

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ None Selected

Please select your third Board preference: *

☒ None Selected

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Alicia

First Name

C

Middle Initial

Whitney

Last Name

8305 Mourning Dove Road

Street Address

Suite or Apt

Raleigh

City

NC

State

27615

Postal Code

What district do you live in?

None Selected

Home: (919) 448-4120

Primary Phone

Business: (919) 412-1347

Alternate Phone

aliciaconway@gmail.com

Email Address

Bank of America

Employer

Global Compliance and Operational Risk Manager

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Libraries are vital community spaces that offer important resources and connections. Visitors walk in with curiosity and leave with bags full of knowledge ranging from graphic novels to thoughtfully selected staff pick from a well-curated display. From pandemic craft kits to community "Stitch & Sips" and nutrition workshops, the diverse programming offered across the Wake County Library system highlights the essential role these institutions play for all residents. Now more than ever, defending and advocating for WCPL's mission is critical. My six years of previous governance experience as chair and then secretary of a fledgling, community-initiated public charter school board, paired with my skills in web development, communications, compliance and analytics would benefit the Library Commission. I understand NC open meetings law, records management, and the need for board members to foster open communications as liaisons between the library system and their stakeholders. I would be honored to have the chance to volunteer with the Library Commission.

Work Experience

Please see attached resume and/or LinkedIn for the most up-to-date work history:
<https://www.linkedin.com/in/howdyalicia/>

Volunteer Experience

I have a passion for equity in education, and I strongly believe that public libraries are ground zero for ensuring that everyone has access to the information they need to be successful lifelong learners, which includes bridging the technology gap. My experience serving on a school board that brought a predominantly private-school educational model to a public student body that reflects Wake County's diversity has equipped me with valuable tools to advance the Library Commission's mission of ensuring equitable access to information for all patrons. My additional volunteer experience includes: annual application reader for NC Women in Technology (NCWIT) Award for Aspirations in Computing, a six month role as a Technology Consultant and Capacity Builder for a social enterprise in Cambodia. The throughline of all of these volunteer experiences has been a desire to support a more equitable world through education and access to technology.

Education

University of Massachusetts Amherst - BA, Journalism & Communications Activities and societies: Commonwealth Scholar, 3.6 GPA, Magna cum laude, Division I Varsity Crew and National Scholar-Athlete. UNC Kenan-Flagler Business School - MBA Activities and societies: Business Communication Center Consultant; Events VP, Net Impact Club; Recipient, Warsky Fellowship Also available on attached resume and here:
<https://www.linkedin.com/in/howdyalicia/>

Comments

Thanks in advance for your time and consideration!

Alicia C Whitney

[Alicia_C_Whitney_Resume_Apr_2025.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Other

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

ALICIA WHITNEY

(919) 448-4120 | aliciaconway@gmail.com | [linkedin.com/in/howdyalicia](https://www.linkedin.com/in/howdyalicia)

Professional Summary

Seasoned risk leader with 20+ years of experience in risk management, quality assurance and cross-cultural communication in the financial, technology and non-profit industries. Extensive experience in evaluating the adequacy and effectiveness of controls relating to policies, standards and processes within new and established risk frameworks. Continually create value by establishing strong partnerships and collaborating among diverse stakeholder groups through consensus and team building.

Skills

- Determining & mitigating program risk
- Interpersonal, influencing & negotiation skills
- Incident, problem & change management
- Excellent verbal & written communication
- Ensuring enterprise point of view
- Converting complex ideas to simple language

Work History

Bank of America – Charlotte, NC

VP, Third Party Oversight

08/2022 to Present

- Lead GCOR TPO risk officer on Third Party to Single Process Inventory project, consistently challenging project approach to ensure completion within the Bank's risk and change management frameworks.
- Creation of company-wide guidance and training on GCOR review and challenge process for TP to SPI mapping project, including delivery to 850+ risk officers and partners to ensure enterprise-wide consistency.
- Assesses risks and effectiveness of FLU processes and controls through review and challenge of portfolio of processes, completion of regular monitoring activities and analysis of appropriate testing.
- Fighting complacency and promoting efficiency through bi-monthly team risk sync; enhancing information sharing among colleagues while promoting process/team workflow improvements.

Cisco Systems, Inc. – Raleigh, NC

05/2021 to 07/2022

Leader, Third Party Risk

- Managed the development and implementation of a third party risk management strategy for 18,000 suppliers in the \$17B Global Procurement Services (GPS) portfolio, including the creation of a system for segmenting risk by tier and applying appropriate processes and controls for each.
- Owned the timely remediation of 44% of GPS's high risk and high impact control gaps; focus on closure through cross-functional design and implementation of appropriate governance routines.
- Created and directed multiple responsive training initiatives based on trend analysis and provided advisory support to the lines of business and partners.

Bank of America – Charlotte, NC

VP, Third Party Management

01/2017 to 05/2021

- Provided guidance and support for executives and vendor managers within a portfolio in excess of \$2B in annual spend while serving as the enterprise-wide point of contact for all Laws, Rules and Regulations related quality assurance.
- Led a Third-Party Management rationalization effort for 50 employees, including establishment of clear task classifications and creation of an executive proposal for function transference, resulting in a more streamlined organization.
- Effectively managed the QA team calibration effort, including leading a weekly routine with a team of 10 assessors to ensure internal KPIs are consistently met regarding standards adherence, efficiency, and results accuracy.
- Served as the lead SME for four (4) large, high visibility audit responses while tailoring support based on internal customer roles ranging from vendor manager to portfolio executive.

VP, Shared Services Management

01/2012 to 01/2017

- Successfully developed and implemented a Low Risk Shared Services program to streamline the management of low risk third parties, including program framework creation, training curriculum development, and hiring the initial 7-person team.
- Led the enterprise-wide VM Improvement Council of representatives from across 12 lines of business; created a framework to quantify risks and ensure critical end-user feedback was included in the design of a new vendor management system.
- Owned the compliance, risk management and assurance of a portfolio of 20+ third parties of varying criticality to ensure timely completion of requirements related to controls and performance.

AVP, Technology MBA Leadership Rotational Program

01/2011 to 01/2012

- Extracted data from multiple platforms and divisions to create a monthly executive-level risk and metrics report.
- Created weekly communications and led status meetings to ensure streamlined and efficient communication across Technology Infrastructure sub-lines of business and Technology & Operations partner teams.

B Lab – San Francisco, CA

MBA Summer Assurance Associate

06/2010 to 08/2010

- Efficiently reviewed financial, social, and environmental practices of B Corporations, for a group leading the effort to create transparent and quantifiable sustainability metrics.
- Researched existing B Lab website usage patterns through extensive user testing and drafted a User Interface Recommendations Report, including the identification of important and actionable UI changes.

Digital Divide Data – Phnom Penh, Cambodia

Technology Consultant & Capacity Builder

01/2009 to 07/2009

- Successfully led the implementation of a new intranet to streamline communication for a global social enterprise and tied into the design of a capacity building framework, refining over time and guiding staff members in the implementation.
- Supervised and trained local staff of successors within two months to implement a new, highly technical system for use by over 500 employees, volunteers, and executives.

The Boston Globe/Boston.com – Boston, MA

- Front-End Web Developer 08/2005 to 12/2008
- Sales and Marketing Producer 08/2003 to 08/2005
- Operations Support Representative 09/2002 to 08/2003

Community Involvement & Volunteer Experience

Raleigh Oak Charter School - Raleigh, NC

Board Chair/Member

07/2018 to 02/2024

- Created foundational policy and procedure frameworks as a founding board member for North Carolina's first Waldorf-inspired public charter school.
- Utilized strong diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals to drive action in the school's initial years.
- Consistently apply qualities of integrity, credibility, and a passion for equity to strategic governance efforts through several staffing and board changes and pandemic-related decisions.

NCWIT Award for Aspirations in Computing - Application Reviewer

2016 to Present

- Review and score on average 20-30 applications from 9th-12th grade women, genderqueer, or non-binary students for their computing-related achievements and interests annually based on five qualities in four free-response questions.

