

Profile

Which Boards would you like to apply for?

Wake County Water Partnership: Submitted

Please select your first Board preference: *

Wake County Water Partnership

Please select your second Board preference: *

Wake County Water Partnership

Please select your third Board preference: *

Wake County Water Partnership

Please select your fourth Board preference: *

Water Partnership

Please select your fifth Board preference: *

Water Partnership

Please select your sixth Board preference: *

Water Partnership

Marvin

First Name

Collins

Last Name

15 E 4th Street

Street Address

Suite or Apt

Wendell

City

NC

State

27591

Postal Code

What district do you live in?

District 1

Business: (919) 365-0834

Primary Phone

Mobile: (757) 503-8616

Alternate Phone

mcollins@townofwendell.com

Email Address

Town of Wendell

Employer

Town Manager

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Wendell

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Replace retiring town manager on Wake County Water Partnership committee to represent the Town of Wendell. I understand the need to balance the varied interests of users and demands on the limited resource and necessity to reach sustainable solutions and protection of the resource.

Work Experience

9 years managerial oversight of water, sewer, re-use, and storm water utilities for the cities of Williamsburg, Va and Fort Myers, Fl as city manager and assistant city manager respectively. 8 years experience in planning in Burke County, NC including environmental planning and watershed protection responsibilities including the River and Lakes Protection Overlay and enforcement of Catawba-Wateree buffer regulations. Participated in a FERC hydro re-licensing for Duke Energy Catawba-Wateree project.

Volunteer Experience

Education

BA and MPA from Appalachian State University

Comments

Interested in replacing past town manager on board to represent Town of Wendell on the committee. Your consideration is appreciated.

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

None Selected

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Profile

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Wake County Water Partnership: Submitted

Please select your first Board preference: *

Wake County Water Partnership

Please select your second Board preference: *

Durham Highway Fire Department Board of Trustees Firemen's Relief Fund

Please select your third Board preference: *

Historic Preservation Commission

Please select your fourth Board preference: *

Council on Fitness and Health

Please select your fifth Board preference: *

City of Raleigh Housing Appeals Board

Please select your sixth Board preference: *

Library Commission

Nicholas

First Name

DiColandrea

Middle Initial

Last Name

6325 Dry Fork Lane

Street Address

Suite or Apt

Raleigh

City

NC

State

27617

Postal Code

What district do you live in?

District 7

Mobile: (919) 610-1999

Primary Phone

Business: (919) 828-4199

Alternate Phone

nick.dico@gmail.com

Email Address

Conservation Trust for NC

Employer

AmeriCorps Program Director

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I've previously served on Boards or Commissions prior to the birth of my children, and now that they are older I would like to rejoin the civic community! It is always an honor to represent the people of our city and county on Commissions that do a lot of the behind the scenes work with county staff to make our area an incredible place to live.

Work Experience

Five service years on AmeriCorps (National Service) management experience - volunteer generation, budget management, and human resources experience.

Volunteer Experience

Before by kids I volunteered with Beyond Fences, YNPN of the Triangle, NC State Youth Mentors, Communities In Schools, and other Days of Service.

Education

Masters of Public Administration, Mississippi State University; Bachelors of Arts, NC State University

Comments

I would greatly love to serve on two commissions if possible, Wake Water and either my local Fire Commission and the Historic Preservation Commission. However, I listed all my preferences in hopes I can be useful somewhere!

[Resume 2018 - DiColandrea_Nick.doc](#)

Upload a Resume

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Please upload a file

Demographics


Date of Birth

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

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Nicholas D.A. DiColandrea

EDUCATION:

Master of Public Policy and Administration , Nonprofit Concentration Mississippi State University 2009	Starkville, MS May
Bachelor of Arts , Political Science North Carolina State University 2004	Raleigh, NC May

PROFESSIONAL EXPERIENCE:

