

Modernizing the Board's Rules of Procedure and Other Considerations

Ben Canada, Chief of Staff

Yvonne Gilyard, Clerk to the Board

Toni Womack, Deputy Clerk



@wakegov    

wake.gov

Today's Agenda

- **Rules of Procedure – Consider updates to reflect actual practices and clarify rules**
- **Appointments Procedures – Consider updates to reflect actual practices and clarify rules**
- **Approaches to Meetings – Consider different approaches to Board meetings and possible efficiencies**

Rules of Procedure

- **See attached worksheet**
- **Each item under consideration includes a**
 - Description of the current rule, protocol or practice
 - Options for the Board to consider

Appointments Procedures

- **See attached Procedures file with suggested updates**
- **Suggestions reflect actual Board practices and changes in advisory boards in recent years**

Approaches to Meetings

- **Board of Commissioners holds roughly 70 public meetings per year**
 - 21 Regular meetings
 - 10 work sessions
 - 28 committee meetings
 - 10 or more “other,” including retreats, joint meetings, special work sessions
- **Board also has dozens of small group meetings**
 - Agenda reviews, issue briefs, etc.

Context on Meetings

- **Regular Meetings**

- Must have one per month
- Formal actions, public hearings, actions only Board can take

- **Work Sessions**

- Staff strive to bring topics that need deeper discussion and prepare you to make informed decisions
- General updates are often steered to other formats

Committees and Options

- **7 committees x 4 per year = 28 meetings**
- **Three commissioners assigned to each committee, but often all commissioners attend and participate**

Committees and Options

- **Review of 2024 committee agendas (as of 10/15):**
 - 44 agenda items were topical updates (76%)
 - 14 agenda items were potential new policies or programs, or changes to existing policy and programs (24%)
- **Topical updates can be provided to the Board in different formats**
 - Memos
 - Manager's Report presentations at Regular Meetings
- **See "meeting math" worksheet with scenarios**

Approaches to Meetings

- **Board can consider approaches to committees.**
- **Following tradition, Board will vote on a 2024 schedule on December 4**
 - Proposed schedule will follow traditional approach until directed otherwise
 - Schedule will include Regular Meetings, Work Sessions, and some other public meetings
 - Schedule will not include committee times. These have always been set at a later time.
- **Direction by November 17 to prepare 2024 Schedule would be helpful – but Board can decide later**



WAKE.GOV