Education

University of North Carolina – Kenan-Flagler Business School – Master of Business Administration, Chapel Hill, NC

- Kenan Institute Leadership Fellow; Warsky Fellowship Recipient; Business Communication Center Consultant; Net Impact

University of Massachusetts – Bachelor of Arts in Journalism, Amherst, MA

- Magna cum laude; Commonwealth Scholar; Division I Varsity Rowing, Collegiate Rowing Coaches Association (CRCA) National Scholar-Athlete

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

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☒ Library Commission

Please select your second Board preference: *

☒ Capital Area Workforce Development Board

Please select your third Board preference: *

☒ Open Space and Parks Advisory Committee

Please select your fourth Board preference: *

☒ Cary Planning and Zoning Board

Please select your fifth Board preference: *

☒ Cary Zoning Board of Adjustment

Please select your sixth Board preference: *

☒ Commission for Women

Gabby

First Name

McCutchen

Middle
Initial

Last Name

117 Keystone Drive

Street Address

Suite or Apt

Cary

City

NC

State

27513

Postal Code

What district do you live in?

None Selected

Mobile: (919) 414-6298

Primary Phone

Home: (919) 414-6298

Alternate Phone

mccutcheng@gmail.com

Email Address

Wake Technical Community
College

Employer

Provost, Arts & Sciences and
Scott Northern Wake
Campus

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Cary

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have lived in Wake County for 20 years and want to positively contribute to its success. I'm also the parent of a 14 year old Wake County native and Wake County Public School student, and I'm motivated to support her home. I have experience in strategic planning, mission-based policy development, strong communication skills, and evaluation that I can offer to my community.

Work Experience

Provost, Arts & Sciences and Scott Northern Wake Campus, Wake Technical Community College (2023-present) variety of academic roles with progressive leadership, Durham Technical Community College (2005-2023)

Volunteer Experience

Member, Council of Advisors, UNC World View (2024-present) Member, Collaborative Board, Durham Built2Last Innovations Lab (2022-2024) Parent Representative, School Improvement Plan Team, Farmington Woods Elementary School (2016-2022)

Education

Ed.D., Adult and Community College Education North Carolina State University, Raleigh, NC
Master of Arts, Teaching English to Speakers of Other Languages Portland State University, Portland, OR
Bachelor of Arts, English Samford University, Birmingham, AL

Comments

[McCutchen-CV-May2025.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Gabby McCutchen

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Dr. Gabby McCutchen
117 Keystone Drive □ Cary, NC 27513 □ (919) 414-6298 □
mccutcheng@gmail.com

Summary of Qualifications

- Effective communicator, project manager, leader, and administrator
- Experienced in developing curriculum for diverse groups of students, training faculty, and assessing student learning outcomes
- Deep knowledge and interest in developmental education reform, academic advising, high quality professional learning, instructional technologies, student wellness & basic needs, and change theories
- Committed to the mission of community colleges, learner-centered instruction, data-informed decision making, equitable student outcomes, and advocacy for adjunct and full-time faculty
- Strong positive work behaviors, including time management, technology skills, written and oral communication, consensus building, attention to detail, and ability to work under pressure

Education

Ed.D., Adult and Community College Education

North Carolina State University, Raleigh, NC
May 2023

Master of Arts, Teaching English to Speakers of Other Languages

Portland State University, Portland, OR
December 2003

Bachelor of Arts, English

Samford University, Birmingham, AL
December 1998

Professional Experience

Provost, Arts & Sciences and Scott Northern Wake Campus

Wake Technical Community College, Raleigh, NC
March 2023-present

Lead the Liberal Arts and Mathematics & Sciences divisions in a seamless collaboration that ensures the College provides equitable access to higher education supporting upward economic mobility for the diverse students of Wake County. Lead and support the effective operation of integrated campus services, including curriculum and workforce continuing education, early college, student services, business operations, information technology services, campus police department, facilities, and campus events.

Assistant Vice President, Academics and Guided Career Pathways

Durham Technical Community College, Durham, NC
March 2022-February 2023

Provided leadership and support for deans and other academic leaders in achieving the goals of the academic division of the college. Represented the academic division of the College on internal councils and committees and community activities. Provided leadership for the College's implementation of the BULLS Academies, a collaboration with

Made in Durham and the NC Biotechnology Center. Collaborated with Teaching-Learning Center to identify faculty development priorities. Supervised the library, tutorial services, Curriculum Support and Development, and College and Career Readiness programs.

Dean, Student Engagement, Transitions, and Academic Success

Durham Technical Community College, Durham, NC

August 2015-February 2022

Managed and supervised department initiatives, including budget, payroll, goal setting, and performance measures. Supported Chairs and Directors as they assigned, supervised, and evaluated full-time and part-time employees. Coordinated collaborations between Developmental Education, First-Year Experience, and Center for Academic Excellence (tutorial services), Library, and Student Engagement (including SGA, student life, Center for College and Community Service, and food pantry). Supervised departmental planning goals setting and achievement, academic program reviews, and service area reviews. Managed a \$1 million budget that included a mix of institutional funds, student activity fees, and various grants.

Instructor, College Success

Durham Technical Community College, Durham, NC

Fall 2006-Fall 2022

Teach goal discernment, learning strategies, and college culture to first-year college students in all degree programs. Teach a diverse student population, including academically underprepared, first generation, and international students. Facilitate students' development of meaningful academic and professional goals. Maintain expertise on statewide articulation agreements and workforce development opportunities.

Director, Teaching-Learning Center

Durham Technical Community College, Durham, NC

Fall 2008-Fall 2018

Planned, coordinated, presented, and evaluated professional development activities for faculty. Facilitated faculty development activities for college faculty, including New Faculty Orientation and Adjunct Teaching Institute. Published *Learning Matters*, a biennial scholarly journal featuring articles written by Durham Tech faculty about their practice. Facilitated the Teaching-Learning Conference, a biennial half-day event featuring a keynote speaker and concurrent sessions. Coordinated Faculty/Staff Interest Groups (FIGs), Scholarship of Teaching and Learning (SoTL), and Faculty Partners Offering Wisdom (FPOW) mentoring.

Assistant Dean, Student Engagement and Transitions

Durham Technical Community College, Durham, NC

January 2014-July 2015

Assisted in the management and supervision of department initiatives. Provided leadership and coordinated collaborations between Developmental Education, First-Year Experience, and College and Career Readiness programs and Student Development and Support department.

Chair, First-Year Experience

Durham Technical Community College, Durham, NC

Fall 2007-Spring 2014

Developed instructional activities, assignments, and assessments that support students' acclimations to college. Selected, trained, supervised, and supported full-time and part-time instructors. Scaled ACA instruction from three sections per semester in 2007 to 45 sections per semester in 2014.

Instructor, Developmental English

Durham Technical Community College, Durham, NC

Fall 2004-Spring 2008, Spring 2020

Taught academic writing skills to students who are underprepared for college coursework.

Instructor, English for Speakers of Other Languages

1999-2005

Fuqua School of Business, Duke University, Durham, NC

Provided group and individualized instruction on English language skills for international MBA students.

Portland Community College, Portland, OR

Taught job readiness and workforce development classes that incorporated job search skills, workplace communication and culture, and specialized vocabulary.

Calbert Institute, Santiago, Chile

Planned and taught lessons to adult students who worked for large international corporations.

