



# Wake County

301 South McDowell Street  
Raleigh, NC

## Meeting Minutes Board of Commissioners

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Monday, June 17, 2024

2:00 PM

Wake County Justice Center

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### Regular Meeting

**Meeting Called to Order: Chair Shinica Thomas**

### Pledge of Allegiance

**Present:** 6 - Chair Shinica Thomas, Vice-Chair Susan Evans, Commissioner Vickie Adamson, Commissioner Don Mial, Commissioner Cheryl Stallings, and Commissioner Tara Waters

**Excused:** 1 - Commissioner Matt Calabria

Staff present: David Ellis, County Manager; Scott Warren, Attorney; Ashley Jacobs, Deputy County Manager; Emily Lucas, Deputy County Attorney; Duane Holder, Deputy County Attorney; Jose Cabanas, Chief Medical Officer/Deputy County Manager; Jason Horton, Strategic Initiatives Director; Denise Foreman, Assistant County Manager; Michael James, Assistant County Manager; Yvonne Gilyard, Clerk to the Board; Toni Womack, Deputy Clerk to the Board; Portia Johnson, Senior Executive Assistant; Tanika Cooper, Senior Executive Assistant; Dara Demi, Chief Communications Officer; Ellen Meder, Communications Consultant; and Stephanie Mintz, Communications Consultant.

Others present: Jonathan Feldman, Chief Information Officer.

**Invocation: Chair Shinica Thomas**

### Items of Business

1. Approval of Agenda

**Commissioner Adamson moved, seconded by Vice-Chair Evans, to Approve the Agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Thomas, Vice-Chair Evans, Commissioner Adamson, Commissioner Mial, Commissioner Stallings, and Commissioner Waters

**Excused:** 1 - Commissioner Calabria

**2. Retiree Recognition**

**Attachments:** [Retiree Recognition 06.17.24.docx](#)

Manager Ellis shared the retirees.

The following employees retired on July 1, 2024:

- **Yvonne Smith, Health & Human Services**
- **Kimberly Waller, Health & Human Services**
- **Sandra Windham, Health & Human Services**

**3. Juneteenth Proclamation**

**Attachments:** [Juneteenth Proclamation Item Summary 1.docx](#)  
[Juneteenth Proclamation 2024.pdf](#)

Chair Thomas shared that she recently had an opportunity to participate in the Juneteenth celebration at the White House and also attended other meetings while in D.C. She shared that she is grateful for the federal government for acknowledging the federal holiday. Chair Thomas read the Juneteenth proclamation

Commissioner Waters shared comments on the proclamation.

Commissioner Stallings appreciate Wake Counties leadership on Juneteenth.

Commissioner Mial shared comments on the proclamation and what Juneteenth stands for and the unification of the country.

Vice Chair Evans shared comments that we have a long way to go. She shared comments on segregation. She is proud of the progress we have made.

**Chair Thomas moved, seconded by Commissioner Mial, to approve the Juneteenth Proclamation. The motion carried by the following vote:**

**Aye:** 6 - Chair Thomas, Vice-Chair Evans, Commissioner Adamson, Commissioner Mial, Commissioner Stallings, and Commissioner Waters

**Excused:** 1 - Commissioner Calabria

### Consent Agenda

**Commissioner Waters asked that item 15: Proposed \$142 Million General Obligation Bond Referendum for Wake County Public Libraries on November 5, 2024 be removed from the regular agenda for discussion.**

**Commissioner Mial moved, seconded by Commissioner Stallings, to approve the Consent Agenda and to approve item 15 being moved to the regular agenda for discussion. The motion carried by the following vote:**

**Aye:** 6 - Chair Thomas, Vice-Chair Evans, Commissioner Adamson, Commissioner Mial, Commissioner Stallings, and Commissioner Waters

**Excused:** 1 - Commissioner Calabria

4. Approval of FY2025 Funding Agreement with Alliance Health for Behavioral Health Services

**Attachments:** [Alliance Agreement Item Summary.docx](#)  
[Wake County-FY25 Funding Agreement.docx](#)

5. Amend Funding Agreement with Alliance Health for Short-Term Transitional Group Homes for Wake County Youth in Foster Care

**Attachments:** [Amendment with Alliance Youth Group Homes Agreement Item Summary.docx](#)  
[Amendment for Alliance Youth Transitional Program.docx](#)

6. Approval of Funding Agreement for Town of Apex Pleasant Park Athletic Park Project

**Attachments:** [Apex Item Summary.docx](#)  
[Apex Funding Agreement for approval with attachments.pdf](#)

7. Home and Community Care Block Grant County Funding Plan

**Attachments:** [BOC FY25 HCCBG 5-2024 FINAL.docx](#)  
[HCCBG Materials and Signature Pages final .pdf](#)

8. Approval of Mutual Aid Agreements between Wake County and Chatham, Lee, and

## Harnett Counties

**Attachments:**    [2024 Item Summary - Mutual Aid Agreement.docx](#)  
[Wake - Chatham Mutual Aid Agreement.docx](#)  
[Wake - Harnett Mutual Aid Agreement.pdf](#)  
[Wake - Lee Mutual Aid Agreement.docx](#)

