



Town of Holly Springs  
Development Services Department

P.O. Box 8 | 128 S. Main St.

Holly Springs, NC 27540

(919) 577-3229

[✉ developmentservices@hollyspringsnc.us](mailto:developmentservices@hollyspringsnc.us)

[🌐 www.hollyspringsnc.gov](http://www.hollyspringsnc.gov)

January 23, 2026

Yvonne Gilyard, Deputy Clerk  
Wake County Government  
P.O. Box 550  
Raleigh, NC 27602

**Re: Holly Springs Board of Adjustment Membership Appointment**

Dear Yvonne,

This letter is to request action at the February 16, 2026 meeting of the Wake County Board of Commissioners to fill an ETJ member position on the Holly Springs Board of Adjustment.

On January 20, 2026, the Holly Springs Town Council approved a motion to recommend that the Wake County Board of Commissioners offer the appointment of **Cecelia Allen-Webb**, 1216 Happy Hunting Hills Drive, Holly Springs NC 27540 to the Holly Springs Board of Adjustment as a regular member representing the ETJ. If appointed, Ms. Allen-Webb will have a term of March 1, 2026 – February 28, 2029.

If this nomination is ratified by the Wake County Board of Commissioners, we request that Ms. Allen-Webb be notified by letter to the addresses above and that the Town of Holly Springs Development Services Department is copied to the address on this letterhead.

For your Board's information, enclosed you will find a copy of Ms. Allen-Webb's application to the Town of Holly Springs to serve on the Board of Adjustment. Thank you for your attention to this request. If you have any questions or need more information, please feel free to call me at (919) 557-3928.

As always, thank you for your assistance.

Sincerely,

Chris Hills, AICP, CZO  
Director of Development Services

Enclosure (1)

c:      Elizabeth Goodson, Land Development Division Manager  
          Sean Ryan, Current Planning Manager  
          Beth Trautz, Customer Service & Compliance Division Manager  
          Mackenzie Fretz, Board Clerk

# Application to Serve on Planning Board



## Applicant Information

**First Name\***

Cecelia

**Last Name\***

Allen-Webb

**Email\***

[cecelia@kneadingwellness.com](mailto:cecelia@kneadingwellness.com)

**Address\***

Street Address

1216 Happy Hunting Hills Dr

Address Line 2

City

Holly Springs

Postal/Zip Code

27540

State/Province/Region

NC

Country

United States

**How long have you lived in Holly Springs?\***

10years

**Subdivision \***

Logging road

**Home Phone\***

9196042205

**Work Phone\***

9196042205

**Current Employer\***

Self

**Job Title/Occupation \***

Massage/nurse

**I reside within the \***

Corporate limits of Holly Springs

Extraterritorial jurisdiction (ETJ) of Holly Springs

## Experience and Qualifications

**Upload a resume or other supplemental documents (optional):****Have you served on this board in the past?\***

Yes

No

**List any education, work experience or qualifications you have relevant to the Planning Board. \***

PTA Hoa

**List any current or past volunteer activities in which you are/were involved. \***

PTA board Hoa Board

**What do you see as the responsibilities of this board and what do you hope to accomplish if appointed?\***

To have Holly Springs gs keep the hometown welcoming feel

**Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed?\***

Yes

No

**Have you attended Holly Springs' Citizens Academy?\***

Yes

No

Have you taken the opportunity to attend any board meetings prior to the notice of this vacancy? \*

Yes

No

By submission of this application, I certify that all of the information contained herein is true to the best of my knowledge. I also understand that I will be required to be available to attend meetings of the board as assigned. \*

*Cecelia Allen-Webb*

**Date\***

10/10/2025

**Time\***

12:10:44 PM

This information, along with other material, may be used by the Town Council in making appointments. And, in the event you are appointed, it may be used as a basis for a news release to identify you to the community.

This application is subject to disclosure under the North Carolina Public Records Law (NCGS 132-1).

**How did you find out about these opportunities?**

Holly springs notice