Section	Current Assumption	Revised Assumption	Revised due to Strawman Feedback	Basis for Changes/ Considerations to Strawman
1a. Administration and Collection	3% of Occupancy and Prepared Food Revenues	Fix at FY16 level of \$1.4 million for future modeling	No change	No Feedback received
1b. City of Raleigh Holdback	\$680,000	No change	No change	Raleigh's allocation is in excess of the funding identified in the enabling legislation.
1c. Greater Raleigh Convention & Visitors Bureau	22% occupancy + \$675,000 F&B	No change	No change	No Feedback received
1d. Town of Cary Hold Harmless	5% occupancy	No change	No change	No Feedback received
1e. Centennial Authority Operations	7% occupancy and F&B - after other deductions	No change	No change	No Feedback received
1f. Five County Stadium	Debt service completed in FY16	No change	No change	No Feedback received
1g. PNC Debt Service	\$5,200,000 annually through FY20 - Debt service completed in FY20 with no future commitments beyond FY20	No change	No change	No Feedback received
1h. PNC Maintenance	N/A	1. Move current commitments from Section 3 through 2021 2. Continue maintenance funding at \$2M	Maintain placement of current commitments on row 1h and remove future funding of \$2M annually beginning in FY2022	With the expiration of the PILOT payment to Wake County and the City of Raleigh in FY2022 consistent with the 4 th Amendment to the Tri-

		annually beginning FY2022 through 2034		Party Agreement, the Centennial Authority will have revenues in excess of the planned maintenance needs for the arena
1i. City of Raleigh Discretionary Dollars	\$1,000,000	No change	No change	No Feedback received
1j. Wake County Discretionary Dollars	\$1,000,000	No change	No change	No Feedback received

Section 2: 85% Distribution

Model Section	Current Assumption	Revised Assumption	Revised due to Strawman Feedback	Basis for Changes/ Considerations to Strawman
Distribution to Convention Center Model	Total Revenues less Section 1 Holdbacks	No change in calculation but recommended changes to Section 1 impacts distributable amounts	No Change	No Feedback received

Section 3: 15% Distribution

Model Section	Current Assumption	Revised Assumption	Revised due to Strawman Feedback	Basis for Changes/ Considerations to Strawman
3a. 15% Competitive Projects <ul style="list-style-type: none"> • Cary Sports Facilities • NC Museum of Art • NC Museum of Natural Sciences (Green Square) • St. Augustine Track • Whitewater 	Various funding commitments	Remove Whitewater	No Change	No Feedback received

3b. Reserve for Competitive Projects	N/A	Commit \$2 million annually for competitive process led by Wake County to support smaller capital projects	No Change	Award of funding for competitive projects will be consistent with purposes outlined in the enabling legislation and will be documented in the County's budget documents.
3c. Fund Balance Minimum Guideline	None	Minimum fund balances of 50% of subsequent years 15% project commitments (Section 3)	No Change	No Feedback received
3d. Cumulative Excess Fund Balance (Capacity)	N/A	Amount above Fund Balance Minimum Guideline (Row 3c)	No Change	No Feedback received

Convention Center Model

New Column	Old Column	Current Assumption	Revised Assumption	Revised due to Strawman Feedback	Basis for Changes/ Considerations to Strawman
A – Fiscal Year	A – Fiscal Year	Row Label	No Change	No Change	No Feedback received
	B – 100% Uncommitted Fund	Duplicate amount from County Model	Delete	No Change	No Feedback received
B – 85% Uncommitted Funds / Annual Revenues	C – 85% Uncommitted Funds	Duplicate amount from County Model, same amounts as Current Column H	No Change, other than Column Label	No Change	No Feedback received

