



# Wake County

301 South McDowell Street  
Raleigh, NC

## Meeting Minutes Board of Commissioners

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Monday, April 16, 2018

2:00 PM

Wake County Justice Center

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### Meeting Called to Order: Chair Jessica Holmes

**Present:** 7 - Chair Jessica Holmes, Vice-Chair Sig Hutchinson, Commissioner John D. Burns, Commissioner Matt Calabria, Commissioner Greg Ford, Commissioner Erv Portman, and Commissioner James West

Others Present: David Ellis, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; Johnna Rogers, Chief Operating Officer; Chris Dillon, Assistant County Manager; Denise Foreman, Assistant County Manager; Ben Canada, Assistant to the County Manager

### Pledge of Allegiance

### Invocation: Chair Jessica Holmes

### Items of Business

1. [Approval of Agenda](#)

**Commissioner Burns moved, seconded by Commissioner Ford, to approve the agenda. The motion passed unanimously.**

2. [Approval of the Minutes of the Regular Meeting of April 2, 2018 and the Joint Board of Commissioners and Board of Education Meeting of March 26, 2018](#)

Chair Holmes said that the approval of the meeting minutes for the March 26, 2018 Joint Board of Commissioners and Board of Education Meeting would be postponed until the May 9, 2018, Regular Meeting.

**Commissioner Ford moved, seconded by Vice-Chair Hutchinson, to approve the minutes of the regular meeting of April 2, 2018. The motion passed unanimously.**

**3. [Resolution Honoring Millie Dunn Veasey](#)**

**Attachments:**    [Millie Veasey Draft Item Summary.docx](#)  
                              [Millie Dunn Veasey Resolution v5.docx](#)

Ms. Regina Petteway, Wake County Human Services Director, introduced representatives from Ms. Millie Dunn Veasey's family. She acknowledged the following family and friends of Ms. Veasey who attended the meeting:

Mr. David Cullom, Nephew  
Ms. Lynette Cullom, Niece  
Mr. Eugene Dunn, Jr., Nephew  
Reverend Dr. Portia Rochelle, NAACP Raleigh/Apex Chapter  
Reverend Charles Upchurch, NAACP Wendell Chapter  
Reverend Nita Byrd, representing Dr. James Ward and St. Augustine's College

Ms. Lynette Cullom thanked the board for honoring her aunt, whom she refers to as "Auntie Dear." She spoke of memories of her beloved aunt and said her aunt lived a wonderful life.

Mr. Eugene Dunn thanked the board as well for honoring his aunt. He said she was highly regarded in the community and was loved by many.

Reverend Dr. Portia W. Rochelle, NAACP Raleigh & Apex Chapter, shared a story of years past with Ms. Veasey. She said Ms. Veasey was the first female member of the Raleigh NAACP.

Reverend Nita Byrd, Chaplain, St. Augustine's College, said that Ms. Veasey will be missed by her family and friends. She shared stories of Ms. Veasey from years past. She spoke of Ms. Veasey's energy and her commitment, faith, courage, and for her love of St. Augustine's University. She thanked the board for recognizing Ms. Veasey.

Commissioner West said Ms. Veasey's life exemplified hope and her commitment to society.

Commissioner West read aloud the resolution.

Commissioner West said that it is rare that there is such a recognition and wished the family well.

Commissioner Burns thanked the family and friends for sharing information about the life and the changes Ms. Veasey brought about. He said last month was Women's History Month and the recognition is timely in that she be recognized.

Chair Holmes spoke of Ms. Veasey's many accomplishments and said that she is Wake County's "Auntie Dear."

**Commissioner West moved, seconded by Commissioner Ford, to approve a resolution to honor the accomplishments and service of Ms. Millie Dunn Veasey. The motion passed unanimously.**

4. [Proclamation Recognizing April 15-21, 2018 as Celebrating Volunteerism Week in Wake County](#)

**Attachments:**    [2018 WCVW Proclamation Agenda Item Summary DRAFT.docx](#)  
                              [2018 Celebrating Volunteerism Week.pdf](#)  
                              [BoC WCVW 2018 Proclamation .docx](#)

Ms. Johnna Rogers, Wake County Chief Operating Officer, asked the Volunteer Committee to come forward.

Ms. Rogers shared information about volunteering in Wake County.

Nominations accepted through May 18, 2018 for:

Residents (adult and youth) that volunteered directly for a Wake County Government department in 2017; or  
Current County employees who volunteered with any organization in 2017.

Awards to be presented at August 6, 2018 Board Meeting

Commissioner Burns read aloud the Proclamation.

Chair Holmes acknowledged "Mr. Peters" and his affection.

**Commissioner Burns moved, seconded by Commissioner Calabria, that the Board of Commissioners adopt a proclamation recognizing April 15-21 as Celebrating Volunteerism Week in Wake County. The motion passed unanimously.**

5. [Recognition of Recent Awards](#)

**Attachments:**    [awards--April 16\\_.docx](#)

Mr. David Ellis, County Manager, recognized Ms. Annemarie Maiorano, Human Services Deputy Director. He said earlier this year, Ms. Maiorano was recognized by the Triangle Business Journal as a winner of the 2018 Women in Business Awards.

He said the Women in Business Awards recognize Triangle women who have proven to be dynamic and outstanding leaders with established track records of significant accomplishments in business and/or community service.

Ms. Maiorano said that her recognition is a team effort and commended commissioners for their support. She said her accomplishments would not have been possible without them.

6. [Retiree Recognition](#)

**Attachments:**    [Item Summary 4.16.2018.docx](#)  
                              [Marquerette Scott.docx](#)

Mr. Ellis recognized Ms. Marguerette Scott for 29 years of services to Human Services.

He presented her with a plaque for her service to Wake County.

## Public Comments

Ms. Jessica Hopkins, 2820 Rack Court, Willow Springs, N.C. asked the board not to support the county boundary line item between Wake County, Harnett County, and Chatham County. She spoke of the hardship the changes would have on her school age children. She also expressed concern about the value of her home decreasing.

Ms. Karen Rindge, Executive Director, Wake Up Wake County, expressed her support for the Oak City Multi-Services Center. She asked the board to consider a one cent property tax similar to the City of Raleigh to support affordable housing in Wake County.

Mr. Marty Clayton, Local District Manager, Duke Energy Progress, said April 18, 2018 represents linemen appreciation day. He said linemen are the first responders who assist after storms, accidents and natural disasters. He acknowledged the lineman and their families for the sacrifice they make to help others.

## Consent Agenda

Commissioner Calabria asked for item #10 to be discussed separately.

**Commissioner Calabria moved, seconded by Vice-Chair Hutchinson to approve the consent agenda and discuss item # 10 and vote on it separately. The motion passed unanimously.**



7. [FY 2018 Capital Project Budget Reallocations](#)

**Attachments:** [CIP BOC Agenda Item Reallocation of Active Projects to 001W 4.16.18 .doc](#)  
[Budget Memo - FY 2018 Capital Improvement Fund Fund Balance.xlsx](#)

**Commissioner Calabria moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners reallocate \$1,392,031.87 of savings in projects across multiple elements, to uncommitted funds in the County Capital Projects Fund. The motion passed unanimously.**

8. [Proposed 2018A Limited Obligation Bonds not to exceed \\$175,000,000](#)

**Attachments:** [20180416 Agenda Item Summary 2018a LOBS.docx](#)  
[20180416 Agenda Item 2018a LOBS - Attachment 1- Prelim Resolution.DOC](#)  
[20180416 Agenda Item 2018a LOBS - Attachment 2- Notice of Public Hearing.DOC](#)  
[20180416 Agenda Item 2018a LOBS - Attachment 3- Wells Fargo IFA projects.xlsx](#)

**Commissioner Calabria moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners:**

**1. Make findings and determinations regarding the proposed issuance of Limited Obligation Bonds ("2018A LOBs") not to exceed \$175,000,000; and,**

**2. Schedule a public hearing for May 21, 2018 regarding the County's proposed bond issuance; and**

**3. Approve the filing of application to the Local Government Commission for the approval of the financing arrangement. The motion passed unanimously.**

9. [Approval of Interlocal Agreement with Town of Cary for Cary Regional Library and Parking Deck](#)

**Attachments:** [BOC ILA Approval.docx](#)  
[Draft Interlocal Agreement.docx](#)  
[Budget Memo - FY 2018 Libraries CIP.xlsx](#)  
[Cary Library Copy of February Board Presentation.pdf](#)  
[MBE Participation Update 3-12-18.pdf](#)

**Commissioner Calabria moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners:**

- 1. Authorize the County Manager to execute an Interlocal Agreement with the Town of Cary for final design and construction of the Cary Regional Library and associated Town of Cary Parking Deck, subject to conditions acceptable to the County Attorney; and**
- 2. Appropriate \$13,206,964 from the Town of Cary for the balance of their funding commitment for the project. The motion passed unanimously.**

10. [Joint Resolution Adopting NC Geodetic Survey's Preliminary Resurvey of the Common Boundary \(Corner\) Between Wake County, Harnett County, and Chatham County and Commitment to Pursue Joint Enabling Legislation to Modify the Wake County and Chatham County Boundary as Described in the 1961 survey](#)

**Attachments:**    [Item Summary](#)  
[County Line Presentation 04-16-18.pdf](#)  
[Joint Resolution](#)

Mr. Tim Maloney, Wake County Planning, Development and Inspection Director, said the request is being made so this item can be added to the short session of the General Assembly agenda. He said that the Harnett County Board will hear the same presentation today and the Chatham County Board later this month.

Mr. Ellis said Del Burns, Interim School Superintendent, is aware of the issue and he will be taking it to the school board.

Mr. Maloney said there have been common issues with boundary lines throughout history. These issues have been resolved with Franklin county. He said it is important to get this issue added to the short session of the General Assembly. He said that there is collaboration with the school system in these cases.

Commissioner West asked what impacts the citizens will have if this is approved today.

Mr. Ellis said that the decision today is not to move the boundry line; it is to get permission from the General Assembly to begin the process. He said a final decision on moving the boundry line will be brought to the board in September.

Mr. Maloney shared the problem.

- It is common across NC for county boundary lines to be uncertain

- Encounter discrepancies in the location of shared county boundary lines
- Today's technology can locate boundary lines much more precisely and uncover discrepancies
- Urbanizing counties tend to discover more issues as development occurs across jurisdictional lines

He shared the reasons to resolve the issue.

- Boundary line uncertainties create jurisdictional issues
  - ✓ Which county is the property listed for taxes
  - ✓ Where will they apply for building permits and other development services
  - ✓ Who will respond during a 911 emergency
  - ✓ Which elected officials will represent them and where will they vote
  - ✓ Where will they send their schoolchildren

He shared maps that depict the line issue. He said the original iron pipes were found in a rock pile during the geodetic survey.

He shared the NC General Statute.

#### NCGS 153A-17 Existing Boundaries

- Established boundaries may only be changed in accordance with law

#### NCGS 153A-18 Uncertain or Disputed Boundary

- Uncertain boundaries may be resolved between two or more counties through a survey or other mapping
- The established line must be mutually adopted by the Board of Commissioners of each county

He shared information about how the issue can be corrected.

#### Step 1

Correct the Common Corner for Wake/Chatham/Harnett and the Wake/Chatham Boundary Line

- The common corner and Wake/Chatham line was established by mutual agreement in 1961
- Must be corrected by state legislation (NCGS 153A-17 -Existing Boundaries)
- The joint resolution establishes support by all three counties for

legislation in the upcoming NC General Assembly short session

Step 2

Correct the Uncertain Boundary Line Between Wake/Harnett

- The boundary line is uncertain and was not mutually established  
Wake and Harnett Counties will consider a joint resolution to establish the boundary line (NCGS 153A-18 -Uncertain or Disputed Boundaries) after state legislation corrects the common corner

He shared charts of the summary of the property impacts for the Wake/Harnett properties and the Wake/Chatham properties.

He shared next steps to addressing the issue.

- Board of Commissioners in each county to consider the joint resolution to support legislation (April - May)
- Prepare and enact legislation to relocate the Wake/Harnett/Chatham County corner and the Wake/Chatham County Line (Summer 2018)
- Wake/Harnett Board of Commissioners consider joint resolution to establish the county boundary line (Late Summer 2018)
- All updates effective January 1, 2019
- Apply Wake County zoning to properties transferring into Wake County (Jan. - Feb. 2019)

Commissioner Calabria thanked staff for providing the information to the board. He said that the board may want to consider moving forward with the item today so staff can present the information to the General Assembly. He said it is important to continue to work with the school system to minimize the effects on the children and their perspective schools.

Commissioner Burns confirmed that the drawing of the boundary may change through legislation.

Commissioner Ford acknowledged that since the lines would not be changed now, he will support the item. However, he would like further follow-up for the children that may have to change schools. He said he will not support a motion until those questions are answered.

Commissioner Portman asked for clarification of the item action. Mr. Maloney said the action would approve changing the corners only, and not the boundry lines.

Mr. Maloney shared the preliminary survey map and said that the action would approve the joint resolution adopting NC Geodetic Survey's preliminary resurvey of the common boundary (corner) between Wake County, Harnett County, and Chatham County and a commitment to pursue joint enabling legislation to modify the Wake County and Chatham County Boundary as described in the 1961 survey.

Chair Holmes said that the final decision on which school the children attend would be made by the Board of Education.

Mr. Ellis said the Interim Superintendent has had experience with these changes and will be discussing it with the Board of Education.

Mr. Scott Warren, County Attorney, said this has been a delicate process but staff has done a great job of addressing the issue.

**Commissioner Calabria moved, seconded by Commissioner Burns, that the Board of Commissioners approve a joint resolution adopting the NC Geodetic Survey's preliminary resurvey of the common boundary (corner) between Wake County, Harnett County, and Chatham County and commitment to pursue joint enabling legislation to modify the Wake County and Chatham County Boundary as described in the 1961 survey. The motion passed unanimously.**

11. [Resolution Authorizing Electronic Signatures on Documents Used and Accepted by Wake County Pursuant to NCGS §66-58.5](#)

**Attachments:**    [Electronic Signature Agenda Item.docx](#)  
[03.29.18 Finance Draft BOC Resolution authorizing electronic signature.doc](#)  
[Draft Wake County Electronic Signature Policy.pdf](#)

**Commissioner Calabria moved, seconded by Vice-Chair Hutchinson, that the Board of Commissioners adopt the attached Resolution authorizing the use of electronic signatures on documents accepted by Wake County pursuant to NCGS §66-58.5. The motion passed unanimously.**

12. [Memorandum of Understanding between the North Carolina Association of Fire Chiefs and Wake County for participation in the Volunteer Workforce Solutions Grant Program](#)

**Attachments:**    [BoC WCVW 2018 Proclamation DRAFT.docx](#)  
[VWS MOU.pdf](#)  
[VWS Fact sheets.pdf](#)

**Commissioner Calabria moved, seconded by Vice-Chair Hutchinson,**

**that the Board of Commissioners:**

- 1. Accept the 2018 Volunteer Workforce Solutions service grant if awarded to Wake County; and**
- 2. At or after the award of the service grant, authorize the Chair and Manager to sign a memorandum of understanding between the North Carolina Association of Fire Chiefs and Wake County for participation in the Volunteer Workforce Solutions grant program subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.**

### **Regular Agenda**

**13. [Approval of Construction Contract with Construction Manager for the Oak City Multi-Services Center](#)**

**Attachments:**    [Oak City GMP-1 Item Summary.docx](#)  
[Oak City Center presentation 4-16-18.pdf](#)  
[Project Cost Summary.pdf](#)  
[Construction GMP 1 Cost Summary.pdf](#)  
[Bid Package Tabulations 4.11.18.pdf](#)  
[MBE Participation Summary.pdf](#)  
[Budget Memo - FY 2018 Transfers.xlsx](#)  
[Budget Memo - FY 2018 County Capital Fund - County Buildings.xlsx](#)  
[Summary of ABC Fund Balance - 4.16.18.xlsx](#)  
[Copy of Enloe Charity Ball Resolution.pdf](#)

Mr. Mark Forestieri, Wake County Facilities, Design, and Construction Manager, acknowledged the following persons present for the meeting who were instrumental in moving the project forward.

Mr. Tommy Moorman, Facilities, Design & Construction Project Manager  
Mr. Dean Rains, Associate Principal, LS3P Architects  
Mr. John Caliendo, Project Architect, LS3P Architects  
Mr. Paul Sullivan, Vice President, Gilbane Building Company  
Mr. Dave Repnyek, Senior Project Executive, Gilbane Building Company  
Ms. Jeane Powers, Project Manager, Gilbane Building Company

Ms. Annemarie Maiorano, Human Services Deputy Director, shared how this project aligns with the Board of Commissioners Goals of 2016, which addresses social and economic vitality. She said this project began in 2013 when the City of Raleigh, county staff and the Partnership to End Homelessness began working together to create a Multi Services Center.

She said the Multi-Services Center will be a point of entry for those at risk of or currently experiencing homelessness.

She shared a map of the location of the site.

She shared the process used to select an appropriate location for the new center.

Ms. Maiorano asked the following partners to stand and be recognized.

Catholic Charities  
Partnership to End Homelessness  
City of Raleigh  
Students from Enloe High School Charity Ball.

Mr. Forestieri shared images of the site plan, renovation and floor plan, exterior street front, and aerial perspective view of the Oak City Multi-Services Center. He shared a chart of the construction cost escalation since 2013. He shared charts of the construction volume verses labor and the construction cost escalation.

Ms. Jenay Powers, Project Manager, Gilbane Building Company, shared the prebid advertisement, engagement and minority contractor outreach information.

- Outreach Event Conducted by Gilbane - Nov. 8, 2017
- Public Outreach & Site Walk Event by Gilbane - Nov. 17, 2017
- HUB Certified Subs & Vendors Contacted by Gilbane MBE Consultant
- Subs & Vendors Solicited Thru Building Connected
- Total 15-20 Vendors Contacted for Each Trade Package
- At Least 5 Firms Prequalified for Each Major Trade Package

Chair Holmes acknowledged the partnerships of Gilbane for past projects.

Mr. Forestieri shared the bid result information.

#### Bid Timeline

- Project Advertised for Bids in February
- Demolition Bids Opened Feb. 8 - 4 bidders/within budget (Informal)
- Renovation Bids Opened Feb. 28 - 16/28 trade packages
- Remaining Bids Opened Feb 14 and 21

#### Results

- 8 Trade Contract Bids with <3 Bidders
- MBE Participation - 18.2% of GMP
- Renovation bids - higher than pre-bid estimate

Mr. Forestieri shared the project cost driver information.

- Scope Increases
  - Exterior Pavilion Area & Interior Features - offset by Donations
  - Mechanical/Fiber/Security Connections to Men's Shelter
  - Solar PV Readiness - Requires Additional Roof Repair
  - Security Provisions - Exterior fence/gates; Interior access control
  - Mezzanine Conversion to Programmed Space
  - Public Utility Relocations
- Site Permit Additions (buffers/public utility extensions/impact fees)
- Cost Escalations/Tariffs

Mr. Forestieri shared the construction contract information.

CMAR - Gilbane Building Company

GMP #1 - Renovation Contract \$7,628,799

- Value Engineering Credits of \$ 341,718
  - Exterior Wall & Site Wall Masonry Savings
  - No Impact Savings in Mechanical Scope
  - Adjustment to Security Allowance
  - Minor Reductions in Glass Scope
  - Deferring Items to be Procured w/Future Donations

Mr. Forestieri shared the total construction, project development, and project funding sources cost information.

Commissioner Burns asked about rising costs of the project. Mr. Forestieri said labor and material cost has increased.

Commissioner Portman asked if it would be more efficient to start with new construction. Mr. Forestieri said that in this case, new construction was not permissible.

Mr. Forestieri shared the project outcomes.

- Reduce the length of time someone is homeless



- Make data driven decisions
- Use Resources to combat homelessness more effectively
- Benefit from Efficiencies of combined property
- Improve Safety & Security for entire complex
- Satisfy Board Goal/Initiative for Social & Economic Vitality
- Symbol of Revitalization & Renewal

He shared the upcoming milestone dates.

- |                                  |               |
|----------------------------------|---------------|
| ▪ Asbestos Abatement             | Complete      |
| ▪ Utility Relocations            | In Progress   |
| ▪ Major Demolition               | In Progress   |
| ▪ Groundbreaking                 | June 2018     |
| ▪ Construction Permits           | Complete      |
| ▪ Renovation Construction Begins | June 2018     |
| ▪ Construction Complete          | January 2019  |
| ▪ Facility Opened & Operational  | February 2019 |

Mr. Forestieri shared a summary of the board actions requested.

- Approve Construction Contract GMP#1 for \$7,628,799
- Appropriate \$2,450,000 of unallocated ABC revenues
- Accept & Appropriate \$180,000 in donations from Enloe Charity Ball

Commissioner West asked about the Minority and Women Owned Business Enterprise (MWBE) Report and African American participation. Ms. Powers said that the project was advertised for bid and it compares to similar projects the City of Raleigh has constructed.

Commissioner West asked about the trend of African-American participation. Ms. Powers said the African American population trends lower than Hispanic or Women owned businesses, but she is hopeful that it will increase as the construction industry continues to grow.

Commissioner Burns asked where the additional funding would come from to cover the cost increase.

Ms. Rogers said that the amount would be covered with the ABC Revenue.

Vice-Chair Hutchinson commended staff and said that the single point of service will be outstanding for citizens that have a lack of transportation to meet their needs. He said that the health and well-being of citizens will be

impacted positively. He said that the Oak City Multi-Services Center will provide services to prevent homelessness.

Chair Holmes noted that a womens shelter is not part of this project but there is discussion with Urban Ministries to increase the number of beds for women in Wake County. She said the board has made a womens shelter a priority and staff will continue to work on it. She acknowledged Ms. Shana Overdorf, Partnership to End Homelessness, for her efforts on this project and her passion to help the homeless.

Commissioner Burns noted that the youth group at his church participates in the community to talk to homeless individuals and serve them lunch. He echoed Chair Holmes gratitude for Ms. Overdorf and thanked her for her service to the county.

Commissioner Calabria said this is a huge day for Wake County. He said that being homeless can be overwhelming and he is excited that services will be placed under one roof and that the county can provide a facility for those who need it.

Commissioner Portman said the board has discussed moving upstream. He said this project challenges the board and is a reflection of the board and community's commitment to providing services.

Commissioner West said the project is an example of teamwork and is a positive step to assist the homeless population. He said he is a charter member of the Partnership to End Homelessness. He noted the trips that have been taken to Atlanta and St. Louis to see what their efforts are to end homelessness. He commended Ms. Regina Petteway, Human Services Director, for her efforts toward the project.

**Commissioner West moved, seconded by Commissioner Burns, that the Board of Commissioners:**

- 1. Approve Guaranteed Maximum Price (GMP) #1 Contract in the amount of \$7,628,799 with the previously selected Construction Manager at Risk, Gilbane Building Company for building construction work for the Oak City Multi-Services Center.**
- 2. Authorize the Chairman to execute contract documents with Gilbane Building Company establishing the terms, conditions, and GMP #1 amount of \$7,628,799; Said contract documents to be reviewed and approved by the County Attorney.**

**3. Appropriate \$2,450,000 of unallocated ABC revenues for construction of the project.**

**4. Accept and appropriate \$180,000 in donations secured through the 13th Annual Enloe Charity Ball, per Resolution adopted by the Board on January 2, 2018. The motion passed unanimously.**

**14. [Land Acquisition for a Parcel of Land Containing 2.923 Acres Located Adjacent to Conn Elementary School \(First Reading\)](#)**

**Attachments:**    [WCPSS Land Item Summary 04-16-18.docx](#)  
[Conn Elem land acquisition presentation 4-16-18.pdf](#)  
[Offer to Purchase Meadowlands of Raleigh Inc.pdf](#)  
[Appraisal UPDATE 11-22-17, 1207 Willow Street, Raleigh, NC.pdf](#)  
[2018-02-19 Sealed Boundary Survey Meadowlands of Raleigh LLC.pdf](#)

Ms. Betty Parker, Director, Real Estate Services, Wake County Public School System, shared maps of the Conn Elementary School, project, design, and neighborhood view.

Vice-Chair Hutchinson commended staff for their forward thinking toward the project. He acknowledged and praised the bicycle pedestrian access for the project.

Vice-Chair Hutchinson thanked Ms. Parker for the school systems effort to make existing schools more connected with sidewalks and greenway trails. Even though this was the first reading for the acquisition, Vice-Chair Hutchinson asked County Attorney Scott Warren if it would be appropriate for the board to approve this acquisition at today's meeting. Mr. Warren indicated since the action required was straight forward and no additional information was needed, it would be appropriate to verbally modify the specific action requested in this first reading and vote immediately on the acquisition.

**Vice-Chair Hutchinson moved, seconded by Commissioner Ford, that the board of commissioners approve funding of the purchase price together with closing costs in an amount not to exceed \$60,551.00 pursuant to NCGS 115C-426. The motion passed unanimously.**

**15. [Public Hearing on a Request for Disinterment, Relocation, and Reinterment of Approximately 53 Graves Located at 1208 Barley Stone Way to Oakwood Cemetery \(Petition GR-01-17\)](#)**

**Attachments:**    [Item Summary](#)  
[Grave Removal Presentation 04-16-18.pdf](#)  
[GR-01-17 Cemetery Location Map.docx](#)  
[GR-01-17 Petition and Archaeological Report.pdf](#)

Mr. Keith Lankford, Wake County Planner III, shared the grave removal process.

- Under NCGS, the remains are required to be reinterred in a suitable cemetery
- Work shall be performed by a licensed funeral director
- Wake County Environmental Services staff will observe the disinterment
- The petitioner (or funeral director) must record the Removal of Graves Certificate at the Register of Deeds Office after completing the reinterment

He shared the petition profile.

Petitioner:                Deborah Joy, Legacy Research, LLC on behalf of Jerry Radman of Caruso Homes

Owner:                    Caruso Homes at Olde Mill Trace, LLC

Location:                1208 Barley Stone Way (PIN 07914151498)

Zoning:                   Residential-40 Watershed (R-40W)

Number of graves:    Approximately 53 - Actual number cannot be determined until the site is fully excavated.

He shared a map of the Old Mill Trace Site and grave site locations.

He shared the cemetery history.

- There are 53 possible graves with no inscribed tombstones, 39 graves have fieldstone markers
- The petitioner was unable to conduct any genealogical research due to the lack of inscribed tombstones
- Deeds for the property did not reference a cemetery on this property
- No records, or historical significance, was found (Capital Area Preservation; Wake County Cemetery Survey; Town of Garner)

He shared the compliance requirements of the NCGS.

- The petitioner's 4 legal notices appeared in the News and Observer newspaper as required
- The remains will be reinterred in Oakwood Cemetery where they will receive perpetual care
- Planning staff posted a public hearing notification sign at the property and ran the standard 2 legal advertisements in the News and Observer

He shared the staff findings.

1. The petitioner has fulfilled all the requirements outlined by the North Carolina General Statutes
2. The remains will be reinterred in Oakwood Cemetery where they will receive perpetual care
3. No opposition to the removal and relocation of the cemetery
4. No evidence of any historical significance and its removal and relocation would not be detrimental to the general welfare of the County

Chair Holmes expressed concern about disturbing a final resting place. She said she is glad staff chose Oakwood Cemetery for the relocation. She said as the county continues to grow, this issue may come up again.

Mr. Lankford said the petitioner was receptive of using Oakwood Cemetery for the reinterment of the graves.

Commissioner Ford asked if the future lots owners would be informed that remains had been buried there.

Mr. Lankford said he is not aware of a requirement that it be disclosed to future owners so that would be up to the developer.

Mr. Warren said there is no specific law but the process is handled in accordance with state law. He said notification would be handled as part of the real estate transaction and would also be revealed during a deed search. He said the Department of Health is involved to ensure the process is done correctly. He said there have not been issues with this process in the past.

Commissioner Ford asked if the remains are removed intact.

Mr. Lankford said great care is taken when handling the remains. He said all contents of each grave are put into a separate box for reinterment.

Commissioner Ford asked what would happen if the relocation were not approved by the board.

Mr. Lankford said if it is not approved, the remains will not be moved. They will stay onsite and be preserved in the subdivision. He said those lots would not be platted and the homeowners association would be required to maintain them. He said there was an attempt to notify the next of kin and he assures that the graves will be relocated in a respectful manner.

Commissioner Ford thanked Mr. Lankford and staff for their professionalism in handling these situations.

Commissioner Portman asked if the developer was aware of the graves prior to the development.

Mr. Lankford said the developer had no prior knowledge of the grave sites. He said it is difficult to identify an old grave site unless you are trained what to look for.

Commissioner Portman said he is supportive of this relocation since it was discovered during the development process.

Chair Holmes pointed out that if perpetual care is not given in advance, she will not vote for the movement of the graves.

Chair Holmes opened the public hearing.

Ms. Deborah Joy, Legacy Research, LLC, said she is present to answer questions. She said there was no historic documentation of the cemetery.

Mr. Jerry Radman, Old Mill Trace, LLC, said that he is present to answer questions. He said the Oakwood Cemetery will be an adequate resting place for the loved ones.

Chair Holmes closed the public hearing.

Mr. Lankford said that the Wake County Planning staff recommends approval of the proposal.

