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## Profile

### Which Boards would you like to apply for?

Durham and Wake Counties Research and Production Service District Advisory Committee: Submitted

### Please select your first Board preference: \*

Durham and Wake Counties Research and Production Service District Advisory Committee

### Please select your second Board preference: \*

None Selected

### Please select your third Board preference: \*

None Selected

### Please select your fourth Board preference: \*

None Selected

### Please select your fifth Board preference: \*

None Selected

### Please select your sixth Board preference: \*

None Selected

Gina  
First Name

M  
Middle Initial

Andersen  
Last Name

1225 Prairie Pond Circle  
Street Address

Suite or Apt

Raleigh  
City

NC  
State

27614  
Postal Code

### What district do you live in?

None Selected

Mobile: (402) 694-9202  
Primary Phone

Mobile: (402) 694-9202  
Alternate Phone

gianders@cisco.com  
Email Address

Cisco Systems, Inc.  
Employer

RTP Site Engagement Lead  
Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes  No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

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## Interests & Experiences

Why are you interested in serving on a Board or Commission?

As the Site Engagement Lead for Cisco RTP, I'm in tune with the needs of both the business and the employees. I've been actively engaged with RTP's Owner's & Tenants Board, the DEI Collective, and the ERG Collective, and I'm looking forward to bring that expertise to the SDAC.

## Work Experience

RTP Site Engagement Lead, Cisco Systems (2020-Present) Community Relations Manager, Cisco Systems (2018-2020) Community Programs Officer, Triangle Community Foundation (2011-2018)

## Volunteer Experience

RTP Foundation: - Owner's & Tenants Association, Vice Chair - DEI Collective Member - ERG Collective Member Leadership Triangle, Peer Coach Big Brothers Big Sisters, Big Sister

## Education

Bachelor's, Urban Planning & Development, Ball State University Master's, City & Regional Planning, Nonprofit Leadership, UNC-Chapel Hill DEI Certificate, Cornell

## Comments

[Andersen.Resume2023.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

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## Demographics

  
Date of Birth

Gender \*

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Female

Ethnicity \*

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Caucasian

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**Other**

How did you become aware of Wake County volunteer opportunities?

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Other

If you selected "Other" above, how?

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RTP Staff

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Please upload a file

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## **ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS**

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).



# Gina Andersen

Raleigh, NC | Email: andersen.gina@gmail.com | Mobile: 402-694-9202

## Education:

MASTER'S DEGREE IN  
CITY & REGIONAL PLANNING,  
HOUSING, REAL ESTATE, &  
COMMUNITY DEVELOPMENT  
University of North Carolina

CERTIFICATE IN  
NONPROFIT LEADERSHIP  
University of North Carolina

CERTIFICATE IN  
DIVERSITY, EQUITY, & INCLUSION  
Cornell (Virtual)

BACHELOR'S DEGREE IN  
URBAN PLANNING &  
DEVELOPMENT, ECONOMICS  
Ball State University  
*Valedictorian, College of Architecture  
& Planning  
Summa Cum Laude  
Academic Honors in Writing*

## Expertise:

Community Building  
Event Management  
Employee Engagement  
Written Communication  
Project Planning & Budgeting  
Public Presentation & Speaking  
Graphic Design & Branding  
Collaboration & Teamwork  
Attention to Detail  
Customer Service  
Organization

## Memberships:

RTP CSR Networking Group  
N.C. Network of Grantmakers  
N.C. Center for Nonprofits  
Grantmakers for Effective  
Organizations

## Professional Experience:

CISCO SYSTEMS, INC. | Research Triangle Park, NC

Site Engagement Lead, 2020 - Present

- Designed and delivered the **Campus Engagement Strategy** for Cisco's 2<sup>nd</sup> largest US site, creating connections and a sense of community among 6,000+ employees, local leadership, and external stakeholders. Developed signature events, nonprofit partnerships, town hall conversations, and other virtual and in-person engagement initiatives to promote Cisco's values internally among employees and externally in the community.
- Revitalized **site-wide communications** with a redesigned monthly newsletter, bi-weekly pandemic updates, and responsive messaging to address critical current events and top-of-mind issues.
- Built relationships** with key stakeholders, leading the RTP Executive (VP+) Council, Inclusive Community Council, Campus Core Team, and serving as the liaison externally with local nonprofits and community partners.

