

Profile

Which Boards would you like to apply for?

Holly Springs Planning Board: Submitted

Please select your first Board preference: \*

☒ Holly Springs Planning Board

Please select your second Board preference: \*

☒ None Selected

Please select your third Board preference: \*

☒ None Selected

Please select your fourth Board preference: \*

☒ None Selected

Please select your fifth Board preference: \*

☒ None Selected

Please select your sixth Board preference: \*

☒ None Selected

Craig

First Name

Kessler

Last Name

Middle  
Initial

308 Midden Way

Street Address

Suite or Apt

Holly Springs

City

NC

State

27540

Postal Code

What district do you live in?

None Selected

Home: (516) 551-8121

Primary Phone

Mobile: (516) 551-8121

Alternate Phone

craig.h.kessler@gmail.com

Email Address

Lumen

Employer

Senior Marketing Manager

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☒ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Holly Springs

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Serving my town.

Work Experience

Volunteer Experience

Education

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender \*

☒ Male

Ethnicity \*

☒ Caucasian

Craig Kessler

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**Other**

**How did you become aware of Wake County volunteer opportunities?**

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None Selected

**If you selected "Other" above, how?**

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Please upload a file

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**ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS**

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Profile

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☒ None Selected

Please select your third Board preference: \*

☒ None Selected

Please select your fourth Board preference: \*

☒ None Selected

Please select your fifth Board preference: \*

☒ None Selected

Please select your sixth Board preference: \*

☒ None Selected

Josh  
First Name

Prizer  
Middle Initial

Prizer  
Last Name

365 Golf Vista Trail  
Street Address

Suite or Apt

Holly Springs  
City

NC  
State

27540  
Postal Code

What district do you live in?

None Selected

Home: (631) 245-1235  
Primary Phone

Home: (631) 245-1235  
Alternate Phone

joshprizer@gmail.com  
Email Address

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Holly Springs

Interests & Experiences

Why are you interested in serving on a Board or Commission?

To help ensure positive growth.

Work Experience

Senior director of sales

Volunteer Experience

Fire fighter Current planning board member

Education

BSA from Marquette University

Comments

Upload a Resume

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Please upload a file

Demographics

Date of Birth

Gender \*

☒ Male

Ethnicity \*

☒ Other

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## Other

**How did you become aware of Wake County volunteer opportunities?**

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☒ Current Wake County Volunteer

**If you selected "Other" above, how?**

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Please upload a file

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## ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Please select your second Board preference: \*

☒ None Selected

Please select your third Board preference: \*

☒ None Selected

Please select your fourth Board preference: \*

☒ None Selected

Please select your fifth Board preference: \*

☒ None Selected

Please select your sixth Board preference: \*

☒ None Selected

Thomas

First Name

A

Middle Initial

Urquhart

Last Name

325 Sycamore Creek Drive

Street Address

Suite or Apt

Holly Springs

City

NC

State

27540

Postal Code

What district do you live in?

None Selected

Home: (530) 218-6190

Primary Phone

Mobile: (530) 218-6190

Alternate Phone

thomasaurquhart@yahoo.com

Email Address

US Government

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Holly Springs

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Work Experience

Volunteer Experience

Education

Comments

Upload a Resume

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Please upload a file

Demographics

Date of Birth

Gender \*

☒ Male

Ethnicity \*

☒ Caucasian



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**Other**

**How did you become aware of Wake County volunteer opportunities?**

---

☒ Other

**If you selected "Other" above, how?**

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Please upload a file

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**ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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Holly Springs Planning Board: Submitted

Please select your first Board preference: \*

☒ Housing Authority

Please select your second Board preference: \*

☒ Wake Technical Community College Board of Trustees

Please select your third Board preference: \*

☒ WakeMed Hospital Board of Directors

Please select your fourth Board preference: \*

☒ Holly Springs Municipal Fire Department Board of Trustees Firemen's Relief Fund

Please select your fifth Board preference: \*

☒ Holly Springs Planning Board

Please select your sixth Board preference: \*

☒ Holly Springs Board of Adjustment

Staci

First Name

Almquist

Last Name

Middle  
Initial

209 Double Tulip Dr

Street Address

Suite or Apt

Holly Springs

City

NC

State

27540

Postal Code

What district do you live in?

None Selected

Mobile: (732) 754-0466

Primary Phone

Mobile: (732) 754-0466

Alternate Phone

stacialmquist@gmail.com

Email Address

Employer

Job Title

**If you live in an Extraterritorial Jurisdiction Area, select Yes:**

☐ Yes ☒ No

**In order to assure countywide representation, please indicate your place of residence:**

☒ Holly Springs

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## Interests & Experiences

**Why are you interested in serving on a Board or Commission?**

I am a teacher and believe in being involved in my community. I want to help others and work to ensure that society has the proper things in place that it needs for all to succeed.

