



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, August 1, 2016

5:00 PM

Wake County Justice Center

Meeting Called to Order: Chairman James West

Present: 7 - Chairman James West, Vice-Chair Sig Hutchinson, Commissioner John D. Burns, Commissioner Matt Calabria, Commissioner Jessica Holmes, Commissioner Caroline Sullivan, and Commissioner Betty Lou Ward

Others Present: Jim Hartmann, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; David Ellis, Deputy County Manager; Johnna Rogers, Deputy County Manager

Pledge of Allegiance

Invocation: Commissioner Jessica Holmes

Items of Business

1. [Approval of Agenda](#)

Commissioner Sullivan moved, seconded by Commissioner Holmes, to approve the agenda. The motion passed unanimously.

2. [Approval of the Minutes of the Regular Meeting of July 18, 2016](#)

Commissioner Ward moved, seconded by Commissioner Calabria, to approve the Minutes of the Regular Meeting of July 18, 2016. The motion passed unanimously.

Consent Agenda

Commissioner Sullivan moved, seconded by Vice-Chair Hutchinson, to accept the Consent Agenda. The motion passed unanimously.

3. [Approval of Funding Agreement with Alliance Behavioral Healthcare for Behavioral](#)

[Health Services](#)

Attachments: [Item Summary for FY17 Funding Agreement.docx](#)
[Draft FY17 Funding Agreement Alliance - Wake.docx](#)

Commissioner Sullivan moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners authorize the County Manager to enter into a funding agreement not to exceed \$12,591,591 with Alliance Behavioral Healthcare that provides funding for behavioral health services subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

4. [Request from the Raleigh Durham Airport Authority to Approve a \\$1,306,945 Federal Aviation Administration Grant for the Rehabilitation of Taxiways A and F](#)

Attachments: [RDU FAA Grant Item Summary 8-1-2016.docx](#)
[RDU Letter to Denise Foreman re FAA Grant Offer 7-12-2016.pdf](#)
[FAA Grant Agreement with RDU dated 7-7-2016.pdf](#)

Commissioner Sullivan moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners approves for the Raleigh-Durham Airport Authority to accept a grant offer, in the amount of \$1,306,945, from the FAA for Consulting Services for the Rehabilitation of Taxiways A and F. The motion passed unanimously.

5. [Granting of a Permanent Utility Easement to the Town of Cary on County-Owned Land Adjacent to Crabtree Creek Watershed Site #1](#)

Attachments: [Agenda Item-Cary Easement Request_CCW Site 1.docx](#)
[Site Map.pdf](#)
[Cary easement request ltr.pdf](#)
[Town of Cary Easement Map.pdf](#)
[Town of Cary Permanent Utility Easement.pdf](#)

Commissioner Sullivan moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners approve the conveyance of a Permanent Utility Easement to the Town of Cary and authorize the Chairman to execute said easement to the Town of Cary (along with any supporting documentation), subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

6. [Granting of Permanent Utility Easements and a Temporary Construction Easement to the Town of Cary on County-Owned Property Known as Lake Crabtree County Park](#)

Attachments: [Agenda Item-Cary Easement Request_CCW Site 23.docx](#)
 [Site Map.pdf](#)
 [Town of Cary easement request ltr.pdf](#)
 [EASEMENT EXHIBIT-UPE.PDF](#)
 [EASEMENT EXHIBIT-TCE.PDF](#)
 [Town of Cary Permanent Utility Easement.pdf](#)
 [Town of Cary Temporary Construction Easement.pdf](#)

Commissioner Sullivan moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners approve the conveyance of Permanent Utility Easements and a Temporary Construction Easement to the Town of Cary and authorize the Chairman to execute said easements to the Town of Cary (along with any supporting documentation), subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

7. [Award Construction in the Amount of \\$510,071 to Triangle Grading and Paving, Inc. for the Lakewood Drive Improvement Project in Wendell, NC](#)

Attachments: [CDBG Wendell Lakewood GC Award.docx](#)
 [Wendell Lakewood Drive.pdf](#)
 [Signed FDC Bid tab.pdf](#)
 [Lakewood Dr. Project Budget Summary.pdf](#)

Commissioner Sullivan moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners award a construction contract to Triangle Grading and Paving, Inc. of Burlington, NC in the amount of \$510,071 for construction of the Lakewood Drive Community Development Block Grant project in Wendell, NC. The motion passed unanimously.

8. [Appointment of Map and Plat Review Officers for the Town of Holly Springs](#)

Attachments: [Item Summary](#)
 [Resolution from Town of Holly Springs](#)
 [Board of Commissioners Resolution](#)

Commissioner Sullivan moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners adopt a Resolution appointing staff from the Town of Holly Springs as Map and Plat Review Officers. The motion passed unanimously.

9. [Tax Committee Recommendations for Value Adjustments, Late Filed Applications, Collections Refunds and Tax Collections](#)

Attachments: [Tax Collections Item Summary](#)
 [Tax Committee Agenda Process](#)
 [Executive Summary 2](#)
 [Daily Updates For Penalties](#)
 [Daily Updates For Tax Relief](#)
 [Daily Updates For Special Situations](#)
 [Daily Updates For Tax Deferments](#)
 [Municipal Collection Report](#)
 [Wake County Collection Report](#)
 [Monthly In-Rem Foreclosure Report](#)
 [PFB Summary Report](#)
 [Register of Deeds Excise Tax Report](#)

Commissioner Sullivan moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion passed unanimously.

Regular Agenda

10. [Appointment of the Wake County Revenue Director](#)

Attachments: [Item Summary Appointment of Revenue Director](#)
 [OATH OF OFFICE 08-01-2016](#)

Mr. Jim Hartmann, County Manager, said according to general statutes, a revenue director is appointed every two or four years. On September 2, 2008, Mr. Kinrade was appointed to a four-year term as Wake County Revenue Director. He was reappointed to a second term on August 6, 2012.

Vice-Chair Hutchinson moved, seconded by Commissioner Burns, that the Board of Commissioners:

- 1. Appoint Marcus D. Kinrade to a third term as Wake County Revenue Director commencing August 1, 2016 for a four year term;**
- 2. Administer the oath of office as required by statute and the North Carolina Constitution; and**
- 3. Authorize the Chairman to enter into a contract with the Revenue Director as approved by the County Attorney. The motion passed unanimously.**

Chairman West came forward to administer the oath of office. Mr. Kinrade accepted the oath of office.

Chairman West complimented his work and asked him to introduce his family.

Mr. Kinrade thanked the board for allowing him to serve as Revenue Director for a third term.

Commissioner Ward said that citizens have complimented his work and she is proud of his accomplishments.

Commissioner Holmes said that she has seen Mr. Kinrade in the community late in the evening and has been impressed with his work.

Commissioner Sullivan said that Wake County is lucky to have Mr. Kinrade as Revenue Director.

11. [Land Acquisition for a High School Site in the Southwestern Wake County: Apex/Holly Springs Area \(H-12\) \(First Reading\)](#)

Attachments: [2017-7-28 H-12 Agenda Item 1st reading 8-1-2016.docx](#)
 [Precis Offer to Purchase H-12.pdf](#)
 [Offer to Purchase H-12.pdf](#)
 [Land Appropriation Tracking as of August 15, 2016](#)
 [Appraisal-8550 Stephenson Rd H-12.pdf](#)
 [Survey H-12.pdf](#)
 [Geotech Report H-12.pdf](#)
 [USACE Preliminary JD.pdf](#)
 [Stream Buffer Determination Letter.pdf](#)
 [Phase 1 Report H-12.pdf](#)
 [2016-7-28 BOC Land Acquisition First Reading Presentation H-12 8-1-2016.pdf](#)
 [2016-7-27 CLH Full High School Costs.pdf](#)

Ms. Betty Parker, Director of Real Estate Services, Wake County Public Schools, said this high school site is located in southwestern Wake County between the towns of Apex and Holly Springs. She shared maps of the current student density, the target area, topography, and an aerial view of the site. Ms. Parker said that the 66.48 acre site will be purchased for a total cost of \$4,252,720. She said staff is in communication with the land owner to the north for the purchase.

