



# Wake County

301 South McDowell Street  
Raleigh, NC

## Meeting Minutes Board of Commissioners

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Wednesday, May 9, 2018

5:00 PM

Wake County Justice Center

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### Meeting Called to Order: Chair Jessica Holmes

**Present:** 7 - Chair Jessica Holmes, Vice-Chair Sig Hutchinson, Commissioner John D. Burns, Commissioner Matt Calabria, Commissioner Greg Ford, Commissioner Erv Portman, and Commissioner James West

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; Johnna Rogers, Chief Operating Officer; Bill Greeves, Chief Information and Innovation Officer; Chris Dillon, Assistant County Manager; Denise Foreman, Assistant County Manager; Ben Canada, Assistant to the County Manager

### Pledge of Allegiance

**Invocation: Commissioner Erv Portman**

### Items of Business

1. [Approval of Agenda](#)

Chair Holmes said there will be an additional appointment item to the agenda.

**Commissioner Ford moved, seconded by Vice-Chair Hutchinson, to approve the agenda. The motion passed unanimously.**

2. [Approval of the Minutes of the Regular Meeting of April 16, 2018, the Board of Commissioners' Retreat of March 17, 2018, the Joint Board of Commissioners' and Board of Education Meeting of March 26, 2018, and the Work Session of April 9, 2018](#)

**Commissioner Burns moved, seconded by Commissioner Calabria, to approve the minutes of the Regular Meeting of April 16, 2018, the**

**Board of Commissioners' Retreat of March 17, 2018, the Joint Board of Commissioners' the Board of Education Meeting of March 26, 2018, and the Work Session of April 9, 2018. The motion passed unanimously.**

3. [Proclamation Recognizing National Foster Care Month](#)

Attachments:    [Agenda Item.docx](#)  
                          [Foster Care Month Proclamation.docx](#)

Commissioner Burns read the proclamation aloud.

Ms. Josephine Rutledge, Human Services Assistant Division Director, said this year's theme is "It's All Relevant - Supporting Kinship Connections" to provide safety and security for the children in Wake County. She said of the 656 children currently in foster care, 175 of them are in kinship placement. She said there are partners in the community to provide safe homes which provides a better community. She acknowledged the foster parents, providers, foster youth, private providers, and foster care staff.

Ms. Rutledge presented the proclamation to Mr. and Mrs. Utley, kinship caregivers to five children.

Mr. Jason Mahoney, Wake County Human Services Program Manager, said several community partners were recognized last month for their services to the children of Wake County.

**Commissioner Burns moved, seconded by Commissioner Portman, that the Board of Commissioners proclaim the month of May as National Foster Care Month and recognize and honor Foster Parents for the work of caring for abused and neglected children. The motion passed unanimously.**

4. [Proclamation Recognizing Children's Mental Health Awareness Month](#)

Attachments:    [Childrens Mental Health Item Summary 5-9-18.docx](#)  
                          [Child Mental Health Awareness Proclamation 2018.doc](#)

Commissioner Erv Portman said that the board has moved items "upstream."

He read aloud the Proclamation.

Mr. Eric Johnson, Community Relations Manager, Alliance Behavioral Healthcare, said that the board has supported the Proclamation several years in a row. He said the Board of Commissioners has done a great job of moving things upstream and utilizing resources wisely. He said that early diagnosis of child mental health is important and increased the chances of

a positive outcome.

Mr. Johnson invited the board to two events happening soon. A resource fair at the Boys and Girls Club is being held May 10th, where activities and education will be provided. The other is a Child Mental Health awareness dinner, scheduled on May 22nd.

Chair Holmes said the board uplifts the children in foster care and mental health and acknowledged the focus of the board.

**Commissioner Portman moved, seconded by Commissioner Ford, that the Board of Commissioners proclaim May 2018 as Children's Mental Health Awareness Month in Wake County. The motion passed unanimously.**

5. [Resolution Recognizing the Woman's Club of Raleigh, Inc.](#)

**Attachments:** [Resolution Honoring the Women's Club of Raleigh Item Summary 5-9-18.docx](#)  
[Woman's Club of Raleigh Resolution.docx](#)

Vice-Chair Hutchinson read aloud the Resolution.

He invited Ms. Carol Cato, President, Woman's Club of Raleigh, Inc., and his spouse Ms. Nancy Hutchinson, Woman's Club Member, to come forward to be acknowledged.

Ms. Cato said the Woman's Club of Raleigh began in 1904 and continues to be active still today. She said the club will be providing scholarships to several organizations to support women and children. She said all their revenues are generated from fund raising and it is all given back to the community.

**Vice-Chair Hutchinson moved, seconded by Commissioner Ford, that the Board of Commissioners recognize the Woman's Club of Raleigh, Inc. The motion passed unanimously.**

6. [Resolution Recognizing the 80th Anniversary of the Raleigh Alumnae Chapter of Delta Sigma Theta Sorority, Inc.](#)

**Attachments:** [Item Summary for DeltaSigmaTheta Res.docx](#)  
[Resolution for Delta Sigma Theta Inc 4-18 Updated.docx](#)

Chair Holmes said that Ms. Regina Petteway, Wake County Human Services Director, is a member of the Raleigh Alumnae Chapter of Delta Sigma Theta Sorority, Inc.

Ms. Petteway said it is a privilege to be part of the Raleigh Alumnae Delta

Sigma Theta Sorority, Inc. She invited Ms. Angela Smith, President of the Raleigh Chapter, to come forward and speak.

Chair Holmes asked that members come forward to be recognized.

Ms. Angela Smith, Delta Sigma Theta Sorority, Inc., shared information about the sorority and the work they have accomplished. She said the original sorority was created in 1913 and the Wake County chapter was chartered in 1938 with 29 original members. She thanked the board for the honor.

Commissioner West said that he attended several events this past weekend with the sorority and acknowledged them for their accomplishments through the years.

Commissioner West read aloud the Resolution.

**Commissioner West moved, seconded by Commissioner Burns, that the Board of Commissioners recognize the public service and contributions of the Raleigh Alumnae Chapter of Delta Sigma Theta Sorority, Inc. over its 80 year history in Wake County. The motion passed unanimously.**

The meeting went into recess and the meeting reconvened.

Chair Holmes said that the board would like to honor citizens and encouraged citizens to bring items forward to the board for recognition.

## **Consent Agenda**

**Commissioner Burns moved, seconded by Commissioner West to accept the consent agenda. The motion passed unanimously.**

### **7. [Amend Resolution Supporting Involuntary Commitment Transportation Services with UNC Health Care System at WakeBrook](#)**

**Attachments:** [UNC IVC Transportation Resolution 2nd Amendment Item Summary 5-09-18.docx](#)  
[Wake Co. BOC UNC IVC Resolution.pdf](#)  
[UNC IVC Transportation Resolution Amendment.doc](#)  
[UNC IVC Transportation Resolution 2nd Amendment GG.doc](#)  
[Final Transport Plan - Approved 6-17-2013.doc](#)

Commissioner Burns moved, seconded by Commissioner West, that the Board of Commissioners adopt a second amendment to the resolution supporting involuntary commitment transportation services with UNC Health Care System, a state agency and affiliate entity of UNC on behalf of UNC hospitals, subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

8. [Award Construction Contract for Roof Replacement at the Hammond Road Detention Annex](#)

Attachments: [Hammond Road Annex Roof Agenda 5 09 18](#)  
[Bid Tab](#)  
[Budget Summary Hammond Road Detention Annex Roof](#)

Commissioner Burns moved, seconded by Commissioner West, that the Board of Commissioners award a \$596,695 construction contract to Allied Roofing Company, Inc. of Kernersville, NC for the Hammond Road Detention Annex Roof Replacement Sectors D and E. The motion passed unanimously.

9. [Approval of a Five-Year Contract for the Collection and Processing of Recyclables at Wake County Public Schools](#)

Attachments: [Feed the Bin RFP2018 Ben edits.docx](#)  
[WCPSS Bid tabulation.pdf](#)  
[Sonoco\\_5yrContract\\_FY19\\_wSchoolsList.doc](#)

Commissioner Burns moved, seconded by Commissioner West, that the Board of Commissioners:

1. Approve a five-year contract agreement with Sonoco Recycling, LLC for processing paper and mixed recyclables; and
2. Authorize the County Manager to execute contracts on behalf of Wake County for these services, subject to the terms and conditions acceptable to the County Attorney. The motion passed unanimously.

10. [Approval for Wake County Human Services to enter into a 5-Year Software Contract with RouteMatch](#)

**Attachments:**    [Agenda Item.doc](#)  
                          [Routematch FY18-DRAFT.docx](#)  
                          [Routematch Cost Sheet.xlsx](#)

**Commissioner Burns moved, seconded by Commissioner West, that the Board of Commissioners authorize the County Manager to enter into a multi-year contract with RouteMatch Software Incorporated for the provision of transportation scheduling software, subject to language, terms and conditions acceptable to Wake County Information Services and the County Attorney. The motion passed unanimously.**

**11.    [Tax Committee Recommendations for Value Adjustments, Late Filed Applications, Collections Refunds and Tax Collections](#)**

**Attachments:**    [Tax Collections Item Summary](#)  
                          [Tax Committee Agenda Process](#)  
                          [Executive Summary 1](#)  
                          [Executive Summary 2](#)  
                          [May 2018 Refunds Under 500](#)  
                          [May 2018 refunds over \\$500.00](#)  
                          [Daily Updates For Exemptions](#)  
                          [Daily Updates For Penalties](#)  
                          [Daily Updates For Special Situations](#)  
                          [Daily Updates For Tax Deferments](#)  
                          [Municipal Collection Report](#)  
                          [Wake County Collection Report](#)  
                          [Monthly In-Rem Foreclosure Report](#)  
                          [PFB Summary Report](#)  
                          [Register of Deeds Excise Tax Report](#)

**Commissioner Burns moved, seconded by Commissioner West, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion passed unanimously.**

**Regular Agenda**

**12.    [Presentation of the County Manager's Recommended Budget for Fiscal Year 2018-2019](#)**

**Attachments:**    [FY 19 Budget Presentation Item Summary.docx](#)

Mr. David Ellis, County Manager, recognized all the staff that was a part of the planning of the budget.

Mr. Ellis presented the 2019 Fiscal Year budget.

**Introduction**

Good evening commissioners. It's a pleasure to be here with you tonight in my new role as I present the Fiscal Year 2019 Recommended Budget.

I've worked closely with staff and our partners for months to create a budget proposal that is financially sound and will help us make real progress in accomplishing the goals and the vision you've set for the county.

**Impact of Growth**

We all know Wake County is growing. Every day, 63 new people call this place we love home.

We talk about our increasing population all the time. In fact, it's really been the driving theme of the past three budget messages.

Growth is important, and because it's not going to stop any time soon, we must plan for it in the right ways. But, it's not the only thing we must consider as we look to the future.

We must also focus on things that don't directly tie to growth like maintaining the incredible quality of life that makes Wake County so special. Our parks, our libraries, our greenways and our nature preserves - they're just a few examples.

Wake County is a place where people want to live, work, learn and play, because we have a quality of life that is second to none. And, we want to keep it that way.

But, unfortunately, not everyone is able to enjoy it. Some folks are struggling to make ends meet, can't find housing they can afford and may not know where their next meal will come from.

As I will highlight, we have an opportunity to help improve the quality of life for all our residents through the investments recommended in this budget.

**Developing the Budget**

Earlier this year, you directed us to continue working to achieve the seven goals, which are listed on the screen. You also prioritized 22 of your 60 initiatives and said they should guide our work this year. We focused on those directives while building this budget recommendation, and we feel strongly that it will enable us to move the needle in all your goal areas in FY19. That's the kind of progress that you and I both want to see.

**Maslow's Hierarchy of Needs**

At your board retreat in March, Maslow's Hierarchy of Needs was mentioned. It's a theory that states we can begin to grow and thrive only after our basic needs are met - things like food, water and a safe place to rest our heads.

That concept stuck with me as I worked on this budget, particularly because of this statistic: we currently have more than 93,000 residents in Wake County living at or below 100 percent of the federal poverty rate. That means roughly 10 percent of our population lives in a household making \$25,000 or less a year.

If those 93,000 residents were a municipality, it would be the third largest municipality in Wake County. It's also larger than the populations of 70 of our state's 100 counties. No matter how you look at it, it's a sobering statistic, especially when you consider that as our county grows, so will this population in poverty.

I firmly believe that if we can provide reliable sources of food, housing and healthcare for those struggling to thrive in Wake County, we can elevate them to a better place in life. That's good for them, and it's good for our community.

It's our role as public employees to serve *all* residents to the best of our ability, and that is what the budget proposal I share with you today aims to do.

**Budget Breakdown**

The Fiscal Year 2019 Recommended Budget totals more than \$1.3 billion and includes a 2.9-cent property tax increase. For every \$100,000 of assessed value, a property owner would pay an extra \$29. That increase would bring the county's property tax rate to 64.4 cents.

As we shared with you in March, our normal revenue growth will generate \$24 million without a tax increase. That's not enough to maintain our operations, meet our commitments and address your highest priorities. Simply put, growth doesn't pay for itself. And, we must make smart choices with the funding we do have.

As you can see in the chart, property tax is our main funding source. It represents 72 percent of the total budget. It's the only revenue source within the county's complete control. By increasing it, we can fund expanding needs in your priority areas and advance your board goals.

Here's the impact of that tax increase on the average homeowner. The



average value of a home in Wake County today is a little less than \$300,000. The owner of that home would pay an additional \$87 a year in property taxes under this recommendation.

Over the next few minutes, I'll share highlights of the recommended budget and demonstrate how the tax increase is money well spent.

### **Housing Affordability: Defining the Challenges**

I'll start with a topic that's become a central focus for all of us over the past year-housing affordability.

Housing affordability is one of the biggest long-term challenges we face in Wake County. There are several key trends driving our housing needs.

First, as I mentioned earlier, we're growing. Our housing supply is not keeping up with that growth, which puts upward pressure on the cost of renting or owning a home. If our housing supply does not catch up with the needs of our population, it will continue to be difficult for families to find homes in our community.

Second, household incomes are not keeping pace with the rising cost of housing. Since 2007, rental housing costs have increased by 35 percent. But, the median household income for residents without a bachelor's degree-who typically earn lower wages-increased by only 10 percent. That's a significant gap.

Third, Wake County has a shortage of homes that are affordable to lower-income families - those making less than \$39,000 a year. There is a need for 56,000 more housing units than what is currently available. As our county grows, that number is going up. At the same time, our supply of affordable housing is going down every year because of redevelopment or conversion of current units.

Wake County, the municipalities and other partners need to act to reverse these trends. This is a community-wide issue, and all stakeholders must play a role to reach a solution. We cannot do it alone.

Housing affordability is critical to Wake County's success. It preserves our county's economic competitiveness by offering housing for people at all income levels. It also supports individual economic opportunity for all residents, and furthers Wake County's commitment to healthy and inclusive growth.

### **Housing Affordability: Sharing the Solution**

I believe Wake County can be a leader in addressing our community's

housing challenges. As a board, you unanimously adopted a 20-year Affordable Housing Plan and directed us to implement it. To move this plan forward at the pace you envision, we need additional funding.

That's why I am proud to say the Fiscal Year 2019 Recommended Budget includes a historic investment in housing affordability. I propose dedicating \$15 million in new revenue to help provide more housing options for all our residents. This would be a dedicated, recurring funding stream for housing affordability efforts. It would equate to slightly more than a penny on the property tax rate.

In FY18, the county's total investment in housing services was \$5.7 million. In FY19, I propose investing approximately \$25 million to begin a robust housing affordability program.

For FY19, the funding would include the \$5.7 million in existing funds, plus \$15 million in new revenue, plus some ABC funds to kick start our efforts. Then, you'd see a total investment of about \$20 million a year going forward.

Most of our funding-what you see in red-will go toward increasing the stock of housing that is affordable in our community. The rest of the dollars-what you see in gray-would go toward program operating costs related to housing.

### **Producing and preserving units**

First and foremost, we want to build and preserve more housing that working families can afford, because, right now, the demand far outweighs the supply. These working families include hospitality workers, construction workers and so many others who are valuable to our community.

We would look for opportunities to increase the number of rental units available by acquiring or helping preserve properties that are prime for affordable housing, including properties near schools and public transit corridors.

With \$64 million in funding, Wake County would have the potential to produce 2,500 new affordable housing units over the next five years. That would be five times more units than the county added in the previous five years.

This is a significant investment. But, we know Wake County cannot change housing trends on its own. So, we will actively pursue partnerships with the municipalities, developers and other organizations to better leverage our resources.

**Helping people experiencing or at risk of homelessness**

Our investment also focuses on helping those experiencing homelessness or who are in danger of losing their homes.

Our plan includes operating and capital financial support for a new women's shelter. Currently, the community does not have enough bed capacity to serve homeless women without children. Through a partnership with Urban Ministries, the budget includes additional funding for 37 beds to give more single women a safe place to stay the night and access services.

The budget also includes funding to open and operate the Oak City Multi-Services Center, a single facility where people experiencing or at risk of homelessness can access an array of services they need to get back on their feet.

Further, I want to commit to effectively ending veteran homelessness in Wake County by the end of calendar year 2021. With investment and support in this and future budgets, I believe we can do this. These men and women who served our country deserve the opportunity to live in safe and stable homes, and we're going to help them get there.

**Permanent Supportive Housing**

We can also help break the cycle for people who move through and between community systems. These are individuals who frequently interact with homeless assistance, law enforcement and emergency medical services.

I recommend that we implement a pilot program based on the nationally-recognized model for permanent supportive housing. This model combines housing assistance with support, such as mental health services and job training, to help keep people out of crisis.

Permanent supportive housing has proven to be a cost-effective solution for helping people gain independence, while reducing the likelihood that they'll cycle back through our shelters, hospital emergency departments and jails.

We have positioned ourselves to move forward with this effort by earmarking funds to establish permanent supportive housing units.

**\$75 Million in New Investments over Five Years**

To sum things up, let's talk about how we would invest the new \$75 million generated over the first five years of the plan. About \$64 million would go

towards creating housing units, increasing home ownership opportunities and partnering with municipalities to enhance housing opportunities county-wide. About \$11 million would go towards creating the administrative infrastructure necessary to move housing affordability programs forward and develop a continuum of care for those in permanent supportive housing. This shows most of our investment is going directly back in to improving our community.

**Housing Affordability: Investment Benefits the Community**

When stable and affordable housing is available, our whole community benefits. Families with access to homes that are affordable have more income available to make sure their most basic needs are met.

Quality affordable housing also helps create a stable environment for children by reducing frequent family moves and making it easier for them to perform well in school.

In addition, investments in affordable housing produce benefits in the form of jobs, local income, increased property values and property tax revenues. For example, the National Association of Home Builders estimates that, for every 100 typical tax credit apartments, nearly \$8 million in local income; more than \$800,000 in taxes and 122 local jobs are generated in the first year alone.

So, as you can see, the benefits of this historic annual investment in housing affordability are many. The total funding recommendation for housing represents \$25.3 million in our FY19 General Fund Budget - a 338-percent increase over FY18.

**Investing in Behavioral Health**

Another challenge facing our community right now is access to behavioral healthcare. Studies show one in five adults in the U.S. battles mental health issues. In Wake County, that means we have thousands of people entering the system for the first time, or striving to achieve lives of recovery and stability.

You've told us this is an area you want us to focus on, which is why the recommended budget includes a \$30.6 million investment in programs to better coordinate access to mental health and psychiatric services for our residents.

The Behavioral Health Summit held in October helped us identify key focus areas for county dollars. Along with our community partners, we're working now to implement initiatives identified by summit attendees. Two focus areas for the coming year include improving access to appropriate

services for people in a crisis and enhancing the coordination of care for school-aged children with potential behavioral health needs.

**Investing in Behavioral Health >> Urgent Care Pilot Program**

We propose assigning \$750,000 to develop and implement a pilot program to offer behavioral health urgent care. It would work a lot like the urgent care facilities that many of us go to today when we're sick or hurt - only this program would provide services specifically tailored to mental and behavioral healthcare needs.

For example, if your anxiety or depression is escalating, or your psychiatric medications run out long before your next appointment, you could go to behavioral health urgent care instead of an emergency department. The hours would likely extend past the typical 9-to-5 and include some weekend hours, because, as we know, these issues don't just happen during the traditional work day.

Overall, behavioral health urgent care would be designed to address a service gap and provide faster, less expensive service for patients while freeing up space at crisis facilities like emergency departments.

**Investing in Behavioral Health >> Enhanced Mobile Crisis Service Pilot Project**

In this budget, I also recommend investing \$850,000 in a pilot project that would pair mental health professionals with our first responders. Through this partnership, enhanced mobile crisis teams could intervene earlier when someone is experiencing a crisis. That means people would receive the care they need, and their situations could be resolved more quickly.

**Investing in Behavioral Health >> School-based Mental Health Team**

We also want to improve access to behavioral healthcare services for school-aged children. Recent high-profile events in the news remind us that our youngest residents have mental health needs that are just as serious as those of adults.

Therefore, we propose investing an additional \$400,000 in Alliance Behavioral Healthcare's school-based mental health team, bringing our total investment to \$1.4 million. The funds would add more staff to help the schools link students who have developmental disabilities or mental health needs with behavioral healthcare. The proposed additional funding would improve the caseworker-to-student ratio and early identification of student needs, while providing more resources for families and school staff.

Overall, my total funding recommendation for behavioral health in the FY19

budget is \$30.6 million of our General Fund. That's a 13-percent increase over FY18.

### **Investing in County Operations**

When building the budget, another important area I focused on was county operations. We should and must invest in our organization to meet growing demands for service, and achieve your goals and initiatives.

This chart shows the wide range of the work we do in Wake County. From managing public health and social services to building parks, protecting our water supply and keeping the public safe, we do a lot, and our recommended budget allocations for county operations in FY19 reflect that.

When we look at our operational needs, they fall into four main categories: following through on our commitments, managing our risk, maintaining service levels and adding new programs. I'll walk through each of them with you now and give examples of the investments I propose making in each one.

### **Investing in County Operations >> Commitments**

Let's start with commitments. These are basically the things we must do - things like funding previously-approved projects and annualizing partial-year funding.

It's our job to make sure the Wake County Board of Elections has the tools and staff needed to effectively register voters and hold elections. To help, I recommend in the FY19 budget adding funds to complete the replacement of the Board of Election's 13-year-old voting equipment with more modern technology. The budget also proposes funding nine early voting sites for the 2018 General Election. These sites would be open for 17 days prior to election day and employ more than 250 temporary staff members.

Another commitment we have is to open and operate the libraries we build. We're in the process of expanding one in Wake Forest and building a new one in downtown Cary. So, this budget proposal provides funds to hire the employees needed to serve visitors at these libraries and cover the necessary operating costs.

These facilities will help enhance quality of life for our residents and give them better access to books, as well as provide thought-provoking programming for young and old alike.

Much like our libraries, our nature preserves also enhance the county's quality of life, and offer great opportunities for exercise and outdoor exploration.

We're preparing to open the second phase of Turnipseed Nature Preserve to the public this summer.

If we want visitors to have a pleasant experience there and come back, we need to keep it in good condition. In the FY19 budget, I propose funding Turnipseed's ongoing maintenance needs, and adding temporary positions to open the nature preserve on weekends and certain weekdays.

### **Investing in County Operations >> Risk Management**

The next area I looked at while making decisions about county operations was risk management. I considered ways we could mitigate risk and improve how we comply with regulations.

We're all familiar with the situation involving the money missing from the Register of Deeds Office. Following that discovery and investigation, we made changes organization-wide to strengthen how we handle cash.

We've provided more in-person training to employees who handle cash, and we're working to accept credit and debit cards at more locations. In addition, internal and external auditors are conducting reviews of sites that accept cash.

To take these controls a step further, the FY19 budget adds a revenue manager position in our Finance Department to oversee our revenue and cash management business processes. I also recommend funding an annual external audit, as requested by the Register of Deeds Office, to help ensure the finances are in order and county policies are being followed.

