



Wake County

301 South McDowell Street
Raleigh, NC

Meeting Minutes Board of Commissioners

Monday, October 7, 2024

5:00 PM

Wake County Justice Center

Regular Meeting

Meeting Called to Order: Chair Shinica Thomas

Pledge of Allegiance

Present: 5 - Chair Shinica Thomas, Vice-Chair Susan Evans, Commissioner Matt Calabria, Commissioner Cheryl Stallings, and Commissioner Tara Waters

Excused: 2 - Commissioner Vickie Adamson, and Commissioner Don Mial

Staff present: David Ellis, County Manager; Roger Askew, Senior Deputy County Attorney; Emily Lucas, Deputy County Manager; Ashley Jacobs, Deputy County Manager; Duane Holder, Deputy County Manager; Michael James, Assistant County Manager; Denise Foreman, Assistant County Manager; Ben Canada, Chief of Staff, Yvonne Gilyard, Clerk to the Board; Toni Womack, Deputy Clerk to the Board; Danya Perry, Diversity, Equity and Inclusion Director; Portia Johnson, Senior Executive Assistant; Tanika Cooper, Senior Executive Assistant; Dara Demi, Chief Communications Officer; Stephanie Mintz, Communications Consultant and Ellen Meder, Communications Consultant.

Others present: Alicia Arnold, Deputy Director of Housing Affordability & Community Revitalization and Anita Davis, Medicaid Transportation Manager.

Invocation: Chair Shinica Thomas

Items of Business

1. Approval of Agenda

Vice Chair Evans moved, seconded by Chair Thomas to approve the agenda:

Aye: 5 - Chair Thomas, Vice-Chair Evans, Commissioner Calabria, Commissioner Stallings, and Commissioner Waters

Excused: 2 - Commissioner Adamson, and Commissioner Mial

2. Approval of the Minutes of the Regular Meetings of August 19, 2024, September 3, 2024, and September 16, 2024 and the Work Sessions of August 12, 2024 and September 9, 2024

Commissioner Calabria moved, seconded by Commissioner Stallings, to approve the Minutes of the Regular Meetings of August 19, 2024, September 3, 2024, and September 16, 2024 and the Work Sessions of August 12, 2024 and September 9, 2024 The motion carried by the following vote:

Aye: 5 - Chair Thomas, Vice-Chair Evans, Commissioner Calabria, Commissioner Stallings, and Commissioner Waters

Excused: 2 - Commissioner Adamson, and Commissioner Mial

3. Breast Cancer Awareness Month Proclamation

Attachments: [Item Summary Breast Cancer Proclamation 9.24.24.pdf](#)
[Breast Cancer Proclamation 10-24.pdf](#)

Wake Alcoholic Beverage Control (ABC) Board Chair, Mr. Lucius Jones, shared remarks and presented Wake County with a check in the amount of \$10,418,000. Mr. Jones shared that they currently have 300 employees and are in the process of building a new warehouse. He shared the following distributions: \$1.5M to Wake Brook for substance abuse support, \$4.1M to the surrounding municipalities and \$5.5M to 17 nonprofits to provide treatment and education for alcohol and substance abuse. He introduced members of the ABC Board and the General Manager, Brian Hicks.

Commissioner Calabria shared appreciation for the partnership with the ABC board. Money will improve the lives of residents for addiction treatment.

Yvonne Gilyard, Clerk to the Board, thanked her sisters from Sister to Sister Alliance for being in attendance and asked them to join her at the podium. She read the Breast Cancer Awareness Month proclamation aloud and presented the proclamation to Sister to Sister Alliance. Ms. Gilyard shared that she is a two time breast cancer survivor and urged all women and men to get annual check-ups.

Chair Thomas thanked the members of Sister to Sister Alliance for

attending today's meeting.