New Column	Old Column	Current Assumption	Revised Assumption	Revised due to Strawman Feedback	Basis for Changes/ Considerations to Strawman
	D – Funds Not Put into Convention Center	85% of funds deducted from 100% of funds	Delete	No Change	No Feedback received
C- Variable Rate Debt	E – Variable Rate Debt	Debt service amounts for variable rate debt	No Change	No Change	No Feedback received
D- Fixed Rate Debt	F – Fixed Rate Debt	Debt service amounts for fixed rate debt	No Change	No Change	No Feedback received
E—Total Debt Service	G – Net Debt Service	Total Debt Service for Convention Center	New Column Label	No Change	No Feedback received
	H – Annual Revenues	Duplicate amount from Column C	Delete, Replaced by New Column B	No Change	No Feedback received
F – Net Annual Revenues After Debt Service	I – Annual Surplus / Deficit	Difference between Annual Revenues and Convention Center Debt Service	No Change, other than Column Label	No Change	No Feedback received
G – RCC Operating Subsidy	J -- Other Expenses to be Paid	3% increase annually	5% increase annually; Column Label changed and retitled	No Change	No Feedback received
	K – Debt Service from \$121M...		Delete	No Change	No Feedback received
	L – Additional Cap Expenditure		Delete	No Change	No Feedback received

New Column	Old Column	Current Assumption	Revised Assumption	Revised due to Strawman Feedback	Basis for Changes/ Considerations to Strawman
H – Business Development Fund	M Business Development Fund	\$450,000 through 2025	\$550,000 beginning in FY2017 through 2028; Revise column label	Increase funding to \$600,000 beginning 2017 through 2028	Uncertainty due to HB2 merits increased funding as tool to attract event at RCC
I – RCC Capital Maintenance Plan	N -- Capital Plan	Funding for Convention Center Capital Maintenance Plan	No Change, other than Column Label	No Change	No Feedback received
J – PAC Capital Maintenance	N/A	N/A	\$500,000 annually for on-going maintenance of the Performing Arts Center	No Change	Column J footnote states “...FY17 capital funds for a Heery plan update.”

New Column	Old Column	Current Assumption	Revised Assumption	Revised due to Strawman Feedback	Basis for Changes/ Considerations to Strawman
K – COR Discretionary Operating Withdrawals	P – COR Discretionary Withdrawals	For each \$1 spent on Convention Center Operations beyond agreed amounts, County receives \$2 from the Convention Center Model	Allow for COR to withdraw up to \$1,000,000 from the CC Model's Fund Balance for use in the CC Operating Fund should the projected Operating fund balance fall below a minimum level equal to 50% of the current year's operating expense budget.	No Change	No Feedback received
L – Transfer to County Major Facilities	Q – Transfer to County Major Facilities	Amounts for 2 for 1 distribution and PNC Capital Acceleration	After FY15, amounts are only for PNC Capital Acceleration	No Change	No Feedback received
M- Other Model Adjustments	R – True Up for Debt Service Fund		No Change	No Change	No Feedback received
N- Interest Income	O – Interest Income	Projected interest income on fund balance	No Change, other than Column Label	No Change	No Feedback received

New Column	Old Column	Current Assumption	Revised Assumption	Revised due to Strawman Feedback	Basis for Changes/ Considerations to Strawman
O– Ending Fund Balance	S – Ending Fund Balance	Resulting Fund Balance after accounting for all revenue and expenditure projections	No Change	Modify associated footnote “Column O – subject to conditions of the 18 th Amendment”	Direction provided by 18 th Amendment remains appropriate
P – Fiscal Year	T – Fiscal Year	Row Label	No Change	No Change	No Feedback received

Other:

- Upon completion of Phase II of this review, the next review to be conducted by January 1, 2020
- Request received from the Town of Cary for \$900,000 annual maintenance funds and \$5.6 million equipment replacement funding will be considered as part of Phase II of the review.