9.      Approval of a Multi-Year Agreement for Self-Insurance Program Actuarial Review Services with The Actuarial Advantage (TAA)

**Attachments:**    [BOC Agenda Item-Actuarial Review Services.docx](#)

10.     Approve a Twenty-Year Lease Extension for Oberlin Regional Library with Columbia Village District, LLC

**Attachments:**    [Agenda Item Oberlin Lease Renewal](#)  
[ORL - Annual Rent Schedule.pdf](#)  
[Oberlin Village Library 2023 TICAM.docx](#)

11.     Award Construction Contract for the Wells Fargo IMAX Theater Roof Replacement for \$986,000 to Triad Roofing Company, Inc.

**Attachments:**    [Item Summary.docx](#)  
[Bid Tabulation.pdf](#)  
[Project Cost Summary.pdf](#)

12.     Award Construction Contract in the Amount of \$684,206.25 for the South Wake Landfill Gas Collection System Expansion Project

**Attachments:**    [Agenda Item-SWLF LFG Expansion 6-17-24.docx](#)  
[SWLF LFG Expansion Bid Tab Form R1-05.28.24.pdf](#)  
[SWLF LFG Expansion-Cost Summary.pdf](#)

13.     Easement Modification to a Sanitary Sewer Easement Previously Conveyed to the Town of Holly Springs for the Carolina Springs Development

**Attachments:**    [Town of Holly Springs Easement Modification Agenda Item.docx](#)  
[Property Map - 3921 Old Holly Springs Apex Road.pdf](#)  
[Wake County Additional Easement Exhibit.pdf](#)  
[Easement Modification Agreement.pdf](#)

14.     Memorandum of Understanding between Wake County and the Wake County Board of Education Regarding the Wake County Public School System Capital Improvement Plan

**Attachments:**    [2024 Core Team MOU Agenda Item Summary.docx](#)  
[CLEAN Core Team MOU draft 06.11.2024 .docx](#)

15. Proposed \$142 Million General Obligation Bond Referendum for Wake County Public Libraries on November 5, 2024

**Attachments:** [20240617 - Item Summary - Fall 2024 Referenda - Bond Order; Call for Pub Hrg 20240708; Reimb Res; Stmts filed w Clerk.docx](#)  
[20240617 - Attachment 1 - Fall 2024 Referenda - Calendar of Events.pdf](#)  
[20240617 - Attachment 2 - Introduction of Bond Order; Resolution to Call for Public Hrg; Intent to Reimburse.doc](#)  
[20240617 - Attachment 3 - Notice of Publication of Public Hearing to be Published 20240621.docx](#)  
[20240617 - Attachment 4 - Sworn Statement of Debt.pdf](#)  
[20240617 - Attachment 5 - Statement of Disclosures.pdf](#)

**Item moved to Regular Agenda per the request of Commissioner Waters.**

16. Fiscal Year 2024 End of Year Budget Revisions

**Attachments:** [FY 2024 End of Year Budget Revisions.docx](#)  
[Budget Memo - FY 2024 Human Services.pdf](#)  
[Budget Memo - FY 2024 Public Safety.pdf](#)  
[Budget Memo - FY 2024 Grants and Donations Fund.pdf](#)  
[Budget Memo - FY 2024 Major Facilities Fund.pdf](#)  
[Budget Memo - FY 2024 County Capital Fund - Automation.pdf](#)  
[Budget Memo - FY 2024 County Capital Fund - County Buildings.pdf](#)  
[Budget Memo - FY 2024 County Capital Fund - Libraries.pdf](#)  
[Budget Memo - FY 2024 Major Facilities Capital Fund.pdf](#)

17. Approval of Federal Aviation Administration (FAA) Grant Funds for the Raleigh-Durham Airport Authority (RDU)

**Attachments:** [RDU FAA Grant Item Summary 6-17-24.docx](#)  
[Grnt68Trsmtl\\_Wake County\\_2024-06-03.docx](#)  
[FY 24\\_ATP\\_Grant Agreement 3-37-0056-068-2024.pdf](#)

**That the Board of Commissioners approves the RDU Authority's acceptance of the Federal Aviation Administration Airport Terminal Program Grant funds (Project No. 3-37-0056-68-2024) in the amount of \$12,000,000.**

18. Approve the one-time request to waive the 12-year lifetime maximum limitation for service on the WakeMed Board of Directors to allow a former Board member to serve one additional five-year term