**Commissioner Burns moved, seconded by Vice-Chair Hutchinson, that the board of commissioners approve the disinterment, relocation, and reinterment of approximately 53 graves from a 6.81-acre tract located at 1208 Barley Stone Way to Oakwood Cemetery. The motion carried**

**by the following vote:**

**Aye:** 6 - Chair Holmes, Vice-Chair Hutchinson, Commissioner Burns, Commissioner Calabria, Commissioner Portman, and Commissioner West

**Nay:** 1 - Commissioner Ford

**16. [Energy Design and Management Guideline Approval](#)**

**Attachments:** [Agenda Summary - Energy Design and Management Guideline 2018 Update.docx](#)  
[Sustainability - Energy Design and Management Guideline 2018 04102018 for PDF.pdf](#)  
[Resolution to Adopt the 2018 Energy Design and Management.pdf](#)  
[Energy Design and Management Guideline 2018.pdf](#)

Mr. Dave Goodwin, Wake County General Services Director, shared the completion timeline of Energy Design and Management Guideline Revision.

He shared the supporting guideline update.

Mr. Goodwin recognized two members of the Citizens' Energy Advisory Committee; Mr. Marty Clayton and Mr. Robert Hinson, Chairman. He said the entire Energy Commission is compiled of fifteen members with experience in the energy industry.

Mr. Kevin Witchger, Facilities Engineer and Energy Manager, shared the benchmarking survey, solar PV workshop, and LEED Research information.

**Benchmark Survey**

2016-2017

- County is a leader in energy practices among peers
- Renewable technologies could be expanded

**Solar PV Workshop**

August 2-17

- NC is number 2 in Utility scale solar, but not commercial
- Current economic difficulties could be improved with recent legislation

**LEED Research**

October 2017

- Most recent version of LEED increases construction cost
- Efficiency methodology is beneficial

He said the Energy Design and Management Guidelines provide the targets, goals, and new initiatives.

He shared the key takeaways from the process.

1. Align the Energy Review Process to the Design Process
  - Minimizes design cost
  - Facilitates early Energy Commission input
2. Validate and Improve Building Performance Targets
  - Aligns building efficiency target to LEED - Minimum 14% better than code
  - Uses methodology that works for all building types
3. Define Sustainable, Efficient Design Elements
  - Ensures that design incorporates sustainable elements
  - Consideration of greenhouse gas reduction in the evaluation process
4. Establish a Renewable Energy Position
  - **Solar Ready** - all new construction will be solar ready
  - Considers renewables early and throughout in design
5. Develop an Emerging Technology Process
  - Incorporates an approach to research and development and new technologies

Mr. Witchger said the county is partnering with WCPSS and Wake Tech on energy efficiency efforts.

He said there are two chapters to the process. Chapter one involves Energy Design Guidelines and Chapter two is implementing the Energy Management Guidelines.

He shared the design and management commonalities.

Mr. Goodwin said this initiative ties into the Growth and Sustainability Board Goal. He said the Paris Climate Agreement Resolution was adopted by the Board of Commissioners June 5, 2017. He shared the endorsements of the Resolution.



Endorses:

- Goals of Paris Climate Agreement

Commits County Operations:

- Continue efforts toward sustainability and reduction of greenhouse gas...

Chair Holmes thanked Commissioner Burns for his leadership on this process.

Mr. Goodwin recognized the following partners and staff for their input on the project:

Wake County Public School System

Joe Desormeaux

Brian Conklin

Greg Clark

Nate Slavik

Wake Tech

Wendell Goodwin

Jerry Guerrier

John Majernik

Wake County Staff

Mark Forestieri

Tim Ashby

Kelli Braunbach

Mark DuBois

Bill Hamilton

Ryan Davidson

Anna McGeehan

Commissioner Burns commended staff, the school system, Wake Tech, and the county partners for their efforts. He said that taxpayers can be assured that county buildings are built to be energy efficient. He said the Citizens' Energy Advisory Committee evaluates the county savings on new construction as it relates to energy efficiency. He said he is pleased with the reports that have recently been given to the Growth, Land Use, and Environment Committee. He said a lot of planning goes into making a building solar ready.

Commissioner Ford commended the partnerships of the three

organizations to improve best practices for energy efficiency.

Commissioner Portman said that when he served as a commissioner years ago, he remembers protestors coming to the meeting in strong opposition of energy efficiency measures. He said the change he sees today is reflective of the voters choice in the 2014 election. He commended Commissioners Burns, Calabria, and Hutchinson for serving on the Growth, Land Use, and Environment Committee. He said he understands the importance of solar energy as a business owner and a citizen. He said that construction projects can be challenging but it is important that these types of projects are taken seriously.

Vice-Chair Hutchinson commended staff and the partners for their work on this project. He said Wake County is a leader in energy efficient practices.

Commissioner West thanked Commissioner Burns for his leadership on the Growth, Land Use, and Environment Committee.

Commissioner Calabria said that the approval of this item is in the county's best interest. He thanked the GLUE Committee for their work.

Chair Holmes thanked the GLUE Committee for their work toward this item.

**Commissioner Burns moved, seconded by Vice-Chair Hutchinson, that the Wake County Board of Commissioners receive and endorse the 2018 Energy Design and Management Guideline Revision; and, in accordance with the Board's Energy Conservation and Management policy, direct the County Manager to incorporate the guideline in all new designer contracts and management practices. The motion passed unanimously.**

17. [Rename North Wake Landfill District Park](#)

**Attachments:**    [NWL\\_Rename\\_Agenda\\_Item.docx](#)  
                          [Park Rename Presentation.pdf](#)  
                          [Wake County Facility Naming Policy.pdf](#)

Mr. Chris Snow, Wake County Parks, Recreation, and Open Space Director, shared a map of the North Wake Landfill site.

He shared information about the landfill park. He said the site was used as a landfill until 2008, when it reached capacity. It was then closed and re-opened as a park in 2010.

Mr. Snow said there are several amenities at the park. He said there are

connections from the former landfill to the county park site. He said that pet adoption photos, bird sightseeing, Christmas Tree Recycling Program, and the Triangle Off-road cyclists make use of the North Wake Landfill Park programs.

He shared the park name change information. He said the name continues to be a source of confusion for residents. He said residents often mistake the park for the former landfill, and staff answers several calls per day regarding trash disposal.

He said there were several efforts to involve the citizens in finding a new name. A committee was formed to consider the recommendations.

Mr. Snow asked the board to consider the new name of the park to be Green Hills County Park.

Vice-Chair Hutchinson noted the connections on the site from the school, to the park, to the neighborhood, and to the greenway. He noted that this property was the first buffered bike lane.

**Vice-Chair Hutchinson moved, seconded by Commissioner Ford, that the Board of Commissioners rename North Wake Landfill District Park as Green Hills County Park. The motion passed unanimously.**

**18. [Approval of Wake County's 2018 State Legislative Goals](#)**

**Attachments:**    [Legislative Goals Item Summary 04-16-18.docx](#)  
                              [Legislative Goals Attachment 1 04-16-18.docx](#)  
                              [NCACCLegislativeGoals 2017.pdf](#)

Mr. Chris Dillon, Assistant County Manager, asked the board to approve the goals. He said the goals have not changed since they were reviewed during last weeks Work Session of the Board of Commissioners.

**Commissioner Portman moved, seconded by Commissioner Ford, that the board of commissioners:**

**1. Approve Wake County's 2018 State Legislative Goals, and**

**2. Continue supporting the North Carolina Association of County Commissioners 2017-2018 Legislative goals. The motion passed unanimously.**

**19. [Growth, Land Use and Environment Committee](#)**

Commissioner Burns said the Energy Design and Management Guidelines were discussed at length. He said the Water Partnership Report was

received and discussed. He said a 100 percent renewable energy resolution was discussed and referred to General Services Administration for further action. He said the issue of funding for the orphaned roads was discussed again but no resolution has been found. He said the committee agrees that the roads need repaired but no funding source has been identified. Staff recommended changes to the process for future road issues and the committee provided their feedback. He said there was a presentation on the County Comprehensive Plan, which is underway. He said the committee received a request to consider creating a trapping season for foxes in Wake County. The last item discussed at the Growth, Land Use, and Environment Committee (GLUE) meeting was franchising of solid waste disposal. He said after discussion, it was decided that franchising is not in the best interest of citizens at this time.

**20. [Human Services Committee](#)**

Commissioner West said Behavioral and Mental Health was discussed at the Board of Commissioners' Human Services Committee meeting. He said Alliance Behavioral Health provided information regarding a new crisis center they plan to build. He said Alliance staff shared overviews of behavioral health investments.

**Other Business**

Vice-Chair Hutchinson noted that Ms. Debra King passed away over the weekend. He said she was the CEO of CASA for 23 years. He said Ms. King played a key role in the vulnerable communities and several new facilities were opened under her leadership. He said he has a heavy heart, but it is important to celebrate Ms. King's life and her accomplishments.

**21. [Informational Items for the Board of Commissioners](#)**

**Attachments:**    [Informational Items Item Summary.docx](#)  
                              [Interim Financial Statements for Period Ending February 28 2018.pdf](#)

Mr. Scott Warren, County Attorney, reported that Travelers Insurance will reimburse the County \$1 Million for the situation with the Register of Deeds office last year. He thanked Mr. Roger Askew, Senior Deputy County Attorney; Ms. Kimberly Coman, Risk Management Supervisor, Finance staff and IT staff for their dedication to recovering tax payers money. He said Travelers was very good to work with. He said the full amount of the \$50,000 bond was also paid to the county and he hopes additional costs can be recouped once the external audit is complete.

**Closed Session**

Mr. Scott Warren, County Attorney, said the motion is pursuant to NCGS 143-318.11 (a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Wake County, including agreement on a tentative list of economic development incentives that may be offered by Wake County in negotiations

And pursuant to GS 318.11 (a) (3) to consult with the County Attorney regarding Industrial Commission file no. 16-054663, date of incident November 18, 2016, and to further consult with the County Attorney in order to preserve the attorney-client privilege between this board and its attorney.

**Commissioner Calabria moved, seconded by Vice-Chair Hutchinson, that the board go into closed session. The motion passed unanimously.**

The meeting went into recess and the meeting reconvened.

Following the closed session, Commissioner Portman moved, seconded by Commissioner Burns to approve a settlement in Industrial Commission file number 16-054663 in the amount of \$200,000.00, subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

**Adjourn**

**Commissioner West moved, seconded by Commissioner Ford, to adjourn the meeting. The motion passed unanimously.**

Respectfully submitted,

Denise M. Hogan, NCMCC  
Clerk to the Board  
Wake County Board of Commissioners



## Legislation Details (With Text)

**File #:** 16-1439  
**Type:** Items of Business  
**Status:** Agenda Ready  
**In control:** County Manager  
**On agenda:** 4/16/2018  
**Final action:**  
**Title:** Resolution Honoring Millie Dunn Veasey  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Millie Veasey Draft Item Summary.pdf](#)  
[Millie Dunn Veasey Resolution v5.pdf](#)

Date	Ver.	Action By	Action	Result
4/16/2018	1	Board of Commissioners	accepted	

Resolution Honoring Millie Dunn Veasey

**That the Board of Commissioners approves a resolution to honor the accomplishments and service of Ms. Millie Dunn Veasey**

**Item Title:** Resolution Honoring Millie Dunn Veasey

**Specific Action Requested:**

**That the Board of Commissioners approves a resolution to honor the accomplishments and service of Ms. Millie Dunn Veasey.**

**Item Summary:**

The Board of Commissioners recognizes the accomplishments and service of Millie Dunn Veasey. During her 100 year life, Ms. Veasey served her country in the only female and all black battalion to serve during World War II overseas. She later joined the National Association on the Advancement of Colored People (NAACP), becoming the first African American female president of the Wake County chapter. In that role, she worked locally and with many national civil rights leaders. The Board will pass a resolution honoring the legacy of Ms. Millie Dunn Veasey as a veteran, educator, and a community and civic leader.

**Attachments:**

1. Resolution Honoring Millie Dunn Veasey



## Resolution Honoring Millie Dunn Veasey

**WHEREAS**, Millie Dunn Veasey (affectionately known as “Auntie Dear”) was born in Raleigh, North Carolina, on Jan. 31, 1918, and grew up nine blocks away from the North Carolina State Capitol building, as one of six children; and

**WHEREAS**, Ms. Veasey attended Washington High School in Raleigh, and after graduating, she worked with the Wake County Cooperative Extension before joining the U.S. Army; and

**WHEREAS**, in 1942, Ms. Veasey enlisted in the U.S. Army with the “Six-Triple-Eight” Central Postal Directory Battalion – the only female and all-black battalion to serve overseas during World War II. She also volunteered for the Women’s Army Auxiliary Corps. During the war, she was stationed in England and France. She served as a Company Clerk and Supply Sergeant, rising to the rank of Staff Sergeant before being honorably discharged in 1945.

**WHEREAS**, following her service in the U.S. Army, Ms. Veasey enrolled at St. Augustine’s College where she graduated with a Bachelor of Arts degree in business education. She attended college on the G.I. Bill, and, while enrolled, she worked as the Executive Secretary to the President, James Boyer. She also earned a Master’s Degree from North Carolina Central University in Durham; and

**WHEREAS**, Ms. Veasey joined the National Association for the Advancement of Colored People, becoming the first African American female president of the Raleigh chapter. In that role, she worked locally and with national civil rights leaders, such as the Honorable Thurgood Marshall, the first black Supreme Court Justice. She also had an opportunity to sit next to the Reverend Doctor Martin Luther King, Jr. on Aug. 28, 1963 during the March on Washington for Jobs and Freedom. In addition to the NAACP, she was involved in the National Federation of Democratic Women and the American Legion; and

**WHEREAS**, Ms. Veasey retired from the St. Augustine’s University in 1986 as the Director of Planning and Placement/Cooperative Education, she continued to be actively involved in helping others and making a difference in her community; and

**WHEREAS**, on Feb. 13, 2018, Ms. Veasey was honored by the Congressional Black Caucus Foundation Inc., along with eight other black veterans, during the ninth annual Avoice Heritage Celebration in Washington, D.C. where the theme was “Black Veterans on the Front Lines of History.” This event honored the unwavering patriotic resilience, commitment, and sacrifices of African Americans to the values of freedom, democracy and justice from the battlefield to the halls of Congress; and

**NOW, THEREFORE, BE IT RESOLVED THAT** the Wake County Board of Commissioners, do hereby recognize and honor the legacy of Ms. Millie Dunn Veasey as an educator, a community and civic leader, and a proud World War II U.S. Army veteran; expresses its deepest sympathy for the loss of a great woman; and honors the contributions she has made to this county.

**ADOPTED** this the 16th day of April 2018.

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Jessica N. Holmes, Chair  
Wake County Board of Commissioners





## **PROCLAMATION**

### **WAKE COUNTY BOARD OF COMMISSIONERS PROCLAIMS APRIL 15-21, 2018 AS CELEBRATING VOLUNTEERISM WEEK IN WAKE COUNTY**

**WHEREAS**, National Volunteer Week was created in 1974 when President Richard Nixon signed an executive order to establish the week as an annual celebration of volunteering;

**WHEREAS**, during this week all over the nation, active volunteerism and community engagement will be encouraged and celebrated, service projects performed, and volunteers recognized for their commitment to service;

**WHEREAS**, the giving of oneself in service to another empowers the giver and the recipient;

**WHEREAS**, community volunteers are among Wake County's most valuable resources, and are essential to support the operations of numerous county programs and services, including the Animal Center, Public Libraries, Board of Elections, Human Services, Parks, Environmental Services, Fire Services, and various boards and commissions. From helping children learn to read and caring for abandoned animals to protecting our natural resources and helping others exercise the right to vote, these everyday heroes make a real and lasting impact on the lives of Wake County residents;

**WHEREAS**, it is appropriate to empower and celebrate the resident and employee volunteers in our county;

**NOW, THEREFORE**, do we, the Wake County Commission, hereby proclaim April 15-21, 2018 as

#### ***Celebrating Volunteerism Week in Wake County***

to recognize the profound impact of volunteers and the numerous ways they enhance our quality of life and improve our communities, and urge all our employees and residents to support and participate in the efforts of local volunteer organizations and service groups, and encourage all Wake County employees and residents to discover their own power to make a difference where we live, work, learn and play.

**ADOPTED** this the 16th day of April 2018.

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**Jessica N. Holmes, Chair  
Wake County Board of Commissioners**



## Legislation Details (With Text)

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**File #:** 16-1454

**Type:** Items of Business      **Status:** Agenda Ready

**On agenda:** 4/16/2018      **In control:** Board of Commissioners

**Title:** Recognition of Recent Awards

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [awards--April 16\\_.pdf](#)

**Final action:**

Date	Ver.	Action By	Action	Result
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Recognition of Recent Awards

**That the Board of Commissioners recognizes recent award winners**

**Item Title:** Recognition of Recent Awards

**Specific Action Requested:**

**That the Board of Commissioners recognizes recent award winners.**

**Item Summary:**

**Annemarie Maiorano Named a 2018 Woman in Business**

Earlier this year, Deputy Director of Human Services Annemarie Maiorano was recognized by the Triangle Business Journal as a winner of the 2018 Women in Business Awards.

The Women in Business Awards recognize Triangle women who have proven to be dynamic and outstanding leaders with established track records of significant accomplishments in business and/or community service.

A list of awards and recognitions can be found at:  
[wakegov.com/awards/Lists/Recognitions/AllItems.aspx](http://wakegov.com/awards/Lists/Recognitions/AllItems.aspx).

**Attachments:**

None



## Legislation Details (With Text)

**File #:** 16-1453  
**Type:** Items of Business  
**Status:** Agenda Ready  
**In control:** Human Resources  
**On agenda:** 4/16/2018  
**Final action:**  
**Title:** Retiree Recognition  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Item Summary 4.16.2018.pdf](#)  
[Marquerette Scott.pdf](#)

Date	Ver.	Action By	Action	Result
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Retiree Recognition

**That the Board of Commissioners recognizes upcoming retirees for their years of service to the County**

**Item Title:** Retiree Recognition

**Specific Action Requested:**

**That the Board of Commissioners recognizes an upcoming retiree for her years of service to the County.**

**Item Summary:**

The following employee will retire on May 1:

- Marquerette Scott, 29 years of service, Human Services

**Attachments:**

1. Marquerette Scott Bio

Marquerette Scott  
Social Worker  
Human Services Department

Marquerette began working for Wake County in January 1989. She began her journey as a Medicaid worker for the Pregnant Women Program. She then took her expertise to the various Outpost sites located in Fuquay Varina, Holly Springs, Wake Forest and Zebulon.

Working in the Child Support Enforcement Division was the next role for Marquerette. While in Human Services, Marquerette was a Work First, Medicaid and Food Stamp worker where she initiated and completed applications and re-certifications for public assistance benefits. She also conducted Work First Orientations for clients, which was as information session for potential applicants. She then moved into her final role as an Assessor in the Human Services Center at Swinburne where she determines if clients are eligible to apply for services.

In addition to her work, she always found time to volunteer to speak to the outside agencies that partner with Wake County Human Services. As a volunteer she had the opportunity to share details of the Work First Family Assistance program.

Marquerette is knowledgeable, well respected and a team player. She always strives to serve the citizens of Wake County and help where ever she is needed

In retirement, she plans to enjoy time with family, cooking and entertaining family and friends during football season.

Please join me in congratulating Marquerette on her retirement.



## Legislation Details (With Text)

**File #:** 16-1448  
**Type:** Consent Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 4/16/2018  
**Final action:**  
**Title:** FY 2018 Capital Project Budget Reallocations  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [CIP BOC Agenda Item Reallocation of Active Projects to 001W 4.16.18 .pdf](#)  
[Budget Memo - FY 2018 Capital Improvement Fund Fund Balance.pdf](#)

Date	Ver.	Action By	Action	Result
4/16/2018	1	Board of Commissioners		

FY 2018 Capital Project Budget Reallocations

**That the Board of Commissioners reallocates \$1,392,031.87 of savings in projects across multiple Elements, to Uncommitted Funds in the County Capital Projects Fund**

**Item Title:** FY 2018 Capital Project Budget Reallocations

**Specific Action Requested:**

That the Board of Commissioners reallocates \$1,392,031.87 of savings in projects across multiple Elements, to Uncommitted Funds in the County Capital Projects Fund.

**Item Summary:**

***Reallocation of Savings to Uncommitted Funds***

Section 9 of the Capital Improvement Fund Project Ordinance for FY 2018 requires Board of Commissioners approval for transfers between elements. It is requested that identified savings, totaling \$1,392,031.87, be transferred from three projects across multiple Elements to County Capital Uncommitted Funds. These uncommitted funds have been considered in the development of the FY 2019 Capital Improvement Plan. The projects listed in the table below remain active; identified savings can be moved to Uncommitted Funds. Below is a table that lists the projects and funds available:

CIP Reallocation - Moving Savings to Uncommitted Funds					
Element	Project	Unit	Current Appropriation	Funds Available	Revised Appropriation
Automation	BOC Agenda & Video Project	314A	100,000.00	21,106.10	78,893.90
Public Safety	800 MHz Radio System Infrastructure Replacement	068P	30,431,345.39	1,370,500.00	29,060,845.39
Automation	Jail & Records Management System	244A	377,281.72	425.77	376,855.95
<b>Total</b>				<b>\$1,392,031.87</b>	

**Attachments:**

1. Budget Memo





**Budget and Management Services  
Inter-Office Correspondence**

**TO:** David Ellis, County Manager

**FROM:** Michelle Venditto, Budget Director

**SUBJECT:** *Revisions to Capital Improvement Fund Fund Balance*

The following chart summarizes all uses of fund balance in the Capital Projects Fund as indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. ***Items for presentation are shown in bold italics.***

Capital Project Fund Balance			Fund: County Capital Projects	
Uncommitted Funds (001W)				
REVENUE CATEGORY				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
As of July 1, 2017	Current Balance in Capital Projects Uncommitted Funds	Various	\$ 2,134,413.17	\$ 2,134,413.17
July 17, 2017	Appropriate NC Department of Transportation funding for the conveyance of Right-of-way	State revenue	\$ 172,775.00	\$ 2,307,188.17
September 5, 2017	Reallocating Uncommitted Funds to eWake Upgrade	Various	\$ 462,870.12	\$ 1,671,543.05
February 1, 2018	Allocation of Fund Balance to Raleigh Bike Share	Miscellaneous	\$ (170,000.00)	\$ 1,501,543.05
Various	Receipts of Sale of Easements from November 2017 to April 2018	Miscellaneous	\$ 58,725.00	\$ 1,560,268.05
Various	Reallocating savings of various completed projects tp Uncommitted Funds	Transfer From General Fund	\$ 42,348.87	\$ 1,602,616.92
April 16, 2018	Proposed: Reallocate savings in projects across multiple Elements, to Uncommitted Funds	Transfer From General Fund	\$ 1,392,031.87	\$ 2,952,299.92



## Legislation Details (With Text)

**File #:** 16-1450  
**Type:** Consent Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 4/16/2018  
**Final action:**  
**Title:** Proposed 2018A Limited Obligation Bonds not to exceed \$175,000,000  
**Sponsors:**  
**Indexes:**  
**Code sections:**

**Attachments:** [20180416 Agenda Item Summary 2018a LOBS.pdf](#)  
[20180416 Agenda Item 2018a LOBS - Attachment 1- Prelim Resolution.pdf](#)  
[20180416 Agenda Item 2018a LOBS - Attachment 2- Notice of Public Hearing.pdf](#)  
[20180416 Agenda Item 2018a LOBS - Attachment 3- Wells Fargo IFA projects.pdf](#)

Date	Ver.	Action By	Action	Result
4/16/2018	1	Board of Commissioners		

Proposed 2018A Limited Obligation Bonds not to exceed \$175,000,000

**That the Board of Commissioners:**

- 1. Make findings and determinations regarding the proposed issuance of Limited Obligation Bonds ("2018A LOBs") not to exceed \$175,000,000; and,**
- 2. Schedule a public hearing for May 21, 2018 regarding the County's proposed bond issuance; and**
- 3. Approve the filing of application to the Local Government Commission for the approval of the financing arrangement**

**Item Title:** Proposed 2018A Limited Obligation Bonds not to exceed \$175,000,000

**Specific Action Requested:**

**That the Board of Commissioners adopts the attached resolution which:**

- 1. Makes findings and determinations regarding the proposed issuance of Limited Obligation Bonds (“2018A LOBs”) not to exceed \$175,000,000; and,**
- 2. Schedules a public hearing for May 21, 2018 regarding the County’s proposed bond issuance; and**
- 3. Approves the filing of application to the Local Government Commission for the approval of the financing arrangement.**

**Item Summary:**

On January 17, 2017, the Wake County Board of Commissioners authorized a short-term construction period Installment Financing Agreement with Wells Fargo National Bank for \$334,349,000 (“Draw Program”) for WCPSS and WTCC projects as identified in the 2017-2023 Capital Improvement Program. Capital projects identified for the \$334,349,000 Draw Program are as follows:

	<b><u>Purpose</u></b>	<b><u>Amended Budget</u></b>
<b>WCPSS</b>		
<b><u>NEW SCHOOLS</u></b>		
E-35 South Lake ES	Design	\$ 1,000,000
M-16 New Middle (Lg) Alston Ridge MS	Construction	55,494,762
H-13 New High (Lg) Willow Spring High	Construction	94,081,740
H-15 Capital Blvd.	Design	2,000,000
<b><u>REPAIRS &amp; RENOVATIONS</u></b>		
Apex High	Construction	95,386,246
Vandora Springs	Construction	33,679,000
East Wake Middle	Design	1,000,000
Fuquay Varina High	Design	2,200,000
<b><u>OTHER</u></b>		
Public Infrastructure	Construction	5,495,291
Property Acquisition	Land	10,000,000
Security	Security	4,100,000
Program Contingency	Contingency	5,487,961
		<u>309,925,000</u>
<b>WTCC</b>		
<b><u>NEW FACILITIES</u></b>		
RTP Classroom Building 2	Design	4,933,206
Renovation of Power Mechanics	Design	872,500
NWC Automotive & Collision Repair*	Design	3,417,891
<b><u>REPAIRS &amp; RENOVATIONS</u></b>		
Campuswide R&R, Alterations, Minor Capital	Design/Construction	3,872,589
Campuswide Infrastructure Upgrades	Design/Construction	9,393,777
<b><u>OTHER</u></b>		
Main Facilities Mgmt. & Warehouse Building*	Design	1,933,796
		<u>24,424,000</u>
<b>Total</b>		<b><u>\$ 334,349,000</u></b>

On January 16, 2018, the Wake County Board of Commissioners authorized an additional \$55,317,000 under the Draw Program for WCPSS and WTCC projects as identified in the 2018-2024 Capital Improvement Program, for a revised total Draw Program availability of \$389,666,000. Capital projects identified for the \$55,317,000 increase are as follows:

<b>Wake County 160A-20 Projects to be Funded with Notes</b>		
<i>Spring 2018 LOB Note Extension</i>		
<b>Description</b>	<b>Purpose</b>	<b>Total</b>
<b>WCPSS</b>		
<u>NEW SCHOOLS</u>		
E-24 (Barton Pond Elementary)	Construction	\$ 33,053,854
<u>REPAIRS &amp; RENOVATIONS</u>		
Fuller Elementary	Design	2,000,000
York Elementary	Design	2,000,000
<u>OTHER</u>		
Public Infrastructure	Construction	3,035,122
	Total, Rounded	40,089,000
<b>WTCC</b>		
<u>NEW FACILITIES</u>		
RTP Classroom Building 2	Permitting	327,093
Renovation of Power Mechanics	Construction	1,934,400
<u>REPAIRS &amp; RENOVATIONS</u>		
Campuswide R&R, Alterations, Minor Capital	Design/Construction	2,300,000
Campuswide Infrastructure Upgrades	Design/Construction	10,666,933
	Total, Rounded	15,228,000
Total		\$ 55,317,000

Proceeds of the proposed 2018A LOBs will be used to provide: (1.) permanent take out financing for a portion of the \$389,666,000 projects described above ("Prior Authorized Projects"); and (2.) new funding for additional projects ("New Projects").

#### **Prior Authorized Projects**

The proposed 2018A LOBs will permanently finance approximately \$156,292,366 of Prior Authorized Projects. This amount includes both (a.) life-to-date project expenses reflected in the Draw Program outstanding balance of \$80,155,217 at March 31, 2018; and (b.) unspent project funds totaling up to \$75,844,783 for certain projects under construction.

#### **New Projects**

The proposed 2018A LOBs will also provide new partial funding for two accelerated school projects; Parkside Elementary and Northridge Elementary.

The proposed 2018A LOBs will be collateralized by a security interest in Apex High School. As this school is currently part of the original collateral for the Draw Program, it will subsequently be released from the current Draw Program Deed of Trust and become the collateral for the proposed 2018A LOBs.

**Total Funding Needs – Proposed 2018A LOBs**

Total needs for the proposed 2018A LOBs not to exceed \$175,000,000 are as follows:

Prior Authorized Projects – 3/31/18 Draw Program Balance	\$ 80,155,217
Prior Authorized Projects – Under Construction	75,844,783
New Projects – Two Elementary Schools	19,000,000
Total	<u>\$175,000,000</u>

At this time, the Board of Commissioners is asked to adopt the attached resolution making findings and determinations regarding the proposed Bond issuance, schedule a public hearing for the May 21, 2018 meeting of Board of Commissioners regarding the proposed Bond issuance, and approve the filing of an application to the Local Government Commission for approval of the proposed Bond issuance.

**Attachments:**

1. Draft Resolution
2. Notice of May 21, 2018 Public Hearing
3. Status of capital projects under the Wells Fargo Draw Program

The Board of Commissioners for the County of Wake, North Carolina met in a regular meeting in the Board Room of the Wake County Justice Center, Room 2700, 301 South McDowell Street in Raleigh, North Carolina, the regular place of meeting, at 2:00 p.m. on April 16, 2018.