**SUMMARY OF INTERLOCAL AGREEMENTS BETWEEN WAKE COUNTY AND THE
CITY OF RALEIGH REGARDING IMPLEMENTATION OF COUNTYWIDE
OCCUPANCY AND PREPARED FOOD AND BEVERAGE TAX**

Date	Agreement Reference	Key Provisions
11/19/1991	Interlocal Agreement	<ol style="list-style-type: none"> 1. County to initiate process to levy 6% occupancy tax and 1% prepared food and beverage tax. 2. Proceeds will be distributed in accordance with the Enabling State Legislation (Chapter 594 of the 1991 Session Laws) and this Interlocal Agreement. 3. All proceeds generated from said taxes shall be expended only for projects approved by this Agreement. Projects to be funded: <ol style="list-style-type: none"> A. Purchase of land for and construction of a Children's Museum in Raleigh B. Renovations to the existing Raleigh Civic Center C. Purchase of land for a new Convention Center in Raleigh D. Reserve fund for construction of new Convention Center in Raleigh E. Purchase of land for a Performing Arts Center in Raleigh F. Construction of a sports facility near RDU G. Additions to Five County Stadium H. Construction of a multi-purpose building known as Centennial Center in conjunction with NSCU I. Creation of a Future Projects Reserve Fund 4. County shall distribute proceeds in accordance with this Agreement
9/01/1992	Amendment to Interlocal Agreement	<ol style="list-style-type: none"> 1. If undesignated proceeds are greater than estimated, the first \$250,000 will be distributed to the City for use at its discretion and the next \$250,000 will be distributed to the County for use at its discretion. 2. City will obtain financing for constructing the Convention Center and funds from the Reserve Fund will be used to assist with the debt service.
9/05/1995	Revised Interlocal Agreement	<ol style="list-style-type: none"> 1. Projects revised to: <ol style="list-style-type: none"> A. Purchase of land for and construction of a Children's Museum in Raleigh B. Renovations to the existing Raleigh Civic Center C. Purchase of land for a Performing Arts Center in

Date	Agreement Reference	Key Provisions
		<p>Raleigh</p> <ul style="list-style-type: none"> D. Additions to Five County Stadium E. Exhibits for the North Carolina State Museum of Natural Sciences F. Construction of a sports facility comprised of soccer and baseball fields and related structures G. Creation of a Future Projects Reserve Fund <p>2. Maintains the following provision from the agreement dated 9/1/1992: If undesignated proceeds are greater than estimated, the first \$250,000 will be distributed to the City for use at its discretion and the next \$250,000 will be distributed to the County for use at its discretion.</p>
12/3/1996	Amendment to the Revised Interlocal Agreement	<ul style="list-style-type: none"> 1. Authorized disbursement of funds for the Performing Arts Center to the City of Raleigh. 2. Deleted contingency provisions related to development of Five County Stadium.
5/1/1997	Second Amendment	<ul style="list-style-type: none"> 1. Amount of funding for Children's Museum increased by \$4.5 million. 2. Amount of funding for Performing Arts Center increased by \$10 million contingent upon raising \$5 million in private investment. 3. Authorize use of revenues to fund debt service on \$48 million of debt for construction of the Regional facility to be constructed adjacent to Carter-Finley Stadium. 4. Beginning in Fiscal Year 2001, distribute annually \$1 million to each of the City and County for their sole use and discretion for funding any of the purposes enumerated in the Enabling Acts.
9/09/1998	Third Amendment	Fund debt service required to retire \$10 million in net construction funds for Five County Stadium
9/07/1999	Fourth Amendment	Increased amount of funding for exhibits for the Natural Sciences Museum to \$4 million (from \$2 million)
7/20/2000	Fifth Amendment	<ul style="list-style-type: none"> 1. Added funds of \$1 million for Yates Mill Park 2. Added funds of \$1 million for the American Tobacco Trail 3. Increased funds for Performing Arts Center to \$14.1 million (from \$12.1 million)