I also propose investing in new tools to protect our IT network from security threats. Phishing scams, ransomware and hackings are real dangers, and we must do all we can to protect our information. By putting these tools into effect, we won't eliminate all threats. That's impossible. But, we will enhance our defense against them.

We must also ensure we're meeting federal and state requirements for timeliness and accuracy. Each year, we process roughly 107,000 Medicaid and 78,000 Food and Nutrition Services applications and recertifications. I propose adding seven Medicaid positions and two positions to Food and Nutrition Services to ensure we're processing the paperwork as standards dictate, so residents can get the benefits they qualify for in a timely manner.

We're seeing an increase in suspected and confirmed cases of communicable diseases like E. Coli, Zika and whooping cough. Our research shows that the caseload has grown from about 1,000 in FY14 to nearly 1,300 in FY17 a 27 percent increase.

In my recommended budget, we provide funding to hire a public health communicable disease nurse. This new position would help ensure we're in compliance with state-mandated reporting and case investigation requirements, and improve our ability to handle sudden disease outbreaks.

**Investing in County Operations >> Maintain Service Levels**

Another element of county operations I considered while developing this budget was maintaining our service levels. We must continue delivering a high level of service to our customers while meeting growing demands, and following complex rules and regulations.

Since 2014, EMS has experienced a 15-percent increase in calls for service, with the volume reaching more than 100,000 calls last year alone.

To meet demand, especially during daytime hours when the most calls come in, I recommend investing more than \$1 million to purchase two new ambulances and hire the staff needed to operate them. This will help EMS maintain safe call response levels.

Another issue our EMS department faces is staffing, which is a recognized challenge nationally. Given the shortage of trained paramedics, the budget proposes expanding the successful EMT-to-Paramedic training program that we established in FY18. The expanded program would train 10 paramedics on an annual basis, providing a stable pipeline of qualified paramedics for our EMS department.

The Wake County Sheriff's Office is experiencing similar recruitment challenges. Right now, the Sheriff's Office has 44 openings for deputies and detention officers. These are essential positions - ones we can't go without. The vacancies place a burden on existing employees to work overtime to ensure all shifts are covered.

The recommended budget supports the Sheriff's request to add a second recruiter to help fill these critical vacancies. It would also provide additional funding for recruitment materials and travel expenses related to attending job fairs.

We operate GoWake Access, the county's on-demand transit service for residents living in rural areas, the elderly and those with Medicaid. In this budget, I recommend adding four new customer service representatives to our GoWake Access Call Center, which we estimate will reduce the call wait time for customers by 87 percent and improve their overall experience.

As the county grows by 63 people per day, we're seeing the ripple effects



in other areas, as well. More developments are under construction. More restaurants, hotels and pools are opening. More calls are coming in for animal control assistance. It's our job to make sure we're staffed to respond to these increases appropriately.

Therefore, I recommend adding two inspector positions to ensure the places where we eat and the places where out-of-town visitors stay offer a safe experience for the public.

I also propose adding two inspectors in watershed management to monitor the new developments being built, so they can take the steps needed to protect our water from pollution, control erosion and sedimentation, and manage our floodplains and stormwater.

And, I recommend adding one new animal control officer to our team to expand our emergency and off-hours services.

In all, these five new positions will enable us to deliver the level of customer service that our residents expect and deserve.

I also want to address customer service in this budget from the inside out. I propose investing \$6.5 million in our employees in FY19 by providing a three-percent performance pay increase - on average - to eligible employees. Part of maintaining great service is retaining the great employees who provide it, and that's exactly what I hope to do with this recommendation.

Along those same lines, I want to expand the skills of our leaders, so they can examine new ways to provide excellent customer service and reinforce its importance among their employees. That's why I propose creating a new position in Human Resources to develop and deliver leadership training to our 800 managers and supervisors. We can't be at the top of our game if we're not constantly - as Stephen Covey would say - "sharpening our saw." This investment would allow us to do that.

### **Investing in County Operations >> New Programs**

The last area I looked at as I evaluated the county's operational needs for FY19 was new programs. These are programs that will increase productivity or enhance the quality of our services, achieve cost savings or address an emerging need.

The One Water Study is a good example. A key element of a healthy county is a clean, abundant water supply. While Wake County is the second largest county in the state, we have not identified a 50-year water supply. This is particularly important, considering how fast our population is

growing. That's why the budget proposal provides financial support for a study initiated by our staff and the Wake County Water Partnership to ensure that clean, safe water is always available for future generations.

Through the One Water Study, staff will take water data collected by municipal operators and combine it with data from our Groundwater Study to create a comprehensive snapshot of our county water usage. No other county in North Carolina has performed such a study. With this information, we'll be able to determine what the right tools are to meet our community water needs and develop a proactive, long-term plan, based on population growth, to prevent water shortages.

I also recommend funding a three-year pilot program with the Triangle Land Conservancy to establish a new urban agricultural farm at Walnut Hill Preserve in Wake County. This innovative initiative would not only help bolster local food production, but it would also give small-scale farmers looking to expand the size and scope of their operations the opportunity to sub-let farm plots.

Overall, the total funding recommendation for county operations and capital projects in the FY19 budget is \$513 million. That's a 5.2-percent increase over the FY18 adjusted budget.

### **Investing in Our Partners**

Just as we must invest in our own organization, we must also invest in our nonprofit partners who help us do great work to benefit thousands of Wake County residents. We're proud to join forces with them to enhance our quality of life through music and the arts, as well as bring hope and assistance to those in our community who face serious challenges like food insecurity.

In the FY19 budget, I recommend providing funding to all the nonprofits you see listed on the screen. By committing funding to them, we can make strides in several initiatives surrounding your board goals, and bring positive change to our community.

The total funding recommendation for these important partnerships in the FY19 budget makes up \$3 million of our General Fund and is a 27-percent increase over FY18 funding levels.

### **Investing in Education**

I'm sure you noticed that several of the nonprofits recommended for funding are related to helping our youngest residents be successful in school.

I think you and I agree that we, as a county, must take a wholistic view of

education. Learning doesn't start at kindergarten. The foundation of a strong education begins well before then, when our children are toddlers, and extends far into adulthood. It's through this lens - this broad spectrum - that I made the funding decisions for the FY19 Recommended Budget regarding education.

**Investing in Education >> SmartStart**

A key part of preparing our kids for success in school and in life is providing them with a solid base. That's why I propose investing nearly \$1.2 million in Wake County's SmartStart program.

We have *never* funded SmartStart at this level. By contributing this historic amount, we would enable SmartStart to clear its 2018 Pre-K waiting list.

Our investment would allow SmartStart to leverage state and federal funds to enroll more than 1,400 children in preschool next year. That means 400 more Wake County children would have a desk waiting for them this fall, and they could begin their path to success in the classroom earlier than they expected.

**Investing in Education >> Wake County Public Schools**

As we move through the education spectrum, let's look now at Wake County Public Schools. Last week, the Board of Education approved the school district's annual request for operating funds from the county.

After careful consideration, I recommend increasing our investment in the school system's operating budget by more than \$30 million in FY19, bringing our total yearly investment to \$461 million. This results in per-pupil spending of \$2,618, the highest since at least 2000 - even higher than before the recession. And, that includes inflation.

In school funding relationships in North Carolina, the county serves as the banker, with the Board of Education having full discretion over how to spend the funds it receives from the county. We look to the school system to use its expertise to determine how best to use this investment to support its award-winning teachers, staff and students.

**Investing in Education >> Wake Technical Community College**

The final step in our education continuum is Wake Technical Community College. It's the largest community college in the state and the 20th largest in the nation, serving 74,000 students in the classroom and online annually. Some of its students come straight from high school. Others are adults looking to change careers or learn more about areas of interest. Overall, it's a great asset for continuing education in our community.

To further its mission and help educate our workforce, I recommend investing a total of \$25.4 million in Wake Tech, and that includes \$4.6 million in new funds. Of that, about \$2.5 million are one-time funds necessary to hire faculty and staff for the new RTP campus, which is scheduled to open for regular classes in August. The remaining \$2.1 million will go towards facility maintenance, utilities and technology staffing.

**Investing in Education >> Debt and Capital**

In addition to operating expenses, Wake County is responsible for funding the construction and renovation of facilities for the public school system and Wake Tech.

In FY19, our investment in debt service and capital for both totals \$260.4 million. The majority of that - about \$236 million - is for the school district, with the remaining \$24.4 million for Wake Tech.

Although that's a significant investment, we will need additional resources to fund our capital improvement programs for both over the next seven years. We'll talk more next month about potentially bringing bonds for Wake Tech, the school system and parks before the voters in November.

Clearly, the county places a high value on education. As you can see on this chart, about 53 percent of the FY19 Recommended Budget would fund Wake County Public Schools, and nearly four percent would fund Wake Tech. In all, our investment in education totals nearly \$747 million. That's a 5.7-percent increase over FY18.

We are committed to the learning continuum. We want to provide every opportunity for our residents to succeed from the cradle to college and beyond. I believe this proposed budget demonstrates that commitment.

**Conclusion**

As important as education is to advance in life, it is not the only place where we must invest our limited financial resources. Housing affordability, behavioral healthcare, county operations, partnerships - they're all critical.

We can't afford to ignore any of these areas, because they're all interconnected. We can't elevate one without the others.

That's why I'm recommending a \$1.3 billion budget for FY19 - a 7.2-percent increase over the adjusted Fiscal Year 2018 budget - and a 2.9-cent property tax increase, which would bring the county's property tax rate to 64.4 cents. The tax increase would generate about \$41.6 million, which enables us to make a historic investment in housing and achieve the county's highest per pupil funding ever to Wake County Public Schools.

By funding needs in these areas, we can truly make a difference in the lives of our residents - especially those living on the margins. Through this budget, we can address needs in housing and behavioral healthcare to help those who are struggling. We can expand county services to meet the increasing demands of our growing population. And, we can help give everyone access to a high quality of life.

**Next Steps**

This concludes my presentation. I want to thank staff for putting in countless hours to help me create this budget recommendation, which will make progress in all your goal areas. I also want to thank you, commissioners, for your time and attention today.

Now, I want to share with you and the public what the next steps are in this process. On Monday, May 14, we'll have a work session at 9 a.m. across the hallway in Room 2800 to review the recommended budget, share information on the capital budget and answer any questions you may have.

On Monday, May 21, you'll hold your first budget public hearing during the 2 p.m. board meeting and your second public hearing at 7 p.m. at the Wake County Commons.

On Wednesday, May 30, we'll have a second work session at 2 p.m. in Room 2800 to discuss what you heard during the public hearings and answer any additional questions.

On Monday, June 4, we'll bring the proposed budget before you for a vote during your regular 5 p.m. board meeting.

All materials related to the budget are available right now on our website, [wakegov.com](http://wakegov.com). I encourage everyone to visit the website to get a better understanding of what I've shared today.

Mr. Ellis thanked the board for their time and thoughtful consideration.

Chair Holmes commended the county manager for presenting a budget that enhancing the lives of the citizens of Wake County. She thanked him for considering all of Wake County in the proposed budget.

Chair Holmes said the board is receiving the information at the same time as the public.

**Commissioner Ford moved, seconded by Commissioner West, that**

**the Board of Commissioners receive the recommended fiscal year 2019 budget for consideration and approve the following:**

- 1. Hold a public hearing on the budget during the Board of Commissioners' Regular Meeting on Monday, May 21, at 2:00 p.m. in the Board Room of the Justice Center, and also at 7:00 p.m. on that day at the Commons Building; and**
- 2. Hold budget work sessions on Monday, May 14, at 9:00 a.m. and Wednesday, May 30, at 2:00 pm; and**
- 3. Consider the budget for adoption on Monday, June 4, during the Board of Commissioners' Regular Meeting, which begins at 5:00 p.m. The motion passed unanimously.**

The meeting went into recess, then the meeting reconvened.

### **Public Comments**

Mr. Ron Nawazyck, 5700 Creekfall Lane Fuquay-Varina, NC spoke about the Crooked Creek Golf course and said that nobody in the organization intended for the implications of the golf course to be other than what social media has displayed. He said the neighborhood would like to see a park for the county. He asked for respect toward the wishes.

Commissioner Portman apologized to the citizens and said that some comments by board members about the Crooked Creek Golf Course have questioned the integrity of the board members.

Mr. Steve Rao, Morrisville Town Councilman, congratulated the commissioners that won the primary election and the others that will be running for election this fall. Mr. Rao noted the "Running in America" movie that will be broadcasted this evening about the Indian American Community. He thanked the board for their community service and the County Manager for the budget presentation. He commended Mr. Bill Greeves, Chief Information and Innovation Officer, for his innovation for Wake County. He said that he would like funding for a new school in the Town of Morrisville.

Ms. Stephanie Lormaid, 2704 Ramsey Road Raleigh, NC, shared that on May 16 teachers across North Carolina will close schools and spend the day in Raleigh lobbying for higher teacher pay. She asked the board for

money to ensure the children have food and a safe place to be on May 16th.

Ms. Susan Book, 219 Tecumseh Court Cary, NC, advocated for the closing of schools on May 16. She asked for additional funding for backpack buddies.

Chair Holmes said she has spoken with the Interfaith Food Shuttle about providing food on May 16 and she has spoken with the food pantries about the stocking of food for children and families on this date.

Ms. Rachel Zietler spoke about Habitat for Humanity and thanked the board for support.

Ms. Lisa Behrens, Wake County Library Commission member, thanked the board for funding the libraries in Fiscal Year 2017. She said that the members of the Wake County libraries staff distributed bookmarks about the new library hours. She noted the new programs at the libraries. She said increasing important facilities, staff, and programs is important to the citizens for Wake County. She recognized Ms. Brenda Buchanon, Wake County Library Commission member.

Ms. Brenda Buchanon thanked the board for additional hours for the libraries on Sundays.

Ms. Kim Coley, 1501 Hillsborough St. Raleigh, NC, said that the Wake County GOP plan on assisting teachers on May 16 in providing free events for parents as an alternative for the school closures. She invited citizens to pre-register their children.

### 13. [Multi-Family Affordable Housing Development Loans](#)

**Attachments:**    [Item Summary.doc](#)  
                              [Housing Loans Presentation 05-09-18.pdf](#)  
                              [Location Maps.pdf](#)  
                              [Appraisal Summaries.pdf](#)  
                              [Recommended Application Repayment Schedules.pdf](#)

Ms. Petteway said providing loans to housing developers to build affordable housing is part of the process of assisting with the affordable housing crisis.

She said the Request for Proposal process included a pre-determined ranking system and scorecard. She shared the annual Request for

Proposal process for production and preservation for affordable housing.

- Leverages Federal Housing and Urban Development (HUD) funds with County Capital and Low- Income Housing Tax Credits (LIHTC)
- Aims to create housing at affordability levels the market will not naturally create
- Serves vulnerable populations including low-income families and those with special needs or experiencing homelessness

Ms. Alicia Arnold, Wake County Housing and Transportation Division Director, shared the modifications to the 2018 process.

1. Updated Request for Proposals
  - a. Subdivided criteria into 2 groups
  - b. Decreased Energy Star point value
  - c. Added Affordability Targeting point value prioritizing:
    1. Units at or below 40% AMI for 9% projects
    2. Units at or below 50% AMI for 4% projects
2. Created Objective Scorecard
3. Robust Financial Analysis
4. Developer Engagement and Negotiation
5. Request Additional 10% of units for County Permanent Supportive Housing Clients

She shared the request for proposals timeline.

- January 2018 - Released RFP
- February 9, 2018 - Responses Received
  - 6 proposals received and reviewed
  - Proposals are reviewed by Wake County Revenue, Budget, FD&C, and Finance Departments; as well as consultation by HR&A
- April 2018 - Review Team scored the proposals
- April 2018 - Housing Advisory Committee supports project ranking

She shared charts of the current and projected funds available and the application summary.

Ms. Arnold shared information about Pine Trace, Zebulon Green, Isles of Wake, Beacon Ridge, Pennington Grove, and Hampton Spring.

Commissioner West asked about supportive housing as it relates to Average Median Income (AMI). Ms. Arnold said supportive housing supports individuals in the lower income ranges. He said that some individuals have access to rental assistant subsidies so the support level



depends on those factors.

Chair Holmes asked about the 30 percent AMI for the Beacon Ridge project. Ms. Arnold said that the Beacon Ridge project has a four percent tax credit.

Commissioner Portman asked about the purpose of the supportive units as opposed to the 120 units. Ms. Arnold said the supportive units are for individuals that are in need of permanent supportive housing. She said there is generally a behavioral health diagnosis, youth aging out of the foster care system, or a qualifying medical diagnosis. He asked whether the cost with and without county participation is available. Ms. Arnold said she could provide this information to the board.

Commissioner Ford asked about the reason the Hampton Spring project did not receive higher scoring.

Ms. Arnold said that Hampton Spring did not receive an appropriate score because it did not have a pharmacy nearby.

Ms. Arnold shared the ranking recommendations and the recommended funding for Tier 1.

Commissioner West asked whether the applicants process is known in advance. Ms. Arnold said that evaluation is made on the housing tax credits with the preliminary application based off the state criteria. She said the commitment letter will allow the Housing Finance Agency opportunity to make their approval.

Vice-Chair Hutchinson said that Beacon Ridge partners with the YMCA in Southeast Raleigh. He asked about the process of adding this project to the list.

Chair Holmes indicated there would be a separate motion for this action.

Mr. Scott Warren, County Attorney, said after the motion and second are made, the motion to amend would be in order.

Commissioner West said there was discussion about scattered sites and over concentration to maximize opportunities for affordable housing. He asked whether the AMI would be increased for the Beacon Ridge site. Ms. Arnold said that she was uncertain about the AMI, but affordable housing would be preserved in the area for the next 30 years. She said the ability to preserve affordable housing is a positive impact.

Ms. Arnold shared the takeaways.

- All projects meet minimum requirements
- Available budget does not allow for funding of all projects
- Tier 1 projects provide 204 total units, including 42 supportive units and 52 units at or below 30% AMI, at a cost of \$2.3 M
- Projects not recommended were less competitive to receive LIHTC funding or scored lower due to financial feasibility, affordability targeting and special needs.

She shared the next steps.

- All projects meet minimum requirements
- Available budget does not allow for funding of all projects
- Tier 1 projects provide 204 total units, including 42 supportive units and 52 units at or below 30% AMI, at a cost of \$2.3 M
- Projects not recommended were less competitive to receive LIHTC funding or scored lower due to financial feasibility, affordability targeting and special needs.

Commissioner Portman asked about the statistics. He asked about the price of the units in the market depending on whether the county participates for affordability purposes.

Ms. Annemarie Maiorano, Wake County Human Services Deputy Director, said that if Wake County does not invest in the properties that are funded with Low Income Tax Credits at nine percent become less competitive and may not be built.

Ms. Arnold said the county funding allows the rent to be reduced from the market rate to the lower rate level.

Commissioner Portman asked for clarification of the total public investment and total amount achieved below market rate rent.

Mr. Ellis said the City of Raleigh contributed \$4.6 million to the project, which is the public contribution.

Mr. Greg Warren, President, DHIC, said there is equity and the sales of tax credits make a difference. He said this reduces the amount of money to be borrowed.

Ms. Arnold said the market rate rent is reduced to a level that is affordable. She said all of the projects are for 30 years

Commissioner Burns asked how the board can assist in the Beacon Ridge

project.

Mr. Ellis said that \$2.5 million of existing ABC funding have been identified that could be transferred.

Commissioner Portman asked if the gap in funding can be funded in the Fiscal Year 2018 budget. Ms. Johnna Rogers said that ABC funding could be adjusted now and the recommended budget for Fiscal Year 2018 would reflect the adjustment.

Commissioner Portman asked for clarification of the additional motion for consideration of the Beacon Ridge project.

Mr. Warren shared the process of the motion. He read aloud the alternative motion for the board's consideration.

Mr. Ellis said some of the board members asked for options for funding for the Beacon Ridge project.

Chair Holmes indicated that discussion had been made at previous agenda review meetings about the options for the project.

**Commissioner West moved, seconded by Commissioner Burns, that the Board of Commissioners approve the following loans:**

- 1. Up to \$680,000 in Federal HOME, County CIP and/or HOPWA funds for Pine Trace Apartments, an affordable senior housing development in Wake Forest, NC; and**
- 2. Up to \$1,000,000 in Federal HOME, County CIP and/or HOPWA funds for Zebulon Green, an affordable family housing development in Zebulon NC; and**
- 3. Up to \$640,000 in Federal HOME, County CIP and/or HOPWA funds for Isles of Wake, an affordable senior housing development in Wake Forest, NC.**

**All funding commitments are subject to terms and conditions acceptable to the County Attorney. Awards are also contingent upon the development receiving local approvals including site plan approval, all necessary permits from the local municipality and an**

award of tax credits from the NC Housing Finance Agency. In addition, all awards are contingent upon the basic terms as identified in the project descriptions, including funding commitments from the financial partners as identified.

Commissioner Burns moved, seconded by Commissioner West, that the Board of Commissioners amend the funding recommendations for Multi-Family Affordable Housing Development Loans to include the fourth highest scoring proposal, Beacon Ridge, in an amount up to \$2,500,000. To fund this project, the Board of Commissioners authorizes the appropriation of ABC revenues fund balance from the General Fund, and a transfer to the Housing Fund. This loan agreement is contingent upon meeting financial terms and housing unit goals including in the final proposal. All funding commitments are subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

## Appointments

### 14. [Adult Care Home Community Advisory Committee](#)

**Attachments:** [Adult Care CAC Item Summary 4-18.doc](#)  
[Adult Care Member List 4-18.pdf](#)  
[Adult Care Applicants 4-11-18.pdf](#)  
[Adult Care App Roster 4-26-18.xlsx](#)  
[Adult Care Board Choices .xlsx](#)  
[Adult Care Attendance 4-30-18.xlsx](#)

Vice-Chair Hutchinson nominated Mr. John Atkinson, Ms. Phyllis Fulton, Ms. Janet Hughes, Ms. Sarah Johnston, Ms. Mary Martin, Ms. Kay Maynard, and Ms. Tenna Perkins for reappointment.

### 15. [Citizens Energy Advisory Commission](#)

**Attachments:** [Citizens Energy Item Summary 4-11-18.docx](#)  
[Citizens Energy Member List.pdf](#)  
[Citizens Energy Applicant Roster.xlsx](#)  
[Citizens Energy Applicants 5-18.pdf](#)  
[Citizens Energy Board Choices 5-18.xlsx](#)  
[Energy Commission Attendance May 2017 - April 2018.xlsx](#)

Vice-Chair Hutchinson nominated Ms. Maria Kingery, Mr. Neil Sauer, and Mr. James Ward for reappointment.

**16. [Fire Commission](#)**

**Attachments:**    [Item Summary Fire Commission 3-16-18.doc](#)  
                          [Fire Commission Member List.pdf](#)  
                          [Fire Commission App Roster 4-18.xlsx](#)  
                          [Fire Commission Applicants 4-18.pdf](#)  
                          [Fire Commission Board Choices .xlsx](#)  
                          [Fire Commission attendance 5-18.pdf](#)

Vice-Chair Hutchinson nominated Mr. Robert Overton for appointment.

**17. GoTriangle Transit Citizens Advisory Board**

**Attachments:**    [Transit Citizens Advisory Committee Appointment Item Summary.docx](#)  
                          [Transit Citizens Advisory Committee Guidelines \(Final\).docx](#)

Vice-Chair Hutchinson nominated Commissioner James West as a liaison for the GoTriangle Transit Citizens Advisory Board.

**18. [Housing Authority](#)**

**Attachments:**    [Housing Authority Item Summary.doc](#)  
                          [HA Member List 4-11-18.pdf](#)  
                          [Housing Authority App Roster.xlsx](#)  
                          [Housing Authority Applicants.pdf](#)  
                          [HA Board Choices .xlsx](#)  
                          [HACW BOC Attendance \(FY2017-18\).pdf](#)

Vice-Chair Hutchinson nominated Ms. Patricia Page for appointment.