AmeriCorps Program Director	Conservation Trust for North Carolina <i>June 2015 – Current</i>
<ul style="list-style-type: none">• Successful annual renewal of \$260,00+ federal grant over four service year cycles as of Jan 2018• Recruit between 15-18 site fee-based partners on an annual basis resulting in \$170,000 cash match• Recruit, hire, train, and support 18 AmeriCorps members serving in environmental education roles in nonprofits and local governments across North Carolina for 10 month service terms (total of 78)• Create and manage AmeriCorps Nonprofit Management Class• Establish CTNC as a Service Enterprise Organization• Other regular responsibilities include assisting NC Commission on Volunteerism, establishing professional development opportunities for members, presenting at state conferences, budgetary management of expenses	
Director of Development	Communities In Schools Durham, NC <i>October 2014 – January 2015</i>
<ul style="list-style-type: none">• Responsible for targeted fundraising campaigns and new grant appeals for organization• Oversaw day to day management of Communications Manager	
State Program Director, North Carolina	MusicianCorps, Raleigh NC <i>October 2013 – September 2014</i>
<ul style="list-style-type: none">• Developed and completed one year state-wide MusicianCorps program and partnership with AmeriCorps• Recruited, hired, trained, and managed nine full-time MusicianCorps Artists in Chapel Hill, Durham, Raleigh, and Winston-Salem serving to “reach, teach, and heal through music”• Recruited five fee-based partners to place Artists, total of \$95,000 in pilot year, manage site programs, expectations, and communications; solidified a commitment of \$102,500 for unrealized second year• Other responsibilities included oversight of volunteer recruitment, established monthly community service events, direct communication with AmeriCorps staff, social media, press releases, budget management, and bi-weekly professional development of MC Artists	
Developing Communities & Partnership Specialist	Communities In Schools of North Carolina, Raleigh, NC <i>July 2012 – September 2013</i>
<ul style="list-style-type: none">• Manager for strategic partnership building with national and state nonprofits and businesses to support 44 CIS counties in programs and services	

Nicholas D.A. DiColandrea

- Founder and Chair of NC Service-Learning Coalition, an organization of K-20 public, private educational stakeholders to promote and sustain the field of service-learning in education through trainings and partnerships
- Developer of first long-term strategy centered around CIS programmatic needs from a local organization perspective: one-on-one relationships, health and wellness, safety, life skills, and service opportunities
- Public speaker on topics of Generation Z, social media and nonprofits, and innovative partnership building between organizations for in-school and after-school programs

Federal Grants Manager

Communities In Schools of North Carolina, Raleigh, NC
August 2010 – June 2012

- Responsible for the programmatic management of 60 sub-grantees throughout the state of North Carolina for mentoring and service-learning after-school and in-school programs
- Assisted CFO in the fiscal management of \$1.1 million of federal allocated funds to CISNC over 2.5 year period to 60 nonprofits, schools, and community organizations
- Managed three separate federal grants, deliverables, and programmatic reports including extensions, filing, federal training, and fiscal oversight from the Department of Education, the Department of Justice, and Learn & Serve America (Corporation National & Community Service)

CIVIC SERVICE:

Board Member

Artsposure, Raleigh NC
September 2014 – June 2016

Executive Committee

The Longleaf Collective, Raleigh NC
January 2013 – January 2015

Advisory Board / Co-founder

Young Nonprofit Professionals Network Triangle NC, Raleigh NC
October 2010 – January 2016

Professional Development:

Awards: Service Year Alliance Best Practices Award for National Service 2017

Presenter: Land Trust Alliance Southeast Region “Ask an Expert” Webinar, February 2018; NC Commission on Volunteerism Program Director Start Up Training, August 2016 & 2017; Communities In Schools National Annual Conference, Dallas TX, *August 2013*; Communities In Schools of North Carolina Summer Institute, Charlotte NC, *August 2013*; School Nutrition Conference, Greensboro NC, *June 2012*; 24th Annual At-Risk Youth National Forum, Minneapolis, MN, *April 2012*; National At-Risk Youth Conference, Myrtle Beach SC *February 2012*

Goodman Fellow

Leadership Triangle, Durham NC
September 2011 – December 2011

Working Group Fellow

Institute of Emerging Issues 2012 Forum “Investing in Generation Z”, Raleigh NC
September 2011 – February 2012

Profile

Which Boards would you like to apply for?

