

**Item Title:** Designation of Map and Plat Review Officers for the Town of Clayton

**Specific Action Requested:**

**That the Board of Commissioners adopts a Resolution designating staff from the Town of Clayton as Map and Plat Review Officers.**

**Item Summary:**

**Purpose:** North Carolina General Statute 47-30.2 requires each county board of commissioners to designate county and/or municipal staff as map and plat review officers.

**Background:** Municipal and County planning staff are required to review subdivision plans and surveys (plats), within their respective jurisdiction, to insure they comply with all statutory requirements. North Carolina Law requires that the Board of Commissioners designates county and/or municipal staff as a Map and Plat Review Officers from jurisdictions throughout Wake County to certify plats presented to the Register of Deeds. The Town of Clayton requests that the Wake County Board of Commissioners appoint the following Town staff as Map and Plat Review Officers for all lands within the municipal and extraterritorial jurisdiction of the Town of Clayton.

<u>Staff</u>	<u>Title</u>
Conrad Olmedo	Planning Director
Haley Downey	Assistant Planning Director
Alicia Thomas	Development Services Manager

**Board Goal:** This action supports routine County operations.

**Fiscal Impact:** This item has no fiscal impact.

**Additional Information:**

None.

**Attachments:**

1. Resolution from Town of Clayton
2. Board of Commissioners' Resolution