Commissioner Hutchinson asked about the stream corridor on the site.

She said the slope is steep on the site and the maps depict flood plain soils.

Commissioner Holmes asked about the land that may come available around the site. Ms. Parker said there would be continual communication with the land owners to the north about selling. She indicated there is an existing mobile home park nearby that would pose relocation issues.

Ms. Parker shared the land acquisition cost information. She said the cost is one third more than originally expected.

Commissioner Sullivan asked about increased cost for the site. Ms. Parker said the total onsite cost is \$24 million. She said a parking deck would be \$11 million of that cost and the building price is not known. She said more property would be needed to build a full-size high school.

Commissioner Burns asked if high school models are being considered that do not have full baseball and football stadiums. Ms. Parker said a feasibility study will be conducted to analyze the site and find a balance for programs to deliver capacity. She said there would be site challenges and the board action will allow for the purchase of the property. Commissioner Burns said it is important that the focus not be locked into one model of school and to be creative about the programs that are offered. Ms. Parker said that this is the only site in the area. She said the site has many streams.

Commissioner Calabria asked if the baseball and softball field can be shared by both teams. Ms. Parker said the seasons are at the same time of the year and the fields are kept separate and used for physical education classes.

Commissioner Holmes asked for explanation for the option of a smaller high school. She encouraged staff to continue to evaluate the land surrounding the site. She said that a smaller high school is not preferable. She encouraged staff to continue to evaluate the capacity for the site.

Vice-Chair Hutchinson asked about the neighborhoods surrounding the site. Ms. Parker shared a map of the H-12 target area. She said the neighborhood surrounding the site is less dense.

Vice-Chair Hutchinson asked about bicycle and pedestrian access to the neighborhoods. Ms. Parker said there are two roads that connect to the property. Ms. Parker said that for the neighborhoods there is an opportunity for students to walk to school with the connector roads.

Commissioner Burns asked about whether staff had reviewed other properties outside the growth ring for available properties. Ms. Parker said that staff looked at an area two miles beyond the target area.

Commissioner Sullivan asked about the connector roads and road improvements. Ms. Parker said that there are paved roads and there would be drainage improvements. She said there is a old landfill to the south but no road issues.

Commissioner Ward asked if staff is looking at established buildings to be used. Ms. Parker said there are not any empty large buildings to be used. She said there are challenges to find suitable land.

Chairman West said that land is expensive and there is less land. He asked if there is a master plan to address the challenges of expenses and less availability of land. She said adjustments are being made to programs that will allow for collaborative opportunities. She said that there is competition with commercial entities for land. There will be collaboration with WakeTech for online learning or career and technical education campuses.

Commissioner Sullivan asked about the stream buffer. Ms. Parker said there would be a bridge crossing. Commissioner Sullivan asked how many stories will the project be. Ms. Parker said the prototype will be four stories like the Rolesville High School including a parking deck.

Vice-Chair Hutchinson asked if other sites had been reviewed. Ms. Parker said that every site within the area plus two miles has been reviewed. Vice-Chair Hutchinson asked about the streams and how close they are to the sidewalk and buildings because of storm water runoff. Ms. Parker pointed out the streams on the map and said that staff would be conscious of the impervious surfaces.

Commissioner Calabria asked about the impacts of traffic in the area. Ms. Parker said a traffic study would be conducted. She said there is density and there would be impacts. Commissioner Calabria asked about how the availability of land varies based on the required acreage to construct a school. Ms. Parker said that 65 acres is the average and this site is 66 acres. She said the streams only allow 50-55 acres for construction. She said there was no elementary school in this area.

Mr. Mark Edmondson, Wake County Facilities, Design, and Construction Director, said staff approves the recommendation. He said this is the first reading of the item, so there is no action needed by the board today. He said sites are limited in this area.

Public Comments

Ms. Heather Schaefer, Wake County 4H, introduced Rachel Smallwood, Wake County 4H participant, who will be attending the upcoming North Carolina Association of County Commissioners Conference August 11-14, 2016 in Winston Salem, NC.

Rachel said that she has been working toward attending the YouthVoice program at the upcoming conference and is excited about attending the upcoming conference.

Appointments

12. [Wake County Alcoholic Beverage Control Board](#)

Attachments: [Item Summary.doc](#)
 [Alcoholic Beverage Control Board Members.docx](#)
 [Alcoholic Beverage Control Board Applicants.docx.pdf](#)
 [Board Member attendance 2015-2016 Fiscal Year.docx](#)

Vice-Chair Hutchinson nominated Mr. Willie Rowe for appointment.

13. [Domestic Violence Fatality Review Team](#)

Attachments: [Item Summary Domestic Violence Fatality Review Team.doc](#)
 [Domestic Violence Fatality Review Team Members.docx](#)
 [Domestic Violence Fatality Review Team Applicants.pdf](#)
 [Wake County Domestic Violence Attendance.xlsx](#)
 [SB 288.pdf](#)

Vice-Chair Hutchinson nominated Mr. Barry Bryant and Ms. Darlene Johnson (**Alternate Member**) for reappointment. He nominated Ms. Mary Morris and Ms. Beth Johnson (**Primary Member**) for appointment.

14. [Durham and Wake Counties Research and Production Service District Advisory Committee](#)

Attachments: [Item Summary.docx](#)
 [Durham and Wake Counties Research and Production Service District Advisory Committee Members.docx](#)
 [Durham-Wake Counties Research and Production Service District Recommendations letter.pdf](#)
 [Durham and Wake Counties Research and Production Service District Attendance.xlsx](#)

Vice-Chair Hutchinson nominated Mr. Bruce Sargent, Mr. Stephen Martin, Ms. Jean Davis, and Mr. Daniel Tomso for appointment.

15. [Wake County Housing Authority](#)

Attachments: [Item Summary.doc](#)
 [Housing Authority Members.docx](#)
 [Wake County Housing Authority Application.pdf](#)
 [Housing Authority Attendance.pdf](#)

Vice-Chair Hutchinson nominated Ms. Freda Bonilla.

16. [Open Space and Parks Advisory Commission](#)

Attachments: [Item Summary.docx](#)
 [Members.docx](#)
 [Open Space and Parks Applications and Resumes 2016.pdf](#)
 [FY2016 OSAPAC Attendance.xlsx](#)

Vice-Chair Hutchinson nominated Ms. Mallory Martin **(District 7)** and Ms. Robin Hammond **(Soil and Water Representative)**.

17. [Town of Morrisville Board of Adjustment](#)

Attachments: [Item Summary.doc](#)
 [Morrisville Board of Adjustment Member.docx](#)
 [Town of Morrisville Mack Baker Appointment Letter.pdf](#)
 [Town of Morrisville Attendance.xlsx](#)

Vice-Chair Hutchinson nominated Mr. Mack Baker for reappointment.

18. [Town of Wendell Planning Board](#)

Attachments: [Item Summary Wendell Planning Board.doc](#)
 [Wendell Planning and Zoning Board Member.docx](#)
 [Wendell Planning Board TAS Ltr of Recommendation.pdf](#)

Vice-Chair Hutchinson nominated Mr. Terry Allen Swaim for appointment.

