

**Item Title:** **Capital Area Workforce Development**

**Function:** To advise and provide direction to the Capital Area Workforce Development Council (Wake, Johnston, Lee, and Chatham Counties) in developing and implementing workforce development.

**Meeting Schedule:** 4th Thursday of every third month (8:30 a.m.) at various locations between Wake and Johnston Counties. Exception: December's meeting held the first Thursday.

**Number of members total on Board:** 28

**Member Term:** 2 years

- **Capital Area Workforce Development = 2 Vacancies + 2 Recommendations**
  - 2 Vacancies:
    - \_\_\_\_\_, Orange County Private Sector seat
    - \_\_\_\_\_, Lee County Private Sector seat
  - 2 Recommendations:
    - Terrence DeFranco, to fill Orange County Private Sector seat (term start: Jan. 1, 2026; term end: Dec. 31, 2028)
    - Zac West, to fill Lee County Private Sector seat (term start: Jan. 1, 2026; term end: Dec. 31, 2028)

**Attachments: 6**

1. Item Summary
2. Member List
3. Letter of Recommendation
4. Applicant Packet
5. Applicant Roster
6. Board Choices