



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, December 2, 2024

5:00 PM

Wake County Justice Center

Regular Meeting

Meeting Called to Order: Yvonne Gilyard, Clerk to the Board, Presiding

Presentation of Colors, National Anthem and Pledge of Allegiance

Invocation: Commissioner Cheryl Stallings

Present: 7 - Chair Shinica Thomas, Vice-Chair Susan Evans, Commissioner Vickie Adamson, Commissioner Matt Calabria, Commissioner Don Mial, Commissioner Cheryl Stallings, and Commissioner Tara Waters

Staff present: David Ellis, County Manager; Scott Warren, Attorney; Duane Holder, Deputy County Manager; Ashley Jacobs, Deputy County Manager; Emily Lucas, Deputy County Manager; Danya Perry, DEI Director; Jose Cabanas, Chief Medical Officer; Yvonne Gilyard, Clerk to the Board, Toni Womack, Deputy Clerk; Portia Johnson, Senior Executive Assistant; Tanika Cooper, Senior Executive Assistant; Dara Demi, Chief Communications Director; Ellen Meder, Communications Consultant; Stephanie Mintz, Communications Consultant; and Jason Horton, Strategic Initiatives Director.

Others present: LeAnn Bagasale, Auditor, Mauldin and Jenkins

Items of Business

Present: 7 - Chair Shinica Thomas, Vice-Chair Susan Evans, Commissioner Vickie Adamson, Commissioner Matt Calabria, Commissioner Don Mial, Commissioner Cheryl Stallings, and Commissioner Tara Waters

1. Oath of Office for Wake County Commissioners

Commissioner Susan Evans Oath administered by Sheriff Rowe

Sheriff Rowe shared remarks for Commissioner Evans - noting a servant heart for people and county and it is a privilege for her to serve community. Proceed with Oath of Office.

Commissioner Evans thanked Sheriff Rowe administer her oath. She thanked citizens for showing faith and confidence. This is her 3rd swearing in and she doesn't take it lightly. she thanked her husband Chuck for his support over these 12 years of service. She reflected on her initial service = supporting education, housing and transit and transportation. She shared work with improving relations with wake county schools system, collaborative budget negotiations, 7year capital plan and renovations and construction bonds for school district. Supporting early childhood education and increasing investment in early child hood education for every 4 year old to have a slot in Wake County Schools. She shared implementation for 3 year old's in community and serving 300 students in that program fully funded by the County. She shared work with Wake Tech partners for getting folks together with careers, and apprenticeship. She has supported education in a robust way. Housing - she shared new director hired in 2019 to fund affordable housing and providing gap funding and doing work with homeless mitigation and service and working with first time homeowners and first time assistance program. Interest in transit and transportation. Increased bus service. She shared details of wake transit plans. Focusing on areas that she campaigned on three years ago. She shared expansion of EMS and Sheriff's department goals, programs to preserve farmland in Wake County. She shared hospitality fund, ILA. determined funding plans for enhancements to PNC and Raleigh Convention Center. She is proud of what Board does and staff. Proud of elected body that exhibits decorum and good government.

Commissioner Waters' Oath of Office as administered by Yvonne Gilyard, Clerk to the Board.

Commissioner Waters shared her appreciation to clerk for administering oath and support to her. She shared here journey shared 46 years ago and have supported her dreams and goals. She thanked her sons for their support as well. Knowing the sacrifices that she has made. She shared a culmination of prayers and the best gift received was she is representing voices of those who may be in foster care or childhood difficulties and opportunities to speak and honored to do this work and her journey started with Wake County Board of Education. She shared thanks to her Wake Board colleagues who have stepped in to help her succeed. She shared friendships have been valuable. She shared meaningful friendships and as she goes forth in this journey she reflects on legacy of those before her. She shared Dr. West left a tremendous blue print for how to serve. She shared Mr. Vernon Malone was also a supporter and she appreciated the encouragement. She shared the kindness from her colleagues and she first campaign donor, Commissioner Vickie Adamson. She shared

everyone deserves to have a voice.

Commissioner Thomas Oath administered by Cheri Beasley. Cheri Beasley shared remarks about Commissioner Thomas for her hard work. She gave a shout out to Mr. Raymond Thomas for his support. Oath of Office administered. Commissioner Thomas thanked her husband, brother-in-law, her son, and her spiritual parents from RCC. She shared her spiritual parents are here in her parents stead. She gave her Pastor and First Lady an opportunity for prayer.