**Attachments:** [WakeMed BoD Consent Agenda Item 7.1.24.pdf](#)  
[WakeMed Ltr of Recommendation C.Alvarado Shanahan 5.21.24.pdf](#)

19. Request from the Wake County Board of Alcohol Beverage Control (Wake ABC) to Change a Salary Range  
**Attachments:** [06.17.2024 Wake ABC item summary.docx](#)  
[Request Letter from Wake ABC Board April 2024.pdf](#)
20. Appointment of the Wake County Tax Administrator  
**Attachments:** [Item Summary Reappointment](#)  
[Oath.docx](#)
21. Wake County Juvenile Crime Prevention Council Annual Plan/Certification for FY 2024-25  
**Attachments:** [Final BOC Program Summary JCPC FY24-25-REVISED.docx](#)  
[Wake JCPC Annual Plan FY 24-25.pdf](#)  
[Wake Co. FY 24-25 Initial Counnding Plan \(revised on 6.5.24\) scan.pdf](#)  
[Wake JCPC Certification FY 24-25.pdf](#)
22. Proclamations for June 17, 2024  
**Attachments:** [Proclamations Item Summary 06.03.24.docx](#)  
[NATIONAL HUNGER AWARENESS MONTH PROCLAMATION - June 17, 2024.docx](#)
23. Resolution Supporting a Request to the North Carolina Department of Transportation to Dedicate a Bridge in Honor of Dr. William Weston Hedrick  
**Attachments:** [00 - Item Summary, Resolution Request for NCDOT Designating a Bridge in Honor of Dr. Hedrick.docx](#)  
[01 - Resolution Honoring Dr. William Weston Hedrick 6.17.24.pdf](#)  
[02 - NCDOT Bridge or Ferry Naming or Designation Request Process.pdf](#)  
[03 - NCDOT Bridge Naming or Designation, Draft Application for Dr William W Hedrick.pdf](#)  
[04 - Map of the Bridge Location at US Highway 401 and the Neuse River.pdf](#)

## General Public Comments

24. General Public Comments

MariaRosa Rangel - advocating for Green Road library. Asked what data is being used to determine which libraries to expand.

Lwiza Escobar Garcia - Apex, 2024 Bonds Project planning slide. Advocating for the Green Road Project. Asked how Library Commission comprised. Was it equitable.

Rocio Carmen Anderson - President, Hispanic Professionals, thanked the board for the Juneteenth proclamation. In support of Green Road library. Asked the BOC to meet the community where they are.

## Regular Agenda

Item 15: Proposed \$142M General Obligation Bond Referendum for Wake County Public Libraries on November 5, 2024. This item was moved from Consent at the request of Commissioner Waters.

Ms. Emily Lucas, Deputy County Manager, shared the Board Authorizations for the process to have Bond referendum on the 2024 ballot.

Ms. Lucas shared that today's requested action is the approval of a series of documents in accordance with Chapter 159, Article 4 of the NC General Statutes in order for the Board to put a library bond question on the November 2024 ballot. Those documents are:

1. The bond order authorizing \$142 million in Library bonds; expresses the board's interest and intent to put a question on the ballot
2. A resolution declaring intent to reimburse expenditures that may come in advance of the library bond
3. A sworn statement of debt, a point-in-time statement about the county's debt portfolio, and
4. A statement of disclosures, which states the projected cost of the library bonds and projected tax impact (currently .25 cents)

This item also includes an action that calls for a public hearing on the library bonds on July 8th.

This is the second action item by the board for the library bonds. The previous action item was on May 20th, where the board adopted a resolution making certain findings about the necessity of a library bond and directed staff to file an application with the Local Government Commission (or LGC), for which the application was filed with the LGC on Friday, June 14th.

The next action item will be the public hearing on July 8, where the board will also adopt the bond order on its second reading. If the bond is approved in November, the Board will take another action at its December 2nd meeting.

Ms. Ashley Jacobs, Deputy County Manager, shared the process and what has been considered.

**Commissioner Adamson moved, seconded by Vice-Chair Evans, that the Board of Commissioners:**

- 1. Introduces Bond Order authorizing \$142,000,000 Library Bonds;**
- 2. Authorizes resolution declaring intent to reimburse expenditures to be funded by proposed Library Bonds, as needed;**
- 3. Authorizes filing of Sworn Statement of Debt, and Statement of Disclosures with Bond Clerk; and**
- 4. Calls for a public hearing at the July 8, 2024, Board of Commissioners meeting and directs local publication of Notice of Public Hearing for same.**

**The motion carried by the following vote:**

**Aye:**                7 - Chair Thomas, Vice-Chair Evans, Commissioner Adamson, Commissioner Calabria, Commissioner Mial, Commissioner Stallings, and Commissioner Waters

## **Manager's Report**

### **25.     Digital Inclusion Project Update**

**Attachments:**    [Digital Inclusion Update Item Summary 6-17-24.docx](#)  
[2024-06-17 Digital Inclusion BOC Update.pdf](#)

Mr. Jonathan Feldman, Chief Information Officer, shared the Digital Inclusion Update.