Presentation Highlights

“Developmental Education Alignment Project (DEAP) at Wake Tech”

Wake Tech Community College, Fall 2025 (four presentations)

Co-presentation with Santrell Caison, Dean, Admissions and Outreach, and Cherise Millsaps, Department Head, Academic Foundations

“Adult Learning Theory: Primer and Practice”

Invited Plenary Presenter, Lilly Conference-Asheville, NC, August 2022

“Adult Learning Theory: 10 Evidence-Based Teaching Techniques to Put into Practice Today”

Invited Trainer, Ivy Tech Community College-Richmond Campus, February 2022

“Successful Pandemic Retention Efforts”

NC Student Development Personnel Association, Virtual Conference, November 2020

Co-presentation with Kimberly Bays, Director, Student Advising, Davidson County Community College, and Kerry Cantwell, Assistant Dean, Student Services, Durham Technical Community College

“RISE Wise Panel Discussion”

Pitt Community College, Greenville, NC, April 2019

“Service-Learning as Support for Community College Students’ Career Goal Discernment”

Annual Conference on the First-Year Experience, Las Vegas, NV, February 2019

Co-presentation with Erin Riney, Director, Student Engagement, Durham Technical Community College

“RISE and Shine: Preparing for a New Day in Developmental Education”

NC Community College System Conference, Raleigh, NC, October 2018

Co-presentation with LaRonda Lowery, Mathematics Program Director, Robeson Community College

“Scholarship of Teaching and Learning (SoTL) Projects That Support Students’ Pathways to Success”

NC Community College System Conference, Raleigh, NC, October 2016

Publication Highlights

- McCutchen, G. & Riney, E. (2025). *Success by Design*. Plymouth, MI: Macmillan Learning. 7th Ed.
- Cantwell, K. & McCutchen, G. (2017). Durham Technical Community College. in Skipper, T. (Ed.), *What makes the first-year seminar high impact? An exploration of effective educational practices* (pages 41-44). Columbia, SC: University of South Carolina, National Resource Center for the First-Year Experience and Students in Transition.
- McCutchen, G. & Riney, E. (2014). Improving student metacognition and self-regulation through a LASSI-based assignment. *LASSI in Action*. H&H Publishing.
- Bryant-Allen, T. & McCutchen, G. (2014). Assessing Learning for maximum benefit to students and instructors. *Learning Matters* 6, 20-24.
- McCutchen, G. (2010). Introduction to Communities of Learning, Inquiry and Practice at Durham Tech. *Learning Matters* 4, 5-10.

Academic Service Highlights

- Member, Executive Leadership Team, Wake Tech (2023-present)
- Member, Executive Vice President-Programs Council, Wake Tech (2023-present)
- Chair, Arts and Sciences Leadership Teams, Wake Tech (2023-present)
- Member, Artificial Intelligence Executive Council, Wake Tech (2025-present)
- Co-Chair, Teaching and Learning Council, Durham Tech (2022-2023)
- Member, SACSCOC 5th Year Report Writing Team, Durham Tech (2021-2023)
- Member, Leadership Council, Durham Tech (2015-2023)
- Chair, RISE Implementation Task Force, Durham Tech (2018-2020)
- Chair, Student Success Council, Durham Tech (2015-2017)
- Coordinator, Achieving the Dream Walmart PRESS for Completion Grant (2012-2014), Durham Tech;
- Nominee, 2014 Bellwether Award
- Ex-officio member, Adjunct Faculty Advisory Committee, Durham Tech (2010-2018)

Service Highlights to the Community and North Carolina Community College System

- Member, Steering Committee, North Carolina Association of Community College Instructional Administrators (NCACCIA) (2025-2027)
- Member, Council of Advisors, UNC World View (2024-present)
- Member, Collaborative Board, Durham Built2Last Innovations Lab (2022-2024)
- QEP Evaluator, On-Site Visiting Team, SACSCOC Member College (October 2021)
- North Carolina State University Doctorate in Education Fellow, Achieving the Dream 2020 DREAM Conference (February 2020)
- Membership Chair, North Carolina Organization for Student Success (NCOSS, formerly NCADE) (2018-2021)
- Featured Community Member, What Matters Annual Luncheon, Triangle Community Foundation (April 2018)
- Invited Presenter, Scholarship of Teaching and Learning Institute, NC Student Success Center (July 2017)
- QEP Outside Reader, Cape Fear Community College (June 2016)
- Parent Representative, School Improvement Plan Team, Farmington Woods Elementary School (2016-2022)

Select Professional Memberships

North Carolina Association of Community College Instructional Administrators (NCACCIA) (2025-present)
College Reading and Learning Association (CRLA) (2016-2022)
National Organization for Student Success (NOSS) (2004-2008, 2017-2022)
North Carolina Organization for Student Success (NCOSS) (2004-2008, 2015-2022)
Professional and Organizational Development (POD) Network in Higher Education (2014-2016)
American Association of Women in Community Colleges (AAWCC) (2004-2011)

Select Awards and Recognitions

Goodmon Fellow, Leadership Triangle (May 2025)
Recipient, Achieving the Dream Website Spotlight (May 19, 2014,
<http://achievingthedream.org/blog/13545/gabby-mccutchen-a-leading-force-in-fye-courses>)
Semifinalist, Excellence in Teaching First-Year Seminars, National Resource Center for First-Year Experience and Students in Transition (February 2013)
Nominee, Excellence in Teaching Award, State Board of Community Colleges (2007)
Recipient, Excellence in Teaching Award, Durham Technical Community College (April 2007)

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ Housing Authority

Please select your third Board preference: *

☒ None Selected

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

JessicaBPeacock

First NameMiddle InitialLast Name

209 Maple St.

Street AddressSuite or Apt

RaleighNC27610

CityStatePostal Code

What district do you live in?

None Selected

Mobile: (919) 810-5654

Primary PhoneAlternate Phone

Home: (919) 810-5654

jessbpeacock@gmail.com

Email Address

EmployerJob Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

As someone who has benefited from city and county programs for teen employment, housing, and small business I am committed to ensuring that Wake County remains the best place for families, for everyone.

Work Experience

Volunteer Experience

Education

Comments

[JPeacock_PolicyCommsI.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

Rep. Monika Johnson-Hostler

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Jessica Peacock

Raleigh, NC [willing to relocate] | 919.810.5654 | jessbpeacock@gmail.com

Energetic and strategic government affairs professional with 5+ years of experience in stakeholder engagement, public policy advocacy, and communications. Proven track record of developing and executing initiatives that enhance organizational influence and impact. Skilled in legislative outreach, community engagement, and managing strategic campaigns to advance policy priorities and strengthen public-private partnerships.

EDUCATION

M.A. | Elementary Education

North Carolina State University

B.A. | History & Anthropology

University of North Carolina at Chapel Hill

KEY SKILLS

Customer Retention & Engagement

Contract Renewal & Negotiation

CRM & Data Analysis (NeonOne,
Salesforce)

Relationship Management

Revenue Growth Strategies

Event Planning & Program Development

Strategic Communications & Copywriting

PROFESSIONAL EXPERIENCE

Policy Engagement Liaison | Feb 2023 - Present

Public School Forum of North Carolina | Raleigh, NC

- Develop and execute multi-channel marketing campaigns to drive awareness and engagement across key stakeholder groups.
- Develop strong relationships with key statewide governmental officials, local media and other high ranking external stakeholders to advance organization's policy priorities
- Collaborate with cross functional teams to publish education policy briefs, reports, and presentations to share findings and influence policymakers, and global business leaders
- Plan and manage regional and statewide events, increasing engagement by 25% through strategic event marketing and targeted outreach.
- Analyze program performance and report on key marketing KPIs, leading to streamlined initiatives that doubled partnerships and expanded regional programs statewide.
- Craft compelling brand messaging and content strategies, improving email marketing click-through rates by 20 percentage points.
- Build and nurture corporate partnerships, leveraging relationships to enhance brand visibility and program impact.
- Conduct competitive and market research to identify trends and inform strategic marketing decisions.

Math Teacher & Equity Team Chair | Aug 2017 - Feb 2023

Wake County Public School System | Raleigh, NC

- Designed and delivered engaging presentations, effectively communicating complex concepts to diverse audiences.
- Created and adapted curriculum materials to meet diverse learner needs, showcasing the ability to tailor messaging for different audience segments.
- Authored educational resources for families, reinforcing brand messaging and enhancing user engagement.
- Used data analysis and problem-solving skills to assess student progress, mirroring the analytical mindset needed for campaign performance tracking.
- Planned and executed school-wide events, applying project management skills to drive attendance and community engagement.

Profile

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☒ Library Commission

Please select your second Board preference: *

☒ None Selected

Please select your third Board preference: *

☒ None Selected

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Scott

First Name

Summers

Last Name

Middle
Initial

1107 Knollwood Dr

Street Address

Suite or Apt

Apex

City

NC

State

27502

Postal Code

What district do you live in?

