



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes - Final Board of Commissioners

Monday, August 7, 2017

5:00 PM

Wake County Justice Center

Meeting Called to Order: Chairman Sig Hutchinson

Rollcall

Present: 7 - Chairman Sig Hutchinson, Vice-Chair Matt Calabria, Commissioner John D. Burns, Commissioner Greg Ford, Commissioner Jessica Holmes, Commissioner Erv Portman, and Commissioner James West

Others Present: Jim Hartmann, County Manager; Scott Warren, County Attorney; Denise Hogan, Clerk to the Board; Yvonne Gilyard, Deputy Clerk to the Board; David Ellis, Deputy County Manager; Johnna Rogers, Deputy County Manager; Lisa Provencher, Senior Executive Assistant, and Chris Dillon, Assistant County Manager

Pledge of Allegiance

Invocation: Commissioner Matt Calabria

Items of Business

1. Approval of Agenda

Commissioner Portman moved, seconded by Commissioner Holmes, to approve the agenda. The motion passed unanimously.

2. Approval of the Regular Minutes of July 17, 2017

Commissioner Portman moved, seconded by Commissioner Holmes, to approve the Regular Minutes of July 17, 2017. The motion passed unanimously.

Consent Agenda

Commissioner Ford moved, seconded by Vice-Chair Calabria, to approve the consent agenda. The motion passed unanimously.

3. Amend Resolution Supporting Involuntary Commitment Transportation Services with UNC Healthcare System at WakeBrook

Attachments: [UNC IVC Transportation Resolution Amendment Item Summary.docx](#)
[08.07.17 agenda copy Resolution to Amend Transport Resolution.doc](#)
[Wake Co. BOC UNC IVC Resolution.pdf](#)
[Final Transport Plan - Approved 6-17-2013.doc](#)

Commissioner Ford moved, seconded by Vice-Chair Calabria, that the Board of Commissioners adopt the amended resolution supporting involuntary commitment transportation services with UNC Healthcare System, a state agency and affiliate entity of UNC on behalf of UNC hospitals, subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

4. Accept and Appropriate \$1,000 2017 Tier II Local Emergency Planning Grant Award

Attachments: [FY17 Tier II Agenda Item.doc](#)
[FY17 MOA 1789 Wake County TIER II Non Competitive Grant.docx.pdf](#)
[Budget Memo - FY 2018 Grants Fund.xlsx](#)

Commissioner Ford moved, seconded by Vice-Chair Calabria, that the Board of Commissioners:

1. Accept the Tier II Grant via North Carolina Department of Public Safety in the amount of \$1,000.00, with funds to be appropriated in the Grants and Donations Fund; and

2. Authorize the County Manager to sign the MOA for the 2017 Tier II Grant

The motion passed unanimously.

5. Conveyance of Utility Easement to Duke Energy for Electrical Service to the Wendell Main EMS Station, 3001 Wendell Boulevard, Wendell, NC

Attachments: [Agenda Item.doc](#)
[Easement Agreement.pdf](#)

Commissioner Ford moved, seconded by Vice-Chair Calabria, that the Board of Commissioners authorize the Chairman to execute the easement with Duke Energy for electrical service needed for the Wendell Main EMS Station, 3001 Wendell Boulevard, Wendell, NC, subject to terms and conditions acceptable to the County Attorney.

The motion passed unanimously.

6. Increase of .25 FTE in Human Resources

Attachments: [Human Resources Item Summary.docx](#)
[Budget Memo - FY 2018 Human Resources.xlsx](#)

Commissioner Ford moved, seconded by Vice-Chair Calabria, that the Board of Commissioners approve the attached recommendations by the Tax Committee and that the Board of Commissioners authorize an increase of .25 Full-Time Equivalent (FTE) to be combined with an existing .75 FTE, creating a full-time 1.0 FTE position. The motion passed unanimously.

7. Cancellation of August 21st Board of Commissioner's Meeting

Attachments: [Cancellation of August 21st Board of Commissioner's Meeting 8-7-17.docx](#)

Commissioner Ford moved, seconded by Vice-Chair Calabria, that the Board of Commissioners approve the cancellation of the regularly scheduled Board of Commissioners meeting on August 21, 2017. The motion passed unanimously.