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

Also present: Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Emily Lucas, Interim Finance Director; Todd Taylor, Debt Manager; \_\_\_\_\_

\* \* \* \* \*

\_\_\_\_\_ introduced the following resolution, copies of which had been distributed to each Commissioner:

**RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS REGARDING THE PROPOSED ISSUANCE OF LIMITED OBLIGATION BONDS TO REFINANCE A PORTION OF THE COUNTY'S OBLIGATIONS UNDER AN INSTALLMENT FINANCING AGREEMENT PROVIDING FOR THE FINANCING OF THE CONSTRUCTION AND EQUIPPING OF CERTAIN PUBLIC SCHOOL AND COMMUNITY COLLEGE FACILITIES AND TO FINANCE ADDITIONAL SCHOOL IMPROVEMENTS; CALLING A PUBLIC HEARING; AND REQUESTING THE LOCAL GOVERNMENT COMMISSION TO APPROVE THE FINANCING ARRANGEMENT**

WHEREAS, in order to provide financing for additional new public school facilities and for renovation, rehabilitation and improvement of existing school facilities in Wake County, North Carolina (the "County"), and to provide financing for new community college facilities and renovation, rehabilitation and improvement of existing community college facilities in the County, the County entered into an Installment Financing Agreement, dated as of February 1, 2017, with Wells Fargo Bank, National Association (the "Lender"), which was amended and restated by the Amended and Restated Installment Financing Agreement, dated as of February 1, 2018, between the County and the Lender (the original Installment Financing Agreement, as amended and restated is herein referred to as the "Agreement");

WHEREAS, the Agreement was entered into by the County pursuant to the authority granted to the County by North Carolina General Statutes Section 160A-20 (the "Act");

WHEREAS, in order to secure the payment obligations of the County to the Lender in connection with the Agreement, the Board of Education for the Wake County Public School System conveyed the sites of Willow Springs High School, Apex High School and Barton Pond Elementary School, three of the public schools included in the improvements financed under the Agreement, and the County, pursuant to the Act, granted a Deed of Trust on such sites (and the improvements located thereon, including the schools located or to be located thereon);

WHEREAS, the Agreement was entered into under a plan of finance under which the obligations of the County under the Agreement would be refinanced from time to time by Limited Obligation Bonds issued pursuant to, and secured by a deed of trust entered into under the authority of, the Act;

WHEREAS, the Board has determined that in addition to refinancing the existing obligations under the Agreement, the Board will consider financing additional school improvements with proceeds of the Limited Obligation Bonds;

WHEREAS, based upon the foregoing, the Board has determined to consider whether to proceed at this time with a new Limited Obligation Bond financing in an amount not to exceed \$175,000,000 for the purpose of refinancing amounts drawn to date under the Agreement and also to finance the additional school improvements, such Limited Obligation Bonds to be secured by a new Deed of Trust on Apex High School;

WHEREAS, in accordance with Section 160A-20(g) of the Act, the County is required to hold a public hearing on the proposed issuance of Limited Obligation Bonds; and

WHEREAS, certain findings by the Board must be made in support of the County's application to the North Carolina Local Government Commission for approval of the proposed Limited Obligation Bonds;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners (the "Board") for the County as follows:

Section 1. The Board does hereby find and determine as follows:

(a) The proposed Limited Obligation Bond issue is necessary or expedient because it is part of a comprehensive plan of finance of needed improvements to the public school facilities and community college facilities within the County.

(b) The proposed Limited Obligation Bond issue is preferable to a general obligation bond issue because (i) the County does not have the constitutional authority to issue non-voted general obligation bonds pursuant to Article V, Section 4 of the North Carolina Constitution for the purposes described above without an election; (ii) funds are required to be available to continue the on-going plan of finance for the school and community college improvements being financed under the Agreement (then refinanced by a bond issue) and the time for when an election regarding the issuance of voted general obligation bonds may be conducted make refinancing the obligations under the Agreement with voted general obligation bonds impractical;

and (iii) existing circumstances require that funds be available to commence construction and installation of the additional school improvements to be financed as soon as practicable, and the time for when an election regarding the issuance of voted general obligation bonds make refinancing the obligations under the Agreement would significantly delay the commencement of such construction and installation.

(c) The sums to fall due with respect to the Limited Obligation Bonds are adequate and not excessive for the proposed purpose.

(d) The County's debt management procedures and policies are good because all debt management practices have been made in accordance with State law.

(e) The increases in taxes, if any, necessary to meet the sums to fall due with respect to the Limited Obligation Bonds will not be excessive.

(f) The County is not in default in any of its debt service obligations.

Section 2. The Board hereby authorizes and approves the filing of an application with the Local Government Commission for approval of the Limited Obligation Bonds in an amount not to exceed \$175,000,000 and requests the Local Government Commission to approve the issuance of the Limited Obligation Bonds as described above.

Section 3. The Board hereby fixes 2:00 p.m. on May 21, 2018 in the Commissioners' Meeting Room in the Wake County Justice Center located at 301 South McDowell Street in Raleigh, North Carolina, Room 2700 as the hour, day and place for a public hearing on (a) the proposed Limited Obligation Bond issue, and (b) the Deed of Trust to secure the Limited Obligation Bonds.

Section 4. The Board hereby directs the Clerk to said Board to publish notice of such public hearing once in The News and Observer not later than the 10<sup>th</sup> day before said date.

Section 5. This resolution shall take effect immediately upon its passage.

Upon motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, the foregoing resolution was adopted by the following vote:

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

\* \* \* \* \*



I, Denise Hogan, Clerk to the Board of Commissioners for the County of Wake, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of such much of the proceedings of said Board, at a regular meeting held on April 16, 2018, as it relates in any way to the passage of the foregoing resolution and that said proceedings are recorded in the minutes of said Board.

I DO HEREBY FURTHER CERTIFY that proper notice of such regular meeting was given as required by North Carolina law.

WITNESS my hand and official seal of said County this 16th day of April, 2018.

---

Clerk to the Board of Commissioners

[SEAL]



## Legislation Details (With Text)

**File #:** 16-1395

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 4/16/2018      **Final action:**

**Title:** Approval of Interlocal Agreement with Town of Cary for Cary Regional Library and Parking Deck

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [BOC\\_ILA Approval.pdf](#)  
[Draft Interlocal Agreement.pdf](#)  
[Budget Memo - FY 2018 Libraries CIP.pdf](#)  
[Cary Library Copy of February Board Presentation.pdf](#)  
[MBE Participation Update 3-12-18.pdf](#)

Date	Ver.	Action By	Action	Result
4/16/2018	1	Board of Commissioners		

Approval of Interlocal Agreement with Town of Cary for Cary Regional Library and Parking Deck  
**That the Board of Commissioners:**

- 1. Authorizes the County Manager to execute an Interlocal Agreement with the Town of Cary for final design and construction of the Cary Regional Library and associated Town of Cary Parking Deck, subject to conditions acceptable to the County Attorney; and**
- 2. Appropriates \$13,206,964 from the Town of Cary for the balance of their funding commitment for the project**

**Item Title:** Approval of Interlocal Agreement with Town of Cary for Cary Regional Library and Parking Deck

**Specific Action Requested:**  
**That the Board of Commissioners:**

- 1. Authorizes the County Manager to execute an Interlocal Agreement with the Town of Cary for final design and construction of the Cary Regional Library and associated Town of Cary Parking Deck, subject to conditions acceptable to the County Attorney, and**
- 2. Appropriates \$13,206,964 from the Town of Cary for the balance of their funding commitment for the project.**

**Item Summary:**

On March 21, 2016, the Board of Commissioners approved a Memorandum of Understanding (MOU) with the Town of Cary for development of the Cary Library Project. A subsequent amendment to the MOU was approved by the Board on November 21, 2016. The project includes a 31,000 SF Library building, containing a 24,000 SF two-story public library space with a partial ground/basement level floor for library maintenance service, and space for Town operated restrooms and shell space for future use. The Town will contribute the funds for their portion of the library building. Also included as part of this project will be a Parking Deck to be owned and operated by the Town of Cary, with spaces allocated to Wake County for library patron parking. The County will contribute funding towards the parking deck.

On February 19, 2018, the Board of Commissioners awarded a construction contract for this project and also authorized the County Manager to execute a second amendment to the above referenced Memorandum of Understanding, with an appropriation of \$740,000 from the Town of Cary for final engineering of the expanded parking deck. Cary Town Council subsequently approved the MOU amendment at their meeting on February 22, 2018.

An Interlocal Agreement (ILA) has been developed between the County and the Town of Cary for development of this project. The purpose of this document is to set forth the agreement of the Parties to undertake the construction of the Cary Regional Library and Town Parking Deck Project on property owned by the Town. Wake County shall serve as the lead agency to manage design, development and construction of the project. The Town of Cary will pay a total of \$13,206,964 to the County for their portion of the project. Staff requests that the Board appropriate this entire cost at this time. A Budget Memo is attached. The ILA contemplates the following:

1. The Town of Cary will recombine the properties it owns in the location proposed for the library to accommodate the library and parking deck. The Town and County will develop and execute a separate Ground Lease for that portion of the property

owned by the Town that will envelope the building footprint and required appurtenances for the development of the library.

2. The Agreement grants the County the right to possess and use the Project Site for construction of the project, since the Ground Lease will not be in effect during this time.
3. Wake County will plan, design, construct, own, operate and maintain a regional library of approximately 24,000 SF. The Town of Cary will provide \$525,000 to construct restroom space and future shell space in the ground floor of the library.
4. The Town of Cary will own, operate and maintain the parking deck. The parking deck shall have 600+ spaces, with 120 of those parking spaces allocated to Wake County. The Town of Cary will fund the majority of the construction cost of the parking deck, which, in addition to the Town's space in the library, will total \$13,206,964. Funding for engineering costs for the parking deck were defined and paid via the second amendment to the MOU.
5. The County will contribute \$933,736 to the construction of the parking deck, which combined with previous funding for design of \$66,264, provides a total of \$1,000,000 towards the total project cost for the parking deck. The County will also contribute to the yearly operational cost of the parking deck.
6. The Town will provide quarterly payments to the County for construction of the parking deck. The Town will pay the County as follows: \$1,000,000 down payment upon execution of this Agreement, followed by quarterly progress payments beginning July 1, 2018 as defined in a payment schedule provided in the Agreement, with a final amount paid at completion of the project.
7. The County, in its capacity as Owner's Representative will represent the Town as Owner of the Town components with authority to approve payment requests and to execute various construction contracts and other documents upon Town consents and approvals, with an exhibit detailing scope change procedures during construction.

Cary Town Council approved the Interlocal Agreement at its meeting on April 5, 2018. County and Town staff are working together to schedule a groundbreaking event. Finally, attached is an updated summary of Minority Contractor Participation, as requested by the Board. Participation has increased to nearly 18%, however this number is still not final and may increase further as pricing is finalized for the parking deck.

**Attachments:**

1. Draft Interlocal Agreement
2. Budget Memo
3. (Copy) Presentation – Cary Library Construction Contract Award (2/19/18)
4. MBE Participation Update (3/12/18)

# Cary Regional Library





# Cary Regional Library





# Cary Regional Library



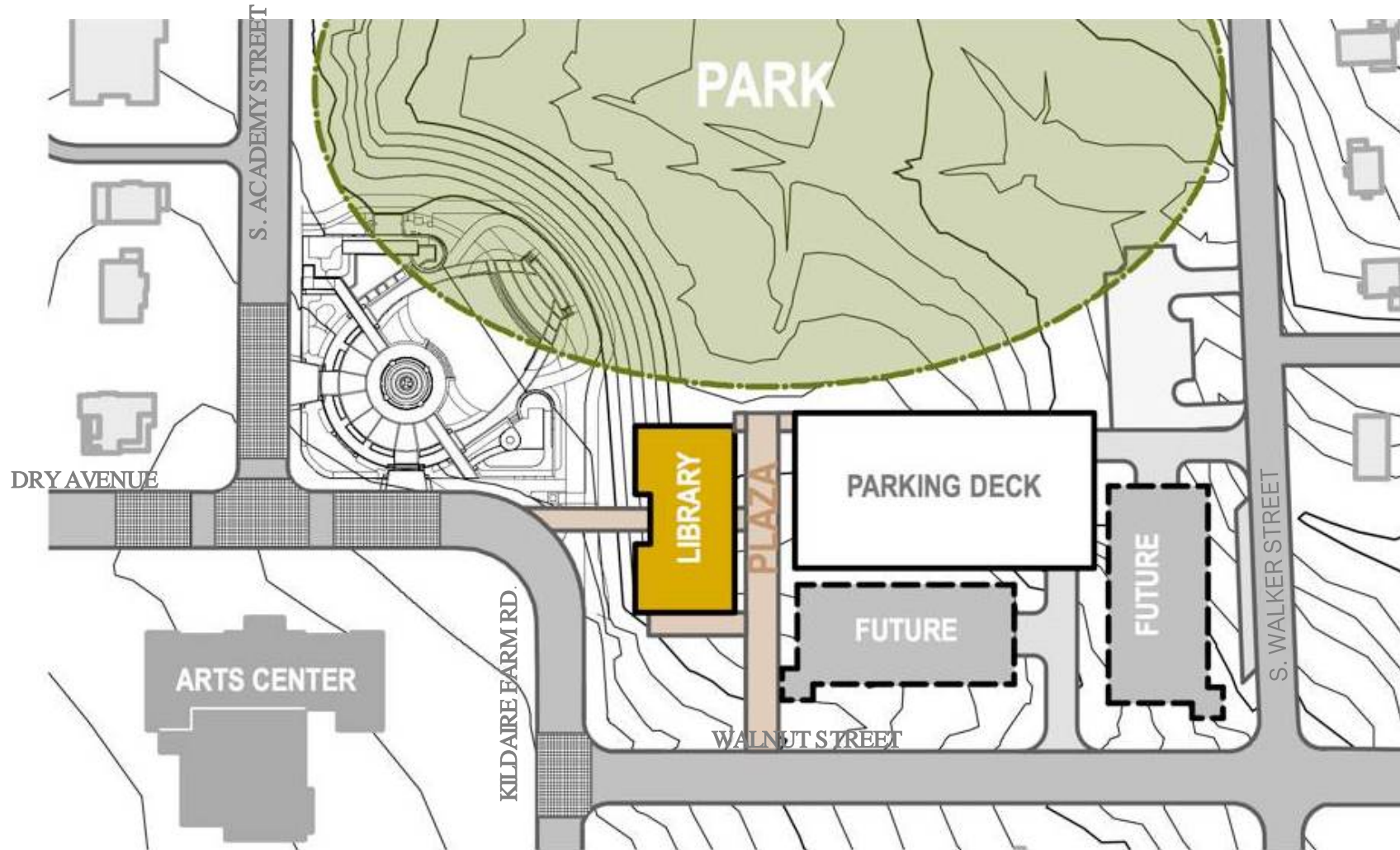


# Town Development Plan

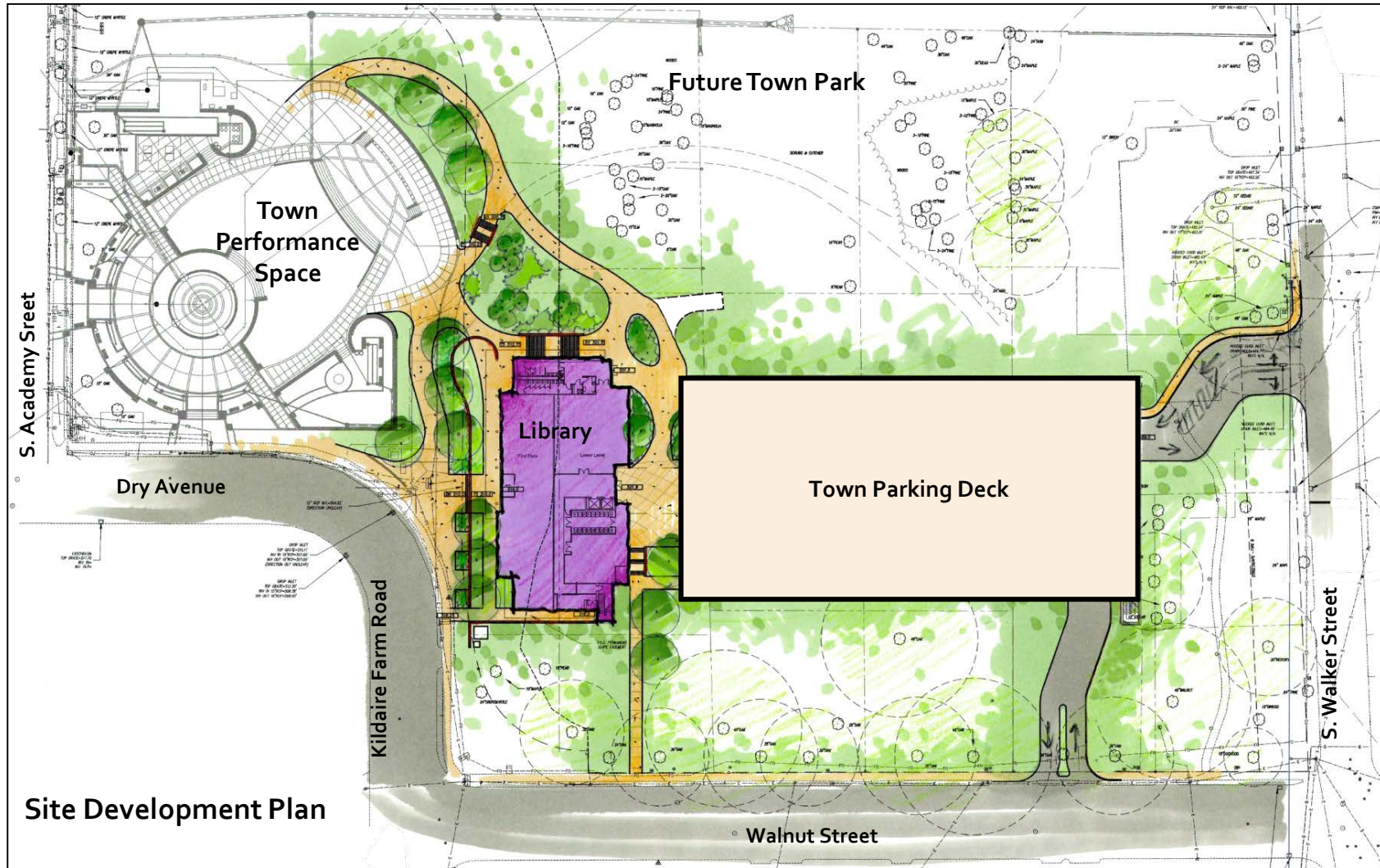




# Original Conceptual Site Plan



# Project Site Plan





## Legislation Details (With Text)

**File #:** 16-1446

**Type:** Regular Item

**Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 4/16/2018

**Final action:**

**Title:** Joint Resolution Adopting NC Geodetic Survey's Preliminary Resurvey of the Common Boundary (Corner) Between Wake County, Harnett County, and Chatham County and Commitment to Pursue Joint Enabling Legislation to Modify the Wake County and Chatham County Boundary as Described in the 1961 survey

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Item Summary](#)  
[County Line Presentation 04-16-18.pdf](#)  
[Joint Resolution](#)

Date	Ver.	Action By	Action	Result
4/16/2018	1	Board of Commissioners	accepted	

Joint Resolution Adopting NC Geodetic Survey's Preliminary Resurvey of the Common Boundary (Corner) Between Wake County, Harnett County, and Chatham County and Commitment to Pursue Joint Enabling Legislation to Modify the Wake County and Chatham County Boundary as Described in the 1961 survey

**That the Board of Commissioners approves a joint resolution adopting NC Geodetic Survey's preliminary resurvey of the common boundary (corner) between Wake County, Harnett County, and Chatham County and commitment to pursue joint enabling legislation to modify the Wake County and Chatham County Boundary as described in the 1961 Survey**

**Item Title:** Joint Resolution Adopting NC Geodetic Survey's Preliminary Resurvey of the Common Boundary (Corner) Between Wake County, Harnett County, and Chatham County and Commitment to Pursue Joint Enabling Legislation to Modify the Wake County and Chatham County Boundary as Described in the 1961 Survey

**Specific Action Requested:**

**That the Board of Commissioners approves a joint resolution adopting NC Geodetic Survey's preliminary resurvey of the common boundary (corner) between Wake County, Harnett County, and Chatham County and commitment to pursue joint enabling legislation to modify the Wake County and Chatham County Boundary as described in the 1961 Survey.**

**Item Summary:**

The Board of Commissioners are to consider approving a joint resolution adopting NC Geodetic Survey's preliminary resurvey of the common boundary (corner) between Wake County, Harnett County, and Chatham County and a commitment to pursue joint enabling legislation to modify the Wake County and Chatham County Boundary as described in the 1961 Survey. Subsequent to the legislation being enacted to correct the common boundary (corner), Wake and Harnett Counties will work toward locating its official boundary in accordance with N.C.G.S. 153A-18. All corrections to the county boundary line with Chatham and Harnett Counties, if adopted, will become effective on January 1, 2019.

***Background:***

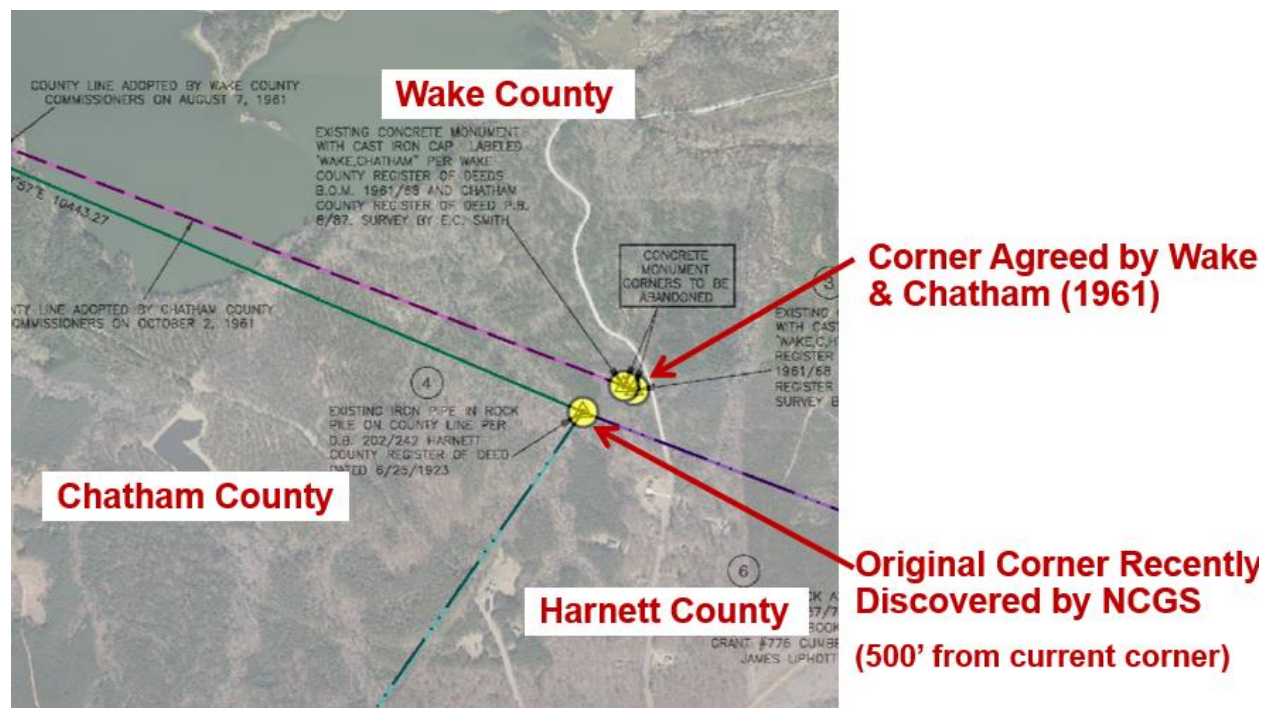
Over the past several decades, Wake County has been working in partnership with its neighboring counties to resolve uncertainties in the County's boundary line. Uncertainty with the location of county boundary lines is not uncommon in North Carolina. Today's technology can locate boundary lines much more precisely and uncover discrepancies in those boundaries. These discrepancies can create issues when it comes to tax assessment, property value, deed recordation, zoning, building permitting, public safety, board of elections, and the school system. The County's most recent effort to resolve uncertainty came in 2009 when staff worked collaboratively with Franklin County to resolve and establish the joint boundary.

At the November 13, 2017 Board of Commissioners work session, staff introduced the current issue with the Wake and Harnett County Boundary Line and the Wake/Harnett/Chatham County corner. At the meeting, staff was directed to work collaboratively with both counties to resolve the issue.

This issue has been prompted by differences between the boundary line that Wake County uses versus the one that Harnett County uses. In some instances, the boundary line used between the two counties varies as much as several hundred feet. This has resulted in confusion over the delivery of services and tax assessment to the properties along the boundary line.



Given the uncertainties, Wake and Harnett County staff requested the NC Geodetic Survey office to conduct historical research and field work to determine the accurate location of the shared boundary line for Wake and Harnett Counties. During their work they discovered errors in the 1961 Wake County and Chatham County survey whereby the actual Wake/Chatham/Harnett corner is approximately 500' southwest of the corner established in the 1961 Wake/Chatham survey. This error is the cause of today's uncertainties along the Wake/Harnett boundary line.



NC Geodetic Survey has prepared a new preliminary survey indicating the correct location of the Wake/Chatham/Harnett corner. To establish this as the correct boundary corner for the three counties, and correct the Wake/Chatham County boundary line, state legislation must be enacted in accordance with N.C.G.S. 153A-17. State legislation is required to correct a mutually established boundary, as this was in 1961. The attached resolution, to be jointly adopted by all three counties, provides support for legislation to make this correction in the 2018 NC General Assembly short session.

After legislation is enacted, Wake and Harnett Counties will work toward locating its official boundary in accordance with N.C.G.S. 153A-18. This second step does not require legislative action by the NC General Assembly and can be enacted locally upon agreement between the two counties. It is anticipated that this second step will be initiated in late summer of this year and brought to the Board of Commissioners in the form of a separate resolution.

Since that time, staff from each county has worked collaboratively on identifying all the parcels impacted to correct the boundary line issue. Staff conducted two community meetings (December 5, 2017 and March 27, 2018) where property owners could learn more about the issue. Property owners were also sent letters detailing the impact on their property. For example, where the boundary line splits a parcel, the property will now

become split assessed between the two counties. This is in accordance with state law. In other cases, the property will move entirely from one county to the other. Two of the more common concerns from property owners are: 1) will future development be restricted in some way on a parcel that is split between the two counties? and 2) will a split parcel affect the current agricultural tax deferment (which allows property owners who are farming their land to have a reduced tax value until the property transitions to a non-agricultural use)? The answer to both questions is no impact at all. The following tables summarize the property impacts.

***Wake / Chatham County Boundary – Step 1***

<i>Properties Affected</i>	<i>Parcel Count</i>	<i>Details</i>
Land Only	10	Split Assessment = 10
Dwellings	0	None
Total	10	

***Wake / Harnett County Boundary – Step 2***

<i>Properties Affected</i>	<i>Parcel Count</i>	<i>Details</i>
Land Only	82	Split Assessment = 80 Move Wake to Harnett = 2
Dwellings	27	Move/Split Wake to Harnett = 19 Move/Split Harnett to Wake = 8
Total	109	

Staff has discussed this issue with the Wake County Public School System (WCPSS) and their records indicate possibly three school age children would move from Wake County to the Harnett County School System. State law dictates that school age children attending public school must do so within the County they reside. Staff at WCPSS indicate that any other arrangement would have to be approved by the School Board. To date, staff has met with one property owner whose two school age children would move from Wake to Harnett County schools.

The Wake County Revenue Department has done a preliminary analysis on the net loss/gain of property tax revenue resulting from the proposed relocation of the Wake/Harnett boundary line. Although much more detailed analysis must be accomplished between the counties to determine new assessments, the estimate is a net loss of \$1.6M for Wake County.

The attached resolution is also being considered by the Harnett and Chatham County Board of Commissioners. Upon agreement by the counties, staff will work collaboratively to draft the legislation for the 2018 NC General Assembly short session, which begins in May. After ratification of the bill, Wake and Harnett Counties will consider adoption of a joint resolution to establish the correct Wake/Harnett County Boundary. All proposed corrections to the county boundary line will become effective on January 1, 2019.

Several months prior to the effective date of January 1, 2019, each County will apply zoning to the properties or portions thereof that are being transferred into the county. Property owners will be notified during this process. Additionally, each County will record with their Register of Deeds a document that identifies all impacted parcels resulting from this corrective action of the county boundary line.

