

Privacy Notice

I hereby acknowledge that the information I provide in this application is subject to disclosure pursuant to the North Carolina Public Records Laws, and that I provide the information contained in this application freely and voluntarily, and that by submitting my application to Wake County I consent to such disclosure pursuant to the North Carolina Public Records Laws, and that I waive and release Wake County, its agents, employees and elected and appointed officials, from any liability related to disclosure of any information provided herein.

Profile

Which Boards would you like to apply for?

Planning Board: Submitted

Please select your first Board preference: *

Planning Board

Please select your second Board preference: *

Planning Board

Please select your third Board preference: *

Planning Board

Please select your fourth Board preference: *

Planning Board

Please select your fifth Board preference: *

Planning Board

Please select your sixth Board preference: *

Planning Board

Jenna

First Name

P

Middle Initial

Kuhls

Last Name

7304 Barham Hollow Dr

Street Address

Suite or Apt

Wake Forest

City

NC

State

27587

Postal Code

What district do you live in?

None Selected

Mobile: (919) 235-8084

Primary Phone

Home: (919) 235-8084

Alternate Phone

jenna.kuhls@gmail.com

Email Address

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Unincorporated Wake County

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I was born and raised on a North Carolina Century Farm in Wake County that my father is still actively farming. I am the fifth generation of our family farm and now also a land owner. I have three sons and two nephews that will be the sixth generation of our farm and therefore have a vested interest in the planning for future land use in Wake County. I believe that there is room for growth in the county while still preserving our farms and rural areas.

Work Experience

I am a registered and licensed dietitian in the state of NC and previously worked for the state at Central Regional Hospital in Butner, NC. I have taken time off from my professional career to be a stay-at-home parent to my three boys.

Volunteer Experience

I am a volunteer with Blood Cancer United (previously the Leukemia and Lymphoma Society) and also volunteer with the Wake County Farm Bureau Women's Committee.

Education

I have a Bachelor's of Science degree from North Carolina State University with a major in Biology and a concentration in Nutrition. I also have a Master's of Science degree in Allied Medical Professions.

Comments

I would love to serve on Wake County's planning board to be part of the future growth while also preserving its rich, rural history for future generations to come.

[Jenna Kuhls - Resume.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Female

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

Current Wake County Volunteer

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

JENNA PERRY KUHLs, MS, RDN, LDN

7304 Barham Hollow Drive, Wake Forest, NC 27587 ■ 919-235-8084 ■ jenna.kuhls@gmail.com

OBJECTIVE

To use my education, experiences, and skill set to enhance the overall health, nutrition, and education of my community.

EDUCATION:

THE OHIO STATE UNIVERSITY – Columbus, OH

Master of Science in Allied Medical Professions, Coordinated Medical Dietetics Program, GPA 3.959/4.0 (2011)

NORTH CAROLINA STATE UNIVERSITY – RALEIGH, NC

Bachelor of Science in Biological Sciences, Concentrated in Nutrition (2007)

PROFESSIONAL EXPERIENCE:

Clinical Dietitian

CENTRAL REGIONAL HOSPITAL (SEPTEMBER 2012-JUNE 2013)

- Clinical dietitian at a 432-room state-operated psychiatric hospital that serves the acute mental health population as well as at an 18-bed long term treatment program for teens at a psychiatric residential treatment facility. Units covered include acute adult units (short-term and long-term), children and adolescent units, and community transition units. Responsibilities include:
 - Assessing nutritional needs by reviewing anthropometric measurements, biochemical and clinical data, as well as dietary habits.
 - Providing high quality, personalized medical nutrition therapy to all patients using the nutrition care process and by working closely with a multi-disciplinary team.
 - Providing individual and group nutrition education and counseling on topics including, but not limited to weight management, diabetes mellitus, and hypertension.
 - Instructing a healthy cooking class, which educates patients on topics such as macronutrients, food groups, MyPlate, nutrition label reading, and menu planning. The class enables patients to learn how to apply healthy cooking and eating habits into daily life upon transition from the hospital to the community.
 - Serve as a clinical dietitian preceptor for dietetic interns from area colleges/universities.
 - Serve as a member of Central Regional Hospital's Wellness Committee.
 - Contributing author to Central Regional Hospital's employee newsletter *The Central Connection*.
 - Organized and promoted an educational in-service on eating disorders for all hospital employees.

