
Profile**Which Boards would you like to apply for?**

United Arts Grants Panels: Submitted

Alcoholic Beverage Control Board: Submitted

Please select your first Board preference: *

☒ Historic Preservation Commission**Please select your second Board preference: ***

☒ Alcoholic Beverage Control Board**Please select your third Board preference: ***

☒ United Arts Grants Panels**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Charles

First Name

P

Middle Initial

Blunt IV

Last Name

2514 Medway Drive

Street Address

Suite or Apt

Raleigh

City

NC

State

27608

Postal Code

What district do you live in?

☒ District 5

Mobile: (919) 633-0033

Primary Phone

Fax: (919) 633-0033

Alternate Phone

cpbluntiv@bellsouth.net

Email Address

Retired - IBM

Employer

Finance and Marketing

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Work Experience

10 years as Director of the Virginia Alcoholic Beverage Control Commission and a member of the Governor's staff. 30 years with IBM~ mostly in financial management positions

Volunteer Experience

Currently volunteer at the NC Museum of History, Rex Hospital, Step Up Ministry, Christ Episcopal Church and the Wake County Historical Society.

Education

BS in Public Administration from Virginia Tech Masters in Business Administration from Virginia. Postgraduate work in statistics and planning

Comments

Have authored or edited 8 books primarily relating to historical subjects. Am currently involved in a number of historic research projects relating to Wake County and NC.

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

Friends on Boards & commissions

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners which are found at the link below.

<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Profile**Which Boards would you like to apply for?**

United Arts Grants Panels: Submitted

Juvenile Crime Prevention Council: Submitted

Please select your first Board preference: *

☒ United Arts Grants Panels**Please select your second Board preference: ***

☒ Juvenile Crime Prevention Council**Please select your third Board preference: ***

☒ None Selected**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Ryan

First Name

S

Middle Initial

Boyce

Last Name

635 Highpark Lane

Street Address

Suite or Apt

RALEIGH

City

NC

State

27608

Postal Code

What district do you live in?

☒ District 5

Home: (919) 272-5591

Primary Phone

Business: (919) 890-1388

Alternate Phone

rsboyce@gmail.com

Email Address

State of NC

Employer

Attorney

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Work Experience

Volunteer Experience

Education

Comments

[Ryan S Boyce Resume .pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

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<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

RYAN S. BOYCE

635 Highpark Lane, Raleigh, NC 27608
(919) 272-5591 | rsboyce@gmail.com

PROFESSIONAL EXPERIENCE

Supreme Court of North Carolina, Raleigh, North Carolina **March 2017 – Present**
Office of the Chief Justice

Legal and Communications Counsel

- Provide legal and policy guidance to the Chief Justice in his role as head of the North Carolina Judicial Branch.
- Manage all external communications relating to the Office of the Chief Justice.

North Carolina Department of Transportation, Raleigh, North Carolina **January 2016 – March 2017**
Deputy General Counsel

- Lead counsel to the Division of Motor Vehicles and provided legal support on other DOT initiatives.
- Negotiated and approved DMV contracts, settlements, and other agreements.
- Served as agency legislative liaison to the Office of the Governor and the General Assembly during the 2016 Legislative Session.

North Carolina Industrial Commission, Raleigh, North Carolina **December 2013 – January 2016**

Deputy Counsel

November 2014 – January 2016

- Tasked with managing significant internal and external reforms to the state's workers' compensation system.
- Drafted proposed legislation and coordinated with Office of the Governor, General Assembly, and relevant stakeholders to facilitate enactment of legislative agenda and budgetary provisions.
- Served as Acting Administrator and oversaw agency operations for approximately six weeks.

Special Deputy Commissioner/Law Clerk to the Chairman ***December 2013 – November 2014***

- Assessed administrative penalties for violations of the North Carolina Workers' Compensation Act.
- Researched appellate issues and drafted opinions and awards for review by Full Commission panel.

U.S. Court of Appeals for the Fourth Circuit, Greenville, South Carolina **July 2012 – August 2012**
Summer Clerk for Chief Judge William B. Traxler, Jr.

- Researched appellate briefs on multiple legal issues including evidence, criminal appeals, and constitutional rights.
- Authored opinions in both civil and criminal appeals for circulation to a three judge panel.

United States House of Representatives, Washington, DC **September 2007 – August 2010**
Committee on Transportation & Infrastructure

Legislative Assistant

December 2008 – August 2010

- Prepared all briefing/hearing materials and coordinated all legislation and industry outreach related to aviation security, economic affairs, commercial space, and general aviation regulatory issues.
- Drafted sections of and participated in staff level pre-conference committee negotiations on the "FAA Reauthorization Act of 2009" and the "Airline Safety and Federal Aviation Administration Extension Act of 2010".
- Managed numerous House bills and resolutions from introduction to passage, and staffed Members of Congress during floor proceedings.

Staff Assistant

September 2007 – December 2008

- Coordinated all legislative activity between committee staff and Ranking Member John L. Mica.
- Drafted legislative memoranda and official letters, managed supply accounts, and responded to requests from Member offices and industry representatives.