**19. [Nursing Home Community Advisory Committee](#)**

**Attachments:**    [NHCAC Item Summary.doc](#)  
                          [NHCAC Member List.pdf](#)  
                          [NHCAC Applicants 4-18.pdf](#)  
                          [NHCAC Applicant Roster 4-18.xlsx](#)  
                          [NHCAC Board Choices 4-18.xlsx](#)  
                          [Nursing Home Attendance 4-20-18.xlsx](#)

Vice-Chair Hutchsinon nominated Ms. Heather Cooke, Mr. Bennett Cotton, Ms. Carol Derrenbacher, Ms. Sandra Deutsch, Ms. Sarah Lynne Raha, Ms. Anne Schick, and Ms. Andrea Seger for reappointment.

**Vice-Chair Hutchinson moved, seconded by Commissioner Burns, to accept the appointments. The motion passed unanimously.**

**20. [Upcoming Vacancies for June](#)**

**Attachments:** [Upcoming Vacancy List for June 2018.docx](#)

Ms. Denise Hogan, Clerk to the Board, announced the upcoming vacancies for June 2018.

**Committee Reports****Other Business**

Commissioner West asked the County Manager to check on plans the City of Charlotte has to increase their affordable housing funding. Commissioner West asked about what strategies they are proposing. Chair Holmes said the increase of \$60 million is slated to happen over a five year period.

Commissioner Burns thanked everyone who participated in the primary election. He said it was exciting to see the parents and teachers working the polls. He commended the Board of Elections office for their work and said the process went very well. He said that all seven members collaborate on issues and the board has always worked together on issues. He said it is important for the board to continue to work together to move the county forward.

Commissioner Calabria asked if the board could get a copy of the Board of Education's budget.

Chair Holmes congratulated the Wake Tech graduates and acknowledged the work of the students and congratulated the class of 2018.

**21. [Informational Items for the Board of Commissioners](#)**

**Attachments:** [Informational Items for the Board of Commissioners 05-09-2018.docx](#)  
[March 2018 Financials.pdf](#)

**Closed Session**

Mr. Warren said the motion is pursuant to N.C.G.S. 143-318 11 (a) 4 to discuss matters related to the location or expansion of industries or other businesses in the area served by Wake County including an agreement upon a tentative list of economic development incentives that may be offered by Wake County in negotiations.

**Commissioner Burns moved, seconded by Commissioner Ford, to go into closed session. The motion passed unanimously.**

The meeting went into recess and reconvened. No action was taken by the board.

**Adjourn**

**Commissioner Ford moved, seconded by Commissioner Calabria, to adjourn the meeting. The motion passed unanimously.**

Respectfully submitted,

Denise M. Hogan, NCMCC  
Clerk to the Board  
Wake County Board of Commissioners



## Legislation Details (With Text)

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**File #:** 16-1488

**Type:** Regular Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 5/9/2018      **Final action:**

**Title:** Proclamation Recognizing National Foster Care Month

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Agenda Item.pdf](#)  
[Foster Care Month Proclamation.pdf](#)

Date	Ver.	Action By	Action	Result
5/9/2018	1	Board of Commissioners	accepted	

Proclamation Recognizing National Foster Care Month

**That the Board of Commissioners proclaim the month of May as National Foster Care Month and recognizes and honors Foster Parents for the work of caring for abused and neglected children**



**Item Title:** Proclamation Recognizing National Foster Care Month

**Specific Action Requested:**

**That the Board of Commissioners proclaim the month of May as National Foster Care Month and recognizes and honors Foster Parents for the work of caring for abused and neglected children.**

**Item Summary:**

May is National Foster Care Month. Each May, Foster Care Month provides an opportunity for people across the nation to focus attention on the year-round needs of American children and youth in foster care. The campaign raises awareness about foster care and encourages many more citizens to get involved in the lives of these youth - whether as foster parents, volunteers, mentors, employers and other ways.

Each May, we salute the compassionate people who make a difference serving as foster parents. We salute our many faith partners that help support our 182 foster families and our youth in foster care. We give many thanks to our Wake County foster parents, these unsung heroes, who freely give of themselves serving and meeting the needs of over 650 abused or neglected children in Wake County's Foster Care program. Many formerly abused or neglected youth will safely reunite with their parents, be cared for by relatives or be adopted by loving families because of the wonderful work provided by these caring citizens. Forty-one percent of the youth in Wake County were adopted from the Foster Care System in FY2017.

This year's theme is "It's All Relative: Supporting Kinship Connections." All children deserve a safe, happy life including the 430,000 American children and youth in foster care. Young people in foster care especially need nurturing adults on their side because their own families are in crisis and unable to care for them. Given the importance of National Foster Care Month, Wake County's Foster Care Program requests that the Board of Commissioners declares the month of May as National Foster Care Month. Wake County Human Services is a part of a collaborative that provides services to youth exiting Foster Care.

**Attachments:**

1. National Foster Care Month Proclamation



**Proclaim Month of May 2018  
As  
Foster Care Month**

**WHEREAS**, the family, serving as the primary source of love, identity, self-esteem, protection and support, is the very foundation of our communities and our County; and

**WHEREAS**, in Wake County there are over 650 children and youth in foster care being provided with a safe, secure, and stable home along with the compassion and nurture of a foster family; and

**WHEREAS**, foster families, who open their homes and hearts and offer help to children whose families are in crisis, play a vital role in helping children and families heal and reconnect, and in launching children into successful adulthood; and

**WHEREAS**, dedicated foster families frequently adopt foster children, resulting in a continual need for more foster families; and

**WHEREAS**, numerous individuals, public, and private organizations are committed to efforts to ensure children's safety permanence and well-being.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Wake County Board of Commissioners, does hereby proclaim May 2018, as ***"National Foster Care Month"*** in Wake County and urges citizens to come forward and do something positive that will help change a lifetime for children and youth in foster care.

**ADOPTED** this the 9<sup>th</sup> day of May 2018.

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Jessica N. Holmes, Chair  
Wake County Board of Commissioners



## Legislation Details (With Text)

**File #:** 16-1493  
**Type:** Items of Business  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 5/9/2018  
**Final action:**  
**Title:** Proclamation Recognizing Children's Mental Health Awareness Month  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Childrens Mental Health Item Summary 5-9-18.pdf](#)  
[Child Mental Health Awareness Proclamation 2018.pdf](#)

Date	Ver.	Action By	Action	Result
5/9/2018	1	Board of Commissioners	accepted	

Proclamation Recognizing Children's Mental Health Awareness Month  
**That the Board of Commissioners proclaims May 2018 as Children's Mental Health Awareness Month in Wake County**

**Item Title:** Proclamation Recognizing Children's Mental Health Awareness Month

**Specific Action Requested:**

**That the Board of Commissioners proclaims May 2018 as Children's Mental Health Awareness Month in Wake County.**

**Item Summary:**

Managed Care Organizations and partner agencies across the state are raising awareness that being mentally healthy is essential to overall health and well-being. In support of this effort, the Board of Commissioners is requested to proclaim May 2018 as Children's Mental Health Awareness Month in Wake County. The intent of this proclamation and awareness effort is to focus on the need of the children affected by emotional, behavioral and social challenges and to increase public awareness among all citizens and communities regarding this important issue.

Awareness efforts in Wake County are supported by Alliance Behavioral Healthcare, the Wake County Community Collaborative for Children and Families, and Wake System of Care. Wake System of Care supports a continuum of effective, community based services and supports for individuals, children and families who have mental health issues and other life challenges that are organized into a coordinated network and built on partnerships and collaboration.

**Attachments:**

1. Proclamation



**Proclaim  
May 2018  
Children's Mental Health  
Awareness Month**

To promote awareness of positive mental health, well-being and development for all children, youth and young adults ages birth through 26 years in North Carolina.

**WHEREAS**, 20% of youth ages 13-18 live with a mental health condition; and

**WHEREAS**, 50% of all lifetime cases of mental illness begin by age 14 and 75% by age 24; and

**WHEREAS**, there is an average of an 8 to 10-year delay between the onset of symptoms and intervention; and

**WHEREAS**, many people do not seek treatment due to the stigma surrounding mental illness; and

**WHEREAS**, Youth who receive services and supports for mental health and trauma have better behavioral and emotional health, fewer suicidal thoughts and suicide attempts, better school attendance and grades, fewer school problems, fewer arrests or delinquent behavior and reduced symptoms of PTSD; and

**WHEREAS**, Effective mental health treatment services to strengthen families, and youth leadership development and mentoring supports result in youth overcoming trauma, and becoming successful and contributing North Carolina citizens; and

**WHEREAS**, a System of Care is designed to build on the strengths of the individuals to improve access to services and engage in a partnership between consumers seeking treatment and the agencies that provide services. A system of care helps children, youth, and families function better at home, in school, in the community, and throughout life; and

**WHEREAS**, Wake County Community Collaborative for Children and Families, Wake System of Care, and the families and communities who have youth and young adults struggling with emotional and behavioral health issues join to recognize Children's Mental Health Awareness Month.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Wake County Board of Commissioners does hereby proclaim May 2018, "**CHILDREN'S MENTAL HEALTH AWARENESS MONTH**" in Wake County, and commend its observance to our citizens.

ADOPTED this the 9<sup>th</sup> of May, 2018.

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Jessica N. Holmes, Chair  
Wake County Board of Commissioners



## Legislation Details (With Text)

**File #:** 16-1485  
**Type:** Items of Business  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 5/9/2018  
**Final action:**  
**Title:** Resolution Recognizing the Woman's Club of Raleigh, Inc.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Resolution Honoring the Women's Club of Raleigh Item Summary 5-9-18.pdf](#)  
[Woman's Club of Raleigh Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
5/9/2018	1	Board of Commissioners	accepted	

Resolution Honoring the Woman's Club of Raleigh, Inc.

**That the Board of Commissioners recognize the Woman's Club of Raleigh, Inc.**

**Item Title:** Resolution Recognizing the Woman's Club of Raleigh, Inc.

**Specific Action Requested:**

**That the Board of Commissioners recognize the Woman's Club of Raleigh, Inc.**

**Item Summary:**

The Woman's Club of Raleigh, Inc was incorporated in 1906. Since that time, the Woman's Club has grown to 264 active members. Ms. Carol Cato, President of the Woman's Club of Raleigh, Inc., will be receiving the Resolution on behalf of the organization.

**Attachments:**

1. Resolution



## **Resolution Recognizing The Woman's Club of Raleigh**

**WHEREAS**, The Woman's Club of Raleigh saw a need to promote the charitable, intellectual, philanthropic and civic betterment of the community since its inception in 1904 and incorporation in 1906; and

**WHEREAS**, for the last 114 years, The Woman's Club of Raleigh has promoted educational and cultural activities in our county; and

**WHEREAS**, members of The Women's Club of Raleigh have helped fulfill our community's civic, cultural and educational needs through their work to establish and support the Raleigh Boy Choir, an annual Arts Festival, the Capital City Trail, scholarship awards for hundreds of women, community grants and many other efforts; and

**WHEREAS**, the members of The Woman's Club of Raleigh represent the highest standards of citizenship and concern for the community, building upon the heritage and cultural legacy of Wake County; and

**WHEREAS**, Wake County is committed to promoting volunteerism and recognizing volunteers for the service they render to our people, as exemplified by the members of The Woman's Club of Raleigh; and

**WHEREAS**, The Woman's Club of Raleigh will hold its 114th Annual Meeting on May 9, 2018, in Raleigh, North Carolina.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Wake County Board of Commissioners does hereby recognize and honor the work of The Woman's Club of Raleigh, Inc., and the dedicated women who have devoted their time in service to our community throughout the club's 114-year history.

**ADOPTED** this the 9th day of May 2018.

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Jessica N. Holmes, Chair  
Wake County Board of Commissioners





## Legislation Details (With Text)

**File #:** 16-1494

**Type:** Items of Business      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 5/9/2018      **Final action:**

**Title:** Resolution Recognizing the 80th Anniversary of the Raleigh Alumnae Chapter of Delta Sigma Theta Sorority, Inc.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Item Summary for DeltaSigmaTheta Res.pdf](#)  
[Resolution for Delta Sigma Theta Inc 4-18 Updated.pdf](#)

Date	Ver.	Action By	Action	Result
5/9/2018	1	Board of Commissioners	accepted	

Resolution Recognizing the 80th Anniversary of the Raleigh Alumnae Chapter of Delta Sigma Theta Sorority, Inc.

**That the Board of Commissioners recognize the public service and contributions of the Raleigh Alumnae Chapter of Delta Sigma Theta Sorority, Inc. over its 80 year history in Wake County**

**Item Title:** Resolution Honoring Delta Sigma Theta Sorority

**Specific Action Requested:**

**That the Board of Commissioners approves a resolution to honor Delta Sigma Theta Sorority, Inc. and its 80 years of public service to the community.**

**Item Summary:**

Delta Sigma Theta Sorority, Incorporated is a private, not-for-profit organization that supports communities throughout the world. It is also the largest African-American, Greek-lettered sorority with 1,000 alumnae and collegiate chapters located throughout the United States and around the globe. The Raleigh Alumnae Chapter conducts many public service programs focused on the sorority's Five-Point Programmatic Thrust: Economic Development, Educational Development, International Awareness and Involvement, Physical and Mental Health, and Political Awareness and Involvement.

This year, the Raleigh Alumnae Chapter is celebrating 80 years of public service to the community as of May 7, 2018. The celebration's theme is "Living the Legacy - 80 Years of Excellence."

**Attachments:**

1. Resolution Honoring Delta Sigma Theta Incorporated, 80 Years of Excellence



## **RESOLUTION HONORING DELTA SIGMA THETA SORORITY, INCORPORATED, 80 YEARS OF EXCELLENCE**

**WHEREAS**, Delta Sigma Theta Sorority, Incorporated is a private, not-for-profit organization with a purpose of providing assistance and support through established programs in communities throughout the world, and is the largest African-American Greek-lettered sorority with 1,000 alumnae and collegiate chapters located throughout the United States and around the globe, including the Bahamas, Bermuda, England, Germany, Japan, the Republic of Korea and the Virgin Islands; and

**WHEREAS**, established in 1913 by 22 women on the Howard University Campus in Washington, D.C., the organization remains true to the founding vision of promoting academic excellence, providing scholarship assistance, supporting the underserved, educating and stimulating participation in the establishment of positive public policy, and highlighting issues and providing solutions to problems in their communities; and

**WHEREAS**, the Raleigh Alumnae Chapter was chartered on May 7, 1938, as the Alpha Zeta Sigma chapter by 29 sorority members, including Mrs. Jimmie Bugg Middleton from Raleigh, one of the sorority's founders; and

**WHEREAS**, today, there are more than 300 members in the Raleigh Alumnae Chapter; and

**WHEREAS**, since its establishment, the chapter has conducted programs that align with the sorority's Five-Point Programmatic Thrust: Economic Development, Educational Development, International Awareness and Involvement, Physical and Mental Health, and Political Awareness and Involvement. Its programs have included health fairs, economic financial literacy workshops, mentoring, DELTA Carousel, Delta Academy and Delta GEMS, traveling fun BINGO at retirement and nursing homes, collecting non-perishable food and personal hygiene items for South Africa, mobile library, Project 13, Black Business of the Month, and Delta Day on the Capitol to list a few. Additionally, the chapter has provided community agency grants and college scholarships through the annual Scholarship Gala; and

**WHEREAS**, the Raleigh Alumnae Chapter is celebrating 80 years of public service to the community as of May 7, 2018, with the theme "Living the Legacy - 80 Years of Excellence; and

**WHEREAS**, through numerous public activities promoting sisterhood and service to the community, this chapter is keeping the commitment and is dedicated to supporting public service, nationally and internationally.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Wake County Board of Commissioners, does hereby recognize the Raleigh Alumnae Chapter of Delta Sigma Theta, Incorporated in celebrating 80 years of Excellence, Living the Legacy.

**ADOPTED** this the 9th day of May 2018.

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Jessica N. Holmes, Chair  
Wake County Board of Commissioners



## Legislation Details (With Text)

**File #:** 16-1489

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 5/9/2018      **Final action:**

**Title:** Amend Resolution Supporting Involuntary Commitment Transportation Services with UNC Health Care System at WakeBrook

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [UNC IVC Transportation Resolution 2nd Amendment Item Summary 5-09-18.pdf](#)  
[Wake Co. BOC UNC IVC Resolution.pdf](#)  
[UNC IVC Transportation Resolution Amendment.pdf](#)  
[UNC IVC Transportation Resolution 2nd Amendment GG.pdf](#)  
[Final Transport Plan - Approved 6-17-2013.pdf](#)

Date	Ver.	Action By	Action	Result
5/9/2018	1	Board of Commissioners		

Amend Resolution Supporting Involuntary Commitment Transportation Services with UNC Health Care System at WakeBrook

**That the Board of Commissioners adopts a second amendment to the resolution supporting involuntary commitment transportation services with UNC Health Care System, a state agency and affiliate entity of UNC on behalf of UNC hospitals, subject to terms and conditions acceptable to the County Attorney**

**Item Title:** Amend Resolution Supporting Involuntary Commitment Transportation Services with UNC Health Care System at WakeBrook

**Specific Action Requested:**

**That the Board of Commissioners adopts a second amendment to the resolution supporting involuntary commitment transportation services with UNC Health Care System, a state agency and affiliate entity of UNC on behalf of UNC hospitals, subject to terms and conditions acceptable to the County Attorney.**

**Item Summary:**

North Carolina General Statute 122C-251(g) provides that the Wake County Board of Commissioners may adopt a plan for transportation of persons subject to involuntary mental commitments (respondents) pursuant to Article 5 of Chapter 122C of the North Carolina General Statutes.

On June 17, 2013, the Board of Commissioners approved the most recent Wake County Plan for Transportation of Wake County Involuntary Mental Commitment Respondents (attached). N.C.G.S. 122C-251(g) allows the Board of Commissioners to designate trained law enforcement personnel, volunteers or other public or private agency personnel to provide all or parts of the transportation services required by involuntary commitment proceedings, provided such designated persons are trained to ensure the adequate safety and protection of both the public and the respondent.

In January 2015, Wake County authorized UNC Health Care System (“UNCHCS”), a State agency and affiliate entity of UNC on behalf of UNC hospitals to utilize its law enforcement officers and security personnel for this function at their own expense. UNCHCS is authorized to transport respondents between the WakeBrook facilities, Holly Hill Hospital, UNC Hospital’s Chapel Hill facility and Strategic Behavioral Health in Garner, NC (as authorized in the August 7, 2017 resolution to amendment).

UNCHCS has requested that the agreement be further amended to authorize transportation from WakeBrook to and from Triangle Springs Hospital, a new adult inpatient facility in northern Raleigh. Authorizing UNCHCS personnel to provide transportation to the facility would assist UNCHS with linking adults in crisis to appropriate care in a timely manner. While performing these transports, UNCHCS transportation personnel will be required to meet all terms and conditions of the original resolution and the Wake County Plan for Transportation of Wake County Involuntary Mental Commitment Respondents.

The amendment would become effective upon adoption and does not require additional funding from Wake County. The Wake County Sheriff’s Office is responsible for the Wake County Plan for Transportation of Wake County Involuntary Mental Commitment Respondents and supports this request.

**Attachments:**

1. Original Resolution approved January 5, 2015
2. 1st Amendment to the Resolution Supporting Involuntary Commitment Transportation Services with UNC Healthcare System at WakeBrook approved August 7, 2017
3. Proposed 2nd Amendment to the Resolution Supporting Involuntary Commitment Transportation Services with UNC Healthcare System at WakeBrook
4. Wake County Plan for Transportation of Wake County Involuntary Mental Commitment Respondents

RESOLUTION SUPPORTING INVOLUNTARY COMMITMENT  
TRANSPORTATION SERVICES WITH UNC HEALTH CARE SYSTEM AT WAKEBROOK

WHEREAS, pursuant to N.C. Gen. Stat. §122C-251(a), Wake County has the duty to provide, through its law enforcement officers, transportation under the involuntary commitment proceedings of Article 5 of Chapter 122C of the North Carolina General Statutes for (i) respondents who reside in Wake County, and (ii) respondents taken into custody within Wake County ("Transportation Services"); and

WHEREAS, N.C. Gen. Stat. §122C-251(g) permits the Wake County Board of Commissioners to designate law enforcement personnel, volunteers, or other public or private agency personnel to provide all or parts of the Transportation Services required by involuntary commitment proceedings, provided such designated persons are trained and provided Wake County's plan assures adequate safety and protection of both the public and the respondent; and it further appearing all requirements of section 251(g) are satisfied; and

WHEREAS, as provided in N.C. Gen. Stat. §122C-251(g), Wake County has adopted a plan for transportation of involuntary mental commitment respondents and UNC Health Care System at WakeBrook ("WakeBrook") desires to provide Transportation Services consistent with that plan; and

WHEREAS, WakeBrook operates facilities within Wake County; and

WHEREAS, WakeBrook receives mental health patients who are respondents under involuntary commitment proceedings pursuant to Article 5 of Chapter 122C of the North Carolina General Statutes and who require Transportation Services from time to time; and

WHEREAS, UNC Hospitals, which is part of UNC Health Care System, maintains a campus law enforcement agency, pursuant to N.C. Gen. Stat. §116-40.5, with law enforcement officers assigned to WakeBrook; and

WHEREAS, WakeBrook now desires to conduct certain Transportation Services directly through its law enforcement officers and security personnel ("Transportation Personnel") to help improve timely access to mental health resources and enhance patient care; however, WakeBrook may also continue to utilize the Wake County Sheriff's Office as needed; and

WHEREAS, upon its election and subject to availability, WakeBrook desires to provide transportation of certain involuntary commitment respondents between the WakeBrook facilities, to Holly Hill Hospital, and to/from UNC Hospitals' Chapel Hill facility in a manner consistent with the terms of the Policy and Plan for Transportation of Wake County Involuntary Mental Commitment Respondents, as approved by the Wake County Board of Commissioners; and

WHEREAS, all Transportation Personnel will receive Crisis Intervention Training; WakeBrook will supply vehicles for the transportation of respondents; WakeBrook will maintain the following insurance coverages: (General Liability coverage equal to or greater than \$1 million per occurrence / \$2 million aggregate per annum; Commercial Automobile insurance, including bodily injury/property damage liability coverage, equal to or greater than \$1 million per accident for any vehicle used in the provision of services, including owned, hired, and non-

owned vehicles; and coverage under the North Carolina Workers Compensation Act); WakeBrook will comply with applicable law in the custody and transportation of respondents; and, to the extent permitted by law, including the North Carolina Tort Claims Act, WakeBrook agrees to indemnify and hold harmless Wake County and the Wake County Sheriff and his employees and agents with respect to Transportation Services conducted by WakeBrook; and

WHEREAS, the provision of such Transportation Services by WakeBrook between the WakeBrook facilities, to Holly Hill Hospital, and to/from UNC Hospitals' Chapel Hill facility will be at no cost to Wake County:

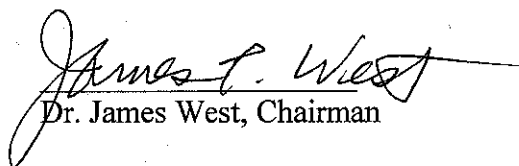
NOW, THEREFORE IT IS RESOLVED, that, as permitted by N.C. Gen. Stat. §122C-251(g),

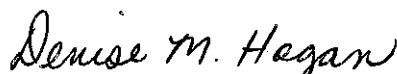
WakeBrook may transport respondents under involuntary commitment proceedings between the WakeBrook facilities, to Holly Hill Hospital, and to/from UNC Hospitals' Chapel Hill facility consistent with the terms of the Policy and Plan for Transportation of Wake County Involuntary Mental Commitment Respondents. WakeBrook shall comply with and follow the applicable requirements and procedures of Article 5 of Chapter 122C of the North Carolina General Statutes and shall receive the benefits of designation under N.C. Gen. Stat. §122C-251(g) during such transports.