None Selected

Mobile: (856) 237-3308

Primary Phone

Business: (919) 515-3191

Alternate Phone

sryansummers@gmail.com

Email Address

NC State University

Employer

Asst. Director, Media and
Education Technology
Resource Center

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Apex

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am interested in serving on a Commission for a variety of reasons, chief among them is the opportunity represent the public interest and advocate for more inclusive, open, and transparent operation of county government. Too often people think that government is something that "happens" to them instead of seeking an active role in the development and implementation of policies and procedures. I would like to serve on a Commission in order to demonstrate that any citizen can have a voice and be granted a seat at the table if they wish to see change in the administration of their community's well being. I believe in public service and am excited to play a role in the continued success and growth of Wake County. I would like to serve specifically on the Library Commission because the public library is one of our society's most cherished and important services. A public library is a place that accepts and represents all people as they are, promotes continued intellectual growth and the sharing of knowledge, and is a cornerstone of a free society. Whether a patron is researching genealogy, filling out tax forms, reading a New York Times Bestseller, tutoring a peer, or just relaxing in a quiet, comfortable place, the public library is a safe, accessible, and open venue for the varying needs of the public. In today's climate of book challenges and shrinking library budgets, it is more important now than it has ever been to have strong advocates for not only what the public library does, but what it represents. I am ready and eager to be that advocate on this Commission.

Work Experience

I have been a public servant for my entire professional career, including roles as a public school teacher, school librarian, and now teacher-librarian at NC State University. My ability to work with diverse populations with varying needs will serve me well as a Commissioner, and my specific expertise with libraries will prove invaluable as we advise on the operation of our public library system.

Volunteer Experience

I was named "one of the people shaping the future of libraries" as a 2024 Library Journal Mover and Shaker, and I have also served as the Secretary of the North Carolina School Library Media Association. My term began in January 2023 and ended in May 2024. I am also became a commissioned Notary Public for the State of North Carolina in March of 2020. My commission expires March 18, 2030. I previously served as a Chapter Advisor for Beta Theta Pi Fraternity at NC State, and I held that role for the 2013-2014 academic year.

Education

Master of Library and Information Studies, UNCG, August 2019 Bachelor of Arts, English, Michigan State University, May 2012 I am also a doctoral student in Instructional Technology Leadership at Appalachian State University.

Comments

[Scott Summers Resume May 2025 .pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Scott R. Summers

Apex, NC | (856) 237-3308 | sryansummers@gmail.com

Patron-focused librarian with 10+ collective years of professional teaching and library instruction experience. History of collaborative work, student support, and program development. Able to effectively communicate use of research methods, instructional technology tools, and resources to a diverse community of learners. Named one of the “people shaping the future of libraries” as a 2024 *Library Journal* Mover & Shaker.

Professional Experience

North Carolina State University, College of Education | Raleigh, NC

Assistant Director, Media and Education Technology Resource Center | May 2022 - present

- Instruct undergraduate and graduate students on information literacy, database searching, course and lesson design, and K-12 instructional technology integration in 15+ courses
- Design and deliver workshops in online, face-to-face, and hybrid formats, focusing on the use of educational technology and related curricular resources
- Advocate for library needs through grant applications, resulting in 10% increase in funded projects
- Apply knowledge of trends in technologies and print and digital media to meet the needs of faculty and students in a dynamic learning environment
- Manage collection of 20,000+ print materials, focusing on diversity, equity, inclusion, and belonging
- Customize a collection management plan to meet the recreational and informational reading needs and interests of a diverse campus community
- Maintain and troubleshoot a variety of technology resources, including programmable robots, makerspace technology, audiovisual equipment, and web based instructional tools and platforms

Wake County Public School System | Wake County, NC

Teacher and Librarian | October 2013 – May 2022

- Design ongoing professional development for staff, focusing on technology tools, classroom equity, and student collaboration, improving student engagement in the classroom
- Manage in-house Makerspace consisting of Glowforge laser cutter, Cricut machine, podcasting studio, iMac computers, audiovisual equipment, and additional technology and innovative design tools
- Collaborate with teachers to create and implement reading and literacy initiatives to increase book circulation numbers year over year with an average 21.2% annual increase
- Developed digital coursework and supplemental materials to create self-sufficient student library assistants with a 15% increase in shelving accuracy
- Maintain an effectively organized collection of 13,000+ books and online resources, supporting a wide range of curricula, grade levels, research needs, and reading interests
- Utilize a Professional Development Plan to reflect on teaching and professional practices to positively impact instructional methods, adjusting teaching style as necessary to facilitate student growth with 85% of students meeting or exceeding growth targets

Presentations

Fogle, L. B., & **Summers, S.** (2025, May 5). *If you build it, they will chat: Chatbots for elementary age students* [Conference presentation]. Building Engineers in K-5 Classrooms Conference, Greenville, NC.

Summers, S., & Fogle, L. B. (2025, March 6-7). *Carnival of coding: Beebots for elementary education* [Conference presentation]. North Carolina Technology in Education Society Conference, Raleigh, NC.

Fogle, L. B., & **Summers, S.**, (2025, March 6-7). *Beyond the beads: A Mardi Gras guide to finding helpful AI teacher tools* [Conference presentation]. North Carolina Technology in Education Society Conference, Raleigh, NC.

- Jones, J.S., Fogle, L.B., & **Summers, S.** (2025, March 6). *METRC of success: How the College of Education library supports elementary education* [Poster presentation]. NC State Conference on Faculty Excellence, Raleigh, NC.
- Fogle, L.B., & **Summers, S.** (2024, October 23). *Fetch the future: Artificial intelligence as your classroom companion* [Virtual conference presentation]. North Carolina Technology in Education Society Fall Virtual Conference.
- Summers, S.**, Giles, E., & Edwards, H. (2024, October 7-11). *Banned Books Week 2024* [Immersive exhibit]. D.H. Hill Jr. Library, North Carolina State University, Raleigh, NC.
- Summers, S.** (2024, October 2-4). *Hold onto your bots!* [Conference presentation]. North Carolina School Library Media Association Conference, Greensboro, NC.
- Fogle, L.B., Cannon, S., & **Summers, S.** (2024, September 18-20). *Tech integration 2.0: Elevating education with ISTE Standards* [Conference presentation]. North Carolina Association of Colleges for Teacher Education Fall Forum, Raleigh, NC.
- Summers, S.** (2024, June 29). *Get students protecting intellectual freedom for youth: An asynchronous primer for preservice teachers* [Poster presentation]. American Library Association Annual Conference, San Diego, CA.
- Fogle, L. B., & **Summers, S.** (2024, April 26). *Books + bots: What's the buzz?* [Conference presentation]. Building Engineers in K-5 Classrooms Conference, Raleigh, NC.
- Fogle, L. B., & **Summers, S.** (2024, March 6-8). *The danger zone: When your favorite ed tech tool gets "Goosed"* [Conference presentation]. North Carolina Technology in Education Society Conference, Raleigh, NC.
- Fogle, L. B., & **Summers, S.** (2024, March 6). *Digital bachelor: Which tech tool gets your rose?* [Conference presentation]. NC State Conference on Faculty Excellence, Raleigh, NC.
- Summers, S.** (2023, October 5-7). *Conjure collaboration with Google Arts & Culture* [Conference presentation]. North Carolina School Library Media Association Conference, Winston-Salem, NC.
- Summers, S.**, & Fogle, L.B. (2023, September 23). *Get S.P.I.F.F.Y.: Students protecting intellectual freedom for youth* [Virtual conference presentation]. North Carolina Technology in Education Society Maintaining Momentum Conference.
- Hessling, P., Fogle, L. B., & **Summers, S.** (2023, June 25-28). *Teaching in crises: A collaborative, asynchronous module* [Poster presentation]. International Society for Technology in Education Conference, Philadelphia, PA.
- Leavens, T., Fogle, L. B., & **Summers, S.** (2023, May 4-5). *The Perfect Square engineering challenge* [Conference presentation]. Building Engineers in K-5 Classrooms Conference, Pinehurst, NC.
- Summers, S.**, & Fogle, L. B. (2023, March 8-10). *Get smart with Google Arts & Culture* [Conference workshop]. North Carolina Technology in Education Society Conference, Raleigh, NC.
- Summers, S.** (2022, September 19-20, 23). *Banned books in the Visualization Studio* [Immersive exhibit]. D.H. Hill Jr. Library, North Carolina State University, Raleigh, NC.

