



# Wake County

301 South McDowell Street  
Raleigh, NC

## Meeting Minutes Board of Commissioners

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Monday, March 20, 2017

2:00 PM

Wake County Justice Center

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**Meeting Called to Order: Chairman Sig Hutchinson**

**Present:** 7 - Chairman Sig Hutchinson, Vice-Chair Matt Calabria, Commissioner John D. Burns, Commissioner Greg Ford, Commissioner Jessica Holmes, Commissioner Erv Portman, and Commissioner James West

Others Present: Jim Hartmann, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; David Ellis, Deputy County Manager; Johnna Rogers, Deputy County Manager

### **Pledge of Allegiance**

**Invocation: Commissioner Erv Portman**

### **Items of Business**

1. [Approval of Agenda](#)

**Commissioner Portman moved, seconded by Commissioner Holmes, to approve the agenda. The motion passed unanimously.**

2. [Approval of the Minutes of the Board of Commissioners' Regular Meeting of March 6, 2017](#)

**Commissioner Ford moved, seconded by Commissioner Portman, to approve the Minutes of the Board of Commissioners' Regular Meeting of March 6, 2017. The motion passed unanimously.**

3. [Retiree Recognition](#)

**Attachments:**    [Retiree Item Summary.docx](#)  
                          [Amanda Bryant Bio Final.docx](#)  
                          [Sharon Barrow Bio Final.docx](#)  
                          [Janice High Bio Final.docx](#)

Mr. Jim Hartmann, County Manager recognized the following retirees for their service to Wake County:

Ms. Amanda Bryant, Revenue Department, 30 years of service.  
Ms. Sharon Barrow, Community Services, 29 years of service.  
Ms. Janice High, Revenue Department, 32 years of service.

He presented each of them a plaque commemorative to their service to Wake County.

4.    [Resolution Supporting Raising the Age of Juvenile Jurisdiction for Certain Crimes and Supporting the Passage of House Bill 280](#)

**Attachments:**    [Raise the Age Item Summary 3-20-17.docx](#)  
                          [Raise the Age.docx](#)

Ms. Beth Nelson, Chair, Wake County Juvenile Crime Council, read aloud a letter from the Juvenile Crime Prevention Council supporting raising the age of juvenile jurisdiction for certain crimes and supporting the passage of House Bill 280.

Ms. Nelson said the jurisdiction was put into place 100 years ago and more attention should be brought forward to cognitive development and long-term economic benefits. She said recidivism will be improved. She said there have been reports to the General Assembly about the cost benefit analysis to raise the age. She said that employment for juveniles would become more improved including the involvement of parents in the process. She said that enforcement of serious violent crimes is still being considered.

Commissioner Holmes asked those members in support of Raise the Age to stand and be recognized.

Commissioner Holmes read aloud the resolution.

Commissioner Holmes introduced Mr. Adam Sotak, Public Engagement Director, to accept the resolution representing the NC Child and Raise the Age NC Coalition.

Commissioner Burns said that the objective is worthy and hopes the legislature will adopt. He said that the Board of Commissioners are in support that the court system is funded appropriately.

Vice-Chair Calabria commended Commissioner Holmes for her leadership toward the resolution. He said that the resolution encourages productive citizenship and saves taxpayers money.

Commissioner Portman said the resolution supports best practices in the community.

Commissioner West said he read a book called the Idea of Progress which exemplifies changes and progress and brings about adjustment and puts forward the best for the State of North Carolina. He said that the resolution brings about social and economic vitality for vulnerable communities.

Commissioner Holmes commended Commissioner West for moving her forward toward the resolution. She said the resolution encourages the Wake Delegation.

Commissioner Ford commended Commissioners Holmes and West for their persistence toward the resolution. He read aloud statistics about juveniles that are exposed to the criminal justice system.

**Commissioner Holmes moved, seconded by Commissioner Ford, that the Board of Commissioners approve a resolution in support of raising the age of juvenile jurisdiction from 16 to 18 in North Carolina for all crimes other than Class A through E felonies and traffic offenses and supports the passage of House Bill 280. The motion passed unanimously.**

The meeting went into recess for a press release on the resolution supporting raising the age of juvenile jurisdiction. The meeting reconvened.

## **Public Comments**

Ms. Octavia Rainey and a group of concerned citizens from Forest Hills Apartments came forward to express their concern about the terms of their lease. She said the displaced residents need access to a crisis intervention fund, assistance with rental deposits, and relocation funding. She said there is a 45 day time frame for residents to find alternate housing. She said that there is a subsidy associated with the housing units in many cases, and affordability of housing is income based. She said that vouchers assist with the payments for some of the residents. She said that many of the residents have children that

attend Wake County Public Schools and the housing issue affects children. She said in addition, some residents have disabilities and receive subsidy from Alliance Behavioral Healthcare. Ms. Rainey said there was no consideration for human integrity in the process.

Chairman Hutchinson assured Ms. Rainey that the board was listening to the resident's concerns and staff will assist with them.

Commissioner West said that the Board is receptive to their concerns and said that it is important that staff assist with the legality of loss of subsidies.

Commissioner Holmes said that Board of Commissioners hears the resident concerns and places them as priority. She said that the Affordable Housing Steering Committee will continue to discuss rental assistance. She assured residents that staff will work with residents and place this as a priority.

Ms. Rainey said that citizens will be meeting with town officials from the Town of Garner at local churches about the issue. She said there will be meetings with the Governor and Wake Delegation about the issue.

Mr. David Ellis, Deputy County Manager, came forward to obtain information from the residents.

Ms. Yolanda Smith, resident of Forest Hills Apartment, said that a homeless shelter or assistance from a friend were her only options for housing. She said that justice and fairness is important.

Ms. Linda Hines, (917 Seventh Avenue, Apt. D103) resident of Forest Hills Apartment, explained the issues with management at the Forest Hills Apartment. She spoke of her handicap and the issues with accomodation at the apartment.

Mr. Gerry Akland, National Alliance of Mental Illness (NAMI) said he wanted to speak to the board about those with mental illness so they don't end up in jails. He said there are many with needs for the mentally ill in Wake County. He said supervised transitional housing is needed especially for handicapped individuals. He said the additional housing in Wake County will save money. He asked the board to support supervised transitional housing and rehabilitation.

Ms. Michelle Zechmann, CEO, Haven House Services, thanked the board for the raise the age resolution for juveniles and for supporting the passage of House Bill 280.

Ms. Debra King, CEO, CASA, said that the Human Services Board

formed CASA 25 years ago. She said that CASA is celebrating its 25th Anniversary. She spoke of upcoming events that CASA will be hosting.

Ms. Karen Rindge, Executive Director, Wake Up Wake County, said that Wake Up Wake supports public transit. She said there will be public input meetings for the transit plan in the coming weeks. She said comments will be received through April 3 at WakeTransit.com. She shared information about upcoming national transit meetings.

Ms. Cecilia Ebron said her parents live (917 Seventh Avenue, Apt. A105) in the Forest Hills Apartments. She said that she represents senior citizens and has been the caretaker for her parents. She asked the board to heed the letter that was written to residents about their lease. She read aloud a statement from the letter that was sent to the residents.

## Consent Agenda

**Vice-Chair Calabria moved, seconded by Commissioner Ford, to approve the consent agenda and amend the last sentence of the specific action requested of item # 6 read "the request is to authorize the County Manager to execute a contract on behalf of Wake County for this agreement and to execute a consent to assignment of a contract to NCapital." The motion passed unanimously.**

5. [Approval of Funding Agreement for NC State University Gregg Museum](#)

**Attachments:**    [NCSU Gregg Museum Funding Agreement Item Summary.docx](#)  
[Funding Agreement with Wake County for Gregg Museum for approval.docx](#)  
[Budget Memo - FY 2017 Major Facilities Capital Fund 3-20-17.xlsx](#)

**Vice-Chair Calabria moved, seconded by Commissioner Ford, that the Board of Commissioners approve a funding agreement in the amount of \$650,000 for the North Carolina State University Gregg Museum and appropriate \$650,000 in the Major Facilities CIP Fund. The motion passed unanimously.**

6. [Ten-Year Agreement with NWN Corporation for a Hosted Unified Communications Solution to Replace the County's Existing Landline Phone Service](#)

**Attachments:**    [Item Summary](#)  
                          [Wake County-NWN Draft Agreement to BOC.docx](#)  
                          [NWN Contract](#)  
                          [NWN SOW](#)  
                          [Consent to Assignment](#)

**Vice-Chair Calabria moved, seconded by Commissioner Ford, That the Board of Commissioners approve a ten-year NWN Corporation agreement for NWNComm Hosted Collaboration Solution to replace the County's existing Centrex landline telephone service which is nearing end of life. The request is to authorize the County Manager to execute a contract on behalf of Wake County for this agreement and to execute a consent to assignment of a contract to NCapital. The motion passed unanimously.**

**7.    [Emergency Management Performance Grant \(EMPG\) Federal Fiscal Year 2016](#)**

**Attachments:**    [2016 EMPG Supplemental Item Summary 03-03-2017.doc](#)  
                          [EMPG 2016 Supplemental Grant.pdf](#)  
                          [Budget Memo - FY 2017 Grants Fund.xlsx](#)

**Vice-Chair Calabria moved, seconded by Commissioner Ford, that the Board of Commissioners accept and appropriate the North Carolina Department of Public Safety Emergency Management Performance Grant in the amount of \$17,958.50 and authorize the County Manager to sign the MOA. The motion passed unanimously.**

**8.    [Interlocal Agreement Designating a Joint Historic Preservation Commission in Wake County Between Wake County and the Town Of Zebulon](#)**

**Attachments:**    [Zebulon ILA Item Summary.docx](#)  
                          [ILA-Zebulon-Wake County.pdf](#)

**Vice-Chair Calabria moved, seconded by Commissioner Ford, that the Board of Commissioners approve the attached Interlocal Agreement to designate a Joint Historic Preservation Commission between Wake County and the Town of Zebulon, subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.**

**9.    [Resolution of Support for Triangle J Council of Governments to form Economic Development District in Partnership with United States Economic Development Administration \(EDA\)](#)**

**Attachments:**    [TJOG tem Summary.docx](#)  
                          [Wake County EDD Resolution.docx](#)

**Vice-Chair Calabria moved, seconded by Commissioner Ford, that the Board of Commissioners adopt the attached Resolution supporting Triangle J Council of Governments forming an Economic Development District through the United States Economic Development Administration. The motion passed unanimously.**

**10. [Resolution of Support for Falls Lake Reservoir Reallocation Project](#)**

**Attachments:**    [Falls Lake Reservoir Item Summary 3-20-17.docx](#)  
                              [Falls Lake Reservoir Resolution.docx](#)

**Vice-Chair Calabria moved, seconded by Commissioner Ford, that the Board of Commissioners adopt the attached Resolution supporting the Falls Lake Reservoir Reallocation Project. The motion passed unanimously.**

**Regular Agenda**

**11. [Acquisition of Property for Use as a Human Services Multi-Services Center](#)**

**Attachments:**    [Agenda Item-Oak City Multiservices.doc](#)  
                              [Oak City Center - BoC PPT 3-14-17.pptx](#)  
                              [Conceptual Site Plan.pdf](#)  
                              [Seller Signed Contract to Purchase.pdf](#)  
                              [Seller's Appraisal Summary.pdf](#)  
                              [County Appraisal Summary.pdf](#)  
                              [City Council Mtg Minutes OAK CITY OUTREACH CENTER.pdf](#)  
                              [Preliminary Project Cost Summary.pdf](#)  
                              [Budget Memo - FY 2017 County Capital Fund - County](#)  
                              [Buildings.xlsx](#)  
                              [Budget Memo - FY 2017 Non-Departmental.xlsx](#)

Ms. Annemarie Maiorano, Wake County Human Services Deputy Director of Operations, said in November 2013, the Raleigh City Council directed City staff work with County staff and The Partnership to End and Prevent Homelessness to develop a one-stop-shop for individuals and families at risk of homelessness who need a comprehensive service approach. Ms. Maiorano said that the purpose of Oak City Center is to provide a centralized site where people can be connected to an array of services that will help them secure permanent housing.

She shared additional information about the multi-service center function.

- Point of entry to homeless service system
- Coordinated assessment of client needs

- Provide immediate referrals and resources
- Provide meals on weekends
- Vital infrastructure for a growing community

She shared information about services that would be offered at the Oak City Center.

- Comprehensive assessment of client needs
- Resource information and referral
- Mental health assessment and referral
- Temporary placement into emergency shelter
- Medical triage, care and transportation for medically compromised
- Support services for veterans
- Assistance for persons at-risk of homelessness
- Onsite housing info: classes and vacancy lists
- Access to showers, laundry, and other basic needs
- Transportation to offsite providers
- Employment training & educational opportunities
- Neighborhood Resource: address community needs
- Community room for use by neighbors / neighborhood groups
- Weekend meal distribution

Ms. Maiorano said the outcomes will reduce the length of time someone is homeless, make data driven decisions, and use resources to combat homelessness more effectively.

She said a core team comprised of staff from the City of Raleigh, Wake County, Catholic Charities, and the Partnership to Prevent and End Homelessness spent considerable time engaging the community in the determination of programming and location for Oak City Center. The team engaged providers and clients to determine what services would be needed at the center. They visited and researched other multi-service centers. They held meetings and presented at community meetings. Wake County and City of Raleigh staff met with community leaders from the Central Community Advisory Committee (CAC) and the South West CAC.

She shared a chart of milestones since November 2013. She shared the following site search criteria information.

- Within 3 miles of Moore Square
- Building at least 18,000 square feet in size
- Buildable area able to accommodate 18,000 square foot building, plus parking (at least  $\frac{3}{4}$  acre)
- Property available for sale or lease

She shared a map of the site.

Ms. Maiorano shared the location rationale.

1. Site is in close proximity to downtown.
2. New use will revitalize a blighted building, improving neighborhood appearances.
3. Use will secure the property: people will no longer be able to wander onto the property.
4. Can readily expand upon existing services at adjacent Wilmington Street Center.
5. Center will provide high quality services to people who need them. Residents in surrounding neighborhoods can benefit from these services, too.
6. Center will be an asset to the neighborhoods and the community.

The City Council's direction followed a recommendation of the Food Distribution Task Force as a long-term, holistic solution for addressing homelessness.

Mr. Mark Forestieri, Wake County Facilities, Design, and Construction Director shared a summary of information on the selected site at 1430 South Wilmington Street Raleigh, N.C.

- 34,000 SF Warehouse
- Constructed in 1958
- Masonry Walls with Brick Veneer
- One Story Building
- 4.2 Acre Site
- Adjacent to South Wilmington Center
- Bus Access Near Front of Building
- Acquisition Cost: \$1,200,000

He shared the conceptual plan and layout of the site. He shared a conceptual layout of the space. He shared the preliminary capital project budget summary. He shared information about the Interlocal Agreement from the City of Raleigh.

1. City Council Authorized Funding Commitment Dec. 6, 2016
2. Authorized City Manager to Execute Agreement with County
3. This will be Interlocal Agreement Between County & City
4. County Collaborates with City on Site Selection & Development
5. County Purchases Site/Designs & Develops Project
6. City Commits \$3,148,000 to Development of the Project
7. Parties Collaborate to Plan and Select Operating Vendors
8. Agreement Brought Forward to Board at Subsequent Meeting

Mr. Forestieri shared the project schedule and the next steps.

He shared the summary of the board action requested.

Commissioner West asked about specialized training and educational opportunities and how the quality of life indicators are captured. Ms. Maiorano said there would be coordinated intake and assessment to determine the individual needs of the family. She said a database system will assist with determining the data.

Commissioner Holmes acknowledged Ms. Regina Petteway, Wake County Human Services Director; Shauna Overdorf, Executive Director, Partnership to End Homelessness; Ms. Alicia Arnold, Housing and Community Revitalization Director; and Ms. Annemarie Maiorano, Human Services Deputy Director. She commended the use of ABC funds for this initiative. She said that the women's shelter is high priority.

Ms. Maiorano said gap analysis has been performed and will assist with decisions for the planning of a future women's shelter.

Commissioner Burns said that his church assists with homelessness and that he is excited to see the results of the project. He said that he is excited to see a women's shelter plan move forward.

Chairman Hutchinson thanked staff and the partners for their work and said there is value to the services provided.

**Commissioner Ford moved, seconded by Commissioner Burns, that the Board of Commissioners:**

- 1. Authorize the County Manager to enter into a purchase agreement with Capital Realty, Inc. for a property located at 1430 South Wilmington Street, Raleigh for a proposed Multi-services Center, and approve the acquisition of the property up to the amount of \$1,200,000 subject to the terms and conditions of the purchase agreement and other terms and conditions acceptable to the County Attorney;**
- 2. Appropriate \$2,675,000 to this project from the portion of the General Fund designated for ABC funding, such funding to be available upon execution of the Interlocal Agreement by Wake County and City of Raleigh; and**
- 3. Appropriate \$1,863,000 from the Affordable Housing Fund to the County Capital Fund**

**The motion passed unanimously.**

**12. [Wake Technical Community College CIP Appropriation](#)**

**Attachments:**    [03.20.17 WTCC Item Summary Final WTCCdocx.docx](#)  
                          [BOC Resolution Wake Technical Community College CIP](#)  
                          [Appropriation 03.20.17.docx](#)  
                          [WTCC 7 Year CIP.pdf](#)

Dr. Stephen Scott, President, Wake Technical Community College, said that Wake Technical Community College would like to be a partner in the planning process for a womens' center. He said the request covers new building projects, repair and renovation lifecycle projects, infrastructure projects, and information technology infrastructure projects. He said the request would be funding for three new buildings on RTP, Northern Wake and Main Campuses, Repair/Renovation and Lifecycle projects on all campuses, infrastructure projects and IT Infrastructure planning and projects for all campuses.

Mr. Tom Looney, Chair, Wake Technical Community College Board of Trustees, thanked the Board of Commissioners for their commitment and vision to Wake Technical Community College. He said that leadership and vision provides life changing aspects to the students. He said IT Companies are supportive of technology at Wake Technical Community College. He said there are commitments for citizens to work at these companies that partner with Wake Technical Community College. He thanked the Board of Commissioners for appointing the WakeTech Board of Trustees to serve.

Commissioner Burns asked about the funding sources from previous bonds for Wake Tech. Ms. Johnna Rogers, Deputy Manager, said that this is the first appropriation of the seven year limited obligation bonds for the new seven year building program.

Commissioner Holmes thanked Dr. Scott and his staff for the work and making a difference in the community for jobs and the economy.

Chairman Hutchinson thanked Dr. Scott and his staff for their work toward education in the community.

**Vice-Chair Calabria moved, seconded by Commissioner Ford, that the Board of Commissioners adopt the attached resolution for the following action:**

- 1. Appropriate a total of \$25,423,756 to fund 3 new building projects on RTP, Northern Wake and Main Campuses, Repair/Renovation and Lifecycle projects on all campuses, Infrastructure and IT Infrastructure projects on all campuses The motion passed unanimously.**

13. [Approval of Updated Schematic Design for the Wake Forest Community Library Expansion and Renovation Project](#)

**Attachments:**    [BOC Agenda 3-20-17.doc](#)  
                          [SD Program Summary.pdf](#)  
                          [WF Library Schematic Site Plan.pdf](#)  
                          [WF Library Schematic Floor Plan.pdf](#)  
                          [WF Library Exterior Rendering from Northeast.pdf](#)  
                          [WF Library Exterior Rendering at Entry.pdf](#)  
                          [WF Library Interior Rendering.pdf](#)  
                          [Sustainable Features.pdf](#)  
                          [Wake Forest Library Budget Summary.pdf](#)

Mr. Patrick McHugh, Wake County Facility Design and Construction Project Manager, said the Wake Forest Community Library expansion was the first project to begin from the 2007 Libraries Master Plan. On May 19, 2008, the Board originally approved schematic design for this project. The project includes a 4,000 square foot expansion and renovation to the existing 5,170 square foot Library built in 1996. The design was developed to a point where it was ready to publically bid, but a decision to postpone this and other Library projects designated in the 2007 bond referendum was made in wake of the economic crisis, and the project was suspended indefinitely.