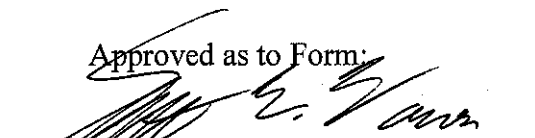
The adoption of this resolution shall not be construed as creating any agency or other relationship between Wake County, the Wake County Sheriff's Office, and WakeBrook. This designation is intended to serve only as the designation required by N.C. Gen. Stat. §122C-251(g).

This resolution shall be effective upon adoption.

Adopted by the Wake County Board of Commissioners this January 5th, 2015.

  
Dr. James West, Chairman

Attested by:   
Denise M. Hogan, Clerk

Approved as to Form:  
  
Scott W. Warren, County Attorney



**RESOLUTION**  
**AMENDING January 5, 2015 RESOLUTION**  
**SUPPORTING INVOLUNTARY COMMITMENT**  
**TRANSPORTATION SERVICES WITH UNC HEALTH CARE**  
**SYSTEM AT WAKEBROOK**

**WHEREAS**, pursuant to N.C. Gen Stat § 122C-251(a) Wake County has a duty to provide transportation of a respondent within the county under the involuntary commitment proceedings of Article 5, Chapter 122C of the North Carolina General Statutes (“Transportation Services”); and

**WHEREAS**, N.C. Gen. Stat. §122C-251(g) permits the Wake County Board of Commissioners to designate law enforcement personnel, volunteers, or other public or private agency personnel to provide all or parts of the Transportation Services, provided that such designated persons are trained and provided that Wake County’s plan assures adequate safety and protection of both the public and the respondent; and

**WHEREAS**, on June 17, 2013, the Wake County Board of Commissioners approved the most recent Wake County Plan for Transportation of Wake County Involuntary Mental Commitment Respondents; and

**WHEREAS**, on January 5, 2015, the Wake County Board of Commissioners adopted a Resolution Supporting Involuntary Commitment Transportation Services Within UNC Health Care System at WakeBrook (“January 5, 2015 Transportation Services Resolution”); and

**WHEREAS**, the January 5, 2015 Transportation Services Resolution provides for UNC Health Care System to provide Transportation Services through its law enforcement officers and security personnel, such Transportation Services provided between the WakeBrook facilities, to Holly Hill Hospital, and to and from UNC Hospitals’ Chapel Hill facility at no cost to Wake County; and

**WHEREAS**, UNC Health Care Services has requested that the Wake County Board of Commissioners expand the authority of UNC Health Care Services to provide Transportation Services to include transports to and from Strategic Behavioral Health in Garner, N.C., a facility providing inpatient care to adolescent patients; and

**WHEREAS**, authorizing this expansion would assist UNC Health Care Services with linking adolescent patients in crisis to appropriate care at no additional cost to Wake County.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners (the “Board”) for the County of Wake, North Carolina (the “County”) that, as permitted by N.C. Gen Statute §122C-251(g):

1. Subject to the same terms and conditions as outlined in the January 5, 2017 Transportation Services Resolution, UNC Health Care Services may transport respondents under involuntary commitment proceedings between WakeBrook and Strategic Behavioral Health in Garner, N.C.
2. Except as amended by this Resolution, the terms and conditions of the January 5, 2015 Transportation Services Resolution shall remain in full force and effect.

This Resolution shall be effective upon adoption.

Adopted by the Board of Commissioners this the 7<sup>th</sup> day of August, 2017.

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Chairman  
Wake County Board of Commissioners

\* \* \* \* \*

I, Denise M. Hogan, Clerk to the Board of Commissioners for the County of Wake, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and correct copy of so much of the proceedings of said Board for said County at a regular meeting held on August 7, 2017 as it relates to the adoption of the foregoing Resolution and that said proceedings are recorded in the minutes of said Board for said County.

WITNESS my hand and official seal of said County this \_\_\_\_ day of August, 2017.

[SEAL]

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Clerk to the Board

**SECOND RESOLUTION  
AMENDING January 5, 2015 RESOLUTION  
SUPPORTING INVOLUNTARY COMMITMENT  
TRANSPORTATION SERVICES WITH UNC HEALTH CARE  
SYSTEM AT WAKEBROOK**

**WHEREAS**, pursuant to N.C. Gen Stat § 122C-251(a) Wake County has a duty to provide transportation of a respondent within the county under the involuntary commitment proceedings of Article 5, Chapter 122C of the North Carolina General Statutes (“Transportation Services”); and

**WHEREAS**, N.C. Gen. Stat. §122C-251(g) permits the Wake County Board of Commissioners to designate law enforcement personnel, volunteers, or other public or private agency personnel to provide all or parts of the Transportation Services, provided that such designated persons are trained and provided that Wake County’s plan assures adequate safety and protection of both the public and the respondent; and

**WHEREAS**, on June 17, 2013, the Wake County Board of Commissioners approved the most recent Wake County Plan for Transportation of Wake County Involuntary Mental Commitment Respondents; and

**WHEREAS**, on January 5, 2015, the Wake County Board of Commissioners adopted a Resolution Supporting Involuntary Commitment Transportation Services Within UNC Health Care System at WakeBrook (“January 5, 2015 Transportation Services Resolution”); and

**WHEREAS**, on August 7, 2017, the Board approved a resolution to amend the January 5, 2015 Transportation Services Resolution to provide for UNC Health Care System to provide Transportation Services through its law enforcement officers and security personnel, such Transportation Services provided between the WakeBrook facilities, to Holly Hill Hospital, to Strategic Behavioral Center, and to and from UNC Hospitals’ Chapel Hill facility at no cost to Wake County; and

**WHEREAS**, UNC Health Care Services has requested that the Wake County Board of Commissioners expand the authority of UNC Health Care Services to provide Transportation Services from WakeBrook to and from Triangle Springs Hospital, a new behavioral health hospital in Raleigh, N.C.; and

**WHEREAS**, while performing these transports, UNCHCS transportation personnel are subject to all terms and conditions of the original resolution and the Wake County Plan for Transportation of Wake County Involuntary Mental Commitment Respondents; and

**WHEREAS**, authorizing this expansion would assist UNC Health Care Services with linking adult patients in crisis to appropriate care at no additional cost to Wake County.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners (the "Board") for the County of Wake, North Carolina (the "County") that, as permitted by N.C. Gen Statute §122C-251(g):

1. Subject to the same terms and conditions as outlined in the January 5, 2015 Transportation Services Resolution as amended, UNC Health Care Services may transport respondents under involuntary commitment proceedings between WakeBrook and Triangle Springs Hospital, located at 10901 World Trade Blvd, Raleigh, NC 27617.
2. Except as amended by this Resolution, the terms and conditions of the January 5, 2015 Transportation Services Resolution shall remain in full force and effect.

This Resolution shall be effective upon adoption.

Adopted by the Board of Commissioners this the \_\_\_\_ day of May 2018.

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Chairman  
Wake County Board of Commissioners

\* \* \* \* \*

I, Denise M. Hogan, Clerk to the Board of Commissioners for the County of Wake, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and correct copy of so much of the proceedings of said Board for said County at a regular meeting held on \_\_\_\_\_, 2018 as it relates to the adoption of the foregoing Resolution and that said proceedings are recorded in the minutes of said Board for said County.

WITNESS my hand and official seal of said County this \_\_\_\_ day of May 2018.

[SEAL]

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Clerk to the Board



## Legislation Details (With Text)

**File #:** 16-1481

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 5/9/2018      **Final action:**

**Title:** Award Construction Contract for Roof Replacement at the Hammond Road Detention Annex

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Hammond Road Annex Roof Agenda\\_5\\_09\\_18](#)  
[Bid Tab](#)  
[Budget Summary\\_Hammond Road Detention Annex Roof](#)

Date	Ver.	Action By	Action	Result
5/9/2018	1	Board of Commissioners		

Award Construction Contract for Roof Replacement at the Hammond Road Detention Annex  
**That the Board of Commissioners award a \$596,695 construction contract to Allied Roofing Company, Inc. of Kenersville, NC for the Hammond Road Detention Annex Roof Replacement Sectors D and E**

**Item Title:** Award Construction Contract for Roof Replacement at the Hammond Road Detention Annex

**Specific Action Requested:**

**That the Board of Commissioners awards a \$596,695 construction contract to Allied Roofing Company, Inc. of Kernersville, NC for the Hammond Road Detention Annex Roof Replacement Sectors D and E.**

**Item Summary:**

Wake County occupies, or has responsibility for over 171 buildings totaling 4.87 million square feet of building space. In order to protect the County's investment in its facilities, periodic facility condition assessments are completed to evaluate the condition of various building components and systems and to plan repairs or replacements. Roof system assessments are made every 3 years. A roof condition assessment was last performed on the Hammond Road Detention Annex building in 2016. The original roof is still intact from when the building addition was constructed in 2001. The assessment identified deterioration in the roof system consistent with its age and recommendations were made for it to be replaced to avoid damage from potential failure.

The Hammond Road Detention Annex is an unoccupied, but operating jail. The County maintains this facility to preserve jail bed licensing as well as to prevent accelerated facility deterioration. It is anticipated this facility will be re-occupied by 2025-2026 due to future jail population growth.

Per North Carolina General Statute 143-129, all publicly bid construction projects with a bid award amount in excess of \$500,000 are required to be awarded by the governing body of any political subdivision of the state. Therefore, the Board of Commissioners has the responsibility to award this contract.

The Hammond Road Detention Annex Roof has a total of 68,036 square foot of roof area. Roof sectors A and B & C were replaced in two separate projects completed in 2006 & 2008 respectively. This project replaces the remaining roof in sectors D and E containing a total of 45,546 square feet.

The project scope includes the removal of the existing roof system down to the roof deck and replacement with a new two-ply modified bitumen roof system with a 20-year warranty. New roof insulation meeting the most recent State energy code will be installed which will improve the buildings overall energy performance.



## Legislation Details (With Text)

**File #:** 16-1486

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Environmental Services

**On agenda:** 5/9/2018      **Final action:**

**Title:** Approval of a Five-Year Contract for the Collection and Processing of Recyclables at Wake County Public Schools

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Feed the Bin RFP2018 Ben edits.pdf](#)  
[WCPSS Bid tabulation.pdf](#)  
[Sonoco\\_5yrContract\\_FY19\\_wSchoolsList.pdf](#)

Date	Ver.	Action By	Action	Result
5/9/2018	1	Board of Commissioners		

Approval of a Five-Year Contract for the Collection and Processing of Recyclables at Wake County Public Schools

**That the Board of Commissioners:**

- Approves a five-year contract agreement with Sonoco Recycling, LLC for processing paper and mixed recyclables**
- Authorizes the County Manager to execute contracts on behalf of Wake County for these services, subject to the terms and conditions acceptable to the County Attorney**

**Item Title:** Approval of a Five-Year Contract to Collect and Process Recyclables at Wake County Public Schools

**Specific Action Requested:**  
**That the Board of Commissioners:**

- 1. Approves a five-year contract agreement with Sonoco Recycling, LLC for processing paper and mixed recyclables.**
- 2. Authorizes the County Manager to execute contracts on behalf of Wake County for these services, subject to the terms and conditions acceptable to the County Attorney.**

**Item Summary:**

The Solid Waste Division of Environmental Services has partnered with the Wake County Public School System (WCPSS) since 2004 to operate the Feed the Bin (FTB) program. The program has been a mixed paper (no plastics, cans, etc.) recycling collection since its launch. The recycling industry has changed, however, from source-separated collection (separate containers for paper, plastic, cans) to a single stream collection (paper, plastic, cans all commingled or mixed in one container) system over the past decade. This flexibility makes it easier and faster for school students to recycle a wider range of material.

To take advantage of this flexibility, WCPSS has agreed to collaborate with the Solid Waste Division to collect mixed recyclables from classrooms. The proposed five-year contract with Sonoco totals roughly \$1.05 Million, and provide the following services:

- Continue collection and recycling of mixed paper (only) in most of the public schools. This will cover approximately 165 schools the first year of the contract;
- Expand collection of mixed recyclables (paper, plastic, cans). This will cover approximately 25 schools the first year of the contract;
- Allow for further expansion of the mixed recyclables collection to all schools over the 5-year contract.

*Additional Background:* As stated above, the Feed the Bin School Recycling Program started in 2004. Over the course of the program's life, the school system has supported allowing Solid Waste Division staff to collaborate with their Custodial Services Department, Child Nutrition Services Department, and School Administrators to provide recycling collection service, educational materials, and onsite operational support to help reduce waste within the schools.

On average, the program has collected well over one million pounds, or 500 to 600 tons, of paper annually from over 180 schools. The current contract, set to expire June 30, 2018, has provided for the collection of approximately 443 tons of mixed paper from 178 schools and 25 tons of mixed recyclables from six schools during the six-month commingled pilot test period. A commingled pilot test was initiated in October 2017 at six



WCPSS schools to collect paper, metal cans, plastic bottles, and small plastic containers from classrooms and teacher break rooms. It has been successful in not only collecting more materials but by also providing a service-learning component for students who perform the collection within the school each week.

Each school that participates in the program has a designated adult staff member to serve as a point-of-contact for the Solid Waste Division and who organizes the team or group of students to empty the classroom recycle bins each week. Some middle and high schools use this service-learning component to give community-service hours to students or will use the program to serve as job-readiness skills by creating job applications for the team “positions” (e.g. cart driver, quality control manager, data manager). Meanwhile, others will use the service-learning component as motor-skill enhancement activities for special needs populations.

*Selection Process:* In March 2018 Wake County issued a Request for Proposal (#18-031) for the collection and processing of mixed paper and commingled recyclables. The RFP was due on April 5, 2018. Wake County received responses from two firms: Sonoco Recycling LLC and Waste Industries.

The RFP included provisions for additional piloting of commingled collection, including expansion from six schools to 25 schools during the first year of the contract. Also included is the replacement of the 10 to 15-year-old 65-gallon (elementary schools) and 95-gallon (middle & high schools) collection containers. The RFP will also allow for expansion of the commingled collection to all WCPSS schools over the 5-year contract period, subject to the Solid Waste Division’s ability to conduct the expansions. Listed below is the criteria used to determine the bid award with an explanation following each:

1. *Years of Experience Providing Services* - Both firms have provided services since the 1970’s and meet the qualifications necessary to carry forth the work required.
2. *Bid Costs* - To provide competitive pricing and flexibility for both large and small collection/hauling companies, the bid form included a break-down by the type of material being collected and allowed up to twelve price points based on the number of carts at each school. Based on the submitted pricing, Sonoco provided the most financially advantageous proposal as described below and shown in the first Attachment.
  - First Year of Contract: Mixed paper (only) collection at 165 sites and a commingled pilot expansion for 25 schools. Sonoco’s annual bid of \$167,453 was \$24,603 lower than the Waste Industries base bid of \$192,056.
  - Fifth Year of contract: All 190 schools transition to a commingled collection system using the current bid table pricing, Sonoco had the lower annual bid of \$253,890, which is \$39,801 less than Waste Industries’ bid of \$293,691.
  - Extra costs incurred from the need of additional carts or the cleaning of carts is considered minimal due to the RFP condition that all current carts be replaced with brand new ones.
3. *References* - Both companies currently provide services to the County and were considered equal from this perspective.
4. *Quality of Services* - Both companies provided comparable service quality.

5. *Billing and Reporting Capabilities* - Both provide online data reporting and adequate billing methods.
6. *Customer Support* - Both firms responded adequately to this issue.
7. *Communication and Accessibility* - Both firms offer direct access by electronic or telephonic methods and currently respond in a timely fashion.
8. *Condition of Equipment* - It is documented that carts provided by Sonoco are noticeably worn and/or damaged due to length of use in the FTB program. However, this criterion is not applicable to either company since the RFP states the placement of all brand-new carts upon acceptance of the contract.
9. *Safety Record* - Neither firm expressed having known safety violations.

This contract does not provide revenue to the County for recyclable materials. Due to the current recycling market for paper and plastic, these items are not generating revenue. If the recycling market improves over the lifespan of this contract, the County will negotiate a revenue rate at that time.

In summary, both Sonoco Recycling and Waste Industries provide equal and adequate service requirements and neither firm provided an advantage over the other except for pricing.

*Staff Recommendation:* Based on the above evaluation and after careful consideration of both vendor proposals, the staff evaluation committee unanimously recommends that Sonoco collect and process mixed paper and commingled recyclable materials from the WCPSS schools. Based upon the attached Bid Pricing sheet, the first-year cost will be \$167,453. The 5-year contract value, based upon a phased expansion of the commingled system to all WCPSS schools, would be approximately \$1.05 Million. Sufficient funding is included in the proposed FY2019 Solid Waste Budget to cover the first-year expenses.

**Attachments:**

1. Bid Pricing Sheet
2. Sonoco Contract



## Legislation Details (With Text)

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**File #:** 16-1492

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 5/9/2018      **Final action:**

**Title:** Approval for Wake County Human Services to enter into a 5-Year Software Contract with RouteMatch

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Agenda Item.pdf](#)  
[Routematch FY18-DRAFT.pdf](#)  
[Routematch Cost Sheet.pdf](#)

Date	Ver.	Action By	Action	Result
5/9/2018	1	Board of Commissioners		

Approval for Wake County Human Services to enter into a 5-Year Software Contract with RouteMatch

**That the Board of Commissioners authorizes the County Manager to enter into a multi-year contract with RouteMatch Software Incorporated for the provision of transportation scheduling software, subject to language, terms and conditions acceptable to Wake County Information Services and the County Attorney**



## Legislation Details (With Text)

**File #:** 16-1483

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 5/9/2018      **Final action:**

**Title:** Tax Committee Recommendations for Value Adjustments, Late Filed Applications, Collections Refunds and Tax Collections

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Tax Collections Item Summary](#)  
[Tax Committee Agenda Process](#)  
[Executive Summary 1](#)  
[Executive Summary 2](#)  
[May 2018 Refunds Under 500](#)  
[May 2018 refunds over \\$500.00](#)  
[Daily Updates For Exemptions](#)  
[Daily Updates For Penalties](#)  
[Daily Updates For Special Situations](#)  
[Daily Updates For Tax Deferments](#)  
[Municipal Collection Report](#)  
[Wake County Collection Report](#)  
[Monthly In-Rem Foreclosure Report](#)  
[PFB Summary Report](#)  
[Register of Deeds Excise Tax Report](#)

Date	Ver.	Action By	Action	Result
5/9/2018	1	Board of Commissioners		

Tax Committee Recommendations for Value Adjustments, Late Filed Applications, Collections Refunds and Tax Collections

**That the Board of Commissioners approves the attached recommendations by the Tax Committee**

**Item Title:** Tax Committee Recommendations for Value Adjustments, Late Filed Applications, Collections Refunds and Tax Collections

**Specific Action Requested:**

**That the Board of Commissioners approves the attached recommendations by the Tax Committee.**

**Item Summary:**

If a taxpayer believes they have been billed incorrectly, wish to appeal a decision of the Assessor, seek relief of penalties or submit a late request for exemption, exclusion or deferment, they can request a hearing with the Tax Committee. The Tax Committee is comprised of Kim Lorbacher, Financial Services Manager with Wake County Finance; Natasha Baldwin, Finance Manager with the City of Raleigh and Emily Lucas, Wake County Deputy Finance Director. Marcus Kinrade, Wake County Revenue Director, serves as the clerk to the Tax Committee. The Tax Committee meets on the third Thursday of each month at 1 p.m. in the Revenue Department's Conference Room to review requests and make a recommendation to the Board of Commissioners. This meeting is publicized and open to the public.

The Tax Committee presents a document to the Wake County Board of Commissioners each month for approval, showing the name of the taxpayer, description of property, account number and year for, kind of tax being appealed, recommendation by the Tax Committee and automatic relief code if applicable. When approved, the County Manager's Office forwards a copy to any municipality that has items for its approval.

Some of the reasons taxpayers may have a problem with their tax bills are:

1. They were penalized for listing personal property after January 31.
2. They paid their bill late and are requesting relief from the interest or costs.
3. They take exception to the value placed on their property.
4. Their business personal property listing has been audited and they are seeking relief of penalties.
5. They have requested an exemption, exclusion or deferment on a property and have failed to make an application during the regular listing period and are requesting approval as a late filed application.
6. They have requested exemption, exclusion or deferment on a property and the Assessor has denied the application and they wish to appeal
7. Occasionally, property taxes are either over-paid or are paid twice and a refund is requested.

The Tax Committee requests that the Board approve the attached recommendations for value adjustments, late filed applications, collections refunds and tax collections report.

**Attachments:**

1. Tax Committee Agenda Process
2. Executive Summary 1 and 2
3. Refunds Under/Over \$500.00
4. Daily Updates for Exemptions, Penalties, Tax Relief, Special Situations and Tax Deferments
5. Municipal Collection Report
6. Wake County Collection Report
7. Monthly In-Rem Foreclosure Report
8. PFB Summary Report
9. Register of Deeds Excise Tax Report

**The Tax Committee follows the North Carolina General Statutes or previously established general guidelines in their recommendations of relief for assessed late list penalties (no relief, partial relief, full relief). The committee also considers late filed exemption and exclusion applications, and makes recommendations regarding requests for relief of interest.**

Consideration of relief of late list penalties:

- If a taxpayer is new to North Carolina and fails to list the first year required, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has property that should have been listed and is unaware of the tax laws, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has listed timely in at least two consecutive years immediately prior to the year for which a penalty is assessed, the penalty may be relieved, partially or in full.
- If a taxpayer inadvertently omitted items from his timely listing, the penalty may be relieved, partially or in full.
- If a taxpayer was involved in military deployment and was unable to list timely, the penalty may be relieved, partially or in full.
- If a taxpayer was unable to list due to circumstances beyond their control (e.g. – hospitalization), the penalty may be relieved, partially or in full.
- Guidelines have been established for companies with penalties assessed as a result of audits. Relief may be granted partially or in full if it appears there was no willful attempt to understate value, if the taxpayer was cooperative and forthright during the audit and if there were no significant issues with their previous listings. The recommendation of the auditor is carefully considered in making this determination.

Consideration of late-filed applications for exemption or exclusion:

- The tax committee will recommend approval of late filed exemptions or exclusions as long as the request complies with the general statutes, or if case law exists that is clear and generally supports the request. Late filed applications must be hand-delivered by December 31 or postmarked by December 31 of the calendar year for which the exemption or exclusion is requested.
- The tax committee will recommend denying any applications received after December 31<sup>st</sup> of the calendar year for which the exemption or exclusion is requested. There is no statutory authority to exempt or exclude property if the application is made outside the calendar year for which the exemption is sought.

Consideration of requests for relief of interest:

- Once interest accrues, it is considered tax per NCGS 105-273(15). Tax cannot be compromised per NCGS 105-380. Therefore the tax committee typically recommends denial of requests for relief of interest. Should a situation arise in which the committee determines that interest should be relieved, the Assessor will request the item be removed from the consent agenda and considered separately by the Board of Commissioners.

