



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, February 20, 2017

2:00 PM

Wake County Justice Center

Meeting Called to Order: Chairman Sig Hutchinson

Present: 7 - Chairman Sig Hutchinson, Vice-Chair Matt Calabria, Commissioner John D. Burns, Commissioner Greg Ford, Commissioner Jessica Holmes, Commissioner Erv Portman, and Commissioner James West

Others Present: Jim Hartmann, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; David Ellis, Deputy County Manager; Johnna Rogers, Deputy County Manager

Pledge of Allegiance

Invocation: Commissioner Greg Ford

Items of Business

1. [Approval of Agenda](#)

Vice-Chair Calabria moved, seconded by Commissioner Holmes, to approve the agenda. The motion carried by the following vote:

Aye: 6 - Chairman Hutchinson, Vice-Chair Calabria, Commissioner Ford, Commissioner Holmes, Commissioner Portman, and Commissioner West

Absent: 1 - Commissioner Burns

2. [Approval of the Minutes of the Regular Meeting of February 6, 2017](#)

Commissioner Portman moved, seconded by Commissioner Ford to approve the Minutes of the Regular Meeting of February 6, 2017. The motion passed unanimously.

Absent: 1 - Commissioner Burns

3. [Recognition of Recent Award Winners](#)

Attachments: [awards--February 20 REVISED.docx](#)

Harvard University's Bright Ideas in Government Awards

Mr. Jim Hartmann, County Manager, said two Wake County initiatives have been recognized nationally as part of the 2017 "Bright Ideas in Government" initiative, awarded by the Ash Center for Democratic Governance and Innovation at the John F. Kennedy School of Government at Harvard University.

He said the Bright Ideas program is an initiative of the broader Innovations in American Government Awards. It recognizes programs from all levels of government that represent the next horizon of work to improve services, solve problems, and work on behalf of citizens. Bright Ideas are showcased on the Ash Center's Government Innovators Network, an online platform allowing government leaders, public servants and other individuals to learn about these efforts and adopt those initiatives that can work in their own communities.

EMS's Advance Practice Paramedics Program

Mr. Hartmann said Wake County EMS's Advanced Practice Paramedics Program (APP) was recognized as a 2017 Bright Idea.

He said in 2008, Wake County EMS began training Advanced Practice Paramedics, or APPs, to respond alongside ambulances to select EMS call types, including mental health and substance abuse crises. When responding to a call, the APP provides necessary emergency medical care. If no other immediate medical care is needed, the ambulance returns to service and the APP remains with the patient to coordinate transportation and direct entry into a mental health-specific treatment facility.

He said this program has resulted in better service to patients and health-care systems by enabling APPs to provide the right care at the right time and at lower cost, and allowing ambulances and emergency departments to retain the resources and capacity to address other medical emergencies.

He congratulated the Emergency Medical Services Department on this innovative improvement to the county's EMS services and operations. The board recognized Dr. Jose Cabanas, Wake County EMS Director; and Mr. Michael Bachman, Deputy Director of Medical Affairs.

Wake County Yelp Initiative

Mr. Hartmann said also recognized, as one of this year's Bright Ideas was Wake County's collaboration with Yelp, a prominent online restaurant review guide.

Wake County regularly conducts sanitation inspections at more than 2,600 restaurants and posts the information to the county's website, but few people think to visit government websites for restaurant information.

To make restaurant inspection data more accessible, Environmental Services partnered with Information Services to develop an interface that pushes sanitation scores to Yelp and automatically updates the data each day.

This allows Yelp users to see a restaurant's most recent inspection score right next to the customer reviews, as well as an easy-to-understand summary of infractions.

This innovative collaboration also resulted in the development of a national data standard that ensures the uniformity of health inspection scores as municipalities across the country add their data to the Yelp database.

The board recognized Mr. Andre Pierce, Environmental Health and Safety Director; Mr. Chris Mathews, Information Services; and Mr. Bill Greeves, Chief Information and Innovation Officer.

Mr. Hartmann said the awards are competitive and Wake County staff performs work that needs to be recognized.

Consent Agenda

Commissioner Burns moved, seconded by Vice-Chair Calabria, to approve the Consent Agenda. The motion passed unanimously.

4. [Lease Agreement for Space at Weatherbridge Center III, 111 James Jackson Avenue, Suite 201 Cary, NC 27613 for Wake County Human Services' - Women, Infant, and Children's \(WIC\) Services in Western Wake County](#)

Attachments: [HS West WIC Agenda Summary.doc](#)
[Attachment 1 - Proposed Rent Analysis.pdf](#)
[Attachment 2 - Location Map.pdf](#)
[Attachment 3 - Floor Plan.pdf](#)
[Attachment 4 - WIC Study.pdf](#)

Commissioner Burns moved, seconded by Vice-Chair Calabria, that the Board of Commissioners authorize the County Manager to execute a 84 month lease for Weatherbridge Center III, 111 James Jackson Avenue, Suite 201 Cary, NC 27613 on behalf of Wake County, subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

5. [Assumption of Housing Rehabilitation Loan](#)

Attachments: [Item Summary.doc](#)
[Previous Deed of Trust, Promissory Note & Loan Modification.pdf](#)
[Map of Subject Property \(2\).pdf](#)
[Title Opinion Memo.docx](#)

Commissioner Burns moved, seconded by Vice-Chair Calabria, that the

Board of Commissioners:

1. Approve the execution of a new Deed of Trust and Promissory Note with the current loan balance to allow James Carrington to assume that balance for property at 2401 Trueway Lane Raleigh NC, subject to terms and conditions acceptable to the County Attorney; and
2. Approve the cancellation of record for the previous Deeds of Trust and Promissory Notes on this property to which Wake County is a beneficiary.

The motion passed unanimously.

6. [Accept and Appropriate 2016 Homeland Security Grant Program Award](#)

Attachments: [BOC Agenda Item 2016 HSGP Generator Grant Award](#)
[FY16 MOA#1636 Wake County Generator Project \(Executed\)](#)
[Budget Memo - FY 2017 Grants Fund.xlsx](#)

Commissioner Burns moved, seconded by Vice-Chair Calabria, that the Board of Commissioners:

1. Accept the equipment grant award from the Department of Homeland Security through the North Carolina Department of Public Safety Division of Emergency Management in the amount of \$62,187 with funds to be appropriated in FY 2017; and
2. Authorize the County Manager to sign a grant award notification and the 2016 Homeland Security Grant Program Memorandum of Agreement.

The motion passed unanimously.

7. [Resolution Designating Primary and Secondary Agents for Hurricane Matthew Recovery](#)

Attachments: [Agenda Item designated agents for Hurricane Matthew recovery.docx](#)
[NC Designation of Applicants agent.pdf](#)

Commissioner Burns moved, seconded by Vice-Chair Calabria, that the Board of Commissioners designate primary and secondary agents, authorized to execute and file applications for federal and/or state assistance on behalf of Wake County, for the purpose of obtaining financial assistance under the Robert T. Stafford Act. The motion passed unanimously.

8. [Resolution Setting Date for Advertisement of Tax Liens](#)

Attachments: [2017 Item Summary for Resolution for Advertisement of Tax Liens](#)
 [Report of Unpaid Taxes](#)
 [Resolution Setting Date for Advertisement of Tax Liens](#)

Commissioner Burns moved, seconded by Vice-Chair Calabria, that the Board of Commissioners adopt a resolution authorizing the Revenue Director to publish on March 10, 2017, or as soon thereafter as possible, tax liens on real property in Wake County. The motion passed unanimously.

Regular Agenda**9. [Wake County Public School System CIP Reallocations and Appropriations \(First Reading\)](#)**

Attachments: [First Reading Item Summary.docx](#)
 [WCPSS Presentation.pptx](#)
 [BOC Resolution 3.6.17.docx](#)
 [CIP 2006 Appropriation Summary as of 3.6.17.pdf](#)
 [CIP 2013 Appropriation Summary as of 3.6.17.pdf](#)
 [WCPSS Multi-Year CIP Appropriation Summary as of 3.6.17.pdf](#)
 [Planned Life Cycle Backup.pdf](#)
 [Board of Education Resolution for CIP 2006 Reallocation.pdf](#)
 [Board of Education Resolution for CIP 2013 Reallocations and Appropriations.pdf](#)
 [Board of Education Resolution for FY2017 Appropriations.pdf](#)

Mr. Joe Desormeaux, Wake County Public Schools, Assistant Superintendent for Facilities, shared the key drivers for the request.

- Provide funding from multiple sources for Buckhorn Creek Elementary (last major project in CIP 2013)
- Appropriate majority of remaining funding for CIP 2013 including partial funding for typical annual allotments for life cycle, technology, program management, etc.
- Appropriate startup design funds to begin designs for next round of schools in 7 Year Plan
- Appropriate FY17 construction funding for Vandora Springs Elementary, and partial construction funding for Apex High and Willow Spring High

He shared the reallocation and appropriations information.

Commissioner Holmes asked about the primary driver for the savings.

Mr. Desormeaux said there were leftover contingencies in projects.

Vice-Chair Calabria asked about the funding plan of the project. Mr. Desormeaux said there were preliminary construction funding for bidding and the rest of the funding is in the cash flow for the latter part of the project.

