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Memorandum of Understanding (MOU): National League of Cities' Census + Local Democracy Grant, Between National League of Cities and WAKE COUNTY, NC

Sharon Peterson

**Long Range Planning Administrator, Planning, Development, & Inspections Division
Wake County Government
336 Fayetteville St. P.O. Box 550
Raleigh, NC 27602**

Dear Sharon Peterson,

Congratulations on your award! The National League of Cities' (NLC) Census and Local Democracy Initiative is pleased to provide a grant of \$10,000 to the Wake County Government to support the following two objectives:

- 1) Extend their get-out-the-count (GOTC) outreach through the end of the 2020 Census count (09/30/2020 as of RFP launch date), and,
- 2) Deepen census education and civic engagement with historically undercounted groups by leveraging the momentum, infrastructure, and network of trusted community partners established in their 2020 Census.

By accepting this grant, you agree to:

- Implement one or more local democracy program ideas from the ["8 Ideas for Census & Local Democracy"](#) document – all are examples of ways to support census education and civic engagement; or, implement your own proposed idea.
- If applicable, spend at least some portion of funds on 2020 Census GOTC in low response areas ([reference CUNY Hard-To-Count Map](#)).
- Ensure that at least one staff person attends every Local Democracy Initiative webinar, scheduled about every other week, with topics ranging from census to civic engagement to elections implementation. Please register for the series [here](#).

- Participate in one (1) progress call with NLC staff to apprise us of implementation progress, including anecdotal successes, setbacks or unexpected challenges, and staffing changes.
- Respond to final report survey after conclusion of the grant performance period, including a “Lessons Learned” assessment of your 2020 census outreach
- Spend all funds or return to NLC any remaining unused funds by the end of the grant performance period.

Please note that the grant performance period is from the date of signing through 12/31/2020.

Upon receipt of this MOU and any other required documents, NLC will disburse all funds in a single payment via direct deposit. Funds can be expected to arrive within 7-10 business days after we receive all required documents. Note, please confirm receipt of funds.

For any grant related questions, please contact Alejandro Manzanares, Grants Operations Program Manager, at manzanares@nlc.org.

If you have any questions or would like more information around Local Democracy & Census Programming, please contact Miki Noguchi, Cities Count Program Manager, at censusrapidresponse@nlc.org.

Sincerely,

Brooks Rainwater
Director, Center for City Solutions
National League of Cities

Attachments:
MOU Receipt Statement

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National League of Cities' Census + Local Democracy Grant,
Between National League of Cities and
WAKE COUNTY, NC

MOU RECEIPT STATEMENT

By signing this document, I acknowledge that I have read and agreed to the grant provisions set forth in this letter for the National League of Cities' Census + Local Democracy Grant

Wake County Government, NC

Signature

Date

Name – Authorized Signature

Title

Municipality

NLC Agreement

Signature

Date

Brooks Rainwater
Director, Center for City Solutions
National League of Cities