The County's 2017 Fiscal Year budget included funds to resume the development process. Generally this includes validating the space program, checking for building code change impacts, updating specified products that may no longer be available and obtaining site development and building permits. Additional funding for construction and Furniture, Fixtures & Equipment is identified in the CIP for the next fiscal year, in order to accommodate 10 years of inflation.

The Wake Forest Community Library is located on East Holding Avenue in Wake Forest, at the southern perimeter of the Town center. This location is within a County service complex that includes an EMS station, and the Northern Regional Center, in addition to the Library. The Kiwanis Park is also co-located on the property. No land acquisition is necessary for this expansion.

He said the facility's design will feature additional space for books for all age groups, a children's program area, reading areas, public access computers, self checkout stations, youth and children's areas and administrative support space. A program summary of spaces within the building is attached. The building addition maintains its street presence and offers a fresh new look to the campus.

Mr. McHugh introduced Ms. Stephanie Garner, LS3P Architects, whom described the site plan and interior of the building.

Mr. McHugh said the Library Commission endorsed the recommendation and shared the timeline.

Commissioner West asked about how the programming needs are met for the area.

Mr. Mike Wasilick, Wake County Library Director, said that there was a master plan and growth was anticipated. He said that the new library will allow for more programming and there will be more libraries coming online in the future.

Commissioner Ford said that there are sidewalks and multimodal transportation. He asked if there are bike racks at the new library.

Mr. McHugh said there are bike racks at the library and at the neighboring regional center. He said that transit options can be researched for this site.

**Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners approves the updated schematic design of the expansion and renovation to Wake Forest Community Library. The motion passed unanimously.**

**14. [Appropriate \\$3.42 Million in the General Fund for the Wake County Sheriff's Office](#)**

**Attachments:** [Item Summary](#)

[Sheriff's Office PowerPoint re Appropriation 3-20-17.pptx](#)

[Budget Memo - FY 2017 Non-Departmental.xlsx](#)

[Budget Memo - FY 2017 Sheriff.xlsx](#)

Ms. Sara Warren, Business Officer, Wake County Sheriff's Office, said that the Wake County Sheriff's Office is experiencing a high rate of cost overruns compared to prior fiscal years because of medical costs for inmates outside the detention facilities health clinic and overtime in detention, which is being used to fill an average of 30 vacant positions. She said that since the opening of the second phase of the Wake County Detention Center in April 2012, the Wake County Sheriff's Office continues to struggle with recruiting and retaining a highly qualified workforce. Ms. Warren shared a chart of the budget appropriation of \$3.4 million for the Wake County Sheriff's office. She shared a chart of the trends of cost. She shared the detention overtime information.

- Detention Overtime
  - Necessary to cover 24/7 posts in the detention center
  - Average 6-7 daily vacancies due to annual, sick, and/or

military leave

- Turnover is approximately 8 FTEs per month in detention
- Current vacancy is 40 FTE. Most recent detention certification class recruited only 11 cadets.
  - Due primarily to low pay compared to peer counties or other correctional settings
  - In 2016, only 82 FTEs were hired out of a total applicant pool of 788. Many do not pass the physical or written assessment or do not pass the background check.
- Regular vacancies must be filled with overtime

Ms. Warren said that during the 2013-2014 General Assembly session that the cost burden of hospital cost and outside medical care the responsibility of counties. She said that once an inmate is in the custody of law enforcement or the jail, Wake County is responsible for the outside medical care. She said that pre-existing conditions can no longer be denied and Wake County must ensure their treatment. She said that Wake County contracts with Corvel, a third party medical reviewer. She said that on average, Corvel saves Wake County 60 percent on all medical billing. She said that legislation indicates that the county should not be charged more than 70 percent of the rate or twice the Medicaid rate. She said that Wake County typically pays 40 percent of the billed cost.

Commissioner Ford asked what is the total department overtime for each officer. Ms. Warren said that a seventy hour week schedule is common with rotating shifts.

Commissioner Burns asked about the spring and summer spikes for the overtime. Ms. Warren said that the months of April/May are spiked are due to the FLSA payroll schedule.

Commissioner Holmes asked if the legislation of 2014 affected the cost. Ms. Warren said Wake County was challenged by a provider and acted on the legislation in 2016. Commissioner Holmes asked if there was any state funding provided to offset the cost that the county is responsible for. Ms. Warren said there was no additional funding offered by the state and they requested rate control.

Vice-Chair Calabria said unfunded mandates are a result of the request and the cause for concern.

Commissioner Portman asked if there are annual projections as the request is a bandaid for this year's budget.

Mr. Donnie Harrison, Wake County Sheriff, said it is difficult to predict

which of those that will be incarcerated. He said that once an inmate is in custody, Wake County covers the cost. He said lack of health insurance after retirement and wages are the largest reasons for recruitment and retention. Sheriff Harrison said Dr. Obinaya Umesi saves the county money treating inmates.

Commissioner Ford asked if there can be volunteers to help. Sheriff Harrison said that mandatory overtime is required.

Mr. Hartmann said the sheriff has asked for additional funding in the upcoming budget. There must be coverage for medical cost. He said WakeMed used to write off the cost. He said the medical care and third party reviewer costs are well managed.

Commissioner Burns asked how many of the patients are pre-conviction. Ms. Warren said the sentenced population are covered by the state. Mr. Harrison said up to 80 percent of the inmates have not been tried.

Chairman Hutchinson asked how many patients will be covered by Medicaid. Ms. Warren said that Medicaid is terminated within 30 days of being in custody.

Ms. Liz Scott, Wake County Deputy Program Manager for Medicaid; and Ms. Antonia Pendroza, Wake County Human Services Program Manager came forward. Ms. Pedroza said Medicaid will be suspended. Ms. Scott said that once a person is incarcerated, the Medicaid is terminated. The covered individual would need to reapply.

Ms. Pendroza said Medicaid expansion lowers the cost of recidivism.

Commissioner Portman asked if private insurance covers the cost. Sheriff Harrison said that insurance is billed, but most inmates do not have coverage.

Commissioner Portman asked if there was higher cost as it relates to health care. Sheriff Harrison said that the average length of stay is beyond 25 days. He said the budget office is working with his staff on salaries.

Commissioner Holmes asked if Medicaid is reinstated after the person is released. Ms. Scott said that there is a 45-day time period for approval of Medicaid after the individual applies.

Commissioner Calabria asked what circumstances cause an inmate to have an unusual length of time in jail. Sheriff Harrison said that trial dates sometimes lengthen the process.

Commissioner West said pay for detention officers is a motivator. He asked if there has been a study about the motivational factors for employment. Ms. Warren said a pay analysis has been conducted.

Commissioner Portman said that moving forward decisions by the state will have impacts to counties.

Commissioner Holmes expressed her appreciation for the sheriff and his staff for his presence and for being in the community. Sheriff Harrison said his job is rewarding and he appreciates the support of the board.

**Commissioner Ford moved, seconded by Commissioner Holmes, that the Board of Commissioners appropriate \$3.42 million in the general fund for the Wake County Sheriff's Office to address cost overruns. The motion passed unanimously.**

**15. [Transit Committee](#)**

Chairman Hutchinson recognized Mr. Otis Allen and Mr. Jerome Brown for their leadership on transit and for attending today's meeting. He said the Transit Planning Advisory Committee (TPAC) will be coming forward with a recommendation. He said the Transit Annual Plan is available. He encouraged citizens to provide comments online at [www.Wakegov.com](http://www.Wakegov.com). He said the half cent sales tax, auto registration fee, and rental tax will provide \$91 million for transit. He said the existing inventory will show the citizens it is paying off.

Mr. Hartmann said the Transit Committee requested a letter that will be on the April 3 agenda for approval by the Board of Commissioners.

Commissioner West said there has been input and feedback from the citizens regarding transit. He said there will be a meeting on April 28, 2017 to further discuss GoTriangle, Transit, and Southeast Raleigh.

**16. [Growth, Land Use and Environment Committee](#)**

Commissioner Burns said at the March 13, 2017 meeting of the Growth, Land Use and Environment Committee, the following information was discussed:

- Rule Review Process
- Off Site Easement Rule Review
- Solid Waste Convenience Center Program Controls Review
- Solid Waste Action Plan

## **Commissioner Reports**

Commissioner Burns said that he met with new refugees that recently

moved to North Carolina. He said that he would be working with the community college for english language courses. He said that he will be working with them to assist with their transition to citizenship.

Commissioner Holmes commended Ms. Dara Demi, Communications Director; Mr. Chris Dillon, Intergovernmental Relations Director; and Mr. David Ellis, Deputy County Manager for their assistance with agenda items to be brought before the Board of Commissioners. She said that each board member has received information on a proposal for a second chance initiative in partnership with the North Carolina Justice Center. She said the initiative is a community success initiative to address recidivism.

Vice-Chair Calabria said Wake County has reached a milestone for food security for free and reduced lunch. He said the public schools have a program called breakfast in the classroom for increasing the qualifying of free and reduced lunches. He thanked Ms. Regina Petteway, Human Services Director; Ms. Katherine Williams, Wake County Cooperative Extension; Ms. Margaret Raynor, Human Services Board Member; Mayor Frank Eagles, Town of Rolesville, and Ms. Monika Johnson-Hostler, Chair, of the Board of Education for the support toward these programs.

Chairman Hutchinson said the Population Health Task Force is meeting to discuss the impacts of the health of the citizens in Wake County. He said citizen zip code is determinant of the well being of citizens.

Commissioner Ford said that all board members have signed the letter to the General Assembly regarding the redistricting of local boards in regards to Senate Bill 181. He said the Board of Commissioners fully supports the content of the letter and it will be sent to the Wake County Legislative Delegation.

Mr. Hartmann said that public safety staff was responsive in managing the recent fire in downtown Raleigh. He said the response was quick and no one perished as a result. He said there will be displacement of residents for a period of time.

### **Closed Session**

Mr. Scott Warren, County Attorney, said there was no need for a closed session.

### **Adjourn**

**Commissioner Burns moved, seconded by Commissioner Ford, to adjourn the meeting. The motion passed unanimously.**

Respectfully submitted,

Denise M. Hogan, NCCCC  
Clerk to the Board  
Wake County Board of Commissioners



## Legislation Details (With Text)

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**File #:** 16-762

**Type:** Items of Business      **Status:** Agenda Ready

**On agenda:** 3/20/2017      **In control:** Board of Commissioners

**Title:** Approval of Agenda

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
3/20/2017	1	Board of Commissioners	accepted	

Approval of Agenda



## Legislation Details (With Text)

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**File #:** 16-763

**Type:** Items of Business      **Status:** Agenda Ready

**In control:** County Manager

**On agenda:** 3/20/2017      **Final action:**

**Title:** Approval of the Minutes of the Board of Commissioners' Regular Meeting of March 6, 2017

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
3/20/2017	1	Board of Commissioners	accepted	

Approval of the Minutes of the Board of Commissioners' Regular Meeting of March 6, 2017



## Legislation Details (With Text)

**File #:** 16-760  
**Type:** Items of Business  
**Status:** Agenda Ready  
**In control:** Human Resources  
**On agenda:** 3/20/2017  
**Final action:**  
**Title:** Retiree Recognition  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Retiree Item Summary.pdf](#)  
[Amanda Bryant Bio Final.pdf](#)  
[Sharon Barrow Bio Final.pdf](#)  
[Janice High Bio Final.pdf](#)

Date	Ver.	Action By	Action	Result
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### Retiree Recognition

**That the Board of Commissioners recognizes upcoming retirees for their years of service to the County**

Amanda Bryant  
Revenue Agent  
Revenue Department

Amanda Bryant began working with Wake County in the Tax Collector's office in June, 1986. Amanda began her employment as a cashier and then moved into the collection of taxes. Over a period of time, she moved into a specialty area of handling the Bankruptcy Collections. This division is where she spent the last 20 years serving the citizens of Wake County. Her attention to detail and dedication to the County were invaluable.

During her career with Wake County, Amanda was also involved with various charities, including fundraising for certain groups. Most notably in recent years, she was involved with the Susan G. Komen Foundation and the Race for the Cure. In 2016 Amanda was recognized for her years of volunteer work and received the Gold Presidential Volunteer Service Award.

Amanda retired on March 1, 2017. Amanda's retirement plans include working in a bankruptcy position with the State of North Carolina. Please join me in congratulating Amanda on her retirement.

Sharon Barrow  
Library Assistant  
Community Services

Sharon began working for Wake County in July, 1987. Her first job was as a Library Floater, based at the Library Administration Building. Floaters worked in county library locations providing circulation and staffing support. Sharon floated to Cary Community Library on temporary assignment, became a branch library assistant and remained at that location for twelve years. In later years, she continued serving the citizens of Wake County in the Wendell, Green Road and Richard B. Harrison library branches.

As a library assistant, Sharon provided circulation, reference and customer service support. Team members relied on her readers advisory and collection development expertise, especially in the areas of African American contemporary literature. She taught senior patrons basic computer literacy skills and led a popular, long running book club discussion group. Sharon was a valuable member of the library system.

Sharon will retire with almost 30 years of service. Her immediate plans include a train excursion to New Orleans, Louisiana to visit with fellow quilters. After returning home, she will complete the restoration of her art studio and launch a second career as an artisan. Please join me in congratulating Sharon on her retirement.

Janice High  
Revenue Agent  
Revenue Department

Janice began working for Wake County in May, 1985. She started as a tax clerk in the Revenue Department where she manually valued individual personal property accounts. At that time personal property included home furnishings, licensed vehicles and boats of county residents. She was later assigned to and remained with the Business Personal Property section. In that division, she reviewed annual listing forms and accompanying records which she then updated the Business Personal Property accounts of businesses throughout Wake County. Janice was also part of the Revenue Department's busy Call Center where she provided great customer service to taxpayers on a variety of tax related matters.

Janice often served as a mentor to new staff within her section. Co-workers frequently relied on her expertise in professional matters. She was also a personal friend to many of her colleagues. As an ordained minister, many people felt comfortable talking to her.

After retiring, Janice first plans to take some time to relax. She then plans to further pursue her passion of counseling others through her ministry outreach, which she has been a part of for over 25 years. She also hopes to spend time at a nearby lake where she and her husband can find a peaceful escape from the hectic city life. Please join me in congratulating Janice on her retirement.



## Legislation Details (With Text)

**File #:** 16-797

**Type:** Items of Business      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 3/20/2017      **Final action:**

**Title:** Resolution Supporting Raising the Age of Juvenile Jurisdiction for Certain Crimes and Supporting the Passage of House Bill 280

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Raise the Age Item Summary 3-20-17.pdf](#)  
[Raise the Age.pdf](#)

Date	Ver.	Action By	Action	Result
3/20/2017	1	Board of Commissioners	accepted	

Resolution Supporting Raising the Age of Juvenile Jurisdiction for Certain Crimes and Supporting the Passage of House Bill 280

**That the Board of Commissioners approves a resolution in support of raising the age of juvenile jurisdiction from 16 to 18 in North Carolina for all crimes other than Class A through E felonies and traffic offenses and supports the passage of House Bill 280**

**A RESOLUTION SUPPORTING RAISING THE AGE OF JUVENILE JURISDICTION FROM 16 TO 18 IN NORTH CAROLINA FOR ALL CRIMES OTHER THAN CLASS A THROUGH E FELONIES AND TRAFFIC OFFENSES AND SUPPORTING THE PASSAGE OF HOUSE BILL 280.**

**WHEREAS**, on March 8, 2017, a bipartisan group of North Carolina House of Representative members filed House Bill 280 with the North Carolina House of Representatives Clerk's Office; and

**WHEREAS**, House Bill 280, titled "Juvenile Justice Reinvestment Act" would raise the age of juvenile jurisdiction to include 16- and 17-year-olds except in the case of certain felonies and motor vehicle laws; and

**WHEREAS**, North Carolina remains one of only two states in the U.S. that automatically prosecute 16- and 17-year-olds as adults, regardless of the severity of the crime; and

**WHEREAS**, adolescents prosecuted in the juvenile justice system are less likely to go on to commit another crime compared to juveniles tried in the adult system, which results in lower costs to society and more children growing up to become educated, employed citizens; and

**WHEREAS**, evidence shows that the juvenile justice system - with programs tailored to how children think and learn - is more effective at rehabilitating youth and that neuroscience and psychological studies prove brain development continues until well into a person's 20s; and

**WHEREAS**, raising the age of juvenile jurisdiction to 18 will lead to significant long-term financial savings, safer communities, better academic results and overall better outcomes for children; and

**WHEREAS**, although juvenile crime has been declining, in 2014 alone, more than 17,000 misdemeanor charges were filed against 16- and 17-year-olds statewide; and

**WHEREAS**, even in cases where the charges are dismissed, there remains the very real and long-term collateral consequences of a public record that could impact a young person's ability to get hired for their first job, be eligible for college financial aid or enlist in the military; and

**WHEREAS**, 97 percent of crimes committed by 16- and 17-year-olds in North Carolina are either categorized as misdemeanors (80 percent) or non-violent felonies (17 percent); and

**WHEREAS**, in 2016, the NC Commission on the Administration of Law & Justice under the strong direction and leadership of NC Supreme Court Chief Justice Mark Martin, made a recommendation in favor of raising the age of juvenile jurisdiction (except for A-E felonies and traffic offenses); and

**WHEREAS**, the NC Commission on the Administration of Law & Justice also recommends expanding existing programs to reduce school-based referrals to juvenile and adult court known as "School-Justice Partnerships;" and

**WHEREAS**, the NC Sheriffs' Association, NC Police Benevolent Association, NC Association of County Commissioners, NC Association of Chiefs of Police, and NC Chamber of Commerce Legal Institute are all on record in support of raising the age to 18; and

**WHEREAS**, the North Carolina Association of County Commissioners adopted raising the age of juvenile jurisdiction from 16 to 18 in its 2017-2018 Legislative Goals, placing it within the top five priority goals for the session;

**THEREFORE BE IT RESOLVED** that the Wake County Board of Commissioners reaffirms its support raising the age of juvenile jurisdiction from 16 to 18 for all crimes other than Class A through E felonies and traffic offenses

**AND BE IT FURTHER RESOLVED** that the Wake County board of Commissioners asks the North Carolina General Assembly to adopt House Bill 280, together with all necessary funding such a change requires.

Adopted the 20th day of March, 2017.

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Sig Hutchinson, Chairman  
Wake County Board of Commissioners



## Legislation Details (With Text)

**File #:** 16-756  
**Type:** Consent Item  
**Status:** Agenda Ready  
**In control:** County Manager  
**On agenda:** 3/20/2017  
**Final action:**  
**Title:** Approval of Funding Agreement for NC State University Gregg Museum  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [NCSU Gregg Museum Funding Agreement Item Summary.pdf](#)  
[Funding Agreement with Wake County for Gregg Museum for approval.pdf](#)  
[Budget Memo - FY 2017 Major Facilities Capital Fund 3-20-17.pdf](#)

Date	Ver.	Action By	Action	Result
3/20/2017	1	Board of Commissioners		

Approval of Funding Agreement for NC State University Gregg Museum

**That the Board of Commissioners approves a funding agreement in the amount of \$650,000 for the North Carolina State University Gregg Museum and appropriates \$650,000 in the Major Facilities CIP Fund**



**Budget and Management Services  
Inter-Office Correspondence**

**TO:** Jim Hartmann, County Manager

**FROM:** Michelle Venditto, Budget and Management Services Director

**SUBJECT:** *Revisions to Fiscal Year 2017 Capital Improvement Fund Project Ordinance, Sections 4(A) and 4(B)*

The following chart summarizes all budget revisions to the Fiscal Year 2017 adopted budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics*.