Education and Certification

Doctor of Education, Instructional Technology | Appalachian State University, Expected Spring 2028

Master of Library and Information Studies | University of North Carolina at Greensboro, 2019

Bachelor of Arts, English | Michigan State University, 2012

NC Professional Educator's License | North Carolina Department of Public Instruction, 2013

- K-12 Media Specialist, 6-12 English Language Arts, 6-12 Social Studies

NC Notary Public | Commissioned March 19, 2020

Memberships & Service

Member | American Library Association, American Association of School Librarians, North Carolina School Library Media Association

Contestant | Jeopardy! Season 41, Episode #9324, aired May 1, 2025

Jurist | 2025 Lemony Snicket Prize for Noble Librarians Faced With Adversity | American Library Association

Moderator | Banned Books Week Panel Discussion | September 26, 2024 | DH Hill Jr. Library, Raleigh, NC

Panelist | Banned Books Week 2024 Panel Discussion | September 24, 2024 | So & So Books, Raleigh, NC

Secretary | North Carolina School Library Media Association | January 2023 - May 2024

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Human Services Board

Please select your second Board preference: *

☒ Library Commission

Please select your third Board preference: *

☒ Capital Area Workforce Development Board

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Abigail

First Name

Middle Initial

Roush

Last Name

8829 Juaquin Ln

Street Address

Suite or Apt

Raleigh

City

NC

State

27603

Postal Code

What district do you live in?

None Selected

Mobile: (864) 991-5802

Primary Phone

Mobile: (864) 991-5802

Alternate Phone

abigailroush1@gmail.com

Email Address

S&P Global

Employer

Product Manager

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

The Triangle has been my home for eight years, and I've developed a deep appreciation for everything this community has to offer. I'm excited by the region's growth and potential, and I'm passionate about supporting our diverse population. I believe all residents should have access to essential resources, including social services, food, housing, healthcare, and economic opportunities. I am eager to contribute in a more direct and meaningful way, helping to address these needs and ensure the well-being of our neighbors.

Work Experience

My career has centered around supporting Investor Relations professionals, starting in advisory and consulting roles, progressing into customer success, and now in product management. Throughout, I've led cross-functional teams, shaped strategic communication plans, and managed competing priorities to ensure critical projects reach completion. My product development experience emphasizes continuous improvement—incorporating feedback and iterating on previous work to achieve better outcomes. This mindset of adaptability, collaboration, and progress is what I will bring to the Health & Human Services Board, Library Commission, or Workforce Development Board.

Volunteer Experience

I have been a long-time volunteer with a Raleigh-based nonprofit, Designed For Joy since its founding in 2017, and I currently serve as a member of the Executive Board. Designed For Joy provides a transitional work experience that offers stability through immediate employment and support to women in crisis, addressing challenges like homelessness, food insecurity, domestic violence, trafficking, addiction, and interactions with the justice system. Through this role, I've gained firsthand insight into the gaps in our public services, which has strengthened my commitment to being more involved. Additionally, I volunteer as an affordable housing advocate with Habitat for Humanity of Wake County, and work with the SPCA of Wake County and the Food Bank of Central & Eastern NC.

Education

I hold a Bachelor of Arts in Mathematics and a Bachelor of Arts in Economics from Winthrop University (May 2016), as well as a Graduate Certificate in Quantitative Business Economics from the University of North Carolina at Greensboro (2022).

Comments

[AbigailRoush_Resume_WakeCoBoardsCommissions.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

WakeUP Wake County website

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Abigail Roush



ABIGAIL ROUSH

(864) 991-5802 | abigailroush1@gmail.com | <https://www.linkedin.com/in/abigailroush/>

Dynamic and solution-oriented professional with extensive experience in stakeholder collaboration, data analysis, and product management. Passionate about leveraging economic and public policy to drive systemic change and community empowerment, with a strong track record of leading community-focused initiatives. Adept at integrating financial strategy with nonprofit goals to foster economic justice, advance social equity, and create lasting community impact.

EXPERIENCE

S&P Global | Raleigh, NC

Product Manager – Investor Relations Digital | Sep 2023 – Present

- Lead a cross functional & multicultural team that owns internally-used onboarding products supporting the digital transformation and adoption of our B2B investor relations workflow management tool.
- Develop clear product requirements, user stories, and acceptance criteria to deliver features using Agile methodology.
- Communicate roadmap to Product leadership and internal stakeholders, driving alignment and understanding of value.
- Strategize with leaders across Product, Technology, Sales, Client Services, and StratOps to prioritize our product roadmap and define our approach to migrate clients from legacy product to new, enhanced offering.
 - Devised data reporting tools via PowerBI dashboards to track migration progress and drive future decision-making.
 - Provide up-to-date onboarding documentation and training to Product and Client Services.
- Designed and established request process for internal access to direct application & admin tools to enhance data security and improve auditing/reporting.

Client Services Senior Associate, Team Lead – Research, Advisory & Specialty Solutions | Sep 2019 – Sep 2023

- Hired and onboarded four new team members in a new center of excellence: Islamabad, Pakistan. Trained the team on our digital Investor Relations workflows, customer service practices, and tools such as Salesforce and Cisco Finesse.
- Revamped the Client Services training program, clarifying our goals, updating our course evaluations, and migrating our program to another platform.
- Established documentation for workflow guides, best practices, and team structure organization.

IHS Markit (Acquired by S&P Global) | Raleigh, NC

Associate – Research and Analysis | Jun 2016 – Jan 2019

- Provided technology-sector investor relations teams with actionable insights on equity markets, shareholder movements, and investor behavior to inform corporate decision-making.
- Collaborated with C-suite executives and boards to address critical challenges through data-driven analysis.
- Conducted detailed market research leveraging tools like FactSet, Morningstar, and Excel to produce tailored reports and shareholder management recommendations.

COMMUNITY ENGAGEMENT

Designed For Joy | Raleigh, NC

Board Member, Fundraising Committee Chair | Jan 2024 – Present

President of the Founding Giving Circle

- **Board Engagement & Strategic Vision:** Actively contribute to shaping the strategic direction of the organization as a highly engaged and collaborative board member. Championed DEI initiatives to foster inclusive community programs.
- **Development Campaigns:** Executed a 6-week giving campaign, crafting the theme, narrative, and content to inspire donor engagement. Created an annual calendar to align fundraising, marketing, and advocacy efforts on economic justice.
- **Fundraising Leadership:** Organized a silent auction for the organization's largest annual fundraiser, successfully raising \$17K for employment programs, and secured over \$10K in direct investments through grant applications.
- **Mission Advocacy & Partnerships:** Champion the organization's mission by sharing its work with my network, securing new supporters, and established a \$44K corporate partnership with S&P Global to expand community reach and impact.

Women's Initiative for Networking & Success (WINS), Mid-Atlantic | S&P Global

Board Member, Nonprofit Partner Management & Volunteer Coordinator | Mar 2023 – Present

- Form strategic partnerships with nonprofits to align DEI initiatives and mission-driven work with corporate resources.
- Coordinate volunteer efforts and professional development workshops, promoting economic empowerment.

