



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, October 2, 2017

4:00 PM

Wake County Justice Center

Meeting Called to Order: Chairman Sig Hutchinson

Present: 7 - Chairman Sig Hutchinson, Vice-Chair Matt Calabria, Commissioner John D. Burns, Commissioner Greg Ford, Commissioner Jessica Holmes, Commissioner Erv Portman, and Commissioner James West

Others Present: Jim Hartmann, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; David Ellis, Deputy County Manager; Johnna Rogers, Deputy County Manager; Denise Foreman, Assistant County Manager; Chris Dillon, Assistant County Manager

Pledge of Allegiance

Invocation: Commissioner Erv Portman

Chairman Hutchinson said that the country has been devastated by recent hurricanes in Texas, Puerto Rico, Florida and the deaths in Las Vegas. He said that five living presidents have developed a website for citizens that would like to help donate to hurricane victims. He said citizens can donate at oneamericaappeal.org.

Items of Business

1. [Approval of Agenda](#)

Vice-Chair Calabria moved, seconded by Commissioner Burns, to approve the agenda. The motion passed unanimously.

2. [Approval of the Minutes of the Regular Meeting of September 18, 2017 and Work Session of September 11, 2017](#)

Commissioner Ford moved, seconded by Commissioner Holmes, to

approve the Minutes of the Regular Meeting of September 18, 2017, and Work Session of September 11, 2017. The motion passed unanimously.

3. [Proclamation Recognizing the Month of October as Arts and Humanities Month](#)

Attachments: [Arts and Humanities Month Proclamation.docx](#)
 [Proclamation for Arts and Humanities Month.doc](#)

Ms. Eleanor Oakley, President/CEO, United Arts Council of Raleigh and Wake County, thanked the Board of Commissioners for supporting arts and humanities across Wake County.

Vice-Chair Calabria commended Ms. Oakley and United Arts for being a partner for the arts. He said the arts are important in Wake County in its meaning, self expression and contributes to the economy. He said the one percent for arts ordinance will assist with promotion of the arts in Wake County.

Vice-Chair Calabria read aloud the Proclamation for Arts and Humanities Month.

Commissioner Burns noted that United Arts Council assists with sending musicians to elementary schools to perform, teach children skills, and promote the bluegrass festival.

Commissioner West said that the African American Cultural Festival is supported by the United Arts Council. He said that this past year was the most successful.

Commissioner Ford said the United Arts Council represents a crucial role for the arts in Wake County. He said that he's a liaison for the United Arts Council and is proud to see the work of the council and its support of arts through the community. He said the Artists and Schools program ensures that the arts reach the children in the schools.

Vice-Chair Calabria moved, seconded by Commissioner Burns, that the Board of Commissioners recognize the month of October as Arts and Humanities Month and adopt the Proclamation. The motion passed unanimously.

4. [Resolution Recognizing "Imagine a Day Without Water" in Wake County](#)

Attachments: [Agenda Item Imagine A Day Without Water.docx](#)
 [Imagine.pptx](#)
 [Imagine A Day Without Water Resolution \(G\).docx](#)

Mr. Michael Orbon, Wake County Water Director, said on August 29, 2017, the Water Partnership Committee discussed highlighting the "Imagine a Day without Water."

He shared a brief video provided by the Communications Office about the water efforts to be highlighted.

He shared the efforts of the campaign.

- Partner with municipalities to hold tours and ribbon cuttings
- News media outreach
- Proclamations and resolutions
- Social media campaign
- Video stories

Commissioner Burns thanked staff and the members of the Water Partnership for their work.

Commissioner Burns read aloud the Proclamation.

Chairman Hutchinson thanked staff and the Water Partnership for making citizens aware of the importance of water in Wake County.

Commissioner Burns acknowledged Senator John M. Alexander, Jr. for supporting water efforts in Wake County.

Commissioner Burns moved, seconded by Commissioner Portman, that the Board of Commissioners approve the attached resolution recognizing the "Imagine a Day Without Water" Campaign to share a vision of the worth of clean, available water with the residents of Wake County. The motion passed unanimously.

5. [Proclamation Recognizing October 2017 as Breast Cancer Awareness Month in Wake County](#)

Attachments: [Agenda Item](#)
 [Proclamation Breast Cancer Awareness 9.1.2017](#)
 [Pink Ribbon Events 2017](#)

Ms. Sonya Reid, Wake County Health Promotion Program Manager, shared the breast cancer statistics in Wake County. She recognized Ms. April Davis, Sales and Marketing Manager, Raleigh Radiology; Ms. Caroline Sullivan, former commissioner; the Pink Ribbon Campaign Committee, and Ms. Regina Petteway, Human Services Director.

Ms. Davis shared that Raleigh Radiology will provide a free screening on October 20, 2017 for awareness and participation in National

Mammography Day. She said on the third Friday of every October since 2004 Raleigh Radiology has held free screening for mamograms to uninsured women. She explained the programs that are supported through Wake County Human Services. She thanked the board for the support of breast cancer and cervical cancer program.

Ms. Sullivan shared her family history with cancer and her own treatment for breast cancer. She encouraged women to not delay annual screenings or potential issues and be tested for breast cancer.

Commissioner Jessica Holmes read aloud the Proclamation and asked all the survivors and fighters of cancer to stand and be recognized.

Commissioner Holmes moved, seconded by Commissioner Portman, that the Board of Commissioners proclaim October 2017 as Breast Cancer Awareness Month in Wake County. The motion passed unanimously.

6. [Proclamation Recognizing October as Bullying Prevention Month](#)

Attachments: [BOC Item Summary_Bullying Prevention_10.2.17.docx](#)
[2017 Bullying Proclamation.docx](#)

Ms. Katherine Williams, Wake County Cooperative Extension Director, said that she has worked toward the development of YouthThrive and in the work it performs in the community.

She asked that the guests from the YouthThrive Board be recognized by the Board of Commissioners. She said that Ms. Regina Petteway, Human Services Director, and Deputy Juan Collado, Deputy Sheriff Investigator, both serve on the YouthThrive Board.

Ms. Sheila Reich, Executive Director, YouthThrive, shared information about the program and thanked the board for the recognition of Bullying Prevention in Wake County. She said all twelve municipalities have indicated they are willing to adopt a proclamation for the recognition of Bullying Prevention.

Commissioner Ford said that being a former administrator and school teacher brings the bullying issue to the forefront. He said that bullying is a community issue.

Commissioner Ford read the proclamation aloud.

Commissioner Ford moved, seconded by Commissioner Holmes, that

the Board of Commissioners proclaim October, 2017 as Bullying Prevention Month and encourages stakeholders across the community to educate our children, parents and the broader community to stand up, speak out. The motion passed unanimously.

7. [Resolution Recognizing Dr. Shawn J. Singleton as Pastor of Martin Street Baptist Church](#)

Attachments: [Agenda Item Summary recognizing Reverend Singleton.docx](#)
 [Pastor Shawn Jerome Singleton Resolution.docx](#)

Commissioner West said "recognition is respect made visible." He introduced Reverend Shawn J. Singleton, incoming pastor of Martin Street Baptist Church. He said on October 22, 2017 Reverend Singleton will be installed as pastor of Martin Street Baptist Church.

Commissioner West read aloud the Proclamation.

Pastor Singleton thanked the board for their leadership and said that he is a humble servant of the Lord and looks forward to serving the community and the citizens of Wake County.

Vice-Chair Calabria said that Reverend Singleton will be the pastor of a leading church in the community.

Commissioner Ford welcomed Reverend Singleton to the community.

Commissioner West moved, seconded by Commissioner Portman, that the Board of Commissioners recognize Dr. Shawn J. Singleton and approves a resolution for his installation as pastor of Martin Street Baptist Church. The motion passed unanimously.

Public Comments

Ms. Dale Threatt-Taylor, District Director, Wake County Soil and Water Conservation, asked the board to recognize two employees that were hired with the Urban Agriculture Grant. She complimented the two new employees, Lindsay Carver and Tonya Taylor. She asked that they be recognized by the Board of Commissioners.

Mr. Jason Joyner, Wendell Town Commissioner, commended the Board of Commissioners for their work. He said that a few Wendell Commissioners met with Wake County Public Schools about item #14. He said that the town officials are unanimously opposed to the school expansion onto four lots. He said that he and the elected officials desire additional meetings with Wake County Public Schools' staff about the proposal.

Dr. Jean Spooner spoke about the Lake Crabtree County Park, representing the Umstead Coalition. She said she is in support of item #19 on the agenda. She commended the programs available for hiking, biking, and trails.

Ms. Natalie Lou thanked the board for preserving Wake County Crabtree Park. She said that she coaches a mountain bike team and will begin a girls program for mountain biking. She said programs are positive for children that are not into main stream sports. She thanked the board for supporting Umstead State Park and RDU properties.

Mr. Joel Sugarman, 4700 Tee Box Court, Fuquay-Varina, spoke of the health benefits of walking. He supports the Crooked Creek Property being a park for walking abilities.

Ms. Beth Greene, 5424 Willow Bridge Ln, Fuquay-Varina, resident of Crooked Creek, said that she supports a park at Crooked Creek. She asked the Board of Commissioners to support a park on the property.

A youth from Fuquay-Varina spoke in support of a park.

Mr. Hank Dickson, 504 Sandy Point Way, Holly Springs, spoke of the leachate resolution. He serves on Holly Springs Town Council and said it was a concern for residents. He complimented the county Solid Waste staff and asked the Board to support an odor management system.

A youth from Fuquay-Varina shared reasons why he would like a park.

Mr. Steve Burke, 104 Laurie Lane, Cary, said his comments are related to item #19. He said the Odd Fellows tract will assist with his business and retain employees. He said preserving the land is important.

Ms. Nancy Ferrell Unwin, 4705 Linaria Lane, Fuquay-Varina, spoke of a study on green spaces encourages activity, reduces stress, and improves health. She supports the SouthWake Park project.

Mr. Ron Nawojczyk, 4347 Halliwell Drive, Raleigh said that education about the Crooked Creek property is important to the decisions that are made.

Ms. Patti Goodwin, Brighton Bluff Drive, Apex, supports the SouthWake Park project and the legacy that it would bring to Wake County.

Mr. Bob Barker, 401 N. Woodrow St., Fuquay-Varina, NC, spoke of his company and its success. He said that growth attracts amenities and that southern Wake County needs a park.

Mr. Chad Moose, 4804 Dembrook Court, Fuquay-Varina, said he owns and operates a lawn care business and spoke of the turf at the Crooked Creek property.

Mr. Jay Pontier, 201 Accolade Drive, Cary spoke about disc golf in Wake County. He supports the SouthWake Park and the addition of disk golf on the property.

Mr. David Anderson, 1209 Anora Drive Apex, thanked the board for their leadership. He supports the RDU partnership. He expressed his appreciation for the bike trails in Wake County.

Mr. Frank Eagles, Mayor of Rolesville, said that the town just purchased 110 acres of farm land that will be developed into a sports complex and a park. He said Rolesville expects the same share of support for their park as other municipalities receive.

Commissioner Holmes requested that item #12 (approval of funding agreement for the Town of Fuquay-Varina Fleming Loop Park) be removed from the consent agenda and considered separately.

Consent Agenda

Commissioner West moved, seconded by Commissioner Ford, to approve the Consent Agenda and consider item # 12 separately. The motion passed unanimously.

8. [Land Acquisition for a Parcel of Land Containing 0.60 Acres Located Adjacent to Fuquay-Varina High School \(Second Reading\)](#)

Attachments: [Land Acquisition Fuquay-Varina High School - 2nd Reading Item Summary 10-2-17.docx](#)
[Presentation FVHS BOC 1st Reading 9-18-2017.pdf](#)
[Appraisal 127 Broad Street, Fuquay Varina, NC 27526.pdf](#)
[2017-08-10 signed-sealed Boundary McDONALD LOT.pdf](#)

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners approve funding for the purchase price, together with closing costs, in an amount not to exceed \$121,426.00 pursuant to NCGS 115C-426. The motion passed unanimously.

9. [Appointment of Map and Plat Review Officers for the Town of Rolesville](#)

Attachments: [Item Summary](#)
[Resolution from Town of Rolesville](#)
[Board of Commissioners Resolution](#)

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners adopts a Resolution appointing staff from the Town of Rolesville as Map and Plat Review Officers. The motion passed unanimously.

10. [Approval of Memorandum of Understanding with Town of Morrisville for a Joint Use Master Plan and Feasibility Study Associated with Wake County Convenience Center #3 and Morrisville Public Works Facility.](#)

Attachments: [Agenda Item.docx](#)
[Aerial Map.pdf](#)
[MOU.pdf](#)

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners:

- 1. Authorize the County Manager to execute a Memorandum of Understanding with the Town of Morrisville for a Joint Use Master Plan and Feasibility Study associated with Convenience Center #3 and Morrisville Public Works Facility subject to conditions acceptable to the County Attorney;**
- 2. Accept the amount of \$20,000.00 from the Town of Morrisville for their share of the Joint Use Master Plan and Feasibility Study; and**
- 3. Appropriate the \$20,000.00 received from the Town of Morrisville into the Solid Waste Enterprise Capital Projects fund to be used for the**

Joint Use Master Plan and Feasibility Study. The motion passed unanimously.

11. [2017 Edward Byrne Memorial Justice Assistance Grant \(JAG\) Application](#)

Attachments: [Item Summary 2018 JAG Application](#)
[2017 JAG MOU](#)

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners authorizes the Wake County Sheriff's Office, in partnership with the City of Raleigh, to apply for the 2017 Edward Byrne Memorial Justice Assistance Grant (JAG). The motion passed unanimously.

12. [Approval of Funding Agreement for Town of Fuquay-Varina Fleming Loop Park](#)

Attachments: [Fuquay Varina Item Summary Fleming Loop Park.docx](#)
[Wake Co Funding Agreement - Fleming Loop Park 2017 for approval.pdf](#)
[Budget Memo - FY 2018 Major Facilities Capital.xlsx](#)

Commissioner Holmes asked for a brief summary of this project.

Ms. Denise Foreman, Assistant County Manager, said this project is funded by the hospitality tax funds. These funds are collected throughout the county and can only be used for projects related to sports, arts, culture, or convention related activities. Ms. Foreman said the Town of Fuquay-Varina submitted a proposal for their Fleming Loop park athletic complex and received approval from the Board of Commissioners. These funds will be used along with County and grant fund to develop seven multi-purpose fields, parking, greenways and a playground at Fleming Loop Park. Ms. Foreman stated the Town of Fuquay-Varina approved the funding agreement two weeks ago. Ms. Foreman said fourteen projects submitted requests for funding and seven received commitments from the county.

Vice-Chair Calabria moved, seconded by Commissioner Holmes, that the Board of Commissioners approve a funding agreement in the amount of \$500,000 with the Town of Fuquay-Varina subject to the terms and conditions acceptable to the County Attorney. The motion passed unanimously.

13. [Tax Committee Recommendations for Value Adjustments, Late Filed Applications, Collections Refunds and Tax Collections](#)

Attachments: [Tax Collections Item Summary](#)
 [Tax Committee Agenda Process](#)
 [Executive Summary 1](#)
 [Executive Summary 2](#)
 [October 2017 Refunds Over 500](#)
 [October 2017 Refunds Under 500](#)
 [Daily Updates For Penalties](#)
 [Daily Updates For Tax Relief](#)
 [Daily Updates For Tax Deferments](#)
 [Municipal Collection Report](#)
 [Wake County Collection Report](#)
 [Monthly In-Rem Foreclosure Report](#)
 [PFB Summary Report](#)
 [Register of Deeds Excise Tax Report 1](#)

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion was approved unanimously.

Regular Agenda

14. [Land Acquisition for a Parcel of Land Containing 1.080 Acres Located Across from Wendell Elementary School \(Second Reading\)](#)

Attachments: [Land Acquisition for Wendell Elementary - 2nd Reading Item Summary 10-2-17.docx](#)
 [Wendell Offer to Purchase.pdf](#)

 [2017-10-3 BOE Land Acquisition Presentation Gerardi at Wendell ES BOC 10-16-2017.ppt](#)
 [Wendell Appraisal.pdf](#)
 [Wendell Survey.pdf](#)

Ms. Betty Parker, Senior Director, Real Estate Services, WCPSS, shared a map and aerial view of the site.

Ms. Parker said the school is currently at 109 percent capacity. It is in consideration for renovation but is not currently on their seven year plan.

She shared the contract terms and information.

- Seller: Anthony M. Gerardi and Stephanie S. Gerardi, who acquired the property in 2014.
- Location: 226 West Academy Street, Wendell, NC, adjacent to Wendell ES.

- Asset Description: ±1.083 acre residential tract from which a single family residential structure and appurtenances were removed in 2015.
- Negotiated Purchase Price: \$74,800.
- Valuation: Appraised value is \$68,000. Current Wake County Tax value is \$35,100.
- Proposed Utilization: Direct access from Wendell ES to Thompson Field, aids design flexibility for the future Wendell ES major renovation, provides opportunities to expand parking.

Commissioner Portman asked if conversations have taken place with the Town of Wendell regarding this acquisition. Ms. Parker said she was aware of the town's concerns and staff has had meetings with them.

Commissioner Burns stated he received a letter expressing lack of coordination with the Town of Wendell for Academy Street. He asked that she address those issues when she returns for the second reading. Ms. Parker said she was prepared to address this issue now.

She said Wendell Elementary was considered for renovation due to its age. She said immediate needs were examined for appropriateness for renovation. Staff discovered that other schools needed renovation sooner, but decided to pursue this property for future use. She said a feasibility study was completed and was favorable. She said the feasibility study affected adjacent homeowners and that was discussed with them. She said that the renovation of Wendell Elementary is not currently on their seven year plan. Ms. Parker said that prior to approaching WCPSS about purchasing the property, the homeowner offered it to the Town of Wendell, but they were not interested, therefore; WCPSS pursued the purchase to provide design flexibility in the future.

Commissioner Ford asked how the staff currently accesses Thompson Field. Ms. Parker said there may not be current access, but she is uncertain. She said there is no safe pedestrian access from the school to the field.

Commissioner Ford asked the impacts on homeowners if WCPSS would pursue the renovation plans. Ms. Parker explained all the options that were discussed. She said options would be related to feasibility. She said staff would need to ensure storm water and parking were addressed appropriately.

Chairman Hutchinson asked why the elected officials of Wendell were opposed to expanding the school onto those four lots. Ms. Parker said that one home has a historic component to it and the properties are near the

historic part of the town.

No action was taken by the board since the item is a first reading.

15. [Public Hearing and Approval of the Community Transportation Program 2018-2019 Grant Request](#)

Attachments:

[Agenda Item](#)

[CPT-A Grant Application.pdf](#)

[FY2019 CTP-C Grant Application.docx](#)

[CTP-A Resolution.doc](#)

[CTP-C Resolution.doc](#)

[DBE-A Certification Wake County.docx](#)

[DBE-C Certification Wake County.docx](#)

[Local Share Certification-A Wake County.doc](#)

[Local Share Certification-C Wake County.doc](#)

[Anticipated DBE-A Wake County.doc](#)

[Anticipated DBE-C Wake County.doc](#)

[Title VI Wake County-A.doc](#)

[Title VI Wake County-C.doc](#)

[Project Funding Request Form-A 2019.xlsx](#)

[Project Funding Request Form-C 2019.xlsx](#)

[Transportation Advisory Board.xls](#)

[Public Hearing Notice-English.docx](#)

[Public Hearing Notice-Spanish.docx](#)

[Public Hearing Notice.doc](#)

Ms. Alicia Arnold, Wake County Human Services Division Director, said the proposed grant supports administrative and capital needs of the transportation services program.

Ms. Arnold said the requested match amounts are funded through the 2018-2019 transportation budget.

Ms. Arnold said the Transportation Advisory board approved this item at their September 26th meeting.

Commissioner West said that this item came forward for discussion at the Human Services Board last week. He said the vulnerable populations this program serves is importance. He said that funding requirements are in place and transportation issues will not be solved with the grant.

Ms. Arnold said this is the only program in the county that provides medicaid demand response transportation. She said these are shared

rides, which helps reduce the cost and the program is a model for connectivity of the larger transportation plan for rural parts of the community.

Chairman Hutchinson opened the public hearing.

No one came forward.

Chairman Hutchinson closed the public hearing.

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners hold a required public hearing on the Community Transportation Program grant and authorize the Chairman of the Board of Commissioners to sign the Resolutions to Apply, Certifications and Assurances and affix the signatures of local officials as required. The motion passed unanimously.

16. [Appropriate \\$189,319 of Building Permit Revenue in the General Fund and Establish 1.0 FTE for a Plans and Permit Technician and 2.0 FTEs for General Inspectors in the Planning, Development and Inspections Division of Community Services](#)

Attachments: [Item Summary](#)

[Presentation](#)

[Budget Memo](#)

[Workload Data](#)

Mr. Tim Maloney, Wake County Planning Development and Inspections Director, shared the primary function of PDI (Planning Development and Inspections Department).

- Protect the public health, safety, and welfare in accordance with the NC Building Code
- Provide services including building permitting, plan review, and inspections for multiple jurisdictions and areas

Mr. Maloney provided a list of the various entities that PDI provides services to.

- Unincorporated areas of Wake County
- Towns of Knightdale, Rolesville, Wendell, and Zebulon
- RDU International Airport and Research Triangle Park
- Wake County Public School System Projects in all municipal jurisdictions
- Wake County and Wake Tech projects in all municipal jurisdictions (except Fuquay-Varina)

He shared a chart of the building inspections in Wake County. He said that

one inspection per day is the goal and inspections are occurring in a two day span. He said the work load level has increased greatly since 2012 and will be met by increasing staff.

He said the additional plans and permit technician will improve services. He shared the permit technician work and the key workload information. He said that three business days is the goal and currently it is taking 5 to 10 business days for plans and permits.

He shared the costs and revenues.

FY 2018 costs are \$189,319

- Salary and benefits, telephone or cell phone, fleet charges, and fuel
- One-time charges (vehicle, computers, wireless devices)
- Full year annualized costs are \$220,243

Revenue source is building permits

- No fee changes are required

He shared the action requested.

Commissioner Ford asked why the positions were not included in the county manager's budget. Mr. Maloney said that staff wanted to see a stable trend before requesting additional FTE's.

Commissioner Portman applauded staff for bringing the additional positions forward so there is no delay in projects and allowing the board to approve the positions.

Vice-Chair Calabria thanked Mr. Maloney and the Planning Department for their work. He added that he has always received excellent feedback from the Community about the Planning Department.

Commissioner Portman moved, seconded by Commissioner Burns, that the Board of Commissioners appropriates \$189,319 of additional building permit revenue in the FY 2018 General Fund, and establishes 1.0 FTE for a Plans and Permit Technician position, and 2.0 FTEs for General Inspectors within the Planning, Development and Inspections Division. The motion passed unanimously.

17. [Approval of Hospitality Tax Small Capital Projects Funding Process](#)

Attachments: [Hospitality Tax Small Capital Projects Process Item Summary 10-2-17.docx](#)
[FY18 Small Capital Projects Process.pptx](#)
[RFP Combined Packet for BOC.pdf](#)

Ms. Foreman shared the funding process.

- 20th Amendment to Interlocal Agreements approved in 2016
- Established \$2 million would be provided to Wake County each year for award to capital projects that supports convention, arts, culture and supports
- Approximately \$3.5 million available from FY2017 and FY2018
- Board received update at May 2017 Work Session
- Arts and Culture Committee review process September 2, 2017
- Proposing process to conduct competitive process for award of available funding

She shared information about the funding process.

Timeline

- | | |
|-----------------------|---|
| • October 2, 2017 | Board approval of process |
| • October 9, 2017 | RFP Released |
| • November 3, 2017 | Pre-submittal Meeting |
| • February 8, 2018 | Submittals due |
| • February/March 2018 | Evaluation Team Reviews Submittals and Receives Presentations |
| • March/April 2018 | E v a l u a t i o n T e a m D e v e l o p Recommendations |
| • April 9, 2018 | Recommendations Presented at BOC Work Session |
| • April/May 2018 | BOC Decision |

She shared the minimum criteria.

- Project fully located in Wake County
- Consistent with statutory uses of revenues
- Capital in nature (minimum value of \$100,000)
- Maximum County funding of 35% of total project cost
- Request shall not exceed \$1,500,000 per project

She shared the proposal scoring. She said the scoring will be presented to the Board in a work session prior to them making a final decision.

- Project overview and objectives 15 points
- Project budget and funding sources 20 points
- Project timeline 15 points
- Project operating plan 20 points

She shared the contact during the process.

- Proposal Contact:
- Denise Foreman, Assistant County Manager
- denise.foreman@wakegov.com
- Questions should be raised at pre-submittal meeting or submitted in writing
- Proposers are not to initiate contact with Wake County employees, evaluation committee members or Board of Commission members between dates of release of RFP and release of recommendations

Commissioner Holmes said that supporting community partners is important.

Commissioner Holmes moved, seconded by Commissioner Ford, that the Board of Commissioners approve the proposed Hospitality Tax Small Capital Projects Funding process. The motion passed unanimously.

18. [Approval of FY 2018 Community Capital Funding Process](#)

Attachments: [Community Capital Agenda Item Presentation](#)
[Draft Request for Proposals \(RFP\)](#)
[April 10, 2017 Work Session Community Capital Process Overview Presentation](#)

Ms. Michelle Venditto, Wake County Budget Management Services Director, shared the history of the funding process.

- Established in FY 2002 to support capital investments in projects implemented by community organizations that address critical community issues
- Develop an increased capacity in Wake Co. for partnerships between public, non-profit and for profit sectors
- Address critical countywide needs in a way that is financially sustainable and effective
- Projects should complement existing and future county-wide initiative

She shared charts of the funding history and the available funding information.

She shared the criteria for the project.

Projects at a minimum must:

- Be a capital project
- Demonstrate a mix of funding sources
- Rely on County funding for no more than 35 % of total project funding
- The amount requested from the County shall be no more than \$1 million
- Describe an annual operating plan in detail and demonstrate a self-sufficient operating budget

She shared a chart the timeline for the process.

October 2, 2017:	Timeline, Criteria, Funds Available, & Work Group Membership present to BOC
October 3, 2017:	RFP Posted on Wakegov.com
October 30, 2017:	Pre-submittal meeting to discuss evaluation criteria
December 1, 2017:	Submittals due to Wake County by 3:00 pm
December 11 - 15, 2017:	Work Group Reviews Submittals
December 18 - 22, 2017:	Work Group Convenes and Selects Finalists
January 8 - 12, 2018:	Finalist Presentations
February 12, 2018:	Presentation of Recommended Funding at BOC Work Session

She shared a chart of the evaluation team.

External

Community Foundation Leaders

Internal

Budget and Management

County Manager's Office

Facilities Design and Construction

Finance

GSA

Human Services

She shared the county contact information.

- Contact:
 - Michael Gammon, Senior Budget & Management Analyst
 - Michael.Gammon@wakegov.com
[<mailto:Michelle.Gammon@wakegov.com>](mailto:Michelle.Gammon@wakegov.com)
 - Question should be raised at pre-submittal meeting or submitted in writing
 - Proposers are not to initiate contact with other Wake County employees, evaluation team members or Board of Commission members between dates of release of RFP and release of recommendations

Commissioner West asked if there were lessons learned about the funding for the future decisions. Ms. Venditto said the process worked as intended and there will be future requests through the process.

Commissioner Portman said that the process is transparent and creativity from the community is welcomed.

Vice-Chair Calabria moved, seconded by Commissioner Burns, that the Board of Commissioners approve the process for selection of projects to receive Community Capital funding. The motion passed unanimously.

19. [Response to the Raleigh Durham Airport Authority Regarding its Recent Land Lease Request for Proposals](#)

Attachments: [RDU_RFP_Item_2017_10_02.docx](#)
 [RDU_RFP_PP_2017_10_02.pptx](#)
 [RDU_RFP_Document_Final.pdf](#)
 [Co_Letter_2_Landguth_2017_09_15.pdf](#)
 [RDU_Letter_2_Hartman_2017_09_16.pdf](#)
 [WakeCountyResolutionSupportingTCFPurchaseofOddfellowsFinal.doc](#)
 [x](#)

Mr. Chris Snow, Wake County Parks Recreation and Open Space Director, provided information on a request for proposals recently released by the Raleigh Durham Airport Authority.

He shared information about the Raleigh-Durham Airport.

- Raleigh-Durham Airport (RDU) has played a central role in the growth of the Research Triangle Region.
- 2016 - more than 11 million people traveled through RDU.
- Vision 2040 Master Plan
 - assess expected growth in airport activity and in the region
 - gauge existing facilities ability to meet that future demand
 - identify development solutions.

He shared the Airports 2040 vision master plan.

- Airfield Expansion
- Terminal Development
- Ground Transportation
- General Aviation Development
- Land Use (as it relates to non-aeronautical use)

Mr. Snow said the airport owns over 5,000 acres and the vision 2040 master plan recognizes that not all the land is needed for the airports primary purpose.

He shared information about the non-aeronautical land use.

Along I-40 between Lake Crabtree County Park and William B. Umstead State Park

Sanctioned Recreation

1. Lake Crabtree County Park
 - 1985 - 33 acres

- 1994 - 148 acres

Non-Sanctioned Recreation

2. 286
3. Rocky Road (Odd Fellows tract)

Commissioner West asked for clarification on sanctioned versus non-sanctioned recreation. Mr. Snow said the sanctioned areas are under agreement with the airport, but the non-sanctioned areas are not. He said the non-sanctioned areas have been developed over the years by individuals and groups as a place to ride, but there is not a written agreement with the airport for that use.

He outlined the recent request for proposals (RFP)

- Issued: September 8, 2017
- Proposals Due: October 9, 2017
- May propose to lease one, two or all three parcels
- Minimum term = 25 years,
- Maximum term of the lease = 40 years, and in no event can the lease exceed 40 years
- Proposed use cannot adversely affect the safety, utility or efficiency of the airport.”
- “fair-market value”

Mr. Snow said staff would like to respond to the RFP for land lease, but cannot do so by the October 9th deadline. He said there was also an offer by the Conservation Fund to purchase the Odd Fellows tract and add it to the existing Umstead State Park. He is requesting the following board actions related to this item:

1. Authorize staff to obtain an appraisal on Parcel 2 (approximately 60 acres) and Parcel 3 (approximately 90 acres) as identified in the Raleigh-Durham International Airport Land Lease Request for Proposals; and
2. Adopt a resolution supporting The Conservation Funds purchase of the Odd Fellows/Crabtree Creek property.
3. Authorize the County Manager to send a letter to the Raleigh-Durham Airport Authority expressing:
 - a. the County's interest in leasing Parcel 2 and Parcel 3;
 - b. a request for a 90 day extension of the Land Lease Request

- for Proposals to allow the County time to develop a proposal; and
- c. The County's support of The Conservation Fund's offer to purchase the Odd Fellows/Crabtree Creek property (Parcel 1) for \$6.46 million to preserve the land and have it added to the Umstead State Park property.

Commissioner West asked if the airport is interested in selling instead of leasing the property. He asked about the ownership of the property.

Mr. Scott Warren, County Attorney, said the property is owned and managed by the Airport Authority.

Chairman Hutchinson said North Carolina Parks have expressed interested in the Odd Fellows tract but they are not willing to lease it. He said there is a petition with over 7,000 signatures showing support of the sale of the land to Umstead State Park. He said the Conservation Fund is willing to buy the land and transfer it to Umstead State Park when they have funds available. Chairman Hutchinson shared a letter of support from Senator Jay Chaudhari in favor of this transaction. He also said the County is interested in leasing the remainder of the land included in the RFP.

Commissioner West asked if this is standard operating procedure for the county. He said communication is important when determining the language of the request.

County Manager, Jim Hartmann, said the county has been studying this land for the past year and the Board approved a feasibility study, which was completed. He is in support of the 90 day extension to allow the county to provide due diligence in getting the land appraised and drafting a proposal.

Chairman Hutchinson said it is very important to preserve this land in its natural state.

Commissioner Portman said he is in support of the process and it is important to preserve open space to ensure the beauty of the area. He said the Odd Fellows tract was preserved for recreation and open space prior to being acquired by the Airport. He said the 2040 plan now shows there is no need for the land, and it is appropriate for the county to preserve it for its

original intent.

Commissioner Holmes asked if the airport may have a need for the land in the future since they limited the lease term to 40 years. Mr. Snow said he is not able to answer for the airport.

Commissioner Holmes said she is in support of the county leasing the space, but she is concerned about asking the airport to sell land that they do not intend to sell. She also said it is important to keep all park projects in mind when making these decisions.

Vice-Chair Calabria asked if pursuing this would cause a planning and zoning issue in the future. Scott Warren, County Attorney, said he does not foresee that occurring, but it is a possibility.

Chairman Hutchinson suggested revising the resolution to address Commissioner Holmes concerns regarding the request to sell property that is not for sale. He read aloud the motion.

Chairman Hutchinson moved that the Board of Commissioners:

- 1. Authorize staff to obtain an appraisal on Parcel 2 (approximately 60 acres) and Parcel 3 (approximately 90 acres) as identified in the Raleigh-Durham International Airport Land Lease Request for Proposals; and**
- 2. Adopt a resolution supporting The Conservation Funds purchase of the Odd Fellows/Crabtree Creek property.**
- 3. Authorize the County Manager to send a letter to the Raleigh-Durham Airport Authority expressing:**
 - a. the County's interest in leasing Parcel 2 and Parcel 3;**
 - b. a request for a 90 day extension of the Land Lease Request for Proposals to allow the County time to develop a proposal; and**
 - c. the County's support of The Conservation Fund's offer to purchase the Odd Fellows/Crabtree Creek property (Parcel 1) for \$6.46 million to preserve the land and have it added to the Umstead State Park property.**

Commissioner Burns suggested amending the motion to include the following language to paragraph 3 c. of the Resolution: "and requests the Raleigh-Durham Airport Authority to re-consider the purchase offer."

Commissioner Holmes said she supports those changes. She also said communication is important and she wants to make sure we understand the Airport Authority has a right to make their own decisions.

