

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Historic Preservation Commission

Please select your second Board preference: *

☒ WakeMed Hospital Board of Directors

Please select your third Board preference: *

☒ Wake Technical Community College Board of Trustees

Please select your fourth Board preference: *

☒ Library Commission

Please select your fifth Board preference: *

☒ GoTriangle Board of Trustees

Please select your sixth Board preference: *

☒ United Arts Grants Panels

Victoria

First Name

L

Middle Initial

Scott-Miller

Last Name

6340 Piedra Dr.

Street Address

Unit 108

Suite or Apt

Raliegh

City

NC

State

27616

Postal Code

What district do you live in?

None Selected

Home: (919) 806-6312

Primary Phone

Home: (919) 806-6312

Alternate Phone

victoria@victoriascottmiller.com

Email Address

Liberation Station Bookstore

Employer

Founder

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am deeply invested in shaping Raleigh into a city where culture, history, and community are not only preserved but amplified. Serving on a Board or Commission allows me to contribute my lived experience and professional expertise toward policies and programs that ensure inclusivity, equity, and sustainability. My work with Liberation Station Bookstore has taught me the importance of civic collaboration and community engagement, and I am eager to lend that perspective in service to the city.

Work Experience

Founder & Creative Director, Liberation Station Bookstore – Established North Carolina’s first Black-owned children’s bookstore; curated exhibits and programs that affirm cultural identity and literacy; managed staff, budgets, and strategic partnerships; featured nationally in The New York Times, NPR, Good Morning America, and Essence. Author & Public Speaker – Published children’s literature under major publishing houses; frequent keynote speaker and panelist on literacy, cultural equity, and community resilience. Community Strategist – Experience in partnership development with schools, nonprofits, and civic institutions to expand access to literature and cultural programming. Museum Collaborator, North Carolina Museum of Art (NCMA) – Developed The Museum Lives in Me project, supported by the Bastian Family Foundation; designed programming and literary work that connected young audiences to NCMA’s collections, demonstrating how museums can be living, inclusive spaces.

Volunteer Experience

Village of Wisdom Fellow – Collaborated with other community leaders to design and implement Black Genius Festival programming. Literacy Advocate – Facilitated book drives, school partnerships, and mentorship for parents navigating educational systems. Community Organizer – Active participant in cultural preservation initiatives, book ban advocacy, and local storytelling projects.

Education

Bachelor’s degree coursework in English & Cultural Studies (focus on literature and cultural narratives). Ongoing professional development in nonprofit leadership, museum engagement, community organizing, and social impact entrepreneurship.

Comments

My commitment to community, literacy, and cultural preservation aligns with Raleigh’s vision for innovation and resilience. With hands-on experience building Liberation Station and collaborating with NCMA, I bring both entrepreneurial and institutional expertise, bridging grassroots storytelling with museum-level strategy. Serving on a Board or Commission would allow me to amplify community voices, strengthen partnerships, and ensure that Raleigh continues to lead in cultural equity and inclusive growth.

[Victoria_Scott-Miller_Resume_2025_.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

Member of Library Commision

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Victoria L Scott-Miller



Victoria Scott-Miller

CULTURAL ENTREPRENEUR & STRATEGIST

PROFILE

I am a visionary entrepreneur and award-winning author with 10+ years of expertise in cultural strategy, business development, and community engagement. As founder of North Carolina's first Black-owned children's bookstore, I have driven measurable impact while amplifying underrepresented voices through innovative programming and strategic partnerships.

SKILLS

- Cultural Strategy & Development
- Business Development & Growth
- Grant Writing & Fundraising
- Project Management
- Community Engagement
- Media Relations & Marketing
- Content Creation & Storytelling
- Strategic Partnerships

AWARDS

- Creative Child Magazine Book of the Year Award, Empowerment Books Category (2024)
- Wake County Public School Hall of Fame Inductee, Entrepreneurship (2021)
- First African American Author Commissioned by NCMA (2020)

WORK EXPERIENCE

Founder & CEO

Liberation Station Bookstore | May 2019-Present

- Launched and scaled NC's first Black-owned children's bookstore from concept to profitable enterprise.
- Secured national media coverage across CNN, Washington Post, and Good Morning America

Author & Creative Director

North Carolina Museum of Art | June 2020-May 2022

- Authored children's book series now in every NC public elementary school
- Managed complex project portfolios and secured \$400K+ in grant funding

Documentarian & Liberation Strategist

Self-Employed | Jun 2014 - present

- Produced documentary projects amplifying marginalized voices
- Provided strategic consultation to 25+ organizations on cultural advancement

EDUCATIONAL HISTORY

Middle Tennessee State University

Bachelor of Arts in Sociology | Aug 2006 - May 2008

- Focused on community development and social justice
- Foundation for cultural entrepreneurship and advocacy work

References Available Upon Request

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Housing Authority

Please select your second Board preference: *

☒ WakeMed Hospital Board of Directors

Please select your third Board preference: *

☒ Jury Commission

Please select your fourth Board preference: *

☒ Library Commission

Please select your fifth Board preference: *

☒ Raleigh-Durham Airport Authority

Please select your sixth Board preference: *

☒ Wake Technical Community College Board of Trustees

Colton

First Name

Mathews

Last Name

Middle
Initial

5708 Dutch Creek Dr

Street Address

Suite or Apt

Raleigh

City

NC

State

27606

Postal Code

What district do you live in?

None Selected

Mobile: (919) 695-2671

Primary Phone

Business: (919) 327-9077

Alternate Phone

colton.t.mathews@gmail.com

Email Address

State Employees Credit
Union

Employer

AEVP - Lending Retail
Delivery

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Unincorporated Wake County

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am interested in serving on a Board or Commission because I want to give back to the community that has been my family's home for the past 15 years. As a resident of Wake County and a parent with a child in the school system, I am deeply invested in ensuring our community continues to thrive as a great place to live, work, and raise a family. Professionally, I oversee lending retail delivery for State Employees' Credit Union, where I have gained valuable experience in leadership, financial stewardship, and problem-solving. I would like to use these skills, along with my personal commitment to community well-being, to contribute meaningfully to Wake County's future and help ensure all residents have the opportunity to flourish.

Work Experience

State Employees Credit Union in various roles since 2010 leading real estate and consumer lending operations.

Volunteer Experience

Wake County Schools since 2011 March of Dimes since 2013 Habitat for Humanity Fairview Baptist Church since 2018

Education

MBA, Campbell University BA, University of North Carolina at Chapel Hill

Comments

[MathewsResume.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Colton Mathews

colton.mathews@ncsecu.org

919-327-9077

EDUCATION

Campbell University, Buies Creek, NC
Masters of Business Administration

University of North Carolina, Chapel Hill, NC
Bachelor of Arts in Political Science

JOB EXPERIENCE

State Employees' Credit Union, Raleigh, NC July 2024 -Present
Loan Administration
Associate EVP, Lending Retail Delivery

- Responsible for the oversight, development, and retail delivery for all real estate lending products across all branch, telephone, and online channels.
- Oversee member experience and engagement for all real estate lending interactions
- Establish goals and continuously review quality, efficiency, and compliance with performance and regulatory standards

State Employees' Credit Union, Raleigh, NC February 2022 – July 2024
Lending Contact Center
Senior Vice President

- Supervise and manage a specialized Contact Center with a staff of over 175 dedicated to real estate and consumer loan production/origination and servicing of existing credit union loan relationships via online channels during regular and extended business hours
- Oversee member experience and engagement for all internet lending interactions

State Employees' Credit Union, Durham, NC June 2017- February 2022
Durham – Lowe's Grove Branch
Vice President / City Officer

- Supervise and manage branch mortgage lending, delinquency, and loss mitigation operations
- Address member concerns by creative problem-solving
- Coach, train, and motivate staff of 25+ employees to exceed member and organizational expectations

State Employees' Credit Union, Raleigh, NC September 2010-June 2017
Raleigh – Six Forks Rd Branch
Senior Financial Services Officer II

- Process and evaluate mortgage and personal loan applications
- Ensure risk management through the appropriate monitoring of miscellaneous delinquency and collateral reports
- Serve as a branch investment, trust, and insurance representative.

CERTIFICATIONS

Certified Financial Planner (CFP), Accredited Mortgage Professional (AMP), Certified Residential Underwriter (CRU), Residential Certified Mortgage Servicer (RCMS), Certified Mortgage Compliance Professional (CMCP), Accredited Financial Counselor (AFC)

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ United Arts Grants Panels

Please select your second Board preference: *

☒ Commission for Women

Please select your third Board preference: *

☒ Library Commission

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Patricia
First Name

C.A.
Middle Initial

Sasser
Last Name

5706 Cameo Glass Way
Street Address

Suite or Apt

RALEIGH, NC
City

NC
State

27612
Postal Code

What district do you live in?

None Selected

Mobile: (703) 999-6132
Primary Phone

Home: (703) 999-6132
Alternate Phone

psasser77@gmail.com
Email Address

Employer

On Sabbatical
Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Growing up as the daughter of a U.S. Diplomat I saw service in action everyday as my mother served her country as a civil and foreign service officer for more than 40 years. Both my mother and my father showed me what it means to be a part of a community, the importance of serving and the impact one can have through giving back to that community. Serving the community in which I live is important to me. I want to be involved in supporting all the ways in which we are making strides to make strengthen and improve our communities and the services we offer. I have been fortunate enough to be serve previous organizations with a focus on women and girls, library services and the arts. I would love the opportunity to continue serve on the United Arts Grant Panel if you'll have me back. Thank you for your consideration.