Graduate Teaching Associate

THE OHIO STATE UNIVERSITY, AUGUST 2011-DECEMBER 2011

- Clinical instructor for the Medical Dietetics Physical and Nutritional Assessment course lab. Laboratory topics/assessments taught included:
 - Performing anthropometric measurements on and evaluations of a human subject.
 - Describing the procedure used for indirect calorimetry, factors that can influence energy expenditure, and methods for estimating total energy expenditure.
 - Demonstrating the use of nutrient analysis software and differentiating some aspects of benefits and limitations of analyzing dietary intake with various methods.
 - Differentiating between the four major components of a nutritional assessment: anthropometric, biochemical, clinical, and dietary.
 - Performing routine biochemical analyses of nutritional status and understanding the physiologic principles underlying each test, with an emphasis on point-of-care testing. Biochemical tests taught included, glucose status, lipid profile, urinalysis, and iron status.

ACTIVITIES/HONORS:

- Commission on Dietetic Registration ID #1067127
- NCBDN Licensure ID #L003923
- Member, Academy of Nutrition and Dietetics
- 2024-2025, Blood Cancer United Visionaries of the Year Leadership Team Member
- 2026 Blood Cancer United Visionaries of the Year Candidate
- Wake County Farm Bureau Women's Committee Volunteer

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Profile**Which Boards would you like to apply for?**

Planning Board: Submitted

Please select your first Board preference: *

 Planning Board**Please select your second Board preference: ***

 Planning Board**Please select your third Board preference: ***

 Planning Board**Please select your fourth Board preference: ***

 Planning Board**Please select your fifth Board preference: ***

 Planning Board**Please select your sixth Board preference: ***

 Planning Board

William

First Name

H

Middle
Initial

Stallings

Last Name

9012 Cary Lee Dr

Street Address

Suite or Apt

Raleigh

City

NC

State

27603

Postal Code

What district do you live in?

None Selected

Mobile: (919) 428-0853

Primary Phone

Home: (919) 868-8031

Alternate Phone

bstallingsiii@icloud.com

Email Address

Retired

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

To help other farmers/agricultural land owners with maintaining their property without the pressure of towns/cities trying to apply new rules and regulations upon them.

Work Experience

Farming (grew up on a farm that has been in family since late 1890's and have worked on it all my life) Manufacturing 30 years (started as an hourly employee working on machines on the floor and ended up turning businesses around to make a profit.) Law Enforcement 5 years (Police Officer with the NC General Assembly Police Dept. 3 years full time and 2 years auxiliary) Project Management/Accounting 6 years (worked as a Project Manager and Accounting Associate with Kairos Project Group Engineering Firm)

Volunteer Experience

NC Capitol Building 1 year Docent NCMOH 5 years Mobile Military Displays as needed for the weekends and help with Summer Camps Bennett Place 20 years Living Histories, Reenactments & Military Displays Petersburg National Battlefield 20 years Living Histories, Reenactments & Military Displays Pamplin Historical Park & The National Museum of the Civil War Soldier 25 years Living Histories, Reenactments & Military Displays

Education

Wake Technical College 2 years (Machinist and Tool & Die) Elon University 1 year (Music Major) Johnston Community College 1 year (BLET aka Basic Law Enforcement Training)

Comments

I would consider it an honor and privilege to serve on the Wake County Planning Board.

Upload a Resume

William H Stallings

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

Other

If you selected "Other" above, how?

Word of mouth from NC State employee.

Please upload a file

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William H Stallings

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Planning Board: Submitted

Please select your first Board preference: *

Board of Adjustment

Please select your second Board preference: *

City of Raleigh Planning Commission

Please select your third Board preference: *

Human Services Board

Please select your fourth Board preference: *

Historic Preservation Commission

Please select your fifth Board preference: *

Planning Board

Please select your sixth Board preference: *

Economic Development Commission

Jeffrey

First Name

Barnas

Last Name

Middle Initial

131 E Davie St

Street Address

Unit 213

Suite or Apt

Raleigh

City

NC

State

27601

Postal Code

What district do you live in?