2. Oath of Office for Register of Deeds

Tammy Brunner Oath administered by Julie von Haefen. Ms. von Haefen gave remarks for work outstanding work done for Ms. Brunner. Ms. Brunner shared thanks for Julie and this is a full circle moment for the great work that she has done. She thanked her family, son and Mr. Deeds (her husband). She shared thanks for friends showing up for support as with out them, she wouldn't be standing here today. She wished her mom was present. She thanked her staff. She shared she received credit but gives all credit to her staff. She thanked them and feels this is the best job she's every a had.

3. Oath of Office for Soil and Water District Supervisors

Thomas Dean, Soil and Water Conservation, District Supervisor. Representative, oath administered by Yvonne Gilyard, Clerk to the Board. Mr. Dean shared he is 66 years old and has been born and lived in Wake County all is his life. He appreciates Commissioners and Staff for their hard work.

Reese Wamsley, Wake Soil and Water Conservation District Supervisor. oath administered by Yvonne Gilyard. Mr. Wamsley shared remarks shard this was his first time being sworn in. He thanked his friends and family and citizens of Wake County. He thanked community as citizens of wake county. It is the responsibility to work together and the thanked and looks forward to working with and for everyone in the community.

4. Election of Chair of the Board for a Term of One Year

Ms. Gilyard called for the Election of Chair for One year:

Nominations:

Commissioner Thomas nominated Matt Calabria.

Waters - Aye

Stallings - Aye

Thomas -Aye
Evans - Aye
Adamson - Aye
Mial - Aye
Calabria - Aye

5. Election of Vice-Chair for a Term of One Year

Chair Calabria called for nominations for Vice-Chair for one year.

Commissioner Stallings nominated Commissioner Mial.

Waters - Aye
Stallings - Aye
Thomas -Aye
Evans - Aye
Adamson - Aye
Mial - Aye
Calbria - Aye

6. Recognition of Outgoing Chair

Chair Calabria shared that Commisisoner Thomas has done an exemplary job as Chair of the Board. She has bought her considerable life experience in this role and has not forgotten what it means to be in the shoes of other people from all walks of life throughout our community. He shared that she has obtained a number of leadership roles not just on the county commission but in the state and now nationally. He shared that she in insightful and thoughtful and extremely hard working to the point that she makes self sacrifice sometimes. He shared that she is forward thinking, committed, humane and also does it with a fair bit of humor. He shared all of things that the board has accomplished under her leadership. He also recognized her husband Raymond Thomas who is always being the supportive husband and comes to the board meetings to support her.

He shared that the outgoing Vice Chair Susan Evans who always approaches things in a very incisive way, ensures that the BOC brings a thoughtful approach and has shared her school board experience.

Commissioner Thomas shared that the last two years have been the honor of her professional life. She has had the opportunity to manage regional projects, manage associations, executive director of international associations, worked for Girl Scouts as Director of Advocacy. She shared that chairing the board has not been easy and it's a lot of hard work and

late nights. She shared a special thank you to her husband Raymond who is always there. She also thanked Manager Ellis and the Clerks team because she could not have done this work without their support, their sacrifice, the late phone calls, the early phone calls. She shared that she wanted to ensure that Wake County recruit and retains the best employee and we have done that. She shared additional comments on her work with broadband and other work that she has done throughout not just the state but the country.

7. Approval of Agenda

8. Approval of the Minutes of the Regular Meeting of November 4, 2024

Commissioner Stallings moved, seconded by Commissioner Chair Thomas, to the approval of the Minutes of the Regular Meeting of November 4, 2024. The motion carried by the following vote:

Aye: 7 - Chair Thomas, Vice-Chair Evans, Commissioner Adamson, Commissioner Calabria, Commissioner Mial, Commissioner Stallings, and Commissioner Waters

Consent Agenda

Consent Agenda

Vice-Chair Mial moved, seconded by Commissioner, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Chair Thomas, Vice-Chair Evans, Commissioner Adamson, Commissioner Calabria, Commissioner Mial, Commissioner Stallings, and Commissioner Waters

9. Memorandum of Understanding for GoWake Access Federal Transit Administration Formula Grants

Attachments: [12.02.2024 CAMPO 5307-5340-5339 Sub-Allocation FINAL.docx](#)
[12.02.2024 A&O CAMPO 5307-5340-5339 Sub-Allocation MOU FFY 24-FFY 26.pdf](#)

10. GoWake Access Memorandum of Understanding for Mobility Management

Attachments: [12.02.2024 AO CAMPO MMP MOU FINAL.docx](#)
[12.02.2024 A&O CAMPO Mobility Management Program MOU.docx](#)

