



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Tuesday, September 5, 2017

5:00 PM

Wake County Justice Center

Meeting Called to Order: Chairman Sig Hutchinson

Present: 7 - Chairman Sig Hutchinson, Vice-Chair Matt Calabria, Commissioner John D. Burns, Commissioner Greg Ford, Commissioner Jessica Holmes, Commissioner Erv Portman, and Commissioner James West

Others Present: Jim Hartmann, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; David Ellis, Deputy County Manager; Johnna Rogers, Deputy County Manager; Denise Foreman, Assistant County Manager; and Chris Dillon, Assistant County Manager

Pledge of Allegiance

Invocation: Commissioner Greg Ford

Items of Business

1. [Approval of Agenda](#)

Commissioner Holmes moved, seconded by Vice-Chair Calabria, to approve the agenda. The motion passed unanimously.

2. [Approval of the Minutes of the August 7, 2017 Regular Meeting and August 14, 2017 Work Session](#)

Commissioner West said that he spoke with the clerk earlier regarding revisions to the August 14, 2017 minutes and they have been revised.

Commissioner West moved, seconded by Commissioner Burns, to approve the Minutes of the August 7, 2017 Regular Meeting and August 14, 2017 Work Session. The motion passed unanimously.

Consent Agenda

Commissioner Portman moved, seconded by Commissioner West to approve the consent agenda. The motion passed unanimously.

3. [Wake Tech Community College Capital Improvement Program Appropriation Request](#)

Attachments: [WTCC Agenda Item.docx](#)
[BOC Resolution Wake Technical Community College CIP Appropriation 09.5.17.docx](#)

Commissioner Portman moved, seconded by Commissioner West, that the Board of Commissioners adopt the attached resolution and appropriate \$10,033,000 to fund alterations and renovations, minor capital projects and technology acquisition and infrastructure as part of the Wake Tech Capital Improvement Plan. The motion passed unanimously.

4. [Request from the Raleigh Durham Airport Authority to Approve a Grant Offer from the Federal Aviation Administration \(FAA\)](#)

Attachments: [RDU FAA Grant Item Summary 9-5-2017.docx](#)
[FAA Letter.pdf](#)
[FAA Grant Agreement.pdf](#)

Commissioner Portman moved, seconded by Commissioner West, that the Board of Commissioners approve the Raleigh-Durham Airport Authority to accept a Grant Offer, in the amount of \$16,561,952 from the Federal Aviation Administration (FAA) for Construction Services for the Rehabilitation of Taxiway A. The motion passed unanimously.

5. [Approval of the Rural Operating Assistance Program \(ROAP\) Grant Request](#)

Attachments: [Item Summary.docx](#)
[FY2018 ROAP Grant Application 20170807.doc](#)
[FY2018 County ROAP Certified Statement 20170602.doc](#)
[2017-2018 ROAP Sub-Allocations Table 20170809.pdf](#)

Commissioner Portman moved, seconded by Commissioner West, that the Board of Commissioners approve a ROAP grant application be made to the North Carolina Department of Transportation (NCDOT) in the amount of \$574,880. The motion passed unanimously.

6. [State of North Carolina Department of Agriculture and Consumer Services Agreement for the Protection, Development and Improvement of Forest Land in Wake County, North Carolina](#)

Attachments: [Agenda Item 2017 NC Forestry Agreement.docx](#)
[Agreement for the Protection of Forest Land.pdf](#)
[NC GS 106-898.pdf](#)

Commissioner Portman moved, seconded by Commissioner West, that the Board of Commissioners approve the State of North Carolina Department of Agriculture and Consumer Services Agreement for the Protection, Development and Improvement of Forest Land in Wake County, North Carolina and authorizes the Chairman of the Wake County Board of Commissioners to execute the agreement. The motion passed unanimously.

7. [Acceptance of Federal Historic Preservation Fund Grant of \\$13,500 for the Wake County Historic Preservation Commission](#)

Attachments: [2017-2018Grant TWM Edits.docx](#)
[Budget Memo - FY 2018 Grants Fund.xlsx](#)

Commissioner Portman moved, seconded by Commissioner West, that the Board of Commissioners accept grant funding totaling \$13,500 and approve the appropriate budget revisions. The motion passed unanimously.

8. [Confirm and Extend Approval Under Internal Revenue Code of Proposed Issuance by the Housing Authority of the County of Wake of not to Exceed \\$18,100,000 in Multifamily Housing Revenue Bonds \(Sunnybrook Pointe Apartments\)](#)

Attachments: [Active_93122724_1_WHA - Sunnybrook - Wake County Agenda Item \(Confirming Resolution\).docx](#)
[Active_92849117_1_WHA - Sunnybrook - Wake County Affirming Resolution - September 5, 2017.docx](#)
[Sunnybrook Resolution 9-2016.pdf](#)

Commissioner Portman moved, seconded by Commissioner West, that the Board of Commissioners adopts a resolution confirming its previous approval, for purposes of meeting the requirements of the Internal Revenue Code of 1986, as amended, the issuance by the Housing Authority of the County of Wake (the “Authority”) of not to exceed \$18,100,000 in Multifamily Housing Revenue Bonds (Sunnybrook Pointe Apartments) (the “Bonds”). The motion passed unanimously.

9. [Award of a Construction Contract for the Wake Forest Community Library Expansion and Renovation Project](#)

Attachments: [Wake Forest Library Item Summary.doc](#)
[BidTab WF Library.pdf](#)
[WF Library Project Cost Summary.pdf](#)
[Post Bid Addendum Summary.pdf](#)
[WF Library Schematic Site Plan.pdf](#)
[WF Library Schematic Floor Plan.pdf](#)
[WF Library Exterior Rendering from Northeast.pdf](#)
[Budget Memo - FY 2018 Libraries.xlsx](#)

Commissioner Portman moved, seconded by Commissioner West, that the Board of Commissioners:

- 1. Award a construction contract for the Wake Forest Community Library expansion and renovation to Progressive Contracting Co., Inc. of Sanford, NC in the amount of \$2,607,800; and**
- 2. Appropriate \$3,656,000 in Library Bond Capital funds for the project. The motion passed unanimously.**

10. [Building Name Changes for County Owned Fire Stations](#)

Attachments: [Agenda Summary - Renaming consolidated stations.docx](#)
[Attachment 1 - Policy for Naming Property Belonging to Wake County.pdf](#)

Commissioner Portman moved, seconded by Commissioner West, that the Board of Commissioners rename Bay Leaf Volunteer Fire Station #1 as Northern Wake Fire Department Station #1; and Stony Hill Fire/ EMS Station as Northern Wake Fire Department Station #2. The motion passed unanimously.

11. [Resolution for Sale of Self-Contained Breathing Apparatus to the Town of Zebulon](#)

Attachments: [Agenda Item - SCBA purchase.doc](#)
[Surplus SCBA 2016.xlsx](#)
[Vendor quotes for used SCBA.pdf](#)
[Article 12.pdf](#)
[Resolution for sale of surplus property 09-05-17.doc](#)

Commissioner Portman moved, seconded by Commissioner West, that the Board of Commissioners authorizes the Fire Services Department to sell surplus self-contained breathing apparatus to the Town of Zebulon and to deposit the sale proceeds into the Fire Tax

District's Capital Fund Balance. The motion passed unanimously.

12. [Appointment of Map and Plat Review Officers for the Town of Wake Forest](#)

Attachments: [Item Summary](#)
[Resolution from Town of Wake Forest](#)
[Board of Commissioners Resolution](#)

Commissioner Portman moved, seconded by Commissioner West, that the Board of Commissioners adopts a Resolution appointing staff from the Town of Wake Forest as Map and Plat Review Officers. The motion passed unanimously.

13. [Resolution Regarding Processing of Landfill Leachate at South Wake Landfill](#)

Attachments: [Aerosolization of Leachate Final Item Summary.docx](#)
[Leachate Resolution.docx](#)

Commissioner Portman moved, seconded by Commissioner West, that the Board of Commissioners adopts a resolution stating that Wake County is not considering aerosolization of leachate processing at the South Wake Landfill. The motion passed unanimously.

14. [FY 2018 Tip Fee Waiver at the South Wake Landfill and East Wake Transfer Station for the Wake County Big Sweep](#)

Attachments: [BOC landfill waiver Wake County Big Sweep 2017 2018.docx](#)

Commissioner Portman moved, seconded by Commissioner West, that the Board of Commissioners waives the tipping fee to “zero charge” at the South Wake Landfill and East Wake Transfer Station for waste collected by Wake County Big Sweep and all participating partners during Fall 2017, Spring and Summer 2018. The motion passed unanimously.

15. [Amendment of the 2017 Board of Commissioners Committee Structure for the Public Education Committee](#)

Attachments: [Public Education Committee Structure.docx](#)
[2017 Adopted Committee Structure.docx](#)

Commissioner Portman moved, seconded by Commissioner West, that the Board of Commissioners amends the 2017 Committee Structure to make the Public Education Committee membership a Committee of the Whole. The motion passed unanimously.

16. [Tax Committee Recommendations for Value Adjustments, Late Filed Applications.](#)

Collections Refunds and Tax Collections

Attachments: [Tax Collections Item Summary](#)
 [Tax Committee Agenda Process](#)
 [Executive Summary 1](#)
 [Executive Summary 2](#)
 [Sept 2017 Refunds Under 500](#)
 [Sept 2017 Refunds Over 500](#)
 [Daily Updates For Exemptions](#)
 [Daily Updates For Penalties](#)
 [Daily Updates For Tax Relief](#)
 [Daily Updates For Tax Deferments](#)
 [Municipal Collection Report](#)
 [Wake County Collection Report](#)
 [Monthly In-Rem Foreclosure Report](#)
 [PFB Summary Report](#)
 [Register of Deeds Excise Tax Report 1](#)

Commissioner Portman moved, seconded by Commissioner West, that the Board of Commissioners approves the attached recommendations by the Tax Committee. The motion passed unanimously.

Regular Agenda**17. [Public Hearing and Consideration of Business Development Grant Agreement for Infosys](#)**

Attachments: [Infosys Summary.docx](#)
 [infosysgrantagreementfinal.pdf](#)
 [Business Development Policy.docx](#)

Mr. Chris Dillon, Wake County Assistant County Manager, said that the request for the Business Development Grant is a result of Wake County staff, Wake County Economic Development, and the legislative delegation.

He said Infosys qualifies for a grant consistent with the state match provision of the Wake County Business Development Grant Policy. In order to receive grant payment from the County, Infosys must meet performance criteria as outlined in the County's agreement. These performance criteria include:

1. New investment (> \$5 million)
2. New job creation (at least 25 new jobs with average wages of 100% of Wake County's average wage)

3. Payment of property taxes

Chairman Hutchinson opened the public hearing.

No one came forward.

Chairman Hutchinson closed the public hearing.

Mr. Dillon said that staff recommends the approval of the Business Development Grant.

Commissioner Burns asked for clarification of the amount and terms of the grant. Mr. Dillon said that there will be an announcement next week about Infosys location. He said the total Wake County grant amount will be under \$93,000. He said the state grant is \$22.4 Million for the location of 2,000 jobs in Wake County.

Commissioner Burns confirmed that the grant is contingent on the payment of taxes to the county and jobs secured. Mr. Dillon agreed.

Commissioner Burns moved, seconded by Vice-Chair Calabria, that the Board of Commissioners hold a public hearing and approve a Business Development Grant Agreement with Infosys, subject to the terms and conditions acceptable to the County Attorney. The motion passed unanimously.

18. [Public Hearing and Consideration of Business Development Grant Agreement for ABC Phones of North Carolina Inc., DBA A Wireless](#)

Attachments: [A Wireless Item Summary.docx](#)
 [A Wireless Wake County Grant Agreement Final for Approval.docx](#)
 [Business Development Grant Program Approved May 2016.docx](#)

Ms. Denise Foreman, Wake County Assistant County Manager, shared information about a Business Development Grant with ABC Phones of North Carolina, Inc.. Ms. Foreman shared the following information about the grant.

A Wireless must meet performance criteria as outlined in the County's agreement. These performance criteria include:

1. New investment (> \$5 million)
2. New job creation (> 225 new jobs with average wages of \$84,330 or greater)
3. Payment of property taxes

A Wireless was awarded a JDIG Grant from the State of North Carolina up to \$3.3 million in value and an incentive from the City of Raleigh. She said

the grant is 35 percent reimbursement over a five year period.

Ms. Foreman said that staff recommends approval of the grant.

Chairman Hutchinson opened the public hearing.

No one came forward.

Chairman Hutchinson closed the public hearing.

Commissioner Ford moved, seconded by Commissioner Burns, that the Board of Commissioners hold a public hearing and approve a Business Development Grant Agreement with ABC Phones of North Carolina Inc., DBA A Wireless, subject to the terms and conditions acceptable to the County Attorney. The motion passed unanimously.

19. [Acquisition of Adams Family Property along Middle Creek as an Addition to South East County Park](#)

Attachments: [Adams Agenda Item 2017 09 05.docx](#)

[Adams PP 2 2017 09 05.pptx](#)

[Adams Appraisal Summary.pdf](#)

[Budget Memo - FY 2018 Parks.xlsx](#)

Mr. Chris Snow, Wake County Parks, Recreation and Open Space Director, shared information about Wake County Parks.

- 1976 - became a Division within Wake County Government
- 1988 - Opened our first "County" Park - Lake Crabtree
- Seven parks, the American Tobacco Trail and two Nature Preserves
- Three future parks:
 - Little River
 - Lake Myra
 - South East

Mr. Snow said Turnipseed Nature Preserve is scheduled to open in the fall. He said the request includes adding additional land to the southeast county park site. The proposed park's southern boundary fronts along Highway 42 about one mile east of the Johnston County line. Middle Creek bisects this area with a drainage area of greater than 40,000 acres (40,469 acres, over 63 square miles).

Mr. Snow shared information about the Southeast County Park proposal.

- 2004 - began land acquisition
- Seven parcels
- 259 acres

- Two through RLDO donation
- Adams property - 43.58 acres
- Total acres = 302

He said the land is a mix of farmland and forest and has an agriculture lease.

Mr. Snow said the 43.58-acre property has been recently appraised by Richard C. Kirkland, Jr., MAI, with a value of \$15,000/acre, or approximately \$653,700. Staff estimates the total acquisition cost at \$670,000. The acquisition will be funded with a combination of the \$228,276 in Recreation Area Land Contribution Funds and Open Space Funds appropriated in this item, plus \$441,724 in funds already appropriated for the South East County Park. The purchase of this property will bring the total acquisitions for this future park to over 300 acres. Commissioner Holmes asked for clarification of the distance between the Crowder Park proposal, Southeast County Park project, and the Crooked Creek property.

Mr. Snow said the Open Space and Parks Advisory Committee (OSAPAC) reviewed this transaction at its March 2017 meeting and unanimously recommended moving forward with the acquisition.

Mr. Snow said they are all in the same general area of the southeast part of Wake County. Mr. Snow said there is a 7-10 minute drive time between Crooked Creek and Crowder Park.

Commissioner Holmes asked if there would need to be future acquisitions to move forward with the Southeast Raleigh Park project and how long before the construction would begin. Mr. Snow said there is enough acreage to plan the park and construction would be a 6-9 month process.

Commissioner Portman asked about the use of the farmland. Mr. Snow said the Adams Family owns the property and there is a vineyard on the adjacent property. He said the family has a year-to-year ag lease and desires to continue farming the property.

Commissioner Portman asked about the long range use of the property. Mr. Snow said it is a highly developable parcel of land. He said the parcel is similar to Blue Jay Point Park which allows for open play fields, building development, or education center.

Commissioner West asked how the vision in the Master Plan meets the needs for that section of the county. He asked if there was an overlap or duplication with the Southeast Raleigh Park project and Crooked Creek property. Mr. Snow said both properties have positive aspects for

development.. Mr. Snow said evaluation of needs in the community and a conceptual plan would be needed.

Commissioner Burns said the current parks Master Plan did not include future parks, only the existing parks. Mr. Snow said the 2008 comprehensive Master Plan only included existing parks.

Mr. Frank Cope, Wake County Community Services Director, said the Master Plan only included existing parks and there would be a comprehensive package that includes cost information brought before the Board of Commissioners. He said that if the remaining land can be acquired for the Southeast Raleigh Park proposal it will be the county's largest park.

Commissioner Burns asked what efforts are in place that the entire county has considered for parks so that areas are not over or under served.

Mr. Cope said that the county is normally contacted by the municipality about a park and looks to the municipality for assistance to where parks need to be located.

Commissioner Ford said that a Northern Wake park is needed. Mr. Snow said that this area of the county is being evaluated.

Commissioner Ford asked what funding has been spent toward the property. Mr. Snow said that \$2.5 Million has been spent toward the property.

Commissioner Portman said that the population will increase in Wake County and asked about the total investment per capita in order to double open space. He said there may be consideration for bonds for new parks. He said that it is important to evaluate what is needed in the future.

Mr. Cope said that there are Wake County open space, greenways, and parks. He said there are municipal, state, and U. S. Army Corp of Engineer land. He said it is difficult to determine what is county owned and acquired, but the process is a work in progress.

Commissioner Portman asked for the focus to be on the current investment and future consideration of parks for new locations. He said that growth should dictate parks, schools, and projects that are important to the citizens of Wake County. He said that the other parks are complimentary to the needs of Wake County residents.

Commissioner Holmes asked if the Town of Fuquay-Varina has had input on the park project. Mr. Cope said the proposal is for a county park and

the town has not provided input.

Vice-Chair Calabria asked if the costs presented is for land acquisition cost with operating cost included. Mr. Cope said that the future Master Plan would include the development and operating costs.

Commissioner Holmes said that parks, greenways, and open space are needed in Wake County and the Crooked Creek and Southeast Raleigh Park proposals do not conflict. She said in addition to parks that there are also needs in the county such as schools, affordable housing, and mental health.

Commissioner Ford moved, seconded by Commissioner Holmes, that the Board of Commissioners:

- 1. Appropriate \$116,842 in Recreation Area Land Contribution Funds and \$111,434 in Open Space Funds;**
- 2. Authorize the County Manager to execute an agreement to purchase the Adams Family Property, subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.**

Public Comments

Mr. Ron Nowojczyk, (5700 Creekfall Lane Fuquay-Varina, NC), Crooked Creek HOA representative, said that he spoke before the Board of Commissioners at the last Regular meeting about the use of the Crooked Creek property in Wake County. He said the property would be perfect for a park. He said that a park has not been added to the county's Master Plan in the past ten years. He encouraged the Board of Commissioners to move forward with approving a park on the Crooked Creek property.

Chairman Hutchinson asked for the supporters of the park to stand and be recognized.

Mr. Tim Beck, (1420 Marketview Lane Fuquay-Varina, NC), said he is a developer in Raleigh. He spoke of a cemetery that he was a part of the development. He read a poem that his daughter wrote about the cemetery. He noted that the Crooked Creek park idea is about nature, inspires creativity, and is good for the citizens of Wake County.

Mr. Jeff Honeycutt, (5761 Brushy Meadow Drive, Fuquay-Varina, NC), spoke of his lifestyle changes he has made because of his health and improvements as a result of exercise and diet. He said that his lifestyle has changed because of having access to walking trails. He said that "highest and best use" is a term that is used when preserving the use of county

funds. He said the term references funds being fiscally possible, appropriately supported, financially feasible, and results in the highest value. He spoke of the "highest and best use" of the park proposal. He said like the county's financial state, the decision of the park deserves the highest and best use of the property. He encourage the Board of Commissioners to improve the lives of the citizen of Wake County.

Ms. Phyllis Pickett (4721 Shady Green Drive Raleigh, NC) said that the South Wake Park project is about the needs for the community. She said that she lives in the Crooked Creek Subdivision. She said that the park is about needs instead of wants. She said that providing healthy living is important. She said that the property is perfect for passive recreation.

Ms. Jessica Chniclewski, (2623 Brighton Bluff Drive Apex, NC), said that she lives four minutes from the Crooked Creek property. She asked for a park in the area for her three children. She said that future generations will benefit from a park.

Mr. David Carter, (5216 W Oaks Drive, Fuquay-Varina), said he was the former Director of Wake County Parks, Recreation, and Open Space, from 1984-2006. He said during his tenure 16 parks were built. He said that one park has been built since 2000. He read a quote from a 2012 Board of Commissioner's meeting. He compared the City of Raleigh and Wake County Parks allocations for parks. He encouraged the Board of Commissioners to move forward with converting the Crooked Creek property to a county park.

Mr. David Warren, (113 Oak Ridge Lane Chapel Hill, NC 27517), Co-Chair of the NC Freedom Park, said that an educational and commemorative space that will honor African American Freedom will be constructed in Raleigh. He asked for support from Wake County on the efforts.

Mr. Reg Hildebrand, (319 Whitney Lane Durham, NC), said that the structure and architecture of the NC Freedom Park project will reflect values and aspirations of African American Freedom.

Mr. Craston Aris, (3516 Pinkham Way Raleigh, NC), Community Equity Leadership Team, said the strategic plans connect with what the school districts need for addressing equity in education. He said there has been engagement by stakeholders toward the work of counselors and social workers. He said accountability is important to enhance the lives of the citizens of Wake County.

Appointments

20. [Adult Home Care Community Advisory Committee](#)

Attachments: [Adult Home Care CAC Item Summary 8-16-17.doc](#)
 [Adult Care CAC Board Details.pdf](#)
 [Adult Care CAC Members.pdf](#)
 [Adult Care Attendance 8-28-17.xlsx](#)

Vice Chair Calabria nominated Ms. Linda Fuller, Mr. William Green, Ms. Anna Melvin and Ms. Patryce Rispress for reappointment.

21. [Alliance Behavioral Healthcare](#)

Attachments: [Alliance Item Summary 5-16-17.docx](#)
 [Alliance Member List 5-24-17.pdf](#)
 [Avila Recommendation for Alliance.pdf](#)
 [Alliance Applicant Roster 8-23-17.xlsx](#)
 [Alliance App Pkt 8-29-17.pdf](#)
 [Alliance Attendance 6-17.pdf](#)

The board agreed to table the appointments until the October 2, 2017 Regular Meeting.

Vice-Chair Calabria moved, seconded by Commissioner Burns, to approve the appointments by acclamation. The motion passed unanimously.

22. [Upcoming Vacancies](#)

Attachments: [Upcoming Vacancies for October 2017.docx](#)

Committee Reports

Commissioner West said that he attended the African American Cultural Festival in downtown Raleigh this past weekend. He said the committee has eight county and eight city appointments.

He said the festival was well attended. He said the cultural diversity in Wake County considered when forming the committee.

Closed Session

Mr. Scott Warren, County Attorney, said there was a need for Closed Session pursuant to N.C.G.S. 143-318. 11 (a) 3 to consult with the County Attorney in order to preserve the attorney client privilege between the board and its attorney.

Commissioner Burns moved, seconded by Commissioner West, to go into Closed Session. The motion passed unanimously.

The meeting went into recess, and then the meeting reconvened

No action was taken by the board.

Adjourn

Commissioner West moved, seconded by Commissioner Portman, to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Denise M. Hogan, NCMCC
Clerk to the Board
Wake County Board of Commissioners

Resolution R-2018-

Wake Technical Community College Multi-Year Capital Improvement Program Appropriation

WHEREAS, Wake Technical Community College is engaged in a multi-year Capital Improvement Program, based on a Master Plan presented to the Board at the November 14, 2016 Work Session.

WHEREAS, Wake Technical Community College is requesting the appropriation of \$10,033,000 for cash-funded items in FY 2018 of the Capital Improvement Program. Projects to be funded in this appropriation include campus-wide small facility alterations, minor capital and technology acquisition and infrastructure.

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners hereby appropriates funds as follows:

<u>Project Name</u>	<u>Appropriation</u>
Facility Alterations	\$1,000,000
Minor Capital	\$1,000,000
Technology Acquisition and Infrastructure	\$8,033,000
TOTAL	\$10,033,000

Adopted this the 5th day of September 2017.

Wake County Board of Commissioners

Sig Hutchinson, Chair



**Budget and Management Services
Inter-Office Correspondence**

TO: Jim Hartmann, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: *Revisions to Fiscal Year 2018 Grants and Donations Project Ordinance,
Sections 1 and 2 and Fiscal Year 2018 Personnel Authorization Ordinance.*

The following chart summarizes all budget revisions to the Fiscal Year 2018 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics .*

Fund: Grants and Donations Fund				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2017	Adopted Budget		\$2,802,454	\$2,802,454
July 27, 2017	Increase Historic Oakview Donations budget to match actual donations.	Miscellaneous	\$4,134	\$2,806,588
August 7, 2017	Accept and appropriate \$1,000 Tier II grant to support the hazardous material preparedness activities of the Local Emergency Planning Committees (LEPC)	State	\$1,000	\$2,807,588
August 10, 2017	Accept and Appropriate \$160,603 for the 2014-2015 JAG Grant. (February 1, 2016 Commissioner Approval)	Federal	\$75,533	\$2,883,121
August 25, 2017	Increase Animal Shelter Donations budget to match actual donations	Miscellaneous	\$69,401	\$2,952,522
September 5, 2017	Accept and appropriate \$13,500 federal grant for an architectural survey of historic properties in Zebulon	Federal	\$13,500	\$2,966,022
EXPENDITURES				
Date	Description of Revision or Adjustment	Department	Amount	Balance
July 1, 2017	Appropriation per Ordinance		\$2,802,454	\$2,802,454
July 27, 2017	Increase Historic Oakview Donations budget to match actual donations.	Community Services	\$4,134	\$2,806,588
August 7, 2017	Accept and appropriate \$1,000 Tier II grant to support the hazardous material preparedness activities of the Local Emergency Planning Committees (LEPC)	Fire Services	\$1,000	\$2,807,588
August 10, 2017	Accept and Appropriate \$160,603 for the 2014-2015 JAG Grant. (February 1, 2016 Commissioner Approval)	Sheriff	\$75,533	\$2,883,121

August 25, 2017	Increase Animal Shelter Donations budget to match actual donations	Environmental Services	\$69,401	\$2,952,522
September 5, 2017	<i>Proposed: Accept and appropriate \$13,500 federal grant for an architectural survey of historic properties in Zebulon</i>	<i>Community Services</i>	<i>\$13,500</i>	<i>\$2,966,022</i>
STAFFING				
Date	Description of Revision or Adjustment	Department	FTE	Balance
July 1, 2017	Appropriation per Ordinance		19.00	19.00



Legislation Details (With Text)

File #: 16-1038

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 9/5/2017 **Final action:**

Title: Confirm and Extend Approval Under Internal Revenue Code of Proposed Issuance by the Housing Authority of the County of Wake of not to Exceed \$18,100,000 in Multifamily Housing Revenue Bonds (Sunnybrook Pointe Apartments)

Sponsors:

Indexes:

Code sections:

Attachments: [Active 93122724 1 WHA - Sunnybrook - Wake County Agenda Item \(Confirming Resolution\).pdf](#)
[Active 92849117 1 WHA - Sunnybrook - Wake County Affirming Resolution - September 5, 2017.pdf](#)
[Sunnybrook Resolution 9-2016.pdf](#)

Date	Ver.	Action By	Action	Result
9/5/2017	1	Board of Commissioners		

Confirm and Extend Approval Under Internal Revenue Code of Proposed Issuance by the Housing Authority of the County of Wake of not to Exceed \$18,100,000 in Multifamily Housing Revenue Bonds (Sunnybrook Pointe Apartments)

That the Board of Commissioners adopts a resolution confirming its previous approval, for purposes of meeting the requirements of the Internal Revenue Code of 1986, as amended, the issuance by the Housing Authority of the County of Wake (the "Authority") of not to exceed \$18,100,000 in Multifamily Housing Revenue Bonds (Sunnybrook Pointe Apartments) (the "Bonds")

RESOLUTION CONFIRMING AN APPROVAL IN PRINCIPLE
OF THE ISSUANCE OF NOT TO EXCEED \$18,100,000 OF
HOUSING AUTHORITY OF THE COUNTY OF WAKE
MULTIFAMILY HOUSING REVENUE BONDS
(SUNNYBROOK POINTE APARTMENTS), SERIES 2017 FOR
THE BENEFIT OF CAROLINA PROJECT EQUITIES LLC, OR
AN AFFILIATE THEREOF

WHEREAS, the Board of Commissioners (the “Board of Commissioners”) of Wake County, North Carolina (the “County”) met in Raleigh, North Carolina, at 5:00 p.m. on the 5th day of September, 2017; and

WHEREAS, the Housing Authority of the County of Wake (the “Authority”) has tentatively agreed to issue its Multifamily Housing Revenue Bonds (Sunnybrook Pointe Apartments), Series 2017 (the “Bonds”), in an amount not to exceed \$18,100,000, for the purposes of financing the acquisition, construction and equipping by Carolina Project Equities LLC, a North Carolina limited liability company, or an affiliated or related entity (the “Company”), of a 180-unit multifamily residential rental facility to be known as Sunnybrook Pointe Apartments located at 413 Sunnybrook Road, Raleigh, Wake County, North Carolina (the “Development”); and

WHEREAS, the proceeds of the Bonds will be loaned to the Company and used to (a) acquire, construct and equip the Development and (b) pay certain costs of issuing the Bonds; and

WHEREAS, on September 5, 2016, the Board of Commissioners held a public hearing with respect to the issuance of the Bonds to finance, in part, the Development, and adopted a resolution approving the issuance of the Bonds solely to satisfy the requirements of Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”); and

WHEREAS, under the Code, bonds approved by an elected body for purposes of Section 147(f) of the Code must be issued within one year of the date of such approval; and

WHEREAS, due to a change in the source of permanent financing for the Development to a Housing and Urban Development Section 221(d)(4) loan, the closing of the Bonds has been delayed such that the Bonds will not be issued by September 5, 2017;

WHEREAS, the Company has requested the Board of Commissioners to confirm its approval of the issuance of the Bonds solely to satisfy the requirements of Section 147(f) of the Code;

WHEREAS, the Bonds shall not be deemed to constitute a debt of the County or a pledge of the faith and credit of the County, but shall be limited obligations of the Authority payable solely from the loan repayments to be made by the Company to the Authority, and shall contain on the face thereof a statement to the effect that neither the faith and credit nor the taxing power of the County is pledged to the payment of the principal of or interest on the Bonds; and

WHEREAS, the Board of Commissioners has determined that affirmation of its approval of the issuance of the Bonds is solely to satisfy the requirements of Section 147(f) of the Code

and does not constitute an endorsement of the Bonds or the Development or the creditworthiness of the Company, nor shall such approval in any event be construed to obligate the County for the payment of the principal of or premium or interest on the Bonds or for the performance of any pledge, mortgage or obligation or agreement of any kind whatsoever which may be undertaken by the Authority, or to constitute the Bonds or any of the agreements or obligations of the Authority an indebtedness of the County, within the meaning of any constitutional or statutory provision whatsoever;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR WAKE COUNTY:

1. The Board of Commissioners hereby confirms its approval of the proposed financing of the acquisition, construction and equipping of the Development described above in Wake County, North Carolina, by the Company and the issuance of the Authority's Multifamily Housing Revenue Bonds (Sunnybrook Pointe Apartments), Series 2017 in one or more series, in an amount not to exceed \$18,100,000, therefor for purposes of Section 147(f) of the Code.