**Attachments:**

1. Presentation
2. Joint Resolution

# Summary of Property Impacts

## (Wake/Chatham)

Properties Affected	Parcel Count
Land Only	10
Dwellings	0
Total	10



# Summary of Property Impacts

(Wake/Harnett)

Properties Affected	Parcel Count
Land Only	82
Dwellings	27
Total	109

# Detailed Summary of Impacts Wake / Harnett County Boundary Line

Properties Affected	Parcel Count
Land Only – Split Assessed	8
Land Only – Currently in Wake to be split with Harnett	54
Land Only – Currently in Harnett to be split with Wake	18
Land Only – Currently in Wake to be moved to Harnett	2
Dwelling - Currently in Wake to be split or moved entirely to Harnett	19
Dwelling – Currently in Harnett to be split or moved entirely to Wake	8

**JOINT RESOLUTION ADOPTING NORTH CAROLINA GEODETIC SURVEY'S  
PRELIMINARY RESURVEY OF THE COMMON BOUNDARY (CORNER) BETWEEN  
WAKE COUNTY, HARNETT COUNTY AND CHATHAM COUNTY AND  
COMMITMENT TO PURSUE JOINT ENABLING LEGISLATION TO MODIFY THE  
WAKE COUNTY AND CHATHAM COUNTY BOUNDARY AS DESCRIBED IN A 1961  
SURVEY**

WHEREAS, N.C.G.S. § 153A-17 provides that the boundaries of each county shall remain as presently established, until changed in accordance with law; and

WHEREAS, N.C.G.S. § 153A-18 also provides that if two or more counties are uncertain as to the exact boundary between them, they may cause the boundary to be surveyed, marked and mapped; and

WHEREAS, Wake County and Chatham County located the boundary line between them in 1961 in accordance with procedures which governed at the time set forth in N.C.G.S. § 153-11 and by dual action of their Board of Commissioners detailed in Deed Book 1476, Page 332-338, Wake County Registry and the E.C. Smith survey recorded in Book of Maps 1961, Page 68, Wake County Registry; and

WHEREAS, in recent years, confusion over the situs of specific parcels of land in Wake County and Harnett County has arisen; said confusion being heightened by the ever increasing residential and commercial development in proximity to this boundary line, which affects tax assessments, deed recordation, zoning and regulatory inspections, public safety, elections and school assignment in the respective counties; and

WHEREAS, through recent survey work completed by North Carolina Geodetic Survey in association with locating the boundary between Wake County and Harnett County, errors have been discovered in the 1961 Wake County and Chatham County survey which must be resolved with corrective legislation in accordance with N.C.G.S. § 153A-17; and

WHEREAS, the preliminary survey recently completed by North Carolina Geodetic Survey is attached hereto as *Exhibit A* which indicates the actual Wake/Chatham/Harnett corner is approximately 500.72 feet southwest of the corner established in the 1961 Wake County and Chatham County survey; and

WHEREAS, the Wake County and Chatham County boundary is an integral part of locating the Wake County and Harnett County boundary as all three counties share a common corner; and

WHEREAS, Harnett County did not ratify the 1961 Wake County and Chatham County survey and as such, has been using a corner reference that differs from that used by Wake County and Chatham County; and

WHEREAS, Wake County, Chatham County, and Harnett County staff have held joint meetings to develop a strategy for correcting the mutual corner boundary between the three counties and have determined that a boundary correction in the Wake County and Chatham County line is a pre-requisite to locating the Wake County and Harnett County boundary line; and

WHEREAS, the property owners that will be affected by the location of the common corner between Wake County, Chatham County, and Harnett County and resultant modification to the 1961 Wake County and Chatham County boundary line have been notified; and

WHEREAS, the Wake County Board of Commissioners, Chatham County Board of Commissioners and Harnett County Board of Commissioners, with the assistance of the North Carolina Geodetic Survey desire to establish the accurate location of the corner between the three counties and also correct the common boundary line between Wake County and Chatham County; and

WHEREAS, the Wake County Board of Commissioners, Chatham County Board of Commissioners and Harnett County Board of Commissioners hereby request that North Carolina Geodetic Survey prepare an official survey for adoption and ratification by the North Carolina General Assembly during the 2018 short session consistent with the purpose laid out in this Joint Resolution; and

WHEREAS, following the establishment of the mutual corner between the three counties and correction in the boundary line between Wake County and Chatham County, Harnett County and Chatham County will jointly authorize, by separate resolution, North Carolina Geodetic Survey to prepare an official survey for the purpose of locating the official boundary between them in accordance with § 153A-18; and

WHEREAS, following the establishment of the mutual corner between the three counties and correction in the boundary line between Wake County and Chatham County, Wake County and Harnett County will jointly authorize, by separate resolution, North Carolina Geodetic Survey to prepare an official survey for the purpose of locating the official boundary between them in accordance with § 153A-18.

**NOW THEREFORE, BE IT RESOLVED BY THE WAKE COUNTY BOARD OF COMMISSIONERS, CHATHAM COUNTY BOARD OF COMMISSIONERS AND THE HARNETT COUNTY BOARD OF COMMISSIONERS** that the survey completed by the North Carolina Geodetic Survey attached hereto as *Exhibit A* is hereby adopted for the purpose of establishing the common boundary (corner) between Wake County, Chatham County and Harnett County and for correcting errors in the 1961 Wake County and Chatham County boundary survey.

**BE IT FURTHER RESOLVED** that staff is directed to pursue joint legislation from the North Carolina General Assembly for ratification of the common boundary (corner) between Wake County, Chatham County and Harnett County and modification of the 1961 boundary line between Wake County and Chatham County in accordance with N.C.G.S. Section 153A-17 with survey assistance from North Carolina Geodetic Survey.

That this JOINT RESOLUTION shall become effective upon its adoption.

**WAKE COUNTY**

Adopted this \_\_\_\_ day of April 2018.

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Jessica N. Holmes, Chair  
Board of Commissioners

ATTEST: \_\_\_\_\_  
Denise Hogan  
Clerk to the Board

**CHATHAM COUNTY**

Adopted this \_\_\_\_ day of May 2018.

\_\_\_\_\_, Chair  
Board of Commissioners

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
Clerk to the Board

**HARNETT COUNTY**

Adopted this \_\_\_\_ day of April 2018.

\_\_\_\_\_  
\_\_\_\_\_, Chair  
Board of Commissioners

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
Clerk to the Board



## Legislation Details (With Text)

**File #:** 16-1429

**Type:** Regular Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 4/16/2018      **Final action:**

**Title:** Resolution Authorizing Electronic Signatures on Documents Used and Accepted by Wake County Pursuant to NCGS §66-58.5

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Electronic Signature Agenda Item.pdf](#)  
[03.29.18 Finance Draft BOC Resolution authorizing electronic signature.pdf](#)  
[Draft Wake County Electronic Signature Policy.pdf](#)

Date	Ver.	Action By	Action	Result
4/16/2018	1	Board of Commissioners		

Resolution Authorizing Electronic Signatures on Documents Used and Accepted by Wake County Pursuant to NCGS §66-58.5

**That the Board of Commissioners adopts the attached Resolution authorizing the use of electronic signatures on documents accepted by Wake County pursuant to NCGS §66-58.5**



**Item Title:** Resolution Authorizing Electronic Signatures on Documents Used and Accepted by Wake County Pursuant to NCGS §66-58.5

**Specific Action Requested:**

**That the Board of Commissioners adopts the attached Resolution authorizing the use of electronic signatures on documents accepted by Wake County pursuant to NCGS §66-58.5.**

**Item Summary:**

The Board of Commissioners is asked to approve the attached resolution approving the use of electronic signatures on documents accepted by Wake County pursuant to NCGS §66-58.5. Approval of this resolution is consistent with one of the Board of Commissioners' top goals to "identify and pursue programs, practices, technologies and other opportunities that enhance innovation and creativity within the organization."

To improve the effectiveness and responsiveness through innovation and technology, the County is in the process of implementing an electronic document management system. Such a system will improve efficiencies through the reduction of contract process time and reduce or eliminate the dependence on paper. The first phase of this system will be the electronic development, workflow, and approval of contracts, including the use of electronic signatures. This system is anticipated to launch in June 2018.

Future phases of this system include the grants management, electronic invoice processing, and storage of cashiering system reports and documentation. The implementation of these electronic document management processes will require Wake County to use and adopt electronic signatures.

Public Agencies, as defined by NCGS §66-58.2, include counties. Public agencies are authorized to use and accept electronic signatures pursuant to NCGS Chapter 66, Article 11A ("Electronic Commerce In Government"), NCGS Chapter 66, Article 40 ("Uniform Electronic Transactions Act"), and pursuant to other law as applicable. NCGS §66-58.5 requires a Public Agency to request or require the use of electronic signatures for such signature to have the same force and effect of a manual signature.

The adoption of the attached resolution will allow the County to use and accept electronic signatures where permitted by law for the above-mentioned business processes as well as other business process that may not be captured by the electronic document management system.

The attached resolution also authorizes the County Manager to create policies for the use and acceptance of electronic signature on County documents identified by the County Finance Officer as being acceptable for the use of electronic signature as allowed by law. A draft of the Wake County Electronic Signature Policy is attached for reference.

**Attachments:**

1. Resolution
2. Draft Wake County Electronic Signature Policy

**A RESOLUTION AUTHORIZING ELECTRONIC SIGNATURES ON  
DOCUMENTS USED AND ACCEPTED BY WAKE COUNTY  
PURSUANT TO N.C.G.S. §66-58.5**

**WHEREAS**, Wake County is committed to improving the effectiveness, efficiency, transparency, and responsiveness of government through innovation and technology (Wake County Board of Commissioners Strategic Goals and Objectives, *Objective GG5*); and

**WHEREAS**, Wake County is implementing a new electronic document management system which will improve efficiencies in the contract workflow process and reduce or eliminate paper dependent processes; and

**WHEREAS**, the implementation of this electronic document management system will require Wake County to use and accept electronic signatures; and

**WHEREAS**, Wake County desires to now or in the future incorporate the use and acceptance of electronic signatures where permitted by law into other County business processes which may not be captured by the electronic document management system; and

**WHEREAS**, Public Agencies are authorized to use and accept electronic signatures pursuant to N.C.G.S. Chapter 66, Article 11A (“Electronic Commerce In Government”), N.C.G.S. Chapter 66, Article 40 (“Uniform Electronic Transactions Act”) and pursuant to other law as applicable; and

**WHEREAS**, Public Agencies, as defined by N.C.G.S. §66-58.2, include counties; and

**WHEREAS**, N.C.G.S. §66-58.5 requires a Public Agency to request or require the use of electronic signatures in order for such signature to have the same force and effect of a manual signature; and

**WHEREAS**, the Board of Commissioners desires to authorize the use and acceptance of electronic signature on documents determined to be eligible for electronic signature by the Chief Financial Officer so long as such use complies with applicable law; and

**WHEREAS**, the Board of Commissioners desires to authorize the County Manager to create policies for the use and acceptance of electronic signature on County documents according to the recommendations of the Chief Financial Officer.

**NOW, THEREFORE, BE IT ORDAINED AND RESOLVED** by the Board of Commissioners (the “Board”) for the County of Wake, North Carolina (the “County”) that:

1. For any document accepted by Wake County for which a signature is required or used, Wake County authorizes the use and acceptance of an electronic signature,

so long as such use complies with the requirements of this Resolution.

2. The Chief Financial Officer in consultation with the County Attorney shall determine the documents for which electronic signature shall be used and accepted.
3. The County Manager shall create policies for the use and acceptance of electronic signature on County documents identified by the Chief Financial Officer.
4. The County Manager shall determine acceptable technologies and vendors to ensure security and integrity of electronic signatures authorized by this Resolution, including the use of a Certification Authority licensed by the North Carolina Secretary of State.
5. All electronic signature transactions authorized by this Resolution shall comply with N.C.G.S. Chapter 66, Article 11A ("Electronic Commerce In Government"), N.C.G.S. Chapter 66, Article 40 ("Uniform Electronic Transactions Act") and other law as applicable,

Adopted this the \_\_\_\_ day of \_\_\_\_\_, 2018.

---

Chair  
Wake County Board of Commissioners

\* \* \* \* \*

I, Denise M. Hogan, Clerk to the Board of Commissioners for the County of Wake, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and correct copy of so much of the proceedings of said Board for said County at a regular meeting held on \_\_\_\_\_, 2018 as it relates to the adoption of the foregoing Resolution and that said proceedings are recorded in the minutes of said Board for said County.

WITNESS my hand and official seal of said County this \_\_\_\_ day of \_\_\_\_\_, 2018.

[SEAL]

---

Clerk to the Board



## Legislation Details (With Text)

**File #:** 16-1473

**Type:** Consent Item

**Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 4/16/2018

**Final action:**

**Title:** Memorandum of Understanding between the North Carolina Association of Fire Chiefs and Wake County for participation in the Volunteer Workforce Solutions Grant Program

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [BoC WCVW 2018 Proclamation DRAFT.pdf](#)  
[VWS MOU.pdf](#)  
[VWS Fact sheets.pdf](#)

Date	Ver.	Action By	Action	Result
4/16/2018	1	Board of Commissioners		

Memorandum of Understanding between the North Carolina Association of Fire Chiefs and Wake County for participation in the Volunteer Workforce Solutions Grant Program

**That the Board of Commissioners:**

**1. Accept the 2018 Volunteer Workforce Solutions service grant if awarded to Wake County; and**

**2. At or after the award of the service grant, authorize the Chair and Manager to sign a memorandum of understanding between the North Carolina Association of Fire Chiefs and Wake County for participation in the Volunteer Workforce Solutions grant program subject to terms and conditions acceptable to the County Attorney**

**Item Title:** Memorandum of Understanding between the North Carolina Association of Fire Chiefs and Wake County for participation in the Volunteer Workforce Solutions Grant Program

**Specific Action Requested:**  
**That the Board of Commissioners:**

- 1. Accept the 2018 Volunteer Workforce Solutions service grant if awarded to Wake County; and**
- 2. At or after the award of the service grant, authorize the Chair and County Manager to sign a memorandum of understanding between the North Carolina Association of Fire Chiefs and Wake County for participation in the Volunteer Workforce Solutions grant program subject to terms and conditions acceptable to the County Attorney.**

**Item Summary:**

The North Carolina Fire Chiefs Association (NCAFC) has offered a grant opportunity for fire departments throughout North Carolina to participate in a volunteer recruitment and retention program, Volunteer Workforce Solutions. The fire service in unincorporated Wake County is heavily volunteer based, with approximately 450 current volunteers answering emergency calls for service. By volunteering their time, these individuals provide an invaluable cost-savings to the community.

Unfortunately, many fire departments are having difficulty both retaining and recruiting volunteers. This grant will provide Wake County fire departments with tools to identify how to improve volunteer recruitment rates, as well as, develop strategies to increase volunteer retention. This program is being funded through a FEMA SAFER grant to the NCAFC and has a two-year period of performance. This is a service only grant. Wake County will not receive any monetary funding and there are no fund matching requirements. If awarded the Volunteer Workforce Solutions grant, Wake County volunteer fire departments will receive assistance, through the NCAFC, in developing volunteer recruitment and retention strategies, GIS Tapestry reports, which will identify the demographic areas to target for volunteer recruitment efforts, customizable recruitment materials and multimedia support. These efforts will be directed and supported by the Wake County Fire Commission's Volunteer Recruitment and Retention subcommittee.

This request directly supports two of the Board's Public Safety initiatives, 5.1 Develop and implement strategies to increase public safety personnel recruitment and retention rates, and 5.2 Develop timeline and begin implementation of best practices for volunteer recruiting, retention, and utilization in emergency services.

Although Wake County has not been awarded the grant, the short turn-around time from award notification to submitting a signed MOU, necessitates pre-authorization of the memorandum of understanding signing. The requested authorization shall apply only to the award of the service grant for 2018.

**Attachments:**

1. Memorandum of Understanding, North Carolina Association of Fire Chiefs
2. North Carolina Volunteer Workforce Solutions Fact Sheets



## Legislation Details (With Text)

**File #:** 16-1445

**Type:** Regular Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 4/16/2018      **Final action:**

**Title:** Approval of Construction Contract with Construction Manager for the Oak City Multi-Services Center

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Oak City GMP-1 Item Summary.pdf](#)  
[Oak City Center presentation 4-16-18.pdf](#)  
[Project Cost Summary.pdf](#)  
[Construction GMP 1 Cost Summary.pdf](#)  
[Bid Package Tabulations 4.11.18.pdf](#)  
[MBE Participation Summary.pdf](#)  
[Budget Memo - FY 2018 Transfers.pdf](#)  
[Budget Memo - FY 2018 County Capital Fund - County Buildings.pdf](#)  
[Summary of ABC Fund Balance - 4.16.18.pdf](#)  
[Copy of Enloe Charity Ball Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
4/16/2018	1	Board of Commissioners	accepted	

Approval of Construction Contract with Construction Manager for the Oak City Multi-Services Center  
**That the Board of Commissioners:**

- 1. Approves Guaranteed Maximum Price (GMP) #1 Contract in the amount of \$7,628,799 with the previously selected Construction Manager at Risk, Gilbane Building Company for building construction work for the Oak City Multi-Services Center.**
- 2. Authorizes the Chairman to execute contract documents with Gilbane Building Company establishing the terms, conditions, and GMP #1 amount of \$7,628,799; Said contract documents to be reviewed and approved by the County Attorney.**
- 3. Appropriates \$2,450,000 of unallocated ABC revenues for construction of the project.**
- 4. Accepts and appropriates \$180,000 in donations secured through the 13<sup>th</sup> Annual Enloe Charity Ball, per Resolution adopted by the Board on January 2, 2018**



**Item Title:** Approval of Construction Contract with Construction Manager for the Oak City Multi-Services Center

**Specific Action Requested:**  
**That the Board of Commissioners:**

- 1. Approves Guaranteed Maximum Price (GMP) #1 Contract in the amount of \$7,628,799 with the previously selected Construction Manager at Risk, Gilbane Building Company for building construction work for the Oak City Multi-Services Center.**
- 2. Authorizes the Chairman to execute contract documents with Gilbane Building Company establishing the terms, conditions, and GMP #1 amount of \$7,628,799; Said contract documents to be reviewed and approved by the County Attorney.**
- 3. Appropriates \$2,450,000 of unallocated ABC revenues for construction of the project.**
- 4. Accepts and appropriates \$180,000 in donations secured through the 13<sup>th</sup> Annual Enloe Charity Ball, per Resolution adopted by the Board on January 2, 2018.**

**Item Summary:**

On March 20, 2017, the Board of Commissioners approved the purchase of a 4.2- acre site at 1430 S. Wilmington Street, Raleigh, NC, adjacent to the South Wilmington Street Center. On June 19, 2017, the Board approved schematic design to renovate the existing warehouse building on this property into a Human Services Multi-Services Center. Finally, on July 17, 2017, the Board approved the selection of Gilbane Building Company as Construction Manager at Risk ("CMAR"), to provide preconstruction services and management of construction of the project.

The proposed Project will include complete renovation of an existing 28,900 SF building, into a new Multiservices Center, including 20,300 SF of programmed space. The project, to be known as Oak City Center, addresses an initiative under the Board Goal of Social & Economic Vitality, originally established in 2016, to "Work in partnership with the City of Raleigh and other municipalities and the Partnership to End Homelessness to develop a multiservice center for the homeless that will function as a point of entry for professional coordinated assessment of homeless needs." Catholic Charities and the Partnership to End and Prevent Homelessness will operate services at the facility, and more potential groups have also expressed interest in participating.

Since schematic design approval last year, the scope of the project has expanded to include an outdoor pavilion and family recreation area, larger mechanical area with an opportunity to interconnect the building systems with the adjacent South Wilmington Street Center, and further upgrade of the roof and electrical system to accommodate a future solar photovoltaic system. In addition, more extensive utility relocations, municipal site permitting requirements and municipal impact fees were required. Finally, additional concealed conditions were uncovered that require repair. These items collectively increased the project cost.

On February 28, 2018, construction bids were accepted by the CMAR for the major renovation packages, to be known as GMP #1. While the majority of bid packages were opened on that date, there were several bid packages with an insufficient number of bidders. Therefore, in accordance with State statutes, these packages were rebid on March 14 and March 21, 2018.

As experienced with the bids for recent county library projects, as well as public projects throughout the Triangle and the state of North Carolina, there continues to be extensive pressures on construction budgets due to extreme cost escalations in the construction market. While this is normally a very feasible adaptive reuse project, by its very nature, a renovation is more complex and therefore less appealing to subcontractors in this extremely busy environment. As such, in spite of a comprehensive bidder prequalification process and extensive contractor outreach conducted by the CMAR, there were still eight (8) bid packages with only one or two bidders. This reduced competition contributed to high bid pricing that exceeds the original budget.

Staff together with the construction manager and design team underwent an extensive value engineering process to lower the cost of the project. After careful consideration, County staff selected items resulting in a reduction of \$341,718. However, this still results in a significant shortfall. The design team, construction manager and County staff concluded that without reducing the renovation area within the facility, lessening the quality of materials, lowering energy efficiency goals or compromising functional/programmatic goals for the project, the original budget for construction cannot be met, and more funds will be necessary. Therefore, staff requests that an additional \$2,450,000 in unallocated ABC revenues be appropriated for this project. A summary of the ABC fund balance is attached.

There are multiple funding sources for this project. The City of Raleigh previously contributed \$3,148,000. In addition, on January 2, 2018, the Board passed a resolution recognizing the student-led Enloe High School Charity Ball and the donations of \$180,000 secured for the project. Staff requests that this donation be accepted and appropriated as a funding source for the project. A summary of Funding Sources is shown below:

<b>Oak City Multiservices Center Funding Sources</b>	
County ABC Funding – 2017 Appropriation	\$2,675,000.00
County Affordable Housing Fund	\$1,863,000.00
City of Raleigh	\$3,148,000.00
Previous Reallocation from Project Savings	308,000.00
<b>County ABC Funding – Additional Appropriation</b>	<b>\$2,450,000.00</b>
<b>Donation Proceeds from Enloe HS Charity Ball</b>	<b>\$180,000.00</b>
<b>TOTAL</b>	<b>\$10,624,000.00</b>

The proposed GMP contract amount is \$7,628,799. The GMP contract award amount is based upon the lowest responsive bids received from trade contractors, general conditions costs, CMAR contingency (2%), and CMAR fee (3.25%), as well as previously referenced value engineering credits. Minority contractor participation is approximately 18.1% of the GMP contract amount for the project. Reference the attachments for breakdown of the CMAR contract, trade contractor bid tabulations, and listing of minority participation by trade contract.

In order to expedite the project, an informal contract was previously awarded for demolition, hazardous material abatement and preliminary site utility preparations. That contract was awarded as GMP 1-A in the amount of \$493,425. Construction is now underway with that portion of the work. Total Construction Cost, consisting of the combination of previously awarded GMP 1-A, and this GMP-1 contract is \$8,122,224. A Project Cost Summary is attached.

Construction of work contained in this GMP package will begin in May. A Groundbreaking Ceremony is scheduled for June 20, 2018, at 9 am. The facility is expected to be operational early in 2019.

**Attachments:**

1. Power Point Presentation
2. Project Cost Summary
3. Construction GMP # 1 Cost Summary
4. Bid Package Tabulation – (25 Bid Packages)
5. Minority Participation Report (by trade contract)
6. Budget Memo – FY 2018 Transfers
7. Budget Memo – FY 2018 Capital Fund – County Buildings Element
8. Summary of ABC Fund Balance – 4/16/18
9. Copy of Enloe Charity Ball Resolution – 1/2/18

# Approval of Construction Contract for Oak City Multiservices Center

April 16, 2018



@wakegov



wakegov.com

# Today's Agenda

- Introduction/Project Recap
- Partner Recognition
- Approve Construction Contract
- Appropriate Additional Funding
- Appropriate Donation Funding

# Board Goal 2016

## Social & Economic Vitality

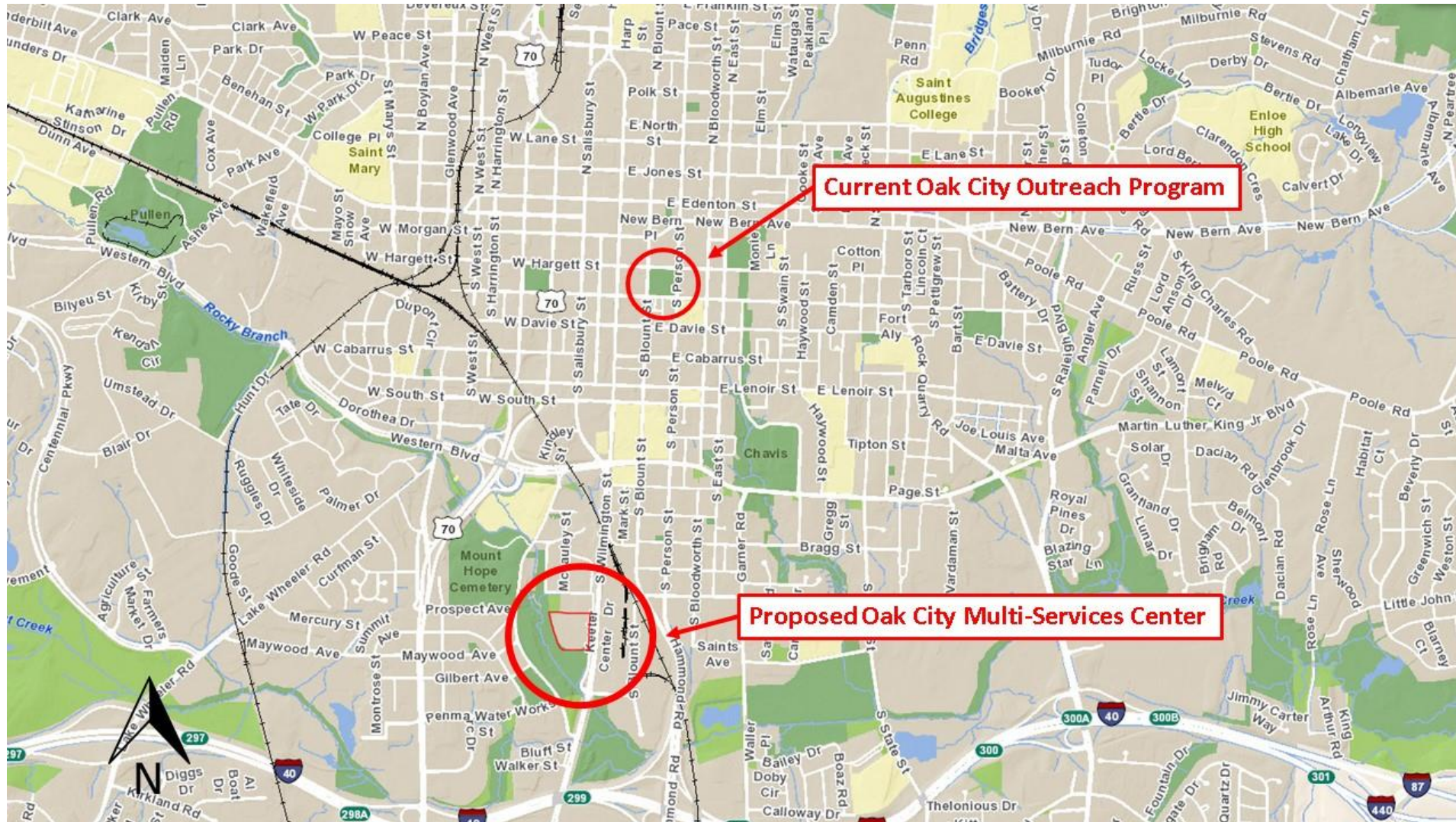
**Initiative:** “Work in partnership with the City of Raleigh and other municipalities and the Partnership to End Homelessness to **develop a multiservice center for the homeless** that will function as a point of entry for professional coordinated assessment of homeless needs.”

