

**Item Title:** Execution of Multi-Year Fire Code Enforcement Agreements

**Specific Action Requested:**

**That the Board of Commissioners authorizes the County Manager to sign and execute a revised multi-year Fire Code Enforcement Agreement for the towns of Rolesville and Wendell. The term of the agreements are ten years beginning on January 1, 2025.**

**Item Summary:**

**Purpose:** The execution of a multi-year agreement allows for the continuation of fire code enforcement services within the towns of Rolesville and Wendell. These agreements identify the services to be provided, terms, and payment methods.

**Background:** Pursuant to NCGS 160D-1102, Wake County Fire Services has performed fire code enforcement services for the towns of Rolesville and Wendell since 1996 and 1997 respectively. Since the execution of these agreements, the statute references have changed and the county desires to revise the revenue collection process from monthly to annually. Although the individual inspection fee calculations remain unchanged, the agreement involves utilizing calendar year actuals to calculate the 3-year annual average cost. Fire Services staff met with and received support from town officials in late November where we detailed the revised method to calculate and collect future inspection fees. It is notable that the agreements have an effective date that occurs prior to the date of board approval. This is due to the revised method of utilizing past calendar year actuals to determine the average amount to be invoiced.

**Strategic Plan:** This action supports Safer Community Together Goal 1: By 2029, 80% of all County public safety calls will receive an appropriate and timely emergency response. Specifically, by completing comprehensive fire code inspections within new and existing buildings to identify and eliminate fire code violations.

**Fiscal Impact:** The town payment will be incorporated in the revenue projections as part of the annual budget process.

**Additional Information:**

None.

**Attachments:**

1. Rolesville – Fire Code Enforcement Agreement
2. Wendell – Fire Code Enforcement Agreement