Commissioner Ford asked about the estimated cost of the appraisal. Mr. Snow said he estimates \$2,500.00 to \$3,000.00 based on prior appraisals. Mr. Hartmann said it will be under \$10,000.00.

Commissioner Burns moved, seconded by Chairman Hutchinson, that the Board of Commissioners:

- 1. Authorize staff to obtain an appraisal on Parcel 2 (approximately 60 acres) and Parcel 3 (approximately 90 acres) as identified in the Raleigh-Durham International Airport Land Lease Request for Proposals; and**
- 2. Adopt a resolution supporting The Conservation Fund's purchase of the Odd Fellows/Crabtree Creek property.**
- 3. Authorize the County Manager to send a letter to the Raleigh-Durham Airport Authority expressing:**
 - a. the County's interest in leasing Parcel 2 and Parcel 3;**
 - b. a request for a 90 day extension of the Land Lease Request for Proposals to allow the County time to develop a proposal; and**
 - c. the County's support of The Conservation Fund's offer to purchase the Odd Fellows/Crabtree Creek property (Parcel 1) for \$6.46 million to preserve the land and have it added to the Umstead State Park property, and requests the Raleigh-Durham Airport Authority to re-consider the purchase offer**

20. [Consideration and Evaluation of Implementing Session Law 2017-188, Civil Penalties for Passing a Stopped School Bus](#)

Attachments: [SB55AgendaItemFinal.docx](#)
[SB55.pdf](#)
[SB55BillSummary.pdf](#)

Mr. Chris Dillon, Wake County Assistant County Manager, said that the

agenda item allows for implementation of the bill and staff will work with WCPSS to enforce it. If this Board decides to move forward, a County Ordinance is required and the State Department of Public Instruction will come out with a model RFP for the schools to use.

Commissioner West asked if WCPSS has been contacted. Mr. Dillon said that staff has been contacted and they are in favor of it.

Commissioner Burns said that Senator Johnny Mack Alexander showed leadership about bringing this forward.

Chairman Hutchinson said he commended Senator Alexander for supporting the bill.

Commissioner Ford said Senators Alexander and McInnis were both eager to work to support the bill. He said that his brother is a bus driver and preventing student death is of importance. He said there have been 7 student deaths on North Carolina highways since 2009 and he hopes this law will help with the safety of students.

Commissioner Ford moved, seconded by Commissioner Burns, that the Board of Commissioners support Session Law 2017-188, and request WCPSS to evaluate implementation of the law and collaborate with the County staff as to development of an ordinance regarding the use of photographic or video evidence for the civil enforcement of violations for passing a stopped school bus. The motion passed unanimously.

Appointments

21. [Citizens Energy Advisory Commission](#)

Attachments: [Citizens Energy Item Summary.docx](#)
 [Citizens Energy Member List 9-7-17.pdf](#)
 [Citizens Energy Board Details.pdf](#)
 [Citizens Energy Applicant Roster.xlsx](#)
 [Citizens Energy Applicant Packet 9-11-17.pdf](#)
 [CY2017 Energy Commission Attendance_Clerk Template.xlsx](#)

Vice-Chair Calabria nominated Ms. Maria Kingery for appointment.

22. [Fire Commission](#)

Attachments: [Fire Commission Item Summary.doc](#)
 [Fire Commission Members.pdf](#)
 [Town of Wendell Recomm-Jones.pdf](#)
 [Fire Commission applicants 9-19-17.pdf](#)
 [Fire Commission Attendance.xls](#)

Vice-Chair Calabria nominated the following for reappointment:

Fire Service Planning and Service Region - North Region

1. Chief Ron Early - Regular Member
 Chief David Dillon - Alternate Member

Fire Service Planning and Service Region - South Region

2. Chief Tony Mauldin - Regular Member
 Chief Matthew Poole - Alternate Member

President of the Firemen's Association

3. Mr. Kenan Price - requires suspension of rules regarding term limits

Citizen/Consumer

4. Mr. Billy Myrick - requires suspension of rules regarding term limits

Representative of Municipal Fire Tax District

6. Mr. Lucius Jones - requires suspension of rules regarding term limits

23. [Juvenile Crime Prevention Council](#)

Attachments: [JCPC Item Summary.docx](#)
 [JCPC Member List.pdf](#)
 [JCPC Cruz-Connerly Ltr of Recommendation 9-5-17.pdf](#)
 [JCPC Board Details.pdf](#)
 [JCPC Applicant Roster 9-5-17.xlsx](#)
 [JCPC Applicant Packet 9-11-17.pdf](#)
 [JCPC attendance 2017 9.7.17.xlsx](#)

Vice-Chair Calabria nominated Deputy Zoe Cruz-Connerly as the Sheriff Representative.

Centennial Authority

24. [Town of Morrisville Board of Adjustment](#)

Attachments: [Town of Morrisville BOA Item Summary 9-8-17.doc](#)
 [Morrisville Bd Details BOA.pdf](#)
 [Morrisville BOA Member.pdf](#)
 [Town of Morrisville BOA Recommendation.pdf](#)

Vice-Chair Calabria nominated Mr. Mack Baker for reappointment.

Vice-Chair Calabria moved, seconded by Commissioner Burns, to accept the appointments by acclamation. The motion passed unanimously.

25. [Upcoming Vacancies](#)

Attachments: [Upcoming Vacancies for November 2017.docx](#)

Other Business

Commissioner Holmes said that an elected officials build day was held this past weekend with Habitat for Humanity. She thanked the Board of Commissioners, staff, Habitat for Humanity and all the municipalities that participated.

Vice-Chair Calabria commended Wake County First Responders for assisting with the natural disasters in Texas and Florida.

Commissioner Burns noted that the Governor just activated a unit of Engineers from North Carolina to assist with the natural disaster in Puerto Rico. He thanked our citizen soldiers for their service.

Chairman Hutchinson noted former Commissioner Betty Lou Ward is being inducted into the Raleigh Hall of Fame this evening.

Closed Session

Mr. Warren stated that the purpose for the closed session is to consider the material terms of the proposed employment contract and to considerate conditions of initial employment of a prospective public officer pursuant to N. C.G.S. 143-318. 11 (a) 5, 6. He said the closed session is also to consult with the County Attorney in order to preserve the attorney client privilege between the board and its attorney pursuant to N.C.G.S. 143-318. 11 (a) 3.

The meeting went into recess and the meeting reconvened.

No action was taken by the board.

Commissioner Burns moved, seconded by Commissioner Holmes, to go into Closed Session. The motion passed unanimously.

Adjourn

Commissioner Portman moved, seconded by Commissioner West, to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Denise M. Hogan, NCMCC
Clerk to the Board
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-1079

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/2/2017 **Final action:**

Title: Proclamation Recognizing the Month of October as Arts and Humanities Month

Sponsors:

Indexes:

Code sections:

Attachments: [Arts and Humanities Month Proclamation.pdf](#)
[Proclamation for Arts and Humanities Month.pdf](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners	accepted	

Proclamation Recognizing the Month of October as Arts and Humanities Month
That the Board of Commissioners recognizes the month of October as Arts and Humanities Month and adopts the Proclamation



**WAKE COUNTY BOARD OF COMMISSIONERS
OCTOBER 2, 2017**

**PROCLAMATION FOR
NATIONAL ARTS AND HUMANITIES MONTH**

WHEREAS, the month of October has been recognized as ***National Arts and Humanities Month*** by thousands of arts and cultural organizations across the country, as well as by the White House and Congress for more than two decades; and

WHEREAS, the arts and humanities embody much of the accumulated wisdom, intellect, and imagination of humankind; and

WHEREAS, the arts and humanities enrich the lives of every American and play a unique role in the lives of our families, our communities, and our country; and

WHEREAS, the nonprofit arts industry also strengthens our economy by generating \$166.3 billion in total economic activity annually and by supporting the full-time equivalent of 4.6 million jobs; and

WHEREAS, the County of Wake has supported cultural activities in the County for decades

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners hereby proclaims October as

Arts and Humanities Month

in Wake County and encourages every citizen to celebrate and enjoy the wonderful arts and culture offered in our County.

ADOPTED this the 2nd day of October, 2017.

**Sig Hutchinson, Chairman
Wake County Board of Commissioners**



Legislation Details (With Text)

File #: 16-1092
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/2/2017
Final action:
Title: Resolution Recognizing "Imagine a Day Without Water" in Wake County
Sponsors:
Indexes:
Code sections:
Attachments: [Agenda Item Imagine A Day Without Water.pdf](#)
[Imagine.pdf](#)
[Imagine A Day Without Water Resolution \(G\).pdf](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners	accepted	

Resolution Recognizing "Imagine a Day Without Water" in Wake County

That the Board of Commissioners approves the attached resolution recognizing the “Imagine a Day Without Water” Campaign to share a vision of the worth of clean, available water with the residents of Wake County

Imagine A Day Without Water

Sharing a vision of the value of water



Imagine a Day Without Water

October 12, 2017

Imagine A Day Without Water

- Partner with municipalities to hold tours and ribbon cuttings,
- News media outreach,
- Proclamations and resolutions,
- Social media campaign
- Video stories



Wake County Board of Commissioners
Resolution in Recognition
of
Imagine A Day Without Water Observance

WHEREAS, Wake County has more than one million residents who rely on clean, safe water every day; and

WHEREAS, population growth in Wake County is creating infrastructure demands that must be met for the health of the community; and

WHEREAS, the recent water crises in Flint, Michigan, and Toledo, Ohio, show what can happen to the health and well-being of a community without access to clean drinking water; and

WHEREAS, managing water responsibly is critical to our nation's environmental health and to a high quality of life through economic commerce, power generation and recreation; and

WHEREAS, innovation in water conservation and reuse will drive job growth, economic development and establish a 21st century paradigm of water management in the country; and

WHEREAS, for every one job created in the water sector, another 3.68 jobs are added in the national economy, and for every \$1 spent on infrastructure improvements, the U.S. generates \$6 in returns;

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners recognizes that water is essential to quality of life and acknowledges the importance of educating the public about the value of water through the Imagine a Day Without Water campaign.

Adopted this, the 2nd day of October, 2017.

Sig Hutchinson, Chairman
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-1113
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/2/2017
Final action:
Title: Proclamation Recognizing October 2017 as Breast Cancer Awareness Month in Wake County
Sponsors:
Indexes:
Code sections:
Attachments: [Agenda Item](#)
[Proclamation Breast Cancer Awareness 9.1.pdf](#)
[Pink Ribbon Events 2017](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners	accepted	

Proclamation Recognizing October 2017 as Breast Cancer Awareness Month in Wake County
That the Board of Commissioners proclaims October 2017 as Breast Cancer Awareness Month in Wake County



Proclamation

Breast Cancer Awareness Month

WHEREAS, a woman receives a diagnosis of breast cancer every two minutes, making this disease the most frequently diagnosed cancer among women in the U.S., other than skin cancers; and

WHEREAS, in North Carolina about 1,428 women and 18 men are expected to die from breast cancer in 2017; and

WHEREAS, in Wake County, it is anticipated that 935 females will be diagnosed with and 122 females will die of breast cancer in 2017; and

WHEREAS, through research and advocacy, significant advances have been made in the fight against breast cancer, including an increase in five-year relative survival rates for localized breast cancer from 74 percent to 99 percent; and

WHEREAS, organizations like Raleigh Radiology helps to increase access to screening services through their free annual mammography event; and

WHEREAS, throughout the month of October, women are encouraged to make a renewed commitment to following recommended screening guidelines and to make a mammography appointment; and

WHEREAS, throughout the month of October, organizations, health practitioners, and public officials are encouraged to promote breast health awareness and refer to appropriate resources for mammography screenings; and

WHEREAS, the Wake County community is encouraged to participate with educational activities and programs that support breast health practices; and

WHEREAS, the County of Wake recognizes the importance of working together and supporting events such as Breast Cancer Awareness Month

THEREFORE, BE IT RESOLVED, that the Wake County Commissioners, on behalf all the residents of Wake County, does hereby proclaim the month of October 2017 as Breast Cancer Awareness Month.

ADOPTED this the 2nd day of October, 2017.

Sig Hutchinson, Chairman
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-1122
Type: Items of Business
Status: Agenda Ready
In control: Human Services
On agenda: 10/2/2017
Final action:
Title: Proclamation Recognizing October as Bullying Prevention Month
Sponsors:
Indexes:
Code sections:
Attachments: [BOC Item Summary Bullying Prevention 10.2.17.pdf](#)
[2017 Bullying Proclamation.pdf](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners	accepted	

Proclamation Recognizing October as Bullying Prevention Month

That the Board of Commissioners proclaims October, 2017 as Bullying Prevention Month and encourages stakeholders across the community to educate our children, parents and the broader community to *stand up, speak out*

Item Title: Proclamation Recognizing October as Bullying Prevention Month

Specific Action Requested:

That the Board of Commissioners proclaims October 2017 as Bullying Prevention Month and encourages stakeholders across the community to educate our children, parents and the broader community to *stand up, speak out*.

Item Summary:

In October 2016, Wake County's primary convener of youth development providers in the County, YouthThrive, stood side by side with the Chair of the Wake County Board of County Commissioners, County Manager, Chair of the Wake School Board, and the United Way Director to issue a "Call to Action" to our community to help increase the high school graduation rate and to eliminate youth suicides. Since that time, YouthThrive has mobilized more 40 individuals representing 25 committed organizations to work on action teams to develop and implement aligned actions that support educational success and emotional well-being for all youth in Wake County.

Bullying is one issue in our community that affects both a young person's ability to engage in learning and their long-term emotional well-being. Partners involved in YouthThrive have worked together to launch a new Bullying Prevention Campaign and are working with schools, community and faith-based organizations, parents and students to encourage victims, peers, caring adults and parents to *stand up, speak out*. Too often, victims suffer while caring adults try to figure out what is happening with their young person and peers stand by in silence.

YouthThrive has released a Tool Kit that shares research, encourages meaningful activities, recommends policy to promote a culture of safety and connection in all the spaces where our young people live, learn, work and play. Wake County Public Schools, Alliance Behavioral Health, Wake County Human Services, 4-H Youth Development, Interact, YMCA, the Family Resource Center and the Poe Center for Health Education are a few partners directly involved. The Board of County Commissioners, municipal leaders from across the County and the School Board are all valued partners in raising awareness and encouraging everyone to take action.

Cooperative Extension Director, Katherine Williams chairs the YouthThrive Board. Along with Human Services Director, Regina Petteway, and Wake County Sheriff's Office Juvenile Investigator, Juan Callado, they represent Wake County on the YouthThrive Board to bring about collective impact for youth across Wake County. The organization has a new Executive Director, Shelia Reich, who will be introduced along with this agenda item.

Attachments:

1. Bullying Prevention Month Proclamation



PROCLAMATION

WAKE COUNTY BOARD OF COMMISSIONERS PROCLAIMS OCTOBER 2017 AS BULLYING PREVENTION MONTH

WHEREAS, bullying is physical, verbal, sexual, or emotional harm or intimidation intentionally directed at a person or group of people; and

WHEREAS, bullying occurs in neighborhoods, playgrounds, schools, and through technology, such as the Internet and cell phones; and

WHEREAS, various researchers have concluded that bullying is the most common form of violence, affecting millions of American children and adolescents annually; and

WHEREAS, almost thirty percent of the youth in the United States (and in Wake County) are estimated to be involved in bullying each year, either as a bully or as a victim; and

WHEREAS, targets of bullying are more likely to acquire physical, emotional, and learning problems and students who are repeatedly bullied often fear such activities as riding the bus, going to school, and attending community activities; and

WHEREAS, children who bully are at greater risk of engaging in more serious violent behaviors; and

WHEREAS, children who witness bullying often feel less secure, more fearful, and intimidated.

NOW THEREFORE BE IT RESOLVED, that the Wake County Commissioners proclaim October of 2017 as Wake County's Bullying Prevention Month; and

BE IT FURTHER RESOLVED, that Wake County students, parents, schools, recreation programs, religious institutions, and community organizations be encouraged to engage in a variety of awareness and prevention activities designed to make our communities safer for all children and adolescents.

ADOPTED this the 2nd day of October, 2017.

Sig Hutchinson, Chairman
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-1118
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/2/2017
Final action:
Title: Resolution Recognizing Dr. Shawn J. Singleton as Pastor of Martin Street Baptist Church
Sponsors:
Indexes:
Code sections:
Attachments: [Agenda Item Summary recognizing Reverend Singleton.pdf](#)
[Pastor Shawn Jerome Singleton Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners	accepted	

Resolution Recognizing Dr. Shawn J. Singleton as Pastor of Martin Street Baptist Church
That the Board of Commissioners recognizes Dr. Shawn J. Singleton and approves a resolution for his installation as pastor of Martin Street Baptist Church



RESOLUTION

WAKE COUNTY BOARD OF COMMISSIONERS HONOR DR. SHAWN JEROME SINGLETON AS PASTOR OF MARTIN STREET BAPTIST CHURCH

WHEREAS, Dr. Singleton was born on May 1, 1971, in Jamaica, Queens, New York to Thomasina Singleton; and

WHEREAS, Dr. Singleton was united in holy matrimony to Andrea M. Brown and they are the proud parents of Jalen, Shawn II, Jacqueline, and Alaina; and

WHEREAS, Dr. Singleton was commissioned as an officer into the United States Military Police Corps and a distinguished military graduate; and

WHEREAS, Dr. Singleton was ordained into the ministry at Mount Gilead Missionary Baptist Church in Norfolk, VA, served as Pastor of Bethesda Baptist Church in Virginia Beach, VA, and on May 10, 2017, he was called to serve as the Pastor of the historic Martin Street Baptist Church in Raleigh; and

WHEREAS, Dr. Singleton has been recognized for developing mentoring programs for the public schools and for serving God in various capacities of his ministry; and

WHEREAS, Martin Street Baptist Church of Raleigh will install Dr. Shawn J. Singleton as its eighteenth pastor on October 22, 2017 to give God the glory and honor on this sacred occasion

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners does hereby celebrate, honor, and recognize Dr. Shawn J. Singleton as he serves Martin Street Baptist Church and the community.

ADOPTED this the 2nd day of October, 2017.

Sig Hutchinson, Chairman
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-1125

Type: Regular Item

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 10/2/2017

Final action:

Title: Land Acquisition for a Parcel of Land Containing 0.60 Acres Located Adjacent to Fuquay-Varina High School (Second Reading)

Sponsors:

Indexes:

Code sections:

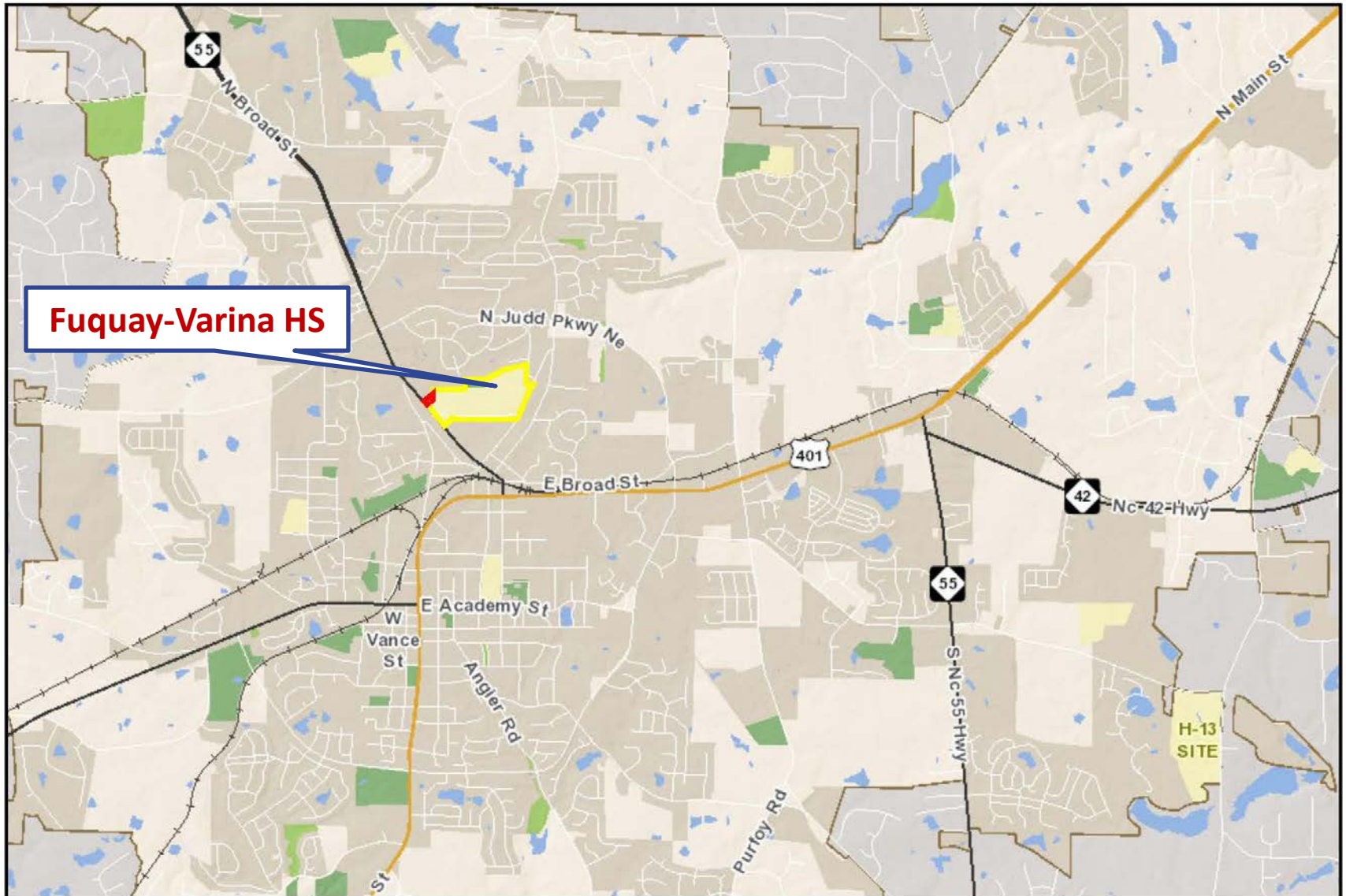
Attachments: [Land Acquisition Fuquay-Varina High School - 2nd Reading Item Summary 10-2-17.pdf](#)
[Presentation FVHS BOC 1st Reading 9-18-2017.pdf](#)
[Appraisal 127 Broad Street, Fuquay Varina, NC 27526.pdf](#)
[2017-08-10 signed-sealed Boundary McDONALD LOT.pdf](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners		

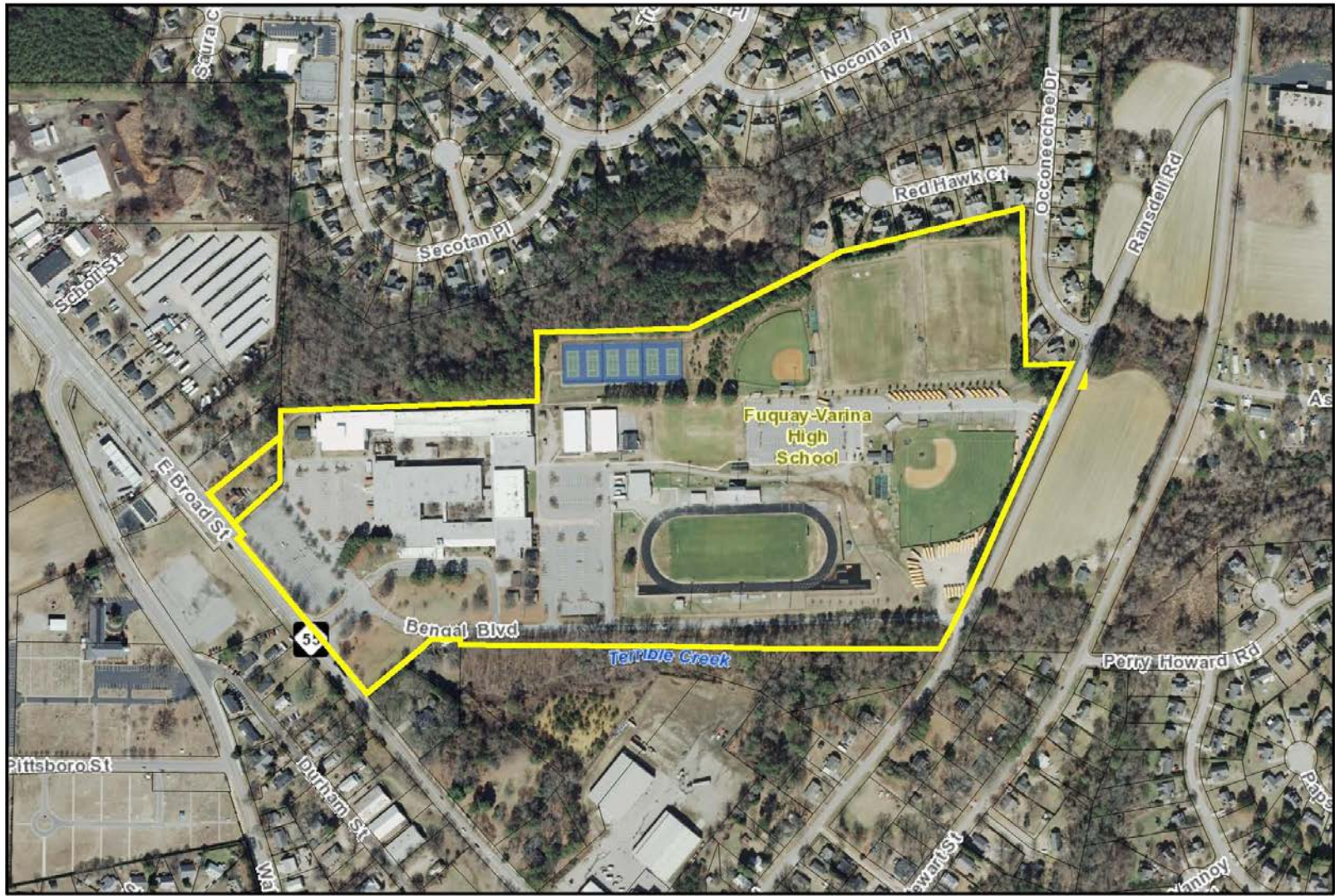
Land Acquisition for a Parcel of Land Containing 0.60 Acres Located Adjacent to Fuquay-Varina High School (Second Reading)

That the Board of Commissioners approves funding of the purchase price together with closing costs in an amount not to exceed \$121,426.00 pursuant to NCGS 115C-426

GIS Area View



Aerial School and Subject Parcel View



0 220 440 880 ft
1 inch = 400 feet

Disclaimer

Maps makes every effort to produce and publish the most current and accurate information possible. However, the maps are produced for information purposes, and are NOT surveys. No warranties, expressed or implied, are provided for the data therein, its use, or its interpretation.

Subject Parcel View





Preliminary Renovation Design Plan Option A

Pros

- 3-story classroom tower.
- Compact footprint.
- Media Center may have courtyard view.
- Dining can open onto courtyard and have increased ceiling height.
- Gym and Auditorium can be placed near parking and fields.
- Student parking is centralized.

Cons

Courtyard opens to west.
Requires slightly more demolition.
Student drivers mix with queuing lane.



Contract Terms & Information

- **Seller:** Glennie B. McDonald, who acquired the property in 1968.
- **Location:** 127 Broad Street, Fuquay-Varina, NC, adjacent to Fuquay-Varina HS on its western boundary.
- **Asset Description:** ±0.60 acre residential tract containing a single family residential structure containing 1,361 square feet of living area which was constructed in 1950.
- **Negotiated Purchase Price:** \$120,000.
- **Valuation:** Current Wake County Tax Value is \$111,357. Appraised value is \$112,000.
- **Proposed Utilization:** Recombination with the existing school site aids design flexibility for the Fuquay-Varina High School major renovation which is currently in design.



Legislation Details (With Text)

File #: 16-1108
Type: Consent Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/2/2017
Final action:
Title: Appointment of Map and Plat Review Officers for the Town of Rolesville
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary](#)
[Resolution from Town of Rolesville](#)
[Board of Commissioners Resolution](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners		

Appointment of Map and Plat Review Officers for the Town of Rolesville

That the Board of Commissioners adopts a Resolution appointing staff from the Town of Rolesville as Map and Plat Review Officers

Item Title: Appointment of Map and Plat Review Officers for the Town of Rolesville

Specific Action Requested:

That the Board of Commissioners adopts a Resolution appointing staff from the Town of Rolesville as Map and Plat Review Officers.

Item Summary:

North Carolina Law (§47-30.2 Review Officer) requires that the Board of Commissioners designates one or more people experienced in mapping or land records management to be appointed as Review Officers from jurisdictions throughout Wake County to certify plats presented to the Register of Deeds. The intent is to ensure that maps or plats comply with all statutory requirements for recording. The Town of Rolesville requests that the Wake County Board of Commissioners appoint the following Town staff as Map and Plat Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Rolesville.

Danny Johnson

Planning Director

Attachments:

1. Resolution from Town of Rolesville
2. Board of Commissioners' Resolution

**RESOLUTION OF THE ROLESVILLE TOWN BOARD OF COMMISSIONERS
RECOMMENDING THE APPOINTMENT OF LOCAL WAKE COUNTY REVIEW OFFICERS**

WHEREAS, Article 2 of Chapter 47 (§ 47-30.2 Review Officer) of the North Carolina General Statutes requires the Board of Commissioners of each county, by resolution, designate by name one or more persons experienced in mapping or land records management to be appointed as a Review Officer to certify the maps or plats presented to the Register of Deeds as complying with all statutory requirements for recording; and

WHEREAS, the review of statutory requirements is of a technical nature; and

WHEREAS, one of the services of the Town of Rolesville staff provides to the community is a similar technical process for subdivision plat review in order to verify compliance with the Town's development regulations; and

WHEREAS, it appears most efficient for the Town of Rolesville to avoid adding another layer of development review by providing for the certification of statutory compliance for all maps or plats to be presented to the register of deeds for recording within the context of subdivision review procedures;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of Commissioners of the Town of Rolesville, North Carolina:

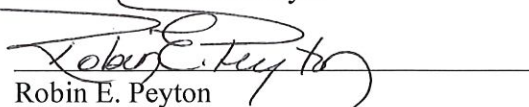
Section 1. The following person is recommended to be appointed by the Wake County Board of Commissioners to serve as Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Rolesville in order to certify each map and plat presented to the Wake County Register of Deeds for recording satisfies the statutory requirements for recording:

<u>Name</u>	<u>Position/Title</u>
Danny Johnson	Planning Director

Adopted this 5th day of September, 2017 by the Town of Rolesville Board of Commissioners.



Frank Eagles
Town of Rolesville Mayor



Robin E. Peyton
Town of Rolesville Clerk



WAKE COUNTY BOARD OF COMMISSIONERS
October 2, 2017

RESOLUTION
APPOINTING STAFF FROM THE TOWN OF ROLESVILLE TO SERVE AS
MAP AND PLAT REVIEW OFFICERS

WHEREAS, Article 2 of Chapter 47 (§47-30.2) of the North Carolina General Statutes requires the Board of Commissioners of each County to designate one or more persons experienced in mapping or land records management to be appointed as a Review Officer to certify the maps or plats presented to the Register of Deeds as complying with all statutory requirements for recording; and

WHEREAS, the review of statutory requirements is of a technical nature; and

WHEREAS, Town of Rolesville staff is qualified to undertake this technical review and therefore are the logical people to implement this requirement; and

WHEREAS, one of the services the Town of Rolesville staff provides to the community is a similar technical process for subdivision plat review in order to verify compliance with the Town's development regulations; and

WHEREAS, it appears most efficient for the Town of Rolesville to avoid adding another layer of development review by providing for the certification of statutory compliance for all maps or plats to be presented to the Register of Deeds for recording within the context of subdivision review procedures:

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners designates the following persons to serve as the Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Rolesville:

NAME	POSITION/TITLE
Danny Johnson	Planning Director

This motion was made by Commissioner _____ and seconded by Commissioner _____, and passed by _____ vote of the Wake County Board of Commissioners on this 2nd day of October 2017.

Sig Hutchinson, Chairman
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-1117

Type: Consent Item

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 10/2/2017

Final action:

Title: Approval of Memorandum of Understanding with Town of Morrisville for a Joint Use Master Plan and Feasibility Study Associated with Wake County Convenience Center #3 and Morrisville Public Works Facility.

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item.pdf](#)
[Aerial Map.pdf](#)
[MOU.pdf](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners		

Approval of Memorandum of Understanding with Town of Morrisville for a Joint Use Master Plan and Feasibility Study Associated with Wake County Convenience Center #3 and Morrisville Public Works Facility.

That the Board of Commissioners:

- 1. Authorizes the County Manager to execute a Memorandum of Understanding with the Town of Morrisville for a Joint Use Master Plan and Feasibility Study associated with Convenience Center #3 and Morrisville Public Works Facility subject to conditions acceptable to the County Attorney;**
- 2. Accepts the amount of \$20,000.00 from the Town of Morrisville for their share of the Joint Use Master Plan and Feasibility Study; and**
- 3. Appropriates the \$20,000.00 received from the Town of Morrisville into the Solid Waste Enterprise Capital Projects fund to be used for the Joint Use Master Plan and Feasibility Study**

Item Title: Approval of Memorandum of Understanding with Town of Morrisville for a Joint Use Master Plan and Feasibility Study Associated with Wake County Convenience Center #3 and Morrisville Public Works Facility

Specific Action Requested:
That the Board of Commissioners:

- 1. Authorizes the County Manager to execute a Memorandum of Understanding with the Town of Morrisville for a Joint Use Master Plan and Feasibility Study associated with Convenience Center #3 and Morrisville Public Works Facility subject to conditions acceptable to the County Attorney;**
- 2. Accepts the amount of \$20,000.00 from the Town of Morrisville for their share of the Joint Use Master Plan and Feasibility Study; and**
- 3. Appropriates the \$20,000.00 received from the Town of Morrisville into the Solid Waste Enterprise Capital Projects fund to be used for the Joint Use Master Plan and Feasibility Study.**

Item Summary:

Wake County initiated the creation of Convenience Centers in the 1980's to offer disposal services to all Wake County residents living in the unincorporated areas of the County. There are currently 11 Convenience Center sites throughout Wake County. Due to the County's population growth and city limits expansions, staff determined a need to reinvestigate the population demands and functionality of the convenience centers. In April of 2014, a County Convenience Center Master Plan was presented to the Wake County Board of Commissioners at a Work Session. The purpose of the Master Plan was to evaluate each existing site and provide a long range comprehensive convenience center plan to assist in providing necessary waste disposal and recycling services. The Convenience Center Master Plan recommended the expansion of Convenience Center #3 located at 266 Aviation Parkway in Morrisville. Due to the future NCDOT Aviation Parkway widening project and a restriction by the watershed easement associated with the Crabtree Creek Site#23 flood control structure at the rear of the County property, the expansion of Convenience Center #3 on the existing site cannot be accomplished.