Kim Bedgood, Sister to Sister Alliance, shared that breast cancer does not discriminate. She encouraged men to check their pecks because they too, can get breast cancer. She shared black women die of breast cancer more frequently. She shared that Sister to Sister Alliance's goal is to make people aware and shared that cancer crosses all boundaries. She thanked the Chair for the acknowledgement of breast cancer and for the proclamation. She thanked the board for the proclamation.

Commissioner Stallings thanked Ms. Gilyard for sharing the proclamation and to Sister to Sister Alliance for being here. She shared that most of us know someone who has experienced breast cancer and/or experienced it ourselves. She thanked Sister to Sister Alliance for their attendance and sharing awareness.

Commissioner Waters shared her appreciation to Sister to Sister Alliance for their bravery and having a heart to reach out and share their journey and empower others who are facing breast cancer.

Chair Thomas shared that Manager Ellis is going to have the Wake County Justice Center lit pink tonight. She acknowledged Ms. Terry Spicer, Founder of The Sisters Inspiring Sisters, Incorporated (the SISI) and shared the SISI Lift Your Pearls and Check Your Girls campaign making sure that women are getting their mammograms.

Chair Thomas thanked Sister to Sister Alliance for the work that they are doing. She shared that both of her parents were diagnosed with cancer and it encouraged her to go and get genetic testing. She shared that she has tested positive for the BRCA gene. This is another opportunity for women of color to understand their health.

Chair Thomas moved, seconded by Commissioner Stallings, to approve the Breast Cancer Awareness Month Proclamation. The motion carried by the following vote:

Aye: 5 - Chair Thomas, Vice-Chair Evans, Commissioner Calabria, Commissioner Stallings, and Commissioner Waters

Excused: 2 - Commissioner Adamson, and Commissioner Mial

Consent Agenda

Vice-Chair Evans moved, seconded by Commissioner Waters, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Chair Thomas, Vice-Chair Evans, Commissioner Calabria, Commissioner Stallings, and Commissioner Waters

Excused: 2 - Commissioner Adamson, and Commissioner Mial

4. Accept and Appropriate Supplemental State Funding for Public Health Services

Attachments: [BOC - AA 121 10-24 FINAL.docx](#)
[121 FY25 Wake.pdf](#)
[Budget Memo - FY2025 Grants and Donations Fund.pdf](#)

5. Accept and Appropriate Funds for the Ryan White Part C EIS Program

Attachments: [BOC Ryan White 10-2024 FINAL.docx](#)
[NOA RW-C H76HA01720-01 2024-2025 Balance of Award.pdf](#)
[NOA RW-C H76HA01720-03 2024-2025 \\$14,679 increase.pdf](#)
[Budget Memo - FY2025 Grants and Donations Fund.pdf](#)

6. Accept and Appropriate Federal Forfeiture Funds into the Grants and Donations Fund for the Wake County Sheriff's Office (WCSO)

Attachments: [Accept & Appropriate Federal Forfeiture Funds for WCSO .docx](#)
[Budget Memo - FY2025 Grants and Donations Fund.pdf](#)

7. Accept and Appropriate Sub-Recipient Grant Award from the City of Durham for the Wake County Sheriff's Office (WCSO) for Drug Enforcement

Attachments: [Accept and Appropriate Sub-Recipient HIDTA Grant Award for WCSO .docx](#)
[Budget Memo - FY2025 Grants and Donations Fund.pdf](#)

That the Board of Commissioners accepts and appropriates sub-recipient grant funding in the amount of \$85,000 from the City of Durham into the Grants and Donations Fund for the Wake County Sheriff's Office.