<b>Fund: Major Facilities Fund</b>				
<b>REVENUES</b>				
<b>Date</b>	<b>Description of Revision or Adjustment</b>	<b>Revenue Category</b>	<b>Amount</b>	<b>Balance</b>
July 1, 2016	Original Appropriation	Various	\$1,158,000	\$1,158,000
October 17, 2016	Appropriate funding for future competitive projects as outlined in the 20th Amendment to the Major Facilities ILA	Transfer from Major Facilities Operating	\$1,000,000	\$2,158,000
<b><i>March 20, 2017</i></b>	<b><i>Appropriate \$650,000 of reimbursed 2-for-1 funds for the NC State University Gregg Museum</i></b>	<b><i>Reimbursement from City of Raleigh</i></b>	<b><i>\$650,000</i></b>	<b><i>\$2,808,000</i></b>
<b>EXPENDITURES</b>				
<b>Date</b>	<b>Description of Revision or Adjustment</b>	<b>Department</b>	<b>Amount</b>	<b>Balance</b>
July 1, 2016	Original Appropriation	Major Facilities	\$1,158,000	\$1,158,000
October 17, 2016	Appropriate funding for future competitive projects as outlined in the 20th Amendment to the Major Facilities ILA	Major Facilities	\$1,000,000	\$2,158,000
<b><i>March 20, 2017</i></b>	<b><i>Appropriate \$650,000 of reimbursed 2-for-1 funds for the NC State University Gregg Museum</i></b>	<b><i>Major Facilities</i></b>	<b><i>\$650,000</i></b>	<b><i>\$2,808,000</i></b>



## Legislation Details (With Text)

**File #:** 16-761

**Type:** Consent Item      **Status:** Agenda Ready  
**In control:** Information Services

**On agenda:** 3/20/2017      **Final action:**

**Title:** Ten-Year Agreement with NWN Corporation for a Hosted Unified Communications Solution to Replace the County's Existing Landline Phone Service

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Item Summary](#)  
[Wake County-NWN Draft Agreement to BOC.pdf](#)  
[NWN Contract](#)  
[NWN SOW](#)  
[Consent to Assignment](#)

Date	Ver.	Action By	Action	Result
3/20/2017	1	Board of Commissioners		

Ten-Year Agreement with NWN Corporation for a Hosted Unified Communications Solution to Replace the County's Existing Landline Phone Service

**That the Board of Commissioners approves a ten-year NWN Corporation agreement for NWNComm Hosted Collaboration Solution to replace the County's existing Centrex landline telephone service which is nearing end of life. The request is to authorize the County Manager to execute a contract on behalf of Wake County for this agreement**

After evaluating the proposals and technical presentations, the team determined that the solution offered by NWN Corporation presented the best overall value for Wake County. The NWN offering was the best match to the evaluation criteria, providing the control and flexibility desired as well as providing the best E-911 solution. Further, NWN is the provider for Wake County Schools, City of Charlotte, Alamance Burlington County Schools, Chapel Hill Carrboro City Schools, Lenoir County Schools, will soon be going live with Town of Chapel Hill and Guilford County Government, and we have received positive feedback from the customers we have interviewed.

The NWN solution is available for the County to purchase utilizing an existing contract vehicle. NCGS 143-129(3) gives the County authority to purchase from cooperative purchasing agreements, in this case, the City of Jacksonville/North Carolina Local Government Information Systems Association (NCLGISA). The County has historically utilized this contract as the purchasing vehicle for Cisco hardware and maintenance acquisitions. Using this contract vehicle will reduce the procurement time to implement a solution and provide the County the financial benefit of the pre-negotiated purchasing vehicle.

American Systems performed a cost analysis based upon current State of NC contract rates and the information provided as part of the RFI response and found that NWN's pricing was well within established norms experienced by multiple federal and state customers.

Projected savings from implementation of the new service could be up to \$240,000 yearly.

Wake County Telecommunications staff will lead the migration effort for this project. Upon execution of contract, the project team will spend 120 days with NWN working on design, development and system build. When the system is ready, the County will begin migrating lines to the new platform. The migration phase is expected to last 12 months.

Telecommunications staff will contact each department to schedule conversion planning meetings and provide migration timeline details. Department contacts will be invited to our demo lab to test new devices and collaborate with IT staff to design a solution that meets the specific business needs of the department. IT staff will provide a combination of video training, documentation and hands on assistance to facilitate the transition to the new solution.

The Board of Commissioners is requested to authorize the County Manager to execute a contract on behalf of Wake County for this agreement, and in doing so, position the County to implement a viable long-term solution for Unified Communications service delivery.

NWN Corporation has requested an assignment of the contract to NCapital LLC ("NCapital"), an affiliate of NWN, and thereafter subcontract with NWN for the performance of the agreement. NWN will perform all of the material obligations of the contract and remain primarily liable, and NCapital will provide adequate proof of insurance for both entities. The Board of Commissioners is additionally requested to authorize the County Manager to execute a consent to assignment of the NWN contract

to NCapital, incorporating these terms, upon terms and conditions acceptable to the County Attorney.

**Attachments:**

1. NWN Draft Agreement



## Legislation Details (With Text)

**File #:** 16-764  
**Type:** Consent Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 3/20/2017  
**Final action:**  
**Title:** Emergency Management Performance Grant (EMPG) Federal Fiscal Year 2016  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [2016 EMPG Supplemental Item Summary 03-03-2017.pdf](#)  
[EMPG 2016 Supplemental Grant.pdf](#)  
[Budget Memo - FY 2017 Grants Fund.pdf](#)

Date	Ver.	Action By	Action	Result
3/20/2017	1	Board of Commissioners		

Emergency Management Performance Grant (EMPG) Federal Fiscal Year 2016

**That the Board of Commissioners accepts and appropriates the North Carolina Department of Public Safety Emergency Management Performance Grant in the amount of \$17,958.50 and authorizes the County Manager to sign the MOA**



**Budget and Management Services  
Inter-Office Correspondence**

**TO:** Jim Hartmann, County Manager

**FROM:** Michelle Venditto, Budget and Management Services Director

**SUBJECT:** *Revisions to Fiscal Year 2017 Grants and Donations Project Ordinance,  
Sections 1 and 2 and Fiscal Year 2017 Personnel Authorization Ordinance.*

The following chart summarizes all budget revisions to the Fiscal Year 2017 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics.*

<b>Fund: Grants and Donations Fund</b>				
<b>REVENUES</b>				
<b>Date</b>	<b>Description of Revision or Adjustment</b>	<b>Revenue Category</b>	<b>Amount</b>	<b>Balance</b>
July 1, 2016	Adopted Budget		\$2,539,924	\$2,539,924
July 5, 2016	Accept and Appropriate \$417,889 from Federal Forfeitures for the Wake County Office of the Sheriff	Federal	\$417,889	\$2,957,813
July 18, 2016	Accept and Appropriate \$261,529 from Gilead Sciences, Inc. for Hepatitis C Screening	Miscellaneous	\$261,529	\$3,219,342
July 19, 2016	Accept and Appropriate \$44,940 from Federal Forfeitures for the Raleigh/Wake City-County Bureau of Identification	Federal	\$44,940	\$3,264,282
August 3, 2016	Accept and Appropriate \$3,500 for EMS Week Donations	Miscellaneous	\$3,500	\$3,267,782
August 15, 2016	Accept and Appropriate \$13,500 from NC Department of Cultural Resources for continued project support for Wake County Historic Preservation Commission	State	\$13,500	\$3,281,282
August 18, 2016	Eliminate budget for Emergency Management Search and Rescue grant that was not received	Federal	(\$8,000)	\$3,273,282
October 3, 2016	Accept and Appropriate \$9,000 from NC State University to augment existing FTE from 0.80 to 1.00 for a Public Health Educator	Human Services	\$9,000	\$3,282,282
October 17, 2016	Accept and Appropriate \$50,000 Urban Agriculture Conservation Grant from the National Association of Conservation Districts	Miscellaneous	\$50,000	\$3,332,282

October 17, 2016	Accept and appropriate \$28,750 from the University Of North Carolina Department Of Emergency Medicine for Wake County Department of Emergency Medical Services	State	\$28,750	\$3,361,032
November 16, 2016	Accept and appropriate \$3,539 to match actual library donations and grants received	Miscellaneous	\$3,539	\$3,364,571
December 5, 2016	Accept and Appropriate \$56,796 from NC Department of Revenue to support continued PEG video programming	State	\$56,796	\$3,421,367
December 19, 2016	Accept and appropriate \$171,679 to reflect actual federal fines and forfeitures	Federal	\$171,679	\$3,593,046
January 9, 2017	Increase Wake County Sheriff's Office Project Lifesaver Revenues to match actual contributions	Local	\$6,450	\$3,599,496
January 24, 2017	Accept and appropriate actual contributions for the 2017 Business Environmental Safety Training (BEST) Conference	Miscellaneous	\$19,693	\$3,619,189
February 6, 2017	Accept and appropriate \$195,645 in revenue for participation in community medicine data collection.	State	\$195,645	\$3,814,834
February 6, 2017	Accept and appropriate \$19,232 for participation in the FDA Voluntary National Retail Food Regulatory Program Standards.	Federal	\$19,232	\$3,834,066
February 20, 2017	Accept and appropriate \$62,187 from the Department of Homeland Security to purchase a mobile backup generator for use at critical infrastructure and vulnerable sites	Federal	\$62,187	\$3,896,253
<b>March 20, 2017</b>	<b><i>Proposed: Accept and appropriate \$17,958.50 from the NC Department of Public Safety to support various emergency preparedness initiatives</i></b>	<b><i>Federal</i></b>	<b><i>\$17,959</i></b>	<b><i>\$3,914,212</i></b>
<b>EXPENDITURES</b>				
<b>Date</b>	<b>Description of Revision or Adjustment</b>	<b>Department</b>	<b>Amount</b>	<b>Balance</b>
July 1, 2016	Appropriation per Ordinance		\$2,539,924	\$2,539,924
July 5, 2016	Accept and Appropriate \$417,889 from Federal Forfeitures for the Wake County Office of the Sheriff	Sheriff	\$417,889	\$2,957,813
July 18, 2016	Accept and Appropriate \$261,529 from Gilead Sciences, Inc. for Hepatitis C Screening	Human Services	\$261,529	\$3,219,342
July 19, 2016	Accept and Appropriate \$44,940 from Federal Forfeitures for the Raleigh/Wake City-County Bureau of Identification	CCBI	\$44,940	\$3,264,282

August 3, 2016	Accept and Appropriate \$3,500 for EMS Week Donations	EMS	\$3,500	\$3,267,782
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August 15, 2016	Accept and Appropriate \$13,500 from NC Department of Cultural Resources for continued project support for Wake County Historic	Non-Departmental	\$13,500	\$3,281,282
August 18, 2016	Eliminate budget for Emergency Management Search and Rescue grant that was not received	Emergency Management	(\$8,000)	\$3,273,282
October 3, 2016	Accept and Appropriate \$9,000 from NC State University to augment existing FTE from 0.80 to 1.00 for a Public Health Educator	Human Services	\$9,000	\$3,282,282
October 17, 2016	Accept and Appropriate \$50,000 Urban Agriculture Conservation Grant from the National Association of Conservation Districts	Soil and Water Conservation District	\$50,000	\$3,332,282
October 17, 2016	Accept and appropriate \$28,750 from the University Of North Carolina Department Of Emergency Medicine for Wake County Department of Emergency Medical Services	EMS	\$28,750	\$3,361,032
November 16, 2016	Accept and appropriate \$3,539 to match actual library donations and grants received	Community Services	\$3,539	\$3,364,571
December 5, 2016	Accept and Appropriate \$56,796 from NC Department of Revenue to support continued PEG video programming	Communications Office	\$56,796	\$3,421,367
December 19, 2016	Accept and appropriate \$171,679 to reflect actual federal fines and forfeitures	Sheriff	\$171,679	\$3,593,046
January 9, 2017	Increase Wake County Sheriff's Office Project Lifesaver Revenues to match actual contributions	Sheriff	\$6,450	\$3,599,496
January 24, 2017	Accept and appropriate actual contributions for the 2017 Business Environmental Safety Training (BEST) Conference	Miscellaneous	\$19,693	\$3,619,189
February 6, 2017	Accept and appropriate \$195,645 in revenue for participation in community medicine data collection.	EMS	\$195,645	\$3,814,834
February 6, 2017	Accept and appropriate \$19,232 for participation in the FDA Voluntary National Retail Food Regulatory Program Standards.	Environmental Services	\$19,232	\$3,834,066
February 20, 2017	Accept and appropriate \$62,187 from the Department of Homeland Security to purchase a mobile backup generator for use at critical infrastructure and vulnerable sites	Fire Services	\$62,187	\$3,896,253
<b>March 20, 2017</b>	<b><i>Proposed: Accept and appropriate \$17,958.50 from the NC Department of Public Safety to support various emergency preparedness initiatives</i></b>	<b><i>Fire Services</i></b>	<b><i>\$17,959</i></b>	<b><i>\$3,914,212</i></b>
<b>STAFFING</b>				
<b>Date</b>	<b>Description of Revision or Adjustment</b>	<b>Department</b>	<b>FTE</b>	<b>Balance</b>
July 1, 2016	Appropriation per Ordinance		22.80	22.80
October 3, 2016	Augmentation of Public Health Educator FTE from 0.80 to 1.00	Human Services	0.20	23.00
November 21, 2016	Human Service Program Specialist	Human Services	1.00	24.00



## Legislation Details (With Text)

**File #:** 16-769

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 3/20/2017      **Final action:**

**Title:** Interlocal Agreement Designating a Joint Historic Preservation Commission in Wake County Between Wake County and the Town Of Zebulon

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Zebulon ILA Item Summary.pdf](#)  
[ILA-Zebulon-Wake County.pdf](#)

Date	Ver.	Action By	Action	Result
3/20/2017	1	Board of Commissioners		

Interlocal Agreement Designating a Joint Historic Preservation Commission in Wake County Between Wake County and the Town Of Zebulon

**That the Board of Commissioners approves the attached Interlocal Agreement to designate a Joint Historic Preservation Commission between Wake County and the Town of Zebulon, subject to terms and conditions acceptable to the County Attorney**

**AGREEMENT DESIGNATING A JOINT HISTORIC PRESERVATION COMMISSION  
IN WAKE COUNTY BETWEEN  
THE COUNTY OF WAKE**

**and**

**THE TOWN OF ZEBULON (Collectively the Parties).**

**WITNESSETH:**

**WHEREAS**, in May 1992, the Wake County Board of Commissioners adopted a historic preservation ordinance (the Wake County Historic Preservation Ordinance, which established the Wake County Historic Preservation Commission (Commission)).

**WHEREAS**, in order to create a countywide commission, which could best foster a comprehensive and cooperative approach to protecting historic resources throughout the county, municipalities were requested to adopt the Wake County Historic Preservation Ordinance through an interlocal agreement with the County of Wake (County).

**WHEREAS**, the Town of Zebulon (the Town) is a municipality located within Wake County and is requesting the Commission exercise those powers and duties given it by the Wake County Historic Preservation Ordinance within the Town's respective planning jurisdictions in the same manner and under the same terms as participating Wake County municipalities who have entered into an interlocal agreement with the County (Participating Municipalities).

**NOW THEREFORE**, in consideration of the foregoing recitals and the mutual covenants herein contained, the Parties hereto agree as follows:

**1. PURPOSE.**

This is an agreement between the County and the Town for the purpose of designating the Commission as a joint historic preservation commission authorized to exercise those powers and duties given it by the Wake County Historic Preservation Ordinance within the Town's planning jurisdiction.

**2. DESIGNATION OF A JOINT HISTORIC PRESERVATION COMMISSION.**

Pursuant to the authority provided in Section 160A-400.7 of the North Carolina General Statutes, the County and the Town hereby designate the Wake County Historic Preservation Commission (Commission) as a joint historic preservation commission, to be governed by the provisions set forth in the Wake County Historic Preservation Ordinance, as adopted by the Wake County Board of Commissioners on May 4, 1992, and as has been subsequently amended on 11-16-1992, 5-15-1995 & 5-17-1999. The Commission shall have authority to exercise, within the planning jurisdictions of the Town as a Participating Municipality, all the powers and duties given it by the Wake County Historic Preservation Ordinance.

### **3. COUNTY AMENDMENTS TO THE WAKE COUNTY HISTORIC PRESERVATION ORDINANCE.**

If the County proposes any amendment to the Wake County Historic Preservation Ordinance, it will provide each Participating Municipality, including the Town, written notice of the proposed amendment and provide the Participating Municipality a reasonable opportunity to review and comment on the proposed amendment before the County holds a public hearing on the amendment.

### **4. FUNDING OF THE COMMISSION.**

(a) The County will provide the staffing, materials, and funding it deems necessary to support the Commission's basic activities in inventorying historic resources, recommending designation of historic landmarks and districts, and providing advice and education about historic preservation.

(b) The County will provide the staffing, materials, and funding it deems necessary to support the Commission's activities in reviewing all applications for Certificates of Appropriateness for historic landmarks, enforcing the Certificates of Appropriateness issued for historic landmarks, and acquiring, restoring, preserving, and operating historic landmarks. The County will also provide the staffing, materials, and funding it deems necessary to support the Commission's activities in reviewing applications for Certificates of Appropriateness for properties within historic districts designated within the County's planning jurisdiction, enforcing the Certificates of Appropriateness issued within those districts, and acquiring, restoring, preserving, and operating historic properties within those districts.

(c) If the Commission, on request by the Town, assumes authority for issuing Certificates of Appropriateness within a historic district designated within the Town's planning jurisdiction, the Town will provide the County the additional funding necessary to enable the County to support the Commission's activities in reviewing applications for Certificates of Appropriateness for properties within the district, enforcing the Certificates of Appropriateness issued within the district, and acquiring, restoring, preserving, and operating historic properties within the district. If the County and the Town agree, the Town's contribution to support of the Commission's activities may include providing additional Commission staffing and materials in lieu of providing some or all of the needed additional funding. The type and amount of the contribution will be set forth in the interlocal agreement by which the Town authorizes the Commission to issue Certificates of Appropriateness within the historic district.

### **5. APPOINTMENT OF COMMISSION MEMBERS.**

The Town, shall be notified of vacancies on the Commission when the vacant seat involves a district that includes the Town within its boundaries. The Town shall be given a period of 30 days to offer names of qualified candidates for consideration by the Wake County Board of Commissioners.

## **6. JURISDICTIONAL CONFLICT.**

If the Town retains authority for issuing Certificates of Appropriateness within historic districts, then the Town's historic districts commission shall process requests for Certificates of Appropriateness for historic landmarks located within a municipally-designated historic district.

## **7. WITHDRAWAL FROM AGREEMENT.**

Any Participating Municipality, including the Town, may withdraw from this agreement by providing the County 90-day written notice of its withdrawal.

## **8. AMENDMENT AND REPEAL OF THE AGREEMENT.**

This agreement may be amended or repealed at any time on adoption of a resolution amending or repealing the agreement by the County and all Participating Municipalities.

## **9. EFFECTIVE DATE.**

This agreement becomes effective with respect to the County and the Town when it has been adopted by both the County Board of Commissioners and the governing body of the Town, and has been executed below by a duly authorized representative on behalf of both the County Board of Commissioners and the governing body of the Town.

## **10. OTHER PROVISIONS.**

**(a) No Third Party Beneficiaries.** This Agreement is not intended for the benefit of any third party. The rights and obligations contained herein belong exclusively to the Parties hereto, and shall not confer any rights or remedies upon any person or entity other than the Parties hereto.

**(b) Ethics Provision.** The Parties acknowledge and shall adhere to the requirements of N.C.G.S. 133-32, which prohibits the offer to, or acceptance by any state or local employee of any gift from anyone with a contract with the governmental entity or from a person seeking to do business with the governmental entity.

**(c) Governing Law, Venue.** The Parties acknowledge that this Agreement shall be governed by the laws of the State of North Carolina. Venue for any disputes arising under this Agreement shall be in the courts of Wake County, North Carolina.

