

Privacy Notice

I hereby acknowledge that the information I provide in this application is subject to disclosure pursuant to the North Carolina Public Records Laws, and that I provide the information contained in this application freely and voluntarily, and that by submitting my application to Wake County I consent to such disclosure pursuant to the North Carolina Public Records Laws, and that I waive and release Wake County, its agents, employees and elected and appointed officials, from any liability related to disclosure of any information provided herein.

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Library Commission

Please select your second Board preference: *

None Selected

Please select your third Board preference: *

None Selected

Please select your fourth Board preference: *

None Selected

Please select your fifth Board preference: *

None Selected

Please select your sixth Board preference: *

None Selected

Michael

First Name

M

Middle Initial

Flood

Last Name

5311 Alpine Drive

Street Address

Suite or Apt

Raleigh

City

NC

State

27609

Postal Code

What district do you live in?

None Selected

Mobile: (678) 656-7512

Primary Phone

Home: (404) 392-0689

Alternate Phone

mflood@alpinefrog.net

Email Address

Alpine Frog, LLC

Employer

Founder & CEO

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Although I moved to Raleigh almost 10 years ago my work scope has always been national. More recently I have been looking for opportunities to use my skillset locally and I have developed an interest in local community governance. I have long been a volunteer with national organizations and nonprofits with a multi-decade focus on issues of digital equity, technology access, and increasing opportunity for historically disadvantaged populations. I am interested in bringing my skillset, experience, and network to help Wake County.

Work Experience

25+ years at the intersection of technology and public sector. I worked for Nextel, Sprint, and ATT leading Education strategy and supporting public sector solutions from 2000 - 2011. For the next 12 years I built the Education and Public Sector division of Kajeet, Inc. We focused on leveraging mobile broadband (3G, then 4G and 5G) to increase internet access for students and patrons in 2,500 agencies across the US, Canada, and UK. For the last 3 years I have been consulting for public and private sector entities on technology innovation in operations and services, including for libraries and schools.

Volunteer Experience

I have been heavily involved in the Public Sector and EdTech community for the last 25 years. I am an active member of the Consortium on School Networking (CoSN), served six years on CoSN's Board of Directors, was recognized as CoSN Private Sector Champion of the Year, and has been inducted into the CoSN Volunteer Hall of Fame in multiple years. Michael has served on advisory boards for the Horizon K-12 Report, Driving K-12 Innovation, EdNET, WirelessEdTech, International Society for Technology in Education's Special Interest Group - Mobile Learning (ISTE SIGML) and Digital Equity Professional Learning Network (ISTE DE-PLN). I am actively involved with federal, state and local policy with partners including CoSN, SHLB, ALA, and others. I currently co-chair the E-Rate Working Group for the Schools, Health, and Library Broadband (SHLB) Coalition. I serve on the Board of Directors for AIESEC Life, an alumni association. I am a Precinct Chair for the WCDP.

Education

BS, Management, Georgia Institute of Technology, focuses on Information Systems and International Management MBA, Goizueta Business School, Emory University

Comments

As the Wake County Libraries continue to modernize the facilities and deliver increasing digital services, I believe my background and experience can be valuable to serve an increasingly connected population and ensure we also serve those with less (or no) online access. The intersections of physical and digital spaces in our communities will continue to evolve - we need to ensure they serve everyone!

[Michael M. Flood May-2026.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

Other

If you selected "Other" above, how?

Commissioner Thomas

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Michael M Flood



Michael M. Flood

(678) 656-7512

mflood@alpinefrog.net

www.linkedin.com/in/mmflood

Executive business leader driving strategy and sales growth for innovative products & services with 25 years of experience in general management, strategic partnerships, government affairs, public relations, procurement, contracts, and market engineering with B2B & B2G models in Fortune 50s to start-ups. Extensive industry experience in Education Technology, Public Sector, Telecommunications, and SaaS.

BOARD EXPERIENCE

Corporate: Explora Phones, Inc. (1 year)

Non-Profit: CoSN (6 years), AIESEC GT (6 years), AIESEC Life (1 year)

Advisory: Wireless EdTech (1 year), ISTE SIG-ML (3 years), Driving K-12 Innovation (5 years)

PROFESSIONAL EXPERIENCE

Alpine Frog, LLC

2023 – Present

Founder & CEO (2023 - Present)

Launched a firm serving the EdTech and Telecom sectors (public and private sector) focused on market engineering, go-to-market strategy, business development, and strategic partnerships. Client domains include 4G/5G Mobile Broadband, Cybersecurity, Federal Policy & Programs, Digital Equity & Opportunity, and Student & Library Patron Technology.

Kajeet

2011 – 2023

SVP & General Manager, Education & Public Sector (2020 – 2023)

Owned P&L for Public Sector business unit reporting to COO and then CEO. During the pandemic, grew to 2,500+ agencies across US, Canada, and Europe; 7x subscribers; and 10x annual revenue to \$140M+ with 50% CAGR over 4 years. Orchestrated multiple state contracts to hundreds of agencies simultaneously. Managed federal and state funding programs including applicant support, solution alignment, and program compliance. Led government affairs and successfully lobbied at state & federal levels to create new funding. Owned PMO and Strategy, including RFX capture & procurement vehicles. Named to CoSN Volunteer Hall of Fame and CoSN 2023 Impact 30 Top EdTech Leaders.

Vice President, Education Markets (2011 – 2014), Vice President, Strategy (2014 – 2020)

Developed new platform and services to address the digital divide in U.S. education. Created a new business model to challenge tier-one carriers with unique pricing, billing, management, and professional services. Owned external relationships including industry associations, media, and government affairs. Owned product strategy and built new indirect channel organization. Grew from 0 to 1000+ public sector agencies and \$12M annual revenue. CoSN 2013 Private Sector Champion.

AT&T

2010 – 2011

Industry Solutions Product Manager, Education

Responsible for sales channel education and development of new industry solutions for K-12 and Higher Education. Tasked with unification of K-12 Education strategy across internal organizations including sales, product, marketing, government affairs and finance. External presence at conferences as well as representation of AT&T on industry advisory boards.

Sprint Nextel

2000 – 2010

National Vertical Manager, K-12 Education (2009 – 2010)

Re-engineered K-12 strategy across retail and wholesale channels. Launched new solutions focus toward unaddressed, high-growth solutions. Outpaced company with 10% YoY subscriber growth in K-12 Vertical. Established thought leadership via white papers, key industry relationships, PR, and Government Affairs initiatives. Responsible for strategy, business development, marketing, E-Rate field implementation and channel positioning nationally.

Education Segment Manager, South Region (2006 – 2009)

Established strategic alignment and strong revenue growth past \$145M in Education vertical segment at regional level. Leveraged matrix structure to disseminate industry expertise and coordinate tactics across direct and indirect channels. Developed new partnerships to address market gaps. Led sales for \$MM multi-year public and private sector contracts.



Michael M. Flood

(678) 656-7512

mflood@alpinefrog.net

www.linkedin.com/in/mmflood

Government Data Solutions Engineer (2003 – 2005)

Supported strategic government, education, utilities, and healthcare accounts including concept, deployment, and support of custom solutions. Partnered with Government Account Managers on strategy and market direction setting. Received national awards and *Circle of Excellence* for unique approaches to new opportunities and sales channel development.

Senior Data Account Executive (2000 – 2003)

Drove data sales in the Indirect, Retail, Enterprise and Public Sector channels through support, training, and joint sales. Maintained *President's Council* performance and lead Georgia to outperform nationally. Spent one year working on larger opportunities involving multiple partners, application vendors, customer development departments, etc.

NET-tel Communications, Inc.

2000

Outside Sales Representative

Cold-calling, prospecting, networking, consulting, and closing business. Award-winner.

NetVendor, Inc.

2000

Inside Sales Representative

Designed, developed & launched an internal web-based system for leads and sales call tracking.

AIIESEC

1995 – 2000

AIIESEC is the world's largest student-run organization managing international internship programs at major corporations in over 100 countries. Local Committees are operated as small businesses.

Acquired 4+ years of sales experience resulting in over \$800,000 in sales and funds raised. Developed local web site (1995) & joined Global IS team. Led training on AIIESEC Sales, CRM, IT and other topics for 500+ people at 30+ conferences in 3 countries. Managed a team of 6 people from 4 countries to organize a conference for 23 national delegations.

<u>Date</u>	<u>Served As</u>	<u>For</u>
08/95 - 01/96	VP Information Systems	AIIESEC Georgia Tech
02/96 - 08/96	VP Sales	AIIESEC Georgia Tech
09/96 - 12/96	VP Corporate Marketing	AIIESEC Georgia Tech
01/97 - 12/97	President	AIIESEC Georgia Tech
01/98 - 10/98	Statewide Coordinator	AIIESEC Georgia
11/98 - 04/99	Organizing Committee President	Americas EXPRO 1999
04/96 - 10/98	Trainer	AIIESEC United States

CO-OP WORK EXPERIENCE

University System of Georgia, Board of Regents, Office of Int'l Education

1997 – 1999

Interactive Media Consulting

1996 – 1997

The Aerospace Corporation

1994 – 1995

Database Design, Web Design & Development, Organizational Development, & Web-Database Integration, Multimedia Software Design & Development, Programming, Data Management & Analysis, Satellite System Simulation, and Standards Research. Attained Secret level security clearance.

EDUCATION

Emory University

MBA, Concentrations: Strategy, International Business, Beta Gamma Sigma National Honor Society

Georgia Institute of Technology

BS, Management, Concentrations: IS, Int'l Mgt, Phi Eta Sigma National Honor Society, Briarean Honor Society

INTERESTS

Technology Innovation, Strategic Planning, Futurism, International Business, Intercultural Exchange, Space Commercialization & Exploration, AR/VR/XR, AI/ML, Education, and Strategic/Simulation Games.

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Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Open Space and Parks Advisory Committee

Please select your second Board preference: *

Library Commission

Please select your third Board preference: *

United Arts Grants Panels

Please select your fourth Board preference: *

Planning Board

Please select your fifth Board preference: *

None Selected

Please select your sixth Board preference: *

None Selected

Byron

First Name

Frazelle

Last Name

Middle Initial

409 N. East Street

Street Address

Suite or Apt

Raleigh

City

NC

State

27604

Postal Code

What district do you live in?

None Selected

Home: (910) 330-5153

Primary Phone

Home: (910) 330-5153

Alternate Phone

sbfrazelle@gmail.com

Email Address

Law Offices of Gilda A.
Hernandez

Employer

Associate Attorney

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I feel motivated to become involved in local government and utilize my skills and experience as an attorney to help continue to make Wake County the best place to live in North Carolina. I also want to work to improve facilities, activities, and opportunities that the County provides for all citizens regardless of income. Robert Putnam's Bowling Alone has convinced me that becoming involved in local government and local organizations is the backbone of civil society so I want to help contribute in the ways that I can.

Work Experience

As an attorney I focus my practice on workers' rights and have negotiated tens of thousands of dollars in settlements for underpaid workers. I have argued for the restoration of unemployment rights for a worker and I have co-chaired a federal district court trial. Prior to my career as a workers' rights attorney, I was a judicial fellow for the Administrative Office of the Courts and routinely assisted District and Superior Court judges on complex legal issues and research, including drafting orders and memoranda. I also have experience working for municipalities both as a legal intern and briefly as an associate attorney assisting municipal lenders' counsel in affordable housing transactions.

Volunteer Experience

I am currently a board member on the Wake County Historical Society board and I have recently joined the Wake County Bar Association and anticipate additional volunteer experiences through that organization. I worked previously for the Town of Carrboro's Parks Department in assisting athletic and enrichment programming as an umpire, referee, and activities assistant.

Education

UNC-Chapel Hill, B.A. 2016; William & Mary Law School, J.D. 2022

Comments

[Frazelle_Resume.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

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S. BYRON FRAZELLE
sbfrazelle@gmail.com | 910-330-5153

EDUCATION

William & Mary Law School, J.D. 2022

UNC-Chapel Hill, B.A. 2016

PUBLICATIONS

Alternative Solutions for Government

Intervention in Climate Crisis Markets: The
Pandemic and the Egg Market Case Study,
46 Wm. & Mary Env'tl. L. & Pol'y Rev. 283
(2021)

HONORS & AWARDS

William & Mary Law School Center for the
Study of Law and Markets, Student Fellow

William & Mary Law School Moot Court
Team, Member

William & Mary Environmental Law and
Policy Review, Member and Best Student
Note Award

EXPERIENCE

Law Offices of Gilda A. Hernandez, Associate

March 2025 - Present

- Routinely represent workers in unpaid wage disputes
- Co-chaired a federal court trial on unpaid wages and retaliatory discrimination
- Negotiated deals, both with opposing counsel and before a third-party mediator, for the payment of tens of thousands of dollars in back wages for underpaid workers

Administrative Office of the Courts, Judicial Fellow

July 2023-March 2025

- Routinely assisted Superior and District Court judges across the state on high-stakes legal research and drafting orders
- Supported administration of three-judge panels in resolution of facial constitutional questions

Ellinger & Carr, Associate & Clerk

May 2022-March 2023

- Supported lender's counsel for municipal lenders in affordable housing loan projects

Town of Cary, Extern

January 2021-May 2021

- Developed formal memoranda on municipal property law, including municipal leases and dedications to municipalities

Wetlands Watch, Legal Intern

May 2020-August 2020

- Authored a white paper examining a local government's "rolling easement" program and examining land valuation issues

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Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Library Commission

Please select your second Board preference: *

None Selected

Please select your third Board preference: *

None Selected

Please select your fourth Board preference: *

None Selected

Please select your fifth Board preference: *

None Selected

Please select your sixth Board preference: *

None Selected

Kelly
First Name

S
Middle Initial

Turner
Last Name

1108 Tonsler Drive
Street Address

Suite or Apt

Raleigh
City

NC
State

27604
Postal Code

What district do you live in?

None Selected

Mobile: (919) 523-4336

Primary Phone

Mobile: (919) 523-4336

Alternate Phone

kelly@kellyturner.org

Email Address

Leadership North Carolina

Employer

Associate Director

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am an avid reader and passionate about literacy and access. When I learned of openings on the Wake County Library Commission, this seemed an excellent opportunity to give back to an institution that has given much to me and my family over the years. Over the years I have volunteered for various schools and organizations as professional and family commitments allowed. As an empty nester, I have more capacity to contribute my time and talent. I would welcome the opportunity to be an advocate and a voice for our county libraries and the invaluable programming and resources they provide.

Work Experience

As evident on my attached resume, every chapter of my career has had a connection to child and family well-being. I have combined policy work with a focus on communications and project management. After pursuing a graduate degree in children's literature, I worked in publishing with a specialty in fiction and nonfiction picture books. My first full-time job when relocating to Raleigh was as a library assistant in the children's department of Wake County's Eva Perry Library. Over many years as a freelance writer and editor, I contributed a variety of materials to the literacy nonprofit Motherhead, among many other organizations. In my current role as associate director of Leadership North Carolina, I oversee programming for an annual cohort of statewide leaders that structures content around the six pillars of government, education, inclusive leadership, health and human services, economic development, and the environment. Through exposure to people, policies, challenges, and opportunities tied to these pillars I have a broad understanding of how these topics and their systems are interconnected and how positive outcomes in any area rely on dynamics within all the others. Libraries offer a critical link in the chain of education and literacy that can drive success, build healthy communities, and contribute to well-being across all aspects of life for Wake County residents.

Volunteer Experience

My recent volunteer work focuses on food insecurity through regular shifts at the Food Bank of Central and Eastern North Carolina. When my kids were growing up in the Wake County Public Schools system, I was a regular volunteer in their classrooms and in their libraries, tutoring individuals and groups of students and leading the annual Scholastic book fair at Conn Elementary for several years. I'm excited to use my additional capacity to expand my volunteer work for greater impact.

Education

My formal education provides a foundation in policy, communications, and children's literature that is directly relevant to this role. My experience in project management and certification as a project management professional speak to my ability to organize, prioritize, communicate, and drive progress towards tangible outcomes. Simmons University MA in English - Children's Literature Virginia Haviland Scholar University of Richmond BA in English and Political Science University Scholar Project Management Institute Project Management Professional

Comments

I'm excited about turning my passion for books, education, and literacy and my gratitude for the role that libraries play in the life of my family and my community into an opportunity to support, advocate for, and advance Wake County Libraries. Thank you for your consideration of this application.

[Nelly_Swanson_Turner_Resume_-_Wake_Co._Library_Commission_5-2026.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Female

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

Other

If you selected "Other" above, how?

Commissioner Safiyah Jackson

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Kelly Swanson Turner, PMP

Summary

Creative, energetic, and connected leader with extensive experience in project, event, and nonprofit management; stakeholder engagement; meeting design and facilitation; and communications. **Detail-oriented collaborator** adept at building networks, fostering connections, and balancing multiple perspectives and priorities. **Lifelong optimist** committed to continuous learning, adapting, and having an impact.

Experience

Associate Director, Leadership North Carolina, 2024 - Present

Program Director 2011 - 2024

- Lead all aspects of a year-long statewide leadership program, managing staff and planning teams to develop and execute multi-day sessions for an annual cohort of senior leaders from across North Carolina.
- Direct recruitment, application, and rigorous selection process for each cohort.
- Design and facilitate annual planning retreat and monthly meetings for multiple planning teams, defining program structure and content, speaker engagement strategies, and program evaluation while empowering teams and supporting input and diverse perspectives.
- Connect with stakeholders, building intentional connections to enrich program content, support recruitment and development opportunities, and drive long-term impact.
- Curate engagement opportunities for more than 1,500 alumni statewide.
- Identify and implement technology solutions and build systems to create efficient and accurate workflows, meet multi-year scheduling objectives, streamline communications, and manage multiple priorities.
- Administer program budgets and venue and vendor details from contract negotiation through execution.
- Track program outcomes and key performance indicators (KPIs) for the Board of Directors and drive continuous improvement in processes, outcomes, and quantity and quality of program applications.

Freelance Writer and Editor, July 1998 - September 2011

- Researched, wrote, edited, and contributed to conference materials, funding proposals, strategic planning documents, marketing materials, academic texts, resource and activity guides, and children's books
- Directed editorial, design, and production schedules and produced content for clients including the UNC-CH School of Social Work, the Global Fund for Children, Motherhead, Fat Cat Strategies, and Charlesbridge Publishing

Contact

kelly@kellyturner.org

Raleigh, NC

(919) 523-4336

[LinkedIn](#)

Education and Training

Simmons University

MA in English – Children's Literature

Virginia Haviland Scholar

University of Richmond

BA in English and Political Science

University Scholar

Project Management Institute

Project Management Professional

Skills

- Project management
- Program design, execution, and facilitation
- Written and verbal communication
- Stakeholder engagement
- Schedule development, implementation, and oversight

Competencies

- MS Office Suite
- Google Workspace
- WordPress
- Mailchimp
- Salesforce
- FormAssembly
- Zoom, Teams, Google Meet
- Monday.com

Project Director and Interim Executive Director, NC Association of County Directors of Social Services, 2000 - 2002

- Directed a state-funded project to develop a more holistic, family-centered approach to providing services in 10 county DSS agencies through project management; meeting facilitation; production of project reports, articles, and conference presentations; and collaboration with related initiatives.
- Managed a two-year grant budget of \$1.1 million and supported continuation funding strategies.

Library Assistant, Wake County Public Libraries, 1998 - 2000

- Assisted parents and children in book selection and research and prepared and presented children's programs and reading lists.

Associate Editor, Charlesbridge Publishing, 1995 - 1998

Editorial Assistant, Assistant Editor, and Developmental Editor

- Oversaw design and production of children's picture books, edited manuscripts and directed artwork, proposed and acquired new projects, and negotiated contracts.
- Oversaw department intern program and represented at trade shows.

Administrative and Circulation Assistant, The Horn Book, 1994 - 1995

- Wrote reviews of children's books for The Horn Book Guide; formatted and proofread book reviews; compiled bimonthly index, book list, and announcements column; and managed office correspondence.

Research and Staff Assistant, American Enterprise Institute for Public Policy Research, 1991 - 1994

- Researched, wrote, edited, and proofread pieces related to childcare, welfare reform, and domestic social policy for publication in magazines, newspapers, and professional journals.
- Coordinated meetings among government representatives, policy experts, foundation officials, and funders, including execution of research and administrative support for the AEI/White House Working Seminar on Integrated Services for Children and Families.

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Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Open Space and Parks Advisory Committee

Please select your second Board preference: *

Library Commission

Please select your third Board preference: *

Wake Technical Community College Board of Trustees

Please select your fourth Board preference: *

None Selected

Please select your fifth Board preference: *

None Selected

Please select your sixth Board preference: *

None Selected

Mason

First Name

W

Middle Initial

Chamblee

Last Name

2331 Grant Ave #204

Street Address

204

Suite or Apt

Raleigh

City

NC

State

27608

Postal Code

What district do you live in?

None Selected

Home: (936) 404-3313

Primary Phone

Business: (984) 328-2705

Alternate Phone

masonchamblee41@gmail.com

Email Address

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am writing to express my strong interest in serving on a Wake County board or commission, particularly the Open Space and Parks Advisory Committee, the Library Commission, or the Wake Technical Community College Board of Trustees. As a resident of Raleigh who cares deeply about the future of our community, I see public service as both a responsibility and an opportunity to help shape policies and investments that improve quality of life across Wake County. Professionally, I work in local government and have experience supporting public initiatives that require strategic thinking, data-informed decision-making, community engagement, and coordination across departments. Through this work, I have developed a strong appreciation for how thoughtful public institutions and long-term planning can directly influence economic opportunity, accessibility, mobility, and overall community well-being. I would welcome the opportunity to bring those skills and perspectives into a board or commission role where I can contribute meaningfully while continuing to learn from experienced public servants and community leaders. I am especially drawn to the Open Space and Parks Advisory Committee because I believe parks, greenways, and preserved open spaces are essential public assets that strengthen communities in lasting ways. As Wake County continues to grow rapidly, ensuring residents maintain access to high-quality recreational spaces and environmental resources will become increasingly important. I am interested in helping the County think strategically about growth, conservation, accessibility, and long-term investment so these resources remain available for future generations. I am also strongly interested in the Library Commission because public libraries serve as one of the most accessible and impactful civic institutions in any community. Libraries today are far more than repositories of books. They are centers for education, workforce development, digital access, and lifelong learning. Supporting institutions that expand opportunity and strengthen civic engagement is something I care deeply about. Additionally, I would be honored to serve on the Wake Technical Community College Board of Trustees because I believe workforce development and affordable education are among the most important challenges facing growing regions like ours. Community colleges play a critical role in connecting residents to economic mobility while helping employers meet workforce needs. Given my interest, education, and experience in public policy, economic development, and local government, I would value the opportunity to support Wake Tech's mission and long-term strategic direction. Above all, I am eager to serve because I genuinely care about Wake County and want to contribute my time, energy, and professional experience to strengthening the community. I approach leadership collaboratively, value thoughtful discussion and differing perspectives, and believe effective public service requires both listening and action. I would be grateful for the opportunity to contribute in any capacity I can. Thank you for your consideration. I appreciate your time and would welcome the opportunity to discuss my interest and qualifications further.