Date	Agreement Reference	Key Provisions
7/18/2000	Sixth Amendment	Added funds for IMAX theatre totaling \$11.945 million. Project to be constructed next to the Children's Museum.
1/29/2001	Seventh Amendment	Authorized distribution of \$5 million for the Soccer Center
1/20/2004	Eighth Amendment	<ol style="list-style-type: none"> 1. Established funding for the Raleigh Convention Center. Project Cost shall not exceed \$200 million. 2. Dedicated 85% of uncommitted revenues and defined financing plan for the Convention Center. 3. Authorized City to utilize up to \$1,000,000 additional per year for convention center operating expenses, and, if utilized, County receives two dollars for every one dollar utilized by the City. 4. Established a review of the funding on or before each five year anniversary of the agreement by the City Manager and County Manager.
11/22/2004	Ninth Amendment	Increased not to exceed project cost on the Convention Center to \$212 million.
9/19/2005	Tenth Amendment	<ol style="list-style-type: none"> 1. Provided funding for the following projects from the 15% revenue not allocated to the Convention Center: <ol style="list-style-type: none"> a. North Carolina Museum of Art b. Cary Aquatics Facility c. North Carolina Museum of Natural Sciences d. North Carolina Ballet e. St. Augustine's College Track Project f. Falls Whitewater Park 2. Included language to further support the North Carolina Museum of Natural Science's Green Square Project: "Agree to assist NC Museum of Natural Sciences in its effort to secure \$4,000,000" . . . including consideration of TIF.
2/02/2006	Eleventh Amendment	Increased not to exceed project cost on the Convention Center to \$235,538,800.
12/18/2006	Twelfth Amendment	Increased not to exceed project cost on the Convention Center to \$241,938,800.
4/23/2007	Thirteenth Amendment	<ol style="list-style-type: none"> 1. Established a Business Development Fund to support the new Convention Center (approved through 2015.) 2. Accelerated initial payment for the North Carolina Museum

Date	Agreement Reference	Key Provisions
		<p>of Art Improvements.</p> <ol style="list-style-type: none"> 3. Provided \$26 million for capital improvements to RBC Center (through 2022); required matching funds by NSCU. 4. City and County agree to review and revisit the RBC Center Capital Improvement Funding when the City and County review the Convention center funding model.
11/20/2007	Fourteenth Amendment	Revised payment schedule of matching funds by NSCU established in the Thirteenth Amendment.
9/30/2008	Fifteenth Amendment	Revised funding schedule between Town of Cary for Cary Aquatics Facility and North Carolina Museum of Natural Sciences.
5/04/2009	Sixteenth Amendment	Reallocated funding previously identified for the Cary Aquatics Center to WakeMed Soccer Park, USA Baseball Complex and Cary Tennis Park.
9/21/2010	Seventeenth Amendment	<ol style="list-style-type: none"> 1. Extend Business Development Funds for additional \$150,000 in FY2011 and FY2010, \$150,000 for FY2016 through FY2018 and \$316,000 in FY2011 for NHL All-Star Game Events. 2. Conduct public, inclusive review of Convention Center Financing Model by March 31, 2011.
5/31/2012	Eighteenth Amendment	<ol style="list-style-type: none"> 1. Revises Convention Center Financing Plan 2. Funds Capital Maintenance Plan for the Raleigh Convention Center 3. Provided for “two-for-one” transfer to Wake County 4. Extends the GRCVB Business Development Fund to FY2022 5. Commits to review of Convention Center Financing Plan, the Convention Center Facilities Plan and the PNC Arena CIP by January 1, 2015
2/11/2015	Nineteenth Amendment	<ol style="list-style-type: none"> 1. Extends GRCVB Business Development Fund to FY2025 at \$450,000 per year. 2. Defers review of Convention Center Financing Plan, the Convention Center Facilities Plan and PNC Arena Capital Improvements Plan until January 2017.
09/06/2016	Twentieth Amendment	<ol style="list-style-type: none"> 1. Adjusts revenue projections. 2. Eliminates 2-for-1 reimbursement provision. 3. Moves PNC Maintenance to Section 1 and allows the Payment in Lieu of Taxes to expire in FY2022 4. Establishes minimum fund balance guideline for Section 3