Community Relations Manager, 2018 – 2020

- Led employee giving and volunteering, **bridging internal and external communities** to develop mutually beneficial opportunities that positively impacted people, society, and the planet.
- Managed **operations** for the Matching Gifts Program, facilitating donations of nearly \$23M annually.
- Executed and supported **large-scale events and programs**, including Girls Power Tech, Women of Impact Passion Project, RTP Holiday Giving Gala, and Hurricane Florence Disaster Response to connect employees with pressing needs and to make a difference in the local community.

TRIANGLE COMMUNITY FOUNDATION | Durham, NC

Community Programs Officer, 2015 – 2018

- Managed **\$1MM+ annually in local philanthropic investments** through a variety of initiatives and grant programs addressing community development, health, and environmental conservation.
- Played a key role in developing and implementing **diversity, equity, and inclusion** strategies and policies for the Community Engagement Department through the Foundation's strategic plan.
- Organized and **hosted community forums and learning sessions** to provide technical assistance and build the capacity of nonprofit partners for greater community impact and organizational efficiency.

Community Programs & Scholarships Officer, 2013 – 2015

- Created and launched new grant initiatives** in four new focus areas by organizing community conversations, completing issue area research, developing application materials and RFPs, and coordinating information sessions for nonprofit community partners.
- Continued management of scholarship programs, **growing annual distributions to nearly \$710K**.

Community Outreach & Scholarships Coordinator, 2011 – 2013

- Managed the Foundation's existing 42 scholarships while also developing 9 new programs. Worked with donors and companies to create the application, screening, and selection processes. Coordinated **marketing, donor cultivation, volunteer management**, and payment distributions for \$650k annually.
- Designed and developed the Foundation's first monthly e-newsletter and managed social media and website updates to promote philanthropy in the Region.
- Streamlined and managed the Foundation's gift recording and acknowledgement process.

Triangle Gives Back Intern, February – July 2011

\*\*Professional Experience continued on page 2

## Leadership & Community Involvement:

Triangle Disability & Autism Services | *Community Champion Award Winner, 2023*

RTP Foundation | *Secretary, Owners & Tenants Board, 2022 - Present*

RTP Foundation | *Diversity, Equity, and Inclusion Planning Committee, 2020 - Present*

Leadership Triangle | *Peer Coach, Transforming Leaders Program, 2019 - Present*

Ball State University | *Alumni Advisory Board, Department of Urban Planning, 2019 - Present*

Big Brothers Big Sisters | *Big Sis / Mentor, 2012 - 2022*

EarthShare NC | *Corporate Earth Day Challenge Advisory Committee, 2016 – 2018*

Triangle Family Services | *Board of Directors, Young Professionals Host Committee, 2015 - 2018*

Wake County Youth Homelessness Steering Committee | *2017*

Leadership Triangle | *Transformational Leadership Development Goodmon Fellow, 2017*

Chatham County Government | *Nonprofit Allocations Task Force, 2017*

Raleigh/Wake Partnership to End Homelessness | *NOFA Review Committee, 2017*

United Way Of The Greater Triangle | *Financial Stability Council, 2013 - 2015*

Orange County Adolescent Parenting Program | *Community Advisory Committee, 2013 - 2015*

Leadership Triangle | *Regional Leadership Development Goodmon Fellow, Spring 2013*

## Professional Experience, Continued:

HOME INSTEAD SENIOR CARE | Chapel Hill, NC

Office Administrator, 2009 – 2011

CAREGiver/Home Health Aide, 2009 – 2011

- Managed the office for a non-medical senior care agency with 45 employees and 50+ clients.
- Coordinated employee **recruiting, hiring, and training** as well as sales/marketing and client intake.
- Provided in-home care and companionship for older adults.

DURHAM CENTER FOR SENIOR LIFE | Durham, NC

Development & Volunteer Coordinating Intern, September – December 2010

- Created and managed a **volunteer coordination and appreciation** system.
- Assisted with donor relations, fundraising, database management, and special event planning.