19. [Town of Wendell Board of Adjustment](#)

Attachments: [Item Summary Wendell Board of Adjustment.doc](#)
 [Wendell Board of Adjustment Members.docx](#)
 [Wendell BOA TS Ltr of Recommendation.pdf](#)

Vice-Chair Hutchinson nominated Mr. Tommy Scoggins for appointment.

Vice-Chair Hutchinson moved, seconded by Commissioner Burns, to accept the appointments by acclamation. The motion passed unanimously.

20. [Upcoming Vacancies](#)

Attachments: [Upcoming Vacancies.docx](#)

Ms. Denise Hogan, Clerk to the Board, reviewed the Upcoming Vacancies for September 2016.

Committee Reports

Commissioner Burns said the Growth, Land Use, and Environment Committee (GLUE) met on July 28, 2016. He said that there was an update on contaminated well water in the unincorporated area of east Raleigh. He shared the information about the Bond Street contaminated wells status. He said there is collaboration between Environmental Services and the EPA to resolve issues .

Commissioner Burns reported that the GLUE Committee discussed the Shotwell Construction and Demolition Landfill/Proposed Franchise Amendment. He said that staff gave a report on green construction initiatives for landfills and gas usage policies.

Chairman West said that he and Commissioner Ward have served on the board for a number of years and are familiar with discussion about Shotwell Landfill.

Chairman West said that Vice-Chair Hutchinson and Commissioner Ward attended the National Association of Counties (NACo) Conference in Long Beach, CA July 20-24, 2016. He asked commissioners to share a report on the conference.

Vice-Chair Hutchinson said that Commissioner Betty Lou Ward served as President for NACo and is a member of the Board of Directors. He said that Commissioner Ward was recognized for multiple awards at the NACo Conference. He said that Wake County was recognized for top national honors for excellence in technology at the conference. He said that Wake County was named the number one digital county of its size in the country in the 14th annual Digital Counties Survey. Vice-Chair Hutchinson said the conference had many informative sessions and encouraged other board members to attend future conferences.

Commissioner Ward said the Americans for the Arts honored her at the conference. Commissioner Ward encouraged other board members to attend the conference in the coming years. She said next year's conference will be held in Columbus, Ohio.

Chairman West thanked Commissioner Ward for setting the example for Wake County.

Closed Session

Mr. Scott Warren, County Attorney, said that there was no need for a

closed session.

Adjourn

Commissioner Holmes moved, seconded by Commissioner Sullivan, to Adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Denise M. Hogan, NCCCC
Clerk to the Board
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-328

Type: Items of Business **Status:** Agenda Ready

On agenda: 8/1/2016 **In control:** Board of Commissioners

Title: Approval of Agenda

Final action:

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
8/1/2016	1	Board of Commissioners	accepted	

Approval of Agenda



Legislation Details (With Text)

File #: 16-329

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 8/1/2016 **Final action:**

Title: Approval of the Minutes of the Regular Meeting of July 18, 2016

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
8/1/2016	1	Board of Commissioners	accepted	

Approval of the Minutes of the Regular Meeting of July 18, 2016



Legislation Details (With Text)

File #: 16-311

Type: Regular Item

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 8/1/2016

Final action:

Title: Approval of Funding Agreement with Alliance Behavioral Healthcare for Behavioral Health Services

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary for FY17 Funding Agreement.pdf](#)
[Draft FY17 Funding Agreement Alliance - Wake.pdf](#)

Date	Ver.	Action By	Action	Result
8/1/2016	1	Board of Commissioners		

Approval of Funding Agreement with Alliance Behavioral Healthcare for Behavioral Health Services
That the Board of Commissioners authorizes the County Manager to enter into a funding agreement not to exceed \$12,591,591 with Alliance Behavioral Healthcare that provides funding for behavioral health services subject to terms and conditions accpetable to the County Attorney



Legislation Details (With Text)

File #: 16-322

Type: Consent Item **Status:** Agenda Ready
In control: Board of Commissioners

On agenda: 8/1/2016 **Final action:**

Title: Request from the Raleigh Durham Airport Authority to Approve a \$1,306,945 Federal Aviation Administration Grant for the Rehabilitation of Taxiways A and F

Sponsors:

Indexes:

Code sections:

Attachments: [RDU FAA Grant Item Summary 8-1-2016.pdf](#)
[RDU Letter to Denise Foreman re FAA Grant Offer 7-12-2016.pdf](#)
[FAA Grant Agreement with RDU dated 7-7-2016.pdf](#)

Date	Ver.	Action By	Action	Result
8/1/2016	1	Board of Commissioners		

Request from the Raleigh Durham Airport Authority to Approve a \$1,306,945 Federal Aviation Administration Grant for the Rehabilitation of Taxiways A and F

That the Board of Commissioners approves for the Raleigh Durham Airport Authority to receive a \$1,306,945 Federal Aviation Administration Grant for the rehabilitation of taxiways A and F



Legislation Details (With Text)

File #: 16-309

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 8/1/2016 **Final action:**

Title: Granting of a Permanent Utility Easement to the Town of Cary on County-Owned Land Adjacent to Crabtree Creek Watershed Site #1

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item-Cary Easement Request CCW Site 1.pdf](#)
[Site Map.pdf](#)
[Cary easement request ltr.pdf](#)
[Town of Cary Easement Map.pdf](#)
[Town of Cary Permanent Utility Easement.pdf](#)

Date	Ver.	Action By	Action	Result
8/1/2016	1	Board of Commissioners		

Granting of a Permanent Utility Easement to the Town of Cary on County-Owned Land Adjacent to Crabtree Creek Watershed Site #1

That the Board of Commissioners approves the conveyance of a Permanent Utility Easement to the Town of Cary and authorizes the Chairman to execute said easement to the Town of Cary (along with any supporting documentation), subject to terms and conditions acceptable to the County Attorney



Legislation Details (With Text)

File #: 16-323

Type: Consent Item **Status:** Agenda Ready
In control: Board of Commissioners

On agenda: 8/1/2016 **Final action:**

Title: Granting of Permanent Utility Easements and a Temporary Construction Easement to the Town of Cary on County-Owned Property Known as Lake Crabtree County Park

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item-Cary Easement Request CCW Site 23.pdf](#)
[Site Map.pdf](#)
[Town of Cary easement request ltr.pdf](#)
[EASEMENT EXHIBIT-UPE.PDF](#)
[EASEMENT EXHIBIT-TCE.PDF](#)
[Town of Cary Permanent Utility Easement.pdf](#)
[Town of Cary Temporary Construction Easement.pdf](#)

Date	Ver.	Action By	Action	Result
8/1/2016	1	Board of Commissioners		

Granting of Permanent Utility Easements and a Temporary Construction Easement to the Town of Cary on County-Owned Property Known as Lake Crabtree County Park

That the Board of Commissioners approves the conveyance of Permanent Utility Easements and a Temporary Construction Easement to the Town of Cary and authorizes the Chairman to execute said easements to the Town of Cary (along with any supporting documentation), subject to terms and conditions acceptable to the County Attorney



Legislation Details (With Text)

File #: 16-321

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 8/1/2016 **Final action:**

Title: Award Construction in the Amount of \$510,071 to Triangle Grading and Paving, Inc. for the Lakewood Drive Improvement Project in Wendell, NC

Sponsors:

Indexes:

Code sections:

Attachments: [CDBG Wendell Lakewood GC Award.pdf](#)
[Wendell Lakewood Drive.pdf](#)
[Signed FDC Bid tab.pdf](#)
[Lakewood Dr. Project Budget Summary.pdf](#)