Date	Agreement Reference	Key Provisions
		<p>(15%).</p> <ol style="list-style-type: none"> 5. Cancels commitment for Falls Whitewater Park; terms established in 2005 were not met. 6. Funds Greater Raleigh Convention and Visitors Bureau Business Development Fund at \$600,000 annually through FY2028. 7. Funds the Raleigh Performing Arts Center Capital Maintenance Plan at \$500,000 annually. 8. Increased Convention Center operating subsidy from 3% to 5% per year.

		2016	2017	2017	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
		Actual	Budget	Amended	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj
Economic Growth Assumptions																						
R1	Occupancy Tax	9.0%	3.00%	5.00%	5.00%	4.00%	4.00%	4.00%	4.00%	4.00%	(c)	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
R2	Prepared Food and Beverage Tax	7.9%	5.00%	6.00%	6.00%	6.00%	6.00%	6.00%	6.00%	(c)	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
Sources of Funds:																						
R3	Occupancy Taxes	23,301	24,345	24,466	24,466	25,445	26,462	27,521	28,622	29,480	30,365	31,276	32,214	33,181	34,176	35,201	36,257	37,345	38,465	39,619	40,808	42,032
R4	Food and Beverage Taxes (a)	26,083	27,497	27,648	27,648	29,307	31,065	32,929	34,905	36,650	38,483	40,407	42,427	44,549	46,776	49,115	51,571	54,149	56,857	59,700	62,685	65,819
R5	Interest Revenues (b)	58	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
R6	NSF Service Charges(b)	(32)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
R7	Reimbursement from the City of Raleigh (2-for-1 PNC Payment (a))	500	-	500	500	500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Sources (c)		49,910	51,842	52,614	52,614	55,252	57,528	60,450	63,527	66,131	68,848	71,683	74,641	77,729	80,952	84,316	87,828	91,494	95,322	99,319	103,492	107,851
Section 1 - Admin and Holdbacks: Uses of Funds																						
1a	Administration and Collection																					
	Occupancy Taxes	699	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650
	Food and Beverage Taxes	782	750	750	750	750	750	750	750	750	750	750	750	750	750	750	750	750	750	750	750	750
	Subtotal: Administration and Collection	1,481	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400
1b	City of Raleigh Holdback	680	680	680	680	680	680	680	680	680	680	680	680	680	680	680	680	680	680	680	680	680
1c	Greater Raleigh Convention & Visitors Bureau	5,898	6,151	6,201	6,201	6,446	6,700	6,965	7,240	7,455	7,676	7,904	8,138	8,380	8,629	8,885	9,149	9,421	9,701	9,990	10,287	10,593
1d	Town of Cary Hold Hamless	1,130	1,181	1,191	1,191	1,240	1,291	1,344	1,399	1,442	1,486	1,531	1,578	1,627	1,676	1,728	1,780	1,835	1,891	1,948	2,008	2,069
	Use of Raleigh & Wake County Funds																					
1e	Centennial Authority	2,859	3,007	3,033	3,033	3,197	3,370	3,552	3,744	3,908	4,080	4,259	4,447	4,643	4,847	5,061	5,285	5,519	5,763	6,019	6,286	6,565
1f	Five County Stadium (Debt Service)	79	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1g	PNC (formerly RBC) Debt Service	5,205	5,210	5,210	5,210	5,211	5,209	868	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1h	PNC Maintenance	-	-	1,500	1,500	2,500	2,000	5,000	2,000	-	-	-	-	-	-	-	-	-	-	-	-	-
1i	City of Raleigh	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
1j	Wake County	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
	Subtotal: Holdbacks	17,851	18,229	19,815	19,815	21,273	21,250	20,409	17,063	15,485	15,922	16,374	16,843	17,329	17,832	18,354	18,894	19,454	20,035	20,637	21,260	21,907
Subtotal, Uses for Administration & Holdbacks		19,331	19,629	21,215	21,215	22,673	22,650	21,809	18,463	16,885	17,322	17,774	18,243	18,729	19,232	19,754	20,294	20,854	21,435	22,037	22,660	23,307

(a) Model restated compared to CAFR. Model includes error of \$6,822.17 that should have been included during FY13. Amount needs to be in model for calculations to show correct payments and distributions. This error will show up in PFB revenues for FY13 and FY14.