# Multiservices Center

- Point of Entry to Homeless Service System
- Wide Variety of Services
- Coordinated assessment of client needs
- Provide immediate referrals and resources
- Provide meals on weekends
- Vital infrastructure for a growing community



# Location





# Partners & Providers



# Enloe High School Charity Ball



## \$180,000

## Raised For This Project







# Renovation Floor Plan



	<b>Reception &amp; Waiting</b>
	<b>Intake &amp; Assessment Services</b>
	<b>Office &amp; Volunteer Support</b>
	<b>Multi-Purpose - Training/Weekend Meals</b>
	<b>Laundry &amp; Showers</b>
	<b>Mechanical/Electrical</b>
	<b>Future Expansion</b>



# Exterior Streetfront View

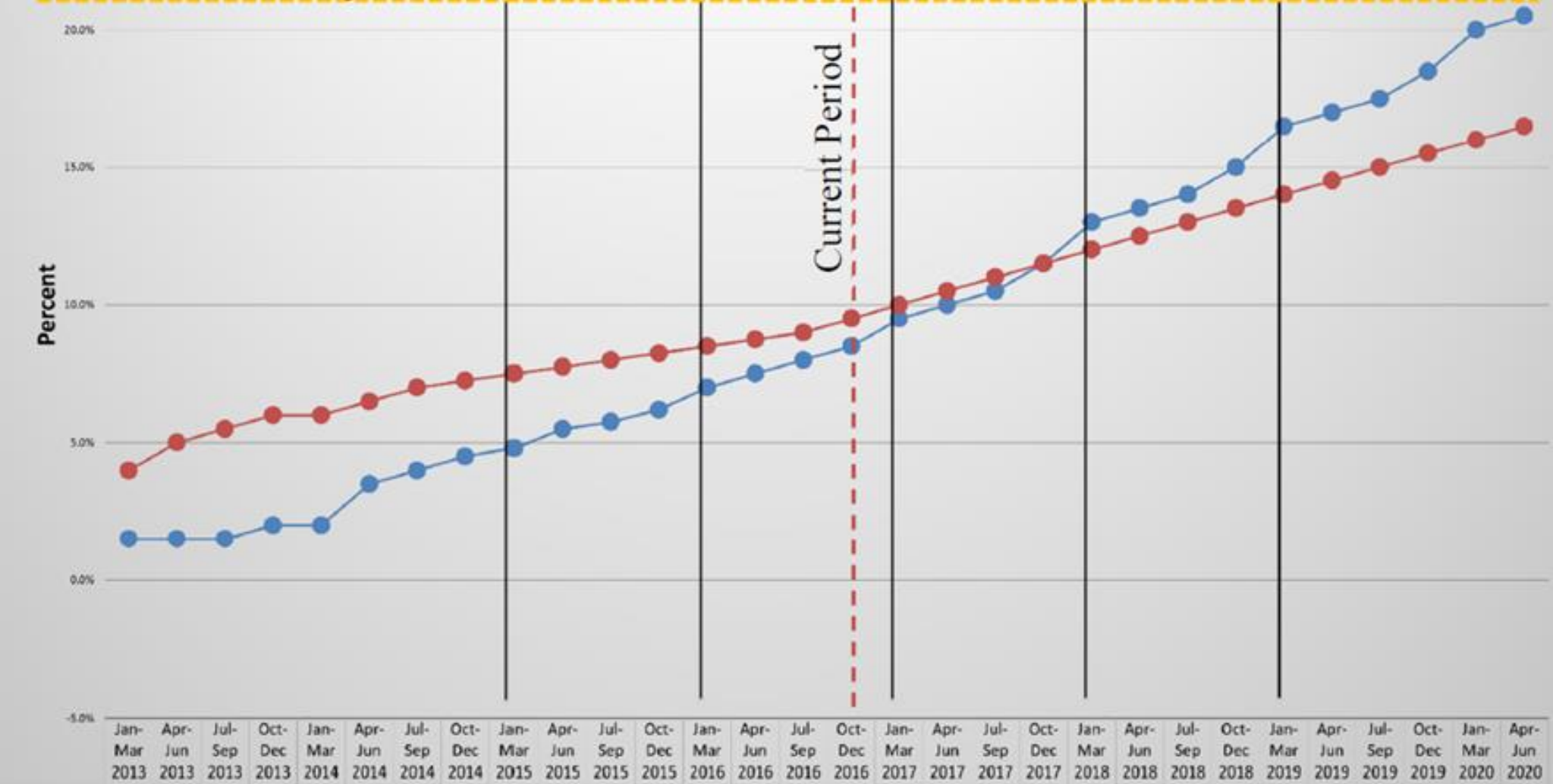




# Aerial Perspective View



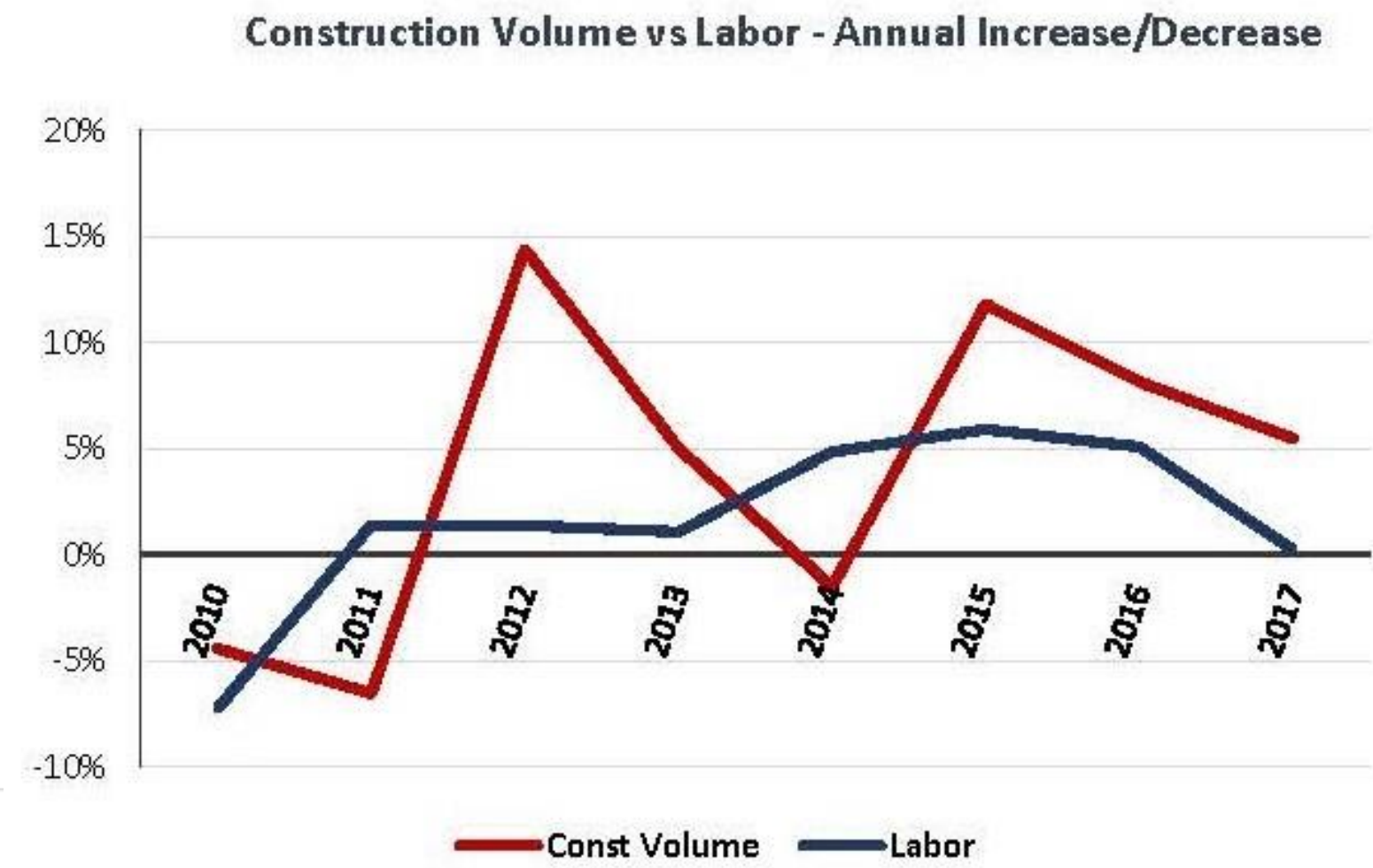
# Construction Cost Escalation





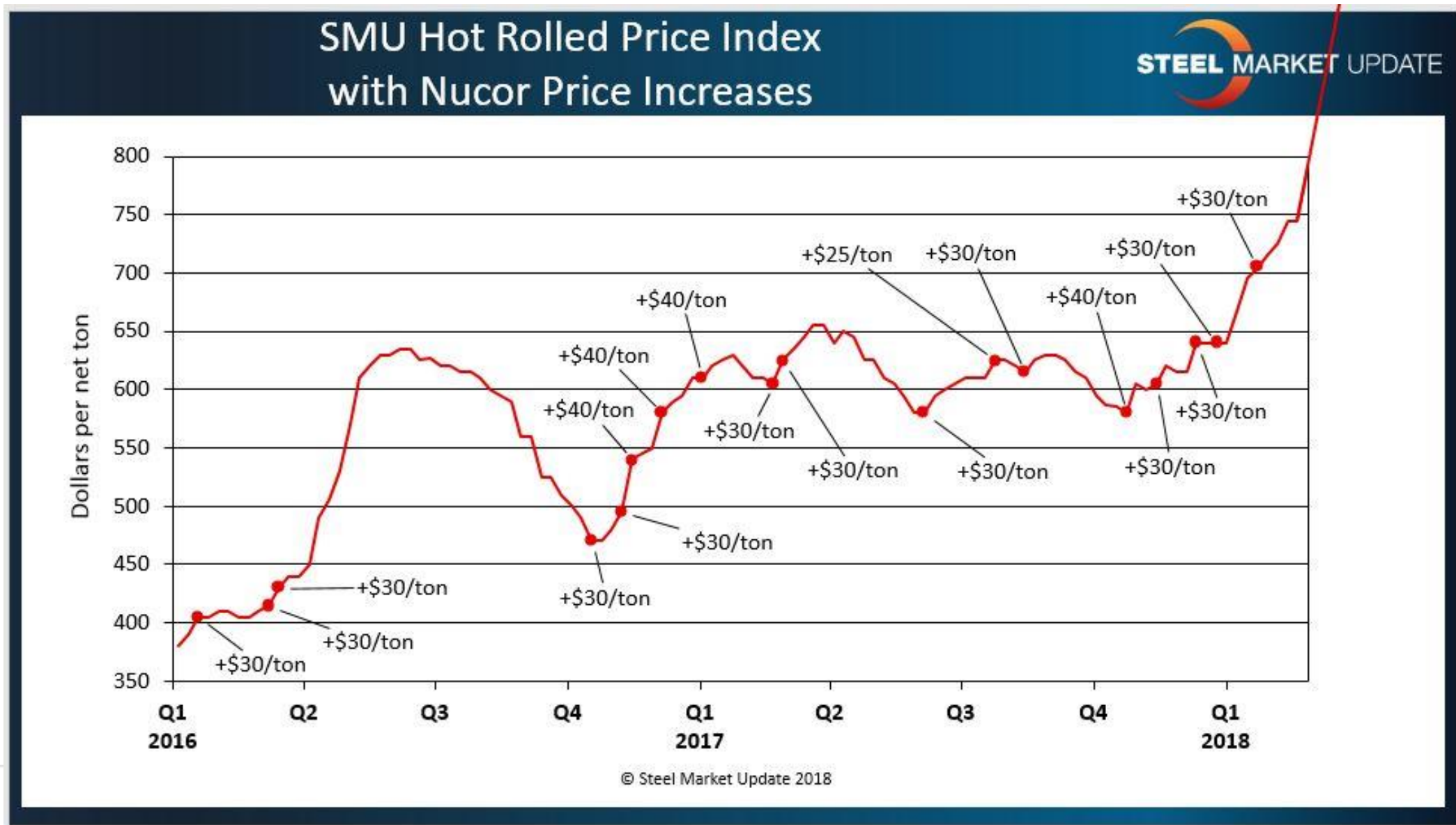
# Construction Volume vs Labor

Source: US Bureau of Labor Statistics





# Construction Cost Escalation - Tariffs



# Prebid Advertisement, Engagement & Minority Contractor Outreach

- Outreach Event Conducted by Gilbane – Nov. 8, 2017
- Public Outreach & Site Walk Event by Gilbane – Nov. 17, 2017
- HUB Certified Subs & Vendors Contacted by Gilbane MBE Consultant
- Subs & Vendors Solicited Thru Building Connected
- Total 15-20 Vendors Contacted for Each Trade Package
- At Least 5 Firms Prequalified for Each Major Trade Package

# Bid Results

## Bid Timeline

- Project Advertised for Bids in February
- Demolition Bids Opened Feb. 8 – 4 bidders/within budget (Informal)
- Renovation Bids Opened Feb. 28 – 16/28 trade packages
- Remaining Bids Opened Feb 14 and 21

## Results

- **8** Trade Contract Bids with <3 Bidders
- MBE Participation – 18.2% of GMP
- Renovation Bids – Higher Than Prebid Estimate

# Project Cost Drivers

- Scope Increases
  - Exterior Pavilion Area & Interior Features – offset by Donations
  - Mechanical/Fiber/Security Connections to Men's Shelter
  - Solar PV Readiness – Requires Additional Roof Repair
  - Security Provisions – Exterior fence/gates; Interior access control
  - Mezzanine Conversion to Programmed Space
  - Public Utility Relocations
- Site Permit Additions (buffers/public utility extensions/impact fees)
- Cost Escalations/Tariffs

# Construction Contract

CMAR – Gilbane Building Company

GMP #1 – Renovation Contract \$7,628,799

- Value Engineering Credits of \$ 341,718
  - Exterior Wall & Site Wall Masonry Savings
  - No Impact Savings in Mechanical Scope
  - Adjustment to Security Allowance
  - Minor Reductions in Glass Scope
  - Deferring Items to be Procured w/Future Donations

# Total Construction Cost

Renovation Construction – GMP 1	\$ 7,628,799
<u>Demolition &amp; Site Prep – GMP 1-A</u>	<u>\$ 493,425</u>
TOTAL	\$ 8,122,224

$\$8,122,224 / 28,900 \text{ SF} = \$281/\text{SF}$

# Project Development Cost

Demolition & Abatement (GMP #1-A)	\$ 493,425
<b>Renovation Construction (GMP #1)</b>	<b>\$ 7,628,799</b>
Permit Impact Fees	\$ 110,000
Utility Relocations	\$ 75,000
Professional Services	\$ 750,000
<u>Construction Contingency</u>	<u>\$ 365,000</u>
<b>Project Development Cost</b>	<b>\$ 9,422,224</b>
Land Acquisition Cost	<u>\$ 1,200,000</u>
	<b>\$ 10,622,224</b>

# Project Funding Sources

County ABC Funding – 2017	\$ 2,675,000
County Affordable Housing Fund	\$ 1,863,000
City of Raleigh	\$ 3,148,000
<u>Previous Reallocation – Project Savings</u>	<u>\$ 308,000</u>
County ABC Additional Appropriation	\$ 2,450,000
<u>Donation Proceeds-Enloe Charity Ball</u>	<u>\$ 180,000</u>
<b>TOTAL</b>	<b>\$ 10,624,000</b>





**Budget and Management Services  
Inter-Office Correspondence**

**TO:** David Ellis, County Manager

**FROM:** Michelle Venditto, Budget and Management Services Director

**SUBJECT:** Revisions to Fiscal Year 2018 Operating Budget Ordinance, Section 1 and Fiscal Year 2018 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2018 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Transfers	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2017	Adopted Budget		\$0	\$0
April 16, 2018	Appropriate \$2,450,000 to transfer to County Capital for construction of the Oak City Multi-Services Center	ABC Fund Balance	\$2,450,000	\$2,450,000
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2017	Adopted Budget		\$312,728,000	\$312,728,000
April 16, 2018	Appropriate \$2,450,000 to transfer to County Capital for construction of the Oak City Multi-Services Center	Transfers	\$ 2,450,000	\$ 315,178,000
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2017	Adopted Budget		0.00	0.00



**Budget and Management Services  
Inter-Office Correspondence**

**TO:** David Ellis, County Manager

**FROM:** Michelle Venditto, Budget and Management Services Director

**SUBJECT:** Revisions to Fiscal Year 2018 County Capital Ordinance, Section 1(A) and 1 (B)

The following chart summarizes all budget revisions to the fiscal year 2018 adopted budget for the County Buildings Element of the County Capital Fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: County Capital			Element: County Buildings	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2017	Adopted Budget	County Capital	\$7,076,000	\$7,076,000
July 17, 2017	Appropriate NC Department of Transportation Right-of-Way conveyance compensation	State Funds	\$275,000	\$7,351,000
October 16, 2017	Appropriate NC Department of Transportation Right-of-Way conveyance compensation for Aviation Parkway in Morrisville	State Funds	\$49,025	\$7,400,025
October 16, 2017	Appropriate NC Department of Transportation compensation to relocate existing entrance sign of Lake Crabtree County Park	State Funds	\$2,896	\$7,402,921
April 16, 2018	Proposed: Appropriate transfer of \$2,450,000 in ABC Revenues from General Fund for construction of the Oak City Multi-Services Center	Transfer from General Fund	\$2,450,000	\$9,852,921
April 16, 2018	Proposed: Appropriate \$180,000 in donations secured through 13th Enloe Charity Ball.	Donations	\$180,000	\$10,032,921
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	CIP Element	Amount	Balance
July 1, 2017	Adopted Budget	County Buildings	\$7,076,000	\$7,076,000
July 17, 2017	Appropriation NC Department of Transportation Right-of-Way conveyance compensation	County Buildings	\$275,000	\$7,351,000
October 16, 2017	Appropriate NC Department of Transportation Right-of-Way conveyance compensation for Aviation Parkway in Morrisville	County Buildings	\$49,025	\$7,400,025
October 16, 2017	Appropriate NC Department of Transportation compensation to relocate existing entrance sign of Lake Crabtree County Park	County Buildings	\$2,896	\$7,402,921
April 16, 2018	Proposed: Appropriate transfer of \$2,450,000 in ABC Revenues from General Fund for construction of the Oak City Multi-Services Center	County Buildings	\$2,450,000	\$9,852,921
April 16, 2018	Proposed: Appropriate \$180,000 in donations secured through 13th Enloe Charity Ball.	County Buildings	\$180,000	\$10,032,921



## **Enloe Charity Ball 2017 RESOLUTION**

**WHEREAS**, Since 2004, The Enloe Charity Ball, a student-led movement, has been dedicated to fundraising for charities in Wake County and has raised over \$741,000; and

**WHEREAS**, The Enloe Charity Ball is good for students, businesses, and Wake County. Many have joined forces to contribute and support its Mission – *to inspire and impact our community through innovative, student-led solutions*; and

**WHEREAS**, Enloe Charity Ball is also an innovative initiative teaching valuable lessons and skills through experiential learning to the future leaders of our community; and

**WHEREAS**, Enloe Charity Ball 2017 selected the Raleigh Wake Partnership to End and Prevent Homelessness as its non-profit beneficiary and committed to raise \$150,000 to construct a picnic pavilion at the soon to be developed, County owned, Multi Services Center for those at-risk of or those currently experiencing homelessness in Wake. This Center is to open in late 2018 and will provide comprehensive, coordinated and streamlined access to services and resources with dignity; and

**WHEREAS**, For the 2016-2017 academic year (August 2016 - June 2017), the Wake County Public School System identified a total of 3,465 students who were homeless; and

**WHEREAS**, On December 9, 2017, the Enloe Charity Ball exceeded their initial fundraising goal, set a new fundraising milestone and presented the Raleigh Wake Partnership to End and Prevent Homelessness a check for \$180,000. This is \$30,000 over the fundraising goal and \$40,000 more than they have ever raised at one Ball;

**NOW, THEREFORE BE IT RESOLVED THAT** the Wake County Board of Commissioners, do hereby recognize, salute and commend the organizers, sponsors, and participants of this innovative student-led program. Be it also resolved that the Wake County Board of Commissioners extend best wishes to future Enloe Charity Ball events for ongoing success in raising awareness and funds to help address issues that impact Wake County residents.

**ADOPTED** this the 2nd day of January, 2018.

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*Jessica N. Holmes, Chair  
Wake County Board of Commissioners*



## Legislation Details (With Text)

**File #:** 16-1444

**Type:** Regular Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 4/16/2018      **Final action:**

**Title:** Land Acquisition for a Parcel of Land Containing 2.923 Acres Located Adjacent to Conn Elementary School (First Reading)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [WCPSS Land Item Summary 04-16-18.pdf](#)  
[Conn Elem land acquisition presentation 4-16-18.pdf](#)  
[Offer to Purchase Meadowlands of Raleigh Inc.pdf](#)  
[Appraisal UPDATE 11-22-17, 1207 Willow Street, Raleigh, NC.pdf](#)  
[2018-02-19 Sealed Boundary Survey Meadowlands of Raleigh LLC.pdf](#)

Date	Ver.	Action By	Action	Result
4/16/2018	1	Board of Commissioners	accepted	

Land Acquisition for a Parcel of Land Containing 2.923 Acres Located Adjacent to Conn Elementary School (First Reading)

That the Board of Commissioners receives this information from the Board of Education, so that upon answering any outstanding questions this item will be placed on a future Agenda for consideration of approval of funding of the purchase price together with closing costs in an amount not to exceed \$60,551.00 pursuant to N.C.G.S 115C-426

**Item Title:** Land Acquisition for a Parcel of Land Containing 2.923 Acres Located adjacent to Conn Elementary School (First Reading)

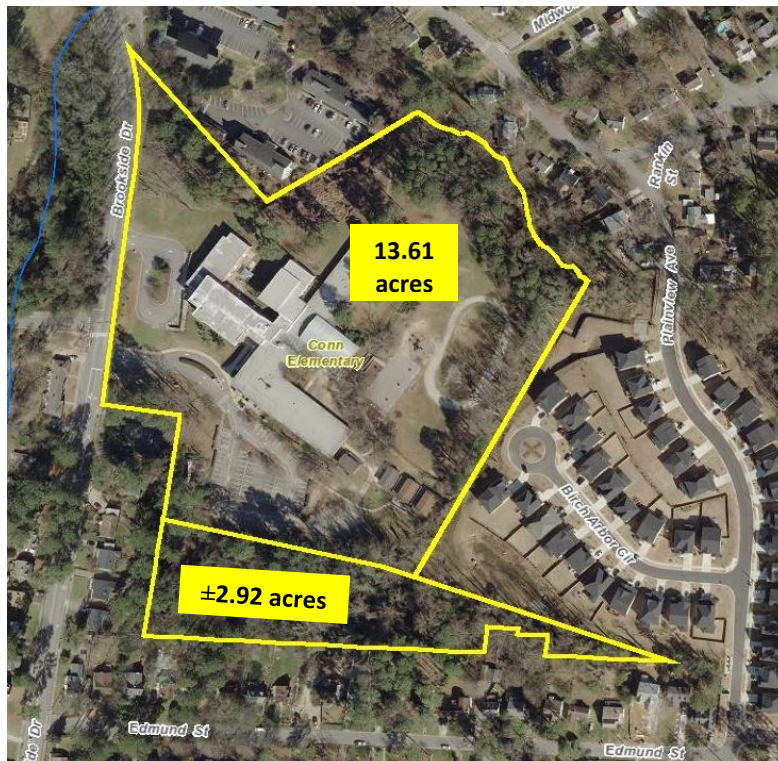
**Specific Action Requested from the Board of Commissioners:**

That the Board of Commissioners receives this information from the Board of Education, so that upon answering of any outstanding questions this item will be placed on a future Agenda for consideration of approval of funding of the purchase price together with closing costs in an amount not to exceed \$60,551.00 pursuant to N.C.G.S 115C-426.

**Item Summary:**

On December 19, 2017, the Board of Education accepted the terms and conditions for the purchase of a  $\pm 2.92$  acre parcel of land located adjacent to Conn Elementary School for a total price of \$60,000.00, subject to approval of funding by the Board of Commissioners.

**Site Description.** The proposed acquisition consists of an undeveloped wooded lot located along the southern boundary of Conn Elementary, which is bisected by a buffered stream at the northern terminus of the undeveloped Willow Street. The parcel has been owned by Meadowlands of Raleigh, LLC, since 2002, and is more particularly identified as 1207 Willow Street, having Wake County REID 0028652 and PIN 1714-14-8337. The site is in Raleigh city limits and is currently zoned R-10. If acquired, the parcel will aid design flexibility for the Conn ES major renovation currently in design.



**Site Valuation.** An appraisal for the subject property was prepared by Frank D. Leatherman, Jr., MAI, of Leatherman Real Estate Services, Mr. Leatherman concludes that the market value of the parcel is \$60,000.00. Current Wake County Tax Value is \$36,000.00.

**Due Diligence.** The site information obtained in due diligence includes a Boundary Survey, a Phase I Environmental Site Assessment, and a Preliminary Jurisdictional Wetland and Stream Assessment.

**Anticipated Site Improvements.** The parcel adjacent to the existing Conn Elementary tract will be beneficial to land bank to meet future identified school site needs. As the Conn ES major renovation is currently in design, at a minimum the parcel acquisition offers immediate design flexibility, offers additional green space and the potential for additional bicycle and pedestrian access.

**Wake County Staff Comments:**

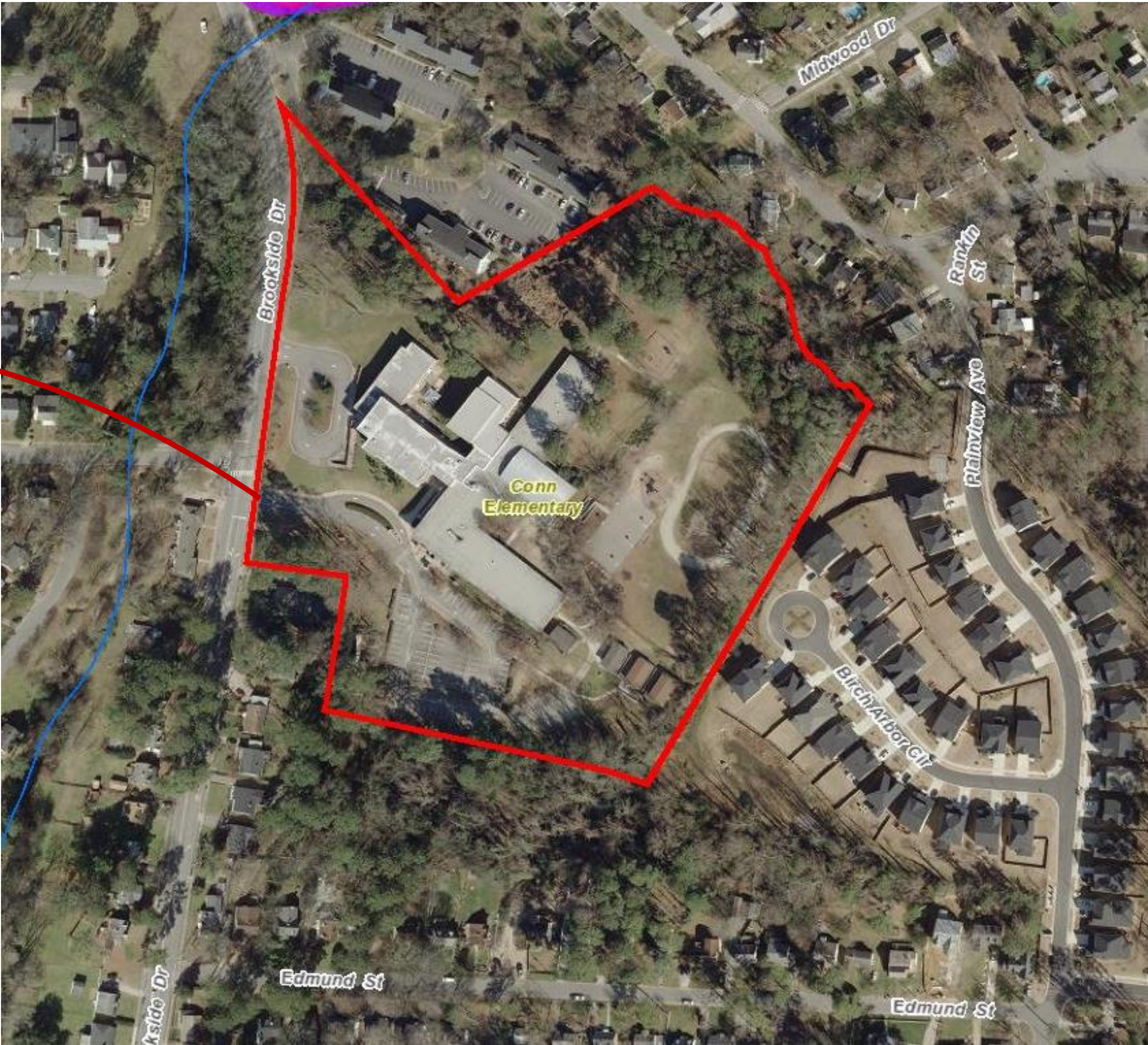
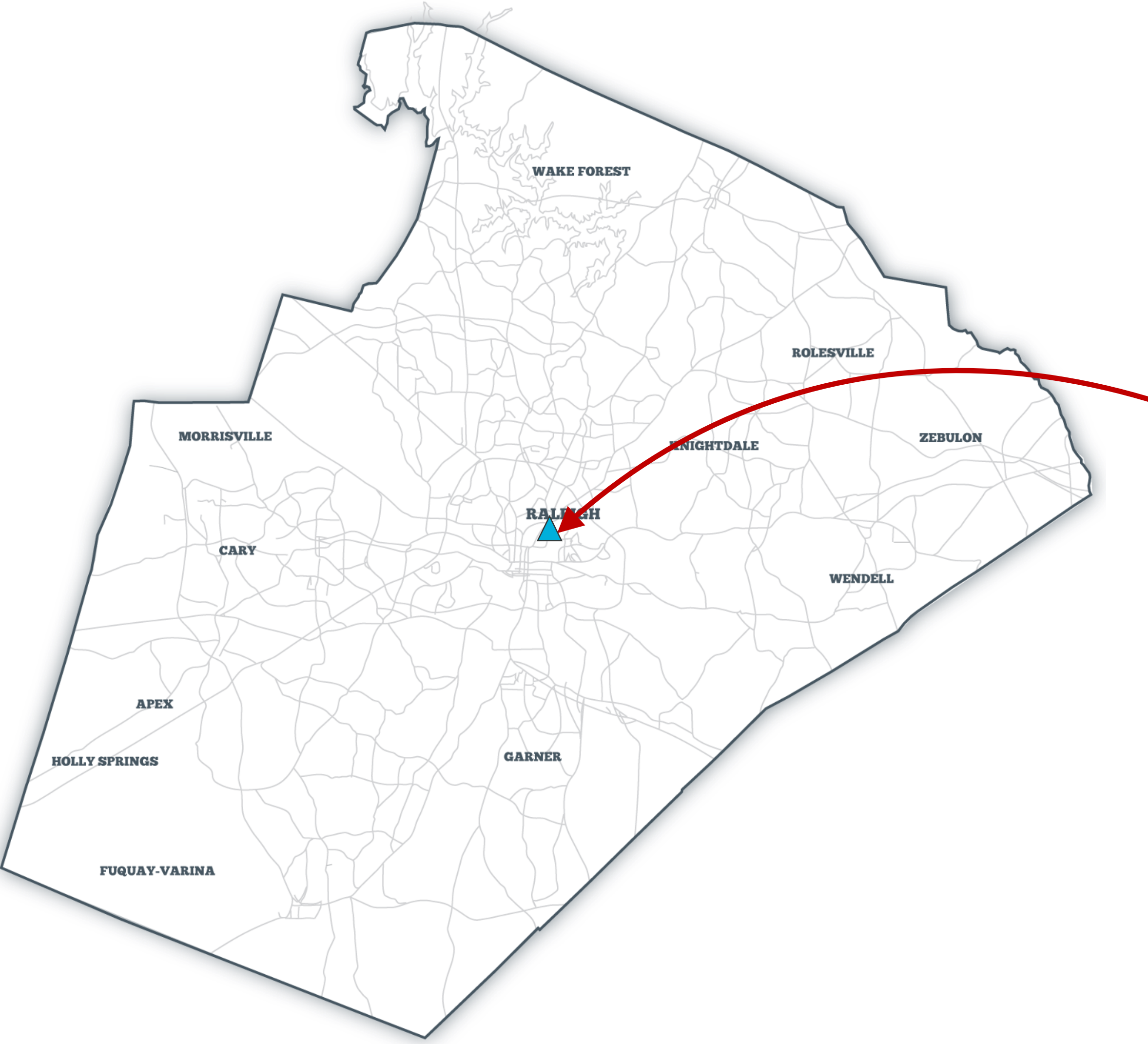
County staff has been involved in certain aspects of the site review process and has reviewed the findings. Based upon the information presented, County staff supports acquisition of this parcel for assemblage with the Conn Elementary School Site to support design flexibility for the school renovation.