10. [Public Hearing on a Request to the North Carolina Board of Transportation to Close and Abandon the Right-of-Way for Old Kit Creek Road in the Research Triangle Park Area \(Petition ROW-A-01-16\)](#)

Attachments: [ROW-A-01-16 Item Summary BOC.doc](#)
 [ROW-A-01-16 BOC PPT2.pptx](#)
 [Aerial View Map.pdf](#)
 [Right-of-Way Abandonment Exhibit.pdf](#)
 [Original ROW Abandonment Request.pdf](#)
 [Transfer of Petition Request to New Owner.pdf](#)
 [NCDOT Maintenance System Deletion.pdf](#)
 [ROW-A-01-16 Resolution.doc](#)

Mr. Keith Lankford, Wake County Planner II, said the request is for the Board of Commissioners to hold a public hearing and approve a request to the North Carolina Board of Transportation to close and abandon the right-of-way for Old Kit Creek Road in the Research Triangle Park area. He shared a map of the area. He shared the purpose of the Right of Way abandonment.

- The petitioner is Integrated DNA Technologies (IDT)
- NCDOT deleted this road from their maintenance program in January 2014
- Abandonment of this final segment of Old Kit Creek Road will allow for the right-of-way to be recombined with the adjacent properties, which are owned by IDT, to create a more functionally usable development site

He shared the input information from interested parties.

- Planning staff sent letters to the adjoining property owners, posted 2 public hearing signs along the subject ROW, and published 2 legal ads in the newspaper
- Wake County planning staff has received no response to those notification efforts
- The petitioner represents the adjoining property owner and supports the request
- The Research Triangle Foundation and NCDOT support the request

He shared the staff findings.

1. Old Kit Creek Road was deleted from NCDOT's road maintenance program in January 2014.
2. The closure of Old Kit Creek Road and its right-of-way abandonment will not be detrimental to the public interest.
3. The adjoining property owners (IDT), The Research Triangle Foundation, and NCDOT are in support of the request.

Chairman Hutchinson opened the public hearing.

Ms. Liz Rooks, Interim President, Research Triangle Foundation, (12 Davis Drive, RTP, NC) offered to answer any questions related to the request.

Mr. Larry McBennett, Everett Gaskins, and Hancock, (220 Fayetteville Street, suite 300 Raleigh, NC) said that his company studies DNA strands. He said that he supports recommendation for the closure of the road the North Carolina Department of Transportation. He said there has been communication with Duke Energy Progress Carolinas and Frontier Communications to maintain the access during the site planning process.

Chairman Hutchinson closed the public hearing.

Mr. Lankford said that staff recommends approval of the resolution and that the North Carolina Board of Transportation close and abandon the right-of-way for Old Kit Creek Road.

Commissioner Burns moved, seconded by Commissioner Portman, that the Board of Commissioners hold a public hearing and approve a request to the North Carolina Board of Transportation to close and abandon the right-of-way for Old Kit Creek Road (SR 1639) in the Research Triangle Park area. The motion passed unanimously.

11. [Accept and Appropriate \\$50,000 from the City of Raleigh to Support Vulnerable Community Pilot in Southeast Raleigh](#)

Attachments: [CoR Funding Agenda Item](#)
[Budget Memo - FY 2017 Human Services.xlsx](#)

Ms. Katherine Williams, Wake County Cooperative Extension Director, said that she has been working with Human Services about the vulnerable communities pilot program. She introduced Ms. Marchell Adams-David, Assistant City Manager, City of Raleigh; Ms. Melanie Davis-Jones; United Way of the Greater Triangle; Ms. Kia Baker, Southeast Raleigh Promise; and Ms. Kristen Feierabend, Community Development Specialist, Wake County Cooperative Extension; and Ms.

Verna Best, Wake County Social and Economic Vitality Program Manager.

Ms. Best asked the board to accept the \$50,000 contribution from the City of Raleigh to support a Social Innovation Challenge for residents.

Ms. Best said the goal of the challenge is to expand economic opportunity for community members through skill building, entrepreneurship, mentorship, and connection to resources that strengthen Southeast Raleigh's quality of life economically and socially.

She said there would be connection of community residents, small businesses, faith groups, and other organizations for the purpose of developing economic solutions that are both innovative and practical.

Ms. Best said there was core funding of \$150,000 that will be used to implement the challenge and to seed the ideas and solutions that will be generated. She said there would be members of the community, faith based organizations, and non-profits to serve on the co-design team to ensure the challenge is tailored to the targeted population. She said the challenge is an investment of the future of Southeast Raleigh.

Commissioner West said the work goes back to 2010 to address the vulnerable community. He said that Southeast Raleigh Promise, United Way, Community Development, North Carolina State University, Wake County Economic Development, Wake County Economic Development, and community partners are the key to the success at every level. He said true collaboration will maximize the areas that have been left behind. He said there is importance of collaboration and achieving outcomes.

Vice-Chair Calabria thanked staff for the partnerships for the collaborative work.

Chairman Hutchinson thanked the Mayor of Raleigh, City officials, and other partners for their work and for the effort to bring positive impacts to the residents of Wake County.

Commissioner West moved, seconded by Commissioner Ford, that the Board of Commissioners accept and appropriate \$50,000 from the City of Raleigh to support that Vulnerable Community Pilot in Southeast Raleigh. The motion passed unanimously.

12. [Establishment of a Wake County Population Health Task Force](#)

Attachments: [2017 2 1 BOC Agenda Item for Wake County Pop Health Task Force](#)
[PHTF BOC Work Session Presentation 2-10-17.pptx](#)
[PHTF Population Health Resources.docx](#)
[Explanation of Mean Population Health.pdf](#)
[County Health Rankings and Roadmaps.pdf](#)

Ms. Regina Petteway, Wake County Human Services Director, asked the board to establish the Population Health Task Force and appoint Commissioner Sig Hutchinson as the Chair of the Task Force. She said the mission of the Task Force is to develop a comprehensive plan will address the health and well being of all of the residents in Wake County by addressing social determinants of health and disparities. She said the Task Force will focus on the policy level and comprehensive strategies by multiple partners across Wake County. She said the Task Force will build on successful initiatives such as the Governor's Task Force on Physical Health, Healthiest Capital County, and the ongoing Community Health Needs Assessment. She said it is expected for the group to commit to a 12-month effort and there will be 25 members appointed to the Task Force.

Ms. Petteway shared definitions of population health from the publication Improving Population Health by Working with Communities by the National Quality Forum. She said population health is "the health of a population that includes the distribution of health, outcomes, and disparities in the population."

Ms. Petteway said the definition of a population includes: "all individuals in a specified geo-political area."

Ms. Petteway said the definition of health includes: "a state of complete physical, mental, and social well-being and not merely of diseases or infirmities."

She shared the Population Health Task Force Timeline.

Feb. - Task Force Established
March - Membership work
April - First meeting
April 2018 - finalize

Commissioner West said health is a key factor to quality to life. He said community health factors fit in terms of addressing vulnerable communities.

Commissioner Holmes said focusing on women's health and students is a part of the initiative including food insecurity, affordable housing, and

vulnerable communities. She said the initiative fits into the Board of Commissioner goals.

Chairman Hutchinson said citizens' zip code is a determination of life expectancy and is part of the social determinates of health. He said improving the health, wellness and life of the citizens is important. He thanked staff for their work toward these efforts.

Ms. Petteway thanked all the partners in Wake County and their efforts toward assisting with the Task Force.

Commissioner Holmes moved, seconded by Commissioner Burns, that the Wake County Board of Commissioners:

- 1. Establish a Population Health Task Force; and**
- 2. Appoint Commissioner Sig Hutchinson to serve as Chair of the Task Force.**

The motion passed unanimously.

Public Comments

No one came forward for public comments.

13. [Transit Committee](#)

Chairman Hutchinson said the Board of Commissioners' Transit Committee met and the voters approved a half cent sales tax last year. He said that there is collaboration with organizations to develop the ten-year plan. He said there are efforts to develop routes with existing bus services with more service hours. He said there is a draft Wake County Work Plan for Transit that was introduced today.

14. [Growth, Land Use and Environment Committee](#)

Commissioner Burns said there were updates from the Growth, Land Use, and Environment on contamination of wells in the eastern part of Wake County. He said the neighbors had brought forward a petition for installation of a water line at homeowners' expense through the Wake County statute. He said that the committee reviewed the statute and determined that there was a tax burden to citizens of \$1,000 each year to install a water line. He said that there are no more wells that sampled

above the federal drinking water standards. He said in working with staff and working with the Environmental Protection Agency and Bernard Allen Fund, there has been a comprehensive review of testing of wells in the area. He said the issue was determined to be less wide-spread than originally feared. He said those residents with contamination have been connected with individual solutions. He reported that there were no more wells that sampled above the federal drinking water standard. He said that staff would continue to monitor these wells. He said there would be a comprehensive county-wide view of the donut hole neighborhoods. He said these neighborhoods do not have municipal water service. He said that the committee has asked the Wake County Water Partnership to review policies that can be developed. He said at the committee meeting staff shared an update of radiological contaminants in well water. He said that the uranium is generated from naturally occurring uranium in granite rock formations. He said that staff would develop a plan to test wells for contamination prior to new home construction. He said the Groundwater Protection Rules are being reviewed by staff. Wake County Water Partnership will hold its first meeting on Monday, March 6, 2017.