8. Resolution Calling for a Public Hearing in Connection with an Installment Financing Agreement for the Acquisition of Firefighting Apparatus and Appropriation of Fire Tax Capital Funds

Attachments: [August 7 Agenda Item.docx](#)
[Resolution Calling Public Hearing - Wake Fire Trucks 2017.doc](#)
[Budget Memo - FY 2018 Fire Tax CIP.xlsx](#)

Commissioner Ford moved, seconded by Vice-Chair Calabria, that the Board of Commissioners:

- 1. Approve the attached resolution calling for a public hearing in connection with an installment financing agreement for the acquisition of firefighting apparatus; and**
- 2. Authorize staff to issue a Request for Proposals related to the financing of not to exceed \$1,294,125 for new firefighting apparatus; and**
- 3. Appropriates \$456 of contributions received in the fire tax capital fund for fire apparatus**

The motion passed unanimously.

9. Settlement of 2016 Property Tax Collections by the Tax Collector, Charge of 2017 Tax Collections to the Tax Collector

Attachments: [Annual Settlement Agenda Item 2016-2017](#)
[Revenue Director's Annual Settlement Report for Personal Property](#)
[Revenue Director's Annual Settlement Report for Real Property](#)
[Annual Settlement Collections Summary](#)
[Special District Collection Report](#)
[County Tax Collection Report](#)
[County Billing Summary Report \(LE5\)](#)
[Fire District Billing Summary Report \(LE5\)](#)

Mr. Marcus Kinrade, Wake County Revenue Director, said the North Carolina General Statute 105-373, the tax collector shall make a sworn report to the governing body to the taxing unit and make full settlement for all taxes collected for the preceding fiscal year. He said the Fiscal Year 2017 overall collection rate was 99.87% that leads the state. He commended his staff and their training for the collection rate.

Commissioner Portman commended Mr. Kinrade and his staff for an incredible job and Wake County for a nine year historical collection rate. He said that staff should be commended for the results and professionalism. He said the County Manager and all revenue staff deserve recognition.

Commissioner Portman moved, seconded by Commissioner Ford, that the Board of Commissioners accept and approve the settlement of the tax collector, credits him for taxes collected for the preceding fiscal year, credits him with releases duly allowed by the governing body for the preceding fiscal year, charges him with all collections for the current fiscal year and duly enters the settlement and charge into the minutes. The motion passed unanimously.

10. Tax Committee Recommendations for Value Adjustments, Late Filed Applications, Collections Refunds and Tax Collections

Attachments: [Tax Collections Item Summary](#)
[Tax Committee Agenda Process](#)
[Executive Summary 1](#)
[Executive Summary 2](#)
[August 2017 Refunds Under 500](#)
[August 2017 Refunds Over 500](#)
[Daily Updates For Exemptions](#)
[Daily Updates For Penalties](#)
[Daily Updates For Tax Relief](#)
[Daily Updates For Tax Deferments](#)
[Municipal Collection Report](#)
[Wake County Collection Report](#)
[Monthly In-Rem Foreclosure Report](#)
[PFB Summary Report](#)
[Register of Deeds Excise Tax Report 1](#)

Commissioner Ford moved, seconded by Vice-Chair Calabria, that the Board of Commissioners approve the attached recommendations by the Tax Committee. The motion passed unanimously.

Regular Agenda

11. Wake County Public School System Capital Improvement Program Appropriations (Second Reading)

Attachments: [2nd Reading Item Summary Revised.docx](#)
[Presentation Final.pptx](#)
[BOC Resolution Updated.docx](#)
[CIP 2013 Appropriation Summary as of 8.7.17.pdf](#)
[Seven-Year CIP Appropriation Summary as of 8.7.17 Final Revised for Second Reading.pdf](#)
[Board of Education Resolution.pdf](#)
[Master SNAP schedule.pdf](#)

Mr. Joe Desormeaux, Assistant Superintendent for Facilities, Wake County Public School System, said the request is for the partial construction funding of Willow Springs High, Apex High and program components in the Capital Improvement Plan (CIP). He shared a Facilities, Design, and Construction Fall 2017 Appropriation Summary chart. He said the \$9,388,111 Program Contingency Request and the Space Needs Analysis and Prioritization (SNAP) request of \$2,300,000 will be requested at a later date.

Commissioner Portman asked whether the \$1 Billion in CIP covered

anticipated school construction was within budget. Mr. Desormeaux said that staff could provide this information to the board.

Commissioner Holmes thanked Mr. Desormeaux for the format and explanation of funding. She said it is helpful to know what has been accomplished and align the appropriations with actuals.

Commissioner Burns asked if the seven year plan for the new capital plan has changed the planning for spending capital appropriations comparing 2013 to ongoing plans.