The Town of Morrisville prepared a Public Works Master Plan and Needs Study in 2014; however, a number of significant changes have occurred since that time, such as NCDOT's proposed widening of Aviation Parkway. This widening will result in the need to demolish the existing Public Works Facility located at 414 Aviation Parkway. The Town's property at 414 Aviation Parkway is 13+ acres and is large enough to construct a new Public Works Facility on the existing Public Works site. The Town Public Works property is contiguous to the Wake County Convenience Center #3 property and is adjacent to Cedar Fork District Park, which the Town of Morrisville leases from the

County and operates as a Park. The location of these properties and their relation to one another is shown on the attached aerial map.

The Town and Wake County desire to jointly coordinate their master planning efforts to expand/relocate their respective facilities, potentially on a co-located site, owned by the Town. Wake County staff has worked closely with the Town to develop a Memorandum of Understanding (MOU) to proceed with a Joint Use Master Plan and Feasibility Study. The draft MOU outlines the cost sharing and responsibilities of both parties. Wake County Environmental Services Department Solid Waste Management Division has budgeted \$50,000.00 for the County's share of the cost. The Town has budgeted \$20,000.00 for their cost of the Joint Master Plan. Wake County will manage the contract for the Master Plan. The joint Master Plan will review up to four alternative designs. One of the alternatives will include the Convenience Center and Public Works developing their sites independently of each other.

Morrisville Town Council unanimously approved this MOU on September 12, 2017. Staff requests that the Board authorizes the County Manager to execute this MOU, recommends that the Board accepts \$20,000.00 from the Town of Morrisville for their share of the Joint Use Master Plan and Feasibility Study, and appropriates the \$20,000.00 received from Morrisville into the Solid Waste Enterprise Capital Project fund.

Attachments:

1. Aerial Map
2. Memorandum of Understanding



Town of Morrisville
Public Works Facility

Wake County
Convenience Center #3

Cedar Fork District Park

**STATE OF NORTH CAROLINA
COUNTY OF WAKE**

THIS MEMORANDUM OF UNDERSTANDING, made and entered into this _____ day of _____, 2017 by and between **WAKE COUNTY**, a public body politic and corporate of the State of North Carolina, hereinafter referred to as "the County" and the **TOWN OF MORRISVILLE**, a Municipality of the State of North Carolina, hereinafter referred to "the Town," the County and the Town being jointly referred to herein as "the Parties".

WITNESSETH:

WHEREAS, the County created Convenience Centers in the 1980's to offer disposal services in the unincorporated areas of the County, available and open to all Wake County residents; and

WHEREAS, there are currently 11 Convenience Center Sites throughout Wake County; and

WHEREAS, the County Convenience Center Master Plan was presented to the Wake County Board of Commissioners at a work session on April 14, 2014; and

WHEREAS, the County Convenience Center Master Plan recommends the expansion/relocation of Convenience Center#3 at 266 Aviation Parkway in Morrisville; and

WHEREAS, the expansion onto a neighboring property or relocation of this facility to a nearby property would best satisfy the needs and demands of Wake County residents; and

WHEREAS, the Town Public Works Facility at 414 Aviation Parkway is adjacent to the County Convenience Center#3; and

WHEREAS, the Town Public Works Facility Master Plan, dated December 2014 supports the expansion/relocation of the Town Public Works Facility; and

WHEREAS, the Town also desires to improve access and connectivity to the Cedar Fork District Park; and

WHEREAS, the Town desires to construct a new facility on the existing Public Works site; and

WHEREAS, the North Carolina Department of Transportation is widening Aviation Parkway which will significantly impact both the County owned property at 266 Aviation Parkway and the Town owned property at 414 Aviation Parkway

WHEREAS, the Parties desire to jointly coordinate their master planning efforts to expand/relocate their respective facilities, potentially on a co-located site.

NOW THEREFORE, in consideration of the promises and mutual understandings, the parties hereby agree to the following terms and conditions:

1. PURPOSE AND SCOPE

The purpose of this Memorandum of Understanding (MOU) is to set forth the understanding and mutual agreement of the Parties as it relates to the conditions that must occur in order to proceed with a Joint Master Plan to investigate the feasibility for the County to construct a new Convenience Center and the Town to construct a new Public Works Facility on property currently owned by the Town at 414 Aviation Parkway in Morrisville, North Carolina.

2. GENERAL CONDITIONS

- A. The Parties' obligations with respect to proceeding with the joint design and construction of a new County Convenience Center #3 and the Town Public Works Facility (hereafter referred to as "the Joint Master Plan Project" "Joint Master Plan" or "Project") are expressly conditioned upon and subject to the Parties receiving proper approval and appropriation of funding from their governing boards to enter into mutually acceptable written agreements as to all aspects of the funding, site evaluations and master planning for the Project ("Agreements"). Accordingly, except to the extent that specific responsibilities of the Parties are set forth herein, this MOU shall not impose obligations on either Party to proceed with the Joint Master Plan Project, its associated components or otherwise bind the Parties to enter into future Agreements with respect thereto.
- B. Unless and until superseded by written amendment or final Agreements signed by all Parties, this MOU contains the entire understanding of the Parties with respect to proceeding with the Joint Master Plan Project.
- C. Description of Project: The Joint Master Plan Project will consist of an evaluation of alternatives for the Convenience Center #3, the Morrisville Public Works Facility and additional access to the Cedar Fork District Park. The Joint Master Plan shall evaluate available land located in the vicinity of the existing Convenience Center #3 and the Morrisville Public Works Facility and evaluate various combinations/alternatives that take into account the widening and raising of Aviation Parkway as well as the floodway and flood hazard designations. The Joint Master Plan should also provide some general cost estimating associated with the Project.
- D. Ownership of Master Planning Documents. The County and Town shall retain ownership or use of the work product for the Project, including drawings, renderings, etc.

3. TERM

The term of this Memorandum of Understanding shall be for a period of eighteen (18) months from the date of execution by the last party, or until such time as all documents set forth in Section 6 herein shall be fully and finally executed, whichever is shorter. The Parties may extend this Term by separate written agreement or addendum executed by both Parties. If the Parties agree and obtain all required approvals and appropriation of funding to proceed with the Joint Master Plan, then the Parties contemplate execution of a more formal and detailed Interlocal Agreement or Funding Agreement to

replace this Memorandum prior to or at the end of the term. Either Party may terminate this MOU by providing the other (45) days advance written notice of said termination.

4. RESPONSIBILITIES OF WAKE COUNTY

- A. Design Funding. The County shall appropriate funding for the Joint Master Plan preparation in an amount not to exceed \$50,000.00.
- B. Engage Design Consultant. The County shall engage a design consultant pre-qualified by Wake County Facilities Design & Construction to provide master planning services for the Project, as per the standard Wake County Professional Services Agreement, with any applicable amendments and attachments that may be necessary. In addition, the County may hire other consultants to investigate and evaluate alternative sites that may be researched as part of this process.
- C. Include Town of Morrisville in the Master Plan Process. Wake County will work collaboratively with the Town on the due diligence, site evaluations and preparation of the Master Plan.
- D. Acceptance of Design. The County shall present the Joint Master Plan Project to the Wake County Board of Commissioners, for their review, input, and final approval.

5. RESPONSIBILITIES OF THE TOWN OF MORRISVILLE

- A. Design Funding. The Town shall appropriate funding for the Joint Master Plan preparation in an amount not to exceed \$20,000.00.
- B. Coordination. To provide staff to work with Design Consultant and County as needed during the Master Plan Process. The Town will be actively involved in reviewing and approving work product submitted by the Design Consultants.
- C. Acceptance of Design. The Town shall present the Joint Master Plan Project to the Town Council, for their review, input, and final approval.

6. ADDITIONAL AGREEMENTS WHICH MAY BE REQUIRED TO BE EXECUTED BY THE PARTIES TO EFFECTUATE PROJECT

- A. Interlocal Agreement defining the responsibilities of the parties based upon a scope of work to be established based on the results of the Joint Master Plan.
- B. Any needed rights of entry, Utilization and Cross Access Agreements as determined to be necessary.
- C. Memoranda of any enumerated document requested by the other party for the purpose of recording in the Wake County Registry. The necessary agreements may be consolidated.

7. CONTEMPLATED SEQUENCE OF EVENTS

- A. Morrisville Town Council authorizes the Town Manager to enter into this Memorandum of Understanding.
- B. The Wake County Board of Commissioners authorizes the County Manager to enter into this Memorandum of Understanding.
- C. The County engages design consultants to complete the Joint Master Plan pursuant to this Agreement.
- D. The Master Planning consultant makes a presentation to the County and the Town for action related to the Joint Master Plan.
- E. The Town and the County staff each determine if it is feasible to proceed with recommending the Joint Master Plan to their respective boards. If a decision is made by either party not to proceed, the events set forth in F through H inclusive shall not occur.
- F. If the decision is made to proceed, the County and the Town prepare, negotiate and finalize the terms of a proposed Interlocal Agreement, the scope of which will be defined based on the results of the referenced Joint Master Plan. The Parties will reach a mutually agreeable solution to the land rights needed for each of their respective needs.
- G. The Town and County seek approval and appropriation of funding from their respective Boards, as appropriate, to enter into the Interlocal Agreement.
- H. The Parties shall proceed upon the terms established by the Interlocal Agreement, which shall provide for the procurement, construction and use of the facilities to be constructed as part of the Project. The Interlocal Agreement shall replace and supersede all previous documents, agreements, and understandings with respect to the subject matter.

IN TESTIMONY WHEREOF, WAKE COUNTY AND THE TOWN OF MORRISVILLE through their authorized officers and by their own hands has hereunto set forth their hands and seals of the day and year first above written.

WAKE COUNTY

By: _____
Title: County Manager

Date: _____

TOWN OF MORRISVILLE

By: _____
Title: Town Manager

Date: _____

Attest:

Secretary [SEAL]



Legislation Details (With Text)

File #: 16-1121
Type: Regular Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/2/2017
Final action:
Title: 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Application
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary 2018 JAG Application](#)
[2017 JAG MOU](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners		

2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Application

That the Board of Commissioners authorizes the Wake County Sheriff's Office, in partnership with the City of Raleigh, to apply for the 2017 Edward Byrne Memorial Justice Assistance Grant (JAG)

Item Title: 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Application

Specific Action Requested:

That the Board of Commissioners authorizes the Wake County Sheriff's Office, in partnership with the City of Raleigh, to apply for the 2017 Edward Byrne Memorial Justice Assistance Grant (JAG).

Item Summary:

The Office of Justice Programs of the US Department of Justice offers funding opportunities by awarding formula grants to support law enforcement activities in state and local jurisdictions and to implement programs that improve the criminal justice system. The 2017 Edward Byrne Memorial Justice Assistance Grant is a formula grant program. The County has received funds every year from the Justice Assistance Grant program between 2005 and 2016.

The Wake County Sheriff's Office and the Raleigh Police Department are jointly applying for the 2015 Edward Byrne Memorial Justice Assistance Grant. The total grant allocation of \$146,847 has been divided between the two agencies by a disparate agreement providing Wake County \$66,081 and the Raleigh Police Department \$80,766. There is no match requirement for this grant. Funds must be spent by September 30, 2020.

The City of Raleigh and Wake County have a Memorandum of Agreement that outlines each party's participation in and responsibilities under this grant. Pursuant to this agreement, the City of Raleigh, as the lead agency, will receive the proceeds of the grant. Wake County is a sub-recipient of the grant and will invoice the City for its portion of the grant as it is spent.

Attachments:

1. Draft Memorandum of Agreement

GMS Application Number: 2017-H2182-NC-DJ

**STATE OF NORTH CAROLINA
COUNTY OF WAKE**

MEMORANDUM OF UNDERSTANDING

BETWEEN

THE COUNTY OF WAKE, NORTH CAROLINA

AND

THE CITY OF RALEIGH, NORTH CAROLINA

RE: 2017 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM

This Memorandum of Understanding is made and entered into this the ____ day of _____, 2017, by and between the CITY OF RALEIGH, NORTH CAROLINA, (hereinafter referred to collectively as the "Fiscal Agent"), by and through its governing body, City Council and the COUNTY OF WAKE, NORTH CAROLINA (hereinafter referred to as the "Agency") acting by and through its governing body, the Board of Commissioners.

W I T N E S S E T H

WHEREAS, it has been determined that the parties to this Memorandum of Understanding are jointly eligible to receive grant funding in the amount of \$146,847.00 from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance JAG Program (hereinafter, the "Program") to combat violence against women, to fight internet crimes against children, to improve the functioning of the criminal justice system, to assist victims of crime, and to support youth mentoring; and,

WHEREAS, the governing body of each party to this Memorandum of Understanding finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and,

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

WHEREAS, the AGENCY and FISCAL AGENT believe it to be in their best interests to reallocate the JAG funds; and,

WHEREAS, the JAG Award of \$146,847.00 is be allocated jointly to the AGENCY and the FISCAL AGENT and that the total amount of the grant will be deposited with the FISCAL AGENT and that the allocation and disbursement of funds shall be conducted as set forth herein,

NOW, THEREFORE, THE AGENCY AND FISCAL AGENT AGREE AS FOLLOWS:

Section 1.

The FISCAL AGENT agrees to pay the AGENCY \$66,081.00 of JAG funds.

Section 2.

AGENCY agrees to use JAG funds (\$66,081.00) for in-car cameras by September 30, 2020.

Section 3.

FISCAL AGENT agrees to use \$80,766.00 for community outreach, youth education and crime prevention, community problem-solving and intelligence-led policing projects by September 30, 2020.

Section 4.

AGENCY may elect to receive disbursement from FISCAL AGENT of the full amount of their respective grant shares prior to expenditure as set forth in Section 2 above. AGENCY electing to receive its advance disbursement hereby agrees to comply with all Program requirements for the maintenance, accounting, and reporting of funds and interest, and shall provide FISCAL AGENT with monthly account information as applicable.

Section 5.

Each party to this Memorandum of Understanding will be responsible for its own actions in providing services under this Memorandum of Understanding and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 6.

The parties to this Memorandum of Understanding do not intend for any third party to obtain a right by virtue of this Memorandum of Understanding.

Section 7.

By entering into this Memorandum of Understanding, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Memorandum of Understanding shall not create any rights in any party not a signatory hereto.

Section 8.

The parties to this Memorandum of Understanding acknowledge and agree that any and all performances and obligations set forth herein shall be contingent upon and conditioned upon approval of this Memorandum of Understanding by the governing bodies of all parties and award of funding by the Program in the amounts contemplated herein.

Section 9.

NONDISCRIMINATION STATEMENT: In consideration of the signing of this Memorandum of Understanding, the parties hereto for themselves, their agents, officials, employees and servants agree not to discriminate in any manner on the basis of race, color, creed, national origin, sex, age, handicap, or sexual orientation with reference to the subject matter of this Memorandum of Understanding, no matter how remote. The parties further agree in all respects to conform with the provisions and intent to City of Raleigh Ordinance 1969-889, as amended. This provision is hereby incorporated into this Memorandum of Understanding for the benefit of the City of Raleigh and its residents, and may be enforced by action for specific performance, injunctive relief, or other remedy as by law provided. This provision shall be binding on the successors and assigns of the parties with reference to the subject matter of this Memorandum of Understanding.

This the _____ day of _____, 2017.

COUNTY OF WAKE

By: _____ Date: _____
County Manager

ATTEST

By: _____ Date: _____
County Clerk

(Affix Seal)

This the _____ day of _____, 2017.

CITY OF RALEIGH

By: _____ Date: _____
City Manager

ATTEST

By: _____ Date: _____
City Clerk

(Affix Seal)



Legislation Details (With Text)

File #: 16-1123

Type: Consent Item **Status:** Agenda Ready

In control: County Manager

On agenda: 10/2/2017 **Final action:**

Title: Approval of Funding Agreement for Town of Fuquay-Varina Fleming Loop Park

Sponsors:

Indexes:

Code sections:

Attachments: [Fuquay Varina Item Summary Fleming Loop Park.pdf](#)
[Wake Co Funding Agreement - Fleming Loop Park 2017 for approval.pdf](#)
[Budget Memo - FY 2018 Major Facilities Capital.pdf](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners	accepted	

Approval of Funding Agreement for Town of Fuquay-Varina Fleming Loop Park

That the Board of Commissioners approves a funding agreement in the amount of \$500,000 with the Town of Fuquay-Varina subject to the terms and conditions acceptable to the County Attorney

Item Title: Approval of Funding Agreement for Town of Fuquay-Varina Fleming Loop Park

Specific Action Requested:

That the Board of Commissioners approves a funding agreement in the amount of \$500,000 with the Town of Fuquay-Varina subject to the terms and conditions acceptable to the County Attorney.

Item Summary:

In April 2016, the Wake County Board of Commissioners authorized a competitive process to award up to \$3.35 million of “2 for 1” funds available to Wake County as a result of the Interlocal Agreements governing the Occupancy and Prepared Food and Beverage Tax Revenues. In June 2016, 14 proposals were received for consideration by the County. A team of representatives from the Community and Wake County reviewed and scored each proposal. The Board of Commissioners received information regarding each project and subsequent presentations from the top scoring projects. On October 17, 2016 the Board of Commissioners committed funding to seven projects, including \$500,000 for the Town of Fuquay-Varina Fleming Loop Park Project.

County funding for the Fleming Loop Park Project will assist in the development of the 36-acre outdoor multisport complex. The project is planned to include seven lighted full-sized soccer/multisport fields, permanent concession and restroom facilities, an expanded and paved parking area with curb and gutter, an extensive walking trail network, and a playground and picnic area. The total project cost for the athletic complex is \$2,700,000.

Staff has worked with representatives for the project and has developed a funding agreement for Board approval. The key terms of the funding agreement include:

- Provides funding for completion of park development.
- Funding to be provided upon receipt of satisfactory documentation of project completion and readiness for operation.
- Sets project completion date of September 2019.
- Establishes project performance goals to track local and out of county visitors and special events.
- Performance goals expire upon achievement of goals or seven years.
- Defines repayment schedule if facility ceases operation.

The Fuquay Varina Town Board approved the agreement on September 19, 2017.

Attachments:

1. Funding Agreement

NORTH CAROLINA
WAKE COUNTY

AGREEMENT

THIS AGREEMENT entered into as of the _____ day of _____, 20____, by and between the COUNTY OF WAKE, a body politic and corporate of the State of North Carolina (the "County") and the TOWN OF FUQUAY VARINA, a North Carolina municipal corporation ("Town") (together referred to as the "Parties").

PRELIMINARY STATEMENT

WHEREAS, pursuant to Session Law 1991-594, Wake County authorized a prepared food and beverage tax of up to 1% of the sales price of prepared food and beverages sold at retail; and

WHEREAS, pursuant to Session Law 1991-594, Wake County and City of Raleigh subsequently entered an Interlocal Agreement ("ILA") designating funds from the Occupancy and Prepared Food/Beverage Taxes for the purpose of acquiring, constructing, or financing convention centers, civic centers, performing arts centers, coliseums, auditoriums, and facilities related to sports and cultural events; and

WHEREAS, the terms of the ILA and subsequent amendments provide a basis for distribution of funds by the City and County consistent with the enabling legislation; and

WHEREAS, in April 2016 the Wake County Board of Commissioners approved a competitive process open to any non-profit or for-profit organization to allocate up to Three million three hundred fifty thousand and no/100s Dollars (\$3,350,000.00) of the Major Facilities Capital Trust Fund established with hotel/motel and prepared food and beverage taxes and subsequently issued a Request for Proposals ("RFP #16-045") for projects meeting the criteria set forth in the ILA; and

WHEREAS, Town submitted a response to RFP #16-045 on or before June 15, 2016 for the construction of a project described as the Fleming Loop Recreational Park Proposal (the "Park Project"); and

WHEREAS, the Park Project meets all criteria of RFP #16-045; and

WHEREAS, the County selected the Park Project after due consideration of all proposals submitted through the use of a competitive selection process; and

WHEREAS, on November 7, 2016 the Wake County Board of Commissioners authorized a funding commitment to the Town in the requested amount of Five Hundred Thousand and no/100s Dollars (\$500,000.00) ("Funding Commitment") for capital costs related to the construction and development of the Park Project contingent upon the terms and conditions set forth herein; and

WHEREAS, Town has accepted the Funding Commitment for capital costs related to the construction and development of the Park Project contingent upon the terms and conditions set forth herein.;

NOW THEREFORE, in consideration of the mutual promises contained herein, County and Town agree as follows:

ARTICLE I SCOPE AND DESCRIPTION OF THE PARK PROJECT

The Park Project shall be located in Fuquay Varina, Wake County, North Carolina. The purpose of the Park Project is to develop 36-acres of Town owned land located at 301 Fleming Loop Road, Fuquay Varina, NC into an outdoor park with multi-purpose fields and amenities to be owned by the Town that will positively impact hotel occupancy and prepared food/beverage sales in Wake County. The park will be managed by Fuquay Varina through its Parks, Recreation and Cultural Resources Department to support local programming and regional and national sports tournaments and special events such as the WRAL Balloon Festival.

The Park Project shall consist of constructing seven full sized multi-purpose lighted fields, a walking trail/path with a length of at least one mile, playground, picnic shelter, storage/maintenance building, improved and paved parking for 320 vehicles with curb, gutter and stormwater management structures. The original Park Project Proposal is attached to this Agreement as **Exhibit "A"** and incorporated by reference.

ARTICLE II PARK PROJECT SCOPE

Town, as Owner of the Park Project, is solely responsible for all Park Project costs, decisions, the preparations of all plans and specifications, and for developing the Park Project in accordance with this Agreement and the incorporated Park Project Proposal. Any comments or suggestions provided by the County, except as otherwise provided by the Agreement, shall be given solely for the purposes of monitoring compliance with the terms of the Agreement, and shall not in any event be construed as a representative or directive regarding the Park Project decision.

ARTICLE III OWNERSHIP of REAL PROPERTY

Town currently owns the 36 acres of real property required to construct the Park Project. Town shall retain full ownership and control of the Project structures, land, equipment, revenues, and any other related land values or profits, unless otherwise expressly provided for in this Agreement. Notwithstanding the provisions of this Section, Town shall be required to notify the County as soon as practicable but in any event within three (3) business days of the execution of a contract for sale of the Park Project or any Phase

of the project; or if there is no contract, if any interest in the Park Project or any phase of the Project is transferred to an owner other than Town.

ARTICLE IV TOTAL FUNDING FOR PARK PROJECT

- A. The total of estimated funding needed for the Park Project is Two Million, Six Hundred Eighty Thousand Dollars (\$2,682,549.00) as set forth in the Town's presentation to the Wake County Board of Commissioners on October 10, 2016. In addition to County committing funding in the amount of \$500,000 pursuant to this Agreement, the Town will provide funding from the following sources:
- NC Parks and Recreation Trust Fund (PARTF) Grant \$500,000
 - Town Recreation Unit Fees \$1,182,549
 - Capital Area Soccer League (CASL) Facility Use Agreement \$500,000

The County Funding Commitment shall be delivered to Town based on the conditions defined in Article V of this Agreement. The above-listed descriptions of both dollar amounts and funding sources are for illustrative purposes to show the funding required by the Town for the Park Project relative to the County's grant. Nothing herein shall bind the Town to draw specific dollar amounts from any particular funding source as described.

- B. County shall only provide the applicable funding when due and upon satisfaction of conditions as outlined in Article V of this Agreement. Any funds not paid by County to Town under this Funding Agreement shall be returned to the Major Facilities Capital Trust Fund.
- C. The Park Project is under design with construction to be completed within twenty (20) months. County and Town agree that the Park Project shall be completed on or about May 19, 2019 (the "Completion Date"). This date is intended to be tentative and Town shall not be subject to any penalties or liquidated damages related to the Completion Date, therefore time is not of the essence with respect to the Completion Date for purposes of this Funding Agreement. Prior to or on the Completion Date, Town may request, and the Wake County Manager may reasonably grant, extensions of time for the completion of the Park Project, subject to the conditions of funding set forth in Section V. Any such extensions of time shall not be unreasonably withheld by the Wake County Manager.
- D. If requested by Town, County agrees to use best efforts to provide additional documentation to evidence the County's Funding Commitment as outlined herein for the purpose of Town financing the Park Project. This includes, but is not limited to, providing a written affirmation of County's contribution to the Park Project. In no event shall the County be required to guarantee any commercial or private loan, or provide any manner of commitment or financing beyond what is set forth in this Agreement.

- E. Town represents that this Park Project shall not require the on-going support of Wake County's general operating funds. Nothing herein shall obligate County to provide operating funds for the Park Project after completion.
- F. County shall not fine or penalize Town in any way, unless specifically permitted in this Agreement.
- G. Town agrees to abide by any review, reporting, or other legal requirements established by state or local law, County resolution, or Interlocal Agreement relating to the use of these funds.

ARTICLE V CONDITIONS OF FUNDING

Subject to Town's performance of the obligations of this Agreement, County shall tender the Funding Commitment in the amount of Five Hundred Thousand and no/100s Dollars (\$500,000.00) for the construction of the Park Project upon the following terms:

- A. The County shall tender the total Funding Commitment of Five Hundred Thousand and no/100s (\$500,000.00) to Town at such time as Town has provided:
 - 1. Satisfactory documentation of total Park Project budget and Town funding commitments at time of funding request.
 - 2. A letter from the Town Manager certifying that all seven multi-purpose fields are operational, including working permanent field lighting for nighttime use, the playground and picnic shelter are complete and a permanent certificate of occupancy has been provided for the concessions/restroom/storage facilities. This letter shall include a copy of the certificate of occupancy and confirmation of all scheduled tournament dates and special events and details of the events.
 - 3. The County reserves the right to conduct a site inspection to verify completion of the Park Project and its individual component field readiness prior to authorizing disbursement of payment to Town.
- B. All requests for disbursement of the Funding Commitment under this section must be made within twenty-four (24) months of the effective date of this Agreement unless the parties have entered into a written agreement for an extension of this date.
- C. If Town does not make a request for disbursement or does not meet the conditions precedent to disbursement under this section such that all or part of the funds committed are not disbursed, then such funds shall remain a part of the Major Facilities Capital Trust Fund free and clear of any further obligation to Town under this Agreement.

**ARTICLE VI
PERFORMANCE GOALS**

Town acknowledges that by accepting the County's Funding Commitment and by signing the Agreement, the Project, is subject to certain Performance Goals as described below in Table 1:

Year of Operation	Target Number of Planned Event Days (excess can be rolled over)
1	25
2	50
3	75
4	100
5	125
6	150
7	175

A Planned Event Day will be defined as an event (including but not limited to games) that generates between 500 and 2,000 visitors (participants/spectators). An event is not to include practice for recreational teams. Events that generate in excess of 2,000 spectators will be valued as 2 event days.

Table A:

# of Spectators	Event Day Value
500 – 2,000	1
2,001 +	2

A Planned Event Day will be defined as an event that generates at least 50 competitors from beyond 50 mile radius of the facility. Event Day Value will be determined according to Table B:

Table B:

# of Competitors	Event Day Value
50 - 200	1
201 – 400	2
401 – 600	3
601 – 800	4
801+	5

Year of Operation shall be defined as a 12 month period beginning July 1, 2019 or the date of the first Planned Event Day after the completion of the Project, whichever comes sooner.

- a. Performance Reporting. Town shall agree to provide annual reporting to the County Manager including a list of events held at the park with number of Event Days, number of spectators and/or number of teams competing in a sporting event where the members (and spectators for that team) are from outside a 50 mile radius of the facility. Annual performance reporting shall be submitted using attached forms. In the event that the facility performance does not achieve the target event days at the end of each Performance Reporting Period, Town must submit a plan to the County Manager to achieve performance goals. For the purpose of calculating performance goals, any Event Days exceeding the required number in a reporting period may be rolled over and counted towards the performance goals for other reporting periods. For the purpose of calculating performance goals, any target event days exceeding the required number in a reporting period may be rolled over and counted towards the performance goals for other reporting periods.
- b. Expiration Of Performance Goals. After the Park Project has reported seven (7) years of operations or the Total Number of Event Days exceeds the cumulative total of target Event Days, whichever is sooner, the Park Project shall no longer be bound by Performance Goals of any kind and any such provision herein or in the Agreement shall expire.
- c. Good Faith. The Parties agree to enforce and abide by the terms of this agreement in good faith and shall, in addition to Table 1, annual reports, and applicable performance plans, review all reasonable and good faith efforts made by Town to fulfill all Park Project requirements in any evaluation of Performance Goals, and in the event project goals are not met, commit to discuss further mitigation efforts. Furthermore, the Parties hereby agree that Article VIII of the Agreement shall also apply to this MOU and any evaluation of Performance Goals.

ARTICLE VII INDEPENDENT CONTRACTOR

The parties acknowledge that Town is an independent contractor, and that nothing in this Agreement is intended, and nothing will be construed, to create any form of partnership or joint venture relationship between Town and the County, or to allow either to exercise control or direction over the other; notwithstanding that each party is bound by the terms and conditions of this Agreement. Neither party is an officer, agent, or employee of the other party for any purpose.

ARTICLE VIII LIABILITY FOR DELAY IN PERFORMANCE

Neither party shall be liable to the other, or be deemed to be in breach of this Agreement, for any failure or delay in rendering performance arising out of causes beyond its reasonable control and without its fault or negligence. Such causes may include, but are not limited to, acts of God or of a public enemy, fires, floods, epidemics, quarantine restrictions, strikes, freight, embargoes, or unusually severe weather. Date or times of performance, including the term of this Agreement or eligibility for funding, may, but are not required, to be extended by the County to the extent of delays excused by this section, provided that the party whose performance is affected notifies the other promptly of the existence and nature of such delay.

ARTICLE IX TERMINATION OF PARK PROJECT PRIOR TO COMPLETION

Should the Park Project or any Phase thereof become terminated prior to completion, Town shall remain the sole owner of the Park Project property, including all land, structures, and equipment. County shall have no funding obligation and no ownership claim to any part of the Park Project unless expressly described in this Agreement.

The County's obligation to fund under this Agreement is not transferrable to any subsequent owner or interest holder of the Park Project or any Phase of the Park Project.

ARTICLE X INTERRUPTION OF PROJECT OPERATION AFTER COMPLETION

Should the Park Project or any part thereof cease to operate at any time after the County has tendered the Funding Commitment but before performance goals are met, and the Town transfers all or part of the property upon which it is located to an owner who does not operate the property for the purpose intended under this Agreement such that the performance goals of the Funding Agreement are frustrated ("Subsequent Operation"), then the Town shall require the new owner to repay the County all or part of the Funding Commitment to the County based on the year of operation in which operation ceases per the schedule below.

Unamortized Portion of Original Facility Cost to be Paid to the County Upon Contract Termination Repayment Amount = \$500,000	
Year of Subsequent Operation	Payment to County
1	\$ 400,000
2	\$ 300,000
3	\$ 200,000

4	\$ 100,000
5	\$ -

Regardless of ownership of the Property, if the property continues in Operation for the purpose intended under this Agreement such that the performance goals of the Funding Agreement are not frustrated, there will be no adjustment required. "Operation" shall be defined as a state of readiness of the Park Project that allows the facility or facilities to be open and ready for intended operations in the ordinary course of business.

ARTICLE XI NO THIRD PARTY BENEFICIARIES

This Agreement is not intended to and shall not be interpreted to inure to the benefit of any third parties.

ARTICLE XII MODIFICATION

This Agreement may only be modified in writing signed by both Parties; provided that any change in the scope of the Park Project or manner or amount of the payment obligation of the County hereunder shall require approval of the Board of Commissioners.

ARTICLE XIII ASSIGNMENT

Town shall not assign this Agreement, either in whole or in part, without the prior written approval of the County. County shall not assign any of its duties under this Agreement to any private or public agency, corporation, firm, or individual without the prior written approval of Town.

ARTICLE XIV MISCELLANEOUS

1. Notices. All notices or other communications hereunder to Town and the County shall be sufficiently given and shall be deemed to have been received five (5) Business Days after deposit in the United States mail in certified form, postage prepaid, to the County and Town, as the case may be, at the following addresses:

If to the County: Mr. James K. Hartmann, County Manager
301 South McDowell Street, Fourth Floor

Raleigh, North Carolina 27601
Tel: (919) 856-5555
E-mail: Jim.Hartmann@wakegov.com

If to Town: Mr. Adam Mitchell, Town Manager
401 Old Honeycutt Rd
Fuquay-Varina, NC 27526
Tel: (919) 552-1400
E-mail: amitchell@fuquay-varina.org

2. Severability. In the event any provision in this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.
3. Execution. This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.
4. Applicable Law. This Agreement shall be governed by and be construed in accordance with the laws of the State of North Carolina. Jurisdiction for the resolution of any conflict arising from this Funding Agreement shall lie with the General Court of Justice of the State of North Carolina with venue in Wake County, North Carolina.
5. Headings. Paragraph or other headings contained in this Agreement are for reference purposes only and are not intended to affect in any way the meaning or interpretation of the Agreement.