Date	Ver.	Action By	Action	Result
8/1/2016	1	Board of Commissioners		

Award Construction in the Amount of \$510,071 to Triangle Grading and Paving, Inc. for the Lakewood Drive Improvement Project in Wendell, NC

That the Board of Commissioners awards a construction contract to Triangle Grading and Paving, Inc. of Burlington, NC in the amount of \$510,071 for construction of the Lakewood Drive Community Development Block Grant project in Wendell, NC



Legislation Details (With Text)

File #: 16-332

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 8/1/2016 **Final action:**

Title: Appointment of Map and Plat Review Officers for the Town of Holly Springs

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary](#)
[Resolution from Town of Holly Springs](#)
[Board of Commissioners Resolution](#)

Date	Ver.	Action By	Action	Result
8/1/2016	1	Board of Commissioners		

Appointment of Map and Plat Review Officers for the Town of Holly Springs
That the Board of Commissioners adopts a Resolution appointing staff from the Town of Holly Springs as Map and Plat Review Officers

Item Title: Tax Committee Recommendations for Value Adjustments, Late Filed Applications, Collections Refunds and Tax Collections

Specific Action Requested:

That the Board of Commissioners approves the attached recommendations by the Tax Committee.

Item Summary:

If a taxpayer believes they have been billed incorrectly, wish to appeal a decision of the Assessor, seek relief of penalties or submit a late request for exemption, exclusion or deferment, they can request a hearing with the Tax Committee. The Tax Committee is comprised of Susan McCullen, Wake County Finance Director; Natasha Baldwin, Finance Manager with the City of Raleigh and Ellen Lewis, Accountant with the Town of Cary. Marcus Kinrade, Wake County Revenue Director, serves as the clerk to the Tax Committee. The Tax Committee meets on the third Thursday of each month at 1 p.m. in the Revenue Department's Conference Room to review requests and make a recommendation to the Board of Commissioners. This meeting is publicized and open to the public.

The Tax Committee presents a document to the Wake County Board of Commissioners each month for approval, showing the name of the taxpayer, description of property, account number and year for, kind of tax being appealed, recommendation by the Tax Committee and automatic relief code if applicable. When approved, the County Manager's Office forwards a copy to any municipality that has items for its approval.

Some of the reasons taxpayers may have a problem with their tax bills are:

1. They were penalized for listing personal property after January 31.
2. They paid their bill late and are requesting relief from the interest or costs.
3. They take exception to the value placed on their property.
4. Their business personal property listing has been audited and they are seeking relief of penalties.
5. They have requested an exemption, exclusion or deferment on a property and have failed to make an application during the regular listing period and are requesting approval as a late filed application.
6. They have requested exemption, exclusion or deferment on a property and the Assessor has denied the application and they wish to appeal
7. Occasionally, property taxes are either over-paid or are paid twice and a refund is requested.

The Tax Committee requests that the Board approve the attached recommendations for value adjustments, late filed applications, collections refunds and tax collections report.

Attachments:

1. Tax Committee Agenda Process
2. Executive Summary 1 and 2
3. Refunds Under/Over \$500.00
4. Daily Updates For Exemptions, Penalties, Tax Relief, Special Situations and Tax Deferments
5. Municipal Collection Report
6. Wake County Collection Report
7. Monthly In-Rem Foreclosure Report
8. PFB Summary Report
9. Register of Deeds Excise Tax Report

The Tax Committee follows the North Carolina General Statutes or previously established general guidelines in their recommendations of relief for assessed late list penalties (no relief, partial relief, full relief). The committee also considers late filed exemption and exclusion applications, and makes recommendations regarding requests for relief of interest.

Consideration of relief of late list penalties:

- If a taxpayer is new to North Carolina and fails to list the first year required, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has property that should have been listed and is unaware of the tax laws, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has listed timely in at least two consecutive years immediately prior to the year for which a penalty is assessed, the penalty may be relieved, partially or in full.
- If a taxpayer inadvertently omitted items from his timely listing, the penalty may be relieved, partially or in full.
- If a taxpayer was involved in military deployment and was unable to list timely, the penalty may be relieved, partially or in full.
- If a taxpayer was unable to list due to circumstances beyond their control (e.g. – hospitalization), the penalty may be relieved, partially or in full.
- Guidelines have been established for companies with penalties assessed as a result of audits. Relief may be granted partially or in full if it appears there was no willful attempt to understate value, if the taxpayer was cooperative and forthright during the audit and if there were no significant issues with their previous listings. The recommendation of the auditor is carefully considered in making this determination.

Consideration of late-filed applications for exemption or exclusion:

- The tax committee will recommend approval of late filed exemptions or exclusions as long as the request complies with the general statutes, or if case law exists that is clear and generally supports the request. Late filed applications must be hand-delivered by December 31 or postmarked by December 31 of the calendar year for which the exemption or exclusion is requested.
- The tax committee will recommend denying any applications received after December 31st of the calendar year for which the exemption or exclusion is requested. There is no statutory authority to exempt or exclude property if the application is made outside the calendar year for which the exemption is sought.

Consideration of requests for relief of interest:

- Once interest accrues, it is considered tax per NCGS 105-273(15). Tax cannot be compromised per NCGS 105-380. Therefore the tax committee typically recommends denial of requests for relief of interest. Should a situation arise in which the committee determines that interest should be relieved, the Assessor will request the item be removed from the consent agenda and considered separately by the Board of Commissioners.

Executive Summary of Recommendations From Tax Committee 07/14/2016

Exemptions Requested

Number of Requests	Value of Exemptions Requested	Value of Property Exempted
0	\$0	\$0

Tax Relief Exclusion Requested

Number of Requests	Value of Exclusion Requested	Value of Property Exempted
6	\$583,544	\$583,544

Tax Deferment Requested

Number of Requests	Value of Deferment Requested	Value of Property Deferred
1	\$0	\$0

Requests For Relief of Late List Penalties

Number of Requests	Granted Full Relief	Granted Partial Relief	Denied
16	4	0	12

Special Situations/Value Adjustment

Relief Requested	Total	Granted	Denied
Refund Request	7	1	6

Board of Commissioners Meeting: 08/01/2016

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Relief of Penalties

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Late List Appealed	Appeal/Request Type	Recommendation
12075	AUBURN TOWER PARTNERSHIP	0006806528 2015	WAKE COUNTY	\$773.40	Late List Penalty	Granted
12091	CORIXA CORPORATION	0006807711 2016	WAKE COUNTY	\$7,848.65	Late List Penalty	Granted
12105	HIBACHI JAPAN GRILL HOUSE, INC	0006808071 2011	WAKE FOREST	\$385.90	Late List Penalty	Denied
12107	HIBACHI JAPAN GRILL HOUSE, INC	0006808071 2012	WAKE FOREST	\$285.65	Late List Penalty	Denied
12109	HIBACHI JAPAN GRILL HOUSE, INC	0006808071 2013	WAKE FOREST	\$196.17	Late List Penalty	Denied
12111	HIBACHI JAPAN GRILL HOUSE, INC	0006808071 2014	WAKE FOREST	\$183.79	Late List Penalty	Denied
12113	HIBACHI JAPAN GRILL HOUSE, INC	0006808071 2015	WAKE FOREST	\$98.46	Late List Penalty	Denied
12115	HIBACHI JAPAN GRILL HOUSE, INC	0006808071 2016	WAKE FOREST	\$39.22	Late List Penalty	Denied
12071	MADMAD ENTERPRISES LLC	0006807228 2015	CARY	\$397.16	Late List Penalty	Granted
12073	MADMAD ENTERPRISES LLC	0006807228 2016	CARY	\$298.41	Late List Penalty	Granted