2. This resolution shall take effect immediately.

* * * * *

I, Denise Hogan, Clerk to the Board of Commissioners for the County of Wake, North Carolina DO HEREBY CERTIFY that the foregoing is a true and complete copy of so much of the proceedings of the Board of Commissioners for the County at a regular meeting duly called and held September 5, 2017, as it relates in any way to the resolution hereinabove set forth. Pursuant to N.C.G.S. § 143-318.12, a current copy of a schedule of regular meetings of the Board is on file in my office.

WITNESS my hand and the common seal of the County, this ___th day of September, 2017.

(SEAL)

Denise Hogan, Clerk to the Board
Wake County Board of Commissioners

RESOLUTION APPROVING IN PRINCIPLE THE ISSUANCE
OF NOT TO EXCEED \$18,100,000 OF HOUSING AUTHORITY
OF THE COUNTY OF WAKE MULTIFAMILY HOUSING
REVENUE BONDS (SUNNYBROOK POINTE
APARTMENTS), SERIES 2016 FOR THE BENEFIT OF
CAROLINA PROJECT EQUITIES LLC, OR AN AFFILIATE
THEREOF

WHEREAS, the Board of Commissioners (the "Board of Commissioners") of Wake County, North Carolina (the "County") met in Raleigh, North Carolina, at 2:00 p.m. on the 19th day of September, 2016; and

WHEREAS, the Housing Authority of the County of Wake (the "Authority") has tentatively agreed to issue its Multifamily Housing Revenue Bonds (Sunnybrook Pointe Apartments), Series 2016 (the "Bonds"), in an amount not to exceed \$18,100,000, for the purposes of financing the acquisition, construction and equipping by Carolina Project Equities LLC, a North Carolina limited liability company, or an affiliated or related entity (the "Company"), of a 180-unit multifamily residential rental facility to be known as Sunnybrook Pointe Apartments located at 413 Sunnybrook Road, Raleigh, Wake County, North Carolina (the "Development"); and

WHEREAS, the proceeds of the Bonds will be loaned to the Company and used to (a) acquire, construct and equip the Development and (b) pay certain costs of issuing the Bonds; and

WHEREAS, the Company will agree to repay the principal, premium, if any, and interest on the Bonds and the County will have no liability whatsoever for the payment of principal of, premium, if any, or interest on the Bonds, and the Bonds will not affect the County's debt ratios or legal debt limit and the County will not incur any liability for repayment of the Bonds by approving the Bonds for purposes of Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"); and

WHEREAS, Section 147(f) of the Code requires that any bonds issued by the Authority for the Development may only be issued after approval of the plan of financing by the Board of Commissioners of the County following a public hearing with respect to such plan; and

WHEREAS, the Board of Commissioners has today held a public hearing with respect to the issuance of the Bonds to finance, in part, the Development, as evidenced by the Certificate and Summary of Public Hearing attached hereto as Exhibit A; and

WHEREAS, the Bonds shall not be deemed to constitute a debt of the County or a pledge of the faith and credit of the County, but shall be limited obligations of the Authority payable solely from the loan repayments to be made by the Company to the Authority, and shall contain on the face thereof a statement to the effect that neither the faith and credit nor the taxing power of the County is pledged to the payment of the principal of or interest on the Bonds; and

WHEREAS, because no taxes or other revenues of the County are pledged to pay the Bonds, the staff of the County has made no financial analysis of the Bonds, the Company or the Development; and

WHEREAS, the Board of Commissioners has determined that approval of the issuance of the Bonds is solely to satisfy the requirements of Section 147(f) of the Code and shall in no event constitute an endorsement of the Bonds or the Development or the creditworthiness of the Company, nor shall such approval in any event be construed to obligate the County for the payment of the principal of or premium or interest on the Bonds or for the performance of any pledge, mortgage or obligation or agreement of any kind whatsoever which may be undertaken by the Authority, or to constitute the Bonds or any of the agreements or obligations of the Authority an indebtedness of the County, within the meaning of any constitutional or statutory provision whatsoever;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR WAKE COUNTY:

1. The proposed financing of the acquisition, construction and equipping of the Development described above in Wake County, North Carolina, by the Company and the issuance of the Authority's Multifamily Housing Revenue Bonds (Sunnybrook Pointe Apartments), Series 2016 in one or more series, in an amount not to exceed \$18,100,000, therefor are hereby approved for purposes of Section 147(f) of the Code.

2. This resolution shall take effect immediately.

* * * * *

I, Denise Hogan, Clerk to the Board of Commissioners for the County of Wake, North Carolina DO HEREBY CERTIFY that the foregoing is a true and complete copy of so much of the proceedings of the Board of Commissioners for the County at a regular meeting duly called and held September 19, 2016, as it relates in any way to the resolution hereinabove set forth, and that said proceedings are recorded in Minute Book ____ of the minutes of the Board. Pursuant to N.C.G.S. § 143-318.12, a current copy of a schedule of regular meetings of the Board is on file in my office.

WITNESS my hand and the common seal of said County, this 19th day of September, 2016.



Denise Hogan

Denise Hogan, Clerk to the Board
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-1037

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 9/5/2017 **Final action:**

Title: Award of a Construction Contract for the Wake Forest Community Library Expansion and Renovation Project

Sponsors:

Indexes:

Code sections:

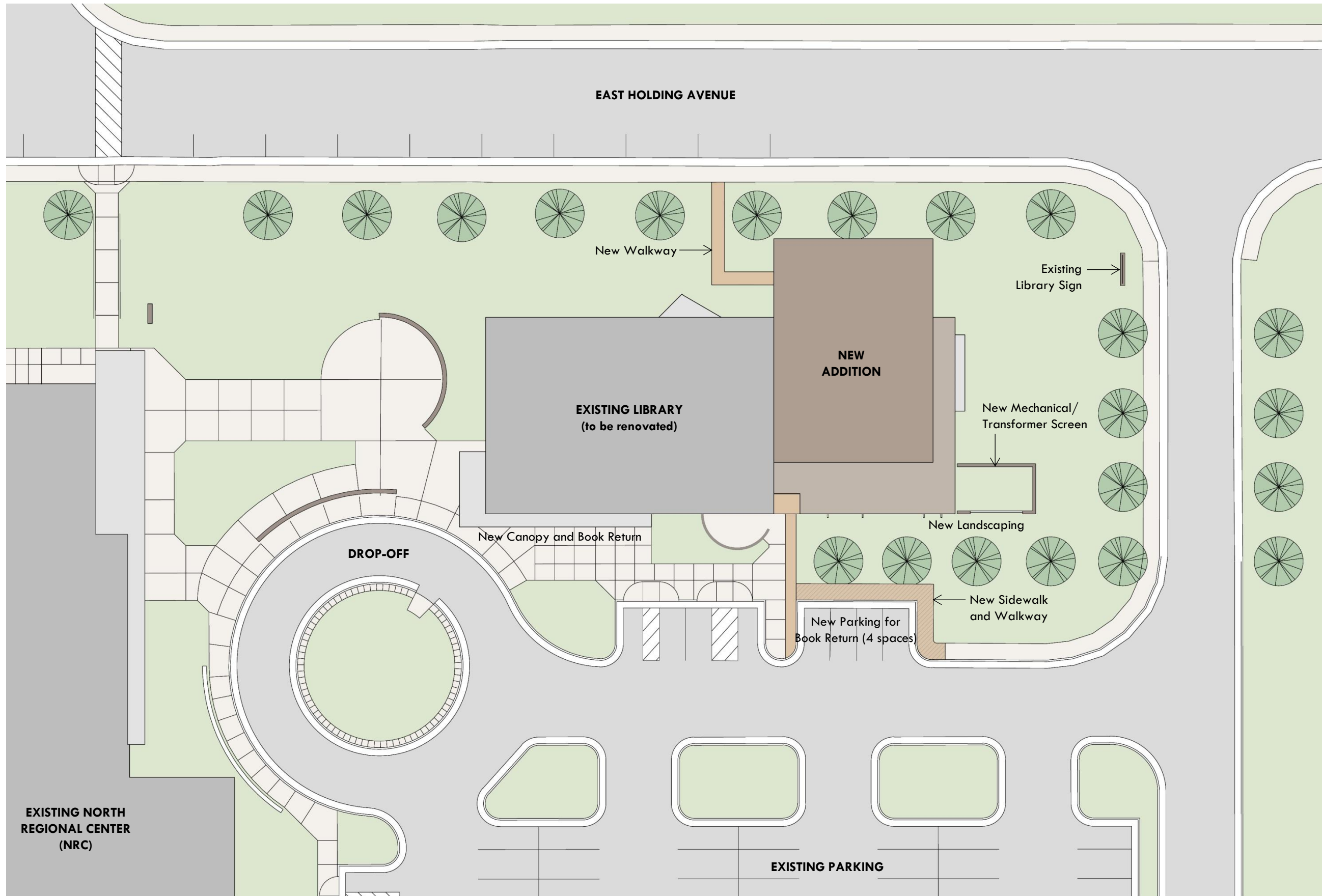
Attachments: [Wake Forest Library Item Summary.pdf](#)
[BidTab_WF Library.pdf](#)
[WF Library Project Cost Summary.pdf](#)
[Post Bid Addendum Summary.pdf](#)
[WF Library Schematic Site Plan.pdf](#)
[WF Library Schematic Floor Plan.pdf](#)
[WF Library Exterior Rendering from Northeast.pdf](#)
[Budget Memo - FY 2018 Libraries.pdf](#)

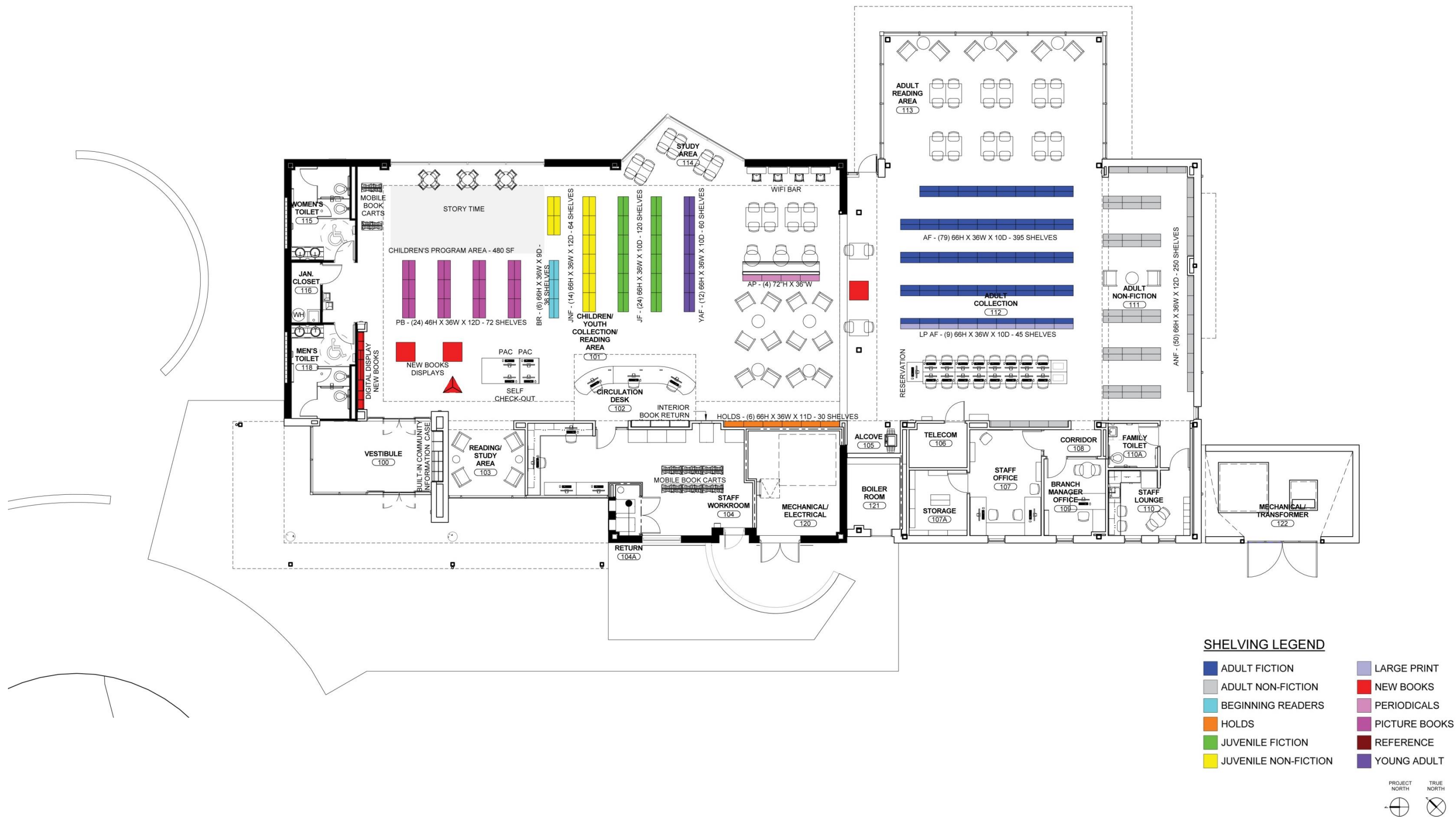
Date	Ver.	Action By	Action	Result
9/5/2017	1	Board of Commissioners		

Award of a Construction Contract for the Wake Forest Community Library Expansion and Renovation Project

That the Board of Commissioners:

- 1. Awards a construction contract for the Wake Forest Community Library Expansion and Renovation to Progressive Contracting Company, Inc. of Sanford, NC in the amount of \$2,607,800.00; and**
- 2. Appropriates \$3,656,000 in Library Bond Capital funds for the project**









**Budget and Management Services
Inter-Office Correspondence**

TO: Jim Hartmann, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: *Revisions to Fiscal Year 2018 Capital Improvement Fund Project Ordinance, Libraries*

The following chart summarizes all Libraries appropriations for the current fiscal year as indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. ***Items for presentation are shown in bold italics.***

Element: Libraries Fund: County Capital Projects

REVENUE CATEGORY				
Date	Description of Revision or Adjustment	Revenue Category	Amount	New Appropriation Total
July 1, 2017	FY 2018 Original Appropriation	Miscellaneous	7,142,000	\$ 7,142,000
<i>September 5, 2017</i>	<i>Proposed: Appropriate \$3,656,000 in General Obligation Bonds for the expansion and renovation of the Wake Forest Community Library</i>	<i>General Obligation Bonds</i>	<i>\$ 3,656,000</i>	<i>\$ 10,798,000</i>
EXPENDITURE CATEGORY				
Date	Description of Revision or Adjustment	Program	Amount	New Appropriation Total
July 1, 2017	FY 2018 Original Appropriation	Libraries	\$ 7,142,000	\$ 7,142,000
<i>September 5, 2017</i>	<i>Proposed: Appropriate \$3,656,000 in General Obligation Bonds for the expansion and renovation of the Wake Forest Community Library</i>	<i>Libraries</i>	<i>\$ 3,656,000</i>	<i>\$ 10,798,000</i>



Legislation Details (With Text)

File #: 16-1036
Type: Consent Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 9/5/2017
Final action:
Title: Building Name Changes for County Owned Fire Stations
Sponsors:
Indexes:
Code sections:
Attachments: [Agenda Summary - Renaming consolidated stations.pdf](#)
[Attachment 1 - Policy for Naming Property Belonging to Wake County.pdf](#)

Date	Ver.	Action By	Action	Result
9/5/2017	1	Board of Commissioners		

Building Name Changes for County Owned Fire Stations

That the Board of Commissioners renames Bay Leaf Volunteer Fire Station #1 as Northern Wake Fire Department Station #1; and Stony Hill Fire/EMS Station as Northern Wake Fire Department Station #2

**A RESOLUTION APPROVING SALE OF PERSONAL PROPERTY
PURSUANT TO N.C.G.S. §160A-274**

WHEREAS, Wake County is the owner of certain firefighter Self-Contained Breathing Apparatus (“SCBA”) more specifically identified on the inventory list attached hereto as Exhibit “A”; and

WHEREAS, the SCBA is no longer being utilized by the former Stony Hill Fire Department, but the SCBA has not reached the end of its useful service life; and

WHEREAS, the County’s Surplus Property Procedure delegates the responsibility of declaring personal property assets with a salvage value of \$4,999 or more as surplus to the Wake County Finance Director, Department Head and County Manager; and

WHEREAS, the SCBA shown on Exhibit “A” has an average salvage value of more than \$4,999.00 and has been declared surplus property by the Finance Director, Fire Services Director and County Manager; and

WHEREAS, the Town of Zebulon has expressed a desire to purchase the Wake County-owned SCBA for its fire department “AS IS”; and

WHEREAS, Wake County desires to sell the SCBA to the Town of Zebulon; and

WHEREAS, N.C.G.S. §160A-274 authorizes any governmental unit, upon such terms and conditions as it deems wise, with or without consideration, exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property.

NOW, THEREFORE, BE IT ORDAINED AND RESOLVED by the Board of Commissioners (the “Board”) for the County of Wake, North Carolina (the “County”) that:

1. Wake County Fire Services is authorized to sell the SCBA more specifically identified on Exhibit “A” to the Town of Zebulon.

Adopted this the _____ day of _____, 2017 .

Chairman
Wake County Board of Commissioners

* * * * *

I, Denise M. Hogan, Clerk to the Board of Commissioners for the County of Wake, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and correct copy of so much of the proceedings of said Board for said County at a regular meeting held on _____ as it relates to the adoption of the foregoing Resolution and that said proceedings are recorded in the minutes of said Board for said County.

WITNESS my hand and official seal of said County this _____ day of _____, 2017.

[SEAL]

Clerk to the Board



Legislation Details (With Text)

File #: 16-1058
Type: Consent Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 9/5/2017
Final action:
Title: Appointment of Map and Plat Review Officers for the Town of Wake Forest
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary](#)
[Resolution from Town of Wake Forest](#)
[Board of Commissioners Resolution](#)

Date	Ver.	Action By	Action	Result
9/5/2017	1	Board of Commissioners		

Appointment of Map and Plat Review Officers for the Town of Wake Forest
That the Board of Commissioners adopts a Resolution appointing staff from the Town of Wake Forest as Map and Plat Review Officers

Item Title: Appointment of Map and Plat Review Officers for the Town of Wake Forest

Specific Action Requested:

That the Board of Commissioners adopts a Resolution appointing staff from the Town of Wake Forest as Map and Plat Review Officers.

Item Summary:

North Carolina Law (§47-30.2 Review Officer) requires that the Board of Commissioners designates one or more people experienced in mapping or land records management to be appointed as Review Officers from jurisdictions throughout Wake County to certify plats presented to the Register of Deeds. The intent is to ensure that maps or plats comply with all statutory requirements for recording. The Town of Wake Forest requests that the Wake County Board of Commissioners appoint the following Town staff as Map and Plat Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Wake Forest.

<u>Name</u>	<u>Position/Title</u>
Jennifer Currin	Development Services Manager
Courtney Jenkins	Planner

Attachments:

1. Resolution from Town of Wake Forest
2. Board of Commissioners' Resolution

RESOLUTION NO. 2017-79

**RESOLUTION RECOMMENDING THE APPOINTMENT OF REVIEW OFFICERS
FOR THE TOWN OF WAKE FOREST**

WHEREAS, Article 2 of Chapter 47 (§47-30.2 Review Officer) of the North Carolina General Statutes requires the Board of Commissioners of each county, by resolution, designate by name one or more persons experienced in mapping or land records management to be appointed as a Review Officer to certify the maps or plats presented to the Register of Deeds as complying with all statutory requirements for recording; and

WHEREAS, the review of statutory requirements is of a technical nature; and

WHEREAS, one of the services of the Town of Wake Forest staff provides to the community is a similar technical process for subdivision plat review in order to verify compliance with the Town's development regulations; and

WHEREAS, it appears most efficient for the Town of Wake Forest to designate Town staff to be appointed or reaffirmed by the Wake County Board of Commissioners to serve as Review Officers, in order to certify each map and plat presented to the Wake County Register of Deeds for recording satisfies the statutory requirements for recording

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Wake Forest that this resolution shall take effect immediately upon its adoption. That the following persons are recommended to be appointed or reaffirmed by the Wake County Board of Commissioners to serve as Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Wake Forest in order to certify each map and plat presented to the Wake County Register of Deeds for recording satisfies the statutory requirements for recording:

NAME

Jennifer Currin
Courtney Jenkins

POSITION/TITLE

Development Services Manager
Planner

This the 15th day of August 2017.

Motion by: Anne Reeve

Second by: Brian Pate

Mayor: 

ATTEST:



Town Clerk

WAKE COUNTY BOARD OF COMMISSIONERS
September 5, 2017

RESOLUTION
APPOINTING STAFF FROM THE TOWN OF WAKE FOREST TO SERVE AS
MAP AND PLAT REVIEW OFFICERS

WHEREAS, Article 2 of Chapter 47 (§47-30.2) of the North Carolina General Statutes requires the Board of Commissioners of each County to designate one or more persons experienced in mapping or land records management to be appointed as a Review Officer to certify the maps or plats presented to the Register of Deeds as complying with all statutory requirements for recording; and

WHEREAS, the review of statutory requirements is of a technical nature; and

WHEREAS, Town of Wake Forest staff is qualified to undertake this technical review and therefore are the logical people to implement this requirement; and

WHEREAS, one of the services the Town of Wake Forest staff provides to the community is a similar technical process for subdivision plat review in order to verify compliance with the Town's development regulations; and

WHEREAS, it appears most efficient for the Town of Wake Forest to avoid adding another layer of development review by providing for the certification of statutory compliance for all maps or plats to be presented to the Register of Deeds for recording within the context of subdivision review procedures:

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners designates the following persons to serve as the Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Wake Forest:

<u>Name</u>	<u>Position/Title</u>
Jennifer Currin	Development Services Manager
Courtney Jenkins	Planner

This motion was made by Commissioner _____ and seconded by Commissioner _____, and passed by _____ vote of the Wake County Board of Commissioners on this 5th day of September 2017.

Sig Hutchinson, Chairman
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-1064
Type: Consent Item
Status: Agenda Ready
In control: Environmental Services
On agenda: 9/5/2017
Final action:
Title: Resolution Regarding Processing of Landfill Leachate at South Wake Landfill
Sponsors:
Indexes:
Code sections:
Attachments: [Aerosolization of Leachate Final Item Summary.pdf](#)
[Leachate Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
9/5/2017	1	Board of Commissioners		

Resolution Regarding Processing of Landfill Leachate at South Wake Landfill

That the Board of Commissioners adopts a resolution stating that Wake County is not considering aerosolization of leachate processing at the South Wake Landfill

RESOLUTION

WHEREAS, the North Carolina Legislature is considering allowing the use of aerosolization of landfill leachate without permitting by the North Carolina Department of Environmental Quality; and

WHEREAS, due to the potential concerns by concerned citizens of Wake County and the Town of Holly Springs Council regarding the use of aerosolization at the South Wake Landfill (SWLF); and

WHEREAS, based upon the currently available discharge of the SWLF landfill leachate by Industrial User Permit to the Town of Holly Springs Utley Creek Water Reclamation Facility; and

WHEREAS, the Town of Holly Springs and Wake County continue to work together in providing capacity for the SWLF landfill leachate during the life of the landfill.

NOW, THEREFORE, BE IT RESOLVED THAT, Wake County has no intention to use or consider the use of aerosolization of the SWLF leachate.

ADOPTED this the _____ day of _____, 2017.