EDUCATION

Charleston School of Law

Juris Doctor, May 2013

- Merit Scholarship Recipient
- Three-time Dean's List Recipient

University of North Carolina at Chapel Hill

B.A., American History, May 2007

PUBLICATIONS AND PRESENTATIONS

“Disorder in the House: Constitutional Challenges in Prosecuting Members of Congress for Federal Crimes” <i>Resolved: Journal of Alternative Dispute Resolution</i> , Vol. IV, Issue II.	Fall 2013
Presenter, 19 th Annual North Carolina Workers’ Compensation Conference Raleigh, North Carolina	October 2014
Panelist, Southern Association of Workers’ Compensation Administrators “National Regulators College” Orlando, Florida	August 2015
Presenter, Workers’ Compensation Institute “Conference on Multistate Workers’ Compensation Law” Orlando, Florida	August 2015
Presenter, 20 th Annual North Carolina Workers’ Compensation Conference Raleigh, North Carolina	October 2015
“New Reforms Expose Misclassification Schemes in NC” <i>Journal of Insurance Fraud in America</i> , Spring 2016 Issue.	Spring 2016
Delegate, Autonomous Vehicle World Congress Detroit, Michigan	October 2016

COMMUNITY INVOLVEMENT

North Carolina Lincoln List <i>Secretary/Treasurer</i>	September 2013 - Present
North Carolina State Library Commission <i>Appointed by Governor Pat McCrory</i>	June 2014 - Present
Wake County Bar Association <i>Bench/Bar Committee</i> <i>Communications & Technology Committee</i>	May 2017 - Present
Regional Judicial Opioid Initiative <i>Leadership Committee</i>	May 2017 - Present
South Carolina Bar Association <i>iCivics Committee</i>	July 2017 - Present

HONORS

Honorable Order of Kentucky Colonels <i>Governor Steven L. Beshear</i>	April 2010
Honors for Outstanding Pro Bono Service <i>Charleston School of Law</i>	May 2013
ACYPL Delegate to Commonwealth of Australia <i>United States Department of State</i>	September 2017

Profile**Which Boards would you like to apply for?**

United Arts Grants Panels: Submitted

Please select your first Board preference: *

☒ United Arts Grants Panels**Please select your second Board preference: ***

☒ Morrisville Planning and Zoning Board**Please select your third Board preference: ***

☒ Commission for Women**Please select your fourth Board preference: ***

☒ Population Health Task Force**Please select your fifth Board preference: ***

☒ Morrisville Board of Adjustment**Please select your sixth Board preference: ***

☒ None Selected

Michelle

First Name

C

Middle Initial

Collins

Last Name

212 Hammond Wood Place

Street Address

Suite or Apt

Morrisville

City

NC

State

27560

Postal Code

What district do you live in?

☒ District 7

Mobile: (336) 255-5041

Primary Phone

Home: (919) 462-9276

Alternate Phone

mccollins14@icloud.com

Email Address

The University of North Carolina
at Chapel Hill

Employer

Manager, Research Training
Programs

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Morrisville

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have always been an advocate of volunteering and giving back. Unfortunately, for a few years, I was not able to give my time as I would have liked. Now that I have the opportunity, I would be more than honored to serve on a board or commission that serves the people in the state of North Carolina.

Work Experience

I currently serve as the Manager of Research Training Programs at the UNC Carolina Population Center at the University of North Carolina at Chapel Hill. I am responsible for the day-to-day administration of the Population and Biosocial Research Training Programs. Prior to my current position, I was responsible for directing and administering the research program for the Department of Surgery at UNC. This included providing support to faculty members, residents, and post-doctoral research associates in all aspects of research administration from finding new funding opportunities to managing the grant submission process. Prior to that, I served as the Managing Director for the UNC Nutrition Obesity Research Center. I was responsible for managing the day-to-day operations of a multi-million dollar, multiple investigator, NIH-funded research center. This included managing the activities for the Center's internal and external advisory committees, providing professional support and guidance to core directors and core managers, overseeing grant and recharge center budgets, coordinating the Pilot & Feasibility grant program, managing the web site and social media, preparing and writing annual progress reports, and overseeing the competitive renewal grant process. In addition to my experience at the university level, I also have another five years of experience in project and research management in the non-profit sector. This experience includes grant writing and proposal development, identifying and soliciting prospective donors for funding, developing and fostering relationships with various community partners, and providing assistance with various strategic and organizational planning initiatives.

Volunteer Experience

The Beehive Collective Raleigh, NC Member 7/2008 - 1/2012 The Beehive Collective is a group of young professionals who pool their collective talents and resources together to organize fun and educational projects that raise money for the causes they care about. • Provided assistance in soliciting grant applications from local community groups and organizations. • Assisted in reviewing grant proposals and selecting projects for funding. North Carolina Commission on Volunteerism and Community Service Raleigh, NC Commissioner 2/2006 - 12/2009 The North Carolina Commission on Volunteerism and Community Service is a statewide commission that is responsible for encouraging community service and volunteerism among North Carolinians. • Provided assistance in reviewing AmeriCorps applications, assisted in making funding decisions for AmeriCorps programs. • Assisted in designing and implementing a training program for the MLK day of service in 2009. Other Affiliations: • Alumni, Leadership North Carolina Class XI, 2003-2004.