Work Experience

My professional experience is centered around municipal administration, public policy implementation, and community-focused project management within local government. I currently serve as a Senior Community Engagement Analyst with the City of Raleigh, where I support strategic initiatives related to transportation, mobility access, and long-term community development. In this role, I coordinate cross-department projects, oversee grant-funded initiatives, conduct financial and operational analysis, and support leadership decision-making through data analysis and policy research. I have helped lead major public initiatives including the implementation of Raleigh's E-Bike Rebate Program and the development of a Transit Assistance Program designed to expand affordable transportation access to thousands of residents. My work regularly involves collaboration with executive leadership, public agencies, nonprofit organizations, and community stakeholders to align operational goals with broader public policy objectives. I also oversee data analysis, KPI tracking, grant reporting, and program evaluation efforts using tools such as Python, R, and Excel to support operational planning and strategic decision-making. Much of my work focuses on translating complex financial, operational, and policy information into actionable recommendations that support departmental leadership and adopted City Council priorities. Prior to joining the City of Raleigh, I worked as a Communications and Project Coordinator with Fountainworks, where I supported strategic planning and stakeholder engagement efforts for municipalities and state agencies. This experience strengthened my ability to synthesize community feedback, facilitate coordination among stakeholders, and support planning efforts that improve public service delivery and long-term organizational effectiveness. Overall, my background combines public administration, policy analysis, stakeholder engagement, project management, and data-driven decision-making. I am passionate about public service and committed to helping local institutions make thoughtful, community-centered decisions that support sustainable growth and quality of life.

Volunteer Experience

My volunteer and advisory experience has focused primarily on public space, conservation, and civic engagement initiatives connected to local government and community development. I have sought opportunities to contribute outside of my professional responsibilities in ways that support long-term community investment, environmental stewardship, and public access to shared resources. I currently serve on the State Advisory Committee for the Land and Water Conservation Fund, where I participate in reviewing and providing recommendations related to the allocation of federal conservation and infrastructure funding. This role involves evaluating project priorities, considering community impact, and supporting responsible stewardship of public resources. Previously, I served with the Lexington-Fayette County Urban Government Greenspace Commission, where I supported efforts focused on greenspace revitalization and community accessibility. My involvement included helping develop fundraising strategies and supporting initiatives aimed at transforming underutilized floodplain areas into accessible public green spaces for residents. We were able to successfully transform several previously unusable flood lots into brand new, public use facilities. In addition to formal advisory roles, much of my volunteer involvement has centered around civic engagement, sustainability, and voter engagement. I care deeply about strengthening communities through thoughtful public investment and collaborative problem-solving, and I value opportunities to contribute my time and experience in service-oriented roles that improve quality of life for residents.

Education

I recently earned my Master of Public Administration from North Carolina State University, where I also completed a Graduate Certificate in Policy Analysis. My graduate studies focused heavily on public sector management, policy evaluation, budgeting, organizational leadership, and data-driven decision-making within local government and public institutions. Through the MPA program, I developed a stronger understanding of how effective governance, strategic planning, and public investment decisions shape long-term community outcomes. My coursework emphasized practical applications of policy analysis, financial management, program evaluation, and public administration, all with a focus on improving public service delivery and organizational effectiveness. My academic experience complemented my professional work in local government and strengthened my interest in civic leadership, community development, and public service. The program reinforced my commitment to collaborative governance and evidence-based decision-making, while also giving me a broader perspective on the challenges and opportunities facing growing communities like Wake County. I also hold a Bachelor of Science in Kinesiology from The University of Texas at Austin.

Comments

[Mason Chamblee Resume 2026.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Mason W Chamblee

MASON CHAMBLEE, MPA

2331 Grant Ave #204, Raleigh, NC · 936-404-3313

masonchamblee41@gmail.com · [linkedin.com/in/masonwchamblee](https://www.linkedin.com/in/masonwchamblee)

Municipal project management and public administration professional with experience leading cross-department initiatives, administering grant-funded programs, and supporting strategic growth efforts within local government. Proven ability to coordinate stakeholders, manage public funding, and translate policy and financial analysis into implementable projects. Strong background in community-facing initiatives, executive support, and data-driven decision-making that supports long-term city planning and development goals.

EXPERIENCE

JUNE 2022 - PRESENT

SENIOR COMMUNITY ENGAGEMENT ANALYST, CITY OF RALEIGH

- Advise department leadership on strategic initiatives, public policy implementation, and operational priorities supporting City Council goals and long-term community development objectives.
- Direct cross-department implementation of the [Raleigh E-Bike Rebate Program](#), coordinating internal departments and external stakeholders; oversee staff coordination, financial controls, and public rollout delivering \$295,000 in public benefits.
- Jointly lead with department leadership the creation and implementation of the Transit Assistance Program, applying policy, ridership, and cost-benefit analysis to expand affordable transit access to more than 13,000 riders.
- Oversee data analysis, grant reporting, and KPI tracking for departmental initiatives; deliver decision-support tools and visualizations using Python, R, and Excel.
- Conduct financial and operational analysis for mobility initiatives; provide strategic recommendations to executive leadership through reports, visualizations, and scenario modeling.
- Provide day-to-day direction and coordination for project staff, cross-functional teams, and partner organizations across multi-department initiatives, ensuring alignment with departmental priorities and adopted policy.
- Developed and launched the award-winning Commute Smart Ambassador Academy, a youth civic leadership initiative recognized for innovation in transportation and planning education and engagement.

AUGUST 2021 - JUNE 2022

COMMUNICATIONS AND PROJECT COORDINATOR, FOUNTAINWORKS

- Supported executive planning for municipal and state clients; synthesized stakeholder feedback into actionable policy and operational recommendations. Collaborated with department heads and elected officials to align planning, budgeting, and communications strategies.
- Facilitated interviews and workshops with state agencies, municipal leaders, and community stakeholders; translated qualitative insights into actionable recommendations.
- Contributed to strategic plans for public-sector clients, including municipalities and state agencies, with focus on improving public service delivery and interagency

collaboration.

LEADERSHIP & VOLUNTEER

STATE ADVISORY COMMITTEE FOR THE LAND & WATER CONSERVATION FUND

Appointed member of state advisory committee providing recommendations on allocation of federal infrastructure funds, advising executive leadership on project prioritization, fiscal impact, and compliance.

LEXINGTON-FAYETTE COUNTY URBAN CITY GOVERNMENT GREENSPACE COMMISSION

Led fundraising strategy and secured city council support for revitalization of floodplain areas into accessible community green spaces.

SPECIAL RECOGNITION

MOST INNOVATIVE APPROACH, CITY OF RALEIGH

Recognized with a “Most Innovative Approach” by the City of Raleigh for work related to developing a pioneering youth ambassador academy focused on transportation issues, such as access, relevant history, and technical background. Team leader for designing and implementing the Commute Smart Ambassador Academy.

LOCAL TDM ADVOCATE OF THE YEAR, ASSOCIATION FOR COMMUTER TRANSPORTATION

Recognized as a top advocate for promoting sustainable and equitable mobility access in the country.

EDUCATION

DECEMBER 2025

MASTER OF PUBLIC ADMINISTRATION, North Carolina State University

- Graduate Certificate in Policy Analysis

MAY 2017

B.S. OF KINESIOLOGY, University of Texas at Austin

SKILLS

Municipal Administration & Management

- Budget Development & Financial Analysis, Grant Administration & Compliance, Capital Project Oversight, Policy Research & Implementation, Procurement & Contract Management

Governance, Communication & Stakeholder Engagement

- Board & Committee Support, Public Meeting Facilitation, Media Relations & Public Communications, Community Event Management, Multi-Agency & Intergovernmental Coordination

Technical & Analytical

- Financial & Cost-Benefit Analysis, Data Visualization & Decision Support, Program Evaluation & KPI Development, Tools: Excel, Python, R

Privacy Notice

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Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Open Space and Parks Advisory Committee

Please select your second Board preference: *

Cary Zoning Board of Adjustment

Please select your third Board preference: *

Library Commission

Please select your fourth Board preference: *

Wake Technical Community College Board of Trustees

Please select your fifth Board preference: *

United Arts Grants Panels

Please select your sixth Board preference: *

Cary Planning and Zoning Board

Justin
First Name

Middle
Initial

Marcarelli
Last Name

600 Canon Gate Dr
Street Address

Suite or Apt

Cary
City

NC
State

27518
Postal Code

What district do you live in?

None Selected

Mobile: (443) 944-5775

Primary Phone

Business: (919) 861-7219

Alternate Phone

jmarcarelli10@gmail.com

Email Address

Hurricanes Holdings, LLC

Employer

Controller

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Cary

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I want to do my part to maintain and hopefully improve the community that I live and work in. Public service is something that has always been of interest to me, but it wasn't until recently that I learned I could make an impact without being involved in a political role. I like getting to see behind the scenes of how decisions are made and to be part of the solutions that will impact the lives of thousands of residents.

Work Experience

As a CPA, I currently work for the Carolina Hurricanes/Lenovo Center in charge of the accounting and finance department covering five business entities. I've been with the company since 2018 and I love being involved with an organization that has such strong ties to the community both through sports and performances. Previously I worked as an accountant for DC United of Major League soccer and, prior to that, public accounting roles serving small business, governments, and nonprofit organizations. One of my major areas of focus is process improvement and automation to increase accuracy and efficiency in our operations. As one of the few roles that touches all areas of the organization, I excel in cross-departmental collaboration and facilitating solutions that cater to multiple interested parties.

Volunteer Experience

-Miracle League of the Triangle Coach - since 2022 -YMCA Youth Soccer Coach - 2019-2024 - Guest Lecturer - three courses at NCSU (ACC220/280 and PRT 466) since 2022 -NCSU Poole College ELEVATE Mentorship Program - since 2025

Education

-M.S Accounting from University of Connecticut - 2016 -B.S. Accounting from North Carolina State University - 2015 -CPA License - 2019

Comments

[Justin_Marcarelli_Resume.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

Other

If you selected "Other" above, how?

Spouse

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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JUSTIN MARCARELLI, CPA

443-944-5775 | jmarcarelli10@gmail.com | www.linkedin.com/in/justinmarcarelli

Licensed CPA in the State of North Carolina (#43376)

Obtained 2019

PROFESSIONAL EXPERIENCE

Carolina Hurricanes (Hurricanes Holdings LLC)

Raleigh, NC

Controller

06/2021 – Present

- Responsible for the monthly/annual financial reporting and analysis of six business entities (team, arena, F&B, holding, foundation, restaurant) with \$300M+ yearly revenue and leading finance meetings with executive team
- Post intercompany eliminating entries and prepare consolidated financial reporting for all business entities
- Manage month-end journal entries, bank/balance sheet reconciliations (including fixed assets, prepaids, accruals, deferred revenue), and monthly budget to actual variance analyses presented to management for all entities
- Oversee all revenue recognition entries including advertising, tickets, suites, parking, merchandise, food service based on performance obligations fulfilled or percentage of completion in accordance with ASC 606
- Maintain revenue schedules for all advertising and suite contracts and identify/allocate performance obligations
- Review media buy advertising invoicing to ensure proper revenues and agency commissions are recorded
- Oversee all accounts payable functions, monthly state/county sales tax filings, and year-end 1096/1099 reporting
- Post payroll and league revenue journal entries in Intacct
- Prepare league specific reporting of Hockey Related Revenues five times annually per the terms of the NHL CBA
- Oversee treasury functions for \$45M+ and maintain cash flow projections on a rolling three-month basis
- Lead and develop a team of four accounting staff and report to the CFO
- Conduct weekly accounting meetings to ensure accountability and clearly stated objectives/expectations
- Implemented standardized departmental budget templates inclusive of prior year budget and actuals to expedite the collection and consolidation of annual budget information into a master file formatted to import in Intacct
- Helped implement almost complete digitization of A/P, A/R, and JE accounting records directly within Intacct
- Automated significant portions of bank reconciliations utilizing bank feeds and 'smart rules'
- Primary contact for external audit (NHL, NHLPA, and F/S) requests and federal/state tax reporting requirements
- Continuously evaluating areas of improvement both within accounting operations and across the organization

Staff Accountant

10/2018 - 06/2021

- Routinely performed month-end journal entries, bank/balance sheet reconciliations, and monthly budget to actual variance analyses within Intacct for arena, F&B, and foundation entities to present to management
- Coordinated with department directors to populate annual budget templates inclusive of anticipated payroll
- Sole finance representative on behalf of Lenovo Center for concert/event settlements with promoters as well as event profitability reporting for management with budget to actual variance explanations
- Assisted with external audit requests and compiled information for the annual 990 filing for the Foundation
- Spearheaded the transition to Nexonia employee expense reporting (from Concur), along with API integration to Intacct, and successfully rolled out the software company-wide including a corporate card program
- Created a daily sales report template for ticket sales to create a JE import from a Ticketmaster Archtics export to increase accuracy and efficiency, saving the box office over 30 minutes per day

D.C. United (DC Soccer LLC)

Washington, DC

Staff Accountant

08/2017 - 10/2018

- Completed bank, revenue, and balance sheet reconciliations, multi-departmental budgets, and month-end journal entries for all three business entities timely and efficiently using Microsoft Dynamics SL
- Managed project accounting records and construction in progress (CIP) reconciliations using the percentage of completion method related to the construction of our new stadium, Audi Field, a \$400M+ project
- Assisted with the financing and debt compliance needs for the construction and management of Audi Field, including administering numerous escrow accounts and completing liquidity analyses
- Effectively managed and reduced outstanding A/R by expediting collections on advertising and suite invoices, while maintaining positive vendor relationships despite managing restricted operational cash due to construction
- Implemented Concur software for employee expense reimbursement reports

The Accounting Office, Inc.

West Chester, PA

Staff Accountant

05/2016 - 08/2017

- Provided full spectrum accounting and consulting services to small business clients in numerous industries
- Designed a comprehensive payroll entry template that expedited payroll processing across all clients
- Gave strategic recommendations using cash flow projects and budget to actual analysis
- Implemented new timekeeping and task management systems for internal staff to log their activities and provide status updates to clients
- Managed one administrative staff member
- Completed and submitted monthly state sales tax filings and annual 1096/1099 statements

Barbacane, Thornton & Company LLP

Wilmington, DE

Staff Auditor

10/2015 - 05/2016

- Performed audit procedures on all areas of the financial statements of local governments and non-profit organizations in MD, DE, PA, and NJ
- Reviewed tax and utility billing/collections for accuracy and compliance with agency agreements
- Conducted Yellow Book audits of federal grant recipients in accordance with GAGAS

EDUCATION

University of Connecticut

M.S. in Accounting – Online

May 2016

North Carolina State University

B.S. in Accounting

May 2015

- University Honors Program member every year

TECHNICAL SKILLS

Skills: Sage Intacct, Microsoft Dynamics SL, Quickbooks, Concur, Nexonia, UKG, ADP, Paychex, Ticketmaster, Excel

LEADERSHIP & OUTSIDE ACTIVITIES

University of Connecticut

Online

Adjunct Instructor 08/2021 – 12/2024

- Instructor for Financial Reporting I in the Online Graduate Certificate in Accounting Fundamentals program

Volunteer Coach

YMCA Youth Soccer Coach – 11 seasons (Coed U8)

Miracle League of the Triangle Baseball Coach – 8 seasons (Adult Special Needs)

Privacy Notice

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Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Library Commission

Please select your second Board preference: *

Library Commission

Please select your third Board preference: *

Library Commission

Please select your fourth Board preference: *

Library Commission

Please select your fifth Board preference: *

Library Commission

Please select your sixth Board preference: *

Library Commission

Cydney

First Name

E

Middle Initial

Clifton

Last Name

4629 Townesbury Ln

Street Address

Suite or Apt

Raleigh

City

NC

State

27612

Postal Code

What district do you live in?

None Selected

Home: (716) 479-2068

Primary Phone

Home: (716) 479-2068

Alternate Phone

cydneyelise@gmail.com

Email Address

Heart Math Tutoring

Employer

Executive Director of
National Partnerships

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Over the past year, the Wake County Public Library system has become a meaningful part of my family's routine. After the birth of my daughter, I started bringing her to story time and baby playdates and checking out children's books each week. It has given me a new appreciation for how important the library is as a place for early literacy, connection, and community. More broadly, I care deeply about strong public institutions that support learning and opportunity. Libraries are one of the few places that truly serve everyone, families with young children, students, job seekers, seniors, and lifelong learners. Professionally, I work in education and spend much of my time thinking about how communities support children's learning and long-term success. Serving on the Library Commission would be a meaningful way for me to contribute to an institution that plays such an important role in Wake County. As the county continues to grow, I would be honored to help ensure our library system continues to serve families and residents in ways that are accessible, welcoming, and responsive to the needs of a rapidly growing community.

Work Experience

I serve as the Executive Director of National Partnerships for Heart Math Tutoring, a nonprofit organization that provides one-on-one math tutoring to elementary students during the school day. Our model connects trained community volunteers with students who are behind in math, helping them build confidence and foundational skills. In my role, I focus on building partnerships with school districts, community organizations, and philanthropic supporters to expand access to high-quality academic support. My work includes strategic planning, fundraising, program expansion, and collaboration with local and state leaders to strengthen educational opportunities for students. Currently our footprint is in Charlotte, Winston-Salem and Charleston, South Carolina. Having moved to Raleigh almost four years ago, I am particularly interested in the opportunity to engage locally. Earlier in my career, I spent more than six years working with Heart Math Tutoring's Charlotte team helping launch and grow tutoring programs across multiple schools. Throughout my career, I have worked at the intersection of education, community engagement, and nonprofit leadership.

Volunteer Experience

A large part of my professional work centers on mobilizing and supporting volunteers. Through Heart Math Tutoring, I work closely with community members who serve as volunteer tutors for elementary school students, and I regularly partner with local organizations and civic groups to support educational initiatives. Beyond my professional role, I am looking forward to becoming more engaged locally in Wake County as my family puts down deeper roots here. Most recently I volunteered as a literacy tutor at Lynn Road Elementary School and currently am a volunteer tutor with Heart Math Tutoring virtually. Additionally, I have served as a poll greeter in Wake County for the past few elections.

Education

I received my bachelors degree in International Studies with minors in Law & Society, International Business, and Spanish from St. Bonaventure University.

Comments

[Resume -
_Cydney_Kramer_Clifton.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Female

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Cydney Kramer Clifton

cydneyelise@gmail.com • 716-479-2068 • www.linkedin.com/in/cydney-kramer

PROFESSIONAL SUMMARY

Community-centered nonprofit leader with 10+ years of experience across education and community-based organizations, working at the intersection of partnerships, programs, and strategy. Brings a strong track record of building trusted, trust-based relationships; stewarding complex, equity-driven initiatives through growth and transition; and supporting accountable, community-informed decision-making across diverse local contexts. Known for relational leadership, adaptive problem-solving, and navigating ambiguity to translate priorities into measurable, long-term impact.

Program Design & Execution: Community-informed planning; implementation across multiple regions; continuous improvement

Partnerships & Trust-Based Engagement: Relationship stewardship; listening sessions; cross-sector collaboration; funder and community alignment

Leadership Development & Facilitation: Team development; shared decision-making; board and advisory facilitation; performance management

Data, Reporting & Infrastructure: Salesforce; dashboards and analysis; reporting for strategy and learning; CRM and database management

Technical Tools: Advanced Excel; Salesforce; Bloomerang; Microsoft 365; WordPress; Mailchimp; Zoom; EOS

RELEVANT EXPERIENCE

Executive Director, National Partnerships, *Heart Math Tutoring* July 2023- Present

- Oversee regional operations in partnership with program leadership, sustaining strong student outcomes and school retention while supporting staff development, district relationships, and organizational scalability
- Lead community-anchored strategy across expansion regions, co-designing priorities with local partners to align organizational goals with lived experience, local context, and long-term sustainability
- Directed fundraising, board engagement, and district partnerships for Heart Math Tutoring's Charleston, SC and Winston-Salem, NC regions while leading national expansion strategy and long-term viability planning
- Achieved 40% and 261% increases in local funding in Charleston and Winston-Salem, respectively, with 80% donor retention through disciplined, trust-based donor cultivation and stewardship
- Serve as a strategic thought partner to nonprofit leaders, school district partners, and funders across multiple cities, supporting decision-making in complex, resource-constrained environments
- Translate organizational strategy into community-informed implementation plans, adapting approaches based on community input, learning, and evolving needs
- Facilitate advisory boards and community leaders through shared learning and collective decision-making, including reframing understanding of true program costs, equity considerations, and shared responsibility for impact

Program Director, *Heart Math Tutoring* June 2018 - Jan 2022

- Led hiring, development, and retention of 26 full and part-time staff members serving over 23 schools, 1,300 tutors, and 1,200 students
- Exceeded program goals in 2019, 98% of students met or exceeded growth, 92% of teachers reported increased student confidence, 99% of tutors reported positive experiences
- Designed annual operating plans, quarterly goals, and quarterly program budgets for program operations
- Built Salesforce dashboards, reports, and audit structure to effectively monitor KPI's focused on student growth and program efficacy

Program Manager, Heart Math Tutoring

July 2016 - June 2018

- Scaled program model and delivery from 12 schools in 2016 to 18 schools in 2018
- Exceeded program organization goals in 2017 and 2018: 100% of students met growth, 87% of teachers reported increased student confidence, and 100% of volunteers reported positive experiences
- Coached and led school-based program coordinators, achieving 100% staff retention

Volunteer Recruitment and Engagement Director, America Needs You

Jan. 2022 - July 2023

- Led cross-functional local and national teams to design and execute volunteer recruitment, engagement, and retention strategies, resulting in a 25% increase in pipeline development from 2022 to 2023
- Led the National Partnerships Committee, stewarding relationships with 50+ corporate philanthropic partners and aligning engagement strategy with organizational equity goal
- Developed and delivered quarterly reports and analyses to inform leadership decision-making related to volunteer engagement and fundraising strategy
- Researched, designed, and deployed a Salesforce volunteer portal, reducing participation barriers and improving access, data quality, and staff execution
- Created process maps and onboarding tools to support consistency, learning, and scalability across teams

Instructional Facilitator, Martin Luther King, Jr Middle School

May 2015 - July 2016

- Designed and executed school-wide data driven instruction protocols, including quarterly assessment cycles and staff training to analyze informal and formative assessment data
- Led intervention team processes for student caseloads, coordinating academic and behavioral supports in partnership with educators and families

7th Grade Teacher, Martin Luther King, Jr Middle School

August 2012 - May 2015

- Led 7th grade social studies team to exceed student growth expectations
- Selected as Teacher of the Year and Department Chair

EDUCATION AND TRAINING

B.A. in International Studies; Minors: International Business, Spanish, and Law & Society, *St. Bonaventure University*

Corps Member, *Teach For America*

Nonprofit Essentials Certificate, *Wake Forest University*

Management Development Program, *Harvard Business School Club of Charlotte*

United Way, *Racial Equity Learning Cohort*

Regional Program, *Leadership Triangle*

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Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Library Commission

Please select your second Board preference: *

United Arts Grants Panels

Please select your third Board preference: *

Greater Raleigh Convention and Visitors Bureau

Please select your fourth Board preference: *

Population Health Task Force

Please select your fifth Board preference: *

Open Space and Parks Advisory Committee

Please select your sixth Board preference: *

WakeMed Hospital Board of Directors

Colleen

First Name

V

Middle Initial

Castro

Last Name

906 Haddon Hall Drive

Street Address

Suite or Apt

Apex

City

NC

State

27502

Postal Code

What district do you live in?