**(d) Entire Agreement.** The terms and provisions herein contained constitute the entire agreement by and between the Parties hereto and shall supersede all previous communications, representations or agreements, either oral or written between the Parties hereto with respect to the subject matter hereof.

**(e) Counterparts.** This Agreement may be executed in several counterparts, each of which shall be deemed an original.

**(f) Real Property.** This Agreement does not involve the acquisition or ownership of real property.

**(g) Representations and Warranties.** The Parties each represent, covenant and warrant for the other's benefit as follows:

(1) Each Party has all necessary power and authority to enter into this Agreement and to carry out the transactions contemplated by this Agreement, and this Agreement has been authorized by Resolution spread upon the minutes of each Party's governing body. This Agreement is a valid and binding obligation of each Party.

(2) Neither the execution and delivery of this Agreement, nor the fulfillment of or compliance with its terms and conditions, nor the consummation of the transactions contemplated by this Agreement, results in a breach of the terms, conditions and provisions of any agreement or instrument to which either Party is now a party or by which either is bound, or constitutes a default under any of the foregoing.

(3) To the knowledge of each Party, there is no litigation or other court or administrative proceeding pending or threatened against such Party (or against any other person) affecting such Party's rights to execute or deliver this Agreement or to comply with its obligations under this Agreement. No Party's execution and delivery of this Agreement, nor its compliance with its obligations under this Agreement, requires the approval of any regulatory body or any other entity the approval of which has not been obtained.

**(h) Dispute Resolution.** In the event of conflict or default that might arise for matters associated with this Agreement, the Parties agree to informally communicate to resolve the conflict. If any such dispute cannot be informally resolved, then such dispute, or any other matter arising under this Agreement, shall be subject to resolution in a court of competent jurisdiction.

**(i) No Waiver of Non-Compliance with Agreement.** No provision of this Agreement shall be deemed to have been waived by any Party hereto unless such waiver shall be in writing and executed by the same formality as this Agreement. The failure of any Party hereto at any time to require strict performance by the other of any provision hereof shall in no way affect the right of the other Party to thereafter enforce the same. In addition, no waiver or acquiescence by a Party hereto of any breach of any provision hereof by another Party shall be taken to be a waiver of any succeeding breach of such provision or as a waiver of the provision itself.

**(j) Assignment.** No Party may sell or assign any interest in or obligation under this Agreement without the prior express written consent of the other Parties.

**(k) No Waiver of Sovereign Immunity.** Nothing in this Agreement shall be construed to mandate purchase of insurance by Wake County or the Town; or to be inconsistent with Wake County's "Resolution Regarding Limited Waiver of Sovereign Immunity" enacted October 6, 2003; or to in any other way waive any Party's defense of sovereign or governmental immunity

from any cause of action alleged or brought against any Party for any reason if otherwise available as a matter of law.

**(l) Liability of Officers and Agents.** No officer, agent or employee of any Party will be subject to any personal liability or accountability by reason of the execution of this Agreement or any other documents related to the transactions contemplated hereby. Such officers, agents or employees will be deemed to execute such documents in their official capacities only, and not in their individual capacities. This section will not relieve any such officer, agent or employee from the performance of any official duty provided by law.

**(m) Execution in Counterparts/Electronic Version of Agreement.** This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. Any Party may convert a signed original of the Agreement to an electronic record pursuant to a North Carolina Department of Natural and Cultural Resources approved procedure and process for converting paper records to electronic records for record retention purposes. Such electronic record of the Agreement shall be deemed for all purposes to be an original signed Agreement.

**(n) Iran Divestment Act.** The Parties hereby certify that they, and all permitted subcontractors, if any, are not on the Iran Final Divestment List created by the North Carolina State Treasurer pursuant to N.C.G.S. 147-86.58.

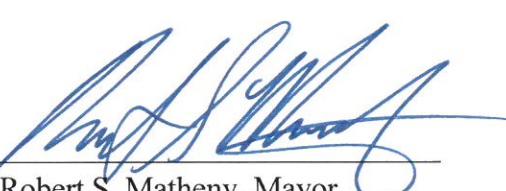

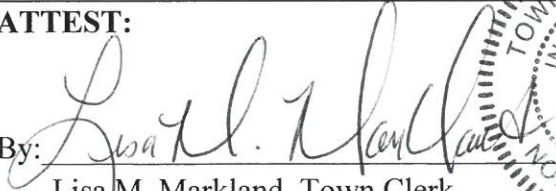
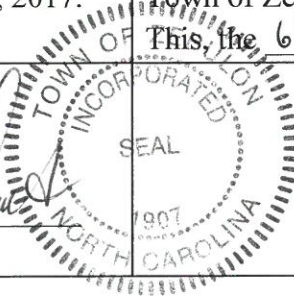
[Signature pages follow this page]

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IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in their corporate names by their duly authorized officers, evidenced by Resolution or Certification of Minutes, as of the date written in the signature blocks below.

**WAKE COUNTY, NORTH CAROLINA**

<b>WAKE COUNTY, NORTH CAROLINA</b>  By: _____ Sig Hutchinson, Chair, Board of Commissioners  This, the ____ day of _____, 2017.	This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act.  _____ Finance Director Wake County, North Carolina This, the ____ day of _____, 2017.
[Seal]  <b>ATTEST:</b>  By _____ Clerk	

<b>TOWN OF ZEBULON</b>  By:  Robert S. Matheny, Mayor This, the <u>6<sup>th</sup></u> day of <u>March</u> , 2017.	This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act.   Robert Fitts, Finance Director Town of Zebulon, North Carolina This, the <u>6<sup>th</sup></u> day of <u>March</u> , 2017.
<b>ATTEST:</b>  By:  Lisa M. Markland, Town Clerk	



## Legislation Details (With Text)

**File #:** 16-796

**Type:** Consent Item

**Status:** Agenda Ready

**In control:** County Manager

**On agenda:** 3/20/2017

**Final action:**

**Title:** Resolution of Support for Triangle J Council of Governments to form Economic Development District in Partnership with United States Economic Development Administration (EDA)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [TJOG tem Summary.pdf](#)  
[Wake County EDD Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
3/20/2017	1	Board of Commissioners		

Resolution of Support for Triangle J Council of Governments to form Economic Development District in Partnership with United States Economic Development Administration (EDA)

**That the Board of Commissioners adopts the attached Resolution supporting Triangle J Council of Governments forming an Economic Development District through the United States Economic Development Administration**



## **RESOLUTION SUPPORTING DESIGNATION OF THE 7 COUNTY TRIANGLE J REGION AS AN ECONOMIC DEVELOPMENT DISTRICT**

**Whereas,** Wake County is located in the Triangle J Region of North Carolina; and

**Whereas,** In November 2012, the Triangle J Council of Governments Board of Delegates unanimously adopted The Triangle J Region Comprehensive Economic Development Strategy (CEDS) for the seven county Triangle J Region planning area comprised of Chatham, Durham, Johnston, Lee, Moore, Orange, Wake Counties and their municipalities; and

**Whereas,** the Board of Delegates of Triangle J Council of Governments has directed that Triangle J should undertake activities that further economic development and social welfare in the Triangle J Region planning area and to promote economic development and job creation by carrying out community and economic development initiatives as outlined in the adopted CEDS; and

**Whereas,** Portions of the seven Counties within the Triangle J Region meet all applicable measures of economic distress for unemployment and per capita income as provided in 13CFR 301.3 for the 24-month period ending February 2017 and the region has experienced job losses that qualify through US EDA under special need; and

**Whereas,** the Triangle J Council of Governments is seeking Economic Development District (EDD) designation for the Triangle J Region planning area through the United States Economic Development Administration; and

**Whereas,** the designation of the Triangle J Region planning area as an EDD will further the community and economic development interests of the seven-county region and greatly enhance implementation of our regional CEDS by coordinating efforts to create jobs, build an entrepreneurial economy and attract reinvestment in communities throughout our region – large, small, urban and rural.

**Now, Therefore, Be it Resolved,** that the Wake County Board of Commissioners, as duly elected and authorized representative of the people of Wake County, do hereby support the designation of the seven-county Triangle J Region planning area, comprised of Chatham, Durham, Johnston, Lee, Moore, Orange, Wake Counties and their municipalities, as an Economic Development District through the U.S. Economic Development Administration.

Adopted the 20th day of March, 2017.

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Sig Hutchinson, Chairman  
Wake County Board of Commissioners



## Legislation Details (With Text)

**File #:** 16-802  
**Type:** Consent Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 3/20/2017  
**Final action:**  
**Title:** Resolution of Support for Falls Lake Reservoir Reallocation Project  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Falls Lake Reservoir Item Summary 3-20-17.pdf](#)  
[Falls Lake Reservoir Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
3/20/2017	1	Board of Commissioners		

Resolution of Support for Falls Lake Reservoir Reallocation Project

**That the Board of Commissioners adopts the attached Resolution supporting the Falls Lake Reservoir Reallocation Project**



## **RESOLUTION SUPPORTING THE CITY OF RALEIGH FALLS LAKE REALLOCATION WATER SUPPLY PLAN**

**WHEREAS**, Wake County and the Research Triangle Region continue to grow and serve as the premier economic engine for our State; and

**WHEREAS**, the local government jurisdictions in Wake County and the Triangle Region have responsible and thoughtful land use plans to accommodate the projected growth of our region; and

**WHEREAS**, the local government jurisdictions are responsible for providing for the publicly owned water supply that is a critical ingredient in the economic wellbeing of the region; and

**WHEREAS**, the City of Raleigh is a regional water and wastewater utility serving Raleigh and the Towns of Garner, Knightdale, Rolesville, Wake Forest, Wendell and Zebulon; and

**WHEREAS**, the City of Raleigh has developed water demand projections and future water supply needs for the service area that have been reviewed by the United States Army Corps of Engineers; and

**WHEREAS**, the City of Raleigh Public Utilities Department service area has one of the lowest per capita water consumption rates in the nation for all uses, is aggressively conserving water and has implemented measures to further minimize water use, including tiered rate billing, a public education program and a reclaimed water utilization program; and

**WHEREAS**, the City of Raleigh has made a request for 17,300 acre feet of additional storage in Falls Lake via a reallocation of storage from the water quality pool; and

**WHEREAS**, this reallocation is a preferred alternative for the City of Raleigh as identified in the City's water supply plan and the Triangle Regional Water Supply Plan; and

**WHEREAS**, the United States Army Corps of Engineers has identified the reallocation at the Tentatively Selected Plan after exhaustive review of alternatives and future water resources needs;

**NOW THEREFORE BE IT RESOLVED** that the Board of Commissioners for Wake County, North Carolina, supports the efforts of the City of Raleigh to work collaboratively on regional water supply planning; and

**BE IT FURTHER RESOLVED** that the Board of Commissioners for Wake County, North Carolina, supports the City of Raleigh's request for additional storage from Falls Lake, which is in keeping with the Triangle Regional Water Supply Plan which outlines a regional strategy to ensure adequate, sustainable and reliable supplies of water for the future; and

**BE IT FURTHER RESOLVED** that the Board of Commissioners for Wake County herein requests the United States Corps of Engineers grant such reallocation as quickly as possible to ensure stable regional water supplies; and

**BE IT FURTHER RESOLVED** that the Board of Commissioners for Wake County herein in authorized communication of the same to the United States Corps of Engineers and the Congressional delegation of Wake County, North Carolina.

**ADOPTED** this the 20th day of March, 2017, by the Board of Commissioners of Wake County, North Carolina.

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Sig Hutchinson, Chairman  
Wake County Board of Commissioners



## Legislation Details (With Text)

**File #:** 16-643

**Type:** Regular Item      **Status:** Agenda Ready

**In control:** Facilities Design & Construction

**On agenda:** 3/20/2017      **Final action:**

**Title:** Acquisition of Property for Use as a Human Services Multi-Services Center

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Agenda Item-Oak City Multiservices.pdf](#)  
[Oak City Center - BoC PPT 3-14-17.pdf](#)  
[Conceptual Site Plan.pdf](#)  
[Seller Signed Contract to Purchase.pdf](#)  
[Seller's Appraisal Summary.pdf](#)  
[County Appraisal Summary.pdf](#)  
[City Council Mtg Minutes\\_OAK CITY OUTREACH CENTER.pdf](#)  
[Preliminary Project Cost Summary.pdf](#)  
[Budget Memo - FY 2017 County Capital Fund - County Buildings.pdf](#)  
[Budget Memo - FY 2017 Non-Departmental.pdf](#)

Date	Ver.	Action By	Action	Result
3/20/2017	1	Board of Commissioners	accepted	

Acquisition of Property for Use as a Human Services Multi-Services Center

**That the Board of Commissioners:**

- 1. Authorizes the County Manager to enter into a purchase agreement with Capital Realty, Inc. for a property located at 1430 South Wilmington Street, Raleigh for a proposed Multi-services Center, and approves the acquisition of the property up to the amount of \$1,200,000 subject to the terms and conditions of the purchase agreement and other terms and conditions acceptable to the County Attorney;**
- 2. Appropriates \$2,675,000 to this project from the portion of the General Fund designated for ABC funding, such funding to be available upon execution of the Interlocal Agreement by Wake County and City of Raleigh; and**
- 3. Appropriates \$1,863,000 from the Affordable Housing Fund to the County Capital Fund**

- Rental assistance for persons in housing who are at risk of becoming homeless
- Rapid rehousing services for persons who are experiencing homelessness
- Temporary placements into emergency shelter
- Medical triage, care and transport to stabilize persons who are medically compromised
- Mental health assessment and referral
- Support services for veterans
- Access to showers, laundry, and other basic needs
- Specialized employment training and educational opportunities
- Weekend Meal Distribution
- Transportation to offsite providers

### **Site Selection**

The following general site selection criteria were developed by staff from the City and County to locate potential sites for Oak City Center:

- Should be within 3 miles of Moore Square
- Building at least 18,000 Square feet in size
- Site sized to accommodate adequate parking to support the above building area.

Ten properties were identified and evaluated against the general criteria above and more specific factors such as appropriate size, acreage, zoning and proximity to bus routes and compatible community services. Based on this evaluation, 1430 South Wilmington Street was judged to be the best site and the staffs of both the County and City recommend this site be acquired. In addition to its superior location and functionality, the site is immediately adjacent to the County's South Wilmington Street Center, which will allow for much better containment and security of the combined properties. The proposed purchase is \$1,200,000. The parties negotiated and reached an agreement on this price based on two separate appraisals – one by Diana Spencer, MAI, CCIM of Valbridge Property Advisors and another by Carter Kennemur CCIM, of Kennemur Appraisers.

### **Community Engagement**

A core team comprised of staff from the City of Raleigh, Wake County, Catholic Charities, and the Partnership to Prevent and End Homelessness spent considerable time engaging the community in the determination of programming and location for Oak City Center. The team engaged providers and clients to determine what services would be needed at the center. They visited and researched other multi-service centers. They held meetings and presented at community meetings. Wake County and City of Raleigh staff met with community leaders from the Central Community Advisory Committee (CAC) and the South West CAC.

In response to community concerns, the women's shelter component was removed from the project. Additional community outreach and ongoing community engagement opportunities have been developed. Wake County is hiring a staff person that will assist with engaging homeless people that are on the streets. Programming relevant to community needs will be included at Oak City Center. An Oak City Center Outreach Advisory Committee will be established to provide oversight and ensure the ongoing

commitment to the center. The committee will be made up of City and County staff, service providers and members of the community.

### **Interlocal Agreement**

On December 5, 2016, Raleigh City Council authorized the City Manager to execute a partnership with Wake County in this endeavor and authorized a contribution of \$3,148,000 towards development and construction of the project. An Interlocal Agreement is being developed between Wake County and the City of Raleigh to collaboratively plan and fund the development of the proposed Multi-services Center on the above property. The County will plan, design, and manage the renovation of the property at 1430 South Wilmington Street, subject to appropriation of funding by Wake County and City of Raleigh. The City will commit the above funding, will assist the County in completing a recombination of the 1430 and 1420 South Wilmington Street properties, and obtaining site permits, building permits and any other municipal approvals required to construct the project. Wake County will own the site and the facility to be renovated on the site. This Agreement and the associated funding commitment will be brought back to the Board for Approval in the near future.

### **Proposed Project Scope and Funding**

The property at 1430 South Wilmington Street consists of a one story brick building, (with partial lower floor levels) with a total of 34,000 square feet, 27,000 square feet of which is finished space. The building was constructed in the late 1950's and formerly served as a warehouse and distribution facility. The proposed project will include complete renovation of approximately 18,000 square feet of space for intake, counseling and clinic space, meeting and classroom space and shower and laundry facilities. The facility is also proposed to serve 300 people per day for services during the week, and 500 people per day for food distribution during the weekend. Also planned is the construction of approximately 65 parking spaces, new perimeter fencing and a decorative fence/gate running between this building and the South Wilmington Street shelter to appropriately contain the site. An additional 9,000 square feet of space will remain inside the building, which is currently unprogrammed. Staff will investigate the use of this additional space for relevant Human Services agencies.

Based on a preliminary conceptual plan, the total project budget is projected to range between \$7.6 and \$7.8 million, which includes costs for land acquisition plus design, permitting, renovation, construction and miscellaneous equipment. The actual development cost from this point forward (not including the land cost) is estimated to be just under \$6.5 million. In addition to the funding commitment from the City of Raleigh described above, Wake County will contribute \$1,863,000 towards the project from the County's Affordable Housing Fund, as well as \$2,675,000 in ABC Funding. Below is a table summarizing the funding sources:

<b>Multi-Services Center Funding Sources</b>	
City of Raleigh	\$3,148,000.00
County Affordable Housing Fund	\$1,863,000.00
County ABC Funding	\$2,675,000.00
<b>TOTAL</b>	<b>\$7,686,000.00</b>

A preliminary budgetary project cost summary is attached. This budget will be updated as the project design is developed.

It is anticipated that Wake County will enter into a license agreement with the operating partner for the Center. The County will provide maintenance and security for the building. Operating costs for this will be included in the FY 2019 budget.

Staff will return to the Board in spring 2017 for approval of schematic design, as well as for approval of the Interlocal Agreement. Construction is anticipated to begin early in 2018, pending prompt approval of required permits, and be completed in approximately one year after receipt of building permits.

**Attachments:**

1. PowerPoint Presentation
2. Conceptual Site Plan
3. Land Sale Contract for Purchase
4. Seller's Appraisal Summary
5. County Appraisal Summary
6. Minutes of City Council Meeting 12/6/16
7. Preliminary Project Cost Summary
8. Budget Memo for County Capital Appropriation
9. Budget Memo for Non-Departmental Appropriation

# Oak City Center

Multi-Service Center Site Selection  
March 20, 2017



# **Background**

**November 2013**

## **Food Distribution Task Force Recommendations**

The Food Distribution Task Force recommended a temporary solution and a permanent solution to the food distribution problem in Moore Square:

### **Temporary Solution**

Indoor Temporary Food Distribution Facility across the street from Moore Square.

### **Permanent Solution**

A one-stop-shop for individuals and families at-risk of homelessness as a long-term, holistic solution for addressing homelessness. The Raleigh City Council charged staff from the City and the County to work with the Partnership to Prevent and End Homelessness to implement this solution.