**EXECUTIVE SUMMARY OF RECOMMENDATIONS FROM TAX COMMITTEE**

Board Meeting Date May 9, 2018

<u>NUMBER</u>	<u>PROPERTY TAX REFUNDS REQUESTED</u>		
	AMOUNT OF TAX <u>REQUESTED</u>	AMOUNT OF TAX <u>APPROVED</u>	AMOUNT OF TAX <u>DENIED</u>
9	\$20,382.28	\$20,382.28	0.00



## Executive Summary of Recommendations From Tax Committee 04/19/2018

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### Exemptions Requested

Number of Requests	Value of Exemptions Requested	Value of Property Exempted
5	\$5,030,818	\$4,750,754

### Tax Relief Exclusion Requested

Number of Requests	Value of Exclusion Requested	Value of Property Exempted
0	\$0	\$0

### Tax Deferment Requested

Number of Requests	Value of Deferment Requested	Value of Property Deferred
11	\$4,602,122	\$4,602,122

### Requests For Relief of Late List Penalties

Number of Requests	Granted Full Relief	Granted Partial Relief	Denied
13	13	0	0

### Special Situations/Value Adjustment

Relief Requested	Total	Granted	Denied
Exemption Appeal of Denial	1	1	0

## Board Report

Return

Date : 05/09/2018

Approved By : \_\_\_\_\_

TO : WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	JONES, RICHARD LANE JONES, TERRY J PO BOX 937 HOLLY SPRINGS NC, 27540 - 0937	0000108004- 2017- 2017- 000000	City County	157.00 223.25	380.25	380.25 Refund
2	WANG, XIAOHUI 1507 VANDORA SPRINGS RD GARNER NC, 27529 - 4336	0000437339- 2017- 2017- 000000	City County	38.92 68.39	107.31	107.31 Refund
Marcus D. Kinrade			Total City Rebated	195.92		
Wake County Revenue Administrator			Total County Rebated	291.64		
<b>Total Rebate/Refund</b>				487.56	487.56	

CC:

\*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

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**Board Report****Return**

Date : 05/09/2018

Approved By : \_\_\_\_\_

**TO : WAKE COUNTY BOARD OF COMMISSIONERS****RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES**

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	GREENHILL, ALFRED B GREENHILL, LUCILLE B 11550 GREEN LEVEL CHURCH RD CARY NC, 27519 - 7059	0000026424- 2013- 2013- 000000	City 0.00 County 2,674.59	2,674.59	2,674.59	Refund
2	GREENHILL, ALFRED B GREENHILL, LUCILLE B 11550 GREEN LEVEL CHURCH RD CARY NC, 27519 - 7059	0000026424- 2014- 2014- 000000	City 0.00 County 2,866.25	2,866.25	2,866.25	Refund
3	GREENHILL, ALFRED B GREENHILL, LUCILLE B 11550 GREEN LEVEL CHURCH RD CARY NC, 27519 - 7059	0000026424- 2015- 2015- 000000	City 0.00 County 3,025.24	3,025.24	3,025.24	Refund
4	GREENHILL, ALFRED B GREENHILL, LUCILLE B 11550 GREEN LEVEL CHURCH RD CARY NC, 27519 - 7059	0000026424- 2016- 2016- 000000	City 0.00 County 3,040.02	3,040.02	3,040.02	Refund
5	LEE NAIL SPA 6021 POYNER VILLAGE PKWY STE A107 RALEIGH NC, 27616 - 3397	0006550707- 2017- 2017- 000000	City 228.44 County 330.33	558.77	574.14	Refund
6	PARDONED BY CHRIST 103 JAMES RIVER RD CARY NC, 27511 - 7253	0000029500- 2017- 2017- 000000	City 897.71 County 1,318.12	2,215.83	2,215.83	Refund
7	SALISBURY STREET HOTEL LLC 3141 JOHN HUMPHRIES WYND STE 200 RALEIGH NC, 27612 - 5383	0000001752- 2017- 2017- 000000	City 19,326.08 County 24,345.63	43,671.71	5,498.65	Refund
<b>Marcus D. Kinrade</b>			Total City Rebated 20,452.23			
<b>Wake County Revenue Administrator</b>			Total County Rebated 37,600.18			
			<b>Total Rebate/Refund</b>	58,052.41	19,894.72	

CC:

**\*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.**

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**Board of Commissioners Meeting: 05/09/2018**

**TO: Wake County Board of Commissioners**

**FOR: Consideration of Requests for Exemptions**

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Value Appealed	Appeal/Request Type	Recommendation Recommended Value
13977	CHRISTIAN COMMUNITY IN ACTION INC	0000192170 2018	CARY	\$215,938	Exemption 105-278.6 Charitable Purpose	Denied
13979	SPRING STREET CHRISTIAN CHURCH UCC	0000057790 2018	WAKE FOREST	\$64,126	Exemption 105-278.3 Religious Purpose	Denied
13981	SPRING STREET CHRISTIAN CHURCH UCC	0000001670 2018	WAKE FOREST	\$20,000	Exemption 105-278.3 Religious Purpose	Granted
13991	LIFEPOINTE CHRISTIAN CHURCH	0000304699 2018	CARY	\$3,585,697	Exemption 105-278.3 Religious Purpose	Granted

**Board of Commissioners Meeting: 05/09/2018**

**TO: Wake County Board of Commissioners**

**FOR: Consideration of Requests for Relief of Penalties**

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Late List Appealed	Appeal/Request Type	Recommendation
13957	A HANDY HUSBAND INC	0006161458 2018	WAKE COUNTY	\$2.97	Late List Penalty	Granted
13963	AT LARGE GRAPHICS, SIGNS & PRINTING	0006830359 2013	CARY	\$46.25	Late List Penalty	Granted
13965	AT LARGE GRAPHICS, SIGNS & PRINTING	0006830359 2014	CARY	\$73.98	Late List Penalty	Granted
13967	AT LARGE GRAPHICS, SIGNS & PRINTING	0006830359 2015	CARY	\$64.66	Late List Penalty	Granted
13969	AT LARGE GRAPHICS, SIGNS & PRINTING	0006830359 2016	CARY	\$45.41	Late List Penalty	Granted
13971	AT LARGE GRAPHICS, SIGNS & PRINTING	0006830359 2017	CARY	\$27.15	Late List Penalty	Granted
13959	AVISON YOUNG - NORTH CAROLINA LLC	0006842616 2018	RALEIGH	\$4.57	Late List Penalty	Granted
13961	BLUE FLAME TATTOO INC	0006491199 2017	RALEIGH	\$51.49	Late List Penalty	Granted
14001	GENUINE PARTS COMPANY	0006845115 2018	GARNER	\$338.67	Late List Penalty	Granted
14003	GUARDIAN FUELING TECHNOLOGIES LLC	0006845169 2018	RALEIGH	\$66.44	Late List Penalty	Granted

**Board of Commissioners Meeting: 05/09/2018**

**TO: Wake County Board of Commissioners**

**FOR: Consideration of Requests for Relief of Penalties**

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Late List Appealed	Appeal/Request Type	Recommendation
13975	KELLERMEYER BERGENSONS SERVICES	0006844855 2018	RALEIGH	\$5.68	Late List Penalty	Granted
13973	KELLERMEYER BERGENSONS SERVICES LLC	0006844852 2018	RALEIGH	\$34.34	Late List Penalty	Granted
14005	STATE EMPLOYEES ASSOC OF N C INC	0005275341 2018	RALEIGH	\$106.15	Late List Penalty	Granted

**Board of Commissioners Meeting: 05/09/2018**

**TO: Wake County Board of Commissioners**

**FOR: Consideration of Requests for Value Adjustments and Special Situations**

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Value Appealed	Appeal/Request Type	Recommendation Recommended Value
13997	RALEIGH SWIMMING ASSOCIATION	0000089276 2018	RALEIGH	\$1,145,057	Exemption Appeal of Denial 105-278.6 Charitable Purpose	Granted

**Board of Commissioners Meeting: 05/09/2018****TO: Wake County Board of Commissioners****FOR: Consideration of Requests for Tax Deferment**

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Value Appealed Tax Deferred	Appeal/Request Type	Recommendation
13999	GOODMAN, PAUL GOODMAN, DENISE	0000014138 2018	WAKE COUNTY	\$235,870	Tax Deferment 105-277.4 Agricultural Use	Granted
13877	ATKINSON, SARAH ATKINSON, ALVIN	0000374463 2017	WAKE COUNTY	\$306,783	Tax Deferment 105-277.4 Agricultural Use	Granted
13879	ATKINSON, SARAH ATKINSON, ALVIN	0000374463 2016	WAKE COUNTY	\$306,783	Tax Deferment 105-277.4 Agricultural Use	Granted
13881	ATKINSON, SARAH ATKINSON, ALVIN	0000374463 2015	WAKE COUNTY	\$327,595	Tax Deferment 105-277.4 Agricultural Use	Granted
13883	ATKINSON, SARAH ATKINSON, ALVIN	0000374463 2014	WAKE COUNTY	\$327,595	Tax Deferment 105-277.4 Agricultural Use	Granted
13993	CALTON, W	0000011042 2018	WAKE COUNTY	\$131,481	Tax Deferment 105-277.4 Forestry Use	Granted
13995	CALTON, W	0000011029 2018	WAKE COUNTY	\$1,089,792	Tax Deferment 105-277.4 Forestry Use	Granted
13989	PERRY, BILLY PERRY, MILDRED	0000210579 2018	WAKE COUNTY	\$26,560	Tax Deferment 105-277.4 Agricultural Use	Granted
13987	WILLIAMS, ALICE	0000077347 2018	WAKE COUNTY	\$1,453,058	Tax Deferment 105-277.4 Forestry Use	Granted
13983	ZAJAC, CHRISTOPHER ZAJAC, HEATHER	0000306817 2018	WAKE COUNTY	\$152,240	Tax Deferment 105-277.4 Agricultural Use	Granted



**Board of Commissioners Meeting: 05/09/2018**

**TO: Wake County Board of Commissioners**

**FOR: Consideration of Requests for Tax Deferment**

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Value Appealed Tax Deferred	Appeal/Request Type	Recommendation
13985	ZAJAC, CHRISTOPHER ZAJAC, HEATHER	0000444067 2018	WAKE COUNTY	\$244,365	Tax Deferment 105-277.4 Agricultural Use	Granted

# MUNICIPAL MONTHLY COMPARISON REPORT MARCH 2018

## ANGIER

	Last Year	This Year
Billed	\$298,705.26	\$326,208.28
Collected	\$297,521.50	\$323,723.76
Percentage	99.60%	99.24%

## DURHAM

	Last Year	This Year
Billed	\$318,703.10	\$470,565.02
Collected	\$317,835.67	\$470,565.02
Percentage	99.73%	100.00%

## KNIGHTDALE

	Last Year	This Year
Billed	\$6,793,355.45	\$7,193,218.28
Collected	\$6,768,637.83	\$7,169,377.93
Percentage	99.64%	99.67%

## WAKE FOREST

	Last Year	This Year
Billed	\$24,022,179.57	\$25,314,142.10
Collected	\$23,937,322.67	\$25,223,729.57
Percentage	99.65%	99.64%

## APEX

	Last Year	This Year
Billed	\$23,007,445.67	\$24,549,958.63
Collected	\$22,960,229.94	\$24,472,028.35
Percentage	99.79%	99.68%

## FUQUAY -VARINA

	Last Year	This Year
Billed	\$12,613,490.34	\$13,674,746.68
Collected	\$12,543,259.06	\$13,592,754.18
Percentage	99.44%	99.40%

## MORRISVILLE

	Last Year	This Year
Billed	\$17,695,381.27	\$17,896,909.37
Collected	\$17,647,047.15	\$17,825,292.34
Percentage	99.73%	99.60%

## WENDELL

	Last Year	This Year
Billed	\$2,618,089.39	\$2,872,797.80
Collected	\$2,598,157.96	\$2,851,082.13
Percentage	99.24%	99.24%

## CARY

	Last Year	This Year
Billed	\$88,489,170.52	\$89,829,282.57
Collected	\$88,277,551.57	\$89,596,538.25
Percentage	99.76%	99.74%

## GARNER

	Last Year	This Year
Billed	\$17,429,274.63	\$17,893,076.62
Collected	\$17,305,109.37	\$17,772,212.19
Percentage	99.29%	99.32%

## RALEIGH

	Last Year	This Year
Billed	\$249,101,333.74	\$255,939,273.00
Collected	\$247,956,827.72	\$254,705,547.22
Percentage	99.54%	99.52%

## ZEBULON

	Last Year	This Year
Billed	\$5,542,827.28	\$6,331,550.43
Collected	\$5,497,964.56	\$6,280,832.08
Percentage	99.19%	99.20%

## CLAYTON

	Last Year	This Year
Billed	\$140.24	\$172.99
Collected	\$140.24	\$172.99
Percentage	100.00%	100.00%

## HOLLY SPRINGS

	Last Year	This Year
Billed	\$17,963,932.40	\$18,959,748.50
Collected	\$17,883,471.41	\$18,889,973.72
Percentage	99.55%	99.63%

## ROLESVILLE

	Last Year	This Year
Billed	\$3,774,979.14	\$4,187,008.74
Collected	\$3,763,872.74	\$4,177,019.81
Percentage	99.71%	99.76%

**REPORT OF COLLECTIONS - WAKE COUNTY ONLY  
MARCH 2018**

<b>MONTHLY COLLECTIONS</b>	<b>March 2017</b>	<b>March 2018</b>
	<b>Last Year</b>	<b>This Year</b>
Current Taxes	\$2,913,931.70	\$2,831,606.97
Current Special Districts	\$126,582.22	\$133,117.26
Current Deferred Taxes	\$219,084.94	\$66,733.45
Back Taxes	\$109,573.77	\$120,439.45
Back Deferred Taxes	\$423,983.86	\$141,207.79
Beer & Wine	\$16,180.00	\$1,852.50
Recycle Fee	\$41,694.93	\$35,996.64
<b>TOTAL</b>	<b>\$3,851,031.42</b>	<b>\$3,330,954.06</b>

<b>CUMULATIVE</b>	<b>March 2017</b>	<b>March 2018</b>
	<b>Last Year</b>	<b>This Year</b>
Current Taxes	\$775,858,050.56	\$818,375,617.06
Current Special Districts	\$24,547,006.33	\$24,696,695.93
Current Deferred Taxes	\$580,127.31	\$631,409.97
Back Taxes	\$1,200,002.73	\$491,172.60
Back Deferred Taxes	\$1,596,208.55	\$2,212,187.22
Beer & Wine	\$24,660.00	\$18,614.50
Recycle Fee	\$8,150,435.65	\$8,324,432.42
<b>TOTAL</b>	<b>\$811,956,491.13</b>	<b>\$854,750,129.70</b>

	<b>March 2017</b>		
	<b>Levy Billed</b>	<b>Levy Coll</b>	<b>% Coll</b>
Real & Personal Property	\$795,545,160.03	\$791,690,819.37	99.52%
Special District Real & Personal	\$24,660,425.79	\$24,480,823.02	99.27%
Vehicle Property	\$5,781,253.89	\$5,740,686.11	99.30%
Special District Vehicle	\$202,196.10	\$199,971.06	98.90%
<b>TOTAL</b>	<b>\$826,189,035.81</b>	<b>\$822,112,299.56</b>	<b>99.51%</b>

	<b>March 2018</b>		
	<b>Levy Billed</b>	<b>Levy Coll</b>	<b>% Coll</b>
	\$830,531,992.81	\$826,356,244.48	99.50%
	24,823,786.22	\$24,640,211.63	99.26%
	\$5,770,914.98	\$5,733,940.00	99.36%
	\$195,263.46	\$193,489.07	99.09%
	<b>\$861,321,957.47</b>	<b>\$856,923,885.18</b>	<b>99.49%</b>

						<b>UNCOLLECTED DEFERRED TAXES</b>	
						<b>DEFERRED TAXES (Subject to Current) and 3 Year Rollback)</b>	
<b>YEAR</b>	<b>LEVY BILLED</b>	<b>LEVY COLLECTED</b>	<b>PERCENTAGE COLLECTED</b>	<b>LEVY UNCOLLECTED</b>	<b>(%)</b>	<b>Year</b>	<b>Amount</b>
2017	\$861,321,957.47	\$856,923,885.18	99.49%	\$4,398,072.29	0.51%	2017	\$17,852,231.49
2016	\$826,223,042.55	\$825,576,756.42	99.92%	\$646,286.13	0.08%	2016	\$17,661,788.76
2015	\$785,332,691.13	\$784,929,769.13	99.95%	\$402,922.00	0.05%	2015	\$18,350,557.24
2014	\$766,414,338.89	\$766,140,357.75	99.96%	\$273,981.14	0.04%	2014	\$17,081,314.25
2013	\$675,877,933.56	\$675,198,521.62	99.90%	\$679,411.94	0.10%	2013	\$17,678,976.30
2012	\$683,563,809.38	\$682,740,707.02	99.88%	\$823,102.36	0.12%	2012	\$17,968,878.26
2011	\$673,247,654.80	\$672,372,043.11	99.87%	\$875,611.69	0.13%	2011	\$18,223,412.94
2010	\$668,216,055.87	\$667,320,715.86	99.87%	\$895,340.01	0.13%	2010	\$18,537,947.53
2009	\$664,017,347.41	\$663,204,762.25	99.88%	\$812,585.16	0.12%	2009	\$18,446,775.79

<b>TOTAL</b>	<b>\$6,604,214,831.06</b>	<b>\$6,594,407,518.34</b>		<b>\$9,807,312.72</b>		<b>TOTAL</b>	<b>\$161,801,882.56</b>	<b>TOTAL</b>	<b>\$257,660.87</b>
<b>S/Distr</b>									
Current	\$25,019,049.68	\$24,833,700.70	99.26%	\$185,348.98	0.74%				

Marcus D. Kinrade  
Wake County Revenue Director

**WAKE COUNTY BOARD OF COMMISSIONERS  
WAKE COUNTY IN-REM FORECLOSURE PROGRESS REPORT  
March 2018**

**Totals for MARCH**

Parcels Notified by Certified Letter	2
Number of Parcels - Judgments Docketed	5
Parcels Paid in Full	6
Parcels Sold at Public Auction	3
Principal Tax (Notified by Certified Letter)	\$ 10,334
Principal Tax Collected for Month	\$ 50,336

**Cumulative Totals for 2017/2018Fiscal Year**

Parcels Notified by Certified Letter	31
Number of Parcels - Judgments Docketed	23
Parcels Paid in Full	40
Parcels Sold at Public Auction	10
Principal Tax (Notified by Certified Letter)	\$ 206,118
Principal Tax Collected for Year	\$ 380,908

**Cumulative Total to Date**

Parcels Notified by Certified Letter	9,808
Number of Parcels - Judgments Docketed	1,940
Parcels Paid in Full	8,918
Parcels Sold at Public Auction	530
Principal Tax (Notified by Certified Letter)	\$ 15,678,125
Principal Tax Collected to Date	\$ 16,181,590

**\*Totals Include Any Municipal Taxes that Wake County is Under Contract to Collect.**

\*\*\*\*\*

This report is to be filed for the record.

Marcus D. Kinrade  
Revenue Director

**Tax Committee Meeting: 04/19/2018**

**Board of Commissioners Meeting: 05/09/2018**

**Approved by:** \_\_\_\_\_

**Account Types:**

PFB - Prepared Food and Beverage Tax

RVT - Rental Vehicle Tax

ROT - Room Occupancy Tax

BW - Beer and Wine Licensing

HVY - Heavy Equipment

**TO: Wake County Board of Commissioners**

**FOR: Consideration of Requests for Release of Gross Receipts Tax Penalties**

Item #	Business Name Business Location	Owner Name	Account # Payment Status	Account Type	Penalty Appealed	Recommendation
5138	BELLA ITALIA RESTAURANTE 10630 DURANTE RD STE 101 RALEIGH NC 27614-6490	F & C RESTAURANTS INC	0000015979 Partially Paid	PFB	\$125.80	No Relief
5142	BRUEGGER'S BAGEL BAKERY-0024 2302 HILLSBOROUGH ST STE 102 RALEIGH NC 27607-4353	CARIBOU COFFEE COMPANY	0000004046 Partially Paid	PFB	\$72.59	No Relief
5144	BRUEGGER'S BAGEL BAKERY-0032 122 SW MAYNARD RD CARY NC 27511-4402	CARIBOU COFFEE COMPANY	0000005875 Partially Paid	PFB	\$57.35	No Relief
5146	BRUEGGER'S BAGEL BAKERY-0101 2231 AVENT FERRY RD RALEIGH NC 27606-2133	CARIBOU COFFEE COMPANY	0000013031 Partially Paid	PFB	\$96.30	No Relief
5148	BRUEGGER'S BAGEL BAKERY-0143 7550 CREEDMOOR RD STE 106 RALEIGH NC 27613-1661	CARIBOU COFFEE COMPANY	0000013441 Partially Paid	PFB	\$97.89	No Relief
5150	BRUEGGER'S BAGEL BAKERY-0192 9704 STRICKLAND RD RALEIGH NC 27615-1939	CARIBOU COFFEE COMPANY	0000013585 Partially Paid	PFB	\$74.13	No Relief
5152	BRUEGGER'S BAGEL BAKERY-0223 4212 NW CARY PKWY CARY NC 27513-8411	CARIBOU COFFEE COMPANY	0000013586 Partially Paid	PFB	\$94.97	No Relief
5154	BRUEGGER'S BAGEL BAKERY-0644 3510 WADE AVE RALEIGH NC 27607-4048	CARIBOU COFFEE COMPANY	0000016065 Partially Paid	PFB	\$100.11	No Relief

Item #	Business Name Business Location	Owner Name	Account # Payment Status	Account Type	Penalty Appealed	Recommendation
5140	CARY PUB 6454 TRYON RD CARY NC 27518-7050	THE CARY PUB LLC	0000019452 Paid in Full	PFB	\$95.00	No Relief

**This List Requires Board Action**

Tax Committee Member: Natasha Baldwin, City Of Raleigh  
Kim Lorbacher, Wake County Finance  
Emily Lucas, Wake County Finance

**Marcus Kinrade, Revenue Director**



Register of Deeds

BOARD REPORT

DATE: APRIL 3, 2018

TO: WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND OF EXCISE TAX

Approved By:

*Kimberly Baughen*  
*[Signature]*


<u>No.</u>	<u>Name &amp; Address of Payee</u>	<u>Deed Book &amp; Page Number</u>	<u>Excise Tax Amount Refund</u>	<u>Reason for Refund</u>	<u>Request Status</u>
1	CSC eRecording Attn: Acct Dept. 919 N. 1000 W. Logan, UT 84321 Ref. Case 02809068	Book 017060, Page <del>0224</del> <sup>2234</sup> <i>Pt</i>	\$ 284.00	eRecorded Twice	Approved
2	MCCULLERS, Whitaker & Hamer 216 US HWY. 70 West Garner, NC 27529	Book 017069, Page 02200	\$ 204.00	Wrong County	Approved
3	Moore & Allphin, PLLC 3716 National Drive, Suite 100 Raleigh, NC 27612	Book 017028, Page 01552	\$ 534.00	Wrong County	Approved

4	Smith Debnam, Attorneys Attn: Wendy Kerns 4601 Six Forks Road Suite 400 Raleigh, NC 27609	Book 17070, Page 002545	\$ 688.00	Wrong County	Approved
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5	Getter Law Offices, PA 7500 Six Forks Rd, Ste. 101 Raleigh, NC 27615	Book 017072, Page 00683	\$ 575.00	Wrong County	Approved
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6	Kennon Craver, PLLC P.O. Box 51579 Durham, NC 27717	Book 017074, Page 00803	\$ 116.00	Wrong County	Approved
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Total to be Refunded: \$ 2401.00

  
Charles P. Gilliam  
Wake County Register of Deeds





## Legislation Details (With Text)

**File #:** 16-1484  
**Type:** Regular Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 5/9/2018  
**Final action:**  
**Title:** Presentation of the County Manager's Recommended Budget for Fiscal Year 2018-2019  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [FY 19 Budget Presentation Item Summary.pdf](#)

Date	Ver.	Action By	Action	Result
5/9/2018	1	Board of Commissioners	accepted	

Presentation of the County Manager's Recommended Budget for Fiscal Year 2018-2019

**That the Board of Commissioners receives the recommended fiscal year 2019 budget for consideration and approves the following:**

- 1. Holding a public hearing on the budget during the Board of Commissioners' regular meeting on Monday, May 21, at 2:00 p.m. in the Board Room of the Justice Center, and also at 7:00 p.m. on that day at the Commons Building;**
- 2. Holding budget work sessions on Monday, May 14, at 9:00 a.m. and Wednesday, May 30, at 2:00 pm;**
- 3. Considers the budget for adoption on Monday, June 4, during the Board of Commissioners' regular meeting, which begins at 5:00 p.m.**

**Item Title:** Presentation of the County Manager's Recommended Budget for Fiscal Year 2019

**Specific Action Requested:**

**That the Board of Commissioners receives the recommended Fiscal Year 2019 budget for consideration and approves the following:**

- 1. Holding a public hearing on the budget during the Board of Commissioners' regular meeting on Monday, May 21, at 2:00 p.m. in the Board Room of the Justice Center, and also at 7:00 p.m. on that day at the Commons Building;**
- 2. Holding budget work sessions on Monday, May 14, at 9:00 a.m. and Wednesday, May 30, at 2:00 pm;**
- 3. Considers the budget for adoption on Monday, June 4, during the Board of Commissioners' regular meeting, which begins at 5:00 p.m.**

**Item Summary:**

North Carolina counties budget and spend monies under the Local Government Budget and Fiscal Control Act. County Manager David Ellis will present his recommended budget detailing the proposed plan for raising and spending money for specified programs, functions, activities, and objectives for fiscal year 2019. The fiscal year runs from July 1, 2018 through June 30, 2019.