Work Experience

July 2025 Taking a Sabbatical (to help with aging father) June 2022 - June 2025 Assistant Head of School, Saint Mary's School, Raleigh NC July 2019- June 2022 Head of the Upper School, Ransom Everglades School, Miami FL August 2012 - June 2019 Dean, Loomis Chaffee School, Windsor CT November 2006 - June 2012 Assistant Dean of Students, The Madeira School, McLean VA (Major Gifts Office 2006-2008)

Volunteer Experience

VOLUNTEER EXPERIENCE North Carolina Association of Independent School * 2023 Diversity and Inclusion Conference Planning Committee Member 2022-2023 * 2023 Women in Leadership Conference Planning Committee Member 2022-2023 Southern Association of Independent Schools (SAIS) Accreditation Team Member 2021-2025 Alpha Kappa Alpha Sorority, Inc. 2021 - present * Leadership: #CAP Committee Chair, * Chapter Committees: Bylaws, #CAP (College Application Process), The Arts!, Connections and Social Justice, Building Our Economic Wealth * 70th Mid-Atlantic Regional Conference Delegate, Raleigh March 2023 Jack and Jill of America, Inc. 2017-present * Chapters: Greater Hartford, South Miami, Raleigh-Wake Association of Junior League International, Inc. 2008-present * Chapters: Washington D.C., Hartford, Miami, Raleigh * Association of Junior League International, Inc. Diversity and Inclusion Task Force 2014-2016 * Chapter Committees: JLR Diversity and Inclusion Task Force Founding Chair, Public Relations Committee Chair, Bylaws and Standing Rules, Social Media Manager, Targeted Grants & Volunteer Resources, JLR DEIB Committee * Alumni Mentor, University of Virginia 2014 - present The Madeira School 2008 - present * Mentor, Madeira Mentor Program * Class Agent BOARD EXPERIENCE One Schoolhouse July 2025 - present Activate Good 2024 - present International Focus 2023 - present Junior League of Raleigh 2024 - present CAM Raleigh 2024-2025 Grace Academy (CT) - Trustee, Development Committee, Governance Committee 2015 - 2019 Windsor Library Association (CT) 2016-2019 Arts for Learning Connecticut (CT) - Trustee, Governance Committee 2014 - 2017 UVA Young Alumnae Council (VA) - Member 2011 - 2014

Education

EdD Candidate University of North Carolina - Chapel Hill in Organizational Learning and Leadership - Expected Graduation August 2027 M.A. The George Washington University in Education and Human Development B.A. University of Virginia in English Literature and in African American Studies (double major)

Comments

[Patricia.Sasser.CV_8.2025.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ Current Wake County Volunteer

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Patricia C.A. Sasser

SUMMARY OF LEADERSHIP EXPERIENCE

- Managed an \$500K upper school budget
- Revamped and facilitated faculty hiring processes
- Partnered with Admissions on open houses, revisit days, and new student/family orientations
- Development of a weekly memo to disseminate information and resources to upper school faculty and staff
- Collaborated with colleagues on the development of seminar curricula
- Cultivated, solicited and stewarded annual fund and Centennial Campaign donors
- Advanced schoolwide equity and belonging strategy that centered historically underserved students
- Co-chaired the development of the foundation for the inaugural Diversity & Inclusion Strategic Plan
- Led cross-functional teams focused on academic support, student life, and wellness
- 5-year School Re-accreditation Co-Chair
- Created the Leadership Roundtable for Assistant and Associate Heads of School in collaboration with TABS
- Expanded academic offerings to include faculty designed advanced coursework, dual enrollment, and enrichment initiatives
- Fulbright Specialist 2023 - 2026
- Trustee service on seven local non-profit boards
- Transformed student leadership training program

PROFESSIONAL EXPERIENCE

Saint Mary's School, Raleigh, NC

July 2022-June 2025

Founded in 1842, Saint Mary's School is an all-girls independent Episcopal boarding and day school serving 315 students in grades 9-12. Located in downtown Raleigh, NC, the school has an endowment of approximately \$31.4 million.

Assistant Head of School for Academic Affairs

- Served as the Chief Academic Officer providing leadership for the school's overall academic program.
- The educational leader of the school, responsible for its day-to-day operations including academics, educational technology, communication, faculty performance.
- Directly oversaw the Academic Department Chairs (8), Dean of College Counseling, Director of Learning Support, Director of Library Services, Director of Educational Technology, Registrar, Head of Global Education, and Head of Student Leadership and Engagement
- Supported the Academic Leadership Team in advance and implement the academic vision and shaping the student experience
- Identified and builds relationships with partner organizations in support of the school's mission.
- Oversaw faculty recruitment, hiring, and retention processes
- Enhanced and facilitated new employee orientation and onboarding
- Co-chaired the school's accreditation process
- Chaired of the Faculty/Staff Community and Belonging Committee
- Member, Board of Trustees' Governance, Finance & Facilities, Advancement and Community & Belonging Committees
- Class of 2025 grade-level advisor

Ransom Everglades School, Miami, FL

July 2019-June 2022

Founded in 1903, The Ransom Everglades School is a co-ed independent day school serving 1130 students in grades 6-12. Located in the Coconut Grove neighborhood of Miami, FL, the school has an endowment of approximately \$52 million.

Head of the Upper School

Upper School faculty: 120 Upper School students: 653

- Divisional leader overseeing its day-to-day operations while establishing and maintaining an atmosphere that fosters learning and social well-being, including through school assemblies and our advisory program
- Directed the upper school in all matters relating to students, faculty, parents and curriculum in accordance with Ransom Everglades' mission, philosophy and goals.
- Provided leadership, encouragement, and support to department chairs, faculty and advisors
- Led division's support team of the school counselor, school nurse, testing & accommodations coordinator, dean of students, grade-level deans, administrative assistant and front office staff
- Worked closely with the Head of the Middle School to ensure alignment across divisions
- Managed the upper school's annual budget of approximately \$350K
- Served on the Academic Council, Upper School Admission Committee and the school's Anti Racism Task Force
- Covid-19 Response Coordinator for the upper school and co-chair the health audit committee
- Senior Leadership Team member

The Loomis Chaffee School, Windsor, CT

August 2012-June 2019

Chartered in 1874 and opened in 1914, The Loomis Chaffee School is a co-ed boarding and day school serving 675 students from 26

states and 40 countries in grades 9-PG. Located just north of Hartford, the school has an endowment of \$180 million.

Class Dean/Dean of Students

- Served as a resource to students and tended to students' academic, social and emotional wellbeing
- Oversaw the administrative functions of the class, including class meetings, special events, permissions, absences, medical leaves, new student orientation, etc.
- Served as the first point of contact for student accountability issues (includes discipline, attendance, dress code, etc.).
- Conceptualized, organized, and facilitated prefect and resident assistant selections and year-round leadership training
- Collaborated with the Director of Diversity and Inclusion on the creation and oversight of school-wide programming, initiatives, and communications
- Led the development of foundation for the school's first Diversity & Inclusion Strategic Plan
- Chair, All-Gender Housing Committee
- Supervised and mentored the Director of International Students
- Developed and executed programming for the Pelican Support Network which supports students of color, first generation students, and/or students of high financial need. Programs include alumni panels, lunch & learns, mentor training
- Developed developmentally appropriate programming for upperclassmen students, including a senior college transition program and a leadership EdCamp for juniors
- Participated in Admissions programming, including open houses, prospective family receptions, revisit days, new family receptions, sending program visits
- Collaborated and partnered regularly with other Loomis Chaffee faculty, including those in the Academic Office, College Guidance, Counseling, the Health Center, and dorm heads
- Committee member: Kravis Council (on Professional Development), Athletics Health & Safety Committee, Brand Development, Special Needs, Student Life, Experiential Learning, Climate and Inclusion, Dorm Life

The Madeira School, McLean, VA

November 2006 – June 2012

Founded in 1906, The Madeira School is an all-girls boarding and day school serving 309 students from 18 states and 14 countries serving grades 9-12. Located just outside of the nation's capital, the school has an endowment of \$62 million.