Board of Commissioners Meeting: 08/01/2016

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Relief of Penalties

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Late List Appealed	Appeal/Request Type	Recommendation
12093	STEWART ENGINEERS INC	0006804906 2011	WAKE FOREST	\$437.30	Late List Penalty	Denied
12095	STEWART ENGINEERS INC	0006804906 2012	WAKE FOREST	\$471.75	Late List Penalty	Denied
12097	STEWART ENGINEERS INC	0006804906 2013	WAKE FOREST	\$770.49	Late List Penalty	Denied
12099	STEWART ENGINEERS INC	0006804906 2014	WAKE FOREST	\$605.92	Late List Penalty	Denied
12101	STEWART ENGINEERS INC	0006804906 2015	WAKE FOREST	\$347.88	Late List Penalty	Denied
12103	STEWART ENGINEERS INC	0006804906 2016	WAKE FOREST	\$166.89	Late List Penalty	Denied

Board of Commissioners Meeting: 08/01/2016

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Tax Relief Exclusion

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Value Appealed	Appeal/Request Type	Recommendation
12079	BALGOWAN, CHRISTOPHER BALGOWAN, REGINA	0000377013 2016	WAKE FOREST	\$45,000	Exclusion 105-277.1C Veterans Relief	Granted
12083	BASSIRI, MAHMOUD BASSIRI, NAHID	0000224114 2016	RALEIGH	\$221,398	Exclusion 105-277.1 Elderly Exclusion	Granted
12089	DEAVER, NATHALA	0000204414 2016	WAKE COUNTY	\$80,086	Exclusion 105-277.1 Elderly Exclusion	Granted
12081	GLORIA, MOSES	0000361171 2016	KNIGHTDALE	\$45,000	Exclusion 105-277.1C Veterans Relief	Granted
12087	MCDavid, JAMES MCDavid, MACON	0000069835 2016	RALEIGH	\$147,060	Exclusion 105-277.1 Elderly Exclusion	Granted
12085	RIOS-ALAMO, YAMIR SHARKEY, KASEY	0000167647 2016	WAKE COUNTY	\$45,000	Exclusion 105-277.1C Veterans Relief	Granted

Board of Commissioners Meeting: 08/01/2016

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Value Adjustments and Special Situations

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Value Appealed	Appeal/Request Type	Recommendation Recommended Value
12117	MOORE, ROY MOORE, STEPHANIE	0000330197 2010	HOLLY SPRINGS	\$341,937	Refund Request	Denied
12119	MOORE, ROY MOORE, STEPHANIE	0000330197 2011	HOLLY SPRINGS	\$341,937	Refund Request	Denied
12121	MOORE, ROY MOORE, STEPHANIE	0000330197 2012	HOLLY SPRINGS	\$341,937	Refund Request	Denied
12123	MOORE, ROY MOORE, STEPHANIE	0000330197 2013	HOLLY SPRINGS	\$341,937	Refund Request	Denied
12125	MOORE, ROY MOORE, STEPHANIE	0000330197 2014	HOLLY SPRINGS	\$341,937	Refund Request	Denied
12127	MOORE, ROY MOORE, STEPHANIE	0000330197 2015	HOLLY SPRINGS	\$341,937	Refund Request	Denied
12129	MERZ NORTH AMERICA INC	0006792031 2015	RALEIGH	\$3,045	Refund Request	Granted

Board of Commissioners Meeting: 08/01/2016

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Tax Deferment

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Value Appealed Tax Deferred	Appeal/Request Type	Recommendation
12077	WOODS, WILLIAM	0000149549 2016	WAKE COUNTY		Tax Deferment 105-277.1B Circuit Breaker	Granted

MUNICIPAL MONTHLY COMPARISON REPORT JUNE 2016

ANGIER

	Last Year	This Year
Billed	\$229,031.73	\$271,999.08
Collected	\$228,962.84	\$271,879.18
Percentage	99.97%	99.96%

DURHAM

	Last Year	This Year
Billed	\$0.00	\$269,967.16
Collected	\$0.00	\$269,887.36
Percentage	\$0.00	99.97%

KNIGHTDALE

	Last Year	This Year
Billed	\$6,195,596.22	\$6,573,388.03
Collected	\$6,189,326.01	\$6,565,902.66
Percentage	99.90%	99.89%

WAKE FOREST

	Last Year	This Year
Billed	\$22,091,895.16	\$23,659,953.94
Collected	\$22,055,448.99	\$23,628,442.70
Percentage	99.84%	99.87%

APEX

	Last Year	This Year
Billed	\$19,537,310.27	\$20,875,583.28
Collected	\$19,494,435.31	\$20,852,098.73
Percentage	99.78%	99.89%

FUQUAY -VARINA

	Last Year	This Year
Billed	\$9,744,955.34	\$10,478,188.67
Collected	\$9,728,267.24	\$10,446,851.47
Percentage	99.83%	99.70%

MORRISVILLE

	Last Year	This Year
Billed	\$14,722,419.84	\$16,624,327.14
Collected	\$14,703,530.33	\$16,604,356.54
Percentage	99.87%	99.88%

WENDELL

	Last Year	This Year
Billed	\$2,148,338.27	\$2,463,312.71
Collected	\$2,142,395.97	\$2,455,293.13
Percentage	99.72%	99.67%

CARY

	Last Year	This Year
Billed	\$78,022,813.71	\$87,282,587.75
Collected	\$77,953,478.66	\$87,205,328.40
Percentage	99.91%	99.91%

GARNER

	Last Year	This Year
Billed	\$15,420,160.80	\$16,900,584.52
Collected	\$15,370,443.28	\$16,849,515.66
Percentage	99.68%	99.70%

RALEIGH

	Last Year	This Year
Billed	\$213,620,214.36	\$237,126,644.17
Collected	\$213,178,554.24	\$236,638,123.83
Percentage	99.79%	99.79%

ZEBULON

	Last Year	This Year
Billed	\$4,124,103.68	\$4,574,363.96
Collected	\$4,109,133.50	\$4,558,651.19
Percentage	99.64%	99.66%

CLAYTON

	Last Year	This Year
Billed	\$43.90	\$81.91
Collected	\$43.90	\$81.91
Percentage	100.00%	100.00%

HOLLY SPRINGS

	Last Year	This Year
Billed	\$16,179,461.51	\$17,199,626.73
Collected	\$16,144,319.81	\$17,161,232.13
Percentage	99.78%	99.78%

ROLESVILLE

	Last Year	This Year
Billed	\$2,976,365.58	\$3,338,203.64
Collected	\$2,968,434.38	\$3,332,106.48
Percentage	99.73%	99.82%

**REPORT OF COLLECTIONS - WAKE COUNTY ONLY
JUNE 2016**

MONTHLY COLLECTIONS	June 2015	June 2016
	Last Year	This Year
Current Taxes	\$427,918.43	\$424,124.55
Current Special Districts	\$3,797.77	\$20,945.56
Current Deferred Taxes	\$47,148.59	\$52,277.12
Back Taxes	\$160,991.49	\$135,692.36
Back Deferred Taxes	\$100,176.24	\$99,663.38
Beer & Wine	\$3,426.75	\$4,467.50
Recycle Fee	\$6,011.38	\$5,389.89
TOTAL	\$749,470.65	\$742,560.36