## Work Experience

My work experience includes teacher, Project Manager, Advancement Director, and Marketing Manager

## Volunteer Experience

## Education

M.S. Human Resource Management, DeVry University, Cherry Hill, NJ M.B.A. Project Management and Business Analytics, DeVry University, Cherry Hill, NJ M.S. Education – Instruction & Minor: Instructional Technology, Drexel University, Philadelphia, PA B.A. Liberal Studies/Mathematics & Data Analytics, Penn State University, University Park, PA

## Comments

[Staci Almquist Resume Project Manager 2024.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

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## Demographics

Date of Birth

**Gender \***

☒ Female

**Ethnicity \***

☒ Caucasian

☒ Native American

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**Other**

**How did you become aware of Wake County volunteer opportunities?**

☒ County Website

**If you selected "Other" above, how?**

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Please upload a file

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**ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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# STACI ALMQUIST, PMP

(732) 754-0466 | stacialmquist@gmail.com

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## PROFESSIONAL SUMMARY

Team oriented with a proactive mindset always looking to “make it happen” problem solving **Project Manager**. Fast learner and always seeking a flawless execution along with continuous improvement. Results driven with the ability to exercise good judgment in a variety of situations through communication, observation, and understanding of company goals. Computer & technically savvy with a strong can-do attitude and the ability to manage multiple tasks and projects with competing priorities and deadlines. Possesses a positive attitude, self-reliance, and the ability to handle a wide variety of activities from conception to completion under deadlines and pressure.

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## SKILLS

- |                     |                           |                       |
|---------------------|---------------------------|-----------------------|
| • Change management | • Resource management     | • Process improvement |
| • Staff management  | • Risk management         | • Quality management  |
| • Project planning  | • Product development     | • Team building       |
| • Project reporting | • Contract administration | • Conflict resolution |

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## TECHNICAL SKILLS

MS Office, Visio, QuickBooks, Asana, HTML, Google Analytics, Visual Basic, R, Rattle, SQL, Google Suite, JIRA, WordPress, Confluence, Python, PowerBI, Captivate

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## CAREER HIGHLIGHTS

Elsevier, Inc., Philadelphia, PA  
2024)

(2014-

### Project Manager

- Responsible for overall project performance as well as managing the scope, schedule, budget, and safety performance.
- Ensure project costs, schedule and scope are managed, including the development of recovery plans, to stay within approved limits.
- Interface directly with the client and internal management to report progress, costs, schedule and risks across a portfolio of distribution projects.
- Assist with the preparation of bid documents, development of requests for proposal responses and cost estimates
- Creation and maintenance of comprehensive project dashboard reports and KPI tracking.
- Manage monthly client invoicing.

MatchEvents, 8MinuteDating.com

(2013-2014)

### Event Project Manager

- Coordinated and managed all stages of event planning, managing events, and working with customers.
- Proactively addressed all client/customer issues.
- Negotiated contracts; ran and managed events; promoted events using social media ads and marketing plan.
- Conducted research to identify event opportunities, understand the market, and generate interest.

Contract Analysis Systems, Inc., Langhorne, PA  
2013)

(2011-

### Assistant Project Manager

- Prepare project documentation, deliverables, finances, resource allocations, and status.
  - Responsible for budgeting and forecasting, expense reporting, risk management, status reporting, and execution.
  - Develop strategy and architecture for clients in alignment with business plans.
  - Collaborate with participants to determine project timeline.
  - Account for complete project lifecycle from inception to closure.
- 

## **ADDITIONAL EXPERIENCE**

Various Districts, NJ  
(2008-2011)

### **Teacher (Math, Special Education, & Play Director)**

- Direct and lead students in instructional lessons based on academic standards.
- Mentor and lead junior teacher in classroom management and curriculum development and effectiveness.

Rider University, Lawrenceville, NJ  
(2007-2008)

### **Director - International Programs (Graduate Assistant)**

- Counseled & mentored students on international programs along with guiding them through the paperwork process.
- Promoted study abroad program at student events and through website increasing awareness of programs.
- Coordinated logistical duties including application review and section, collaboration with academic departments.
- Interfaced with prospective families by giving tours, orientations, and advertising with media.

St. Peter School, Merchantville, NJ  
(2006-2007)

### **Advancement / Development Director**

- Developed and managed goals for the school in order to increase enrollment and donations.
- Managed fundraising needs and served as the major contact for donors, organizations, prospective families, and foundations.
- Created and designed solicitation materials for the organization in order to increase enrollment and awareness.

Turner Construction, Philadelphia, PA (11/2003-6/2006)

### **Marketing Project Manager**

- Designed marketing & sales collateral using MS Publisher and Photoshop and handled multiple deadlines.
- Prepared marketing proposals for Special Project division including the preparation of bids, SOQs, presentations, sales information, and deliverables.

Cardinal Health, Piscataway, NJ (11/2002-10/2003)

### **Business Analyst**

- Gathered client requirements and analyzed data and created forecasting models using MS Excel, SQL, & Oracle for client reporting.
- Created customized reports for analysis based on client needs. Prepared reports with insights into data.

Inventa Technologies, New Brunswick, NJ (5/1999-5/2001)

### **HR Project Manager**

- HR Lead in key projects as identified through the business strategy implementation program.
- Coach and support Managers to embed required changes in line with project objectives.
- Lead role in the delivery of identified HR activities, including internal employee communications and roll out of competency and learning & development frameworks to support the strategy implementation program.

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## EDUCATION

**M.S. Human Resource Management**, 2018, DeVry University, Cherry Hill, NJ

**M.B.A. Project Management & Business Intelligence & Data Analytics**, 2017, DeVry University, Cherry Hill, NJ

**M.S. Instruction/Instructional Technology**, 2007, Drexel University, Philadelphia, PA

**B.A. Liberal Studies (Mathematics/Information Systems)**, 2002, Penn State University, University Park, PA

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## **CERTIFICATIONS**

- PMI Project Management Professional (PMP) 3418536 – February 2023