

**Item Title: Capital Area Workforce Development**

**Function:** To advise and provide direction to the Capital Area Workforce Development Council (Wake, Johnston, Lee, and Chatham Counties) in developing and implementing workforce development.

**Meeting Schedule:** 4th Thursday of every third month (8:30 a.m.) at various locations between Wake and Johnston Counties. Exception: December's meeting held the first Thursday.

**Number of members total on Board: 28**

**Member Term: 2 years**

- **Capital Area Workforce Development Board (CAWD) = 2 Reappointments + 1 Term Completion**
  - 2 Reappointments:
    - Rhonda Sue Holaday, Private Sector, Orange County (term start: Sept. 1, 2025 – Aug. 31, 2027)
    - Nicole Jarvis Miller, Private Sector (term start: Sept. 1, 2025 – Aug. 31, 2027)
  - 1 Term Completion:
    - Rita Lawrence, Private Sector, Orange County

**Attachments: 7**

1. Item Summary
2. Member List
3. Letter of Recommendation
4. Applicant Packet
5. Applicant Roster
6. Board Choices
7. Attendance Report