CUMULATIVE	June 2015	June 2016
	Last Year	This Year
Current Taxes	\$684,398,404.34	\$753,982,488.23
Current Special Districts	\$19,921,023.72	\$20,561,811.86
Current Deferred Taxes	\$481,956.28	\$773,203.66
Back Taxes	\$3,481,017.87	\$2,281,571.05
Back Deferred Taxes	\$1,534,462.49	\$2,127,709.75
Beer & Wine	\$74,229.95	\$81,343.75
Recycle Fee	\$7,790,895.82	\$7,979,950.24
TOTAL	\$717,681,990.47	\$787,788,078.54

	June 2015		
	Levy Billed	Levy Coll	% Coll
Real & Personal Property	\$694,411,246.85	\$692,858,302.30	99.78%
Special District Real & Personal	\$19,932,969.58	\$19,858,996.72	99.63%
Vehicle Property	\$4,740,722.33	\$4,705,989.07	99.27%
Special District Vehicle	\$147,996.95	\$147,353.31	99.57%
TOTAL	\$719,232,935.71	\$717,570,641.40	99.77%

	June 2016		
	Levy Billed	Levy Coll	% Coll
Real & Personal Property	\$759,044,467.23	\$757,607,805.83	99.81%
Special District Real & Personal	20,550,186.63	\$20,487,021.85	99.69%
Vehicle Property	\$5,581,609.98	\$5,540,454.20	99.26%
Special District Vehicle	\$156,427.29	\$155,906.21	99.67%
TOTAL	\$785,332,691.13	\$783,791,188.09	99.80%

						UNCOLLECTED DEFERRED TAXES			
						DEFERRED TAXES (Subject to Current) and 3 Year Rollback)			
YEAR	LEVY BILLED	LEVY COLLECTED	PERCENTAGE COLLECTED	LEVY UNCOLLECTED	(%)	Year	Amount	Year	Amount
2015	\$785,332,691.13	\$783,791,188.09	99.80%	\$1,541,503.04	0.20%	2015	\$19,759,714.85	2015	\$53,745.99
2014	\$766,414,338.89	\$765,853,077.37	99.93%	\$561,261.52	0.07%	2014	\$18,242,427.77	2014	\$50,516.60
2013	\$675,877,933.56	\$674,982,236.61	99.87%	\$895,696.95	0.13%	2013	\$17,903,096.63	2013	\$46,710.66
2012	\$683,563,809.38	\$682,588,665.65	99.86%	\$975,143.73	0.14%	2012	\$17,971,107.06	2012	\$2,127.72
2011	\$673,247,654.80	\$672,273,598.07	99.86%	\$974,056.73	0.14%	2011	\$18,225,658.38	2011	\$2,130.01
2010	\$668,216,055.87	\$667,276,032.49	99.86%	\$940,023.38	0.14%	2010	\$18,541,167.21	2010	\$3,194.08
2009	\$664,017,347.41	\$663,175,165.31	99.87%	\$842,182.10	0.13%	2009	\$18,450,050.85	2009	\$3,282.01
2008	\$657,129,140.62	\$656,222,381.81	99.86%	\$906,758.81	0.14%	2008	\$18,234,726.44	2008	\$1,005.58
2007	\$589,402,521.99	\$588,357,466.48	99.82%	\$1,045,055.51	0.18%	2007	\$6,751,206.38	2007	\$232.66
TOTAL	\$5,377,868,802.52	\$5,370,728,623.79		\$7,140,178.73		TOTAL	\$134,319,440.72	TOTAL	\$109,199.32

S/Distr					
Current	\$20,706,613.92	\$20,642,928.06	99.69%	\$63,685.86	0.31%

Marcus D. Kinrade
Wake County Revenue Director

**WAKE COUNTY BOARD OF COMMISSIONERS
WAKE COUNTY IN-REM FORECLOSURE PROGRESS REPORT
JUNE 2016**

Totals for JUNE

Parcels Notified by Certified Letter	18
Number of Parcels - Judgments Docketed	3
Parcels Paid in Full	11
Parcels Sold at Public Auction	3
Principal Tax (Notified by Certified Letter)	\$ 88,572
Principal Tax Collected for Month	\$ 149,101

Cumulative Totals for 2015/2016 Fiscal Year

Parcels Notified by Certified Letter	102
Number of Parcels - Judgments Docketed	58
Parcels Paid in Full	85
Parcels Sold at Public Auction	12
Principal Tax (Notified by Certified Letter)	\$ 814,914
Principal Tax Collected for Year	\$ 624,673

Cumulative Total to Date

Parcels Notified by Certified Letter	9,713
Number of Parcels - Judgments Docketed	1,872
Parcels Paid in Full	8,811
Parcels Sold at Public Auction	512
Principal Tax (Notified by Certified Letter)	\$ 15,075,437
Principal Tax Collected to Date	\$ 15,377,144

***Totals Include Any Municipal Taxes that Wake County is Under Contract to Collect.**

This report is to be filed for the record.

Marcus D. Kinrade
Revenue Director

Tax Committee Meeting: 07/14/2016

Board of Commissioners Meeting: 08/01/2016

Approved by: _____

Account Types:

PFB - Prepared Food and Beverage Tax

RVT - Rental Vehicle Tax

ROT - Room Occupancy Tax

BW - Beer and Wine Licensing

HVY - Heavy Equipment

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Release of Gross Receipts Tax Penalties

Item #	Business Name Business Location	Owner Name	Account # Payment Status	Account Type	Penalty Appealed	Recommendation
5020	BASKIN ROBBINS/DUNKIN DONUTS 7137 KNIGHTDALE BLVD, STE A KNIGHTDALE NC 27545	AWALE DEVELOPMENT TWO INC	0000020703 Not Paid	PFB	\$110.85	No Relief
5026	DUNKIN DONUTS/BASKIN ROBBINS 2727 CAPITAL BLVD RALEIGH NC 27604	AWALE DEVELOPMENT THREE INC	0000020708 Not Paid	PFB	\$190.43	No Relief
5014	DUNKIN DONUTS/BASKIN ROBBINS 5265 SIX FORKS RD RALEIGH NC 27609	AWALE DEVELOPMENT TWO INC	0000020701 Not Paid	PFB	\$110.99	No Relief
5016	DUNKIN DONUTS/BASKIN ROBBINS 4415 FALLS OF NEUSE RD RALEIGH NC 27609	AWALE DEVELOPMENT TWO INC	0000020702 Not Paid	PFB	\$105.61	No Relief
5018	DUNKIN DONUTS/BASKIN ROBBINS 3209 S. WILMINGTON ST RALEIGH NC 2760.	AWALE DEVELOPMENT TWO INC	0000020700 Not Paid	PFB	\$153.70	No Relief
5022	DUNKIN DONUTS/BASKIN ROBBINS 10030 GREEN LEVEL CHURCH RD CARY NC 27519	AWALE NETWORKS INC	0000020704 Not Paid	PFB	\$98.04	No Relief
5024	DUNKIN DONUTS/BASKIN ROBBINS 3570 DAVIS DRIVE MORRISVILLE NC 27560	AWALE NETWORKS INC	0000020706 Not Paid	PFB	\$154.56	No Relief
5028	INSOMNIA COOKES 2302 HILLSBOROUGH ST RALEIGH NC 27607	BAKED IN THE HILLS OPERATORS LLC	0000020809 Not Paid	PFB	\$2,919.88	Full Relief

Item #	Business Name	Owner Name	Account #	Account Type	Penalty Appealed	Recommendation
	Business Location		Payment Status			

This List Requires Board Action

Tax Committee Member: Natasha Baldwin, City Of Raleigh
 Ellen Lewis, Town Of Cary
 Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director



