



Brian Holland
Board Chair

August 26, 2022

Honorable Sig Hutchinson
Chairman
Wake County Board of Commissioners
P. O. Box 550
Raleigh, NC 27602

Dear Commissioner Hutchinson,

The Capital Area Workforce Development Consortium Agreement between Wake, Johnston, Lee, and Chatham Counties specifies that the Chairman of the Wake County Commissioner's Board serve as the Consortium's Chief Elected Official. The Chief Elected Official is the appointing authority for members of the Workforce Development Board and signatory official for various Consortium documents.

Enclosed is the application for Patrick Townsend, Director of Human Resources of Mountaire Farms, who expressed interest in appointment to Capital Area Workforce Development Board. Ms. Pat E. Sturdivant, CAWDB Executive Director, and I interviewed with Mr. Townsend and feel he would be an asset to the board. He was also nominated to be a part of the board by the Chatham Economic Development Corporation. As Chair of the Board, I request that Patrick Townsend be appointed as a member of the Capital Area Workforce Development Board, representing the private sector, with a term of September 1, 2022 – August 31, 2024.

If you have additional questions after reviewing the application for membership, please feel free to contact Ms. Sturdivant at 919-856-6048.

We look forward to working with you in continuing our successful service to the businesses and citizens of Wake, Johnston, Lee, and Chatham Counties.

Sincerely,

Brian Holland
Board Chair

cc: Pat E. Sturdivant

Enclosures "PARTNERSHIPS FOR WORKFORCE EXCELLENCE"

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