None Selected

Mobile: (919) 757-2950

Primary Phone

Mobile: (919) 757-2950

Alternate Phone

cevolz@gmail.com

Email Address

AbbVie

Employer

Associate Director, Patient-Centered Outcomes Research

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Apex

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I've lived in Wake County (or Durham or Orange county) since 1997. In those nearly 30 years, I've watched Wake County grow and change, and I'd now like to lean in to help it continue to reflect the community and shared vision of the future. I believe that serving a term on a board or commission will give me an opportunity to give back to my community and learn more about the inner workings of local government.

Work Experience

I have more than 14 years of professional experience, largely in the health care research space. I worked at RTI International in Research Triangle Park for 10 years in their health solutions divisions where I consulted for pharmaceutical and biotech companies developing pipeline therapies. I moved from my initial role as a quality control coordinator up the ranks to a Director-level role on the Market Access and Outcomes Strategy team. My work at RTI involved leading global team projects that involved technical writing, project management, leadership and mentorship, and proposal writing. I also conducted qualitative research with patients and healthcare providers. I currently work remotely from my home for AbbVie on their Patient-Centered Outcomes Research team. In this role, I develop strategies and implement projects to better understand the experience of patients living with the diseases that AbbVie's products aim to treat. My work is predominantly in the research and design (R&D) space with pipeline therapies in obesity, migraine, IBS, and HIV.

Volunteer Experience

I have an array of volunteer experiences throughout the Triangle. My most recent volunteer role was at StepUp Ministries in Raleigh, where I worked as a volunteer on the children's program team. I also served as a volunteer board member at the Triangle American Marketing Association. In the past, I also completed 4-hour shifts at the Food Bank in Raleigh every few months. In college, I was a public service scholar where I was tasked with completing 300+ hours of volunteer work by graduation.

Education

B.A., English, University of North Carolina at Chapel Hill (2008-2012) Master of Public Health, Boston University (2025-present; graduation expected Jan. 2027)

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Female

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

Other

If you selected "Other" above, how?

Flyer at Wake County Library

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Colleen V Castro

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Profile**Which Boards would you like to apply for?**

Library Commission: Submitted

Please select your first Board preference: *

 City of Raleigh Planning Commission**Please select your second Board preference: ***

 Library Commission**Please select your third Board preference: ***

 Wake County Water Partnership**Please select your fourth Board preference: ***

 Water Partnership**Please select your fifth Board preference: ***

 City of Raleigh Board of Adjustment**Please select your sixth Board preference: ***

 Historic Preservation Commission

Ryan

First Name

McCune

Last Name

Middle
Initial

2704 Verde Dr

Street Address

Apt D

Suite or Apt

Raleigh

City

NC

State

27603

Postal Code

What district do you live in?

None Selected

Mobile: (717) 676-7023

Primary Phone

Home: (717) 676-7023

Alternate Phone

mccune.rt@gmail.com

Email Address

NC State University

Employer

Graduate Research Assistant

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am a young professional attending graduate school at NC State University and have enjoyed living in Wake County for the last four years. I took active roles volunteering in my prior residential area and would love to get more involved in volunteering in Wake County as I intend to make this my permanent home. I have an extensive background in civil and environmental engineering which I believe sets a strong foundation for understanding the role of and serving on many of the citizen advisory boards.

Work Experience

I have had several experiences in private engineering consulting and design with private civil engineering and landscape architecture firms. I am currently a full-time engineering researcher at NC State University pursuing a PhD in civil engineering.

Volunteer Experience

Recently in the area I have volunteered with AventWest Children's Mentorship Program and Wake County Big Sweeps.

Education

BS Civil Engineering - University of Delaware
BS Environmental Engineering - University of Delaware
Masters of Civil Engineering - NC State University
Currently enrolled PhD Civil Engineering - NC State University

Comments

I know that I am a young volunteer for several of these boards, but I have a genuine interest and passion in local government involvement. I am originally from Pennsylvania and my mother worked for our local government for 40 years, so attending meetings and taking active interest and roles in our local area was ever present. I would love the opportunity to be more active in Wake County and provide my time in service to the community.

[RyanMcCune.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

RYAN THOMAS McCUNE, E.I.T.

+1 (717) 676-7023 · ryan@rmccune.io

rmccune.io

Department of Civil, Construction, and Environmental Engineering
North Carolina State University · 915 Partners Way, Raleigh, NC, 27695-7908

EDUCATION

Ph.D. Civil Engineering	Expected 2027
North Carolina State University	Raleigh, NC
<i>Concentration in Coastal Engineering</i>	
Master of Civil Engineering	2025
North Carolina State University	Raleigh, NC
<i>Concentration in Coastal Engineering</i>	
Honors Bachelor of Environmental Engineering with Distinction	2022
University of Delaware	Newark, DE
<i>Thesis: Potential Impacts of Soil Aging on TDR Calibrations of Biochar Amended Urban and Coastal Soils</i>	
Honors Bachelor of Civil Engineering	2022
University of Delaware	Newark, DE
<i>Concentration in Facilities Design and Construction</i>	

PROFESSIONAL EXPERIENCE

Graduate Research & Teaching Assistant 2022-present
Dept. of Civil, Construction, and Environmental Engineering, NC State University Raleigh, NC

- Investigate chronic "sunny day" flood hazards by developing high-resolution coupled simulations using SFINCS and ADCIRC numerical models.
- Architect custom Python workflows on High-Performance Computing (HPC) systems to process geospatial data and automate model forcing.
- Collaborate within the interdisciplinary "Sunny Day Flooding Project," integrating physical hydrodynamic modeling with social impact data to characterize regional flood risk.
- Mentor undergraduate researchers, providing technical training in Python programming and semantic image segmentation to support independent inquiry.
- Delivered annual guest lectures for the Introduction to Coastal Engineering course and facilitated semester-long student success through technical office hours and assessment.

Research Intern 2022
United States Geological Survey St. Petersburg, FL

- Leveraged MATLAB to analyze high-frequency imagery from the USGS coastal camera network, utilizing statistical techniques to extract and quantify wave runup parameters.
- Transformed raw optical data into actionable hydrodynamic metrics to support coastal change research.

Engineering Intern 2020-2022
Coastal Resilience Design Studio, University of Delaware Newark, DE

- Achieved First Place in the Coastal & Estuarine Research Federation (CERF) national design competition for an innovative, resilience-focused coastal infrastructure proposal.
- Developed community-informed conceptual designs for public infrastructure within a multi-disciplinary team of landscape architects, policy analysts, and engineers to integrate technical constraints with aesthetic and regulatory requirements.

Undergraduate Research Assistant 2018-2022
Dept. of Civil & Environmental Engineering, University of Delaware Newark, DE

- Investigated the hydraulic performance of biochar-amended soils for stormwater filtration, performing sensor calibrations using Time Domain Reflectometry (TDR) probes.
- Conducted independent laboratory analysis to quantify the Electron Reduction Capacity (ERC) of biochar substrates for environmental remediation applications.
- Supported transportation planning studies by deploying JAMAR counters to capture and analyze field traffic volume data.

Engineering Intern 2020-2021
C.S. Davidson, Inc. York, PA

- Analyzed historical state contract datasets to develop updated unit price schedules, directly improving the accuracy of cost estimation and bidding for future municipal projects.
- Conducted technical reviews of land development plans to ensure compliance with municipal ordinances, zoning codes, and stormwater regulations.
- Performed field operations including precision field surveys and stormwater BMP inspections to verify construction quality and document existing infrastructure conditions.

Engineering Intern 2019
Manchester Township York, PA

- Established a digital inventory of over 300 stormwater Best Management Practices (BMPs) by migrating legacy engineering archives into the CSDatum platform.
- Optimized future maintenance operations by centralizing infrastructure data, enabling efficient tracking of BMP performance and necessary repairs.

Keller Family Senior Writing Fellow 2021-2022
Honors College, University of Delaware Newark, DE

- Selected as the inaugural Keller Family Senior Fellow, responsible for leading the fellowship team and managing operational logistics including scheduling and performance reviews.
- Oversaw the professional development of the fellowship team, providing mentorship and actionable reviews to improve coaching strategies.

Writing Fellow 2020-2021
Honors College, University of Delaware Newark, DE

- Selected for a competitive fellowship requiring a semester-long training course in writing pedagogy and communication strategy.
- Partnered with faculty to provide editorial guidance on dozens of essays per semester, mentoring a cohort of 20 students to improve their argumentation and clarity.

Undergraduate Teaching Assistant 2020-2022
Dept. of Civil & Environmental Engineering, University of Delaware Newark, DE

- Provided supplementary instruction during office hours, translating theoretical engineering concepts into practical problem-solving strategies for students.
- Evaluated technical assignments and exams against established rubrics, providing detailed feedback to identify gaps in understanding.

Munson Fellow 2019-2020
Honors College, University of Delaware Newark, DE

- Selected as a residential peer mentor to facilitate the academic and social transition of incoming Honors students, directly supporting university retention goals.
- Advised a cohort of first-year students on course selection and degree planning, serving as a critical resource for navigating university administration and academic requirements.
- Designed and executed social programming and community-building events, effectively managing logistics to enhance the student living-learning environment, foster a cohesive residential community and promote student engagement.

HONORS & AWARDS

National Defense Science & Engineering Graduate Fellowship	2024-2027
ICCE Student Travel Scholarship	2026
KIETS Climate Leaders Program Scholar	2024
AGU Outstanding Student Presenter Award	2023
NSF Graduate Research Fellowship Program, Honorable Mention	2023
EWC Student Poster Competition, 2nd Place	2023
Provost Doctoral Fellowship, North Carolina State University	2022
American Society of Landscape Architects Award of Excellence in Student Collaboration	2022
PA-DE Chapter of the American Society of Landscape Architects Student Honor Award	2022
RJN Foundation Department of Civil & Environmental Engineering Award	2022
1st Place 2021 Coastal & Estuarine Research Federation Design Competition	2021
Delaware Section of the American Society of Civil Engineers Junior Award	2021
Honors Enrichment Award, University of Delaware Honors College	2021
Chair's Fellowship, University of Delaware Dept. of Civil & Environmental Engineering	2021

CONFERENCE PRESENTATIONS

Oral Presentations

- Collins, J., Hino, M., **McCune, R.**, Anarde, K., Frankenberg, E., (2025). *Tolerating the tide: accommodation and tolerance of chronic coastal flooding in rural North Carolina*. Population Association of America Annual Conference. Washington, D.C., 2025.
- McCune, R.**, Anarde, K., (2025). *Evaluation of Chronic Coastal Flooding Inundation of Low-Lying Roadways and Impacts to Community Livability*. Presented at the 3rd Regional (East Coast) Peer Exchange for Sustainable Eco-Resilient Bridges and Structures. Raleigh, August 2025.
- McCune, R.**, Anarde, K., Sebastian, A., Collins, J. P., Grimley, L., Hamidi, E., Hino, M., Dietrich, J. C., (2025). *The End of the Road: Present and Future Chronic Flood Risk Along Coastal Roadways and Impacts to Community Livability*. Presented at the AGU Fall Meeting. New Orleans, December 2025.
- Hino, M., Anarde, K., **McCune, R.**, Thelen, T., Farquhar, E., Fridell, T., Whipple, T., Woodard, P., (2024). *Incidence and Impacts of Chronic Coastal Flooding in North Carolina*. Invited presentation at the AGU Fall Meeting. Washington, D.C., 2024.
- McCune, R.**, Anarde, K., Goldstein, E. B., Srebnik, E. R., Thelen, T., Hino, M., (2024). *Quantification of chronic coastal flooding using machine learning*. Presented at the International Conference of Coastal Engineering. Rome, September 2024.
- McCune, R.**, Anarde, K., Goldstein, E. B., (2023). *Semantic Image Segmentation of Coastal Roadway Inundation*. Presented at the AGU Fall Meeting. San Francisco, December 2023.
- Muldrow, L., **McCune, R.**, Bruck, J., (2022). *Resilient Self-Generative Infrastructure: A Blue Carbon Solution for Coastal Protection in Hampton, VA*. PA-DE ASLA Conference on Landscape Architecture. Wilmington, April 9, 2022.

Poster Presentations

- McCune, R.**, Anarde, K., Goldstein, E., Baker, C., (2025). *Quantification of Chronic Coastal Flooding: A machine learning-driven approach to water level extraction*. Presented at the NC State Environmental, Water, and Coastal Engineering Symposium. March 21, 2025.
- McCune, R.**, Anarde, K., Goldstein, E., (2024). *Witness to the Rising Tide: Semantic Image Segmentation of Chronic Coastal Flooding*. Presented at the NC State Environmental, Water, and Coastal Engineering Symposium. March 8, 2024.
- McCune, R.**, Anarde, K., Hino, M., Frankenburg, E., Amspacher, K., (2024). *Rising tides, drowning ditches: Analysis and communication of chronic coastal flooding in rural communities*. Presented at the National Adaptation Forum. Baltimore, May 2024.
- McCune, R.**, Collins, J., Anarde, K., Hino, M., (2024). *A Summer Down East: Internship and Research Experiences in Carteret County*. Presented at the KIETS Climate Leaders Symposium 2024. September, 2024.
- McCune, R.**, Anarde, K., Goldstein, E., (2023). *On-device Machine Learning for Identifying the Spatial Extent of Chronic Coastal Flooding*. Presented at the NC State Environmental, Water, and Coastal Engineering Symposium. March 10, 2023.
- Anarde, K., Goldstein, E., Bolewitz, J., **McCune, R.**, Gold, A., Hino, M., (2022). *On-device machine learning for identifying the spatial extent of chronic coastal floods*. Presented at the International Conference of Coastal Engineering. Sydney, December 5, 2022.

McCune, R., Fettke Von Koeckritz, H., Bruck, J., Puleo, J. A., (2021). *Fenwick Island Dune Encroachment Monitoring Project*. Presented at the Young Coastal Scientists and Engineers Conference – Americas. Myrtle Beach, October 30, 2021.

PUBLICATIONS

Peer-Reviewed Journal Articles (Published or Accepted)

Hino, M., Anarde, K., Fridell, T., **McCune, R.**, Thelen, T., Farquhar, E., Woodard, P., Whipple, A., (in press). “Land-based sensors reveal high frequency of coastal flooding”. In: *Nature Communications Earth and Environment*. In press.

Naquin, K., Adams, D. R., Bailey, M. M., Brown, L., Diez, M., Kanipe, J., **McCune, R.**, Thelen, T., Hunter, D. L., Cooper, C. B., (Apr. 2025). “Not Empty Rain Gauges: Experienced Hobbyists Fulfilled in a Contributory Project”. In: *Citizen Science: Theory and Practice*. DOI: 10.5334/cstp.774.

Peer-Reviewed Journal Articles (Under Review & In Preparation)

McCune, R., Anarde, K., Goldstein, E., Baker, C., (in preparation). “Quantification of chronic coastal flooding: a machine-learning driven approach to water level extraction”. In preparation for Water Resources Research.

Datasets

Ku, V., Gabbula, S. R. A. K., **McCune, R.**, Budavi, P., Sigdel, R., Buscombe, D., Favela, J., Shah, M., Goldstein, E. B., Fitzpatrick, S., (2022). “Segmentation Labels for Emergency Response Imagery from Hurricane Barry, Delta, Dorian, Florence, Isaias, Laura, Michael, Sally, Zeta, and Tropical Storm Gordon”. In.

PROFESSIONAL DEVELOPMENT

COPRI Leadership Summit, Reston, VA	2026
Community Surface Dynamics Modeling System Annual Meeting, Boulder, CO	2025
Earth Surface Processes Institute, Boulder, CO	2025
From Ice Sheets to the Coast: Sea-Level Rise Impacts Workshop, Houston, TX	2024
KIETS Climate Leaders Symposium, Raleigh, NC	2023
5th NOAA AI Workshop, virtual	2023
Coastal Imaging Research Network Workshop, Duck, NC	2023
Blue Economy Workshop, Morehead City, NC	2023

PROFESSIONAL SERVICE

Chair, EWC Seminar Visiting Student Logistics Committee	2026
Student Ambassador, NC State Climate and Sustainability Academy	2025

Session Chair and Organizer, AGU Annual Meeting "The MacGyver Session" Ocean Sciences Poster Session	2025
Member, EWC Seminar Visiting Student Logistics Committee	2025
Organizer and Moderator, Panel: Community Responses to Chronic Flooding and Sea-Level Rise Impacts, North Carolina Coastal Conference	2024
Chair, EWC Seminar Food Committee	2024
Member, EWC Seminar Food Committee	2023
Student Member, Provost Search Committee, University of Delaware	2022
Engineering Ambassador, College of Engineering, University of Delaware	2022
Engineering Ambassador, Dept. of Civil & Engineering, University of Delaware	2021-2022
Honors College Ambassador, University of Delaware	2019-2022

LEADERSHIP

President, Coasts, Oceans, Ports & Rivers Institute Student Chapter	2025-present
Vice President, Coasts, Oceans, Ports & Rivers Institute Student Chapter	2023-2024
Vice President, Environmental Engineering Student Association	2020-2022
Parliamentarian, Phi Sigma Pi National Honor Fraternity Alpha Eta Chapter	2021

Privacy Notice

I hereby acknowledge that the information I provide in this application is subject to disclosure pursuant to the North Carolina Public Records Laws, and that I provide the information contained in this application freely and voluntarily, and that by submitting my application to Wake County I consent to such disclosure pursuant to the North Carolina Public Records Laws, and that I waive and release Wake County, its agents, employees and elected and appointed officials, from any liability related to disclosure of any information provided herein.

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Library Commission

Please select your second Board preference: *

None Selected

Please select your third Board preference: *

None Selected

Please select your fourth Board preference: *

None Selected

Please select your fifth Board preference: *

None Selected

Please select your sixth Board preference: *

None Selected

Susan

First Name

B

Middle Initial

Goldhaber

Last Name

4112 Gardenlake Drive

Street Address

Suite or Apt

Raleigh

City

NC

State

27612

Postal Code

What district do you live in?

None Selected

Mobile: (919) 781-5876

Primary Phone

Home: (919) 781-5876

Alternate Phone

suegold1984@gmail.com

Email Address

American Council of Science
and Health

Employer

Writer (part-time)

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I would like to serve on the Library Commission because I come from a family of librarians, my mother was a librarian, and my sister and niece are currently librarians. It absolutely love libraries, as I have been going to my local library since I was a toddler. In Raleigh, I tutored low literacy adults through the Triangle Literacy Council from 2006-2019 and we met at whatever library was closest to my client. Because of this, i have spent time at many Wake County libraries and have seen how the libraries play such an essential part of people's lives in Wake County.

Work Experience

Writer (part-time), American Council on Science and Health (ACSH), 2021-present
Independent Consulting, SBG Consulting, Inc., 2000-2025 Toxicologist: The Cadmus Group (2015-2019), ICF International (2014-2019), ToxServices LLC (2008-2013), North Caroling Dept. of Environment and Natural Resources (2005-2007), Constella Group (2001-2005), Research Triangle Institute (1991-2000), US EPA Office of Drinking Water (1980-1988)

Volunteer Experience

Member of Jewish Community Relations Council (JCRC) of Greater Raleigh, 2019-2026 Tutor for Low Literacy Adults at Triangle Literacy Council, 2006-2019 Board member of Jewish Federation of Greater Raleigh, 2010-2015 Chairperson of Raleigh Holocaust Commemoration, 2010-2012

Education

MPH, Environmental Health and Toxicology, University of Michigan, 1980 BS, Natural Resources, University of Michigan, 1977

Comments

I currently serve on the Board for Toxicology Excellence for Risk Assessment (TERA), a nonprofit promoting excellence in science. I am an avid reader, and have been in multiple book clubs since I moved to Raleigh in 1988. I love teaching people to read, and one of my biggest success stories when I tutored at the Triangle Literacy Council was teaching a man to read and then guiding him through the Commercial Driving License (CDL) process so he could become a truck driver.

[Goldhaber_resume_3_20_2026.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Female

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

Other

If you selected "Other" above, how?

Through Vickie Adamson, County Commissioner

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Susan B Goldhaber

Susan B. Goldhaber, MPH
4112 Gardenlake Drive
Raleigh, North Carolina 27612
suegold1984@gmail.com

Over 4 decades of experience in toxicology, risk assessment, and environmental health

Experience

Writer, American Council on Science and Health (ACSH), 2021-Present

Prepared over 50 articles for the American Council of Science and Health (ACSH) on topics related to toxicology, risk assessment, and environmental health. ACSH's mission is to publicly support and use evidence-based science and medicine and to educate the public by debunking junk science and exaggerated health scares. Articles include: EPA Scientifically-Challenged PFAS Numbers; The Wonderful World of Toxicology; Autism and Baby Foods; Pulling Back the Curtain on EPA's PFAS Health Advisories; Science and Glyphosate; Lead and IQ; and the Flint Water Crisis.

Independent Consultant, SBG Consulting, Inc., 2000-2025

Support organizations on projects dealing with risk assessment and environmental toxicology. Supported EPA on many projects including: Children's Environmental Health Research Roadmap; Provisional Advisory Levels (PALs) documents for Acrylonitrile and other chemicals; IRIS Toxicological Review Documents on ethyl benzene, ethanol, propionaldehyde, and 2,2,4-trimethylpentane; The Health Effects of Disinfection By-Products, including Chloroform and Bromoform, in Children; and assessment of the Integrated Exposure Uptake Biokinetic (IEUBK) model for lead in children.

Senior Associate, The Cadmus Group, Inc., 2015-2019

Supported EPA's Office of Water on environmental toxicology projects. Derived health benchmarks for pharmaceuticals in drinking water, review toxicology references and summarized relevant information for the Technical Support Document for the Disinfection and Disinfection By-Products Rule, and summarize toxicology papers for chemicals nominated for the Chemical Contaminant List 4 (CCL4).

Environmental Health Science Consultant, ICF International, 2014-2019

Prepared sections of IRIS Toxicological Review Document on arsenic and PCBs for EPA, using evidence-based approach to review and synthesize relevant studies. Reviewed and extracted relevant data from studies on lead and hypertension, PFOA/PFOS and immunotoxicity, transgenerational inheritance of health outcomes, fluoride and cognitive/behavioral effects, and the health effects of neonicotinoid pesticides and progestins for National Institute of Environmental Health Sciences (NIEHS) assessments.

Environmental Toxicologist, ToxServices, LLC, 2008-2013

For EPA, prepared Provisional Toxicity Value (PTV) scoping documents and background documents for several chemicals and prepared Health Effect Support Documents and Cumulative Risk Document on six nitrosamines. Prepared Health

Effects Support Document for Perchlorate and white paper for the National Academy of Sciences on Approaches to Assessing Risk from Pharmaceuticals in Drinking Water.

Toxicologist, North Carolina Department of Environment and Natural Resources, Division of Waste Management, Hazardous Waste Section, 2005-2007

Acted as an advisor to the Division and Department on matters and policy impacted by environmental contaminants. Conducted risk evaluations of hazardous waste sites as necessary to determine if an imminent hazard to public health exists and to determine appropriate clean-up levels. Evaluated air, water, and soil for potential environmental effects of contaminants. Presented toxicological data and risk assessment results in meetings with the public, industry, and other governmental agencies.