Commissioner West said the leaders in Southeast Raleigh have developed a plan for advisory input and empowerment advisory board structure with Go Triangle that will include persons from Durham, Orange, and Wake Counties. He said the advisory board would review impacts of gentrification, economic development, affordable housing, similar to the Crenshaw project in Las Angeles. He said there will be meetings to discuss that understanding of the low-wealth areas.

Commissioner Portman asked for clarification on the purpose of the Wake County Water Partnership. He said that he has concerns about the Rural Non-Public Utilities Water Customers. Commissioner Burns said the Water Partnership was developed to bring together communities (Raleigh/Cary) private water suppliers to share best practices with communities that are purchasers of water. He said the partnership will allow citizens and the environmental community to get-together to share best practices as assigned by the Wake County Board of Commissioners. He said there will be policy discussion on donut hole neighborhoods, boat storage in the watershed, and shallow wells.

Commissioner Portman said that well and septic issues have been concerns in the past from rural residents. Commissioner Burns said that Wake County Water Partnership is modeled after the City of Raleigh's Environmental Advisory Board. He said that this is a staff level expert committee.

Commissioner West said that in 2010 there was issue about

contaminated wells. He said that he is pleased about the Growth, Land Use, and Environment Committee's work.

Commissioner Burns commended Dr. Joseph Threadcraft, Environmental Services Director, and his staff for the work and bringing forward the information.

Vice-Chair Calabria said originally there were neighborhood discussions and ongoing addressing of the issue. He said the advisory group for the transit plan is meeting and asked that Commissioner West share the draft Wake County Work Plan to the Southeast Raleigh group that is meeting regularly.

Chairman Hutchinson said that water quality and quantity is important to the citizens of Wake County including ensuring there is clean, safe, water for the residents of Wake County.

Commissioner Burns said that water safety is important including that new wells are tested properly. He said examining existing wells in Wake County is a large endeavor.

Ready Wake

Mr. Josh Creighton, Wake County Emergency Management Director, emphasized that citizens need to be aware of the hazards that they face in the community and to be alerted when they occur in the community. He said Ready Wake and Ready Wake Alert helps citizens be involved in the community. He said that citizens can be notified by phone about evacuations, shelter notifications, search and rescue, and boil water notices. He said that the Everbridge System works all aspects to avoid usage of three different systems as in the past. He said there are Google alerts, texting and email features with the alerts. He said that multiple locations can be added to the alert system. He said that the system is IP based and the call out times are significantly reduced. He shared a video demonstration of the new system. He said there is significant marketing of the product including staffing in the Wake County Libraries on how to use the systems. He said citizens can access readywake.com to sign up for alerts. Mr. Creighton said there were 397,000 citizens that have accessed the system.

Commissioner Burns said the system is easy to use as he has accessed it. He encouraged citizens to use the site. He said that press releases are being sent about the new system.

Commissioner Portman asked how these changes are different than the Emergency Alert System. Mr. Creighton said that this is a cell phone activated system and there is a buffer around the county.

Chairman Hutchinson complimented staff for providing information to the board and the citizens of Wake County.

Committee Reports and Commissioner Reports

Commissioner Burns said that last week he attended a Local Government session with Leadership Raleigh touring the Legislative Building and meeting with City of Raleigh officials. He said that Ms. Johnna Rogers, Deputy Manager, attended the session and presented a budget simulation for participants. He thanked Ms. Rogers for presenting the session.

Ms. Rogers said the sessions were informative and the participants were engaged. She said the sessions brought forward an awareness of county government functions.

Vice-Chair Calabria said that he attended meeting with county staff, Wake Technical Community College, Public Safety, Sheriff's office, and Capital Area Workforce Development staff about inmate education programs for the incarcerated. He said that before the recession there were GED, vocational training, and educational programs offered to inmates. He said that Ms. Pat Sturdivant, Workforce Development Director, is working on a robust program for incarcerated individuals. He said that her program may include vocational training, GED classes, life skills training, and working with Wake County Public Schools for educational purposes.

Commissioner West encouraged the board to provide input using the structure in place to incorporate vulnerable communities in the discussion of inmate education programs.

Commissioner Portman said the John Locke Foundation will be holding an event at the General Assembly to end gerrymandering in the State of North Carolina. He asked to board to support the adoption of an independent redistricting commission to develop unbiased maps to reflect the community.

Commissioner West said that Senator Dan Blue presented information on gerrymandering at the Raleigh/Wake Citizens Association.

Commissioner Holmes said she would like to move forward with discussions on Re-Entry in Wake County. She invited the public and commissioners to a Community Conversations meeting on Thursday, February 23, at the Town of Rolesville Town Hall. She said the school to prison pipeline and the role of resource officers will be discussed.

Chairman Hutchison noted that the residents of Wake County enjoy

soccer. He said there are over 10,000 residents involved in the Capital Area Soccer League. He said that Wake County is being considered in the expansion of Major League Soccer teams. He asked the Board of Commissioners to support the expansion of Major League Soccer in Wake County. He asked that a letter be drafted in support of the expansion.

Chairman Hutchinson moved, seconded by Commissioner Holmes, that a letter be drafted by the Board of Commissioners in support of a Major League Soccer team for Wake County. The motion passed unanimously.

Closed Session

Mr. Scott Warren, County Attorney, said there was no need for a closed session.

Adjourn

Chairman Hutchinson thanked the citizens of Wake County for participating in the meeting in person or by internet.

Commissioner Holmes moved, seconded by Commissioner Ford, to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Denise M. Hogan, NCMCC
Clerk to the Board
Wake County Board of Commissioners



Legislation Details (With Text)

File #: 16-717

Type: Items of Business **Status:** Agenda Ready

On agenda: 2/20/2017 **In control:** Board of Commissioners

Title: Approval of Agenda **Final action:**

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
2/20/2017	1	Board of Commissioners	accepted	Pass

Approval of Agenda



Legislation Details (With Text)

File #: 16-718

Type: Items of Business **Status:** Agenda Ready

In control: Board of Commissioners

On agenda: 2/20/2017 **Final action:**

Title: Approval of the Minutes of the Regular Meeting of February 6, 2017

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
2/20/2017	1	Board of Commissioners	accepted	Fail

Approval of the Minutes of the Regular Meeting of February 6, 2017



Legislation Details (With Text)

File #: 16-706
Type: Items of Business
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 2/20/2017
Final action:
Title: Recognition of Recent Award Winners
Sponsors:
Indexes:
Code sections:
Attachments: [awards--February 20 REVISED.pdf](#)

Date	Ver.	Action By	Action	Result
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Recognition of Recent Award Winners

That the Board of Commissioners recognizes recent award winners



Legislation Details (With Text)

File #:	16-701	Status:	Agenda Ready
Type:	Consent Item	In control:	Board of Commissioners
On agenda:	2/20/2017	Final action:	
Title:	Lease Agreement for Space at Weatherbridge Center III, 111 James Jackson Avenue, Suite 201 Cary, NC 27613 for Wake County Human Services' - Women, Infant, and Children's (WIC) Services in Western Wake County		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	HS West WIC Agenda Summary.pdf Attachment 1 - Proposed Rent Analysis.pdf Attachment 2 - Location Map.pdf Attachment 3 - Floor Plan.pdf Attachment 4 - WIC Study.pdf		

Date	Ver.	Action By	Action	Result
2/20/2017	1	Board of Commissioners		

Lease Agreement for Space at Weatherbridge Center III, 111 James Jackson Avenue, Suite 201 Cary, NC 27613 for Wake County Human Services' - Women, Infant, and Children's (WIC) Services in Western Wake County

That the Board of Commissioners authorizes the County Manager to execute a 84 month lease for Weatherbridge Center III, 111 James Jackson Avenue, Suite 201 Cary, NC 27613 on behalf of Wake County, subject to terms and conditions acceptable to the County Attorney



Legislation Details (With Text)

File #: 16-710
Type: Consent Item
Status: Agenda Ready
In control: Housing & Community Revitalization
On agenda: 2/20/2017
Final action:
Title: Assumption of Housing Rehabilitation Loan
Sponsors:
Indexes:
Code sections:
Attachments: [Item Summary.pdf](#)
[Previous Deed of Trust, Promissory Note & Loan Modification.pdf](#)
[Map of Subject Property \(2\).pdf](#)
[Title Opinion Memo.pdf](#)

Date	Ver.	Action By	Action	Result
2/20/2017	1	Board of Commissioners		

Assumption of Housing Rehabilitation Loan

That the Board of Commissioners:

1. Approves the execution of a new Deed of Trust and Promissory Note with the current loan balance to allow James Carrington to assume the loan for property at 2401 Trueway Lane Raleigh NC, subject to terms and conditions acceptable to the County Attorney; and
2. Approves the cancellation of record the previous Deed of Trusts and Promissory Notes on this property to which Wake County is a beneficiary



Legislation Details (With Text)

File #: 16-714
Type: Consent Item
Status: Agenda Ready
In control: Fire Services
On agenda: 2/20/2017
Final action:
Title: Accept and Appropriate 2016 Homeland Security Grant Program Award
Sponsors:
Indexes:
Code sections:
Attachments: [BOC Agenda Item 2016 HSGP Generator Grant Award](#)
[FY16 MOA#1636 Wake County Generator Project \(Executed\)](#)
[Budget Memo - FY 2017 Grants Fund.pdf](#)