None Selected

Home: (401) 533-3499

Primary Phone

Mobile: (401) 533-3499

Alternate Phone

jbarnas@stewartinc.com

Email Address

Stewart Engineering

Employer

Project Manager

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am interested in serving on a board because I want to use my technical and professional experience to meaningfully contribute to Wake County's growth and development. As a licensed professional engineer and project manager, I have seen firsthand how development constraints, zoning conflicts, and engineering decisions can directly shape the character and livability of a city. Beyond technical experience, I bring a perspective grounded in collaboration, critical thinking, and accountability. I am motivated by public service and civic engagement and want to contribute not only my professional knowledge, but also my time, energy, and judgment to help support thoughtful and balanced decision making. I value open discussion, careful evaluation of facts, and would be honored to serve Wake County in a role that supports those principles.

Work Experience

See attached Resume Licensed Professional Engineer in the State of North Carolina

Volunteer Experience

My volunteer experience has consisted of supporting my hometown's animal shelter, organizing community fundraising events for youth athletics, and participating in local clean up and beautification efforts for public parks and city property in Rhode Island. These experiences taught me how important and meaningful community involvement is and I would now like to contribute meaningfully to the city of Raleigh's growth and development.

Education

B.A. Psychology - University of Rhode Island B.S. Civil & Environmental Engineering - University of Rhode Island Minor in Mathematics

Comments

I am looking forward to meeting everyone and contributing to the development and growth of Wake County.

Jeffrey Barnas

[Jeffrey_Barnas_Resume.pdf](#)

Upload a Resume

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Please upload a file

Demographics

Date of Birth

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

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JEFFREY BARNAS, P.E.

PROFESSIONAL ENGINEER | PROJECT
MANAGER | ENTREPRENEUR

CONTACT

📞 401-533-3499

✉ jbarnas955@gmail.com

📍 North Carolina, US

🌐 <https://www.linkedin.com/in/jeffrey-barnas-100/>

EDUCATION

2014-2017

UNIVERSITY OF RHODE
ISLAND

- Psychology B.A. (Cum Laude)

2017-2021

UNIVERSITY OF RHODE
ISLAND

- Civil & Environmental
Engineering B.S. (Cum Laude)

SKILLS

- Project Management
- Data Analysis
- E-Commerce & Logistics
- Project Scheduling
- Startup Operations
- Computer Design Software
- Technical Writing
- Cost Estimation

PROFILE

Professionally licensed civil engineer with 5+ years of experience in land development, infrastructure design, and permitting, with a focus on leading design execution, managing complex projects, and coordinating with public agencies and project stakeholders. Demonstrated success in engineering, project management and entrepreneurship, having led projects from design through construction and scaling a multimillion dollar logistics business while overseeing operations, strategy and supply chain management. Combines technical expertise and business acumen with dual degrees in Civil Engineering and Psychology, bringing a unique blend of execution, leadership, and human centered insight.

WORK EXPERIENCE

Stewart

2025-Present

Project Manager

- Reviewed RFIs, submittals, shop drawings, and change orders. Performed quantity takeoffs, developed cost estimates, and organized progress meetings.
- Led design efforts of multimillion dollar design build land development projects and ensured compliance with budgetary constraints and technical specifications.
- Mentored junior civil engineers, and delegated tasks to staff members across engineering disciplines.
- Managed project schedules, timelines, deliverables, and invoicing. Coordinated work with contractors and monitored critical milestones such as field testing and infrastructure installations.

The East Group

2024-2025

Civil Engineer/Project Manager

- Led permitting efforts by coordinating with regulatory agencies, addressing feedback and incorporating revisions to obtain approval.
- Produced detailed site development plans using Civil3D, including layout, grading, erosion and sedimentation control, and utility design sheets for residential subdivisions and municipal public works projects.
- Managed design schedules and deliverables by coordinating with multidisciplinary teams, tracking project milestones, and facilitating timely plan submissions for client and agency review.
- Supported business development efforts by leading client facing presentations and developing supporting materials such as schematic design layouts and detailed slide decks to help secure new projects through competitive selection processes against other engineering firms.