County of Wake

BY: _____
Chairman

ATTEST:

Clerk



Legislation Details (With Text)

File #: 16-1065

Type: Consent Item **Status:** Agenda Ready

In control: Environmental Services

On agenda: 9/5/2017 **Final action:**

Title: FY 2018 Tip Fee Waiver at the South Wake Landfill and East Wake Transfer Station for the Wake County Big Sweep

Sponsors:

Indexes:

Code sections:

Attachments: [BOC landfill waiver Wake County Big Sweep 2017_2018.pdf](#)

Date	Ver.	Action By	Action	Result
9/5/2017	1	Board of Commissioners		

FY 2018 Tip Fee Waiver at the South Wake Landfill and East Wake Transfer Station for the Wake County Big Sweep

That the Board of Commissioners waives the tipping fee to “zero charge” at the South Wake Landfill and East Wake Transfer Station for waste collected by Wake County Big Sweep and all participating partners during Fall 2017, Spring and Summer 2018



Legislation Details (With Text)

File #: 16-1066

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 9/5/2017 **Final action:**

Title: Amendment of the 2017 Board of Commissioners Committee Structure for the Public Education Committee

Sponsors:

Indexes:

Code sections:

Attachments: [Public Education Committee Structure.pdf](#)
[2017 Adopted Committee Structure.pdf](#)

Date	Ver.	Action By	Action	Result
9/5/2017	1	Board of Commissioners		

Amendment of the 2017 Board of Commissioners Committee Structure for the Public Education Committee

That the Board of Commissioners amends the 2017 Committee Structure to make the Public Education Committee membership a Committee of the Whole

Wake County Board of Commissioners

Sig Hutchinson, Chairman 2017 Adopted Committee Structure January 17, 2017 **Revised April 17, 2017**

Transit	Public Education	Growth, Land Use and Environment	Human Services	Public Safety
Chair <u>Sig Hutchinson</u>	Chair <u>Erv Portman</u>	Chair <u>John Burns</u>	Chair <u>James West</u>	Chair <u>Matt Calabria</u>
Vice Chair <u>Matt Calabria</u>	Vice Chair <u>Greg Ford</u>	Vice Chair <u>Sig Hutchinson</u>	Vice Chair <u>Jessica Holmes</u>	Vice Chair <u>John Burns</u>
<u>John Burns</u>	<u>Matt Calabria</u>	<u>Matt Calabria</u>	<u>Greg Ford</u>	<u>Jessica Holmes</u>

Intergovernmental Affairs	Budget, Audit/Finance	Economic Development	Arts and Culture
Chair <u>James West</u>	Chair <u>Matt Calabria</u>	Committee of the <u>Whole</u>	Chair <u>Greg Ford</u>
Vice Chair <u>Sig Hutchinson</u>	Vice Chair <u>Erv Portman</u>	Chair <u>Sig Hutchinson</u>	Vice Chair <u>Sig Hutchinson</u>
<u>John Burns</u>	<u>Greg Ford</u>	Vice-Chair <u>Matt Calabria</u>	<u>Erv Portman</u>

Community/Regional	Primary	Alternate
Adult Care Home Community Advisory Committee	Erv Portman	James West
Affordable Housing	Jessica Holmes	James West
African American Cultural Festival	James West	Jessica Holmes
Alliance Behavioral Healthcare	Greg Ford	
Board of Adjustment	John Burns	Erv Portman
Capital Area Workforce Development Board	Matt Calabria	James West
Continuum of Care Collaborative (Ten Year Plan to End Homelessness)	Jessica Holmes	Greg Ford
Fire Commission	Matt Calabria	John Burns
Greater Raleigh Convention and Visitors Bureau	John Burns	Sig Hutchinson
Housing Authority	James West	Jessica Holmes
Human Services Board	James West	Sig Hutchinson
Juvenile Crime Prevention Council	James West	Matt Calabria
LEPC Emergency Planning Group	Matt Calabria	John Burns
Library Commission	Greg Ford	Jessica Holmes
Nursing Home Community Advisory Committee	Sig Hutchinson	Matt Calabria
Open Space and Parks Advisory Committee	Sig Hutchinson	Erv Portman
Passage Homes	James West	Greg Ford
Planning Board	Sig Hutchinson	John Burns
River Basin Associations	Sig Hutchinson	Melinda Clark
Upper Cape Fear River /Upper Neuse River		Mike Orbon Erv Portman
Smart Start Committee	Jessica Holmes	Greg Ford
Special Airport Taxing District of Durham/Wake	James West	Greg Ford
Transportation Advisory Committee (CAMPO)	Sig Hutchinson	John Burns
Triangle J Council of Governments	Erv Portman	Greg Ford
Triangle Transit Authority Special Tax Board	James West/Sig Hutchinson	Greg Ford
United Arts Council	Greg Ford	Sig Hutchinson
Womens' Commission	Jessica Holmes	

Wake Ed Partnership Leadership Council

Matt Calabria/Jessica Holmes/
Erv Porman

Water Partnership

John Burns

Sig Hutchinson



Legislation Details (With Text)

File #: 16-1047

Type: Consent Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 9/5/2017 **Final action:**

Title: Tax Committee Recommendations for Value Adjustments, Late Filed Applications, Collections Refunds and Tax Collections

Sponsors:

Indexes:

Code sections:

Attachments: [Tax Collections Item Summary](#)
[Tax Committee Agenda Process](#)
[Executive Summary 1](#)
[Executive Summary 2](#)
[Sept 2017 Refunds Under 500](#)
[Sept 2017 Refunds Over 500](#)
[Daily Updates For Exemptions](#)
[Daily Updates For Penalties](#)
[Daily Updates For Tax Relief](#)
[Daily Updates For Tax Deferments](#)
[Municipal Collection Report](#)
[Wake County Collection Report](#)
[Monthly In-Rem Foreclosure Report](#)
[PFB Summary Report](#)
[Register of Deeds Excise Tax Report 1](#)

Date	Ver.	Action By	Action	Result
9/5/2017	1	Board of Commissioners		

Tax Committee Recommendations for Value Adjustments, Late Filed Applications, Collections Refunds and Tax Collections

That the Board of Commissioners approves the attached recommendations by the Tax Committee

The Tax Committee follows the North Carolina General Statutes or previously established general guidelines in their recommendations of relief for assessed late list penalties (no relief, partial relief, full relief). The committee also considers late filed exemption and exclusion applications, and makes recommendations regarding requests for relief of interest.

Consideration of relief of late list penalties:

- If a taxpayer is new to North Carolina and fails to list the first year required, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has property that should have been listed and is unaware of the tax laws, he may be granted one-time relief for late list penalties, partially or in full.
- If a taxpayer has listed timely in at least two consecutive years immediately prior to the year for which a penalty is assessed, the penalty may be relieved, partially or in full.
- If a taxpayer inadvertently omitted items from his timely listing, the penalty may be relieved, partially or in full.
- If a taxpayer was involved in military deployment and was unable to list timely, the penalty may be relieved, partially or in full.
- If a taxpayer was unable to list due to circumstances beyond their control (e.g. – hospitalization), the penalty may be relieved, partially or in full.
- Guidelines have been established for companies with penalties assessed as a result of audits. Relief may be granted partially or in full if it appears there was no willful attempt to understate value, if the taxpayer was cooperative and forthright during the audit and if there were no significant issues with their previous listings. The recommendation of the auditor is carefully considered in making this determination.

Consideration of late-filed applications for exemption or exclusion:

- The tax committee will recommend approval of late filed exemptions or exclusions as long as the request complies with the general statutes, or if case law exists that is clear and generally supports the request. Late filed applications must be hand-delivered by December 31 or postmarked by December 31 of the calendar year for which the exemption or exclusion is requested.
- The tax committee will recommend denying any applications received after December 31st of the calendar year for which the exemption or exclusion is requested. There is no statutory authority to exempt or exclude property if the application is made outside the calendar year for which the exemption is sought.

Consideration of requests for relief of interest:

- Once interest accrues, it is considered tax per NCGS 105-273(15). Tax cannot be compromised per NCGS 105-380. Therefore the tax committee typically recommends denial of requests for relief of interest. Should a situation arise in which the committee determines that interest should be relieved, the Assessor will request the item be removed from the consent agenda and considered separately by the Board of Commissioners.

EXECUTIVE SUMMARY OF RECOMMENDATIONS FROM TAX COMMITTEE

Board Meeting Date September 5, 2017

<u>NUMBER</u>	<u>PROPERTY TAX REFUNDS REQUESTED</u>		
	<u>AMOUNT OF TAX REQUESTED</u>	<u>AMOUNT OF TAX APPROVED</u>	<u>AMOUNT OF TAX DENIED</u>
18	\$20,885.84	\$20,885.84	0.00

Executive Summary of Recommendations From Tax Committee 08/17/2017

Exemptions Requested

Number of Requests	Value of Exemptions Requested	Value of Property Exempted
8	\$2,254,266	\$2,125,228

Tax Relief Exclusion Requested

Number of Requests	Value of Exclusion Requested	Value of Property Exempted
7	\$362,181	\$362,181

Tax Deferment Requested

Number of Requests	Value of Deferment Requested	Value of Property Deferred
1	\$196,800	\$196,800

Requests For Relief of Late List Penalties

Number of Requests	Granted Full Relief	Granted Partial Relief	Denied
63	63	0	0

Special Situations/Value Adjustment

Relief Requested	Total	Granted	Denied
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Board Report

Return

Date : 09/05/2017

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	JOHNSON, DEBORAH ANN 1105 POLO DR RALEIGH NC, 27603	0006807348- 2016- 2016- 000000	City 0.00 County 169.40	169.40	176.60	Refund
2	LISI, BETHANY A BUIE, RYAN P 3425 JORDAN SHIRES DR NEW HILL NC, 27562 - 9310	0000441681- 2017- 2017- 000000	City 190.00 County 307.50	497.50	497.50	Refund
3	MOORE & ALPHIN PLLC 3716 NATIONAL DR STE 100 RALEIGH NC, 27612	0000441682- 2017- 2017- 000000	City 190.00 County 307.50	497.50	497.50	Refund
4	NVR SETTLEMENT SERVICES INC 11700 PLAZA AMERICA DR STE 500 RESTON VA, 20190	0000441677- 2017- 2017- 000000	City 190.00 County 307.50	497.50	497.50	Refund
5	PJ CAROLINA LLC 20377 SW ACACIA ST 2 FL NEWPORT BEACH CA, 92660 - 0780	0006495053- 2016- 2016- 000000	City 71.61 County 99.43	171.04	171.04	Refund
6	PJ CAROLINA LLC 20377 SW ACACIA ST 2 FL NEWPORT BEACH CA, 92660 - 0780	0006502043- 2016- 2016- 000000	City 88.40 County 123.46	211.86	211.86	Refund
7	POWERS, JOHN RAY JR POWERS, JOY KRISTIN 567 NEW BERN AVE RALEIGH NC, 27601 - 1545	0000059660- 2016- 2016- 000050	City 0.00 County 0.00	0.00	232.82	Refund
8	WAKE ELECTRIC MEMBERSHIP CORP PO BOX 1060 HILLSBOROUGH NC, 27278 - 1060	0000293799- 2012- 2012- 000000	City 142.80 County 149.52	292.32	292.32	Refund
9	WAKE ELECTRIC MEMBERSHIP CORP PO BOX 1060 HILLSBOROUGH NC, 27278 - 1060	0000293799- 2013- 2013- 000000	City 142.80 County 149.52	292.32	292.32	Refund
10	WAKE ELECTRIC MEMBERSHIP CORP PO BOX 1060 HILLSBOROUGH NC, 27278 - 1060	0000293799- 2014- 2014- 000000	City 145.60 County 161.84	307.44	307.44	Refund
11	WAKE ELECTRIC MEMBERSHIP CORP PO BOX 1060 HILLSBOROUGH NC, 27278 - 1060	0000293799- 2015- 2015- 000000	City 145.60 County 172.06	317.66	317.66	Refund
Marcus D Kinrade			Total City Rebated	1,306.81		
Wake County Revenue Administrator			Total County Rebated	1,947.73		

Total	3,254.54	3,494.56
Rebate/Refund		

CC:
*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

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Board Report**Return**

Date : 09/05/2017

Approved By : _____

TO : WAKE COUNTY BOARD OF COMMISSIONERS**RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES**

No.	Name of Tax Payer	Account Number	Tax and Penalties	Total Rebate	Total Refund	Request Status
1	ESC PROPERTIES OF WAKE COUNTY, LLC 4101 BASHFORD BLUFFS LN RALEIGH NC, 27603 - 8744	0000071542- 2016- 2016- 000000	City 743.46 County 1,067.29	1,810.75	1,810.75	Refund
2	WAKE ELECTRIC MEMBERSHIP CORP PO BOX 1060 HILLSBOROUGH NC, 27278 - 1060	0000291001- 2012- 2012- 000000	City 1,412.90 County 1,479.39	2,892.29	2,892.29	Refund
3	WAKE ELECTRIC MEMBERSHIP CORP PO BOX 1060 HILLSBOROUGH NC, 27278 - 1060	0000291001- 2013- 2013- 000000	City 1,412.90 County 1,479.39	2,892.29	2,892.29	Refund
4	WAKE ELECTRIC MEMBERSHIP CORP PO BOX 1060 HILLSBOROUGH NC, 27278 - 1060	0000291001- 2014- 2014- 000000	City 1,440.61 County 1,601.29	3,041.90	3,041.90	Refund
5	WAKE ELECTRIC MEMBERSHIP CORP PO BOX 1060 HILLSBOROUGH NC, 27278 - 1060	0000291001- 2015- 2015- 000000	City 1,440.61 County 1,702.41	3,143.02	3,143.02	Refund
6	WAKE ELECTRIC MEMBERSHIP CORP PO BOX 1060 HILLSBOROUGH NC, 27278 - 1060	0000291001- 2016- 2016- 000000	City 1,426.20 County 1,646.99	3,073.19	3,073.19	Refund
7	WAKE ELECTRIC MEMBERSHIP CORP PO BOX 1060 HILLSBOROUGH NC, 27278 - 1060	0000293799- 2016- 2016- 000000	City 249.60 County 288.24	537.84	537.84	Refund
Marcus D Kinrade			Total City Rebated 8,126.28			
Wake County Revenue Administrator			Total County Rebated 9,265.00			
			Total Rebate/Refund	17,391.28	17,391.28	

CC:

*Refund amount may differ from rebated total due to released interest or application of payment to any balance due on the account.

Print

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Board of Commissioners Meeting: 09/05/2017

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Exemptions

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Value Appealed	Appeal/Request Type	Recommendation Recommended Value
13139	EAST CONGREGATION OF JEHOVAHS WITNE	0000150904 2017	WAKE COUNTY	\$809,988	Exemption 105-278.3 Religious Purpose	Granted
13177	HABITAT FOR HUMANITY OF WAKE COUNTY	0000417593 2017	RALEIGH	\$101,250	Exemption 105-278.6 Charitable Purpose	Granted
13183	HABITAT FOR HUMANITY OF WAKE COUNTY	0000048970 2017	RALEIGH	\$90,000	Exemption 105-278.6 Charitable Purpose	Granted
13187	HABITAT FOR HUMANITY OF WAKE COUNTY	0000072955 2017	RALEIGH	\$90,000	Exemption 105-278.6 Charitable Purpose	Granted
13193	HABITAT FOR HUMANITY OF WAKE COUNTY	0000045712 2017	RALEIGH	\$90,000	Exemption 105-278.6 Charitable Purpose	Granted
13137	MENTOR MASONIC LODGE #55	0000078254 2017	RALEIGH	\$129,038	Exemption 105.275.19 Fraternal	Denied
13133	THE BRENTWOOD CONGREGATION OF JEHOV	0000035351 2017	WAKE COUNTY	\$21,000	Exemption 105-278.3 Religious Purpose	Granted
13135	THE BRENTWOOD CONGREGATION OF JEHOV	0000030414 2017	RALEIGH	\$922,990	Exemption 105-278.3 Religious Purpose	Granted

Board of Commissioners Meeting: 09/05/2017

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Relief of Penalties

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Late List Appealed	Appeal/Request Type	Recommendation
13089	ALLIANCE HEALTHCARE SERVICES	0006531602 2017	RALEIGH	\$271.78	Late List Penalty	Granted
13123	BOSCH PACKAGING SERVICES INC	0006130600 2017	RALEIGH	\$202.78	Late List Penalty	Granted
13121	BSH HOME APPLIANCES	0006502360 2017	ZEBULON	\$822.88	Late List Penalty	Granted
13125	CISCO SYSTEMS CAPITAL CORP	0006559010 2017	WAKE COUNTY	\$15,300.80	Late List Penalty	Granted
13127	CISCO SYSTEMS CAPITAL CORP	0006559009 2017	RALEIGH	\$53.60	Late List Penalty	Granted
13129	CISCO SYSTEMS CAPITAL CORP	0006809470 2017	RALEIGH	\$27.21	Late List Penalty	Granted
13131	CISCO SYSTEMS CAPITAL CORP	0006559008 2017	RALEIGH	\$1,742.51	Late List Penalty	Granted
13105	HOME MEDICAL SYSTEMS INC 14010	0006110514 2017	CARY	\$29.70	Late List Penalty	Granted
13103	PERKINELMER HEALTH SCIENCES INC	0006472795 2017	RALEIGH	\$3.93	Late List Penalty	Granted
13087	ROLLING FRITO LAY SALES LP	0005010143 2017	RALEIGH	\$701.05	Late List Penalty	Granted

Board of Commissioners Meeting: 09/05/2017

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Relief of Penalties

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Late List Appealed	Appeal/Request Type	Recommendation
13117	SRS DISTRIBUTION INC	0006605427 2017	RALEIGH	\$267.23	Late List Penalty	Granted
13109	TOYOTA MOTOR MFG CANADA INC NC 63	0006638264 2017	RALEIGH	\$3.92	Late List Penalty	Granted
13107	TOYOTA MOTOR MFG TEXAS NC 59	0006581364 2017	RALEIGH	\$14.17	Late List Penalty	Granted
13113	VERIZON CORPORATE RESOURCES GROUP L	0006805196 2017	CARY	\$47.40	Late List Penalty	Granted
13111	VERIZON DATA SERVICES LLC	0006500366 2017	CARY	\$7.20	Late List Penalty	Granted
13115	VERIZON DATA SERVICES LLC	0006500368 2017	CARY	\$36.36	Late List Penalty	Granted
13091	WAKE PIZZA LLC	0006811457 2017	GARNER	\$78.68	Late List Penalty	Granted
13093	WAKE PIZZA LLC	0006761964 2017	RALEIGH	\$76.76	Late List Penalty	Granted
13095	WAKE PIZZA LLC	0006811455 2017	RALEIGH	\$33.93	Late List Penalty	Granted
13097	WAKE PIZZA LLC	0006453567 2017	RALEIGH	\$114.57	Late List Penalty	Granted
13099	WAKE PIZZA LLC	0006763844 2017	RALEIGH	\$84.73	Late List Penalty	Granted

Board of Commissioners Meeting: 09/05/2017

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Relief of Penalties

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Late List Appealed	Appeal/Request Type	Recommendation
13101	WAKE PIZZA LLC	0006796388 2017	RALEIGH	\$144.29	Late List Penalty	Granted
13231	WAKE PIZZA LLC	0006483774 2017	RALEIGH	\$130.52	Late List Penalty	Granted
13141	WALGREEN CO (001)	0006449891 2017	HOLLY SPRINGS	\$156.49	Late List Penalty	Granted
13143	WALGREEN CO (001)	0006449892 2017	CARY	\$183.55	Late List Penalty	Granted
13145	WALGREEN CO (001)	0006449893 2017	FUQUAY VARINA	\$191.38	Late List Penalty	Granted
13147	WALGREEN CO (001)	0006460713 2017	RALEIGH	\$236.31	Late List Penalty	Granted
13149	WALGREEN CO (001)	0006460715 2017	CARY	\$141.45	Late List Penalty	Granted
13151	WALGREEN CO (001)	0006460718 2017	RALEIGH	\$164.33	Late List Penalty	Granted
13153	WALGREEN CO (001)	0006470341 2017	WAKE FOREST	\$195.79	Late List Penalty	Granted
13155	WALGREEN CO (001)	0006478030 2017	CARY	\$135.74	Late List Penalty	Granted
13157	WALGREEN CO (001)	0006478031 2017	APEX	\$196.10	Late List Penalty	Granted

Board of Commissioners Meeting: 09/05/2017

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Relief of Penalties

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Late List Appealed	Appeal/Request Type	Recommendation
13161	WALGREEN CO (001)	0006478034 2017	WAKE FOREST	\$235.45	Late List Penalty	Granted
13163	WALGREEN CO (001)	0006489879 2017	GARNER	\$161.34	Late List Penalty	Granted
13165	WALGREEN CO (001)	0006489880 2017	CARY	\$123.80	Late List Penalty	Granted
13167	WALGREEN CO (001)	0006489885 2017	RALEIGH	\$164.89	Late List Penalty	Granted
13169	WALGREEN CO (001)	0006499822 2017	MORRISVILLE	\$163.89	Late List Penalty	Granted
13171	WALGREEN CO (001)	0006499823 2017	RALEIGH	\$171.10	Late List Penalty	Granted
13173	WALGREEN CO (001)	0006499824 2017	CARY	\$167.57	Late List Penalty	Granted
13175	WALGREEN CO (001)	0006499825 2017	RALEIGH	\$163.49	Late List Penalty	Granted
13179	WALGREEN CO (001)	0006517973 2017	ZEBULON	\$159.13	Late List Penalty	Granted
13181	WALGREEN CO (001)	0006517974 2017	WAKE COUNTY	\$117.30	Late List Penalty	Granted
13185	WALGREEN CO (001)	0006558067 2017	APEX	\$186.35	Late List Penalty	Granted

Board of Commissioners Meeting: 09/05/2017

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Relief of Penalties

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Late List Appealed	Appeal/Request Type	Recommendation
13189	WALGREEN CO (001)	0006558083 2017	RALEIGH	\$238.49	Late List Penalty	Granted
13191	WALGREEN CO (001)	0006605144 2017	RALEIGH	\$347.37	Late List Penalty	Granted
13195	WALGREEN CO (001)	0006605146 2017	CARY	\$122.00	Late List Penalty	Granted
13197	WALGREEN CO (001)	0006709444 2017	RALEIGH	\$167.80	Late List Penalty	Granted
13199	WALGREEN CO (001)	0006793502 2017	CARY	\$369.84	Late List Penalty	Granted
13201	WALGREEN CO (001)	0006805474 2017	RALEIGH	\$160.38	Late List Penalty	Granted
13203	WALGREEN CO (001)	0006811442 2017	CARY	\$351.24	Late List Penalty	Granted
13205	WALGREEN CO (001)	0006820549 2017	RALEIGH	\$252.67	Late List Penalty	Granted
13207	WALGREEN CO (001)	0006820809 2017	CARY	\$278.77	Late List Penalty	Granted
13209	WALGREENS	0006478032 2017	KNIGHTDALE	\$162.73	Late List Penalty	Granted
13211	WALGREENS	0006690524 2017	GARNER	\$480.24	Late List Penalty	Granted

Board of Commissioners Meeting: 09/05/2017

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Relief of Penalties

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Late List Appealed	Appeal/Request Type	Recommendation
13213	WALGREENS CO (001)	0006805375 2017	GARNER	\$480.89	Late List Penalty	Granted
13215	WALGREENS CO (001)	0006805375 2016	GARNER	\$971.57	Late List Penalty	Granted
13217	WALGREENS OF NORTH CAROLINA INC	0006709244 2017	FUQUAY VARINA	\$223.12	Late List Penalty	Granted
13219	WALGREENS OF NORTH CAROLINA INC	0006709264 2017	RALEIGH	\$285.02	Late List Penalty	Granted
13221	WALGREENS OF NORTH CAROLINA INC	0006709324 2017	CARY	\$165.95	Late List Penalty	Granted
13223	WALGREENS OF NORTH CAROLINA INC	0006709364 2017	RALEIGH	\$259.67	Late List Penalty	Granted
13225	WALGREENS OF NORTH CAROLINA INC	0006709464 2017	RALEIGH	\$235.09	Late List Penalty	Granted
13227	WALGREENS OF NORTH CAROLINA INC	0006793528 2017	RALEIGH	\$441.53	Late List Penalty	Granted
13119	YOUNG, MILLARD	0006131507 2017	WAKE COUNTY	\$38.87	Late List Penalty	Granted

Board of Commissioners Meeting: 09/05/2017

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Tax Relief Exclusion

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Value Appealed	Appeal/Request Type	Recommendation
13083	BALFOUR, PATRICIA	0000283818 2017	MORRISVILLE	\$77,843	Exclusion 105-277.1 Elderly Exclusion	Granted
13079	BOLDS, TAMMY	0000350079 2017	RALEIGH	\$45,000	Exclusion 105-277.1C Veterans Relief	Granted
13085	LESTER, RICHARD LESTER, ALBINA	0000377322 2017	CARY	\$45,000	Exclusion 105-277.1C Veterans Relief	Granted
13077	LEWIS, MARY	0000328818 2017	MORRISVILLE	\$75,426	Exclusion 105-277.1 Elderly Exclusion	Granted
13081	MORGAN, CONSTANCE	0000049021 2017	WAKE COUNTY	\$32,756	Exclusion 105-277.1 Elderly Exclusion	Granted
13229	RAY, AVA	0000096397 2017	WAKE COUNTY	\$41,156	Exclusion 105-277.1 Elderly Exclusion	Granted
13075	TAYLOR, BRANDAN TAYLOR, CHELSEY	0000432660 2017	HOLLY SPRINGS	\$45,000	Exclusion 105-277.1C Veterans Relief	Granted

Board of Commissioners Meeting: 09/05/2017

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Tax Deferment

Item #	Taxpayer(s)	Account # / Year For	Jurisdiction	Value Appealed Tax Deferred	Appeal/Request Type	Recommendation
13159	KIDD FARMS, LLC	0000059784 2017	WAKE COUNTY	\$196,800	Tax Deferment 105-277.4 Agricultural Use	Granted

MUNICIPAL MONTHLY COMPARISON REPORT JULY 2017

ANGIER

	Last Year	This Year
Billed	\$277,316.32	\$300,580.67
Collected	\$5,610.39	\$6,846.81
Percentage	2.02%	2.28%

DURHAM

	Last Year	This Year
Billed	\$310,810.86	\$450,351.47
Collected	\$7,602.35	\$2,298.85
Percentage	2.45%	0.51%

KNIGHTDALE

	Last Year	This Year
Billed	\$6,173,620.14	\$6,468,940.64
Collected	\$138,893.54	\$173,557.78
Percentage	2.25%	2.68%

WAKE FOREST

	Last Year	This Year
Billed	\$21,973,206.82	\$23,170,668.98
Collected	\$704,626.73	\$623,845.44
Percentage	3.21%	2.69%

APEX

	Last Year	This Year
Billed	\$21,208,208.33	\$22,519,413.87
Collected	\$653,194.14	\$674,660.26
Percentage	3.08%	3.00%

FUQUAY -VARINA

	Last Year	This Year
Billed	\$11,669,419.92	\$12,548,761.48
Collected	\$376,727.10	\$338,404.15
Percentage	3.23%	2.70%

MORRISVILLE

	Last Year	This Year
Billed	\$16,487,570.46	\$16,616,031.50
Collected	\$381,908.15	\$372,011.02
Percentage	2.32%	2.24%

WENDELL

	Last Year	This Year
Billed	\$2,365,462.00	\$2,551,281.62
Collected	\$60,571.10	\$74,782.04
Percentage	2.56%	2.93%

CARY

	Last Year	This Year
Billed	\$81,979,486.75	\$82,725,609.84
Collected	\$2,743,699.10	\$2,441,630.42
Percentage	3.35%	2.95%

GARNER

	Last Year	This Year
Billed	\$15,556,610.80	\$15,831,586.78
Collected	\$454,650.45	\$458,125.20
Percentage	2.92%	2.89%

RALEIGH

	Last Year	This Year
Billed	\$224,647,829.61	\$228,703,835.66
Collected	\$7,028,463.38	\$6,675,712.13
Percentage	3.13%	2.92%

ZEBULON

	Last Year	This Year
Billed	\$3,777,291.59	\$5,653,544.23
Collected	\$67,290.24	\$146,737.18
Percentage	1.78%	2.60%

CLAYTON

	Last Year	This Year
Billed	\$18.12	\$18.12
Collected	\$0.00	\$0.00
Percentage	0.00%	0.00%

HOLLY SPRINGS

	Last Year	This Year
Billed	\$16,256,195.87	\$17,495,368.63
Collected	\$492,061.98	\$455,832.46
Percentage	3.03%	2.61%

ROLESVILLE

	Last Year	This Year
Billed	\$3,468,539.79	\$3,845,065.80
Collected	\$118,857.83	\$106,380.24
Percentage	3.43%	2.77%

**REPORT OF COLLECTIONS - WAKE COUNTY ONLY
JULY 2017**

MONTHLY COLLECTIONS	July 2016	July 2017
	Last Year	This Year
Current Taxes	\$15,554,713.75	\$14,311,705.75
Current Special Districts	\$681,980.20	\$605,728.33
Current Deferred Taxes	\$9,807.76	\$42,310.68
Back Taxes	\$153,042.93	\$46,612.39
Back Deferred Taxes	\$55,112.87	\$218,970.88
Beer & Wine	\$1,365.00	\$2,578.75
Recycle Fee	\$188,403.25	\$163,438.60
TOTAL	<u>\$16,644,425.76</u>	<u>\$15,391,345.38</u>

CUMULATIVE	July 2016	July 2017
	Last Year	This Year
Current Taxes	\$15,554,713.75	\$14,311,705.75
Current Special Districts	\$681,980.20	\$605,728.33
Current Deferred Taxes	\$9,807.76	\$42,310.68
Back Taxes	\$153,042.93	\$46,612.39
Back Deferred Taxes	\$55,112.87	\$218,970.88
Beer & Wine	\$1,365.00	\$2,578.75
Recycle Fee	\$188,403.25	\$163,438.60
TOTAL	<u>\$16,644,425.76</u>	<u>\$15,391,345.38</u>

	July 2016		
	Levy Billed	Levy Coll	% Coll
Real & Personal Property	\$764,785,470.13	\$16,946,183.50	2.22%
Special District Real & Personal	\$24,004,056.07	\$694,829.11	2.89%
Vehicle Property	\$5,831,269.76	\$5,800,712.64	99.48%
Special District Vehicle	\$168,425.73	\$167,551.55	99.48%
TOTAL	<u>\$794,789,221.69</u>	<u>\$23,609,276.80</u>	2.97%

	July 2017		
	Levy Billed	Levy Coll	% Coll
	\$795,182,908.75	\$14,977,723.49	1.88%
	24,101,980.09	\$626,675.08	2.60%
	\$5,921,500.67	\$5,889,514.77	99.46%
	\$198,382.26	\$197,799.71	99.71%
	<u>\$825,404,771.77</u>	<u>\$21,691,713.05</u>	2.63%

						UNCOLLECTED DEFERRED TAXES	
						DEFERRED TAXES (Subject to Current) and 3 Year Rollback)	
YEAR	LEVY BILLED	LEVY COLLECTED	PERCENTAGE COLLECTED	LEVY UNCOLLECTED	(%)	Year	Amount
2017	\$825,404,771.77	\$21,691,713.05	2.63%	\$803,713,058.72	97.37%	2017	\$18,455,626.65
2016	\$826,223,042.55	\$824,955,823.85	99.85%	\$1,267,218.70	0.15%	2016	\$18,299,741.89
2015	\$785,332,691.13	\$784,811,208.28	99.93%	\$521,482.85	0.07%	2015	\$18,969,481.62
2014	\$766,414,338.89	\$766,078,648.46	99.96%	\$335,690.43	0.04%	2014	\$17,522,013.11
2013	\$675,877,933.56	\$675,146,931.01	99.89%	\$731,002.55	0.11%	2013	\$17,700,543.58
2012	\$683,563,809.38	\$682,707,324.02	99.87%	\$856,485.36	0.13%	2012	\$17,968,878.26
2011	\$673,247,654.80	\$672,346,996.87	99.87%	\$900,657.93	0.13%	2011	\$18,223,412.94
2010	\$668,216,055.87	\$667,307,893.00	99.86%	\$908,162.87	0.14%	2010	\$18,537,947.53
2009	\$664,017,347.41	\$663,196,639.95	99.88%	\$820,707.46	0.12%	2009	\$18,446,775.79

TOTAL	\$6,568,297,645.36	\$5,758,243,178.49		\$810,054,466.87		TOTAL	<u>\$164,124,421.37</u>	TOTAL	<u>\$184,947.29</u>
S/Distr									
Current	<u>\$24,300,362.35</u>	<u>\$824,474.79</u>	<u>3.39%</u>	<u>\$23,475,887.56</u>	<u>96.61%</u>				

Marcus D. Kinrade
Wake County Revenue Director

**WAKE COUNTY BOARD OF COMMISSIONERS
WAKE COUNTY IN-REM FORECLOSURE PROGRESS REPORT
JULY 2017**

Totals for JULY

Parcels Notified by Certified Letter	1
Number of Parcels - Judgments Docketed	0
Parcels Paid in Full	6
Parcels Sold at Public Auction	1
Principal Tax (Notified by Certified Letter)	\$ 2,707
Principal Tax Collected for Month	\$ 53,624

Cumulative Totals for 2017/2018 Fiscal Year

Parcels Notified by Certified Letter	1
Number of Parcels - Judgments Docketed	0
Parcels Paid in Full	6
Parcels Sold at Public Auction	1
Principal Tax (Notified by Certified Letter)	\$ 2,707
Principal Tax Collected for Year	\$ 53,624

Cumulative Total to Date

Parcels Notified by Certified Letter	9,778
Number of Parcels - Judgments Docketed	1,917
Parcels Paid in Full	8,884
Parcels Sold at Public Auction	521
Principal Tax (Notified by Certified Letter)	\$ 15,474,714
Principal Tax Collected to Date	\$ 15,853,137

***Totals Include Any Municipal Taxes that Wake County is Under Contract to Collect.**

This report is to be filed for the record.