Senior Research Specialist, Constella Group, LLC, 2001-2005

Prepared sections of Toxicological Background Documents for the NTP, National Institute of Environmental Health Sciences, 11th and 12th Report on Carcinogens. Conducted online database searches using PubMed, Web of Science, and other databases. Researched toxicological issues for a variety of chemicals and responded to reviewer's comments and revised background documents based on comments.

Research Environmental Toxicologist, Research Triangle Institute, 1992-2000

For the Agency for Toxic Substances and Disease Registry (ATSDR), served as principal author and/or authored sections of toxicological profiles for 1,4-dichlorobenzene, toluene, cyanide, 1,2-dichloroethane, 1,1,2,2-tetrachloroethane, benzidine, and RDX. For the EPA: prepared a Health Effects Notebook for the Office of Air Quality Planning and Standards; revised and updated a document on Risk Assessment and Fish Consumption Limits; prepared the drinking water section for the 1998 National Water Quality Inventory Report to Congress; and prepared a database of the public comments on EPA's proposed TSCA Inventory Update Rule.

Toxicologist, U.S. EPA, Office of Drinking Water, 1980-1988

Prepared briefing papers on the health effects of chemicals detected in drinking water supplies. Lead responsibility in developing the Revised Primary Drinking Water Regulations under the Safe Drinking Water Act for 40 inorganic and organic chemicals, including writing, editing, and overall preparation of Federal Register materials and coordinating the public comment process. Prepared and presented briefing papers on drinking water policy for EPA's Administrator, Science Advisory Board meetings, and briefings of Agency management.

Education

MPH, Environmental Health, University of Michigan, 1980

BS, Natural Resources, University of Michigan, 1977

Volunteer Activities

Member of Jewish Community Relations Council (JCRC) of Greater Raleigh, 2019-2026

Tutor for Low Literacy Adults at Triangle Literacy Council, 2006 - 2019

Board Member of Jewish Federation of Greater Raleigh, 2010-2015

Chairperson of Raleigh Holocaust Commemoration, 2010-2012

Selected Publications and Presentations

EPA's Unprecedented Interim Drinking Water Health Advisories for PFOA and PFOS/Issues Paper. Groundwater. doi:10.1111/gwat.13303. February 2023.

Utilizing the Six Sigma Framework to Radically Change EPA's Integrated Risk Information System. International Journal of Scientific Research in Science and Toxicology. 4(1): 1-15. 2019.

Perchlorate: The Two-Decade Journey to a Proposed Rule. International Journal of Scientific Research in Science and Toxicology. 4(1): 1-8. 2019.

Systematic Review of Community Health Impacts of Mountaintop Removal Mining. Environment International. 107: 163-172. 2017.

Children's Environmental Health Research Roadmap. U.S. Environmental Protection Agency, Office of Research and Development. EPA/601/R-15/001. October 2015.

Evaluation of Human Health Benchmarks of Four 'Possibly' Essential Elements: Arsenic, Boron, Nickel and Vanadium. Poster presentation at the Society of Toxicology Annual Conference, March 23-27, 2014.

Evaluation of Selected Nitrosamines as Candidates for Regulatory Determination using a Group Approach. Poster presentation at the Society of Toxicology Annual Conference, March 10-14, 2013.

Provisional Advisory Levels (PALs) for Acrylonitrile. Inhalation Toxicology. Vol. 21, Supplement 3: 17-55. December, 2009.

Pharmaceuticals and Personal Care Products in Water – Toxicological Issues. Poster presentation at the American Public Health Association Annual Conference, November 7-11, 2009.

Vapor Intrusion and the Risk to Public Health. Oral presentation at the American Public Health Association Annual Conference, November. 5-8, 2006.

11th edition Report on Carcinogens, US DHHS, Public Health Service, National Toxicology Program, January 2005.

Science in Environmental Health Risk Assessment: Chromium as a Case Study. Poster Presentation at the American Public Health Association's 132nd Annual Meeting, November 6-10, 2004.

Trace element risk assessment: Essentiality vs. Toxicity. Regulatory Toxicology and Pharmacology. 38(2): 232-242. October 2003.

ATSDR. Toxicological Profiles for 1,4-dichlorobenzidine, toluene, cyanide, 1,2-dichloroethane, 1,1,2,2-tetrachloroethane, benzidine, and RDX. Public Health Service, Atlanta, GA. 1994 - 1999.

Comparison of Hazardous Air Pollutant Health Risk Benchmarks. Environmental Science and Technology. 31(12): 568A-573A. December 1997.

Development of the Revised Drinking Water Standard for Chromium, in Proceedings of the Society of Governmental Toxicologist's Symposium on Chromium in Modern Life. May 23, 24, 1988.

Regulatory Significance of Organic Contaminants in the Decade of the '80s, in Organic Carcinogens in Drinking Water: Detection, Treatment, and Risk

Assessment, edited by N. Ram, E. Calabrese, and R. Christman, John Wiley and Sons, 1986.

Development of Drinking Water Regulations for Organic Contaminants in the United States, in Treatment of Drinking Water for Organic Contaminants, Proceedings of the Second National Conference on Drinking Water, Edmonton, Canada, April 7, 8, 1986.

Professional Memberships and Associations

Board Member of Toxicology Excellence for Risk Assessment (TERA)

Society of Toxicology

American Chemical Society

Privacy Notice

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Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Human Services Board

Please select your second Board preference: *

Juvenile Crime Prevention Council

Please select your third Board preference: *

Adult Care Home Community Advisory Committee

Please select your fourth Board preference: *

Nursing Home Community Advisory Committee

Please select your fifth Board preference: *

Library Commission

Please select your sixth Board preference: *

Citizen's Energy Advisory Commission

Abirami

First Name

Senthil-Murugan

Last Name

Middle
Initial

2021 Thesis Cir

Street Address

Suite or Apt

Raleigh

City

NC

State

27603

Postal Code

What district do you live in?

None Selected

Home: (980) 643-2283

Primary Phone

Home: (980) 643-2319

Alternate Phone

asenth23@ncsu.edu

Email Address

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am interested in serving on a Board or Commission because I care deeply about how local policy, public health systems, and community advocacy intersect to shape health outcomes for real people in our community. As a biomedical engineering major with a minor in public policy, I am trained to quickly identify needs, evaluate constraints, and think critically about practical solutions - skills that align closely with the responsibilities of advisory boards and commissions. This background has shaped the way I approach community challenges: by listening carefully, analyzing systems, and working toward sustainable, evidence-based improvements. Through my experiences in health education, CPR instruction, as well as my work with children and families, I have seen firsthand how county programs and funding decisions can either remove barriers or unintentionally create them. These experiences have shaped my growing research interests in health equity and prevention, particularly how local policies and programs can reduce disparities and improve outcomes for underserved communities. Serving on a board or commission would allow me to contribute a thoughtful, community-centered perspective while learning from professionals across sectors and supporting initiatives that promote equitable and sustainable health outcomes throughout Wake County.

Work Experience

N/A - All of my relevant experience has been through volunteer leadership, health initiatives, and community programs.

Volunteer Experience

Founder, Care4Cardio - 2022 - 2024 Founded a student-led organization focused on cardiology education and community health; organized CPR workshops, health education sessions, and food drives to improve local wellbeing. Youth Committee Lead, Local Volunteering Organization - 2022 - 2024 Recruited, trained, and coordinated over 100 volunteers; organized cultural events, street clean-ups, and community service initiatives in partnership with local organizations. Educational Game for Children with Disabilities (in development) - 2025 - Present Collaborating with peers to design a hands-on interactive game using circuits and Arduino that promotes learning, engagement, and skill-building for children with low motor skills. Children's Book Project - 2024 Wrote and donated a children's book to a school in Charlotte to promote literacy and inspire young learners. Telemedicine Initiative for Seniors (in planning) - 2026 Developing a community initiative to help older adults navigate Telehealth resources and improve access to care. Leadership & Campus Involvement President, American Student Association at NCSU - 2026 - Present Active Member, MedLife - 2024 - Present Social Chair, Dance Team - 2024 - Present

Education

Bachelor of Science in Biomedical Engineering (Lampe Joint NCSU/UNC Program) - Expected Graduation May 2028 Minor in Biology - North Carolina State University Minor in Public Policy - University of North Carolina at Chapel Hill Coursework and interests include health systems, public health, and applying engineering principles to improve community health outcomes.

Comments

I am currently working toward my Registered Behavior Technician (RBT) certification and gaining experience as a Medical Assistant to further develop my skills in patient care and health systems. I hope these experiences will complement my service on a board or commission and allow me to contribute effectively to community health initiatives.

[Abirami_Senthil_Resume.pdf](#)

Upload a Resume

[wakecountycoverletter.pdf](#)

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Female

Ethnicity *

Asian

Other

Abirami Senthil-Murugan

How did you become aware of Wake County volunteer opportunities?

Other

If you selected "Other" above, how?

Researched Wake County volunteer opportunities online via the Wake County Boards and Commissions website.

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Abirami Senthil-Murugan

asenth23@ncsu.edu | abirami.senthil2006@gmail.com | 980-643-2283

Local address: 2021 Thesis Cir, Raleigh, NC 27603

Objective:

- Biomedical Engineering pre-med student seeking a clinical and research position to contribute analytical and patient-centered skills while gaining hands-on experience in health equity and translational medicine.

Education

- **North Carolina State University + UNC-CH (Joint Program)** **August 2024- Present**
Second-Year Biomedical Engineering Major
Expected Graduation: May 2028
 - **Ardrey Kell High School** | Ballantyne, NC **August 2020 - June 2024**
Top 10% of graduating class/Junior Marshal | GPA: 4.48
Speech and Debate Varsity and National competitor
Charlotte Mecklenburg Youth Council
Seal of biliteracy in Tamil
-

Relevant Experience

Research Project | NC State | Raleigh, NC – March 2025 – Present

- Developing accessible games for children with motor disabilities using circuits

Tamil School| Assistant Teacher + Volunteer + Homework Grader | Charlotte, NC – August 2021 – August 2024

- Taught classes including revising old lessons and lecturing new content
- Graded students' homework, took them on bathroom breaks, and sat them through story time

Care4Cardio | Founder | Ballantyne, NC – June 2022 – May 2024

- Organized CPR workshops and health initiatives for local children
- Managed volunteers and collaborated with local organizations
- Conducted community outreach and patient-education activities

Charlotte Tamil Sangam | Youth Committee Lead | Charlotte, NC – August 2022 – August 2024

- Managed 100+ volunteers for cultural and volunteering events
- Coordinated partnerships with local organizations

Raise a Child of the Carolinas | STEM Summer Camp Counselor | Charlotte, NC – June 2021 – August 2022

- Educated children aged 6–13 in STEM topics and hands-on experiments
 - Developed schedules and learning plans, enhancing communication and organizational skills
-

Campus Engagement

- American Medical Student Association | President - Founded and currently leading a new AMSA chapter, coordinating initial meetings and planning future programming focused on health advocacy and professional development.

- Society of Women Engineers | Member – Participate in networking events, mentorship opportunities, and career development activities within the engineering community.
 - Junoon Dance Team | Social Chair – Coordinate team bonding activities and assist with organizing performances to promote collaboration and engagement.
 - Med Life | Member – Participate in service initiatives and educational efforts focused on improving healthcare access for underserved communities.
-

Additional Experience

The Lost Shadow | Co-Author | Charlotte, NC – October 2023 – Present

- Published book on culture and passion; donated to schools and participated in showcases

Skills

- Communication & Patient Interaction
- Leadership & Management
- Research & Analytical Skills
- Coding (Python, MATLAB, Arduino)
- Critical Thinking & Problem-Solving

Abirami Senthil-Murugan

Raleigh, NC

asenth23@ncsu.edu | 980-643-2283

1/14/2026

Wake County Board of Commissioners

Wake County Government

Dear Members of the Wake County Board of Commissioners,

I am writing to express my interest in serving on a Wake County Board or Commission and contributing to local decision-making that impacts community health and wellbeing. As a Biomedical Engineering major in the joint NC State + UNC program with minors in Biology and Public Policy, I am motivated by the opportunity to apply my academic training and community experience in a public service setting.

My academic background has shaped how I approach challenges: by identifying needs, analyzing systems, and designing solutions grounded in evidence and empathy. Alongside my coursework, my volunteer experiences have reinforced the importance of listening to communities and understanding the real-world impact of policy decisions.

As the founder of Care4Cardio, I organized CPR workshops, health education initiatives, and food drives to promote wellness and preventative care. I also served as Youth Committee Lead for a local volunteering organization, where I coordinated over 100 volunteers for community service and cultural events. These roles strengthened my skills in collaboration, responsibility, and accountability to the communities being served.

I have actively sought opportunities to engage with vulnerable populations through volunteering with Crisis Assistance Ministry, writing and donating a children's book to a Charlotte school, and collaborating with peers to develop an Arduino-based game to support inclusivity for children with low motor control.

Academically, my interests focus on health equity, prevention, and policy-driven approaches to reducing disparities. I am currently seeking research opportunities in health equity and cancer epidemiology and have been in contact with principal investigators to become involved. In parallel, I am pursuing my RBT certification and working towards gaining experience as a Medical Assistant to further develop my understanding of patient care and health systems.

I believe this combination of academic exploration, clinical exposure, and community engagement will allow me to contribute a thoughtful and informed perspective to a Wake County board or commission. Serving in this capacity would be an honor, and I am eager to contribute my skills, energy, and perspective to initiatives that support community health and wellbeing.

Thank you for your time and consideration.

Sincerely,

Abirami Senthil-Murugan

Privacy Notice

I hereby acknowledge that the information I provide in this application is subject to disclosure pursuant to the North Carolina Public Records Laws, and that I provide the information contained in this application freely and voluntarily, and that by submitting my application to Wake County I consent to such disclosure pursuant to the North Carolina Public Records Laws, and that I waive and release Wake County, its agents, employees and elected and appointed officials, from any liability related to disclosure of any information provided herein.

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Library Commission

Please select your second Board preference: *

Historic Preservation Commission

Please select your third Board preference: *

None Selected

Please select your fourth Board preference: *

None Selected

Please select your fifth Board preference: *

None Selected

Please select your sixth Board preference: *

None Selected

Thomas

First Name

McBrayer

Last Name

Middle Initial

3440 Apache Drive

Street Address

Suite or Apt

Raleigh

City

NC

State

27609

Postal Code

What district do you live in?

None Selected

Mobile: (828) 850-9163

Primary Phone

Home: (919) 962-6082

Alternate Phone

thommcbrayer@gmail.com

Email Address

University of North Carolina
System

Employer

Strategic Operations Advisor

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I currently serve on the City of Raleigh Police Advisory board, and on a SECU branch advisory board. I love living in Wake County, and I want to contribute to the well-being and success of the county.

Work Experience

See resume attached

Volunteer Experience

See resume attached

Education

See resume attached

Comments

I love the Wake County Public Library system and am a constant user of the services. I think the libraries are a vital part of our community.

[McBrayer_Thomas_Resume_2026.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Thomas McBrayer

Demographics

Date of Birth

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

EDUCATION

Master of Public Administration December 2020
Appalachian State University, Boone, NC
Concentration in Town, City, and County Management
GPA: 3.9/4.0

Bachelor of Arts, Political Science May 2019
Appalachian State University, Boone, NC
Concentration in Town, City, and County Management
GPA: 3.5/4.0

WORK EXPERIENCE

Director of Operations June 2025-Present
Commission for Public Higher Education (CPHE)

- **Oversees the Day-to-Day Operations of CPHE:** Responsible for managing and optimizing organizational workflows to support efficient operations and advance the organization's mission.
- **Manages CPHE's Information Technology Infrastructure:** Built the organization's first website and established its workspace platform and email accounts. Monitors the IT infrastructure to ensure the systems are running smoothly.
- **Manages the Finances for the organization:** Oversees the organization's bank accounts and financial reporting, and is responsible for processing financial transactions, approving expenditures, and ensuring timely payment of invoices.
- **Assists with the Planning and Facilitating of Board of Directors Meetings:** Helps the Board Secretary coordinate all logistical and administrative components of meetings including agenda preparation, material distribution, scheduling, and minutes recording. Ensures meetings run smoothly, remain on schedule, and achieve their intended outcomes.

Associate Secretary of the University June 2022-July 2025
University of North Carolina System Office

- **Oversaw the Administration of the UNC System Code and Policy Manual:** Responsible for maintaining and updating *The Code* and UNC Policy Manual, ensuring all policies and regulations are in alignment with current legal and institutional standards.
- **Reported and Communicated Code/Policy Manual Amendments to the Board of Governors:** Prepared reports on amendments and technical corrections to *The Code* and UNC Policy Manual to the Board of Governors Committee on University Governance for review.
- **Planned and Facilitated Monthly Board of Governors Meetings:** Managed all logistical aspects of the monthly UNC Board of Governors meetings, including preparing agendas, securing meeting venues, coordinating with board members and senior leadership, and ensuring all materials are distributed in advance. Facilitated the smooth execution of meetings to ensure they stay on schedule and meet their objectives.
- **Supported Board Members in Fulfilling Statutory Appointment Obligations:** Ensured the UNC Board of Governors fulfilled its statutory responsibilities for appointing members to various boards and commissions. Delivers timely and accurate information to board members, empowering them to make well-informed decisions when filling vacancies.
- **Managed and Maintained a Comprehensive Database for Board of Trustees and Affiliated Entities:** Oversaw and updated a detailed database that tracks essential information for the Boards of Trustees of each UNC institution and other affiliated entities. This includes monitoring appointments, term limits, and other key data to ensure boards and committees remain fully staffed and compliant with institutional policies and requirements.

Executive Assistant June 2021-May 2022
UNC System Senior VP of Strategy & Policy

- **Represented the Senior Vice President in Key Discussions:** Acted as a representative for the Senior Vice President on various matters, participating in committees and attending meetings on their behalf when necessary.
- **Managed and Resolved Scheduling Conflicts:** Proactively anticipated and resolved scheduling conflicts, ensuring alignment with the Senior Vice President's priorities and minimizing disruptions to their calendar.
- **Developed Presentation Materials and Speeches:** Independently researched, created, and crafted presentation materials and speeches for the Senior Vice President, tailoring content for diverse settings and audiences.
- **Provided Fiscal Guidance and Support:** Advised subordinate units on fiscal matters, including budget planning, budget analysis, and identifying funding sources, in collaboration with the Senior Vice President.
- **Oversaw the Senior Vice President's Budget:** Managed the overall budget for the Senior Vice President, regularly reporting on expenditures and the allocation of funds to ensure financial accountability and transparency.

Staff Assistant

May 2017-June 2021

United States House of Representatives, Boone, NC

- **Served as Personal Aide to the Congresswoman:** Managed the Congresswoman’s schedule, handled logistics, and supported daily tasks to ensure efficiency. Traveled with her to events, ensuring smooth coordination and logistics during public engagements.
- **Provided Constituent Services:** Assisted constituents with issues such as passport expediting, Social Security disability claims, and general government service inquiries, ensuring timely resolutions.
- **Managed Social Media Content:** Created and curated content for the Congresswoman’s Facebook, Instagram, and Twitter accounts, providing timely updates and fostering engagement with constituents.
- **Managed Congressional Office Operations:** Oversaw daily operations of the regional office, including greeting visitors, answering calls, and handling administrative tasks to ensure smooth functioning and exceptional constituent service.

LEADERSHIP INVOLEMENT

Member, State Employee’s Credit Union Branch Advisory Board

November 2025-Present

Member, City of Raleigh Police Advisory Board

November 2024-Present

Fellow, E.A. Morris Fellowship for Emerging Leaders

2024

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Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Library Commission

Please select your second Board preference: *

Wake Technical Community College Board of Trustees

Please select your third Board preference: *

Open Space and Parks Advisory Committee

Please select your fourth Board preference: *

Capital Area Workforce Development Board

Please select your fifth Board preference: *

Commission for Women

Please select your sixth Board preference: *

Information Technology Advisory Committee

Melissa

First Name

R

Middle
Initial

Thibault

Last Name

3731 Swift Drive

Street Address

Suite or Apt

Raleigh

City

NC

State

27606

Postal Code

What district do you live in?

None Selected

Mobile: (919) 539-7223

Primary Phone

Mobile: (919) 539-7223

Alternate Phone

thibault.melissa@gmail.com

Email Address

PBS North Carolina
(formerly)

Employer

Chief Education & Innovation
Officer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I'm a librarian and an educator with a passion for learning plus a commitment to health, parks and the wellbeing of others.

Work Experience

Teacher librarian Higher education leadership Distance Learning

Volunteer Experience

Literacy tutor for refugees and young learners

Education

PhD in Public Administration, Master's in Library Science, undergrad Economics

Comments

Open to other boards if my expertise is relevant

[MThibault_CV_2025.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Melissa R Thibault

Date of Birth

Gender *

Female

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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MELISSA RIHM THIBAUT

3731 Swift Drive, Raleigh, NC | 919.539.7223 | thibault.melissa@gmail.com

PROFESSIONAL EXPERIENCE

PBS North Carolina, RTP, NC

Chief Education and Innovation Officer

2021-2025

Lead statewide public media initiatives in education and community engagement. Managed projects to leverage technological innovation in media and to explore applications of technology to learning. Building organizational capacity to broaden impact through educational applications and activities through strategic planning, talent development, and fundraising.

North Carolina School of Science and Mathematics, Durham, NC

Vice Chancellor for Distance Education and Extended Programs

2011 – 2021

As member of Chancellor's cabinet, lead STEM university high school to meet the mission and vision for students, teachers and schools state-wide. Manage NCSSM's distance education programs, community engagement, outreach, research, digital curriculum development, teacher professional development and summer programs. Foster engaged partners in public, private, political and business sectors to build capacity and leverage constituent base to achieve mutual goals. Steward resources effectively and secure funding, through private, public and revenue-positive programming, to extend opportunity sustainably.

LEARN NC, University of North Carolina at Chapel Hill

Executive Director

2000 – 2010

Led in the design and implementation of large-scale projects, managed program staff and content development and partnerships with 115 school systems statewide. Developed educational materials, online and digital professional content and delivered teacher professional development.

W. G. Enloe Gifted and Talented International Baccalaureate Magnet High School, Raleigh, NC

School Library Media Coordinator, Systems Administrator

1998-2000

Teacher librarian supporting instruction in all disciplines with emphasis on technology integration. Managed school's network and servers. Converted library information systems in Wake County schools county-wide.

North Carolina State University, Raleigh, NC

Multimedia Services Librarian

1997-1998

Founding member of Learning Technologies Services (now DELTA), the IT and Libraries team behind Project 25, NCSU's first online courses. Designed training and provided consultation, building capacity to develop and teach in new ways. Ensured parity for students by designing and testing solutions for teaching and learning to mitigate challenges for students learning at a distance.