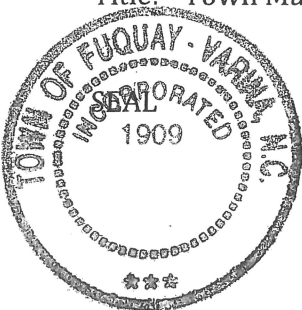
IN WITNESS WHEREOF, Town has caused this Agreement to be executed in its name by its duly authorized officers and its corporate seal to be impressed hereon, and the County has caused this Agreement to be executed in its name by its duly authorized officers and its corporate seal to be impressed hereon, as of the Effective Date.

TOWN OF FUQUAY-VARINA

By: Mr. Adam Mitchell
Adam Mitchell *Mark Matthews*
Title: Town Manager *Asst Town Manager on behalf of*

ATTEST:

By: Rose H. Rich
Rose Rich
Title: Town Clerk



This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Carla Morgan
Carla Morgan
FINANCE DIRECTOR

Asst. Finance Dir.

COUNTY OF WAKE, NORTH CAROLINA:

By _____
Chairperson

Denise Hogan
Clerk to the Board of Commissioners

Approved as to form:

Scott W. Warren
County Attorney

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

FINANCE DIRECTOR

The person responsible for monitoring the contract performance requirements is:

_____ Department Head Initials

Event Detail

(This form shall be completed for each operating field and attached to all Performance Reporting Summaries)

Fiscal Year of Operation: _____

Report Date:

[illegible]



Budget and Management Services
Inter-Office Correspondence

TO: Jim Hartmann, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2018 County Capital Ordinance, Section 3(A) and 3(B)

The following chart summarizes all budget revisions to the fiscal year 2018 adopted budget for the fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: Major Facilities Fund				
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2017	Adopted Budget	Transfer from Major Facilities Operating	\$3,000,000	\$3,000,000
July 17, 2017	Appropriate reimbursed 2-for-1 funds for the Town of Wake Forest's Renaissance Center for the Performing Art improvements	Municipal Reimbursement	\$348,530	\$3,348,530
September 18, 2017	Appropriate reimbursed 2-for-1 funds for the North Carolina Museum of Art Park Expansion Project	Municipal Reimbursement	\$1,050,000	\$4,398,530
October 4, 2017	<i>Proposed: Appropriate reimbursed 2-for-1 funds for the Town of Fuquay-Varina's Fleming Loop Park Project.</i>	<i>Municipal Reimbursement</i>	<i>\$500,000</i>	<i>\$4,898,530</i>
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2017	Adopted Budget	Major Facilities	\$3,000,000	\$3,000,000
July 17, 2017	Appropriate reimbursed 2-for-1 funds for the Town of Wake Forest's Renaissance Center for the Performing Art improvements	Major Facilities	\$348,530	\$3,348,530
September 18, 2017	Appropriate reimbursed 2-for-1 funds for the North Carolina Museum of Art Park Expansion Project	Municipal Reimbursement	\$1,050,000	\$4,398,530
October 4, 2017	<i>Proposed: Appropriate reimbursed 2-for-1 funds for the Town of Fuquay-Varina's Fleming Loop Park Project.</i>	<i>Municipal Reimbursement</i>	<i>\$500,000</i>	<i>\$4,898,530</i>



Legislation Details (With Text)

File #: 16-1116

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/2/2017 **Final action:**

Title: Tax Committee Recommendations for Value Adjustments, Late Filed Applications, Collections Refunds and Tax Collections

Sponsors:

Indexes:

Code sections:

Attachments: [Tax Collections Item Summary](#)
[Tax Committee Agenda Process](#)
[Executive Summary 1](#)
[Executive Summary 2](#)
[October 2017 Refunds Over 500](#)
[October 2017 Refunds Under 500](#)
[Daily Updates For Penalties](#)
[Daily Updates For Tax Relief](#)
[Daily Updates For Tax Deferments](#)
[Municipal Collection Report](#)
[Wake County Collection Report](#)
[Monthly In-Rem Foreclosure Report](#)
[PFB Summary Report](#)
[Register of Deeds Excise Tax Report 1](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners		

Tax Committee Recommendations for Value Adjustments, Late Filed Applications, Collections Refunds and Tax Collections

That the Board of Commissioners approves the attached recommendations by the Tax Committee

The Tax Committee follows the North Carolina General Statutes or previously established general guidelines in their recommendations of relief for assessed late list penalties (no relief, partial relief, full relief). The committee also considers late filed exemption and exclusion applications, and makes recommendations regarding requests for relief of interest.

Consideration of relief of late list penalties:

- If a taxpayer is new to North Carolina and fails to list the first year required, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has property that should have been listed and is unaware of the tax laws, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has listed timely in at least two consecutive years immediately prior to the year for which a penalty is assessed, the penalty may be relieved, partially or in full.
- If a taxpayer inadvertently omitted items from his timely listing, the penalty may be relieved, partially or in full.
- If a taxpayer was involved in military deployment and was unable to list timely, the penalty may be relieved, partially or in full.
- If a taxpayer was unable to list due to circumstances beyond their control (e.g. – hospitalization), the penalty may be relieved, partially or in full.
- Guidelines have been established for companies with penalties assessed as a result of audits. Relief may be granted partially or in full if it appears there was no willful attempt to understate value, if the taxpayer was cooperative and forthright during the audit and if there were no significant issues with their previous listings. The recommendation of the auditor is carefully considered in making this determination.

Consideration of late-filed applications for exemption or exclusion:

- The tax committee will recommend approval of late filed exemptions or exclusions as long as the request complies with the general statutes, or if case law exists that is clear and generally supports the request. Late filed applications must be hand-delivered by December 31 or postmarked by December 31 of the calendar year for which the exemption or exclusion is requested.
- The tax committee will recommend denying any applications received after December 31st of the calendar year for which the exemption or exclusion is requested. There is no statutory authority to exempt or exclude property if the application is made outside the calendar year for which the exemption is sought.

Consideration of requests for relief of interest:

- Once interest accrues, it is considered tax per NCGS 105-273(15). Tax cannot be compromised per NCGS 105-380. Therefore the tax committee typically recommends denial of requests for relief of interest. Should a situation arise in which the committee determines that interest should be relieved, the Assessor will request the item be removed from the consent agenda and considered separately by the Board of Commissioners.

EXECUTIVE SUMMARY OF RECOMMENDATIONS FROM TAX COMMITTEE

Board Meeting Date October 2, 2017

<u>NUMBER</u>	<u>PROPERTY TAX REFUNDS REQUESTED</u>		
	AMOUNT OF TAX <u>REQUESTED</u>	AMOUNT OF TAX <u>APPROVED</u>	AMOUNT OF TAX <u>DENIED</u>
10	\$13,651.17	\$13,651.17	0.00

Executive Summary of Recommendations From Tax Committee 09/14/2017

Exemptions Requested

Number of Requests	Value of Exemptions Requested	Value of Property Exempted
0	\$0	\$0

Tax Relief Exclusion Requested

Number of Requests	Value of Exclusion Requested	Value of Property Exempted
15	\$1,115,843	\$1,115,843

Tax Deferment Requested

Number of Requests	Value of Deferment Requested	Value of Property Deferred
1	\$0	\$0

Requests For Relief of Late List Penalties

Number of Requests	Granted Full Relief	Granted Partial Relief	Denied
63	56	0	7

Special Situations/Value Adjustment

Relief Requested	Total	Granted	Denied
Value Only	1	0	1

Board Report**Return**

Date : 10/02/2017

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS**RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES**

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	DEAN TRANSPORTATION INC P O BOX 91119 AUSTIN TX, 78079	0006808630- 2017- 2017- 000000	City 330.38 County 390.98	721.36	721.36	Refund
2	EYE CENTER DOCTORS OF OPTOMETRY 7017 ASHLEY ROSE DRIVE CARY NC, 27519	0006726144- 2017- 2017- 000000	City 372.23 County 538.25	910.48	910.48	Refund
3	GWYNN AND EDWARDS PA C/O ATTN: KEN EDWARDS 5909 FALLS OF NEUSE RD STE 200 RALEIGH NC, 27609	0000440373- 2017- 2017- 000000	City 0.00 County 525.57	525.57	525.57	Refund
4	SURGERYFOUR LLC 3150 111 ROGERS RD WAKE FOREST NC, 27587 - 4196	0000415926- 2017- 2017- 000000	City 3,831.73 County 4,531.76	8,363.49	8,363.49	Refund
5	WF VILLAS LLC 6912 THREE CHOPT RD STE C RICHMOND VA, 23226 - 3645	0000419472- 2014- 2014- 000000	City 364.00 County 404.60	768.60	768.60	Refund
6	WF VILLAS LLC 6912 THREE CHOPT RD STE C RICHMOND VA, 23226 - 3645	0000419472- 2015- 2015- 000000	City 364.00 County 430.15	794.15	794.15	Refund
7	WF VILLAS LLC 6912 THREE CHOPT RD STE C RICHMOND VA, 23226 - 3645	0000419472- 2016- 2016- 000000	City 364.00 County 420.35	784.35	800.04	Refund
Marcus D Kinrade			Total City Rebated 5,626.34			
Wake County Revenue Administrator			Total County Rebated 7,241.66			
			Total Rebate/Refund	12,868.00	12,883.69	

CC:

*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

Print

Lock

Board Report

Return

Date : 10/02/2017

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	BURKE, AMY MEGAN 927 WASHINGTON ST CARY NC, 27511 - 3917	0006803050- 2016- 2015- 000000	City County	57.54 70.64	128.18	128.18 Refund
2	GEOTEK MAPPING PLLC 101 HIGHLANDS LAKE DR CARY NC, 27518 - 9133	0006534530- 2014- 2014- 000000	City County	63.02 104.07	167.09	171.68 Refund
3	MICHAEL S YOPP ATTN: AT LAW PA IOLTA TRUST ACCOUNT#5 5630 SIX FORKS RD STE 201 RALEIGH NC, 27609 - 3898	0000027692- 2017- 2017- 000000	City County	183.00 284.62	467.62	467.62 Refund
Marcus D Kinrade			Total City Rebated	303.56		
Wake County Revenue Administrator			Total County Rebated	459.33		
			Total Rebate/Refund		762.89	767.48

CC:

*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

Print

Lock

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Town Board of Apex

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13345	CISCO SYSTEMS CAPITAL CORP PROPERTY TAX ALLIANCE INC PO BOX 311746 NEW BRAUNFELS TX 78131-1746	BUSINESS PERSONAL PROPERTY APEX	0006559008 2017 Not Paid	\$255.90	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh

Seth Larson, Town Of Cary

Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Town Board of Cary

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

- | | |
|----------------------------------|----------------------------------|
| 1. New to North Carolina | 4. Omitted item(s) from listing |
| 2. First time listing | Current/previous listing on time |
| 3. Previous year listing on time | 5. Military Deployment |

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13291	BIG LOTS STORES INC #1748 TAX DEPT 300 PHILLIPI RD COLUMBUS OH 43228-1310	BUSINESS PERSONAL PROPERTY CARY	0006452237 2017 Not Paid	\$107.17	Late List Penalty	Granted	
13323	CIRCLE K INC #2706139 PROPERTY TAX DEPT DC17 PO BOX 52085 PHOENIX AZ 85072-2085	BUSINESS PERSONAL PROPERTY CARY	0006154659 2017 Not Paid	\$81.77	Late List Penalty	Granted	
13325	CIRCLE K INC #2706139 PROPERTY TAX DEPT DC17 PO BOX 52085 PHOENIX AZ 85072-2085	BUSINESS PERSONAL PROPERTY CARY	0006518543 2017 Not Paid	\$34.46	Late List Penalty	Granted	
13335	CIRCLE K STORES INC # 2706264 PROPERTY TAX DEPT DC17 PO BOX 52085 PHOENIX AZ 85072-2085	BUSINESS PERSONAL PROPERTY CARY	0006091229 2017 Not Paid	\$164.32	Late List Penalty	Granted	
13329	CIRCLE K STORES INC #2706264 PROPERTY TAX DEPT DC17 PO BOX 52085 PHOENIX AZ 85072-2085	BUSINESS PERSONAL PROPERTY CARY	0006154653 2017 Not Paid	\$34.14	Late List Penalty	Granted	
13343	CISCO SYSTEMS CAPITAL CORP PROPERTY TAX ALLIANCE INC PO BOX 311746 NEW BRAUNFELS TX 78131-1746	BUSINESS PERSONAL PROPERTY CARY	0006559008 2017 Not Paid	\$189.97	Late List Penalty	Granted	

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Town Board of Cary

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13267	KRYOCAL LLC 14001 WESTON PKWY STE 106 CARY NC 27513-2255	BUSINESS PERSONAL PROPERTY CARY	0006805749 2017 Not Paid	\$1,047.31	Late List Penalty	Denied	
13307	SM RALEIGH LLC 11111 SUNSET HILLS RD STE 200 RESTON VA 20190-5373	BUSINESS PERSONAL PROPERTY CARY	0006792480 2017 Not Paid	\$60.66	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Town Board of Fuquay Varina

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13301	BIG LOTS STORES INC #5235 TAX DEPT 300 PHILLIPI RD COLUMBUS OH 43228-1310	BUSINESS PERSONAL PROPERTY FUQUAY VARINA	0006604025 2017 Not Paid	\$176.61	Late List Penalty	Granted	
13347	CISCO SYSTEMS CAPITAL CORP PROPERTY TAX ALLIANCE INC PO BOX 311746 NEW BRAUNFELS TX 78131-1746	BUSINESS PERSONAL PROPERTY FUQUAY VARINA	0006559008 2017 Not Paid	\$55.02	Late List Penalty	Granted	
13279	VENDOR SERVICES CENTER 630 CENTRAL EXPY STE A PLANO TX 75074-6897	BUSINESS PERSONAL PROPERTY FUQUAY VARINA	0006795806 2017 Not Paid	\$3.87	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh

Seth Larson, Town Of Cary

Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Town Board of Garner

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13297	BIG LOTS STORES INC #5108 TAX DEPT 300 PHILLIPI RD COLUMBUS OH 43228-1310	BUSINESS PERSONAL PROPERTY GARNER	0006530601 2017 Not Paid	\$150.45	Late List Penalty	Granted	
13349	CISCO SYSTEMS CAPITAL CORP PROPERTY TAX ALLIANCE INC PO BOX 311746 NEW BRAUNFELS TX 78131-1746	BUSINESS PERSONAL PROPERTY GARNER	0006559008 2017 Not Paid	\$57.90	Late List Penalty	Granted	
13275	VENDOR SERVICES CENTER 620 N CENTRAL EXPY STE A PLANO TX 75074	BUSINESS PERSONAL PROPERTY GARNER	0006818629 2017 Not Paid	\$5.39	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Town Board of Holly Springs

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13351	CISCO SYSTEMS CAPITAL CORP PROPERTY TAX ALLIANCE INC PO BOX 311746 NEW BRAUNFELS TX 78131-1746	BUSINESS PERSONAL PROPERTY HOLLY SPRINGS	0006559008 2017 Not Paid	\$13.39	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh

Seth Larson, Town Of Cary

Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Town Board of Knightdale

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13295	BIG LOTS STORES INC #5162 TAX DEPT 300 PHILLIPI RD COLUMBUS OH 43228-1310	BUSINESS PERSONAL PROPERTY KNIGHTDALE	0006552482 2017 Not Paid	\$168.85	Late List Penalty	Granted	
13353	CISCO SYSTEMS CAPITAL CORP PROPERTY TAX ALLIANCE INC PO BOX 311746 NEW BRAUNFELS TX 78131-1746	BUSINESS PERSONAL PROPERTY KNIGHTDALE	0006559008 2017 Not Paid	\$31.13	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Town Board of Morrisville

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

- | | |
|----------------------------------|----------------------------------|
| 1. New to North Carolina | 4. Omitted item(s) from listing |
| 2. First time listing | Current/previous listing on time |
| 3. Previous year listing on time | 5. Military Deployment |

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13337	CIRCLE K STORES INC TAX DEPARTMENT DC-59 PO BOX 52085 PHOENIX AZ 85072-2085	BUSINESS PERSONAL PROPERTY MORRISVILLE	0006763864 Not Paid	2017	\$573.86	Late List Penalty	Granted
13355	CISCO SYSTEMS CAPITAL CORP PROPERTY TAX ALLIANCE INC PO BOX 311746 NEW BRAUNFELS TX 78131-1746	BUSINESS PERSONAL PROPERTY MORRISVILLE	0006559008 Not Paid	2017	\$163.45	Late List Penalty	Granted
13285	HOA RESTAURANT HOLDER LLC P O BOX 565048 DALLAS TX 75356	BUSINESS PERSONAL PROPERTY MORRISVILLE	0006769668 Not Paid	2017	\$208.62	Late List Penalty	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh

Seth Larson, Town Of Cary

Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

- | | |
|----------------------------------|----------------------------------|
| 1. New to North Carolina | 4. Omitted item(s) from listing |
| 2. First time listing | Current/previous listing on time |
| 3. Previous year listing on time | 5. Military Deployment |

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13245	A ONE PLUS RAKESH KUMAR 1027 GARDEN PLACE WAY RALEIGH, NC 27603	BUSINESS PERSONAL PROPERTY RALEIGH	0006821654 2017 Not Paid	\$1.28	Late List Penalty	Denied	
13289	BALBOA CAPITAL CORP TAMCO FINANCIAL SERVICES 630 CENTRAL EXPY STE A PLANO TX 75074-6897	BUSINESS PERSONAL PROPERTY RALEIGH	0006115002 2017 Not Paid	\$41.49	Late List Penalty	Granted	
13257	BCDP VENTURES, LLC BLAIR CARRIERI 3705 HESTER CIRCLE RALEIGH, NC 27604	BUSINESS PERSONAL PROPERTY RALEIGH	0006823618 2013 Paid in Full	\$41.64	Late List Penalty	Granted	
13259	BCDP VENTURES, LLC BLAIR CARRIERI 3705 HESTER CIRCLE RALEIGH, NC 27604	BUSINESS PERSONAL PROPERTY RALEIGH	0006823618 2014 Paid in Full	\$31.39	Late List Penalty	Granted	
13261	BCDP VENTURES, LLC BLAIR CARRIERI 3705 HESTER CIRCLE RALEIGH, NC 27604	BUSINESS PERSONAL PROPERTY RALEIGH	0006823618 2015 Paid in Full	\$21.84	Late List Penalty	Granted	
13263	BCDP VENTURES, LLC BLAIR CARRIERI 3705 HESTER CIRCLE RALEIGH, NC 27604	BUSINESS PERSONAL PROPERTY RALEIGH	0006823618 2016 Paid in Full	\$12.55	Late List Penalty	Granted	

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13265	BCDP VENTURES, LLC BLAIR CARRIERI 3705 HESTER CIRCLE RALEIGH, NC 27604	BUSINESS PERSONAL PROPERTY RALEIGH	0006823618 2017 Paid in Full	\$5.40	Late List Penalty	Granted	
13299	BIG LOTS STORES INC #1947 PP DEPT 300 PHILLIPI RD COLUMBUS OH 43228-1310	BUSINESS PERSONAL PROPERTY RALEIGH	0006469525 2017 Not Paid	\$112.96	Late List Penalty	Granted	
13293	BIG LOTS STORES INC #5164 TAX DEPT 300 PHILLIPI RD COLUMBUS OH 43228-1310	BUSINESS PERSONAL PROPERTY RALEIGH	0006552483 2017 Not Paid	\$187.03	Late List Penalty	Granted	
13315	CIRCLE K INC PROPERTY TAX DEPT DC17 PO BOX 52085 PHOENIX AZ 85072-2085	BUSINESS PERSONAL PROPERTY RALEIGH	0006127588 2017 Not Paid	\$186.44	Late List Penalty	Granted	
13317	CIRCLE K INC PROPERTY TAX DEPT DC17 PO BOX 52085 PHOENIX AZ 85072-2085	BUSINESS PERSONAL PROPERTY RALEIGH	0006127585 2017 Not Paid	\$171.83	Late List Penalty	Granted	
13319	CIRCLE K INC PROPERTY TAX DEPT DC17 PO BOX 52085 PHOENIX AZ 85072-2085	BUSINESS PERSONAL PROPERTY RALEIGH	0006127584 2017 Not Paid	\$171.51	Late List Penalty	Granted	

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13331	CIRCLE K INC PROPERTY TAX DEPT DC17 PO BOX 52085 PHOENIX AZ 85072-2085	BUSINESS PERSONAL PROPERTY RALEIGH	0006127582 2017 Not Paid	\$262.00	Late List Penalty	Granted	
13333	CIRCLE K INC PROPERTY TAX DEPT DC17 PO BOX 52085 PHOENIX AZ 85072-2085	BUSINESS PERSONAL PROPERTY RALEIGH	0006127569 2017 Not Paid	\$98.62	Late List Penalty	Granted	
13339	CIRCLE K INC #2706119 PROPRTY TAX DEPT DC17 PO BOX 52085 PHOENIX AZ 85072-2085	BUSINESS PERSONAL PROPERTY RALEIGH	0006154649 2017 Not Paid	\$26.57	Late List Penalty	Granted	
13313	CIRCLE K INC #2706314 PROPERTY TAX DEPT DC17 PO BOX 52085 PHOENIX AZ 85072-2085	BUSINESS PERSONAL PROPERTY RALEIGH	0006154645 2017 Not Paid	\$61.22	Late List Penalty	Granted	
13311	CIRCLE K STORES INC PROPERTY TAX DEPT- DC17 PO BOX 52085 PHOENIX AZ 85072-2085	BUSINESS PERSONAL PROPERTY RALEIGH	0006503127 2017 Not Paid	\$137.71	Late List Penalty	Granted	
13327	CIRCLE K STORES INC #2706314 PROPERTY TAX DEPT DC17 PO BOX 52085 PHOENIX AZ 85072-2085	BUSINESS PERSONAL PROPERTY RALEIGH	0006133473 2017 Not Paid	\$169.01	Late List Penalty	Granted	

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13309	CIRCLE K STORES INC #2706329 PROPERTY TAX DEPT DC17 PO BOX 52085 PHOENIX AZ 85072-2085	BUSINESS PERSONAL PROPERTY RALEIGH	0006142931 2017 Not Paid	\$190.60	Late List Penalty	Granted	
13283	FIRST CITIZENS BANK PO BOX 27131 RALEIGH NC 27611-7131	BUSINESS PERSONAL PROPERTY RALEIGH	0006101835 2017 Not Paid	\$51,533.87	Late List Penalty	Granted	
13287	HOOTERS RESTAURANT HOLDER LLC 1815 THE EXCHANGE SE ATLANTA GA 30339-2027	BUSINESS PERSONAL PROPERTY RALEIGH	0006769404 2017 Not Paid	\$204.69	Late List Penalty	Granted	
13271	PARKER POE ADAMS & BERNSTEIN LLP 401 S TRYON ST STE 3000 CHARLOTTE NC 28202-1942	BUSINESS PERSONAL PROPERTY RALEIGH	0006791935 2017 Not Paid	\$1,835.46	Late List Penalty	Granted	
13305	SM RALEIGH, LLC 11111 SUNSET HILLS RD STE 200 RESTON VA 20190-5373	BUSINESS PERSONAL PROPERTY RALEIGH	0006792480 2017 Paid in Full	\$101.70	Late List Penalty	Granted	
13247	SNJ MART LLC 1027 PALACE GARDEN WAY RALEIGH NC 27603	BUSINESS PERSONAL PROPERTY RALEIGH	0006610444 2013 Not Paid	\$1,220.13	Late List Penalty	Denied	

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13249	SNJ MART LLC 1027 PALACE GARDEN WAY RALEIGH NC 27603	BUSINESS PERSONAL PROPERTY RALEIGH	0006610444 2014 Not Paid	\$952.86	Late List Penalty	Denied	
13251	SNJ MART LLC 1027 PALACE GARDEN WAY RALEIGH NC 27603	BUSINESS PERSONAL PROPERTY RALEIGH	0006610444 2015 Not Paid	\$699.10	Late List Penalty	Denied	
13253	SNJ MART LLC 1027 PALACE GARDEN WAY RALEIGH NC 27603	BUSINESS PERSONAL PROPERTY RALEIGH	0006610444 2016 Not Paid	\$401.02	Late List Penalty	Denied	
13255	SNJ MART LLC 1027 PALACE GARDEN WAY RALEIGH NC 27603	BUSINESS PERSONAL PROPERTY RALEIGH	0006610444 2017 Not Paid	\$179.40	Late List Penalty	Denied	
13269	VALLLEN DISTRIBUTION INC 1412 MAIN ST STE 1500 DALLAS TX 75202	BUSINESS PERSONAL PROPERTY RALEIGH	0006818416 2017 Not Paid	\$6.82	Late List Penalty	Granted	
13273	VENDOR SERVICES CENTER 620 N CENTRAL EXPY STE A PLANO TX 75074	BUSINESS PERSONAL PROPERTY RALEIGH	0006818629 2017 Not Paid	\$5.08	Late List Penalty	Granted	

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13277	VENDOR SERVICES CENTER 630 N CENTRAL EXPY STE A PLANO TX 75074-6897	BUSINESS PERSONAL PROPERTY RALEIGH	0006804813 2017 Not Paid	\$8.22	Late List Penalty	Granted	
13281	VENDOR SERVICES CENTER 630 CENTRAL EXPY STE A PLANO TX 75074-6897	BUSINESS PERSONAL PROPERTY RALEIGH	0006699604 2017 Not Paid	\$7.45	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Town Board of Rolesville

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13357	CISCO SYSTEMS CAPITAL CORP PROPERTY TAX ALLIANCE INC PO BOX 311746 NEW BRAUNFELS TX 78131-1746	BUSINESS PERSONAL PROPERTY ROLESVILLE	0006559008 2017 Not Paid	\$14.53	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh

Seth Larson, Town Of Cary

Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

- | | |
|----------------------------------|----------------------------------|
| 1. New to North Carolina | 4. Omitted item(s) from listing |
| 2. First time listing | Current/previous listing on time |
| 3. Previous year listing on time | 5. Military Deployment |

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13321	CIRCLE K INC PROPERTY TAX DEPT DC17 PO BOX 52085 PHOENIX AZ 85072-2085	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006127586 2017 Not Paid	\$46.24	Late List Penalty	Granted	
13237	DONALD H. JONES LLC DONALD JONES 5405 OLD PEARCE RD WAKE FOREST NC 27587	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006818656 2014 Not Paid	\$62.35	Late List Penalty	Granted	
13239	DONALD H. JONES LLC DONALD JONES 5405 OLD PEARCE RD WAKE FOREST NC 27587	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006818656 2015 Not Paid	\$100.76	Late List Penalty	Granted	
13241	DONALD H. JONES LLC DONALD JONES 5405 OLD PEARCE RD WAKE FOREST NC 27587	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006818656 2016 Not Paid	\$58.82	Late List Penalty	Granted	
13243	DONALD H. JONES LLC DONALD JONES 5405 OLD PEARCE RD WAKE FOREST NC 27587	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006818656 2017 Not Paid	\$48.50	Late List Penalty	Granted	

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13303	SM RALEIGH LLC 11111 SUNSET HILLS RD STE 200 RESTON VA 20190-5373	BUSINESS PERSONAL PROPERTY WAKE COUNTY	0006792480 2017 Paid in Full	\$115.78	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh

Seth Larson, Town Of Cary

Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Town Board of Wake Forest

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13359	CISCO SYSTEMS CAPITAL CORP PROPERTY TAX ALLIANCE INC PO BOX 311746 NEW BRAUNFELS TX 78131-1746	BUSINESS PERSONAL PROPERTY WAKE FOREST	0006559008 2017 Not Paid	\$33.95	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh

Seth Larson, Town Of Cary

Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Town Board of Wendell

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

1. New to North Carolina
2. First time listing
3. Previous year listing on time
4. Omitted item(s) from listing
- Current/previous listing on time
5. Military Deployment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13341	CISCO SYSTEMS CAPITAL CORP PROPERTY TAX ALLIANCE INC PO BOX 311746 NEW BRAUNFELS TX 78131-1746	BUSINESS PERSONAL PROPERTY WENDELL	0006559008 2017 Not Paid	\$15.93	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh

Seth Larson, Town Of Cary

Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Town Board of Zebulon

FOR: Consideration of Requests for Adjustments, Rebates, and/or Refunds of Penalties

Approved by: _____

The Wake County Tax Committee has approved the following policy to recommend relief of the late listing and/or vehicle penalties when at least one of the following conditions apply:

Relief Codes

- | | |
|----------------------------------|----------------------------------|
| 1. New to North Carolina | 4. Omitted item(s) from listing |
| 2. First time listing | Current/previous listing on time |
| 3. Previous year listing on time | 5. Military Deployment |

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Late List Appealed	Appeal/Request Type	Recommendation	Relief Code
13361	CISCO SYSTEMS CAPITAL CORP PROPERTY TAX ALLIANCE INC PO BOX 311746 NEW BRAUNFELS TX 78131-1746	BUSINESS PERSONAL PROPERTY ZEBULON	0006559008 2017 Not Paid	\$15.79	Late List Penalty	Granted	

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh

Seth Larson, Town Of Cary

Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Approved by: _____

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Town Board of Cary

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
13377	MAGGIO, RONALD MAGGIO, TESSIE 504 RYAN RD CARY NC 27511-4202	504 RYAN RD CARY	0000100284 2017 Not Paid	\$45,000	Exclusion Veterans Relief 105-277.1C	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Susan Mccullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Approved by: _____

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Town Board of Holly Springs

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
13379	NAPOLI, MARIA 117 FAIRFORD DR HOLLY SPRINGS NC 27540-8396	117 FAIRFORD DR HOLLY SPRINGS	0000253671 2017 Not Paid	\$86,881	Exclusion Elderly Exclusion 105-277.1	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Susan Mccullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Approved by: _____

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
13375	BARRINGER-TINNIN, GERALDINE 9233 SANCTUARY CT RALEIGH NC 27617-7477	9233 SANCTUARY CT RALEIGH	0000278688 2017 Not Paid	\$45,000	Exclusion Veterans Relief 105-277.1C	Granted
13371	GALLOWAY, GREGORY GALLOWAY, FRANCES 5972 OSPREY COVE DR RALEIGH NC 27604-4356	5972 OSPREY COVE DR RALEIGH	0000294857 2017 Not Paid	\$45,000	Exclusion Veterans Relief 105-277.1C	Granted
13383	HARVELL, JEANNE 220 BAGGETT AVE RALEIGH NC 27604-2304	220 BAGGETT AVE RALEIGH	0000029202 2017 Not Paid	\$118,979	Exclusion Elderly Exclusion 105-277.1	Granted
13365	MCNEILL, BETTY 714 HAMILTON RD RALEIGH NC 27604-2354	714 HAMILTON RD RALEIGH	0000013626 2017 Not Paid	\$92,956	Exclusion Elderly Exclusion 105-277.1	Granted
13367	ZECKOWSKI, SANDRA 7421 EDENWOOD LN RALEIGH NC 27615-7608	7421 EDENWOOD LN RALEIGH	0000082036 2017 Not Paid	\$73,845	Exclusion Elderly Exclusion 105-277.1	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh

Seth Larson, Town Of Cary

Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Approved by: _____

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
13385	COVALT, DONALD 242 AVIATION PKWY MORRISVILLE NC 27560-9148	242 AVIATION PKWY WAKE COUNTY	0000016727 2017 Not Paid	\$90,552	Exclusion Elderly Exclusion 105-277.1	Granted
13391	DANIEL, RUTH 6440 HALL FARM LN WAKE FOREST NC 27587-5984	6440 HALL FARM LN WAKE COUNTY	0000104757 2017 Not Paid	\$179,393	Exclusion Elderly Exclusion 105-277.1	Granted
13363	DESILVA, YONHEWA DESILVA, VIVIAN 6413 DIAMOND DR RALEIGH NC 27610-8559	6413 DIAMOND DR WAKE COUNTY	0000006383 2017 Not Paid	\$52,518	Exclusion Elderly Exclusion 105-277.1	Granted
13387	ERNST, JUANITA 4624 PLUM BLOSSUM DR KNIGHTDALE NC 27545-9112	4624 PLUM BLOSSUM DR WAKE COUNTY	0000163281 2017 Not Paid	\$62,771	Exclusion Elderly Exclusion 105-277.1	Granted
13393	HUTCHISON, MARY 5921 CLEARSPRINGS DR WAKE FOREST NC 27587-6417	5921 CLEARSPRINGS DR WAKE COUNTY	0000164558 2017 Not Paid	\$69,515	Exclusion Elderly Exclusion 105-277.1	Granted
13381	JONES, EDWARD JONES, ALBERTA 3894 JONESVILLE RD WAKE FOREST NC 27587-8180	3894 JONESVILLE RD WAKE COUNTY	0000081872 2017 Not Paid	\$51,902	Exclusion Elderly Exclusion 105-277.1	Granted

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Tax Relief Exclusions

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed	Appeal/Request Type	Recommendation
13395	JONES, RALPH 2823 OAK RIDGE CT RALEIGH NC 27603-5261	2823 OAK RIDGE CT WAKE COUNTY	0000021624 2017 Not Paid	\$45,000	Exclusion Veterans Relief 105-277.1C	Granted
13369	THE SUSAN OXFORD KESLING LIVING TRU SUSAN O KESLING TRUSTEE 5816 OLD STAGE RD RALEIGH NC 27603-4722	5816 OLD STAGE RD WAKE COUNTY	0000032463 2017 Not Paid	\$56,531	Exclusion Elderly Exclusion 105-277.1	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director

Tax Committee Meeting: 09/14/2017

Approved by: _____

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners and Raleigh City Council

FOR: Consideration of Requests for Tax Deferment

Item #	Taxpayer(s)	Description Jurisdiction	Account # / Year For Payment Status	Value Appealed Tax Deferred	Appeal/Request Type	Recommendation
13397	BEAM, THOMAS BEAM, MARY 3741 OLD POST RD RALEIGH NC 27612-4218	3741 OLD POST RD RALEIGH	0000287524 2017 Not Paid		Tax Deferment Circuit Breaker 105-277.1B	Granted