8. Award Construction Contract in the Amount of \$730,900 for the Sanderson High School Emergency Shelter Generator

Attachments: [Item Summary.docx](#)
[Bid Tab.pdf](#)
[Project Cost Summary.pdf](#)

9. Award Construction Contract in the Amount of \$769,500 for the Wake County Board of Elections Office HVAC Renovation

Attachments: [Item Summary.docx](#)
[Project Cost Summary.pdf](#)
[Bid Tab .pdf](#)

10. Contract for Appraisal Services to Support Wake County Tax Administration

Attachments: [Item Summary](#)

11. FY25 Fall Capital Improvement Project Closures and Technical Correction

Attachments: [Item Summary](#)
[CIP Budget Memo - FY2025 County Capital Fund - Public Safety.pdf](#)
[CIP Budget Memo - FY2025 County Capital Fund - Community Capital.pdf](#)
[CIP Budget Memo - FY2025 County Capital Fund - County Buildings.pdf](#)
[CIP Budget Memo - FY2025 County Capital Fund - Automation.pdf](#)
[CIP Budget Memo - FY2025 Housing Capital Fund.pdf](#)

12. Designation of Map and Plat Review Officers for the Town of Garner

Attachments: [Item Summary.docx](#)
[Town of Garner Resolution.pdf](#)
[Board of Commissioners Resolution.docx](#)

13. Proclamations for October 2024

Attachments: [Item Summary Proclamations 9.24.24.pdf](#)
[Indigenous People Day Proclamation .pdf](#)
[Domestic Violence Awareness Month Proclamation 9.24.24.pdf](#)

14. Tax Committee Recommendations for Gross Receipts Penalty, Refund Requests and Various Reports

Attachments: [Tax Collections Item Summary](#)
[Tax Committee Agenda Process](#)
[Executive Summary 1.doc](#)
[October 2024 Refunds Under 500.pdf](#)
[October 2024 Refunds Over 500.pdf](#)
[Daily Updates For Gross Receipts.pdf](#)
[Daily Updates For Refund.pdf](#)
[Municipal Collection Report](#)
[Wake County Collection Report](#)
[Monthly In-Rem Foreclosure Report](#)
[Register of Deeds Excise Tax Report.pdf](#)

General Public Comments

15. General Public Comments

Mr. Anthony Pope - Men of Southeast Raleigh, expressed concerns with library bonds. Concerned that the two libraries in southeast Raleigh should be expanded.

Ms. Carmen Wimberley Cauthen - library bond concerns. Gave the history of Richard B Harrison library.

Ms. Octavia Rainey - serves on Library Commission, shared that Dr. West said do not move the library to the DMV. Ms. Rainey shared that she submitted a public records request, which has now been moved to City Attorney's office. To date, no response has been provided. Ms. Rainey shared comments on why Diversity, Equity and Inclusion (DEI) department overlooks Southeast Raleigh. Shared that Board of Commissioners are not being honest.

Regular Agenda

16. Public Hearing for Wake County 2025-2030 Affordable Housing Consolidated Plan and 2025 Annual Action Plan

Attachments: [Agenda Item - Con Plan 1st Public Hearing - October 2024.docx](#)
[Affordable Housing Public Hearing 10-07-24 Presentation.pdf](#)
[1st Con Plan Public Hearing Notice.doc](#)

Ms. Alicia Arnold, Deputy Director of Housing Affordable & Community Revitalization, shared the 2025-2030 Consolidated Plan and Action Plan. She shared What is the consolidated plan. She shared Related Documents. She shared the Consolidated Plan Timeline.

She shared Why is Consolidated Plan Important.
She shared Federal Funding Sources.
She shared Annual Projected Resources.
She shared 5 year Federal funding Sources.
She shared Who Do We Serve.
She shared Current Consolidated Plan.
She shared Current Grant Activities.
She shared the Public Hearing: Let Us Know.

Commissioner Stallings asked for Ms. Arnold to explain what stakeholder engagement looks like.

Ms. Arnold shared that they will do a lot of mixed messaging to get feedback. They have an extensive list of stakeholders that HUD shares with them that ranges from business community, financial institutions, faith partners, community groups, health partners. All will be engaging and public meetings will be held in various regions in Wake County. They will also host stakeholder meetings, send out letters for feedback as well as public hearings during the Board of Commissioner meetings.

Commissioner Waters asked what has been the guiding principles on priority needs and what is being learned from benchmarking across the country.