Habitat for Humanity of Wake County | Raleigh, NC

Affordable Housing Advocate | Jan 2025 – Present

Food Bank of Central & Eastern North Carolina | Raleigh, NC

Distribution & Community Garden Volunteer | Jul 2021 – Present

EDUCATION

University of North Carolina at Greensboro, Spring 2022 | Graduate Certificate in Quantitative Business Economics

Relevant Coursework – Economic Policies & Impact on Global Outcomes, Data Methods in Economics, Predictive Analytics, Time Series & Forecasting

Winthrop University, Class of 2016 | Bachelor of Arts in Mathematics, Bachelor of Arts in Economics, GPA: 3.859

RECENT PROJECTS

- User Management & Data Control Hub: manages data security and integrity for three internal & external tools.
- CRM Data Migration Tool: enables data readiness for 800 clients, a critical step in the overarching migration process from our legacy product to our new IR workflow management tool.
- CRM Data Import Tool: new innovation designed to automate activity logging and participant matching.
- Authentication Migration Project: coordinated full migration of authentication methods for our flagship application & managed communication plan to internal stakeholders.
- Pendo Admin: established Pendo (product analytics) strategy and governance guidelines for in-app guides and pop-ups. Currently hold 8 certifications from Pendo, including: Product-Led, AI for Product Management, Product Analytics, Digital Adoption, Radical Product Thinking: Vision Setting

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ Commission for Women

Please select your third Board preference: *

☒ None Selected

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Hailey

First Name

Klabo

Last Name

Middle
Initial

107 Agassi Ct

Street Address

Suite or Apt

Cary

City

NC

State

27511

Postal Code

What district do you live in?

None Selected

Home: (319) 936-0954

Primary Phone

Business: (919) 890-4145

Alternate Phone

hailey.klabo@gmail.com

Email Address

Parker Poe Adams &
Bernstein LLP

Employer

Attorney

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Cary

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am interested in serving my community, particularly through the Library Commission. I believe firmly that public libraries are one of our greatest public goods, which serve and nourish every single one of our citizens. Some of my fondest memories growing up were going to the library with my mom, and I hope to carry on that love and tradition with my own daughter. Similarly, it would be an honor to serve on the Commission for Women, to help our community support women in their personal and professional lives.

Work Experience

I attended UNC School of Law, graduating in 2019. I worked as a judicial clerk for the Honorable William L. Osteen, Jr. for the United States District Court for the Middle District of North Carolina from 2019-2020. I served on President Biden's transition team from September 2020-January 2021. I worked as a corporate restructuring attorney at Davis Polk & Wardwell LLP in New York from February 2021-September 2024. I have been employed by Parker Poe Adams & Bernstein LLP as an attorney since October 2024.

Volunteer Experience

I volunteered throughout high school in Iowa for a variety of groups (Ronald McDonald House, YMCA Camp Wapsie).

Education

Davidson College, BA in Gender & Sexuality Studies, class of 2016 UNC School of Law, JD, class of 2019

Comments

I am interested in any position on the commissions indicated for which I would qualify.

[Hailey_Klabo_Resume.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Hailey Klabo

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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HAILEY WREN KLABO

107 Agassi Court, Cary, NC 27511 | 319.936.0954 | hailey.klabo@gmail.com

EDUCATION

University of North Carolina School of Law, Chapel Hill, NC

Juris Doctor, May 2019

GPA: 3.93; Class Rank: 5 out of 206

Activities: *North Carolina Law Review*, Articles Editor; Carolina Public Interest Law Organization, President, March 2017–April 2018

Honors: Certificate of Merit for the Highest Grade: Research, Reasoning, Writing, and Advocacy II, Spring 2017; Recipient of the American College of Bankruptcy's Distinguished Bankruptcy Law Student Award, 2019

Davidson College, Davidson, NC

Bachelor of Arts with Honors in Gender and Sexuality Studies, May 2016

GPA: 3.44

EXPERIENCE

Parker Poe Adams & Bernstein LLP, Raleigh, NC

Financial Restructuring & Insolvency Associate, October 2024–Present

Represent creditors and other parties in connection with bankruptcy cases, out-of-court restructurings, financings and workouts. Draft and negotiate transaction documents, pleadings and briefs. Conduct extensive legal research and draft memoranda on a variety of bankruptcy and litigation issues.

Davis Polk & Wardwell LLP, New York, NY

Restructuring Associate, February 2021–September 2024; *Summer Associate*, May–August 2018

Represented debtors, creditors and other parties in connection with bankruptcy cases and restructuring transactions.

Biden-Harris Transition Team, Washington, DC

Vetting Attorney, September 2020–January 2021

Vetted candidates for the Biden-Harris transition team and the Biden Administration.

The Hon. William Osteen, Jr., U.S. District Court for the Middle District of North Carolina, Greensboro, NC

Judicial Clerk, August 2019–August 2020

Conducted legal research, prepared bench memoranda, and drafted opinions.

The Hon. Benjamin Kahn, U.S. Bankruptcy Court for the Middle District of North Carolina, Greensboro, NC

Judicial Extern, January–May 2019

Conducted legal research, reviewed submitted orders and drafted proposed orders, and attended weekly motion calendars and monthly confirmation calendars.

University of North Carolina School of Law, Chapel Hill, NC

Research Assistant for Professor Michael Gerhardt, August 2017–May 2019

Conducted research and drafted memoranda for various legal articles and books.

Legal Momentum, New York, NY

Legal Intern, June–August 2017

Conducted legal research and drafted memoranda on Title IX and sexual misconduct on college campuses.

The Hon. Albert Diaz, U.S. Court of Appeals for the Fourth Circuit, Charlotte, NC

Judicial Intern, May–June 2017

Researched and analyzed statutes and case law, drafted memoranda, and made suggestions for rulings in criminal and civil cases.

ADMISSIONS

North Carolina, New York

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Planning Board

Please select your second Board preference: *

☒ Capital Area Workforce Development Board

Please select your third Board preference: *

☒ Wake Technical Community College Board of Trustees

Please select your fourth Board preference: *

☒ Open Space and Parks Advisory Committee

Please select your fifth Board preference: *

☒ Library Commission

Please select your sixth Board preference: *

☒ City of Raleigh Planning Commission

Daniel

First Name

Gilligan

Last Name

Middle
Initial

6401 Rushingbrook Drive

Street Address

Suite or Apt

Raleigh

City

NC

State

27612

Postal Code

What district do you live in?

None Selected

Home: (919) 271-5137

Primary Phone

Home: (919) 271-5137

Alternate Phone

danielgilligan@gmail.com

Email Address

Office of NC Lt. Governor
Hunt

Employer

Government Affairs Director

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

To Members of the Commission: I remember my first swim lesson when I was about 4 years old in Optimist pool. I remember getting that big yellow Wake County Public Libraries card with the Cub Scouts in 4th grade. I remember how excited I was the first time I made it past the waitlist for an intro to pottery class at Sertoma. After growing up in Raleigh and attending NC State, I left to travel the world. I came back a few years later and after living a few other places, truly appreciated what a great place my parents had chosen to settle. When I moved back to the area as an adult, I chose where to live and later buy a home based on greenway access. Wake Public Schools and NC State provided a foundation that led to a doctorate and successful career. Over the last 20 years, I've been an educator and gotten to advise public officials from county commissioner to governors and senators in 17 states. I've also led policy think tanks and advised CEOs on tech policy. While that professional experience with public policy is important it can feel removed from direct impact on my community. Most importantly, as someone who grew up in Raleigh and now built my adult life here, I understand both our challenges and what makes us unique. I've seen the area grow from a sleepy suburban commuter town to the No.1 best performing large metro - I want to preserve what makes us a great place live while continuing to welcome new members of our community. As an adult, I appreciate how important the public services threaded through my life here are. The quality of life and community built in Wake don't happen by chance but by deliberate choices that builds and attracts a strong workforce. I now seek the opportunity to not just give back but help chart a path forward that builds on the shared values that made us all want to live here. I want to help find balanced solutions that preserve the quality of life that make this a place so many people want to live, and continue to expand economic opportunities. I believe serving on advisory committees is a new opportunity for me to not just bring my experience but learn even more about our incredible community. Thank you for your consideration, -Daniel Gilligan, PhD

Work Experience

I have public policy experience across advising public officials from local to federal level and helping tech companies navigate complex regulatory environments over the last 20 years. As an educator I have taught courses on public policy and international studies. While I have done work in 17 states, the bulk of it has been here in my home of North Carolina. I'd love to leverage that variety of experience to meet the complex challenges our region faces - finding common ground solutions that preserve what makes this a thriving place to live while still welcoming new members of our community.