**Attachments:**

1. Presentation
2. Contract
3. Appraisal
4. Survey

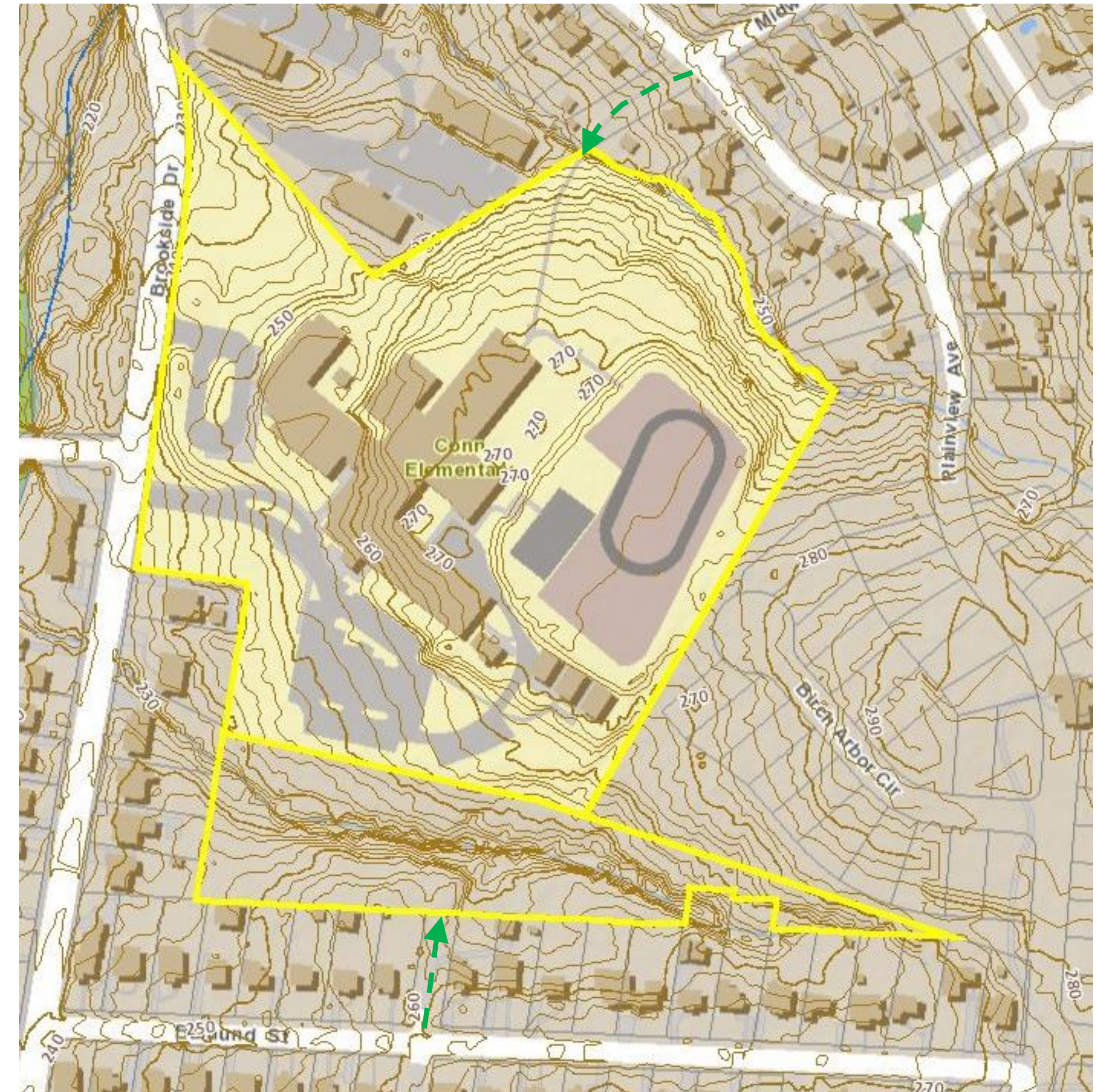
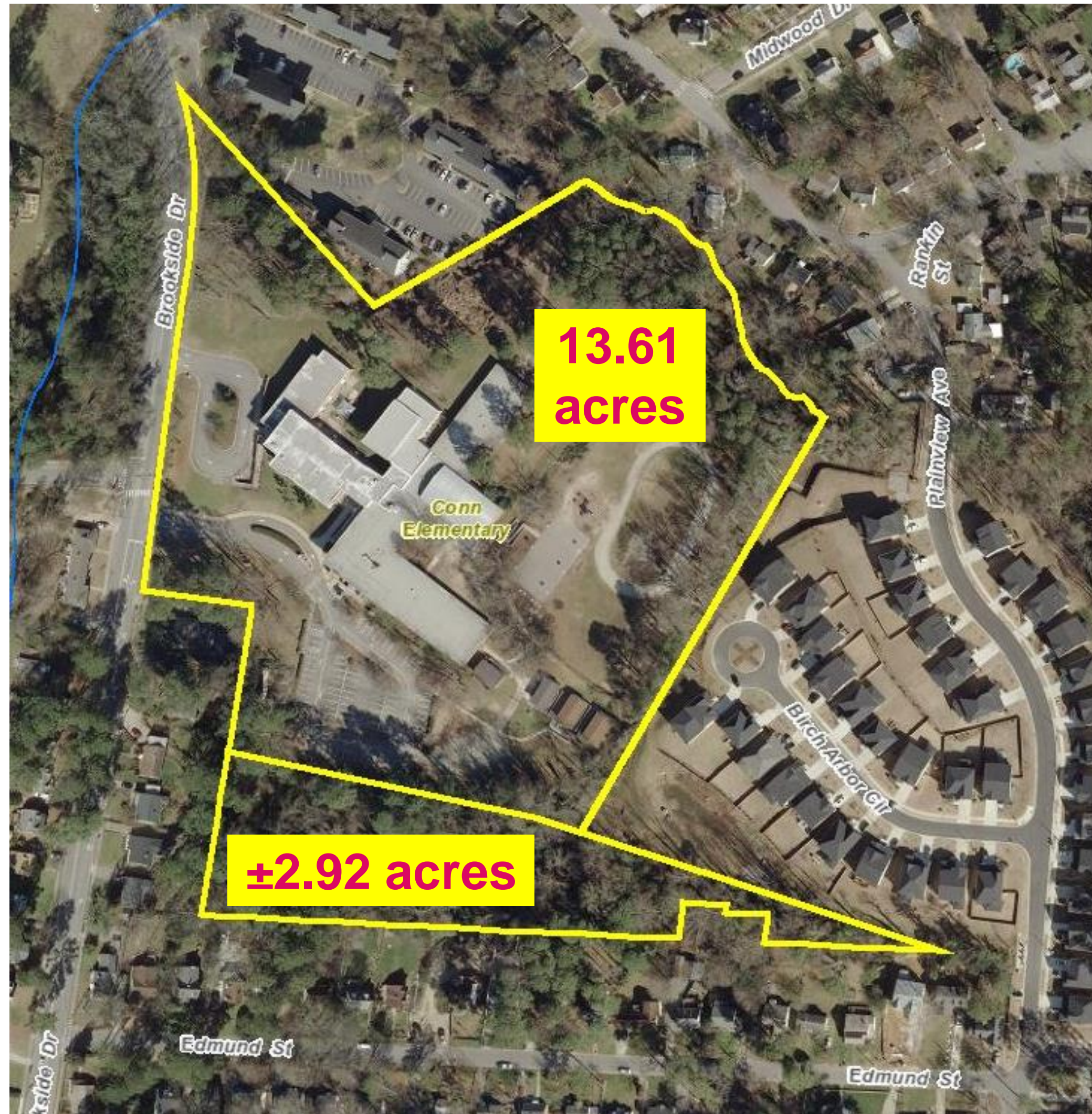


# Conn Elementary School Location



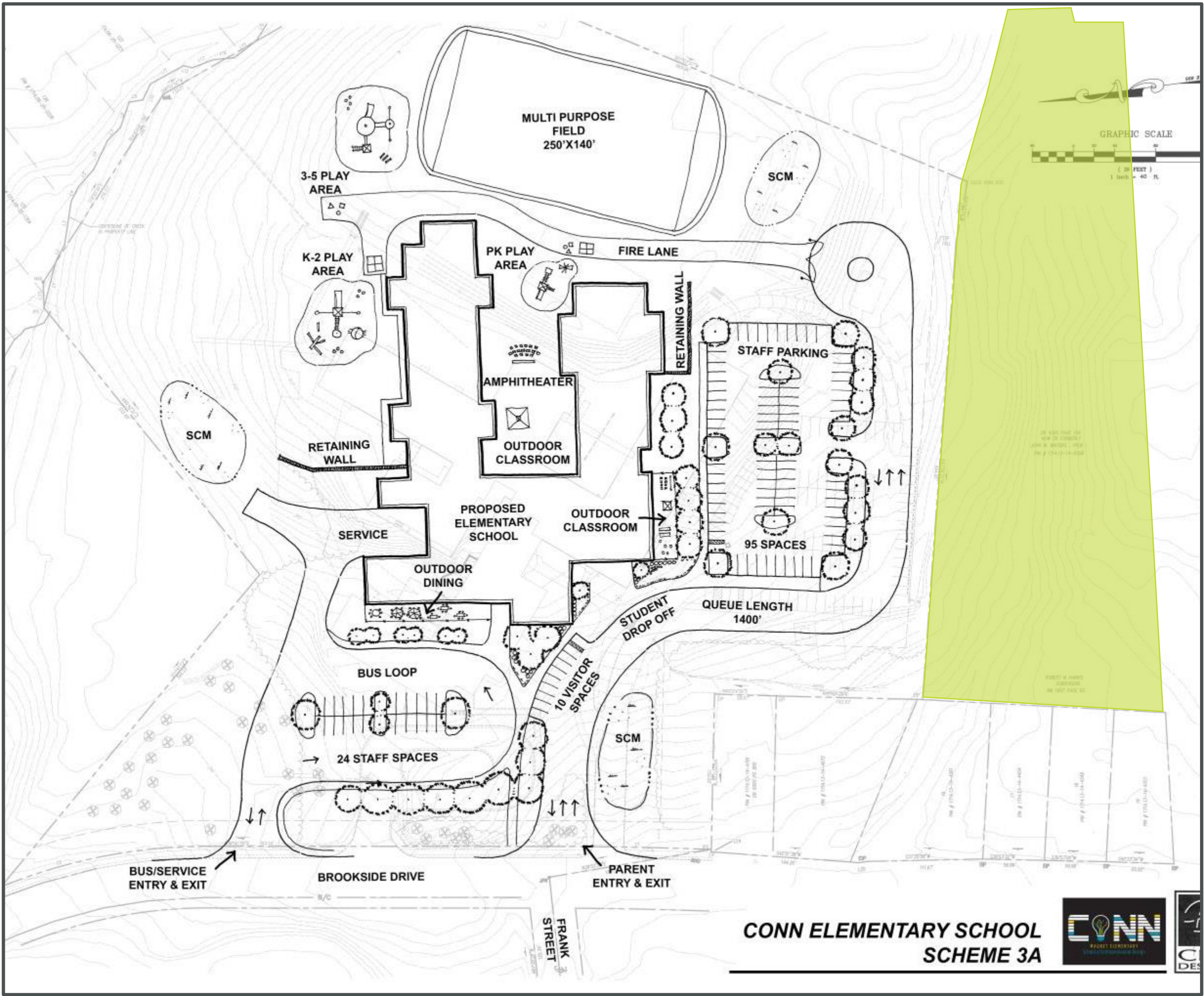


# Subject Parcel View – Proximity to Conn Elementary School





# Subject Parcel View – Proximity to New Conn Elementary Design





# Conn Elementary School – Neighborhood View







## Legislation Details (With Text)

**File #:** 16-1447

**Type:** Regular Item      **Status:** Agenda Ready  
**In control:** Community Services

**On agenda:** 4/16/2018      **Final action:**

**Title:** Public Hearing on a Request for Disinterment, Relocation, and Reinterment of Approximately 53 Graves Located at 1208 Barley Stone Way to Oakwood Cemetery (Petition GR-01-17)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Item Summary](#)  
[Grave Removal Presentation 04-16-18.pdf](#)  
[GR-01-17 Cemetery Location Map.pdf](#)  
[GR-01-17 Petition and Archaeological Report.pdf](#)

Date	Ver.	Action By	Action	Result
4/16/2018	1	Board of Commissioners	accepted	Pass

Public Hearing on a Request for Disinterment, Relocation, and Reinterment of Approximately 53 Graves Located at 1208 Barley Stone Way to Oakwood Cemetery (Petition GR-01-17)  
**That the Board of Commissioners approves the disinterment, relocation, and reinterment of approximately 53 graves from a 6.81-acre tract located at 1208 Barley Stone Way to Oakwood Cemetery**

**Item Title:** Public Hearing on a Request for Disinterment, Relocation, and Reinterment of Approximately 53 Graves Located at 1208 Barley Stone Way to Oakwood Cemetery (Petition GR-01-17)

**Specific Action Requested:**

**That the Board of Commissioners approves the disinterment, relocation, and reinterment of approximately 53 graves from a 6.81-acre tract located at 1208 Barley Stone Way to Oakwood Cemetery.**

**Item Summary:**

This petition for grave disinterment, relocation, and reinterment is submitted by Deborah Joy, of Legacy Research Associates, on behalf of Jerry Radman of Caruso Homes at Olde Mill Trace, LLC. North Carolina General Statutes requires that the Wake County Board of Commissioners holds a public hearing when graves are proposed to be removed by a party other than the next of kin. The purpose of the petition is to remove the remains within approximately 53 graves and to reinter them within Oakwood Cemetery near downtown Raleigh. The subject cemetery will be referred to as the Olde Mill Trace cemetery for the purposes of this summary. The actual number of graves at this location cannot be determined, with certainty, until the site is excavated. The term "approximately" is used to cover however many graves that may be found upon full excavation of the site.

The cemetery, which is the subject of this grave removal petition, is located within a 6.81-acre parcel near the northern end of the Olde Mill Trace subdivision, just east of Lake Wheeler Road near its intersection with Penny Road and Yates Mill Pond Road. The site address is 1208 Barley Stone Way and the Parcel Identification Number is 0791451498. The site is located within the Town of Garner's Short-Range Urban Services Area (SRUSA).

The petitioner indicates that the removal of this cemetery is necessary to allow for the residential development of homes on lots 154 and 155 of the Olde Mill Trace residential community. The petitioner has indicated that the remains within these graves will be removed and reinterred within Oakwood Cemetery near downtown Raleigh where they will receive perpetual care.

A preliminary archaeological field survey was performed by Deborah Joy of Legacy Research and it identified approximately 53 possible graves at this location. There are no inscribed tombstones present in this cemetery, but many of the probable graves have fieldstone markers. Additionally, the petitioner/archaeologist observed the presence of a number of apparent sunken grave shafts, that are indicative of likely graves. There may be additional undetected graves in the cemetery whose presence cannot be known until full excavation of the site.

Additional Resources Consulted for Cemetery History:

The planning staff consulted with Capital Area Preservation (CAP) regarding the historical significance of the cemetery under consideration for removal and relocation.

Gary Roth, on behalf of CAP, indicated that they had no records regarding these graves and that they have no objection to the removal and relocation of the remains. Additionally, the planning staff contacted Irene Kittinger, a volunteer for the Wake County Cemetery Survey group, and the Town of Garner planning staff. Neither had any information regarding these graves and did not have any objection to the moving of the remains within these graves as proposed.

#### Grave Removal Process:

Under the North Carolina General Statutes, any grave that is disinterred is required to be reinterred in a suitable cemetery or burial ground. The disinterment, removal, and reinterment of the remains within this cemetery shall be performed by a licensed funeral director, and the Wake County Environmental Services staff shall be on site to observe the process (as required by state law). The petitioner (or their funeral director) shall be required to file a Removal of Graves Certificate with the Wake County Register of Deeds office after the work is completed to document the relevant facts of the disinterment and reinterment.

#### NCGS Guidelines:

Section 65-106 (a) (4) of the North Carolina General Statutes requires that the Wake County Board of Commissioners holds a public hearing when graves are proposed to be removed by a party other than the next of kin. A 30-day written notice of intention shall be given to the next of kin of the deceased (if known) before the disinterment, relocation, and reinterment of any grave occurs. The petitioner shall publish a notice at least once per week for four (4) consecutive weeks in a newspaper of general circulation within the county where the graves are located (the first publication shall be not less than 30 days before disinterment).

#### Compliance with NCGS:

The petitioner, Deborah Joy, could not perform any genealogical research in an attempt to identify next of kin due to the lack of any inscribed tombstones in this cemetery, therefore there are no known next of kin to notify. The petitioner conducted deed/title research of the previous owners of the subject property dating back to 1845. None of those records referenced any graves on the subject property.

The petitioner placed a legal advertisement in the News & Observer newspaper for four (4) consecutive weeks to notify any next of kin or other interested parties. The petitioner's legal notices appeared in the newspaper on September 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, and 27<sup>th</sup> of 2017. The petitioner has indicated that they did not receive any response to the newspaper advertisements.

Additionally, the Wake County planning staff posted a public hearing notification sign along the subject property's road frontage on April 6, 2018, and ran the two (2) standard public hearing notices in the News & Observer newspaper on April 6<sup>th</sup> and 9<sup>th</sup>, 2018. The legal advertisements and posted sign included contact information for the planning staff. The planning staff has not received any phone calls or inquiries related to this request in response to these notification efforts.

**Staff Findings:**

1. The petitioner has fulfilled all the requirements for the removal and relocation of the remains within this cemetery as outlined by the North Carolina General Statutes, Section 65-106.
2. The petitioner has indicated that the removal of the cemetery is necessary to allow development of these two residential lots.
3. Arrangements have been made for the remains to be reinterred within the Oakwood Cemetery where they will receive perpetual care.
4. Neither the petitioner, nor the planning staff, has received any opposition to the removal and relocation of this cemetery.
5. There is no evidence of any historical significance regarding this cemetery and its removal would not be detrimental to the general welfare of the County.

**Attachments:**

1. GR-01-17 Grave Removal Presentation
2. GR-01-17 Cemetery Location Map
3. GR-01-17 Petition and Archaeological Report

# Grave Removal

## GR-01-17 Olde Mill Trace



@wakegov



wakegov.com

# Grave Removal Process

- Under NCGS, the remains are required to be reinterred in a suitable cemetery
- Work shall be performed by a licensed funeral director
- Wake County Environmental Services staff will observe the disinterment
- The petitioner (or funeral director) must record the Removal of Graves Certificate at the Register of Deeds Office after completing the reinterment

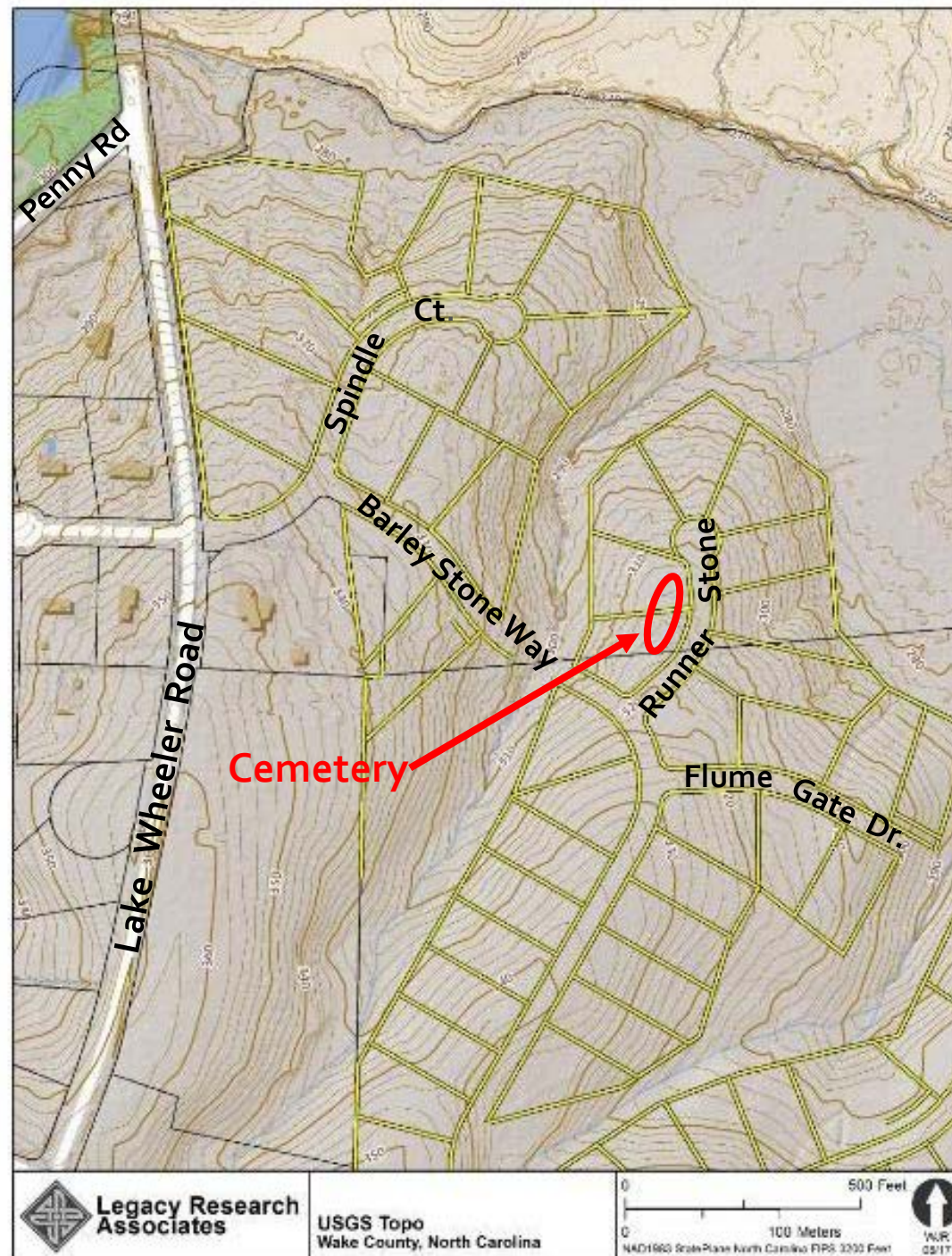


# Purpose of Removal

Allow for future development of homes on two lots and to move the remains to a properly maintained cemetery where they will receive perpetual care

# Petition Profile

Petitioner:	Deborah Joy, Legacy Research, LLC on behalf of Jerry Radman of Caruso Homes at Olde Mill Trace
Owner:	Caruso Homes at Olde Mill Trace, LLC
Location:	1208 Barley Stone Way (PIN 0791451498)
Zoning:	Residential-40 Watershed (R-40W)
No. of Graves In Petition:	Approximately 53 - Actual number cannot be determined with certainty until the site is fully excavated





## Legislation Details (With Text)

**File #:** 16-1469  
**Type:** Regular Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 4/16/2018  
**Final action:**  
**Title:** Energy Design and Management Guideline Approval  
**Sponsors:**  
**Indexes:**  
**Code sections:**

**Attachments:** [Agenda Summary - Energy Design and Management Guideline 2018 Update.pdf](#)  
[Sustainability - Energy Design and Management Guideline 2018 04102018 for PDF.pdf](#)  
[Resolution to Adopt the 2018 Energy Design and Management.pdf](#)  
[Energy Design and Management Guideline 2018.pdf](#)

Date	Ver.	Action By	Action	Result
4/16/2018	1	Board of Commissioners	accepted	

Energy Design and Management Guideline Approval

**That the Wake County Board of Commissioners receives and endorses the 2018 Energy Design and Management Guideline Revision. And, in accordance with the Board's Energy Conservation and Management policy, directs the County Manager to incorporate the guideline in all new designer contracts and management practices.**

**Item Title:** Energy Design and Management Guideline Approval

**Specific Action Requested:**

**That the Wake County Board of Commissioners receives and endorses the 2018 Energy Design and Management Guideline Revision. And, in accordance with the Board's Energy Conservation and Management policy, directs the County Manager to incorporate the guideline in all new designer contracts and management practices.**

**Item Summary:**

In 2015, the Board of Commissioners charged County staff and the Energy Advisory Commission to evaluate Wake County's energy status among its peer groups, and update the County's Energy Design and Management Guideline to address energy management as a key component of sustainability.

As background, the Commission was established in 1978 to promote conservation of energy in government, industry and the home. In 1992, the Board of Commissioners approved the Energy Conservation and Management Policy, establishing the first energy guideline and authorized the County Manager to update the guideline. In 2005, County staff updated the energy guidelines once again.

On April 9, 2018, the Growth, Land Use, and Environment Committee of the Board of Commissioners (GLUE) approved the 2018 revised Energy Design and Management Guidelines. The effective date for the new guidelines will be May 1, 2018.

Key changes include:

- Align the energy review process to the design process
- Validate and improve building performance targets
- Define sustainable, efficient design elements
- Establish a renewable energy position
- Develop an emerging technology process

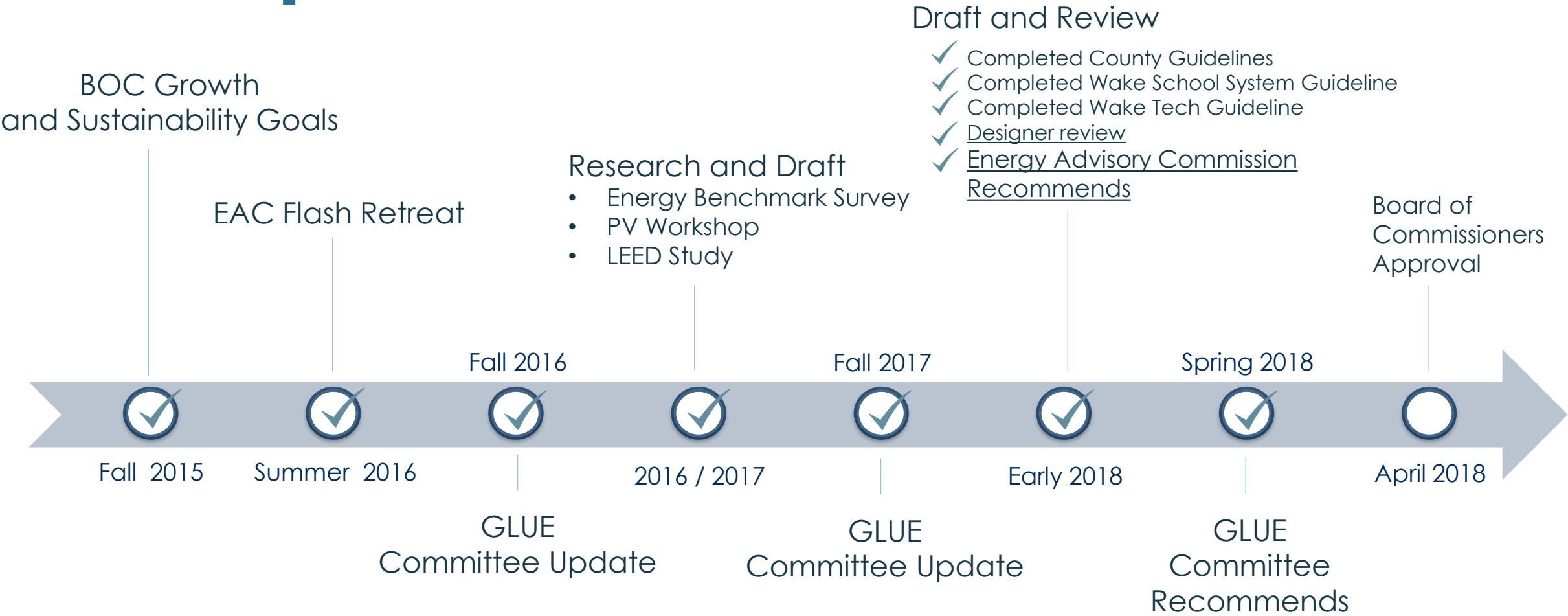
The 3rd guideline update brings a new partnership. Three organizations within Wake County are partnering on this guideline: Wake County Government, Wake County Public Schools (partnered in version 2), and Wake Technical Community College (Wake Tech). These organizations are collectively responsible for over 30 million square feet of complex building inventory and while governed and managed separately, all receive funding from the Wake County Citizen.

These three organizations have agreed to convene annually and report energy metrics to improve public accountability and transparency and to exchange information and learn from the shared experience to become more efficient in the design, construction and operation of public facilities for the Wake County Citizen. The WCPSS and Wake Tech will adopt their guideline sections by action through their respective governing authority.