Education

The University of North Carolina at Greensboro Greensboro, NC • Master of Public Administration, Concentration in Nonprofit Management, 2003. • Bachelor of Science, Human Development and Family Studies, Minor in Political Science, 2001.

Comments

[Resume_for_Michelle_Collins_August_2018.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

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MICHELLE C. COLLINS, MPA, CPRA

- 212 Hammond Wood Place • Morrisville, NC 27560 •
- Phone (336) 255-5041 •
- E-mail: mccollins14@icloud.com •

EDUCATION

The University of North Carolina at Greensboro

Greensboro, NC

- Master of Public Administration, Concentration in Nonprofit Management, 2003.
- Bachelor of Science, Human Development and Family Studies, Minor in Political Science, 2001.

SKILLS & CERTIFICATIONS

-
- Certified Pre-Award Research Administrator (CPRA), Research Administrators Certification Council.
 - Level I Certification: Tar Heel Certificate Program in Research Administration.
 - 16 years of combined research administration and program management experience.
 - 10 years of experience at UNC managing the day-to-day operations of a multi-million dollar, multi-investigator, NIH-funded P30 research center.
 - 1.5 years of research administration experience for an academic department in the UNC School of Medicine.
 - 5 years of fundraising and grant management experience in the non-profit sector.
 - Currently managing two NIH-funded T32 grant programs for a large university-based research center.
 - Experience with UNC's Connect Carolina, InfoPorte, WordPress, RAMSeS, Cayuse424, eRA Commons, xTrain, NIH RePORTER, Proposal Central, NSF, PubMed, SPIN Funding Database, and the NIH Manuscript System.
 - Member, Society of Research Administrators International.

EXPERIENCE

University of North Carolina at Chapel Hill

Chapel Hill, NC

Manager of Research Training Programs, UNC Carolina Population Center

8/2018 - Present

The UNC Carolina Population Center is a community of scholars and professionals collaborating on interdisciplinary research, methods, and training that advance understanding of population issues. The goal of the Center's training programs is to ensure that a diverse and highly trained workforce is available to assume leadership roles in biomedical, behavioral, and clinical research.

Responsibilities:

- Oversees the day-to-day administration of the Population and Biosocial (T32) Research Training Programs.
- Responsible for corresponding with NIH and the Office of Sponsored Research on behalf of each program.
- Assist in preparing and writing annual progress reports and the competitive renewal grant applications.
- Maintain and write content for the program websites, weekly newsletters, and other program communication materials.
- Maintain systems to track and report on research productivity for all current and past research trainees.
- Research and inform trainees of professional development and funding opportunities.

University of North Carolina at Chapel Hill

Chapel Hill, NC

Research Administrator, Department of Surgery

2/2017 - 8/2018

The UNC Department of Surgery is an internationally-recognized leader in surgical care and research and provides the full complement of surgical sub specialties, from nine clinical divisions, to patients.

Responsibilities:

- Provide support to faculty members, residents, and post-doctoral research associates in all aspects of research administration.
- Oversee, prepare and compile all components of grant submissions ensuring proposals are formatted, assembled, and submitted in compliance with UNC and granting agency requirements.
- Research and inform investigators of funding opportunities.
- Prepare grant budgets, work timelines, and checklists for each grant submitted through the department.
- Assist in the maintenance and editing of biosketches, other support, departmental resources, and other grant template documents.
- Responsible for corresponding with funding agencies and the Sponsored Programs Office for just-in-time requests and securing additional information from investigators.
- Work with the finance team to ensure proper setup of initial budgets for new awards.
- Plan and organize the department's annual Research Day for residents and alumni.
- Manage and update the research section of the Department of Surgery website.
- Serve as the Department representative for the UNC Healthcare System's Heart & Vascular Research Committee

Major Accomplishments:

- Instrumental in the development of the new quarterly department newsletter, including editing and writing content.
- Development a new system to track and report on research productivity, including grant submissions, IRB approvals, funding interests and other administrative tasks.

University of North Carolina at Chapel Hill

Chapel Hill, NC

Grant Assistant, UNC Center for Health Promotion and Disease Prevention

7/2015 - 12/2015

The UNC Center for Health Promotion and Disease Prevention addresses pressing health problems by collaborating with communities to conduct research, provide training, and translate research findings into policy and practice.

Responsibilities:

- Provided assistance with proposal development, coordination of documents, routing, and proposal submission. *This was a temporary-part time position.*

University of North Carolina at Chapel Hill

Chapel Hill, NC

Managing Director, UNC Nutrition Obesity Research Center

4/2007 - 2/2017

The UNC Nutrition Obesity Research Center is one of twelve research centers in the country funded by the National Institutes of Health that is specifically designed to support nutritional sciences and obesity related research.

