



Brian Holland
Board Chair

December 9, 2025

Honorable Don Mial
Chairman
Wake County Board of Commissioners
P. O. Box 550
Raleigh, NC 27602

Dear Commissioner Mial,

The Capital Area Workforce Development Consortium Agreement between Wake, Johnston, Lee, Chatham, and Orange Counties specifies that the Chairman of the Wake County Commissioner's Board serves as the Consortium's Chief Elected Official. The Chief Elected Official is the appointing authority for members of the Workforce Development Board and the signatory official for various Consortium documents.

Enclosed is the application for Zac West, Development Director of Sanford Contractors, who expressed interest in appointment to the Capital Area Workforce Development Board. Ms. Pat E. Sturdivant, CAWD Executive Director, and I interviewed with Mr. West and feel he would be an asset to the board. He was also nominated to be a part of the board by the Sanford Area Growth Alliance. As Chair of the Board, I request that Zac West be appointed as a member of the Capital Area Workforce Development Board, representing the private sector, with a term of January 1, 2026 – December 31, 2028.

If you have additional questions after reviewing the membership application, please contact Ms. Sturdivant at 919-856-6048.

We look forward to working with you in continuing our successful service to the businesses and citizens of Wake, Johnston, Lee, Chatham, and Orange Counties.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Brian Holland'.

Brian Holland
Board Chair

cc: Pat E. Sturdivant

Enclosures

"PARTNERSHIPS FOR WORKFORCE EXCELLENCE"

Post Office Box 550 • Raleigh, North Carolina 27602-0550
Office: (919) 856-6040 • Email: capitalareawdb@wake.gov

Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities.

Profile**Which Boards would you like to apply for?**

Capital Area Workforce Development Board: Submitted

Please select your first Board preference: * Capital Area Workforce Development Board**Please select your second Board preference: *** None Selected**Please select your third Board preference: *** None Selected**Please select your fourth Board preference: *** None Selected**Please select your fifth Board preference: *** None Selected**Please select your sixth Board preference: *** None Selected

Zac

First Name

West

Last Name

628 Rocky Fork Church Rd.

Street Address

Suite or Apt

Sanford

City

NC

State

27332

Postal Code

What district do you live in?

None Selected

Mobile: (919) 815-6989

Primary Phone

Business: (919) 718-1011

Alternate Phone

zwest@sanfordcontractors.com

Email Address

Sanford Contractors, Inc.

Employer

Development Director

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

None Selected

Interests & Experiences**Why are you interested in serving on a Board or Commission?**

The work of the Capital Area Workforce Development Board aligns with the work that I do at Sanford Contractors and I would like to help contribute to the community that I work in. We have benefited greatly from our Pre and full apprenticeship programs so I would like to grow those opportunities so others can benefit from them. I would also like to grow as a professional and learn from others in like positions.

Work Experience

Sanford Contractors, Inc Development Director July 2020 to present Oversee the Development, HR and Marketing teams YMCA of the Triangle Executive Branch Director Nov 2006-July 2020 Ran the day to day operations of the Ingram Family YMCA

Volunteer Experience

Salvation Army of Lee County Council member January 2021 to present Lee County Schools Business Advisory Committee Chair 2024-2025 Central Carolina Hospital Advisory Board Member 2019-2022

Education

East Carolina University BS

Comments

[Zac_West_resume-2025.doc](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

 Male**Ethnicity ***

 Caucasian

Other**How did you become aware of Wake County volunteer opportunities?**

 Other**If you selected "Other" above, how?**

Asked to apply by Barbara Brothers

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

ZAC WEST

2110 Wimberly Woods Drive
Sanford, NC 27330
(919) 815-6989
Zacwest1977@outlook.com

CAREER EXPERIENCE

July 2020-Present

Aug. 2009-July 2020

Development Director

Sanford Contractors, Inc

- Lead external Business Development for the company.
- Work with Architects, Engineers, Owners, and Developers to strengthen relationships.
- Lead internal Team Member Development for the company.
- Responsible for coaching, training, development, Progression and Succession planning.
- Supervise the Human Resource and Marketing departments.
- Serve as a member of the Leadership Team.

Executive Branch Director

YMCA of the Triangle (Ingram Family YMCA)

- Oversaw the day-to-day operations of a \$1.6 million dollar full facility YMCA.
- Prepared and Implemented the budget for the entire branch.
- Recruited, hired, supervised, and developed 6 full time and over 100 part time staff.
- Responsible for raising over \$200,000 annually for our We Build People Campaign.
- Worked closely with an Advisory Board of 24 community leaders to accomplish branch and community goals.
- Planned and conducted a wide variety of programs and activities to meet the needs of our program participants and members.
- Promoted and monitor membership growth.
- Oversaw the opening of two Y facilities in the Sanford area.

Nov. 2006-Aug. 2009

Program Director

YMCA of the Triangle (Garner and Johnston County YMCA's)

- Ran the day-to-day operations of the YMCA of Garner Branch to include the administrative office and all youth programs.
- Oversaw all youth programs in the Garner area and Johnston County including Before and After School programs, Sports programs, Tracking Out programs, and Summer Camps.
- Recruited, hired, supervised, and developed all full and part time staff.
- Prepared and implemented the budget for both branches.

April 2002-Nov. 2006

Assistant Recreation Center Supervisor

Senior Program Coordinator

Recreation Center Supervisor

Fayetteville-Cumberland Parks and Recreation

- Planned, organized, and implemented all recreational and athletic activities, classes, and special events for the northern portion of Cumberland County.

- Oversaw day-to-day operations of the Recreation Center.
- Recruited, hired, supervised, and developed all full and part time staff.

Aug. 2001-March 2002

**Tracking Out Program Coordinator
YMCA of the Triangle (Cary Family YMCA)**

- Supervised and interacted with children.
- Planned, organized, and implemented recreational programs and activities for the Tracking Out program.
- Lead devotions.

EDUCATION

East Carolina University, Greenville, North Carolina (August 2001)

- Bachelor of Science in Recreation and Sport Management with a Concentration in Management of Recreation Facilities and Services

COMMUNITY INVOLVEMENT

- Lee County Schools Business Advisory Committee-Chair (2024-2025)
- Chatham Chamber of Commerce Leadership Class Sept (2021-June 2022)
- Member of the Salvation Army Advisory Board (2020-Present)
- Member of the Central Carolina Hospital Board of Trustees (2019-2022)
- Special Projects Committee Board Member for the West Landing HOA (2019-2021)
- Member of the Jonesboro Rotary Club (2015-2019)
- Sanford Area Chamber of Commerce, Leadership Sanford (Sept 2010-June 2011)



Economic Development • Chamber of Commerce

Well Centered.

Pat E. Sturdivant
Executive Director
Capital Area Workforce Development Board
5942 Six Forks Road
Raleigh, NC 27609

December 5, 2025

Dear Ms. Sturdivant,

Sanford Area Growth Alliance is nominating Zac West, Development Director at Sanford Contractors, for appointment to the Capital Area Workforce Development Board. Sanford Contractors is a member of Sanford Area Growth Alliance.

If you have questions about this nomination for appointment of membership, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan L. Gomez".

Susan L. Gomez
Chamber of Commerce Director
115 Chatham Street Sanford NC 27330
(919) 774-8439
sgomez@growsanfordnc.com