Mr. Desormeaux said this is a seven year plan allowed for a closer look at the cash flow and the best ways to appropriate the funding.

Chairman Hutchinson said that Wake County staff and Wake County Public Schools' staff meet regularly to discuss the plan. Mr. Desormeaux said that both staffs meet monthly.

Commissioner Portman asked when the yearly review occurs for the capital plan.

Ms. Johnna Rogers, Deputy County Manager, said the enrollment numbers will be received in October and a complete review will be made.

Commissioner Portman asked if the review will occur at the end of the fourth quarter of every year. Ms. Rogers said this is the second year of the seven year CIP.

Vice-Chair Calabria moved, seconded by Commissioner Burns, that the Board of Commissioners approve the following requests from the Board of Education for reallocations and appropriations in the WCPSS capital programs:

- 1. Appropriate \$2,435,856 in CIP 2013 for design for the Stough Elementary Renovation; and**
 - 2. Appropriate a total \$120,467,986 in the Seven-Year Capital Improvement Program for partial construction funding at Willow Spring High and Apex High; public infrastructure for Willow Spring High and Apex High; startup design for E-35 and H-15; design and construction funding for Space Needs Analysis and Prioritization (SNAP) projects; and annual allotments for property acquisition and security The motion passed unanimously.**
- 12. Approval of Amendment to Funding Agreement with Alliance Behavioral Healthcare for**

UNC Health Care Behavioral Health Services at WakeBrook

Attachments: [Alliance UNC FY18 Funding Agreement Amendment Item Summary.docx](#)
[08.07.17 agenda copy UNCHCS Alliance Second Amendment.doc](#)
[Funding Agreement with UNC FY2016-17.pdf](#)

Ms. Glenn George, Senior Vice President and General Counsel, UNC Health Care System said that the funding agreement expired on June 30, 2017. The board is requested to approve an amendment to the funding agreement that will continue the terms of the prior agreement with an extension to June 30, 2018. The county's annual funding commitment for this agreement will be held constant at \$10,700,912. She said Wake County, UNC Health Care and Alliance Behavioral Healthcare began a joint commitment for the provision of services at the WakeBrook campus in 2013. Funding comes in a large amount from Wake County and Medicaid. She said UNC Healthcare made a commitment of \$40 million in 2012 to support behavioral health services in Wake County. She said that UNC Health Care operates crisis and assessment services, two 16-bed residential programs and a 28-bed inpatient program. Ms. George said UNC funded an expansion of WakeBrook last year at a cost of \$4 Million to add to the WakeBrook facility and to add an additional 12 beds to the existing 16 inpatient beds. She said that UNC Health Care provides medical care at WakeBrook. She said primary care and dental clinics are operated at WakeBrook for patients that do not have access to a primary care physician.

Commissioner Ford commended the partnership with UNC and Alliance Behavioral Healthcare. He said board members want to highlight the bridge between the existing two year contract and the amendment for the extension of the contract.

Ms. Beth Smerko, Senior Deputy County Attorney, said that she has worked with the UNC and Alliance Behavioral Health contract. She acknowledged Ms. Denise Foreman, Assistant County Manager, for working with the contracts. She said each year the contract is reviewed for auditing, reporting, defining source, and the use for funding. She said the amendment adds funding under the same terms and conditions as the previous contract.

Commissioner Ford asked about the interim funding for July since the agreement expired June 30, 2017. Ms. Smerko said there has been continuity of services and the agreement was necessary in order to sign the contract for payment to UNC.

Commissioner West asked about how follow up occurs and moving patients into the community and whether there is interface between patients

that have mental health issues and substance abuse issues for a seamless process.

Ms. George said WakeBrook is a model because of the range of services that it provides. She said that UNC also staffs an outpatient clinic with 500 patients and another facility called Horizons for substance abuse patients and expectant mothers.

Mr. Rob Robinson, President and CEO, Alliance Behavioral Healthcare, said staff will provide a report to the board on August 28, 2017 at the upcoming Work Session. He said there will be additional information provided to the board on opioid addiction.

Commissioner Portman said he served on the Board of Commissioners in 2011 when changes to the LME took place. He asked for quantitative information about how the care, cost, length of stay, and capacity have changed. He said that he has toured WakeMed and there is a department for mental health care that is at capacity. He asked for information about the real needs and cost for Wake County in the area of mental health. He asked for information about the shortfall each year, the plan beyond the one year extension, and how the continuous coverage plan and capacity issues will be handled.

Mr. Robinson said that he can provide information about how Alliance Behavioral Health was formed and how Wake County has benefited since that time.