The next step will be the Board's review of the recommended operating and capital budgets for Fiscal Year 2019. To begin this process, the Board should consider taking the following steps:

1. Receive the recommended fiscal year 2019 budget for consideration.
2. Hold a public hearing on the budget during the Board of Commissioners' regular meeting on Monday, May 21, at 5:00 p.m. in the Board Room of the Justice Center, and also that day at 7:00 p.m. at the Commons Building.
3. Hold budget work sessions on Monday, May 14, at 9:00 a.m. and Wednesday, May 30, at 2:00 pm
4. Consider the budget for adoption on Monday, June 4, during the Board of Commissioners' regular meeting, which begins at 5:00 p.m.

The County Manager's presentation complies with GS 159-11 and GS 159-12, which states the Manager must present a budget by June 1st and must advertise a public hearing on the budget.

**Attachments:**

*Material will be provided at the Board of Commissioners meeting.*



## Legislation Details (With Text)

**File #:** 16-1487  
**Type:** Regular Item  
**Status:** Agenda Ready  
**In control:** Housing & Community Revitalization  
**On agenda:** 5/9/2018  
**Final action:**  
**Title:** Multi-Family Affordable Housing Development Loans  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Item Summary.pdf](#)  
[Housing Loans Presentation 05-09-18.pdf](#)  
[Location Maps.pdf](#)  
[Appraisal Summaries.pdf](#)  
[Recommended Application Repayment Schedules.pdf](#)

Date	Ver.	Action By	Action	Result
5/9/2018	1	Board of Commissioners	accepted	

Multi-Family Affordable Housing Development Loans

**That the Board of Commissioners approves the following loans:**

1. Up to \$680,000 in Federal HOME, County CIP and/or HOPWA funds for Pine Trace Apartments, an affordable senior housing development in Wake Forest, NC;
2. Up to \$1,000,000 in Federal HOME, County CIP and/or HOPWA funds for Zebulon Green, an affordable family housing development in Zebulon NC;
3. Up to \$640,000 in Federal HOME, County CIP and/or HOPWA funds for Isles of Wake, an affordable senior housing development in Wake Forest, NC;

All funding commitments are subject to terms and conditions acceptable to the County Attorney. Awards are also contingent upon the development receiving local approvals including site plan approval, all necessary permits from the local municipality and an award of tax credits from the NC Housing Finance Agency. In addition, all awards are contingent upon the basic terms as identified in the project descriptions, including funding commitments from the financial partners as identified

**Item Title:** Multi-Family Affordable Housing Development Loans

**Specific Action Requested:**

**That the Board of Commissioners approves the following loans:**

- 1. Up to \$680,000 in Federal HOME, County CIP and/or HOPWA funds for Pine Trace Apartments, an affordable senior housing development in Wake Forest, NC;**
- 2. Up to \$1,000,000 in Federal HOME, County CIP and/or HOPWA funds for Zebulon Green, an affordable family housing development in Zebulon NC;**
- 3. Up to \$640,000 in Federal HOME, County CIP and/or HOPWA funds for Isles of Wake, an affordable senior housing development in Wake Forest, NC;**

**All funding commitments are subject to terms and conditions acceptable to the County Attorney. Awards are also contingent upon the development receiving local approvals including site plan approval, all necessary permits from the local municipality and an award of tax credits from the NC Housing Finance Agency. In addition, all awards are contingent upon the basic terms as identified in the project descriptions, including funding commitments from the financial partners as identified.**

**Item Summary:**

Annually, Wake County's Housing and Community Revitalization (HCR) program distributes a Request for Proposals (RFP) to produce and preserve affordable housing units. The program leverages funds from the County Capital Improvement Plan (CIP), Federal U.S. Department of Housing and Urban Development (HUD), and Low Income Housing Tax Credits (LIHTC). This program enables higher production and preservation of subsidized affordable housing throughout the community and addresses five of the Board of Commissioners' seven goal areas. Since these loans are considered real estate transactions, financial commitments must be approved by the Board of Commissioners.

This year's RFP was released in January 2018 with applications due back on February 9, 2018. Following feedback received through the 20-year, Comprehensive Affordable Housing Plan process, the County made enhancements to the RFP, scoring criteria and negotiation process. The following modifications were made to the 2018 process:

- 1) Updated the Request for Proposals by:
  - Subdividing the review criteria into two groups: Project Viability and Policy Goals
  - Decreasing the Energy Star value by 5 points and Location value by 10 points

- Added an Affordability Targeting point value of 15 to prioritize units that offer a portion of the total units at or below 40% (9% projects) and at or below 50% (4% projects)
- 2) Created an objective scorecard
- 3) Completed a robust financial analysis
- 4) Performed developer engagement and negotiation
- 5) Requested that 10% of total units be reserved for Wake County Permanent Supportive Housing (PSH) voucher holders

Below are key criteria in Wake County's selection of a project applicant for award:

### 1) Project Viability

- a) Financial Feasibility: Probability of project successfully closing;
- b) Development Quality: Quality of the proposed improvements;
- c) Development & Management Team: Financial strength, experience, and capabilities of the developer; ability of applicant to repay County loan with the minimum repayment terms; capabilities of project property manager;

### 2) Wake County Policy Goals

- d) Affordability Targeting: Population served i.e. household AMI targeting and special needs populations;
- e) Location: Location of project site near public transit, schools, and other community amenities, and not within close proximity to a large existing development of affordable housing;
- f) Special Needs Units
- g) Energy Star

### Project Evaluation Criteria and Scoring

Criteria	Points
1) Project Viability	
a) Financial Feasibility	30
b) Development Quality	10
c) Development & Management Team	10
2) Wake County Policy Goals	
d) Affordability Targeting	15
e) Location	15
f) Special Needs Units	15
g) Energy Star	5
<b>TOTAL</b>	<b>100</b>

Wake County received six applications in response to the RFP. The County reviewed all six applications with participation from staff in Wake County Housing & Community Revitalization, Facilities, Design & Construction, the Planning Department, and the County Manager's Office, as well as consultation by HR&A Advisors. Staff from Budget, Finance, and Revenue assisted in vetting the applications. The applications were scored and ranked by the County review team.

All applications met the County's threshold requirements of a complete application, are affordable to seniors and families who earn at or below 40% of Area Median Income (AMI), maintain a debt coverage ratio of at least 1.15 for the term of the loan, are located in Wake County, have site control and appropriate zoning, and have supportive services. While all applications are required to have units at 60% AMI and below for North Carolina Housing Finance Agency (NCHFA) LIHTC funding, 60% AMI in Wake County is just under market rental rates. Therefore, units targeted to lower incomes are in higher demand. The AMI for Wake County is currently \$67,440 for a family of two.

The following chart summarizes each project.

Project (LIHTC 9%/4%)	Location	Type	Total Units	Supportive Units			Wake County Loan	Loan Request per Unit
				Wake	NCHFA /Other	Total (%)		
Pine Trace by Woda (9%)	Wake Forest	Elderly	68	7	7	14 (20%)	\$680,000	\$10,000
Zebulon Green by United (9%)	Zebulon	Family	72	7	8	15 (21%)	\$1,000,000	\$13,889
Isles of Wake by Gardner/Halcon(9%)	Wake Forest	Elderly	64	6	7	13 (21%)	\$640,000	\$10,000
Beacon Ridge by DHIC (4%)	Raleigh	Family	120	6	6	12 (10%)	\$2,477,000	\$20,642
Pennington Grove by DHIC (9%)	Garner	Elderly	60	3	6	9 (15%)	\$1,050,000	\$17,500
Hampton Spring by Evergreen (9%)	Raleigh	Elderly	56	0	6	6 (11%)	\$540,000	\$9,643
<b>Total</b>			<b>440</b>	<b>29</b>	<b>40</b>	<b>69</b>	<b>\$6,387,000</b>	<b>\$14,516</b>

After the applications were reviewed, scored and ranked by staff, they were presented to and reviewed by the Affordable Housing Advisory Committee on April 19, 2018. The Housing Committee supported staff's score and ranking recommendations.

A total of approximately \$3 million was made available in the FY18 and FY19 affordable housing budget to fund the developments. The developments were scored based on the review criteria. Because the total funding requests exceed the funds available, the three highest ranked developments will be recommended. These developments provided the best financial terms, quality, affordability and special needs focus. The review team also determined the top three ranked developments are the most competitive to receive funding through the NCHFA LIHTC program.

#### Developments Recommended for Funding:

Project	Location	Units				Supportive Units			Request	Proposed Rent & Utility
		30%	40%	50%	60%	Wake	Other	Total		
Pine Trace by Woda	Wake Forest	17	0	11	40	7	7	14	\$680,000	\$449 - \$1,078
Zebulon Green by United	Zebulon	19	0	10	43	7	8	15	\$1,000,000	\$450 - \$978
Isles of Wake by Gardner Capital	Wake Forest	16	0	10	38	6	7	13	\$640,000	\$451 - \$1,083
<b>Total</b>		<b>52</b>	<b>0</b>	<b>31</b>	<b>121</b>	<b>20</b>	<b>22</b>	<b>42</b>	<b>\$2,320,000</b>	

### Pine Trace by the Woda Group

This senior development is located in Wake Forest on Durham Rd (Hwy 98) near the intersection of Capital Blvd. The loan terms requested are 1% interest for the amortized, permanent loan with a 30-year term. Wake County would hold a third lien position, as conventional lenders (banks) generally need to be in first lien position and will not subordinate to public lenders. The lender summary and total leveraged funds are below.

<b>Pine Trace Lender Summary</b>	<b>Funding</b>
Bank(approx.)	\$ 2,480,000
Wake County	\$ 680,000
NCHFA RPP	\$ 800,000
Workforce Housing Loan Program	\$ 250,000
Federal Tax Credit Equity (approx.)	\$ 7,111,000
Deferred Developer Fee	\$ 22,888
<b>Total Leveraged Funds</b>	<b>\$ 11,116,620</b>

In addition, the development will add varying levels of affordability summarized below. Seven of the units will be targeted to persons with disabilities or who are homeless. An additional seven units will be reserved for Wake County PSH voucher holders. Pine Trace submitted a request for rezoning to the Town of Wake Forest and received unanimous approval. The Town has raised no concerns in regard to this development. The Woda Group expects construction to be complete before December 31, 2020.

<b>Pine Trace Affordability Summary</b>	<b>Units</b>	<b>Two Person Household Income</b>	<b>Proposed Rent &amp; Utility for 1 or 2 Bedroom</b>
30% Area Median Income	17	\$20,250	\$449 - \$538
50% Area Median Income	11	\$33,750	\$749 - \$838
60% Area Median Income	40	\$40,500	\$899 - \$1,078
<b>Total</b>	<b>68</b>		

### Zebulon Green by United Developers, Inc.

This family development is located in Zebulon on Pony Road near the intersection of Hospital Road and West Gannon Avenue. The loan terms requested are 2% interest for the permanent loan with a 30-year term. Wake County would hold a second lien position, as conventional lenders (banks) generally need to be in first lien position and will not subordinate to public lenders. The lender summary and total leveraged funds are below.

<b>Zebulon Green Lender Summary</b>	<b>Funding Request</b>
Bank (approx.)	\$ 2,125,000
Wake County	\$ 1,000,000
NCHFA RPP	\$ 800,000
Federal Tax Credit Equity (approx.)	\$ 7,191,620
<b>Total Leveraged Funds</b>	<b>\$ 11,116,620</b>

In addition, the development will add varying levels of affordability summarized below. Eight of the units will be targeted to persons with disabilities or who are homeless. An additional seven units will be reserved for Wake County PSH voucher holders. The Town has raised no concerns in regard to this development. United Developers, Inc. expects construction to be complete before December 31, 2020.

<b>Zebulon Green Affordability Summary</b>	<b>Units</b>	<b>Two Person Household Income</b>	<b>Proposed Rent &amp; Utility for 1, 2 or 3 Bedroom</b>
30% Area Median Income	19	\$20,250	\$450 - \$623
50% Area Median Income	10	\$33,750	\$700 - \$918
60% Area Median Income	43	\$40,500	\$750 - \$978
<b>Total</b>	<b>72</b>		

#### Isles of Wake by Gardner Capital Development II

This senior development is located in Wake Forest on Wake Union Church Road near the intersection of Capital Blvd. The loan terms requested are 1% interest with a 30-year term. Approximately \$515,403 would be repaid over 30 years with the remainder repaid as a balloon payment in year 30. Wake County would hold a third lien position, as conventional lenders (banks) generally need to be in first lien position and will not subordinate to public lenders. The lender summary and total leveraged funds are below.

<b>Isles of Wake Lender Summary</b>	<b>Funding Request</b>
Bank (approx.)	\$ 2,630,000
NCHFA RPP	\$ 800,000
Wake County	\$ 640,000
Workforce Housing Loan Program	\$ 250,000
Federal Tax Credit Equity (approx.)	\$ 8,009,199
Deferred Developer Fee	\$ 34,096
<b>Total Leveraged Funds</b>	<b>\$ 12,363,295</b>

In addition, the development will add varying levels of affordability summarized below. Seven of the units will be targeted to persons with disabilities or who are homeless. An additional six will be reserved for Wake County PSH voucher holders. Isles of Wake submitted a request for rezoning to the Town of Wake Forest and received unanimous approval. The Town has raised no concerns in regard to this development. Gardner Capital Development II expects construction to be complete before December 31, 2020.

<b>Isles of Wake Affordability Summary</b>	<b>Units</b>	<b>Two Person Household Income</b>	<b>Proposed Rent &amp; Utility for 1 or 2 Bedroom</b>
30% Area Median Income	16	\$20,250	\$451 - \$541
50% Area Median Income	10	\$33,750	\$752 - \$902
60% Area Median Income	38	\$40,500	\$903 - \$1,083
<b>Total</b>	<b>64</b>		

#### Developments Not Recommended for Funding:

While all six developments met the application requirements, available funding only allowed for the three highest ranked developments to be funded. The three lowest ranked developments (below) scored lower in financial terms, quality, affordability and special needs focus, or were determined less competitive to receive funding through the North Carolina Housing Finance Agency (NCHFA) LIHTC program. Those developments are summarized below.



Project	Location	Units				Supportive Units			Request	Proposed Rent & Utility
		30%	40%	50%	60%	Wake	Other	Total		
Beacon Ridge by DHIC	Raleigh	0	0	12	108	6	6	12	\$2,477,000	\$712 - \$1,122
Pennington Grove by DHIC	Garner	15	0	9	36	3	6	9	\$1,050,000	\$451 - \$978
Hampton Spring by Evergreen	Raleigh	14	4	8	30	0	6	6	\$540,000	\$414 - \$803
<b>Total</b>		<b>29</b>	<b>10</b>	<b>23</b>	<b>174</b>	<b>9</b>	<b>18</b>	<b>27</b>	<b>\$4,067,000</b>	

Beacon Ridge, Raleigh by DHIC, Inc.

Beacon Ridge is located in Raleigh on Rock Quarry Road near Interstate 40. Beacon Ridge is part of the SE Raleigh Promise Project. The loan terms requested for the Wake County loan are 1% interest during construction and 1% interest for the permanent loan with a 30-year term. Approximately \$564,979 would be repaid over 29 years with the remainder repaid as a balloon payment in year 30. During construction, Wake County would hold third lien position with a bank construction loan in first lien position and the City of Raleigh loan in second position. In the permanent phase, Wake County would hold third lien position with a bank loan in first lien position and the City of Raleigh loan in second lien position.

Beacon Ridge Lender Summary	Funding Request
Bank(approx.)	\$ 7,585,000
City of Raleigh	\$ 4,557,000
Wake County	\$ 2,477,000
Federal Tax Credit Equity(approx.)	\$ 7,622,191
Deferred Developer Fee(approx.)	\$ 243,847
<b>Total</b>	<b>\$ 22,485,038</b>

Pennington Grove 2 by DHIC, Inc.

Pennington Grove is located in Garner on Pennington Grove Way near the intersection of Aversboro Road and Heather Park Drive. The loan terms requested for the Wake County loan are 1% interest during construction and 1% interest for the permanent loan with a 20-year term. Approximately \$358,638 would be repaid over 20 years; the remainder would be repaid as a balloon in year 20. During construction, Wake County would hold second lien position. A bank construction loan would hold first lien position. In the permanent phase, Wake County would hold a second lien position. A bank loan would hold the first lien position.

Pennington Grove Lender Summary	Funding Request
Bank(approx.)	\$ 775,000
Wake County	\$ 1,050,000
NCHFA RPP	\$ 800,000
Workforce Housing Loan Program	\$ 250,000
Federal Tax Credit Equity(approx.)	\$ 7,206,779
Deferred Developer Fee	\$ 26,706
<b>Total</b>	<b>\$ 10,108,486</b>

### Hampton Spring by Evergreen Construction Company

Hampton Spring is located in Raleigh on Buck Jones Road near the intersection with Jones Franklin Road. The loan terms requested for the Wake County loan are 2% interest during construction and 2% interest for the permanent loan with a 30-year term. Approximately \$148,145 would be repaid over 22 years; the remainder would be repaid as a balloon in year 30. During construction, Wake County would hold third lien position. A bank construction loan would hold first lien position and the City of Raleigh would hold second lien position. In the permanent phase, Wake County would hold a third lien position. A bank loan would hold the first lien position and the City of Raleigh would hold second lien position.

<b>Hampton Spring Lender Summary</b>	<b>Funding Request</b>
Bank(approx.)	\$ 1,08,000
Wake County	\$ 540,000
City of Raleigh	\$ 800,000
Workforce Housing Loan Program	\$ 250,000
Federal Tax Credit Equity(approx.)	\$ 5,937,156
Other Investment	\$ 592
<b>Total</b>	<b>\$ 8,607,748</b>

### Attachments:

1. Presentation
2. Location Maps
3. Appraisal Summaries
4. Recommended Application Repayment Schedules

# Multifamily Affordable Housing Funding Requests

Wake County Board of Commissioners

May 9, 2018



@wakegov



wakegov.com

# Annual RFP for Production and Preservation of Affordable Housing

- Leverages Federal Housing and Urban Development (HUD) funds with County Capital and Low Income Housing Tax Credits (LIHTC)
- Aims to create housing at affordability levels the market will not naturally create
- Serves vulnerable populations including low-income families and those with special needs or experiencing homelessness
- Accomplishes Board Goal. SEV 1.1 “Work collaboratively with all partners to preserve and increase the County’s affordable housing inventory, reduce homelessness, and improve the wellbeing of our most vulnerable citizens.”

# Current & Projected Funds Available

SOURCE	CURRENT AVAILABLE	PROJECTED FY18-19	TOTAL
CIP	\$ 1,302,051	\$ 643,193	\$ 1,945,244
HOME	\$ 260,490	\$ 306,712	\$ 567,202
HOME (CHDO)	\$ 91,742	\$ 91,743	\$ 183,485
HOPWA	\$ 250,000	-	\$ 250,000
<b>TOTAL</b>	<b>\$ 1,904,283</b>	<b>\$ 1,041,647</b>	<b>\$ 2,945,930</b>



# Application Review

# Application Summary

Project (LIHTC 9%/4%)	Location	Type	Total Units	Supportive Units			Wake County Loan	Loan Request per Unit
				Wake	NCHFA /Other	Total (%)		
Pine Trace by Woda (9%)	Wake Forest	Elderly	68	7	7	14 (20%)	\$680,000	\$10,000
Zebulon Green by United (9%)	Zebulon	Family	72	7	8	15 (21%)	\$1,000,000	\$13,889
Isles of Wake by Gardner/Halcon(9%)	Wake Forest	Elderly	64	6	7	13 (21%)	\$640,000	\$10,000
Beacon Ridge by DHIC (4%)	Raleigh	Family	120	6	6	12* (10%)	\$2,477,000	\$20,642
Pennington Grove by DHIC (9%)	Garner	Elderly	60	3	6	9 (15%)	\$1,050,000	\$17,500
Hampton Spring by Evergreen (9%)	Raleigh	Elderly	56	0	6	6 (11%)	\$540,000	\$9,643
Total			440	29	40	69	\$6,387,000	\$14,516

\*Provided updated material following the review and recommendation period further clarifying proposal for PSH units from 12 to 18.

Project Name (LIHTC 9%/4%)	Developer	Location	Target Resident	Total Units	Supportive Units			Wake County Loan Request	Request per Unit	NCHFA Site Score	Wake County Final Rank
					NCHFA	County	Total (%)				
Pine Trace (9%)	Woda	Wake Forest	Elderly	68	7	7	14 (20%)	\$680,000	\$10,000	60	1
Zebulon Green (9%)	United	Zebulon	Family	72	8	7	15 (21%)	\$1,000,000	\$13,889	60	2
Isles of Wake (9%)	Gardner Halcon	Wake Forest	Elderly	64	7	6	13 (21%)	\$640,000	\$10,000	60	3
Tier 1 Total Funding				204				\$2,320,000	\$11,373		
Beacon Ridge (4%)	DHIC	Raleigh	Family	120	6	6	12 (10%)	\$2,477,000	\$20,642	57*	4
Pennington Grove (9%)	DHIC	Garner	Elderly	60	6	3	9 (15%)	\$1,050,000	\$17,500	60	5
Tier 2 Total Funding				180				\$3,527,000	\$19,071		
Hampton Spring (9%)	Evergreen	Raleigh	Elderly	56	6	--	6 (11%)	\$540,000	\$9,643	59*	6
Tier 3 Total Funding				56				\$540,000	\$9,643		
Total – All Tiers				440				\$6,387,000	\$14,516		

\*NCHFA perfect site score is 60 points. 9% LIHTC projects are highly competitive; thus projects with site scores less than 60 are less viable to receive funding. 4% LIHTC projects are less competitive; thus site scores typically do not affect the viability of project funding.



# Recommended Funding – Tier 1

Source	Current Available	Projected FY18-19	Total	Amount Proposed	Balance of Funding
CIP	\$ 1,302,051	\$ 643,193	\$ 1,945,244		
HOME	\$ 260,490	\$ 306,712	\$ 567,202		
HOPWA	\$ 250,000	\$ 0	\$ 250,000		
Total	\$ 1,812,541	\$ 949,904	\$ 2,762,445		
Amount Not Recommended for Funding					\$ 4,090,000
Deficit of Funding (includes CHDO)					\$ (3,464,070)



## Legislation Details (With Text)

**File #:** 16-1475

**Type:** Appointment      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 5/9/2018      **Final action:**

**Title:** Adult Care Home Community Advisory Committee

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Adult Care CAC Item Summary 4-18.pdf](#)  
[Adult Care Member List 4-18.pdf](#)  
[Adult Care Applicants 4-11-18.pdf](#)  
[Adult Care App Roster 4-26-18.pdf](#)  
[Adult Care Board Choices .pdf](#)  
[Adult Care Attendance 4-30-18.pdf](#)

Date	Ver.	Action By	Action	Result
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Adult Care Home Community Advisory Committee  
Enter Recommended Action Here

**Item Title:** Wake County Adult Care Home Community Advisory Committee

**Function** To act as an advisory group on the status of domiciliary home operations and services in Wake County.

**Meeting Schedule:** 4<sup>th</sup> Thursday of varying months (January, March, April, June, August, September, and October), 3:30 p.m., Cameron Village Library, Raleigh, NC.