Historic Preservation Commission: Submitted
Commission For Women: Submitted
Wake County Water Partnership: Submitted

Please select your first Board preference: *

Wake County Water Partnership

Please select your second Board preference: *

Commission for Women

Please select your third Board preference: *

Historic Preservation Commission

Please select your fourth Board preference: *

Library Commission

Please select your fifth Board preference: *

Open Space and Parks Advisory Committee

Please select your sixth Board preference: *

Council on Fitness and Health

Theresa _____ A _____ O'Connell _____
First Name Middle Initial Last Name

106 Farren Court _____
Street Address Suite or Apt

Cary _____ NC _____ 27511 _____
City State Postal Code

What district do you live in?

District 4

Mobile: (954) 588-7120 _____ Business: (800) 848-0143 _____
Primary Phone Alternate Phone

taoesq@gmail.com _____
Email Address

Softpro LLC _____ Professional Services -
Employer Job Title Document Manager

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Cary

Interests & Experiences

Why are you interested in serving on a Board or Commission?

We recently moved to Cary and I have always been involved in the community where we live. It's important to give back and support that community on a local, county and state level.

Work Experience

I was a practicing attorney in New Jersey for many years and then relocated to Florida. There, as a license title agent, I worked in the Title department of a Timeshare company as a compliance director. We recently moved to the Raleigh area to be nearer to our children. I currently work in for a software company as the Manger of the documents department.

Volunteer Experience

I served on the local Board of Adjustment in Montclair, NJ and served as the Chair of the Coral Springs Planning and Zoning Board for several years while residing in Florida. I also served as a member on the Early Childhood Council. Additionally, I chaired the Young Women's Leadership Symposium for the Florida Diversity Council.

Education

I received my B.A. in Political Science from Upsala College and my J.D. from Seton Hall School of Law.

Comments

Thank you for your consideration.

[TAO Resume 2018.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics


Date of Birth

Gender *

Female

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

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TERESA AURORA O'CONNELL

106 Farren Court, Cary, North Carolina 27511 • 954-588-7120 • taoesq@gmail.com

Work Experience

April 2017-Present Professional Services Manager, Documents

SoftPro, 4800 Falls of Neuse Road, Raleigh, NC

- Manage a team of Document Specialists, including project assignments and performance evaluations.
- Develop and communicate project timelines for project inceptions to completion to new customers, external business partner or internal departments.
- Work closely with R&D, Implementation, Sales and Reports teams to ensure adherence to project timelines.
- Develop, initiate, maintain policies and procedures for general department purposes.
- Set department goals and objectives.
- Review processes to reduce redundancies.
- Manage timesheets and day to day personnel activities.

2004-March 2017 Director, Business Development and Compliance

Bluegreen Corporation/Resort Title Agency, Inc., Boca Raton, FL

Director 2012-2017

- Project Manager for implementation of new operating software.
- Review and evaluate State and Federal regulations for compliance.
- Manage all state title agency licensing requirements and escrow management.
- Set annual audit schedule; prepare and review audit responses.
- Implemented new TRID requirements pursuant to Consumer Financial Protection Bureau regulations.
- Prepare, complete and submit annual Florida Data Call to Florida Office of Insurance Regulations.

Manager, Business Development and Compliance 2010 – 2012

- Develops, reviews, updates, and carries out compliance programs for the department.
- Manage consumer complaints directed to the department either directly, from the in-house Legal department or Owner Services.
- Negotiate and manage agreements with new vendors and business partners.
- Ensure vendor compliance with all company policies and procedures.

Manager, Title Services 2004 – 2010

- Responsible for preparing and delivering annual associate performance appraisals.
- Established division metrics for tracking, budgeting, and performance evaluations.
- Attend annual Board meetings for Resort HOAs.