Marcus D. Kinrade
Revenue Director

Tax Committee Meeting: 08/17/2017

Board of Commissioners Meeting: 09/05/2017

TO: Wake County Board of Commissioners

FOR: Consideration of Requests for Release of Gross Receipts Tax Penalties

Approved by: _____

Account Types:

PFB - Prepared Food and Beverage Tax

RVT - Rental Vehicle Tax

ROT - Room Occupancy Tax

BW - Beer and Wine Licensing

HVY - Heavy Equipment

Item #	Business Name Business Location	Owner Name	Account # Payment Status	Account Type	Penalty Appealed	Recommendation
5082	ORBITZ.COM & CHEAPTICKETS.COM 0 VARIOUS DRIVE WAKE COUNTY NC	ORBITZ LLC	0000000403 Not Paid	ROT	\$329.37	No Relief
5080	RELISH CAFE & BAR 5625 CREEDMOOR RD RALEIGH NC 27612	SOUTHERN COMFORT DINER LLC	0000018981 Not Paid	PFB	\$458.94	No Relief
5078	STUFT - FOOD TRUCK 0 VARIOUS DRIVE WAKE COUNTY NC	STUFT LLC	0000022670 Not Paid	PFB	\$1,012.94	Full Relief

This List Requires Board Action

Tax Committee Member: Natasha Baldwin, City Of Raleigh
Ellen Lewis, Town Of Cary
Susan McCullen, Wake County Finance

Marcus Kinrade, Revenue Director



Register of Deeds

BOARD REPORT


DATE: September 6, 2017

TO: WAKE COUNTY BOARD OF COMMISSIONERS
RE: CONSIDERATION OF REFUND OF EXCISE TAX

Approved By: *Natasha Baldwin*

<u>No.</u>	<u>Name & Address of Payee</u>	<u>Deed Book & Page Number</u>	<u>Excise Tax Amount Refund</u>	<u>Reason for Refund</u>	<u>Request Status</u>
1	McCullers, Whitaker & Hamer 216 US Hwy 70 West Garner, NC 27529 Attn: Shamber Gentry	Book 16877 Page 371	\$ 332.00	Wrong County	Approved
		Book 16860 Page 2490	\$ 220.00	Incorrect Amount	Approved
2	Hatch, Little & Bunn, LLP PO Box 527 Raleigh, NC 27602 Attn: James A. Oliver	Book 16621 Page 2376	\$ 470.00	Wrong County	Approved
3	Law Office of Hong Zhou, PLLC 8214 Creedmoor Road Suite 101 Raleigh, NC 27613 Attn: Hong Zhou	Book 16869 Page 2627	\$ 632.00	Duplicate Recording	Approved
4	Capital City Law 116 North Person Street Raleigh, NC 27601 Attn: Amanda Buyrn	Book 16420 Page 323	\$ 743.00	Wrong County	Approved

Total to be Refunded: \$ 2,397.00



Charles P. Gilliam
Wake County Register of Deeds



Legislation Details (With Text)

File #: 16-1052

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 9/5/2017 **Final action:**

Title: Public Hearing and Consideration of Business Development Grant Agreement for Infosys

Sponsors:

Indexes:

Code sections:

Attachments: [Infosys Summary.pdf](#)
[infosysgrantagreementfinal.pdf](#)
[Business Development Policy.pdf](#)

Date	Ver.	Action By	Action	Result
9/5/2017	1	Board of Commissioners	accepted	

Public Hearing and Consideration of Business Development Grant Agreement for Infosys
That the Board of Commissioners holds a public hearing and approves a Business Development Grant Agreement with Infosys, subject to the terms and conditions acceptable to the County Attorney

WAKE COUNTY

BUSINESS DEVELOPMENT GRANT AGREEMENT

This Business Development Grant Agreement (the "Agreement") is made and entered into as of the ____ day of _____, 2017 by and between INFOSYS LIMITED, d/b/a INFOSYS LIMITED OF INDIA, a business corporation incorporated in the country of India and authorized to transact business in the State of North Carolina (the "Company") and WAKE COUNTY, North Carolina, a body politic and corporate and political subdivision of the State of North Carolina (the "County"). The County and Company may from time to time be referred to in this Agreement individually as a "Party" and collectively as the "Parties."

WITNESSETH:

WHEREAS, the Local Development Act of 1925, as amended, (Article 1 of Chapter 158 of the North Carolina General Statutes) grants counties the authority to make appropriations for the purposes of aiding and encouraging the location or expansion of certain business enterprises in the county or for other purposes which the county's governing body finds, in its discretion, will increase the population, taxable property base and business prospects of the county; and

WHEREAS, N.C. Gen. Stat. § 158-7.1(b) lists specific economic development activities which a county may undertake, which list is not exclusive; and

WHEREAS, in Spring 2017, the Company began discussions with the State of North Carolina (the "State"), and thereafter with the County, to explore the possibility of expanding the Company's business operations in the County to include a regional operations facility located in Wake County which will serve as a physical location for management and operations (the "Project"); and

WHEREAS, on June 9, 2017, the Board of Commissioners of the County met in closed session regarding the Company and its location possibilities and determined that (i) the Project would tend to increase the population, taxable property base and business prospects of the County, (ii) an incentive grant would encourage the Company to locate and provide jobs in the County, and (iii) it would be in the public interest to provide assistance as authorized by N.C. Gen. Stat. § 158-7.1 and approved the negotiation of a business development grant agreement for the Project; and

WHEREAS, the Company has decided to locate the Project within the County; and

WHEREAS, the Company has decided to hire no fewer than 25 new employees at average wages above 100% of the County average and invest or cause to be invested no less than \$5,000,000 for acquisitions of tangible personal property and improvements to real estate related to the Project no later than December 31, 2018.

WHEREAS, the State of North Carolina (the "State") has awarded the Company a Job Development and Investment Grant ("JDIG"); and

WHEREAS, N.C. Gen. Stat. § 153A-449 authorizes the County to contract with and appropriate money to any person, association, or company in order to carry out the public purpose in which the County is authorized by law to engage; and

WHEREAS, the Board of Commissioners of the County found that the consideration that the County will receive, based on prospective tax revenues to be generated over a five-year period due to investment in the Project, will exceed the amount of the grant offered in this Agreement; and

WHEREAS, the Board of Commissioners of the County, following a public hearing on September 5, 2017, approved the execution of a business development grant to the Company for the Project on the terms of this Agreement.

NOW, THEREFORE, in consideration of the reasons recited above, and the mutual covenants and obligations contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1. Real Estate Improvements and Machinery, Equipment, Furniture and Fixture Acquisition. The Company shall purchase and/or make or cause to be made improvements at the site chosen for the Project in Wake County, North Carolina, (the "Property") and shall produce documentation for improvements which have been made to the Property and receipts showing proof of acquisitions of machinery, equipment, furniture and fixtures by the Company for use at the site of the Project. The Property shall be improved in accordance with the following:

(a) All construction undertaken, or caused to be undertaken, shall be or has been designed, constructed, and completed in accordance with applicable standards established by federal, State, local, and County regulations and laws; and

(b) The County shall not be responsible for any aspect of the design or construction of the premises.

2. Performance by the Company. This Agreement and the expenditure of County funds under this Agreement is expressly contingent upon the Company achieving the performance requirements within the time periods set forth below:

(a) Investment in Real Estate Improvements and Tangible Personal Property. The Company shall make, or cause to be made, investments for improvements to real estate and for acquisitions of tangible personal property (collectively, the "Investments") in the County in connection with the Project which shall total at least \$5,000,000 on or before December 31, 2018.

(b) Employment. By December 31, 2018, the Company shall have employed in Wake County no fewer than 25 new employees with an average annual wage of no less than \$53,783, which the Parties agree is 100% of the 2017 average annual wage for the County as determined by the North Carolina Department of Commerce's Finance Center. The Company shall maintain employment of the new employees for any years of the Grant Period beyond 2018.

The Parties agree that for purposes of calculating the “annual wage” of an employee of the Company “wage” shall have the meaning it has for purposes of the North Carolina Department of Commerce’s Finance Center’s calculation of “average annual wage” and that such meaning is the gross wage subject to reporting to the Division of Employment Security of the North Carolina Department of Commerce.

The Parties agree that the term “new employee” as used in this Agreement means a full-time employee who represents a net increase in the aggregate number of employees employed by the Company in connection with the Project. A full-time employee is a person who is employed by the Company for at least thirty-five (35) hours per week and whose wages are subject to withholding. The Company agrees to include residents of the County in recruiting for such job positions.

(c) Use. The Investments shall be made to accommodate an office facility that allows the Company to open a new technology and information hub focusing on cutting edge technology areas.

(d) Payment of Taxes by Company. The County must receive confirmation from the County tax assessor’s office that the Company has paid, in full, the annual ad valorem taxes based on the increased value resulting from Investments in the Project.

3. Documentation from the Company. In connection with each request for reimbursement, the Company shall deliver to the County Manager a performance letter in substantially the form of the attached Exhibit A (the “Performance Letter”), certifying that (1) the Company has taken the actions described in Section 2(a) and (b) of this Agreement, (2) as of the date of the Performance Letter, the Investments for which the request is made have been completed, and (3) the Company qualifies for Jobs Development Incentive Grant program monies in such Grant Year. If the Company does not meet all of the conditions required to be certified in the Performance Letter, the Company shall not qualify for a grant payment from Wake County for that calendar year. Upon the request of the County Manager, the Company shall present to the County such evidence as may be reasonably requested to confirm the facts in the Performance Letter. To the full extent allowed by law, such requested evidence shall be kept confidential by the County and shall remain the property of the Company to be returned after the County’s review.

It is agreed that the County, through its auditors, shall have the right upon reasonable notice and during normal business hours, to inspect and audit the Company’s records pertaining to Investments made with respect to the Project. All records revealed by the Company to the County’s auditors shall remain confidential and may be used by the County only for audit purposes to the full extent allowed by law.

The Company acknowledges that it has been informed by the County that the County is required by law, upon request, to disclose “Public Records” as that term is defined by N.C. Gen. Stat. §132-1. Notwithstanding the immediately preceding sentence, the County acknowledges that some or all of the information made available by the Company to the County pursuant to this Agreement may be exempt from disclosure as a “Public Record” pursuant to N.C. Gen. Stat. §§ 132-1.2 and/or 132-6(d), and that all such information may be proprietary.

Some or all of the information made available to the County pursuant to this Agreement may be designated by the Company as confidential and as a trade secret at the time of disclosure to the County. The County, to the fullest extent allowed by state law, will hold such designated information as confidential. The County shall, if it receives a request for disclosure of any such information, notify the Company of such request so that the Company may defend any claims or disputes arising from efforts of others to cause such trade secrets to be disclosed as a Public Record, and the County shall refrain from making any such disclosures unless or until it (i) receives the Company's written permission to do so; or (ii) is compelled to do so by the final order of a court of competent jurisdiction. The Company shall have the right to direct any litigation of such dispute and shall indemnify the County for any legal fees and expenses incurred by the County in opposing such request for disclosure. The Company acknowledges that the County has met the disclosure requirements set forth in N.C. Gen. Stat. § 132-1.11(b).

4. Payment of Grant.

(a) Upon the terms and conditions herein, the County agrees to partially reimburse the Company for the Investments that the Company makes in the Project in order to provide an incentive to the Company to make such Investments and create such jobs within the County. A cash grant will be paid to the Company in an amount equal to a percentage of the additional County property tax revenue attributable to the assessed value of the Investments, as determined by the County tax assessor as more specifically set forth in Section 4(c).

(b) Once the Company has met the performance requirements set forth in Section 2 of this Agreement and the Company has submitted the required documentation under Section 3, the Company shall be eligible to receive the grant payments described in this Agreement. The grant payments shall begin in the year after the taxable property base of the Investments attributable to the Project as determined by the County tax assessor first exceeds \$5,000,000. The exact date of payments during each Grant Year shall be at the discretion of the County but shall be made during the period from January 1st through March 31st.

(c) The amount of the grant payments to be paid by the County to the Company shall be thirty-five (35%) of the additional County property tax revenue attributable to the assessed value of the Investments as defined in 2(a) of this Agreement as of January 1 of the preceding calendar year, as verified by the County Manager. The grant payments shall be paid each year (each a "Grant Year") for a period of five (5) consecutive years (the "Grant Period"). In no event shall the grant amount paid by the County in any Grant Year exceed the amount of ad valorem taxes actually paid in the preceding year for Investments in connection with the Project. The Parties agree that any payment of ad valorem tax made before January 6 following the due date of the tax shall be deemed to have been paid in the year the tax was due.

(d) Grant payments are to be made directly to the Company and mailed to directly to [address to come] or at such other address as shall be provided by the Company to the County in writing.

5. State and Local Incentives. This Agreement is expressly contingent on the Company's ability to qualify for matching funds from the State of North Carolina's part of the JDIG

program. Company shall not qualify for County Grant payments in any years of the Grant Period in the event that in such year the Company does not qualify for the JDIG program monies. This contingency only applies in those years when matching funds are available to the Company from the JDIG program.

6. Amendments to Agreement. This Agreement may be modified or amended only with the mutual written consent of the Parties.

7. Parties. This Agreement shall be binding upon and shall inure to the benefit of the Parties and their heirs and successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate.

8. Entire Agreement. This Agreement contains the entire agreement of the Parties and there are no other representations, inducements, or other provisions other than those expressed in this writing. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute but one and the same instrument. All changes, additions, or deletions to this Agreement must be in writing and signed by all Parties.

It is specifically understood and agreed that the Company will be subject to applicable County ordinances, policies, procedures, and other regulations.

9. Laws of North Carolina to Control This Agreement. The Parties agree that this Agreement is to be controlled by the laws of the State of North Carolina.

10. Jurisdiction and Venue. Any controversy or claim arising out of this Agreement shall be settled by an action initiated in the appropriate division of the General Court of Justice in Wake County, North Carolina.

11. Termination. Except as otherwise provided herein, this Agreement shall terminate on December 31st of the last year in which the County makes grant payments to the Company under this Agreement.

12. Assignment. With the consent of the County which shall not be unreasonably withheld, The Company may assign all or part of its rights, benefits, and/or obligations under this Agreement to one or more Affiliates designated by the Company; provided that no such assignments shall relieve the Company of its obligations or Company specific performance requirements under this Agreement which are a condition of County Grant Funding. For the purpose of this section, an Affiliate means the Company or any other entity that directly or indirectly through one or more intermediaries, controls, or is controlled by, or is under common control with, the Company.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first above written.

ATTEST:

WAKE COUNTY

Denise Hogan
County Clerk

By: _____
Sig Hutchinson
Chairman, Board of Commissions

Approved As to Form:

Scott Warren
Wake County Attorney

INFOSYS LIMITED d/b/a
INFOSYS LIMITED OF INDIA

By: _____
[NAME]
[TITLE]

[SEAL]

Attested to:

By: _____
[NAME]
[TITLE]



Legislation Details (With Text)

File #: 16-1051

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 9/5/2017 **Final action:**

Title: Public Hearing and Consideration of Business Development Grant Agreement for ABC Phones of North Carolina Inc., DBA A Wireless

Sponsors:

Indexes:

Code sections:

Attachments: [A Wireless Item Summary.pdf](#)
[A Wireless Wake County Grant Agreement Final for Approval.pdf](#)
[Business Development Grant Program Approved May 2016.pdf](#)

Date	Ver.	Action By	Action	Result
9/5/2017	1	Board of Commissioners	accepted	

Public Hearing and Consideration of Business Development Grant Agreement for ABC Phones of North Carolina Inc., DBA A Wireless

That the Board of Commissioners holds a public hearing and approves a Business Development Grant Agreement with ABC Phones of North Carolina Inc., DBA A Wireless, subject to the terms and conditions acceptable to the County Attorney.

WAKE COUNTY
BUSINESS DEVELOPMENT GRANT AGREEMENT

This Business Development Grant Agreement (the “Agreement”) is made and entered into as of the 5th day of September, 2017 by and between ABC PHONES OF NORTH CAROLINA, INC. D/B/A A WIRELESS, a North Carolina corporation (the “Company”) and WAKE COUNTY, North Carolina, a body politic and corporate and political subdivision of the State of North Carolina (the “County”). The County and Company may from time to time be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

WITNESSETH:

WHEREAS, the Local Development Act of 1925, as amended, (Article 1 of Chapter 158 of the North Carolina General Statutes) grants counties the authority to make appropriations for the purposes of aiding and encouraging the location or expansion of certain business enterprises in the county or for other purposes which the county’s governing body finds, in its discretion, will increase the population, taxable property base and business prospects of the county; and

WHEREAS, N.C. Gen. Stat. § 158-7.1(b) lists specific economic development activities which a county may undertake, which list is not exclusive; and

WHEREAS, in April 2017, the Company began discussions with the State of North Carolina (the “State”), and thereafter with the County, to explore the possibility of locating the Company’s headquarters in the County (the “Project”); and

WHEREAS, on June 19, 2017, the Board of Commissioners of the County met in closed session regarding the Company and its location possibilities and determined that (i) the Project would tend to increase the population, taxable property base and business prospects of the County, (ii) an incentive grant would encourage the Company to locate and provide jobs in the County, and (iii) it would be in the public interest to provide assistance as authorized by N.C. Gen. Stat. § 158-7.1 and approved the negotiation of a business development grant agreement for the Project; and

WHEREAS, the Company has decided to locate the Project within the County; and

WHEREAS, the Company’s hiring and investment plans satisfy the County’s threshold requirements for a State Match business development grant; and

WHEREAS, N.C. Gen. Stat. § 153A-449 authorizes the County to contract with and appropriate money to any person, association, or company in order to carry out the public purpose in which the County is authorized by law to engage; and

WHEREAS, the Board of Commissioners of the County found that the consideration that the County will receive, based on prospective tax revenues to be generated over an eight-year period due to investment in the Project, will exceed the amount of the grant offered in this Agreement; and

WHEREAS, the Board of Commissioners of the County, following a public hearing on September 5, 2017, approved the execution of a business development grant to the Company for the Project on the terms of this Agreement.

NOW, THEREFORE, in consideration of the reasons recited above, and the mutual covenants and obligations contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1. Real Estate Lease, Facility Construction, and Machinery and Equipment Acquisition. The Company shall make or cause to be made improvements at the site chosen for the Project in Wake County, North Carolina, (the "Property") and shall produce documentation for improvements which have been made to the Property and receipts showing proof of acquisitions of machinery, equipment, furniture and fixtures by the Company for use at the site of the Project. The Property shall be improved in accordance with the following:
 - (a) All construction undertaken, or caused to be undertaken, shall be or has been designed, constructed, and completed in accordance with applicable standards established by federal, State, local, and County regulations and laws; and
 - (b) The County shall not be responsible for any aspect of the design or construction of the premises.
2. Performance by the Company. This Agreement and the expenditure of County funds under this Agreement is expressly contingent upon the Company achieving the performance requirements within the time periods set forth below:
 - (a) Investment in Real Estate Improvements and Tangible Personal Property. The Company shall make, or cause to be made, investments for improvements to real estate and for acquisitions of tangible personal property (collectively, the "Investments") in the County in connection with the Project which shall total at least \$5,000,000 on or before December 31, 2021.
 - (b) Employment. By December 31, 2021, the Company shall have employed 250 new employees, with a minimum job creation of 225 jobs, with an average annual wage of no less than \$84,330, which the Parties agree is more than 150% of the 2016 average annual wage for the County as determined by the North Carolina Department of Commerce.

The Parties agree that for purposes of calculating the "annual wage" of an employee of the Company "wage" shall have the meaning it has for purposes of the North Carolina Department of Commerce's Finance Center's calculation of "average annual wage" and that such meaning is the gross wage subject to reporting to the Division of Employment Security of the North Carolina Department of Commerce.

The Company shall maintain employment of the 250 new employees, with a minimum job creation of 225 jobs, at its headquarters in Wake County for any years of the Grant Period beyond 2021.

The Parties agree that the term “new employee” as used in this Agreement means a full-time employee who represents a net increase in the aggregate number of employees employed by the Company at its headquarters in Wake County in connection with the Project. A full-time employee is a person who is employed by the Company for at least thirty-five (35) hours per week and whose wages are subject to withholding. The Company agrees to include residents of the County in recruiting for such job positions.

The Company commits that at the conclusion of its construction and refurbishment program at December 31, 2021, 250 new employees of the Company shall work and have a physical work location at 8510 Colonnade Center Drive, Raleigh, NC 27615.

- (c) Use. The Investments shall be made to accommodate a refurbished office facility that will allow the Company to bring talent together to provide a variety of executive and business support functions ranging from information technology and marketing to finance and accounting and other corporate functions including legal, real estate, and human resources.
 - (d) Payment of Taxes by Company. The County must receive confirmation from the County tax assessor’s office that the Company has paid, in full, the annual ad valorem taxes based on the increased value resulting from Investments in the Project.
3. Documentation from the Company. In connection with each request for reimbursement, the Company shall deliver to the County Manager a performance letter in substantially the form of the attached Exhibit A (the “Performance Letter”) certifying that (1) it has undertaken the actions enumerated in Section 2(a) and (b), (2) that as of the date of the letter, the Investments for which the request is made have been completed, (3) the Company qualifies for Jobs Development Incentive Grant (“JDIG”) program monies in such Grant Year, and (4) the Company qualifies for a similar incentive from the City of Raleigh, North Carolina in such Grant Year (the “Performance Letter”). . If the Company does not meet all of the conditions required to be certified in the Performance Letter, the Company shall not qualify for a grant payment for that calendar year. Upon the request of the County Manager, the Company shall present to the County such evidence as may be reasonably requested to confirm the facts in the Performance Letter. To the full extent allowed by law, such requested evidence shall be kept confidential by the County and shall remain the property of the Company to be returned after the County’s review.

It is agreed that the County, through its auditors, shall have the right upon reasonable notice and during normal business hours, to inspect and audit the Company's records pertaining to Investments made with respect to the Project. All records revealed by the Company to the County's auditors shall remain confidential and may be used by the County only for audit purposes to the full extent allowed by law.

The Company acknowledges that it has been informed by the County that the County is required by law, upon request, to disclose "Public Records" as that term is defined by N.C. Gen. Stat. § 132-1. Notwithstanding the immediately preceding sentence, the County acknowledges that some or all of the information made available by the Company to the County pursuant to this Agreement may be exempt from disclosure as a "Public Record" pursuant to N.C. Gen. Stat. §§ 132-1.2 and/or 132-6(d), and that all such information may be proprietary. Some or all of the information made available to the County pursuant to this Agreement may be designated by the Company as confidential and as a trade secret at the time of disclosure to the County. The County, to the fullest extent allowed by state law, will hold such designated information as confidential. The County shall, if it receives a request for disclosure of any such information, notify the Company of such request so that the Company may defend any claims or disputes arising from efforts of others to cause such trade secrets to be disclosed as a Public Record, and the County shall refrain from making any such disclosures unless or until it (i) receives the Company's written permission to do so; or (ii) is compelled to do so by the final order of a court of competent jurisdiction. The Company shall have the right to direct any litigation of such dispute and shall indemnify the County for any legal fees and expenses incurred by the County in opposing such request for disclosure. The Company acknowledges that the County has met the disclosure requirements set forth in N.C. Gen. Stat. § 132-1.11(b).

4. Payment of Grant.

- (a) The County agrees to partially reimburse the Company for the Investments that the Company makes in the Project in order to provide an incentive to the Company to make such Investments and create such jobs within the County. A cash grant will be paid to the Company in an amount equal to a percentage of the additional County property tax revenue attributable to the assessed value of the Investments, as determined by the County tax assessor as more specifically set forth in Section 4(c).
- (b) Once the Company has met the performance requirements set forth in Section 2 of this Agreement and the Company has submitted the required documentation under Section 3, the Company shall be eligible to receive the grant payments described in this Agreement.

The grant payments shall begin the year after the property tax base of the Company first reflects the value of the improvements made to the building at 8510 Colonnade Center Drive, Raleigh, NC 27615.

The exact date of payments during each Grant Year shall be at the discretion of the County but shall be made during the period from January 1st through March 31st.