Assistant Dean of Students/Director of Residential Life

2009– 2012

- Responsible for supervising 35 residential faculty members and 172 boarding students
- Managed a \$50K student life budget
- Management of residential faculty evaluative process and oversight of Administrator on Duty and study hall proctors' rotation
- Management of student and dormitory issues, weekend sign-outs, and major break travel
- Responsible for resident assistant selection and residential life staff hiring and professional development
- Handled all minor discipline cases including, but not limited to tardies, study hall violations, weekend sign-out violations
- Facilitated student leadership development for resident assistants
- Served as the International Student Coordinator
- Engaged in faculty and administer recruitment by attending hiring fairs

Assistant Dean of Students for Student Activities

2008 – 2009

- Planned and coordinated students' weekend activities, including special events, initiatives and dances
- Managed allocation of student programming budget
- Trained faculty and staff chaperones and oversaw weekend duty team rotation and coverage
- Assisted in orientation planning of new students and families
- Oversaw approximately 40 student clubs and student interest groups
- Established social and service partnerships with local brother and sister schools and organizations
- Developed Madeira's Cultural Passport Program

Special Assistant to the Headmistress on Diversity

2008 - 2009

- Worked with Alumnae Relations and the Alumnae Association on Alumnae of Color outreach
- Planned special events for our communities of color, including a Families of Students of Color breakfast, Black Alumnae Network reunion, and the Black Alumnae Network Forum
- Gathered and distributed information on local and national Diversity conferences to Madeira faculty, staff, and student communities

Major Gifts Officer

2006 – 2008

- Managed a portfolio of 80-100 major gift annual fund and campaign prospects and donors
- Cultivated, solicited, and stewarded new and existing major gift donors, specifically for the \$60M Capital Campaign and leadership level Annual Fund giving
- Grant Proposal Writing

Leadership and Community Activities, The Madeira School

- Member, Mission Statement Development Committee 2011 - 2012
- Member, Health & Wellness Team 2011 – 2012
- Member, Student Health & Retention Committee 2009 – 2012
- Dorm Head, Upperclassmen Dorm 2008 - 2010
- Member, Diversity Council, 2006 - 2012
- Club Advisor, Black Student Union 2006 – 2012
- Member, Faculty Recruitment & Retention Committee 2007- 2012
- Member, Madeira's In-house committee for VAIS accreditation 2008 - 2012

ESPN, Bristol, CT

1999 - 2006

Associate Producer, Remote Production Department

BOARD MEMBERSHIPS

- | | |
|--|-----------------------|
| One Schoolhouse - Board Member; Finance Committee | July 2025 - present |
| Contemporary Art Museum (CAM) Raleigh - Board Member | June 2024 - July 2025 |
| Junior League of Raleigh - Board Member; DEI Committee, Finance Committee | May 2024 - present |
| Activate Good - Board Member; Engagement and Expansion Committee | 2024 - present |
| International Focus (NC) - Board Member, Chair of Governance Committee | 2023 - present |
| Windsor Library Association (CT) | 2016 - 2019 |
| Grace Academy (CT) - Trustee; Development Committee, Governance Committee | 2015 - 2019 |
| • A tuition-free all-girls middle school serving students grades 5-8 in Hartford | |
| Arts for Learning Connecticut (CT) - Trustee; Governance Committee | 2014 - 2017 |
| UVA Young Alumnae Council (VA) - Member | 2011 – 2014 |

TEACHING EXPERIENCE

- | | |
|---|------------------|
| Saint Mary's School Raleigh, NC | 2022-2023 |
| • Course: 11th Grade Seminar | |
| Ransom Everglades School Miami, FL | 2021-2022 |
| • Course: Yearbook | |
| The Loomis Chaffee School Windsor, CT | 2012-2019 |
| • Course: 9th Grade Seminar in the Common Good | |
| The Madeira School Mclean, VA | 2008-2012 |
| • Courses: English for Speakers of Other Languages (ESOL), 9th Grade Public Speaking Seminar, 9th and 10th Grade Diversity Seminars | |

HONORS/AWARDS/ RECOGNITIONS

- 2023-2026 Fulbright Specialist, U.S. Department of State, Bureau of Educational and Cultural Affairs
- 2020 Legacy Miami's Most Influential and Prominent Black Women in Business and Industry Honoree
- 2020 National Speech and Debate School Association District Administrator of the Year
- 2019 Greater Hartford Chapter of the Links, Inc's Outstanding Service in Education Award Recipient
- 2019 Special Congressional Recognition from U.S. Representative John Larson (CT- 1st District)
- 2019 Special Congressional Recognition from U.S. Representative Jahana Hayes (CT - 5th District)
- 2019 Official Mayoral Citation from Hartford Mayor Luke Bronin
- 2019 Public Leadership Citation from the State of Connecticut Office of the Treasurer
- 2016 - 2017 NAIS Fellowship for Aspiring Heads
- 2006 Emmy® Award Winner (Live Event Turnaround Best of Winter X Nine)
- 2005 and 2006 Emmy® Award Nominee

PRESENTATIONS

TABS Residential Life Leadership Lab - Lead Faculty Member, February 2024

Women in Leadership: Turning Towards Possibility Workshop Facilitator, SAIS Annual Conference, October 2023

TABS Leadership Roundtable for Associate and Assistant Heads of School Institute Co-Creator and Lead Faculty Member
The Association of Independent Schools (TABS) Summer Institute, July 2023 and June 2024

Alternate Paths to Academia Panelist and "Leveraging your Personal Toolkit in Your Professional Life and for Career Transitions"
Workshop Facilitator
National Humanities Center, July 2023

"Shaping Your Leadership Journey: Moving From Where You Are To Where You Want To Be" Workshop

NCAIS Women In Leadership Conference, February 2023

“So, You Want To Be An Assistant Head of School” Workshop
NAIS People of Color Conference, San Antonio, TX, December 2022

“Happy Faculty, Vibrant Schools: Key Considerations Regarding Faculty Wellness” Presentation
NAIS Annual Conference, Baltimore, MD, March 2017

PROFESSIONAL DEVELOPMENT

Effective Strategies for Active Engagement and Inclusive Classrooms	February 2025
2023 - 2025 Excelle Executive Women’s Leadership Program	July 2023- present
Identity Conscious Educator Facilitation Course	July 2023
Folio Summer Institute	June 2021
Harvard Business School & School of Graduate School of Education’s Certificate in School Management and Leadership	2019-2021
NBOA’s Essentials of School Business for Non-Business Administrators: Budget Meets Mission	October 2018
Certificate in Nonprofit Management, University of Illinois at Chicago	June 2018
The Heads Network Executive Women’s Seminar	May 2014
The Knapsack Institute (focused on Social Justice Pedagogy)	June 2013
Stanley H. King Counseling Institute	August 2011
NAIS Annual Conference	2009, 2016, 2017, 2023
NAIS People of Color Conference	2007, 2010, 2013, 2015, 2018, 2020, 2022, 2023, 2024
GDS Equity Collaborative: Building and Sustaining Multicultural Schools	July 2007, June 2008

VOLUNTEER EXPERIENCE

United Arts Grants Panel (appointed by the Wake County Board of Commissioners)	2023 - present
One Schoolhouse Association of Academic Leaders Advisory Council	2023 - present
North Carolina Association of Independent School	
• 2024 NCAIS Administrators of Color Conference Planning Committee	
• 2023, 2024, 2025 Diversity and Inclusion Conference Planning Committee	
• 2023, 2024, 2025 Women in Leadership Conference Planning Committee	
Southern Association of Independent Schools (SAIS) Accreditation Team Member	2021-2025
Alpha Kappa Alpha Sorority, Inc.	2021 - present
Jack and Jill of America, Inc.	2017-present
• 2023-2025 Mid Atlantic Regional Parliamentarian	
Association of Junior League International, Inc.	2008-present
• Association of Junior League International, Inc. Diversity and Inclusion Task Force	2014-2016
University of Virginia	2014 - present
The Madeira School	2008 - present

EDUCATION

University of North Carolina - Chapel Hill

Ed.D in Organizational Learning and Leadership
Expected Completion: August 2027

The George Washington University, Washington DC

Masters of Arts in Education and Human Development
Concentration: Educational Leadership and Administration

January 2012

University of Virginia, Charlottesville, Virginia

Bachelor of Arts in English
Bachelor of Arts in African-American Studies

May 1999

The Madeira School, McLean VA

June 1995

PERSONAL

Travel: Lived in Washington DC, Nigeria, Haiti, Niger, Maryland, Virginia, Connecticut, Florida, and North Carolina. Traveled to 42 of the 50 States, Puerto Rico, Canada, England, France, Italy, Burkina Faso, Bahamas, Mexico, South Africa, Hong Kong, Dominican Republic, and Japan.

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Water Partnership

Please select your second Board preference: *

☒ Open Space and Parks Advisory Committee

Please select your third Board preference: *

☒ GoTriangle Board of Trustees

Please select your fourth Board preference: *

☒ United Arts Grants Panels

Please select your fifth Board preference: *

☒ Library Commission

Please select your sixth Board preference: *

☒ Juvenile Crime Prevention Council

Angelina

First Name

Manoj

Last Name

Middle Initial

1728 Pantego Trl

Street Address

Suite or Apt

Cary

City

NC

State

27519

Postal Code

What district do you live in?

None Selected

Home: (919) 622-2923

Primary Phone

Home: (919) 622-2923

Alternate Phone

angelina17manoj@gmail.com

Email Address

YMCA

Employer

Kidzone Care Attendant

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Cary

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Whenever me and my neighbors walked around trails in Cary, we would ask each other questions like, 'I wonder who decides to put the crosswalk here,' or 'Why is this stream suddenly flagged for cleanup?' I realized there was a gap between the work the County does and the people who feel its impact. That's the role I want to play: a translator and a bridge. I'm interested in serving on a Board or Commission because I want to play a more active role in supporting and strengthening Wake County, especially when it comes to awareness about the local government, which not a lot of people seem to know about nor participate in. My time on the Health Board at UNC Charlotte taught me how to do that—how to take a student's frustration about clinic hours and turn it into a policy proposal that actually worked. I want to ensure my neighbors see local government not as a distant entity, but as a resource they helped shape by people that they know they can relate and discuss with.