# What is a Multi-Service Center?

- Point of entry to homeless service system
- Coordinated assessment of client needs
- Provide immediate referrals and resources
- Provide meals on weekends
- Vital infrastructure for a growing community

# The Oak City Center

## Services will include . . .

- Comprehensive assessment of client needs
- Resource information and referral
- Mental health assessment and referral
- Temporary placement into emergency shelter
- Medical triage, care and transportation for medically compromised
- Support services for veterans
- Assistance for persons at-risk of homelessness

# The Oak City Center

## Services, continued . . .

- Onsite housing info: classes and vacancy lists
- Access to showers, laundry, and other basic needs
- Transportation to offsite providers
- Employment training & educational opportunities
- Neighborhood Resource: address community needs
- Community room for use by neighbors / neighborhood groups
- Weekend meal distribution

# The Oak City Center

## Outcomes:

- Reduce the length of time someone is homeless
- Make data driven decisions
- Use resources to combat homelessness more effectively

# Community Engagement Activities

## 3 year process:

- Core team met regularly
- Engaged service providers
- Engaged clients
- Visited/researched other multi services centers
- Held meetings/presented at community meetings
- Met with neighborhood groups (Central & SW CAC)

# ***Milestones since Nov 2013***

<b>Date</b>	<b>Activity</b>	<b>Purpose</b>
June 2014	Oak City Outreach Center opens	Temporary location for food distribution
Jan 2015	Consultant completes "Oak City Outreach Center: Program of Space Needs"	Bridging document to determine building size /site acreage needed for new center
Oct 2015	Selected Catholic Charities of the Diocese of Raleigh	To develop programming and operate the Oak City Center with the Partnership, County, and City
Dec 2016	City Council approves funding for Oak City Outreach	Property acquisition and site development

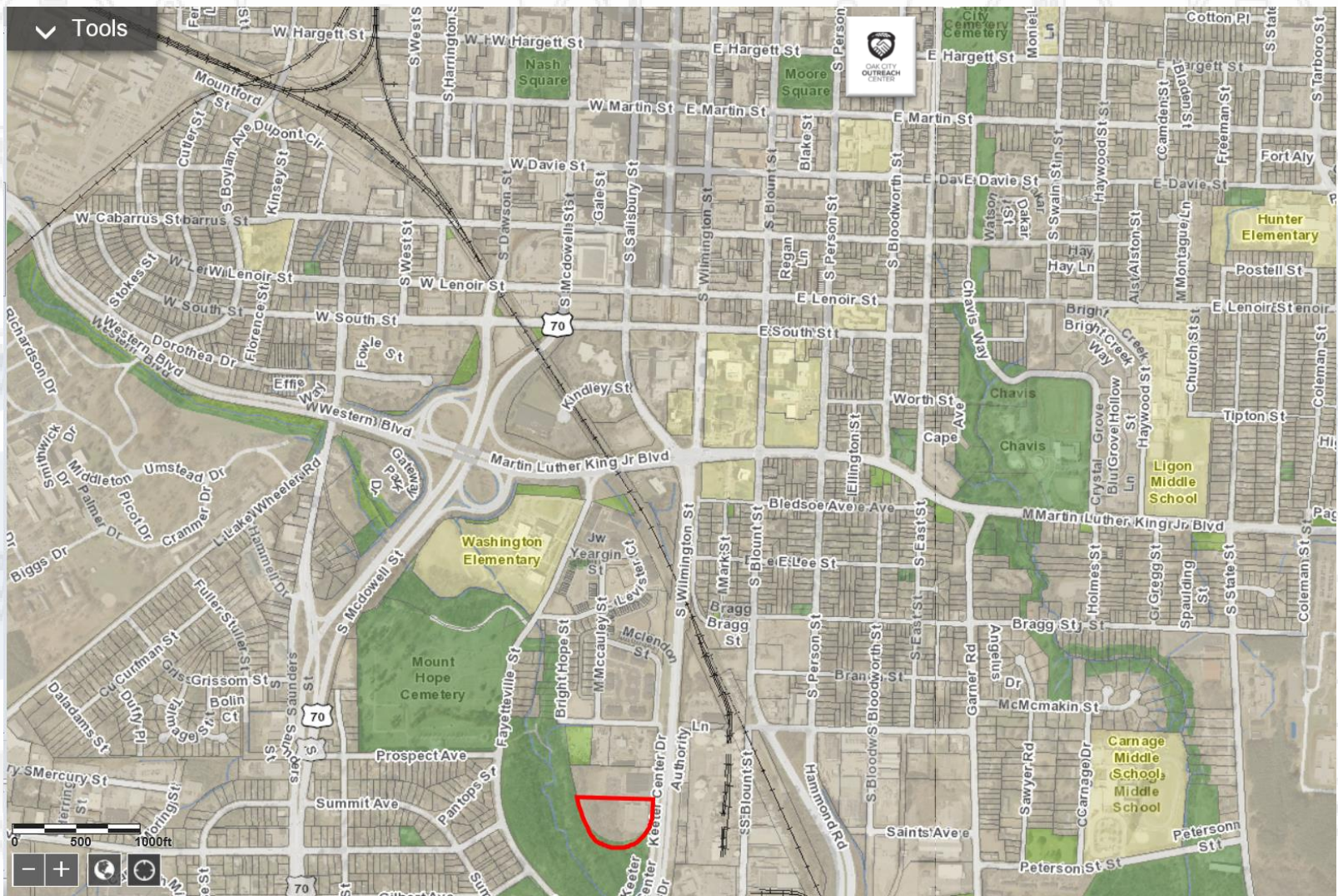
# Site Search

## Original criteria for search developed by staff

- Within 3 miles of Moore Square
- Building at least 18,000 square feet in size
- Buildable area able to accommodate 18,000 square foot building, plus parking (at least  $\frac{3}{4}$  acre)
- Property available for sale or lease

***10 sites were identified***

## Location



# Location Rationale

1. Site is in close proximity to downtown.
2. New use will revitalize a blighted building, improving neighborhood appearances.
3. Use will secure the property: people will no longer be able to wander onto the property.
4. Can readily expand upon existing services at adjacent Wilmington Street Center.
5. Center will provide high quality services to people who need them. Residents in surrounding neighborhoods can benefit from these services, too.
6. Center will be an asset to the neighborhoods and the community.

# Summary of Selected Site

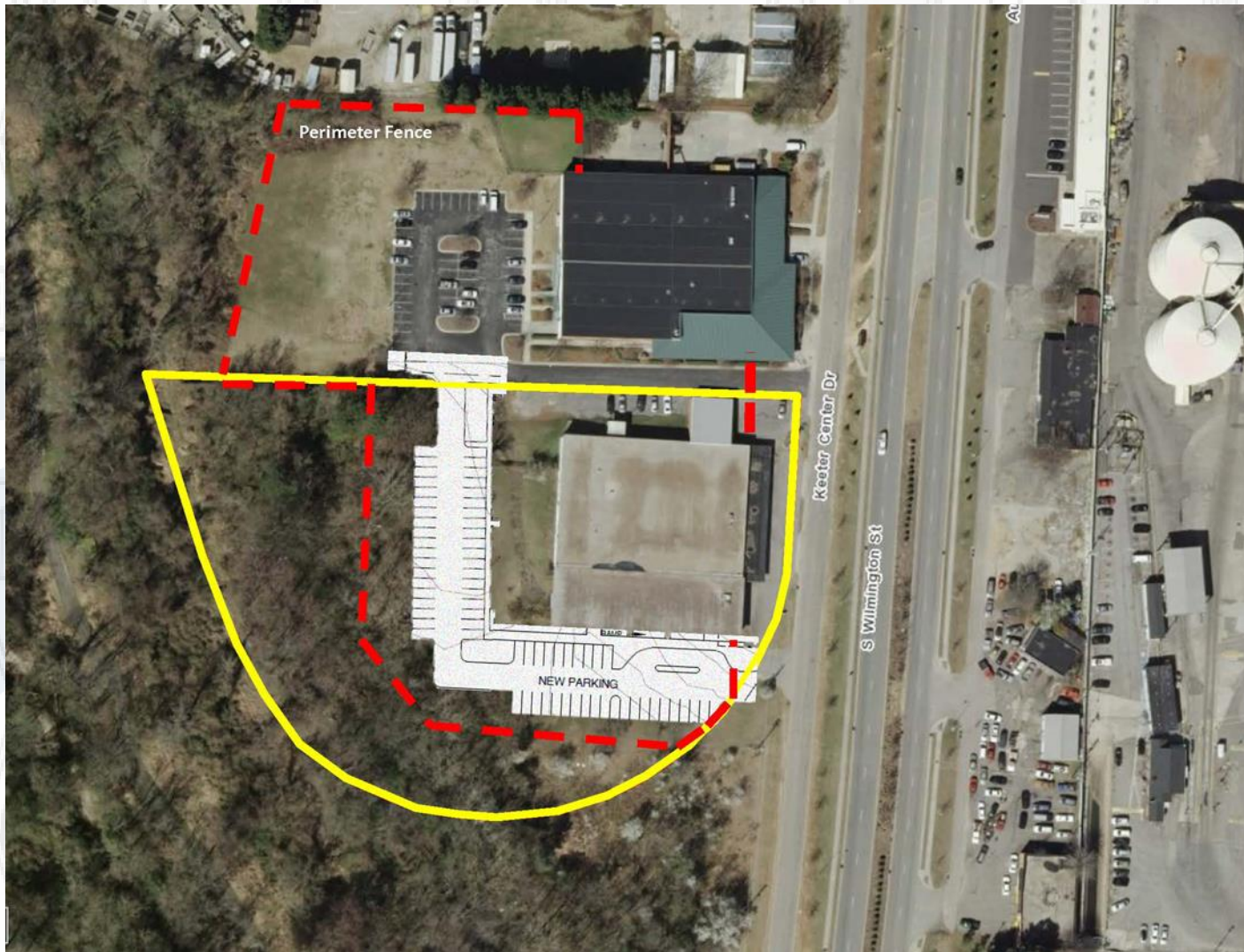
## 1430 South Wilmington Street



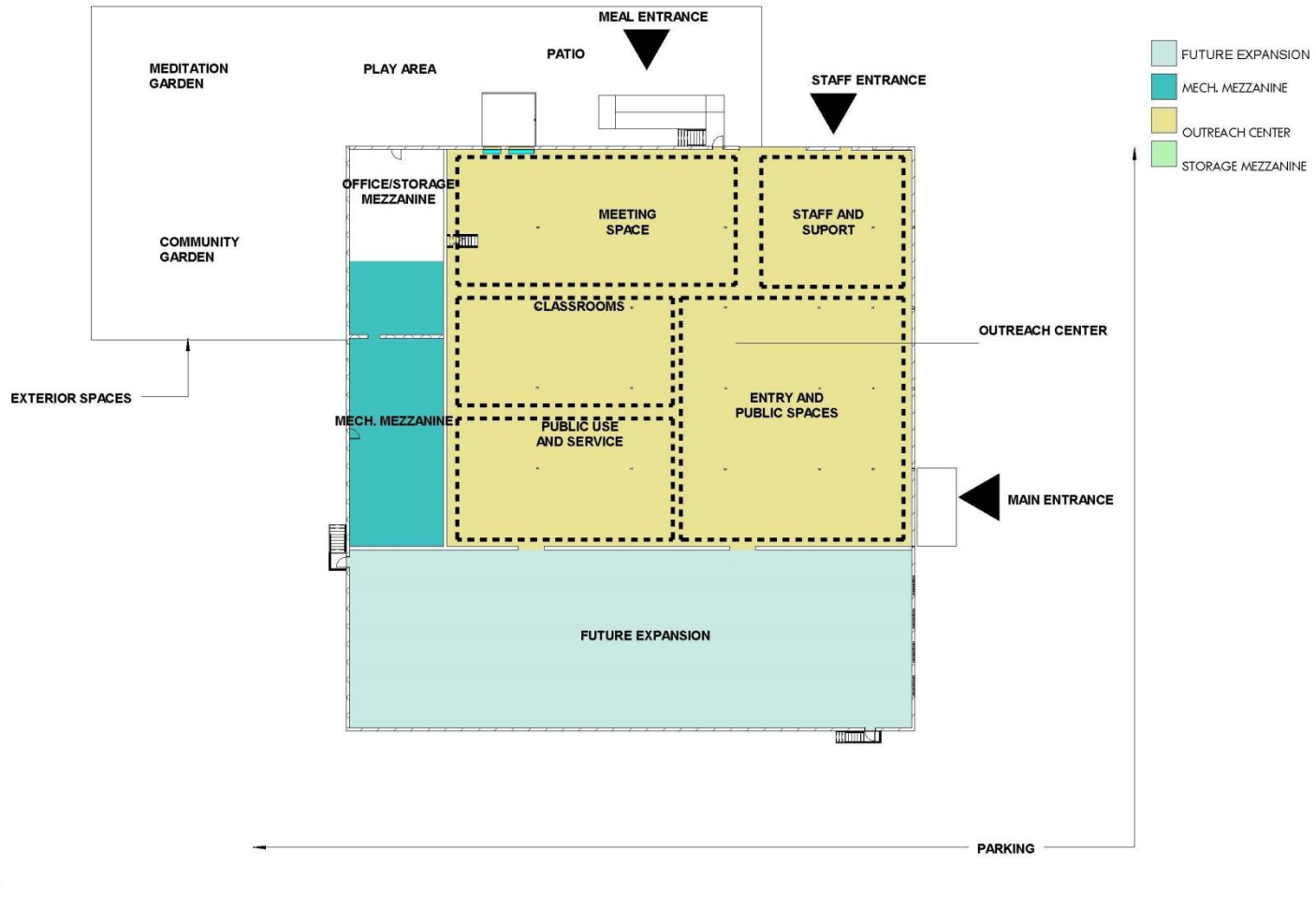
- 34,000 SF Warehouse
- Constructed in 1958
- Masonry Walls with Brick Veneer
- One Story Building
- 4.2 Acre Site
- Adjacent to South Wilmington Center
- Bus Access Near Front of Building
- Acquisition Cost: \$1,200,000



# Conceptual Site Plan



# Conceptual Layout



# Preliminary Capital Project Budget Summary

Professional Services/Due Diligence	\$	590,000
Construction & Development	\$	5,175,000
Permits & Impact Fees	\$	200,000
Furniture		By Operator
Contingency	\$	520,000
<b>Subtotal Estimated Construction &amp; Development</b>		<b>\$ 6,485,000</b>
**Land Acquisition	\$	1,200,000

**Total Anticipated Project Cost Range \$7.6 - \$7.8 Mil.**

# Capital Budget Funding Sources

County CIP-Affordable Housing Fund     \$     1,863,000

County General Fund-ABC Allocation     \$     2,675,000

City of Raleigh Commitment\*     \$     3,148,000

**Total Available     \$     7,686,000**

\* To Be Appropriated with Future Interlocal Agreement

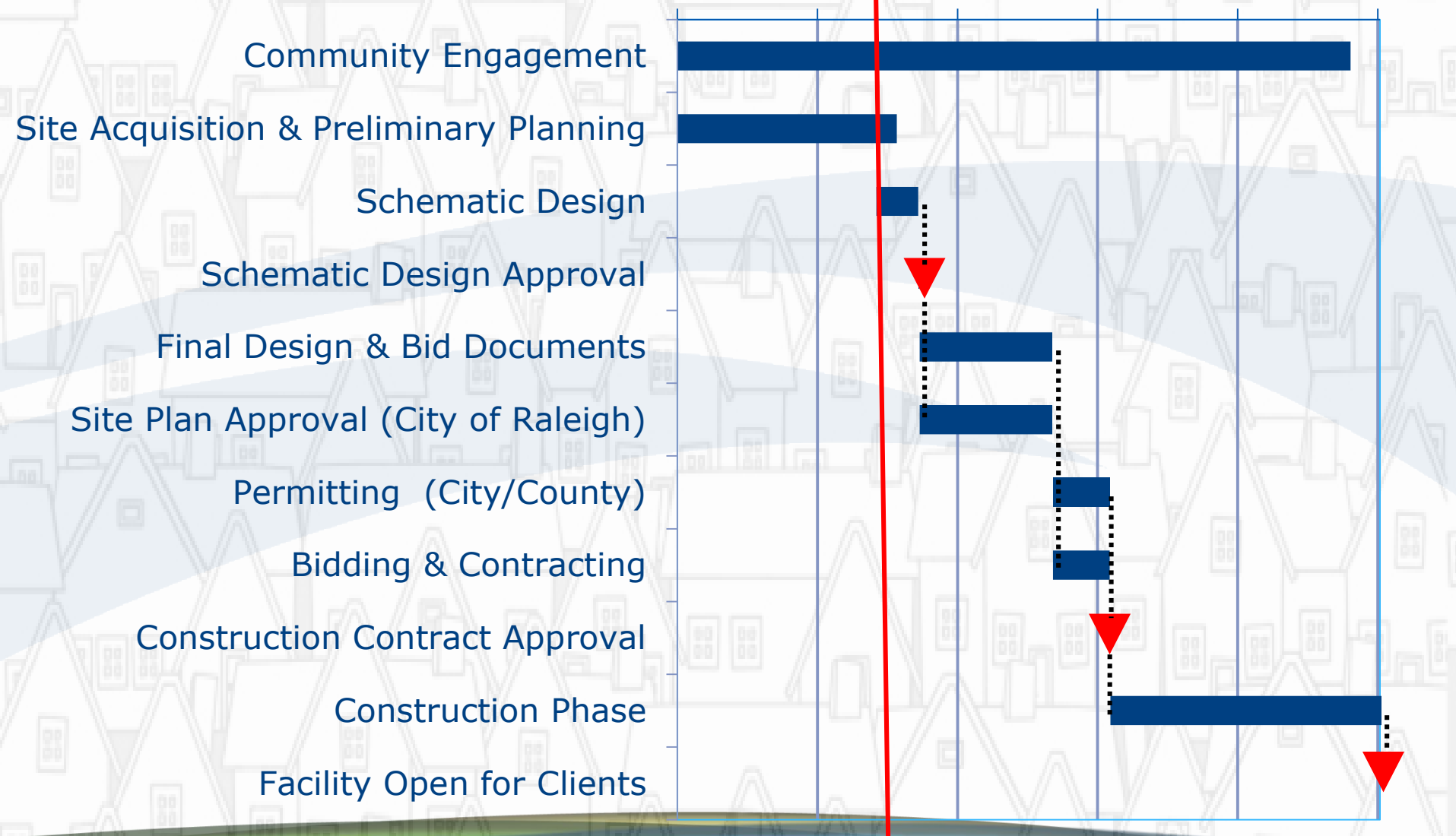
# **City of Raleigh Funding Commitment**

## **Proposed Interlocal Agreement**

1. City Council Authorized Funding Commitment Dec. 6, 2016
2. Authorized City Manager to Execute Agreement with County
3. This will be Interlocal Agreement Between County & City
4. County Collaborates with City on Site Selection & Development
5. County Purchases Site/Designs & Develops Project
6. City Commits \$3,148,000 to Development of the Project
7. Parties Collaborate to Plan and Select Operating Vendors
8. Agreement Brought Forward to Board at Subsequent Meeting

# Project Schedule

Jul-16 Jan-17 Jul-17 Jan-18 Jul-18 Jan-19



# Next Steps

## **BOC Approval of Land Acquisition**

**March 20, 2017**

Finalize Land Acquisition (Closing)

May 2017

## **BOC Schematic Design Approval**

**May 2017**

## **Approval of Interlocal Agreement**

**May 2017**

Advisory Board Established

June 2017

Property Recombination Approval (City)

June 2017

Site Plan Approval (City of Raleigh)

November 2017

## **BOC Awards Construction Contract**

**January 2018**

# Summary of Board Action Requested

1. Approve Site Acquisition of 1430 S. Wilmington St
2. Appropriate \$1,863,000 from Housing CIP Fund
3. Appropriate \$2,550,000 from General Fund/ABC

Perimeter Fence

Keeter Center Dr

S Wilmington St

NEW PARKING

RAMP



NORTH CAROLINA  
WAKE COUNTY

CONTRACT

This Contract made and entered into this \_\_\_\_ day of March, 2017("Effective Date", defined as the date upon which both parties have fully executed this Contract) by and between Old Dominion Tobacco Company, Incorporated, a Virginia corporation, and successor by merger with Capitol Realty Company, Incorporated, as SELLER; and Wake County, a body politic and corporate, as BUYER;

WITNESSETH:

That the said SELLER hereby agree to sell, and the said BUYER hereby agrees to purchase, at the price and upon the terms hereinafter set out, all of those certain tracts or parcels of land lying and being in Raleigh Township, Wake County, North Carolina, and being more particularly described as follows (the "Property"):

Being all of that (+/-) 4.2 acre property located at 1430 South Wilmington Street, Raleigh, NC, with Wake County REID # 0011487, being the same property acquired by SELLER in a deed recorded in Book 1347, Page 122, of the Wake County Registry.