This List Requires Board Action

Tax Committee Members: Natasha Baldwin, City Of Raleigh

Seth Larson, Town Of Cary

Susan Mccullen, Wake County Finance

Marcus Kinrade, Revenue Director

MUNICIPAL MONTHLY COMPARISON REPORT AUGUST 2017

ANGIER

	Last Year	This Year
Billed	\$280,287.64	\$305,675.01
Collected	\$24,007.08	\$26,809.91
Percentage	8.57%	8.77%

DURHAM

	Last Year	This Year
Billed	\$311,075.01	\$451,000.38
Collected	\$100,740.52	\$81,511.63
Percentage	32.38%	18.07%

KNIGHTDALE

	Last Year	This Year
Billed	\$6,290,070.28	\$6,577,504.74
Collected	\$515,012.45	\$663,294.35
Percentage	8.19%	10.08%

WAKE FOREST

	Last Year	This Year
Billed	\$22,271,698.15	\$23,536,809.02
Collected	\$2,197,853.73	\$2,526,226.76
Percentage	9.87%	10.73%

APEX

	Last Year	This Year
Billed	\$21,533,240.77	\$22,884,085.18
Collected	\$2,319,416.26	\$2,432,565.82
Percentage	10.77%	10.63%

FUQUAY -VARINA

	Last Year	This Year
Billed	\$11,795,950.53	\$12,684,986.44
Collected	\$1,244,142.44	\$1,287,448.53
Percentage	10.55%	10.15%

MORRISVILLE

	Last Year	This Year
Billed	\$16,701,935.96	\$16,794,298.13
Collected	\$1,963,093.08	\$1,969,049.31
Percentage	11.75%	11.72%

WENDELL

	Last Year	This Year
Billed	\$2,393,832.96	\$2,585,824.70
Collected	\$358,406.70	\$251,394.11
Percentage	14.97%	9.72%

CARY

	Last Year	This Year
Billed	\$83,019,864.71	\$84,085,673.39
Collected	\$9,491,013.14	\$9,376,226.55
Percentage	11.43%	11.15%

GARNER

	Last Year	This Year
Billed	\$15,763,736.41	\$16,074,238.00
Collected	\$1,965,176.09	\$1,880,170.18
Percentage	12.47%	11.70%

RALEIGH

	Last Year	This Year
Billed	\$228,526,676.84	\$234,739,456.57
Collected	\$24,818,854.98	\$24,298,068.34
Percentage	10.86%	10.35%

ZEBULON

	Last Year	This Year
Billed	\$5,241,557.53	\$6,066,340.65
Collected	\$369,198.08	\$434,863.05
Percentage	7.04%	7.17%

CLAYTON

	Last Year	This Year
Billed	\$18.12	\$18.12
Collected	\$0.00	\$0.00
Percentage	0.00%	0.00%

HOLLY SPRINGS

	Last Year	This Year
Billed	\$16,841,615.87	\$17,778,029.61
Collected	\$1,436,508.40	\$1,555,135.89
Percentage	8.53%	8.75%

ROLESVILLE

	Last Year	This Year
Billed	\$3,506,919.79	\$3,897,469.39
Collected	\$345,120.44	\$388,944.43
Percentage	9.84%	9.98%

REPORT OF COLLECTIONS - WAKE COUNTY ONLY
August 2017

MONTHLY COLLECTIONS	August 2016	August 2017
	Last Year	This Year
Current Taxes	\$52,608,059.28	\$54,425,795.62
Current Special Districts	\$2,039,112.78	\$1,780,231.28
Current Deferred Taxes	\$18,499.71	\$30,073.66
Back Taxes	\$178,522.80	(\$53,766.68)
Back Deferred Taxes	\$75,352.79	\$177,148.93
Beer & Wine	\$1,085.00	\$4,913.75
Recycle Fee	\$434,053.74	\$494,529.55
TOTAL	\$55,354,686.10	\$56,858,926.11

CUMULATIVE	August 2016	August 2017
	Last Year	This Year
Current Taxes	\$68,162,773.03	\$68,737,501.37
Current Special Districts	\$2,721,092.98	\$2,385,959.61
Current Deferred Taxes	\$28,307.47	\$72,384.34
Back Taxes	\$331,565.73	(\$7,154.29)
Back Deferred Taxes	\$130,465.66	\$396,119.81
Beer & Wine	\$2,450.00	\$7,492.50
Recycle Fee	\$622,456.99	\$657,968.19
TOTAL	\$71,999,111.86	\$72,250,271.53

	August 2016		
	Levy Billed	Levy Coll	% Coll
Real & Personal Property	\$769,420,355.88	\$70,766,412.71	9.20%
Special District Real & Personal	\$24,007,607.95	\$2,730,930.39	11.38%
Vehicle Property	\$6,297,829.35	\$6,260,023.21	99.40%
Special District Vehicle	\$183,930.26	\$183,242.75	99.63%
TOTAL	\$799,909,723.44	\$79,940,609.06	9.99%

	August 2017		
	Levy Billed	Levy Coll	% Coll
	\$802,484,446.37	\$70,250,783.70	8.75%
	24,150,145.34	\$2,402,198.82	9.95%
	\$6,016,658.32	\$5,984,805.58	99.47%
	\$204,793.80	\$204,223.05	99.72%
	\$832,856,043.83	\$78,842,011.15	9.47%

DEFERRED TAXES						UNCOLLECTED DEFERRED TAXES	
(Subject to Current) and 3 Year Rollback)							
YEAR	LEVY BILLED	LEVY COLLECTED	PERCENTAGE COLLECTED	LEVY UNCOLLECTED	(%)	Year	Amount
2017	\$832,856,043.83	\$78,842,011.15	9.47%	\$754,014,032.68	90.53%	2017	\$47,888.48
2016	\$826,223,042.55	\$825,108,393.47	99.87%	\$1,114,649.08	0.13%	2016	\$63,822.90
2015	\$785,332,691.13	\$784,825,765.93	99.94%	\$506,925.20	0.06%	2015	\$60,434.40
2014	\$766,414,338.89	\$766,085,395.79	99.96%	\$328,943.10	0.04%	2014	\$55,373.07
2013	\$675,877,933.56	\$675,152,063.23	99.89%	\$725,870.33	0.11%	2013	\$11,536.90
2012	\$683,563,809.38	\$682,709,933.38	99.88%	\$853,876.00	0.12%	2012	\$0.00
2011	\$673,247,654.80	\$672,349,413.86	99.87%	\$898,240.94	0.13%	2011	\$2.29
2010	\$668,216,055.87	\$667,309,009.81	99.86%	\$907,046.06	0.14%	2010	\$60.78
2009	\$664,017,347.41	\$663,197,985.94	99.88%	\$819,361.47	0.12%	2009	\$148.71

TOTAL	\$6,575,748,917.42	\$5,815,579,972.56		\$760,168,944.86		TOTAL	\$163,920,995.02	TOTAL	\$239,267.53
--------------	---------------------------	---------------------------	--	-------------------------	--	--------------	-------------------------	--------------	---------------------

S/Distr					
Current	\$24,354,939.14	\$2,606,421.87	10.70%	\$21,748,517.27	89.30%

Marcus D. Kinrade
Wake County Revenue Director

**WAKE COUNTY BOARD OF COMMISSIONERS
WAKE COUNTY IN-REM FORECLOSURE PROGRESS REPORT
AUGUST 2017**

Totals for AUGUST

Parcels Notified by Certified Letter	7
Number of Parcels - Judgments Docketed	5
Parcels Paid in Full	7
Parcels Sold at Public Auction	3
Principal Tax (Notified by Certified Letter)	\$ 30,173
Principal Tax Collected for Month	\$ 22,857

Cumulative Totals for 2017/2018 Fiscal Year

Parcels Notified by Certified Letter	8
Number of Parcels - Judgments Docketed	5
Parcels Paid in Full	13
Parcels Sold at Public Auction	4
Principal Tax (Notified by Certified Letter)	\$ 32,880
Principal Tax Collected for Year	\$ 76,481

Cumulative Total to Date

Parcels Notified by Certified Letter	9,785
Number of Parcels - Judgments Docketed	1,922
Parcels Paid in Full	8,891
Parcels Sold at Public Auction	524
Principal Tax (Notified by Certified Letter)	\$ 15,504,887
Principal Tax Collected to Date	\$ 15,875,994

***Totals Include Any Municipal Taxes that Wake County is Under Contract to Collect.**

This report is to be filed for the record.

Marcus D. Kinrade
Revenue Director

Tax Committee Meeting: 09/14/2017

Board of Commissioners Meeting: 10/02/2017

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Release of Gross Receipts Tax Penalties

Approved by: _____

Account Types:

PFB - Prepared Food and Beverage Tax

RVT - Rental Vehicle Tax

ROT - Room Occupancy Tax

BW - Beer and Wine Licensing

HVY - Heavy Equipment

Item #	Business Name Business Location	Owner Name	Account # Payment Status	Account Type	Penalty Appealed	Recommendation
5086	CAROLINA BARBECUE OF GARNER 733 US 70 HWY W GARNER NC 27529	CAROLINA BARBECUE OF GARNER INC	0000015291 Not Paid	PFB	\$310.56	Full Relief
5084	CUP O JANE - FOOD TRUCK 0 VARIOUS DRIVE WAKE COUNTY NC	BCDP VENTURES LLC	0000022723 Not Paid	PFB	\$588.67	Full Relief
5088	TONY'S BOURBON STREET OYSTER BAR 107 EDINBURGH SOUTH DR, STE 129 CARY NC 27511	GOBAR INC	0000016122 Not Paid	PFB	\$162.75	No Relief

This List Requires Board Action

Tax Committee Member: Natasha Baldwin, City Of Raleigh
Seth Larson, Town Of Cary
Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director



Register of Deeds

BOARD REPORT

DATE: October 3, 2017

TO: WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND OF EXCISE TAX

Approved By: Ronald Bauer

<u>No.</u>	<u>Name & Address of Payee</u>	<u>Deed Book & Page Number</u>	<u>Excise Tax Amount Refund</u>	<u>Reason for Refund</u>	<u>Request Status</u>
1	Costner Law Office PLLC 7780 Brier Creek Parkway Suite 300 Raleigh, NC 27617 Attn: Ronald Bauer	Book 16877 Page 371	\$ 600.00	Wrong County	Approved

Total to be Refunded: \$ 600.00

Charles P. Gilliam
Charles P. Gilliam
Wake County Register of Deeds
9/13/2017



Legislation Details (With Text)

File #: 16-1124
Type: Regular Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 11/6/2017
Final action:
Title: Land Acquisition for a Parcel of Land Containing 1.080 Acres Located Across from Wendell Elementary School (Second Reading)
Sponsors:
Indexes:
Code sections:

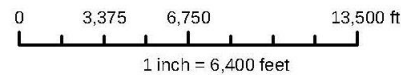
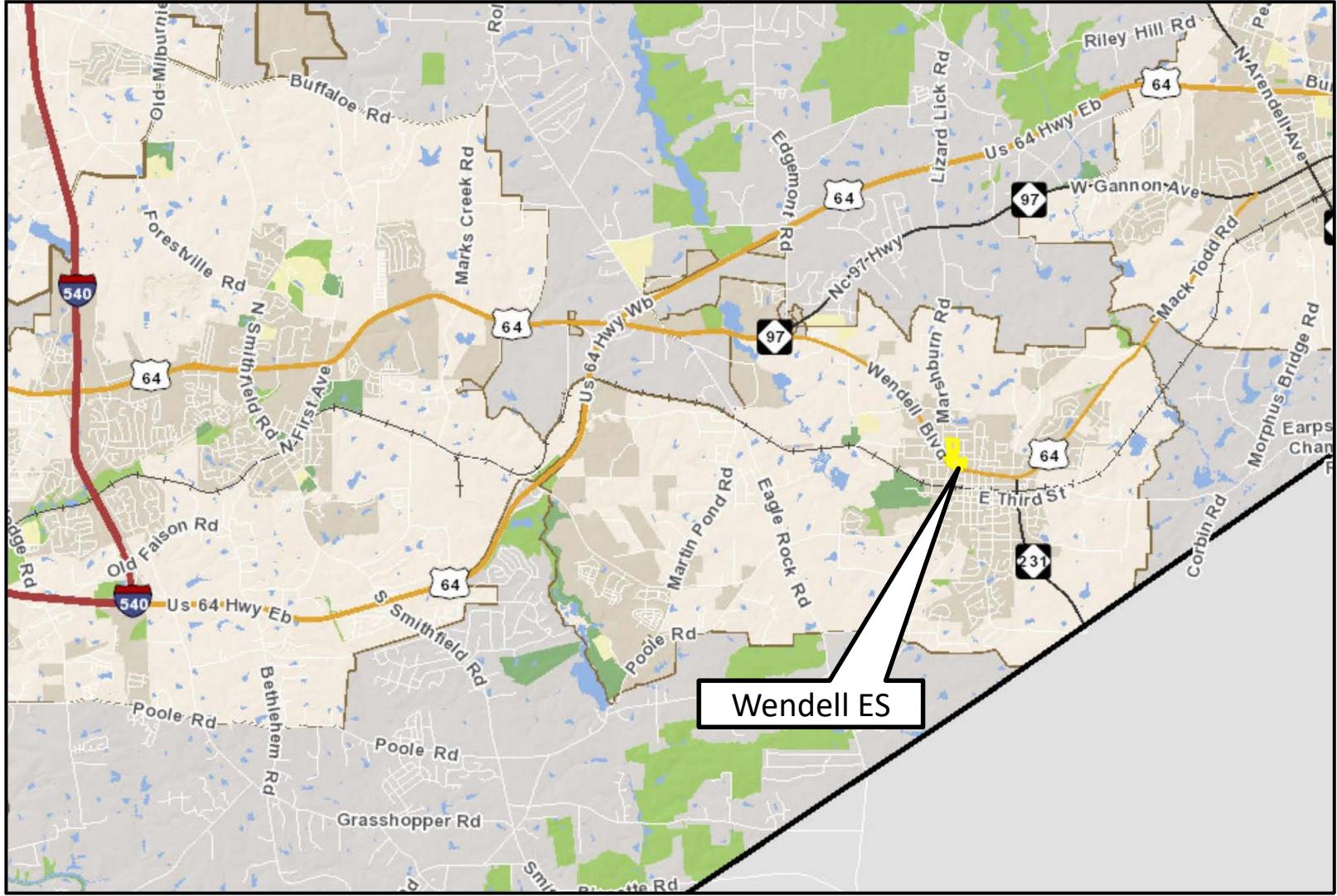
Attachments: [Land Acquisition for Wendell Elementary - 2nd Reading Item Summary 10-2-17.pdf](#)
[Wendell Offer to Purchase.pdf](#)
[2017-10-3 BOE Land Acquisition Presentation Gerardi at Wendell ES BOC 10-16-2017.pdf](#)
[Wendell Appraisal.pdf](#)
[Wendell Survey.pdf](#)

Date	Ver.	Action By	Action	Result
10/16/2017	1	Board of Commissioners	accepted	

Land Acquisition for a Parcel of Land Containing 1.080 Acres Located Across from Wendell Elementary School (Second Reading)

That the Board of Commissioners approve funding of the purchase price together with closing costs in an amount not to exceed \$75,447.00 pursuant to NCGS 115C-426

GIS Area View



Disclaimer

IMaps makes every effort to produce and publish the most current and accurate information possible. However, the maps are produced for information purposes, and are **NOT** surveys. No warranties, expressed or implied, are provided for the data therein, its use, or its interpretation.

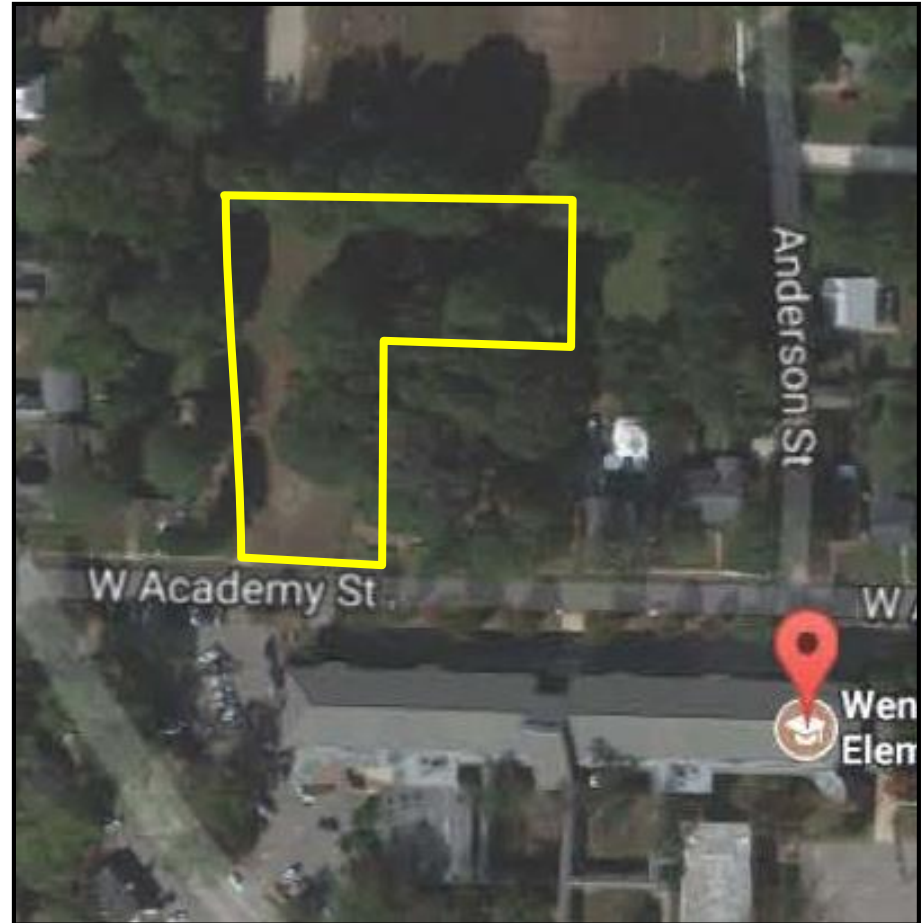
Aerial School and Subject Parcel View



Subject Parcel View



GIS View (2013)



Google Maps View After House Removal

Contract Terms & Information

- **Seller: Anthony M. Gerardi and Stephanie S. Gerardi**, who acquired the property in 2014.
- **Location:** 226 West Academy Street, Wendell, NC, adjacent to Wendell ES.
- **Asset Description:** ±1.080 acre residential tract from which a single family residential structure and appurtenances were removed in 2015.
- **Negotiated Purchase Price:** \$74,800.
- **Valuation:** Appraised value is \$68,000. Current Wake County Tax value is \$35,100.
- **Proposed Utilization:** Direct access from Wendell ES to Thompson Field, aids design flexibility for the future Wendell ES major renovation, provides opportunities to expand parking.



Legislation Details (With Text)

File #: 16-1112

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/2/2017 **Final action:**

Title: Public Hearing and Approval of the Community Transportation Program 2018-2019 Grant Request

Sponsors:

Indexes:

Code sections:

Attachments: [Agenda Item](#)
[CPT-A Grant Application.pdf](#)
[FY2019 CTP-C Grant Application.pdf](#)
[CTP-A Resolution.pdf](#)
[CTP-C Resolution.pdf](#)
[DBE-A Certification Wake County.pdf](#)
[DBE-C Certification Wake County.pdf](#)
[Local Share Certification-A Wake County.pdf](#)
[Local Share Certification-C Wake County.pdf](#)
[Anticipated DBE-A Wake County.pdf](#)
[Anticipated DBE-C Wake County.pdf](#)
[Title VI Wake County-A.pdf](#)
[Title VI Wake County-C.pdf](#)
[Project Funding Request Form-A 2019.pdf](#)
[Project Funding Request Form-C 2019.pdf](#)
[Transportation Advisory Board.pdf](#)
[Public Hearing Notice-English.pdf](#)
[Public Hearing Notice-Spanish.pdf](#)
[Public Hearing Notice.pdf](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners	accepted	

Public Hearing and Approval of the Community Transportation Program 2018-2019 Grant Request
That the Board of Commissioners holds a required public hearing on the Community Transportation Program grant and authorizes the Chairman of the Board of Commissioners to sign the Resolutions to Apply, Certifications and Assurances and affix the signatures of local officials as required

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2019 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) James West and seconded by (*Board Member's Name or N/A, if not required*) Greg Ford for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Section 5310 program.

WHEREAS, (*Legal Name of Applicant*) Wake County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)* Chair of (Name of Applicant's Governing Body) Board of Commissioners is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I (Certifying Official's Name)* Sig Hutchinson (Certifying Official's Title) Board of Commissioners Chair do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) Board of Commissioners duly held on the 2nd day of October, 2017.

Signature of Certifying Official

***Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me (date) _____

*Notary Public **

Printed Name and Address

My commission expires (date) _____

Affix Notary Seal Here

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2019 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) _____ and seconded by (*Board Member's Name or N/A, if not required*) _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Section 5310 program.

WHEREAS, (*Legal Name of Applicant*) Wake County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)* Board Chair of (Name of Applicant's Governing Body) Wake County Board of Commissioners is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I (Certifying Official's Name)* Sig Hutchinson (Certifying Official's Title) Chair do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) Wake County Board of Commissioners duly held on the 2nd day of October, 2017.

Signature of Certifying Official

***Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me (date) _____

*Notary Public **

Printed Name and Address

My commission expires (date) _____

Affix Notary Seal Here

PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed FY19 Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than November 3rd, 2017. The public hearing will be held on October 2nd, 2017 at 4pm before the Wake County Board of Commissioners.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact Anita Davis on or before September 25, 2017, at telephone number 919-250-3829 or via email at anita.davis@wakegov.com.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Wake County as well as provides transportation options and services for the communities within this service area. These services are currently provided using private providers. Services are rendered by van.

The total estimated amount requested for the period July 1, 2018 through June 30, 2019

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ 283,307	\$ 42,497 (15%)
Operating (5311)	\$	\$ (50%)
Capital (Vehicles & Other)	\$ 460,409	\$ 46,041 (10%)
5310 Operating	\$	\$ (50%)
Other	\$	\$ (%)
TOTAL PROJECT	\$ 743,716	\$ 88,538

Total Funding Request \$ 743,716 Total Local Share \$88,538

This application may be inspected at 220 Swinburne Street Raleigh, NC 27610 from 9:00AM-3:00PM September 25th-September 26th. Written comments should be directed to Anita Davis before September 27th.

End of Notice

Note: AN ORIGINAL COPY of the published Public Hearing Notice must be attached to a signed Affidavit of Publication. **Both the Public Hearing Notice and the Affidavit of Publication** must be submitted with the CTP grant application.



Legislation Details (With Text)

File #: 16-1055

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/2/2017 **Final action:**

Title: Appropriate \$189,319 of Building Permit Revenue in the General Fund and Establish 1.0 FTE for a Plans and Permit Technician and 2.0 FTEs for General Inspectors in the Planning, Development and Inspections Division of Community Services

Sponsors:

Indexes:

Code sections:

Attachments: [Item Summary](#)
[Presentation](#)
[Budget Memo](#)
[Workload Data](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners	accepted	

Appropriate \$189,319 of Building Permit Revenue in the General Fund and Establish 1.0 FTE for a Plans and Permit Technician and 2.0 FTEs for General Inspectors in the Planning, Development and Inspections Division of Community Services

That the Board of Commissioners appropriates \$189,319 of additional building permit revenue in the FY 2018 General Fund, and establishes 1.0 FTE for a Plans and Permit Technician position, and 2.0 FTEs for General Inspectors within the Planning, Development and Inspections Division

Item Title: Appropriate \$189,319 of Building Permit Revenue in the General Fund and Establish 1.0 FTE for a Plans and Permit Technician and 2.0 FTEs for General Inspectors in the Planning, Development and Inspections Division of Community Services

Specific Action Requested:

That the Board of Commissioners appropriates \$189,319 of additional building permit revenue in the FY 2018 General Fund, and establishes 1.0 FTE for a Plans and Permit Technician position, and 2.0 FTEs for General Inspectors within the Planning, Development and Inspections Division.

Item Summary:

One of the primary functions of Planning, Development and Inspections (PDI) is to protect the public's health, safety, and welfare in the built environment by administering and enforcing the North Carolina Building Code as created by the International Code Council and adopted by the North Carolina Building Code Council.

This program is mandated by the State of North Carolina. All building, electrical, mechanical, and plumbing construction must be permitted and inspected. The North Carolina Building Code and North Carolina General Statutes regulate most functions of the inspections division. PDI is charged with permitting and inspections for: 1) the unincorporated area of Wake County; 2) the contracted Towns of Knightdale, Rolesville, Wendell and Zebulon; 3) Wake County Public School System construction and renovation projects in all municipal jurisdictions; 4) Wake County and Wake Technical Community College construction and renovation projects in all municipal jurisdictions except Fuquay-Varina; and 5) Raleigh-Durham International Airport and Research Triangle Park.

Since FY12, workload demands within the Planning, Development and Inspections Division have steadily increased. In FY17, the number of permits and inspections reached levels which have impacted the Division's ability to deliver services to the development community within expected timeframes. Community Services gauges the effectiveness of Wake County's permitting and inspections program through various performance measures. These methods have been in place since 2007 and are effective in evaluating the need for expansions and reductions in this work area.

Plans and Permit Technician

The effectiveness of this service is measured by: 1) maintaining turnaround time of three business days to finalize a permit once all department reviews are complete; and 2) the administration of a quality control program.

There are currently five Plans and Permit Technicians on the Plans and Permit's team - the last addition to this team was in FY15 by an increase of one FTE. These five employees need to maintain an average of 3.0 residential and/or commercial permits per staff per day to keep the turnaround time commitment of three business days to finalize a permit. This commitment is expected by the development community, which is comprised of homebuilders, engineers, surveyors, developers, etc.

The work load demands in recent months are significantly exceeding the maximum average of 3.5 residential and/or commercial permits per staff per day, which is not sustainable. The staff is now struggling with nearly 20% of all permits taking over ten days to finalize and deliver to the customer. Both Community Services and Environmental Services are now receiving complaints from customers about the excessive time that is currently needed to provide permitting services as the workload continues to trend upward.

This request is to add 1.0 FTE (Band 5) to the Plans and Permits team that will allow the team to maintain an average of 3.23 residential and/or commercial permits (below the 3.5 maximum average) per person per day.

The estimated cost of adding 1.0 FTE to the Plans and Permit's team in FY18 is \$38,678 - assuming a December 1, 2017 hiring date. The costs include salary and benefits for seven months, operating costs (salary/benefits, software licensing fees and supplies), and one-time charges (computer and phone). The full year operating cost for the position is \$60,836 and will be included in future operating budgets (beginning FY19 if approved).

General Inspector

The effectiveness of this service is measured by: 1) maintaining customer response of one business day to conduct a requested inspection and conducting plan reviews for contracted municipalities within desired response times (e.g. one day for residential renovations, three days for new residential, five days for commercial); and 2) the administration of a quality control program.

There are currently 17.9 Inspectors on the Area Inspections team. The last addition to this team was in FY15 by an increase of 2.0 FTEs. Area inspectors are expected to maintain an average of 12 inspections per day in order to maintain the one business day response time for requested inspections. Inspectors are now averaging 15 inspections per day, which impacts their ability to maintain the target of one business day response time for requested inspections and complete plan reviews for contracted municipalities. Currently, 91.5% of all inspections are completed within one business day and 84.3% of new residential plan reviews are performed within three business days (each below our 95% target). Delayed response times result in inspections and plan reviews being conducted further out, affecting our overall customer service.

This request is to add 2.0 FTEs (Band 7) to the Area Inspections team that will allow the team to maintain an average of 13.4 inspections per day per inspector; meet the one business day response time for requested inspections; and conduct residential renovation plan reviews within one business day, new residential plan reviews within three business days, and commercial plan reviews within five business days.

The estimated cost of adding 2.0 FTEs to the Area Inspections team in FY18 is \$150,641 - assuming a December 1, 2017 hiring date. The costs include salary and benefits for seven months, operating costs (salary/benefits, software licensing fees and supplies), and one-time charges (vehicle, computer and phone). The full year operating cost for the two positions is \$159,407 and will be included in future operating budgets (beginning FY19 if approved).

FTE Cost Summary

Cost Summary	FY18	FY19
<i>Plans & Permit Technician (1 FTE)</i>		
Ongoing (salary, benefits)	\$35,488	\$60,836
One-Time (Licensing, Computer)	\$3,190	-
<i>General Inspectors (2 FTE)</i>		
Ongoing (salary, benefits)	\$92,987	\$159,407
One-Time (Licensing, Computer, vehicle)	\$57,654	-
Totals	\$189,319	\$220,243

Revenue

As a result of the increased workload, revenue from permit fees is also up. Staff is recommending appropriating \$189,319 of additional building permit revenue in the FY 2018 General Fund to establish the three positions requested. The proposed increase in FY 2018 building permit revenue is sufficient to cover the projected costs of the new positions. This request will not require a change to building permit fees.

Staff will continue to evaluate and monitor workloads to determine if additional positions should be requested through the FY19 operating budget process.