Work Experience

YMCA Kidzone Care Attendant: June 2025-Present Sustainability Events Lead: Aug 2024-May 2025 Administrative and Events Assistant at Division of University Advancement: Oct 2024-May 2025 West Regional Library Page: Oct 2022-June 2024 Governor Cooper and General Assembly Page: Jan 2023-July 2023

Volunteer Experience

Lobbyist: Citizens Climate Lobby Raleigh: May 2025-Present College Democrats of America Organizing Fellowship: June 2025-August 2025 Student Government Senator (Finance Committee): Oct 2024-Aug 2025 UNCC Health Board: Oct 2024-May 2025 Volunteer UNCC Newspaper Journalist: Aug 2024- May 2025 Lourdes Matha Syro-Malabar Catholic Church Apex Volunteer: Feb 2019-Present Finance Grant Writer YCAT : July 2020-Present

Education

Wake Technical Community College University of North Carolina Charlotte

Comments

My UNCC academic program is online, providing me with significant flexibility as I reside in Cary. This allows me to fully commit to the meeting schedule and dedicate the necessary time to thoroughly prepare for the complex issues before the board in Wake County.

[Angelina_Manoj_Resume_Wake.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Angelina Manoj

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Asian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Angelina Manoj

Angelina Manoj

Cary, NC • 919-622-2923 • angelina17manoj@gmail.com

PROFESSIONAL EXPERIENCE

Northwest Cary YMCA

Cary, NC

Kidzone Care Attendant

June 2025-Present

- Supervised and actively engaged groups of children in a variety of safe, age-appropriate, and culturally relevant activities, fostering social, emotional, and cognitive development in alignment with YMCA's core values of honesty, respect, responsibility, and caring.
- Built and maintained positive relationships with children, parents, and staff by providing clear communication, modeling strong interpersonal skills, and handling behavioral or sensitive situations with professionalism and care.
- Ensured a safe, clean, and supportive childcare environment by upholding YMCA policies, monitoring program spaces, and adhering to child protection, emergency response, and organizational standards..

Youth Climate Action Team

Cary, NC

Grant Proposal Development and Nonprofit Fundraising Intern

July 2025-August 2025

- Designed and implemented comprehensive tracking systems for multiple grant application deadlines, improving team collaboration and reducing missed opportunities by 30%.
- Coordinated scheduling and communication efforts for fundraising campaigns, helping to engage and maintain relationships with key donors and stakeholders.
- Organized and maintained digital databases, ensuring efficient access to grant materials and supporting overall nonprofit operational effectiveness.

College Democrats of America

Remote

Democratic Organizing Fellowship

June 2025- August 2025

- Trained in grassroots organizing, voter mobilization, and field strategy through NDTC and Blue Future.
- Supported rapid-response communications on federal and state policy issues, strengthening message discipline.
- Led digital outreach and engagement campaigns targeting underrepresented voters, boosting turnout and visibility.

UNCC Division of University Advancement

Charlotte, NC

Administrative & Events Assistant

October 2024- May 2025

- Provided logistical support for high-profile university events, coordinating with vendors, attendees, and executive staff to ensure seamless execution.
- Maintained complex internal calendars and managed communications for guests and university leadership, enhancing operational efficiency.
- Prepared detailed event materials and presentations, contributing to professional and polished meetings and receptions.

UNCC Office of Sustainability

Charlotte, NC

Events Team Lead and Sustainability Aide

August 2024- May 2025

- Directed all aspects of planning and executing sustainability-focused events with over 200 attendees, including vendor negotiations, volunteer coordination, and logistics management.
- Implemented zero-waste initiatives by collaborating with campus facilities and vendors, significantly reducing environmental impact.
- Gained recognition for leadership in large-scale campus environmental programs.

North Carolina Governor's Office

Raleigh, NC

Governor's Page

January 2023 - July 2023

- Conducted policy and financial research to aid state programs and resource allocation decisions.
- Drafted policy briefs and coordinated internal communications on education and public service projects.
- Assisted with logistics coordination for statewide textbook redistribution programs aimed at improving educational equity.

EDUCATION

The University of North Carolina at Charlotte | 3.9 GPA

Charlotte, NC

Bachelors of Science in Economics | Minor in Political Science

May 2027

Activities: Student Government Senator (Finance Committee), Roller Skating (Treasurer), Future Leaders of Accounting, Mock Trial

HONORS AND CERTIFICATIONS

Certificate of Achievement in Political Organizing: College Democrats Of America

August 2025

Real Estate Market & Property Analysis Certification: Project Destined

July 2025

Chancellor's List (Fall and Spring)

May 2025

Get Lit! Writing Contest, 1st Place (National)

December 2023

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ None Selected

Please select your third Board preference: *

☒ None Selected

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Laura
First Name

Wahl
Middle Initial

Wahl
Last Name

3227 Bellamy Ridge Drive
Street Address

Suite or Apt

Apex
City

NC
State

27523
Postal Code

What district do you live in?

None Selected

Mobile: (919) 906-5649
Primary Phone

Home: (919) 906-5649
Alternate Phone

laurawahl5@gmail.com
Email Address

Abrigo
Employer

Director of Enablement
Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Apex

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I'm not sure who loves the library more - my children or me! We are visiting one of our libraries on a weekly basis, and alternate between Eva Perry, West Regional and Downtown Cary libraries. Libraries are so important to communities and it's evident that Cary/Apex value their libraries with how busy they are on a regular basis. I'd be honored to represent my community to make sure the libraries continue to be prioritized in Wake County for today and the future.

Work Experience

Over my 20 year career, I've held roles in sales, operations, and marketing, spanning from the agricultural to software industries. In the last seven years+, I've been managing various teams.

Volunteer Experience

Social Chair on HOA Board Leader of Abrigo Women Group, an employee resource group (ERG) Prioritize volunteer opportunities through my employer - including Dress for Success, Raleigh City Garden, and Central NC Food Bank

Education

Bachelors Degree from Michigan State University

Comments

Thanks for the consideration!

[Laura Wahl Resume 2023.doc](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Laura Wahl

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

None Selected

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Laura Wahl

Apex, North Carolina • (919) 906-5649 • laurawahl5@gmail.com

» Experience

Abrigo (formerly Sageworks), Raleigh, NC

Director of Enablement, Account Executive, September 2016 – Present

- Develop and execute training and enablement programs for the sales and client success teams with a focus on new and enhanced products, partnerships, selling processes, and industry knowledge
- Work with multiple department leaders to identify areas of focus to help improve sales productivity and effectiveness in the fintech space
- Manage a team of Enablement Specialists to expand our reach

Avalara Inc., Durham, NC

Enterprise Regional Sales Manager, 2014 – 2016

- Sold sales tax exemption certificate management software, professional services, and managed services to CFOs, VPs of Tax, Directors of Finance, and Tax Managers at Fortune 500 corporations, including retailers, manufacturers, and distributors in the Midwest

Technekes LLC, Morrisville, NC

Account Manager, 2010 – 2014

- Sold and actively managed a portfolio of technology solutions and demand creation services for a global leader in the agricultural chemical industry (Client)
- Developed, sold, and managed integrated marketing programs to cross sell, up sell, generate leads, and provide customer service to Client's channel partners and end users while coordinating with Technical Team, Campaign Team, and Customer Outreach Center to ensure projects are on pace to meet Client expectations in timeliness, scope, and quality

Syngenta Crop Protection, Lansing, MI

Seed Care Sales Representative, 2007 – 2010

- Responsible for selling seed-applied crop protection products to over 100 retailers and six regional seed companies in a 10 state territory

» Education

Michigan State University, East Lansing, MI

Bachelor of Science, May 2007

Animal Science, Agribusiness Management Specialization

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Domestic Violence Fatality Review Team

Please select your second Board preference: *

☒ Juvenile Crime Prevention Council

Please select your third Board preference: *

☒ Library Commission

Please select your fourth Board preference: *

☒ Adult Care Home Community Advisory Committee

Please select your fifth Board preference: *

☒ Agricultural Advisory Board

Please select your sixth Board preference: *

☒ Criminal Justice Partnership Advisory Board

Shagufta

First Name

F

Middle
Initial

Hakeem

Last Name

108 Kellerhis Dr

Street Address

Suite or Apt

Apex

City

NC

State

27502

Postal Code

What district do you live in?

None Selected

Mobile: (919) 931-5089

Primary Phone

Mobile: (919) 931-5089

Alternate Phone

shaguftahakeem@pm.me

Email Address

None

Employer

None

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Apex

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have previously served in Boards and Commissions that focused on prevention and governmental services. Serving on the commissions above will give me an opportunity to apply my experience in different commissions.

Work Experience

I have 7+ years of experience in the nonprofit, higher education and administration space. This has involved fields such as law, criminal justice, international business and liberal arts.

Volunteer Experience

I have 7+ years of volunteer experience at the food bank and Board of Elections.

Education

I completed my Master's in Liberal Studies at Duke University.

Comments

[SFH_Revised_Resume.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Shagufta F Hakeem

Ethnicity *

☒ Asian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Shagufta F. Hakeem, M.A.

919-931-5089 | shaguftahakeem@pm.me | linkedin.com/in/shaguftahakeem

CAREER SUMMARY: Seven years of experience in the human services and public health industry with roles in grant management and nonprofit business operations.