JEO CONSULTING GROUP, INC. | Wahoo and Lincoln, NE

Planner (part-time), 2007 - 2009

Planning Intern, May – August 2007

- Assisted with the development of Master, Comprehensive, and Park Plans for communities throughout the Midwest and participated in **charrettes, town hall meetings, focus groups, and interviews** in each community.
- Produced stakeholder assessments, demographic data analysis, hand and digital rendering, and GIS analysis specifically related to housing, public infrastructure, services, and urban design.

**Profile**

**Which Boards would you like to apply for?**

Durham and Wake Counties Research and Production Service District Advisory Committee: Submitted

**Please select your first Board preference: \***

GoTriangle Citizen Advisory Committee

**Please select your second Board preference: \***

Open Space and Parks Advisory Committee

**Please select your third Board preference: \***

Capital Area Workforce Development Board

**Please select your fourth Board preference: \***

Centennial Authority

**Please select your fifth Board preference: \***

Durham and Wake Counties Research and Production Service District Advisory Committee

**Please select your sixth Board preference: \***

Housing Authority

Thomas

First Name

S

Middle Initial

McCallister

Last Name

6911 Middleboro Dr

Street Address

Suite or Apt

Raleigh

City

NC

State

27612

Postal Code

**What district do you live in?**

None Selected

Home: (336) 577-6171

Primary Phone

Home: (336) 279-6587

Alternate Phone

thomasmccallister@gmail.com

Email Address

Employer

Job Title

**If you live in an Extraterritorial Jurisdiction Area, select Yes:**

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Yes  No

**In order to assure countywide representation, please indicate your place of residence:**

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Raleigh

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## **Interests & Experiences**

**Why are you interested in serving on a Board or Commission?**

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My name is Thomas McCallister, a recent graduate from the University of North Carolina Wilmington, where I majored in Political Science and History. I have a diverse background in public administration, international relations, and affordable housing policies. Through my studies and various experiences, I have developed a passion for public service and a deep interest in resolving socio-political issues. My motivation to serve on a board or commission is rooted in my desire to make a meaningful contribution to society and to help shape the policies and practices that affect our daily lives. I believe that my diverse academic background and work experiences have equipped me with the skills and insights necessary to make a significant contribution to the community. I have a keen interest in research, strategic planning, and community engagement.

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## **Work Experience**

In my role with the New Hanover County Planning & Land Use Department, I conducted data-driven research on affordable housing policies, developed an affordable housing dashboard, and created educational materials. This experience has honed my ability to interpret complex data, communicate findings effectively, and engage with various stakeholders - skills that are integral to making informed decisions on a board or commission. Additionally, as a Research Fellow for the Schnog Holocaust Research Fellowship, I undertook extensive research on Holocaust survivors in the Dominican Republic. This role strengthened my research and analytical skills, which I believe are important in serving on a board or commission, where understanding and assessing complex issues are often required. It also instilled in me a deep respect for the importance of historical context in policy making and community development.

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## **Volunteer Experience**

During the 2020 and 2022 elections, I worked effectively as part of a collaborative volunteer team to conceptualize, create, and distribute campaign materials for multiple local electoral candidates. This experience has given me a unique perspective on the importance of community engagement, and the role of policy in shaping the lives of individuals within the community. It has also taught me how to communicate effectively with a diverse group of stakeholders, a skill that is crucial when serving on a board or commission where clear communication is key to consensus-building and decision-making. I also helped coordinate and facilitate high-profile public appearances and political events, providing a robust platform for candidate engagement and policy discussion. These experiences honed my event planning and coordination skills, and taught me how to create environments conducive to open dialogue and productive conversation - skills that will be invaluable in organizing and participating in board or commission meetings. Moreover, volunteering on these campaigns allowed me to see firsthand the democratic process in action, highlighting the importance of transparency, accountability, and public participation in decision-making. This deepened my understanding of and respect for the principles of good governance, which I would uphold and advocate for as a board or commission member.