EDUCATION

North Carolina State University, Raleigh NC

Ph.D. in Public Administration

Dissertation: The Effect of Entrepreneurial Orientation on Teacher Satisfaction and Retention

University of South Florida, Tampa FL

M.A. in Library and Information Science

Colby College, Waterville ME

B.A. in Economics**PROFESSIONAL AFFILIATIONS****Leadership:**

100Kin10: STEM Teacher Recruitment and Retention Partnership lead for UNC System; STEM Education in Rural Communities project team co-leader, STEM Education in Tribal Communities project team member; Post-2021 Network Advisor CS4NC (NC Expanding Computing Education Pathways) Steering Committee National Consortia of Specialized STEM Schools (NCSSSS), Global Curriculum Workstream Lead

North Carolina Virtual Public School Advisory Council: Chair 6 years, member 9 years

Online Learning Consortium (OLC), Accelerate Conference strand reviewer

Triangle Learning Network Leadership Team

UNC System Community Engagement, campus lead

UNC System Economic Transformation Council, campus lead

UNC System's Technological Innovation in Digital Education [TIDE] Steering Committee

Selected Professional Certifications and Credentials

Education Policy Fellowship Program (EPFP Fellow 2007) [Institute for Educational Leadership state-level program managed by the Public School Forum of North Carolina]

STRATEGICS® - Strategic Thinking/Planning/Action (Cambrian Group)

Certified Public Librarian (State Library of North Carolina)

Certified School Library Media Specialist (North Carolina Department of Public Instruction)

Certified Online Course Reviewer (Quality Matters)

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Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Library Commission

Please select your second Board preference: *

None Selected

Please select your third Board preference: *

None Selected

Please select your fourth Board preference: *

None Selected

Please select your fifth Board preference: *

None Selected

Please select your sixth Board preference: *

None Selected

Allison

First Name

N

Middle Initial

Cruse

Last Name

305 Oberlin Rd

Street Address

Unit 305

Suite or Apt

Raleigh

City

NC

State

27605

Postal Code

What district do you live in?

None Selected

Mobile: (919) 389-7752

Primary Phone

Home: (919) 389-7752

Alternate Phone

aenovak84@gmail.com

Email Address

North Carolina Biotechnology
Center

Employer

VP, Business Intelligence &
Analytics

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am a librarian leading a special library serving a very specific population within the state of North Carolina. I would like to expand my support beyond the special library community across my local community through the public library.

Work Experience

VP, Business Intelligence & Analytics - NCBiotech - 2023-present Director, Impact Research Team - NCBiotech - 2023-2023 Senior IT Project Manager - Child Development Schools - 2021-2023 Research & Instruction Librarian - Western Carolina University - 2019-2021 Commercial Credit Analyst II - First National Bank - 2015-2017 Project/Process Improvement Analyst/Sales & Service Analyst - BB&T - 2009-2015

Volunteer Experience

N/A

Education

MBA, Business Analytics concentration - UNC-Pembroke - 2021 MLIS, UNC-Greensboro - 2019 BS Business Administration - UNCG - 2014

Comments

[A. Cruse Resume 12.2025.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Allison N Cruse

Please upload a file

Demographics

Date of Birth

Gender *

Female

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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ALLISON N. CRUSE

CONTACT

919-389-7752

aenovak84@gmail.com

Raleigh, NC

EDUCATION

Master of Business Administration, Business Analytics concentration

UNC-Pembroke

2022

Master of Library & Information Science

UNC-Greensboro

2019

Bachelor of Business Administration

UNC-Greensboro

2014

SKILLS

Strategic Planning & Leadership

Cross-Functional Teambuilding & Collaboration

Project Management

Data Analysis & Visualization

Process Evaluation & Improvement

Verbal & Written Communication

Customer Service

Change & Risk Management

Content Organization & Management

Industry & Market Research

Productivity & Time Management

Survey Design & Assessment

Budgeting & Financial Analysis

SUMMARY

Transformational senior leader driving enterprise strategy, technology adoption, and systems modernization to enhance organizational performance and impact. Expert in aligning data, systems, and people to organizational priorities.

Practices servant leadership to develop strong, resilient teams, sustaining performance and morale through change with a sense of humor that fosters engagement and connection.

Skilled in delivering operational change and efficiency while balancing end-user needs and making change easy and accessible for all stakeholders.

Proven record of using low- and no-cost tools and creative solutions to exceed revenue targets, deliver cost savings, and achieve measurable efficiency gains through governance, process redesign, technology integration, and strong data stewardship.

EXPERIENCE

Vice President, Business Intelligence & Analytics Director, Impact Research Team

North Carolina Biotechnology Center

2023-Present

- Lead the organization's central information and systems hub delivering support to 350+ unique internal and external partners generating ~\$1M annually in non-state revenues
- Oversee divisional budget maintaining fiscal discipline and coming in 10% under budget annually through strategic resource allocation and cost-control measures including orchestrating an 80%+ reduction in subcontractor use
- Negotiate and manage multinational corporate research contracts delivering \$2.3M in client cost savings through workflow redesign and optimized resource allocation
- Guide enterprise strategy through organization-wide metrics management, data needs assessments, and funding pipeline development ensuring decisions are data-driven and impact-focused
- Drive modernization by establishing Software Governance and Generative AI Committees, launching AI-readiness training, embedding enhanced data analytics and AI into workflows, and deploying an AI-enabled statewide job aggregator that increased posted jobs 20x
- Overhauled core systems, sunset legacy tools, and streamlined metrics and goal tracking improving efficiency, cutting costs, and enhancing data accessibility
- Produce flagship deliverables such as the biennial Evidence & Opportunity Report with TEconomy Partners, strategic partner presentations, and statewide economic development insights reinforcing the organization's role as an industry thought leader
- Sustained high team performance and stability during major contract and staffing transitions and onboarding critical new technical roles to meet evolving strategic needs

ALLISON N. CRUSE

TECHNICAL SKILLS

MS Office	◆◆◆◆◆
Excel	◆◆◆◆◆
Monday.com, Smartsheet, Asana	◆◆◆◆◆
Tableau	◆◆◆◆◇
Qualtrics, Survey Monkey	◆◆◆◆◇
HubSpot, Salesforce	◆◆◆◆◇
R, Python	◆◆◇◇◇

REFERENCES

Mary Beth Thomas

Supervisor at NCBiotech
MaryBeth_Thomas@NCBiotech.org

Susie Corbett

Former supervisor at NCBiotech
cheadle_s@hotmail.com

John Marold

Former supervisor at BB&T
john.marold@gmail.com

Sarah Steiner

Former supervisor at Western Carolina
University
sksteiner@wcu.edu

EXPERIENCE

Senior IT Project Manager

Child Development Schools

2021-2023

- Managed diverse projects for New Product Strategy & Innovation and IT teams with comprehensive planning, tracking, and budget control
- Directed concurrent software pilots to gather requirements, integrate systems, build partnerships, and manage change
- Applied competitive intelligence to develop new products and services, increasing customer utilization, quality, and revenue
- Strengthened cross-department collaboration through strong stakeholder relationships, accelerating understanding and decisions
- Implemented company-wide project documentation strategies, management tools, and organizational methods

Research & Instruction Librarian - Business Liaison

Western Carolina University - Hunter Library

2019-2021

- Provided research support to students and faculty through instruction, consultations, and learning object creation
- Increased College of Business engagement by marketing library services using market research and UX techniques
- Led Collections Advisory Committee projects to boost budget efficiency and resource access
- Integrated project management and process improvements to enhance communication and productivity
- Presented on business librarianship at local and national conferences

Library Practicum - Assessment & User Experience

Duke University Libraries

Spring 2019

- Executed usability testing for TRLN and LibKey Discovery tools and performed initial data analysis on Duke Digital Collections metadata health

Graduate Assistant

NC State University - Harry B. Lyons Design Library

2018-2019

- Led strategy for a complex slide digitization project, cutting timelines by 30%, and developed workflow documentation and advanced tracking tools to optimize project management

Commercial Credit Analyst II

First National Bank

2015-2017

- Drove data-driven decision-making through financial analysis, market research, underwriting, and credit facility oversight
- Strengthened portfolio monitoring with a strategic records management approach

Project/Process Improvement Analyst, Banking Officer Sales & Service Analyst, Banking Officer

BB&T Wealth Division

2009-2015

- Led division-wide financial planning and reporting creating a zero-cost reconciliation strategy that enabled departmental growth
- Partnered with IT to automate sales database workflows to streamline operations
- Directed change strategy for enterprise Salesforce rollout through empathetic communication and training
- Served as SME and trainer for cross-departmental initiatives

ALLISON N. CRUSE

DEAR SELECTION COMMITTEE,

I am writing to express my sincere and enthusiastic interest in the Vice President, Business Intelligence & Analytics position at the NC Biotechnology Center. My background in leadership, research, analytics, and business systems make me uniquely qualified to fill the requirements of the position, and I am excited about the prospect of further contributing to NCBiotech's mission by taking on a more significant role within the BIA team.

As both a librarian and business person, I recognize the Business Intelligence & Analytics unit has the difficult task of balancing the complex and nuanced requirements of the research process with the strategic needs of the Center, our clients, and the broader ecosystem. My education and career have been focused on building the skills and experience necessary to provide the steady guidance and leadership needed to effectively navigate that balance.

As the result of my background in corporate banking, I cultivated resiliency, adaptability, and a keen eye for detail, so I am an adept problem solver with a knack for seeing around corners to identify and address problems before they surface. My experience as a project manager equipped me with the skills to lead cross-functional teams through complex, often difficult, projects, so I know how to gracefully negotiate change and balance the needs of a diverse team with sometimes conflicting views and priorities. As a librarian, I became a skilled marketer well versed in advocating the value of libraries to audiences who often don't understand our function and utility. In my current role as the Director of the Center's Impact Research Team, I leverage these skills to lead a vital team of professionals in optimizing NCBiotech's information assets and resources.

Throughout my career, I have consistently demonstrated my ability to build and maintain strong and productive relationships. I believe in the power of teamwork and the value of applying a service mindset to interactions large and small. I strive to keep improving my communication skills to create environments that support openness, transparency, and trust. Given my diverse professional path, I often say I have the ability to speak and translate many different "languages" - from library to finance to IT and back again. This allows me to be the type of effective facilitator, consensus builder, and team harmonizer that the BIA team can depend on to represent them well within the Center and beyond.

While I am still early in my tenure at NCBiotech, I have wholeheartedly embraced the Center's mission and seek to apply our TEAMS attributes to everything I do. I would love the opportunity to play a larger role in fulfilling our mission to create North Carolina's competitive advantage in the life sciences by leading the BIA team into its next phase of growth. Thank you in advance for your time and consideration, and I look forward to hearing from you soon.

SINCERELY,



ALLISON N. CRUSE

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Open Space and Parks Advisory Committee

Please select your second Board preference: *

United Arts Grants Panels

Please select your third Board preference: *

Library Commission

Please select your fourth Board preference: *

None Selected

Please select your fifth Board preference: *

None Selected

Please select your sixth Board preference: *

None Selected

Michael

First Name

A

Middle Initial

Rantilla

Last Name

1804 Pictou Road

Street Address

Suite or Apt

Raleigh

City

NC

State

27606

Postal Code

What district do you live in?

None Selected

Mobile: (919) 260-6598

Primary Phone

Home: (919) 260-6598

Alternate Phone

mrantilla73@gmail.com

Email Address

HDR

Employer

Civic Principal

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

As a longtime Raleigh resident and architect, I have a passion for community amenities such as parks, museums, and libraries. I'd like to leverage my 30 years of experience designing these types of projects to help our community continue to grow and beautify in a sustainable and equitable manner. As a native of Brazil, a prior resident of France and Italy, and an avid traveler, I can offer global viewpoints to help supplement local ones.

Work Experience

HDR - Civic Principal EwingCole - Regional Director Perkins & Will - Operations Director and Technical Director Freelon - Associate Principal Gurlitz Architectural Group - Project Architect

Volunteer Experience

Prospective Student Interviewer - Cornell University Design Studio Visiting Juror - NCSU and Wake Tech NC Modernist Houses - Tour Location High School Drafting Student Host - Architect Office Day

Education

Cornell University - Bachelor of Architecture - 1996

Comments

[Michael_Rantilla_Resume_2025v2.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Michael A Rantilla

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Michael Rantilla, AIA LEED

1804 Pictou Road
Raleigh, NC 27606
919.260.6598
mrantilla73@gmail.com
www.linkedin.com/in/michael-rantilla

Focus

Creative, meticulous and organized architectural leader with 30 years experience delivering award winning, client-focused solutions. Adept at cross-market sector and cross-business group collaboration and strategy. Local, national, and global project and team expertise. Deep understanding of the importance of internal and client-facing relationships and operational team building. Efficient decision maker who leans on data-driven analytics, healthy debate, and trustworthy colleagues.

Professional Experience

- | | | |
|--|--------------------------------|----------------|
| HDR – Civic Principal | Raleigh, NC | 2022 - present |
| Helped start and grow a 30-person architectural studio within an established engineering office. Oversee studio operations and culture-building efforts. Lead Civic market sector strategy and business development. Nurture collaboration across multiple business groups. Reports to Global Market Sector Director and Managing Principal. | | |
| EwingCole – Regional Director | Raleigh, NC | 2018 – 2022 |
| Managed operations for a staff of 40 architects and engineers. Strategic activities related to acquisition of the local office. Project management and business development across Science + Technology, Higher Education, Civic, and Healthcare market sectors. Reported to Director of Operations. | | |
| Perkins&Will – Operations Director Technical Director | Sao Paulo, Brazil Durham, NC | 2014 – 2018 |
| Brazil: Managed operations for a staff of 50 architects. Strategic activities related to acquisition of the local office. Integration of a Latin American practice into a global Architecture firm. Project management and business development across Science + Technology, Healthcare, and Commercial Market Sectors. Reported to Director of Operations.
North Carolina: Responsible for overall technical quality of project deliverables across all market sectors. Strategic innovation regarding document production methods and softwares. Cultivated industry partnerships. Championed technical training efforts and quality control continuous improvement. Reported to Managing Director. | | |
| Freelon (Acquired by P&W)- Associate Principal | Durham, NC | 2006 – 2014 |
| Led medium-to-large project delivery teams across Civic, Higher Education, and Transportation market sectors. Developed and maintained technical quality assurance and quality control methods. Technical committee leadership role. | | |
| Gurlitz Architectural Group – Project Architect | Durham, NC | 1997 – 2006 |
| Full scope design, production, and construction administration tasks across multiple market sectors. Led office relocation design and logistical efforts. | | |
| Smithgroup - Designer | Paris, France Detroit, MI | 1996 – 1997 |
| Full scope design and production tasks for the Automotive market sector. Long-term assignment in Paris for French automotive client. | | |

Credentials

American Institute of Architects	Member	2006
LEED Registered Professional	BD+C Accredited	2006
Registered Architect	North Carolina	2000
Bachelor of Architecture	Cornell University	1996

Professional Skills

Management: Client Management | Office Management | Team Management | Consultant Management | Construction Administration | Contract Negotiation

Design: Presentations | Detailing | Construction Documents | Consultant Coordination

Marketing: Business Development | Proposals | Interviews | Competitions

Software: Microsoft Office | Photoshop | Indesign | Deltek | CAD | Basic REVIT

Languages: Fluent in English and Portuguese with basic knowledge of French | Italian | Spanish

Citizenships: USA | Brazil

Projects

Project Experience: Civic | Commercial | Interiors | Higher Education | Residential | Retail | Religious | Science + Technology | Sports | Transportation | Mixed-use

Size: Designed, documented and managed individual projects ranging in size from 2500sf | \$500,000 through 975,000sf | \$675,000,000

Awards: Completed projects have received over 40 local, regional and national design awards

Related Activities

Memberships: Raleigh Chamber of Commerce | Building Enclosure Council | North Carolina Modernist Houses | Cornell University Alumni Association

Jury and Studio Critic: North Carolina State University College of Design | Wake Technical Community College | Architectural Lighting Magazine Annual Design Awards

Lectures: International Architecture Forum | BEC Fenestration Symposium | Facades+ Conference | Savannah College of Art & Design | Designing Libraries VII | DC Public Library

Academic: Founder and President, American Institute of Architecture Students (AIAS) chapter at Cornell University | Cornell in Rome Program

Mentorship: BOOST Leadership Program Mentor | STEM and ACE program participant | Dix Park Teenspace Career Day

Selected Project List

Aviation / Transportation

- Daytona Beach International Airport Renovation, Daytona Beach, FL
- Durham Station Transportation Center, Durham, NC

Civic

- National Museum of African American History and Culture, Washington DC
- Motown Museum, Detroit, MI
- Chavis Park Aquatics Center, Raleigh, NC
- St John the Baptist Parish Library, Reserve, LA
- Orange County Library, Carrboro, NC
- Geauga County Library, Bainbridge and Thompson, OH
- DC Public Library Tenley and Anacostia Branches, Washington DC
- Wake Forest University Z Smith Reynolds Library, Winston Salem, NC
- Durham County Library East, North, South Branches, Durham, NC
- Durham County EMS Station #2, Durham, NC
- Raleigh, Durham, Chapel Hill Sustainability Assessments

Commercial

- Shure LATAM Headquarters, Sao Paulo, Brazil
- Red Hat Office, Durham, NC
- Emigrant Bank, West Palm Beach, FL
- Perkins + Will Office, Durham, NC
- Gurlitz Architectural Group Office, Durham, NC
- Abbott Government Affairs Office, Washington DC
- Abbott Executive Cafeteria Renovation, Abbott Park, IL
- Coorsdale, High House, and Regency Park Office Buildings, Cary, NC

Education

- Duke University Biological Sciences Renovation, Durham, NC
- Duke University Freeman Center for Jewish Life, Durham, NC
- Morgan State University Center for the Built Environment, Baltimore, MD
- NC A&T Proctor School of Education, Greensboro, NC
- ECU Mendenhall Student Center, Greenville, NC
- UNC Student Stores Renovation, Chapel Hill, NC

Federal

- USMA Cyber & Engineering Academic Center, West Point, NY
- MCRD Parris Island Youth Center, Port Royal, SC

Healthcare

- Albert Einstein Hospital Learning and Research Center, Sao Paulo, Brazil
- Essentia Health Vision Northland Replacement Hospital, Duluth, MN
- Central Medical Park MOB, Durham, NC
- Durham Pediatrics Office, Durham, NC

Industrial

- Chrysler Headquarters Expansion, Auburn Hills, MI
- Virginia Bio+Tech Innovation Center, Richmond, VA
- Mitchell Water Treatment Plant, Greensboro, NC
- Renault do Brazil Automotive Plant, Curitiba, Brazil
- PDI Polaris, Kansas City, MO
- Abbott Laboratories R&D and Manufacturing Facilities:
 - Abbott Park, Des Plaines, Gurnee, Itasca, IL
 - Portland, Scarborough, ME
 - Sunnyvale, Alameda, CA
 - Indianapolis, IN
 - Columbus, OH
 - Casa Grande, AZ
 - Dallas, TX
 - Richmond, VA
 - Gretna, LA
 - Atlanta, GA
 - Queretaro, Mexico

Senior Living / Residential

- Morning Glory Senior Village, Durham, NC
- Roberson Street Lofts, Carrboro, NC
- Carpenter Fletcher Apartments, Durham, NC

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

United Arts Grants Panels

Please select your second Board preference: *

None Selected

Please select your third Board preference: *

None Selected

Please select your fourth Board preference: *

None Selected

Please select your fifth Board preference: *

None Selected

Please select your sixth Board preference: *

None Selected

EDWARD

First Name

E

Middle Initial

BELL

Last Name

3726 HORSESHOE FARM STREET

Street Address

Suite or Apt

RALEIGH

City

NC

State

27610

Postal Code

What district do you live in?

None Selected

Mobile: (252) 671-0032

Primary Phone

Mobile: (252) 671-0032

Alternate Phone

drbell1906@gmail.com

Email Address

NC State University

Employer

Professor

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have always had a fondness for service and being a servant to others. My grant experience is broad, ranging from community to state government.

Work Experience

I retired from the NC Department of Public Instruction as a federal program administrator, where I managed millions of dollars in federal grant funds. Previously, I worked as a social worker, middle/high school teacher, parent advocate, and community organizer for youth services through grant funding. Currently, I teach at Capella University and NC State University.

Volunteer Experience

I provide volunteer services to youth groups. Additionally, I offer parental support to families as needed.

Education

AAS in criminal justice, BA in criminal justice, MA in counseling, doctorate in education

Comments

I look forward to serving the citizens.

[Dr_Ed_Bell_CV_2025.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Male

Ethnicity *

African American

Other

How did you become aware of Wake County volunteer opportunities?

Other

If you selected "Other" above, how?

Ms. Waters

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

DR. EDWARD EARL BELL

DRBELL1906@GMAIL.COM

LICENSES

- North Carolina Department of Public Instruction
- Social Studies (6-12)
- ELA (6-12)
- Commonwealth of Virginia Department of Education School Counselor (PREK-12) License

ADDITIONAL STUDY

- Hebrew University, Israel Education Study Abroad 2002
Met with Dr. Reuven Feuerstein, the world-renowned psychologist
- Rural Economic Development Institute, North Carolina Rural Economic Development Center Class IV Graduate, 1994
- Basic Remotivation Therapy Training Course 1995 Eastern AHEC, North Carolina

Additional Information about Dr. Bell: www.dredbell.org

LIBERTY UNIVERSITY – LYNCHBURG, VIRGINIA **2010**

DOCTOR OF EDUCATION

EDUCATIONAL LEADERSHIP

DISSERTATION TITLE

IMPACT OF SELF-ESTEEM AND IDENTIFICATION WITH ACADEMICS ON THE ACADEMIC ACHIEVEMENT OF AFRICAN AMERICAN STUDENTS

EAST CAROLINA UNIVERSITY – GREENVILLE, NORTH CAROLINA **1995 – 1997**

LIBERTY UNIVERSITY – LYNCHBURG, VIRGINIA **1995**

M. A.

Counseling

NORTH CAROLINA CENTRAL UNIVERSITY – DURHAM, NORTH CAROLINA **1985**

B. A.

Criminal Justice

CRAVEN COMMUNITY COLLEGE – NEW BERN, NORTH CAROLINA **1984**

A.A.S

Criminal Justice Technology

SPECIAL RECOGNITIONS

- Nancy Susan Reynolds Award, a \$25,000 prize, Z Smith Reynolds Foundation. <https://youtu.be/qSSREVTWWyc>
- November 20, 1993: <http://www.zsr.org/articles/1993-nancy-susan-reynolds-award-winners>
- Tar Heel of Week, News and Observer January 2, 1994

PROFESSIONAL EXPERIENCE

ADJUNCT PROFESSOR **2023-2024**

MORRIS BROWN COLLEGE

Responsibilities: Teaches Psychology courses.

LECTURER **2020**

NORTH CAROLINA STATE UNIVERSITY

Responsibilities: Teaches in the School of Social Work. **Courses attached.**

PROFESSOR **2011**

CAPELLA UNIVERSITY – MINNEAPOLIS, MINNESOTA

Responsibilities: Faculty member for PhD and master’s learners in the School of Social and Behavioral Sciences. Dissertation chair and committee member.