EDUCATION

Duke University (Durham, NC)

December 2015

Master of Arts, Liberal Studies

University of North Carolina at Charlotte (Charlotte, NC)

June 2013

Bachelors of Science in Business Administration, International Business

Bachelors of Arts, Criminal Justice

WORK EXPERIENCE

Temporary Solutions 2024

July 2024-December

FVPSA Program Coordinator II

- Reviewed grant applications and contracts for 60+ grantees to ensure grant funding is dispersed appropriately to the agency working for FVPSA
- Maintained correspondence and customer service standards for the agency by making calls, reviewing emails and responding to business requests

Carolina Public Humanities September 2023

February 2023-

Business Services Coordinator

- Organized invoices and focused on accounts payable functions to increase continue education programming and communications, and grant projects
- Led executive staff meetings on social media strategy, Carolina K-12 projects, and board outreach to improve efficiency in communications and organizational goals by 15 percent

Rethink Media 2022

January 2022-June

Senior Grants and Partnerships Associate

- Organized training for member groups and campaigns on media technologies, communications, professional support and public opinion and media analysis
- Implemented contracts and membership orientation for 10+ organizations receiving grant funds from private and public foundations for movement-related projects

Governor's Crime Commission 2021-August 2021

April

VAWA Planner-Crime Victim Services

- Led technical assistance trainings for crime victim services to gather stakeholder information and recommend best practices to improve collaboration across small businesses and nonprofit organizations in anti-violence prevention programs
- Conducted data collection across community-based organizations and community stakeholders to recommend evidence-based practices after completing financial management training
- Managed a budget of \$2 million under the Governor's Crime Commission

Kiran

December

2017-June 2020

Program Manager/Outreach Coordinator

- Improved organizational awareness by attending 20+ tabling events across North Carolina per year and engaged with community organizations focusing on gender, housing and criminal justice via conferences, summits and online events
- Completed **Canva Design School** and **W3C Schools** training and **Northwestern University Nonprofit Essentials certification** to communicate in written, verbal and multimedia platforms (Instagram, YouTube, Facebook, TikTok, email marketing and website) to culturally-specific communities across the South Asian

diaspora and NC region to create awareness about gender-based violence in K-12 communities, religious groups, governmental organizations and local media to increase fundraising and grant funding by 40 percent

- Facilitated 15+ trainings (technical assistance) across diverse audiences within and surrounding the South Asian and SWANA/MENA communities on topics related to intimate partner violence, teen dating violence (juvenile justice), hotline training and volunteer training
- Facilitated 15+ technical assistance trainings across diverse audiences within and surrounding the South Asian and SWANA/MENA communities on intimate partner and domestic violence, teen dating violence and juvenile justice hotline training and volunteer training

NC LiteracyCorps, SCALE

August 2016

- July 2017

AmeriCorps Literacy Specialist

- Conducted data collection on 200 K-12 students to establish learning objectives and goals for academic improvement and implementing Brain Gain curriculum initiatives
- Organized and led seminars for 37 members and teachers on pursuing higher education, racial equity and newsletter communications

UNC Charlotte IT Service Desk

April

2010-May 2013

Senior Technical Assistant

Provided end user support and B2B trainings for faculty, staff, alumni utilizing University applications by cultivating technical support for University applications, software and enterprise applications which led to improved outcomes

- Trained 10-15 team members on implementing end user support for technology, software, and networking projects
- Developed user guides for networking and software installation documentation to improve technical writing skills and contribute to CRM knowledge base
- Resolved 25+ Help Desk tickets within 24 to 48-hour time frame to improve communication and help desk skills to better serve faculty, students and alumni

VOLUNTEER EXPERIENCE

Wake County Board of Elections, Precinct Official

August

2016-Present

- Manage processing ballots, registering voters, researching databases and setting up polling precincts for county elections

Muslim American Public Affairs Council, Volunteer

March 2024-

July 2024

- Managed projects with MAPAC members to improve event planning, organizational efficiency and implementing operational structures for communications, marketing and graphic design

ACCOMPLISHMENTS

- Promoted to Program Manager in 2020 for improving victim services, fundraising and communication goals by 25 percent
- Promoted to Senior Technical Assistant for improving communications and increased responsibilities in identity management and account retention

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ None Selected

Please select your third Board preference: *

☒ None Selected

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Melissa

First Name

L

Middle Initial

Faulkner

Last Name

2161 Royal Berry Court

Street Address

Suite or Apt

Cary

City

NC

State

27511

Postal Code

What district do you live in?

None Selected

Home: (919) 612-4719

Primary Phone

Home: (919) 612-4719

Alternate Phone

melissa@faulknermail.net

Email Address

Retired

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Cary

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I love libraries and the services they offer to the community. I have such fond memories of going to the library as a child, and of taking my children to the library as a mother. The library is and has always been a center of reading and activity for me and my family. Joining the Library Commission would give me the opportunity to help continue the library's vital role in our community so other families can enjoy all the services the library offers. It would be a joy and honor to advocate for our libraries.

Work Experience

I have worked as a nurse (RN) for 25 years, including 19 years in the Mother/Baby unit at WakeMed Cary. I was a substitute teacher for WCPSS from 2012-2016.

Volunteer Experience

I have volunteered in Wake County schools as a substitute teacher, a tutor, a room mom, and a chaperone.

Education

I have a BA in Elementary Education (1992) and a BS in Nursing (1995) from the University of North Carolina at Wilmington.

Comments

It would be a privilege to serve my community as an advisory to the Wake County Library Commission. Thank you.

[Melissa_Faulkner_Resume.rtf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Melissa L Faulkner

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Melissa L. Faulkner

2161 Royal Berry Court
Cary, NC 27511
melissa@faulknermail.net
(919) 612-4719

EXPERIENCE:

Postpartum Nurse, 2002-2020

WakeMed Cary Hospital, Cary, NC

- 0 Care for postpartum and surgical patients
- 1 Educate patients in the care of newborns
- 2 Monitor, chart, and report on patients' conditions

Consultant Nurse, 2000-2001

PPD-ATP, Research Triangle Park, NC

- 3 Answered questions from HCPs and consumers regarding a diagnostic test
- 4 Research inquiries in approved client resources and update project protocol
- 5 Develop reports and procedures, and update protocols for the project
- 6 Document call information according to protocol

Asthma/Allergy Nurse, 1999-2000

University of North Carolina Hospital, Chapel Hill, NC

- 7 Educated patients and staff on asthma treatments
- 8 Coordinated UNC Pediatric Asthma, Allergy, Immunology Consultation clinic
- 9 Handled phone triage for pulmonary, allergy, and asthma patients
- 10 Coordinated pediatric inpatient and outpatient allergy, asthma, and immunology services

Pediatric Staff Nurse, 1997-1999

Raleigh Children and Adolescents Medicine, Raleigh, NC

- 11 Handled phone triage, and prepared patients for physical exams and sick visits
- 12 Obtained samples and administered tests in in-house lab
- 13 Assisted/stood in for Head Nurse – trained new nurses, ordered supplies, arranged schedules

Dermatology Staff Nurse, 1997

Office of Dr. Kenneth Kulp M.D., P.A., Raleigh, NC

- 14 Obtained patient histories, and educated patients
- 15 Administered local anesthesia, and assisted with surgical procedures
- 16 Educated patients on procedures and after visit care

Postpartum, Newborn Nursery, GYN, Med-Surg Unit Staff Nurse, 1995-1997

Cabarrus Memorial Hospital, Concord, NC

- 17 Attended deliveries and Cesarean sections, and assessed newborns
- 18 Instructed patients on care and feeding of newborns
- 19 Cared for post-partum and surgical patients

EDUCATION:

Bachelor of Science – Nursing, May 1995

University of North Carolina at Wilmington, Wilmington, NC

Bachelor of Arts – Elementary Education, May 1992
University of North Carolina at Wilmington, Wilmington, NC

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ United Arts Grants Panels

Please select your second Board preference: *

☒ Wake Forest Planning and Zoning Board

Please select your third Board preference: *

☒ None Selected

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Devra	L	Thomas
First Name	Middle Initial	Last Name

7904 Bud Morris Rd		
Street Address	Suite or Apt	
Wake Forest	NC	27587
City	State	Postal Code

What district do you live in?

None Selected

Home: (919) 619-0697	Home: (555) 867-5309
Primary Phone	Alternate Phone

stubborndev@gmail.com
Email Address

North Carolina Literary Review	Digital Editor
Employer	Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Wake Forest

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I believe in making my community the best it can and one of those ways is to engage in public service through advisory boards. Our county is full of incredible diverse residents and all need representation at all levels of public works.

Work Experience

I've been with NCLR since 2022. Before that I worked for Cape Fear Regional Theater, Carteret Community Theater, Common Ground Theater, and Deep Dish Theater.

Volunteer Experience

I served on the Arts Council of Carteret County and the Orange County Arts Commission.

Education

Masters of Arts Administration, Goucher College, 2014 Bachelor of Arts in Communications and Publishing, Guilford College, 2000

Comments

Libraries are critical as Third Places in our communities. Libraries provide necessary services to all residents, ensuring everyone is included in seeing their stories represented. I believe librarians are secret masters of the universe and they do much good for our county.

[Devra_Thomas_resume_2024.LeadMgmt.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

county employee

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Devra Thomas

Leadership & Management

Contact:

(919) 619-0697
stubborndev@gmail.com
www.stubborndev.com
Wake Forest, NC

Education:

MA in Arts

Administration

Goucher College
(2011-2014)

BA in Communications & Publishing

Guilford College
(1996-2000)

About:

I help connect audiences with their communities using curiosity and compassion. I like instigating new projects, using local culture to enhance economic development, and bringing an entrepreneurial mindset to strengthening arts ecosystems.