Now, therefore, the SELLER and the BUYER agree that the terms and conditions of this sale and purchase are as follows:

1. The final purchase price for this Property shall be a total of One Million Two Hundred Thousand and no/100 Dollars (\$1,200,000.00). The parties have negotiated and agreed upon this price based upon two different appraised values. The SELLER shall be paid by check at closing. Closing shall be contingent upon 1) satisfaction of all terms and conditions of this Contract and 2) the BUYER's governing authority, the Wake County Board of Commissioners, authorizing the purchase of this Property and appropriating sufficient funding for the purchase of this Property.
2. Due Diligence.
  - 2.1. BUYER, at its sole expense, shall have the right to conduct feasibility, environmental, engineering and physical studies of the Property and other due diligence within ninety (90) days from the Effective Date (the "Due Diligence Period") to determine, in its sole discretion, that (i) the Property will fit and is suitable for its intended use, (ii) that title to the Property is satisfactory, (iii) there is no adverse fact or condition relating to the Property or any portion thereof such as, without limitation, adverse soil conditions, toxic or hazardous waste or disposal sites, buried trash or debris, asbestos, radon gas, sinkholes, stump holes, integrity of dam structures, or geologic fault which BUYER is unwilling to accept.
  - 2.2. BUYER'S obligation to consummate the purchase and sale of the Property on the Closing Date shall be contingent upon BUYER'S completion of said due diligence and BUYER determining that it is willing to purchase the Property. In

the event that BUYER in its sole discretion determines that the conditions are not satisfactory, BUYER may terminate this Contract immediately by giving written notice at any time up until Closing Date

3. SELLER represents and warrant that:

- 3.1. SELLER has full authority to enter into this Contract and to execute all documents contemplated hereby, and SELLER's execution, delivery and performance of this Contract will not violate the provisions of any agreement to which SELLER is a party or by which it is bound.
- 3.2. The person(s) signing this Contract on behalf of SELLER is the only person whose signature is required to bind SELLER and is duly authorized to do so. At Closing, SELLER shall deliver to Buyer such evidence of its authority as may be reasonably requested by Buyer.
- 3.3. SELLER has not filed nor is SELLER a party for relief as a debtor under any state receivership laws or federal bankruptcy laws.
- 3.4. To the actual Knowledge of SELLER, except for any matter in any study or report of Buyer (whether now in the possession of Buyer or discovered during due diligence) or furnished by email to Buyer's counsel, there are no actions, suits or proceedings, pending or threatened, against SELLER with respect to or affecting, directly or indirectly, the Property or any rights with relation to the Property, at law or in equity, before any federal, state, municipal or other governmental agency or instrumentality, nor, except for any matter in any study or report of Buyer (whether now in the possession of Buyer or discovered during due diligence) or furnished by email to Buyer's counsel, does SELLER have actual Knowledge of any facts which to its Knowledge might result in any action, suit or proceeding leading to, or result in, any Federal or State civil or criminal forfeiture of all or any part of the Property. Knowledge as used in this Agreement means the actual knowledge of the individual current officers of the Seller being Robin D. Ray, President, Kevin K. Barney, Vice President, and Allen W. Patrick, *former* Treasurer; and the current Comptroller of Seller, Andrea Tanner.
- 3.5. SELLER is not in default with respect to any order or decree of any court or of any such governmental agency or instrumentality. There are no rights of possession outstanding in favor of anyone except SELLER.
- 3.6. No part of the Property is subject to a lease agreement, either oral or written, and no part of the Property is subject to a right of first refusal or other right which SELLER or any predecessor in title may have granted to other persons or parties as to the Property, or any part thereof, whether written or verbal.
- 3.7. Except for any matter in any study or report of Buyer (whether now in the possession of Buyer or discovered during due diligence) or furnished by email to Buyer's counsel, SELLER has no Knowledge of any adverse fact or condition relating to the Property or any portion thereof that has not been specifically

disclosed in writing to Buyer including, without limitation, adverse soil conditions, toxic or hazardous waste or disposal sites, buried trash or debris, radon gas, sinkholes, stump holes, integrity of dam structures, or geologic fault. Buyer acknowledges that it has obtained reports on the condition of the Property including issues related to asbestos. Buyer is also familiar with the Notice of Residual Petroleum issued August 16, 2016 related to groundwater contamination from Petroleum Underground Storage Tanks which have been identified as low-risk and for which a Notice of No Further Action letter has been issued by the State of North Carolina Department of Environmental Quality, Waste Management Division as of October 14, 2016.

- 3.8. Except for the express representations and warranties contained in this Contract, SELLER shall transfer the Property to Buyer at Closing, AS IS WHERE IS; provided if Buyer is not satisfied with the condition of the Property at Closing, it may terminate this Agreement in lieu of Closing.
- 3.9. Seller has not knowingly withheld from Buyer any reports with respect to the physical condition of the Property.
- 3.10. All representations and warranties of SELLER contained in this Contract shall be true as at the date of closing as if those representations and warranties were made at such time.
- 3.11. As of closing, there are no encumbrances or special assessments, either pending or confirmed, for sidewalk, paving, water, sewer, or other public improvements on or adjoining the Property.
4. Unless otherwise provided, the following items shall be prorated and adjusted between the parties or paid at Closing:
  - 4.1. Ad valorem taxes assessed for the year 2017 on the Property shall be prorated on a calendar year basis to the date of closing based upon the value assigned by the Wake County Revenue Department. SELLER will pay any and all deferred taxes at closing.
  - 4.2. All late penalties, if any shall be paid by SELLER.
5. The Property must be in substantially the same condition at Closing as on the date of the contract, reasonable wear and tear excepted and if not BUYER, may in BUYER's sole discretion, but shall not be obligated to, close.
6. Up until the date of Closing, BUYER, its agents and designees, shall have the right to enter the Property to complete any due diligence related to any further studies of the Property. BUYER shall, at its sole cost and expense, promptly restore any physical damage or alteration of the physical condition of the Property which results from any inspections or activities conducted by BUYER or BUYER's Representatives, at BUYER's sole cost and expense, and in strict accordance with all requirements of applicable law. In consideration for BUYER's access to the Property, and except to the

extent caused by Seller's negligence or willful misconduct, BUYER agrees to be responsible for all damages, liabilities, claims, costs and expenses suffered by Seller or any third party arising from BUYER's or BUYER's Representatives exercise of its rights hereunder, including, without limitation, any damages resulting from the acts, omissions or negligence of BUYER or BUYER's Representatives, provided that BUYER shall have no liability to Seller in connection with the discovery or exacerbation of any pre-existing condition on the Property. BUYER shall keep the Property free from, or otherwise cause the removal of, any liens arising out of any work performed, materials furnished or obligations incurred by or on behalf of BUYER or BUYER's Representatives with respect to any inspection or testing of the Property. To the extent that any Phase II environmental assessment is conducted that requires penetration of the parking lot, BUYER's obligation shall be limited to patching such pavement with substantially the same paving material used on the lot and in a workmanlike manner

7. BUYER'S obligation to consummate the purchase and sale of the Property on the Closing Date shall be contingent upon BUYER'S completion of due diligence and BUYER determining in its sole discretion that the Property will fit its intended use. Notwithstanding anything to the contrary in this Contract, in the event that BUYER in its sole discretion determines that the conditions are not satisfactory, BUYER may terminate this Contract immediately by giving written notice at any time up until the Closing Date.
8. All deeds of trust, liens and other charges against the Property, not assumed by BUYER, must be paid and canceled by SELLER prior to or at Closing.
9. Title
  - 9.1. Title must be delivered at Closing by special warranty deed delivering fee simple marketable title and must otherwise be free of all encumbrances except ad valorem taxes for the current year (prorated to date of Closing), utility easements and inviolate restrictive covenants that do not materially affect the value of the property and such other encumbrances as may be assumed or specifically approved by BUYER. The legal description of the Property in SELLER's deed shall be the legal description prepared from the survey of the Property to be obtained by BUYER.
  - 9.2. Process for approval of title
  - 9.3. BUYER may arrange for the issuance of title insurance from a title insurance company selected by BUYER ("Title Insurance Company") or a title opinion. BUYER shall pay all costs and expenses incurred in obtaining and delivering the commitment and for its title insurance policy and an updated survey, if required or for any title opinion. BUYER shall have until the expiration of the initial 90 day Due Diligence Period to review and approve, in writing, the condition of the title and the Survey to the Real Property ("Title Review Period"). If the title documents or the Survey reflect or disclose any defect, exception or other matter affecting the Real Property (each, a "Title Defect," and collectively, the "Title Defects") that are unacceptable to BUYER in BUYER'S sole discretion, then

BUYER shall provide Seller with written notice of BUYER's objections no later than the conclusion of the Title Review Period.

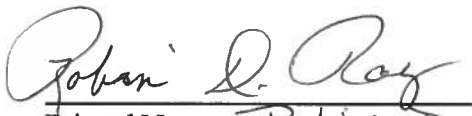
- 9.4. Seller may, at its sole option, elect, by written notice given to BUYER within ten (10) business days following the conclusion of the Title Review Period ("Seller's Notice Period"), to cure or remove the objections made or deemed to have been made by BUYER. The failure of Seller to deliver written notice electing to cure any or all such objected to exceptions during Seller's Notice Period shall be deemed an election by Seller not to cure such exceptions. Should Seller elect to attempt to cure or remove any objection, Seller shall, prior to the Closing Date ("Cure Period") accomplish the cure.
- 9.5. In the event Seller elects (or is deemed to have elected) not to cure or remove any objection, or in any event Seller fails to cure or remove any objection which Seller agrees or is required to cure within the Cure Period, then BUYER shall be entitled, as BUYER's sole and exclusive remedies, either to (i) terminate this Agreement, or (ii) waive any objections that Seller has not elected to cure and close this transaction as otherwise contemplated herein. The failure of BUYER to provide written notice to Seller within ten (10) business days following the expiration of Seller's Notice Period waiving any objections Seller has elected not to cure shall be deemed an election by BUYER to waive its objections as to all Title Defects that are not Monetary Exceptions and/or that Seller has not agreed to release or cure ("Permitted Exceptions").
- 9.6. If at any time prior to the Closing Date, BUYER receives a new, updated or supplemental title commitment or Survey or title opinion and such new, updated or supplemental title commitment or Survey or title opinion discloses one or more Title Defects that are not Permitted Exceptions (in each case, a "New Title Defect") and any New Title Defect is unacceptable to BUYER, BUYER may, within three (3) business days after receiving such new, updated or supplemental title commitment or Survey or title opinion, as the case may be, deliver to Seller another written notice of BUYER's objections with respect to any New Title Defect only and the process described in this Section shall apply thereto.
- 9.7. SELLER agrees to exercise its efforts to deliver to BUYER as soon as reasonably possible after the execution of this contract, copies of all title information in possession of or available to SELLER, including but not limited to: title insurance policies, attorney's opinions on title, survey, covenants, deeds, notes and deeds of trust and easements relating to the real property described above.
10. This contract may not be assigned without the written agreement of all parties, but if the same is assigned by agreement, then the same shall be binding on the assignee and his heirs, and the Assignor shall remain liable hereunder as if the assignment did not take place unless specifically released in writing by the other party.
11. This contract shall be binding and shall inure to the benefit of the parties and their heirs, successors and assigns.

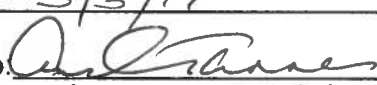
12. Any provision herein contained which by its nature and effect if required to be observed, kept or performed after the Closing shall survive the Closing and remain binding upon and for the benefit of the parties hereto until fully observed, kept or performed.
13. BUYER acknowledges that it has inspected the above-described property. This contract contains the entire agreement of the parties and there are no representations, inducements, or other provisions other than those expressed in writing. All changes, additions or deletions hereto must be in writing and signed by all parties.
14. Other than as disclosed in this Contract, SELLER AND BUYER confirm they have not hired or engaged a broker or agent in this transaction. SELLER agrees and acknowledges that it engaged Trademark Properties (Wallace Green) to act as a broker or agent in this transaction, for which SELLER is entirely responsible for all commissions or fees that arise from said relationship. Buyer and SELLER shall each indemnify and hold the other harmless from and against any claim made by any broker or other person or entity claiming a commission or fee as a result of having any agreement with the indemnifying party, whether Buyer or SELLER, in connection with this transaction.
15. SELLER shall pay for the revenue stamps required by law; BUYER shall pay for the deed preparation and the recording of a deed.
16. Subject to all conditions outlined in this Contract, all parties agree to execute any and all documents and papers necessary and customary in connection with Closing and transfer of title within ten (10) Business days from the end of the Due Diligence Period, being the date that the last party signs this Contract, but in any event no later than June 30, 2017 (the "Closing Date"), unless a later Closing date is agreed to in writing. In the event, for any reason, if BUYER does not close, then SELLER's sole and exclusive remedy shall be limited to terminating this Contract.
17. Closing shall occur remotely with the payment of the Purchase Price being placed in escrow with SATISKY & SILVERSTEIN, LLP, 415 Hillsborough Street, Suite 201 Raleigh, NC 27603 with notices to the Wake County Attorney's Office, Suite 4900, and 301 S. McDowell Street, Raleigh, North Carolina, 27601.
18. Deed is to be made to Wake County.
19. Possession shall be delivered at closing. All SELLER'S personal property, and any fixtures or structures not a part of this contract, including any fixtures or structures owned by third parties may, but shall not be required to, be removed from the subject property before BUYER's possession and at no cost to BUYER.

IN TESTIMONY WHEREOF, said parties have executed this contract in duplicate originals (one copy of which is retained by each party) the day and year written below.

SELLER:

OLD DOMINION TOBACCO COMPANY, INCORPORATED,  
a Virginia corporation, as successor by merger with  
Capitol Realty Company, Incorporated

 (SEAL)  
Printed Name: Robin D. Ray  
Title: President  
Date: 3/3/17

Attested to:   
Printed Name: ANDREA TANNER  
Title: Asst Sec / Treas

BUYER:

WAKE COUNTY

\_\_\_\_\_  
James M. Hartmann  
County Manager

Date: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Scott W. Warren  
County Attorney

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

\_\_\_\_\_  
Wake County Finance Director, or designee



**Budget and Management Services  
Inter-Office Correspondence**

**TO:** Jim Hartmann, County Manager

**FROM:** Michelle Venditto, Budget and Management Services Director

**SUBJECT:** Revisions to Fiscal Year 2017 County Capital Ordinance, Section 1(A) and 1 (B)

The following chart summarizes all budget revisions to the fiscal year 2017 adopted budget for the County Buildings Element of the County Capital Fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: County Capital			Element: County Buildings	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2016	Adopted Budget	County Capital	\$7,943,000	\$7,943,000
March 20, 2017	Proposed: County Affordable Housing Fund Contribution to Multi-services Center	Transfer from Affordable Housing	\$1,863,000	\$9,806,000
March 20, 2017	Proposed: ABC Funding for Multi-services Center*	Appropriated Fund Balance	\$2,675,000	\$12,481,000
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	CIP Element	Amount	Balance
July 1, 2016	Adopted Budget	County Buildings	\$7,943,000	\$7,943,000
March 20, 2017	Proposed: Appropriation of Funding for Multi-Services Center	County Buildings	\$4,538,000	\$12,481,000

\*ABC Fund Balance as of 3/20/17 is \$7,766,000; including this item \$5,091,000



**Budget and Management Services  
Inter-Office Correspondence**

**TO:** Jim Hartmann, County Manager

**FROM:** Michelle Venditto, Budget Director

**SUBJECT:** Revisions to Fiscal Year 2017 Operating Budget Ordinance, Section 1 and Fiscal Year 2017 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2017 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Non-Departmental	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2016	Adopted Budget		\$1,024,383,121	\$1,024,383,121
	Encumbrances Carried Forward	Appropriated Fund Balance	\$2,194,879	\$1,026,578,000
November 7, 2016	Appropriation of Emergency Funds Associated with Hurricane Matthew Response	Appropriated Fund Balance	\$1,000,000	\$1,027,578,000
March 20, 2017	Proposed: Appropriation of ABC Funds for Multi-Services Center*	Appropriated Fund Balance	\$2,675,000	\$1,030,253,000
March 20, 2017	Proposed: Appropriates \$3,420,000 from Projected Sales Tax Revenue for the Wake County Sheriff's Office to cover inmate medical care and Detention Officer overtime	Sales Tax	\$3,420,000	\$1,033,673,000
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2016	Adopted Budget		\$15,190,576	\$15,190,576
	Encumbrances Carried Forward		\$17,865	\$15,208,441
November 7, 2016	Appropriation of Emergency Funds Associated with Hurricane Matthew Response	Non-Departmental	\$1,000,000	\$16,208,441
March 20, 2017	Proposed: Appropriation of ABC Funds for Multi-Services Center*	Non-Departmental	\$2,675,000	\$18,883,441
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2016	Adopted Budget		6.00	6.00

\*ABC Fund Balance as of 3/20/17 is \$7,766,000; including this item \$5,091,000



## Legislation Details (With Text)

**File #:** 16-768  
**Type:** Regular Item  
**Status:** Agenda Ready  
**In control:** Board of Commissioners  
**On agenda:** 3/20/2017  
**Final action:**  
**Title:** Wake Technical Community College CIP Appropriation  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [03.20.17 WTCC Item Summary Final WTCCdocx.pdf](#)  
[BOC Resolution Wake Technical Community College CIP Appropriation 03.20.17.pdf](#)  
[WTCC 7 Year CIP.pdf](#)

Date	Ver.	Action By	Action	Result
3/20/2017	1	Board of Commissioners	accepted	

Wake Technical Community College CIP Appropriation

**That the Board of Commissioners adopts the attached resolution for the following action:**

- 1. Appropriate a total of \$25,423,756 to fund 3 new building projects on RTP, Northern Wake and Main Campuses, Repair/Renovation and Lifecycle projects on all campuses, Infrastructure and IT Infrastructure projects on all campuses**

<b>Wake Technical Community College Multi-year Capital Improvement Program</b>	
<b>New Building Projects</b>	<b>Appropriations</b>
Classroom Building 2 Design (RTP)	\$6,599,220
Automotive & Collision Repair Facility Design (NWC)	\$6,270,060
Facilities and Warehouse Building Design (Main)	\$2,849,610
<b>Repair &amp; Renovation/Lifecycle Projects</b>	
Power Mechanics Renovation (Main)	\$561,380
HVAC Equipment Replacement	\$863,286
HVAC Controls	\$217,943
Elevator Modernization	\$114,614
Building Envelope Upgrades	\$857,971
Electrical Replacement	\$781,357
Life Safety Equipment	\$289,215
Library Building Restroom Renovations	\$748,200
<b>Infrastructure Projects</b>	
Security Cameras	\$296,300
Cellular Signal Repeaters	\$263,857
Signage Upgrades	\$619,700
Accessibility Upgrades	\$395,100
Southern Loop Road & Paving	\$2,695,943
<b>Information Technology Infrastructure Projects (Cash Funded)</b>	
UPS Replacement	\$300,000
Network Architecture Master Plan	\$150,000
Smart Classroom A/V upgrades	\$125,000
Wireless Access Master Plan/Start of build out	\$425,000
<b>TOTAL</b>	<b>\$25,423,756</b>

Below are descriptions of each project within the categories of New Building Projects, Repair and Renovation/Life Cycle Projects, Infrastructure Projects and Information Technology Infrastructure Planning and Projects.