Ms. Arnold shared that local residents have shared that there is a segment of residents and a segment of incomes in our communities that the housing market is not naturally addressing with the challenges of cost of materials and land. Wake County is creating a priority population and priority goal areas based off of needs that they hear from the community. She shared additional comments about partnering with the City of Raleigh.

Commissioner Waters shared comments on the public sector living in area where they work.

Chair Thomas opened the public hearing.

Ms. Octavia Rainey shared she has 55 years of fair housing experience. She shared that Wake County does not enforce the fair housing act. She shared that Wake County does not speak about the immigrant community.

Ms. Carmen Wimberly Cauthen shared that when gathering comments find ways to engage with people at the lower end of the scale. Go into the shelters, men and women out of incarceration. Consider posting at newer housing apartment complexes and at the hotels.

Chair Thomas closed the public hearing.

Commissioner Calabria shared comments on engaging people at the lower end of the income spectrum.

That the Board of Commissioners hold a public hearing to receive comments on the affordable housing and community development needs in Wake County to inform the development of the five-year strategic plan.

17. Public Hearing on the FY 2026 North Carolina Department of Transportation Community Transportation Program Unified Grant Application

Attachments: [BOC FY26 CTP 10-2024 FINAL 9-16-24.docx](#)
[GoWake Access Transportation Grant Presentation 10-07-24.pdf](#)
[FY26 Program Resolution.docx](#)
[V3 FY26 LocalShareCertification.docx](#)
[V4 FY26 Public Hearing Notice.docx](#)

Ms. Anita Davis, Medicaid Transportation Manager, shared FY26 Community Transportation Program (CTP) Combined Capital Grant.

She shared Public Hearing-Community Transportation Grant.
She shared GoWake Access Transportation.
She shared GoWake Access Service Zone.
She shared the ridership trends and trips.
She shared what has been done over the year.
She shared FTA Zero-Emission Transition Plan.
She shared Public Hearing-Community Transportation Grant.

Commissioner Waters asked for clarity on capacity and if Wake County is able to meet the needs.

Ms. Davis shared that Medicaid represents 70% of the trips. The other 30% is represented by rural or micortransit and other sponsored agencies. There are 72 vehicles and they still are not able to meet all of the demands. There are almost 40,000 people that do not have transit. At times people are turned away or have to be placed on a waiting list.

Commissioner Calabria asked what is the State funding contribution and how has it changed over the last few years.

Ms. Davis shared the State funding falls in to two parts: 1. Annual Road funding for trips and 2. CTP Grant that funds administration costs. She said there are other Federal grants available. The State funding represents a little less than 10% of the total budget.

Commissioner Calabria asked if software issues have been resolved.

Ms. Davis shared that it has been resolved and they have seen some increases.

Commissioner Calabria confirmed that Medicaid is 70%. He asked for clarity if Medicaid will enable Wake County to cover the cost entirely or if Medicaid will subsidize.

Ms. Davis shared that Medicaid covers the full cost. The great thing about having 70% is Medicaid also subsidize other non-Medicaid services.

Commissioner Calabria asked if Wake County had the additional vehicles would more riders be serviced without additional operation costs.

Ms. Davis shared additional vehicles would not be enough. Even with more vehicles, there will always be a bigger demand. She shared it would require better coordination with other local agencies (i.e. Capital Area Metropolitan Planning Organization (CAMPO) to increase the availability of services.

Commissioner Calabria asked if there is anything that can be done to offer more services.

Ms. Davis shared that having more vehicles, increase in training for staff, more training in technology and a better coordination of services would be beneficial.

Vice-Chair Evans asked if riders outside of the Medicaid population have to meet certain qualifications to use the transit services.

Ms. Davis shared that non-Medicaid services are not income based. She shared the criteria includes being 6 years or older or classified as disabled. For rural services, the person must live in a rural area. There are specifications to the programs.

Vice-Chair Evans asked if Wake County is able to expand micro-transit service in other areas of the County.