**Attachments:**

1. Resolution to Adopt the 2018 Energy Design and Management
2. Presentation
3. Energy Design and Management Guideline 2018

# Completion Timeline



# Supporting Guideline Update

## Energy Advisory Commission

### About Commission

Board-appointed  
Mission-driven  
Guideline compliance oversight

1978 - EAC established  
1992 - Energy Conservation Policy adopted  
1995 - Guidelines established for construction docs  
2004 - Guidelines updated, included WCPSS

### Priorities

Summer 2016 **EAC Flash Retreat and Benchmark Survey**

Priority 1 – Building Design Review

Priority 2 – Energy Guidelines

Priority 3 – BOC Communication



# Informing the Guideline

## Benchmark Survey

### 2016-2017

- County is a leader in energy practices among peers
- Renewable technologies could be expanded

## Solar PV Workshop

### August 2-17

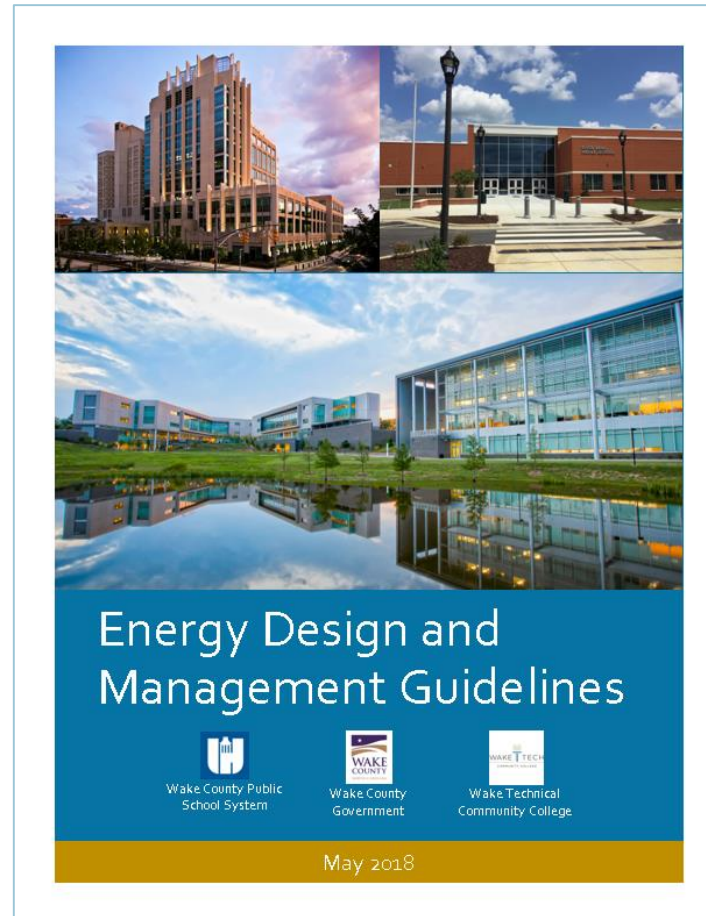
- NC is number 2 in Utility scale solar, but not commercial
- Current economic difficulties could be improved with recent legislation

## LEED Research

### October 2017

- Most recent version of LEED increases construction cost
- Efficiency methodology is beneficial

# 2018 Energy Guideline Update



# Design Commonalities

Custom Building Performance Target

Senate Bill 668

Sustainable Strategies

Presentations to an advisory/Review Committee

Energy Model Required in Design

Life Cycle Cost Analysis

Submetering

Solar Ready Buildings\*

Emerging Technology Evaluation Process

Commissioning Required for New Construction

Design Reporting Forms



\* pending WCPSS review and approval

# Management Commonalities

Annual Meeting

Annual Energy Performance Metric

Utility Data Storage and Analysis

Energy Conservation Plan/Policy

Energy Conservation Measure – Capital Projects

Energy Service Performance Contracting

Building Management Systems



# Wake County Energy Conservation and Management Policy

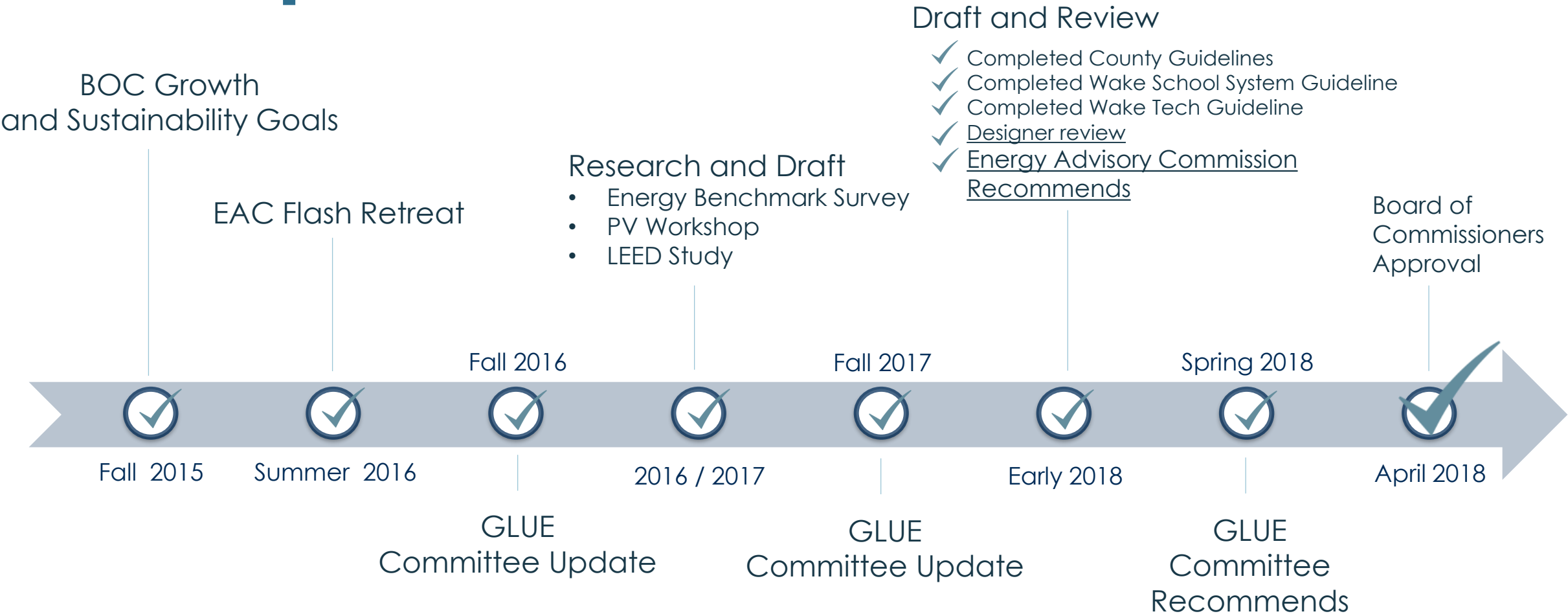
Adopted by Board of Commissioners 1992

## Policy Authorizes and Requires:

- Energy Conservation programs
- Revision of Energy Design Guidelines
- Energy Guideline in designer contracts
- Use and collection of energy data in operations and utility budget forecasting



# Completion Timeline





## **RESOLUTION ADOPTING THE 2018 ENERGY DESIGN AND MANAGEMENT GUIDELINES**

**WHEREAS**, The Wake County Board of Commissioners have a long standing proactive position toward the conservation of energy and the protection of natural resources for the betterment of the citizens of Wake County; and

**WHEREAS**, in September 1978 the Wake County Board of Commissioners established the 1<sup>st</sup> Energy Policy and Created the Citizens' Energy Advisory Commission; and

**WHEREAS**, in April 1979 the Wake County Board of Commissioners formally renamed the Commission, the Energy Advisory Commission and adopted the Commission's By-Laws; and

**WHEREAS**, in December 1987 the Board of Commissioners adopted a resolution declaring that energy consumption and life-cycle cost analyses shall be an integral part of the design process for new and renovated Wake County facilities; and

**WHEREAS**, in May of 1992 the Board of Commissioners adopted by resolution the Energy Conservation and Management Policy that authorized the County Manager to establish design, construction and management standards and declared that all employees share in energy conservation; and

**WHEREAS**, the May of 1992 Board of Commissioners Energy Conservation and Management Policy established the first Energy Design Guideline and encouraged future guideline revisions; and

**WHEREAS**, in June 2004 the second energy guideline titled "Guidelines for Design and Construction of Energy-Efficient County Government Facilities and Schools" was established in partnership with the Wake County Public School System; and

**WHEREAS**, in 2015 the Board of Commissioners established under the goal of Growth and Sustainability, and the objective of Promoting Sustainability efforts throughout the County, the initiative to 1) *review supporting advisory groups and their missions*, 2) *assess Wake County's Energy status among its peer groups*, and 3) *update its 2004 Energy Design Guideline*.

**WHEREAS**, since 2015, the Board of Commissioners appointed Energy Advisory Commission has encouraged staff to invite the Wake County Public School System (WCPSS) and the Wake Technical Community College to participate in the development of a common Energy Design and Management Guideline for increase public accountability and transparency since each group expends the funds of the Wake County Citizen; and

**WHEREAS**, in June 2017 the Board of Commissioners endorsed the Paris Climate Agreement in order ...to continue its efforts towards sustainability and reduction of greenhouse gas emissions...; and

**WHEREAS**, Wake County, WCPSS, and Wake Technical Community College staff have met and created common and distinct guidelines that meet the needs of their respective governing bodies and have resolved to meet and report energy information annually to learn and to leverage research and development; and

**WHEREAS**, in March 2018 the Energy Advisory Commission has endorsed and recommended the 2018 Energy Design and Management Guideline update by consensus; and

**WHEREAS**, the Board of Commissioners subcommittee on Growth Land Use and Environment has received and recommends to the full Board of Commissioners the 2018 Energy Design and Management Guideline update by consensus; and

**WHEREAS**, the updated guideline is distinguished by five keys improvements that:

1. Align the Energy Review Process to the Design Process
2. Validate and Improve Building Performance Targets
3. Define Sustainable, Efficient Design Elements
4. Establish a Renewable Energy Position
5. Develop an Emerging Technology Process; and

**WHEREAS**, the Board of Commissioners are committed to improve the quality of life and environment for all Wake County Citizens,

**NOW THEREFORE, BE IT RESOLVED BY THE WAKE COUNTY COMMISSION that**

the Commission adopts the 3<sup>rd</sup> update of the Energy Guideline named the “Energy Design and Management Guideline” and directs the County Manager to implement this guideline consistent with existing policy effective May 1, 2018.

Adopted the 16th day of April 2018.

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Jessica Holmes, Chair  
Wake County Board of  
Commissioners



## Legislation Details (With Text)

**File #:** 16-1449  
**Type:** Consent Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 4/16/2018  
**Final action:**  
**Title:** Rename North Wake Landfill District Park  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [NWL Rename Agenda Item.pdf](#)  
[Park Rename Presentation.pdf](#)  
[Wake County Facility Naming Policy.pdf](#)

Date	Ver.	Action By	Action	Result
4/16/2018	1	Board of Commissioners	accepted	

Rename North Wake Landfill District Park

**That the Board of Commissioners renames North Wake Landfill District Park as Green Hills County Park**



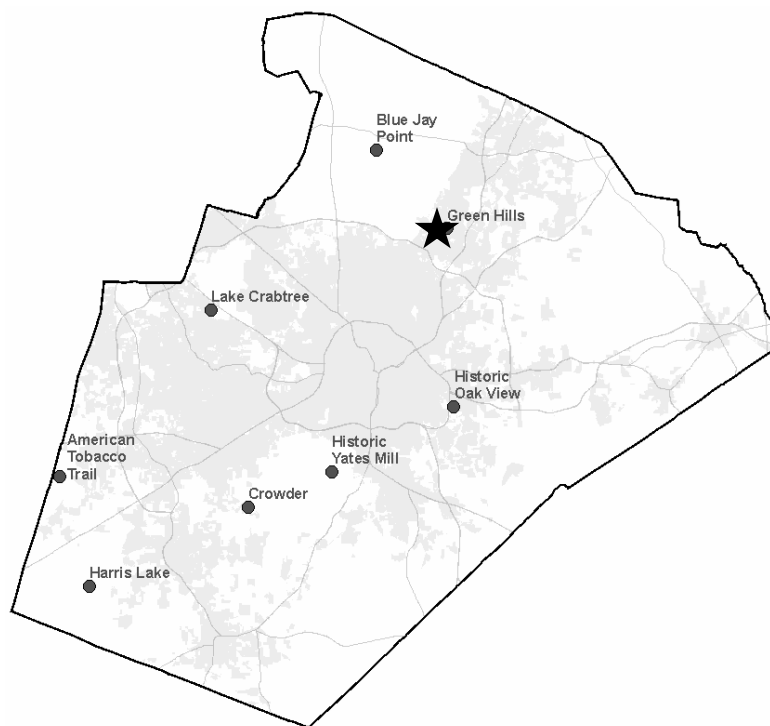
**Item Title:**   Rename North Wake Landfill District Park

**Specific Action Requested:**

**That the Board of Commissioners renames North Wake Landfill District Park as Green Hills County Park.**

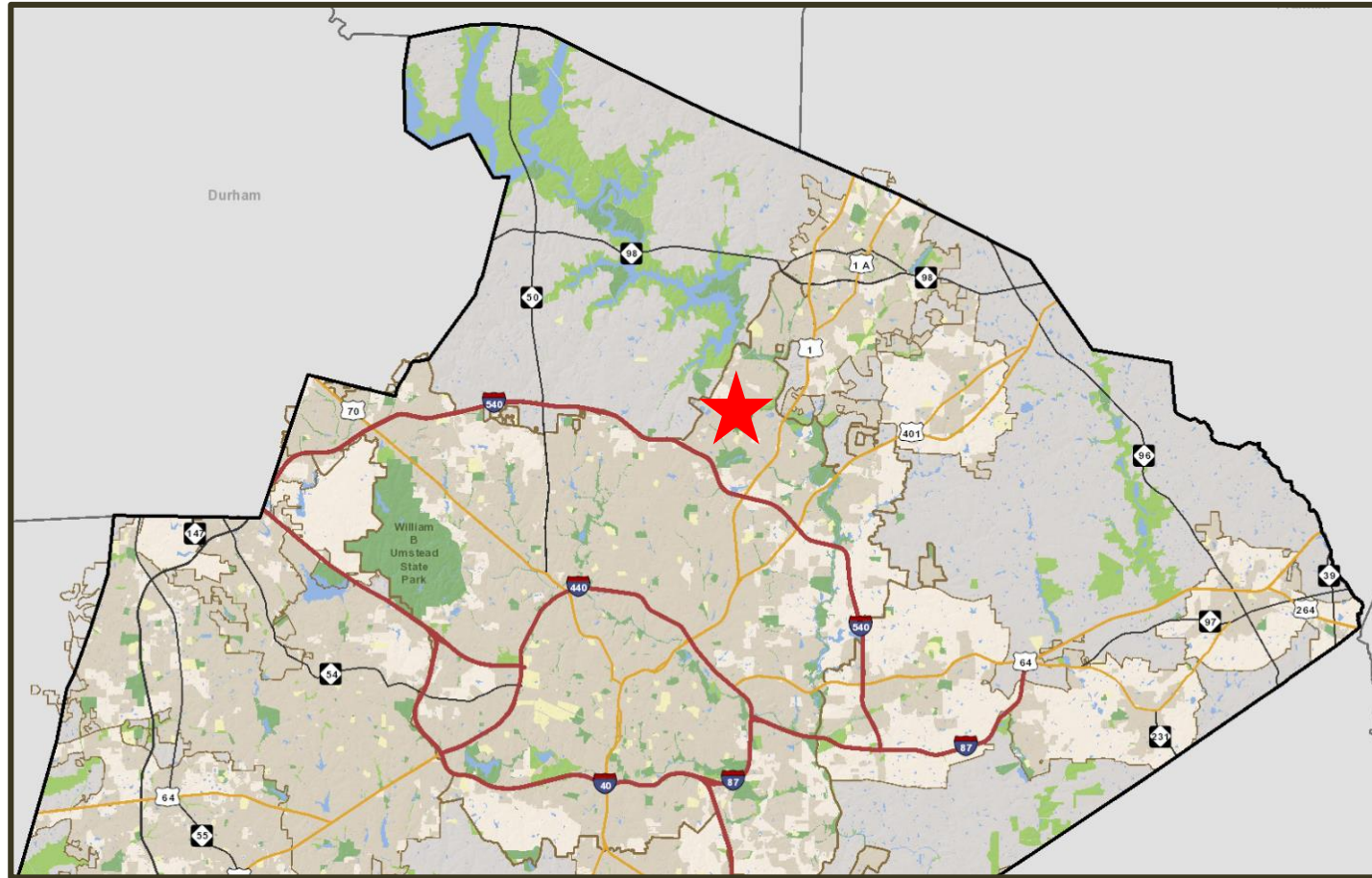
**Item Summary:**

Wake County Parks, Recreation, and Open Space (PROS) provides outdoor recreation and educational opportunities while promoting environmental and cultural stewardship through a managed system of parks and open spaces. Following a process outlined to the Board of Commissioners, and based on stakeholder feedback, PROS requests a name change for North Wake Landfill District Park to Green Hills County Park.

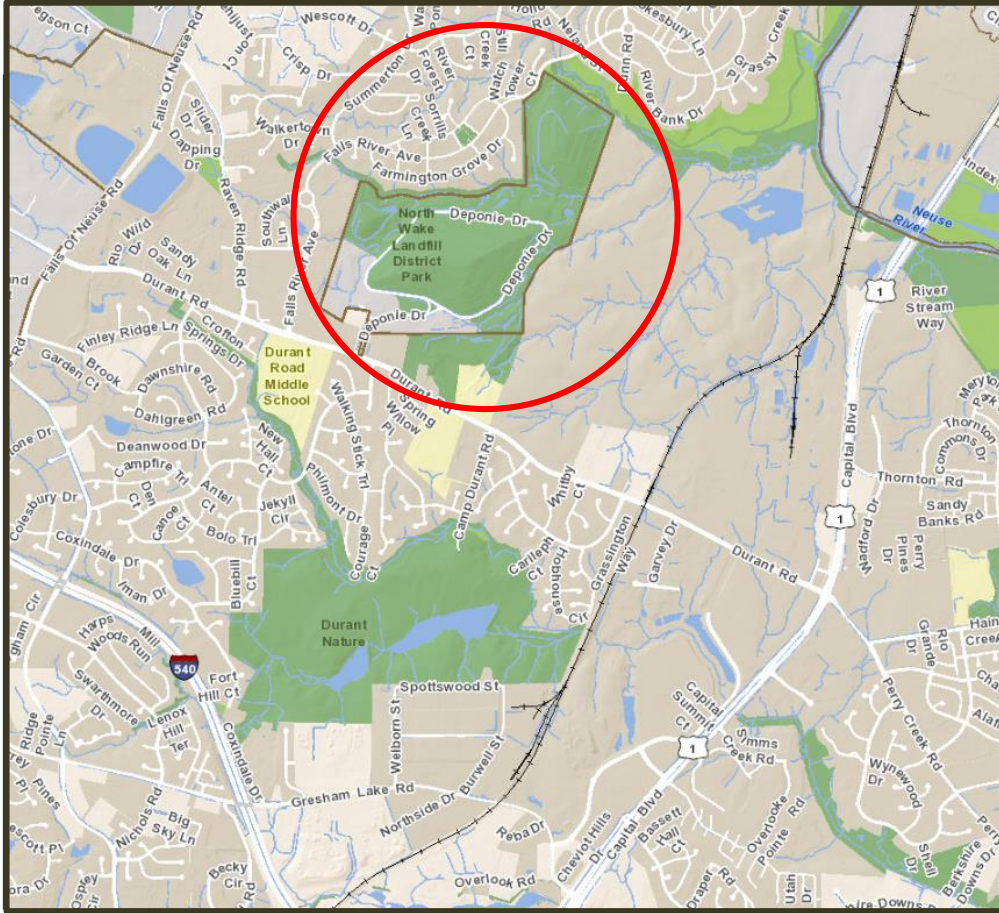


The suggested name was arrived at through a public input and committee process. PROS solicited name suggestions from staff, county stakeholders, and park users during the month of October and early November in the nearby parks and online. In late November, staff presented the gathered suggestions to a naming committee that included members from PROS, OSAPAC, Communications, GSA, and Solid Waste. This committee reviewed the collected suggestions to arrive at this recommendation.

# North Wake Landfill



# North Wake Landfill





# North Wake Landfill Park

Post Closure Land Use Plan – 2006

Landfill closed – 2008

Park opened – 2010





# North Wake Landfill Park Facilities





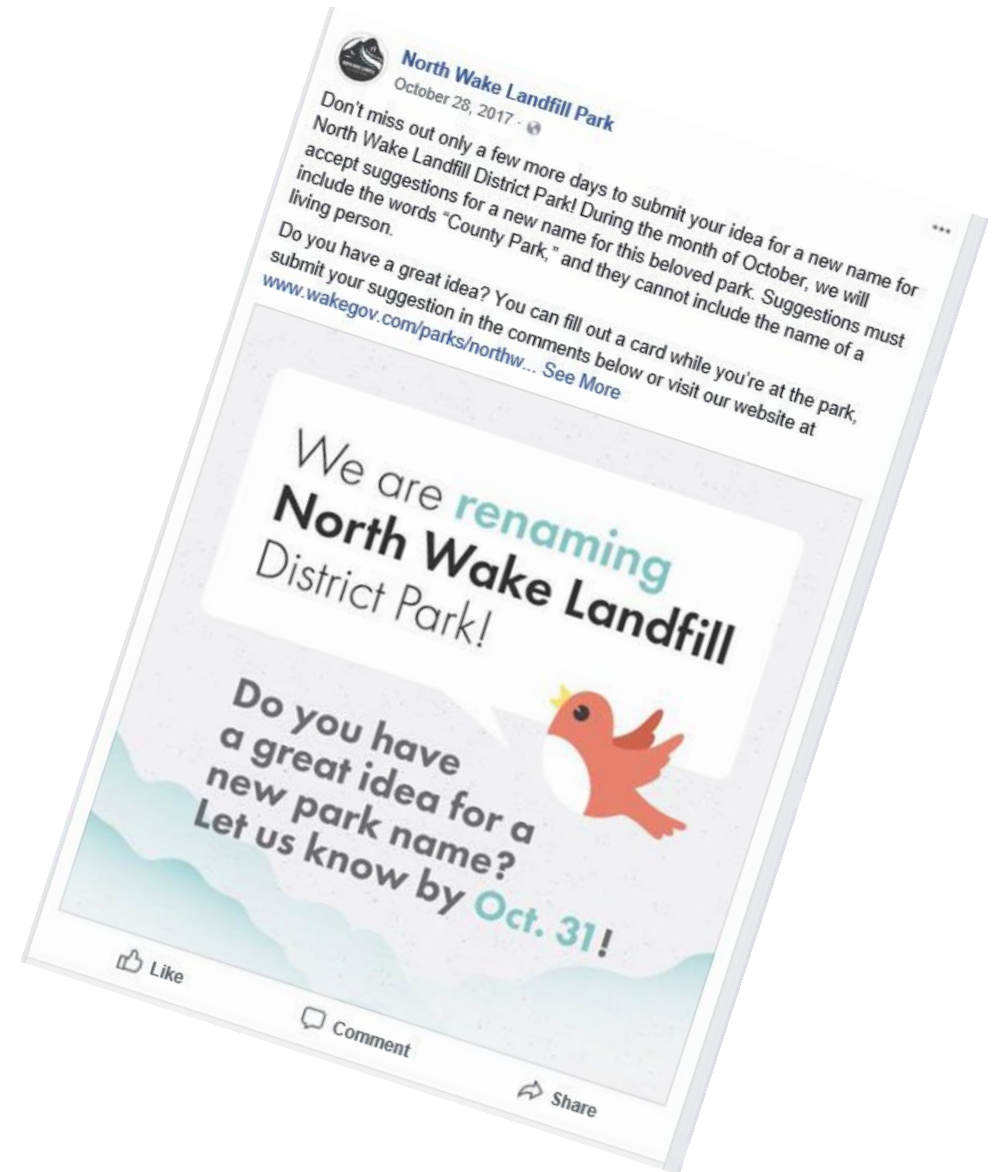
# North Wake Landfill Park Programs



# Park Name Change

Name continues to be a source of confusion

- residents mistake the park for the former landfill or the current Convenience Center and Multi-Material Recycling Facility
- park staff answering multiple calls per day regarding trash disposal and recycling





# Recommended Action

**That the Board of Commissioners renames North Wake Landfill District Park as Green Hills County Park.**



## **POLICY FOR NAMING PROPERTY BELONGING TO THE COUNTY OF WAKE**

It shall be the policy of the Wake County Board of Commissioners that the naming of all property belonging to the County be based on the following:

1. Property that may be given names or titles shall be either owned by Wake County government or leased by Wake County government for its use;
2. Properties that may be named or given a title include buildings; and areas in buildings; other physical facilities; collections of books, records or other printed or audio-visual materials; land, or water areas;
3. Official names or titles for property belonging to the County shall only be established or changed by the Board of Commissioners, as it deems appropriate;
4. Current names for property belonging to the County shall remain the same, unless changed by the Board of Commissioners upon relocation or change in function of the property;
5. No property belonging to Wake County shall be named for persons living. Leased property, that has been conferred a name by the lessor that is a person's name, need not be renamed if it has locational or other value;
6. Official names or titles for property belonging to the County shall be based upon geographical, historical, ecological, functional, or other such factors as the Board of Commissioners deems appropriate. If a geographical reference of locational value is derived from the name of a person, such as a street name, it may be used in naming County property;
7. Exceptions to this policy of naming property belonging to the County may be made by the Board of Commissioners, as it deems appropriate.

Adopted October 1, 1984.

Amended April 4, 1994.



## Legislation Details (With Text)

**File #:** 16-1474  
**Type:** Regular Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 4/16/2018  
**Final action:**  
**Title:** Approval of Wake County's 2018 State Legislative Goals  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Legislative Goals Item Summary 04-16-18.pdf](#)  
[Legislative Goals Attachment 1 04-16-18.pdf](#)  
[NCACCLegislativeGoals 2017.pdf](#)

Date	Ver.	Action By	Action	Result
4/16/2018	1	Board of Commissioners	accepted	

Approval of Wake County's 2018 State Legislative Goals

**That the Board of Commissioners:**

- 1. Approves Wake County's 2018 State Legislative Goals, and**
- 2. Continues supporting the North Carolina Association of County Commissioners 2017-2018 Legislative Goals**



**Item Title:** Approval of Wake County's 2018 State Legislative Goals

**Specific Action Requested:**

**That the Board of Commissioners:**

- 1. Approves Wake County's 2018 State Legislative Goals, and**
- 2. Continues supporting the North Carolina Association of County Commissioners 2017-2018 Legislative Goals.**

**Item Summary:**

The Board of Commissioners discussed a draft set of 2018 Legislative Goals at the April 9, 2018 Work Session. Wake County's 2018 Local Legislative Goals include:

1. Prevent the relaxation of environmental protections for drinking water supplies
2. Increase access to healthcare for county residents through Medicaid expansion or similar alternatives
3. Amend the common boundary of Wake, Harnett and Chatham counties
4. Reinstate NC affordable housing tax credit
5. Oppose legislation splitting Wake County Public School System

Additionally, the North Carolina Association of County Commissioners (NCACC) met on January 12<sup>th</sup> and 13<sup>th</sup> to approve their 2017-2018 Legislative Goals. Included in the NCACC Legislative Goals were specific items requested by the Wake County Board of Commissioners, including:

- GG-1: Support increased state funding for transportation construction and maintenance needs, and support legislation to ensure that the STI funding formula recognizes that one size does not fit all and that projects in both rural and urban areas are prioritized and funded.
- GG-2: Seek legislation to authorize counties to require HOAs or developers to post maintenance bonds for publicly dedicated subdivision roads, require DOT to expedite acceptance of subdivision roads into the state road system, and implement a statewide approach to maintaining pre-subdivision ordinance roads.
- GG-3: Seek legislation, funding, and other efforts to expand digital infrastructure/broadband capability to the un-served and under-served areas of the state.
- HHS-1: Support increased state funding for behavioral health services and facilities at the state and local level, including dedicated resources for community paramedicine projects. Support Medicaid reimbursement to EMS for behavioral health transport to crisis centers and structure appropriate county participation in behavioral health program governance.
- JPS-2: Support increased state funding for NC courts, including reinstating funding for drug treatment court.
- PE-3: Support legislation to provide for an overall increase of funding based on average daily memberships outside of the current formula system.

- TF-1: Support efforts to preserve and expand the existing local revenue base of counties, and oppose efforts to divert to the state fees or taxes currently allocated to the counties to the state. Oppose efforts to erode existing county revenue streams and authorize local option revenue sources already given to any other jurisdiction.

The Commissioners are asked to approve Wake County's 2018 State Legislative Goals and continue to endorse the goals identified in the North Carolina Association of County Commissioners 2017-2018 Legislative goals.

**Attachments:**

1. Draft Wake County 2018 State Legislative Goals
2. NCACC 2017-2018 Legislative Goals



## 2018 Wake County Legislative Goals

### I. Guiding Principles

1. Support legislation that retains local revenues and local control.
2. Oppose legislation creating unfunded mandates to counties or shifts costs to counties.
3. Support legislation that grants greater flexibility to counties.