(b) Interest Revenues and NSF Fees/Charges are not budgeted or projected in outyears.

(c) Revenue line includes funding that flows and does not flow through Major Facilities Fund 2500. Both funding levels are included on the Raleigh Convention Center Tab. The uses on next page (see uses on next page with footnote (e)) break out this amount by what flows through Fund 2500 and what is posted to CIP Fund 4500.

	2016	2017	2017	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	
	Actual	Budget	Amended	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	Proj	
2a	Section 2 - 85% Projects: Wake County & City of Raleigh Amounts for Distribution																					
To Calculate Payment to New Convention Center																						
Occupancy Taxes	23,301	24,345	24,466	24,466	25,445	26,462	27,521	28,622	29,480	30,365	31,276	32,214	33,181	34,176	35,201	36,257	37,345	38,465	39,619	40,808	42,032	
Food and Beverage Taxes	26,083	27,497	27,648	27,648	29,307	31,065	32,929	34,905	36,650	38,483	40,407	42,427	44,549	46,776	49,115	51,571	54,149	56,857	59,700	62,685	65,819	
Less NSF Service Charges	(32)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Less Uses for Administration	(1,481)	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)	(1,400)	
Subtotal: Net Proceeds for Distribution	47,872	50,442	50,714	50,714	53,352	56,128	59,050	62,127	64,731	67,448	70,283	73,241	76,329	79,552	82,916	86,428	90,094	93,922	97,919	102,092	106,451	
Less Other Holdbacks	(17,851)	(18,229)	(19,815)	(19,815)	(21,273)	(21,250)	(20,409)	(17,063)	(15,485)	(15,922)	(16,374)	(16,843)	(17,329)	(17,832)	(18,354)	(18,894)	(19,454)	(20,035)	(20,637)	(21,260)	(21,907)	
Equals Actual Amount for Distribution	30,021	32,213	30,899	30,899	32,079	34,878	38,642	45,064	49,246	51,526	53,909	56,398	59,000	61,720	64,562	67,534	70,640	73,887	77,282	80,832	84,544	
Percent Allocated to New Raleigh Convention Center	85%	85%	85%	85%	85%	85%	85%	85%	85%	85.0%	85.0%	85.0%	85.0%	85.0%	85.0%	85.0%	85.0%	85.0%	85.0%	85.0%	85.0%	
New Raleigh Convention Center	25,518	27,249	26,264	26,264	27,267	29,646	32,845	38,304	41,859	43,797	45,822	47,939	50,150	52,462	54,878	57,404	60,044	62,804	65,690	68,707	71,862	
Subtotal, Payments to Raleigh Convention Center	25,518	27,249	26,264	26,264	27,267	29,646	32,845	38,304	41,859	43,797	45,822	47,939	50,150	52,462	54,878	57,404	60,044	62,804	65,690	68,707	71,862	
3a	Section 3 - 15% Projects: Wake County & City of Raleigh Joint Projects / Other Agreements																					
Cary Sports Facilities	1,300	1,700	1,700	1,700	2,600	2,000	-	-		-	-	-	-	-	-	-	-	-	-	-	-	
NC Musuem of Art	1,000	1,000	1,000	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
NC Museum of Natural Science (Green Square)	400	400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
PNC Center (Facility Improvements)	1,000	1,000							-	-	-	-	-	-	-	-	-	-	-	-	-	
PNC Center (Advanced Facility Funds)	500								-	-	-	-	-	-	-	-	-	-	-	-	-	
St. Augustine's College Track	100	100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Wake County (Use of Discretionary Funds; 2-for-1) e	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Competitive Projects	-	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Subtotal, Projects / Other Agreements	4,300	4,200	4,700	4,700	4,600	4,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
TOTAL USES	49,149	51,078	52,179	52,179	54,540	56,296	56,654	58,767	60,744	63,119	65,597	68,182	70,879	73,694	76,632	79,698	82,898	86,239	89,727	93,368	97,169	
Total Uses Over (or Under) Total Sources	761	764	435	435	712	1,232	3,796	4,760	5,387	5,729	6,086	6,460	6,850	7,258	7,684	8,130	8,596	9,083	9,592	10,125	10,682	
Fund Balance																						
Beginning Fund Balance	1,644	2,405	2,405	2,405	2,840	3,552	4,783	8,580	13,339	18,726	24,455	30,541	37,001	43,851	51,109	58,793	66,923	75,519	84,602	94,195	104,320	
Increase In Uncommitted Funds	761	764	435	435	712	1,232	3,796	4,760	5,387	5,729	6,086	6,460	6,850	7,258	7,684	8,130	8,596	9,083	9,592	10,125	10,682	
Use of Uncommitted Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Adjustments (d)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
3b	Ending Fund Balance	2,405	3,169	2,840	2,840	3,552	4,783	8,580	13,339	18,726	24,455	30,541	37,001	43,851	51,109	58,793	66,923	75,519	84,602	94,195	104,320	115,001
3c	Minimum Fund Balance Guideline	-	2,350	2,300	2,300	2,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
3d	Excess Fund Balance (Capacity)	-	819	540	540	1,552	3,783	7,580	12,339	17,726	23,455	29,541	36,001	42,851	50,109	57,793	65,923	74,519	83,602	93,195	103,320	114,001