Mr. Hartmann said he will ask staff to work with Human Services to compare the historical information and provide this information to the board.

Commissioner Portman said there is a capacity issue with mental health and it is important that those with mental health needs are being cared for.

Mr. Robinson said that since the Local Management Entity (LME) there has been increased population and shrinking resources. He said that comparison data can be made by staff.

Mr. Hartmann said the state has recently limited resources for opening of another crisis facility. He asked whether the \$26 Million for mental health that Wake County has provided is the highest in the state. Mr. Robinson said that Wake County leads other counties for contribution of services for mental health.

Commissioner Burns said that he is proud of the role that Wake County has given toward mental health over the years to provide services for

mental health demand and there is interference from the legislature for funding. He said that it is important to understand that there is a lack of control over the actions from the legislature.

Commissioner West said the ideal, actual and impossible constraints must be considered for mental health care.

Commissioner Portman said there are many needs for providing county services in Wake County competing for the same tax dollars. He said that if there is not clarity about the needs for mental health, they will not be met. He said the stewardship responsibility is the safety net for the citizens of Wake County. He asked about the full funding needs for mental health.

Mr. Robinson said \$366 Million a year is needed to be able to serve the uninsured/underinsured equal to the services available for individuals with Medicaid across the four county region.

Commissioner Burns said he would like information presented at the Work Session about what percentages of funding for future projects came from Wake County, state Medicaid funding, and the percentages that were withdrawn from the budget for future years. Mr. Robinson said he would provide this information to the board.

Commissioner Ford expressed his appreciation to Alliance Behavioral Health staff for presenting the item and providing additional information.

Chairman Hutchinson thanked Commissioner Ford for requesting this to be placed on the regular agenda. He asked about the \$40 Million that was committed from WakeBrook.

Ms. George said the \$40 Million is being used to subsidize operations and for the addition of the twelve beds. She said a quarterly report is provided and half of the \$40 Million is still available.

Chairman Hutchinson asked about the burn rate each year. Ms. George said the burn rate is being reviewed, and additional information can be provided to the Board of Commissioners.

Chairman Hutchinson said a sustainability plan is needed so the burn rate is under control. Ms. George said there are regular meetings with leaders from other hospital to improve services and extend resources. She said Wake County also hosts regular stakeholder meetings to provide updates.

Chairman Hutchinson said the cuts being proposed at the state level can be detrimental to Wake County and the Work Session on August 28 will highlight this information.

Commissioner Portman said reducing the burn rate may not solve the problems and solving the problem means providing care in a more cost effective manner with better outcomes.

Commissioner Ford said he is open to forwarding questions to Alliance Behavioral Healthcare in advance of the Work Session. He asked for discussion on the delays for the Adult Care Crisis Center and the Mental Health Behavioral Clinics at the Work Session.

Mr. Hartmann asked the board to forward the questions to Ms. Denise Foreman to ensure they are covered during the presentation.

Commissioner Ford moved, seconded by Commissioner Burns, that the Board of Commissioners authorize the County Manager to execute an amendment to the Funding Agreement with Alliance Behavioral Healthcare for UNC Health Care Behavioral Health Services at WakeBrook for fiscal year 2018, subject to terms and conditions acceptable to the County Attorney. The motion passed unanimously.

Public Comments

No one came forward for public comments.

13. Approval of the Sale of Malt Beverages, Unfortified Wine, Fortified Wine, and Mixed Beverages in Unincorporated Wake County Beginning at 10:00 a.m. on Sundays (Second Reading)

Attachments: [SundayAlcoholSalesAgendaItem.docx](#)
[WakeCountySundayAlcoholSalesResolution.docx](#)

Mr. Jim Hartmann, Wake County Manager, said this is a second reading of the item. He said the North Carolina General Assembly adopted Senate Bill 155. The bill was signed by the Governor and became law on June 30, 2017. He said the approval of the ordinance covers the unincorporated areas of Wake County.

Commissioner Ford said that he spoke with Mr. Paul White, Wake County ABC Board, who provided additional information about the businesses affected by the approval of the ordinance. He said there are 790 mixed beverage permits in Wake County with the majority located in municipalities and fourteen in the unincorporated areas of Wake County, including the Raleigh-Durham Airport Authority property. He said that country clubs in the unincorporated area are also affected by the approval of the ordinance.