2002-2004 Title Closer/Marketing Representative

Universal Land Title/Homepartners Title, Coral Springs, FL

- Performed residential real estate closings.
- Developed marketing seminars and educational materials.

1989-2002 Law Offices of Theresa Aurora O'Connell, LLC

Montclair, NJ

- Private Practice including residential and commercial real estate, planning and zoning, probate, estate planning and family law.

Professional Licensure

2008	Licensed Title Agent Florida, New Jersey, Louisiana, Michigan, Wisconsin, South Carolina Pennsylvania, and Colorado
2002	Licensed Florida Notary
1984	Admitted to New Jersey Bar

Education

1983	Juris Doctorate, Seton Hall University School of Law
1980	Bachelor of Arts in Political Science, Upsala College

Public Service

2003-2017	Chair, Coral Springs Planning and Zoning Board Coral Springs, FL (<i>Appointed Chair in 2006</i>)
2014-2016	Subject Matter Expert –Florida Department of Financial Services Florida Insurance Examination Review Committee – Title Insurance
2000-2002	Councilor at Large (<i>Elected</i>) Montclair Town Council, Montclair, NJ
1995-2000	Member, Zoning Board of Adjustment Montclair, NJ
1993-1994	Chair, Funding Subcommittee, Early Childhood Council Montclair Board of Education, Montclair, NJ

Professional Achievements

2015	Gung Ho Team Nomination – Implementation of CFPB regulations
2013	Gung Ho Award – Chair of the Young Women’s Leadership Symposium
1998	Business Women of the Year, Essex Chapter New Jersey Association of Women Business Owners
1983	Outstanding Service Award, Clinical Program Seton Hall University School of Law
1982-1983	WHO’S WHO AMONG AMERICAN LAW STUDENTS
1978-1980	WHO’S WHO AMONG AMERICAN COLLEGE AND UNIVERSITY

STUDENTS

Profile

Which Boards would you like to apply for?

Wake County Water Partnership: Submitted

Please select your first Board preference: *

Wake County Water Partnership

Please select your second Board preference: *

None Selected

Please select your third Board preference: *

None Selected

Please select your fourth Board preference: *

None Selected

Please select your fifth Board preference: *

None Selected

Please select your sixth Board preference: *

None Selected

Kendra
First Name

D
Middle Initial

Parrish
Last Name

PO Box 8
Street Address

Suite or Apt

holly springs
City

NC
State

27540
Postal Code

What district do you live in?

District 2

Mobile: (919) 524-0848
Primary Phone

Home: (919) 557-3935
Alternate Phone

kendra.parrish@hollyspringsnc.us
Email Address

Town of Holly Springs
Employer

Assistant Town Manager
Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Holly Springs

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am interested in serving as the Holly Springs representative

Work Experience

17 years as municipal civil engineer

Volunteer Experience

Education

BS Civil Engineering and Masters of Public Administration

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics


Date of Birth

Gender *

Female

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

None Selected

If you selected "Other" above, how?

Please upload a file

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Profile

Which Boards would you like to apply for?

Wake County Water Partnership: Submitted

Please select your first Board preference: *

Wake County Water Partnership

Please select your second Board preference: *

None Selected

Please select your third Board preference: *

None Selected

Please select your fourth Board preference: *

None Selected

Please select your fifth Board preference: *

None Selected

Please select your sixth Board preference: *

None Selected

Chad
First Name

D
Middle Initial

Sary
Last Name

950 Steeple Square Court
Street Address

Suite or Apt

Knightsdale
City

NC
State

27545
Postal Code

What district do you live in?

District 1

Business: (919) 217-2201
Primary Phone

Mobile: (919) 418-7889
Alternate Phone

chad.sary@knightsdalenc.gov
Email Address

Town of Knightsdale
Employer

Assistant Town Manager
Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Wake Forest

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I was asked by Water Quality Director to represent Knightdale.