**Number of members total on Committee:** 25

**Number of appointments made by County Commissioners:** 25

### **SEVEN VACANT POSITIONS**

#### **Individuals Interested in Reappointment:**

1. Mr. John Atkinson
2. Ms. Phyllis Fulton
3. Ms. Janet Hughes
4. Ms. Sarah Johnston
5. Ms. Mary Martin
6. Ms. Kay Maynard
7. Ms. Trena Perkins

#### **Attachments: 6**

1. Item Summary
2. Member List
3. Applicant Roster
4. Applicant Packet
5. Board Choices
6. Attendance



Wake County, North Carolina

# ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

## BOARD ROSTER



### TRENNNA C PERKINS

Category DISTRICT 7

**1st Term** May 01, 2017 - May 31, 2018

Email: tcperk3@nc.rr.com

Home: (919) 847-4047

Mobile: (919) 614-7570

Address:

3001 Club Dr.

Raleigh, NC 27613



### JOHN ATKINSON

Appointing Authority Board of Commissioners

Position Secretary

Category DISTRICT 4

**2nd Term** Jun 01, 2016 - May 31, 2018

Email: john\_w\_atkinson@yahoo.com

Home: (770) 356-5724

Home: (919) 758-7673

Address:

1015 Thistle Briar Place

Cary, NC 27511



### MARY F MARTIN

Category District 4

**1st Term** Jun 01, 2017 - May 31, 2018

Email: mafmartin@yahoo.com

Mobile: (919) 696-2831

Home: (919) 696-2831

Address:

5505 Blue Sage Dr

Raleigh, NC 27606



### KAY MAYNARD

Appointing Authority Board of Commissioners

Category DISTRICT 4

**2nd Term** Jun 01, 2016 - May 31, 2018

Email: inamaynard@gmail.com

Home: (919) 469-3758

Home: (919) 622-8188

Address:

531 Farmington Woods Drive

Cary, NC 27511



### PHYLLIS B FULTON

Category DISTRICT 2

**1st Term** May 01, 2017 - May 31, 2018

Email: pmbpfef@aol.com

Home: (919) 772-2617

Home: (919) 630-0817

Address:

1801 Lisburn Court

Garner, NC 27529



## SARAH JOHNSTON

**2nd Term** Jun 01, 2016 - May 31, 2018

Email: sjohnston9@nc.rr.com  
Home: (919) 787-4930  
Mobile: (919) 602-8266  
Address:  
4320 Oak Park Rd  
Raleigh, NC 27612

**Appointing Authority** Board of Commissioners  
**Category** DISTRICT 7



## JANET HUGHES

**2nd Term** Jun 01, 2016 - May 31, 2018

Email: janethughesrn@aol.com  
(919) 629-4055  
(909) 991-4495  
Address:  
1114 Afton Meadow Lane  
Cary, NC 27518

**Appointing Authority** Board of Commissioners  
**Category** DISTRICT 4



## LINDA HANCOCK

**9th Term** Oct 01, 2015 - Sep 30, 2018

Email: jimlinhan@bellsouth.net  
(919) 571-7614  
Address:  
2511 Kingsley Road  
Raleigh, NC 27612

**Appointing Authority** Board of Commissioners  
**Category** DISTRICT 7



## NANCY ROUGHGARDEN

**6th Term** Oct 01, 2016 - Sep 30, 2018

Email: ntr46@nc.rr.com  
(919) 846-9387  
(919) 218-3035  
Address:  
1907 Stoneytrace Court  
Raleigh, NC 27614

**Appointing Authority** Board of Commissioners  
**Category** DISTRICT 6



## BYRON LAWSON

**1st Term** Oct 01, 2016 - Sep 30, 2018

Email: blawson@ec.rr.com  
(910) 620-7097  
Address:  
7227 Almaden Way  
Cary, NC 27518

**Category** DISTRICT 5



## MICHELLE PENDERGAST

**4th Term** Oct 01, 2015 - Sep 30, 2018

Email: momof2k@gmail.com  
(919) 481-4008  
Address:  
106 Buckhurst Drive  
Cary, NC 27513

**Appointing Authority** Board of Commissioners  
**Category** DISTRICT 3



## EDYTHER MCKINNEY

**2nd Term** Jun 01, 2017 - May 31, 2019

Email: edymckin@hotmail.com

Home: (919) 781-2357

Address:

4313 Union Street

Raleigh, NC 27609

**Appointing Authority** Board of Commissioners

**Position** Co-Chair

**Category** DISTRICT 7



## WILLIAM LAMB

**1st Term** Jun 01, 2017 - May 31, 2019

Email: william.e.lamb@gmail.com

(919) 819-3338

(919) 819-3338

Address:

415 Calvin Road

Raleigh, NC 27605

**Category** DISTRICT 5



## NANCY M CORDARO

**1st Term** May 01, 2017 - May 31, 2019

Email: tikvah\_liat6@yahoo.com

Mobile: (910) 890-3000

Mobile: (910) 890-3000

Address:

5317 April Wind Dr

Fuquay Varina, NC 27526

**Category** DISTRICT 2



## DARLENE MILLER

**2nd Term** Jun 01, 2017 - May 31, 2019

Email: damiller\_61@yahoo.com

(919) 518-2385

Address:

8617 Sleepy Creek Drive

Raleigh, NC 27613

**Appointing Authority** Board of Commissioners

**Category** DISTRICT 7



## KENT THOMPSON

**8th Term** Jun 01, 2016 - May 31, 2019

Email: kthompson@financialdirections.com

(919) 790-1527

(919) 334-7610

Address:

7207 Dovertown Court

Raleigh, NC 27615

**Appointing Authority** Board of Commissioners

**Position** Co-Chair

**Category** DISTRICT 6



## WILLIAM GREEN

**2nd Term** Oct 01, 2017 - Sep 30, 2019

Email: inebgrn@gmail.com

Home: (919) 346-1675

Home: (516) 474-8175

Address:

204 Talley Ridge Drive

Holly Springs, NC 27450

**Appointing Authority** Board of Commissioners

**Category** DISTRICT 2



## LINDA FULLER

Category DISTRICT 3

**1st Term** Oct 01, 2017 - Sep 30, 2019

Email: lkafuller@gmail.com  
(919) 467-2081  
(919) 413-8130  
Address:  
911 Brookgreen Drive  
Cary, NC 27511



## ANNA MELVIN

Category DISTRICT 2

**1st Term** Oct 01, 2017 - Sep 30, 2019

Email: aem@akc.org  
Mobile: (919) 612-6711  
Business: (919) 816-3641  
Address:  
526 Timber Meadow Lake Drive  
Fuquay Varina, NC 27526



## PATRYCE RISPRESS

Category DISTRICT 2

**Ethnicity** African American

**Gender** Female

**1st Term** Oct 01, 2017 - Sep 30, 2019

Email: ms\_ris@yahoo.com  
Home: (919) 862-7567  
Home: (919) 862-7567  
Address:  
514 OLD SCARBOROUGH LN  
Garner, NC 27529



## VACANCY



## VACANCY



## VACANCY



## VACANCY



## VACANCY



## Legislation Details (With Text)

**File #:** 16-1476

**Type:** Appointment      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 5/9/2018      **Final action:**

**Title:** Citizens Energy Advisory Commission

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Citizens Energy Item Summary 4-11-18.pdf](#)  
[Citizens Energy Member List.pdf](#)  
[Citizens Energy Applicant Roster.pdf](#)  
[Citizens Energy Applicants 5-18.pdf](#)  
[Citizens Energy Board Choices 5-18.pdf](#)  
[Energy Commission Attendance May 2017 - April 2018.pdf](#)

Date	Ver.	Action By	Action	Result
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Citizens Energy Advisory Commission  
Enter Recommended Action Here



**Item Title: Wake County Citizens Energy Advisory Commission**

**Function** To advise Wake County on the reduction of energy consumption.

**Meeting Schedule:** Last Tuesday of the month, 11:30 a.m., General Services Conference Room

**Number of appointments made by County Commissioners: 15**

**THREE VACANT POSITIONS**

**Individuals Interested in Reappointment:**

1. Ms. Maria Kingery
2. Mr. Neil W. Sauer
3. Mr. James Ward

**Attachments: 6**

1. Item Summary
2. Members
3. Applicants
4. Applicant Roster
5. Applicant Board Choices
6. Attendance



# CITIZEN'S ENERGY ADVISORY COMMISSION

## BOARD ROSTER



### JOHN MILLER

**Category** DISTRICT 4

**1st Term** Apr 01, 2016 - Mar 31, 2018

Email: thewindmiller@yahoo.com

(617) 834-9511

Address:

1104 Tanglewood Dr.

Cary, NC 27511



### ROBIN ALDINA

**Appointing Authority** Board of Commissioners

**Category** DISTRICT 5

**2nd Term** Apr 01, 2016 - Mar 31, 2018

Email: robin@energync.org

(919) 832-7601

Address:

4800 Six Forks Road

Suite 300

Raleigh, NC 27609



### JENNIFER ROYLE

**Appointing Authority** Board of Commissioners

**Category** DISTRICT 7

**3rd Term** Apr 01, 2016 - Mar 31, 2018

Email: roylejennifer@gmail.com

Home: (919) 818-1711

Home: (919) 818-1711

Address:

5917 Valley Estates Drive

Raleigh, NC 27612



### MIKE KASOPSKY

**Appointing Authority** Board of Commissioners

**Category** DISTRICT 3

**10th Term** Apr 01, 2016 - Mar 31, 2018

Email: mkasopsky@scana.com

Address:

2451 Schieffelin Road

Apex, NC 27502



### ROBERT LEKER

**Appointing Authority** Board of Commissioners

**Position** Vice Chair

**Category** DISTRICT 6

**10th Term** Apr 01, 2016 - Mar 31, 2018

Email: bobleker@gmail.com

Address:

4812 Latimer Road

Raleigh, NC 27609



## MARIA KINGERY

**2nd Term** Oct 02, 2017 - May 31, 2018

Email: maria@mariakingery.com  
Mobile: (919) 815-5356  
Business: (919) 836-0330  
Address:  
2329 Windy Woods Dr  
Raleigh, NC 27607

Category DISTRICT 7



## NEIL SAUER

**1st Term** Jun 20, 2016 - May 31, 2018

Email: nsauer@clarknexsen.com  
(919) 749-0783  
(919) 828-1876  
Address:  
4225 Mangrove Drive  
Raleigh, NC 27616

Category DISTRICT 1



## JAMES WARD

**1st Term** Sep 06, 2016 - May 31, 2018

Email: xyzsolar@gmail.com  
Home: (919) 998-8879  
Home: (336) 655-6663  
Address:  
3826 Kelford St  
Raleigh, NC 27606

Category DISTRICT 4



## JULIAN PROSSER

**1st Term** Jun 01, 2017 - May 31, 2019

Email: julianprosser@hotmail.com  
(919) 630-2064  
Address:  
109 Barley Place  
Wake Forest, NC 27587

**Appointing Authority** Board of Commissioners  
Category DISTRICT 6



## MARTY CLAYTON

**8th Term** Jun 01, 2017 - May 31, 2019

Email: mclayton@granicusbnc.com  
(919) 878-5308  
Address:  
4532 Arden Forest Road  
Holly Springs, NC 27540

**Appointing Authority** Board of Commissioners  
Category DISTRICT 2



## PAUL DAVIS

**5th Term** Jun 01, 2017 - May 31, 2019

Email: pdavis@cgspllc.com  
(919) 467-8209  
(919) 789-9242  
Address:  
3141 John Humphrey Wynd~ Suite 100  
Raleigh, NC 27612

**Appointing Authority** Board of Commissioners  
Category DISTRICT 3



## PETER EGAN

**7th Term** Jun 01, 2017 - May 31, 2019

Email: peterscotteganlc@gmail.com

Address:

1229 Coldstream Court

Raleigh, NC 27615

**Appointing Authority** Board of Commissioners

**Category** DISTRICT 7



## DANIEL HOWE

**1st Term** Jun 01, 2017 - May 31, 2019

Email: dan@pstreetstudio.com

(919) 302-7417

Address:

309 Perry Street

Raleigh, NC 27608

**Category** DISTRICT 5



## MARK SCHWEGEL

**1st Term** Jun 01, 2017 - May 31, 2019

Email: mbschwegel@gmail.com

(919) 363-0413

Address:

413 Euphoria Circle

Cary, NC 27519

**Appointing Authority** Board of Commissioners

**Category** DISTRICT 3



## ROBERT HINSON

**1st Term** Jun 01, 2017 - May 31, 2019

Email: rchlapp@aol.com

(919) 831-2354

(919) 215-8047

Address:

2413 Trinity Farms Road

Raleigh, NC 27607

**Appointing Authority** Board of Commissioners

**Position** Chair

**Category** DISTRICT 7



## Legislation Details (With Text)

**File #:** 16-1431

**Type:** Appointment      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 6/4/2018      **Final action:**

**Title:** Fire Commission

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Item Summary Fire Commission 3-16-18.pdf](#)  
[Fire Commission Member List.pdf](#)  
[Fire Commission App Roster 4-18.pdf](#)  
[Fire Commission Applicants 4-18.pdf](#)  
[Fire Commission Board Choices .pdf](#)  
[Fire Commission attendance 5-18.pdf](#)

Date	Ver.	Action By	Action	Result
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Fire Commission  
Enter Recommended Action Here

**Item Title: Wake County Fire Commission**

**Function** Advise the Board of Commissioners regarding fire protection service delivery issues.

**Meeting Schedule:** 3<sup>rd</sup> Thursday of every other month (beginning in January), 7:00 p.m. EMS Training Room, Wake Commons

**Number of members total on Committee:** 12, plus participating municipality reps

**Number of appointments made by County Commissioners:** 12

**The Fire Commission Director is requesting a change in position for two current members: Mr. Chris Perry, East Region, is currently an Alternate and Mr. Rodney Privette, East Region, is a Primary member. The Commission would like for Mr. Chris Perry to be a Primary member and Mr. Privette an Alternate member.**

**Attachments: 5**

1. Item Summary
2. Members List
3. Applicant Roster
4. Applicant Packet
5. Attendance



# Wake County, North Carolina FIRE COMMISSION

## BOARD ROSTER



### KENAN PRICE

**8th Term** Nov 01, 2017 - Oct 31, 2018

Email: leeprice@wakenewhopefire.com

(919) 266-4970

(919) 556-2064

Address:

3004 Old Crews Rd

Raleigh, NC 27616

**Appointing Authority** Board of Commissioners

**Category** PRESIDENT OF FIREMENS'

ASSOCIATION DESIGNEE



### CHIEF RODNEY PRIVETTE

**10th Term** Nov 01, 2016 - Oct 31, 2018

Email: privette@granicusbnc.com

(919) 556-2974

(919) 556-5466

Address:

P.O. Box 249

Rolesville, NC 27571

**Appointing Authority** Board of Commissioners

**Position** Regular

**Category** FIRE SERVICE PLANNING AND SERVICE  
REGIONS - East Region



### ROBERT STAGG

**5th Term** Nov 01, 2016 - Oct 31, 2018

Email: rhstagg@bellsouth.net

(919) 368-0850

Address:

4901 Grinnell Drive

Raleigh, NC 27612

**Appointing Authority** Board of Commissioners

**Category** CITIZENS/CONSUMERS



### CHIEF KEITH MCGEE

**1st Term** Sep 06, 2016 - Oct 31, 2018

Email: keith.mcgee@apexnc.org

(919) 740-0620

(919) 249-1030

Address:

606 Edgewater Ridge Ct.

Apex, NC 27523

**Category** Fire Service Planning and Service Region -  
West Region



### CHIEF WILLIAM 'GARLAND' JOHNSTON

**2nd Term** Nov 01, 2016 - Oct 31, 2018

Email: chief.johnston@westernwakefirerescue.com

(919) 567-0719

(919) 422-2599

Address:

112 Pointer Ridge Court

Holly Springs, NC 27540

**Appointing Authority** Board of Commissioners

**Position** Alternate

**Category** FIRE SERVICE PLANNING AND SERVICE  
REGIONS - West Region



## KEITH GREGORY

**5th Term** Nov 01, 2016 - Oct 31, 2018

Email: attykeithgregory@aol.com

(919) 349-6893

Address:

118 Windfall Court

Cary, NC 27518

**Appointing Authority** Board of Commissioners

**Category** CITIZENS/CONSUMERS



## CHIEF CHRISTOPHER PERRY

**3rd Term** Nov 01, 2016 - Oct 31, 2018

Email: cperry@townofzebulon.org

(919) 332-2804

(919) 269-6487

Address:

1509 Green Pace Road

Zebulon, NC 27597

**Appointing Authority** Board of Commissioners

**Position** Alternate

**Category** FIRE SERVICE PLANNING AND SERVICE  
REGIONS - East Region



## MATTHEW STARK

**1st Term** Nov 07, 2016 - Oct 31, 2018

Email: matthewstarknc@gmail.com

(919) 632-2886

(919) 481-2319

Address:

729 Antler Meadow Way

Fuquay-Varina, NC 27526

**Category** Citizen/Consumer



## NANCY S ANDERSON

**1st Term** Aug 07, 2017 - Oct 31, 2019

Email: nsa8234@gmail.com

Mobile: (518) 727-8234

Mobile: (518) 727-3677

Address:

263 Shady Hollow Lane

Garner, NC 27529

**Position** Alternate



## CHIEF TONY MAULDIN

**7th Term** Nov 01, 2017 - Oct 31, 2019

Email: tmauldin@granicusbnc.com

Address:

401 Old Honeycutt Road

Fuquay-Varina, NC 27526

**Appointing Authority** Board of Commissioners

**Position** Regular

**Category** FIRE SERVICE PLANNING AND SERVICE  
REGIONS - South Region



## CHIEF MATTHEW POOLE

**2nd Term** Nov 01, 2017 - Oct 31, 2019

Email: admin@garnerfire.com

Home: (919) 427-9877

Home: (919) 772-1550

Address:

600 Rand Rd.

Garner, NC 27529

**Position** Alternate

**Category** South Region Alternate





## LUCIUS S JONES

**8th Term** Nov 01, 2017 - Oct 31, 2019

Email: luciusjoneslucius@gmail.com  
Home: (919) 427-3706  
(919) 365-7196  
Address:  
P.O. Box 128  
Wendell, NC 27591

**Appointing Authority** Board of Commissioners

**Position** Vice Chair

**Category** TOWN OF WENDELL



## SUSAN RAMSEY

**1st Term** Apr 03, 2017 - Oct 31, 2019

Email: susan.ramsey@sas.com  
(919) 559-3521  
(919) 559-3521  
Address:  
8821 Trailing Cedar Drive  
Raleigh, NC 27613

**Position** Alternate

**Category** CITIZENS/CONSUMERS



## BILLY S MYRICK

**9th Term** Nov 01, 2017 - Oct 31, 2019

Email: myrickconst@yahoo.com  
Home: (919) 266-1450  
Mobile: (919) 427-7052  
Address:  
3120 Hodge Road  
Knightdale, NC 27545

**Appointing Authority** Board of Commissioners

**Position** Chair

**Category** CITIZENS/CONSUMER



## SATISH S GARIMELLA

**1st Term** Dec 04, 2017 - Oct 31, 2019

Email: garimella@gmail.com  
Mobile: (919) 699-1043  
Home: (919) 468-8220  
Address:  
207 Spencor Mill Rd  
Morrisville, NC 27560

**Category** Citizen/Consumer



## DAVID MCNULTY

**1st Term** Nov 06, 2017 - Oct 31, 2019

Email: david.b.mculty@gmail.com  
(919) 621-2317  
Address:  
8332 Nantahala Dr  
Raleigh, NC 27612

**Position** Primary

**Category** North Region Primary



## CHIEF TIM POPE

**1st Term** Nov 06, 2017 - Oct 31, 2019

Email: timpope@granicusbnc.com  
(919) 847-3858  
Address:  
11713 Six Forks Road  
Raleigh, NC 27614

**Position** Alternate

**Category** North Region Alternate



## Legislation Details (With Text)

**File #:** 16-1477

**Type:** Appointment      **Status:** Agenda Ready

**On agenda:** 5/9/2018      **In control:** Board of Commissioners

**Title:** Housing Authority      **Final action:**

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Housing Authority Item Summary.pdf](#)  
[HA Member List 4-11-18.pdf](#)  
[Housing Authority App Roster.pdf](#)  
[Housing Authority Applicants.pdf](#)  
[HA Board Choices .pdf](#)  
[HACW BOC Attendance \(FY2017-18\).pdf](#)

Date	Ver.	Action By	Action	Result
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Housing Authority  
Enter Recommended Action Here

**Item Title:** Wake County Housing Authority

**Function** Operates housing units in Wake County for low income citizens

**Meeting Schedule:** 2<sup>nd</sup> Wednesday of the month, 12:30 p.m., Wake County Commons

**Number of members total on Authority:** 9

**Number of appointments made by County Commissioners:** 9

**ONE VACANT POSITION**

<b><u>Resignation:</u></b> Mr. Michael Conlon
---

**Individual Interested in Appointment:**

1. Ms. Patricia Page (Recommended by Housing Authority Board)

**Attachments:** 6

1. Item Summary
2. Member List
3. Applicant Packet
4. Applicant Roster
5. Board Choices
6. Attendance



Wake County, North Carolina  
**HOUSING AUTHORITY**

## BOARD ROSTER



### DEVONE YOUNG

**1st Term** Feb 01, 2014 - Jan 31, 2019

Email: devone.young@gmail.com

(919) 279-8725

Address:

4720 Archean Way Apt 206

Raleigh, NC 27616

**Appointing Authority** Board of Commissioners



### REVONDA BALDWIN

**1st Term** Aug 07, 2017 - Jan 31, 2020

Email: revonda.baldwin@gmail.com

(828) 409-0993

Address:

1600 woodfield creek dr apt 211

Wake Forest, NC 27587



### DONEKA REED

**1st Term** Aug 07, 2017 - Jan 31, 2021

Email: deedeestar27@gmail.com

(919) 822-4484

(919) 809-8906

Address:

4729- B Matt dr

Raleigh , NC 27604



### BRIAN CLARKE

**2nd Term** Feb 01, 2017 - Jan 31, 2022

Email: coach@abcmanagementinc.com

(919) 926-0691

(919) 926-0691

Address:

1320 Rushing Creek Pkwy

Raleigh, NC 27610

**Appointing Authority** Board of Commissioners



### THOMAS GULISANO

**2nd Term** Feb 01, 2017 - Jan 31, 2022

Email: rduhomes@bellsouth.net

(919) 601-4322

(919) 954-0008

Address:

3709 Beaver Lodge Ct

Raleigh, NC 27604

**Appointing Authority** Board of Commissioners



## JOHN AUSTIN

**1st Term** Feb 01, 2017 - Jan 31, 2022

Email: jaustin@francisandaustin.com

(919) 785-9828

Address:

3504 Wordsworth Place

Raleigh, NC 27609

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## MICHAEL CONLON

**1st Term** Jan 03, 2017 - Dec 31, 2022

Email: mconlon1@gmail.com

(919) 744-1730

Address:

106 Avenue of the Estates

Cary, NC 27518



## Legislation Details (With Text)

**File #:** 16-1478

**Type:** Regular Item

**Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 5/9/2018

**Final action:**

**Title:** Nursing Home Community Advisory Committee

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [NHCAC Item Summary.pdf](#)  
[NHCAC Member List.pdf](#)  
[NHCAC Applicants 4-18.pdf](#)  
[NHCAC Applicant Roster 4-18.pdf](#)  
[NHCAC Board Choices 4-18.pdf](#)  
[Nursing Home Attendance 4-20-18.pdf](#)

Date	Ver.	Action By	Action	Result
5/9/2018	1	Board of Commissioners	accepted	

Nursing Home Community Advisory Committee  
Enter Recommended Action Here

**Item Title:** Wake County Nursing Home Community Advisory Committee

**Function** To act as an advisory group on the status of nursing home operations and services in Wake County.

**Meeting Schedule:** 2<sup>nd</sup> Monday of each month, 6:30 p.m., Wake County Human Services, 220 Swinburne Street, Room 3112.