Attachments:

1. Presentation
2. Budget Memo
3. Workload Data



Building Inspectors & Permit Technician Request for 3.0 FTE's



Planning, Development, & Inspections

- Protect the public health, safety, and welfare in accordance with the NC Building Code
- Provide services including building permitting, plan review, and inspections for multiple jurisdictions and areas

Planning, Development, & Inspections

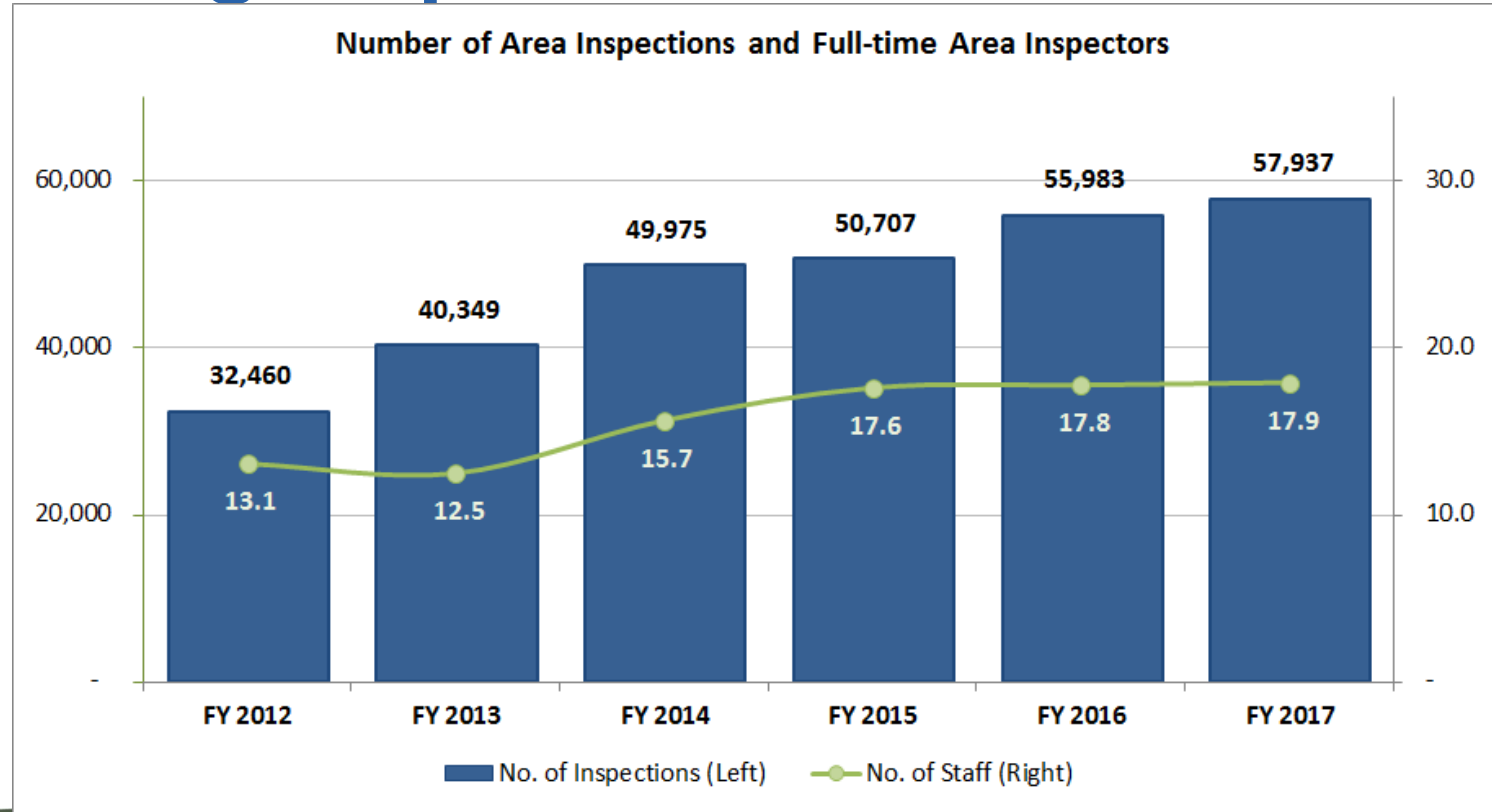
- Unincorporated areas of Wake County
- Towns of Knightdale, Rolesville, Wendell, and Zebulon
- RDU International Airport and Research Triangle Park
- Wake County Public School System Projects in all municipal jurisdictions
- Wake County and Wake Tech projects in all municipal jurisdictions (except Fuquay-Varina)

Planning, Development, & Inspections

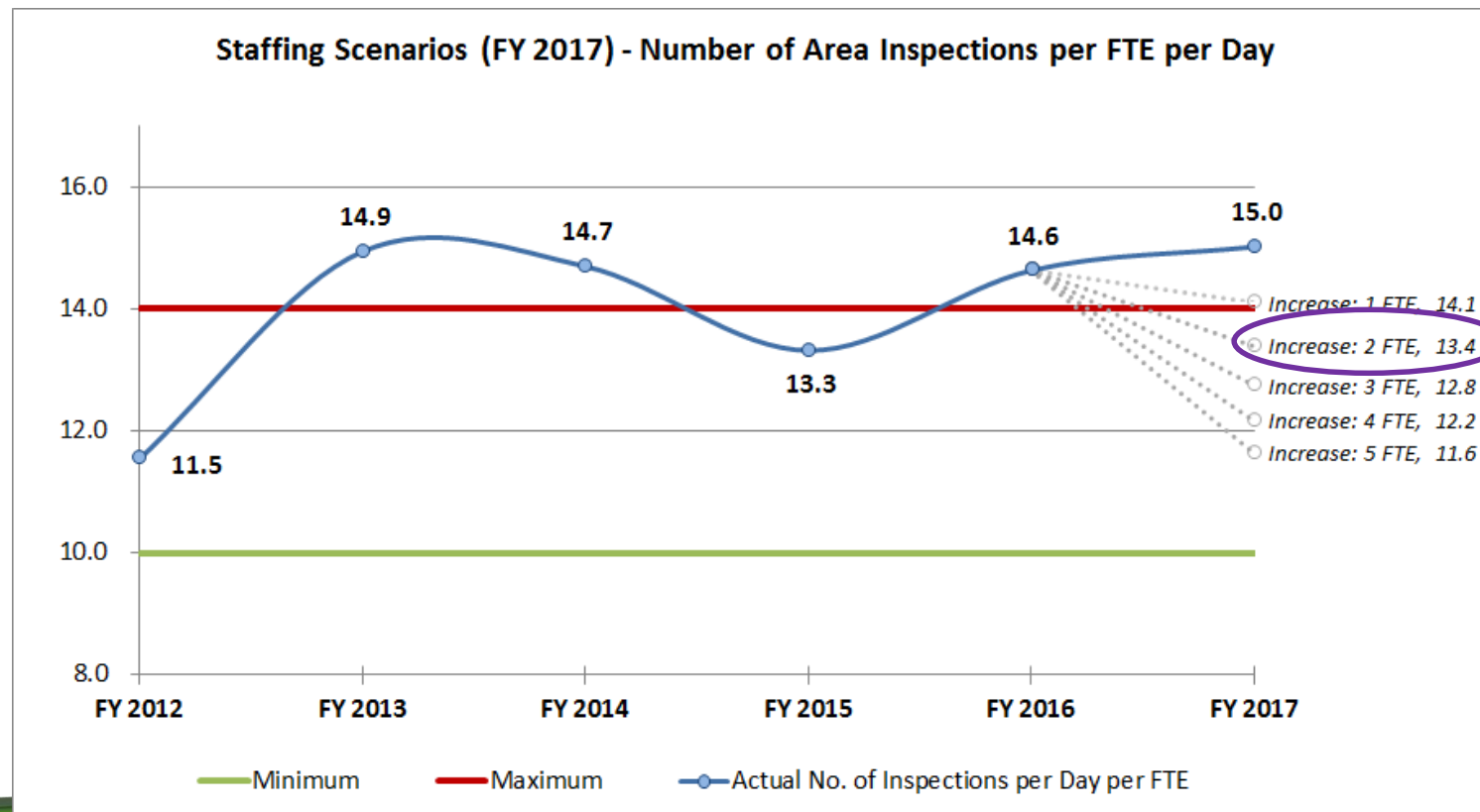
- Evaluate the need for expansions and reductions through various performance measures
- Measures include the time it take to deliver the services & the quality of service
- Since FY12, workload demands have steadily increased

Building Inspectors

Building Inspections

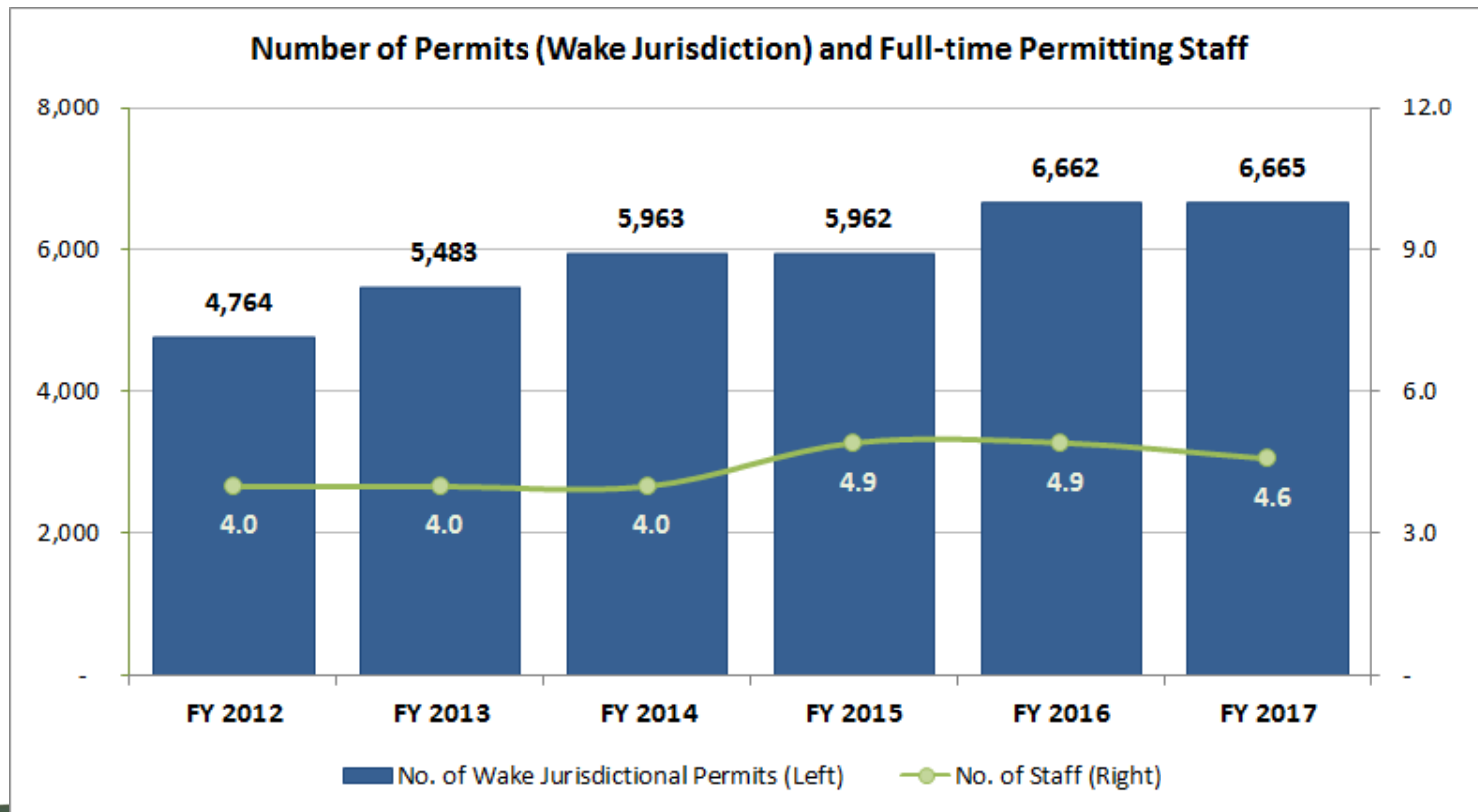


Building Inspections

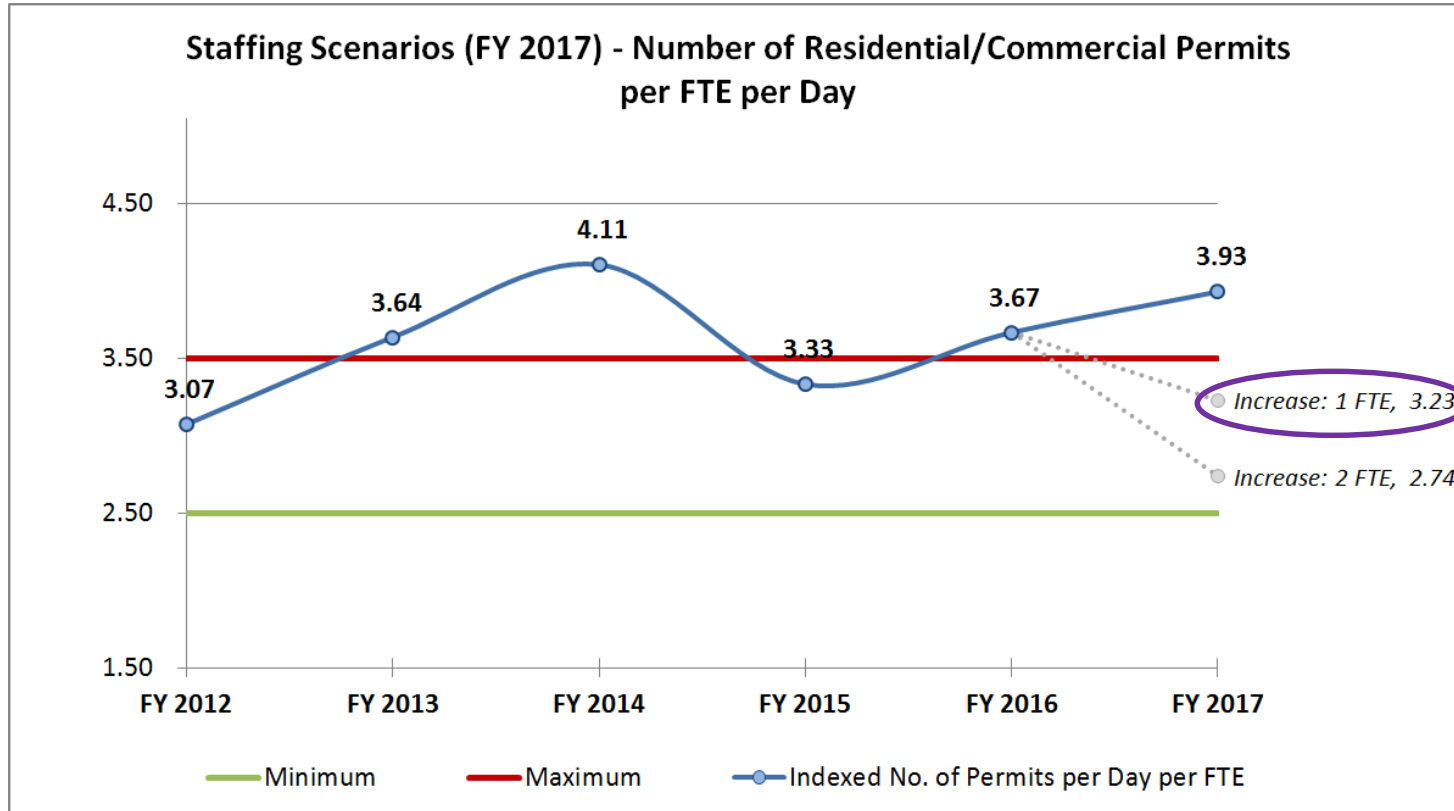


Permit Technician

Permit Technicians



Permit Technicians



Costs and Revenues

- FY 2018 costs are \$189,319
 - Salary and benefits, telephone or cell phone, fleet charges, and fuel
 - One-time charges (vehicle, computers, wireless devices)
 - Full year annualized costs are \$220,243
- Revenue source is building permits
 - No fee changes are required

Action Requested

That the Board of Commissioners appropriate \$189,319 of additional building permit revenue in the FY 2018 General Fund, and establish one FTE Permit Technician position and two FTE General Inspector positions for permitting and building inspections.



**Budget and Management Services
Inter-Office Correspondence**

TO: Jim Hartmann, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2018 Operating Budget Ordinance, Section 2 and 3, and Fiscal Year 2018 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the Fiscal Year 2018 Adopted Budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund		Department: Community Services		
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2017	Adopted Budget	Various	\$5,192,216	\$5,192,216
October 2, 2017	Proposed: Appropriate \$189,319 in building permit revenue to the General Fund	Licenses and Permits	\$189,319	\$5,381,535
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2017	Adopted Budget		\$35,456,690	\$35,456,690
	Encumbrances Carried Forward		\$444,900	\$35,901,590
July 6 ,2017	Increase budget for natural gas rate increase from General Services Administration (GSA)	Multiple	\$4,035	\$35,905,625
October 2, 2017	Appropriate \$189,319 for 1.00 FTE for a Plans and Permit Technician and 2.00 FTEs for General Inspectors in the Planning, Development and Inspections Division of Community Services	Planning, Development and Inspections	\$189,319	\$36,090,909
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2017	Adopted Budget	Multiple	367.50	367.50
October 2, 2017	Proposed: Add 3.00 FTEs to address increased workload in the Planning, Development and Inspections Division	Multiple	3.00	370.50



Legislation Details (With Text)

File #: 16-1107
Type: Regular Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/2/2017
Final action:
Title: Approval of Hospitality Tax Small Capital Projects Funding Process
Sponsors:
Indexes:
Code sections:
Attachments: [Hospitality Tax Small Capital Projects Process Item Summary 10-2-17.pdf](#)
[FY18 Small Capital Projects Process.pdf](#)
[RFP Combined Packet for BOC.pdf](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners	accepted	

Approval of Hospitality Tax Small Capital Projects Funding Process

That the Board of Commissioners approves the proposed Hospitality Tax Small Capital Projects Funding process

Item Title: Approval of Hospitality Tax Small Capital Projects Funding Process

Specific Action Requested:

That the Board of Commissioners approves the proposed Hospitality Tax Small Capital Projects Funding process.

Item Summary:

In 1991, Wake County was authorized by North Carolina Law to levy a room occupancy tax and prepared food and beverage tax for the purposes of supporting a convention center, arena and other cultural, sports and arts activities. These funds are governed through Interlocal Agreements between the Wake County Board of Commissioners and the Raleigh City Council. In 2017, a Small Capital Projects Fund was established to assist in the development of projects throughout Wake County that can impact sports, arts, culture and convention-related activities for visitors and residents. Wake County receives \$2 million annually from the Room Occupancy and Food and Beverage Tax Revenues to support the Small Capital Projects Fund. Wake County intends to distribute these funds through a competitive process every two to three years. All funding decisions must be authorized by the Wake County Board of Commissioners.

The Arts and Culture Committee received a presentation on the proposed competitive process for award of these funds at their September 11, 2017 meeting. The feedback received has been incorporated into the process the Board is now being asked to approve.

Highlights of the process include:

- Approximately \$3.5 million is available for award (from FY2017 and FY2018)
- RFP will be released on October 9, 2017
- Required pre-submittal meeting on November 3, 2017
- Proposals due February 8, 2018
- Minimum criteria include:
 - Project fully located in Wake County
 - Consistent with statutory uses of revenues
 - Capital in nature (minimum value of \$100,000)
 - Maximum County funding of 35% of total project cost
 - Request shall not exceed \$1,500,000 per project
- Proposals will be reviewed by Evaluation Team of County staff and community representatives
- All qualifying proposals will present to the Evaluation Team
- Evaluation team will score proposals and present recommendations to the Board of Commissioners in March/April 2018
- Proposers are not to initiate contact with Commissioners during the RFP Process. Commissioners may initiate contact with proposers.

Attachments:

1. Presentation
2. Draft RFP for FY2018 Hospitality Tax Small Capital Projects



Hospitality Tax Small Capital Projects Funding Process

Hospitality Tax Small Capital Projects Funding Process

- 20th Amendment to Interlocal Agreements approved in 2016
 - Established \$2 million would be provided to Wake County each year for award to capital projects that supports convention, arts, culture and supports
- Approximately \$3.5 million available from FY2017 and FY2018
- Board received update at May 2017 Work Session
- Arts and Culture Committee review process September 2, 2017
- Proposing process to conduct competitive process for award of available funding

Wake County Room Occupancy and Prepared Food and Beverage Operating Principles

- Consistent with enabling legislation
- Drive measurable visitation and positive return on investment
- Support existing facilities
- Long-term operating viability
- Project mix that considers location and type of use
- Enhance quality of life and economic development for visitors, newcomers and long-time residents
- Leverage partnerships
- Support long-term vision
- Consider emerging experiences and unmet needs

Proposed Process

Timeline

- October 2, 2017 Board approval of process
- October 9, 2017 RFP Released
- November 3, 2017 Pre-submittal Meeting
- February 8, 2018 Submittals due
- February/March 2018 Evaluation Team Reviews Submittals and Receives Presentations
- March/April 2018 Evaluation Team Develop Recommendations
- April 9, 2018 Recommendations Presented at BOC Work Session
- April/May 2018 BOC Decision

Evaluation Team

Wake County Staff

County Manager's Office (Lead)
Budget and Evaluation
Facilities, Design and Construction
Parks, Recreation and Open Space

Community Representatives

Greater Raleigh Convention and Visitors Bureau
United Arts Council
Wake County Hospitality Alliance
Wake County Municipality

Minimum Criteria

- Project fully located in Wake County
- Consistent with statutory uses of revenues
- Capital in nature (minimum value of \$100,000)
- Maximum County funding of 35% of total project cost
- Request shall not exceed \$1,500,000 per project

Proposal Scoring

Category	Maximum Point Value
Project Overview and Objectives	15 points
Project Budget and Funding Sources	20 points
Project Timeline	15 points
Project Operating Plan	20 points
Project Visitor Estimates, Return on Investment and Performance Targets	20 points
Organizational Information	10 points

Project Overview and Objectives

(up to 15 points)

- Description of overall project
- Analysis of demand or unmet need
- Plan for project to effectively address need
- Need for County capital investment
- Description of partnerships/collaborations
- Tracking and measuring success
- Alignment with Operating Principles

Project Budget and Funding Sources

(up to 20 points)

- All sources of funding
- Availability – pending, committed, received
- Timing of receipt of funding
- Must have commitment for at least 50% of funding need
- May not include prior phases of project
- Expenditure plan
- Impact on existing infrastructure

Project Timeline

(up to 15 points)

- Timeline to include:
 - Study and Analysis of Project
 - Site identification
 - Land/Site acquisition
 - Architectural/Engineering Studies
 - Facility Construction
 - Equipment Purchase
 - Other (describe)
- Projects to secure construction contract or building permit within 12 months of approval by BOC
- Projects to be completed within 36 months of BOC approval

Project Operating Plan

(up to 20 points)

- Demonstrate long-term viability/sustainability of project
 - Ten-Year operating budget
 - Include anticipated revenues and expenditures
 - Ongoing maintenance and upkeep
- Plan for management of operations and marketing of facility
- Provide financial statements/audit results

Project Visitor Estimates, Return on Investment and Performance Targets

(up to 20 points)

- Estimated visitor information
 - Day visitors (within County and 75 mile radius)
 - Overnight visitors (outside 75 mile radius)
- Calculate estimated Food and Beverage/Room Occupancy Tax Revenues
- Calculate estimated Return on Investment
- Estimates to be used to establish performance targets in funding agreement

Organizational Information

(up to 20 points)

- Organizations ability to deliver proposed project
 - Years in business
 - Organization size/structure
 - Executive Officers
 - Letters of support or endorsement
 - Pending litigation or regulatory action
- Team leadership, experience, authority
- Similar projects

Contact During Process

- Proposal Contact:
 - Denise Foreman, Assistant County Manager
 - denise.foreman@wakegov.com
- Questions should be raised at pre-submittal meeting or submitted in writing
- Proposers are not to initiate contact with Wake County employees, evaluation committee members or Board of Commission members between dates of release of RFP and release of recommendations



Legislation Details (With Text)


File #: 16-1126
Type: Regular Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 10/2/2017
Final action:
Title: Approval of FY 2018 Community Capital Funding Process
Sponsors:
Indexes:
Code sections:
Attachments: [Community Capital Agenda Item Presentation](#)
[Draft Request for Proposals \(RFP\)](#)
[April 10, 2017 Work Session Community Capital Process Overview Presentation](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners	accepted	

Approval of FY 2018 Community Capital Funding Process

That the Board of Commissioners approves the process for selection of projects to receive Community Capital funding

Presentation Overview

- 
- History
 - Available Funding
 - Project Criteria
 - FY 2018 Process

History

- Established in FY 2002 to support capital investments in projects implemented by community organizations that address critical community issues
- Develop an increased capacity in Wake Co. for partnerships between public, non-profit and for profit sectors
- Address critical countywide needs in a way that is financially sustainable and effective
- Projects should complement existing and future county-wide initiatives

Funding History

Organization	Total Commitment
Food Runners Collaborative: Commercial Kitchen	\$1,250,000
Alice Aycock Poe Health Ed Center: Parking Lot & Learning Playground	\$500,000
Healing Place for Women: New Facility	\$1,000,000
Urban Ministries: New Offices	\$600,000
Transitions LifeCare: Hospice Facility and Palliative Care Center	\$1,750,000
Alliance Medical Ministry: Purchase & Renovation of new facility	\$745,000
Tammy Lynn Center: Repairs & Renovations for aging facility	\$150,000
Garner Veterans Memorial: Memorial & Interactive Educational Park	\$50,000
Interact: Expand Shelter	\$750,000
Boys and Girls Clubs: Teen Center	\$815,000
Transitions LifeCare: 10-room expansion	\$450,000
Advance Health: New Health Services Building	\$450,000
Interfaith Food Shuttle: Facility for urban agriculture training center, Growing Room, and Community Room (Withdrawn)	\$140,000
Southlight Healthcare: Integrated Care Facility and Respite and Resource Center (Delayed)	\$750,000
Food Bank: Food Distribution Warehouse	\$500,000
Dorcas Ministries: Health Clinic Upfit	\$50,000

Available Funding

\$2,340,000 proposed to allocate

Current	FY2019	FY2020	FY2021	FY2022	Total Proposed to Allocate
\$340,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,340,000

Project Criteria

Projects at a minimum must:

- Be a capital project
- Demonstrate a mix of funding sources
- Rely on County funding for no more than 35 % of total project funding
- The amount requested from the County shall be no more than \$1 million
- Describe an annual operating plan in detail and demonstrate a self-sufficient operating budget

Projects Evaluated On

- Research or evidence demonstrating clear link between project initiatives and resolution of the countywide problem
- Comprehensive analysis of an unmet need facing the countywide community
- A clear schedule for project implementation
- Clearly demonstrates a need for county capital investment
- Scope of impact on County residents
- Analysis of alternative strategies for addressing the problem and the recommended project plan
- Successful community partnerships and collaboration
- Inclusion of a mechanism to track and measure success
- Proposer's ability to execute project

FY2018 Process

October 2, 2017:	Timeline, Criteria, Funds Available, & Work Group Membership Presented to BOC
October 3, 2017:	RFP Posted on Wakegov.com
October 30, 2017:	Pre-submittal meeting to discuss evaluation criteria
December 1, 2017:	Submittals due to Wake County by 3:00 pm
December 11 - 15, 2017:	Work Group Reviews Submittals
December 18 - 22, 2017:	Work Group Convenes and Selects Finalists
January 8 - 12, 2018:	Finalist Presentations
February 12, 2018:	Presentation of Recommended Funding at BOC Work Session

Evaluation Team

External

Community Foundation Leaders

Internal

Budget and Management

County Manager's Office

Facilities Design and Construction

Finance

GSA

Human Services

County Contact

- Contact:
 - Michael Gammon, Senior Budget & Management Analyst
 - Michelle.Gammon@wakegov.com
 - Question should be raised at pre-submittal meeting or submitted in writing
 - Proposers are not to initiate contact with other Wake County employees, evaluation team members or Board of Commission members between dates of release of RFP and release of recommendations



Community Capital

Funding for the Capital Needs of Community
Organizations

April 10, 2017 Work Session

Presentation Overview

- Community Capital History
- Project Funding FY 02 -14
- FY 14 Process
- Project Criteria
- FY 14 Process Funding
- Current & Future Requests
- Next Steps

History/Purpose

- Established in FY 2002 to support capital investments in projects implemented by community organizations that address critical community issues
- Develop an increased capacity in Wake Co. for partnerships between public, non-profit and for profit sectors
- Address critical countywide needs in a way that is financially sustainable and effective
- Projects should complement existing and future county-wide initiatives

Process prior to FY 2014

- Starting in FY 2002, \$500,000 appropriated each year in CIP
- Funds allocated to projects throughout the year, not always in line with budget process
- Broad focus on addressing critical community problems but selections were made case by case basis as funding was available
- Set of criteria was considered in funding organizations but was not a formal process

Funding History – 2002 to 2013

Prior to FY 2014 Process					
Organization	Project	Total Commitment	FY 2002 - 2007	FY 2008 - 2013	FY 2014
Food Runners Collaborative	Commercial Kitchen	\$1,250,000	\$1,250,000	\$0	
Alice Aycock Poe Health Ed Center	Parking Lot & Learning Playground	\$500,000	\$500,000	\$0	
Healing Place for Women	New Facility	\$1,000,000	\$1,000,000	\$0	
Urban Ministries	New Offices	\$600,000	\$200,000	\$400,000	
Transitions LifeCare	Hospice facility & Pallative Care Center	\$1,750,000	\$0	\$1,500,000	\$250,000
Alliance Medical Ministry	Purchase & Renovation of new facility	\$745,000	\$100,000	\$645,000	
Tammy Lynn Center	Repairs & Renovations for aging facility	\$150,000	\$0	\$150,000	
Garner Veterans Memorial	Memorial & Interactive Educational Park	\$50,000	\$0	\$50,000	
Interact	Expand Shelter	\$750,000	\$0	\$750,000	
TOTAL		\$6,795,000	\$3,050,000	\$3,495,000	\$250,000

FY 2014 RFP process

- Increased interest in funding led to establishing a more formal Request for Proposals process
- Formed an evaluation committee comprised of Wake Co. staff and external community foundation leaders to review proposals, conduct interviews and score projects
 - Departments represented on Committee: County Manager's Office, Budget, Facilities Design & Construction, GSA, Finance, Human Services, Affordable Housing
 - External participants: ABC Board, John Rex Endowment, Triangle United Way
- Scored project proposals using forced choice matrix and weighted **criteria**, 5 finalists made presentations to committee to determine funding and timing recommendations

Project Funding Criteria

Need

- Addresses a County-wide unmet Need
- Analysis of alternative strategies to solve problem
- Clear link between project initiative and resolution of problem

Funding & Partners

- Clearly demonstrates need for county investment
- Relies on County Funding for no more than 35% & has a mix of sources
- Successful partnerships & collaboration

Operating Sustainability

- Describes and demonstrates an annual operating plan/self sufficiency

Project Management

- Clear project schedule
- Historic track record of ability to execute a project
- Includes mechanisms to measure success

FY 14 Process Proposals

Recommended for Funding	
Boys and Girls Clubs	\$1 million towards Teen Center totaling \$3.3 million
Hospice of Wake County	\$750,000 towards \$6 million 10-room expansion, start-up costs, endowment for building maintenance, and balance from first capital campaign
Interfaith Food Shuttle	\$200,000 for construction repairs and Phase I improvements to facility for urban agriculture training center, Growing Room, and Community Room. Total cost \$1.2 million for Phase 1 improvements and purchase of facility.
Southlight Healthcare	\$1 million towards Integrated Care Facility totaling \$5 million, and Homeless Respite and Resource Center totaling \$2 million
Wake Health Services	\$1 million towards new medical, dental, and pharmacy Health Services Building totaling \$9.96 million
Not Recommended for Funding	
Dorcas Ministries	\$1 million to pay off interim financing from 2011 acquisition and renovation of Cary Plaza; Not a Capital Project
Nessie Foundation	\$525,000 towards Dual Purpose Community Safe Room totaling \$1.5 million; Scored lower in addressing <u>county-wide</u> unmet need & Clear link to resolving <u>county-wide</u> problem
Alliance Medical Ministry	\$110,000 towards \$355,000 cost to reconfigure patient intake and renovate existing space for professional and community meetings and health and wellness programs; Scored lower in addressing a <u>county-wide</u> unmet need
YMCA of the Triangle	\$665,977 towards \$1.9 million cost for construction of YMCA Shelter and Aquatic Center; Scored lower in addressing a <u>county-wide</u> unmet need

(reason not funded in bold)

Funding Commitments– 2014 to current

FY 2014 Process Approved Projects									
Organization	Project	Total Commitment	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Boys & Girls Club	Teen Center	\$815,000	\$415,000	\$200,000	\$150,000	\$50,000			
Transitions LifeCare	10 bed expansion	\$450,000			\$100,000	\$150,000	\$200,000		
Advance Community Health	New Health Services Building	\$450,000	\$50,000	\$200,000	\$150,000	\$50,000			
Interfaith Food Shuttle (Note 1)	Urban Agricultural Training Center	\$140,000	\$140,000			(\$140,000)			
Southlight Healthcare (Note 2)	Integrated Care Clinic & Respite Center	\$750,000					\$300,000	\$250,000	\$200,000
FY 2017 Budget process									
Food Bank	Food Distribution Warehouse	\$500,000				\$500,000			
Dorcas Ministries	Health Clinic upfit	\$50,000				\$50,000			
TOTAL		\$3,155,000	\$605,000	\$400,000	\$400,000	\$660,000	\$500,000	\$250,000	\$200,000

- Note 1: Interfaith Food Shuttle withdrew project FY 17
- Note 2: As of 2017, Southlight Project was delayed and determination made to push out funding to start in FY 18 – enabling funding capacity for Food Bank & Dorcas in FY 17

FY 18 – 24 CIP Capacity

Capacity becomes available starting in FY 2019

Current Requests FY 18 beyond								
Organization	Project	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Transitions LifeCare	10 Bed Expansion	\$200,000						
Southlight Healthcare	Integrated Care Clinic & Respite Center	\$300,000	\$250,000	\$200,000				
* Reserve for Future Projects		\$0	\$250,000	\$300,000	\$500,000	\$500,000	\$500,000	\$500,000
TOTAL		\$1,300,000	\$550,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000

* Current Available in Reserve for Future = \$40,000

FY 18 Unsolicited Requests

Current Requests		
Organization	Project	Total Request
Southeast Raleigh YMCA	New 35,000 sf facility	\$1,500,000
Freedom Park	African American Memorial/Cultural Park	\$500,000
TOTAL		\$2,000,000

Discussion

Capacity at current funding levels available beginning in FY19

Suggest conducting an RFP process similar to that of FY14 to:

- Broadly solicit community needs for consideration
- Actual requests / needs would inform if current level of funding is appropriate



Legislation Details (With Text)

File #: 16-1127

Type: Regular Item **Status:** Agenda Ready

In control: Community Services

On agenda: 10/2/2017 **Final action:**

Title: Response to the Raleigh Durham Airport Authority Regarding its Recent Land Lease Request for Proposals

Sponsors:

Indexes:

Code sections:

Attachments: [RDU RFP Item 2017 10 02.pdf](#)
[RDU RFP PP 2017 10 02.pdf](#)
[RDU RFP Document Final.pdf](#)
[Co Letter 2 Landguth 2017 09 15.pdf](#)
[RDU Letter 2 Hartman 2017 09 16.pdf](#)
[WakeCountyResolutionSupportingTCFPurchaseofOddfellowsFinal.pdf](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners	accepted	

Response to the Raleigh Durham Airport Authority Regarding its Recent Land Lease Request for Proposals

That the Board of Commissioners:

1. Authorizes staff to obtain an appraisal on Parcel 2 (approximately 60 acres) and Parcel 3 (approximately 90 acres) as identified in the Raleigh-Durham International Airport Land Lease Request for Proposals; and
2. Adopt a resolution supporting The Conservation Fund's purchase of the Odd Fellows/Crabtree Creek property.
3. Authorizes the County Manager to send a letter to the Raleigh-Durham Airport Authority expressing:
 - a. the County's interest in leasing Parcel 2 and Parcel 3;
 - b. a request for a 90 day extension of the Land Lease Request for Proposals to allow the County time to develop a proposal; and
 - c. the County's support of The Conservation Fund's offer to purchase the Odd Fellows/Crabtree Creek property (Parcel 1) for \$6.46 million to preserve the land and have it added to the Umstead State Park property.

Item Title: Response to the Raleigh Durham Airport Authority Regarding its Recent Land Lease Request for Proposals

Specific Action Requested:
That the Board of Commissioners:

- 1. Authorizes staff to obtain an appraisal on Parcel 2 (approximately 60 acres) and Parcel 3 (approximately 90 acres) as identified in the Raleigh-Durham International Airport Land Lease Request for Proposals; and**
- 2. Adopt a resolution supporting The Conservation Fund's purchase of the Odd Fellows/Crabtree Creek property.**
- 3. Authorizes the County Manager to send a letter to the Raleigh-Durham Airport Authority expressing:**
 - a. the County's interest in leasing Parcel 2 and Parcel 3;**
 - b. a request for a 90 day extension of the Land Lease Request for Proposals to allow the County time to develop a proposal; and**
 - c. the County's support of The Conservation Fund's offer to purchase the Odd Fellows/Crabtree Creek property (Parcel 1) for \$6.46 million to preserve the land and have it added to the Umstead State Park property.**

Item Summary:

Background

Since 1938, the Raleigh-Durham Airport (RDU) has played a central role in the growth of the Research Triangle Region. In 2016, over 11 million people traveled through RDU, passing the 11-million passenger mark for the first time in the airport's history.

As the Triangle region has grown, RDU has undertaken several master planning efforts designed to assess expected growth in airport activity and in the region, gauge existing facilities' ability to meet that future demand and identify development solutions; RDU's latest master plan, Vision 2040, has just recently concluded.

One area of evaluation included in Vision 2040 was the future of RDU land not currently utilized or anticipated for aeronautical use. Included in this evaluation was a portion of the land leased to the County for Lake Crabtree County Park and several tracts between Lake Crabtree County Park and William B. Umstead State Park that have been used without permission for mountain biking. Vision 2040 proposed several different uses for these areas at a schematic level, from continued recreation, office and hotel to industrial, with anticipated revenue from these uses being reinvested into the Airport.

The proposed non-recreational use of this property brought together a number of stakeholders to discuss the possibility of enhanced recreational opportunities on RDU properties and adjacent properties. At the January 23, 2017 work session, the Board of

Commissioners received a presentation describing the situation and a proposal from staff to have the University of North Carolina School of Government's Development Finance Initiative (DFI) provide options for developing recreational facilities on RDU property by identifying partnership opportunities for the County. DFI was established in 2011 to assist communities in achieving their community and economic development goals. DFI presented its Preliminary Feasibility Analysis to the Board of Commissioners at the August 14, 2017 work session.