Work Experience

Assistant Town Manager - Town of Knightdale; 2017 - present Project Manager - Stewart Inc.; 2015-2017 Assistant Planning Director - Town of Wake Forest; 2004-2015 Director of Planning & Inspections - Chowan County; 2001-2004 Planner - Town of Wake Forest; 1998-2001 Planner - Town of Zebulon; 1997-1998

Volunteer Experience

Crossroad Church North Raleigh Athletic Association Wake Forest Planning Board Habitat for Humanity

Education

BS - East Carolina University Grad. Cert. - Ohio State University

Comments

I have over 20 years of experience working with and for various North Carolina local government municipalities, as well as significant tenures in Wake County. In my current role, I oversees the Public Works, Engineering, and Development Services Departments for the Town of Knightdale. I am responsible for the completion of the long-range goals established for these Departments as mandated by the Town Council, in addition to ensuring their operational efficiency. I also serve as the primary staff support for the Land Use Review Board, Old Town Advisory Board, and the Planning & Engineering Committee.

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

[REDACTED]
Date of Birth

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

Other

Asked to apply.

If you selected "Other" above, how?

Please upload a file

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Which Boards would you like to apply for?

Wake County Water Partnership: Submitted
Wake County Steering Committee on Affordable Housing: Submitted
Library Commission: Submitted
Human Services Board: Submitted
Capital Area Workforce Development Board: Submitted
Adult Care Home Community Advisory Committee: Submitted

Please select your first Board preference: *

Wake County Steering Committee on Affordable Housing

Please select your second Board preference: *

Wake County Water Partnership

Please select your third Board preference: *

Human Services Board

Please select your fourth Board preference: *

Adult Care Home Community Advisory Committee

Please select your fifth Board preference: *

Library Commission

Please select your sixth Board preference: *

Capital Area Workforce Development Board

Ian _____ Shannon _____
First Name Middle Initial Last Name

4851 Smith Creek Parkway _____ Apartment 301 _____
Street Address Suite or Apt

Raleigh _____ NC 27612 _____
City State Postal Code

What district do you live in?

District 7

Mobile: (864) 293-8888 _____ Business: (919) 715-6400 _____
Primary Phone Alternate Phone

ian.shannon.2109@gmail.com _____
Email Address

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am interested in serving on a Board or Commission because of the opportunities to help benefit our community. I am eager to be an active citizen and help continue the wonderful reputation of Wake County. I am also interested in learning from other perspectives from across the County.

Work Experience

Legislative Assistant to Senator Jay Chaudhuri (August 2017 - Current) Policy Fellow for South Carolina Future Minds (January 2017 - August 2017) Summer Analyst at Bank of America Merrill Lynch (June 2016 - August 2016) Business Operations Intern at Boeing Company (May 2015 - August 2015) Logistics Intern at Bosch Rexroth (May 2014 - August 2014)

Volunteer Experience

Member of the Young Democrats of Wake County (September 2017 - Current) Volunteer at Hospital Vicuna Mackenna (August 2016 - December 2016) Student Body Treasurer at University of South Carolina (March 2015 - March 2016)

Education

B.S. in Finance and Global Supply Chain & Operations Management from the University of South Carolina (August 2013 - May 2017) Universidad Andres Bello- Santiago, Chile (August 2016 - December 2016)

Comments

Please let me know if I can provide any references or any more detail regarding my educational background or work experience.

[Ian_Shannon_Resume.pdf](#)

Upload a Resume

[Ian_Shannon_Cover_Letter_to_Wake_County_Board_of_Commissioners.pdf](#)

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Please upload a file

Demographics



Date of Birth

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

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October 19, 2017

Wake County Board of Commissioners
P.O. Box 550
Raleigh, NC 27602

Dear Wake County Board of Commissioners:

As a Wake County resident and recent college graduate looking to make an impact within our community, I was thrilled to find opportunities to serve on a Citizen Advisory Board or Commission. The County's continued growth requires dedicated officials and an active citizenry to maintain the upstanding reputation of the community. It would be an honor to volunteer on a Board or Commission and take part in being an engaged citizen within Wake County.

