



Brian Holland
Board Chair

May 21, 2024

Honorable Shinica Thomas
Chairman
Wake County Board of Commissioners
P. O. Box 550
Raleigh, NC 27602

Dear Commissioner Thomas,

The Capital Area Workforce Development Consortium Agreement between Wake, Johnston, Lee, Chatham, and Orange Counties specifies that the Chairman of the Wake County Commissioner's Board serves as the Consortium's Chief Elected Official. The Chief Elected Official is the appointing authority for members of the Workforce Development Board and signatory official for various Consortium documents.

Enclosed is the application for Kenneth Angeli, Division of Workforce Solutions Manager - NC Department of Commerce who expressed interest in appointment to the Capital Area Workforce Development Board. Ms. Pat E. Sturdivant, Capital Area Executive Director, interviewed Kenneth Angeli and would like to recommend an official appointment of this candidate to the Board. As Chair of the Board, I request that Kenneth Angeli be appointed as a member of the Capital Area Workforce Development Board, representing Public Employment, with a term of July 1, 2024 to June 30, 2026.

If you have additional questions after reviewing the membership application, please contact Ms. Sturdivant at 919-856-6048.

We look forward to working with you in continuing our successful service to the businesses and citizens of Wake, Johnston, Lee, Chatham, and Orange Counties.

Sincerely,

Brian Holland
Board Chair

cc: Pat E. Sturdivant

Enclosure

"PARTNERSHIPS FOR WORKFORCE EXCELLENCE"

Post Office Box 550 • Raleigh, North Carolina 27602-0550

Office: (919) 856-6040 • Fax: (919) 856-6038 • Email: capitalareawdb@wakegov.com

Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Profile

Which Boards would you like to apply for?

Capital Area Workforce Development Board: Submitted

Please select your first Board preference: *

Capital Area Workforce Development Board

Please select your second Board preference: *

Capital Area Workforce Development Board

Please select your third Board preference: *

Capital Area Workforce Development Board

Please select your fourth Board preference: *

Capital Area Workforce Development Board

Please select your fifth Board preference: *

Capital Area Workforce Development Board

Please select your sixth Board preference: *

Capital Area Workforce Development Board

Kenneth

First Name

Angeli

Last Name

Middle Initial

533 Lake Holding St.

Street Address

Suite or Apt

Wake Forest

City

NC

State

27587

Postal Code

What district do you live in?

None Selected

Mobile: (919) 800-9806

Primary Phone

Business: (919) 754-5356

Alternate Phone

kenneth.angeli@commerce.nc.gov

Email Address

NC Department of
Commerce / Division of
Workforce Solutions

Employer

Center Manager

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Wake Forest

Interests & Experiences

Why are you interested in serving on a Board or Commission?

To better serve my community in a meaningful and altruistic way.

Work Experience

Career Employment Services Manager II / Center Manager 10/12/2022 – Present NC Dept. of Commerce, Division of Workforce Solutions, Raleigh, NC • Manage the Division of Workforce Solutions (DWS) employees within a large sized NCWorks Career Center office of over 50 staff and partners • Plan and direct the activities of the DWS staff in providing employment services, job trainings, limited unemployment insurance services and labor market information services to applicants and employer clients within Wake County • Interact closely with local employers, economic development entities, NCWorks Career Center Operator, Capital Area Workforce Development Board (WDB), public officials, and other employment and training organizations to ensure appropriate service delivery • Administer Diversity, Equity, and Inclusion (DEI) training to regional North Central Prosperity Zone • Direct the continued coordination of DWS employees within the NCWorks Integrated Service Delivery (ISD) system and function as the center operator if deemed necessary • Responsible for all procurement, staff trainings and supervision, and functional flow processes within the Center to include workshops, hiring events, talent engagement, talent development, and business services • Responsible for posting staff job openings, candidate screening, onboarding, employee performance reviews, daily monitoring, discipline actions, and separation activities of DWS staff Career Employment Services Manager II / DWS Manager / Operator 06/26/2019 – 10/11/2022 NC Dept. of Commerce, Division of Workforce Solutions, Durham/Chapel Hill, NC Career Employment Services Supervisor II / Assistant DWS Manager 03/01/2016 – 06/25/2019 NC Dept. of Commerce, Division of Workforce Solutions, Durham, NC Business Relations Representative / HR Placement Specialist 01/2013 – 02/2016 NC Division of Vocational Rehabilitation Services, Raleigh, NC