Responsibilities:

- Responsible for overseeing the final implementation, design, and updates for the NORC Central website until my replacement was named (this was done on a volunteer basis for 2 months after I officially started at my position in the Department of Surgery).
- Responsible for managing the day-to-day operations of the UNC Nutrition Obesity Research Center.
- Responsible for monitoring core usage and center budgets (grant and recharge).
- Assists in managing the Center's Pilot & Feasibility (P&F) grant program.
- Served as the liaison between the Center and its members, provided support to the core directors and core managers, and coordinated internal and external advisory committee activities and meetings.
- Responsible for preparing and writing annual progress reports and the competitive renewal grant applications.
- Responsible for maintaining the center's web site and social media pages, overseeing the seminar series, creating marketing materials, and generating quarterly e-newsletters.
- Accountable for being the primary liaison between the UNC Nutrition Obesity Research Center and the UNC Nutrition Research Institute (Kannapolis Research Campus).

Major Accomplishments:

- Played a key role in writing and editing the Center's \$5 million, five-year competitive renewal grant in 2010. The grant received a priority score of 12 (on a 10 (best) to 90 (worst) scale). This is the highest score the Center has received for a renewal application and the best score of all of the other competing applications that year.
- Instrumental in writing and managing a \$300,000 American Recovery and Reinvestment Act (ARRA) grant for the NORC to purchase new equipment and expand its Pilot & Feasibility grant program.
- Responsible for writing a short proposal to NIH for the creation of the NORC Central web site. This is a collaborative web site for all NIH-funded NORC research centers.
- Responsible for the implementation, design, and maintenance of the Center's service request system database. This database offered our research cores the ability to store service requests, track usage, and create invoices.
- Instrumental in overseeing the development of the NORC Mobile Metabolic Unit. This mobile unit was created to conduct body composition assessments in community based studies across the state of North Carolina.

**United Way of Greater Greensboro
Independent Contractor**

Greensboro, NC

4/2007 - 6/2007

The United Way of Greater Greensboro is a non-profit agency that works with community partners to meet emerging needs in the city of Greensboro, NC.

Responsibilities:

- Provided assistance with preparing for the annual combined federal government campaign.
- Responsible for training and providing assistance to my replacement.

**United Way of Greater Greensboro
Resource Development Manager**

Greensboro, NC

4/2004 - 4/2007

Responsibilities:

- Responsible for managing all of the medical and federal government accounts.
- Assisted in identifying strategies for overall campaign growth, responsible for working with volunteers to design solicitation strategies.
- Responsible for designing and implementing the annual employee campaign manager training program.

Major Accomplishments:

- In 2005, the Piedmont Triad Federal campaign raised over \$738,000 for local, national, and international charities surpassing 2004's campaign totals by \$78,500.
- In 2004, the federal campaign raised over \$660,500. This was the largest increase of any managed campaign in 2004 for the Greensboro United Way and the largest increase for the federal campaign locally since its inception.
- The federal campaign had the 2nd highest percent increase in contributions in 2004 for middle-sized campaigns nationally. The local campaign was recognized for its achievements at the national level by the Office of Personnel Management at a ceremony at the White House in Washington, DC.
- Assisted in turning several non-giving medical and federal government accounts into giving accounts in 2004 and 2005.
- Implemented a new employee campaign manager training program and designed new training materials.

**Junior Achievement of Central North Carolina
Independent Contractor**

Greensboro, NC

4/2004 - 12/2005

Junior Achievement of Central North Carolina is a youth organization that was created to assist young people in the transition from school to work.

Responsibilities:

- Responsible for researching and identifying viable grant opportunities.

- Responsible for preparing and submitting grant proposals and progress reports to funders.

**Junior Achievement of Central North Carolina
Operations/Grants Manager**

**Greensboro, NC
9/2002 - 4/2004**

Responsibilities:

- Responsible for preparing grant proposals and progress reports, assisted in managing the gift acknowledgement process.
- Assisted in the planning of special events and the annual funding campaign.
- Responsible for researching and identifying viable grant opportunities.

Major Accomplishments:

- This position started as a part-time appointment and turned into a full-time position after I received my Master's degree.
- Secured funding from the JC Penney's After School grant program to develop first after school alliance with the Boys & Girls Club in Greensboro.
- Secured grant funding for a new elementary expansion project.

**The Volunteer Center of Greensboro
Assistant Program Manager (Temporary Contract Position)**

**Greensboro, NC
1/2003 - 6/2003**

The Volunteer Center of Greensboro is a non-profit agency that promotes volunteerism, supports non-profit groups, and builds community partnerships.

Responsibilities:

- Assisted in securing grant funding from the Points of Light Foundation for a special volunteer initiative honoring September 11th victims.
- Assisted in recruiting and securing over 50 local volunteer groups to complete projects honoring victims.
- Accountable for evaluating and reporting projects to the Points of Light Foundation.