I believe that it is pertinent to engage younger people in the decision-making process and on policies that will affect them and the future of their County. It also provides an opportunity to learn best practices from those of older generations and glean the knowledge of how they have put in place the structure that will keep the community strong for future generations to come. If chosen to serve on a Board or Commission, I am confident I would bring a unique perspective from a younger generation and an enthusiastic willingness to learn.

Not only can I bring the perspective of the millennial generation to the table, I can also speak to my experiences throughout my undergraduate career. As a student at the University of South Carolina, I majored in both Finance and Supply Chain Management. This gave me the opportunity to intern for companies like Bank of America Merrill Lynch and Boeing. Those professional experiences taught me how to analyze problems and work with a diverse group of people from engineers to salesmen and portfolio managers to executives. During my time in college, I was also heavily involved in Student Government. Working in the student affairs realm helped me develop the fundamental knowledge necessary to help grow a community.

Currently, I work at the North Carolina General Assembly for Senator Jay Chaudhuri of District 16. I have quickly picked up on how to streamline constituent services and utilize project management skills to optimize time for the Senator's policy agenda. I have assisted in preparing communications, constituent correspondences, and floor speeches as well. My time with Senator Chaudhuri has been impactful and rewarding. Helping the constituency of District 16 is among the reasons that inspired me to apply for the volunteer positions.

I am excited to be a part of this community and look forward to learning from current community leaders. I would love the opportunity to serve on a Board or Commission in continuing to improve the community of Wake County. Thank you for giving me the opportunity to apply and I hope that you consider me for a volunteer position.

Best regards,

Ian Shannon
(864)293-8888
ian.shannon.2109@gmail.com

Ian Michael O'Rourke Shannon

4851 Smith Creek Prkwy. Apt. 301 • Raleigh, NC 27612 • Phone: 864-293-8888 • Email: ian.shannon.2109@gmail.com

Education

University of South Carolina

Darla Moore School of Business (GPA: 3.43)

B.S. in Finance and Global Supply Chain & Operations Management; Minor in Spanish

Columbia, SC USA

August 2013 – May 2017

Universidad Andrés Bello

University Studies Abroad Consortium

Courses focused on Spanish culture, language arts, and literature

Santiago, Chile

August 2016 – December 2016

Professional Experience

North Carolina General Assembly

Legislative Assistant to Senator Jay Chaudhuri

Raleigh, NC USA

August 2017 – Current

- Handles the operations of a nearly 200,000 constituent district by hiring qualified interns, implementing processes for work, and quantifying data from constituents.
- Researches various policy ideas and assists with legislative proposals for the Senator such as Workforce Development and STEM Education initiatives.
- Assists with floor speeches, constituent correspondences, and press advisories for the Senator.

South Carolina Future Minds

Policy Fellow

Columbia, SC USA

January 2017 – August 2017

- Evaluates the organization's seven programs by utilizing various analytic techniques to report on current conditions and allow for evidence-based decision making for future initiatives.
- Provides research into trends in public education and analyzes areas of greatest need within the state of South Carolina.
- Designs program management timelines, policies, and metrics to benchmark the effectiveness and impact of the organization's efforts in public education.
- Examines best practices for nonprofit financing, capital structuring, and other aspects related to fiscal responsibility of donor dollars.

Bank of America Merrill Lynch

Summer Analyst

Charlotte, NC USA

June 2016 – August 2016

- Wrote 9 financial analysis summaries for due diligence and credit renewals which focus on current company financials, risk rating guidelines, and market/industry trends.
- Analyzed and spread 25+ company financials as well as provided brief synopses on the health of the companies' financial well-being.
- Underwrote and structured a \$550,000 Line of Credit by analyzing company financials and trends in the industry.

The Boeing Company

Business Operations Intern

Everett, WA USA

May 2015 – August 2015

- Saved an estimated \$4 million annually for Product Development by designing a new procurement process and identifying and closing gaps in both Compliance and Supplier Interaction.
- Increased workforce visibility by 50% by producing a working Tier Two schedule that extended into December 2016 for the Safety Promotion Center.
- Built an Enterprise-wide Gated Process Archive that contains data, artifacts and records of eight past plane programs to aid in the creation of future plane programs.