**Number of members total on Committee:** 25

**Number of appointments made by County Commissioners:** 25

**SEVEN VACANT POSITIONS:**

**Individuals Interested in Reappointment:**

1. Ms. Heather Cooke
2. Mr. Bennett Cotton
3. Ms. Carol Derrenbacher
4. Ms. Sandra Deutsch
5. Ms. Sarah Lynne Raha
6. Ms. Anne Schick
7. Ms. Andrea Seger

**Attachments: 5**

1. Item Summary
2. Members List
3. Applicants
4. Applicant Roster
5. Attendance



Wake County, North Carolina

# NURSING HOME COMMUNITY ADVISORY COMMITTEE

## BOARD ROSTER



### BENNETT L COTTEN

Category DISTRICT 7

**1st Term** Aug 07, 2017 - May 31, 2018

Email: b.cotten@hotmail.com

Mobile: (919) 618-0200

Home: (919) 787-4325

Address:

301 Forsyth St

Raleigh, NC 27609



### HEATHER W COOKE

**Appointing Authority** Board of Commissioners

**Position** Chair

**Category** DISTRICT 4

**2nd Term** Jun 01, 2015 - May 31, 2018

Email: hwcooke@gmail.com

Home: (919) 608-0743

Business: (919) 576-7684

Address:

1425 Lily Creek Drive

Cary, NC 27518



### CAROL DERRENBACHER

**Appointing Authority** Board of Commissioners

**Category** DISTRICT 6

**2nd Term** Jun 01, 2015 - May 31, 2018

Email: cderren@nc.rr.com

Home: (919) 554-2578

Home: (919) 696-6096

Address:

3201 Keighley Forest Drive

Wake Forest, NC 27587



### ANDREA SEGER

Category DISTRICT 7

**1st Term** Apr 03, 2017 - May 31, 2018

Email: aseger1@msn.com

Home: (919) 218-1800

Mobile: (919) 218-1800

Address:

1224 Greystone Park Dr

Raleigh, NC 27615



### SANDRA DEUTSCH

**Appointing Authority** Board of Commissioners

**Position** Vice Chair

**Category** DISTRICT 7

**2nd Term** Jun 01, 2015 - May 31, 2018

Email: sdc1126@aol.com

Home: (919) 783-9063

Home: (919) 801-0158

Address:

2409 Eddystone RD

Raleigh, NC 27612





## JUDITH K SHUBERT

**1st Term** May 01, 2017 - May 31, 2018

Email: jksncsu@gmail.com  
Home: (919) 345-1656  
Home: (919) 723-8565  
Address:  
305 Riggsbee Farm Driv  
Cary, NC 27519

Category DISTRICT 3



## ANNE SCHICK

**2nd Term** Jun 01, 2015 - May 31, 2018

Email: aschick@nc.rr.com  
Home: (919) 234-1657  
Home: (919) 412-0429  
Address:  
17001 Searstone Drive Suite 212  
Cary, NC 27513

**Appointing Authority** Board of Commissioners  
**Category** DISTRICT 3



## SARAH LYNNE RAHA

**2nd Term** Jun 01, 2015 - May 31, 2018

Email: slraha@gmail.com  
Home: (919) 510-7899  
Mobile: (646) 327-4374  
Address:  
4112 City of Oaks wynd  
Raleigh, NC 27612

**Appointing Authority** Board of Commissioners  
**Category** DISTRICT 7



## CORNELIS VAN DIJK

**3rd Term** Feb 01, 2018 - Jan 31, 2019

Email: jack.vandijk@gmail.com  
Home: (202) 507-9882  
Mobile: (410) 829-7381  
Address:  
120 Windbyrne Drive  
Cary, NC 27513

**Appointing Authority** Board of Commissioners  
**Category** DISTRICT 3



## MEGAN DOUGLAS

**2nd Term** Feb 01, 2017 - Jan 31, 2019

Email: mjdouglas53@gmail.com  
(919) 696-1934  
Address:  
5440 Ironwood Lane  
Raleigh, NC 27613

Category DISTRICT 7



## CORNELIS VAN DIJK

**3rd Term** Feb 01, 2018 - Feb 01, 2019

Email: jack.vandijk@gmail.com  
Home: (202) 507-9882  
Mobile: (410) 829-7381  
Address:  
120 Windbyrne Drive  
Cary, NC 27513

**Appointing Authority** Board of Commissioners  
**Category** DISTRICT 3



## CORNELIS VAN DIJK

**3rd Term** Feb 01, 2018 - Feb 01, 2019

Email: jack.vandijk@gmail.com  
Home: (202) 507-9882  
Mobile: (410) 829-7381  
Address:  
120 Windbyrne Drive  
Cary, NC 27513

**Appointing Authority** Board of Commissioners  
**Category** DISTRICT 3



## SHARON SINGER

**2nd Term** Jun 01, 2016 - May 31, 2019

Email: ncsingers@yahoo.com  
(919) 247-5877  
Address:  
1404 Norwood Crest Ct  
Raleigh, NC 27614

**Appointing Authority** Board of Commissioners  
**Category** DISTRICT 1



## BETTY BRANDT WILLIAMSON

**2nd Term** Jun 01, 2016 - May 31, 2019

Email: bbwilliamson@mindspring.com  
(919) 781-1996  
Address:  
3113 Georgian Terrace  
Raleigh, NC 27607

**Appointing Authority** Board of Commissioners  
**Position** Secretary  
**Category** DISTRICT 2



## CLIFTON LAVENHOUSE

**3rd Term** Jun 01, 2016 - May 31, 2019

Email: lavenhoc@aol.com  
(919) 212-3452  
Address:  
2539 Crescent Forest Drive  
Raleigh, NC 27610

**Appointing Authority** Board of Commissioners  
**Category** DISTRICT 5



## SHARON LORD

**3rd Term** Jun 01, 2016 - May 31, 2019

Email: sharon.lord@gmail.com  
(919) 247-0822  
Address:  
110 Escher Lane  
Cary, NC 27511-4851

**Appointing Authority** Board of Commissioners  
**Category** DISTRICT 4



## LAURIE SCOTT

**4th Term** Feb 01, 2017 - Jan 31, 2020

Email: lauriekatherin@gmail.com  
(919) 349-7780  
Address:  
215 Twin Oaks Pl  
Cary, NC 27511

**Appointing Authority** Board of Commissioners  
**Category** DISTRICT 3



## VACANCY



## Legislation Details (With Text)

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**File #:** 16-1479

**Type:** Appointment      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 5/9/2018      **Final action:**

**Title:** Upcoming Vacancies for June

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Upcoming Vacancy List for June 2018.pdf](#)

Date	Ver.	Action By	Action	Result
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Upcoming Vacancies for June  
Enter Recommended Action Here

**Upcoming Vacancy List  
June 2018**

**Adult Care Home Community Advisory Committee**

**1 Vacancy**

**Library Commission**

**7 Vacancies**

**Open Space and Parks Advisory Committee**

**5 Vacancies**

**Wake Technical Community College Board of Trustees**

**1 Vacancy**

**Water Partnership**

**1 Vacancy**



## Legislation Details (With Text)

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**File #:** 16-1502

**Type:** Other Business      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 5/9/2018      **Final action:**

**Title:** Informational Items for the Board of Commissioners

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Informational Items for the Board of Commissioners 05-09-2018.pdf](#)  
[March 2018 Financials.pdf](#)

Date	Ver.	Action By	Action	Result
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Informational Items for the Board of Commissioners

**Item Title:** Informational Items for the Board of Commissioners

**Specific Action Requested:**  
None

**Item Summary:**

The informational items for this agenda are listed below:

**Attachments:**

1. Interim Financial Statements for the Period Ending March 31, 2018



## Finance Department

TEL 919 856 6120  
FAX 919 856 6880

301 S. McDowell Street • PO Box 550 • Raleigh, NC 27602-0550  
[www.wakegov.com](http://www.wakegov.com)

# Memorandum

**To:** Board of County Commissioners  
**From:** Emily Lucas, Interim Finance Director  
**Date:** April 25, 2018  
**Re:** Interim Financial Statements

---

Attached to this memorandum are the interim financial statements for March 2018. These interim statements are published by Wake County Finance Department on a monthly basis, except for the months of June and July. Because of the year-end close, interim financial statements are usually not prepared for those months. After the Finance Department closes the month, the interim financial statements are prepared over the next two weeks. The Board of Commissioners, the County Manager, the Deputy County Managers, and other key management personnel generally receive interim financial statements for the preceding month.

The financial information included with this memorandum is on the cash basis, they are “Non-GAAP” statements that are prepared directly from the County’s accounting system. No monthly adjustments or accruals are included on these interim statements; those types of adjusting entries are posted at the end of the fiscal year. Year-to-date financial information is included for the County’s General Fund, along with operating revenues for the Solid Waste Operating Fund, the South Wake Partnership Fund, the Fire Tax Operating Fund, and the Major Facilities Fund. In addition, monthly yield information concerning the County’s investment portfolio and the status of bond proceeds on hand at month-end is included.

Please let us know if you have any questions or comments about these statements. If you would like additional information, please contact me at 856-5447.

cc: Statement recipients

# WAKE COUNTY

## Monthly Financial Dashboard

### FISCAL YEAR ENDING June 30, 2018

Reporting Period: March 2018

#### OPERATING CASH AND INVESTMENTS

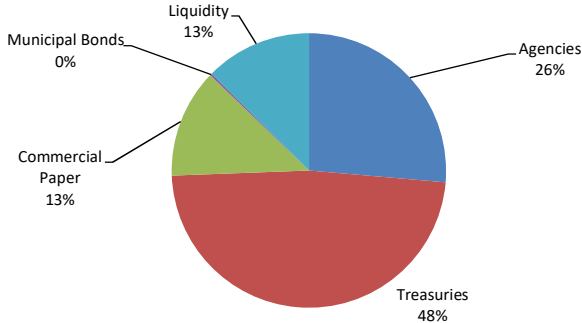
##### TOTAL INVESTMENTS

This Quarter	\$ 873,183,713
Last Quarter	994,318,071
One Year Ago	832,159,250

##### WEIGHTED AVERAGE YIELD

Portfolio (Operating)	1.50%
1 year ago	0.82%

#### Investment Summary - Current Holdings



#### DEBT INFORMATION

##### Unexpended Bond Proceeds:

	Issued	Expended to Date	Project Balance
Open Space - 2013B	\$ 21,000,000	\$ 17,651,425	\$ 3,348,575
Libraries - 2014	11,000,000	10,010,840	989,160
Libraries - 2017	33,700,000	1,240,399	32,459,601
<b>Total</b>	<b>\$ 65,700,000</b>	<b>\$ 28,902,664</b>	<b>\$ 36,797,336</b>

##### Bond Anticipation Notes Outstanding:

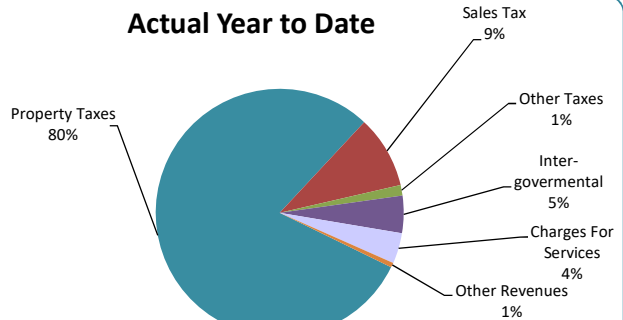
	Authorized	Issued to Date	Remaining Balance
Schools - 2016	\$ 344,344,000	\$ 296,064,799	\$ 48,279,201
Wake Tech - 2016	37,750,000	31,897,158	5,852,842
Schools - 2017	95,416,000	349,175	95,066,825
Schools - Installment	309,925,000	77,045,252	232,879,748
Wake Tech - Installment	24,424,000	2,381,022	22,042,978
<b>Total BANs</b>	<b>\$ 811,859,000</b>	<b>\$ 407,737,406</b>	<b>\$ 404,121,594</b>

#### OTHER OPERATING FUND REVENUES

	Current Year	Prior Year	Difference
<b>Fire Tax Operating</b>			
Budget	\$ 26,496,000	\$ 25,446,776	\$ 1,049,224
Actual Year to Date	25,337,514	24,906,520	430,994
Percent Realized	95.6%	97.9%	-2.2%
<b>Major Facilities</b>			
Budget	\$ 56,322,000	\$ 52,614,000	\$ 3,708,000
Actual Year to Date	35,810,018	34,237,037	1,572,982
Percent Realized	63.6%	65.1%	-1.5%
<b>Solid Waste Operating</b>			
Budget	\$ 15,008,084	\$ 14,972,035	\$ 36,049
Actual Year to Date	11,334,032	11,726,609	(392,577)
Percent Realized	75.5%	78.3%	-2.8%
<b>South Wake Landfill Partnership</b>			
Budget	\$ 17,500,000	\$ 16,577,392	\$ 922,608
Actual Year to Date	11,313,880	10,678,513	635,367
Percent Realized	64.7%	64.4%	0.2%

#### GENERAL FUND REVENUES BY TYPE

##### Actual Year to Date



#### GENERAL FUND REVENUE COLLECTIONS

	Current Year	Prior Year	Difference
<b>PROPERTY TAX</b>			
Budget	\$ 884,794,500	\$ 840,531,000	\$ 44,263,500
Actual Year to Date	861,169,561	820,940,574	40,228,987
Percent Realized	97.3%	97.7%	-0.3%
<b>SALES TAX</b>			
Budget	\$ 191,866,000	\$ 176,040,000	\$ 15,826,000
Actual Year to Date	102,189,013	96,480,496	5,708,517
Percent Realized	53.3%	54.8%	-1.5%
<b>OTHER TAXES</b>			
Budget	\$ 15,372,003	\$ 19,901,129	\$ (4,529,126)
Actual Year to Date	14,961,795	13,074,814	1,886,981
Percent Realized	97.3%	65.7%	31.6%
<b>INTERGOVERNMENTAL REVENUES</b>			
Budget	\$ 68,418,518	\$ 96,930,159	\$ (28,511,641)
Actual Year to Date	52,169,295	65,903,923	(13,734,628) ^
Percent Realized	76.3%	68.0%	8.3%
<b>CHARGES FOR SERVICES</b>			
Budget	\$ 63,682,059	\$ 60,480,868	\$ 3,201,191
Actual Year to Date	43,136,863	47,588,052	(4,451,189)
Percent Realized	67.7%	78.7%	-10.9%
<b>OTHER REVENUES (Including appropriated fund balance)</b>			
Budget	\$ 13,019,218	\$ 17,378,523	\$ (4,359,305)
Actual Year to Date	6,510,170	6,448,926	61,244
Percent Realized	50.0%	37.1%	12.9%
<b>TOTAL REVENUES</b>			
Budget	\$ 1,237,152,298	\$ 1,211,261,679	\$ 25,890,619
Actual Year to Date	1,080,136,697	1,050,436,785	29,699,912
Percent Realized	87.3%	86.7%	0.6%

^ Beginning in 2018 the County no longer passes through child care subsidy payments from the State of NC. This reduces intergovernmental revenues and related Human Services expenditures.



# WAKE COUNTY

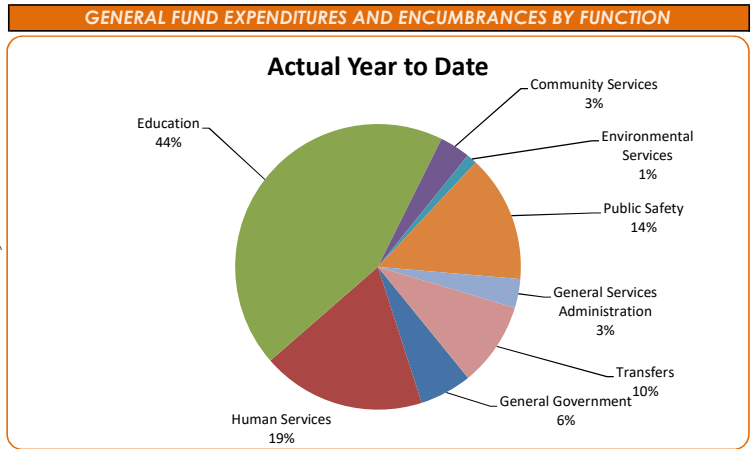
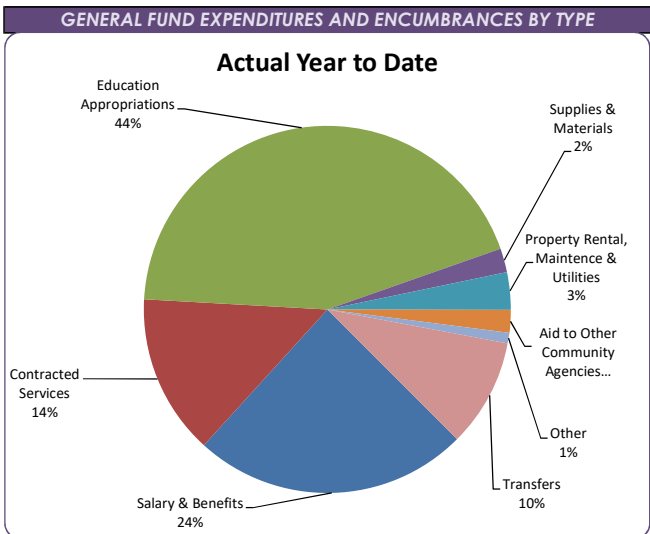
## Monthly Financial Dashboard

### FISCAL YEAR ENDING June 30, 2018

Reporting Period: February 2018

Reporting Period: March 2018

GENERAL FUND EXPENDITURES AND ENCUMBRANCES BY TYPE			
	Current Year	Prior Year	Difference
<b>SALARIES &amp; BENEFITS</b>			
Budget	\$ 257,270,979	\$ 242,513,376	\$ 14,757,603
Actual Year to Date	188,011,403	175,722,967	12,288,436
Percent of Budget	73.1%	72.5%	0.6%
<b>CONTRACTED SERVICES</b>			
Budget	\$ 133,774,085	\$ 153,382,370	\$ (19,608,285)
Actual Year to Date	109,749,233	130,241,011	(20,491,778)
Percent of Budget	82.0%	84.9%	-2.9%
<b>EDUCATION APPROPRIATIONS</b>			
Budget	\$ 452,197,000	\$ 429,711,000	\$ 22,486,000
Actual Year to Date	339,147,750	322,283,250	16,864,500
Percent of Budget	75.0%	75.0%	0.0%
<b>SUPPLIES &amp; MATERIALS</b>			
Budget	\$ 19,071,018	\$ 19,911,628	\$ (840,610)
Actual Year to Date	16,428,650	16,803,203	(374,553)
Percent of Budget	86.1%	84.4%	1.8%
<b>PROPERTY RENTAL, MAINTENANCE &amp; UTILITIES</b>			
Budget	\$ 33,185,007	\$ 30,968,466	\$ 2,216,541
Actual Year to Date	25,544,086	25,195,143	348,943
Percent of Budget	77.0%	81.4%	-4.4%
<b>AID TO OTHER COMMUNITY AGENCIES</b>			
Budget	\$ 15,566,488	\$ 14,199,743	\$ 1,366,745
Actual Year to Date	15,565,509	14,056,489	1,509,020
Percent of Budget	100.0%	99.0%	1.0%
<b>OTHER EXPENDITURES</b>			
Budget	\$ 13,220,653	\$ 10,983,833	\$ 2,236,820
Actual Year to Date	7,209,731	8,515,585	(1,305,854)
Percent of Budget	54.5%	77.5%	-23.0%
<b>TRANSFERS TO OTHER FUNDS</b>			
Budget	\$ 312,867,068	\$ 309,591,263	\$ 3,275,805
Actual Year to Date	73,869,068	56,952,263	16,916,805
Percent of Budget	23.6%	18.4%	5.2%
<b>TOTAL</b>			
Budget	\$ 1,237,152,298	\$ 1,211,261,679	\$ 25,890,619
Actual Year to Date	775,525,430	749,769,911	25,755,519
Percent of Budget	62.7%	61.9%	0.8%



GENERAL FUND EXPENDITURES AND ENCUMBRANCES BY DEPARTMENT				
	Budget	Actual	Current %	Prior %
<b>General Government:</b>				
Board of Commissioners	\$ 615,783	\$ 433,547	70%	68%
County Manager	1,534,275	1,023,343	67%	75%
Communications Office	996,395	718,490	72%	0%
County Attorney	2,779,702	2,133,177	77%	76%
Board of Elections	5,948,580	4,149,478	70%	85%
Budget	1,114,231	699,830	63%	71%
FD&C	1,588,144	1,171,627	74%	74%
Finance	2,893,918	2,037,470	70%	77%
Human Resources	2,743,933	2,021,881	74%	78%
Information Services	16,705,810	11,710,958	70%	73%
Register of Deeds	3,759,594	2,243,783	60%	70%
Revenue	9,050,519	5,867,919	65%	70%
Quasi-Governmental	804,407	643,803	80%	0%
Non-Departmental	17,004,799	10,703,680	63%	96%
<b>Total General Government</b>	<b>67,540,090</b>	<b>45,558,986</b>	<b>67%</b>	<b>80%</b>
<b>Human Services:</b>				
Human Services	155,014,827	116,762,793	75%	77%
Behavioral Health-MCO	27,434,268	27,084,831	99%	0%
<b>Total Human Services</b>	<b>182,449,095</b>	<b>143,847,624</b>	<b>79%</b>	<b>77%</b>
<b>Education:</b>				
Wake County Schools	430,911,000	323,183,250	75%	75%
Wake Technical College	21,286,000	15,964,500	75%	75%
<b>Total Education</b>	<b>452,197,000</b>	<b>339,147,750</b>	<b>75%</b>	<b>75%</b>
<b>Community Services</b>	<b>36,101,222</b>	<b>27,033,918</b>	<b>75%</b>	<b>77%</b>
<b>Environmental Services</b>	<b>12,493,135</b>	<b>9,052,048</b>	<b>72%</b>	<b>71%</b>
<b>Public Safety:</b>				
CCBI	6,337,410	4,422,586	70%	75%
Sheriff	90,820,118	69,068,102	76%	76%
Fire Services	2,841,834	2,280,133	80%	87%
EMS	43,057,431	34,252,804	80%	84%
Emergency Management	-	-	0%	75%
Public Safety Communications	1,671,511	1,715,236	103%	91%
<b>Total Public Safety</b>	<b>144,728,304</b>	<b>111,738,861</b>	<b>77%</b>	<b>79%</b>
<b>General Services</b>				
<b>Administration</b>	<b>28,776,384</b>	<b>25,277,175</b>	<b>88%</b>	<b>88%</b>
<b>Transfers to Other Funds</b>	<b>312,867,068</b>	<b>73,869,068</b>	<b>24%</b>	<b>18%</b>
<b>Total</b>	<b>\$ 1,237,152,298</b>	<b>\$ 775,525,430</b>	<b>63%</b>	<b>62%</b>

<sup>1</sup> The Communications division was broken out of the County Manager's department into its own department for FY2018.

<sup>2</sup> Certain units within the Non-Departmental department were broken out into the Quasi-Governmental department for FY2018.

<sup>3</sup> The Behavioral Health - MCO division was broken out of the Human Services's department into its own department for FY2018.

<sup>4</sup> Emergency Management consolidated into the Fire Services department for FY2018.

<sup>5</sup> Public Safety Communications is currently overbudget due to timing of departmental chargebacks. Once the chargebacks are posted, the overexpenditure should be remedied.

<sup>6</sup> Board of Elections expenditures are lower in FY2018 due to the presentational election in November 2016.

<sup>7</sup> Other expenditures are lower in FY2018 due to a decrease of Risk Management claims paid out.