Date	Ver.	Action By	Action	Result
2/20/2017	1	Board of Commissioners		

Accept and Appropriate 2016 Homeland Security Grant Program Award

That the Board of Commissioners:

1. **Accepts the equipment grant award from the Department of Homeland Security through the North Carolina Department of Public Safety Division of Emergency Management in the amount of \$62,187 with funds to be appropriated in FY 2017; and**
2. **Authorizes the County Manager to sign grant award notification and the 2016 Homeland Security Grant Program Memorandum of Agreement**



**Budget and Management Services
Inter-Office Correspondence**

TO: Jim Hartmann, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: *Revisions to Fiscal Year 2017 Grants and Donations Project Ordinance,
Sections 1 and 2 and Fiscal Year 2017 Personnel Authorization Ordinance.*

The following chart summarizes all budget revisions to the Fiscal Year 2017 Adopted Budget for the fund indicated below. The summary includes approved items, as well as items to be considered by the Board of Commissioners at the meeting date indicated. *Items for consideration are shown in bold italics.*

Fund: Grants and Donations Fund				
REVENUES				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2016	Adopted Budget		\$2,539,924	\$2,539,924
July 5, 2016	Accept and Appropriate \$417,889 from Federal Forfeitures for the Wake County Office of the Sheriff	Federal	\$417,889	\$2,957,813
July 18, 2016	Accept and Appropriate \$261,529 from Gilead Sciences, Inc. for Hepatitis C Screening	Miscellaneous	\$261,529	\$3,219,342
July 19, 2016	Accept and Appropriate \$44,940 from Federal Forfeitures for the Raleigh/Wake City-County Bureau of Identification	Federal	\$44,940	\$3,264,282
August 3, 2016	Accept and Appropriate \$3,500 for EMS Week Donations	Miscellaneous	\$3,500	\$3,267,782
August 15, 2016	Accept and Appropriate \$13,500 from NC Department of Cultural Resources for continued project support for Wake County Historic Preservation Commission	State	\$13,500	\$3,281,282
August 18, 2016	Eliminate budget for Emergency Management Search and Rescue grant that was not received	Federal	(\$8,000)	\$3,273,282
October 3, 2016	Accept and Appropriate \$9,000 from NC State University to augment existing FTE from 0.80 to 1.00 for a Public Health Educator	Human Services	\$9,000	\$3,282,282
October 17, 2016	Accept and Appropriate \$50,000 Urban Agriculture Conservation Grant from the National Association of Conservation Districts	Miscellaneous	\$50,000	\$3,332,282

October 17, 2016	Accept and appropriate \$28,750 from the University Of North Carolina Department Of Emergency Medicine for Wake County Department of Emergency Medical Services	State	\$28,750	\$3,361,032
November 16, 2016	Accept and appropriate \$3,539 to match actual library donations and grants received	Miscellaneous	\$3,539	\$3,364,571
December 5, 2016	Accept and Appropriate \$56,796 from NC Department of Revenue to support continued PEG video programming	State	\$56,796	\$3,421,367
December 19, 2016	Accept and appropriate \$171,679 to reflect actual federal fines and forfeitures	Federal	\$171,679	\$3,593,046
January 9, 2017	Increase Wake County Sheriff's Office Project Lifesaver Revenues to match actual contributions	Local	\$6,450	\$3,599,496
January 24, 2017	Accept and appropriate actual contributions for the 2017 Business Environmental Safety Training (BEST) Conference	Miscellaneous	\$19,693	\$3,619,189
February 6, 2017	Accept and appropriate \$195,645 in revenue for participation in community medicine data collection.	State	\$195,645	\$3,814,834
February 6, 2017	Accept and appropriate \$6,000 for participation in the FDA Voluntary National Retail Food Regulatory Program Standards.	Federal	\$6,000	\$3,820,834
February 20, 2017	<i>Proposed: Accept and appropriate \$62,187 from the Department of Homeland Security to purchase a mobile backup generator for use at critical infrastructure and vulnerable sites</i>	<i>Federal</i>	<i>\$62,187</i>	<i>\$3,883,021</i>
EXPENDITURES				
Date	Description of Revision or Adjustment	Department	Amount	Balance
July 1, 2016	Appropriation per Ordinance		\$2,539,924	\$2,539,924
July 5, 2016	Accept and Appropriate \$417,889 from Federal Forfeitures for the Wake County Office of the Sheriff	Sheriff	\$417,889	\$2,957,813
July 18, 2016	Accept and Appropriate \$261,529 from Gilead Sciences, Inc. for Hepatitis C Screening	Human Services	\$261,529	\$3,219,342
July 19, 2016	Accept and Appropriate \$44,940 from Federal Forfeitures for the Raleigh/Wake City-County Bureau of Identification	CCBI	\$44,940	\$3,264,282
August 3, 2016	Accept and Appropriate \$3,500 for EMS Week Donations	EMS	\$3,500	\$3,267,782

August 15, 2016	Accept and Appropriate \$13,500 from NC Department of Cultural Resources for continued project support for Wake County Historic	Non-Departmental	\$13,500	\$3,281,282
August 18, 2016	Eliminate budget for Emergency Management Search and Rescue grant that was not received	Emergency Management	(\$8,000)	\$3,273,282
October 3, 2016	Accept and Appropriate \$9,000 from NC State University to augment existing FTE from 0.80 to 1.00 for a Public Health Educator	Human Services	\$9,000	\$3,282,282
October 17, 2016	Accept and Appropriate \$50,000 Urban Agriculture Conservation Grant from the National Association of Conservation Districts	Soil and Water Conservation District	\$50,000	\$3,332,282
October 17, 2016	Accept and appropriate \$28,750 from the University Of North Carolina Department Of Emergency Medicine for Wake County Department of Emergency Medical Services	EMS	\$28,750	\$3,361,032
November 16, 2016	Accept and appropriate \$3,539 to match actual library donations and grants received	Community Services	\$3,539	\$3,364,571
December 5, 2016	Accept and Appropriate \$56,796 from NC Department of Revenue to support continued PEG video programming	Communications Office	\$56,796	\$3,421,367
December 19, 2016	Accept and appropriate \$171,679 to reflect actual federal fines and forfeitures	Sheriff	\$171,679	\$3,593,046
January 9, 2017	Increase Wake County Sheriff's Office Project Lifesaver Revenues to match actual contributions	Sheriff	\$6,450	\$3,599,496
January 24, 2017	Accept and appropriate actual contributions for the 2017 Business Environmental Safety Training (BEST) Conference	Miscellaneous	\$19,693	\$3,619,189
February 6, 2017	Accept and appropriate \$195,645 in revenue for participation in community medicine data collection.	EMS	\$195,645	\$3,814,834
February 6, 2017	Accept and appropriate \$6,000 for participation in the FDA Voluntary National Retail Food Regulatory Program Standards.	Environmental Services	\$6,000	\$3,820,834
February 20, 2017	<i>Proposed: Accept and appropriate \$62,187 from the Department of Homeland Security to purchase a mobile backup generator for use at critical infrastructure and vulnerable sites</i>	<i>Fire Services</i>	<i>\$62,187</i>	<i>\$3,883,021</i>
STAFFING				
Date	Description of Revision or Adjustment	Department	FTE	Balance
July 1, 2016	Appropriation per Ordinance		22.80	22.80
October 3, 2016	Augmentation of Public Health Educator FTE from 0.80 to 1.00	Human Services	0.20	23.00
November 21, 2016	Human Service Program Specialist	Human Services	1.00	24.00



Legislation Details (With Text)

File #: 16-722
Type: Consent Item
Status: Agenda Ready
In control: Fire Services
On agenda: 2/20/2017
Final action:
Title: Resolution Designating Primary and Secondary Agents for Hurricane Matthew Recovery
Sponsors:
Indexes:
Code sections:
Attachments: [Agenda Item designated agents for Hurricane Matthew recovery.pdf](#)
[NC Designation of Applicants agent.pdf](#)

Date	Ver.	Action By	Action	Result
2/20/2017	1	Board of Commissioners		

Resolution Designating Primary and Secondary Agents for Hurricane Matthew Recovery
That the Board of Commissioners designates primary and secondary agents, authorized to execute and file applications for federal and/or state assistance on behalf of Wake County, for the purpose of obtaining financial assistance under the Robert T. Stafford Act

RESOLUTION
DESIGNATION OF APPLICANT'S AGENT
North Carolina Division of Emergency Management

Organization Name (hereafter named Organization) Disaster Number:
WAKE COUNTY FEMA-4285-DR-MC

Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate):
NORTH CAROLINA DEPT OF CRIME CONTROL & PUBLIC SAFETY, DIV OF EMERGENCY MANAGEMENT

Applicant's Fiscal Year (FY) Start Month: JULY Day: 1
2016

Applicant's Federal Employer's Identification Number
56-6000347

Applicant's Federal Information Processing Standards (FIPS) Number

PRIMARY AGENT	SECONDARY AGENT
<i>Agent's Name</i> SPENCER PHILLIPS	Agent's Name KIM LORBACHER
Organization WAKE COUNTY FINANCE	Organization WAKE COUNTY FINANCE
Official Position SENIOR ACCOUNTANT	Official Position ACCOUNTING & REPORTING MANAGER
Mailing Address PO BOX 550	Mailing Address PO BOX 550
City, State, Zip RALEIGH, NORTH CAROLINA 27602	City, State, Zip RALEIGH, NORTH CAROLINA 27602
Daytime Telephone 919-856-6130	Daytime Telephone 919-856-6128
Facsimile Number 919-856-6880	Facsimile Number 919-856-6880
Pager or Cellular Number 919-632-4381	Pager or Cellular Number

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this 31 day of January, 2017.

GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title	Name
Name and Title	Official Position
Name and Title	Daytime Telephone

CERTIFICATION

I, _____, (Name) duly appointed and _____ (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of _____ (Organization) on the _____ day of _____, 20__.

Date: _____

Signature: _____



Legislation Details (With Text)

File #: 16-711
Type: Consent Item
Status: Agenda Ready
In control: Revenue
On agenda: 2/20/2017
Final action:
Title: Resolution Setting Date for Advertisement of Tax Liens
Sponsors:
Indexes:
Code sections:
Attachments: [2017 Item Summary for Resolution for Advertisement of Tax Liens](#)
[Report of Unpaid Taxes](#)
[Resolution Setting Date for Advertisement of Tax Liens](#)

Date	Ver.	Action By	Action	Result
2/20/2017	1	Board of Commissioners		

Resolution Setting Date for Advertisement of Tax Liens

That the Board of Commissioners adopts a resolution authorizing the Revenue Director to publish on March 10, 2017, or as soon thereafter as possible, tax liens on real property in Wake County

Wake County Revenue Department
MONTHLY COUNTY TAX COLLECTION REPORT
7/1/2016 THRU 1/31/2017

DATE
2/1/2017

TIME
9:57:26AM

PAGE
2

Tax Year		Property Tax	Late List	Veh Penalty/ Recycle	Billed Interest	Total County Levy Collected	Accrued Interest	Advt. Costs	Other Costs	Total County Cash Collected
2015	REG	452,669.38	6,568.80	12,273.76		471,511.94	52,571.39	1,763.79	18,056.72	543,903.84
2015	DEF	293,784.56				293,784.56	28,140.92	2.75		321,928.23
2015	DMV	2,524.25				2,524.25	242.42		270.74	3,037.41
Total Prior and First Prior	REG	750,400.52	8,702.94	20,925.20	0.00	780,028.66	141,218.45	3,287.83	45,316.52	969,851.46
	DEF	750,168.36	0.00	0.00	0.00	750,168.36	132,681.86	26.86	0.00	882,877.08
	DMV	70,323.74	0.00	0.00	0.00	70,323.74	31,594.50	0.00	17,171.61	119,089.85
2016	REG	763,217,256.54	552,320.55	8,006,791.27		771,776,368.36	204,167.09		32,694.65	772,013,230.10
2016	DEF	247,985.73				247,985.73	530.40			248,516.13
2016	DMV	5,953.27				5,953.27	21.28			5,974.55
Total Current and All Prior	REG	763,967,657.06	561,023.49	8,027,716.47	0.00	772,556,397.02	345,385.54	3,287.83	78,011.17	772,983,081.56
	DEF	998,154.09	0.00	0.00	0.00	998,154.09	133,212.26	26.86	0.00	1,131,393.21
	DMV	76,277.01	0.00	0.00	0.00	76,277.01	31,615.78	0.00	17,171.61	125,064.40
2017	REG	58,681.12	3,720.24	20.00		62,421.36			1,020.00	63,441.36
2017	DEF									
2017	DMV									
Total Future, Current and All Prior	REG	764,026,338.18	564,743.73	8,027,736.47	0.00	772,618,818.38	345,385.54	3,287.83	79,031.17	773,046,522.92
	DEF	998,154.09	0.00	0.00	0.00	998,154.09	133,212.26	26.86	0.00	1,131,393.21
	DMV	76,277.01	0.00	0.00	0.00	76,277.01	31,615.78	0.00	17,171.61	125,064.40
TOTAL		765,100,769.28	564,743.73	8,027,736.47	0.00	773,693,249.48	510,213.58	3,314.69	96,202.78	774,302,980.53

Wake County Revenue Department

7/1/2016 THRU 1/31/2017

DATE
2/1/2017TIME
9:57:26AMPAGE
8

MONTHLY COUNTY TAX COLLECTION REPORT

		Begin Month County Levy Billed	Begin Month County Levy Due	Begin Month County Levy Collected	End Month County Levy Billed	End Month County Levy Due	End Month County Levy Collected
2015	REG	759,044,467.23	1,436,661.44	99.81%	759,044,467.23	745,517.63	99.90%
2015	DEF	812,954.67	53,745.99	99.72%	1,161,886.99	108,893.74	90.63%
2015	DMV	23,691.33	6,288.73	73.46%	23,691.33	3,659.16	84.55%
Total		9,548,008,994.16	8,693,598.17	99.91%	9,548,008,994.16	7,678,883.87	99.92%
Prior							
and First							
Prior							
	REG	23,187,730.49	163,027.69	99.30%	24,014,208.22	239,783.98	99.00%
	DEF	730,035,476.15	10,178,963.87	98.61%	730,035,476.15	10,092,048.77	98.62%
2016	REG	1,822,966.71	909,944.22	50.08%	795,545,160.03	16,021,422.66	97.99%
2016	DEF			100.00%	351,259.77	92,845.35	73.57%
2016	DMV	1,570.89	204.96	86.95%	9,215.40	1,245.74	86.48%
Total		9,549,831,960.87	9,603,542.39	99.90%	10,343,554,154.19	23,700,306.53	99.77%
Current							
and All							
Prior							
	REG	23,187,730.49	163,027.69	99.30%	24,365,467.99	332,629.33	98.63%
	DEF	730,037,047.04	10,179,168.83	98.61%	730,044,691.55	10,093,294.51	98.62%
2017	REG			0.00%	140,521.93	76,999.14	45.20%
2017	DEF			0.00%			0%
2017	DMV			0.00%			0%
Total		9,549,831,960.87	9,603,542.39	99.90%	10,343,694,676.12	23,777,305.67	99.77%
Future,							
Current							
and All							
Prior							
	REG	23,187,730.49	163,027.69	99.30%	24,365,467.99	332,629.33	98.63%
	DEF	730,037,047.04	10,179,168.83	98.61%	730,044,691.55	10,093,294.51	98.62%
TOTAL		10,303,056,738.40	19,945,738.91	99.81%	11,098,104,835.66	34,203,229.51	99.69%

RESOLUTION SETTING DATE FOR ADVERTISEMENT OF TAX LIENS

WHEREAS, as required by Section 105-369 of the General Statutes of North Carolina, the Revenue Director of Wake County has, on this third Monday in February, 2017, reported the total amount of unpaid taxes for the current fiscal year, including deferred taxes which have become due and for which no prior lien advertisement has been published, and property heretofore protected by automatic stay in bankruptcy.

NOW, THEREFORE, BE IT RESOLVED:

That the Revenue Director be, and he hereby is, ordered to advertise on March 10, 2017 or as soon thereafter as possible the tax liens on real property in the County for unpaid taxes for the current fiscal year, liens for deferred taxes upon which no prior lien advertisement has been published, and liens for delinquent taxes upon real property heretofore protected by automatic stay in bankruptcy, and shall place said advertisement at some public location at the Courthouse and shall publish said advertisement once in one or more newspapers having general circulation in the County setting forth that the taxing unit may foreclose the tax liens and sell the real property subject to the liens in satisfaction of its claim for taxes.

Commissioner _____ moved the adoption of the
Foregoing Resolution, Commissioner _____
Seconded it; and upon being put to a vote, it was _____,

Wake County Board of Commissioners

Sig Hutchinson, Chairman



Legislation Details (With Text)

File #: 16-709

Type: Regular Item

Status: Agenda Ready

In control: Board of Commissioners

On agenda: 2/20/2017

Final action:

Title: Wake County Public School System CIP Reallocations and Appropriations (First Reading)

Sponsors:

Indexes:

Code sections:

Attachments: [First Reading Item Summary.pdf](#)
[WCPSS Presentation.pdf](#)
[BOC Resolution 3.6.17.pdf](#)
[CIP 2006 Appropriation Summary as of 3.6.17.pdf](#)
[CIP 2013 Appropriation Summary as of 3.6.17.pdf](#)
[WCPSS Multi-Year CIP Appropriation Summary as of 3.6.17.pdf](#)
[Planned Life Cycle Backup.pdf](#)
[Board of Education Resolution for CIP 2006 Reallocation.pdf](#)
[Board of Education Resolution for CIP 2013 Reallocations and Appropriations.pdf](#)
[Board of Education Resolution for FY2017 Appropriations.pdf](#)

Date	Ver.	Action By	Action	Result
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Wake County Public School System CIP Reallocations and Appropriations (First Reading)

That the Board of Commissioners receives information from the Board of Education on requests for reallocations in CIP 2006, appropriations and reallocations in CIP 2013, and appropriations in the WCPSS Multi-Year CIP. If there are no outstanding questions, the Board of Commissioners will be asked to approve the following action items on March 6, 2017:

1. Reallocate a total of \$3,073,534 from CIP 2006 and CIP 2013. Decrease the CIP 2006 Plan of Record by \$3,073,534 and increase the CIP 2013 Plan of Record by \$3,073,534;
2. Reallocate a total of \$33,691,077 in CIP 2013 for construction at Buckhorn Creek Elementary (E-45), public infrastructure at Apex Friendship Middle and Buckhorn Creek Elementary, and startup design for the Conn Elementary and Fuquay-Varina High renovations and E-35
3. Appropriate a total of \$103,501,967 in CIP 2013 for partial construction funding at one new school and two renovations, public infrastructure at two new schools, startup design for five projects, and annual requests for program management, life cycle replacements, technology, mobile classroom relocations, facility assessments, and environmental and ADA compliance
4. Appropriate a total of \$127,234,000 in the WCPSS multi-year CIP for partial construction

	Plan of Record/Budget			Appropriations		
	<u>Current</u>	<u>Reallocation</u>	<u>Proposed</u>	<u>Current</u>	<u>Appropriation</u>	<u>Proposed</u>
	CIP 2013 Building Program					
New School Projects						
E-20 Abbotts Creek Elementary (N. Raleigh 2015- SA)*	17,721,712	(475,000)	17,246,712	17,721,712	(475,000)	17,246,712
E-28 Poole Road Elementary (SE Raleigh, Next Program- SA)*	24,440,708	(23,390,708)	1,050,000	1,050,000		1,050,000
E-32 Scotts Ridge Elementary (Apex 2015- SA)*	22,161,069	(775,000)	21,386,069	22,161,069	(775,000)	21,386,069
E-37 White Oak Elementary (Western Cary/Morrisville 2016 - SA)*	24,215,387	(100,000)	24,115,387	24,215,387	(100,000)	24,115,387
E-35 Elementary (Fuquay-Varina, Next Program-SA)*	-	1,000,000	1,000,000	-	1,000,000	1,000,000
E-45 Buckhorn Creek Elementary* (Holly Springs 2018 - SA)	3,050,000	28,166,042	31,216,042	1,800,000	26,342,508	28,142,508
M-8 Pine Hollow (N. Raleigh 2016-SA)*	34,795,313	(451,800)	34,343,513	34,795,313	(451,800)	34,343,513
M-11 Apex Friendship (Apex, 2018- SA)*	50,887,762	(617,961)	50,269,801	50,887,762	(617,961)	50,269,801
M-13 River Bend (N. Raleigh/401-540, 2017 - SA)*	40,793,847	(250,000)	40,543,847	40,793,847	(250,000)	40,543,847
H-8 South Garner High (Garner 2016- SA)*	63,807,867	(800,000)	63,007,867	63,807,867	(800,000)	63,007,867
Public Infrastructure	41,809,089	2,370,892	44,179,981	41,809,089	2,370,892	44,179,981
Mobile Classroom Relocation	7,583,159		7,583,159	2,880,000	4,703,159	7,583,159
	-		-	-		-
Existing School Projects						
Green Elem (2016)*	21,509,154	(350,000)	21,159,154	21,509,154	(350,000)	21,159,154
Vandora Springs Elem (2018)*	3,350,000		3,350,000	1,350,000	2,000,000	3,350,000
Apex High (2019)*	7,985,445		7,985,445	5,100,000	2,885,445	7,985,445
Fuquay-Varina High* - Next Program	300,000	3,227,677	3,527,677	300,000	3,227,677	3,527,677
Conn Elementary - Next Program	-	2,000,000	2,000,000	-	2,000,000	2,000,000
Life Cycle Replacements	65,523,580		65,523,580	31,342,220	34,181,360	65,523,580
Environmental and ADA	5,741,122		5,741,122	3,750,000	1,991,122	5,741,122
Assessment of Facilities	1,150,006		1,150,006	750,000	400,006	1,150,006
Other Projects						
Life Cycle Furniture Replacements	1,631,868		1,631,868	1,050,000	581,868	1,631,868
Educational Equipment Replacements	2,104,175		2,104,175	1,400,000	704,175	2,104,175
Technology-Infrastructure	38,867,965		38,867,965	23,846,301	15,021,664	38,867,965
Startup Designs	5,477,677	(6,227,677)	(750,000)	-	250,000	250,000
Program Contingency	252,931	(252,931)	-	-		-
Program Management	25,561,852		25,561,852	15,900,000	9,661,852	25,561,852
Total Reallocation/Appropriation	510,721,688	3,073,534	513,795,222	408,219,721	103,501,967	511,721,688

SA indicates Site Acquired

*Budget Excludes Land Acquisition, Public Infrastructure. That work is reported in those line items.

	Appropriations		
	Current	Appropriation	Proposed
	FY 2017-2023 Capital Improvement Program		
Projects			
H-13 Willow Spring High (Fuquay-Varina. 2019- SA)*	-	44,000,000	44,000,000
Apex High	-	45,800,000	45,800,000
Vandora Springs Elem	-	33,679,000	33,679,000
East Wake Middle	-	1,000,000	1,000,000
Fuquay-Varina High	-	2,200,000	2,200,000
Public Infrastructure	-	555,000	555,000
Total Reallocation/Appropriation	-	127,234,000	127,234,000

CIP 2006 REALLOCATIONS

The item reallocates a total of \$3,073,534 in savings from nine projects in CIP 2006 to CIP 2013 to provide partial construction funding for the upcoming bid for Buckhorn Creek Elementary (E-45). A corresponding decrease to the CIP 2006 Plan of Record is also included in the item. This action closes out five of the nine projects, and aids in the future closing of the CIP 2006 program as a whole.

CIP 2013 APPROPRIATIONS AND REALLOCATIONS

WCPSS is requesting a total appropriation of \$103,501,967. This is the last major appropriation in CIP 2013. It appropriates the remainder of construction funding for new projects included in the program, and leaves just \$6.6 million in the program to be appropriated.

CIP 2013 REALLOCATIONS

The item reallocates a total of \$33.7 million in CIP 2013: \$3.8 million of that includes achieved savings across six recently completed projects, plus anticipated savings in two other projects. The largest reallocation moves \$23.4 million from Poole Road Elementary (E-28) to Buckhorn Creek Elementary (E-45). This construction funding was initially planned for Poole Road, but that project was delayed due to traffic concerns at the site, and Buckhorn Creek was selected as its replacement. Buckhorn Creek was chosen to address significant regional crowding.

The remainder of program contingency, plus savings across five projects are also reallocated to cover public infrastructure at Apex Friendship Middle and Buckhorn Creek Elementary. A \$6.2 million reallocation will fund startup designs at three schools included in the FY2017-2023 Capital Improvement Plan.

Construction and Public Infrastructure

The item appropriates the majority of construction funding for Buckhorn Creek Elementary (E-45) in Holly Springs, which is scheduled to open for student occupancy in August 2018. A \$2.4 million appropriation will fund public infrastructure at Buckhorn Creek and Apex Friendship Middle. The CIP 2013 appropriation in this item includes \$2.9 million and \$2.0 million, respectively, for the Apex High and Vandora Springs renovations. An additional \$45.8 million appropriation for Apex High is also included in this item as part of the FY2017 appropriation. The remainder of construction funding for

Vandora Springs, totaling \$33.7 million, is also included as part of the FY2017 appropriation.

Startup Designs

This request includes \$6.5 million for startup design at E-35 and renovations at Conn Elementary and Fuquay-Varina High. Construction at Fuquay-Varina is scheduled to begin in the summer of 2019, with the school re-opening for student occupancy in August 2021. Construction at Conn is scheduled to begin in 2019 and re-open for students in August 2020. E-35 construction is scheduled to begin in 2019. The item also includes \$250,000 in preliminary design funding to determine scope for two future renovation projects in the seven year plan.

Life Cycle Replacements

The item includes the fourth and final appropriation for life-cycle replacement at schools throughout the County. The list of planned projects is included as an attachment to this item.

Furniture and Educational Equipment Replacements, Environmental and ADA

WCPSS will also replace equipment and furniture throughout the system and perform improvements to meet environmental and ADA compliance. The furniture and equipment replacement process involves working with each school to determine needs they may have to replace items that are a health/safety issue, broken, obsolete or which no longer serve the original purpose for which they were provided. These needs are then prioritized by health and safety issues first, and then type of need, age of school or time since last renovation. This is the third and final request in CIP 2013.

Technology

This item appropriates \$15.0 million for technology infrastructure and draws down all of the remaining funding for technology in the program. This will be used for the modernization of network equipment, cabling and power in addition to expanding wireless coverage in the schools. These funds will improve the reliability and functionality of internet and intranet connections in instructional spaces.

Mobile Classroom Relocations

The item appropriates the remainder of funds for mobile classroom relocations in CIP 2013, bringing the total appropriation to \$7.6 million. The original Plan of Record included \$17.6 million for mobile relocations, but \$10 million was reallocated to other projects as WCPSS has received fewer requests for mobile relocations than originally anticipated at the outset of CIP 2013. This is due to lower than anticipated enrollment growth, enrollment caps at some schools, and limited space for modular classrooms on some campuses.