(d) FY13 and FY14 actuals have been restated due to errors in footnote (a). The model is calculating what should have been disbursed. These differences between the Model and CAFR will exist for FY13 and FY14 only.
(e) Amount to fulfill 2-for-1 payments to County based on 18th Amendment and ties to Raleigh Convention Center model. This amount is not accounted for in fund 2500. It is posted directly to fund 4500. It is included in this model for illustrative purposes only.



Legislation Details (With Text)

File #: 16-497

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/17/2016 **Final action:**

Title: Appointment of Map and Plat Review Officers for the Town of Cary

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary](#)
[Letter from Town of Cary](#)
[Board of Commissioners Resolution](#)

Date	Ver.	Action By	Action	Result
10/17/2016	1	Board of Commissioners		

Appointment of Map and Plat Review Officers for the Town of Cary

That the Board of Commissioners adopts a Resolution appointing staff from the Town of Cary as Map and Plat Review Officers



Legislation Details (With Text)

File #: 16-487

Type: Regular Item **Status:** Agenda Ready

In control: Housing & Community Revitalization

On agenda: 10/17/2016 **Final action:**

Title: Public Hearing and Approval of the Services 2017-2018 Community Transportation Program Grant Request

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary.pdf](#)
[FY2018 CTP-A Grant Application.pdf](#)
[FY2018 CTP-C Grant Application.xls.pdf](#)
[CTP-A Resolution.pdf](#)
[CTP-C Resolution.pdf](#)
[DBE-A Certification Wake County.pdf](#)
[DBE-C Certification Wake County.pdf](#)
[LocalShareCertification-A Wake County.pdf](#)
[LocalShareCertification-C Wake County.pdf](#)
[AnticipatedDBE-A Wake County.pdf](#)
[AnticipatedDBE-C Wake County.pdf](#)
[TitleVI-A Wake County.pdf](#)
[TitleVI-C Wake County.pdf](#)
[Project Funding Request Form-A 2018.pdf](#)
[Project Funding Request Form-C 2018.pdf](#)
[Transportation Advisory Board.pdf](#)
[PublicHearingNotice -English.pdf](#)
[PublicHearingNotice-Spanish.pdf](#)