Commissioner Burns moved, seconded by Commissioner Holmes,

that the Board of Commissioners approve an ordinance allowing for the sale of malt beverages, unfortified wine, fortified wine, and mixed beverages in unincorporated Wake County beginning at 10:00 a.m. on Sundays pursuant to the licensed premises' permit. The motion carried by the following vote:

Aye: 6 - Chairman Hutchinson, Vice-Chair Calabria, Commissioner Burns, Commissioner Ford, Commissioner Holmes, and Commissioner Portman

Nay: 1 - Commissioner West

Appointments

14. Fire Commission

Attachments: [Item Summary Fire Commission.doc](#)
[Fire Commission Member List 6-27-17.pdf](#)
[Fire Commission Applicant Roster 6-27-17.xlsx](#)
[Fire Commission Applicant Packet 6-29-17.pdf](#)
[Fire Commission Attendance.xls](#)

Vice-Chair Calabria nominated Ms. Nancy Anderson (Alternate) for appointment.

15. Housing Authority of Wake County

Attachments: [HAWC Item Summary.doc](#)
[Housing Authority Member List.pdf](#)
[Housing Authority Applicant Roster.xlsx](#)
[Housing Authority Applicant Packet.pdf](#)
[HACW Attendance BOC Meetings 01-06-2017.xls](#)

Vice-Chair Calabria nominated Ms. Ravonda Baldwin and Ms. Donneka Reed for appointment.

16. Jury Commission

Attachments: [Jury Commission Item Summary 2017.doc](#)
[Jury Commission Member List.pdf](#)
[Jury Commission Applicant Roster 8-2-17.xlsx](#)
[Jury Commission Applicant Packet.pdf](#)

Vice-Chair Calabria nominated Ms. Melissa Matton for reappointment.

17. Nursing Home Community Advisory Committee

Attachments: [NHCAC Item Summary.doc](#)
[NHCAC Member List.pdf](#)
[NH Applicant Roster.xlsx](#)
[NHCAC Applicant Packet.pdf](#)
[NHCAC Attendance.xlsx](#)

Vice-Chair Calabria nominated Mr. Bennett Cotten for appointment.

18. Open Space and Parks Advisory Committee

Attachments: [Open Space Item Summary.docx](#)
[OSPAC Member List 8-2-17.pdf](#)
[Open Space and Parks Applicant Roster 5-23-17.xlsx](#)
[Open Space and Parks Applicant Packet 5-30-17.pdf](#)
[OSPAC Attendance.pdf](#)

Vice-Chair Calabria nominated Mr. Robert Finch for reappointment.

19. Durham and Wake Counties Research and Production Service District

Attachments: [Durham-Wake Counties Research and Production Item Summary.docx](#)
[Durham and Wake Member List.pdf](#)
[Recommendation Letter Durham-Wake Counties Research and Production Service.pdf](#)
[Durham-Wake Counties Research Applicants 8-2-17.xlsx](#)
[Durham and Wake Applicants 8-2-17.pdf](#)

The board deferred the appointments.

20. Yates Mill Advisory Board

Attachments: [Yates Mill Item Summary.docx](#)
[Yates Mill Member List.pdf](#)
[Yates Mill Applicant Roster 8-1-17.xlsx](#)
[Yates Mill Applicant Packet 8-1-17.pdf](#)
[Yates Mill Attendance.docx](#)

Vice-Chair Calabria nominated Mr. Alton Howard for reappointment and Ms. Jan Weems for appointment.

Vice-Chair Calabria moved, seconded by Commissioner Ford, to accept the appointments by acclamation.

21. Upcoming Vacancies

Attachments: [Upcoming Vacancies for September 2017.docx](#)

Ms. Denise Hogan, Clerk to the Board, shared the Upcoming Vacancies list.

Other Business

Chairman Hutchinson said that he met with Mr. Bill Greeves, Chief Information and Innovation Officer, and he invited the Board of Commissioners to visit the new Innovations Center located in the Wake County Office Building. He said the new center CREATESpace will facilitate creativity, problem-solving, collaboration, and experimentation for employees. The center will also provide a training area for the development of skills for effective investigation and evaluation of innovative projects.

He said Wake County won the Digital Counties first prize of large counties award this year and was recognized at the National Association of Counties Conference in Columbus, Ohio last month.

22. Informational Items for the Board of Commissioners

Attachments: [Informational Items Item Summary.docx](#)
[CIP Transfers Report August 2017.xlsx](#)

Closed Session

Adjourn

Commissioner Burns moved, seconded by Commissioner Ford, to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Denise M. Hogan, NCMCC
Clerk to the Board
Wake County Board of Commissioners