Volunteer Experience

Durham Workforce Development Board – Member - Durham, NC 2019 – 2022 • Discuss complex employment issues within the Durham community • Vote on Board issues and provide guidance and feedback on NCWorks Career Center operations • Attend other subcommittee meetings and represent Wagner-Peyser program as needed Book Harvest – Durham, NC 2017 • Sorted donated books to be distributed to local school libraries • Engaged in team leadership and activity directives • Promoted Book Harvest and their mission as needed Seeds – Durham, NC 2016 • Provided assistance clearing tree branches and other debris • Transported waste materials to local landfill • Promoted Seeds and their mission as needed Raleigh Mayor’s Committee for Persons with Disabilities – Raleigh, NC 2014 – 2016 • Attend monthly meetings to learn about current obstacles within the city for people with disabilities such as transportation issues, accessibility, social programs, etc... • Recommend changes required throughout the City of Raleigh to be addressed by the committee and mayor Vidant Medical Center – Greenville, NC 2010 – 2013 • Assisted Human Resources department with coordinating and maintaining employee files to ensure up to date compliance with corporate guidelines along with adherence to federal and state laws • Worked with Central Services to ensure nursing stations were fully stocked with supplies such as IV pumps, pressure pumps, smocks and fully stocked crash cart

Education

Bachelor of Science - Interpersonal/Organizational Communication (Minor - Bus. Admin.)
05/2012 East Carolina University, Greenville, NC Honors: Recipient of the ECU School of Communication Outstanding DE Student Award for Interpersonal/Organizational Communication / Phi Kappa Phi Honor Society / Dean's List / Chancellor's List / Magna Cum Laude Career Development Facilitator - National Career Development Association 12/2016 NCWorks Training Center, Raleigh, NC

Comments

[Angeli - CV - Full.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

Other

If you selected "Other" above, how?

I was invited to apply by Pat Sturdivant, Executive Director of Capital Area Workforce Development Board.

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Kenneth L. Angeli

Wake Forest, NC 27587 * (919) 800-9806 * kennethangeli9@gmail.com

Summary:

Public sector center manager with over 8 years' experience managing the Division of Workforce Solutions (DWS) employees and services within a large sized NCWorks Career Center of over 60 staff and partners. Ensure appropriate service delivery for 13 internal and numerous external workforce development programs and partners within the Capital Area Workforce Development Board region.

Professional Experience: _____

Career Employment Services Manager II / Center Manager

10/12/2022 - Present

[NC Dept. of Commerce, Division of Workforce Solutions](#), Raleigh, NC

- Manage the Division of Workforce Solutions (DWS) employees within a large sized NCWorks Career Center office of over 50 staff and partners
- Plan and direct the activities of the DWS staff in providing employment services, job trainings, limited unemployment insurance services and labor market information services to applicants and employer clients within Wake County
- Interact closely with local employers, economic development entities, NCWorks Career Center Operator, Capital Area Workforce Development Board (WDB), public officials, and other employment and training organizations to ensure appropriate service delivery
- Administer Diversity, Equity, and Inclusion (DEI) training to regional North Central Prosperity Zone
- Direct the continued coordination of DWS employees within the NCWorks Integrated Service Delivery (ISD) system and function as the center operator if deemed necessary
- Responsible for all procurement, staff trainings and supervision, and functional flow processes within the Center to include workshops, hiring events, talent engagement, talent development, and business services
- Responsible for posting staff job openings, candidate screening, onboarding, employee performance reviews, daily monitoring, discipline actions, and separation activities of DWS staff