DR. EDWARD EARL BELL

PROGRAM ADMINISTRATOR

2005 - 2018

NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION – RALEIGH, NORTH CAROLINA

Responsibilities: Managed federally-funded program; ongoing analysis and synthesis of program information with state and federal regulations; fiscal, analytic, and logistic support to grantees; maintained federal/state management/compliance of grantees; supported Title 1 Schools

PARENT COORDINATOR

2001 - 2005

AREA DAY REPORTING PROGRAM FOR YOUTH, INC. – NEW BERN, NORTH CAROLINA

Responsibilities: Provided parenting workshops; clinical mental health coordination; attended school/parent meetings as an advocate; worked with adjudicated youth and families; provided counseling to parents and students; arranged and coordinated parent events; worked with youth and families with substance use/behavioral disorders and psychological concerns; community advocate

SCHOOL COUNSELOR

2000 - 2002

CRAVEN COUNTY SCHOOL SYSTEM – NEW BERN, NORTH CAROLINA

Responsibilities: Coordinated grade-level events for middle school students; provided classroom guidance lessons; provided counseling and therapeutic services to students, parents, and teachers; coordinated IEP meetings.

TEACHER

1996 - 2000

CRAVEN COUNTY SCHOOL SYSTEM – NEW BERN, NORTH CAROLINA

Responsibilities: Taught social studies to high school students; assessed student performance; prepared lesson plans; worked with at-risk students in an alternative middle school program; taught all subjects; ongoing collaboration with teachers and various publics.

EXECUTIVE DIRECTOR

1991 - 2005

YOUTH VISION, INC. – NEW BERN, NORTH CAROLINA

Responsibilities: Supervised staff; wrote grants for after-school program services; managed budgets; developed curriculum for the after-school program. Worked with students and families regarding mental, educational, and behavioral concerns of students and families, educational advocate.

INSTRUCTOR

1991 - 1999

CRAVEN COMMUNITY COLLEGE – NEW BERN, NORTH CAROLINA

Responsibilities: Taught grant writing; prepared syllabus; taught GED classes; taught Creative Activities (EDU 151) in the education department. Taught (assertive training) to inmate population at medium custody prison.

ADAPTIVE TRAINER

1994 - 1996

NEUSE MENTAL HEALTH CENTER – NEW BERN, NORTH CAROLINA

Responsibilities: Provided individualized therapeutic services; psychological counseling; prepared written documentation to support intervention and progress towards client treatment goals. Clinical mental health support personnel and linkage to care of services for clients.

DR. EDWARD EARL BELL

PROFESSIONAL PARENT

1993 – 1994

NEUSE MENTAL HEALTH CENTER – NEW BERN, NORTH CAROLINA

Responsibilities: Provided in-home care to at-risk youth, with severe and profound mental and psychological concerns; served as a surrogate parent; attended school meetings; followed and wrote treatment plans and attended treatment meetings. In-home mental health assessments. Plan of care coordination with team members for client's mental health and psychological services.

SOCIAL WORKER III/CASE MANAGER

1988 – 1994

NEUSE MENTAL HEALTH CENTER – NEW BERN, NORTH CAROLINA

Responsibilities: Coordinated/arranged mental health services for families and at-risk youth with psychological, educational emotional, and mental disturbances concerns; worked with those with substance use disorder; worked with adjudicated youth and families; led/served on treatment teams.

TEACHING PARENT

1986 – 1988

NEUSE MENTAL HEALTH CENTER – NEW BERN, NORTH CAROLINA

Responsibilities: Provided therapeutic care to mentally ill and at-risk youth, and with substance use and behavioral, psychological disorders in a group home treatment facility; worked with adjudicated youth; provided parental, surrogate, and live-in care; wrote treatment plans and prepared case notes.

PEER-REVIEWED ARTICLES

- Bell, E. E. (2017). A narrative inquiry: A black male looking to teach. *The Qualitative Report*, 22(4), 1137-1150. Retrieved from <http://nsuworks.nova.edu/tqr/vol22/iss4/12>
- Bell, E. E. (2015). Understanding African American males' school experiences: A qualitative inquiry. *The Qualitative Report*, 20(8), 1260-1269. Retrieved from <http://www.nova.edu/ssss/QR/QR20/8/bell6.pdf>
- Bell, E. E. (2014). Graduating black males: A generic qualitative study. *The Qualitative Report*, 19 (13), 1-10. Retrieved from <http://www.nova.edu/ssss/QR/QR19/bell13.pdf>

PUBLICATIONS

- Bell, E. E. (2025) I Love You. Raleigh, NC
- Bell, E. E. (2023) Letters and Lessons for My Teachers. Raleigh, NC
- Bell, E. E. (2023/2024) I Can Be, Too! Raleigh, NC
- Bell, E. E. (2018) The Gospel of Parenting. Raleigh, NC
- Bell, E. E. (2014) After the Benediction. Raleigh, NC
- Bell, E. E. (2013) Dear Young Man. Raleigh, NC
- Bell, E. E. (2012) Is saving black males an option? Raleigh, NC.

SELECTED INVITED PRESENTATIONS

- E. E. Bell (April 2024) Black Male Summit, Jamestown, NC
- E.E. Bell (November 19, 2021) Culturally Diverse Learners, MINA Charter School, Sanford, NC
- E. E. Bell (October 20, 2021) Parental Engagement and Responsive After School Activities, CIS of Cape Fear, Wilmington, NC
- Bell, E. E. (April 30, 2021) Presenter, Words Matter: Watch What You Say. Creating and Inviting Classroom, Wilson Preparatory Academy, Wilson, NC
- Bell, E. E. (February 12, 2020) Guest Speaker, Time Management, Shaw University, Raleigh, NC
- Bell, E. E. (April 27, 2019). Plenary Speaker, A Celebration of Me, Girls' Empowerment Conference III, Virginia State University, Petersburg, Virginia
- Bell, E.E. (April 25, 2019) Positive School for Black Males: Implications for Student Achievement, North Carolina Center for After School Programs, Greensboro, NC

DR. EDWARD EARL BELL

- Bell, E. E. (May 15-16, 2019). (Plenary/Workshop) 2019 Building Bridges Conference, Connecting You with Others, Dover Downs Hotel & Casino, Dover, Delaware
- Bell, E. E. (March 6, 2013) Preparing Teachers to Teach Black Males, North Carolina Central University, School of Education, Durham, NC (Teachers Fellow Program)
- Bell, E. E. (October 17, 2012). Preparing Teachers to Teach Black Males Shaw University, School of Education, Raleigh, NC
- Bell, E. E. (October 3, 2008). After School Programs in Rural Areas, North Carolina Black School Board Association, Elizabeth City State University, Elizabeth City, NC
- Bell, E. E. (April 16-17, 2007). Literacy in After Schools Programs, Linkages to Learning, UNC-Greensboro, Myrtle Beach, SC
- **SELECTED SPEAKING ENGAGEMENTS**
- Bell, E.E. (September 29, 2022) Speaker, A Community Conversation: Education/Crime Prevention, Kensaville, NC
- Bell, E. E. (September 28, 2019) Keynote Speaker, Delaware Fatherhood and Family Coalition Award Ceremony, Dover, Delaware
- Bell, E. E. (January 20, 2019) Guest Speaker, Adoram Baptist Church, Dr. Martin Luther King, Jr. Commemoration Sunday, Wallace, NC
- Bell, E. E. (April 27, 2018) Synergy Conference, Session Presenter and Closing Remarks, Greenville, NC
- Bell, E. E. (February 1, 2018) Guest Speaker, Born with Purpose Ministries, "The Gospel of Parenting," Sanford, NC.
- Bell, E. E. (January 14, 2018) Guest Speaker, Adoram Baptist Church, Dr. Martin Luther King, Jr. Commemoration Sunday, Wallace, NC
- Bell, E. E. (December 2, 2017) Keynote Speaker, Diamond Excellence Award Program, Jones County Convention Center, Trenton, NC
- Bell, E.E. (August 13, 2017) Guest Messenger, St Mary Free Will Baptist Church, "After the Benediction," La Grange, NC
- Bell, E. E. (June 24, 2017) Guest Speaker, 100 Black Men of Triangle East, Mentee Incentive Award Luncheon. Briar creek Country Club, Raleigh, NC
- Bell, E. E. (March 17, 2017) Presenter, North Carolina Central Region Career Development and Special Populations Coordinators in Career and Technical Education Meeting, Alamance Community College, Graham, NC, The Live Experience of Black Males: Implications for Student Growth
- Bell, E. E. (February 12, 2011). Speaker, Poetry Reading, Metropolitan Church, Aulander, NC
- Bell, E. E. (December 27, 2010). Moderator, Educating Black Males in Particular Forum, JT Barber Elementary School, New Bern, NC
- Bell, E. E. (January 11, 2010). Speaker, Planning and Facilitating Effective Parent-Teacher Conferences, Craven County School System, New Bern, NC
- Bell, E. E. (May 13, 2010). Keynote Speaker, Motivating Students, 100 Black Men of Eastern North Carolina, Greenville, NC

DR. EDWARD EARL BELL

SELECTED INVITED WORKSHOPS

- Bell, E. E. (August 4, 2023) Barbour County High School, Clayton, AL
- Bell, E. E. (January 2023-May 2023) Gad Hill Center, Chiacago, IL
- Bell, E. E. (January 11, 2010). Planning and Facilitating Effective Parent-Teacher Conferences: Understanding the Cultural Dynamics That Play into the Success of Parent-Teacher Conferences, County School, District, New Bern, NC
- Bell, E. E. (March 25, 2010). Educating Minority Children: A Look at African American Males, Craven County School District, Vanceboro, NC
- Bell, E. E. (August 5, 2009). Youth Leadership Development, Compassion Baptist Church, Raleigh, NC
- Bell, E. E. (September 12-13, 2008). Literacy in After School Programs, South Carolina Department of Education Columbia SC
- Bell, E. E. (September 27, 2006). Parental Involvement in After School Programs, Highland Elementary School, Sanford, NC
- Bell, E. E. (April 18-20, 2006). Parental Involvement in After School Programs, Linkage to Learning Institute, Atlanta, GA

SELECTED WEBINAR/ZOOM

- November 16, 2023, Parents and Student in Education
- November 13, 2021, Black Male Summit <https://youtu.be/eMn5XIJaE6M>
- February 2022, Let's Talk Wellness Series
- December 9, 2020, Staff Reimagining After School: In the Age of COVID-19
- August 25, 2020, Parents Talk About Race and Racism
- July 1, 2020, Racism in School
- June 30, 2020, Black Males in Peril, Racism in America's Schools
- June 19, 2020, The Black Experience: Juneteenth
- June 1, 2020, Addressing The 2020 Pandemic, The Cornerstone Community Development Corporation
- April 3, 2020, Leadership Development, Centers for School and Solutions/Pennsylvania Department of Education
- January 31, 2018, Parental Involvement: Never Give Up. Centers for School and Solutions/Pennsylvania Department of Education
- September 13, 2015, the Black Male Experience. Artic Counseling and Consulting, Anchorage, Alaska

SELECTED VIDEO PRESENTATIONS

- What does it mean to be a black man?"
- https://youtu.be/JcebHfl7r_U
- Let's Talk Wellness
- <https://youtu.be/9QeWM6RoiFM>

DR. EDWARD EARL BELL

SELECTED PARENT ENGAGEMENT WORKSHOPS

- Life Scyle, November 1, 2023
- Thomas Mentor Leadership Academy, May 11, 2021,
- Above and Beyond Students, May 17, 2021
- Accerlating Men, March 27, 2021
- CIS of Pender County, March 10, 2021
- Allinum 21stCCLC. February 3, 2021
- NC PTA, January 30, 2021
- Project SUCCESS, Lilesville, NC, December 12, 2020
- Maggie Outreach Center, Raeford, NC, February 2, 2019
- Delta Sigma Theta Sorority, New Bern, NC, January 20, 2019
- St. Provision CDC, Sanford, NC January 4, 2019
- Maggie Outreach Center, Raeford, NC December 12, 2019
- Accelerating Men, Inc, Raleigh, NC, November 17, 2019
- TRAC Enrichment Services, Winterville, NC, November 10, 2019

SELECTED RADIO/ NEWS/TELEVISION APPEARANCES

- January 25, 2019: Parenting Show Norfolk State University
- WUNC 91.5, North Carolina Public Radio, March 7, 2015, Shoebox Lunches Sustained Civil Rights Demonstrators in Selma <http://wunc.org/post/shoebox-lunches-sustained-civil-rights-demonstrators-selma> UNC-TV
- July 13, 2014 <http://video.unctv.org/video/2365289492/> Why Close the Gap Strategies Succeed or Fail?

SELECTED AWARDS/RECOGNITIONS

- Marker bearing my name, New Bern Housing Authority March 13, 2018
- Certificate of Recognition, Accelerating Men, Inc, January 20, 2018
- Presidential Award, Craven County NAACP, September 10, 2016 Mover and Shakers
- Recipient of Alpha Kappa Alpha Community Award Recipient of Save the Seed Award Recipient of Omega Psi Phi Youth Development Award Drum Major for Hope Award Street Honor- Bell Drive, New Bern, NC
- National Association for the Advancement of Colored People, President Award, Craven County, 2016

SELECTED PAST/PRESENT MEMBERSHIPS

- Association for the Study of African-American Life and History
- Past, National Alliance for Black School Educators
- North Carolina School Counselor Association
- Watts Chapel Missionary Baptist Church
- Kwanzaa Heritage Group
- Alpha Phi Alpha Fraternity, Inc.

DR. EDWARD EARL BELL

SELECTED SUCCESSFUL GRANT EXPERIENCES

- Z. Smith Reynolds Foundation, \$85,000
- North Carolina Department of Juvenile Justice and Delinquency Prevention, \$450,000
- North Carolina Youth Involvement Office, \$1,000
- East Carolina University, \$2,000
- Food Bank of North Carolina, \$20,000
- Multiple grants for the United States of Department of Education
- Program Administrator for the 21st Century Community Learning Center grant review process for the North Carolina Department of Public Instruction; monitored multi-million dollars in funding
- Wrote/reviewed over multi-million dollars in grants for non-profits
- Program grant evaluator

SELECTED COMMUNITY SERVICE PROJECTS

- 2023, NC Department of Public Instruction, Miliken award reviewer
- 2017: Scholarly grant reviewer for "Making a Way out of No Way: Walking in the Shoes of African-American Entrepreneurs in North Carolina 1800 - 1900." Exhibition to be displayed at Tryon Palace, New Bern, NC
- June 17, 2016, Co-Master of Ceremony, Alpha Kappa Alpha. Debutante Cotillion, Marston, Camp Lejeune, NC
- July 29, 31, 2014, Presenter, St. Augustine's University, George Williams Leadership Camp
- July 23, 2014, Presenter, Youth Matters after-school program, St. Matthews, Raleigh, NC
- February 22—March 22, 2014, Presenter, Leader, Black Male Leadership Confab, New Bern, NC
- July 9,10 and 12, 2014, Volunteer, Youth Matters after-school program, Martin Street Baptist Church, Raleigh, NC
- May 18, 2013, Mock Pageant 2 Judge, Miss NC USA, preparing contestant for Miss USA Pageant
- September 15, 2012, Coordinator, College/Career Fair, New Bern, NC

SELECTED COMMUNITY SERVICE PROGRAMS ORGANIZED

- Positive Image Awards Banquet 1991
- Positive Image Awards Banquet 1992
- Self-esteem Banquet 1993
- Positive Image Awards Banquet 1994
- Positive Image Awards Banquet 1995
- Watching Out for the Children Banquet 1999
- Parenting Forum-Breaking. the Silence 2001
- Craven/Jones SOS Leadership Project 2002
- Parenting Forum-Breaking the Silence 2002
- Craven/Jones SOS Leadership Project 2003
- Video recognizing then 88 old Aunt; facilitated master's degree from the University of Pennsylvania; planned and organized graduated ceremony.
<https://youtu.be/aRgc3-sbGgE>

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Historic Preservation Commission

Please select your second Board preference: *

WakeMed Hospital Board of Directors

Please select your third Board preference: *

Wake Technical Community College Board of Trustees

Please select your fourth Board preference: *

Library Commission

Please select your fifth Board preference: *

GoTriangle Board of Trustees

Please select your sixth Board preference: *

United Arts Grants Panels

Victoria

First Name

L

Middle Initial

Scott-Miller

Last Name

6340 Piedra Dr.

Street Address

Unit 108

Suite or Apt

Raliegh

City

NC

State

27616

Postal Code

What district do you live in?

None Selected

Home: (919) 806-6312

Primary Phone

Home: (919) 806-6312

Alternate Phone

victoria@victoriascottmiller.com

Email Address

Liberation Station Bookstore

Employer

Founder

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am deeply invested in shaping Raleigh into a city where culture, history, and community are not only preserved but amplified. Serving on a Board or Commission allows me to contribute my lived experience and professional expertise toward policies and programs that ensure inclusivity, equity, and sustainability. My work with Liberation Station Bookstore has taught me the importance of civic collaboration and community engagement, and I am eager to lend that perspective in service to the city.

Work Experience

Founder & Creative Director, Liberation Station Bookstore - Established North Carolina's first Black-owned children's bookstore; curated exhibits and programs that affirm cultural identity and literacy; managed staff, budgets, and strategic partnerships; featured nationally in The New York Times, NPR, Good Morning America, and Essence. Author & Public Speaker - Published children's literature under major publishing houses; frequent keynote speaker and panelist on literacy, cultural equity, and community resilience. Community Strategist - Experience in partnership development with schools, nonprofits, and civic institutions to expand access to literature and cultural programming. Museum Collaborator, North Carolina Museum of Art (NCMA) - Developed The Museum Lives in Me project, supported by the Bastian Family Foundation; designed programming and literary work that connected young audiences to NCMA's collections, demonstrating how museums can be living, inclusive spaces.

Volunteer Experience

Village of Wisdom Fellow - Collaborated with other community leaders to design and implement Black Genius Festival programming. Literacy Advocate - Facilitated book drives, school partnerships, and mentorship for parents navigating educational systems. Community Organizer - Active participant in cultural preservation initiatives, book ban advocacy, and local storytelling projects.

Education

Bachelor's degree coursework in English & Cultural Studies (focus on literature and cultural narratives). Ongoing professional development in nonprofit leadership, museum engagement, community organizing, and social impact entrepreneurship.

Comments

My commitment to community, literacy, and cultural preservation aligns with Raleigh's vision for innovation and resilience. With hands-on experience building Liberation Station and collaborating with NCMA, I bring both entrepreneurial and institutional expertise, bridging grassroots storytelling with museum-level strategy. Serving on a Board or Commission would allow me to amplify community voices, strengthen partnerships, and ensure that Raleigh continues to lead in cultural equity and inclusive growth.

[Victoria_Scott-Miller_Resume_2025_.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Female

Ethnicity *

African American

Other

How did you become aware of Wake County volunteer opportunities?

Other

If you selected "Other" above, how?

Member of Library Commission

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Victoria Scott-Miller

CULTURAL ENTREPRENEUR & STRATEGIST



PROFILE

I am a visionary entrepreneur and award-winning author with 10+ years of expertise in cultural strategy, business development, and community engagement. As founder of North Carolina's first Black-owned children's bookstore, I have driven measurable impact while amplifying underrepresented voices through innovative programming and strategic partnerships.

SKILLS

- Cultural Strategy & Development
- Business Development & Growth
- Grant Writing & Fundraising
- Project Management
- Community Engagement
- Media Relations & Marketing
- Content Creation & Storytelling
- Strategic Partnerships

AWARDS

- Creative Child Magazine Book of the Year Award, Empowerment Books Category (2024)
- Wake County Public School Hall of Fame Inductee, Entrepreneurship (2021)
- First African American Author Commissioned by NCMA (2020)

WORK EXPERIENCE

Founder & CEO

Liberation Station Bookstore | May 2019-Present

- Launched and scaled NC's first Black-owned children's bookstore from concept to profitable enterprise.
- Secured national media coverage across CNN, Washington Post, and Good Morning America

Author & Creative Director

North Carolina Museum of Art | June 2020-May 2022

- Authored children's book series now in every NC public elementary school
- Managed complex project portfolios and secured \$400K+ in grant funding

Documentarian & Liberation Strategist

Self-Employed | Jun 2014 - present

- Produced documentary projects amplifying marginalized voices
- Provided strategic consultation to 25+ organizations on cultural advancement

EDUCATIONAL HISTORY

Middle Tennessee State University

Bachelor of Arts in Sociology | Aug 2006 - May 2008

- Focused on community development and social justice
- Foundation for cultural entrepreneurship and advocacy work

References Available Upon Request

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Housing Authority

Please select your second Board preference: *

WakeMed Hospital Board of Directors

Please select your third Board preference: *

Jury Commission

Please select your fourth Board preference: *

Library Commission

Please select your fifth Board preference: *

Raleigh-Durham Airport Authority

Please select your sixth Board preference: *

Wake Technical Community College Board of Trustees

Colton

First Name

Mathews

Last Name

Middle Initial

5708 Dutch Creek Dr

Street Address

Suite or Apt

Raleigh

City

NC

State

27606

Postal Code

What district do you live in?

None Selected

Mobile: (919) 695-2671

Primary Phone

Business: (919) 327-9077

Alternate Phone

colton.t.mathews@gmail.com

Email Address

State Employees Credit Union

Employer

AEVP - Lending Retail Delivery

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Unincorporated Wake County

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am interested in serving on a Board or Commission because I want to give back to the community that has been my family's home for the past 15 years. As a resident of Wake County and a parent with a child in the school system, I am deeply invested in ensuring our community continues to thrive as a great place to live, work, and raise a family. Professionally, I oversee lending retail delivery for State Employees' Credit Union, where I have gained valuable experience in leadership, financial stewardship, and problem-solving. I would like to use these skills, along with my personal commitment to community well-being, to contribute meaningfully to Wake County's future and help ensure all residents have the opportunity to flourish.

Work Experience

State Employees Credit Union in various roles since 2010 leading real estate and consumer lending operations.

Volunteer Experience

Wake County Schools since 2011 March of Dimes since 2013 Habitat for Humanity Fairview Baptist Church since 2018

Education

MBA, Campbell University BA, University of North Carolina at Chapel Hill

Comments

[MathewsResume.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Male

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Colton Mathews

colton.mathews@ncsecu.org

919-327-9077

EDUCATION

Campbell University, Buies Creek, NC
Masters of Business Administration

University of North Carolina, Chapel Hill, NC
Bachelor of Arts in Political Science

JOB EXPERIENCE

State Employees' Credit Union, Raleigh, NC July 2024 -Present
Loan Administration
Associate EVP, Lending Retail Delivery

- Responsible for the oversight, development, and retail delivery for all real estate lending products across all branch, telephone, and online channels.
- Oversee member experience and engagement for all real estate lending interactions
- Establish goals and continuously review quality, efficiency, and compliance with performance and regulatory standards

State Employees' Credit Union, Raleigh, NC February 2022 – July 2024
Lending Contact Center
Senior Vice President

- Supervise and manage a specialized Contact Center with a staff of over 175 dedicated to real estate and consumer loan production/origination and servicing of existing credit union loan relationships via online channels during regular and extended business hours
- Oversee member experience and engagement for all internet lending interactions

State Employees' Credit Union, Durham, NC June 2017- February 2022
Durham – Lowe's Grove Branch
Vice President / City Officer

- Supervise and manage branch mortgage lending, delinquency, and loss mitigation operations
- Address member concerns by creative problem-solving
- Coach, train, and motivate staff of 25+ employees to exceed member and organizational expectations

State Employees' Credit Union, Raleigh, NC September 2010-June 2017
Raleigh – Six Forks Rd Branch
Senior Financial Services Officer II

- Process and evaluate mortgage and personal loan applications
- Ensure risk management through the appropriate monitoring of miscellaneous delinquency and collateral reports
- Serve as a branch investment, trust, and insurance representative.