**The University of North Carolina at Greensboro
Graduate Assistant**

**Greensboro, NC
8/2001 - 5/2002**

The University of North Carolina at Greensboro is a public university located in Greensboro, North Carolina. This graduate assistantship was funded by a fellowship grant by the Cemala Foundation.

Responsibilities:

- Responsible for writing press releases and newsletter articles for the graduate program.
- Provided updates for the department web site and conducted research for faculty members.
- Assisted in graduate student recruitment activities and promoted the nonprofit management certificate program to prospective students.

AWARDS & RECOGNITIONS

- UNC Employee Forum Professional Development Grant Recipient, 2017.
- UNC Gillings School of Global Public Health, Department of Nutrition, Staff Excellence Award, 2011.
- UNC Gillings School of Global Public Health, Department of Nutrition, Star Heel Award, 2009.

LEADERSHIP & PROFESSIONAL AFFILIATIONS

**The Beehive Collective
Member**

**Raleigh, NC
7/2008 - 1/2012**

The Beehive Collective is a group of young professionals who pool their collective talents and resources together to organize fun and educational projects that raise money for the causes they care about.

- Provided assistance in soliciting grant applications from local community groups and organizations.
- Assisted in reviewing grant proposals and selecting projects for funding.

North Carolina Commission on Volunteerism and Community Service

Raleigh, NC

Commissioner

2/2006 - 12/2009

The North Carolina Commission on Volunteerism and Community Service is a statewide commission that is responsible for encouraging community service and volunteerism among North Carolinians.

- Provided assistance in reviewing AmeriCorps applications, assisted in making funding decisions for AmeriCorps programs.
- Assisted in designing and implementing a training program for the MLK day of service in 2009.

Other Affiliations:

- Alumni, Leadership North Carolina Class XI, 2003-2004.

Profile**Which Boards would you like to apply for?**

City of Raleigh Planning Commission: Submitted
GoTriangle Transit Citizen Advisory Committee: Submitted
Open Space and Parks Advisory Committee: Submitted
City of Raleigh Board of Adjustment: Submitted
United Arts Grants Panels: Submitted

Please select your first Board preference: *

☒ City of Raleigh Planning Commission

Please select your second Board preference: *

☒ Economic Development Commission

Please select your third Board preference: *

☒ GoTriangle Board of Trustees

Please select your fourth Board preference: *

☒ Open Space and Parks Advisory Committee

Please select your fifth Board preference: *

☒ City of Raleigh Board of Adjustment

Please select your sixth Board preference: *

☒ United Arts Grants Panels

Benjamin

First Name

L

Middle Initial

Delgado

Last Name

600 Saint Mary's Street

Street Address

Apt 102

Suite or Apt

Raleigh

City

NC

State

27605

Postal Code

What district do you live in?

☒ District 5

Mobile: (757) 694-1129

Primary Phone

Home: (757) 694-1129

Alternate Phone

ben.lan.del@gmail.com

Email Address

Cutty International, Inc
Employer

Executive Vice President
Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I want to see Wake County grow to be its best. As a younger resident in Raleigh I have an incredible amount of time ahead in the City and County. This long future can either be ruined with bad policy or leveraged into greater successes through proactive and forward thinking measures. It is imperative to me that citizen involvement shape the path forward. While I do not seek large political aspirations, I do believe that involving myself on a board or commission will allow me to play my part in the future of Wake County.

Work Experience

Currently I am working for an entrepreneurial intellectual property firm. My work includes industries such as: renewable energy, clean water, advanced materials, augmented reality, and healthcare. Prior to this I was a project manager in the sports and television industry. I worked on mergers and acquisitions for clinical research centers during my college internship. I worked through high school and college at restaurants from fine dining to fast casual.

Volunteer Experience

Habitat for humanity, some hospital work.

Education

Grassfield High School Chesapeake, VA Graduated 2011 University of South Carolina Columbia, SC Graduated 2015 with B.S.B.A. in Management and Entrepreneurship

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

☒ Hispanic

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Profile**Which Boards would you like to apply for?**

Historic Preservation Commission: Submitted
Planning Board: Submitted
Yates Mill Park Advisory Board: Submitted
United Arts Grants Panels: Submitted
Library Commission: Submitted
Open Space and Parks Advisory Committee: Submitted

Please select your first Board preference: *

☒ Historic Preservation Commission

Please select your second Board preference: *

☒ Library Commission

Please select your third Board preference: *

☒ Planning Board

Please select your fourth Board preference: *

☒ United Arts Grants Panels

Please select your fifth Board preference: *

☒ Open Space and Parks Advisory Committee

Please select your sixth Board preference: *

☒ Yates Mill Park Advisory Board

Carrie

First Name

Ehrfurth

Last Name

1011 Stewart Street

Street Address

Suite or Apt

Fuquay-Varina

City

NC

State

27526

Postal Code

What district do you live in?