Skillsets:

- ☐ Bookkeeping
- ☐ Communications
- ☐ Customer Service
- ☐ Data Analysis
- ☐ Development
- ☐ Facilitation
- ☐ Graphic Design
- ☐ Journalism
- ☐ Leadership

Experience:

North Carolina Literary Review: Digital Editor (2023-present)

Manage social media and Wordpress website blog, and assist with live and online events. Work includes: growing social media audiences across Facebook and Instagram; archival research to connect old stories to current events; helping promote authors' body of work; grant writing and editing; organizing and hosting events with authors.

Color of Fayetteville: Publisher (2019-2022)

Created blog and print publication highlighting regional independent artists. Awarded a Mini Grant from Arts Council of Fayetteville-Cumberland County to cover costs to print two issues (Winter 2021, Spring 2022). Work included: interviewing, writing stories, managing writers and photographers, design and layout of print magazine, social media.

Cape Fear Regional Theatre: Interim Dir. of Development (2019)

Manage grants and low level donors. Reworked budgeting spreadsheet to ensure ease of data capture and annual reporting. Work included: research and relationship development, grant writing and reporting, data capture for grant reporting purposes, budgeting, quarterly donor email pitch and donation follow up via email and postal mail.

EbzB Productions: Project Manager for "Native" (2016-2018)

Manage touring theater show. Work included: deciding strategy for specific audience blocks, creating communication tactics, materials, and deadlines, outreach and follow up with potential clients, build and send monthly email newsletter for show, create social media. Travel with performers and liase with presenting venue.

Carteret Community Theater: Theater Manager (2018)

First paid administrator of live theater. Work included: marketing strategy for theater and shows, build out new website, email communications with ticket buyers, build out new volunteer program, daily bookkeeping, office and concession supply management.

Devra Thomas

- Marketing
- Project Management
- Process Development
- Public Speaking

Familiar with:

- WordPress
- Adobe Creative Suite
(and similar)
- Google Suite
- most CRM database
software and services
- online ticketing platforms

Useful Work Descriptions:

MBTI: ESTJ
Enneagram: 2w3
Sparketype: Essentialist

Other Interests:

Sewing, Collage, Jigsaw
Puzzles, World Religions

Clyde Fitch Report: Editor & Social Media Manager (2015-2018)

Manage column “The Marbury Project” focused on equity for women in the arts and manage social media accounts. Work included: hiring and managing new writers, researching, writing, and editing stories, assisting editor-in-chief with planning and deadline management, set strategy for all social networks in order to achieve larger growth goals for business, create content, build relationships, and facilitate increased financial revenues.

Common Ground Theatre: Executive Director (2013-2015)

Manage all administration of live theater. Work included: Booking outside rentals and assist in show development for new producers; determine marketing and development strategy; attend local networking events to promote theater rental; send monthly email newsletter, manage all social media, write and design annual report to audiences.

Deep Dish Theater Company: Theater Manager (2007-2013)

Manage administration of live theater. Work included: Exceptional service for patrons, actors, technical team, guest directors, board. Assist with marketing and development planning and complete process management. Recruit, train, and deploy volunteers as needed. Graphic design, social media, & bookkeeping.

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ None Selected

Please select your third Board preference: *

☒ None Selected

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Morgan

First Name

G

Middle Initial

McDougall

Last Name

5505 Linkside Ct

Street Address

Suite or Apt

Fuquay Varina

City

NC

State

27526

Postal Code

What district do you live in?

None Selected

Mobile: (919) 820-7798

Primary Phone

Mobile: (919) 820-7798

Alternate Phone

morgangmcdougall@gmail.com

Email Address

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☒ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Fuquay-Varina

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I'm passionate about the important role libraries play in building informed, connected, and empowered communities. As a lifelong library user, I understand how essential these spaces are, not just for access to books and technology, but as inclusive hubs for learning, engagement, and opportunity. Serving on the Wake County Library Commission is a meaningful way for me to give back to a community I care deeply about, and to help ensure our libraries continue to thrive and evolve to meet the needs of all residents.

Work Experience

WCPSS Special Education Instructional Assistant, Substitute Teacher

Volunteer Experience

Holly Springs Board of Adjustment Member 2/2019 - 11/2021

Education

Northern Illinois University - Public Health

Comments

[Resume_2025.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Morgan G. McDougall

Morgan G. McDougall

5505 Linkside Ct.
Fuquay-Varina, NC 27526
919.820.7798
morgangmcdougall@gmail.com

Skills

Communication	Critical Thinking	Time Management
Leadership	Community Service	Active Listening
Organization	Writing	Teamwork

Experience

WCPSS Emotional Behavior Support IA

February 2025 - June 2025, Holly Springs, NC

As an EBS Instructional Assistant for Wake County Public School System, I provided targeted behavioral and academic support to students with emotional and behavioral needs in a structured elementary school setting. I worked closely with teachers, counselors, and support staff to implement individualized education and behavior plans, helping to create a safe, inclusive, and supportive learning environment. My role included adapting instructional materials, managing behavior interventions, and using proactive strategies to promote student engagement and success.

Taylor Anderson Home Team/ Executive Operations Coordinator

December 2020 - October 2021, Cary, NC

My duties as an Executive Operations Coordinator with Taylor Anderson Home Team required that I be incredibly organized with an attention to detail. I managed and filed documents, coordinated client paperwork, maintained and managed the owners schedule, and planned events.

WxProofing/ Executive Operations Coordinator

August 2020 - December 2020, Raleigh, NC

At WxProofing, I was responsible for managing the day to day operations of their Raleigh location. This included: calendar management, accounts payable and accounts receivable, incoming and outgoing calls, ordering materials, and managing subcontractors. I was unable to continue working there due to my children's schools not returning to in-person instruction.

Town of Holly Springs Board of Adjustment/ Board Member

February 2019 - November 2021, Holly Springs, NC

The Board of Adjustment for the town of Holly Springs is a citizen board appointed by the Town Council. As a board, we conduct public hearings and render rulings on variances from the Town's zoning regulations, appeals to zoning decisions made by the Department of Planning and

Zoning staff, and appeals of determinations made by the Environmental Appeal Committee.

Capitol Medical Reserves Corps/ Volunteer

April 2020 - Present, Wake County, NC

The CMRC provides volunteer health professionals, medical and non-medical, to manage and share resources with ESF 8 regional partners to deliver medical care to all populations during regional emergencies and planned events. As a volunteer with this organization, I participate in training sessions, meetings, and remain committed to serving my community should the need arise.

Consociate Dansig/ Customer Service Representative

March 2010 - March 2012, Decatur, IL

Working as a CSR, I would primarily receive and resolve clients' needs via telephone and email. I took the initiative to create and implement projects to increase productivity. This position required detailed note taking as well as superior communication skills.

St. Mary's Hospital/ Office Administrator

March 2008 - March 2010, Decatur, IL

My role as an office administrator demanded constant focus and the ability to solve problems quickly. I handled a multi-line phone system, maintained flawless patient records, and handled payments from patients and insurance companies. The surgeons expected a highly professional and detailed work environment at all times.

United States Army/ Intelligence Analyst

January 2001 - September 2003

As an intelligence analyst I received a top secret security clearance in order to send and receive classified information. I would analyze information that I received and form reports based on my findings. I was required to be rational, a critical thinker, and incredibly organized. I worked closely with a team to achieve common goals.

Education

Notary Public - State of North Carolina

My commission expires October 22, 2025

Northern Illinois University

January 2013 - January 2014

I completed core classes with an emphasis in Public Health.

University of Phoenix

January 2014 - August 2016

I completed coursework toward a degree in public health.

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ City of Raleigh Planning Commission

Please select your third Board preference: *

☒ Triangle Transit Authority Board

Please select your fourth Board preference: *

☒ City of Raleigh Housing Appeals Board

Please select your fifth Board preference: *

☒ Criminal Justice Partnership Advisory Board

Please select your sixth Board preference: *

☒ Housing Authority

Allen

First Name

W

Middle Initial

Stiles

Last Name

834 E Lenoir Street

Street Address

Unit 1904

Suite or Apt

Raleigh

City

NC

State

27601

Postal Code

What district do you live in?

None Selected

Mobile: (267) 972-1771

Primary Phone

Home: (267) 972-1771

Alternate Phone

awstiles@gmail.com

Email Address

North Carolina Department of Public Safety

Employer

Grants Planner/Administrator

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have a lifelong interest in civic organization and the power of community involvement. I specifically have an interest in literacy, housing access, juvenile justice issues, and our transportation infrastructure. As a former public school teacher and nonprofit professional that has worked with youth, the unhoused, and students, it would be a great privilege to serve on any board or commission to assist in keeping Wake County a viable and effective community.

Work Experience

I began my early career as a social worker, then a public school teacher in Philadelphia for a decade. In Chicago, I worked in nonprofits as a director and executive director at organizations dedicated to literacy, youth safety and violence prevention, unhoused youth, and public housing history. I am currently a grants planner/administrator for the state of North Carolina with a focus on Juvenile Justice funding through the Governor's Crime Commission.

Volunteer Experience

I have volunteered at many organizations in Philadelphia, Chicago, and now Raleigh. I previously served as a tutor for the Center for Literacy in Philadelphia, a program advisor through Pivot Nonprofit Consulting in Chicago and currently serve as a board member for Oaks and Spokes, a bicycle advocacy organization based in Raleigh.

Education

I hold a bachelors degree in Social Work from the University of Valley Forge in Pennsylvania.

Comments

I specifically would like to serve on the library commission, to help Wake County Libraries stay sustainable and well-funded. I have a deep interest in the power of literacy and would like to bring my organizational skills to this vital work.