## Education

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I graduated from the University of North Carolina Wilmington with Bachelor's degrees in Political Science and History, two disciplines that offered me a comprehensive view of how governmental systems function, the importance of policy decisions, and how historical events shape our present and future. This, combined with my minors in Public Administration and International Relations, has equipped me with knowledge and perspectives essential to understanding, evaluating, and forming policies, a crucial aspect of serving on a board or commission. While studying, I was actively involved in a variety of extracurricular activities. As the President of the Model United Nations Association, I learned about diplomatic negotiations, policy formulation, and global governance, which I believe will enable me to appreciate diverse perspectives, negotiate effectively, and make well-informed decisions on a board or commission. My membership in Phi Alpha Theta and the Natural History Collections Curation Club allowed me to develop a rich understanding of historical events and their implications, enhancing my capacity to make contextually-informed decisions. Furthermore, my education was complemented by practical experience. As part of my curriculum, I undertook several research projects that developed my ability to examine and interpret complex information critically, a skill that will be invaluable when making informed decisions on a board or commission.

## Comments

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I am deeply committed to using my skills and experiences to make a positive impact on the community. In my view, serving on a board or commission is an excellent platform to do just that, enabling me to use my abilities in public administration, research, and community engagement to contribute to well-informed decision-making and policy development.

[Thomas\\_McCallister\\_-\\_Resume.docx](#)

Upload a Resume

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If you have another document you would like to attach to your application, you may upload it below:

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Please upload a file

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## Demographics



Date of Birth

Gender \*

Male

Ethnicity \*

Caucasian

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## Other

How did you become aware of Wake County volunteer opportunities?

County Website

Thomas S McCallister



If you selected "Other" above, how?

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Please upload a file

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## **ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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# Thomas McCallister

6911 Middleboro Dr | Raleigh, NC 27612 | (336) 577- 6171  
thomasmccallister@gmail.com

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Motivated Political Science and History graduate with a broad knowledge base in public administration, international relations, and affordable housing policies. Committed to utilizing research skills and community engagement to address socio-political issues. Seeking to leverage my academic background, work experience, and passion for public service within a position where I can make a meaningful contribution and further my professional growth.

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## Education

### **B.A. Political Science - B.A. History**

University of North Carolina Wilmington

08/2019 - 05/2023    Wilmington, North Carolina

Minors: Public Administration & International Relations

Extracurricular: Model United Nations Association (President), Phi Alpha Theta, Natural History Collections Curation Club

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## Work Experience

### **Planning and Land Use Intern**

New Hanover County Planning & Land Use Department

01/2023 - 05/2023    Wilmington, North Carolina

- Conducted data-driven research on affordable housing policies and collaborated with various stakeholders to promote housing solutions in the county.
- Developed an affordable housing dashboard and related educational materials, employing outreach strategies to raise program awareness among residents.
- Gained proficiency in ArcGIS and AutoCAD, aiding in the visualization and planning of housing projects.
- Utilized Microsoft Suite and Adobe Creative Cloud extensively for efficient project management and the creation of visually appealing design materials.

### **Counter Sales Representative**

Avis Budget Group

11/2021 - 12/2022    Wilmington, North Carolina

- Responsible for providing excellent customer service, completing rental agreements, and explaining the features of products to customers.
- Assisted customers with vehicle selection, processed payments, accepted reservations, and answered a high volume of incoming calls in a timely manner.

### **Research Fellow**

Schnog Holocaust Research Fellowship

11/2021 - 07/2022    Wilmington, North Carolina

- Conducted extensive research with university faculty on the little-known history of Holocaust survivors in the Dominican Republic, uncovering stories of those who were able to find refuge during the World War II era.
  - Interviewed multiple individuals and synthesized data to produce a comprehensive report on the Dominican Republic's refugee policy and its impact on Jewish communities.
  - Presented findings at a local conference on Holocaust studies, which was attended by fellow researchers in the field.
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## Volunteer Experience

### **Multiple State Legislative Campaign's**

04/2020 - 11/2022    Wilmington, North Carolina

- During the 2020 and 2022 elections I worked effectively as part of a collaborative volunteer team to conceptualize, create, and distribute campaign materials for multiple local electoral candidates, significantly enhancing their visibility and outreach within the community.
  - Coordinated and facilitated high-profile public appearances and political events, thereby providing a robust platform for candidate engagement and policy discussion.
-

**Skills:** ArcGIS, AutoCAD, Votebuilder, Minivan, Adobe Creative Suite, Qualtrics, Microsoft Suite, Proposal Writing, Research Experience, Community Engagement, Demographic Analyzation