Ms. Davis confirmed it would be helpful to expand micro-transit services. Micro-transit services are fare free services offered by Medicaid. For the rural general public, it is \$2 - \$4, depending on the destination. Go Raleigh recently implemented a new micro-transit service in Wake Forest. She shared creating other alternate forms of transit is helpful.

Chair Thomas opened the public hearing

No one came forward

Chair Thomas closed the public hearing

Vice-Chair Evans moved, seconded by Chair Thomas, that the Board of Commissioners:

- 1. Holds the required public hearing on the FY 2026 Community Transportation Program grant;**
- 2. Approves the grant application to be submitted to the North Carolina Department of Transportation, Public Transportation Division in the amount of \$912,345; and**
- 3. Authorizes the Chair to sign the Resolutions to Apply, Certifications, and Assurances and affix the signatures of local officials as required. The motion carried by the following vote:**

Aye: 5 - Chair Thomas, Vice-Chair Evans, Commissioner Calabria, Commissioner Stallings, and Commissioner Waters

Excused: 2 - Commissioner Adamson, and Commissioner Mial

Appointments

18. Energy Advisory Commission

Attachments: [Energy Advisory Comm. Item Summary 9.18.24.pdf](#)
[Energy Advisory Commission Member List 9.18.24.pdf](#)
[Energy Advisory Commission App. Roster 9.18.24.pdf](#)
[Energy Advisory Commission App. Packet 9.18.24.pdf](#)
[Energy Advisory Commission Board Choices 9.18.24.pdf](#)
[Energy Advisory Commission Attendance Clerk Template June 2023 - Sept 2024.pdf](#)

- 1 Reappointment:
 - Charles McGuffey

19. Fire Commission

Attachments: [Fire Commission Item Summary 9.18.24.pdf](#)
[Fire Commission Member List 9.18.24.pdf](#)
[Fire Commission G.Vickerson Ltr of Resignation 9.5.24.pdf](#)
[Fire Commission 2024 Attendance Sheet.pdf](#)

- 1 Resignation:
 - Gary Vickerson, Not for Profit Primary seat
- 1 Promotion:
 - Christopher Pierce, promoted to Not-for-Profit Primary seat. Mr. Pierce will serve the remainder of Mr. Vickerson's term through July, 2025.
- 1 Vacancy:
 - _____, Not for Profit Alternate (seat previously held by Christopher Pierce)
- 3 Reappointments:
 - Robert Overton, Citizen/Consumer seat
 - Robert Stagg, Subject Matter Expert
 - Todd Wright, Fire Chief's Association seat

20. Juvenile Crime Prevention Council

Attachments: [JCPC Item Summary 9.18.24.pdf](#)
[JCPC Member List 9.18.24.pdf](#)
[JCPC Ltr of Recommendation 8.26.24 .pdf](#)
[JCPC App. Roster 9.20.24.pdf](#)
[JCPC App. Packet 9.18.24.pdf](#)
[JCPC Board Choices 9.20.24.pdf](#)
[JCPC Attendance Roster 9.25.24.pdf](#)

- 4 Vacancies:
 - _____, Person under 21 seat
 - _____, District Attorney/Designee seat
 - _____, Member of the Faith Community seat
 - _____, Parks and Recreation Representative
- 2 Resignations:
 - Kenneth Klos-Weller, to fill the Chief of Police/Designee seat
 - Allison Midgette, Sheriff's Designee seat
- 1 Recommendation by JCPC:
 - Eric Andrews, to fill the Chief Court Counselor seat

21. Open Space and Parks Advisory Committee

- Attachments:** [OSAPAC Item Summary 9.20.24.pdf](#)
[OSAPAC Member List 9.18.24.pdf](#)
[OSAPAC_S.Bailey Ltr of Resignation 8.28.24.pdf](#)
[OSAPAC_Ltr of Recommendation S. Hutchinson 9.20.24.pdf](#)
[OSAPAC_Sig Hutchinson Bio Aug 2024.pdf](#)
[OSAPAC App. Packet 9.20.24.pdf](#)
[OSAPAC App. Roster 9.20.24.pdf](#)
[OSAPAC Board Choices 9.20.24.pdf](#)
- 1 Resignation:
 - Sanford Bailey, District 6
 - 1 Recommendation by Chair Shinica Thomas:
 - Sig Hutchinson, to fill District 6 vacancy seat