11. Approval of the East Wake Microtransit Agreement

Attachments: [12.02.2024 AO East Wake Microtransit 4-Party FINAL.docx](#)
[12.02.2024 A&O East Wake Microtransit 4-Party Agreement.EC-116028 FINAL.pdf](#)

12. GoWake Access Zero-Emission Vehicle Fleet Transition Plan

Attachments: [12.02.2024 AO EV Fleet Transition Plan FINAL.docx](#)
[12.02.2024 A&O EV Fleet MOU.pdf](#)

13. Accept and Appropriate a Sub-Recipient Grant Award for Cybersecurity Risk Assessments

Attachments: [FY23 SLCGP Cybersecurity Grant.docx](#)

14. Approve Amended Deferred Tax Resolution and Appropriate and Transfer Rollback Tax Revenues

Attachments: [FY24 Deferred Tax Item Summary.docx](#)
[CIP Budget Memo - FY 2025 PGROS.pdf](#)
[Budget Memo - FY 2025 General Government.pdf](#)
[Deferred Tax Resolution Nov 21 2022.pdf](#)
[Proposed OPEB Funding Policy + Rollback Taxes Ppt.pdf](#)
[Amended Deferred Tax Resolution Dec 2 2024.pdf](#)

15. Award a Construction Contract for the Wake County Office Building 8th Floor Renovation

Attachments: [Agenda Item.docx](#)
[Bid Tab.pdf](#)
[Budget Summary.pdf](#)

16. WCPSS Property Acquisition in West Raleigh/Cary Area for Future SCORE Academy Site (Second Reading)

Attachments: [SCORE Academy - Sunday Drive Site Acquisition - Second Reading.docx](#)
[SCORE Academy - Sunday Drive Acquisition - Second Reading 12-2-2024.pptx](#)

17. Option to Lease for Affordable Housing Development at 0 Chapanoke Road in Raleigh

Attachments: [Chapanoke Rd Item Summary.docx](#)
[Deed](#)

18. Appropriate Raleigh Funds for South Wilmington Street Center

Attachments: [Item Summary.docx](#)
[Budget Memo - FY2025 Human Services.pdf](#)

19. Approval of Third Amendment to Five County Stadium Lease Agreement

Attachments: [Third Amendment Lease Agenda Item.docx](#)

20. Approve Memorandum of Understanding Regarding the Bureau of Forensic Services and Human Resources Administration

Attachments: [Item Summary CCBI MOU update.docx](#)
[BFS MOU Personnel 2024.pdf](#)
[H909 passed June 2024.pdf](#)

21. Approve Public Official Bond for Register of Deeds

Attachments: [BOC Agenda Item - ROD Bond.docx](#)

22. Declare Results of \$142 Million Bond Referendum for Wake County Public Libraries held on November 5, 2024

Attachments: [20241202 - Item Summary - Fall 2024 Referenda - Declare Results: Publish Results.docx](#)
[20241202 - Attachment 1 - Fall 2024 Referenda - Calendar of Events.pdf](#)
[20241202 - Attachment 2 - Resolution Declaring Results of Referendum.docx](#)
[20241202 - Attachment 3 - Statement of Results of Referendum to be Published on 20241206.docx](#)
[20241202 - Attachment 4 - Board of Elections Certification of 2024 Referendum Results.pdf](#)

23. Adoption of the 2025 Board of Commissioners Meeting Schedule

Attachments: [Item Summary Adopt 2025 BOC Schedule.docx](#)
[2025 BOC Meeting Schedule - Proposed.pdf](#)

24. Tax Committee Recommendations for Gross Receipts Penalty, Refund Requests and Various Reports

Attachments: [Tax Collections Item Summary](#)
[Tax Committee Agenda Process](#)
[Executive Summary 1](#)
[December 2024 Refunds Under 500.pdf](#)
[December 2024 Refunds Over 500.pdf](#)
[Daily Updates For Special Situations.pdf](#)
[Municipal Collection Report](#)
[Wake County Collection Report](#)
[Monthly In-Rem Foreclosure Report](#)
[Register of Deeds Excise Tax Report.pdf](#)

General Public Comments**25. General Public Comments**

Youssef Achour - Raleigh, Exchange Student in Tanzaneah, Friends forever organization, Enloe Magnet HS student, green spaces, justice for people in Lebanon

Marybelle Al Khoury - Exchange Student from Lebanon, Borders for Friends forever, appreciate public schools funded by the board

Ayana Myrzakhan - Central Asia Exchange Student, Athens Drive school, appreciates how Wake cares for students with disabilities.