Career Employment Services Manager II / DWS Manager / Operator

06/26/2019 - 10/11/2022

[NC Dept. of Commerce, Division of Workforce Solutions](#), Durham/Chapel Hill, NC

- Manage the Division of Workforce Solutions (DWS) employees within a large sized NCWorks Career Center office of over 30 employees and partners in Durham, NC, and a smaller sized NCWorks Career Center office in Chapel Hill, NC
- Plan and direct the activities of the DWS staff in providing employment services, job training, limited unemployment insurance services and labor market

information services to applicants and employer clients in Durham and Orange Counties

- Deliver orientation, training, and facilitation to diverse audiences and develop, update, and deliver new training programs to continuously improve staff knowledge and maximize comprehension and retention
- Engage in NCWorks Career Center duties to include guiding and managing Center partners to ensure efficient and seamless service delivery to customers in addition to collaborating with Durham Workforce Development Board (DWDB) and Office of Economic & Workforce Development (OEWD)
- Analyze and improve organizational processes, and work to improve quality, productivity, and efficiency of services within the Center
- Execute Center operations duties to include procurement of supplies, maintenance scheduling, customer complaint resolution, interviewing, onboarding and training of staff, and administering bi-yearly reviews
- Interact closely with local employers, economic development entities, NCWorks Career Center partners, Durham Workforce Development Board, public officials, and other employment and training organizations to ensure appropriate delivery of services to clients
- Assist with delivery of services to customers daily to include direct service provision
- Responsible for the continued coordination of DWS employees and Center partners within the NCWorks Integrated Service Delivery (ISD) system
- Attend Durham Workforce Development Board meetings as a voting member and engage in activities with NCWorks and Business Services Subcommittees in accordance with my appointment

Career Employment Services Supervisor II / Assistant DWS Manager

03/01/2016 - 06/25/2019

[NC Dept. of Commerce, Division of Workforce Solutions](#), Durham, NC

- Responsible for the planning, implementation and supervision of a variety of employment programs
- Managed and trained specified professional employees and career advisors within two NCWorks Career Centers to include onboarding, orientation, and other HR functions for DWS staff
- Planned and coordinated outreach activities and employment related services including priority services where legislatively appropriate using specific rules and regulations pertaining to targeted occupations such as migrant and seasonal farm workers, veteran population, dislocated workers and parolees
- Lead an operational/services oriented team with experience in planning work schedules, assignments, and schedules for a multi-person operation
- Served as communications and events coordinator for the Center and managed all outgoing messages to the Durham and Orange County communities
- Responsible for all procurement activities and the purchasing of supplies for the Center
- Developed, wrote, and presented analytical reports for operational issues
- Attended Durham Workforce Development Board meetings
- Served as program coordinator for the NC Commerce Reentry Initiative, TAA, and FNS E&T programs

- Proficient with application and interpretation of employment laws and policies

Business Relations Representative / HR Placement Specialist

01/2013 - 02/2016

NC Division of Vocational Rehabilitation Services, Raleigh, NC

- Responsible for the counseling and placement of eligible consumers in compatible and competitive employment that was consistent with their interests and abilities
- Worked closely with counselors to determine appropriate vocational goals for consumers and identified the availability of similar positions in the business community
- Developed and implemented employment marketing skills classes to job-ready consumers and provided written and verbal feedback to counselors regarding progress of referred consumers
- Conducted weekly job club for VR clients to assist them with online applications and resumes
- Coordinated in-school work adjustment programs and met with local and regional employers
- Participated in Raleigh Mayor's Committee for Persons with Disabilities, local job fairs, Chamber after hours and other community boards, committees and events
- Designed and conducted training sessions and administered Windmills presentations to Wake County employers to advocate and bring about awareness and sensitivity for those with disabilities