22. Water Partnership

- Attachments:** [Water Partnership Item Summary 9.20.24.pdf](#)
[Water Partnership Member List 9.18.24.pdf](#)
[Water Partnership Ltr of Recommendation 8.23.24.pdf](#)
[Water Partnership App. Roster 9.20.24.pdf](#)
[Water Partnership App. Packet 9.20.24.pdf](#)
[Water Partnership Board Choices 9.20.24.pdf](#)
- 3 Vacancies:
 - _____, Town of Rolesville representative
 - _____, Town of Wake Forest representative
 - _____, Town of Zebulon representative
 - 1 Recommendation by the Water Partnership:
 - Timothy Watson, to fill Town of Wake Forest representative vacancy seat

23. Upcoming Vacancies for November

- Attachments:** [Upcoming appointments for the month of November 2024.pdf](#)

(All applications are due by close of business on October 17, 2024)

Appointments made November 4, 2024

- **Fire Commission = 1 Reappointment + 1 Vacancy**
 - 1 Reappointment:
 - Larry Ward, East Region Alternate
 - 1 Vacancy:
 - _____, Not for Profit Alternate (seat previously held by Christopher Pierce)

- **Human Services Board = 1 Reappointment**
 - 1 Reappointment:
 - Mary Fay Whisler, Pharmacist

- **United Arts Grants Panel = 1 Reappointment**
 - 1 Reappointment:
 - Ruth Ann Dyer, District 6 seat

Other Business

24. Reports from Advisory and Regional Boards

Chair Thomas shared that she serves as the liaison for Inter-Act and we will send a proclamation for Domestic Violence Month.

She shared that there will be another opportunity for a Re-entry Simulation and encouraged the board to participate.

25. Other Reports from Commissioners

Commissioner Waters shared this was her first time attending the State of the County. She shared that she attended Marbles Imagination Ball and mentioned that is Hispanic Heritage Month.

Commissioner Stallings gave a shout out to Wake County staff supporting western part of the county. She shared that she attended the Raise the Beam ceremony in Apex.

Chair Thomas shared that Wake County deployed a Behavioral Health Specialist to support Western Carolina.

Chair Thomas thanked the Clerks team and Communications Department for their support with State of the County.

Closed Session

Mr. Roger Askew, Senior Deputy County Attorney, shared that the motion is pursuant to NCGS 143-318.11 (a)(3) and (4): To consult with the County Attorney's office for a pending lawsuit Williamson and Speight v Gerald Baker, USDC-EDNC 5:21-CV-160-M; and to discuss matters relating to the location or expansion of industries or other businesses in the area served by Wake County, including agreement on a tentative list of economic development incentives that may be offered by Wake County in negotiations.

Open session motion: Vice Chair Evans read the following motion: I move that we approve a settlement between Steven Williamson and Alvis Speight, Plaintiffs, versus Gerald Baker, Defendant, in the amount of \$1M subject to terms and conditions acceptable to the County Attorney, and authorize the County Manager to sign necessary documents to effectuate same.

Seconded by Commissioner Calabria.

Excused: 2 - Commissioner Adamson, and Commissioner Mial

Adjourn

The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Yvonne C. Gilyard, NCCCC
Clerk to the Board

Commissioner Stallings moved, seconded by Vice-Chair Evans, to adjourn the meeting. The motion carried by the following vote:

Aye: 5 - Chair Thomas, Vice-Chair Evans, Commissioner Calabria, Commissioner Stallings, and Commissioner Waters

Excused: 2 - Commissioner Adamson, and Commissioner Mial