☒ District 2

Home: (919) 755-2250

Primary Phone

Home: (919) 434-1439

Alternate Phone

ehrfurtc@yahoo.com

Email Address

Hedgehog Holdings, LLC
Employer

Historic Preservationist
Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Fuquay-Varina

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Work Experience

September 2005-present: Historic Preservationist, Hedgehog Holdings, LLC, Raleigh, NC August 2008-October 2009: Architectural Historian, consulting with Belk Architecture, Durham, NC February 2005-April 2005: Research Assistant, Longleaf Historic Resources, Raleigh, NC October 2004-July 2005: Museum Educator, Page-Walker Arts and History Center, Town of Cary, Cary, N

Volunteer Experience

Annual Haw River Clean up events Preservation North Carolina volunteer Historic House Tour guide, UNCG

Education

Graduating May 2015, MBA, Meredith College, August 2005, Graduate Certificate in Historic Preservation, UNCG-Greensboro, December 2003, MA in Art History, PSU, State College, PA June 2001 BA in Art History, Lawrence University, Appleton, WI

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics



Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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<http://www.wakegov.com/commissions/Documents/CodeofEthics.pdf>

Profile**Which Boards would you like to apply for?**

Adult Care Home Community Advisory Committee: Appointed
Nursing Home Community Advisory Committee: Submitted
United Arts Grants Panels: Submitted
Domestic Violence Fatality Review Team: Submitted
Juvenile Crime Prevention Council: Submitted
Human Services Board: Submitted

Please select your first Board preference: *

☒ Human Services Board

Please select your second Board preference: *

☒ Juvenile Crime Prevention Council

Please select your third Board preference: *

☒ Domestic Violence Fatality Review Team

Please select your fourth Board preference: *

☒ United Arts Grants Panels

Please select your fifth Board preference: *

☒ Criminal Justice Partnership Advisory Board

Please select your sixth Board preference: *

☒ Adult Care Home Community Advisory Committee

Phyllis

First Name

B

Middle Initial

Fulton

Last Name

1801 Lisburn Court

Street Address

Suite or Apt

Garner

City

NC

State

27529

Postal Code

What district do you live in?

☒ District 2

Home: (919) 772-2617

Primary Phone

Home: (919) 630-0817

Alternate Phone

pmbpfef@aol.com

Email Address

Retired

Employer

Retired

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☒ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Garner

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I retired from North Carolina DHHS with several years of services to families in need of protective services and services to assure the community's well-being. I am very interested in being appointed to the Wake County Community Child Protection Team (CCPT) G.S. 7B 1409, in addition to the above listed boards and commissions.

Work Experience

Licensed Master Social Worker with experience in all levels of social services on the county~ state and national level. Retired from the NC Division of Social Services in 2013. Prior to retirement~ I was coordinator of the state wide Community ...

Volunteer Experience

President of Garner High School PTSA and Platen elementary school in Frankfurt Germany. Secretary of local chapter of university alumni association. Member of Community Advocacy Committee Organized conferences~ reunions~ etc....

Education

High School graduate - PW Moore High School - 1965 NC A&T BS Degree in Social Services 1969 University of Northern Colorado - MA Psychology - 1980 Continuous training in social services areas...

Comments

Hobbies~ bowling~ developing MS Power Pint programs~ social planning. Married 47 years to military retiree. Two adult daughters.

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

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Profile**Which Boards would you like to apply for?**

United Arts Grants Panels: Submitted

Capital Area Workforce Development Board: Submitted

Please select your first Board preference: *

☒ Capital Area Workforce Development Board**Please select your second Board preference: ***

☒ United Arts Grants Panels**Please select your third Board preference: ***

☒ Wake Technical Community College Board of Trustees**Please select your fourth Board preference: ***

☒ None Selected**Please select your fifth Board preference: ***

☒ None Selected**Please select your sixth Board preference: ***

☒ None Selected

Nicole

First Name

K

Middle Initial

Hedrick

Last Name

2805 Carriage Meadows Drive

Street Address

Suite or Apt

Wake Forest

City

NC

State

27587

Postal Code

What district do you live in?

☒ District 6

Mobile: (919) 369-7321

Primary Phone

Business: (919) 525-5751

Alternate Phone

nicole.k.hedrick@gmail.com

Email Address

Duke Clinical Research Institute (DCRI)

Employer

Chief Human Resources Officer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Wake Forest

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have a sincere interest in giving back to the people and the community where I reside. I've lived in Wake County since I moved here to attend college at NC State, have raised my children and enjoyed career growth. I now have the time to begin to assist through advisory boards and want to raise my hand to volunteer.

Work Experience

My career background has been in talent management, talent acquisition, talent development and human resources management. I have significant experience in large, global fortune 500 business environments, not for profit and clinical research in academic settings. I've managed small and large teams locally and globally. I am currently a member of the executive team and cabinet for the Duke Clinical Research Organization.

Volunteer Experience

Town of Wake Forest - Human Relations Advisory Council Society of Human Resources Professionals - Global Immigration Council and nominating committee Urban Ministries of Durham Jones Dairy Elementary School - PTA - Arts Council Bethany Baptist Church - music and children's ministries Crossroads Fellowship Raleigh - music and children's ministries

Education

University of South Florida Tampa FL - Business Administration; Theater and Art Program North Carolina State University - BA Sociology and Criminal Justice

Comments

Given my years of experience in assessing, managing, developing and placing talent, I believe that there would be value in leveraging my skills for the Capital Area Workforce Development Board. I've always had a love of art, theater and music and consider these my areas of interest from a leisure and hobby perspective. I've studied art appreciation and history for a semester in New York City learning about all areas of art and theater.