Register of Deeds

BOARD REPORT

DATE: July 6, 2016

TO: WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND OF EXCISE TAX

Approved By: *Natasha Baldwin*

<u>No.</u>	<u>Name & Address of Payee</u>	<u>Deed Book & Page Number</u>	<u>Excise Tax Amount Refund</u>	<u>Reason for Refund</u>	<u>Request Status</u>
1	Kristoff Law Offices, PA PO Box 495 Clayton, NC 27528 Attn: Lawrence E. Kristoff II	Book 16379 Page 2755	\$ 250.00	Wrong County	Approved
2	McCullers, Whitaker & Hammer 216 US HWY 70 West Garner, NC 27529	Book 16422 Page 2698	\$ 380.00	Wrong County	Approved

Total to be Refunded: \$ 630.00

Laura M. Riddick
Laura M. Riddick
Wake County Register of Deeds



Legislation Details (With Text)

File #: 16-282
Type: Regular Item
Status: Agenda Ready
In control: Revenue
On agenda: 8/1/2016
Final action:
Title: Appointment of the Wake County Revenue Director
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary Appointment of Revenue Director](#)
[OATH OF OFFICE 08-01-2016](#)

Date	Ver.	Action By	Action	Result
8/1/2016	1	Board of Commissioners	accepted	

Appointment of the Wake County Revenue Director

That the Board of Commissioners:

1. Appoints Marcus D. Kinrade to a third term as Wake County Revenue Director commencing August 1, 2016 for a four year term;
 2. Administers the oath of office as required by statute and the North Carolina Constitution;
- and
3. Authorizes the Chairman to enter into a contract with the Revenue Director as approved by the County Attorney



Legislation Details (With Text)

File #:	16-325	Status:	Agenda Ready
Type:	Regular Item	In control:	Facilities Design & Construction
On agenda:	8/1/2016	Final action:	
Title:	Land Acquisition for a High School Site in the Southwestern Wake County: Apex/Holly Springs Area (H-12) (First Reading)		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	2017-7-28 H-12 Agenda Item 1st reading 8-1-2016.pdf Precis Offer to Purchase H-12.pdf Offer to Purchase H-12.pdf Land Appropriation Tracking as of August 15, 2016 Appraisal-8550 Stephenson Rd H-12.pdf Survey H-12.pdf Geotech Report H-12.pdf USACE Preliminary JD.pdf Stream Buffer Determination Letter.pdf Phase 1 Report H-12.pdf 2016-7-28 BOC Land Acquisition First Reading Presentation H-12 8-1-2016.pdf 2016-7-27 CLH Full High School Costs.pdf		

Date	Ver.	Action By	Action	Result
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Land Acquisition for a High School Site in the Southwestern Wake County: Apex/Holly Springs Area (H-12) (First Reading)

That the Board of Commissioners receives this information from the Board of Education, so that upon answering of any outstanding questions this item will be placed on a future Agenda for consideration of approval of funding of the purchase price together with closing costs in an amount not to exceed \$4,273,332.00 pursuant to N.C.G.S 115C-426



Legislation Details (With Text)

File #: 16-316

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 8/1/2016 **Final action:**

Title: Wake County Alcoholic Beverage Control Board

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary.pdf](#)
[_Alcoholic Beverage Control Board Members.pdf](#)
[Alcoholic Beverage Control Board Applicants.docx.pdf](#)
[Board Member attendance 2015-2016 Fiscal Year.pdf](#)

Date	Ver.	Action By	Action	Result
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Wake County Alcoholic Beverage Control Board
Enter Recommended Action Here

Item Title: Wake County Alcoholic Beverage Control Board

Function Manages the ABC stores in Wake County under State guidance and statute

Meeting Schedule: 4th Wednesday, 10:00 a.m. – 1212 Wicker Drive, Raleigh

Number of members total on Committee: 5

Number of appointments made by County Commissioners: 5

ONE VACANT POSITION

Individual Interested in Appointment:

1. _____

*** See attached list of applicants**

*** Chairman: Paul White**

Attachments: 3

1. Board membership
2. Applicants
3. Attendance



Legislation Details (With Text)

File #: 16-312

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 8/1/2016 **Final action:**

Title: Domestic Violence Fatality Review Team

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary Domestic Violence Fatality Review Team.pdf](#)
[Domestic Violence Fatality Review Team Members.pdf](#)
[Domestic Violence Fatality Review Team Applicants.pdf](#)
[Wake County Domestic Violence Attendance.pdf](#)
[SB 288.pdf](#)

Date	Ver.	Action By	Action	Result
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Domestic Violence Fatality Review Team
Enter Recommended Action Here

Item Title: Domestic Violence Fatality Review Team

Function: To identify and review domestic violence-related deaths, including homicides and suicides, and facilitate communication among the various agencies and organizations involved in domestic violence cases to prevent future fatalities.

Meeting Schedule: Quarterly, Interact, Oberlin Road

Number of members total on Committee: 4

Number of appointments made by County Commissioners: 4

FOUR VACANT POSITIONS

Expiration of term – not interested in serving: Ms. Jodi Hall
--

Individuals Interested in Reappointment:

1. Mr. Barry Bryant – **HopeLine, Inc.**
2. Ms. Darlene Johnson – **Wake County Public Schools - Alternate**

Individuals Interested in Appointment:

1. Ms. Mary Morris - **NCSU**
2. Ms. Beth Johnson – **Social Worker - Primary**

*** See attached list of applicants**

*** Chairman: Barry Bryant**

Attachments: 4

1. Board membership
2. Applicants
3. Attendance
4. SB 288



Legislation Details (With Text)

File #: 16-315

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 8/1/2016 **Final action:**

Title: Durham and Wake Counties Research and Production Service District Advisory Committee

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary.pdf](#)

[Durham and Wake Counties Research and Production Service District Advisory Committee](#)
[Durham-Wake Counties Research and Production Service District Recommendations letter.pdf](#)
[Durham and Wake Counties Research and Production Service District Attendance.pdf](#)

Date	Ver.	Action By	Action	Result
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Durham and Wake Counties Research and Production Service District Advisory Committee
Enter Recommended Action Here

Item Title: Durham-Wake Counties Research and Production Service District

Function: To make recommendations to the County Commissioners concerning the budget and tax rate to be set for the special District/RTP area.

Number of appointments made by County Commissioners: 10

FOUR VACANT POSITIONS

Individuals Recommended by the Research Triangle Park Owners and Tenants

Association: - *Select one (primary or secondary) for each vacancy – (see attached memo)*

	<u>Primary recommendations</u>	<u>Secondary recommendations</u>
1.	Mr. Bruce Sargent IBM Corporation	Mr. Nigel Armes BASF Corporation
2.	Ms. Stephen Martin Cisco Systems	Mr. Keith McDonald Credit Suisse
3.	Ms. Jean Davis MCNC	Mr. William Bullock NC Biotechnology
4.	Mr. Daniel Tomso AgBiome, Inc.	Ms. Ginger Dosier bioMason

Attachments: 3

1. Board membership
2. List of Recommended Applicants
3. Applications



Legislation Details (With Text)

File #: 16-313

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 8/1/2016 **Final action:**

Title: Wake County Housing Authority

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary.pdf](#)
[Housing Authority Members.pdf](#)
[Wake County Housing Authority Application.pdf](#)
[Housing Authority Attendance.pdf](#)

Date	Ver.	Action By	Action	Result
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Wake County Housing Authority
Enter Recommended Action Here

Item Title: Wake County Housing Authority

Function Operates housing units in Wake County for low income citizens

Meeting Schedule: 2nd Wednesday of the month, 12:30 p.m., Wake County Commons

Number of members total on Authority: 9

Number of appointments made by County Commissioners: 9

ONE VACANT POSITION

<u>Deceased:</u> Ms. Gail Keeter

Individual Interested in Appointment:

1. Ms. Freda Bonilla - Resident

Attachments: 4

1. Item Summary
2. Authority membership
3. Applicant
4. Attendance



Housing Authority of the County of Wake
Board of Commissioners Annual Attendance (FY2015-16)

COMMISSIONER	July 2015	Aug. 2015	Sept. 2015	Oct. 2015	Nov. 2015	Dec. 2015	Jan. 2016	Feb. 2016	Mar. 2016	April 2016	May 2016	June 2016	Annual Attendance %
Racquel Williams Jones	✓	✓	✓	Meeting Cancelled	✓	Meeting Cancelled	✓	✓	✓	✓	✓	Meeting Cancelled	100%
John Austin Thomas	Absent	✓	✓	-	Absent	-	✓	✓	✓	✓	Absent	-	67%
Gulisano Earline	✓	✓	✓	-	✓	-	✓	✓	✓	✓	✓	-	100%
"Devone" Young Keith	✓	✓	✓	-	✓	-	✓	✓	Absent	✓	✓	-	89%
Shackleford	✓	✓	Absent	-	✓	-	✓	✓	✓	✓	Absent	-	78%
Brian Clarke	✓	✓	✓	-	✓	-	✓	✓	✓	✓	✓	-	100%

100 Shannon Street; P O Box 399
Zebulon, NC 27597
(919) 269-6404 Office * (919) 269-2196 Fax



Legislation Details (With Text)

File #: 16-279

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 8/1/2016 **Final action:**

Title: Open Space and Parks Advisory Commission

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary.pdf](#)
[Members.pdf](#)
[Open Space and Parks Applications and Resumes 2016.pdf](#)
[FY2016_OSAPAC_Attendance.pdf](#)

Date	Ver.	Action By	Action	Result
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Open Space and Parks Advisory Commission
Enter Recommended Action Here

Item Title: Wake County Open Space and Parks Advisory Committee

Function: To make recommendations to the Board of Commissioners regarding Parks, Recreation, and Open Space programs, facilities, resources, and needs of the County. The Committee will foster, promote and encourage the development of appropriate, wholesome parks, recreation, and open space facilities with the county by the public and private sector.

Meeting Schedule: 4th Mondays at 11:00 a.m., Library Administration Bldg., Wake County Office Park

Number of members total on Commission: 11

Number of appointments made by County Commissioners: 11

FIVE VACANT POSITIONS

<p>Expiration of terms/not interested in Reappointment: Mr. Kyle Tucker, District 7, Mr. Carlyle Teague, Soil and Water Representative</p>

Individuals interested in Reappointment:

1. H.C. Woody Woodward – District 6
2. Mr. Mark Schwegel – District 3
3. Ms. Sara Robertson, District 2 – *requires suspension of rules regarding term limits*
4. _____ District 7

Individual Interested in Appointment/Recommended by the Soil and Water Board of Supervisors:

5. Ms. Robin Hammond – **Soil and Water Representative**

Chairman: Robert Hinson

Attachments: 3

1. Committee membership
2. Applicants
3. Attendance

* Applicants Attached

Open Space and Parks Advisory Committee (OSAPAC)
Attendance Record

Attendance Record														
Year: Fiscal 2016														
Board Name: Open Space and Parks Advisory Committee														
Member	July	August	September	October	November	December	January	February	March	April	May	June	Meetings Attended	% Attended
Briggs, Alan	1	1		1	1		1	1	1	1			8	100%
Finch, Robert	1	1		1	1		1	1	1	1			8	100%
Hess, George	1	1		1	1			1		1			6	75%
Hinson, Robert	1	1		1	1		1	1	1				7	88%
Hoit, Greg	1	1		1	1		1	1	1	1			8	100%
Matthis, George	1	1			1		1		1	1			6	75%
Robertson, Sara		1		1			1	1	1	1			6	75%
Schwegel, Mark	1				1		1						3	38%
Teague, Caryle	1	1		1	1		1	1	1				7	88%
Tucker, Kyle		1		1				1					3	38%
Woodard, Woody	1	1		1	1		1	1	1	1			8	100%
Attendance / Meeting	9	10		9	9		9	9	8	7				8

Robert Finch replaced Margaret Newbold who resigned from OSAPAC after the April 2015 meeting due to her moving out of the area.



Legislation Details (With Text)

File #: 16-314

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 8/1/2016 **Final action:**

Title: Town of Morrisville Board of Adjustment

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary.pdf](#)
[Morrisville Board of Adjustment Member.pdf](#)
[Town of Morrisville Mack Baker Appointment Letter.pdf](#)
[Town of Morrisville Attendance.pdf](#)

Date	Ver.	Action By	Action	Result
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Town of Morrisville Board of Adjustment
Enter Recommended Action Here

Item Title: Morrisville Board of Adjustment

Function To hear and decide on appeals in zoning cases in Morrisville's jurisdiction

Number of members total on Board: 5

Number of appointments made by County Commissioners: 1 Regular

ONE VACANT POSITION

Individual Interested in Reappointment/Recommended by the Town of Morrisville:

1. Mr. Mack Baker

Attachments: 3

1. Board membership
2. Letter of recommendation/Town Resolution
3. Attendance



Legislation Details (With Text)

File #: 16-326

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 8/1/2016 **Final action:**

Title: Town of Wendell Planning Board

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary Wendell Planning Board.pdf](#)
[Wendell Planning and Zoning Board Member.pdf](#)
[Wendell Planning Board TAS Ltrof Recommendation.pdf](#)

Date	Ver.	Action By	Action	Result
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Town of Wendell Planning Board
Enter Recommended Action Here

Item Title: Wendell Planning and Zoning Board

Function: To advise the Town of Wendell on planning and zoning matters

Meeting Schedule: 3rd Monday of each month at 7:00 p.m. – Town Hall

Number of members total on Board: 9

Number of appointments made by County Commissioners: 3

ONE VACANT POSITION

Individual Interested in Appointment/Recommended by the Town of Wendell:

1. Mr. Terry Allen Swaim

Attachments: 2

1. Board membership
2. Town recommendation and application



Legislation Details (With Text)

File #: 16-327

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 8/1/2016 **Final action:**

Title: Town of Wendell Board of Adjustment

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary Wendell Board of Adjustment.pdf](#)
[Wendell Board of Adjustment Members.pdf](#)
[Wendell BOA TS Ltr of Recommendation.pdf](#)

Date	Ver.	Action By	Action	Result
8/1/2016	1	Board of Commissioners	accepted	

Town of Wendell Board of Adjustment
Enter Recommended Action Here

Item Title: Wendell Board of Adjustment

Function: To hear and decide on appeals in zoning cases in the Wendell jurisdiction

Meeting Schedule: As called

Number of members total on Board: 9

Number of appointments made by County Commissioners: 3

ONE VACANT POSITION

Individual Interested in Appointment/Recommended by the Town of Wendell:

1. Mr. Tommy Scoggins

Attachments: 2

1. Board membership
2. Town recommendation and application



Legislation Details (With Text)

File #: 16-318

Type: Appointment **Status:** Agenda Ready

On agenda: 8/1/2016 **In control:** Board of Commissioners

Title: Upcoming Vacancies **Final action:**

Sponsors:

Indexes:

Code sections:

Attachments: [Upcoming Vacancies.pdf](#)

Date	Ver.	Action By	Action	Result
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Upcoming Vacancies
Enter Recommended Action Here

**Upcoming Vacancies
September 2016**

Adult Care Home Community Advisory Committee:
6 Vacancies

Fire Commission:
1 Vacancy

Nursing Home Community Advisory Committee:
12 Vacancies