Volunteer Experience

I've led two non-profits based in North Carolina focused on civic engagement. Most recently, I have volunteered helping sort, organize, and pack donations locally for our neighbors out west impacted by Hurricane Helene, and previously volunteered with the Salvation Army doing similar work with food distribution and holiday toy distribution.

Education

PhD, MA, Politics, Global Communications - Durham University (United Kingdom) BA, Political Science/Economics - North Carolina State University (Raleigh, NC, USA) Diploma, Wake Forest-Rolesville High School Google Professional Certificate, Project Management

Comments

[Daniel_Gilligan_Resume.pdf](#)

Upload a Resume

[Daniel_Gilligan_-_](#)

[Letter_of_Interest_-_](#)

[Wake_County.pdf](#)

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Current Wake County Volunteer

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Daniel Gilligan

Summary

Policy advisor to Governors, CEOs, Attorneys General, and legislators in 17 different states. Tech industry experience facilitating a nation-wide advocacy coalition that passed sustainability legislation in 6 states, while spurring federal regulatory action.

Experience

Avante Health Solutions/Transtate Equipment Company

Government Relations and Public Affairs

September 2021 – Present

- Directly advise CEO and organizational leadership on government relations and public affairs while facing major federal legal challenge from global multi-national company.
- Collaboration with a US-wide coalition of trade associations and advocacy groups on “Right to Repair” campaign that garnered a favorable Federal Trade Commission ruling, Presidential Executive Order, and state legislative action in CA, CO, ME, MN NY, OR.
- Coordinated public affairs around litigation that set legal precedent in competition law.
- Developed advocacy strategy and internal policy on issues including AI, data privacy, intellectual property, competition, and clean energy to adapt to global regulatory environments.
- Monitoring and policy analysis of regulatory developments, industry trends, and state regulations in EU and US, provide strategic advice to leadership on potential impacts for tech company.
- Cross-functional strategic planning and integrated communications across media relations, legal, and policy to ensure alignment of messaging and business objectives.

Gilligan Policy Solutions

Public Policy and Communications Consultant

December 2008 – Present

- Public policy and strategic communications consultant with experience in the US (federal level and in 17 different states), EU, and Central America.
- Public sector clients included: Gov. Roy Cooper (NC), Sen. Ed Markey (MA), AG Josh Stein (NC), AG Kathy Jennings (DE), NC Sen. Rachel Hunt, Fair Fight Action.
- Private sector clients in industries including clean energy, resource extraction, and tech.
- Crisis communications on closest US gubernatorial race in 4 different election cycles.

- Led policy advocacy efforts that fostered wins for clients in states as culturally different as Massachusetts and West Virginia during the same election cycle.
- Prepared public and private sector executives for live televised debates, media events, depositions, and government hearings.
- Manage projects and building teams from a variety of positional authorities on cross-functional teams in fast-paced environments.

Think NC First

Policy Director

November 2014 – June 2020

- Organizational leadership of think tank with a cross-functional team of 7 direct reports.
- Public affairs management around litigation on constitutional challenges, civil rights, election law, and redistricting.
- Coached policy makers, civil society leaders, and elected officials to articulate complex policy to a variety of stakeholders including non-technical audiences.
- Government relations on a range of issues with an emphasis on the intersection of government policy and innovation on transportation and infrastructure, public health, public education, clean energy, environmental regulations, and sustainability.
- Research and development of over \$23M in paid media communications for coalition partners and users through multi-modal public opinion and behavioral research.

Education

PhD, MA, Politics, Global Communications - Durham University (United Kingdom)

BA, Political Science/Economics - North Carolina State University (Raleigh, NC, USA)

Google Professional Certificate, Project Management

Daniel Gilligan, PhD
Raleigh, NC
danielgilligan@gmail.com
+1 (919) 271-5137

March 9, 2025

To Members of the Commission:

I remember my first swim lesson when I was about 4 years old in Optimist pool. I remember getting that big yellow Wake County Public Libraries card with the Cub Scouts in 4th grade. I remember how excited I was the first time I made it past the waitlist for an intro to pottery class at Sertoma. After growing up in Raleigh and attending NC State, I left to travel the world. I came back a few years later and after living a few other places, truly appreciated what a great place my parents had chosen to settle. When I moved back to the area as an adult, I chose where to live and later buy a home based on greenway access.

Wake Public Schools and NC State provided a foundation that led to a doctorate and successful career. Over the last 20 years, I've been an educator and gotten to advise public officials from county commissioners to governors and senators in 17 states. I've also led policy think tanks and advised CEOs on tech policy. While that professional experience with public policy is important it can feel removed from direct impact on my community. Most importantly, as someone who grew up in Raleigh and now built my adult life here, I understand both our challenges and what makes us unique. I've seen the area grow from a sleepy suburban commuter town to the No.1 best performing large metro for tech and growth. I want to continue to invest in the things that make Wake a great and distinct place to live, and still continue to welcome new members of our community.

As an adult, I appreciate how important the public services threaded through my life here are. The quality of life and community built in Wake don't happen by chance but by deliberate choices that build and attract a strong workforce. I now seek the opportunity to not just give back but help chart a path forward that builds on the shared values that made us all want to live here. I want to help find balanced solutions that preserve the quality of life that make this a place so many people want to live and continue to expand economic opportunities. I believe serving on advisory committees for Planning and/or Open Spaces and Parks is a new opportunity for me to not just offer my experience but learn even more about our incredible community.

Thank you for your consideration,
-Daniel Gilligan, PhD

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ Library Commission

Please select your third Board preference: *

☒ Library Commission

Please select your fourth Board preference: *

☒ Library Commission

Please select your fifth Board preference: *

☒ Library Commission

Please select your sixth Board preference: *

☒ Library Commission

Andrew

First Name

Beal

Last Name

Middle
Initial

8203 Beaded Stone St

Street Address

Suite or Apt

Raleigh

City

NC

State

27613

Postal Code

What district do you live in?

None Selected

Home: (919) 802-0566

Primary Phone

Home: (919) 802-0561

Alternate Phone

andrew.w.beal@gmail.com

Email Address

North Carolina Department
of Commerce

Employer

Communications Manager

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am writing to submit my name for consideration for appointment to the Library Commission, in case a vacancy should arise. I am a longtime customer/patron of both the Wake County Public Libraries (my local site being the Leesville library) and public libraries in other counties in which I have lived. I value the public library as an institution for the benefit of all the county's residents, and as part of the overall educational program of North Carolina. My work experience in government, workforce development and higher education has reinforced my commitment to protecting and strengthening accessible library services for all the people of the county. If you should need additional information, please do not hesitate to contact me at andrew.w.beal@gmail.com. Thank you for your consideration.

Work Experience

North Carolina Department of Commerce, Raleigh, NC: Communications Manager, Division of Workforce Solutions (2018 - present); Vance-Granville Community College, Henderson, NC: Adjunct Instructor of Political Science (2013 - present) and full-time Public Information Officer (2006-2018); Caldwell County Department of Social Services, Lenoir, NC: Special Projects/Public Information Coordinator (2005-2006)

Volunteer Experience

Deacon, First Presbyterian Church, Raleigh (Board Chair, 2017) Member & Secretary, Franklin County Board of Elections (2018-2019) Member, Leadership Vance Steering Committee (2008-2018) Graduate, Leadership Vance, a program of the Henderson-Vance Chamber of Commerce (2008) Member, Public Relations, Information & Marketing Association of the North Carolina Community College System (2007-2018; Webmaster, 2008-2010)

Education

ABJ, University of Georgia; M.A. in Political Science, Virginia Polytechnic Institute & State University

Comments

[awbresume2024.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Andrew Beal

ANDREW W. BEAL
andrew.w.beal@gmail.com
8203 Beaded Stone Street, Raleigh, NC 27613
Phone (919) 802-0566

Work Experience **North Carolina Department of Commerce**, Raleigh, NC (April 2018 - present)