[2017_Nicole_Hedrick_resume.doc](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

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NICOLE HEDRICK
2805 Carriage Meadows Drive
Wake Forest, NC 27587
(919) 369-7321
nicole.k.hedrick@gmail.com

SUMMARY

An accomplished HR Executive with extensive expertise leading, developing and managing global enterprise strategies, policies, program implementation and execution in Talent Management and Acquisition, Global Mobility and Immigration, Workforce Planning and Effectiveness, Employee Engagement, Diversity & Inclusion, Employee Development, Compensation and Organizational Resilience.

EXPERIENCE

Duke Clinical Research Institute (DCRI)
June 2014 – Present

CHRO
Durham, NC

DCRI is the world's leading academic research organization (ARO) and a non-profit organization with over \$250M in annual industry sponsored and government funded projects, employing 1200 employees and 200+ Duke, School of Medicine faculty.

- o Reporting to the Executive Director as a member of the Executive Leadership team, Executive Cabinet, Enterprise Services Council and Co-commander of the Crisis Management Team
- o Responsible for creating and leading HR Strategy, policy, programs and operational execution
- o Lead team of 33 HR, Recruitment, Engagement, Diversity/Inclusion, Organization Learning/Development, Compensation, Wellness, Organizational Resilience and Operations professionals, responsible for a \$3M budget
- o Developed and implementing 5 year HR business strategy to align with DCRI's strategic vision
- o Created social media recruitment campaign approach resulting in increased approval ratings from 23% to 60% and 146% increase in company awareness
- o Executed first ever compensation market analysis of workforce resulting in compensation strategy that ensures competitive market pay structures
- o Created and implemented recruitment selection and interviewing criteria for managers resulting in lower attrition and increased new hire satisfaction and inclusion in initial 3-6 months
- o Drove Business Process Re-engineering project to define operational processes, documented controls and increased transparency for employee and manager population
- o Conducted 40+ Executive Leadership and Employee roundtables reaching 800+ employees, creating strategy to increase climate and engagement
- o Designed and executed workplace culture survey, creating response teams to increase workplace engagement through strategic initiatives resulting in increased survey scores for the last 3 years
- o Created Wellness and Organization Resilience strategy integrating wellness into leadership development and functional groups in alignment with Duke and local community

- o Created, introduced and embedded DCRI Values and behaviors to align throughout people processes of hiring, development and performance management
- o Selected and implemented Success Factors HCM, DCRI's first on-line performance management tool
- o Built learning strategy to strategically shift from instructor led to web based learning, resulting in increased employee participation
- o Developed management and leadership fundamentals curriculum and mandatory training initiative
- o Executive sponsor of one of the Institutes strategic initiatives; "Building the Workforce of the Future"

IBM
March 1999 – May 2014

Corporate HR
RTP, NC

HR DIRECTOR - Global Mobility Immigration Leader

(July 2007 – June 2014)

- o Appointed by Corporate SVP to create and establish IBM's Global Immigration organization responsible for developing and executing global policy, compliance, strategy and operational excellence; managing a team of 150 HR professionals across the Americas, Asia Pacific, Africa, Middle East and Europe overseeing a \$6M budget.
- o Providing consultative and strategic HR expertise, risk mitigation plans, and stakeholder communications to senior executive leadership across all business units globally.
- o Responsible for all global cross border business travel/ assignee policy and compliance, including immigration services RFPs, selection and vendor management of a \$15M annual global contract to support 7,000+ assignee cases. Implemented 2013 SOW raising service level attainment, developing key performance indicators and reducing 18% YTY vendor spend.
- o Accountable for US In-house operational teams providing end to end delivery support for over 10,000 US foreign national employees and dependants.
- o Established IBM's consular and embassy relationship programs globally, earning a best in industry approval rating from the US Department of State for all visa types in 2013. Led US advocacy events, meeting with members of Congress resulting in favorable business language in 2013 US Senate bill.
- o Created and deployed online global HR educational modules, training and certifying 20,000+ IBM managers.
- o Developed priority software suite optimizing delivery services, increased customer visibility in process and compliance tracking and monitoring of 12,000+ India outbound visa/travel events to 73 countries, reducing processing timelines by 50% from 15 days to 7 days.
- o Deployed process improvements resulting in reduced cycle times for India outbound employees to EMEA and AP by 15 days.
- o Designed, piloted and implemented mobility program enabling multi-country global consultant business to reduce speed to land, facilitating increased revenue generation
- o Reduced business compliance risk through system and tool implementation, integrating online internal travel and expense tools and processes

US Recruiting Manager - Immigration

(May 2005 – June 2007)

- o Responsible for developing US strategy, policy and operational support for 10,000+ IBM US foreign national employees and dependents