Fiscal Year 2017 Appropriations

The item also includes the first appropriation request for the new WCPSS Multi-Year Capital Improvement Plan, and appropriates \$127,234,000 for five projects included in the plan. This covers partial construction funding for Willow Spring High (H-13) and the Apex High renovation, plus the remainder of construction funding for the Vandora Springs Elementary renovation, which was partially funded in CIP 2013. It also includes \$3.2 million in partial design funding for renovations at East Wake Middle and Fuquay-



WAKE COUNTY
PUBLIC SCHOOL SYSTEM

WCPSS CIP 2006/2013 Reallocation and Appropriation and FY 17 Appropriation

Board of Commissioners 20 February 2017

Joe Desormeaux, Assistant Superintendent for Facilities

Key Drivers In This Request

- Provide funding from multiple sources for Buckhorn Creek Elementary (last major project in CIP 2013)
- Appropriate majority of remaining funding for CIP 2013 including partial funding for typical annual allotments for life cycle, technology, program management, etc.
- Appropriate startup design funds to begin designs for next round of schools in 7 Year Plan
- Appropriate FY17 construction funding for Vandora Springs Elementary, and partial construction funding for Apex High and Willow Spring High

	Reallocate	Appropriate	
9 completed projects in CIP 2006 reallocated to CIP 2013 for Buckhorn Creek (E-45)	\$3,073,534		Move savings to Buckhorn Creek ES in addition to moving these funds from CIP 2006 to CIP 2013 in order to aid the closing of CIP 2006
Appropriate CIP 2013 funds for 3 major projects plus annual allotments (only \$6.6M remain to be appropriated)		\$103,501,967	Partial construction funding for Buckhorn Creek ES, Apex HS, Vandora Springs ES plus annual funding for life cycle, environmental/ADA, technology, mobile relocations, assessments, program contingency, program management, and startup design
CIP 2013 reallocation for partial construction funding for Buckhorn Creek ES, additional public infrastructure, and startup design	\$33,691,077		Startup design is for 3 schools in the 7 Year Capital Plan (FY17-23)
FY17 (1 st year of current 7 Year Capital Plan)		\$127,234,000	Construction for Vandora Springs ES, partial construction for Apex HS and Willow Spring HS, additional design at 2 schools, and public infrastructure for Vandora Springs ES.
Total	\$36,764,611	\$230,735,967	

**Resolution R-2017-
Reallocate and Appropriate Funds in WCPSS Capital Programs**

WHEREAS, the Wake County Board of Education is engaged in Long Range Building Programs; and

WHEREAS, the Wake County Board of Education has duly requested that the Board of Commissioners reallocate a total of \$3,073,534 from CIP 2006 to CIP 2013 and decrease the CIP 2006 Plan of Record by \$3,073,534 and increase the CIP 2013 Plan of Record by \$3,073,534; and

WHEREAS, the Wake County Board of Education has duly requested that the Board of Commissioners Reallocate a total of \$33,691,077 in CIP 2013 for construction at Buckhorn Creek Elementary (E-45), public infrastructure at Apex Friendship Middle and Buckhorn Creek Elementary, and startup design for the Conn Elementary and Fuquay-Varina High renovations and E-35; and

WHEREAS, the Wake County Board of Education has duly requested that the Board of Commissioners appropriate a total of \$103,501,967 in CIP 2013 for partial construction funding at one new school and two renovations, public infrastructure at two new schools, startup design for five projects, and annual requests for program management, life cycle replacements, technology, mobile classroom relocations, facility assessments, and environmental and ADA compliance; and

WHEREAS, the Wake County Board of Education has duly requested that the Board of Commissioners appropriate a total of \$127,234,000 in the WCPSS multi-year CIP for partial construction at two schools, full construction at one school, partial design for two renovation projects, and public infrastructure at Vandora Springs Elementary; and

NOW, THEREFORE, BE IT RESOLVED that the Wake County Board of Commissioners hereby reallocates and appropriates funds as follows:

	Plan of Record/Budget			Appropriations		
	<u>Current</u>	<u>Reallocation</u>	<u>Proposed</u>	<u>Current</u>	<u>Appropriation</u>	<u>Proposed</u>
	CIP 2006 Building Program					
Projects						
Abbots Creek Elementary	3,107,400	(300,000)	2,807,400	3,107,400	(300,000)	2,807,400
Apex Friendship High School	56,271,839	(361,827)	55,910,012	56,271,839	(361,827)	55,910,012
East Millbrook Middle	23,334,897	(57,070)	23,277,827	23,334,897	(57,070)	23,277,827
Garner/Cary 9th Grade Centers	13,622,773	(425,693)	13,197,080	13,622,773	(425,693)	13,197,080
Richland Creek Elementary	20,041,617	(702,718)	19,338,899	20,041,617	(702,718)	19,338,899
Rolesville High	67,656,284	(673,938)	66,982,346	67,656,284	(673,938)	66,982,346
Rolesville Middle School	33,627,253	(173,018)	33,454,235	33,627,253	(173,018)	33,454,235
Wake Young Men's Leadership Academy	3,378,509	(306,875)	3,071,634	3,378,509	(306,875)	3,071,634
Wake Young Women's Leadership Academy	3,075,644	(72,395)	3,003,249	3,075,644	(72,395)	3,003,249
Total Reallocation/Appropriation	224,116,216	(3,073,534)	221,042,682	224,116,216	(3,073,534)	221,042,683

	Plan of Record/Budget			Appropriations		
	<u>Current</u>	<u>Reallocation</u>	<u>Proposed</u>	<u>Current</u>	<u>Appropriation</u>	<u>Proposed</u>
	CIP 2013 Building Program					
New School Projects						
E-20 Abbotts Creek Elementary (N. Raleigh 2015- SA)*	17,721,712	(475,000)	17,246,712	17,721,712	(475,000)	17,246,712
E-28 Poole Road Elementary (SE Raleigh, Next Program- SA)*	24,440,708	(23,390,708)	1,050,000	1,050,000		1,050,000
E-32 Scotts Ridge Elementary (Apex 2015- SA)*	22,161,069	(775,000)	21,386,069	22,161,069	(775,000)	21,386,069
E-37 White Oak Elementary (Western Cary/Morrisville 2016 - SA)*	24,215,387	(100,000)	24,115,387	24,215,387	(100,000)	24,115,387
E-35 Elementary (Fuquay-Varina, Next Program-SA)*	-	1,000,000	1,000,000	-	1,000,000	1,000,000
E-45 Buckhorn Creek Elementary* (Holly Springs 2018 - SA)	3,050,000	28,166,042	31,216,042	1,800,000	26,342,508	28,142,508
M-8 Pine Hollow (N. Raleigh 2016-SA)*	34,795,313	(451,800)	34,343,513	34,795,313	(451,800)	34,343,513
M-11 Apex Friendship (Apex, 2018- SA)*	50,887,762	(617,961)	50,269,801	50,887,762	(617,961)	50,269,801
M-13 River Bend (N. Raleigh/401-540, 2017 - SA)*	40,793,847	(250,000)	40,543,847	40,793,847	(250,000)	40,543,847
H-8 South Garner High (Garner 2016- SA)*	63,807,867	(800,000)	63,007,867	63,807,867	(800,000)	63,007,867
Public Infrastructure	41,809,089	2,370,892	44,179,981	41,809,089	2,370,892	44,179,981
Mobile Classroom Relocation	7,583,159		7,583,159	2,880,000	4,703,159	7,583,159
Existing School Projects	-		-	-		-
Green Elem (2016)*	21,509,154	(350,000)	21,159,154	21,509,154	(350,000)	21,159,154
Vandora Springs Elem (2018)*	3,350,000		3,350,000	1,350,000	2,000,000	3,350,000
Apex High (2019)*	7,985,445		7,985,445	5,100,000	2,885,445	7,985,445
Fuquay-Varina High* - Next Program	300,000	3,227,677	3,527,677	300,000	3,227,677	3,527,677
Conn Elementary - Next Program	-	2,000,000	2,000,000	-	2,000,000	2,000,000
Life Cycle Replacements	65,523,580		65,523,580	31,342,220	34,181,360	65,523,580
Environmental and ADA	5,741,122		5,741,122	3,750,000	1,991,122	5,741,122
Assessment of Facilities	1,150,006		1,150,006	750,000	400,006	1,150,006
Other Projects						
Life Cycle Furniture Replacements	1,631,868		1,631,868	1,050,000	581,868	1,631,868
Educational Equipment Replacements	2,104,175		2,104,175	1,400,000	704,175	2,104,175
Technology-Infrastructure	38,867,965		38,867,965	23,846,301	15,021,664	38,867,965
Startup Designs	5,477,677	(6,227,677)	(750,000)	-	250,000	250,000
Program Contingency	252,931	(252,931)	-	-		-
Program Management	25,561,852		25,561,852	15,900,000	9,661,852	25,561,852
Total Reallocation/Appropriation	510,721,688	3,073,534	513,795,222	408,219,721	103,501,967	511,721,688

	Appropriations		
	<u>Current</u>	<u>Appropriation</u>	<u>Proposed</u>
	FY 2017-2023 Capital Improvement Program		
Projects			
H-13 Willow Spring High (Fuquay-Varina. 2019- SA)*	-	44,000,000	44,000,000
Apex High	-	45,800,000	45,800,000
Vandora Springs Elem	-	33,679,000	33,679,000
East Wake Middle	-	1,000,000	1,000,000
Fuquay-Varina High	-	2,200,000	2,200,000
Public Infrastructure	-	555,000	555,000
Total Reallocation/Appropriation	-	127,234,000	127,234,000

Adopted this the 6th day of March 2017.