- (c) The amount of the grant payments to be paid by the County to the Company shall be thirty-five percent (35%) of the additional County property tax revenue attributable to the assessed value of the Investments as defined in 2(a) of this Agreement as of January 1 of the preceding calendar year, as verified by the County Manager. The grant payments shall be paid each year (each a "Grant Year") for a period of five (5) consecutive years (the "Grant Period"). In no event shall the grant amount paid by the County in any Grant Year exceed the amount of ad valorem taxes paid in the preceding year for Investments in connection with the Project. The Parties agree that any payment of ad valorem tax made before January 6 following the due date of the tax shall be deemed to have been paid in the year the tax was due.
- (d) The grant payments made by the County hereunder to the Company shall qualify for matching funds from the State of North Carolina pursuant to the JDIG program

- 5. State and Local Incentives. This Agreement is expressly contingent on the Company's ability to qualify for matching funds from the State of North Carolina's part of the JDIG program. The County has the right to withhold Grant payments in any years of the Grant Period in the event in such year the Company does not qualify for the JDIG program monies. This contingency only applies in those years when matching funds are available to the Company from the JDIG program.

This Agreement is expressly contingent on the Company's ability to qualify for a similar incentive from the City of Raleigh, North Carolina under circumstances where the potential City of Raleigh incentive, in the aggregate, will exceed the potential County Grant payments, in the aggregate. The County has the right to withhold Grant payments in any year of the Grant Period in the event in such year the Company does not qualify for a similar incentive from the City of Raleigh.

- 6. Amendments to Agreement. This Agreement may be modified or amended only with the mutual written consent of the Parties.
- 7. Parties. This Agreement shall be binding upon and shall inure to the benefit of the Parties and their heirs and successors and assigns. As used herein, words in the singular include the plural and the masculine includes the feminine and neuter genders, as appropriate.

8. Entire Agreement. This Agreement contains the entire agreement of the Parties and there are no other representations, inducements, or other provisions other than those expressed in this writing. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute but one and the same instrument. All changes, additions, or deletions to this Agreement must be in writing and signed by all Parties.

It is specifically understood and agreed that the Company will be subject to applicable County ordinances, policies, procedures, and other regulations.

9. Laws of North Carolina to Control This Agreement. The Parties agree that this Agreement is to be controlled by the laws of the State of North Carolina.
10. Jurisdiction and Venue. Any controversy or claim arising out of this Agreement shall be settled by an action initiated in the appropriate division of the General Court of Justice in Wake County, North Carolina.
11. Termination. Except as otherwise provided herein, this Agreement shall terminate on December 31st of the last year in which the County makes grant payments to the Company under this Agreement.
12. Assignment. The Company may assign all or part of its rights, benefits, and/or obligations under this Agreement to one or more affiliates designated by the Company.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first above written.

ATTEST:

WAKE COUNTY

Denise Hogan
County Clerk

By:_____
Sig Hutchinson
Chairman, Board of Commissioners

Approved As to Form:

Scott Warren
Wake County Attorney

ABC PHONES OF NORTH CAROLINA,
INC. D/B/A A WIRELESS

By:_____
[NAME]

Title:_____

SEAL

Attested to:_____

By:_____

Title: _____



Legislation Details (With Text)

File #: 16-1017

Type: Regular Item **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 9/5/2017 **Final action:**

Title: Acquisition of Adams Family Property along Middle Creek as an Addition to South East County Park

Sponsors:

Indexes:

Code sections:

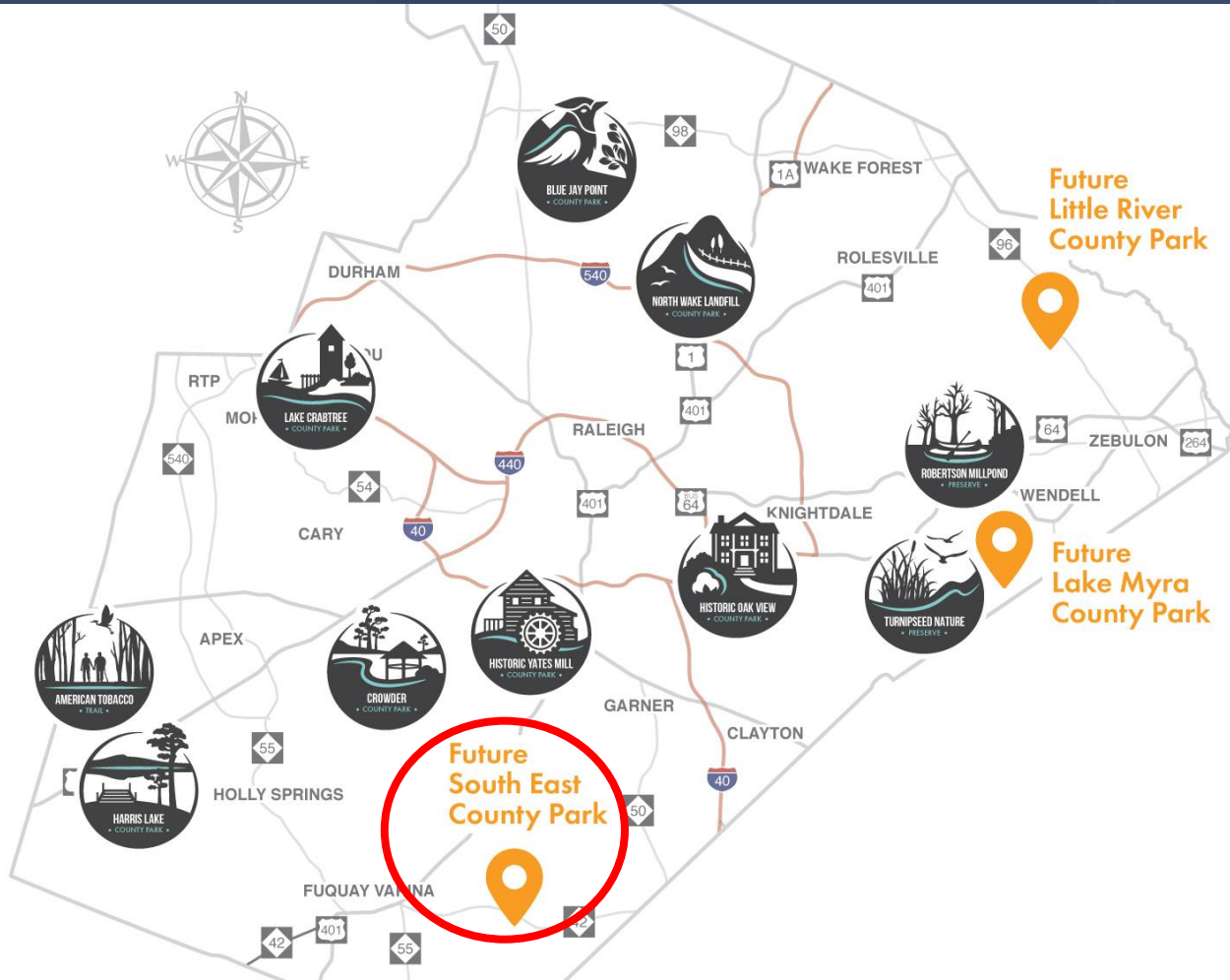
Attachments: [Adams Agenda Item 2017 09 05.pdf](#)
[Adams PP 2 2017 09 05.pdf](#)
[Adams Appraisal Summary.pdf](#)
[Budget Memo - FY 2018 Parks.pdf](#)

Date	Ver.	Action By	Action	Result
9/5/2017	1	Board of Commissioners	accepted	

Acquisition of Adams Family Property along Middle Creek as an Addition to South East County Park
That the Board of Commissioners:

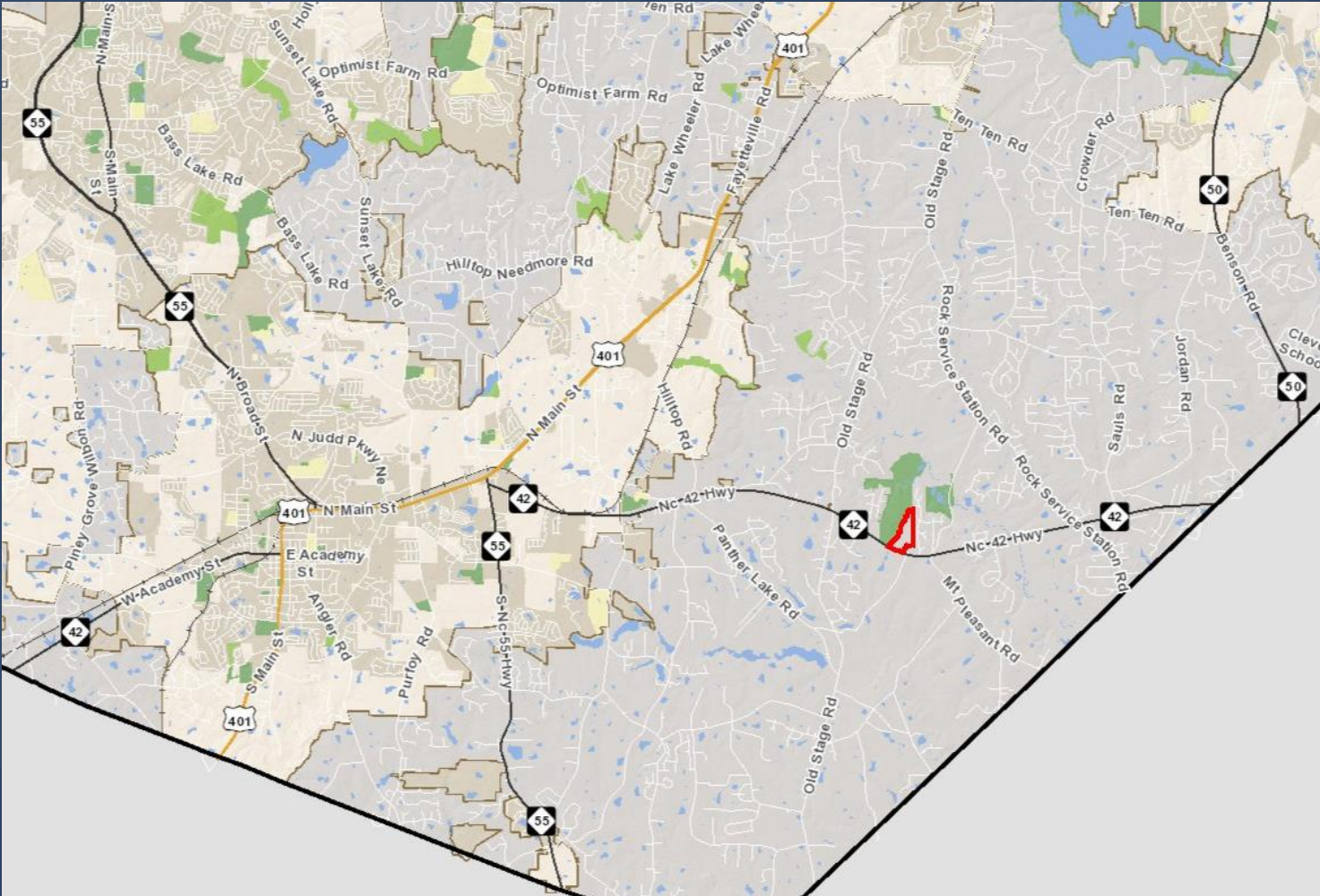
- 1. Appropriates \$116,842 in Recreation Area Land Contribution Funds and \$111,434 in Open Space Funds;**
- 2. Authorizes the County Manager to execute an agreement to purchase the Adams Family Property, subject to terms and conditions acceptable to the County Attorney.**

Wake County Parks Recreation & Open Space

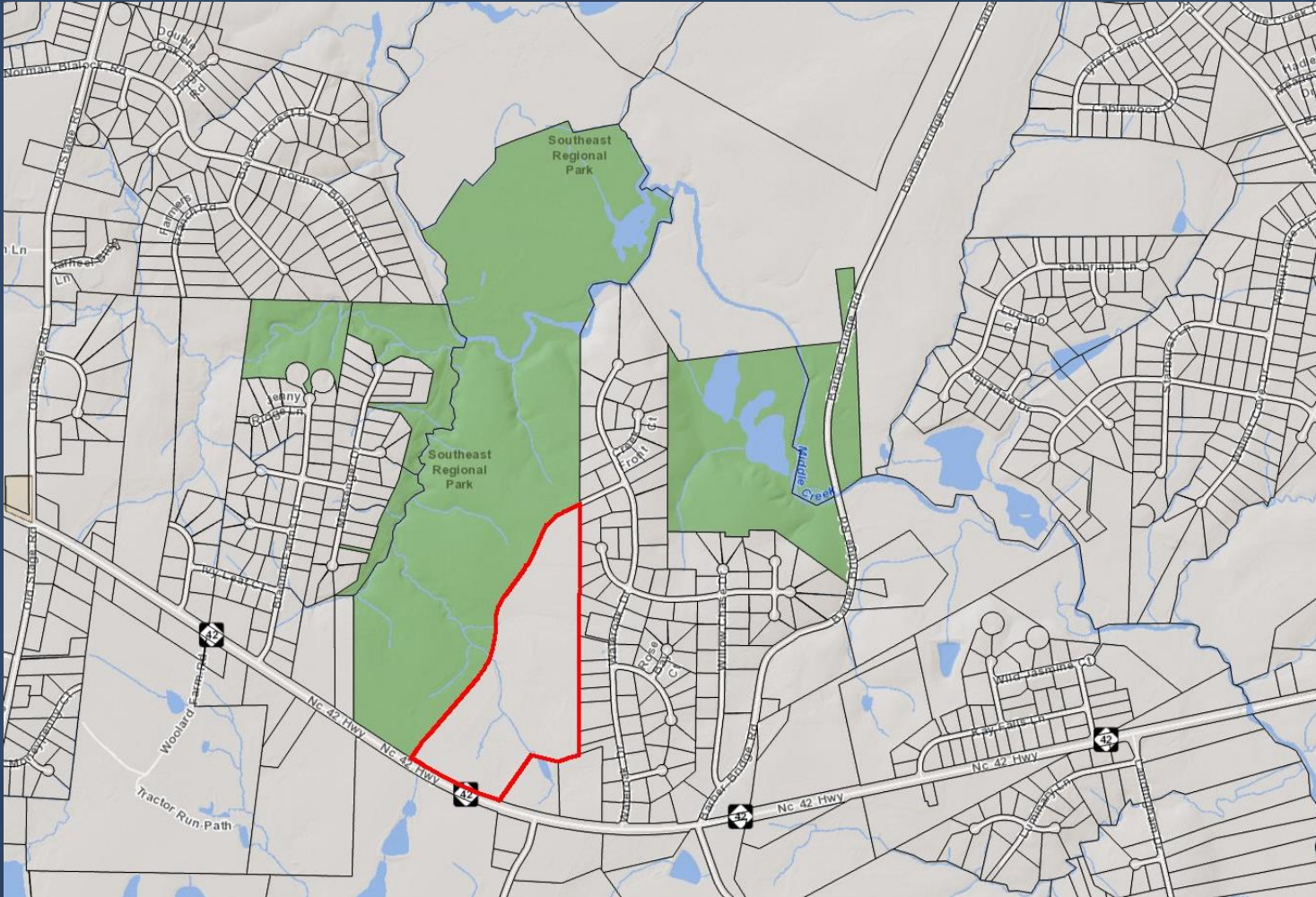


- 1976 – became a Division within Wake County Government
- 1988 – Opened our first “County” Park – Lake Crabtree
- Seven parks, the American Tobacco Trail and two Nature Preserves
- Three future parks:
 - Little River
 - Lake Myra
 - South East

South East Wake County Park

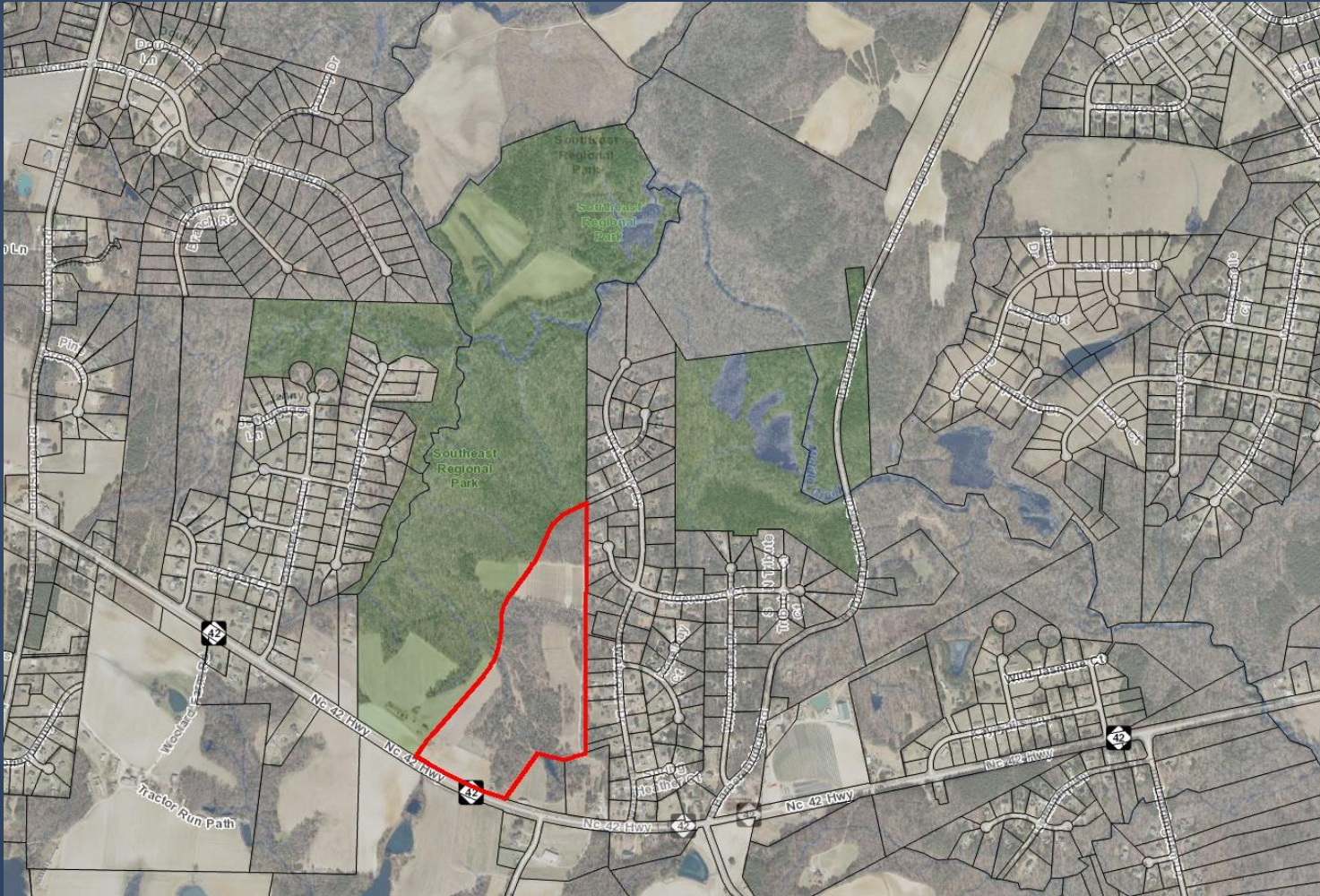


South East Wake County Park



- 2004 – began land acquisition
- Seven parcels
- 259 acres
 - Two through RLDO donation
- Adams property - 43.58 acres
- Total acres = 302

Adams Property



- 43.58 acres
- Mix of farmland and forest
- Agricultural lease

Board Action



That the Board of Commissioners:

Appropriates \$441,724 of Southeast Regional Wake County Park Funds, \$116,842 in Recreation Area Land Contribution Funds, \$111,434 in Open Space Funds; and

Authorizes the County Manager to execute an agreement to purchase the Adams Family Property, subject to terms and conditions acceptable to the County Attorney

Appraisal Report
Of A Property Located at
3355 NC 42 Highway
Willow Springs, North Carolina



AS OF
October 5, 2016

PREPARED FOR
Wake County

Kirkland File Number 2016121



Kirkland
Appraisals, LLC

Richard C. Kirkland, Jr., MAI
9408 Northfield Court
Raleigh, North Carolina 27603
Phone (919) 414-8142
rkirkland2@gmail.com
www.kirklandappraisals.com



**Budget and Management Services
Inter-Office Correspondence**

TO: Jim Hartmann, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: *Revisions to Fiscal Year 2018 Capital Improvement Fund Project Ordinance, Parks*

The following chart summarizes all Parks appropriation for the current fiscal year as indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. ***Items for presentation are shown in bold italics.***

Element: Parks Fund: County Capital Projects

REVENUE CATEGORY				
Date	Description of Revision or Adjustment	Revenue Category	Amount	New Appropriation Total
July 1, 2017	FY 2018 Original Appropriation	Miscellaneous	\$ 750,000	\$ 750,000
<i>September 5, 2017</i>	<i>Proposed: Appropriate \$116,842 in Recreation Area Land Contribution Funds to acquire the Adams Family property for the South East County Park</i>	<i>Miscellaneous</i>	<i>\$ 116,842</i>	<i>\$ 866,842</i>
<i>September 5, 2017</i>	<i>Proposed: Appropriate \$111,434 of Open Space Unallocated Funds to acquire the Adams Family property for the South East County Park</i>	<i>Miscellaneous</i>	<i>\$ 111,434</i>	<i>\$ 978,276</i>
EXPENDITURE CATEGORY				
Date	Description of Revision or Adjustment	Program	Amount	New Appropriation Total
July 1, 2017	FY 2018 Original Appropriation	Parks	\$ 750,000	\$ 750,000
<i>September 5, 2017</i>	<i>Proposed: Appropriate funds to acquire the Adams Family property for the South East County Park</i>	<i>Parks</i>	<i>\$ 228,276</i>	<i>\$ 978,276</i>



Legislation Details (With Text)

File #: 16-1026

Type: Appointment **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 9/5/2017 **Final action:**

Title: Adult Home Care Community Advisory Committee

Sponsors:

Indexes:

Code sections:

Attachments: [Adult Home Care CAC Item Summary 8-16-17.pdf](#)
[Adult Care CAC Board Details.pdf](#)
[Adult Care CAC Members.pdf](#)
[Adult Care Attendance 8-28-17.pdf](#)

Date	Ver.	Action By	Action	Result
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Adult Home Care Community Advisory Committee
Enter Recommended Action Here

Item Title: Wake County Adult Care Home Community Advisory Committee

Function To act as an advisory group on the status of domiciliary home operations and services in Wake County.

Meeting Schedule: 4th Thursday of varying months (January, March, April, June, August, September, and October), 3:30 p.m., Cameron Village Library, Raleigh, NC.

Number of members total on Committee: 25

Number of appointments made by County Commissioners: 25

FOUR VACANT POSITIONS

Resignation: Mr. Jonathan Clark
--

Individuals interested in Reappointment:

1. Ms. Linda Fuller
2. Mr. William Green
3. Ms. Anna Melvin
4. Ms. Patryce Rispress

Attachments: 4

1. Item Summary
2. Board Details
3. Board Membership
4. Attendance



ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

BOARD DETAILS



OVERVIEW



SIZE 25 Seats



TERM LENGTH 24 Month



TERM LIMIT 2

To act as an advisory group on the status of domiciliary home operations and services in Wake County



DETAILS

TERM COMMENTS

WC APPOINTMENT?

Yes

WEBSITE URL

<http://www.wakegov.com/humanservices/adult/adultcare/default.htm>

ENACTING RESOLUTION WEBSITE

ENACTING RESOLUTION

STATUTE

G. S. 131E-101 & 106

SPECIAL QUALIFICATIONS

The Adult Care Home Community Advisory Committee is appointed by County Commissioners to work with the Ombudsman to protect the rights of residents living in adult care homes. The committee members regularly visit the adult care home facilities to talk with residents, family members, and facilitate communication with staff and the surrounding community. The committee is comprised of 25 members. Must be a resident of the county and must not be a person or immediate family member of a person with a financial interest in, an employee of, or a resident in an adult care home.