On September 8, 2017 RDU released a Land Lease Request for Proposals with the goal to "...select the Proposal(s) that best meets the requirements of this Request for Proposals (hereinafter referred to as "RFP") to manage and use the Parcels in a manner that does not negatively affect the use, utility, safety or efficiency of the Airport and to pay at least fair market value for the land lease(s)." The deadline for proposals is October 9, 2017.

Based on the quick turn-around time, the County Manager felt staff did not have ample time to submit a meaningful proposal and stated such to Michael Landguth, President and CEO Raleigh-Durham Airport Authority in a letter dated September 15, 2017.

On September 16, 2017 Mr. Landguth responded requesting clarification on which parcels the County would be interested in leasing and where we are in the process of developing an offer.

The first step to develop a proposal would be to appraise the properties to better understand their value. Once this is done, staff would be in a better position to have the Board consider which (if any) properties to pursue, the cost to lease them, how the properties could be used and a high level estimate of the cost to develop, maintain and operate this facility.

In order to develop a proposal, the County would need a 90 day extension of the Land Request for Proposals so the Board could take action in December. This would also give the County an opportunity to work with the other airport owners and interested stakeholders.

Attachments:

1. Presentation
2. Raleigh Durham Airport Authority's (RDU) Land Lease Request for Proposals (RFP)
3. Letter from County Manager Jim Hartmann to Michael Landguth, President and CEO Raleigh-Durham Airport Authority dated September 15, 2017
4. Letter from Michael Landguth, President & CEO Raleigh-Durham Airport Authority to County Manager Jim Hartmann dated September 16, 2017
5. Resolution Supporting The Conservation Fund's Request to Purchase the "Odd Fellows/Crabtree Creek" Property from the Raleigh-Durham Airport Authority to Expand Umstead State Park

Response to the Raleigh Durham Airport Authority (RDU) Regarding its Recent Land Lease Request for Proposals (RFP)

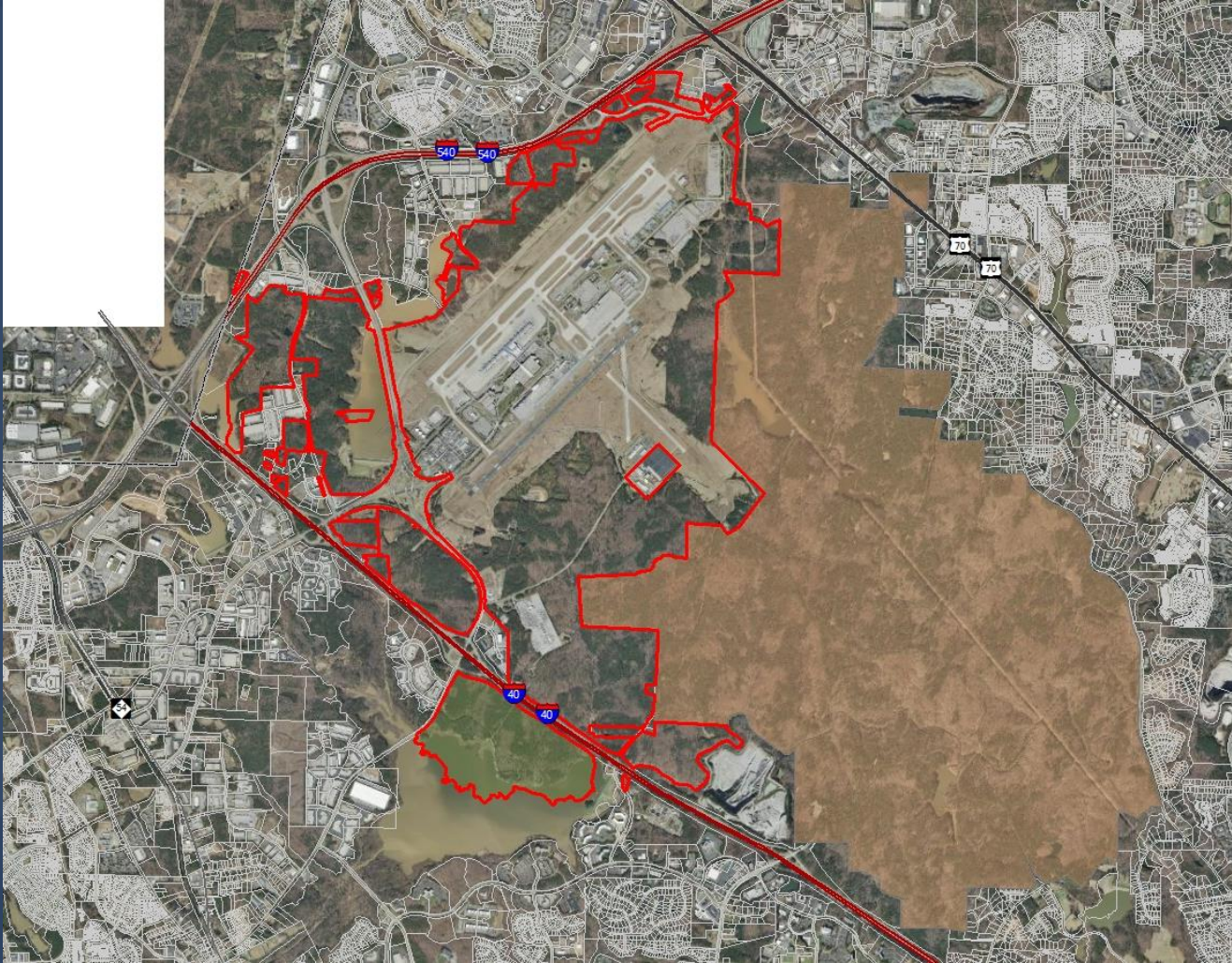
Wake County Board of Commissioners
October 2, 2017



@wakegov    

wakegov.com

Raleigh Durham Airport



- Raleigh-Durham Airport (RDU) has played a central role in the growth of the Research Triangle Region.
- 2016 – more than 11 million people traveled through RDU.
- Vision 2040 Master Plan
 - assess expected growth in airport activity and in the region,
 - gauge existing facilities' ability to meet that future demand, and
 - identify development solutions;

VISION 2040

MAJOR PROJECTS

Airfield Expansion

Rebuild Runway 5L/23R in a new location, with the ability to extend to 11,500 feet.

- ▶ Includes additional taxiways
- ▶ Allows current runway to be used while new one is built, no disruption in air service

Terminal Development

Expand existing terminals incrementally as demand warrants.

- ▶ Expansion of Terminal 2, including ticketing, bag claim and the Federal Inspection Services Facility
- ▶ Minor expansion of Terminal 1

Ground Transportation Improvements

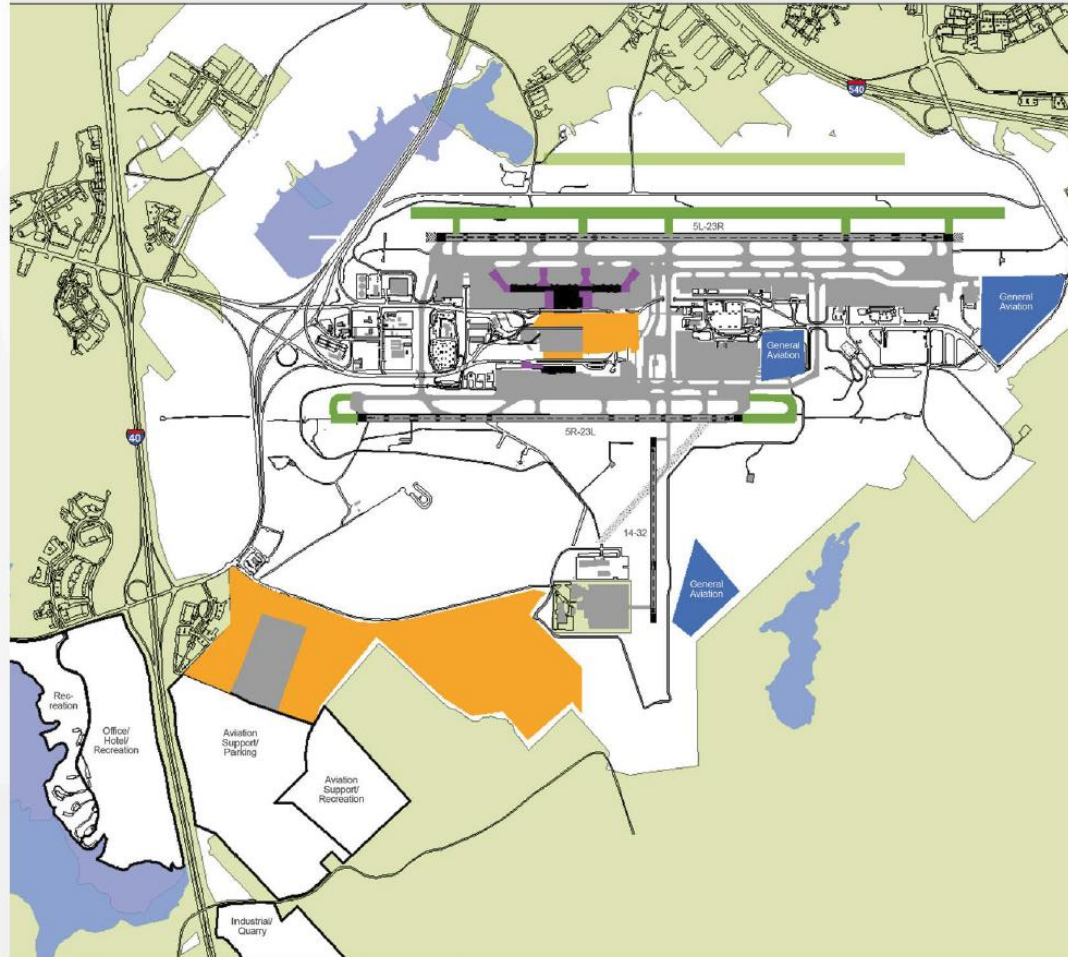
Create new ground transportation facilities, including a rental car facility, transit connection for the region's transit choice, parking and supporting roadway improvements.

- ▶ New Consolidated Rental Car Facility between terminals
- ▶ New Ground Transportation Centers at each terminal
- ▶ Additional parking between terminals
- ▶ Expanded parking along National Guard Drive as demand warrants

General Aviation Development

Support the growth of General Aviation through new facilities and locations.

- ▶ Expanded fixed-based operator space on the current General Aviation site
- ▶ New corporate hanger campus near north end of the airfield
- ▶ Land for a general aviation campus near Runway 14-32 for small aircraft



- Airfield Expansion
- Terminal Development
- Ground Transportation
- General Aviation Development
- Land Use (as it relates to non-aeronautical use)



LEARN MORE AT
VISION2040.RDU.COM

Land Use – Non-aeronautical use



Along I-40 between Lake Crabtree County Park and William B. Umstead State Park

Sanctioned Recreation

1. Lake Crabtree County Park

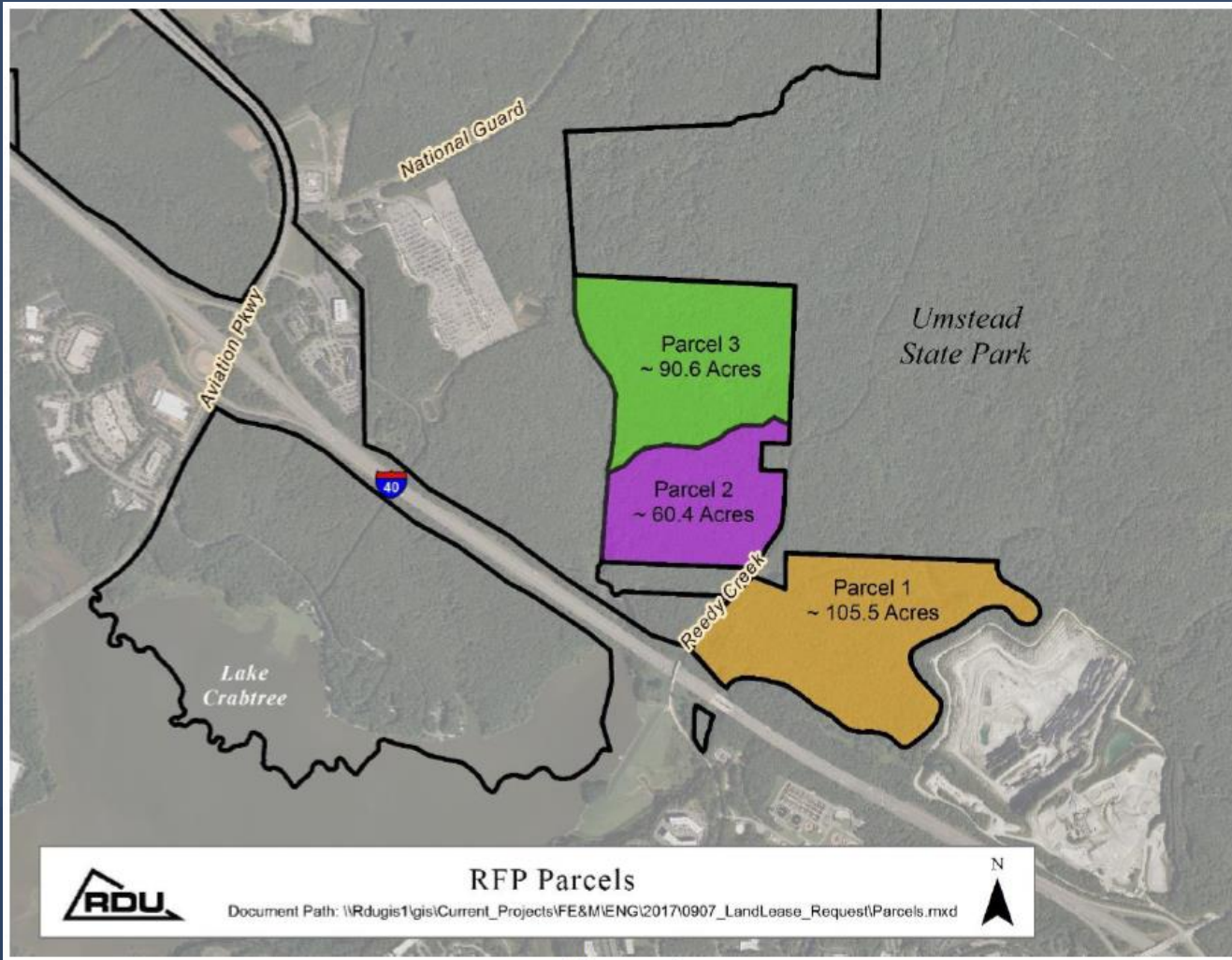
- 1985 – 33 acres
- 1994 – 148 acres

Non-Sanctioned Recreation

2. 286

3. Rocky Road

RDU - Land Lease Request for Proposals (RFP)



- Issued: September 8, 2017
- Proposals Due: October 9, 2017
- May propose to lease one, two or all three parcels
- Minimum term = 25 years,
- Maximum term of the lease = 40 years, and in no event can the lease exceed 40 years
- Proposed use cannot “adversely affect the safety, utility or efficiency of the airport.”
- “fair-market value”

Board Action

- 1. Authorizes staff to obtain an appraisal on Parcel 2 (approximately 60 acres) and Parcel 3 (approximately 90 acres) as identified in the Raleigh-Durham International Airport Land Lease Request for Proposals; and**
- 2. Adopt a resolution supporting The Conservation Fund's purchase of the Odd Fellows/Crabtree Creek property.**
- 3. Authorizes the County Manager to send a letter to the Raleigh-Durham Airport Authority expressing:**
 - a. the County's interest in leasing Parcel 2 and Parcel 3;**
 - b. a request for a 90 day extension of the Land Lease Request for Proposals to allow the County time to develop a proposal; and**
 - c. the County's support of The Conservation Fund's offer to purchase the Odd Fellows/Crabtree Creek property (Parcel 1) for \$6.46 million to preserve the land and have it added to the Umstead State Park property.**



Resolution Supporting The Conservation Fund's Request to Purchase the "Odd Fellows/Crabtree Creek" Property from the Raleigh-Durham Airport Authority to Expand Umstead State Park

WHEREAS, The Conservation Fund has made an offer to purchase the "Odd Fellows/Crabtree Creek" (Odd Fellows) property from the Raleigh-Durham Airport Authority (Authority); and

WHEREAS, the offer to purchase the Odd Fellows property will ensure permanent conservation of the property; and

WHEREAS, permanent conservation of the property prevents incompatible development and land uses on the property that may impact airport operations; and

WHEREAS, the sale of the Odd Fellows property will provide cash immediately for Authority operations and/or investments, while removing the uncertainty of future lease payments at an unknown date; and

WHEREAS, Wake County currently leases approximately 181 acres from the Authority for use as Wake County's highest utilized park, Lake Crabtree County Park; and

WHEREAS, the sale of the Odd Fellows property will increase area opportunities for recreation, open space, water and air quality protections, and help build and support a healthy community; and

WHEREAS, increased recreational opportunities in the area will have a positive impact on tourism, economic development, and community health by creating a regional recreation center; and

WHEREAS, the sale of the Odd Fellows property will create a permanent amenity for the community, as opposed to, a long term liability for the Authority; and

NOW, THEREFORE, BE IT RESOLVED, the Wake County Board of Commissioners supports The Conservation Fund's request to purchase the "Odd Fellows/Crabtree Creek" property from the Raleigh-Durham Airport Authority to expand Umstead State Park, and requests the Raleigh-Durham Airport Authority to re-consider that purchase offer.

Adopted this day, 2nd day of October 2017.

Sig Hutchinson, Chairman
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-1133

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/2/2017 **Final action:**

Title: Consideration and Evaluation of Implementing Session Law 2017-188, Civil Penalties for Passing a Stopped School Bus

Sponsors:

Indexes:

Code sections:

Attachments: [SB55AgendaItemFinal.pdf](#)
[SB55.pdf](#)
[SB55BillSummary.pdf](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners	accepted	

Consideration and Evaluation of Implementing Session Law 2017-188, Civil Penalties for Passing a Stopped School Bus

That the Board of Commissioners supports Session Law 2017-188, and requests WCPSS to evaluate implementation of the law and collaborate with the County staff with respect as to development of an ordinance regarding the use of photographic or video evidence for the civil enforcement of violations for passing a stopped school bus

GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2017

SESSION LAW 2017-188
SENATE BILL 55

AN ACT TO AUTHORIZE THE USE OF PHOTOGRAPHIC OR VIDEO EVIDENCE FOR
THE CIVIL ENFORCEMENT OF VIOLATIONS FOR PASSING A STOPPED SCHOOL
BUS.

The General Assembly of North Carolina enacts:

SECTION 1. Article 12 of Chapter 153A of the General Statutes is amended by adding a new section to read:

"§ 153A-246. Use of photographs or videos recorded by automated school bus safety cameras.

(a) Definitions. – The following definitions apply in this section:

(1) Automated school bus safety camera. – As defined in G.S. 115C-242.1.

(2) Officials or agents. – This term includes a local board of education located within the county or a private vendor contracted with under G.S. 115C-242.1.

(3) School bus. – As used in G.S. 20-217.

(b) Civil Enforcement. – A county may adopt an ordinance for the civil enforcement of G.S. 20-217 by means of an automated school bus safety camera installed and operated on any school bus located within that county. An ordinance adopted pursuant to this section shall not apply to any violation of G.S. 20-217 that results in injury or death. Notwithstanding the provisions of G.S. 14-4, in the event that a county adopts an ordinance pursuant to this section, a violation of the ordinance shall not be an infraction. An ordinance authorized by this subsection shall provide all of the following:

(1) The notice of the violation shall be given in the form of a citation and shall be received by the registered owner of the vehicle no more than 60 days after the date of the violation.

(2) The registered owner of a vehicle shall be responsible for a violation unless the vehicle was, at the time of the violation, in the care, custody, or control of another person or unless the citation was not received by the registered owner within 60 days after the date of the violation.

(3) A person wishing to contest a citation shall, within 30 days after receiving the citation, deliver to the officials or agents of the county that issued the citation a written request for a hearing accompanied by an affidavit stating the basis for contesting the citation, including, as applicable:

a. The name and address of the person other than the registered owner who had the care, custody, or control of the vehicle.

b. A statement that the vehicle involved was stolen at the time of the violation, with a copy of any insurance report or police report supporting this statement.

c. A statement that the citation was not received within 60 days after the date of the violation, and a statement of the date on which the citation was received.



- d. A copy of a criminal pleading charging the person with a violation of G.S. 20-217 arising out of the same facts as those for which the citation was issued.
- (4) The citation shall include all of the following:
 - a. The date and time of the violation, the location of the violation, the amount of the civil monetary penalty imposed, and the date by which the civil monetary penalty shall be paid or contested.
 - b. An image taken from the recorded image showing the vehicle involved in the violation.
 - c. A copy of a statement or electronically generated affirmation of a law enforcement officer employed by a law enforcement agency with whom an agreement has been reached pursuant to G.S. 115C-242.1(c) stating that, based upon inspection of the recorded images, the owner's motor vehicle was operated in violation of the ordinance adopted pursuant to this subsection.
 - d. Instructions explaining the manner in which, and the time within which, liability under the citation may be contested pursuant to subdivision (3) of this subsection.
 - e. A warning that failure to pay the civil monetary penalty or to contest liability in a timely manner shall waive any right to contest liability and shall result in a late penalty of one hundred dollars (\$100.00), in addition to the civil monetary penalty.
 - f. In citations issued to the registered owner of the vehicle, a warning that failure to pay the civil monetary penalty or to contest liability in a timely manner shall result in refusal by the Division of Motor Vehicles to register the motor vehicle, in addition to imposition of the civil monetary penalty and late penalty.
- (5) Violations of the ordinance shall be deemed a noncriminal violation for which a civil penalty shall be assessed and for which no points authorized by G.S. 20-16(c) and no insurance points authorized by G.S. 58-36-65 shall be assigned to the registered owner or driver of the vehicle. The amount of such penalty shall be four hundred dollars (\$400.00) for the first offense, seven hundred fifty dollars (\$750.00) for the second violation, and one thousand dollars (\$1,000) for each subsequent violation of the ordinance.
- (6) If a registered owner provides an affidavit that the vehicle was, at the time of the violation, in the care, custody, or control of another person or company, the identified person or company may be issued a citation complying with the requirements of subdivision (4) of this subsection.
- (7) The citation shall be processed by officials or agents of the county and shall be served by any method permitted for service of process pursuant to G.S. 1A-1, Rule 4 of the North Carolina Rules of Civil Procedure, or by first-class mail to the address of the registered owner of the vehicle provided on the motor vehicle registration or, as applicable, to the address of the person identified in an affidavit submitted by the registered owner of the vehicle.
- (8) If the person to whom a citation is issued makes a timely request for a hearing pursuant to subdivision (3) of this subsection, a summons shall be issued by any method permitted for service of process pursuant to G.S. 1A-1, Rule 4 of the North Carolina Rules of Civil Procedure, directing the person to appear at the place and time specified in the summons in order to contest the citation at an administrative hearing.

- (9) A citation recipient who, within 30 days after receiving the citation, fails either to pay the civil penalty or to request a hearing to contest the citation shall have waived the right to contest responsibility for the violation and shall be subject to a late penalty of one hundred dollars (\$100.00) in addition to the civil penalty assessed under this subsection.
- (10) The county shall institute a nonjudicial administrative hearing to hear contested citations or penalties issued or assessed under this section. The decision on a contested citation shall be rendered in writing within five days after the hearing and shall be served upon the person contesting the citation by any method permitted for service of process pursuant to G.S. 1A-1, Rule 4 of the North Carolina Rules of Civil Procedure. If the decision is adverse to the person contesting the citation, the decision shall contain instructions explaining the manner and the time within which the decision may be appealed pursuant to subdivision (11) of this subsection.
- (11) A person may appeal to the district court division of the General Court of Justice from any adverse decision on a contested citation by filing notice of appeal in the office of the clerk of superior court. Enforcement of an adverse decision shall be stayed pending the outcome of a timely appeal. Except as otherwise provided in this subdivision, appeal shall be in accordance with the procedure set forth in Article 19 of Chapter 7A of the General Statutes applicable to appeals from the magistrate to the district court. For purposes of calculating the time within which any action must be taken to meet procedural requirements of the appeal, the date upon which the person contesting the citation is served with the adverse decision shall be deemed to be the date of entry of judgment.
- (12) In the event a person is charged in a criminal pleading with a violation of G.S. 20-217, all of the following shall apply:
- a. The charging law enforcement agency shall provide written notice to the county office responsible for processing civil citations pursuant to subdivision (7) of subsection (b) of this section containing the name and address of the person charged with violation of G.S. 20-217 and the date of the violation.
 - b. After receiving notice pursuant to this subdivision that a person has been charged in a criminal pleading with a violation of G.S. 20-217, the county shall not impose a civil penalty against that person arising out of the same facts as those for which the person was charged in the criminal pleading.
 - c. The county shall issue a full refund of any civil penalty payment received from a person who was charged in a criminal pleading with a violation of G.S. 20-217 if the civil penalty arose out of the same facts as those for which that person was charged in the criminal pleading, together with interest at the legal rate as provided by G.S. 24-1 from the date the penalty was paid until the date of refund.
- (13) If a citation is not contested pursuant to subdivision (3) of this subsection, payment of the civil penalty is due within 30 days after receipt of the citation. If the citation is contested, and the result of the administrative hearing held pursuant to subdivision (10) of this subsection is a decision adverse to the citation recipient, then payment is due within 30 days after receipt of the adverse decision, unless the citation recipient appeals the adverse decision pursuant to subdivision (11) of this subsection. If the adverse decision is appealed, and if the final decision on appeal is adverse to

the citation recipient, then payment of the civil penalty is due within 30 days after the citation recipient receives notice of the final adverse decision on appeal.

- (14) If the registered owner of a motor vehicle who receives a citation fails to pay the civil penalty when due, the Division of Motor Vehicles shall refuse to register the motor vehicle for the owner in accordance with G.S. 20-54(11). The county may establish procedures for providing notice to the Division of Motor Vehicles and for the collection of these penalties and may enforce the penalties by civil action in the nature of debt.
- (15) The county shall provide each law enforcement agency within its jurisdiction with the name and address of the county official to whom written notice of persons charged with violation of G.S. 20-217 should be given pursuant to subdivision (12) of this subsection.

(c) Notice. – An automated school bus safety camera installed on a school bus must be identified by appropriate warning signs conspicuously posted on the school bus. All warning signs shall be consistent with a statewide standard adopted by the State Board of Education in conjunction with local boards of education that install and operate automated school bus safety cameras on their school buses.

(d) Application. – Nothing in this section shall be construed to do any of the following:

- (1) Require the installation and operation of automated school bus safety cameras on a school bus.
- (2) Prohibit the use and admissibility of any photograph or video recorded by an automated school bus safety camera in any criminal proceeding alleging a violation of G.S. 20-217.
- (3) Prohibit the imposition of penalties, including the assignment of points authorized by G.S. 20-16(c) and insurance points authorized by G.S. 58-36-65, on any registered owner or driver of the vehicle convicted of a misdemeanor or felony violation of G.S. 20-217.

(e) Criminal Prosecution Encouraged. – The General Assembly of North Carolina encourages criminal prosecution for violation of G.S. 20-217 whenever photographs or videos recorded by an automated school bus safety camera provide evidence sufficient to support such prosecution."

SECTION 2. Article 17 of Chapter 115C of the General Statutes is amended by adding a new section to read:

"§ 115C-242.1. Installation and operation of automated school bus safety camera.

(a) Definition. – An "automated school bus safety camera" is a device that is affixed to a school bus, as that term is used in G.S. 20-217, that is synchronized to automatically record photographs or video of a vehicle at the time the vehicle is detected for a violation of (i) G.S. 20-217 or (ii) an ordinance adopted under G.S. 153A-246.

(b) Installation and Operation. – Automated school bus safety cameras may be installed and operated on any school bus operated by a local board of education within a county that has adopted an ordinance under G.S. 153A-246 as follows:

- (1) A local board of education may install and operate automated school bus safety cameras without contracting with a private vendor.
- (2) A local board of education may enter into a service contract to install and operate automated school bus safety cameras with a private vendor. Contracts shall be let in accordance with the provisions of G.S. 143-129 applicable to purchases of apparatus, supplies, materials, or equipment. The maximum length of any contract entered into under this subdivision shall be three years. A contract entered into under this subdivision may contain an

option to renew or extend the contract for only one additional term not to exceed three years.

- (3) Upon request by one or more local boards of education, the State Board of Education shall enter into a contract for a statewide service or contracts for regional services to install and operate automated school bus safety cameras with a private vendor. These contracts shall be let in accordance with the provisions of Article 3 of Chapter 143 of the General Statutes.

(c) Interlocal Agreements. – Any local board of education, board of county commissioners, and law enforcement agency may enter into an interlocal agreement pursuant to Part 1 of Article 20 of Chapter 160A of the General Statutes that is necessary and proper to effectuate the purpose and intent of this section and G.S. 153A-246. Any agreement entered into pursuant to this subsection may include provisions on cost-sharing and reimbursement to which the local board of education, board of county commissioners, or law enforcement agency freely and voluntarily agree for the purposes of effectuating this section and G.S. 153A-246.

(d) Evidence in Criminal Proceeding. – Any photographs or videos recorded by an automated school bus safety camera that capture a violation of G.S. 20-217 shall also be provided to the investigating law enforcement agency for use as evidence in any proceeding alleging a violation of G.S. 20-217."

SECTION 3. G.S. 20-54 reads as rewritten:

"§ 20-54. Authority for refusing registration or certificate of title.

The Division shall refuse registration or issuance of a certificate of title or any transfer of registration upon any of the following grounds:

- ...
- (11) The Division has been notified (i) pursuant to G.S. 20-217(g2) that the owner of the vehicle has failed to pay any fine imposed pursuant to ~~G.S. 20-217~~ G.S. 20-217 or (ii) pursuant to G.S. 153A-246(b)(14) that the owner of the vehicle has failed to pay a civil penalty due under G.S. 153A-246.

...."

SECTION 4. G.S. 20-217 reads as rewritten:

"§ 20-217. Motor vehicles to stop for properly marked and designated school buses in certain instances; evidence of identity of driver.

...

(h) ~~Automated camera and video recording systems~~ Automated school bus safety cameras, as defined in G.S. 115C-242.1, may be used to detect and prosecute violations of this section. Any photograph or video recorded by ~~a camera or video recording system~~ an automated school bus safety camera shall, if consistent with the North Carolina Rules of Evidence, be admissible as evidence in any proceeding alleging a violation of subsection (a) of this section. Failure to produce a photograph or video recorded by an automated school bus safety camera shall not preclude prosecution under this section."

SECTION 5. A county that adopts an ordinance as provided in G.S. 153A-246, as enacted by this act, shall maintain records of all violations of that ordinance for which a civil penalty is assessed. Upon request, the county shall provide at least five years of those records to the North Carolina Child Fatality Task Force and the North Carolina General Assembly.

SECTION 6. Within 90 days of the enactment of this act, the State Board of Education shall develop a model request for proposals and a model contract that may be used by the local boards of education in letting contracts in accordance with the provisions of G.S. 115C-242.1(b)(2), as enacted by Section 2 of this act. The State Board of Education and the Department of Public Instruction shall provide technical assistance to a local board of education on this process upon a request by the local board.

SECTION 7. Section 3 of this act is effective one year after it becomes law and shall apply to the registration of any motor vehicle whose owner's failure to pay a civil penalty due under G.S. 153A-246 is reported by a county to the Division of Motor Vehicles on or after the effective date of this act. The remainder of this act is effective when it becomes law. The requirements in G.S. 115C-242.1(b)(2), as enacted by Section 2 of this act, shall not apply to a local board of education that, prior to the effective date of this act, entered into a contract with a private vendor to install and operate automated school bus safety cameras.

In the General Assembly read three times and ratified this the 30th day of June, 2017.

s/ Philip E. Berger
President Pro Tempore of the Senate

s/ Tim Moore
Speaker of the House of Representatives

s/ Roy Cooper
Governor

Approved 2:39 p.m. this 25th day of July, 2017



SENATE BILL 55: School Bus Cameras/Civil Penalties.

2017-2018 General Assembly

Committee:
Introduced by:
Analysis of: S.L. 2017-188

Date: August 3, 2017
Prepared by: Bill Patterson
Staff Attorney

OVERVIEW: *S.L. 2017-188 authorizes counties to impose a civil penalty on the owner of a vehicle that is recorded unlawfully passing a stopped school bus by a school bus safety camera, as long as that the driver is not criminally prosecuted and no injury or death occurred. Failure to pay the civil penalty will prevent the owner from registering the vehicle with the Division of Motor Vehicles (DMV). Counties enacting the ordinance must maintain records of all violations resulting in imposition of a civil penalty and provide them upon request to the North Carolina Child Fatality Task Force and the General Assembly. Local school boards may contract with private vendors to install and operate the school bus safety cameras. The act's vehicle registration provision becomes effective July 25, 2018, and applies to payment delinquencies reported to the DMV on or after that date. The remainder of the act became effective July 25, 2017.*

CURRENT LAW:

Passing a stopped school bus is a criminal offense and subjects the offender to a minimum fine of between \$500 and \$2,500 and to potential license revocation. If the fine is not paid, the DMV does not renew the offender's vehicle registration.

BILL ANALYSIS:

Section 1 authorizes a county to adopt an ordinance permitting the issuance of a citation and imposition of a civil penalty for passing a stopped school bus when the violation is detected by the use of automated school bus safety cameras, provided that no injury or death occurred and the owner was not criminally prosecuted. Violation does not result in points being assigned for driver's license or insurance purposes. Buses equipped with the cameras must be so identified by signs complying with a statewide standard adopted by the State Board of Education (SBOE).