CERTIFICATIONS

Certified Financial Planner (CFP), Accredited Mortgage Professional (AMP), Certified Residential Underwriter (CRU), Residential Certified Mortgage Servicer (RCMS), Certified Mortgage Compliance Professional (CMCP), Accredited Financial Counselor (AFC)

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

United Arts Grants Panels

Please select your second Board preference: *

Commission for Women

Please select your third Board preference: *

Library Commission

Please select your fourth Board preference: *

None Selected

Please select your fifth Board preference: *

None Selected

Please select your sixth Board preference: *

None Selected

Patricia

First Name

C.A.

Middle Initial

Sasser

Last Name

5706 Cameo Glass Way

Street Address

Suite or Apt

RALEIGH, NC

City

NC

State

27612

Postal Code

What district do you live in?

None Selected

Mobile: (703) 999-6132

Primary Phone

Home: (703) 999-6132

Alternate Phone

psasser77@gmail.com

Email Address

On Sabbatical

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Growing up as the daughter of a U.S. Diplomat I saw service in action everyday as my mother served her country as a civil and foreign service officer for more than 40 years. Both my mother and my father showed me what it means to be a part of a community, the importance of serving and the impact one can have through giving back to that community. Serving the community in which I live is important to me. I want to be involved in supporting all the ways in which we are making strides to make strengthen and improve our communities and the services we offer. I have been fortunate enough to be serve previous organizations with a focus on women and girls, library services and the arts. I would love the opportunity to continue serve on the United Arts Grant Panel if you'll have me back. Thank you for your consideration.

Work Experience

July 2025 Taking a Sabbatical (to help with aging father) June 2022 - June 2025 Assistant Head of School, Saint Mary's School, Raleigh NC July 2019- June 2022 Head of the Upper School, Ransom Everglades School, Miami FL August 2012 - June 2019 Dean, Loomis Chaffee School, Windsor CT November 2006 - June 2012 Assistant Dean of Students, The Madeira School, McLean VA (Major Gifts Office 2006-20080

Volunteer Experience

VOLUNTEER EXPERIENCE North Carolina Association of Independent School * 2023 Diversity and Inclusion Conference Planning Committee Member 2022-2023 * 2023 Women in Leadership Conference Planning Committee Member 2022-2023 Southern Association of Independent Schools (SAIS) Accreditation Team Member 2021-2025 Alpha Kappa Alpha Sorority, Inc. 2021 - present * Leadership: #CAP Committee Chair, * Chapter Committees: Bylaws, #CAP (College Application Process), The Arts!, Connections and Social Justice, Building Our Economic Wealth * 70th Mid-Atlantic Regional Conference Delegate, Raleigh March 2023 Jack and Jill of America, Inc. 2017-present * Chapters: Greater Hartford, South Miami, Raleigh-Wake Association of Junior League International, Inc. 2008-present * Chapters: Washington D.C., Hartford, Miami, Raleigh * Association of Junior League International, Inc. Diversity and Inclusion Task Force 2014-2016 * Chapter Committees: JLH Diversity and Inclusion Task Force Founding Chair, Public Relations Committee Chair, Bylaws and Standing Rules, Social Media Manager, Targeted Grants & Volunteer Resources, JLR DEIB Committee * Alumni Mentor, University of Virginia 2014 - present The Madeira School 2008 - present * Mentor, Madeira Mentor Program * Class Agent BOARD EXPERIENCE One Schoolhouse July 2025 - present Activate Good 2024 - present International Focus 2023 - present Junior League of Raleigh 2024 - present CAM Raleigh 2024-2025 Grace Academy (CT) - Trustee, Development Committee, Governance Committee 2015 - 2019 Windsor Library Association (CT) 2016-2019 Arts for Learning Connecticut (CT) - Trustee, Governance Committee 2014 - 2017 UVA Young Alumnae Council (VA) - Member 2011 - 2014

Education

EdD Candidate University of North Carolina - Chapel Hill in Organizational Learning and Leadership - Expected Graduation August 2027 M.A. The George Washington University in Education and Human Development B.A. University of Virginia in English Literature and in African American Studies (double major)

Comments

[Patricia.Sasser.CV_8.2025.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Female

Ethnicity *

African American

Other

How did you become aware of Wake County volunteer opportunities?

Current Wake County Volunteer

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Patricia C.A. Sasser

SUMMARY OF LEADERSHIP EXPERIENCE

- Managed an \$500K upper school budget
- Revamped and facilitated faculty hiring processes
- Partnered with Admissions on open houses, revisit days, and new student/family orientations
- Development of a weekly memo to disseminate information and resources to upper school faculty and staff
- Collaborated with colleagues on the development of seminar curricula
- Cultivated, solicited and stewarded annual fund and Centennial Campaign donors
- Advanced schoolwide equity and belonging strategy that centered historically underserved students
- Co-chaired the development of the foundation for the inaugural Diversity & Inclusion Strategic Plan
- Led cross-functional teams focused on academic support, student life, and wellness
- 5-year School Re-accreditation Co-Chair
- Created the Leadership Roundtable for Assistant and Associate Heads of School in collaboration with TABS
- Expanded academic offerings to include faculty designed advanced coursework, dual enrollment, and enrichment initiatives
- Fulbright Specialist 2023 - 2026
- Trustee service on seven local non-profit boards
- Transformed student leadership training program

PROFESSIONAL EXPERIENCE

Saint Mary's School, Raleigh, NC

July 2022-June 2025

Founded in 1842, Saint Mary's School is an all-girls independent Episcopal boarding and day school serving 315 students in grades 9-12. Located in downtown Raleigh, NC, the school has an endowment of approximately \$31.4 million.

Assistant Head of School for Academic Affairs

- Served as the Chief Academic Officer providing leadership for the school's overall academic program.
- The educational leader of the school, responsible for its day-to-day operations including academics, educational technology, communication, faculty performance.
- Directly oversaw the Academic Department Chairs (8), Dean of College Counseling, Director of Learning Support, Director of Library Services, Director of Educational Technology, Registrar, Head of Global Education, and Head of Student Leadership and Engagement
- Supported the Academic Leadership Team in advance and implement the academic vision and shaping the student experience
- Identified and builds relationships with partner organizations in support of the school's mission.
- Oversaw faculty recruitment, hiring, and retention processes
- Enhanced and facilitated new employee orientation and onboarding
- Co-chaired the school's accreditation process
- Chaired of the Faculty/Staff Community and Belonging Committee
- Member, Board of Trustees' Governance, Finance & Facilities, Advancement and Community & Belonging Committees
- Class of 2025 grade-level advisor

Ransom Everglades School, Miami, FL

July 2019-June 2022

Founded in 1903, The Ransom Everglades School is a co-ed independent day school serving 1130 students in grades 6-12. Located in the Coconut Grove neighborhood of Miami, FL, the school has an endowment of approximately \$52 million.

Head of the Upper School

Upper School faculty: 120 Upper School students: 653

- Divisional leader overseeing its day-to-day operations while establishing and maintaining an atmosphere that fosters learning and social well-being, including through school assemblies and our advisory program
- Directed the upper school in all matters relating to students, faculty, parents and curriculum in accordance with Ransom Everglades' mission, philosophy and goals.
- Provided leadership, encouragement, and support to department chairs, faculty and advisors
- Led division's support team of the school counselor, school nurse, testing & accommodations coordinator, dean of students, grade-level deans, administrative assistant and front office staff
- Worked closely with the Head of the Middle School to ensure alignment across divisions
- Managed the upper school's annual budget of approximately \$350K
- Served on the Academic Council, Upper School Admission Committee and the school's Anti Racism Task Force
- Covid-19 Response Coordinator for the upper school and co-chair the health audit committee
- Senior Leadership Team member

The Loomis Chaffee School, Windsor, CT

August 2012-June 2019

Chartered in 1874 and opened in 1914, The Loomis Chaffee School is a co-ed boarding and day school serving 675 students from 26

states and 40 countries in grades 9-PG. Located just north of Hartford, the school has an endowment of \$180 million.

Class Dean/Dean of Students

- Served as a resource to students and tended to students' academic, social and emotional wellbeing
- Oversaw the administrative functions of the class, including class meetings, special events, permissions, absences, medical leaves, new student orientation, etc.
- Served as the first point of contact for student accountability issues (includes discipline, attendance, dress code, etc.).
- Conceptualized, organized, and facilitated prefect and resident assistant selections and year-round leadership training
- Collaborated with the Director of Diversity and Inclusion on the creation and oversight of school-wide programming, initiatives, and communications
- Led the development of foundation for the school's first Diversity & Inclusion Strategic Plan
- Chair, All-Gender Housing Committee
- Supervised and mentored the Director of International Students
- Developed and executed programming for the Pelican Support Network which supports students of color, first generation students, and/or students of high financial need. Programs include alumni panels, lunch & learns, mentor training
- Developed developmentally appropriate programming for upperclassmen students, including a senior college transition program and a leadership EdCamp for juniors
- Participated in Admissions programming, including open houses, prospective family receptions, revisit days, new family receptions, sending program visits
- Collaborated and partnered regularly with other Loomis Chaffee faculty, including those in the Academic Office, College Guidance, Counseling, the Health Center, and dorm heads
- Committee member: Kravis Council (on Professional Development), Athletics Health & Safety Committee, Brand Development, Special Needs, Student Life, Experiential Learning, Climate and Inclusion, Dorm Life

The Madeira School, McLean, VA

November 2006 – June 2012

Founded in 1906, The Madeira School is an all-girls boarding and day school serving 309 students from 18 states and 14 countries serving grades 9-12. Located just outside of the nation's capital, the school has an endowment of \$62 million.

Assistant Dean of Students/Director of Residential Life

2009– 2012

- Responsible for supervising 35 residential faculty members and 172 boarding students
- Managed a \$50K student life budget
- Management of residential faculty evaluative process and oversight of Administrator on Duty and study hall proctors' rotation
- Management of student and dormitory issues, weekend sign-outs, and major break travel
- Responsible for resident assistant selection and residential life staff hiring and professional development
- Handled all minor discipline cases including, but not limited to tardies, study hall violations, weekend sign-out violations
- Facilitated student leadership development for resident assistants
- Served as the International Student Coordinator
- Engaged in faculty and administer recruitment by attending hiring fairs

Assistant Dean of Students for Student Activities

2008 – 2009

- Planned and coordinated students' weekend activities, including special events, initiatives and dances
- Managed allocation of student programming budget
- Trained faculty and staff chaperones and oversaw weekend duty team rotation and coverage
- Assisted in orientation planning of new students and families
- Oversaw approximately 40 student clubs and student interest groups
- Established social and service partnerships with local brother and sister schools and organizations
- Developed Madeira's Cultural Passport Program

Special Assistant to the Headmistress on Diversity

2008 - 2009

- Worked with Alumnae Relations and the Alumnae Association on Alumnae of Color outreach
- Planned special events for our communities of color, including a Families of Students of Color breakfast, Black Alumnae Network reunion, and the Black Alumnae Network Forum
- Gathered and distributed information on local and national Diversity conferences to Madeira faculty, staff, and student communities

Major Gifts Officer

2006 – 2008

- Managed a portfolio of 80-100 major gift annual fund and campaign prospects and donors
- Cultivated, solicited, and stewarded new and existing major gift donors, specifically for the \$60M Capital Campaign and leadership level Annual Fund giving
- Grant Proposal Writing

Leadership and Community Activities, The Madeira School

- Member, Mission Statement Development Committee 2011 - 2012
- Member, Health & Wellness Team 2011 – 2012
- Member, Student Health & Retention Committee 2009 – 2012
- Dorm Head, Upperclassmen Dorm 2008 - 2010
- Member, Diversity Council, 2006 - 2012
- Club Advisor, Black Student Union 2006 – 2012
- Member, Faculty Recruitment & Retention Committee 2007- 2012
- Member, Madeira's In-house committee for VAIS accreditation 2008 - 2012

ESPN, Bristol, CT

1999 - 2006

Associate Producer, Remote Production Department

BOARD MEMBERSHIPS

- One Schoolhouse - Board Member; Finance Committee July 2025 - present
- Contemporary Art Museum (CAM) Raleigh - Board Member June 2024 - July 2025
- Junior League of Raleigh - Board Member; DEI Committee, Finance Committee May 2024 - present
- Activate Good - Board Member; Engagement and Expansion Committee 2024 - present
- International Focus (NC) - Board Member, Chair of Governance Committee 2023 - present
- Windsor Library Association (CT) 2016 - 2019
- Grace Academy (CT) - Trustee; Development Committee, Governance Committee 2015 - 2019
 - A tuition-free all-girls middle school serving students grades 5-8 in Hartford
- Arts for Learning Connecticut (CT) - Trustee; Governance Committee 2014 - 2017
- UVA Young Alumnae Council (VA) - Member 2011 – 2014

TEACHING EXPERIENCE

- Saint Mary's School Raleigh, NC 2022-2023**
 - Course: 11th Grade Seminar
- Ransom Everglades School Miami, FL 2021-2022**
 - Course: Yearbook
- The Loomis Chaffee School Windsor, CT 2012-2019**
 - Course: 9th Grade Seminar in the Common Good
- The Madeira School Mclean, VA 2008-2012**
 - Courses: English for Speakers of Other Languages (ESOL), 9th Grade Public Speaking Seminar, 9th and 10th Grade Diversity Seminars

HONORS/AWARDS/ RECOGNITIONS

- 2023-2026 Fulbright Specialist, U.S. Department of State, Bureau of Educational and Cultural Affairs
- 2020 Legacy Miami's Most Influential and Prominent Black Women in Business and Industry Honoree
- 2020 National Speech and Debate School Association District Administrator of the Year
- 2019 Greater Hartford Chapter of the Links, Inc's Outstanding Service in Education Award Recipient
- 2019 Special Congressional Recognition from U.S. Representative John Larson (CT- 1st District)
- 2019 Special Congressional Recognition from U.S. Representative Jahana Hayes (CT - 5th District)
- 2019 Official Mayoral Citation from Hartford Mayor Luke Bronin
- 2019 Public Leadership Citation from the State of Connecticut Office of the Treasurer
- 2016 - 2017 NAIS Fellowship for Aspiring Heads
- 2006 Emmy® Award Winner (Live Event Turnaround Best of Winter X Nine)
- 2005 and 2006 Emmy® Award Nominee

PRESENTATIONS

TABS Residential Life Leadership Lab - Lead Faculty Member, February 2024

Women in Leadership: Turning Towards Possibility Workshop Facilitator, SAIS Annual Conference, October 2023

TABS Leadership Roundtable for Associate and Assistant Heads of School Institute Co-Creator and Lead Faculty Member
The Association of Independent Schools (TABS) Summer Institute, July 2023 and June 2024

Alternate Paths to Academia Panelist and “Leveraging your Personal Toolkit in Your Professional Life and for Career Transitions”
Workshop Facilitator
National Humanities Center, July 2023

“Shaping Your Leadership Journey: Moving From Where You Are To Where You Want To Be” Workshop

NCAIS Women In Leadership Conference, February 2023

“So, You Want To Be An Assistant Head of School” Workshop
NAIS People of Color Conference, San Antonio, TX, December 2022

“Happy Faculty, Vibrant Schools: Key Considerations Regarding Faculty Wellness” Presentation
NAIS Annual Conference, Baltimore, MD, March 2017

PROFESSIONAL DEVELOPMENT

Effective Strategies for Active Engagement and Inclusive Classrooms	February 2025
2023 - 2025 Excelle Executive Women’s Leadership Program	July 2023- present
Identity Conscious Educator Facilitation Course	July 2023
Folio Summer Institute	June 2021
Harvard Business School & School of Graduate School of Education’s Certificate in School Management and Leadership	2019-2021
NBOA’s Essentials of School Business for Non-Business Administrators: Budget Meets Mission	October 2018
Certificate in Nonprofit Management, University of Illinois at Chicago	June 2018
The Heads Network Executive Women’s Seminar	May 2014
The Knapsack Institute (focused on Social Justice Pedagogy)	June 2013
Stanley H. King Counseling Institute	August 2011
NAIS Annual Conference	2009, 2016, 2017, 2023
NAIS People of Color Conference	2007, 2010, 2013, 2015, 2018, 2020, 2022, 2023, 2024
GDS Equity Collaborative: Building and Sustaining Multicultural Schools	July 2007, June 2008

VOLUNTEER EXPERIENCE

United Arts Grants Panel (appointed by the Wake County Board of Commissioners)	2023 - present
One Schoolhouse Association of Academic Leaders Advisory Council	2023 - present
North Carolina Association of Independent School	
<ul style="list-style-type: none">• 2024 NCAIS Administrators of Color Conference Planning Committee• 2023, 2024, 2025 Diversity and Inclusion Conference Planning Committee• 2023, 2024, 2025 Women in Leadership Conference Planning Committee	
Southern Association of Independent Schools (SAIS) Accreditation Team Member	2021-2025
Alpha Kappa Alpha Sorority, Inc.	2021 - present
Jack and Jill of America, Inc.	2017-present
<ul style="list-style-type: none">• 2023-2025 Mid Atlantic Regional Parliamentarian	
Association of Junior League International, Inc.	2008-present
<ul style="list-style-type: none">• Association of Junior League International, Inc. Diversity and Inclusion Task Force	2014-2016
University of Virginia	2014 - present
The Madeira School	2008 - present

EDUCATION

University of North Carolina - Chapel Hill

Ed.D in Organizational Learning and Leadership
Expected Completion: August 2027

The George Washington University, Washington DC

Masters of Arts in Education and Human Development
Concentration: Educational Leadership and Administration

January 2012

University of Virginia, Charlottesville, Virginia

Bachelor of Arts in English
Bachelor of Arts in African-American Studies

May 1999

The Madeira School, McLean VA

June 1995

PERSONAL

Travel: Lived in Washington DC, Nigeria, Haiti, Niger, Maryland, Virginia, Connecticut, Florida, and North Carolina. Traveled to 42 of the 50 States, Puerto Rico, Canada, England, France, Italy, Burkina Faso, Bahamas, Mexico, South Africa, Hong Kong, Dominican Republic, and Japan.

Profile

Which Boards would you like to apply for?

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Housing Authority

Please select your second Board preference: *

WakeMed Hospital Board of Directors

Please select your third Board preference: *

Jury Commission

Please select your fourth Board preference: *

Library Commission

Please select your fifth Board preference: *

Raleigh-Durham Airport Authority

Please select your sixth Board preference: *

Wake Technical Community College Board of Trustees

Colton

First Name

Mathews

Last Name

Middle Initial

5708 Dutch Creek Dr

Street Address

Suite or Apt

Raleigh

City

NC

State

27606

Postal Code

What district do you live in?

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Mobile: (919) 695-2671

Primary Phone

Business: (919) 327-9077

Alternate Phone

colton.t.mathews@gmail.com

Email Address

State Employees Credit Union

Employer

AEVP - Lending Retail Delivery

Job Title

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Yes No

In order to assure countywide representation, please indicate your place of residence:

Unincorporated Wake County

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Why are you interested in serving on a Board or Commission?

I am interested in serving on a Board or Commission because I want to give back to the community that has been my family's home for the past 15 years. As a resident of Wake County and a parent with a child in the school system, I am deeply invested in ensuring our community continues to thrive as a great place to live, work, and raise a family. Professionally, I oversee lending retail delivery for State Employees' Credit Union, where I have gained valuable experience in leadership, financial stewardship, and problem-solving. I would like to use these skills, along with my personal commitment to community well-being, to contribute meaningfully to Wake County's future and help ensure all residents have the opportunity to flourish.

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Comments

[MathewsResume.pdf](#)

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Please upload a file

Demographics

Date of Birth

Gender *

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Ethnicity *

Caucasian

Other

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County Website

If you selected "Other" above, how?

Please upload a file

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Colton Mathews

colton.mathews@ncsecu.org

919-327-9077

EDUCATION

Campbell University, Buies Creek, NC
Masters of Business Administration

University of North Carolina, Chapel Hill, NC
Bachelor of Arts in Political Science

JOB EXPERIENCE

State Employees' Credit Union, Raleigh, NC July 2024 -Present
Loan Administration
Associate EVP, Lending Retail Delivery

- Responsible for the oversight, development, and retail delivery for all real estate lending products across all branch, telephone, and online channels.
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State Employees' Credit Union, Raleigh, NC February 2022 – July 2024
Lending Contact Center
Senior Vice President

- Supervise and manage a specialized Contact Center with a staff of over 175 dedicated to real estate and consumer loan production/origination and servicing of existing credit union loan relationships via online channels during regular and extended business hours
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State Employees' Credit Union, Durham, NC June 2017- February 2022
Durham – Lowe's Grove Branch
Vice President / City Officer

- Supervise and manage branch mortgage lending, delinquency, and loss mitigation operations
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Senior Financial Services Officer II

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Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Water Partnership

Please select your second Board preference: *

Open Space and Parks Advisory Committee

Please select your third Board preference: *

GoTriangle Board of Trustees

Please select your fourth Board preference: *

United Arts Grants Panels

Please select your fifth Board preference: *

Library Commission

Please select your sixth Board preference: *

Juvenile Crime Prevention Council

Angelina

First Name

Manoj

Last Name

Middle Initial

1728 Pantego Trl

Street Address

Suite or Apt

Cary

City

NC

State

27519

Postal Code

What district do you live in?

None Selected

Home: (919) 622-2923

Primary Phone

Home: (919) 622-2923

Alternate Phone

angelina17manoj@gmail.com

Email Address

YMCA

Employer

Kidzone Care Attendant

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Cary

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Whenever me and my neighbors walked around trails in Cary, we would ask each other questions like, 'I wonder who decides to put the crosswalk here,' or 'Why is this stream suddenly flagged for cleanup?' I realized there was a gap between the work the County does and the people who feel its impact. That's the role I want to play: a translator and a bridge. I'm interested in serving on a Board or Commission because I want to play a more active role in supporting and strengthening Wake County, especially when it comes to awareness about the local government, which not a lot of people seem to know about nor participate in. My time on the Health Board at UNC Charlotte taught me how to do that—how to take a student's frustration about clinic hours and turn it into a policy proposal that actually worked. I want to ensure my neighbors see local government not as a distant entity, but as a resource they helped shape by people that they know they can relate and discuss with.

Work Experience

YMCA Kidzone Care Attendant: June 2025-Present Sustainability Events Lead: Aug 2024-May 2025 Administrative and Events Assistant at Division of University Advancement: Oct 2024-May 2025 West Regional Library Page: Oct 2022-June 2024 Governor Cooper and General Assembly Page: Jan 2023-July 2023

Volunteer Experience

Lobbyist: Citizens Climate Lobby Raleigh: May 2025-Present College Democrats of America Organizing Fellowship: June 2025-August 2025 Student Government Senator (Finance Committee): Oct 2024-Aug 2025 UNCC Health Board: Oct 2024-May 2025 Volunteer UNCC Newspaper Journalist: Aug 2024- May 2025 Lourdes Matha Syro-Malabar Catholic Church Apex Volunteer: Feb 2019-Present Finance Grant Writer YCAT : July 2020-Present

Education

Wake Technical Community College University of North Carolina Charlotte

Comments

My UNCC academic program is online, providing me with significant flexibility as I reside in Cary. This allows me to fully commit to the meeting schedule and dedicate the necessary time to thoroughly prepare for the complex issues before the board in Wake County.