TECHNICAL PROFICIENCIES

- Engineering Design
 - AutoCAD/Civil3D
 - HydroCAD
 - WaterGems
 - Revit
 - ArcGIS
- Project Management
 - Procore
 - Microsoft Project
 - Quickbooks
 - Bluebeam Revu
- Standards & Codes
 - ACI-318
 - AASHTO
 - NDS/SDPWS
 - ASCE 7
 - IBC
 - AISC
 - OSHA
 - ADA
- Productivity & Media
 - Microsoft Office Suite
 - Adobe Creative Suite

LICENSES & CERTIFICATIONS

- Fundamentals of Engineering (FE) -2021
- Professional Engineer (PE) -2025 (PE-Civil Structural)
NC License #: 061181

Nesra Engineering

2023-2024

Civil Engineer/Project Manager

- Led engineering design efforts for private subdivisions and public site development projects, including parks and recreational facilities. Coordinated with clients and local agencies to develop construction documents and technical specifications aligned with project scope and regulatory standards.
- Conducted site visits to assess existing conditions using field survey equipment, gathering data on existing topography, utilities, and site infrastructure to develop construction drawings in Civil3D.
- Supported municipal master planning efforts by contributing to schematic designs, developing preliminary cost estimates, and drafting technical reports for client review.
- Led permitting efforts by preparing application packages, coordinating responses to agency comments, and tracking approvals. Provided construction administration services, including submittal reviews, responding to RFIs, and design revisions.

Tata & Howard

2022-2023

Civil Engineer

- Developed design drawings and technical specifications packages for municipal water infrastructure projects across New England utilizing computer aided design software programs. Coordinated with other engineers and municipal stakeholders to align deliverables with scope, schedule, and regulatory requirements.
- Performed hydraulic modeling using WaterGEMS and prepared as-built drawing packages from field collected data to support project closeout.
- Supported capital improvement initiatives by coordinating field inspections and compiling inventories of lead service lines and water infrastructure for condition assessments.

JSPB Investment Group LLC

2021-2023

Founder & Operations Lead

- Launched and scaled a wholesale electronics venture, generating \$3.5M+ in revenue during a global supply shortage by leveraging automated purchasing tools, strategic retail arbitrage and local procurement channels to acquire and distribute bulk quantities of high demand technology to domestic and international clients.
- Directed end to end business operations spanning shipping logistics, inventory, financial strategy, and client management services. Maximized product margins by leveraging multiple tax exempt shipping hubs, retail arbitrage and multiple resale channels..
- Built and sustained strategic partnerships with domestic and international buyers, negotiated bulk sales and provided consulting services to organizations and sellers on product acquisition strategy and supply chain efficiency.

Process Pipeline Services

2021-2022

Civil Engineer/Project Manager

- Led the preparation of civil engineering design and permitting deliverables for natural gas infrastructure projects including horizontal directional drilling designs, and traffic management plans while ensuring compliance with regulatory requirements and municipal standards.
- Conducted field verifications to assess existing topography, potential utility conflicts, and site constraints. Coordinated with multidisciplinary teams to address design obstacles and streamline project delivery.

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Profile

Which Boards would you like to apply for?

Planning Board: Submitted

Please select your first Board preference: *

WakeMed Hospital Board of Directors

Please select your second Board preference: *

Human Services Board

Please select your third Board preference: *

Planning Board

Please select your fourth Board preference: *

Durham and Wake Counties Research and Production Service District Advisory Committee

Please select your fifth Board preference: *

City of Raleigh Board of Adjustment

Please select your sixth Board preference: *

Board of Adjustment

Sean
First Name

Murphy
Middle Initial

Murphy
Last Name

155 Dunloe loop
Street Address

Suite or Apt

Raleigh
City

NC
State

27603
Postal Code

What district do you live in?

None Selected

Mobile: (980) 253-4428

Primary Phone

Home: (704) 685-1152

Alternate Phone

skeg.123@outlook.com

Email Address

Johnson & Johnson

Employer

Senior Site Contract
Manager

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

In 2025, my wife and I were blessed with the birth of our first child. I would be honored to serve in the interest of my community's betterment regardless of my personal circumstances, but parenthood has given me a deeper sense of duty to the community.

Work Experience

11 years of experience in the Clinical Research/Development and Pharmaceutical industry. Please see resume for details.

Volunteer Experience

Education

UNCW B.S. - Business Administration, Economics M.S. - Business Analytics

Comments

[Resume_SeanMurphy_2026.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Sean Murphy

Demographics

Date of Birth

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

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Sean Murphy

SUMMARY OF QUALIFICATIONS

Challenge-Driven Professional with Experience in Project Management and Budget/Contract Negotiations

- Proficient with Microsoft Office-Word, Excel, PowerPoint; Mac OS, Windows, ClinRun; as well as experience with SQL, SAS, JMP, R Studio, Tableau, VBA, and Salesforce.