MEETING SCHEDULE

4th Thursdays every other month (January - March - April - June - August - September - October - and December) at 3:30 PM. Cameron Village Library

ELECTED

TRUE

BODY TYPE

Appointed

BOARD TYPE

COMMENTS

PRIMARY COMMISSIONER Commissioner Erv Portman

ETHNICITY (PRIMARY) Caucasian/Non-Hispanic

GENDER (PRIMARY) Male

ALTERNATE COMMISSIONER Commissioner James West

ETHNICITY (ALTERNATE) African American

GENDER (ALTERNATE) Male

PLEASE UPLOAD A FILE N/A



Wake County, North Carolina

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

BOARD ROSTER



JOHN ATKINSON

2nd Term Jun 01, 2016 - May 31, 2018

Email: john_w_atkinson@yahoo.com

(770) 356-5724

Address:

1015 Thistle Briar Place

Cary, NC 27511

Category DISTRICT 4

Appointed by Board of Commissioners



JONATHAN CLARK

1st Term Jun 06, 2016 - May 31, 2017

Email: clarkjo12@gmail.com

(919) 906-8310

Address:

2932 Sunnystone way

Raleigh, NC 27613

Category DISTRICT 6



LINDA FULLER

1st Term Sep 06, 2016 - Sep 30, 2017

Email: lkfuller@gmail.com

(919) 467-2081

(919) 413-8130

Address:

911 Brookgreen Drive

Cary, NC 27511

Category DISTRICT 3



WILLIAM GREEN

2nd Term Oct 01, 2015 - Sep 30, 2017

Email: ineb-green@juno.com

(919) 346-1675

(516) 474-8175

Address:

204 Talley Ridge Drive

Holly Springs, NC 27450

Position Co-Chair

Category DISTRICT 2

Appointed by Board of Commissioners



LINDA HANCOCK

9th Term Oct 01, 2015 - Sep 30, 2018

Email: jimlinhan@bellsouth.net

(919) 571-7614

Address:

2511 Kingsley Road

Raleigh, NC 27612

Category DISTRICT 7

Appointed by Board of Commissioners



JANET HUGHES

2nd Term Jun 01, 2016 - May 31, 2018

Email: janethughesrn@aol.com

(919) 629-4055

(909) 991-4495

Address:

1114 Afton Meadow Lane

Cary, NC 27518

Category DISTRICT 4

Appointed by Board of Commissioners



SARAH JOHNSTON

2nd Term Jun 01, 2016 - May 31, 2018

Email: sjohnston9@nc.rr.com

(919) 787-4930

Address:

4320 Oak Park Rd

Raleigh, NC 27612

Category DISTRICT 7

Appointed by Board of Commissioners



HOLLY KAUFHER

2nd Term Jun 01, 2015 - May 31, 2017

Email: hkaufher@gmail.com

Home: (919) 606-4474

Address:

212 Hillstone Dr

Raleigh, NC 27615

Category DISTRICT 7

Appointed by Board of Commissioners



WILLIAM LAMB

1st Term Feb 10, 2016 - May 31, 2017

Email: william.e.lamb@gmail.com

(919) 819-3338

(919) 819-3338

Address:

415 Calvin Road

Raleigh, NC 27605

Category DISTRICT 5



BYRON LAWSON

1st Term Oct 01, 2016 - Sep 30, 2018

Email: blawson@ec.rr.com

(910) 620-7097

Address:

7227 Almaden Way

Cary, NC 27518

Category DISTRICT 5



MARY MARTIN

2nd Term Jun 01, 2015 - May 31, 2017

Email: mafmartin@yahoo.com

Home: (919) 696-2831

Address:

5505 Blue Sage Dr

Raleigh, NC 27606

Category DISTRICT 4

Appointed by Board of Commissioners



KAY MAYNARD

2nd Term Jun 01, 2016 - May 31, 2018

Email: inamaynard@gmail.com

(919) 469-3758

Address:

531 Farmington Woods Drive

Cary, NC 27511

Category DISTRICT 4

Appointed by Board of Commissioners



LAURIE MCDOWELL

3rd Term Jun 01, 2016 - May 31, 2018

Email: laumcdow@gmail.com

(404) 354-4696

(404) 354-4696

Address:

401 W. Whitaker Mill Rd.

Raleigh, NC 27608

Category DISTRICT 5

Appointed by Board of Commissioners



EDYTHER MCKINNEY

2nd Term Jun 01, 2015 - May 31, 2017

Email: edymckin@hotmail.com

Home: (919) 781-2357

Address:

4313 Union Street

Raleigh, NC 27609

Position Secretary

Category DISTRICT 7

Appointed by Board of Commissioners



ANNA MELVIN

1st Term Sep 06, 2016 - Sep 30, 2017

Email: aem@akc.org

(919) 612-6711

(919) 816-3641

Address:

526 Timber Meadow Lake Drive

Fuquay Varina, NC 27526

Category DISTRICT 2



DARLENE MILLER

2nd Term Jun 01, 2015 - May 31, 2017

Email: damiller_61@yahoo.com

(919) 518-2385

Address:

8617 Sleepy Creek Drive

Raleigh, NC 27613

Category DISTRICT 7

Appointed by Board of Commissioners



MICHELLE PENDERGAST

4th Term Oct 01, 2015 - Sep 30, 2018

Email: momof2k@gmail.com

(919) 481-4008

Address:

106 Buckhurst Drive

Cary, NC 27513

Category DISTRICT 3

Appointed by Board of Commissioners



PERRY REYNOLDS

2nd Term Oct 01, 2016 - Sep 30, 2018

Email: perry.a.reynolds@gmail.com
(919) 848-8053
(919) 949-4291
Address:
7616 Kelmscot Way
Raleigh, NC 27615

Category DISTRICT 6

Appointed by Board of Commissioners



PATRYCE RISPRESS

1st Term Sep 06, 2016 - Sep 30, 2017

Email: ms_ris@yahoo.com
(919) 862-7567
Address:
514 OLD SCARBOROUGH LN
Garner, NC 27529

Category DISTRICT 2



NANCY ROUGHGARDEN

6th Term Oct 01, 2016 - Sep 30, 2018

Email: ntr46@nc.rr.com
(919) 846-9387
(919) 218-3035
Address:
1907 Stoneytrace Court
Raleigh, NC 27614

Position Co-Chair

Category DISTRICT 6

Appointed by Board of Commissioners



RANBIR SODHI

2nd Term Jun 01, 2015 - May 31, 2017

Email: ranbirsodhi@yahoo.com
Home: (919) 363-8099
Address:
303~ Alliance Circle
Cary, NC 27519

Category DISTRICT 3

Appointed by Board of Commissioners



KENT THOMPSON

8th Term Jun 01, 2016 - May 31, 2019

Email: kthompson@financialdirections.com
(919) 790-1527
(919) 334-7610
Address:
6704 Scotridge Court
Raleigh, NC 27615

Category DISTRICT 6

Appointed by Board of Commissioners



VACANCY



VACANCY



VACANCY



Legislation Details (With Text)

File #: 16-909
Type: Appointment
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 11/6/2017
Final action:
Title: Alliance Behavioral Healthcare
Sponsors:
Indexes:
Code sections:
Attachments: [Alliance Item Summary 5-16-17.pdf](#)
[Alliance Board Roster updated 10-30-17.pdf](#)
[Avila Recommendation for Alliance.pdf](#)
[Alliance Applicant Roster 8-23-17.pdf](#)
[Alliance App Pkt 8-29-17.pdf](#)
[Alliance Attendance 6-17.pdf](#)

Date	Ver.	Action By	Action	Result
11/6/2017	1	Board of Commissioners		
9/5/2017	1	Board of Commissioners	accepted	

Alliance Behavioral Healthcare
Enter Recommended Action Here

Item Title: Alliance Behavioral Healthcare

Contact Person: Veronica Ingram 919-651-8466 vingram@alliancebhc.org

Function: Manages the public mental health, intellectual/developmental disability and substance abuse services for the citizens of Durham, Cumberland, Johnston and Wake Counties

Special Qualifications: None

Meeting Schedule: 1st Thursday of each month, 4:00-6:00 P.M., 4600 Emperor Blvd. RM 208, Durham, NC

Number of members total on Board: 7

Number of Appointments Made By Board of Commissioners: 7

Term Length: 24 months

TWO VACANT POSITIONS:

Individual Interested in Appointment/Recommended by Alliance Behavioral Healthcare:

1. Ms. Marilyn W. Avila

Attachments: 6

1. Item Summary
2. Member List
3. Letter of Recommendation
4. Applicant Roster
5. Applicant Packet
6. Attendance



All Offices:
(919) 651-8401



Online:
AllianceBHC.org

May 10, 2017

Sent via Electronic Mail

Wake County Board of Commissioners

Attn: Sig Hutchinson, Chairman

P.O. Box 550

Raleigh, NC 27602

Sig.Hutchinson@wakegov.com

Dear Chairman Hutchinson,

As outlined in the Joint Resolution between Cumberland, Durham and Wake Counties effective July 8, 2013, Alliance advertised, accept applications, and conducted interviews for the Board seat vacated by Ann Akland. I am pleased to share with you and your colleagues that the Alliance Area Board of Directors voted unanimously at its April 6, 2017, meeting to recommend that Marilyn W. Avila be appointed to Alliance's Area Board. Her application and resume are attached.

Ms. Avila brings unique experience as a former member of the North Carolina House of Representatives. As a Representative she served on the Health Policy and Health and Human Services Committees. She also sponsored significant legislation on mental health, substance abuse, and foster care and adoption regulations. If appointed, Ms. Avila would fill the term vacated by Ann Akland and her first term would expire on March 31, 2018.

Ms. Avila is a strong advocate for consumers and we respectfully encourage her reappointment.

Best Regards,

A handwritten signature in black ink that reads "Chris Bostock".

Chris Bostock, Area Board Chairman

cc: Robert Robinson, Alliance CEO
Greg Ford, Wake County Commissioner/Alliance Board member
Denise Hogan, Clerk to the Board of County Commissioners

Enclosure

Corporate Office: 4600 Emperor Boulevard, Durham, NC 27703 • Durham Office: 414 E. Main Street, Durham, NC 27701
Wake Office: 5000 Falls of Neuse Road, Raleigh, NC 27609 • Cumberland Office: 711 Executive Place, Fayetteville, NC 28305
Johnston Office: 521 N. Brightleaf Boulevard, Smithfield, NC 27577



Alliance

BEHAVIORAL HEALTHCARE

BOARD MEMBERSHIP APPLICATION

(Application can be completed online but must be printed and signed before submitting.
All information on this document will be released to the public upon request.)

Name: Marilyn W. Avila

Ethnic Background (optional): White

Home Phone Number: 919-280-6084

Gender (optional): Female

Over Age 18? Yes

Email Address: mavila123@aol.com

Street Address: 11312 Derby Lane

City: Raleigh

State: NC

Zip: 27613

Occupation (if applicable): Policy Advisor

Place of Business/Employment (if applicable): NC House Office of Speaker Pro Tempore

Business Address (if applicable): 300 N. Salisbury St., Rm 419 Raleigh NC 27603

Business Phone (if applicable): 919-301-2012

Name of any Durham, Wake, Cumberland or Johnston county committee or board on which you presently serve:

NA

Based on your qualifications and experiences, briefly describe why your service on the Board would be beneficial to Alliance Behavioral Healthcare. My past position as a Member of the NC House with strong emphasis on Health and Human Services legislation makes this office very appealing. I feel the understanding I have of the behavioral healthcare field in NC and the relationships I have within the legislative and provider communities would be an asset as a board member.

Are you a Lobbyist under Chapter 120C of the General Statutes?

No

Candidates for Board membership must be residents of the county they would be representing and at least 18 years of age. Employees, family members of employees, or volunteers of provider agencies or vendors contracted with Alliance, or persons with a financial interest or ownership in any such agency or vendor, are not eligible to serve.

Are you a provider that has a contract or referral relationship with Alliance or do you work for a provider that has a contract or referral relationship with Alliance?

No

Do you have a contract with another LME/MCO? If so, please explain.

No

Other information you consider pertinent (civic memberships, related work experience, etc.):

NA

Applicant's Signature: Maisha W. Aunfa

Date: 1/8/17

Return application and resume/CV with work experience to:

Veronica Ingram
Alliance Behavioral Healthcare
4600 Emperor Boulevard
Durham, NC 27703

Or sign, scan and submit electronically with your resume or other supplementary documents to
VIngram@AllianceBHC.org.

Final decisions on appointments to the Alliance Board are made by the respective Boards of County Commissioners.

Marilyn W. Avila

11312 Derby Lane | Raleigh, NC 27613 | (919) 280-6084 | mavila123@aol.com

SKILLS

- **Project Management** – Ability to achieve stated or assigned goals from inception to fruition. Particularly able to handle multi-faceted situations and complex assignments.
- **Organizational Skills** – Ability to view both the whole situation as well as to pay attention to details. Planning includes step-by-step mapout of project with strong consideration for problems which might occur.
- **Special Events Planning** – Extensive experience in planning and implementing events including fifteen person meetings, seated luncheons of 100+ people, statewide association meetings of 400+ people, countywide political rallies of 500+ people. Function planning involved volunteer recruitment, hotel and facilities contact, budget development and final financial reporting, advertising, and program planning.
- **Interpersonal Relationships** – Strong ability to work effectively with wide range of personality types and temperaments. Past work experiences have included supervision of manufacturing plant personnel, construction contractors and crews, skilled labor personnel, and clerical personnel. Past volunteer work has included interaction with professionals in business, education, and politics.

EMPLOYMENT HISTORY

- | | |
|--------------|---|
| 1/17-Present | <i>Policy Advisor, Office of the Speaker Pro Tempore</i>
North Carolina General Assembly
Raleigh, NC |
| 1/07-12/16 | <i>State House Representative</i>
North Carolina General Assembly
Raleigh, NC.

First elected to represent House District 40 in 2006. Committee experience included Health Policy(Vice Chair), Appropriations – Health and Human Services (Chair), Joint Committee on Health and Human Services Oversight (Chair), Science and Technology (Vice Chair), Commerce and Job Development, Military and Veterans Affairs, Juvenile Justice, Local Government I, Education – Subcommittee on Community Colleges, Ethics, State Personnel, and Transportation
Sponsored substantive legislation regarding mental health, telecommunications, substance abuse, foster care and adoption regulations, and medical accessibility |
| 8/05-12/06 | <i>Events Coordinator</i>
John Locke Foundation
Raleigh, NC

Responsible for event arrangements, including hotel and facility reservations, travel itinerary, event registration, on site supervision |
| 1/96-7/05 | <i>Director of Administration</i>
John Locke Foundation
Raleigh, NC

Responsible for bookkeeping and financial reporting, supervision of administrative staff, evaluation and recommendation of equipment and services acquisition, general office management. |
| 2/91-12/95 | <i>Administrative Assistant</i>
John Locke Foundation
Raleigh, NC

Responsible for maintenance of general office procedures, bookkeeping, database of donors, and direct mail fundraising appeals. |

Marilyn W. Avila

Resume
Cont'd.

Page 2

-
- 10/79-6/90 *Owner*
Womack & Avila Enterprises, Inc.
Raleigh, NC
Responsible for all aspects of managing a chain of hairstyling salons including personnel development and training, customer services, inventory management, payroll and overall profitability. Expansion of the business involved supervision of construction of three facilities.
- 1978-1979 *Product Development Chemist*
Hanes Hosiery, Inc.
Winston-Salem, NC
- 1975-1978 *Dye House Chemist*
Hanes Hosiery, Inc.
Winston-Salem, NC
- 1973-1975 *Assistant Plant Chemist*
Hanes Dye and Finishing Co.
Winston-Salem, NC
- 1971-1973 *Chemist*
J.P. King Finishing Co.
Statesboro, GA

EDUCATION

Georgia Southern University
Statesboro, GA
Bachelor of Science, Chemistry 1971

OTHER WORK EXPERIENCE

- 1975 **Forsyth Technical Institute**
Winston-Salem, NC
Continuing Education Instructor

Name	Email Address	Boards Applying For	District	Primary Phone	Alternate Phone	Home Address	Suite or Ap City	State	Postal Code	Ethnicity	Gender
Lucy H Bode	lucybode@msn.com	Alliance Behavioral Healthcare	District 7	Home: (919) 782-5305	Mobile: (919) 616-6409	2518 White Oak Road	Raleigh	NC	27609	Caucasian	Female
Christine A Craig	ccraig@wakemed.org	Alliance Behavioral Healthcare	District 6	Business: (919) 350-2951	Mobile: (919) 630-5826	8501 Southfield Place	Raleigh	NC	27615		Female
Kathryn Dail	kathy.dail@dhhs.nc.gov	Alliance Behavioral Healthcare	District 1	(919) 365-1514	(919) 723-8537	108 Wendell Falls Parkway	Wendell	NC	27591	Caucasian	Female
Obinna Frank	robbotbassy16@gmail.com	Alliance Behavioral Healthcare	District 4	Home: (919) 817-2181	Home: (919) 817-2181	4315 avent ferry rd	Raleigh	NC	27606	African American	Male
Patricia Morrissey	pat.morrissey@yahoo.com	Alliance Behavioral Healthcare	District 6	(732) 330-3800		804 Oxgate Circle	Raleigh	NC	27615	Caucasian	Female
Diana Powell	daplaw123@yahoo.com	Alliance Behavioral Healthcare	District 5	Mobile: (919) 594-9076	Home: (919) 809-8203	2614 Poole Road	Raleigh	NC	27610	African American	Female
Monica Russell	monicajrussellwork@hotmail.com	Alliance Behavioral Healthcare	District 5	(910) 818-4172		201 Coalinga Lane~ Unit 107	Raleigh	NC	27610	African American	Female
Richard L Shrum	rlshrum@yahoo.com	Alliance Behavioral Healthcare	District 1	Business: (919) 350-7542	Mobile: (804) 370-3239	1721 Iron Mill Drive	Wendell	NC	27591	Caucasian	Male
Stephen E Snook	stevesflorida@gmail.com	Alliance Behavioral Healthcare	District 6	Mobile: (727) 410-3509	Business: (919) 655-7752	5528 Overleaf Ct	Raleigh	NC	27615	Caucasian	Male
Beat D Steiner	beat_steiner@med.unc.edu	Alliance Behavioral Healthcare		Home: (919) 966-3106	Mobile: (919) 966-3106	116 Hanover Place	Chapel Hill	NC	27516	Other	Male

Profile

Which Boards would you like to apply for?

Alliance Behavioral Healthcare: Not Submitted
Raleigh-Durham Airport Authority: Not Submitted
WakeMed Hospital Board of Directors: Submitted

Please select your first Board preference: *

☒ Alliance Behavioral Healthcare

Please select your second Board preference: *

☒ Raleigh-Durham Airport Authority

Please select your third Board preference: *

☒ WakeMed Hospital Board of Directors

Please select your fourth Board preference: *

☒ Alliance Behavioral Healthcare

Please select your fifth Board preference: *

☒ WakeMed Hospital Board of Directors

Please select your sixth Board preference: *

☒ Raleigh-Durham Airport Authority

Lucy

First Name

H

Middle Initial

Bode

Last Name

2518 White Oak Road

Street Address

Suite or Apt

Raleigh

City

NC

State

27609

Postal Code

What district do you live in?

☒ District 7

Home: (919) 782-5305

Primary Phone

Mobile: (919) 616-6409

Alternate Phone

lucybode@msn.com

Email Address

Self-Employed

Employer

Consultant

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

To be able to use my experience and skills in making this community a great place.

Work Experience

See resume attached.

Volunteer Experience

See resume attached.

Education

See resume attached.

Comments

[RESUME.LHB.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

[RESUME.LHB.pdf](#)

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

**RESUME
OF
LUCY HANCOCK BODE**

PERSONAL:

Home Address: 2518 White Oak Road
Raleigh, North Carolina 27609
Telephone: (919) 616-6409 (cell)

Born: August 27, 1951; Oxford, North Carolina

Married: John T. Bode, Attorney
Children: David, Paul and Mary Wills

PROFESSIONAL EXPERIENCE:

Present - President, Bode Farm Company, LLC
Health Care Consultant, Health Systems Management, Inc.
Board of Directors, RBC Funds, Inc.
Board of Directors, Franklin Street Partners
Member, Executive Committee Member, Dorothea Dix Conservancy

1993 – February 2014 Chairman, North Carolina Medical Care Commission

1993-2005 - Legislative Representative: Wake Forest University Health Sciences

1985 (December) - Secretary, N.C. Department of Human Resources
1986 (January)

1982-1984 Deputy Secretary, N.C. Department of Human Resources

1977-1982 Chief Assistant to Secretary, N.C. Department of Human Resources

1975-1977 Director, N.C. State Legislative Internship Program, North Carolina State University, Raleigh, N.C.

1976 Coordinator of Women's Affairs, Jim Hunt for Governor Campaign

1973 Legislative Intern to the N.C. General Assembly

EDUCATION:

- Graduate of the Government Executive Institute, School of Business, UNC-Chapel Hill, Chapel Hill, North Carolina
- Fellowship: North Carolina Institute of Politics
- N.C. State University, Raleigh, North Carolina, Master's Degree in Public Administration
- UNC-Chapel Hill, Chapel Hill, North Carolina, B.S. Political Science
- St. Mary's Jr. College, Raleigh, North Carolina

LUCY HANCOCK BODE

Page Two

PRIOR COMMUNITY ACTIVITIES:

American Council for Young Political Leaders
Board of Directors - Hope Haven
Board of Directors - Women's Center of Raleigh
Member of the Executive Board - Friends of the Children of Wake Hospital
North Carolina Developmental Disabilities Council
Board of Directors – Interact
Chairman - North Carolina Day Care Commission
Commissioner - Raleigh-Durham Airport Authority
Member - Executive Committee of the Board of Directors of Museum of Natural Science
Chairman - Planning Committee for the Development of Smart Start
Founding Member - Vice-Chairman, UNC-Chapel Hill Lineberger Cancer Research Center
UNC-Chapel Hill - Board of Visitors
Interim President - North Carolina Child Advocacy Institute, Member of the Board of Directors
Member- Governor's Juvenile Justice Reform Commission
Board of Advisors - Oak Ranch
Co-Chair of Building Campaign – Cardinal Gibbons High School
Volunteer - Murdoch Center

**RESUME
OF
LUCY HANCOCK BODE**

PERSONAL:

Home Address: 2518 White Oak Road
Raleigh, North Carolina 27609
Telephone: (919) 616-6409 (cell)

Born: August 27, 1951; Oxford, North Carolina

Married: John T. Bode, Attorney
Children: David, Paul and Mary Wills

PROFESSIONAL EXPERIENCE:

Present - President, Bode Farm Company, LLC
Health Care Consultant, Health Systems Management, Inc.
Board of Directors, RBC Funds, Inc.
Board of Directors, Franklin Street Partners
Member, Executive Committee Member, Dorothea Dix Conservancy

1993 – February 2014 Chairman, North Carolina Medical Care Commission

1993-2005 - Legislative Representative: Wake Forest University Health Sciences

1985 (December) - Secretary, N.C. Department of Human Resources
1986 (January)

1982-1984 Deputy Secretary, N.C. Department of Human Resources

1977-1982 Chief Assistant to Secretary, N.C. Department of Human Resources

1975-1977 Director, N.C. State Legislative Internship Program, North Carolina State University, Raleigh, N.C.

1976 Coordinator of Women's Affairs, Jim Hunt for Governor Campaign

1973 Legislative Intern to the N.C. General Assembly

EDUCATION:

- Graduate of the Government Executive Institute, School of Business, UNC-Chapel Hill, Chapel Hill, North Carolina
- Fellowship: North Carolina Institute of Politics
- N.C. State University, Raleigh, North Carolina, Master's Degree in Public Administration
- UNC-Chapel Hill, Chapel Hill, North Carolina, B.S. Political Science
- St. Mary's Jr. College, Raleigh, North Carolina

LUCY HANCOCK BODE

Page Two

PRIOR COMMUNITY ACTIVITIES:

American Council for Young Political Leaders
Board of Directors - Hope Haven
Board of Directors - Women's Center of Raleigh
Member of the Executive Board - Friends of the Children of Wake Hospital
North Carolina Developmental Disabilities Council
Board of Directors – Interact
Chairman - North Carolina Day Care Commission
Commissioner - Raleigh-Durham Airport Authority
Member - Executive Committee of the Board of Directors of Museum of Natural Science
Chairman - Planning Committee for the Development of Smart Start
Founding Member - Vice-Chairman, UNC-Chapel Hill Lineberger Cancer Research Center
UNC-Chapel Hill - Board of Visitors
Interim President - North Carolina Child Advocacy Institute, Member of the Board of Directors
Member- Governor's Juvenile Justice Reform Commission
Board of Advisors - Oak Ranch
Co-Chair of Building Campaign – Cardinal Gibbons High School
Volunteer - Murdoch Center

Profile**Which Boards would you like to apply for?**

Alliance Behavioral Healthcare: Submitted

Please select your first Board preference: *

☒ None Selected**Please select your second Board preference: ***

☒ None Selected**Please select your third Board preference: ***

☒ None Selected**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Christine

First Name

A

Middle Initial

Craig

Last Name

8501 Southfield Place

Street Address

Suite or Apt

Raleigh

City

NC

State

27615

Postal Code

What district do you live in?

☒ District 6

Business: (919) 350-2951

Primary Phone

Mobile: (919) 630-5826

Alternate Phone

ccraig@wakemed.org

Email Address

WakeMed Health & Hospitals

Employer

VP, Government Affair

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

It is a priority of mine to ensure our community has a robust and successful health

Work Experience

Volunteer Experience

Education

Comments

[Christine_Craig_Bio.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

- ☐ African American
- ☐ Asian
- ☐ Caucasian
- ☐ Hispanic
- ☐ Native American
- ☐ Other

Other

How did you become aware of Wake County volunteer opportunities?

- ☐ County Website
- ☐ Current Wake County Volunteer
- ☐ Newspaper
- ☐ Radio
- ☐ TV
- ☐ Other

If you selected "Other" above, how?

Please upload a file

Christine Craig is Vice President of WakeMed's Government Affairs Department and oversees the hospital system's government affairs program at the federal, state and local level. Since joining WakeMed in 2004, Christine has helped to build and shape WakeMed's government affairs program into the comprehensive program we have today.

Her work has helped earn WakeMed an important voice in many critical governmental and legislative issues that impact the future of patient care and our entire organization, including health care reform; federal reimbursement programs for physicians and hospitals; local, state and national health care policy; advancement of education and workforce initiatives; matters of health access, quality and safety, as well as a wide-range of issues that are helping to define the future of healthcare in North Carolina and the United States. She serves as WakeMed's chief lobbyist and oversees WakeMed's working relationship with a highly experienced team of government affairs strategists including attorneys and government relations, public policy and strategic communication professionals. Christine is also WakeMed's leading policy contact with the American Hospital Association and the North Carolina Hospital Association.

Christine brings more than 20 years of experience in legislative affairs and lobbying. She has worked with Carolina Power & Light (now Duke Energy), Kids Voting Wake County, the NC Office of the Governor, and has significant experience working with the NC General Assembly and the NC delegation in Washington, DC. She has a bachelor's degree in Political Science and History from Meredith College.

Profile

Which Boards would you like to apply for?

Adult Care Home Community Advisory Committee: Submitted

Alliance Behavioral Healthcare: Submitted

Historic Preservation Commission: Submitted

Nursing Home Community Advisory Committee: Submitted

Please select your first Board preference: *

☒ Adult Care Home Community Advisory Committee

Please select your second Board preference: *

☒ Nursing Home Community Advisory Committee

Please select your third Board preference: *

☒ Historic Preservation Commission

Please select your fourth Board preference: *

☒ Alliance Behavioral Healthcare

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Kathryn

First Name

Dail

Last Name

108 Wendell Falls Parkway

Street Address

Suite or Apt

Wendell

City

NC

State

27591

Postal Code

What district do you live in?

☒ District 1

(919) 365-1514

Primary Phone

(919) 723-8537

Alternate Phone

kathy.dail@dhhs.nc.gov

Email Address

NC Division of Public Health

Employer

Nurse Consultant

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Wendell

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Work Experience

43 years as a public health nurse with experience in community health assessment~ regulatory aspects of nursing home/adult care

Volunteer Experience

Birth Defects Foundation American Red Cross (Former Instructor)

Education

undergraduate in nursing~ masters in education (Univ. of Virginia) Currently enrolled in PhD in Nursing (east Carolina University)

Comments

Will provide resume upon request.

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

Profile

Which Boards would you like to apply for?

Alcoholic Beverage Control Board: Submitted
Alliance Behavioral Healthcare: Submitted
Domestic Violence Fatality Review Team: Submitted
Juvenile Crime Prevention Council: Submitted
WakeMed Hospital Board of Directors: Submitted

Please select your first Board preference: *

☒ WakeMed Hospital Board of Directors

Please select your second Board preference: *

☒ Alliance Behavioral Healthcare

Please select your third Board preference: *

☒ Domestic Violence Fatality Review Team

Please select your fourth Board preference: *

☒ Juvenile Crime Prevention Council

Please select your fifth Board preference: *

☒ Alcoholic Beverage Control Board

Please select your sixth Board preference: *

☒ None Selected

Obinna

First Name

Frank

Last Name

Middle Initial

4315 avent ferry rd

Street Address

Suite or Apt

Raleigh

City

NC

State

27606

Postal Code

What district do you live in?

☒ District 4

Home: (919) 817-2181

Primary Phone

Home: (919) 817-2181

Alternate Phone

robbotbassy16@gmail.com

Email Address

IBM previous

Employer

Technical Support Specialist

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Work Experience

10 years

Volunteer Experience

5 years

Education

Devry University

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

- ☐ County Website
- ☐ Current Wake County Volunteer
- ☐ Newspaper
- ☐ Radio
- ☐ TV
- ☐ Other

If you selected "Other" above, how?

Please upload a file

Profile

Which Boards would you like to apply for?

Alliance Behavioral Healthcare: Submitted
Commission for Women: Submitted
Council on Fitness and Health: Submitted
Raleigh-Durham Airport Authority: Submitted

Please select your first Board preference: *

☒ Raleigh-Durham Airport Authority

Please select your second Board preference: *

☒ Alliance Behavioral Healthcare

Please select your third Board preference: *

☒ Commission for Women

Please select your fourth Board preference: *

☒ Council on Fitness and Health

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Patricia

First Name

Morrissey

Last Name

Middle Initial

804 Oxgate Circle

Street Address

Suite or Apt

Raleigh

City

NC

State

27615

Postal Code

What district do you live in?

☒ District 6

(732) 330-3800

Primary Phone

Alternate Phone

pat.morrissey@yahoo.com

Email Address

self-employed

Employer

creative director/writer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Work Experience

20+ years of experience in marketing/advertising~ including 10+ years of managerial experience Award-winning writer Proactive go-getter who doesn't mind getting her hands dirty Expert researcher...

Volunteer Experience

Democratic Party of Wake County; Saving Grace NC foster

Education

B.A. in journalism from the University of South Carolina (Columbia)

Comments

Because I'm self-employed~ I have the time and flexibility to commit to a board. Very interested in RDAA because I'm a travel blogger and seasoned traveler~ as well as the daughter of a pilot (and the sister of one). Psychology minor~ so I have a s...

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

NCCN

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

Profile**Which Boards would you like to apply for?**

Alliance Behavioral Healthcare: Submitted
Domestic Violence Fatality Review Team: Submitted
Juvenile Crime Prevention Council: Submitted
Population Health Task Force: Submitted

Please select your first Board preference: *

☒ Juvenile Crime Prevention Council

Please select your second Board preference: *

☒ Alliance Behavioral Healthcare

Please select your third Board preference: *

☒ City of Raleigh Housing Appeals Board

Please select your fourth Board preference: *

☒ Criminal Justice Partnership Advisory Board

Please select your fifth Board preference: *

☒ Commission for Women

Please select your sixth Board preference: *

☒ Domestic Violence Fatality Review Team

Diana

First Name

Powell

Last Name

2614 Poole Road

Street Address

Suite or Apt

Raleigh

City

NC

State

27610

Postal Code

What district do you live in?

☒ District 5

Mobile: (919) 594-9076

Primary Phone

Home: (919) 809-8203

Alternate Phone

daplaw123@yahoo.com

Email Address

Justice Served NC, Inc.

Employer

Executive Director

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Because it's important to have a voice at the table who have been effected by the issues that surrounding our community from a community based level.