[AW Stiles Resume.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Newspaper

If you selected "Other" above, how?

Please upload a file

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Grants Manager

Dedicated and resourceful professional with expertise in identifying, evaluating, and pursuing grant opportunities and strategic partnerships with corporate donors, foundations, and government entities. Excel at cultivating and strengthening relationships with key donors, leading outreach activities, and steering annual and capital campaigns to drive robust fundraising. Adept at managing large-scale programs and projects, allocating funds, and ensuring consistent alignment with budgets, scope, and requirements. High-energy leader, able to motivate and inspire teams to meet ambitious goals under tight deadlines.

Areas of Expertise

Grant Process Management • Application Preparation • Proposal Development • Reporting & Analysis • Donor Development
Grant & Contract Administration • Strategic Planning & Execution • Program & Project Management • Relationship Building
Team Leadership • Recruitment & Onboarding • Community Engagement • Corporate, Foundation & Government Grants

Career Experience

North Carolina Department of Public Safety Governor’s Crime Commission – Raleigh, NC

Grants Planner/Administrator, January 2025 to Present

Responsible for providing direction to juvenile justice agencies, nonprofit providers, prosecutors, and other criminal justice professionals on federal grant funding. The position requires the ability to comprehend federal and state statutes and guidelines, written and oral communications skills, and the ability to work within a team as well as independently. This position requires strong, working knowledge of current computer software/hardware, communication with federal departments and office representatives, and interactions with grantees, potential grantees and other GCC constituencies. The position reports to the Juvenile Justice Lead Planner. This position is responsible for managing post-award financial grants management, monitoring, and technical assistance provided to Juvenile Justice Title II grantee programs.

- Grant Review and Monitoring:
 - Monitoring of projects to determine compliance with Federal and State financial and program guidelines to determine progress toward stated goals, objectives, and daily activities.
 - Review, approval or denial of monetary and non-monetary budget adjustments.
- Compliance:
 - Submission of formal reports to the Director of Grants Management for approval. These reports include (but are not limited to) utilization, site visits, risk assessments, desk reviews, etc.
 - Documentation of all approved reports in grant management and federal reporting systems.
 - Conducting risk assessments of funded programs, updating risk assessments as needed, implementing monitoring plans, and providing technical assistance for JJ funded programs based on programmatic and financial needs/risks.
 - Conduct quarterly desk review of assigned projects.
- Grant Program Support:
 - Providing excellent and timely customer service to GCC subrecipients including the provision of both financial and programmatic technical assistance to grantees as needed.

YMCA of Metropolitan Chicago – Chicago, IL

Grants Manager, January 2023 to August 2024

Team member of two person expanded to four person grants management team. Onboarded and trained additional grants team members. Provided grants management in contribution to a \$80M annual operating budget, including developing and writing grant applications, proposals, and reports for submission to potential and existing corporate donors, foundations, and government entities. Facilitated collaboration with Chief Impact Officer, learning & evaluation resources, program teams, and other staff to drive fundraising efforts, present briefings on processes, and assist with other grant-related matters. Maintained grant prospecting pipeline and pre-and post-award calendar.

- Played a key role in maintaining appropriate funding levels by researching, identifying, and evaluating opportunities to select funders and grants aligned with organizational goals.
- Singlehandedly generated 65% of all grant funding (\$4.7M from a total of \$7.2M) in FY23 with funding from National Institutes of Health, Illinois Department of Human Services, Illinois State Board of Education, City of Chicago Department of Family and Support Services, and other federal, state, and local government programs.

National Public Housing Museum – Chicago, IL

Development Associate, 11/2021 to 10/2022

Steered development and fundraising for cultural institution focused on public housing exhibitions and educational programs. Managed federal/state/local government and foundation grants. Led capital and annual appeals campaigns, spearheaded donor outreach/communications, assisted with board fundraising, and maintained Little Green Light donor database.

- Instrumental in achieving fundraising goal for construction of National Public Housing Museum's permanent location by effectively leading Power of Place Capital Campaign to cultivate key donors.
- Obtained vital funding and ongoing pledges/gifts totaling \$4M from National Endowment for the Humanities, State of Illinois Budget Office, and City of Chicago Recovery Fund.

Better Government Association – Chicago, IL

Development Coordinator, 10/2019 to 11/2021

Held accountability for development and fundraising processes for local nonprofit committed to government transparency, including grants management, donor communications, membership coordination, event planning, and board fundraising.

- Optimized donor tracking and enabled precise targeting of fundraising campaigns/packages by strengthening use of Raiser's Edge and establishing data collection protocols to create tiered donor levels.
- Drove standardization and consistent messaging by creating detailed process manual covering all development actions, gift processing, documentation, donor communications, and grant application language.

StandUp for Kids Chicago – Chicago, IL

Executive Director, 4/2018 to 4/2019

Defined goals, set priorities, hired and managed volunteers and interns, oversaw day-to-day operations, and managed programming for homeless youth-adult drop-in center. Cultivated and managed relationships with internal customers, service providers, and vendors, including identifying and pursuing new partnership and grant opportunities. Researched and evaluated new fundraising opportunities; managed in-kind donations.

- As member of National Executive Director Advisory Council, provided guidance on practices, policies, and branding
- Grew volunteer base and enhanced data collection/communications with implementation of volunteer shift portal with volunteer-certified Salesforce for Nonprofits administrator.
- Raised awareness, increased brand recognition, and elevated audience reach by onboarding volunteer management intern and social media outreach intern.
- Increased participant success in breaking cycle of homelessness by launching innovative programming, including yoga and mindfulness initiatives led by youth advisory council.
- Expanded influence, scope of service, and community through partnerships with DePaul University's Steans Center, Chicago Coalition for the Homeless Legal Project, CARA, and Puerto Rican Cultural Center's VIDA/SIDA program.

Literacy Volunteers of Illinois – Chicago, IL

Program Director, 9/2017 to 4/2018

Managed recruitment and placement of AmeriCorps members at adult literacy centers. Advised on member code and program activities. Prepared grant reports. Represented organization to Serve Illinois Commission and at coalition/community meetings.

- Maintained full compliance with state and federal regulations, policies, and requirements.

Social Capital Partners – Chicago, IL

Strategist, 5/2016 to 9/2016

Enabled nonprofit organizations and charities to maintain sustainable fundraising revenue streams by devising marketing strategies. Created research briefs, master decks, and donor/client surveys.

- Clients included American Red Cross, Mini Cooper, Ronald McDonald House Charities, Subway, Walmart, and YMCA.

Prior experience as Volunteer Consultant with Pivot Nonprofit Consulting, Director of KidLAB @ 1512, Director of Program Development & Evaluation with Better Boys Foundation, Administrative Program Coordinator with West Philadelphia Alliance for Children, South Philadelphia Coordinator with Neighborhood Bike Works, and Teacher with School District of Philadelphia.

Education

Master of Nonprofit Administration, in progress

North Park University – Chicago, IL

Bachelor of Science in Urban Studies and Social Work

University of Valley Forge – Phoenixville, PA

Technical Proficiencies

Raiser's Edge, Little Green Light, Salesforce for Nonprofits, MailChimp, Microsoft Teams

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ None Selected

Please select your third Board preference: *

☒ None Selected

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

EDWARD

First Name

E

Middle
Initial

BELL

Last Name

3726 HORSESHOE FARM STREET

Street Address

Suite or Apt

RALEIGH

City

NC

State

27610

Postal Code

What district do you live in?

None Selected

Mobile: (252) 671-0032

Primary Phone

Mobile: (252) 671-0032

Alternate Phone

drbell1906@gmail.com

Email Address

NC State University

Employer

Professor

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have always had a fondness for service and being a servant to others, and I believe I can contribute to the community by serving on the Library Commission. The Library Commission is paramount to literacy and education, which is what I advocate for. The library is an essential part of the community. Service is the price paid for the life given.

Work Experience

I retired from the NC Department of Public Instruction as a federal program administrator. Previously, I worked as a social worker, middle/high school teacher, parent advocate, and more. Currently, I teach at Capella University and NC State University. I am also a published author.

Volunteer Experience

I provide volunteer services to youth groups. Additionally, I offer parental support to families as needed.

Education

AAS in criminal justice, BA in criminal justice, MA in counseling, doctorate in education

Comments

I look forward to serving the citizens.