Date	Ver.	Action By	Action	Result
10/17/2016	1	Board of Commissioners	accepted	

Public Hearing and Approval of the Services 2017-2018 Community Transportation Program Grant Request

That the Board of Commissioners holds a required public hearing on the Community Transportation Program and authorizes the Chairperson of the Board of Commissioners to sign the Resolutions to Apply, Certifications and Assurances and affix the signatures of local officials as required



Legislation Details (With Text)

File #: 16-514

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 11/7/2016 **Final action:**

Title: Select Projects to Receive Major Facilities Capital Funding

Sponsors:

Indexes:

Code sections:

Attachments: [Major Facilities Item Summary Draft 10-17-16.pdf](#)
[1.Major Facilities Funding Review Presentation.pdf](#)
[2.Major Facilities Funding Review Project Summaries - Appendix.pdf](#)
[3.Summary of Proposals with Review Team Score and Manager Recommendation.pdf](#)
[4.Major Facilities FY2016 RFP Combined File.pdf](#)
[A1. Town of Cary Wake Grant Application June 15 2016.pdf](#)
[A2. Town of Morrisville Church Street Park.pdf](#)
[A3. Morgan Street Food Hall Proposal.pdf](#)
[A4. Marbles Museum PLaY-stallation.pdf](#)
[A5. Town of Wake Forest Renaissance Centre for the Arts.pdf](#)
[A6. Museum of Art Proposal.pdf](#)
[A7. Town of Fuquay Varina Fleming Loop Park.pdf](#)
[A8. The CAP Package.pdf](#)
[A9. City of Raleigh Proposal.pdf](#)
[A10. Town of Fuquay Varina Arts Center.pdf](#)
[A11. Town of Holly Springs Convocation and Gymnasium.pdf](#)
[A12. TriSports - The MAC Sports and Entertainment Complex.pdf](#)
[A13. Triangle Sports Commission Rowing Facility.pdf](#)
[A14. Town of Rolesville Athletic Complex.pdf](#)

Date	Ver.	Action By	Action	Result
11/7/2016	1	Board of Commissioners	accepted	

Select Projects to Receive Major Facilities Capital Funding
That the Board of Commissioners selects the projects to receive Major Facilities Capital Funding



Legislation Details (With Text)

File #: 16-508

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/17/2016 **Final action:**

Title: Storm Response Update and Request to Waive Certain Development Permit Fees Related to Hurricane Matthew

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary](#)

Date	Ver.	Action By	Action	Result
10/17/2016	1	Board of Commissioners	accepted	

Storm Response Update and Request to Waive Certain Development Permit Fees Related to Hurricane Matthew

That the Board of Commissioners receives an update on Wake County's response to Hurricane Matthew and waives certain development permit fees as a result of damage incurred by Hurricane Matthew

Item Title: Storm Response Update and Request to Waive Certain Development Permit Fees Related to Hurricane Matthew

Specific Action Requested:

That the Board of Commissioners receives an update on Wake County's response to Hurricane Matthew and waives certain development permit fees as a result of damage incurred by Hurricane Matthew

Item Summary:

On October 8, 2016 Wake County endured the impact of Hurricane Matthew. The high winds and flooding resulted in property damage throughout the County. Wake County Emergency Management will provide the Commissioners with an update on Wake County's response to the storm.

As in past instances of widespread property damage due to a significant weather related event, the Wake County Board of Commissioners is requested to waive certain development permit fees. Property owners who require a building/trade permit or on-site well/septic permit/sampling from Wake County as a result of damage incurred by Hurricane Matthew will not be required to pay the permit fees. The permit fee waiver will be valid until January 31, 2017.

Attachments:

None