WORK EXPERIENCE

J&J Innovative Medicine

Home-Based/Raleigh-Durham, NC

Senior Site Contract Manager – Oncology

May 2020-Present

- Functions as the internal consultant on study budgets, investigator payments and acts as a consultant on the Investigator Contract and Budget development process from origination through execution.
- Advises global study teams on the processes and challenges of research site activation, with an emphasis on early development and late phase oncological trials.
- Serves as communication liaison between site engagement leadership and study teams.
- Manages budget and contract negotiations with research institutions, on behalf of J&J Global Clinical Operations.
- Facilitates the indemnification process between J&J and the participating institutions.
- Provides training and mentorship to more junior contract managers.
- Serves as a designated Subject Matter Expert (SME) for JNJ's implementation and use of the Contract Lifecycle Management suite.
- Maintains and leverages relationships with partners through the Site Ambassador program, both independently and alongside JNJ's Strategic Account Leads (SALs).

DOCS Global, ICON plc

Home-Based/Raleigh-Durham, NC

Senior Site Contract Manager – Oncology at Janssen (J&J)

May 2020-June 2023

- Functions as the internal consultant on study budgets, investigator payments and acts as a consultant on the Investigator Contract and Budget development process from origination through execution.
- Advises global study teams on the processes and challenges of research site activation, with an emphasis on late phase oncological trials.
- Serves as communication liaison between site engagement leadership and study teams.
- Manages budget and contract negotiations with research institutions, on behalf of Janssen Global Clinical Operations.
- Facilitates the indemnification process between the Janssen and the participating institutions.

DOCS Global, ICON plc

Raleigh-Durham, NC

Study Start Up Associate II – Clinical Research Services

July 2019-May 2020

- Functions as the internal consultant on study budgets, investigator payments and acts as a consultant on the Investigator Contract and Budget development process from origination through execution.
- Advises clients and project teams on the processes and challenges of research site activation, with an emphasis on oncological research.
- Serves as communication liaison between clients, vendors, and project management teams.
- Manages budget and contract negotiations with research institutions, on behalf of the study's sponsor.
- Facilitates the indemnification process between the study sponsor and the site.

- Develops and updates training documentation and conducts group training as necessary, mentor and train new and junior personnel in the study start up department.

Syneos Health (Formerly INC Research)

Morrisville, NC

Site Contracts Specialist – Site Start Up

August 2017-July 2019

- Independently administered and negotiated site contracts and budgets that support projects within Clinical Operations in accordance with client and Syneos Health requirements.
- Worked within the forecasted country/site contracting timelines and ensured tracking of milestone progress in agreed upon SSU tracking system.
- Administered all contract management processes, including coordination with relevant protocol, informed consent, institution, investigator, vendor, consultant, and customer agreement documents at a project level.
- Provided support to business development and represented site contracts/Site Start-Up (SSU) at internal and customer meetings.

Pharmaceutical Product Development, LLC

Wilmington, NC

Commercial Analyst – Commercial Finance

August 2016-June 2017

- Coordinated the timely collection of data for proposal and budget development in response to Requests for Proposal.
- Prepared accurate bids and proposals that conformed to PPD contract requirements and to meet the needs of clients such as GSK, Pfizer, Takeda, and Celgene.
- Collaborated with fellow analysts to develop a budget proposal of several hundred million dollars, within one week.
- Expedited data manipulation, analysis, and routine tasks through the development of Macros within Microsoft Excel.

Pharmaceutical Product Development, LLC

Wilmington, NC

Intern - Portfolio Development and Management

July 2015-January 2016

- Worked with Project Managers to maintain and prepare up-to-date sources of information for Senior Leadership teams or other relevant stakeholders, with an emphasis on financial data.
- Developed training documents and presentations for employee onboarding and data management.

EDUCATION

University of North Carolina Wilmington

Graduation: Spring 2022

Cameron School of Business

Master of Science, Business Analytics, GPA: 3.97

University of North Carolina Wilmington

Graduation: Spring 2016

Cameron School of Business

Bachelor of Science, Business Administration

Concentration: Economics, GPA: 3.43

HONORS

- SOAR Merit Scholarship: \$5,000 per year
- Cameron Executive Network

Profile

Which Boards would you like to apply for?