Loureen Khalil - Palestine Exchange Student, appreciates the focus on schools, libraries and community events

Massarah Hamasha - Exchange Students from Jordan, Boarder Friends Forever organization

Matas Karkaukas - Lithuania exchange student, Borderless Friends Forever, appreciates the school system academically and enjoys the football games

Miriam Martin, North Europe, Exchange Student, East Wake High School appreciates the smooth roads

Natalie Lew - RDU Federal Grant concerns. Left documents for the BOC.

Jean Spooner - Chair of Umstead Coalition, encroachment of Crabtree Creek. Shared the history of Umstead Park.

Raymond Thomas - District 6, Wake County, shared comments on Shinica Thomas, his wife.

Curtis - no show

Online comments

Mr. Latta
Seth Palmer

Regular Agenda

26. Presentation of the Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2024

Attachments: [BOC Agenda Item - ACFR Presentation.docx](#)
 [FY24 ACFR staff slides.pdf](#)
 [FY24 ACFR auditor slides.pdf](#)

Mr. Pat Flanary, Chief Financial Officer, shared the Annual Comprehensive Financial Report.

He shared the background.

He shared the General Fund Highlights.

He shared General Fund Expenditures.

He shared General Fund- Fund Balance Comparison.

He shared County Meets Fund Balance Policy Requirement.

He shared Highlights.

He shared Next Steps.

Commissions shared their appreciation for such a clean report and the dedicated staffers and their due diligence .

Ms. LeAnn Bagasale, Auditor, Mullins and Jenkins, shared audit results for FY2024.

She shared the agenda.

She shared the team leaders

She shared the Audit Opinion.

She shared Compliance report and Audit Scopes and Procedures.

She shared the Required Communications.

Commissioner Adamson moved, seconded by Commissioner Waters, that the Board of Commissioners receives the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2024. The motion carried by the following vote:

Aye: 7 - Chair Thomas, Vice-Chair Evans, Commissioner Adamson, Commissioner Calabria, Commissioner Mial, Commissioner Stallings, and Commissioner Waters

Appointments

28. Capital Area Workforce Development

Attachments: [CAWD Item Summary 11.20.24.pdf](#)
 [CAWD Member List 11.21.24.pdf](#)
 [CAWD Applicant Roster 11.21.24.pdf](#)
 [CAWD Applicant Packet 11.21.24.pdf](#)
 [CAWD Board Choices 11.21.24.pdf](#)

- **Capital Area Workforce Development Board = 1 Reappointment**

- 1 Reappointment:
 - Walter Axford, Organized Labor - Wake

29. Fuquay-Varina Board of Adjustment

Attachments: [Fuquay-Varina BOA Item Summary 11.21.24.pdf](#)
 [Fuquay-Varina BOA Member List 11.21.24.pdf](#)

- **Fuquay-Varina Board of Adjustment = 1 Reappointment**

- 1 Reappointment:
 - Michelle Braxton, ETJ Representative

30. Fuquay-Varina Planning and Zoning Board

Attachments: [Fuquay-Varina Planning Board Item Summary 11.21.24.pdf](#)
 [Fuquay-Varina Planning Board Member List 11.21.24.pdf](#)

- **Fuquay-Varina Planning and Zoning Board =1 Reappointment**

- 1 Reappointment:
 - James Adcock, ETJ Representative

31. Historic Preservation Commission

Attachments: [HPC Item Summary 11.21.24.pdf](#)
 [HPC Member List 11.20.24.pdf](#)
 [HPC Applicant Packet 11.21.24.pdf](#)
 [HPC Applicant Roster 11.21.24.pdf](#)
 [HPC Board Choices 11.21.24.pdf](#)

- **Historic Preservation Commission = 1 Reappointment**

- 1 Reappointment:

- Suzanne Prince

32. Rolesville Planning Board

Attachments: [Rolesville Planning Board Item Summary 11.21.24.pdf](#)
[Rolesville Planning Board Member List 11.21.24.pdf](#)

- **Rolesville Planning Board = 2 Reappointments**
 - 2 Reappointments:
 - Frank Pearce, ETJ representative
 - Michael Moss, ETJ representative

33. Wake Forest Board of Adjustment

Attachments: [Wake Forest BOA Item Summary.pdf](#)
[Wake Forest BOA Member List 11.21.24.pdf](#)
[Wake Forest Resolution 2024-56 AdvisoryBoardCommissionAppt BOA Oct202415.pdf](#)

- **Wake Forest Board of Adjustment = 2 Reappointments + 1 Resignation**
 - 2 Reappointments:
 - Mark Williams, ETJ representative
 - Jonathan Bivens, Member, Town Appointee
 - 1 Resignation:
Bryan Lange, Vice Chair, Town Appointee