He shared the A Collective Vision for Digital Inclusion.

He shared the Project Timeline.

He shared the website.

He shared Working to Achieve Your Vision.

He shared Where are We.

He shared What Have We Heard.

He shared Community Conversations.

He shared What's Next.

He shared Implementation.

He shared Stay Informed information.

Commissioner Stallings asked how communities will be contacted.

Mr. Feldman shared that AARP, and Education representatives were in the sessions and that he will provide the list to the Board.

Commissioner Mial shared that COVID brought this to the light and citizens were not public facing and that this will help the community and school age



children.

Commissioner Adamson shared comments on online doctor care. She shared that the Attorney General has information on being scammed.

Chair Thomas thanked Mr. Feldman for the presentation and how important this is with telehealth. How important this is to the elderly and small children. Learning styles, viewing screens, scams. She shared that Town of Morrisville often talks about being a smart community. Will this help with making communities more broad-band focused.

Mr. Feldman shared that broad-band access has grants coming thru the State. He shared that more fiber is being built out to the communities. He shared that CAB (community access to broadband) is coming.

## Other Business

### 26. Reports from Advisory Boards and Commissions

Vice Chair Evans encouraged the public to participate on a very important survey - priorities for a revision on public transportation. She shared that this Friday, June 21st is the last day to complete the survey online. She shared the link: [Publicinput.com/waketransit2035](https://Publicinput.com/waketransit2035). Survey can be found in English and Spanish. The survey takes 5 minutes. She shared that there is a list of 12 priorities that we can spend money on transit funds.

Commissioner Adamson updated the Board on Blue Grass Festival, to be held on September 20th.

Commissioner Mial shared comments about the Battle of the Battlefield film. He thanked the community and staff for participating. He also shared former City of Raleigh former Councilman Eugene weeks passed.

### 27. Other Reports from Commissioners

Commissioner Stallings shared that she attended two Juneteenth celebrations. She visited Kings Ridge 100 affordable housing units. She shared there are people moving out of homelessness into 1-2 bedroom spaces. She visited Safe Child open house. She shared that this is the only organization that provides child abuse services for free. She shared that Safe Child assisted over 16,000 children and caregivers in FY2023, with an estimated 4500 children per month. They also provide wrap-around services.

Commissioner Waters shared comments about the many events for Juneteenth and that there are other events this week to reflect and participate.

Commissioner Calabria shared that the summer food program was going to start rolling out. He shared that kids out of school can access good and healthy meals. The kick off is June 27th. There are more than 100 sites that make food available.

Commissioner Adamson shared that Wake County is the first county to make Juneteenth a county holiday for its' employees. She shared that there is a Pride Month event Saturday from 1-6:00 p.m. on Fayetteville Street.

Chair Thomas shared that she attended a White House briefing for Black State and Local Leaders and a Juneteenth celebration. She shared that she had an opportunity to speak Congressman Nichols, Congresswoman Foushee and local elected officials. Discussions included talking about things that the White House is pushing out, such as the The Safer Community Act, which cracks down on gun violence, school safety investments, 988 National Suicide Hotline, primary care in the workforce and background checks for weapons dealers through bipartisan cracking down on gun violence. She shared that a social media blast will be forthcoming.

## **Closed Session**

Attorney Warren shared that there was a need for a Closed Session. The purpose of the closed session is to consider the amount of compensation and other material terms of employment contracts for the manager, attorney and clerk pursuant to GS 143-318.11(5).

Vice Chair Evans read the motion: Effective July 1, 2024.

### **Compensation motion**

I move that the County Manager's annual base salary shall be \$425,000;

I further move that the Clerk to this Board receive an annual salary of \$128,100, with an additional \$5K a year contribution to her 401K account; and,

I further move that the County Attorney's annual base

salary shall be \$338,500 and that these adjustments and terms for all three positions become effective July 1, 2024.

The motion was seconded by Chair Thomas. Passed unanimously.

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**Vice Chair Evans read the motion: Effective July 1, 2024.**

#### **Compensation motion**

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**I further move that the County Attorney's annual base salary shall be \$338,500 and that these adjustments and terms for all three positions become effective July 1, 2024.**

**The motion was seconded by Chair Thomas. Passed unanimously.**

#### **Adjourn**

The meeting adjourned at 7:34 p.m.

Respectfully submitted,

Yvonne C. Gilyard, NCCCC  
Clerk to the Board