### **New Building Projects (Design Funding):**

RTP Campus Classroom Building 2 – This project will provide the second building for the RTP Campus. The building will be an 80,000 sf classroom building with offices and laboratories. The project will include the construction of a 315 space temporary parking lot and a 200 space permanent parking lot. Programs envisioned for this building include: Pervasive Computing with IT Network Management and IT Storage & Visualization; Interactive Gaming and E-Learning with IT Computer Programming, IT Software & Web Development, Mission Critical Operations and Simulation & Game Development; Informatics with Business Analytics and IT Data Science & Programming Support; Defense Technologies with Cyber Security and IT Information Systems Security; Cleantech with Business Administration, Business Analytics, IT Computer Programming and IT Software and Web Development; Corporate Solutions.

Northern Wake Campus Automotive & Collision Repair Facility – This project will construct a 90,000 sf Automotive & Collision Repair Facility at the Northern Wake Campus. The building will be located in the existing Parking Lot G and will include a 70,000 sf section housing the automotive & collision repair laboratories and a 20,000 sf classroom section. Programs envisioned for this building include: Automotive Systems Technology including diagnostics and repair of electrical/electronic systems, emissions, brakes, engine performance, steering, suspension, transmission, climate control, diesel fuel systems, alternative fuel systems, collision repair and general education classes.

Main Campus Facilities & Warehouse Building - This project will construct a 47,000 sf Facilities Management & Warehouse Building at the Southern Wake Campus and will include 35,000 GSF of facilities management shop/office space, 12,000 GSF of warehouse/office and paved parking. Programs included in this project include: a carpentry shop, metal shop, HVAC repair, plumbing repair, electrical repair, paint booth, key shop, landscaping equipment repair, outdoor/indoor storage, warehouse, inventory control and office space

### **Repair & Renovation/Lifecycle Projects:**

Main Campus Power Mechanics Building Renovation - this will be a complete Renovation of the Power Mechanics building, a 10,460 sf classroom/laboratory facility. Power Mechanics houses the HVAC Program where the instruction is on how to troubleshoot, maintain, repair or replace residential and commercial heating, ventilation and air conditioning (HVAC) equipment. The funds that we are appropriating (\$561,380) will be used for planning and design.

HVAC Equipment Replacement - This project will replace various HVAC equipment and systems primarily at the Southern Wake and Perry Health Sciences Campuses, but may also include work at the other campuses. The Master Plan Update in 2015 identified HVAC and plumbing equipment and systems needing replacement, over the next seven years, that have reached the end of their useful life and are not functioning as originally designed and installed. The replacements will include items such as chillers, boilers, pumps, air handling units, cooling towers, air-cooled condensers, VAV terminal units, ductwork, plumbing, etc.

Elevator Modernization - This project will repair various elevators primarily at the Northern Wake and Perry Health Sciences Campuses, but may also include work at other campuses. The Master Plan Update in 2015 identified elevators that, over the next seven years, are in need of major repairs and/or upgrades. The repairs will include components such as control systems, elevator cabs, hydraulic systems, electrical systems, etc.

Building Envelope Upgrades - This project will upgrade the building envelope components primarily at the Southern Wake, Northern Wake and Perry Health Sciences Campuses, but may also include work at other campuses. The Master Plan Update in 2015 identified building envelope components that, over the next seven years, are in need of major upgrades. The upgrades will include upgrading system components for roofs, windows, walls, floors, caulking, flashing, etc.

Electrical Replacement - This project will upgrade the building electrical system components primarily at the Southern Wake and Perry Health Sciences Campuses, but may also include work at other campuses. The Master Plan Update in 2015 identified building electrical system components that, over the next seven years, are in need of major replacement. The replacements will include system components such as interior and exterior lighting systems, electrical devices, panelboards, motors, switches, conduit and wiring, lightning protection systems, transformers, generators, etc.

Life Safety Equipment - This project will replace the building life safety equipment components primarily at the Southern Wake and Perry Health Sciences Campuses, but may also include work at other campuses. The Master Plan Update in 2015 identified building life safety equipment components that, over the next seven years, are in need of major replacement. The replacements will include system components such as fire alarm systems and components, emergency lighting systems, emergency generator systems.

Library Building Restroom Renovations - This project will replace the building life safety equipment components primarily at the Southern Wake and Perry Health Sciences Campuses, but may also include work at other campuses. The Master Plan Update in 2015 identified building life safety equipment components that, over the next seven years, are in need of major replacement. The replacements will include system components such as fire alarm systems and components, emergency lighting systems, emergency generator systems, etc.

### **Infrastructure Projects:**

Security Cameras - This project will upgrade existing and provide additional new security cameras across all campuses. The Master Plan Update in 2015 identified existing analog type security cameras that will be upgraded and/or replaced with new digital type security cameras to provide better visual and memory capabilities. Areas of the college were also identified as needing additional security cameras installed to provide better visual coverage of the campus buildings and grounds.

Cellular Signal Repeaters - This project will provide additional new cellular signal repeaters primarily at the Southern Wake, Perry Health Sciences and Western Wake Campuses, but may also include work at other campuses. The Master Plan Update in 2015 identified existing buildings where the cellular signal needs to be boosted to provide better mobile device capabilities. Those areas will be provided with additional cellular signal repeaters to increase the signal strength in those buildings.

Signage Upgrades - This project will provide new campus wayfinding signage across all campuses. The Master Plan Update in 2015 identified existing campuses and areas where the wayfinding signage is inadequate. Those areas will remove the existing wayfinding signage and replace it with new wayfinding signage in accordance with the recently completed college wayfinding signage standards.

Accessibility Upgrades - This project will provide upgrades to the site pedestrian walkways primarily at the Southern Wake and Perry Health Sciences Campuses, but may include work at other campuses. The Master Plan Update in 2015 identified site pedestrian walkways that do not meet current ADA handicapped standards and work will include replacing sidewalks, stairs, ramps, curb cuts, handicapped parking spaces in order to meet the new standards.

Southern Loop Road & Paving - This project will construct a new road and repave existing roadways and parking lots at the Southern Wake Campus, but may include work at other campuses. The Master Plan Update in 2015 identified a new two lane road that will connect the recently paved Parking Lot S with Highway 401. The College will be losing one of its entrances on Highway 401 when the new I-540 Toll Road is built and the new road will provide an additional entrance to make up for this. A new traffic signal will be provided at the intersection with Highway 401. Also identified was 710,000 sf of existing paved parking lots that are in disrepair and these areas will be repaved with new asphalt paving utilizing the Full Depth Reclamation (FDR) process.

### **Information Technology Infrastructure Planning and Projects (cash funded):**

UPS Replacement - Uninterruptible Power Supply (UPS) units are needed to protect critical IT infrastructure equipment from electrical outages and power surges. Over time, many of these UPS units are no longer in operation or lack sufficient capacity to maintain network switches and telephony equipment during a power outage. Monies allocated for 2017 are to address the most critical units that must be replaced to maintain continuity of electrical power to the IT equipment.

Network Architecture Master Plan - This initiative is to conduct a study to develop an implementation plan to address deficiencies identified in the Gartner study. This master plan will include a multi-year strategy to upgrade the college's network infrastructure including eliminating single points of failure, implement redundant and diverse network pathways for all campuses and improve the network's resiliency and bandwidth capacity. The overall plan will incorporate design for accommodating network traffic needed for servers, software and critical applications such as security cameras interspersed throughout the campuses.

Smart Classroom Audio/Visual Upgrades - A/V equipment in many classrooms are no longer functional or have not kept up with technological advances. Funds allocated for 2017 will be prioritized to provide updated A/V equipment for classrooms with the most pressing technology needs to meet the college's objective in providing "smart" classrooms. A plan will be developed to provide a phased approach for upgrading campus classrooms with appropriate A/V technologies.

Wireless Access Master Plan - The current wireless network used by students, faculty and staff is inadequate to support today's technology needs. With the proliferation of mobile devices connecting to the college's wireless network, the need to have a more robust, reliable wireless connection is needed across all campuses. With available funding in 2017, a master plan will be developed to identify hardware/software standards, prioritize needs of campuses and buildings, document coverages and

standards, develop an appropriate support model, etc. The installation of this equipment will immediately follow this assessment.

**Attachments:**

1. BOC Resolution
2. WTCC 7 year CIP Summary



## **Resolution R-2017- Wake Technical Community College Multi-Year Capital Improvement Program Appropriation**

**WHEREAS**, Wake Technical Community College is engaged in a multi-year Capital Improvement Program, based on a Master Plan presented to the Board at the November 14, 2016 Work Session.

**WHEREAS**, Wake Technical Community College is requesting the appropriation of \$25,423,756 to fund the first year of a multi-year Capital Improvement Program. Projects to be funded in this appropriation include the design of 3 new buildings on RTP, Northern Wake and Main Campuses, Repair, Renovation and Lifecycle projects on all campuses, Infrastructure Projects and IT Infrastructure Planning and Projects on all campuses.

**NOW, THEREFORE, BE IT RESOLVED** that the Wake County Board of Commissioners hereby appropriates funds as follows:

<b>Wake Technical Community College Multi-year Capital Improvement Program</b>	
<b>New Building Projects</b>	<b>Appropriations</b>
Classroom Building 2 Design (RTP)	\$6,599,220
Automotive & Collision Repair Facility Design (NWC)	\$6,270,060
Facilities and Warehouse Building Design (Main)	\$2,849,610
<b>Repair &amp; Renovation/Lifecycle Projects</b>	
Power Mechanics Renovation (Main)	\$561,380
HVAC Equipment Replacement	\$863,286
HVAC Controls	\$217,943
Elevator Modernization	\$114,614
Building Envelope Upgrades	\$857,971
Electrical Replacement	\$781,357
Life Safety Equipment	\$289,215
Library Building Restroom Renovations	\$748,200
<b>Infrastructure Projects</b>	
Security Cameras	\$296,300
Cellular Signal Repeaters	\$263,857
Signage Upgrades	\$619,700
Accessibility Upgrades	\$395,100
Southern Loop Road & Paving	\$2,695,943
<b>Information Technology Infrastructure Projects (Cash Funded)</b>	
UPS Replacement	\$300,000
Network Architecture Master Plan	\$150,000
Smart Classroom A/V upgrades	\$125,000
Wireless Access Master Plan/Start of build out	\$425,000
<b>TOTAL</b>	<b>\$25,423,756</b>

Adopted this the 20th day of March 2017.

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Sig Hutchinson, Chairman  
Wake County Board of Commissioners



## Legislation Details (With Text)

**File #:** 16-767

**Type:** Regular Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 3/20/2017      **Final action:**

**Title:** Approval of Updated Schematic Design for the Wake Forest Community Library Expansion and Renovation Project

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [BOC Agenda 3-20-17.pdf](#)  
[SD Program Summary.pdf](#)  
[WF Library Schematic Site Plan.pdf](#)  
[WF Library Schematic Floor Plan.pdf](#)  
[WF Library Exterior Rendering from Northeast.pdf](#)  
[WF Library Exterior Rendering at Entry.pdf](#)  
[WF Library Interior Rendering.pdf](#)  
[Sustainable Features.pdf](#)  
[Wake Forest Library Budget Summary.pdf](#)

Date	Ver.	Action By	Action	Result
3/20/2017	1	Board of Commissioners	accepted	

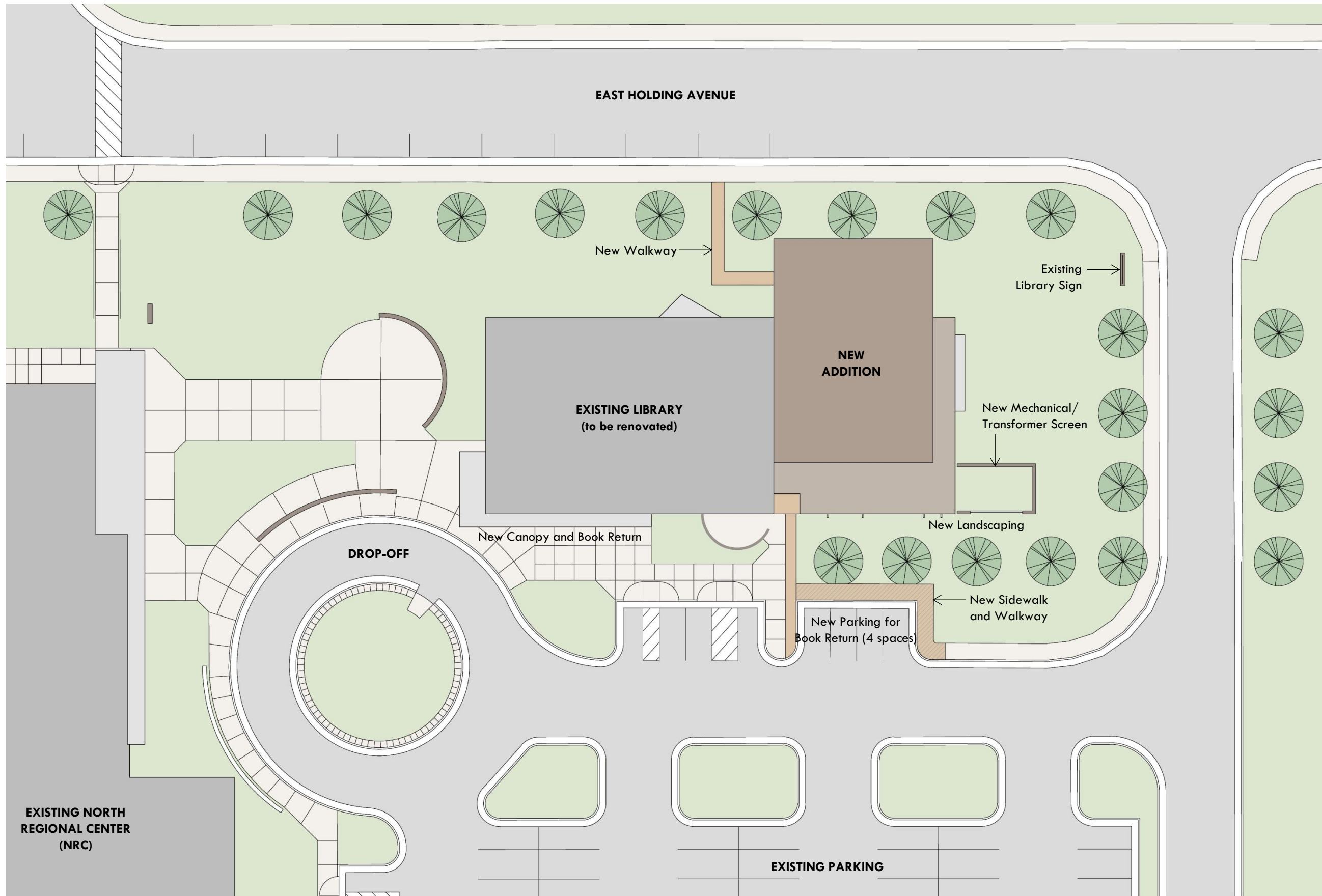
Approval of Updated Schematic Design for the Wake Forest Community Library Expansion and Renovation Project

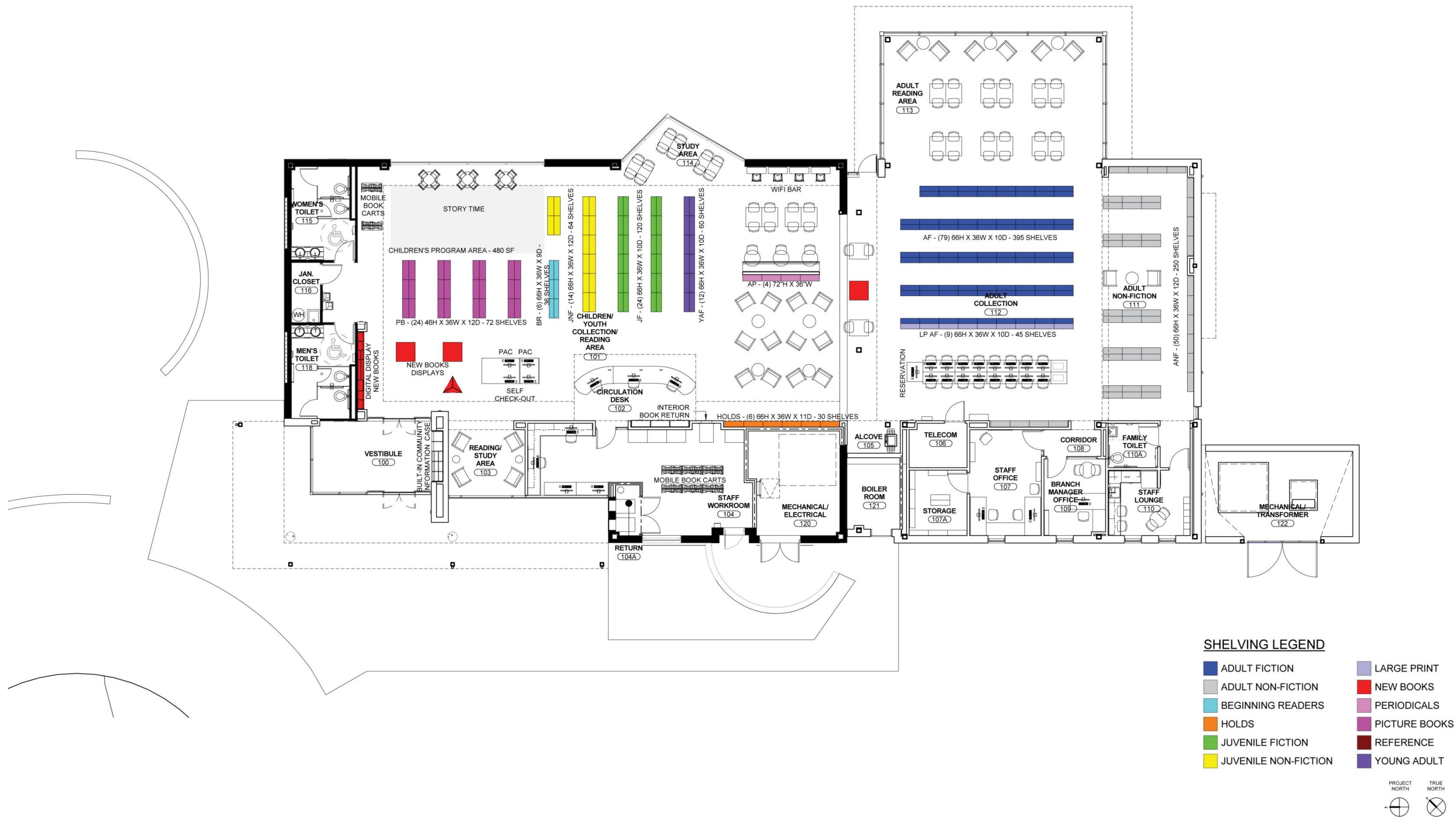
**That the Board of Commissioners approves the updated schematic design of the expansion and renovation to Wake Forest Community Library**

The estimate of probable cost for construction for this renovation and expansion is approximately \$2.5 million. Construction is expected to begin in late summer 2017. During construction patrons will be asked to use the nearby Northeast Regional Library. Construction is expected to be completed and the library reopened in the summer of 2018.