Wake County Board of Commissioners

Sig Hutchinson, Chairman



Legislation Details (With Text)

File #: 16-716

Type: Regular Item **Status:** Agenda Ready

In control: Community Services

On agenda: 2/20/2017 **Final action:**

Title: Public Hearing on a Request to the North Carolina Board of Transportation to Close and Abandon the Right-of-Way for Old Kit Creek Road in the Research Triangle Park Area (Petition ROW-A-01-16)

Sponsors:

Indexes:

Code sections:

Attachments: [ROW-A-01-16 Item Summary BOC.pdf](#)
[ROW-A-01-16 BOC PPT2.pdf](#)
[Aerial View Map.pdf](#)
[Right-of-Way Abandonment Exhibit.pdf](#)
[Original ROW Abandonment Request.pdf](#)
[Transfer of Petition Request to New Owner.pdf](#)
[NCDOT Maintenance System Deletion.pdf](#)
[ROW-A-01-16 Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
2/20/2017	1	Board of Commissioners	accepted	

Public Hearing on a Request to the North Carolina Board of Transportation to Close and Abandon the Right-of-Way for Old Kit Creek Road in the Research Triangle Park Area (Petition ROW-A-01-16)
That the Board of Commissioners holds a public hearing and approves a request to the North Carolina Board of Transportation to close and abandon the right-of-way for Old Kit Creek Road (SR 1639) in the Research Triangle Park area



RESOLUTION APPROVING A REQUEST TO THE NORTH CAROLINA BOARD OF TRANSPORTATION TO CLOSE AND ABANDON THE RIGHT-OF-WAY OF OLD KIT CREEK ROAD (SR 1639)

WHEREAS, Tyler Ware of WSP Legacy Corp. on behalf of The Research Triangle Foundation, submitted the original petition to close and abandon the Old Kit Creek Road right-of-way;

WHEREAS, Larry McBennett of Everett Gaskins Hancock, LLP, on behalf of Integrated DNA Technologies (IDT), became the petition successor after IDT purchased the property on December 22, 2016;

WHEREAS, Old Kit Creek Road was replaced by Kit Creek Road in a more northerly alignment in the 1990s and early 2000s;

WHEREAS, other segments of Old Kit Creek Road, west of Davis Drive, were closed and abandoned in 1994 and 2001;

WHEREAS, the reasons that NCDOT had previously requested that this segment of Old Kit Creek Road be kept open are no longer needed;

WHEREAS, the closure and abandonment of the Old Kit Creek Road right-of-way will not deny access to any property owner;

WHEREAS, Old Kit Creek Road was deleted from NCDOT's road maintenance program in January 2014;

WHEREAS, Old Kit Creek Road is not listed in the Wake County Thoroughfare Plan and the road closure and right-of-way abandonment will not be detrimental to the public interest;

WHEREAS, the adjoining property owners, IDT, The Research Triangle Foundation, and NCDOT are in support of the request to close and abandon the Old Kit Creek right-of-way;

WHEREAS, the abandoned right-of-way area will be recombined with the adjoining properties (Tract "A" and Tract "B"), which are both owned by IDT;

WHEREAS, the North Carolina General Statutes 153A-241, indicates that the interest vested in the adjoining landowner (upon abandonment and recombination) remains subject to any public utility use or facility located on, over, or under the road or easement immediately before its closing, until the landowner or any successor thereto pays to the utility involved the reasonable cost of removing and relocating the facility.

WHEREAS, the current owner, IDT, and Frontier Communications of the Carolinas, LLC, and Duke Energy Carolinas, LLC, have agreed to coincidental replacement easements centered upon the existing gravel road, with the understanding that the

easements are subject to being reconfigured and moved to another location on the subject property upon development of the site;

WHEREAS, the Wake County Board of Commissioners held a duly-noticed public hearing on February 20, 2017 to consider adopting a resolution to request that the North Carolina Board of Transportation close and abandon the right-of-way for Old Kit Creek Road (SR 1639).

NOW, THEREFORE, BE IT ORDAINED BY THE WAKE COUNTY BOARD OF COMMISSIONERS:

The requested closure and abandonment of the right-of-way for Old Kit Creek Road (SR 1639), is found to be in the public interest, and otherwise promotes the public health, safety and general welfare. Therefore, the Wake County Board of Commissioners hereby requests that the North Carolina Board of Transportation formally close and abandon the right-of-way for Old Kit Creek Road (SR 1639).

Commissioner _____ made a motion that the above resolution be adopted. Commissioner _____ seconded the motion, and upon vote, the motion carried this 20th day of February 2017.

This Instrument Approved as to Form

Wake County Attorney

Date



Legislation Details (With Text)

File #: 16-721

Type: Regular Item **Status:** Agenda Ready

In control: Human Services

On agenda: 2/20/2017 **Final action:**

Title: Accept and Appropriate \$50,000 from the City of Raleigh to Support Vulnerable Community Pilot in Southeast Raleigh

Sponsors:

Indexes:

Code sections:

Attachments: [CoR Funding Agenda Item](#)
[Budget Memo - FY 2017 Human Services.pdf](#)

Date	Ver.	Action By	Action	Result
2/20/2017	1	Board of Commissioners	accepted	

Accept and Appropriate \$50,000 from the City of Raleigh to Support Vulnerable Community Pilot in Southeast Raleigh

That the Board of Commissioners accepts and appropriates \$50,000 from the City of Raleigh to support Vulnerable Community Pilot in Southeast Raleigh



Budget and Management Services Inter-Office Correspondence

TO: Jim Hartmann, County Manager

FROM: Michelle Venditto, Budget and Management Services Director

SUBJECT: Revisions to Fiscal Year 2017 Operating Budget Ordinance, Section 1 and Fiscal Year 2017 Personnel Authorization Ordinance.

The following chart summarizes all budget revisions to the fiscal year 2017 adopted budget for the department and fund indicated below. The summary includes approved items, as well as items to be presented to the Board of Commissioners at the meeting date indicated. *Items for presentation are shown in bold italics.*

Fund: General Fund			Department: Human Services	
REVENUE CATEGORY (SOURCE OF FUNDS)				
Date	Description of Revision or Adjustment	Revenue Category	Amount	Balance
July 1, 2016	Adopted Budget		\$106,097,450	\$106,097,450
October 17, 2016	Appropriate \$400,000 Behavioral Health Reserve Funds for Behavioral Health Special Projects	Appropriated Fund Balance	\$400,000	\$106,497,450
December 5, 2016	Accepts and Appropriates \$175,000 in annual grant funding for the Ryan White Care Unit from the North Carolina Department of Health and Human Services, AIDS Care Unit	Federal	\$175,000	\$106,672,450
February 20, 2017	Proposed: Accepts and Appropriates \$50,000 from the City of Raleigh for the Vulnerable Community Pilot in Southeast Raleigh	Municipal	\$50,000	\$106,722,450
EXPENDITURES (USE OF FUNDS)				
Date	Description of Revision or Adjustment	Division	Amount	Balance
July 1, 2016	Adopted Budget		\$202,952,645	\$202,952,645
	Encumbrances Carried Forward		\$284,784	\$203,237,429
October 17, 2016	Appropriate \$400,000 Behavioral Health Reserve Funds for Behavioral Health Special Projects	Behavioral Health Support	\$400,000	\$203,637,429
December 5, 2016	Accepts and Appropriates \$175,000 in annual grant funding for the Ryan White Care Unit from the North Carolina Department of Health and Human Services, AIDS Care Unit	Health Clinics	\$175,000	\$203,812,429
February 20, 2017	Proposed: Accepts and Appropriates \$50,000 from the City of Raleigh for the Vulnerable Community Pilot in Southeast Raleigh	Administration and Operations	\$50,000	\$203,862,429
STAFFING				
Date	Description of Revision or Adjustment	Division	FTE	Balance
July 1, 2016	Adopted Budget		1,578.29	1,578.29
November 21, 2016	Accepts and Appropriates \$175,000 in annual grant funding for the Ryan White Care Unit from the North Carolina Department of Health and Human Services, AIDS Care Unit	Health Clinics	1.00	1,579.29



Legislation Details (With Text)

File #: 16-715
Type: Regular Item
Status: Agenda Ready
In control: Board of Commissioners
On agenda: 2/20/2017
Final action:
Title: Establishment of a Wake County Population Health Task Force
Sponsors:
Indexes:
Code sections:
Attachments: [2017 2 1 BOC Agenda Item for Wake County Pop Health Task Force PHTF BOC Work Session Presentation 2-10-17.pdf](#)
[PHTF Population Health Resources.pdf](#)
[Explanation of Mean Population Health.pdf](#)
[County Health Rankings and Roadmaps.pdf](#)

Date	Ver.	Action By	Action	Result
2/20/2017	1	Board of Commissioners		

Establishment of a Wake County Population Health Task Force
That the Wake County Board of Commissioners:

- 1. Establishes a Population Health Task Force; and**
- 2. Appoints Commissioner Sig Hutchinson to serve as Chair of the Task Force**