Bosch Rexroth

Logistics Intern

Fountain Inn, SC USA

May 2014 – August 2014

- Increased "On Time Delivery" orders from 70% accuracy to 95% accuracy by creating and implementing an operations management tool combining several software platforms to highlight "aging/aged orders" in the factory and conduct root cause analyses.
- Added over 2,000 work orders to value stream capacity by completing over 300 component analyses that allowed both procurement planners and buyers to better forecast demand.
- Collaborated with a team of five interns to conduct 138 hours-worth of time studies that concluded in the findings of 3 different information gaps in physical logistics.

Leadership Experience

University of South Carolina

Student Body Treasurer

Columbia, SC USA
March 2015 – March 2016

- Reallocated \$42,775 for the expansion of a safe ride program that affected over 10,000 students, the purchase of iPads for becoming environmentally friendly, and the purchase and distribution of 4,000 t-shirts that promoted the Carolinian Creed.
- Led 20 workshops teaching over 400 organizations how to correctly plan, spend and reconcile budgets with the money allocated from Student Government.
- Collaborated with 50 Senators and 16 Cabinet Members to budget for initiatives planned to execute including Diversity and Inclusion on Campus and Safety on Campus

Student Senate

Finance Chair

Columbia, SC USA
March 2014 – March 2015

- Managed \$330,000 of requests for a budget of \$185,000 that helped 100+ organizations put on events for the university, attend conferences, and compete in tournaments.
- Played an integral role on the Senate Leadership Committee by reviewing 76 pieces of legislation, working with Executive Officers and Administration, and addressing issues on campus such as sexual assault, transportation, and tuition.
- Executed the first “Five Week Rolling Allocation System” which reduced the time spent request money from six months to five weeks and increased spending of 36%.

Freshman Council

Council Member

Columbia, SC USA
August 2013 – May 2014

- Planned and coordinated a Valentine’s Day event that brought 400+ students together for a community bonding experience.
- Collaborated with a group of four other students to produce a “Freshman 15” Bucket List that consisted of 15 things you must do before the end of your freshman year.
- Assisted with the operations of a “Freshen Up for Finals” event with the goal to relax and de-stress students before the upcoming finals week.

Pillars for Carolina

Extended Mentor

Columbia, SC USA
February 2014 – July 2014

- Led a group of 11 people through various interactive challenges and simulations that show the difficulties of college life.
- Participated in 40 hours of facilitation training to learn best practices for handling various dynamic situations.
- Met with 5 students to give one-on-one input and advice into how to best utilize your time management skills in college.

Areas of Expertise

- **Quantitative & Qualitative Analysis-** Capable of employing sophisticated modeling principles, tools, and perspectives in addressing complex challenges pertaining to a wide-range of issues.
- **Project Management-** Proficient in the areas of initiating, planning, executing and controlling the work of a team to achieve the desired goals and objectives while maintaining the time, quality, scope, and budget of a project.
- **Six Sigma & Lean-** Able to employ techniques and tools such as DMAIC process, 5S, Theory of Constraints, and SIPOC to improve performance by reducing variation and systemically removing waste.
- **Financial Analysis-** Capable of evaluating businesses, projects, budgets and other finance-related matters to determine their performance and suitability by considering aspects such as stability, solvency, liquidity, and profitability.
- **Strategic Planning-** Skilled at defining the strategy and direction of an organization and the way organizations handle the process of making decisions, allocating resources, and implementing new initiatives to benefit the mission of an organization.

Skills, Service, and Interests

- **Skills:** Microsoft Office Suite, SAP, Minitab, Process Model, Tableau, SQL, LexisNexis, DB Hoovers
- **Service:** Congressional Campaign Fellow, Brother of Delta Sigma Pi, Volunteer at Congaree National Park
- **Interests:** Conservation & Sustainability, Environmental Ethics, Hiking & Backpacking, Podcasts, Public Education
- **Languages:** Spanish (Fluent), English (Native), German (Intermediate)