Assistant Director of Admissions

07/2012 - 11/2012

The Art Institute of Raleigh-Durham, Durham, NC

- Served as an initial contact for students seeking enrollment and answered a vast array of admissions queries via personalized emails, phone calls, and interviews
- Provided informed campus tours and presentations for visiting families
- Recruited prospective students by representing the college at primary, secondary and alternative schools, college nights, career fairs, businesses, community events, etc.
- Oversaw data on current enrollment activity and prepared reports for the Director
- Scheduled screening appointments and conducted interviews of applicants and enrolling students

College Student - (Full-Time)

01/2010 - 05/2012

East Carolina University - School of Communication, Greenville, NC

- Interpersonal / Organizational Communications - Major
- Business Administration - Minor

Sales Manager

12/2008 - 11/2009

DSU Staffing & Project Solutions, Raleigh, NC

- Developed and performed all sales activities nationwide
- Directed a sales team and provided leadership towards the achievement of maximum profitability and growth in line with company vision and values
- Established plans and strategies to expand the customer base in the marketing area and contribute to the development of training and educational programs for clients and account executives

Selling Branch Manager

01/2006 - 07/2008

Adecco Engineering & Technical, Memphis, TN

- Planned, directed, and controlled all phases of successful operations in the branch. Assisted with the preparation and achievement of an annual business plan
- Wrote, edited, and formatted branch annual reports and white papers
- Recruited and developed staff members so that each member of the staff was fully trained and utilized to the optimum level
- Performed sales and customer service activities with assigned IT & Engineering clients to increase gross margin dollars
- Developed and maintained high-level name awareness through the use of advertising and public relations

Account Manager / Field Service Manager

06/2000 - 06/2005

Computer Task Group - IBM, Research Triangle Park, NC

- Spearheaded the transition of new IT Capital clients to the local business as new contracts were awarded
- Increased the amount of business by capitalizing on recruiting and sales opportunities and customer relationships in addition to achieving financial goals for the market segment
- Managed 150+ contractors on a day-to-day basis in addition to performing HR functions
- Responsible for all hiring, orientation, and separation duties and ensured effective redeployment of staff within assigned accounts
- Addressed and monitored employee performance issues; provided constructive feedback as appropriate

Education:

Bachelor of Science - Interpersonal/Organizational Communication (Minor - Bus. Admin.) 05/2012

[East Carolina University](#), Greenville, NC

Honors: Recipient of the ECU School of Communication *Outstanding DE Student Award* for Interpersonal/Organizational Communication / Phi Kappa Phi Honor Society / Dean's List / Chancellor's List / Magna Cum Laude

Career Development Facilitator - National Career Development Association
12/2016
[NCWorks Training Center](#), Raleigh, NC

First Aid, CPR, AED Certification - Cintas First Aid & Safety
12/2018

Volunteer & Committee Experience:

Durham Workforce Development Board - **Member** - Durham, NC
2019 - 2022

- Discuss complex employment issues within the Durham community
- Vote on Board issues and provide guidance and feedback on NCWorks Career Center operations
- Attend other subcommittee meetings and represent Wagner-Peyser program as needed

Book Harvest - Durham, NC
2017

- Sorted donated books to be distributed to local school libraries
- Engaged in team leadership and activity directives
- Promoted *Book Harvest* and their mission as needed

Seeds - Durham, NC
2016

- Provided assistance clearing tree branches and other debris
- Transported waste materials to local landfill
- Promoted *Seeds* and their mission as needed

Raleigh Mayor's Committee for Persons with Disabilities - Raleigh, NC
2014 - 2016

- Attend monthly meetings to learn about current obstacles within the city for people with disabilities such as transportation issues, accessibility, social programs, etc...
- Recommend changes required throughout the City of Raleigh to be addressed by the committee and mayor

Vidant Medical Center - Greenville, NC
2010 - 2013

- Assisted Human Resources department with coordinating and maintaining employee files to ensure up to date compliance with corporate guidelines along with adherence to federal and state laws

- Worked with Central Services to ensure nursing stations were fully stocked with supplies such as IV pumps, pressure pumps, smocks and fully stocked crash cart