Any citation must be processed by officials or agents of the county and served by first-class mail or as provided under Rule 4 of the North Carolina Rules of Civil Procedure, and must be received by the registered owner of the vehicle within 60 days of the date of violation. To avoid responsibility for the violation the owner must establish that the citation was not timely received or that the vehicle was under someone else's care, custody, or control at the time of the violation.

An owner has 30 days after receiving a citation to request a hearing in writing, supported by an affidavit stating the basis for the challenge. The owner can appeal to district court from any adverse decision resulting from the hearing.

A citation must disclose the date, time and location of the violation, the penalty amount and the due date for payment, a recorded image of the violation, a law enforcement officer's statement that the image depicts a violation, instructions on how to contest the citation, and the consequences of failing to pay the penalty or requesting a hearing within the time required.

Karen Cochrane-Brown
Director



Legislative Analysis
Division
919-733-2578

Senate Bill 55

Page 2

A charging law enforcement agency must provide the county with the name and address of anyone criminally charged with passing a stopped school bus and the date of the violation. After receiving the notice, the county is not permitted to impose a civil penalty against that person arising out the same facts as those giving rise to the criminal charge. A county must refund any civil penalty payment it receives from a person who, based on the same facts, is criminally charged for passing a stopped school bus, together with interest at the legal rate from the date of the payment.

The civil penalty is \$400 for the first offense, \$750 for the second offense, and \$1,000 for a subsequent offense. Owners who fail to pay the civil penalty without making a timely request for a hearing must pay an additional late penalty of \$100, and will be deemed to have waived the right to contest liability.

A county must provide notice to the DMV of any registered owner of a motor vehicle who fails to pay a citation when due. Criminal prosecution is encouraged whenever photos or videos recorded by a school bus safety camera provide evidence sufficient to support such prosecution.

Section 2 permits local school boards to install and operate the school bus cameras, or contract with a private vendor to do so. Alternatively, one or more local boards can request the SBOE to enter into a statewide or regional contract with a private vendor to install and operate the cameras. Any such contracts must be let in compliance with State law bidding procedures. A local board, board of county commissioners, and law enforcement agency can enter into an agreement to further the purpose of the ordinance, including an agreement for cost-sharing and reimbursements. Photographs and videos recorded by a school bus safety camera must be provided to investigating law enforcement agencies.

Section 3 prohibits vehicle registration if the DMV has been notified that the owner failed to pay a civil penalty imposed for passing a stopped school bus.

Section 4 provides that criminal prosecution is not precluded by the failure to produce a photograph or video of the violation recorded by a school bus safety camera.

Section 5 requires counties to maintain records of violations of the ordinance for which a civil penalty is assessed and provide them to the North Carolina Child Fatality Task Force and the General Assembly upon request.

Section 6 requires the SBOE to develop a model request for proposals and contract for local board use by October 23, 2017, and to provide technical assistance to any local board requesting such assistance.

EFFECTIVE DATE: Section 3 of this act becomes effective on July 27, 2018, and applies to registration of motor vehicles whose owners' failure to pay the civil penalty is reported to the DMV on or after that date. The remainder of this act became effective on July 27, 2017. The contract requirements in G.S. 115C-242.1(b)(2), as enacted by Section 2 of this act, do not apply to a local board of education that entered into a contract with a private vendor to install and operate school bus safety cameras before July 27, 2017.

Legislative Analysis Division Staff Attorneys Drupti Chauhan and Kara McCraw substantially contributed to this summary.



Legislation Details (With Text)

File #: 16-1091

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/2/2017 **Final action:**

Title: Citizens Energy Advisory Commission

Sponsors:

Indexes:

Code sections:

Attachments: [Citizens Energy Item Summary.pdf](#)
[Citizens Energy Member List 9-7-17.pdf](#)
[Citizens Energy Board Details.pdf](#)
[Citizens Energy Applicant Roster .pdf](#)
[Citizens Energy Applicant Packet 9-11-17.pdf](#)
[CY2017 Energy Commission Attendance_Clerk Template.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Citizens Energy Advisory Commission
Enter Recommended Action Here

Item Title: Wake County Citizens Energy Advisory Commission

Function To advise Wake County on the reduction of energy consumption.

Meeting Schedule: Last Tuesday of the month, 11:30 a.m., General Services Conference Room

Number of appointments made by County Commissioners: 15

ONE VACANT POSITION

Resignation: Mr. Joseph Longoria

1. _____

Attachments: 6

1. Item Summary
2. Board Details
3. Member List
4. Applicant Roster
5. Applicant Packet
6. Attendance



CITIZEN'S ENERGY ADVISORY COMMISSION

BOARD ROSTER



ROBERT LEKER

10th Term Apr 01, 2016 - Mar 31, 2018

Email: bleker@nccommerce.com

Address:

4812 Latimer Road

Raleigh, NC 27609

Position Chair

Category DISTRICT 6

Appointed by Board of Commissioners



MIKE KASOPSKY

10th Term Apr 01, 2016 - Mar 31, 2018

Email: mkasopsky@scana.com

Address:

2451 Schieffelin Road

Apex, NC 27502

Category DISTRICT 3

Appointed by Board of Commissioners



JOHN MILLER

1st Term Apr 01, 2016 - Mar 31, 2018

Email: thewindmill@yahoo.com

(617) 834-9511

Address:

1104 Tanglewood Dr.

Cary, NC 27511

Category DISTRICT 4



ROBIN ALDINA

2nd Term Apr 01, 2016 - Mar 31, 2018

Email: robin@energync.org

(919) 832-7601

Address:

1111 Haynes Street~ Suite 109

Raleigh, NC 27604

Category DISTRICT 5

Appointed by Board of Commissioners



JENNIFER ROYLE

3rd Term Apr 01, 2016 - Mar 31, 2018

Email: roylejennifer@gmail.com

(919) 818-1711

Address:

5917 Valley Estates Drive

Raleigh, NC 27612

Category DISTRICT 7

Appointed by Board of Commissioners



NEIL SAUER

1st Term Jun 20, 2016 - May 31, 2018

Email: nsauer@clarknexsen.com
(919) 749-0783
(919) 828-1876
Address:
4225 Mangrove Drive
Raleigh, NC 27616

Category DISTRICT 1



JOSEPH LONGORIA

2nd Term Jun 01, 2016 - May 31, 2018

Email: joseph.longoria.m@gmail.com
(931) 980-2030
Address:
120 Saint Albans Dr
Raleigh, NC 27609

Category DISTRICT 6
Appointed by Board of Commissioners



JAMES WARD

1st Term Sep 06, 2016 - May 31, 2018

Email: xyzsolar@gmail.com
(919) 998-8879
Address:
3826 Kelford St
Raleigh, NC 27606

Category DISTRICT 4



JULIAN PROSSER

1st Term Jun 01, 2017 - May 31, 2019

Email: julianprosser@hotmail.com
(919) 630-2064
Address:
109 Barley Place
Wake Forest, NC 27587

Category DISTRICT 6
Appointed by Board of Commissioners



MARTY CLAYTON

8th Term Jun 01, 2017 - May 31, 2019

Email: mclayton@granicusbnc.com
(919) 878-5308
Address:
4532 Arden Forest Road
Holly Springs, NC 27540

Category DISTRICT 2
Appointed by Board of Commissioners



PAUL DAVIS

5th Term Jun 01, 2017 - May 31, 2019

Email: pdavis@cgspllc.com
(919) 467-8209
(919) 789-9242
Address:
3141 John Humphrey Wynd~ Suite 100
Raleigh, NC 27612

Category DISTRICT 3
Appointed by Board of Commissioners



PETER EGAN

7th Term Jun 01, 2017 - May 31, 2019

Email: peterscotteganlc@gmail.com

Address:

1229 Coldstream Court

Raleigh, NC 27615

Category DISTRICT 7

Appointed by Board of Commissioners



DANIEL HOWE

1st Term Jun 01, 2017 - May 31, 2019

Email: dan@pstreetstudio.com

(919) 302-7417

Address:

309 Perry Street

Raleigh, NC 27608

Category DISTRICT 5



MARK SCHWEGEL

1st Term Jun 01, 2017 - May 31, 2019

Email: mbschwegel@gmail.com

(919) 363-0413

Address:

413 Euphoria Circle

Cary, NC 27519

Category DISTRICT 3

Appointed by Board of Commissioners



ROBERT HINSON

1st Term Jun 01, 2017 - May 31, 2019

Email: rchlapp@aol.com

(919) 831-2354

(919) 215-8047

Address:

2413 Trinity Farms Road

Raleigh, NC 27607

Position Vice Chair


Category DISTRICT 7

Appointed by Board of Commissioners



CITIZEN'S ENERGY ADVISORY COMMISSION

BOARD DETAILS



OVERVIEW

SIZE 15 Seats

TERM LENGTH 24

TERM LIMIT 0

To advise Wake County on the reduction of energy consumption



DETAILS

TERM COMMENTS	
WC APPOINTMENT?	Yes
WEBSITE URL	http://www.wakegov.com/energy/Pages/default.aspx
ENACTING RESOLUTION WEBSITE	
ENACTING RESOLUTION	
STATUTE	
SPECIAL QUALIFICATIONS	Should have consumer interest or experience in the energy field.
MEETING SCHEDULE	Last Tuesday in month - 11:30 a.m. - General Services Center Conference Room - 401 Capital Boulevard
BOARD TYPE	
COMMENTS	
PRIMARY COMMISSIONER	



Legislation Details (With Text)

File #: 16-1057

Type: Appointment **Status:** Agenda Ready

On agenda: 10/2/2017 **In control:** Board of Commissioners

Title: Fire Commission **Final action:**

Sponsors:

Indexes:

Code sections:

Attachments: [Fire Commission Item Summary.pdf](#)
[Fire Commission Members.pdf](#)
[Town of Wendell Recomm-Jones.pdf](#)
[Fire Commission applicants 9-19-17.pdf](#)
[Fire Commission Attendance.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Fire Commission
Enter Recommended Action Here

Item Title: Wake County Fire Commission

Function Advise the Board of Commissioners regarding fire protection service delivery issues.

Meeting Schedule: 3rd Thursday of every other month (beginning in January), 7:00 p.m. EMS Training Room, Wake Commons

Number of members total on Committee: 12, plus participating municipality reps

Number of appointments made by County Commissioners: 12

SIX VACANT POSITIONS

Resignation: Mr. Ricky Wright- Citizen/Consumer

Individuals interested in Reappointment/Recommended by the Fire Chiefs and Town of Wendell:

Fire Service Planning and Service Region – North Region

1. Chief Ron Early – Regular Member
Chief David Dillon – Alternate Member

Fire Service Planning and Service Region – South Region

2. Chief Tony Mauldin – Regular Member
Chief Matthew Poole – Alternate Member

President of the Firemen's Association

3. Mr. Kenan Price

Citizen/Consumer

4. Mr. Billy Myrick
5. _____

Representative of Municipal Fire Tax District

6. Mr. Lucius Jones

Attachments: 6

1. Item Summary
2. Members List
3. Letter of Recommendation
4. Resignation
5. Applicant Packet
6. Attendance



Wake County, North Carolina FIRE COMMISSION

BOARD ROSTER



LUCIUS S JONES

7th Term Nov 01, 2015 - Oct 31, 2017

Email: luciusjoneslucius@gmail.com
Home: (919) 427-3706
(919) 365-7196
Address:
P.O. Box 128
Wendell, NC 27591

Position Vice Chair

Category TOWN OF WENDELL

Appointed by Board of Commissioners



CHIEF RON EARLY

2nd Term Nov 01, 2015 - Oct 31, 2017

Email: rearly@wakeforestfire.com
(919) 435-0184
(919) 761-4009
Address:
500 Pressler Street
Wake Forest, NC 27587

Position Primary

Category FIRE SERVICE PLANNING AND SERVICE
REGIONS - North Region

Appointed by Board of Commissioners



BILLY S MYRICK

8th Term Nov 01, 2015 - Oct 31, 2017

Email: myrickconst@yahoo.com
Home: (919) 266-1450
Mobile: (919) 427-7052
Address:
3120 Hodge Road
Knightdale, NC 27545

Position Chair

Category CITIZENS/CONSUMERS

Appointed by Board of Commissioners



CHIEF MATTHEW POOLE

1st Term Apr 04, 2016 - Oct 31, 2017

Email: admin@garnerfire.com
Home: (919) 427-9877
Home: (919) 772-1550
Address:
600 Rand Rd.
Garner, NC 27529

Position Alternate

Category South Region Alternate



DAVID DILLON

1st Term Oct 05, 2015 - Oct 31, 2017

Email: ddillon@granicusbnc.com
(919) 524-8219
Address:
1032 Shadywood Lane
Raleigh, NC 27603

Position Alternate

Category FIRE SERVICE PLANNING AND SERVICE
REGIONS - North Region

Appointed by Board of Commissioners



CHIEF TONY MAULDIN

6th Term Nov 01, 2015 - Oct 31, 2017

Email: tmauldin@granicusbnc.com

Address:

401 Old Honeycutt Road
Fuquay-Varina, NC 27526

Position Regular

Category FIRE SERVICE PLANNING AND SERVICE
REGIONS - South Region

Appointed by Board of Commissioners



KENAN PRICE

7th Term Nov 01, 2015 - Oct 31, 2017

Email: leeprice@wakenewhopefire.com

(919) 266-4970

(919) 556-2064

Address:

3004 Old Crews Rd
Raleigh, NC 27616

Category PRESIDENT OF FIREMENS'
ASSOCIATION DESIGNEE

Appointed by Board of Commissioners



CHIEF RODNEY PRIVETTE

10th Term Nov 01, 2016 - Oct 31, 2018

Email: privette@granicusbnc.com

(919) 556-2974

(919) 556-5466

Address:

P.O. Box 249
Rolesville, NC 27571

Position Regular

Category FIRE SERVICE PLANNING AND SERVICE
REGIONS - East Region

Appointed by Board of Commissioners



ROBERT STAGG

5th Term Nov 01, 2016 - Oct 31, 2018

Email: rhstagg@bellsouth.net

(919) 368-0850

Address:

4901 Grinnell Drive
Raleigh, NC 27612

Category CITIZENS/CONSUMERS

Appointed by Board of Commissioners



THOMAS (RICKY) WRIGHT

2nd Term Nov 01, 2016 - Oct 31, 2018

Email: jane.wright@electricmotorshopnc.com

(919) 556-4084

(919) 556-3229

Address:

206 W Cedar Avenue
Wake Forest, NC 27587

Category Citizen/Consumer

Appointed by Board of Commissioners



CHIEF KEITH MCGEE

1st Term Sep 06, 2016 - Oct 31, 2018

Email: keith.mcgee@apexnc.org

(919) 740-0620

(919) 249-1030

Address:

606 Edgewater Ridge Ct.
Apex, NC 27523

Category Fire Service Planning and Service Region -
West Region



CHIEF WILLIAM 'GARLAND' JOHNSTON

2nd Term Nov 01, 2016 - Oct 31, 2018

Email: chief.johnston@westernwakefirerescue.com

(919) 567-0719

(919) 422-2599

Address:

112 Pointer Ridge Court

Holly Springs, NC 27540

Position Alternate

Category FIRE SERVICE PLANNING AND SERVICE
REGIONS - West Region

Appointed by Board of Commissioners



KEITH GREGORY

5th Term Nov 01, 2016 - Oct 31, 2018

Email: attykeithgregory@aol.com

(919) 349-6893

Address:

118 Windfall Court

Cary, NC 27518

Category CITIZENS/CONSUMERS

Appointed by Board of Commissioners



CHIEF CHRISTOPHER PERRY

3rd Term Nov 01, 2016 - Oct 31, 2018

Email: cperry@townofzebulon.org

(919) 332-2804

(919) 269-6487

Address:

1509 Green Pace Road

Zebulon, NC 27597

Position Alternate

Category FIRE SERVICE PLANNING AND SERVICE
REGIONS - East Region

Appointed by Board of Commissioners



MATTHEW STARK

1st Term Nov 07, 2016 - Oct 31, 2018

Email: matthewstarknc@gmail.com

(919) 632-2886

(919) 481-2319

Address:

729 Antler Meadow Way

Fuquay-Varina, NC 27526

Category Citizen/Consumer



NANCY S ANDERSON

1st Term Aug 07, 2017 - Oct 31, 2019

Email: nsa8234@gmail.com

Mobile: (518) 727-8234

Mobile: (518) 727-3677

Address:

263 Shady Hollow Lane

Garner, NC 27529

Position Alternate



SUSAN RAMSEY

1st Term Apr 03, 2017 - Oct 31, 2019

Email: susan.ramsey@sas.com

(919) 559-3521

(919) 559-3521

Address:

8821 Trailing Cedar Drive

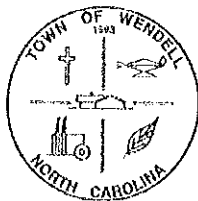
Raleigh, NC 27613

Position Alternate

Category CITIZENS/CONSUMERS

TOWN OF WENDELL

Mayor Virginia R. Gray
Mayor Pro Tempore Jon Lutz
Manager Teresa Piner
Attorney James P. Cauley, III



Small Town, Big Charm

Commissioners
John Boyette
Ben Carroll
Jason Joyner
David Myrick

September 12, 2017

Ms. Denise Hogan
Clerk to the Board
Wake County Board of Commissioners
PO BOX 550
Raleigh, NC 27602

Ref.: Recommendation to the Wake County Fire Commission

Dear Ms. Hogan,

At its September 11, 2017, Wendell Town Board meeting, the Wendell Board of Commissioners unanimously voted to recommend Mr. Lucius Jones to serve as the municipal representative for the Town of Wendell on the Wake County Fire Commission. Mr. Jones currently serves on the Wake County Fire Commission.

An email was sent to Mr. Jones indicating the support of the Wendell Town Board of Commissioners. Additionally, the email contained the link for Mr. Jones to access and complete an application for consideration to the Wake County Fire Commission with a request to remit by Monday, September 18, 2017.

The Wendell Town Board of Commissioners believes Mr. Jones' commitment and dedication to serving the Town of Wendell will continue to be an asset for the Wake County Fire Commission.

The Wake County Board of Commissioner's consideration of the Wendell Town Board's recommendation is most appreciated.

Sincerely,

Virginia R. Gray,
Mayor



Legislation Details (With Text)

File #: 16-1090

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/2/2017 **Final action:**

Title: Juvenile Crime Prevention Council

Sponsors:

Indexes:

Code sections:

Attachments: [JCPC Item Summary.pdf](#)
[JCPC Member List.pdf](#)
[JCPC Cruz-Connerly Ltr of Recommendation 9-5-17.pdf](#)
[JCPC Board Details.pdf](#)
[JCPC Applicant Roster 9-5-17.pdf](#)
[JCPC Applicant Packet 9-11-17.pdf](#)
[JCPC attendance 2017 9.7.17.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Juvenile Crime Prevention Council
Enter Recommended Action Here

Item Title: Juvenile Crime Prevention Council

Function Act as a local juvenile justice planning body and a prerequisite for receiving funding for juvenile court services and delinquency prevention programs.

Meeting Schedule: 3rd Thursday of each month, 10 Sunnybrook Rd, Room 344

Number of members total on Council: up to 26

Number of appointments made by County Commissioners: up to 26

Individual Recommended by the Juvenile Crime Prevention Council/Wake County Sheriff's Office

1. Deputy Zoe Cruz-Connerly – **Recommendation from the Wake County Sheriff's Office**

Attachments: 7

1. Item Summary
2. Board Details
3. Board Membership
4. Recommendation Letter
5. Applicants
6. Applicant Roster
7. Attendance



JUVENILE CRIME PREVENTION COUNCIL

BOARD ROSTER



VINSTON ROZIER JR.

3rd Term Feb 01, 2016 - Jan 31, 2018

Email: vrozierjr@aol.com

(919) 876-8880

(919) 792-4808

Address:

5521 Scenic Brook Lane

Raleigh, NC 27616

Category CHIEF DISTRICT COURT
JUDGE/DESIGNEE

Appointed by Board of Commissioners



CARLA HUFF

2nd Term Feb 01, 2016 - Jan 31, 2018

Email: carlahuff@nc.rr.com

(919) 363-0522

Address:

100 Arbor Tree Ct

Holly Springs, NC 27540

Category COMMISSIONER APPOINTMENT

Appointed by Board of Commissioners



ANN GODWIN

1st Term Feb 01, 2016 - Jan 31, 2018

Email: agodwin@wakegov.com

(919) 876-8873

(919) 250-3976

Address:

4001-E Carya Drive

Raleigh, NC 27610

Category Health Director



GEORGE CURRIE

4th Term Feb 01, 2016 - Jan 31, 2018

Email: gcu122379@aol.com

(919) 872-1001

Address:

5308 Old Forge Circle

Raleigh, NC 27609

Category COMMISSIONER APPOINTMENT

Appointed by Board of Commissioners



KIMBERLY HERRINGTON

7th Term Feb 01, 2016 - Jan 31, 2018

Email: kherrington@co.wake.nc.us

(919) 255-1754

(919) 212-7449

Address:

P.O. Box 46833

Raleigh, NC 27620

Category DIRECTOR OF HUMAN
SERVICES/DESIGNEE

Appointed by Board of Commissioners



ERIC JOHNSON

4th Term Feb 01, 2016 - Jan 31, 2018

Email: eric.johnson@wakegov.com
(919) 389-6854
(919) 857-9381
Address:
204 Highland Springs Lane
Holly Springs, NC 27540

Category DIRECTOR OF MENTAL
HEALTH/DESIGNEE
Appointed by Board of Commissioners



PHILLIP SUTTON

2nd Term Feb 01, 2016 - Jan 31, 2018

Email: phillip.sutton@wakegov.com
(919) 723-1383
(919) 890-7878
Address:
2300 Law Enforcement Drive
Raleigh, NC 27610

Category SHERIFF DEPARTMENT/DESIGNEE
Appointed by Board of Commissioners



NICHOLAS ALLEN

1st Term Jan 04, 2016 - Jan 31, 2018

Email: nallen@unitedwaytriangle.org
(919) 463-5040
Address:
2400 Perimeter Park Drive Suite 150
Morrisville, NC 27560

Category UNITED WAY/NONPROFIT



CHRISTY FAMOLARE

4th Term Feb 01, 2017 - Jan 31, 2019

Email: christy.murray@raleighnc.gov
(919) 815-1541
(919) 807-8545
Address:
509 Ellis Court
Raleigh, NC 27603

Category PARKS AND RECREATION DESIGNEE
Appointed by Board of Commissioners



ERIC A DESIMONE

1st Term Mar 06, 2017 - Jan 31, 2019

Email: eric.desimone@raleighnc.gov
Home: (919) 278-6421
Mobile: (919) 996-1242
Address:
5226 Greens Dairy Road
Raleigh, NC 27616

Category Chief of Police Designee



JONATHAN GLENN

1st Term Mar 06, 2017 - Jan 31, 2019

Email: jglenn8@ncu.edu
(919) 530-7091
(919) 219-6884
Address:
4007 Massey Preserve Trail
Raleigh, NC 27616

Category At-Large



PAUL WALKER

2nd Term Feb 01, 2017 - Jan 31, 2019

Email: pwalker@wcpss.net
(267) 971-3208
(919) 291-5350
Address:
200 Chieftain Drive
Holly Springs, NC 27540

Category LOCAL SCHOOL
SUPERINTENDENT/DESIGNEE
Appointed by Board of Commissioners



KATHERINE EDMISTON

2nd Term Feb 01, 2017 - Jan 31, 2019

Email: katherine.b.edmiston@nccourts.org
(919) 834-4303
(919) 792-5090
Address:
2001 Glenwood Ave
Raleigh, NC 27608

Category DISTRICT ATTORNEY DESIGNEE
Appointed by Board of Commissioners



GINNY SATTERFIELD

7th Term Feb 01, 2017 - Jan 31, 2019

Email: gsatterfield@granicusbnc.com
(919) 954-8656
(919) 790-3273
Address:
P.O. Box 14049
Raleigh, NC 27620

Category COUNTY MANAGER/DESIGNEE
Appointed by Board of Commissioners



SHARIF DEVEAUX

1st Term Feb 01, 2017 - Jan 31, 2019

Email: sharif.a.deveaux@nccourts.org
(910) 527-0547
(919) 792-5443
Address:
7102 Plumleaf Road Apt. 218
Raleigh, NC 27613

Category Juvenile Defense Attorney



DONALD PINCHBACK

4th Term Feb 01, 2017 - Jan 31, 2019

Email: donald.pinchback@djjdp.nc.gov
(919) 772-1799
(919) 715-3104
Address:
101 Sailboat Court
Garner, NC 27529

Category CHIEF COURT COUNSELOR
Appointed by Board of Commissioners



BETH NELSON

10th Term Feb 01, 2017 - Jan 31, 2019

Email: bnelsonlpc@gmail.com
(919) 810-3401
Address:
601 Farabow Road
Holly Springs, NC 27540

Position Chair
Category SUBSTANCE ABUSE PROFESSIONAL
Appointed by Board of Commissioners



CHRISTAL CARMICHAEL

2nd Term Feb 01, 2017 - Jan 31, 2019

Email: christal.carmichael@better-communities.com
(919) 406-4768
(919) 844-7755
Address:
502 McKnight Drive Suite 200
Knightdale, NC 27545

Category MEMBER OF FAITH COMMUNITY
Appointed by Board of Commissioners



MEREDITH WEINSTEIN

3rd Term Feb 01, 2017 - Jan 31, 2019

Email: mbweinstein@nc.rr.com
(919) 523-2785
(919) 530-7457
Address:
108 Meadowcrest Place
Holly Springs, NC 27540

Category COMMISSIONER APPOINTMENT
Appointed by Board of Commissioners



LINDA CUTTLER

4th Term Feb 01, 2017 - Jan 31, 2019

Email: lcuttler@gmail.com
(919) 650-3712
(919) 834-2000
Address:
207 Founders Walk Drive
Morrisville, NC 27560

Category COMMISSIONER APPOINTMENT
Appointed by Board of Commissioners



TONY CANCEL

6th Term Feb 01, 2017 - Jan 31, 2019

Email: tcancel@granicusbnc.com
(919) 468-0988
Address:
109 Moravia Lane
Cary, NC 27513

Category COMMISSIONER APPOINTMENT
Appointed by Board of Commissioners



KENNETH HUFF

2nd Term Jul 06, 2017 - Jul 06, 2019

Email: kenneth.huff@raleighnc.gov
(919) 996-1314
(919) 278-6357
Address:
5226 Greens Dairy Road
Raleigh, NC 27616

Category CHIEF OF POLICE/DESIGNEE
Appointed by Board of Commissioners



VACANCY



VACANCY



VACANCY



VACANCY



Donnie Harrison


**P.O. Box 550
Raleigh, NC 27602**

Wake County Sheriff

919.856.6900

September 1, 2017

To: Teresa Evans
JCPS Coordinator

From: Donnie Harrison 
Sheriff

Subject: New JCPC Representative
Wake County Sheriff's Office

Ms Evans,

The Wake County Sheriff's Office would like to recommend Deputy Zoe Cruz-Connerly to serve on the JCPC Council as the representative for the Wake County Sheriff's Office.

Deputy Cruz-Connerly is currently assigned to the Crime Prevention unit and dutifully serves the communities, public and County of Wake in that capacity.

Thank you for your time and consideration. If you have any questions, please feel free to contact me.



JUVENILE CRIME PREVENTION COUNCIL

BOARD DETAILS



OVERVIEW



SIZE 26 Seats



TERM LENGTH 24



TERM LIMIT 0

Act as a local juvenile justice planning body and a prerequisite for receiving funding for juvenile court services and delinquency prevention programs.



DETAILS

TERM COMMENTS

WC APPOINTMENT?

Yes

WEBSITE URL

<http://wakecojpc.org/>

ENACTING RESOLUTION WEBSITE

ENACTING RESOLUTION

STATUTE

Juvenile Justice Reform Act SL 1998-202

SPECIAL QUALIFICATIONS

Up to 26 members to include: local school superintendent or designee; chief of police; local sheriff; district attorney or designee; chief of court counselor, or designee; director of mental health, or designee; director of social services, or designee; county manager or designee; substance abuse professional; member of faith community; county commissioner; person under 18; juvenile defense attorney; chief district court judge, or designee judge; member of business; health director or designee; United Way or nonprofit; parks and rec rep; and up to 7 members appointed by the County Commissioners and the chair and vice-chair shall be elected annually by council members.

MEETING SCHEDULE

3rd Thursday of each month - 10 Sunnybrook Rd - Room 344 (boardroom) - 12:00 Noon

BOARD TYPE

COMMENTS

PRIMARY COMMISSIONER	Commissioner James West
-----------------------------	-------------------------

ALTERNATE COMMISSIONER	Commissioner Matt Calabria
-------------------------------	----------------------------

PLEASE UPLOAD A FILE	N/A
-----------------------------	-----



Legislation Details (With Text)

File #: 16-1097

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 10/2/2017 **Final action:**

Title: Town of Morrisville Board of Adjustment

Sponsors:

Indexes:

Code sections:

Attachments: [Town of Morrisville BOA Item Summary 9-8-17.pdf](#)
[Morrisville Bd Details BOA.pdf](#)
[Morrisville BOA Member.pdf](#)
[Town of Morrisville BOA Recommendation.pdf](#)

Date	Ver.	Action By	Action	Result
10/2/2017	1	Board of Commissioners	accepted	

Town of Morrisville Board of Adjustment
Enter Recommended Action Here

Item Title: Town of Morrisville Board of Adjustment

Function: To hear and decide on appeals and zoning cases in Morrisville jurisdiction

Number of members total on Board: 1

Number of appointments made by County Commissioners: 1

Individual interested in Reappointment/Recommended by the Town of Morrisville:

1. Mr. Mack Baker

Attachments: 4

1. Item Summary
2. Board Details
3. Town Recommendation/Resolution
4. Board Members



MORRISVILLE BOARD OF ADJUSTMENT

BOARD DETAILS



OVERVIEW



SIZE 1 Seats



TERM LENGTH 36



TERM LIMIT 0

To hear and decide on appeals in zoning cases in Morrisville jurisdiction



DETAILS

TERM COMMENTS

WC APPOINTMENT?

Yes

WEBSITE URL

<http://www.townofmorrisville.org/index.aspx?nid=435>

ENACTING RESOLUTION WEBSITE

ENACTING RESOLUTION

STATUTE

G. S. 160A-388

SPECIAL QUALIFICATIONS

Must live in Morrisville's ETJ

MEETING SCHEDULE

3rd Tuesday of the month - as needed at 7:00 p.m. - Town Hall

BOARD TYPE

COMMENTS

PRIMARY COMMISSIONER

ALTERNATE COMMISSIONER

PLEASE UPLOAD A FILE

N/A



Wake County, North Carolina

MORRISVILLE BOARD OF ADJUSTMENT

BOARD ROSTER



MACK BAKER

Appointed by Board of Commissioners

7th Term Sep 01, 2015 - Aug 31, 2017

Email: mbaker@granicusbnc.com

Address:

808 Church Street

Morrisville, NC 27560



RESOLUTION 2017-159 CONSIDERING APPOINTMENTS AND REAPPOINTMENTS OF ADVISORY BOARD AND COMMITTEE MEMBERS

WHEREAS, recruitment for vacancies on advisory boards and committees has taken place over the last several months; and

WHEREAS, initial appointments from the applicant pool as well as reappointments are considered by the Council; and

WHEREAS, The Unified Development Ordinance governs the Board of Adjustment and states that no more than three regular and two alternate member terms can end within a calendar year and ETJ positions are particularly difficult to fill:

NOW, THEREFORE, BE IT RESOLVED THAT THE MORRISVILLE TOWN COUNCIL hereby approves the following applicants are eligible for appointment and reappointment, and extends the Board of Adjustment ETJ representative term to 2018, as indicated by ballot vote:

**All appointment terms begin September 1, 2017*

Board of Adjustment (BOA)

Steve Botha, term expiring August 31, 2020

Jack Walton, term expiring August 31, 2020

Patty Cheng, term expiring August 31, 2020

Mack Baker, ETJ representative, term extension to August 31, 2018

Tina Beri, alternate, term expiring August 31, 2020

Eric Cusak, alternate, term expiring August 31, 2020

Performance Measures Assessment Committee (PMAC)

Eric Cusak, term expiring August 31, 2019

Phyllis Hines, term expiring August 31, 2019

Biswadev Roy, term expiring August 31, 2019

Dhruv Sakalley, term expiring August 31, 2019

Rupali Tayal, term expiring August 31, 2019

John Wall, term expiring August 31, 2019

Planning and Zoning Board (PZB)

Craig Groce, term expiring August 31, 2020

Peter Prichard, term expiring August 31, 2020

Rob Taylor, alternate, term expiring August 31, 2020

Public Safety Advisory Committee (PSAC)

Brandon Burkley, term expiring August 31, 2019

Senior Advisory Committee (SAC)

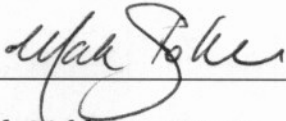
Ken Sherman, term expiring August 31, 2019

Morrisville Environment and Stormwater Committee (MESC)

Susan Howe, term expiring August 31, 2019

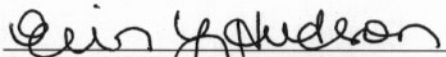
Beverly Goll-Yekeson, term expiring August 31, 2019

Adopted this 25th day of July, 2017.



Mark Stohlman, Mayor

ATTEST:



Erin L. Hudson, Town Clerk





Legislation Details (With Text)

File #: 16-1099

Type: Appointment **Status:** Agenda Ready

On agenda: 10/2/2017 **In control:** Board of Commissioners

Title: Upcoming Vacancies **Final action:**

Sponsors:

Indexes:

Code sections:

Attachments: [Upcoming Vacancies for November 2017.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Upcoming Vacancies

**Upcoming Vacancies
November 2017**

Alliance Behavioral Healthcare

2 Vacancies

Centennial Authority

2 Vacancies

Durham and Wake Counties Research and Production Service District Advisory Committee

3 Vacancies

Commission for Women

3 Vacancies

GoTriangle Board of Trustees

2 Vacancies

Human Services Board

3 Vacancies