Work Experience

I've worked directly in the community for over 10yrs. I'm a native of Raleigh NC. I'm the owner and Executive Director of Justice Served NC, Inc. Co-Chair of Crosby Advisory Group Parent Advocate at Torchlight Academy and chair their gang prevention intervention program. Set on the Capital Area Reentry council. Facilitator in the Wake County Detention Center.

Volunteer Experience

Volunteer at Torchlight Academy Co-Chair of Crosby Advisory Group Set on the Board of Directors of Torchlight Academy Volunteer with the District Attorney and Public Defenders office with a Expungement Clinic for Wake County District Attorneys office. Volunteered in many community events.

Education

Graduated from Millbrook Sr. High Attended Pittsboro Online in Photography

Comments

I have great concern of what's happening in and around Wake County. I have worked tirelessly with the community around the gangs, single mothers, homeless children and see a great need of those who need a voice who are not able to get to the table. My passion and love for our community runs deep I see a dying community on a daily basis. It would be my honor to serve on the board not to just serve, but to be effective.

[Diana_s_Bio.docx](#)

Upload a Resume

[presentation_for_sandford_NC.docx](#)

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

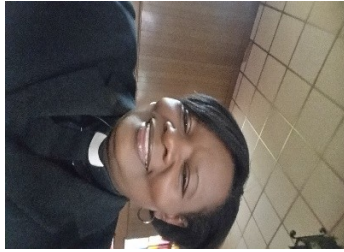
☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ Current Wake County Volunteer

If you selected "Other" above, how?



Minister Diana Powell, She's a native of Raleigh NC. While attending the Wake County Public School System, she acquired the prestigious position of class Vice President while attending Millbrook Sr. High.

She brings ready energy and a strong sense of purpose to her passion as CEO/Owner of **Justice Served NC, Inc. and Bring Back The Village.**

Diana, worked in the criminal justice system ten years as a **Correctional Lieutenant** with the **Department of Corrections.**

Through a period of five years she developed programs as needed to meet the nutritional needs of the low/income and minority families. She served with particular focus on specified segments of this population, such as youth who are going through the criminal justice system. Motivation and passion is a key factor to her personal and professional life.

She also worked and traveled with **Dr. Juanita Bynum** for 3yrs. on the logistics team. A member of **Lost Sheep Outreach Ministry** Under the Leadership of Pastor Phillip Brickle.

In 2015 she was honored as Raleigh NC, Hometown Hero by **TCP Magazine.**

Diana is in constant pursuit of gaining a business edge. She reads two to three books a week and prefers biographies. She is also a professional photographer with an associate's degree in photography. Diana is a licensed minister that focuses mainly on Outreach ministry.

Diana sits on the board of **A. Philip Randolph Institute** of Raleigh as Chaplin, Vice President of **The Friends Committee.** She serves on the **Raleigh Capital Reentry Council Committee.** Diana is the organizer of **Bring Back the Village Empowering Our Community** program that meets on Monday nights. She also co-chair the **Crosby Advisory Group under Wake County.**

She's a strong parent involvement with the administration and staff at **Torchlight Academy Public Charter School.**

She attends monthly meetings at the **Haven House Gang Intervention/Prevention** program.

Court and Community Advocate/Activist. She was involved in a movement between the judicial system and the community of organizing an Expungement day which occurred on November 12, 2016 for those who have been oppressed by their criminal record.

Diana, is currently working on the Expungement Clinic with the **Wake County Judicial System under District Attorney Lorrain Freeman** here in Raleigh, NC. where over 2,357 citizens pre-registered in hopes of having their criminal records expunged.

Diana volunteered as a facilitator with the Justice Served NC, Inc. program within the **Hammond Road Detention Center** under **Sheriff Donna Harrison**.

She's a certified **Ex-Offender Employment Specialist** through the **United States Federal Prison in Butner NC**.

There was a movement on July 11, 2016 within the Southeast Raleigh where she was heavily involved in a gang Truce called between the **Crips, Bloods, Folks, 52 and 74 Hoovers**.

Diana, works tirelessly with those individuals who are reentering back into society from being incarcerated either jail or prison with jobs, housing, life skills and critical thinking skills and offering mentoring programs.

She's a mother of twin sons and one daughter. She's currently engaged to Mr. Antonio Harrington.

Her love for youth and her community reaches way beyond the scope of just reaching, but being effective in their lives. She's a motivational speaker who cares for families who have lost loved ones due to gang violence or senseless killings. Her passion is real and true and she has dedicated her life to bringing unity within our community as well as others.

Diana says what makes her get up in the morning is knowing she can make a difference in someone's life to help prevent them from remaining in the criminal justice system. Motivation and passion is a key factor to her personal and professional life.

She loves her community especially the youth who are our future generation. Her motto is *"Take the hand who's willing to serve you and we will serve you" From a servant's heart. And "It's not a moment, but a movement"*



NOT A MOMENT BUT A MOVEMENT



2011=2,357

**2011, JUSTICE
SERVED NC, INC.**

COURT ADVOCATE
FACILITORS

WAKE COUNTY
COMMUNITY ADVOCATE

2014 JAMES E. ALSTON, III

BRING BACK THE VILLAGE
DEATH EPIC WEEKEND

UNTING THE GANGS

COMMUNITY ADVOCATE

JULY 1-4, 2016 EPIC WEEKEND
2016 GANG TRUCE

SUMMER CAMP TORCHLIGHT ACADEMY

JULY 11,

DECLARATION

SEPT, 2016 EXPUNGEMENT MOVEMENT

2,357, MOVING IN THE RIGHT DIRECTION OF FREEDOM

Thomas Jefferson once said: If the game runs sometimes against us at home we must have patience till luck turns, and then we shall have an opportunity of winning back the principles we have lost, for this is a game where principles are at stake. ~Thomas Jefferson

Profile

Which Boards would you like to apply for?

Adult Care Home Community Advisory Committee: Submitted

Alliance Behavioral Healthcare: Submitted

City of Raleigh Planning Commission: Submitted

Human Services Board: Submitted

WakeMed Hospital Board of Directors: Submitted

Please select your first Board preference: *

☒ Human Services Board

Please select your second Board preference: *

☒ WakeMed Hospital Board of Directors

Please select your third Board preference: *

☒ Alliance Behavioral Healthcare

Please select your fourth Board preference: *

☒ Adult Care Home Community Advisory Committee

Please select your fifth Board preference: *

☒ City of Raleigh Planning Commission

Please select your sixth Board preference: *

☒ None Selected

Monica

First Name

Russell

Last Name

Middle Initial

201 Coalinga Lane~ Unit 107

Street Address

Suite or Apt

Raleigh

City

NC

State

27610

Postal Code

What district do you live in?

☒ District 5

(910) 818-4172

Primary Phone

Alternate Phone

monicajrussellwork@hotmail.com

Email Address

Duke University Health Systems

Employer

Provider Integration Coordinator
& Practice Scheduler

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Work Experience

Duke University Medical Center/Duke University Health Systems: Apr 2016- Present; Provider Integration Coordinator & Practice Scheduler DFMWR~ CYSS Rodriguez CDC: Jul 15-Apr 16; Supervisory Program Specialist USAG-Red Cloud CYSS~ Camp Casey~ S....

Volunteer Experience

Education

B.A Psychology- NCA&TSU MBA Healthcare Management- Columbia Southern University Certified Medical Administrative Assistant- National Healthcareer Association Certificate- Electronic Health Records Office Professional- Fayetteville Technica...

Comments

I was considered for a Cumberland County Advisory Board position in April 2016~ but I declined the offer because I was relocating to Raleigh. I look forward to be apart of the opportunities in Wake County. ...

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

Profile**Which Boards would you like to apply for?**

Alliance Behavioral Healthcare: Submitted

Please select your first Board preference: *

☒ Alliance Behavioral Healthcare**Please select your second Board preference: ***

☒ None Selected**Please select your third Board preference: ***

☒ None Selected**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Richard

First Name

L

Middle Initial

Shrum

Last Name

1721 Iron Mill Drive

Street Address

Suite or Apt

Wendell

City

NC

State

27591

Postal Code

What district do you live in?

☒ District 1

Business: (919) 350-7542

Primary Phone

Mobile: (804) 370-3239

Alternate Phone

rlshrum@yahoo.com

Email Address

WakeMed Health and Hospitals

Employer

Vice President and Chief
Strategy Officer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Wendell

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have worked in the Behavioral Health field for over twenty (20) years, and have a passion to serve this population. I am a new resident of Wake County, and would like to utilize my experience to assist in my new community.

Work Experience

I have over twenty-five (25) years of experience in Healthcare Leadership (see attached resume).

Volunteer Experience

I have volunteered for many years during my career, to include national and regional board of directors, as well as grass roots volunteerism in the communities in which I have lived.

Education

Xavier University – Cincinnati, OH • 1987 – M.H.A., Hospital and Health Administration • 1986 – M.B .A., Finance and Business Management St. Francis College – Loretto, PA • 1984 – B.S., Business Management

Comments

I am honored to potentially serve Wake County.

[Richard_Shrum_Resume_WM_4_.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Current Wake County Volunteer

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

PROFESSIONAL EXPERIENCE

Experienced executive involved in high level Hospital and Healthcare leadership roles with proven/consistent success. Solid background in finance, strategy, operations, management, communication & organizational vision. Career history clearly demonstrates long-term, consistent organizational value.

EXPERIENCE

WakeMed Health & Hospitals, Raleigh, NC

February, 2017 - Current

Vice President and Chief Strategy Officer

Responsible for identifying, evaluating and executing market opportunities and strategic initiatives to help WakeMed Health and Hospitals achieve its mission and aspirational goals centered on serving its communities.

Key member of WakeMed's corporate leadership team, and has leadership/operational responsibility for both behavioral health and health planning divisions. Actively engaged in WakeMed's strategy surrounding population health, behavioral health, ambulatory health, collaborations, partnerships, joint ventures, and innovation.

May, 1991 – October, 2016 **Diamond Healthcare Corporation, Richmond, VA**

Second largest Behavioral Health Management company (investor-owned) in the U.S. that provides Management, Consultation, and Population Health Strategy to acute medical/surgical (med/surg) Hospitals and Health Systems nationwide.

Chief Operating Officer / Executive Vice President (March 2013 – January 2017)

Responsible for the leadership and oversight of the Operations (representing approximately \$600M in annual patient revenue), Corporate Integrity, Clinical Services, and Human Resource divisions of Diamond Healthcare Corporation (DHC). Involved in development, acquisition, and the overall direction and future vision of DHC.

Executive Vice President, Operations (August, 2010 – March, 2013)

Responsible for the direction of all DHC's field operations at approximately sixty (60) acute (med/surg) Hospitals (representing approximately \$500M in annual patient revenue).

Sr. Vice President of Operations (January, 2003 – July, 2010)

Led a hospital division of behavioral health, pulmonary and sleep lab acute Hospital (med/surg) based programs and services (representing approximately \$200M in annual patient revenue).

Vice President of Operations (June, 1994 – December, 2002)

Led a region of both behavioral health and pulmonary acute hospital based programs and services (representing approximately \$100M in annual patient revenue).

Regional Director of Operations (May, 1991 – June, 1994)

Responsible for multi-site acute (med/surg) Hospital based behavioral health program administration and management (representing approximately \$50M in annual patient revenue). Successfully learned the behavioral health contract management business, and was promoted to an officer of DHC.

Key Highlights

- Key member of Leadership Team that grew DHC from eight (8) acute care (med/surg) Hospital clients to over seventy (70).
- Vital team member responsible for DHC's sustained EBITDA growth of 10—15% per year for fifteen (15) plus years.
- Led the development & implementation of new operating model that enhanced DHC's Value Proposition, and improved business retention by more than 50%.
- Successfully led a team that designed and implemented DHC's Population Health Strategy

for Behavioral Health for acute care (med/surg) Hospitals and Health Systems.

- Developed and successfully implemented new Operating Model and Organizational Structure for the Operating Division which improved contract loss ratio by 50%.
 - Created a new Technology Division through strategic partnerships with Mayo Clinic, Children's Hospital of Cincinnati, and AssureX Health.
- Provided leadership to Cardio-Pulmonary Division which has tripled in size since acquisition, and now produces profit margins of 34%.
- Developed and signed many new contracts with hospitals, two (2) of which were in the top five (5) fiscal performers in DHC history.

January, 1988 – April, 1991

National Healthcare, Inc. Atlanta, GA

Investor-owned Hospital (35 med/surg hospitals) company that was ultimately sold to Community Health Systems (CHS).

Group Chief Executive Officer (April, 1989 – April, 1991)

Promoted with increase in responsibility to supervise a total of three (3) acute care med/surg hospitals totaling 344 beds, with gross revenues of approximately \$50 million.

- Improved EBITDA at each hospital from 10-25% during my tenure in this role.
- Recruited and hired several key leaders (to include CEO's) that were successful in driving earnings and quality care.

Chief Executive Officer (March, 1988 – June, 1989)

Lakeside Community Hospital, Cumming, GA (36 bed med/surg hospital)

- Successfully increased net income performance by 30%, recruited numerous physicians, decreased operating expenses and contractual adjustments by 20% of gross revenue.
- Assessed and rebuilt effective management team.
- Successfully led a team to gain State of Georgia approval to build a new hospital at National Healthcare Corporation's most coveted med/surge Hospital.

Chief Executive Officer (January, 1988 – March, 1988)

Woodland Community Hospital, Cullman, AL (100 bed med/surg hospital)

Hartselle Medical Center, Hartselle, AL (150 bed med/surg hospital)

- Successfully reduced operating expenses, started new programs, and increased net income at both facilities that positively impacted EBITDA by 15%.

June, 1986 – January, 1988

Charter Medical Corporation Macon, GA

Former investor-owned Hospital (over 100 psychiatric and med/surg hospitals) company nationwide.

Assistant Administrator (May, 1987 – January, 1988)

Charter Northside Hospital (103 bed med/surg hospital)

Had operational responsibility for majority of hospital departments, reduced operating expenses in all departments, and successfully completed various key initiatives.

Administrative Resident (June, 1986 – May, 1987)

Stuart Circle Hospital (153 bed med/surg hospital) and

Charter Westbrook Hospital, Richmond, VA (198 bed behavioral health hospital)

Was first Administrative Resident ever chosen by Charter Medical Corporation. Completed full departmental rotations, completed both hospital and corporate project work, and was promoted to Assistant Administrator before residency was scheduled to end.

May, 1983 - August, 1983 Miners Hospital of Northern Cambria County Spangler, PA

Administrative Intern (75 bed med/surg hospital)

Gained full exposure to hospital operations, supervised ten maintenance employees, and completed numerous projects.

EDUCATION

Xavier University – Cincinnati, OH

- 1987 – M.H.A., Hospital and Health Administration
- 1986 – M.B .A., Finance and Business Management

St. Francis College – Loretto, PA

- 1984 – B.S., Business Management

AFFILIATIONS

National Association of Psychiatric Health Systems (NAPHS), Leadership committee
American College of Healthcare Executives (ACHE), Member

Profile

Which Boards would you like to apply for?

Alliance Behavioral Healthcare: Submitted
Capital Area Workforce Development Board: Submitted
Human Services Board: Submitted

Please select your first Board preference: *

☒ None Selected

Please select your second Board preference: *

☒ None Selected

Please select your third Board preference: *

☒ None Selected

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Stephen

First Name

E

Middle Initial

Snook

Last Name

5528 Overleaf Ct

Street Address

Suite or Apt

Raleigh

City

NC

State

27615

Postal Code

What district do you live in?

☒ District 6

Mobile: (727) 410-3509

Primary Phone

Business: (919) 655-7752

Alternate Phone

stevesflorida@gmail.com

Email Address

Relias Learning

Employer

Vice President of Sales

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Always had a love of politics and the thought of service, even at an early age. Now at a point in my life where I have rooted and it is time to give back.

Work Experience

Always in sales with international experience in Europe, Latin America and Asia. Now Vice President of Sales with a growing local organization - Relias Learning.

Volunteer Experience

Special Olympics North Carolina

Education

MBA

Comments

After living in Florida, Washington DC and internationally, I am looking forward to becoming a contributing member to the community I have decided is my home.

[Stephen_E_Snook.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

Stephen E. Snook. Raleigh, NC. (727) 410-3509. stevesflorida@gmail.com

Overview

A sales professional with over 15 years of management and leadership experience.

A charismatic motivator with long term vision, a passion for sales teams and a deep understand of the art of the sales processes, both strategic in overview and tactical in movement.

Experience

Relias Learning, a Bertelsmann Company 2014 - Present

Vice President of Sales, November 2016 – Present

Expanded control to include Account Management, Lead Generation and additional Mid-Market space.

- 55% Q1 Growth YoY

Director of Sales, January 2016 – October 2016

Took over largest portion of sales organization, including 6 sales teams spread over 5 verticals with complete enterprise wide ownership of Public Safety and Advanced Behavioral Analysis verticals and segmented vertical ownership of Post-Acute Care, Intellectual and Developmental Disabilities and Behavioral Health.

- Reduced annualized turnover from 50% to under 20%.
- 20% year over year sales bookings growth.

Director of Enterprise Account Management, September 2014 – December 2015

Came to Relias to create and implement an Enterprise Account Management process and hire up the team. In addition, took on all responsibilities within the organizations SaaS account renewals and the team associated with that process, owning the organizational goals around renewal percentage, term length and revenue increase.

- Created Account Management team and engagement strategy.
- Successful in moving SaaS renewals process from a finance function to a sales function with improved structure and tactical processes to ensure greater success.
- Improved price increase rates from 3.8% to 4.3%.
- Increased annualized net retention from 94.1% to 97.5%.

Perceptive Software, a Lexmark Company / Brainware 2010 - 2014

Director of Sales – Asia, March 2013 – August 2014

In March of 2013, took on a series of assignments to start the Perceptive China expansion office and Asia Lexmark empowerment. During this time lived in Beijing and hired and trained account executives in Beijing, Guangzhou and Shanghai. Hired inside business analysts, system architects and sales engineers for the China market. Developed and actioned against a go to market strategy with both direct and channel courses. The team held numerous meetings with Chinese national and multi-national organizations. Throughout the remainder of Asia, teamed with each country's Lexmark General Manager to empower their organization to find and qualify opportunities. If opportunities were developed properly and significant resources would be released to assist in the sales process.

- Lead team to close first organizational deals in China.
- Created entire Asia go-to market strategy and structure.

Director of Sales – Global Account Management and Business Analysts, March 2012 – February 2013

Directed all Perceptive Business Analyst team's activities for the North American, LATAM and EMEA regions, with offices in Washington DC metro, Miami and London. Also, created and directed a team of Account Managers who traveled extensively to partner with clients to implement data capture solutions that support best practices and align with their complex document processing automation and accountability needs.

- Established Business Analyst organizations for EMEA and LATAM as well as expand North American team.
- Created Account Management process and team.

Director of Sales – North America – Southern Region, September 2010 – February 2012

Joined the Brainware organization as Enterprise Sales Director. Hired up and directed all sales activities from California to Maryland. During this time the region closed enterprise deals with the likes of Halliburton, Shell and Disney.

- Successful in reducing sales cycle from 12 months to 9 months.
- Average contract value was \$1.4 million.

Dex Media 1995 - 2010

District Sales Manager, June 2002 – August 2010

Lead award winning sales teams in Florida and Virginia. These teams consulted and partnered with SMB clients to help them drive results through multiple marketing campaigns.

National Sales Trainer, January 1999 – May 2002

Traveled the country coaching and training new hires the Solution Sales process, as well as work with senior Account Executives to identify areas of opportunity and train to those improvements. During this time, also taught many other tools and processes in classroom settings.

Account Executive, May 1995 – December 1998

Created and partnered with SMB owners to create advertising campaigns that drove specific and targeted results.

Education

Nova Southeastern University - MBA

University of South Florida - Bachelors, Political Science

Honors and Awards

National Sales Cover – Dex Media

Distinguished Management Award – Dex Media

President's Club Award - Brainware/Perceptive

President's Club Award – Relias Learning

Profile**Which Boards would you like to apply for?**

Alliance Behavioral Healthcare: Submitted

Please select your first Board preference: *

☒ Alliance Behavioral Healthcare**Please select your second Board preference: ***

☒ None Selected**Please select your third Board preference: ***

☒ None Selected**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected**Beat**

First Name

D

Middle Initial

Steiner

Last Name

116 Hanover Place

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

What district do you live in?

- ☐ District 1
- ☐ District 2
- ☐ District 3
- ☐ District 4
- ☐ District 5
- ☐ District 6
- ☐ District 7

Home: (919) 966-3106

Primary Phone

Mobile: (919) 966-3106

Alternate Phone

beat_steiner@med.unc.edu

Email Address

UNC School of Medicine

Employer

Assistant Dean Clinical
Education

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

- ☐ Apex
- ☐ Cary
- ☐ Fuquay-Varina
- ☐ Garner
- ☐ Holly Springs
- ☐ Knightdale
- ☐ Morrisville
- ☐ Raleigh
- ☐ Rolesville
- ☐ Unincorporated Wake County
- ☐ Wake Forest
- ☐ Wendell
- ☐ Zebulon

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Work Experience

This desire to inspire others to care for underserved populations has developed into a passion for teaching. Since joining the faculty, I have taught residents, faculty fellows, as well as medical students at every level of training. I feel comfortable teaching in all settings including presentations to 160 students as ICM course director, leading small group seminars as the campus director of the FM clerkship, and one-on-one clinical teaching in my office in the Prospect Hill Community Health Center. My teaching evaluations by students and peers have consistently been high and I have been recognized as a teacher through a number of awards. But for me, teaching is much more than a list of courses that I have taught or awards that I have received. It has become one of the central pillars of my professional being. Teaching parallels my role as a physician and centers on adjusting the goals and methods of my instructions to the needs of the students and developing bidirectional and meaningful connections with them.

Volunteer Experience

Education

Assistant Dean Clinical Education. University of North Carolina School of Medicine, Chapel Hill NC. April 2015 – present. Associate Medical Director. Primary Care Services UNC Health Care System, Wakebrook Campus, Raleigh NC. July 2013 - present.

Comments

[Steiner_CV_Updated.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Other

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

Chairman Sig Hutchinson

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Curriculum Vitae

(Last Modified 6/14/2017)

Beat D. Steiner

Personal Information

Beat D. Steiner
116 Hanover Place
Chapel Hill, NC 27516
(919) 966-3106

Education

Primary Care Research Fellow, Department of Family Medicine, University of North Carolina at Chapel Hill, August 1994 – May 1996.

Preventive Medicine Residency, University of North Carolina at Chapel Hill, August 1994 – May 1996.

MPH, Department of Health Policy and Administration, School of Public Health, University of North Carolina at Chapel Hill, August 1994-May 1996.

Resident and Chief Resident, Department of Family Medicine, University of Rochester, Rochester, NY, June 1989 – June 1993.

MD (with distinction), School of Medicine, University of North Carolina at Chapel Hill, August 1985 – May 1989.

Bachelor of Science (Zoology), Department of Biology, University of North Carolina at Chapel Hill, 1984.

Certifications

Family Medicine Board Certification, July 1993. Re-certified 1999, 2006.

General Preventive Medicine Board Certification, November 1998.

Professional Experience – Employment History

Assistant Dean Clinical Education. University of North Carolina School of Medicine, Chapel Hill NC. April 2015 – present.

Associate Medical Director. Primary Care Services UNC Health Care System, Wakebrook Campus, Raleigh NC. July 2013 - present.

Professor. Department of Family Medicine, University of North Carolina School of Medicine, Chapel Hill NC. September 2010 – present.

Director of Medical Education. Piedmont Health Services. July 2010- July 2012.

Lead Medical Director Access Care. Community Care of North Carolina Network. June 2010-May 2015.

Medical Director. Community Care of Central Carolina. Alamance, Orange, Chatham and Caswell Counties. August 2005 – June 2010.

Associate Professor. Department of Family Medicine, University of North Carolina School of Medicine, Chapel Hill NC. July 2003 – September 2010.

Assistant Professor. Department of Family Medicine, University of North Carolina School of Medicine, Chapel Hill NC. June 1996 – July 2003.

Lead Physician. Siler City Community Health Center, Piedmont Health Services, Siler City NC. November 2001 – November 2002.

Physician. Prospect Hill Community Health Center, Prospect Hill NC. June 1993 – May 1994 and November 2002-July 2013.

Physician. Well Child Clinic, Wake County Health Department, Raleigh NC. June 1993 – May 1994.

Honors and Awards

Schweitzer Leadership Award. Honoring leadership and service with the Albert Schweitzer Fellowship. 2017.

Society of Teachers of Family Medicine President's Award. Honoring vision, advocacy and leadership and their impact on advancing medical student education. 2016.

Medical Alumni Distinguished Teaching Professorship. Honoring mid-career faculty with track record of substantial leadership teaching medical students as well as educational innovation. 2010-2014

The Arnold P Gold Foundation Humanism in Medicine Award – Presented by the graduating medical school class to the faculty member who consistently demonstrates compassion and empathy in delivery of care to patients, is approachable and accessible to students, and exhibits enthusiasm and skill in professional and personal interactions with students. 2002, 2010.

Presenter at Pearl's Day - Graduating class invites faculty members to share "pearls" that the class can take with them into residency. 2002, 2004, 2007, 2008, 2010, 2011.

George T Wolff Award - Selected by students to recognize dedication to quality community-based medical education. 2007, 2009.

AAMC Humanism In Medicine nomination – Nominee from the University of North Carolina School of Medicine. Selected by students to compete for the national award. 2003.

David S Citron Award – Recognizes junior faculty member “who exemplifies the dedicated service and commitment to family medicine education, scholarship and health care delivery that has typified Dr. Citron’s medical career”. 2001.

Inductee into Eugene S. Mayer Community Service Honor Society – Awarded to students and faculty “for outstanding dedication to community service”. 2001.

Faculty Teaching Award – Awarded by graduating resident class for excellence in residency teaching. 1999.

Jacob Holler Annual Resident Award - Peer selected award for resident who best demonstrates "inspired teaching and devotion" to residents and patients. 1993.

Alpha Omega Alpha Honors Society. Elected 1988.

Phi Beta Kappa Honors Society. Elected 1984.

Bibliography

Books and Chapters

Steiner BD. Well Child Care. Chapter in PD Sloane, LM Slatt, MH Ebell, LB Jacques, MA Smith (eds), Essentials of Family Medicine. 5th edition. William & Wilkins. Baltimore. 2008 (revision of chapter that appeared in 4th edition)

Steiner BD. Well Child Care. Chapter in PD Sloane, LM Slatt, MH Ebell, LB Jacques (eds), Essentials of Family Medicine. 4th edition. William & Wilkins. Baltimore. 2002 (revision of chapter that appeared in 3rd edition)

Goldstein A, Pathman D, Steiner BD. Community Medicine. IN PD Sloane, LM Slatt, P Curtis, MH Ebell (eds), Essentials of Family Medicine. 4th edition. William & Wilkins. Baltimore. 2002 (revision of chapter that appeared in 3rd edition)

Steiner BD. Well Child Care. Chapter in PD Sloane, LM Slatt, P Curtis, MH Ebell (eds), Essentials of Family Medicine. 3rd edition. William & Wilkins. Baltimore. 1998

Steiner BD. Gonorrhea. In: Taylor RB (ed), Manual of Family Practice. Little, Brown and Co. Boston, Mass. 1996: 670-3.

Editorials and Invited Commentaries:

Matson C, Stephens M, Steiner BD, Kozakowski SM (from Association of Departments of Family Medicine). Electronic Health Records: how will students learn if they can't practice. *Annals of Family Medicine*. 2014; 12(6) 582-3.

Steiner BD, Michelfelder A, Cochella S, Jortberg B, Margo K, Jerpbak C, Last A, Mendoza M, Tobias B, Johnston E, Robinson M. STFM develops preceptor guidelines and a position statement on student use of electronic health records. *Annals of Family Medicine*. 2014. 12 (2):179-180

Steiner, BD. Editorial. Simulation-Based: Resisting the Allure of Shiny New Toys. *Family Medicine*. 2014. 46(4);249-50

Steiner BD, Cochella S, Jortberg B, Margo K, Jerpbak C, Last A, Mendoza M, Tobias B, Johnston E, Robinson M. Editorial. STFM develops preceptor guidelines and a position statement on student use of electronic health records. *Ann Fam Medicine*. 2014. 12(2); 179-80

Steiner BD. Invited Commentary on Roth PB. Managing the uninsured with a community network. *Annals of Family Medicine*. 2006; 4(Suppl 1) S28-S31. TRACK Discussion. Posted Sept 29. 2006.