[Angelina_Manoj_Resume_Wake.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Angelina Manoj

Please upload a file

Demographics

Date of Birth

Gender *

Female

Ethnicity *

Asian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Angelina Manoj

Cary, NC • 919-622-2923 • angelina17manoj@gmail.com

PROFESSIONAL EXPERIENCE

Northwest Cary YMCA

Cary, NC

Kidzone Care Attendant

June 2025-Present

- Supervised and actively engaged groups of children in a variety of safe, age-appropriate, and culturally relevant activities, fostering social, emotional, and cognitive development in alignment with YMCA's core values of honesty, respect, responsibility, and caring.
- Built and maintained positive relationships with children, parents, and staff by providing clear communication, modeling strong interpersonal skills, and handling behavioral or sensitive situations with professionalism and care.
- Ensured a safe, clean, and supportive childcare environment by upholding YMCA policies, monitoring program spaces, and adhering to child protection, emergency response, and organizational standards..

Youth Climate Action Team

Cary, NC

Grant Proposal Development and Nonprofit Fundraising Intern

July 2025-August 2025

- Designed and implemented comprehensive tracking systems for multiple grant application deadlines, improving team collaboration and reducing missed opportunities by 30%.
- Coordinated scheduling and communication efforts for fundraising campaigns, helping to engage and maintain relationships with key donors and stakeholders.
- Organized and maintained digital databases, ensuring efficient access to grant materials and supporting overall nonprofit operational effectiveness.

College Democrats of America

Remote

Democratic Organizing Fellowship

June 2025- August 2025

- Trained in grassroots organizing, voter mobilization, and field strategy through NDTC and Blue Future.
- Supported rapid-response communications on federal and state policy issues, strengthening message discipline.
- Led digital outreach and engagement campaigns targeting underrepresented voters, boosting turnout and visibility.

UNCC Division of University Advancement

Charlotte, NC

Administrative & Events Assistant

October 2024- May 2025

- Provided logistical support for high-profile university events, coordinating with vendors, attendees, and executive staff to ensure seamless execution.
- Maintained complex internal calendars and managed communications for guests and university leadership, enhancing operational efficiency.
- Prepared detailed event materials and presentations, contributing to professional and polished meetings and receptions.

UNCC Office of Sustainability

Charlotte, NC

Events Team Lead and Sustainability Aide

August 2024- May 2025

- Directed all aspects of planning and executing sustainability-focused events with over 200 attendees, including vendor negotiations, volunteer coordination, and logistics management.
- Implemented zero-waste initiatives by collaborating with campus facilities and vendors, significantly reducing environmental impact.
- Gained recognition for leadership in large-scale campus environmental programs.

North Carolina Governor's Office

Raleigh, NC

Governor's Page

January 2023 - July 2023

- Conducted policy and financial research to aid state programs and resource allocation decisions.
- Drafted policy briefs and coordinated internal communications on education and public service projects.
- Assisted with logistics coordination for statewide textbook redistribution programs aimed at improving educational equity.

EDUCATION

The University of North Carolina at Charlotte | 3.9 GPA

Charlotte, NC

Bachelors of Science in Economics | Minor in Political Science

May 2027

Activities: Student Government Senator (Finance Committee), Roller Skating (Treasurer), Future Leaders of Accounting, Mock Trial

HONORS AND CERTIFICATIONS

Certificate of Achievement in Political Organizing: College Democrats Of America

August 2025

Real Estate Market & Property Analysis Certification: Project Destined

July 2025

Chancellor's List (Fall and Spring)

May 2025

Get Lit! Writing Contest, 1st Place (National)

December 2023

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Domestic Violence Fatality Review Team

Please select your second Board preference: *

Juvenile Crime Prevention Council

Please select your third Board preference: *

Library Commission

Please select your fourth Board preference: *

Adult Care Home Community Advisory Committee

Please select your fifth Board preference: *

Agricultural Advisory Board

Please select your sixth Board preference: *

Criminal Justice Partnership Advisory Board

Shagufta

First Name

F

Middle Initial

Hakeem

Last Name

108 Kellerhis Dr

Street Address

Suite or Apt

Apex

City

NC

State

27502

Postal Code

What district do you live in?

None Selected

Mobile: (919) 931-5089

Primary Phone

Mobile: (919) 931-5089

Alternate Phone

shaguftahakeem@pm.me

Email Address

None

Employer

None

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Apex

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have previously served in Boards and Commissions that focused on prevention and governmental services. Serving on the commissions above will give me an opportunity to apply my experience in different commissions.

Work Experience

I have 7+ years of experience in the nonprofit, higher education and administration space. This has involved fields such as law, criminal justice, international business and liberal arts.

Volunteer Experience

I have 7+ years of volunteer experience at the food bank and Board of Elections.

Education

I completed my Master's in Liberal Studies at Duke University.

Comments

[SFH_Revised_Resume.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Female

Shagufta F Hakeem

Ethnicity *

Asian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Shagufta F. Hakeem, M.A.

919-931-5089 | shaguftahakeem@pm.me | [linkedin.com/in/shaguftahakeem](https://www.linkedin.com/in/shaguftahakeem)

CAREER SUMMARY: Seven years of experience in the human services and public health industry with roles in grant management and nonprofit business operations.

EDUCATION

Duke University (Durham, NC)

December 2015

Master of Arts, Liberal Studies

University of North Carolina at Charlotte (Charlotte, NC)

June 2013

Bachelors of Science in Business Administration, International Business

Bachelors of Arts, Criminal Justice

WORK EXPERIENCE

Temporary Solutions 2024

July 2024-December

FVPSA Program Coordinator II

- Reviewed grant applications and contracts for 60+ grantees to ensure grant funding is dispersed appropriately to the agency working for FVPSA
- Maintained correspondence and customer service standards for the agency by making calls, reviewing emails and responding to business requests

Carolina Public Humanities September 2023

February 2023-

Business Services Coordinator

- Organized invoices and focused on accounts payable functions to increase continue education programming and communications, and grant projects
- Led executive staff meetings on social media strategy, Carolina K-12 projects, and board outreach to improve efficiency in communications and organizational goals by 15 percent

Rethink Media 2022

January 2022-June

Senior Grants and Partnerships Associate

- Organized training for member groups and campaigns on media technologies, communications, professional support and public opinion and media analysis
- Implemented contracts and membership orientation for 10+ organizations receiving grant funds from private and public foundations for movement-related projects

Governor's Crime Commission 2021-August 2021

April

VAWA Planner-Crime Victim Services

- Led technical assistance trainings for crime victim services to gather stakeholder information and recommend best practices to improve collaboration across small businesses and nonprofit organizations in anti-violence prevention programs
- Conducted data collection across community-based organizations and community stakeholders to recommend evidence-based practices after completing financial management training
- Managed a budget of \$2 million under the Governor's Crime Commission

Kiran

December

2017-June 2020

Program Manager/Outreach Coordinator

- Improved organizational awareness by attending 20+ tabling events across North Carolina per year and engaged with community organizations focusing on gender, housing and criminal justice via conferences, summits and online events
- Completed **Canva Design School** and **W3C Schools** training and **Northwestern University Nonprofit Essentials certification** to communicate in written, verbal and multimedia platforms (Instagram, YouTube, Facebook, TikTok, email marketing and website) to culturally-specific communities across the South Asian

diaspora and NC region to create awareness about gender-based violence in K-12 communities, religious groups, governmental organizations and local media to increase fundraising and grant funding by 40 percent

- Facilitated 15+ trainings (technical assistance) across diverse audiences within and surrounding the South Asian and SWANA/MENA communities on topics related to intimate partner violence, teen dating violence (juvenile justice), hotline training and volunteer training
- Facilitated 15+ technical assistance trainings across diverse audiences within and surrounding the South Asian and SWANA/MENA communities on intimate partner and domestic violence, teen dating violence and juvenile justice hotline training and volunteer training

NC LiteracyCorps, SCALE

August 2016

- July 2017

AmeriCorps Literacy Specialist

- Conducted data collection on 200 K-12 students to establish learning objectives and goals for academic improvement and implementing Brain Gain curriculum initiatives
- Organized and led seminars for 37 members and teachers on pursuing higher education, racial equity and newsletter communications

UNC Charlotte IT Service Desk

April

2010-May 2013

Senior Technical Assistant

Provided end user support and B2B trainings for faculty, staff, alumni utilizing University applications by cultivating technical support for University applications, software and enterprise applications which led to improved outcomes

- Trained 10-15 team members on implementing end user support for technology, software, and networking projects
- Developed user guides for networking and software installation documentation to improve technical writing skills and contribute to CRM knowledge base
- Resolved 25+ Help Desk tickets within 24 to 48-hour time frame to improve communication and help desk skills to better serve faculty, students and alumni

VOLUNTEER EXPERIENCE

Wake County Board of Elections, Precinct Official

August

2016-Present

- Manage processing ballots, registering voters, researching databases and setting up polling precincts for county elections

Muslim American Public Affairs Council, Volunteer

March 2024-

July 2024

- Managed projects with MAPAC members to improve event planning, organizational efficiency and implementing operational structures for communications, marketing and graphic design

ACCOMPLISHMENTS

- Promoted to Program Manager in 2020 for improving victim services, fundraising and communication goals by 25 percent
- Promoted to Senior Technical Assistant for improving communications and increased responsibilities in identity management and account retention

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Library Commission

Please select your second Board preference: *

None Selected

Please select your third Board preference: *

None Selected

Please select your fourth Board preference: *

None Selected

Please select your fifth Board preference: *

None Selected

Please select your sixth Board preference: *

None Selected

Melissa

First Name

L

Middle Initial

Faulkner

Last Name

2161 Royal Berry Court

Street Address

Suite or Apt

Cary

City

NC

State

27511

Postal Code

What district do you live in?

None Selected

Home: (919) 612-4719

Primary Phone

Home: (919) 612-4719

Alternate Phone

melissa@faulknermail.net

Email Address

Retired

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Cary

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I love libraries and the services they offer to the community. I have such fond memories of going to the library as a child, and of taking my children to the library as a mother. The library is and has always been a center of reading and activity for me and my family. Joining the Library Commission would give me the opportunity to help continue the library's vital role in our community so other families can enjoy all the services the library offers. It would be a joy and honor to advocate for our libraries.

Work Experience

I have worked as a nurse (RN) for 25 years, including 19 years in the Mother/Baby unit at WakeMed Cary. I was a substitute teacher for WCPSS from 2012-2016.

Volunteer Experience

I have volunteered in Wake County schools as a substitute teacher, a tutor, a room mom, and a chaperone.

Education

I have a BA in Elementary Education (1992) and a BS in Nursing (1995) from the University of North Carolina at Wilmington.

Comments

It would be a privilege to serve my community as an advisory to the Wake County Library Commission. Thank you.

[Melissa_Faulkner_Resume.rtf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Melissa L Faulkner

Gender *

Female

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Melissa L. Faulkner

2161 Royal Berry Court
Cary, NC 27511
melissa@faulknermail.net
(919) 612-4719

EXPERIENCE:

Postpartum Nurse, 2002-2020

WakeMed Cary Hospital, Cary, NC

- 0 Care for postpartum and surgical patients
- 1 Educate patients in the care of newborns
- 2 Monitor, chart, and report on patients' conditions

Consultant Nurse, 2000-2001

PPD-ATP, Research Triangle Park, NC

- 3 Answered questions from HCPs and consumers regarding a diagnostic test
- 4 Research inquiries in approved client resources and update project protocol
- 5 Develop reports and procedures, and update protocols for the project
- 6 Document call information according to protocol

Asthma/Allergy Nurse, 1999-2000

University of North Carolina Hospital, Chapel Hill, NC

- 7 Educated patients and staff on asthma treatments
- 8 Coordinated UNC Pediatric Asthma, Allergy, Immunology Consultation clinic
- 9 Handled phone triage for pulmonary, allergy, and asthma patients
- 10 Coordinated pediatric inpatient and outpatient allergy, asthma, and immunology services

Pediatric Staff Nurse, 1997-1999

Raleigh Children and Adolescents Medicine, Raleigh, NC

- 11 Handled phone triage, and prepared patients for physical exams and sick visits
- 12 Obtained samples and administered tests in in-house lab
- 13 Assisted/stood in for Head Nurse – trained new nurses, ordered supplies, arranged schedules

Dermatology Staff Nurse, 1997

Office of Dr. Kenneth Kulp M.D., P.A., Raleigh, NC

- 14 Obtained patient histories, and educated patients
- 15 Administered local anesthesia, and assisted with surgical procedures
- 16 Educated patients on procedures and after visit care

Postpartum, Newborn Nursery, GYN, Med-Surg Unit Staff Nurse, 1995-1997

Cabarrus Memorial Hospital, Concord, NC

- 17 Attended deliveries and Cesarean sections, and assessed newborns
- 18 Instructed patients on care and feeding of newborns
- 19 Cared for post-partum and surgical patients

EDUCATION:

Bachelor of Science – Nursing, May 1995

University of North Carolina at Wilmington, Wilmington, NC

Bachelor of Arts – Elementary Education, May 1992

University of North Carolina at Wilmington, Wilmington, NC

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

United Arts Grants Panels

Please select your second Board preference: *

Wake Forest Planning and Zoning Board

Please select your third Board preference: *

None Selected

Please select your fourth Board preference: *

None Selected

Please select your fifth Board preference: *

None Selected

Please select your sixth Board preference: *

None Selected

Devra

First Name

L

Middle Initial

Thomas

Last Name

7904 Bud Morris Rd

Street Address

Suite or Apt

Wake Forest

City

NC

State

27587

Postal Code

What district do you live in?

None Selected

Home: (919) 619-0697

Primary Phone

Home: (555) 867-5309

Alternate Phone

stubborndev@gmail.com

Email Address

North Carolina Literary Review

Employer

Digital Editor

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Wake Forest

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I believe in making my community the best it can and one of those ways is to engage in public service through advisory boards. Our county is full of incredible diverse residents and all need representation at all levels of public works.

Work Experience

I've been with NCLR since 2022. Before that I worked for Cape Fear Regional Theater, Carteret Community Theater, Common Ground Theater, and Deep Dish Theater.

Volunteer Experience

I served on the Arts Council of Carteret County and the Orange County Arts Commission.

Education

Masters of Arts Administration, Goucher College, 2014 Bachelor of Arts in Communications and Publishing, Guilford College, 2000

Comments

Libraries are critical as Third Places in our communities. Libraries provide necessary services to all residents, ensuring everyone is included in seeing their stories represented. I believe librarians are secret masters of the universe and they do much good for our county.

[Devra_Thomas_resume_2024.LeadMgmt.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Female

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

Other

If you selected "Other" above, how?

county employee

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Devra Thomas

Leadership & Management

Contact:

(919) 619-0697
stubborndev@gmail.com
www.stubborndev.com
Wake Forest, NC

Education:

**MA in Arts
Administration**
Goucher College
(2011-2014)

**BA in Communications
& Publishing**
Guilford College
(1996-2000)

About:

I help connect audiences with their communities using curiosity and compassion. I like instigating new projects, using local culture to enhance economic development, and bringing an entrepreneurial mindset to strengthening arts ecosystems.

Skillsets:

- Bookkeeping
- Communications
- Customer Service
- Data Analysis
- Development
- Facilitation
- Graphic Design
- Journalism
- Leadership

Experience:

North Carolina Literary Review: Digital Editor (2023-present)

Manage social media and Wordpress website blog, and assist with live and online events. Work includes: growing social media audiences across Facebook and Instagram; archival research to connect old stories to current events; helping promote authors' body of work; grant writing and editing; organizing and hosting events with authors.

Color of Fayetteville: Publisher (2019-2022)

Created blog and print publication highlighting regional independent artists. Awarded a Mini Grant from Arts Council of Fayetteville-Cumberland County to cover costs to print two issues (Winter 2021, Spring 2022). Work included: interviewing, writing stories, managing writers and photographers, design and layout of print magazine, social media.

Cape Fear Regional Theatre: Interim Dir. of Development (2019)

Manage grants and low level donors. Reworked budgeting spreadsheet to ensure ease of data capture and annual reporting. Work included: research and relationship development, grant writing and reporting, data capture for grant reporting purposes, budgeting, quarterly donor email pitch and donation follow up via email and postal mail.

Ebzb Productions: Project Manager for "Native" (2016-2018)

Manage touring theater show. Work included: deciding strategy for specific audience blocks, creating communication tactics, materials, and deadlines, outreach and follow up with potential clients, build and send monthly email newsletter for show, create social media. Travel with performers and liase with presenting venue.

Carteret Community Theater: Theater Manager (2018)

First paid administrator of live theater. Work included: marketing strategy for theater and shows, build out new website, email communications with ticket buyers, build out new volunteer program, daily bookkeeping, office and concession supply management.

Devra Thomas

- Marketing
- Project Management
- Process Development
- Public Speaking

Familiar with:

- WordPress
- Adobe Creative Suite
(and similar)
- Google Suite
- most CRM database
software and services
- online ticketing platforms

Useful Work Descriptions:

MBTI: ESTJ
Enneagram: 2w3
Sparketype: Essentialist

Other Interests:

Sewing, Collage, Jigsaw
Puzzles, World Religions

Clyde Fitch Report: Editor & Social Media Manager (2015-2018)

Manage column “The Marbury Project” focused on equity for women in the arts and manage social media accounts. Work included: hiring and managing new writers, researching, writing, and editing stories, assisting editor-in-chief with planning and deadline management, set strategy for all social networks in order to achieve larger growth goals for business, create content, build relationships, and facilitate increased financial revenues.

Common Ground Theatre: Executive Director (2013-2015)

Manage all administration of live theater. Work included: Booking outside rentals and assist in show development for new producers; determine marketing and development strategy; attend local networking events to promote theater rental; send monthly email newsletter, manage all social media, write and design annual report to audiences.

Deep Dish Theater Company: Theater Manager (2007-2013)

Manage administration of live theater. Work included: Exceptional service for patrons, actors, technical team, guest directors, board. Assist with marketing and development planning and complete process management. Recruit, train, and deploy volunteers as needed. Graphic design, social media, & bookkeeping.

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

Library Commission

Please select your second Board preference: *

None Selected

Please select your third Board preference: *

None Selected

Please select your fourth Board preference: *

None Selected

Please select your fifth Board preference: *

None Selected

Please select your sixth Board preference: *

None Selected

Morgan

First Name

G

Middle Initial

McDougall

Last Name

5505 Linkside Ct

Street Address

Suite or Apt

Fuquay Varina

City

NC

State

27526

Postal Code

What district do you live in?

None Selected

Mobile: (919) 820-7798

Primary Phone

Mobile: (919) 820-7798

Alternate Phone

morgangmcdougall@gmail.com

Email Address

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

Yes No

In order to assure countywide representation, please indicate your place of residence:

Fuquay-Varina

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I'm passionate about the important role libraries play in building informed, connected, and empowered communities. As a lifelong library user, I understand how essential these spaces are, not just for access to books and technology, but as inclusive hubs for learning, engagement, and opportunity. Serving on the Wake County Library Commission is a meaningful way for me to give back to a community I care deeply about, and to help ensure our libraries continue to thrive and evolve to meet the needs of all residents.

Work Experience

WCPSS Special Education Instructional Assistant, Substitute Teacher

Volunteer Experience

Holly Springs Board of Adjustment Member 2/2019 - 11/2021

Education

Northern Illinois University - Public Health

Comments

[Resume_2025.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

Female

Ethnicity *

Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Morgan G. McDougall

Morgan G. McDougall

5505 Linkside Ct.
Fuquay-Varina, NC 27526
919.820.7798
morgangmcdougall@gmail.com

Skills

Communication	Critical Thinking	Time Management
Leadership	Community Service	Active Listening
Organization	Writing	Teamwork

Experience

WCPSS Emotional Behavior Support IA

February 2025 - June 2025, Holly Springs, NC

As an EBS Instructional Assistant for Wake County Public School System, I provided targeted behavioral and academic support to students with emotional and behavioral needs in a structured elementary school setting. I worked closely with teachers, counselors, and support staff to implement individualized education and behavior plans, helping to create a safe, inclusive, and supportive learning environment. My role included adapting instructional materials, managing behavior interventions, and using proactive strategies to promote student engagement and success.

Taylor Anderson Home Team/ Executive Operations Coordinator

December 2020 - October 2021, Cary, NC

My duties as an Executive Operations Coordinator with Taylor Anderson Home Team required that I be incredibly organized with an attention to detail. I managed and filed documents, coordinated client paperwork, maintained and managed the owners schedule, and planned events.

WxProofing/ Executive Operations Coordinator

August 2020 - December 2020, Raleigh, NC

At WxProofing, I was responsible for managing the day to day operations of their Raleigh location. This included: calendar management, accounts payable and accounts receivable, incoming and outgoing calls, ordering materials, and managing subcontractors. I was unable to continue working there due to my children's schools not returning to in-person instruction.

Town of Holly Springs Board of Adjustment/ Board Member

February 2019 - November 2021, Holly Springs, NC

The Board of Adjustment for the town of Holly Springs is a citizen board appointed by the Town Council. As a board, we conduct public hearings and render rulings on variances from the Town's zoning regulations, appeals to zoning decisions made by the Department of Planning and

Zoning staff, and appeals of determinations made by the Environmental Appeal Committee.

Capitol Medical Reserves Corps/ Volunteer

April 2020 - Present, Wake County, NC

The CMRC provides volunteer health professionals, medical and non-medical, to manage and share resources with ESF 8 regional partners to deliver medical care to all populations during regional emergencies and planned events. As a volunteer with this organization, I participate in training sessions, meetings, and remain committed to serving my community should the need arise.

Consociate Dansig/ Customer Service Representative

March 2010 - March 2012, Decatur, IL

Working as a CSR, I would primarily receive and resolve clients' needs via telephone and email. I took the initiative to create and implement projects to increase productivity. This position required detailed note taking as well as superior communication skills.

St. Mary's Hospital/ Office Administrator

March 2008 - March 2010, Decatur, IL

My role as an office administrator demanded constant focus and the ability to solve problems quickly. I handled a multi-line phone system, maintained flawless patient records, and handled payments from patients and insurance companies. The surgeons expected a highly professional and detailed work environment at all times.

United States Army/ Intelligence Analyst

January 2001 - September 2003

As an intelligence analyst I received a top secret security clearance in order to send and receive classified information. I would analyze information that I received and form reports based on my findings. I was required to be rational, a critical thinker, and incredibly organized. I worked closely with a team to achieve common goals.

Education

Notary Public - State of North Carolina

My commission expires October 22, 2025

Northern Illinois University

January 2013 - January 2014

I completed core classes with an emphasis in Public Health.

University of Phoenix

January 2014 - August 2016

I completed coursework toward a degree in public health.