### II. Local Legislative Goals

1. Prevent the relaxation of environmental protections for drinking water supplies
2. Increase access to healthcare for county residents through Medicaid expansion or similar alternatives
3. Amend the common boundary of Wake, Harnett and Chatham counties
4. Reinstate NC affordable housing tax credit
5. Oppose legislation splitting Wake County Public School System

### III. Statewide Legislative Goals Submitted by Wake County (Included in Approved NCACC Goals)

6. GG-1: Support increased state funding for transportation construction and maintenance needs, and support legislation to ensure that the STI funding formula recognizes that one size does not fit all and that projects in both rural and urban areas are prioritized and funded.
7. GG-2: Seek legislation to authorize counties to require HOAs or developers to post maintenance bonds for publicly dedicated subdivision roads, require DOT to expedite acceptance of subdivision roads into the state road system, and implement a statewide approach to maintaining pre-subdivision ordinance roads.
8. GG-3: Seek legislation, funding, and other efforts to expand digital infrastructure/broadband capability to the un-served and under-served areas of the state.
9. HHS-1: Support increased state funding for behavioral health services and facilities at the state and local level, including dedicated resources for community paramedicine projects. Support Medicaid reimbursement to EMS for behavioral health transport to crisis centers and structure appropriate county participation in behavioral health program governance.
10. JPS-2: Support increased state funding for NC courts, including reinstating funding for drug treatment court.
11. PE-3: Support legislation to provide for an overall increase of education funding based on average daily memberships outside of the current formula system.
12. TF-1: Support efforts to preserve and expand the existing local revenue base of counties, and oppose efforts to divert to the state fees or taxes currently allocated to the counties to the state. Oppose efforts to erode existing county revenue streams and authorize local option revenue sources already given to any other jurisdiction.

### IV. NCACC Statewide Legislative Goals

13. Continue to support 2017 NCACC Legislative Goals Package



## 2017 NCACC Legislative Goals

### Agriculture

#### Approved Goals

**AG-1:** Support state funding and staffing for agricultural research, Cooperative Extension services and other agriculture-related efforts to support the largest economic driver in North Carolina.

**AG-2:** Support legislation allowing counties to partner with neighboring counties to establish multijurisdictional regional Agricultural Business Districts that allow for favorable taxation and incentives to attract agricultural businesses to the region.

#### Guiding Principles

- The Association supports local control over land-use decision-making and its impact on the agricultural community.
- The Association supports state policies providing local options and tools for the preservation of farmland if they serve the best interest of all counties.
- The Association supports research, education and outreach with various public and private partnerships that result in agricultural development opportunities, sustainable initiatives producing low-cost food and energy that will, in turn, create healthy local economies.
- Agricultural issues related to the environment transcend governmental boundaries and require close coordination of policy and action by federal, state and local governments.
- Powers delegated to the counties for the protection of the public health are important for protecting the land and water resources that are vital for agricultural endeavors.
- The General Assembly should provide funds for any increased county responsibility related to animal control operations and/or facilities.



## 2017 NCACC Legislative Goals

### Environment

#### Approved Goals

**ENV-1:** Support legislation to increase funding for the Clean Water Management Trust Fund for water and sewer infrastructure projects, and land conservation to enhance water quality.

**ENV-2:** Support legislation to study and address air quality matters related to the removal and treatment of coal ash deposits.

**ENV-3:** Support legislation to provide for and fund a comprehensive statewide approach to noxious aquatic vegetation control in public water reservoirs.

#### Guiding Principles

- Public policy on environmental protection must recognize that all physical human activities have an impact on the environment, and provide recognition that there must be a balance between those activities and the environment.
- Enhancements to the environment laws of North Carolina should be justified by sound science and information and based on a clear rationale and purpose for regulatory change.
- State agencies responsible for developing administrative rules to implement federal and state policies should involve local governments in the process at the earliest stages of development and should proceed only after thorough analyses of health, environmental and fiscal risks and impacts.
- State agencies issuing permits for activities that affect the environment should give local governments ample opportunity to comment on proposed permits for consistency with local plans and policies.
- If state law delegates responsibility to local governments for implementing, monitoring and enforcing environmental policy, the state should provide optimum flexibility and discretion in setting fees at the local level to carry out these responsibilities.





## 2017 NCACC Legislative Goals

### General Government

#### Approved Goals

**GG-1:** Support increased state funding for transportation construction and maintenance needs, and support legislation to ensure that the STI funding formula recognizes that one size does not fit all and that projects in both rural and urban areas are prioritized and funded.

**GG-2:** Seek legislation to authorize counties to require HOAs or developers to post maintenance bonds for publicly dedicated subdivision roads, require DOT to expedite acceptance of subdivision roads into the state road system, and implement a statewide approach to maintaining pre-subdivision ordinance roads.

**GG-3:** Seek legislation, funding, and other efforts to expand digital infrastructure/broadband capability to the un-served and under-served areas of the state.

**GG-4:** Support goals of the NC Military Affairs Commission.

#### Guiding Principles

- The Association recognizes the importance of the State-County partnership and its unique role in providing services to all citizens.
- The State should actively seek input from counties while developing rules and regulations that impact counties, particularly concerning property rights.
- Local general purpose governments are the building blocks for solving regional problems; regional approaches should be based on the need to strengthen and support local governments.
- Intergovernmental agreements should be used where appropriate to attain efficient performance, as determined by local elected officials.
- Encourage public-private partnerships when in the best interest of the citizens.
- Reserve federal action for those areas where state and local governments are not adequate and where continuing national involvement is necessary, e.g. national defense, provided resources are made available by the national government.
- All local government institutions should be engaged in developing and coordinating services to meet the needs of citizens. Counties will strive to maintain and enhance these partnerships



## 2017 NCACC Legislative Goals

### Health and Human Services

#### Approved Goals

**HHS-1:** Support increased state funding for behavioral health services and facilities at the state and local level, including dedicated resources for community paramedicine projects. Support Medicaid reimbursement to EMS for behavioral health transport to crisis centers and structure appropriate county participation in behavioral health program governance.

**HHS-2:** Seek increased state funding to support access to early childhood education.

**HHS-3:** Support increased funding and legislation to strengthen adult protective services.

#### Guiding Principles

- The Association supports county, regional and state collaboration to improve agency automation and simplify programs, to streamline administration and to improve client interaction.
- The Association opposes earmarking of block grant funds, and supports increased funding for mandated services, provided the increases do not require additional county expenditures.
- Counties must be actively engaged in setting health and human services policy and program requirements. Programs should be flexible and recognize the state's changing demographics.
- Health and human services programs should encourage responsible behavior and should be targeted to those citizens least able to care for themselves. They should encourage families to be responsible supporters of their children and help individuals find sustainable, long-term employment.
- The State should take the lead in financing, implementing, maintaining, and supporting statewide automated systems; automation efforts undertaken by the State should connect and integrate with county automation initiatives.
- Members of county human service agency boards should be appointed by the boards of county commissioners.



## 2017 NCACC Legislative Goals

### Justice and Public Safety

#### Goals forwarded without prejudice

**JPS-1:** Support legislation and funding to raise the Age of Juvenile Jurisdiction from 16 to 18 with the exception of felony crimes.

#### Approved Goals

**JPS-2:** Support increased state funding for NC courts, including reinstating funding for drug treatment court.

**JPS-3:** Support legislation and state funding to provide early intervention services through the Juvenile Crime Prevention Councils, and support increased state funding for the prevention, intervention and treatment of adolescent substance abuse, gang involvement and domestic violence.

#### Guiding Principles

The statewide judicial system, including effective ancillary services and programs, should be adequately funded and staffed in order to provide an efficient environment for judicial process and to instill public confidence in the justice system.

- Adjudication should be swift, in order to minimize overcrowding in county jails.
- Bonds should be reasonable, and effective pre-trial screening and population management efforts should be encouraged.
- Offenders should be held accountable to society and required to pay a proportionate share of the fees resulting from their offenses, including fees to counties
- Effective prevention programs, alternatives to incarcerations and other related services should be supported in an effort to help reduce recidivism rates and lower county jail costs.



## 2017 NCACC Legislative Goals

### Public Education

#### Approved Goals

**PE-1:** Seek legislation to establish a new state-county partnership to address statewide public school capital challenges--including but not limited to maintenance, renovation, construction and debt--through a dedicated, stable funding stream that is consistent from county to county and sufficient to meet the school facility needs of all 100 counties.

**PE-2:** Support legislation to repeal the statutory authority under N.C. Gen. Stat. 115C-431(c) that allows a local school board to file suit against a county board of commissioners over county appropriations for education.

**PE-3:** Support legislation to provide for an overall increase of funding based on average daily memberships outside of the current formula system.

#### Guiding Principles

- The Association supports efforts to clarify State and county responsibility through legislation that recognizes the following:
  - the impact of changing technologies on basic educational needs and the job market of the future;
  - the impact of any changes on the facility needs of local school systems;
  - the need for county commissioners to have the authority to make sure funds appropriated for school facility needs are used accordingly; and
  - the challenges faced by counties, especially those near metropolitan areas, in balancing growth in school populations with stagnant county revenues.
- Taxing authority for local public education should be vested exclusively with boards of county commissioners.
- The State should define and support an adequate sound basic education in all local school systems and should appropriate adequate operating revenue to fully fund its education initiatives.
- Effective classroom technologies and innovations provide greater choice, improve education, and should be available to all public schools and community colleges.
- North Carolina's community colleges are critical components of the state's integrated efforts to prepare youth and adults for constructive participation in a constantly changing economy.



## 2017 NCACC Legislative Goals

### Tax and Finance

#### Approved Goals

**TF-1:** Support efforts to preserve and expand the existing local revenue base of counties, and oppose efforts to divert to the state fees or taxes currently allocated to the counties to the state. Oppose efforts to erode existing county revenue streams and authorize local option revenue sources already given to any other jurisdiction.

**TF-2:** Support legislation to grow North Carolina's statewide economy through sound state investments, including public infrastructure funding, competitive incentives, and coordinated efforts with county economic development services.

**TF-3:** Support legislation to restore state aid funding of public libraries to the pre-2011 level of \$15.7 million and eliminate special provisions that distribute state aid outside of the equitable formula developed by the State Library Commission.

#### Guiding Principles

- The county revenue base should be broad and balanced, with authority to raise revenues from various sources, rather than being overly reliant on any single revenue source or overly burdensome on any 1 group of taxpayers.
- The Association opposes the redistribution of existing local revenues; distribution of new tax sources should assess local needs, local funding efforts, and local funding capability.
- Any restructuring of county responsibilities should include restructuring of local revenue sources to meet those responsibilities.
- Counties should have the authority to generate optional revenues to meet public service needs, while being responsive to economic change.
- If statewide policy objectives result in reductions in local tax bases, the Legislature should reimburse county and municipal losses from State sources.
- Existing local revenue base exemptions and exclusions should be evaluated to see whether they have achieved the intended tax policy objectives. New or extended exemptions and exclusions should include a "sunset" date in their authorizing legislation.
- The Association opposes unfunded mandates and shifts of state responsibilities to counties.





## 2017 NCACC Legislative Goals

### Legislative Goals Committee Priorities

#### Top 7 Goals

- 1.) **HHS-1:** Support increased state funding for behavioral health services and facilities at the state and local level, including dedicated resources for community paramedicine projects. Support Medicaid reimbursement to EMS for behavioral health transport to crisis centers and structure appropriate county participation in behavioral health program governance.
- 2.) **PE-1:** Seek legislation to establish a new state-county partnership to address statewide public school capital challenges—including but not limited to maintenance, renovation, construction and debt--through a dedicated, stable funding stream that is consistent from county to county and sufficient to meet the school facility needs of all 100 counties.
- 3.) **GG-1:** Support increased state funding for transportation construction and maintenance needs, and support legislation to ensure that the STI funding formula recognizes that one size does not fit all and that projects in both rural and urban areas are prioritized and funded.
- 4.) **TF-1:** Support efforts to preserve and expand the existing local revenue base of counties, and oppose efforts to divert to the state fees or taxes currently allocated to the counties to the state. Oppose efforts to erode existing county revenue streams and authorize local option revenue sources already given to any other jurisdiction.
- 5.) **JPS-1:** Support legislation and funding to raise the Age of Juvenile Jurisdiction from 16 to 18 with the exception of felony crimes
- 6.) **TF-2:** Support legislation to grow North Carolina's statewide economy through sound state investments, including public infrastructure funding, competitive incentives, and coordinated efforts with county economic development services.
- 7.) **PE-2:** Support legislation to repeal the statutory authority under N.C. Gen. Stat. 115C-431(c) that allows a local school board to file suit against a county board of commissioners over county appropriations for education.



## Legislation Details (With Text)

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**File #:** 16-1452

**Type:** Committee Report      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 4/16/2018      **Final action:**

**Title:** Growth, Land Use and Environment Committee

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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Growth, Land Use and Environment Committee



## Legislation Details (With Text)

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**File #:** 16-1480

**Type:** Committee Report      **Status:** Agenda Ready

**On agenda:** 4/16/2018      **In control:** Board of Commissioners

**Title:** Human Services Committee

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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Human Services Committee



## Legislation Details (With Text)

**File #:** 16-1388  
**Type:** Other Business  
**Status:** Agenda Ready  
**In control:** County Manager  
**On agenda:** 4/16/2018  
**Final action:**  
**Title:** Informational Items for the Board of Commissioners  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Informational Items Item Summary.pdf](#)  
[Interim Financial Statements for Period Ending February 28 2018.pdf](#)

Date	Ver.	Action By	Action	Result
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Informational Items for the Board of Commissioners

**Item Title:** Informational Items for the Board of Commissioners

**Specific Action Requested:**

None

**Item Summary:**

The Informational Items for this agenda are listed below:

**Attachments:**

1. Interim Financial Statements for the Period Ending February 28, 2018





## Finance Department

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FAX 919 856 6880

301 S. McDowell Street • PO Box 550 • Raleigh, NC 27602-0550  
[www.wakegov.com](http://www.wakegov.com)

# Memorandum

**To:** Board of County Commissioners  
**From:** Emily Lucas, Interim Finance Director  
**Date:** March 27, 2018  
**Re:** Interim Financial Statements

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Attached to this memorandum are the interim financial statements for February 2018. These interim statements are published by Wake County Finance Department on a monthly basis, except for the months of June and July. Because of the year-end close, interim financial statements are usually not prepared for those months. After the Finance Department closes the month, the interim financial statements are prepared over the next two weeks. The Board of Commissioners, the County Manager, the Deputy County Managers, and other key management personnel generally receive interim financial statements for the preceding month.

The financial information included with this memorandum is on the cash basis, they are “Non-GAAP” statements that are prepared directly from the County’s accounting system. No monthly adjustments or accruals are included on these interim statements; those types of adjusting entries are posted at the end of the fiscal year. Year-to-date financial information is included for the County’s General Fund, along with operating revenues for the Solid Waste Operating Fund, the South Wake Partnership Fund, the Fire Tax Operating Fund, and the Major Facilities Fund. In addition, monthly yield information concerning the County’s investment portfolio and the status of bond proceeds on hand at month-end is included.

Please let us know if you have any questions or comments about these statements. If you would like additional information, please contact me at 856-5447.

cc: Statement recipients

# WAKE COUNTY

## Monthly Financial Dashboard

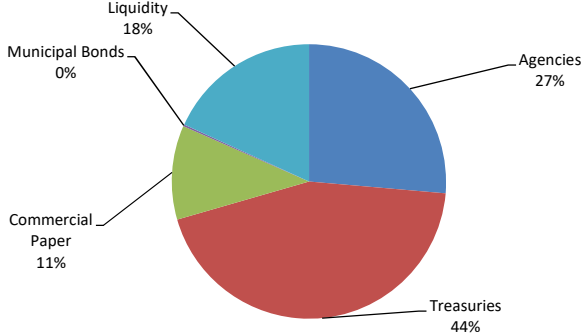
### FISCAL YEAR ENDING June 30, 2018

Reporting Period: February 2018

#### OPERATING CASH AND INVESTMENTS

TOTAL INVESTMENTS		WEIGHTED AVERAGE YIELD	
This Quarter	\$ 949,252,494	Portfolio (Operating)	1.38%
Last Quarter	840,237,430	1 year ago	0.79%
One Year Ago	885,764,847		

#### Investment Summary - Current Holdings



#### DEBT INFORMATION

##### Unexpended Bond Proceeds:

	Issued	Expended to Date	Project Balance
Open Space - 2013B	\$ 21,000,000	\$ 17,651,425	\$ 3,348,575
Libraries - 2014	11,000,000	10,010,840	989,160
Libraries - 2017	33,700,000	1,240,399	32,459,601
<b>Total</b>	<b>\$ 65,700,000</b>	<b>\$ 28,902,664</b>	<b>\$ 36,797,336</b>

##### Bond Anticipation Notes Outstanding:

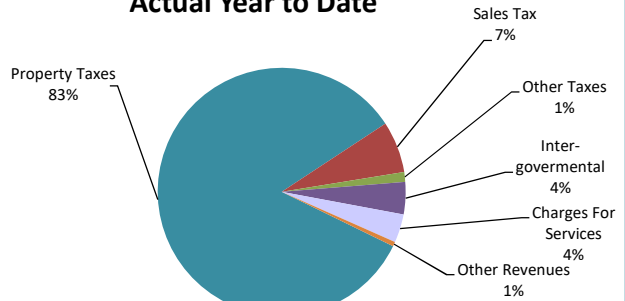
	Authorized	Issued to Date	Remaining Balance
Schools - 2016	\$ 344,344,000	\$ 289,010,037	\$ 55,333,963
Wake Tech - 2016	37,750,000	30,897,794	6,852,206
Schools - 2017	95,416,000	349,175	95,066,825
Schools - Installment	309,925,000	68,022,366	241,902,634
Wake Tech - Installment	24,424,000	2,068,608	22,355,392
<b>Total BANs</b>	<b>\$ 811,859,000</b>	<b>\$ 390,347,980</b>	<b>\$ 421,511,020</b>

#### OTHER OPERATING FUND REVENUES

	Current Year	Prior Year	Difference
<b>Fire Tax Operating</b>			
Budget	\$ 26,496,000	\$ 25,446,776	\$ 1,049,224
Actual Year to Date	25,001,651	24,535,424	466,227
Percent Realized	94.4%	96.4%	-2.1%
<b>Major Facilities</b>			
Budget	\$ 56,322,000	\$ 52,614,000	\$ 3,708,000
Actual Year to Date	31,516,948	30,205,292	1,311,656
Percent Realized	56.0%	57.4%	-1.5%
<b>Solid Waste Operating</b>			
Budget	\$ 14,504,624	\$ 14,972,035	\$ (467,411)
Actual Year to Date	10,989,186	10,436,896	552,290
Percent Realized	75.8%	69.7%	6.1%
<b>South Wake Landfill Partnership</b>			
Budget	\$ 17,500,000	\$ 16,200,000	\$ 1,300,000
Actual Year to Date	9,878,083	9,069,326	808,757
Percent Realized	56.4%	56.0%	0.5%

#### GENERAL FUND REVENUES BY TYPE

##### Actual Year to Date



#### GENERAL FUND REVENUE COLLECTIONS

	Current Year	Prior Year	Difference
<b>PROPERTY TAX</b>			
Budget	\$ 884,794,500	\$ 840,531,000	\$ 44,263,500
Actual Year to Date	852,808,093	812,454,513	40,353,580
Percent Realized	96.4%	96.7%	-0.3%
<b>SALES TAX</b>			
Budget	\$ 191,866,000	\$ 172,620,000	\$ 19,246,000
Actual Year to Date	68,247,200	64,783,834	3,463,366
Percent Realized	35.6%	37.5%	-2.0%
<b>OTHER TAXES</b>			
Budget	\$ 15,372,003	\$ 19,901,129	\$ (4,529,126)
Actual Year to Date	13,030,174	11,760,845	1,269,329
Percent Realized	84.8%	59.1%	25.7%
<b>INTERGOVERNMENTAL REVENUES</b>			
Budget	\$ 97,993,288	\$ 97,065,736	\$ 927,552
Actual Year to Date	43,085,887	54,677,878	(11,591,991) ^
Percent Realized	44.0%	56.3%	-12.4%
<b>CHARGES FOR SERVICES</b>			
Budget	\$ 63,682,059	\$ 60,345,291	\$ 3,336,768
Actual Year to Date	37,804,269	35,957,248	1,847,021
Percent Realized	59.4%	59.6%	-0.2%
<b>OTHER REVENUES (Including appropriated fund balance)</b>			
Budget	\$ 13,018,918	\$ 14,703,523	\$ (1,684,605)
Actual Year to Date	5,852,960	4,238,766	1,614,194
Percent Realized	45.0%	28.8%	16.1%
<b>TOTAL REVENUES</b>			
Budget	\$ 1,266,726,768	\$ 1,205,166,679	\$ 61,560,089
Actual Year to Date	1,020,828,583	983,873,084	36,955,499
Percent Realized	80.6%	81.6%	-1.1%

^ Beginning in 2018 the County no longer passes through child care subsidy payments from the State of NC. This reduces intergovernmental revenues and related Human Services expenditures.

# WAKE COUNTY

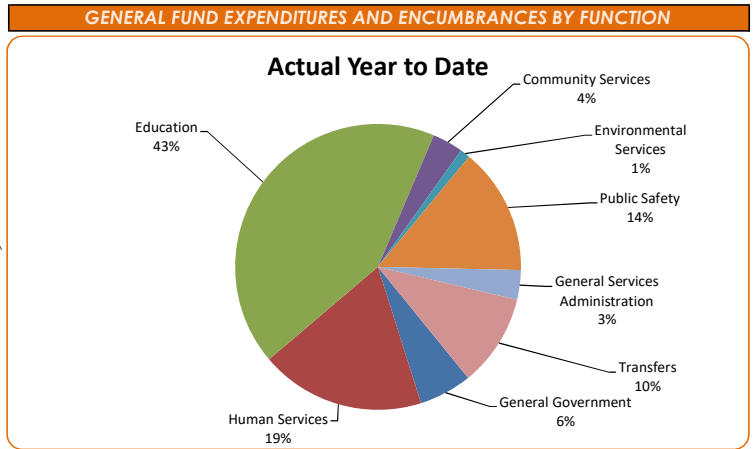
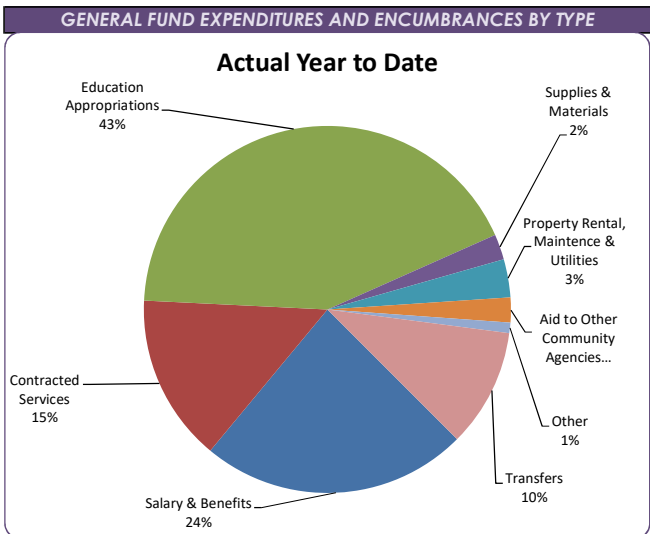
## Monthly Financial Dashboard

### FISCAL YEAR ENDING June 30, 2018

Reporting Period: February 2018

Reporting Period: February 2018

GENERAL FUND EXPENDITURES AND ENCUMBRANCES BY TYPE			
	Current Year	Prior Year	Difference
<b>SALARIES &amp; BENEFITS</b>			
Budget	\$ 257,368,429	\$ 238,969,376	\$ 18,399,053
Actual Year to Date	166,505,471	155,080,820	11,424,651
Percent of Budget	64.7%	64.9%	-0.2%
<b>CONTRACTED SERVICES</b>			
Budget	\$ 163,628,244	\$ 153,404,036	\$ 10,224,208
Actual Year to Date	104,331,355	121,718,238	(17,386,883)
Percent of Budget	63.8%	79.3%	-15.6%
<b>EDUCATION APPROPRIATIONS</b>			
Budget	\$ 452,197,000	\$ 429,711,000	\$ 22,486,000
Actual Year to Date	301,464,667	286,474,000	14,990,667
Percent of Budget	66.7%	66.7%	0.0%
<b>SUPPLIES &amp; MATERIALS</b>			
Budget	\$ 19,803,796	\$ 19,914,210	\$ (110,414)
Actual Year to Date	15,838,058	15,942,214	(104,156)
Percent of Budget	80.0%	80.1%	-0.1%
<b>PROPERTY RENTAL, MAINTENANCE &amp; UTILITIES</b>			
Budget	\$ 33,189,500	\$ 30,991,851	\$ 2,197,649
Actual Year to Date	23,805,453	23,758,878	46,575
Percent of Budget	71.7%	76.7%	-4.9%
<b>AID TO OTHER COMMUNITY AGENCIES</b>			
Budget	\$ 15,566,488	\$ 14,199,743	\$ 1,366,745
Actual Year to Date	15,565,509	14,056,489	1,509,020
Percent of Budget	100.0%	99.0%	1.0%
<b>OTHER EXPENDITURES</b>			
Budget	\$ 12,106,243	\$ 11,060,200	\$ 1,046,043
Actual Year to Date	6,446,701	7,786,806	(1,340,105)
Percent of Budget	53.3%	70.4%	-17.2%
<b>TRANSFERS TO OTHER FUNDS</b>			
Budget	\$ 312,867,068	\$ 306,916,263	\$ 5,950,805
Actual Year to Date	73,869,068	29,939,000	43,930,068
Percent of Budget	23.6%	9.8%	13.9%
<b>TOTAL</b>			
Budget	\$ 1,266,726,768	\$ 1,205,166,679	\$ 61,560,089
Actual Year to Date	707,826,282	654,756,445	53,069,837
Percent of Budget	55.9%	54.3%	1.5%



GENERAL FUND EXPENDITURES AND ENCUMBRANCES BY DEPARTMENT				
	Budget	Actual	Current %	Prior %
<b>General Government:</b>				
Board of Commissioners	\$ 615,783	\$ 380,787	62%	60%
County Manager	1,534,275	905,987	59%	67%
Communications Office	996,395	637,781	64%	0%
County Attorney	2,779,702	1,905,271	69%	64%
Board of Elections	5,948,580	3,767,752	63%	83%
Budget	1,114,231	625,670	56%	64%
FD&C	1,588,144	1,039,945	65%	65%
Finance	2,893,918	1,830,535	63%	69%
Human Resources	2,743,860	1,796,878	65%	69%
Information Services	16,705,810	10,682,822	64%	66%
Register of Deeds	3,759,594	2,002,658	53%	62%
Revenue	9,050,519	5,295,469	59%	61%
Quasi-Governmental	804,407	601,501	75%	0%
Non-Departmental	17,004,800	10,858,912	64%	91%
<b>Total General Government</b>	<b>67,540,018</b>	<b>42,331,968</b>	<b>63%</b>	<b>73%</b>
<b>Human Services:</b>				
Human Services	184,589,369	104,983,304	57%	70%
Behavioral Health-MCO	27,434,268	27,084,781	99%	0%
<b>Total Human Services</b>	<b>212,023,637</b>	<b>132,068,085</b>	<b>62%</b>	<b>70%</b>
<b>Education:</b>				
Wake County Schools	430,911,000	287,274,000	67%	67%
Wake Technical College	21,286,000	14,190,667	67%	67%
<b>Total Education</b>	<b>452,197,000</b>	<b>301,464,667</b>	<b>67%</b>	<b>67%</b>
<b>Community Services</b>	<b>36,101,222</b>	<b>24,547,960</b>	<b>68%</b>	<b>70%</b>
<b>Environmental Services</b>	<b>12,493,135</b>	<b>8,115,640</b>	<b>65%</b>	<b>63%</b>
<b>Public Safety:</b>				
CCBI	6,337,410	3,927,643	62%	67%
Sheriff	90,820,118	62,031,173	68%	71%
Fire Services	2,841,834	2,090,141	74%	78%
EMS	43,057,431	32,097,022	75%	79%
Emergency Management	-	-	0%	67%
Public Safety Communications	1,671,511	1,586,456	95%	103%
<b>Total Public Safety</b>	<b>144,728,304</b>	<b>101,732,435</b>	<b>70%</b>	<b>74%</b>
<b>General Services Administration</b>	<b>28,776,384</b>	<b>23,696,459</b>	<b>82%</b>	<b>84%</b>
<b>Transfers to Other Funds</b>	<b>312,867,068</b>	<b>73,869,068</b>	<b>24%</b>	<b>10%</b>
<b>Total</b>	<b>\$ 1,266,726,768</b>	<b>\$ 707,826,282</b>	<b>56%</b>	<b>54%</b>

<sup>1</sup> The Communications division was broken out of the County Manager's department into its own department for FY2018.

<sup>2</sup> Certain units within the Non-Departmental department were broken out into the Quasi-Governmental department for FY2018.

<sup>3</sup> The Behavioral Health - MCO division was broken out of the Human Services's department into its own department for FY2018.

<sup>4</sup> Emergency Management consolidated into the Fire Services department for FY2018.

<sup>5</sup> Public Safety Communications is currently overbudget due to timing of departmental chargebacks. Once the chargebacks are posted, the overexpenditure should be remedied.

<sup>6</sup> Board of Elections expenditures are lower in FY2018 due to the presentational election in November 2016.

<sup>7</sup> Other expenditures are lower in FY2018 due to a decrease of Risk Management claims paid out.