- o Management responsibility of the US organization of 40 legal and para-legal professionals submitting 5000+ immigration work permit petitions to the US government annually
- o Eliminated \$3M of spend YTY for IBM India branch office by transitioning immigration services from external legal firm internally, increasing compliance and decreasing petition filing cycle times
- o Oversight of \$3M contract for contractor services, driving cost reductions YTY by 10%
- o Led advocacy for Immigration policy reform at the US congressional level

Global Talent Partner – IBM Sales and Distribution (S&D) *(May 2003 - April 2005)*

- o Responsible for Global S&D hiring needs and pipeline by business unit, location and skill to develop hiring strategy and influence monthly hiring forecast.
- o Established hiring strategies to support workforce strategy and establish targets to monitor progress.
- o Prepared and led Global and AMS corporate resource, external hiring reviews and quarterly forecast with CFO and HR VPs
- o Led project creating global University hiring cycles by country within all geographies
- o Program Manager for US S&D University Sales program tracking new hire performance

US Recruiting – Search Firm Program Manager *(Nov 2000 - May 2003)*

- o Responsible for managing search firm relationships of 50+ contingency and retained firms
- o Developed and implemented channel strategies aligning skill specific search firms to business
- o Created and deployed performance measurement criteria for search firms tracking their impact on diversity, customer satisfaction, quantity and quality of hires
- o Audited search firms on EO/Affirmative Action responsibilities to provide a diverse candidate pool and engage in good faith hiring efforts, teaming with EO and Legal.

US Recruiting Account Manager *(March 1999 - Nov 2000)*

- o Responsible for developing and implementing customer strategies to achieve the hiring targets of the Tivoli and Sales and Distribution accounts.
- o Provided monthly account performance reviews to management including pipeline activity of hiring requirements and candidates, number of hires and strategy to continuously improve diversity, customer satisfaction and staffing sourced hires.

Ventyx an ABB Company

(previously Mincom)

February 1998 – March 1999

Global Staffing Manager

Denver, CO

- o Global HR Staffing Manager, responsible for creating, implementing and executing global staffing strategies for line executives and VP's to support business units across the company.

Howard Systems International

October 1994 – January 1998

Recruiting Manager

Raleigh, NC

- o Responsible for attaining recruitment targets for Raleigh branch including hiring, training, managing four technical recruiters and developing customer proposals
- o Achieved 1996 President's Club recruitment award – Top 3 of 45 recruiters in the company

Renaissance Worldwide
December 1990 – September 1994

IT/Technical Recruiter
RTP, NC

EDUCATION AND PROFESSIONAL AFFILIATIONS

University of South Florida
Business Administration and Management

North Carolina State University
BA Sociology: Criminal Justice

Human Capital Institute (HCI) – Strategic Business Partner Certification, 2017

HR Magazine; 12 Recruitment Tips from Talent Acquisition Leaders, July/August 2016 issue
<https://www.shrm.org/hr-today/news/hr-magazine/0716/pages/12-recruiting-tips-from-talent-acquisition-leaders.aspx>

HR Magazine; Profiles in HR, April 2016 issue
<https://www.shrm.org/hr-today/news/hr-magazine/0416/Pages/Profiles-in-HR-Nicole-Hedrick-CHRO-Duke-Clinical-Research-Institute.aspx>

SHRM Talent Management Conference, April 2016
Panelist: 12 Key Recruitment Trends for 2016 and Beyond

Council for Global Immigration – a SHRM Affiliate
(Previously known as American Council on International Personnel (ACIP))
Board of Directors *(June 2005 - 2014)*
Chair: Nominating Committee *(2010 - 2014)*

Human Relations Advisory Council
Town of Wake Forest, NC *(January 2008 - December 2010)*
Co-Chair 2010

Speaker and Panelist at HR Legal Groups, Council for Global Immigration, National Foreign Trade Council and Global Forum on Migration and Development

Profile**Which Boards would you like to apply for?**

United Arts Grants Panels: Submitted

Please select your first Board preference: *

☒ Commission for Women**Please select your second Board preference: ***

☒ United Arts Grants Panels**Please select your third Board preference: ***

☒ Triangle Transit Authority Board**Please select your fourth Board preference: ***

☒ Wake County Steering Committee on Affordable Housing**Please select your fifth Board preference: ***

☒ City of Raleigh Housing Appeals Board**Please select your sixth Board preference: ***

☒ Alliance Behavioral Healthcare

roxie

First Name

lapoint

Middle Initial

Last Name

220 snow ave

Street Address

Suite or Apt

raleigh

City

NC

State

27603

Postal Code

What district do you live in?

☒ District 4

Home: (919) 508-0777

Primary Phone

Home: (919) 508-0777

Alternate Phone

roxsbox@outlook.com

Email Address

self employed

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

None Selected

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Work Experience

Volunteer Experience

Education

Comments

Upload a Resume

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Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Other

Other

How did you become aware of Wake County volunteer opportunities?

None Selected

If you selected "Other" above, how?

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