

Item Title: Wake Forest Historic Preservation Commission

Function: The Town of Wake Forest has a rich history in northern Wake County and piedmont North Carolina. Tangible evidence of that history is visible throughout the town and especially within the core surrounding the old campus and downtown. Wake Forest takes great pride in its history and historic built environment. In 1979, the Town established the Historic Preservation Ordinance, Historic Preservation Commission and Local Historic District as a means of protecting and promoting its historic significance.

The Historic Preservation Program is part of the Long-Range Planning component of the Town of Wake Forest Planning Department. Staffed by the Senior Planner (Historic Preservation) the program is responsible for overseeing the historic preservation ordinance, demolition of historic structures ordinance, and other local, state, and federal historic preservation laws and regulations. In addition, the Historic Preservation Program staff provide technical historic preservation assistance, identification and evaluation of historic properties, grant writing for the Town's historic preservation projects, planning public outreach materials and events to raise awareness of the Town's historic resources, and as the staff liaison to the Historic Preservation Commission.

The Historic Preservation Commission reviews all proposed alterations, renovations, and new construction to Locally Designated Historic Landmarks or properties in the locally designated historic district. The purpose of this oversight is to ensure that the special character of the historic property and district are preserved by meeting the historic district and local landmark [design standards](#) and the Secretary of Interior's Standards for Rehabilitation. These reviews result in the issuance of a permit for the historic district and local landmark called a "Certificate of Appropriateness" which means that the proposed work is "appropriate" to the special character of the historic property or district.

The Historic Preservation Commission and Wake Forest Board of Commissioners adopted the [Historic Preservation Plan](#) Update to guide historic preservation practices in Wake Forest for the next ten years. The plan received a 2023 Marvin Collins Award for Specialized Plan from the North Carolina Chapter of the American Planning Association.

- **Wake Forest Historic Preservation Commission = 1 Vacancy**
 - 1 Vacancy
 - _____, ETJ Representative
 - 1 Recommendation by the Wake Forest Historic Preservation Commission:
 - Keith (Kiki) Farish

Attachments: 6

1. Item Summary
2. Member List
3. Letter of Recommendation
4. Applicant Packet
5. Applicant Roster
6. Board Choices