34. Wake Forest Planning and Zoning Board

Attachments: [Wake Forest Planning Board Item Summary.pdf](#)
[Wake Forest Planning and Zoning Member List 11.21.24.pdf](#)
[Wake Forest Resolution 2024-57 AdvisoryBoardCommissionAppt PB Oct202415.pdf](#)

- **Wake Forest Planning and Zoning Board = 1 Reappointment**
 - 1 Reappointment:
 - Adam Redler, ETJ representative

35. Water Partnership

Attachments: [Water Partnership_Item Summary 11.21.24.pdf](#)
[Water Partnership Member List 11.21.24.pdf](#)
[Water Partnership App. Packet 11.21.24.pdf](#)
[Water Partnership Applicant Roster 11.21.24.pdf](#)
[Water Partnership Board Choices 11.21.24.pdf](#)

- **Water Partnership = 7 Reappointments + 5 Term Completions + 4 Recommendations + 2 Vacancies**
 - 7 Reappointments:
 - Edward Buchan, Municipality - Raleigh
 - Leah Harrison, Municipality - Garner
 - Christian Ike Archer, Municipality - Knightdale
 - George Matthis, Private Well Owner
 - Jeff Adkins, At-Large Representative
 - Mitchell Woodward, At-Large Representative
 - Suzanne Harris, Builders and Real Estate representative
 - 5 Term Completions:
 - Rachel Ingham, Municipality - Holly Springs
 - Ben Mills, Municipality - Morrisville
 - Marc Collins, Municipality - Wendell
 - Teresa Fur, Soil and Water Conservation representative
 - Mike Burchell, Academic representative
- 4 Recommendations by the Water Partnership:
 - Rachel Jones, to fill vacancy for Municipality - Holly Springs
 - Mark Spanioli, to fill vacancy for Municipality - Morrisville
 - Emily Bateman, to fill vacancy for Soil and Water Conservation representative
 - Dr. Elizabeth Nichols, to fill vacancy for Academic representative
- 2 Vacancies:
 - Town of Rolesville representative
 - Town of Zebulon representative

36. Upcoming Vacancies for January 2025

Attachments: [Upcoming appointments January 2025.pdf](#)

(All applications are due by close of business on December 19, 2024)

Appointments made January 6, 2025

- **Alliance Health = 1 Vacancy**
 - 1 Vacancy:
 - _____, Commissioner liaison
- **Health and Human Services Board = 2 Reappointments**
- 2 Reappointments:
 - Kelcy Walker Pope, General Public
 - Anita Sawhney, Dentist
- **Historic Preservation Commission = 5 Reappointments**
- 5 Reappointments:
 - Charles Morris, Chair
 - Brendan Fetters
 - Tom Carrigan
 - Daniel Turner
 - Stephanie Ashworth
- **Housing Authority = 2 Reappointments**
- 2 Reappointments:
 - DeVonne Young
 - Tiffany Davis
- **Juvenile Crime Prevention Council = 7 Reappointments**
- 7 Reappointments:
 - Commissioner Don Mial, Commissioner appointee
 - Jasmin Volkel, Member of the Business Community
 - Darryl Blevins, Member-at-Large
 - Maximilian Shafir, Member-at-Large
 - Sharif Deveaux, Juvenile Defense Attorney
 - Ruth Sutherland, Substance Abuse Professional
 - Jonathan Glenn, Member-at-Large
- **Raleigh Durham Airport Authority = 2 Reappointments**
- 2 Reappointments:
 - Ellis Hankins

- David Kushner
- **Water Partnership = 3 Vacancies**
- 3 Vacancies:
 - Town of Rolesville representative
 - Town of Zebulon representative
 - Town of Wendell representative

Other Business

37. Reports from Advisory and Regional Boards

Attachments: [Advisory and Regional Boards Item Summary.docx](#)

No reports.

38. Other Reports from Commissioners

Attachments: [Other Reports Item Summary.docx](#)

Commissioner Evans attended the Wake County Smart Start Pastries event and the Farm to City Day.

Commissioner Waters shared that tomorrow is Giving Tuesday.

Closed Session

Mr. Warren shared that there was not a need for a closed session.

Adjourn

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Yvonne C. Gilyard, NCCCC
Clerk to the Board

Chair Thomas moved, seconded by Vice-Chair Evans, to adjourn. The motion carried by the following vote:

Aye: 7 - Chair Thomas, Vice-Chair Evans, Commissioner Adamson, Commissioner Calabria, Commissioner Mial, Commissioner Stallings, and Commissioner Waters