

**RESOLUTION RECOMMENDING THE APPOINTMENT OF REVIEW OFFICERS FOR  
THE TOWN OF CLAYTON IN WAKE COUNTY**

**WHEREAS**, Article 2 of Chapter 47 (§47-30.2 Review Officer) of the North Carolina General Statutes requires the Board of Commissioners of each county, by resolution, designate by name one or more persons experienced in mapping or land records management to be appointed as a Review Officer to certify the maps or plats presented to the Register of Deeds as complying with all statutory requirements for recording; and

**WHEREAS**, the review of statutory requirements is of a technical nature; and

**WHEREAS**, one of the services of the Town of Clayton staff provides to the community is a similar technical process for subdivision plat review in order to verify compliance with the Town's development regulations; and

**WHEREAS**, it appears most efficient for the Town of Clayton to designate Town staff to be appointed or reaffirmed by the Wake County Board of Commissioners to serve as Review Officers, in order to certify each map and plat presented to the Wake County Register of Deeds for recording satisfies the statutory requirements for recording.

**NOW THEREFORE, BE IT RESOLVED**, by the Town Council of the Town of Clayton that this resolution shall take effect immediately upon its adoption. That the following people are recommended to be appointed or reaffirmed by the Wake County Board of Commissioners to serve as Review Officer for all lands within the municipal and extraterritorial jurisdiction of the Town of Clayton in order to certify each map and plat presented to the Wake County Register of Deeds for recording satisfies the statutory requirements for recording:

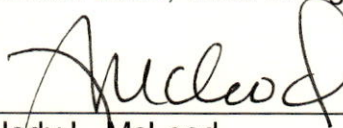
**NAME**

Conrad Olmedo  
Haley Downey  
Alicia Thomas

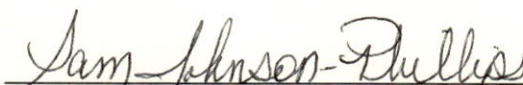
**POSITION/TITLE**

Planning Director  
Assistant Planning Director  
Development Services Manager

Duly adopted this on the 17th day of November 2025, while in regular session.

  
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Jody L. McLeod  
Mayor

ATTEST:

  
\_\_\_\_\_  
Sam Johnson-Phillips, CMC, NCCMC  
Deputy Town Clerk