**Attachments:**

1. Program Summary
2. Site Plan
3. Floor Plan
4. Exterior Building Images
5. Interior Rendering
6. Sustainable Features
7. Project Budget Summary





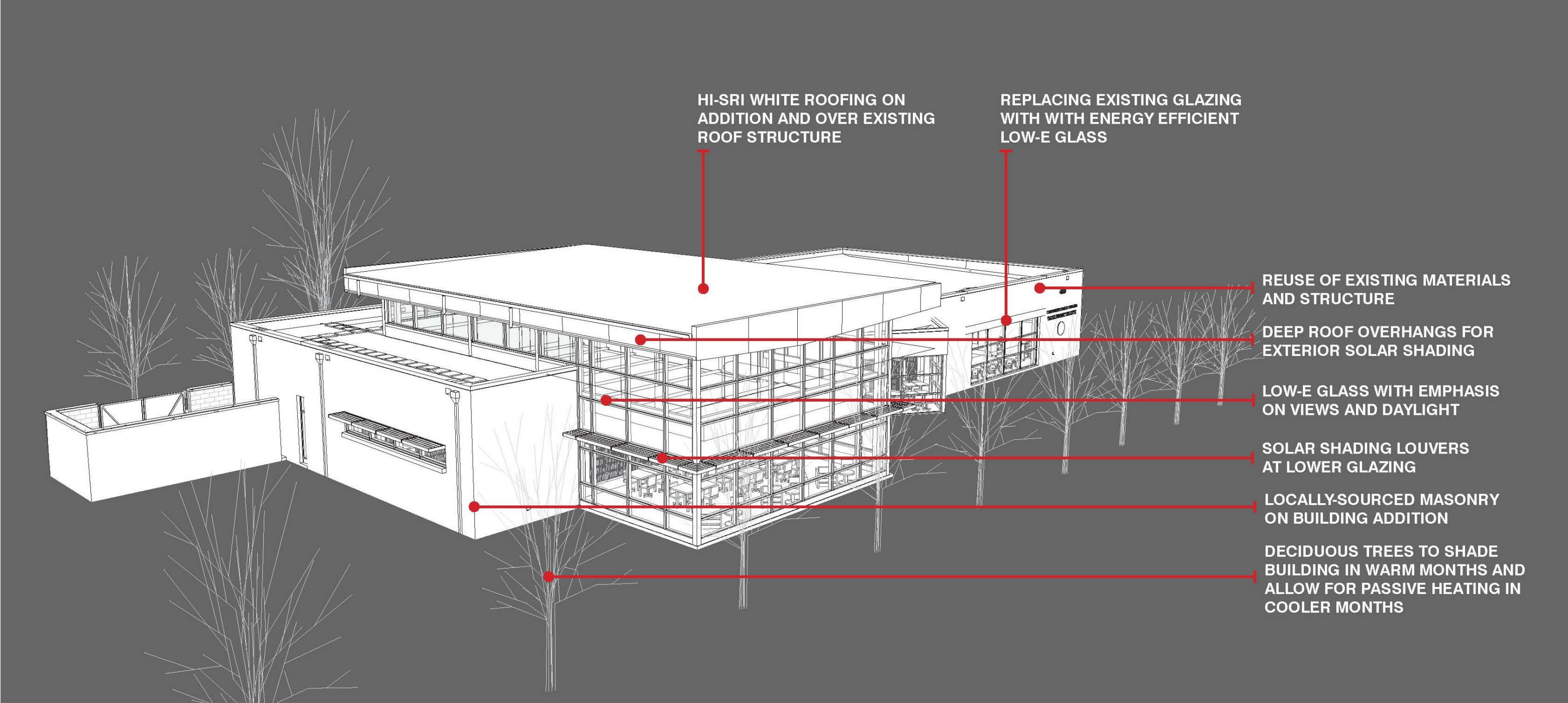




WAKE FOREST PUBLIC LIBRARY

BOOK RETURN







## Legislation Details (With Text)

**File #:** 16-765

**Type:** Consent Item      **Status:** Agenda Ready

**In control:** Board of Commissioners

**On agenda:** 3/20/2017      **Final action:**

**Title:** Appropriate \$3.42 Million in the General Fund for the Wake County Sheriff's Office

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Item Summary](#)  
[Sheriff's Office PowerPoint re Appropriation 3-20-17.pdf](#)  
[Budget Memo - FY 2017 Non-Departmental.pdf](#)  
[Budget Memo - FY 2017 Sheriff.pdf](#)

Date	Ver.	Action By	Action	Result
3/20/2017	1	Board of Commissioners	accepted	

Appropriate \$3.42 Million in the General Fund for the Wake County Sheriff's Office  
**That the Board of Commissioners appropriates \$3.42 million in the general fund for the Wake County Sheriff's Office to address cost overruns**

comprehensive review of outside medical costs to ensure the rates are fair and customary. On average, CorVel saves Wake County 60 percent on all medical billing. Payment for this service is calculated as a percent on the savings realized. As a result of increased costs, the contract payment for CorVel services will also increase.

Hospital Costs				
Fiscal Year	Budget	Actual	Balance	
2012	\$ 500,000	\$ 351,982	\$ 148,018	
2013	\$ 100,000	\$ 550,338	\$ (450,338)	
2014	\$ 100,000	\$ 141,381	\$ (41,381)	
2015	\$ 400,000	\$ 299,441	\$ 100,559	
2016	\$ 100,000	\$ 527,822	\$ (427,822)	
2017 Projected	\$ 100,000	\$ 1,219,510	\$ (1,119,510)	

#### Detention Overtime (\$1.92 million)

Since the opening of the second phase of the Wake County Detention Center (WCDC) in April 2012, the WCSO has continued to experience significant increases in overtime spending. The Wake County Sheriff's Office's continues to struggle with recruiting and retaining a highly qualified workforce. The most recent recruitment needed a class of 40 to meet the current demand but was only able to fill the class with 11 new employees. The Detention Division has increased the number of Detention Officer Certification Courses from three to four a year to five in an effort to keep up with the demand for officers. Overtime spending will result in anticipated salary overage of \$278,000 in FY 2017.

As a result of continued turnover, the Sheriff's Office is utilizing more overtime to cover posts. The budget is \$1.2 million and the projection for the year is \$3.2 million.

Overtime Expenditure				
Fiscal Year	Budget	Actual	Balance	
2012	\$ 700,000	\$ 1,149,174	\$ (449,174)	
2013	\$ 700,000	\$ 1,237,649	\$ (537,649)	
2014	\$ 700,000	\$ 1,860,088	\$ (1,160,088)	
2015	\$ 1,100,000	\$ 2,162,877	\$ (1,062,877)	
2016	\$ 1,337,512	\$ 2,692,214	\$ (1,354,702)	
2017 Projected	\$ 1,245,438	\$ 3,161,069	\$ (1,915,631)	

#### Other Costs (\$220,000)

The Wake County Sheriff's Office is also experiencing overruns in overtime in the Medical Division. Staff is working to understand and address the high rate of overtime in the medical unit. FLSA laws do not consider nurses public safety employees; therefore, they cannot work more than 40 hours a week without incurring overtime pay. The nurses' Dupont schedule has four hours of built in overtime a pay period. Additionally, the medical unit incurs overtime through daily vacancies that occur through annual or sick leave.

The Wake County Sheriff's Office projects \$629,000 in lapsed salaries and operating savings in law enforcement that will be used to offset overruns in detention.

The Wake County Sheriff's Office requests that the Board of Commissioners approves a mid-year General Fund appropriation of \$3.42 million to provide for hospital costs and overtime in detention.

**Attachments:**

1. PowerPoint Presentation
2. Budget Memo – Non-Departmental
3. Budget Memo – Sheriff's Office

# Appropriate \$3.4 million for the Wake County Sheriff's Office

- Main Drivers for FY 2017 Cost Overruns
  - Hospital Costs - \$1.28 million
  - Detention Overtime - \$1.92 million
  - Other - \$220,000

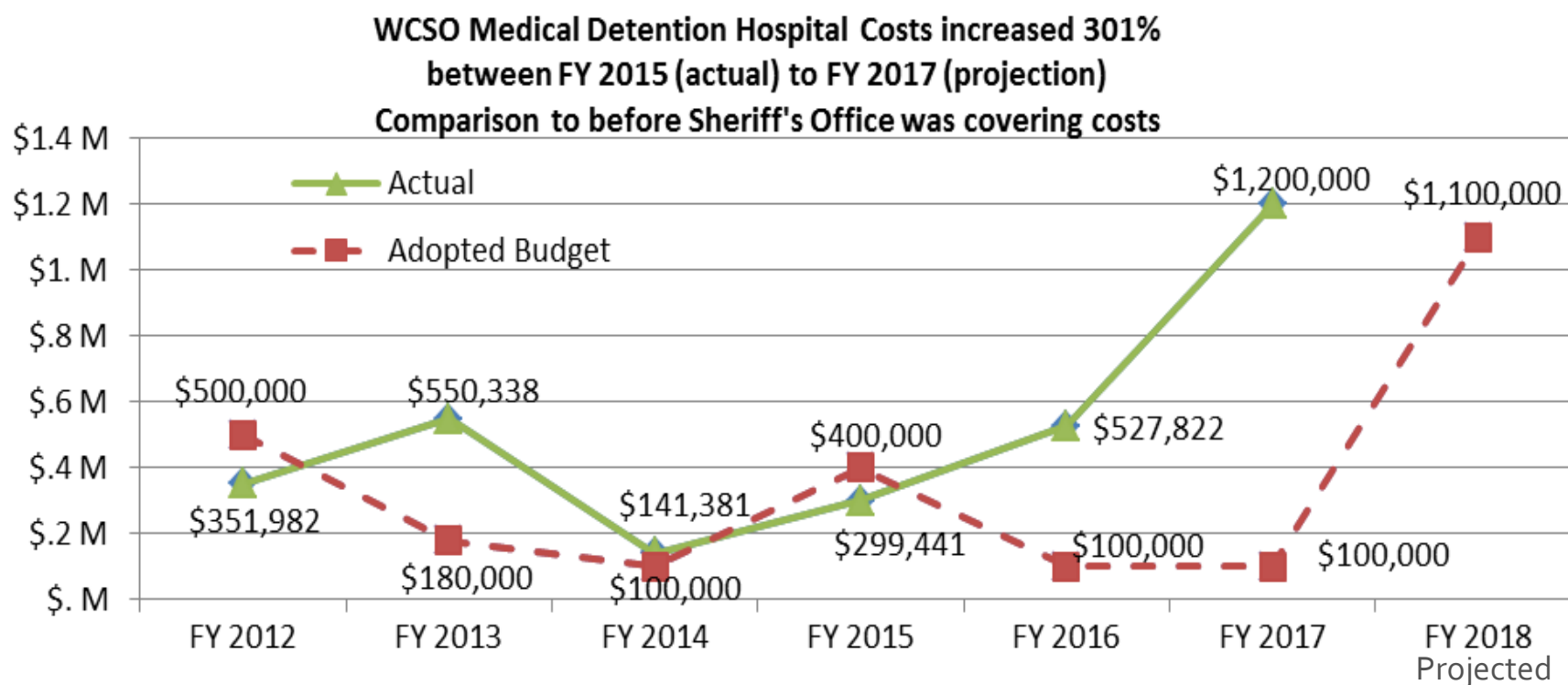
# Appropriate \$3.4 million for the Wake County Sheriff's Office

	<u>Budget</u>	<u>Actual</u>	<u>Projection</u>	<u>Total</u>	<u>Balance</u>
<b>LEO Total</b>	<b>40,220,210</b>	<b>17,488,376</b>	<b>22,102,429</b>	<b>39,590,805</b>	<b>629,404</b>
Salaries	33,072,668	15,656,455	16,993,096	32,649,551	423,117
Operating	2,760,910	1,118,949	1,435,673	2,554,622	206,287
Chargebacks	4,386,632	712,972	3,673,660	4,386,632	0
<b>Detention Total</b>	<b>41,886,135</b>	<b>22,225,208</b>	<b>23,710,262</b>	<b>45,935,470</b>	<b>(4,049,335)</b>
Medical Costs	719,540	666,541	1,079,969	1,746,510	(1,026,970)
Other Operating/CorVel	5,160,919	2,251,840	3,212,766	5,464,606	(303,687)
Detention Overtime	1,245,438	1,458,955	1,702,114	3,161,069	(1,915,631)
Salaries	34,003,127	17,141,030	17,141,030	34,282,059	(278,932)
Medical Overtime	294,274	409,194	409,194	818,389	(524,115)
Chargebacks	462,837	297,648	165,189	462,837	0
<b>Total WCSO</b>	<b>82,106,345</b>	<b>39,713,584</b>	<b>45,812,691</b>	<b>85,526,275</b>	<b>(3,419,930)</b>

# Appropriate \$3.4 million for the Wake County Sheriff's Office

- Hospital Costs
  - Current Rates
    - WCSO contracts with third party medical reviewer to ensure fair and customary rates
    - Average payment is 40% of billed cost, saving the County approximately 60%
  - Current Costs
    - Hospital stays
    - Labor and delivery for pregnant inmates and other medical costs post-partum
    - Dialysis

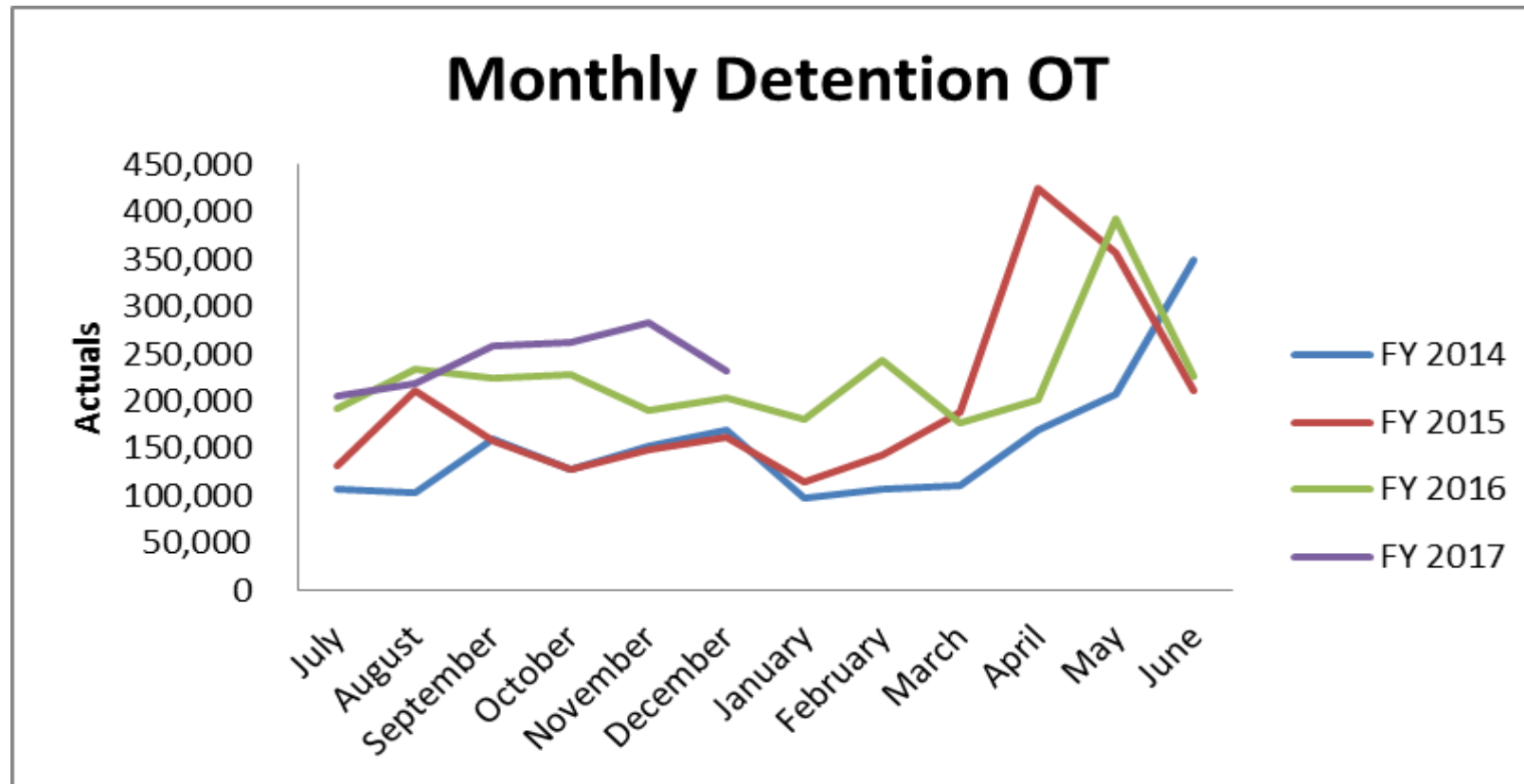
# Appropriate \$3.4 million for the Wake County Sheriff's Office



# Appropriate \$3.4 million for the Wake County Sheriff's Office

- Detention Overtime
  - Necessary to cover 24/7 posts in the detention center
  - Average 6-7 daily vacancies due to annual, sick, and/or military leave
  - Turnover is approximately 8 FTEs per month in detention
  - Current vacancy is 40 FTE. Most recent detention certification class recruited only 11 cadets.
    - Due primarily to low pay compared to peer counties or other correctional settings
    - In 2016, only 82 FTEs were hired out of a total applicant pool of 788. Many do not pass the physical or written assessment or do not pass the background check.
  - Regular vacancies must be filled with overtime

# Appropriate \$3.4 million for the Wake County Sheriff's Office



# Appropriate \$3.4 million for the Wake County Sheriff's Office

- Other costs
  - Medical Overtime \$525,000
    - Primarily due to daily vacancies
    - Understanding scheduling options to reduce overtime costs
  - LEO salary and operating savings help offset overages in Detention



**Budget and Management Services  
Inter-Office Correspondence**

**TO:** Jim Hartmann, County Manager

**FROM:** Michelle Venditto, Budget Director

**SUBJECT:** Revisions to Fiscal Year 2017 Operating Budget Ordinance, Section 1 and Fiscal Year 2017 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2017 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Non-Departmental	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2016	Adopted Budget		\$1,024,383,121	\$1,024,383,121
	Encumbrances Carried Forward	Appropriated Fund Balance	\$2,194,879	\$1,026,578,000
November 7, 2016	Appropriation of Emergency Funds Associated with Hurricane Matthew Response	Appropriated Fund Balance	\$1,000,000	\$1,027,578,000
March 20, 2017	Proposed: Appropriation of ABC Funds for Multi-Services Center*	Appropriated Fund Balance	\$2,675,000	\$1,030,253,000
March 20, 2017	Proposed: Appropriates \$3,420,000 from Projected Sales Tax Revenue for the Wake County Sheriff's Office to cover inmate medical care and Detention Officer overtime	Sales Tax	\$3,420,000	\$1,033,673,000
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2016	Adopted Budget		\$15,190,576	\$15,190,576
	Encumbrances Carried Forward		\$17,865	\$15,208,441
November 7, 2016	Appropriation of Emergency Funds Associated with Hurricane Matthew Response	Non-Departmental	\$1,000,000	\$16,208,441
March 20, 2017	Proposed: Appropriation of ABC Funds for Multi-Services Center*	Non-Departmental	\$2,675,000	\$18,883,441
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2016	Adopted Budget		6.00	6.00

\*ABC Fund Balance as of 3/20/17 is \$7,766,000; including this item \$5,091,000



**Budget and Management Services  
Inter-Office Correspondence**

**TO:** Jim Hartmann, County Manager

**FROM:** Michelle Venditto, Budget and Management Services Director

**SUBJECT:** Revisions to Fiscal Year 2017 Operating Budget Ordinance, Section 1 and Fiscal Year 2017 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2017 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: EMS	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Type	Amount	Balance
July 1, 2016	Adopted Budget		\$4,641,438	\$4,641,438
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2016	Adopted Budget		\$80,024,099	\$80,024,099
	Encumbrances Carried Forward		\$2,069,329	\$82,093,428
March 20, 2017	Proposed: Appropriates \$3,420,000 from Projected Sales Tax Revenue for inmate medical care and Detention Officer overtime	Detention	\$3,420,000	\$85,513,428
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2016	Adopted Budget		1,005.00	1,005.00



## Legislation Details (With Text)

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**File #:** 16-758  
**Type:** Committee Report  
**Status:** Agenda Ready  
**In control:** County Manager  
**On agenda:** 3/20/2017  
**Final action:**  
**Title:** Transit Committee  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
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Transit Committee



## Legislation Details (With Text)

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**File #:** 16-759

**Type:** Committee Report      **Status:** Agenda Ready

**In control:** County Manager

**On agenda:** 3/20/2017      **Final action:**

**Title:** Growth, Land Use and Environment Committee

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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Growth, Land Use and Environment Committee