Papers in Press

Crred JO, Cyr JM, Owino H, Box S, Ives-Rublee M, Sheitman B, Steiner BD, Williams JG, Bachman MW, Cabanas JG, Myers JB, Glickman SW. Acute Crisis Care for Patients with Mental Health Crisis: Initial Assessment of an Innovative Prehospital Alternate Destination Program in North Carolina. *Community Mental Health Journal*. Accepted for publication November 2016.

Refereed Papers

Schneider BN, Chessman A, Toffler W, Handler L, Steiner BD , Biagioli F. Medical Student Teaching & Recruiting: 50 years of Balancing Two Educational Aim. *Family Medicine*. 2017 49(4):282-288.

Cordlle AL, Sheitman BB, Steiner BD. Dental care: a necessary component of integrated care. *Primary Care Companion CNS Disorders*. *Prim Care Companion CNS Disord*. 2016 Oct 27;18(5).

Tatreau JR, Harris S, Sheitman B, Steiner BD. Cardiometabolic assessment, diagnosis and treatment of chronic medical illnesses during an inpatient psychiatric hospitalization: co-located vs. usual medical care. *The Primary Care Companion for CNS Disorders*. 2016; 18(6).

Christner JG, Beck Dallaghan G, Briscoe G, Casey P, Fincher RME, Manfred LM, Margo KL, Muscarella P, Richardson JE, Safdieh J, Steiner BD. The Community Preceptor Crisis: Recruiting and Retaining Community-based Faculty to Teach Medical Students-A Shared

Perspective from the Alliance for Clinical Education. *Teaching and Learning in Medicine*. 2016; April 19: 1-8.

Cochella S, Steiner BD, Clinch CR, WinklerPrins V. STFM's National Clerkship Curriculum: CERA reveals impact, Clerkship Director needs. *Family Medicine*. 2014; 46(6):429-32.)

Reiter, KL, JR Halladay, CM Mitchell, K Ward, SY Lee, B Steiner and KE Donahue. (2014). Costs and Benefits of Transforming Primary Care Practices: A Qualitative Study of North Carolina's Improving Performance in Practice. *Journal of Healthcare Management*. 2014 59(2): 95-108.

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Denham AC, Hay SS, Steiner BD, Newton WP. Academic Health Centers and Community Health Centers Partnering to Build a System of Care for Vulnerable Patients: Lessons from Carolina Health Net. *Academic Medicine*. 2013. 88(5); 1-6.

Olson MD, Tong GL, Steiner BD, Viera AJ, Askin E, Newton WP. Medication documentation in a primary care network serving North Carolina Medicaid patients: results of a cross sectional review. *BMC Family Practice*. 2012;13:83.

Slatt L, Steiner BD, Hollar D, Chessman A, Xin J, Hedgpeth MW. Creating a Multi-Institutional Family Medicine Clerkship Examination: Lessons Learned. *Family Medicine*. 2011;43(4):235-9.

Chumley H, Carney P, Cochella S, Garrett E, Leroy G, Margo K, Matson C, Steele D, Steiner B. Family Medicine Clerkship Curriculum Implement Task Force. Family medicine clerkship curriculum--next steps. *Annals of Family Medicine*. 2011 Jan-Feb;9(1):88-9.

Steiner BD, Wiseman P. ACE Journal Watch from ACE (Alliance for Clinical Education). Review of Medical Education Articles in Family Medicine. *Teaching and Learning in Medicine*. 2010; 22(4): 333-336.

Steiner BD, Carlough M, Dent G, Pena R, Morgan DR. International Crises and Global Health Electives. *Academic Medicine*. 2010; 85(10): 1560-1563.

Wegner SE, Trygstad TK, Dobson AL Jr, Lawrence WW Jr, Steiner BD. A physician friendly alternative to prior authorization for prescription drugs. *American Journal of Managed Care*. 2009; 15(12): e115-22 .

Goldstein AO, Calleson D, Bearman R, Steiner BD, Frasier PY, Slatt L. Teaching advanced leadership skills in Community Service (ALSCS) to medical students. *Academic Medicine*. 2009; 84: 754-764.

Steiner BD, Denham A, Wroth T, Ashkin E, Newton WP, Dobson LA. Community Care of North Carolina: improving care through community health networks. *Annals of Family Medicine*. 2008; 6:361-367.

Steiner BD, Calleson D, Curtis P, Goldstein AO, Denham A. Recognizing the value of community involvement by AHC faculty: A case study. Academic Medicine. 2005;80 322-326

Goldstein AO, Calleson D, Curtis P, Hemphill B, Gamble G, Steiner BD, Moore T. Community service by North Carolina Family Physicians. Journal of the American Board of Family Practice. 2005; 18:48-56.

Steiner BD, Sands R, Responding to natural disaster with service learning. Family Medicine. 2000; 32(9):645-649.

Althouse LA, Stritter FT, Steiner BD. Attitudes and approaches of influential role models in clinical education. Advances in Health Sciences Education. 1999; 4: 111-122.

Pathman DE, Steiner BD, Jones BD, Konrad TR. Preparing and retaining rural physicians through medical education. Academic Medicine . 1999; 74:810-820.

Steiner BD, Pathman DE, Jones B, Williams ES, Riggins T. Primary care physicians' training and their community involvement. Family Medicine. 1999; 31(4): 257-62.

Callahan C, Chescheir N, Steiner BD. Safety and efficacy of attempted vaginal birth after cesarean beyond the estimated date of delivery. Journal of Reproductive Medicine. 1999; 44(7):606-610.

Pathman DE, Steiner BD, Williams ES, Riggins T. The Four Community Dimensions of Primary Care Practice. Journal of Family Practice. 1998; 46(4):293-303.

Steiner BD, Cook RL, Smith AC, Curtis P. Does Training Location Influence the Clinical Skills of Medical Students? Academic Medicine. 1998; 73(4):423-426.

Cook RL, Steiner BD, Smith AC 3rd, Evans AT, Willis SE, Petrusa ER, Harward DH, Richards BF. Are Medical Students Ready to Provide HIV-prevention Counseling? Academic Medicine. 1998; 73(3):342-346.

Gerrity MS, Pathman DE, Linzer M, Steiner BD, Winterbottom LM, Sharp MC, Skochelak SE, Career Satisfaction and Clinician-Educators. The rewards and challenges of teaching. The Society of General Internal Medicine Career Satisfaction Study Group. J Gen Intern Med. 1997; 12 (suppl 2): s90-s97.

Steiner BD, Gest KL. Do Adolescents want to hear preventive counseling messages in outpatient settings? Journal of Family Practice. 1996; 43(4):375-81.

Campbell-Heider N, Schaff E, Collins SE, Steiner BD. Diet Assessment in Female Inner City Teens. Nurse Practitioner. 1996; 21(10):8, 13, 16-17.

Steiner BD, Reid A, Smucker DR. Developments on the Internet: a practical guide for primary care physicians. Family Medicine. 1996; 28:128-33.

Steiner BD, Shields CG, Noble GL, Bayer WH: Associations with High Risk Sexual Behavior: a survey of young men of color attending urban youth centers. Journal of the American Board of Family Practice. 1994; 7(3):189-95.

Oral Presentations

Heidelbaugh J, Bading E, Page C, Steiner BD, Greco D, Adams W, Johnson R. Applicants and Residencies Overwhelmed??? Advising Students and Residencies for the FM Match. Society of Teachers of Family Medicine (STFM) Medical Student Education Conference. Anaheim California February 11, 2017.

Steiner BD, Turner J, McInturf K. Coordinated Approach to Treating Nicotine Dependence: Our Experience Caring for Patients with Mental Illness in Inpatient and Outpatient Settings. Breathe Easy NC Conference. Raleigh North Carolina. March 22, 2016.

Steiner BD. Translational Education at Carolina. Curricula Innovation Symposia. Society of Teachers of Family Medicine (STFM) Medical Student Education Conference. Phoenix Arizona. January 29, 2016

Christner J, Beck G, Brisco GW, Matson C, Steiner BD. The Community Preceptor Crisis: recruiting and retaining community preceptors to teach medical students. AAMC Medical Education Meeting. Baltimore Maryland. November 11, 2015.

Steiner BD. Collaborative Care Workshop: Integrating Physical and Mental Health. NC Psychiatric Association Annual Meeting. Winston Salem North Carolina. October 2, 2015.

Steiner BD. Students bring value to the precepting experience: a call for student perspective. 2015 AAFP National Conference for Family Medicine Residents and Students. Kansas City, Missouri, August 2015.

Steiner BD, Shaheen A, Byerley J. How to make students more helpful in outpatient practices: a new approach to recruit and retain community preceptors. 2015 Southern Group of Educational Affairs (SGEA) Annual Meeting. Charlotte North Carolina, April 2015.

Viera AJ, Denham A, Long M, Steiner B, Gilliland K, Byerley J. The New Population Health Thread in the University of North Carolina School of Medicine Curriculum. Presented at the annual meeting of the Association for Prevention Teaching and Research, Charleston, South Carolina, March 2015

Eckstein B, Steiner BD. Integrated Care at Wakebrook. North Carolina Council of Community Programs Annual Meeting. Pinehurst, North Carolina December 2014.

Fedorow-Bossenbroek K, Steiner BD. Teaching Patient Centered Medical Home Concepts. STFM Medical Student Education Conference. San Antonio, Texas, January 2013.

Steiner BD, Tobias B, Tysinger J. Recruiting and Training Medical Students for a Realigned, Team Based, and Outcomes Driven Health Care System. STFM Medical Student Education Conference. San Antonio, Texas, January 2013.

Chumley H, Carney P, Cochella S, Garrett E, Leroy G, Matson C, Steele D, Steiner B, Margo K. The Family Medicine Curriculum Implementation Project: Making It All It Can Be. Lecture Discussion. STFM Medical Student Education Conference. Houston, Texas. January 2011.

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Slatt L, Steiner BD, Chessman AW, Bower DJ, Wiseman P. Family Medicine Clerkship Examination: Results of a Multi-institution Knowledge Test Analysis. Peer Presentation. STFM Annual Spring Conference. Vancouver, British Columbia. April 2010.

Steiner BD, Slatt L. Flip Recorders: An Alternative to Direct Observation of Clerkship Students Interviewing Skills. Lecture Discussion. STFM Predoctoral Education Conference. Jacksonville Florida. January 2010.

Steiner BD. Slatt L. Reid A. Can Community Precptors Grade Students? Peer Paper. STFM Predoctoral Education Conference. Jacksonville Florida. January 2010.

Steiner BD. CCNC and the Patient Centered Medical Home. Invited presentation to the National Institute of Drug Abuse (NIDA). Washington DC. October 2009.

Steiner BD, Wroth T. Reorganization of Case Management Services. Clinical Directors Meeting. Community Care of North Carolina. April 2009.

Steiner BD. Introduction of Pharmacy Home Program. Aged Blind & Disabled Initiative. Community Care of North Carolina Meeting. Greensboro NC. April 2007

Steiner BD, Vines D. Promoting service among students. SGEA/SGSA Annual Meeting Winston Salem NC April 2005. (Awarded winner of the SGEA Medical Education Scholarship Award).

Steiner BD, Slatt L, Aleman M. Producing culturally competent Spanish speaking graduates. STFM Predoctoral Education Meeting Albuquerque NM, January 2005; SGEA/SGSA Annual Meeting April 2005.

Preceptor Workshop. North Carolina Academy of Family Physicians' Winter Family Physicians Weekend. Asheville NC December 2003.

Disparities in Practice: Doctors talk about health disparities. Mending the Health Care Divide: Eliminating Disparities in Access for Minority and Low Income Communities. Conference sponsored by the UNC Law School and the UNC School of Public Health. November 2003.

Steiner BD. "Health, Culture, and the Challenges that Face Immigrants in North Carolina" Rockefeller Forum. University Center for International Studies. Chapel Hill NC. February 2003.

Plescica M, Konen JC, Steiner BD: Teaching Community Medicine: Eliminating Health Disparities and Celebrating Cultural Diversity. Pre-conference Workshop 35th STFM Annual Spring Conference. April 2002.

Waugh A, Taggart N, Steiner BD, Bartholomew NE, Trotter K. Paternal Education and Involvement in Pregnancy, Labor and Delivery. NC Academy of Family Physician Winter Meeting. Asheville NC. November 2001.

Steiner BD, Pathman DE, Sharp M, Moos MK. Are community preceptors ready to teach students about interdisciplinary collaboration? 25th Society of Teachers of Family Medicine Predoctoral Education Conference. Savannah GA. February 1999.

Silverman J, Steiner BD, Tintinalli J, Wells D- Panel Discussion - Identification and Screening, as part of the Conference: Improving the Health of Women: A Focus on Domestic Violence in Clinical Practice. Chapel Hill NC. October 1998.

Althouse L, Stritter F, Steiner BD. A qualitative analysis of themes derived from influential role models". Presented at: Annual Educational Research Association meeting. Chicago. March 1997

Reid A, Steiner BD, Smucker DR. The World Wide Web: practical resources for teachers of family medicine. Seminar presented to: Annual Meeting of the Society of Teachers of Family Medicine, San Francisco CA, May 1996.

Cook RL, Steiner BD, Smith AC III, Evans AT, Harward D, Willis S, Petrusa E, and Richards B. Do medical students know how to counsel about HIV prevention? A survey of four medical schools. Presented at: Annual meeting of the Society for General Internal Medicine, Washington DC. April 1996.

Pathman DE, Linzer M, Steiner BD, Frey J. The comparative training and preparedness of rural internists and family physicians. Poster presentation at: Annual meeting of the Society for General Internal Medicine, Washington DC. April 1996.

Steiner BD, Cook R, Smith A. Does Setting Affect How Students Learn About Low Back Pain? Presented to: Annual Preventive Medicine Research Conference. Chapel Hill NC, April 1996.

Steiner BD, Pathman D, Riggins T, Williams E, Jones B. Medical Education and Primary Care Physician's Practice of Community Medicine. Presented to: Annual Primary Care Research Conference. Chapel Hill NC, March 1996.

Steiner BD, Gest KL. Adolescent Perceptions of Office Based Health Risk Behavior Counseling. Presented to: Annual Primary Care Research Conference. Chapel Hill NC, March 1996.

Steiner BD, Pathman D, Williams E, Riggins T. The Integration of Community Medicine into Primary Care: An Association with Prior Medical Training. Presented to: Annual North American Primary Care Research Group Conference. Houston TX. November 1995.

Zachos S, Steiner BD. The Homeless Health Care Project: A Model for Community Activism. Presented to: Society of Teachers for Family Medicine Regional Meeting. Cincinnati, Ohio. 1991.

Steiner BD, Evans A. Health Care in Chile under a Military Dictatorship. Presented to: Department of Family Medicine Faculty Development Conference. International Health Forum. UNC School of Medicine. Chapel Hill, NC. 1986.

Other Scholarly Products

Hanson G, Steiner B, Haldis N, Newman H. Strategies for Success in Addressing Oral and Behavioral Health. SAMHSA HRSA Center for Integrated Health Solutions. Webinar. June 13, 2017. https://goto.webcasts.com/starthere.jsp?ei=1148308&tp_key=b33c110d88

Steiner BD. Population Health and Management of Metabolic Syndrome. SAMHSA HRSA Center for Integrated Health Solutions. Webinar. May 26, 2017. http://www.integration.samhsa.gov/about-us/innovation_communities_2017#IC_Metabolic_Syndrome.

Muir MA, Steiner BD. Advancing the Care of Persons with Chronic HCV Infection: Starting Strong - Initial Evaluation of Patients with HCV. Medscape. CME Webcast. Released February 8, 2017. <http://www.medscape.org/personalized-learning/6008388>

Teaching Record

Co-Director, Academy of Educators, UNC School of Medicine. 2011-Present.

Director, Medical Student Programs. Department of Family Medicine. UNC School of Medicine. 2010- Present

Statewide Family Medicine Clerkship Director. UNC School of Medicine. 2008-Present

Co-Director Healers Art Course. UNC School of Medicine. 2008-Present

Co-Director New Models of Care for the Underserved. UNC School of Medicine. 2006-Present

Faculty Advisor, Eugene Mayer Community Service Honors Society. UNC School of Medicine. 2005-Present

Campus Director Family Medicine Clerkship (Chapel Hill Campus). UNC School of Medicine. 2004-Present

Faculty Advisor. Honduran Health Alliance. UNC School of Medicine. 2003-Present

Faculty Co-Advisor. Student Health Action Coalition (SHAC). Student run free clinic and umbrella organization for other student led service projects. UNC School of Medicine. 2000-2012

Career Advisor to medical students. UNC School of Medicine. 1994-Present.

Faculty. Teaching & Learning component of faculty development fellowship. UNC Department of Family Medicine. 2000-2011

Department Director. Ambulatory Care Selective. UNC School of Medicine. 2003-2008

Co-Director. Teaching & Learning component of faculty development fellowship. UNC Department of Family Medicine. 2000-2008

Course instructor. Introduction to Clinical medicine. UNC School of Medicine. 1998-2005

Co-Director. Family Medicine Working with the Underserved Project. UNC School of Medicine. 1997-2005

Co-Director and faculty mentor for Family Medicine Student Research Fellowship UNC School of Medicine. 1997-2002

Course Director: Introduction to Clinical Medicine course. (required of all first and second year medical students). UNC School of Medicine. 1999 - 2001

Class Advisor for medical students. UNC School of Medicine. 1996-2001

Course Instructor. Summer Orientation. North Carolina Rural Health Scholars Program. UNC School of Medicine. 1995-2000

Course Co-Director. "Medical Practice and the Community" course. (Introduction to clinical medicine course, required of all first and second year medical students). UNC School of Medicine. 1998-1999.

Course Instructor: "Medical Practice and the Community" course. UNC School of Medicine. 1996-1997

Faculty Advisor to Student Coalition for Rural Health (Bloomer Hill Health Clinic). UNC School of Medicine. 1995-1997

Course-Instructor: Basics of Patient Care (for first year medical students). Department of Family Medicine. UNC School of Medicine. 1994-1996

Course-Instructor: Medicine and Society (for first year medical students). Department of Social Medicine. UNC School of Medicine. 1993

Chief Resident. Developed and taught a weekly critical appraisal seminar for third year residents. Rochester, NY. 1992-1993

Middle School Teacher. Carolina Friends School. Durham, NC. 1984-1985

Grants

Co-Investigator. Substance Abuse and Mental Health Services Administration: Primary Care and Behavioral Health Integration at UNC Wakebrook. (1H79SM062335-01). Expands primary care capacity in caring for patients with severe mental illness. August 2015-September 2019. \$1,595,267 total support.

Co-PI. North Carolina Area Health Education Center: Longitudinal Transdisciplinary Experience in Integrated Care. Support to for curricular innovation to better teach interdisciplinary work. July 2015-June 2016. \$48,000 total support.

Co-Investigator. Academy of Educator Innovative Grant. The Satisfaction, Motivation, and Future of Community Preceptors: The North Carolina Experience Revisited, December 2010 – December 2011. \$4,500.00 total support.

Co-Investigator and Physician Champion. Health Net Grant. Support to expand Carolina Health Net, a four county uninsured initiative; March 2008-March 2010; \$405,000 total support.

Co-Investigator and Leadership Team. Healthy Communities Access Program (G92CS06400). Support to improve health access for uninsured patients in Alamance, Chatham, Caswell, and Orange counties; July 2005-December 2007; \$2.2 million total support.

Co-Investigator and Core Faculty. Department of Health and Human Services Predoctoral Training in Primary Care Grant (D56HP05213). Supported implementation of a cultural competency curriculum; July 2005-July 2008; \$637,000 total support.

Co-Investigator and Co-Director for Community Placements. Duke Endowment Grant. Comprehensive Advanced Medical Program of Spanish (5719-SP). Support to develop a Spanish language and culture track for students who enter school intermediate to advanced Spanish language skills with goals to train bilingual providers; July 2004-July 2008. \$425,000 total support.

Co-Investigator and Core Faculty. Department of Health and Human Services Predoctoral Training in Primary Grant to implement a service learning program across all four years of the medical school. July 2002-July 2005; \$570,000 total support.

Faculty Advisor. Caring for Community Program (Joint AAMC and Pfizer Medical Humanities Initiative) to create Habitat for Humanity-SHAC partnership and build houses in the local community. July 2001-July 2004; \$30,000 total support.

Professional Service

- *To discipline*

Member, STFM Board – 2012 -Present

Chair STFM Education Committee – 2012-Present

Guest Editor STFM Messenger Education Column – 2010 - Present

Advisory Board: NC Family Medicine Scholars Program – 2010-Present

NBME Subject Exam reviewer – 2009- Present

STFM representative to Alliance for Clinical Education Group – 2009-Present

Member of Alliance for Clinical Education Subcommittee on Communication 2009-Present

Reviewer for Journal of Rural Health Care, The American Journal of Managed Care. 2005-Present

Member of the American Academy of Family Physicians 1994- Present

Member Society of Teachers of Family Medicine 1994-Present

STFM Family Medicine Clerkship Curriculum Implementation Project – 2010-2012

Steering Committee of the Society of Teachers of Family Medicine (STFM) Group on Predoctoral Education. 2008-2010

Member Peer Review Panel for the Predoctoral Training in Primary Care Grant Program. Health resources and Services Administration. 2001 & 2002

- *Within UNC-Chapel Hill*

Preventive Residency Advisory Committee – 2015 – present

AHEC Medical Education Advisory Committee – 2010 - present

Academy of Educators Representative to the Curriculum Committee UNC School of Medicine - 2009- present.

Curriculum Committee School of Medicine – 2009-Present

Office of International Activities Advisory Board – 2009-Present

Academy of Educators Selection Committee – 2008-Present

Curriculum Committee Years 3 and 4 – 2007- Present

Academy of Educators – 2007-Present

Alpha Omega Alpha Honors Society Selection Committee – 2006-Present

International Fellowship Selection Committee – 1999-Present

Faculty Interviewer for Admission Committee – 2005-2007

Promotions Committee - 2000-2003

Curriculum Management Committee – 1999-2002

Curriculum Integration Subcommittee – 1999-2002

- *To the Community*

Board of Directors of the North Carolina Physician Advisory Group – 2011-Present

Appointed member to Preferred Drug List Advisory Committee – Department of Medical Assistance NC – 2010-Present

Chair, Pharmacy and Therapeutics Committee, North Carolina Physicians Advisory Group -2006-Present

Student Health Advisory Committee – Carrboro Elementary School Carrboro NC – 2004-2005

Community Health Assessment Steering Committee. Chatham County, NC – 2002

Hispanic Liaison Board Member. Chatham County, NC - 2002

Teaching and Research Statement

Caring for underserved populations and teaching have helped center me throughout my career. These interests have been the primary theme of my academic career and have maintained my passion and commitment.

Taking care of patients who have no insurance, who have little formal education, who face multiple social stressors can be gratifying but also exhausting. My clinical work at the Prospect Hill Community Health Center has allowed me to better understand the needs of underserved populations and serve patients who might otherwise go without care. But I have been able to balance this work with my role as medical director of our Community Care network and as consultant to Medicaid and the Carolina Health Net project here at UNC. In these roles, I have been able to contribute to systems redesigns for uninsured populations that are directly informed by my clinical work. I believe that my work at a systems level has been enriched by my clinical work but I also suspect that this work at a systems level has prevented me from “burning out” as a clinician at Prospect Hill. For me there is no feeling like realizing that you have successfully built a trusting therapeutic relationship with a patient across wide socioeconomic and cultural barriers. At the same time I feel immense satisfaction when I have contributed to a system that improves care for an entire community. I will strive to maintain this balance as I move forward in my career. I encourage students interested in care for underserved populations to do the same.

This desire to inspire others to care for underserved populations has developed into a passion for teaching. Since joining the faculty, I have taught residents, faculty fellows, as well as medical students at every level of training. I feel comfortable teaching in all settings including presentations to 160 students as ICM course director, leading small group seminars as the campus director of the FM clerkship, and one-on-one clinical teaching in my office in the Prospect Hill Community Health Center. My teaching evaluations by students and peers have consistently been high and I have been recognized as a teacher through a number of awards. But for me, teaching is much more than a list of courses that I have taught or awards that I have received. It has become one of the central pillars of my professional being. Teaching parallels my role as a physician and centers on adjusting the goals and methods of my instructions to the needs of the students and developing bidirectional and meaningful connections with them. Parker Palmer describes this as developing “communities of learning” with our students. In his book, “The Courage to Teach”, he describes good teachers as weaving a complex web of

connections among themselves, their subjects, and their students so that students can learn to weave these connections for themselves. Developing such communities with my learners is one of the most rewarding things I do professionally. These moments happen in formal teaching settings but just as readily and sometimes more readily, they happen in less formal advising and mentoring relationships. I will remain actively involved in all forms of teaching but will continue to actively seek out such less formal interactions with students.

Developing communities of learning has extended to my colleagues as well. When I joined the faculty and began leading faculty groups preparing for the ICM seminar sessions, I realized that sharing my passion for teaching with others had a catalytic effect on enthusiasm of my fellow teachers. As we shared successes and challenges we created a “community of learning” among ourselves that improve our skills as educators. My work on the STFM Steering Committee for the Group on Predoctoral Education, on the Family Medicine Task Force for the NBME, and with the Alliance for Clinical Educators has extended my efforts to create “communities of learning” nationally.

Caring for underserved populations and teaching are my passions but I have also come to understand the power of scholarship. While I have never been a “researcher” in the traditional sense of the word, I have worked hard to share my discoveries as a teacher and more recently my experiences working with systems of care for underserved populations. I have presented regularly at national meetings, written chapters in textbooks and published in peer reviewed national journals. I will continue to contribute to this “community of learning” that is created virtually through such scholarship so that I can influence care for the underserved and teaching on a bigger scale.

Profile

Which Boards would you like to apply for?

Alliance Behavioral Healthcare: Submitted
Human Services Board: Submitted

Please select your first Board preference: *

☒ Human Services Board

Please select your second Board preference: *

☒ Alliance Behavioral Healthcare

Please select your third Board preference: *

☒ None Selected

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

McKinley
First Name

Middle Initial

Wooten, Jr.
Last Name

304 Long Bottom Trail
Street Address

Suite or Apt

Holly Springs
City

NC
State

27540
Postal Code

What district do you live in?

☒ District 2

Home: (919) 285-2186

Primary Phone

Home: (919) 890-1221

Alternate Phone

mckinley.wooten@nccourts.org

Email Address

North Carolina Administrative
Office of the Courts

Employer

Deputy Director

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Holly Springs

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I feel that my experience as a former licensed foster parent in Wake County, the executive manager for the statewide Guardian ad Litem Program, and a deputy director for the statewide court system will bring a needed perspective to the work of the Board.

Work Experience

Deputy Secretary, North Carolina Dept. of Administration (2001-2009) Deputy Director, North Carolina Administrative Office of the Courts (2009-present)

Volunteer Experience

Board Member, State Employees Credit Union (2000-present); Community Adviser, Junior League of Raleigh (2009-present); Mentor, Big Brothers Big Sisters of the Triangle (2012-present); Board member, North Carolina Museum of History Foundation

Education

B.A. English~ Morehouse College Atlanta GA (1988) J.D. Vanderbilt University School of Law Nashville TN (1991)

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

Discussion with DSS Director

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS



Legislation Details (With Text)

File #: 16-1027

Type: Appointment **Status:** Agenda Ready

On agenda: 9/5/2017 **In control:** Board of Commissioners

Title: Upcoming Vacancies **Final action:**

Sponsors:

Indexes:

Code sections:

Attachments: [Upcoming Vacancies for October 2017.pdf](#)

Date	Ver.	Action By	Action	Result
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Upcoming Vacancies
Enter Recommended Action Here

**Upcoming Vacancies
October 2017**

Centennial Authority
2 Vacancies

Commission for Women
2 Vacancies

**Durham and Wake Counties Research and Production Service District Advisory
Committee**
3 Vacancies

Fire Commission
7 Vacancies