- Communications Manager, Division of Workforce Solutions
- Wrote press releases, newsletters and other materials; managed social media presence; photographed events; uploaded and edited content for agency website
- Drafted speeches/talking points for executives, including the Secretary of Commerce and the Governor of North Carolina
- Member, Executive Leadership Team for the N.C. Division of Workforce Solutions; Member, NCWorks Partnership Conference Planning Committee; Member, Diversity, Equity & Inclusion (DEI) Committee

Vance-Granville Community College, Henderson, NC (Aug. 2013 - present)

- Adjunct Instructor of Political Science
- Developed the college's first online American Government course

Vance-Granville Community College, Henderson, NC (July 2006 - April 2018)

- Public Information Officer
- Wrote press releases, annual reports, newsletters, speeches, television programming and other informational/marketing materials; maintained media relations; photographed college events; managed the college's social media presence; uploaded and edited content on college website; member, Faculty/Staff Council, 2012-2016 (Secretary, 2012-14); member, Grants Committee, 2015-2016; member, ADA Compliance committee, 2016-present; member, SACSCOC 5th-Year Review Team, 2016-present; co-chair, Endowment Fund Employee Drive, 2017

Caldwell County Department of Social Services, Lenoir, NC (Feb. 2005-June 2006)

- Special Projects/Public Information Coordinator
- Maintained media relations; maintained the agency website; edited the agency newsletter; wrote press releases, public service announcements, annual reports, and other informational materials; hosted and produced local cable television program

Jim Harrell for US Congress, Elkin, NC (June 2004-November 2004)

- Communications Director
- Wrote or edited press releases, e-mail newsletters, radio ad scripts and other materials; managed the campaign website; interacted with members of the local media; performed various office duties

Education

Virginia Polytechnic Institute & State University, Blacksburg, VA (Jan. 2010 - May 2013)

- M.A. in Political Science
- GPA: 3.91/4.00

University of Georgia, Athens, GA (August 2000-May 2004)

- Bachelor of Arts in Journalism (ABJ) in Telecommunication Arts from Grady College of Journalism and Mass Communication
- Minor: History
- Honors Program graduate; Charter Scholarship; Presidential Scholar; Dean's List; Golden Key International Honour Society
- GPA: 3.94/4.00; *Summa cum laude*

Community Involvement

- Deacon, First Presbyterian Church, Raleigh (Board Chair, 2017)
- Member & Secretary, Franklin County Board of Elections (2018-2019)
- Member, *Leadership Vance* Steering Committee (2008-2018)
- Graduate, *Leadership Vance*, a program of the Henderson-Vance Chamber of Commerce (2008)
- Member, Public Relations, Information & Marketing Association of the North Carolina Community College System (2007-2018; Webmaster, 2008-2010)

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Historic Preservation Commission

Please select your second Board preference: *

☒ Yates Mill Park Advisory Board

Please select your third Board preference: *

☒ Library Commission

Please select your fourth Board preference: *

☒ Water Partnership

Please select your fifth Board preference: *

☒ Board of Adjustment

Please select your sixth Board preference: *

☒ City of Raleigh Board of Adjustment

Byron

First Name

Rush-Frazelle

Last Name

Middle
Initial

409 N. East Street

Street Address

Suite or Apt

Raleigh

City

NC

State

27604

Postal Code

What district do you live in?

None Selected

Home: (910) 330-5153

Primary Phone

Home: (910) 330-5153

Alternate Phone

sbfrazelle@gmail.com

Email Address

NC Administrative Office of
the Courts

Employer

Judicial Fellow

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

My wife and I have settled in Raleigh and now that we just got married, we are looking to become more involved in the greater Raleigh area. We both are local government people, I work for the State and my wife works for the City of Raleigh, and we are just looking to get on the ground and do more for our community. Little decisions make a big difference in the daily lives of people, and I would like to join a commission or board in order to make the City and County a better place.

Work Experience

Before I went to law school I had varied experience, primarily working as a copyeditor for a science journal, but also working part-time for the Carrboro Parks and Rec Department, where I helped out with parades, events, and mostly youth sports as a referee and an umpire. I also worked with Theatre Delta and traveled to many colleges and high schools to spread awareness of underage drinking and bystander intervention. In law school, I focused my experiences in local government: While interning with a policy organization, I researched intensively managed retreat and a local government ordinance passed to assist homeowners facing rising seawaters; I interned with the Town of Cary, and worked on several local issues there; and I worked briefly in transactional law both in and after law school, where I learned more about affordable housing transactions and local government's role in those transactions (and also that I do not belong in a transactional private practice). As a Judicial Fellow, I assist trial judges throughout North Carolina on research questions and resolving litigation disputes, and my work in this role has been lauded by many of the judges I have served.

Volunteer Experience

Besides my paid work with the Town of Carrboro as a referee/umpire and with Theatre Delta as an educator, I have volunteered briefly with the Land Loss Prevention Project and worked to develop a memo for local farmers on LLC formation. In law school, I volunteered as the president of Student Legal Services, and provided undergraduate students with legal information to help them make decisions on disciplinary or minor legal issues they would be facing.

Education

UNC-Chapel Hill, BA in Dramatic Arts and Political Science '16; William & Mary Law School, '22

Comments

[S. Byron Frazlle - Resume.pdf](#)

Upload a Resume

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Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Byron Rush-Frazelle

S. BYRON FRAZELLE

✉ sbfrazelle@gmail.com | ☎ (910) 330-5153 | 🏠 Raleigh, NC

EXPERIENCE

Administrative Office of the Courts, Raleigh, North Carolina

Judicial Fellow

July 2023 to Present

Routinely assist Superior and District Court judges on quick-turnaround legal questions through research support and drafting orders. Helped resolve discovery disputes through conducting intensive analysis of documents submitted for *in camera* review, including thousands of emails and attorney time records. Supported administration of three-judge panels, including briefing judges ahead of status conferences, calendaring hearings, and drafting orders. Developed primer on § 1-267.1 transfers. Developed and currently administering a monthly Fellowship newsletter sent to all judges and court officials in North Carolina.

Land Loss Prevention Project, Durham, North Carolina

Volunteer

March 2023 to July 2023

Provided research support for a project on the benefits of organizing an LLC for farmers and landowners.

Ellinger & Carr, Raleigh, North Carolina

Associate

May 2022 to March 2023

Developed template loan documents for first-time homebuyer programs for municipalities and non-profit housing organizations. Supported lender's counsel for municipal lenders, including drafting loan documents and reviewing and gathering due diligence materials.

Summer Associate & Clerk

May 2021 to August 2021

Assisted in review of multiple e-discovery materials and prepared memoranda on North Carolina discovery and privilege law to support ongoing contract dispute.

National Agricultural Law Center, Fayetteville, Arkansas

Research Fellow

May 2021 to December 2021

Researched and authored legal bulletin for farmers explaining business formation, including benefits of incorporation.

Town of Cary, Cary, North Carolina

Extern

January 2021 to May 2021

Prepared formal memoranda on municipal property law, including municipal leases and dedication law in North Carolina.

Wetlands Watch, Norfolk, Virginia

Legal Intern

May 2020 to August 2020

Authored a white paper examining coastal conservation easement valuation issues from a landowner perspective. Developed reports on "rolling" easement legislation and examples throughout the country. Created a guide on open space preservation options for local governments.

William and Mary Law School, Williamsburg, Virginia

Research Assistant

June 2020 to July 2020

Developed reports that collated and reviewed tort reform legislation from the 116th Congressional session.

EDUCATION

William & Mary Law School

J.D. May 2022

UNC-Chapel Hill

B.A. May 2016

BAR ADMISSION

North Carolina 2022

Bar ID: 59771

HONORS & AWARDS

William & Mary Law Moot Court

William & Mary Environmental
Law and Policy Review

Best Student Note – William &
Mary Environmental Law and
Policy Review

Student Fellow at William &
Mary Center for the Study of Law
and Markets

PUBLICATIONS

**Alternative Solutions for
Government Intervention in
Climate Crisis Markets: Price
Gouging and the Pandemic Egg
Market Case Study**, 46 Wm. &
Mary Envtl. L. & Pol'y Rev. 283
(2021)

INTERESTS

Philosophy blog (*Turning 30 with
Aristotle*); running; Shakespeare's
histories; National Women's Soccer
League