Planning Board: Submitted

Please select your first Board preference: *

Planning Board

Please select your second Board preference: *

Board of Adjustment

Please select your third Board preference: *

Housing Authority

Please select your fourth Board preference: *

Open Space and Parks Advisory Committee

Please select your fifth Board preference: *

Economic Development Commission

Please select your sixth Board preference: *

Historic Preservation Commission

Jason	M	Kress
<small>First Name</small>	<small>Middle Initial</small>	<small>Last Name</small>

2600 DUTCH GROVE CIRCLE		
<small>Street Address</small>	<small>Suite or Apt</small>	
Raleigh	NC	27610
<small>City</small>	<small>State</small>	<small>Postal Code</small>

What district do you live in?

None Selected

Home: (518) 788-1946	Business: (984) 400-7517
<small>Primary Phone</small>	<small>Alternate Phone</small>

jason.kress@archerlodgenc.gov
Email Address

Town of Archer Lodge	Town Planner
<small>Employer</small>	<small>Job Title</small>

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I moved to Southeast Raleigh in 2023 with my wife, making Wake County our home. Through my work as a Town Planner, I quickly immersed myself in the world of Planning and Zoning in North Carolina. I am our Town's representative on the CAMPO Technical Coordinating Community, giving me a say in guiding the funding and policies relation to transportation and planning efforts throughout the Triangle area. With my experience, I believe that I can serve my community through one of the many Boards or Commissions and help guide our community forward.

Work Experience

I currently work for the Town of Archer Lodge as the Town Planner. I handle all matters related to Planning, Zoning, and Code Enforcement for the Town. This experience has given me the opportunity to understand the laws and Statutes related to Planning regulations in North Carolina and make connections with others in the profession in the Triangle region.

Volunteer Experience

I currently volunteer with the Triangle Curling Club in various capacities. I have volunteered previously as a youth soccer coach with Niskayuna Soccer Club in Schenectady, NY.

Education

Bachelors of Arts Degree in Environmental Design and Urban Planning with a Minor in Architecture, from the SUNY University at Buffalo (2013).

Comments

[2025_Resume_-_JK.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

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Jason M Kress

jkress39@gmail.com | 518 788 1946 | Raleigh, NC 27610

EXPERIENCE

Town of Archer Lodge

Apr 2024 to Current

Town Planner

- Responsible for all matters regarding Planning and Zoning in the Town limits
- Guidance for citizens and businesses through the Town Ordinances and Code
- Effectively communicate with Partners and Colleagues to reach a consensus
- Review and analysis of Zoning applications with respect to Ordinances
- Conduct Code violation investigations and enforcement

Hudson River Foods

Aug 2021 to Sep 2023

Operations Manager

- Oversee and facilitate operations and projects outside of daily production: Customer Service Team, Direct-to-Consumer Stores and Fulfillment, Partner Relationship Manager, HR and Payroll, Holiday Sales
- Manager of all customer-facing relations, including customer service team and production partnerships
- Lead for Partner Onboarding; successfully onboarding 10 partners with the company and into production
- Integral role as a company leader aiding department managers in their tasks for the betterment of the team
- Assist with production, shipment, and operations planning

New York State Office of Medicaid Inspector General

Aug 2018 to Apr 2021

Compliance Analyst

- Liaison between the Office of the Medicaid Inspector General and healthcare providers who were paid for their participation in the Medicaid Electronic Health Record Incentive Program
- Execution of 3-5 desk audits a month for the Medicaid Electronic Health Record Incentive Program
- Review and maintain sensitive information from healthcare professionals and their records
- Assist in administrative projects for the improvement of processes and organization

MAXIMUS

Feb 2014 to Aug 2018

Research Supervisor

- Oversee functions associated with healthcare applications, verification documents, appeals, verifying lawful presence, and financial management for New York State Individual and Small Business Marketplace
- Ensure accuracy in processing enrollment and eligibility for consumers
- Monitor team performance of 10-12 agents to ensure team/project meets Service Level Agreements
- Support management with department project objectives
- Responsible for coaching staff, setting expectations, and conducting performance appraisals to provide career development, corrective action, or recognition

COMPETENCIES

Multi-Departmental & Employee Oversight

Project Management: timeline, goal status, delegation

System Implementation & Process Development

Customer & Partner Relations

Strategic Planning for Growth

Independent Accountability & Team Collaboration

Data Analysis

Swift Adaptability to New Concepts

CERTIFICATIONS

Certified Zoning Official, 2024

EDUCATION

University at Buffalo
Bachelor's Degree in Environmental Design, Minor in Architecture, 2013