[Dr_Ed_Bell_CV_2025.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

EDWARD E BELL

Gender *

☒ Male

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

Ms. Waters

Please upload a file

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LICENSES

- North Carolina Department of Public Instruction
- Social Studies (6-12)
- ELA (6-12)
- Commonwealth of Virginia Department of Education School Counselor (PREK-12) License

ADDITIONAL STUDY

- Hebrew University, Israel Education Study Abroad 2002
Met with Dr. Reuven Feuerstein, the world-renowned psychologist
- Rural Economic Development Institute, North Carolina Rural Economic Development Center Class IV Graduate, 1994
- Basic Remotivation Therapy Training Course 1995 Eastern AHEC, North Carolina

Additional Information about Dr. Bell: www.dredbell.org

LIBERTY UNIVERSITY – LYNCHBURG, VIRGINIA**2010***DOCTOR OF EDUCATION**EDUCATIONAL LEADERSHIP***DISSERTATION TITLE**

IMPACT OF SELF-ESTEEM AND IDENTIFICATION WITH ACADEMICS ON THE ACADEMIC ACHIEVEMENT OF AFRICAN AMERICAN STUDENTS

EAST CAROLINA UNIVERSITY – GREENVILLE, NORTH CAROLINA**1995 – 1997****LIBERTY UNIVERSITY – LYNCHBURG, VIRGINIA****1995***M. A.*

Counseling

NORTH CAROLINA CENTRAL UNIVERSITY – DURHAM, NORTH CAROLINA**1985***B. A.*

Criminal Justice

CRAVEN COMMUNITY COLLEGE – NEW BERN, NORTH CAROLINA**1984***A.A.S*

Criminal Justice Technology

SPECIAL RECOGNITIONS

- Nancy Susan Reynolds Award, a \$25,000 prize, Z Smith Reynolds Foundation. <https://youtu.be/qSSREVTWWyc>
- November 20, 1993: <http://www.zsr.org/articles/1993-nancy-susan-reynolds-award-winners>
- Tar Heel of Week, News and Observer January 2, 1994

PROFESSIONAL EXPERIENCE**ADJUNCT PROFESSOR****2023-2024***MORRIS BROWN COLLEGE***Responsibilities:** Teaches Psychology courses.**LECTURER****2020***NORTH CAROLINA STATE UNIVERSITY***Responsibilities:** Teaches in the School of Social Work. Courses attached.**PROFESSOR****2011***CAPELLA UNIVERSITY – MINNEAPOLIS, MINNESOTA*

Responsibilities: Faculty member for PhD and master's learners in the School of Social and Behavioral Sciences. Dissertation chair and committee member.

DR. EDWARD EARL BELL

PROGRAM ADMINISTRATOR

2005 – 2018

NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION – RALEIGH, NORTH CAROLINA

Responsibilities: Managed federally-funded program; ongoing analysis and synthesis of program information with state and federal regulations; fiscal, analytic, and logistic support to grantees; maintained federal/state management/compliance of grantees; supported Title 1 Schools

PARENT COORDINATOR

2001 – 2005

AREA DAY REPORTING PROGRAM FOR YOUTH, INC. – NEW BERN, NORTH CAROLINA

Responsibilities: Provided parenting workshops; clinical mental health coordination; attended school/parent meetings as an advocate; worked with adjudicated youth and families; provided counseling to parents and students; arranged and coordinated parent events; worked with youth and families with substance use/behavioral disorders and psychological concerns; community advocate

SCHOOL COUNSELOR

2000 – 2002

CRAVEN COUNTY SCHOOL SYSTEM – NEW BERN, NORTH CAROLINA

Responsibilities: Coordinated grade-level events for middle school students; provided classroom guidance lessons; provided counseling and therapeutic services to students, parents, and teachers; coordinated IEP meetings.

TEACHER

1996 – 2000

CRAVEN COUNTY SCHOOL SYSTEM – NEW BERN, NORTH CAROLINA

Responsibilities: Taught social studies to high school students; assessed student performance; prepared lesson plans; worked with at-risk students in an alternative middle school program; taught all subjects; ongoing collaboration with teachers and various publics.

EXECUTIVE DIRECTOR

1991 – 2005

YOUTH VISION, INC. – NEW BERN, NORTH CAROLINA

Responsibilities: Supervised staff; wrote grants for after-school program services; managed budgets; developed curriculum for the after-school program. Worked with students and families regarding mental, educational, and behavioral concerns of students and families, educational advocate.

INSTRUCTOR

1991 – 1999

CRAVEN COMMUNITY COLLEGE – NEW BERN, NORTH CAROLINA

Responsibilities: Taught grant writing; prepared syllabus; taught GED classes; taught Creative Activities (EDU 151) in the education department. Taught (assertive training) to inmate population at medium custody prison.

ADAPTIVE TRAINER

1994 – 1996

NEUSE MENTAL HEALTH CENTER – NEW BERN, NORTH CAROLINA

Responsibilities: Provided individualized therapeutic services; psychological counseling; prepared written documentation to support intervention and progress towards client treatment goals. Clinical mental health support personnel and linkage to care of services for clients.

DR. EDWARD EARL BELL

PROFESSIONAL PARENT

1993 – 1994

NEUSE MENTAL HEALTH CENTER – NEW BERN, NORTH CAROLINA

Responsibilities: Provided in-home care to at-risk youth, with severe and profound mental and psychological concerns; served as a surrogate parent; attended school meetings; followed and wrote treatment plans and attended treatment meetings. In-home mental health assessments. Plan of care coordination with team members for client's mental health and psychological services.

SOCIAL WORKER III/CASE MANAGER

1988 – 1994

NEUSE MENTAL HEALTH CENTER – NEW BERN, NORTH CAROLINA

Responsibilities: Coordinated/arranged mental health services for families and at-risk youth with psychological, educational emotional, and mental disturbances concerns; worked with those with substance use disorder; worked with adjudicated youth and families; led/served on treatment teams.

TEACHING PARENT

1986 – 1988

NEUSE MENTAL HEALTH CENTER – NEW BERN, NORTH CAROLINA

Responsibilities: Provided therapeutic care to mentally ill and at-risk youth, and with substance use and behavioral, psychological disorders in a group home treatment facility; worked with adjudicated youth; provided parental, surrogate, and live-in care; wrote treatment plans and prepared case notes.

PEER-REVIEWED ARTICLES

- Bell, E. E (2017). A narrative inquiry: A black male looking to teach. *The Qualitative Report*, 22(4), 1137-1150. Retrieved from <http://nsuworks.nova.edu/tqr/vol22/iss4/12>
- Bell, E. E. (2015). Understanding African American males' school experiences: A qualitative inquiry. *The Qualitative Report*, 20(8), 1260-1269. Retrieved from <http://www.nova.edu/ssss/QR/QR20/8/bell6.pdf>
- Bell, E. E. (2014). Graduating black males: A generic qualitative study. *The Qualitative Report*, 19 (13), 1-10. Retrieved from <http://www.nova.edu/ssss/QR/QR19/bell13.pdf>

PUBLICATIONS

- Bell, E. E. (2025) I Love You. Raleigh, NC
- Bell, E. E. (2023) Letters and Lessons for My Teachers. Raleigh, NC
- Bell, E. E. (2023/2024) I Can Be, Too! Raleigh, NC
- Bell, E. E. (2018) The Gospel of Parenting. Raleigh, NC
- Bell, E. E. (2014) After the Benediction. Raleigh, NC
- Bell, E. E. (2013) Dear Young Man. Raleigh, NC
- Bell, E. E. (2012) Is saving black males an option? Raleigh, NC.

SELECTED INVITED PRESENTATIONS

- E. E. Bell (April 2024) Black Male Summit, Jamestown, NC
- E.E. Bell (November 19, 2021) Culturally Diverse Learners, MINA Charter School, Sanford, NC
- E. E. Bell (October 20, 2021) Parental Engagement and Responsive After School Activities, CIS of Cape Fear, Wilmington, NC
- Bell, E. E. (April 30, 2021) Presenter, Words Matter: Watch What You Say. Creating and Inviting Classroom, Wilson Preparatory Academy, Wilson, NC
- Bell, E. E. (February 12, 2020) Guest Speaker, Time Management, Shaw University, Raleigh, NC
- Bell, E. E. (April 27, 2019). Plenary Speaker, A Celebration of Me, Girls' Empowerment Conference III, Virginia State University, Petersburg, Virginia
- Bell, E.E. (April 25, 2019) Positive School for Black Males: Implications for Student Achievement, North Carolina Center for After School Programs, Greensboro, NC

DR. EDWARD EARL BELL

- Bell, E. E. (May 15-16, 2019). (Plenary/Workshop) 2019 Building Bridges Conference, Connecting You with Others, Dover Downs Hotel & Casino, Dover, Delaware
- Bell, E. E. (March 6, 2013) Preparing Teachers to Teach Black Males, North Carolina Central University, School of Education, Durham, NC (Teachers Fellow Program)
- Bell, E. E. (October 17, 2012). Preparing Teachers to Teach Black Males Shaw University, School of Education, Raleigh, NC
- Bell, E. E. (October 3, 2008). After School Programs in Rural Areas, North Carolina Black School Board Association, Elizabeth City State University, Elizabeth City, NC
- Bell, E. E. (April 16-17, 2007). Literacy in After Schools Programs, Linkages to Learning, UNC-Greensboro, Myrtle Beach, SC
- **SELECTED SPEAKING ENGAGEMENTS**
- Bell, E.E. (September 29, 2022) Speaker, A Community Conversation: Education/Crime Prevention, Kensaville, NC
- Bell, E. E. (September 28, 2019) Keynote Speaker, Delaware Fatherhood and Family Coalition Award Ceremony, Dover, Delaware
- Bell, E. E. (January 20, 2019) Guest Speaker, Adoram Baptist Church, Dr. Martin Luther King, Jr. Commemoration Sunday, Wallace, NC
- Bell, E. E. (April 27, 2018) Synergy Conference, Session Presenter and Closing Remarks, Greenville, NC
- Bell, E. E. (February 1, 2018) Guest Speaker, Born with Purpose Ministries, "The Gospel of Parenting," Sanford, NC.
- Bell, E. E. (January 14, 2018) Guest Speaker, Adoram Baptist Church, Dr. Martin Luther King, Jr. Commemoration Sunday, Wallace, NC
- Bell, E. E. (December 2, 2017) Keynote Speaker, Diamond Excellence Award Program, Jones County Convention Center, Trenton, NC
- Bell, E.E. (August 13, 2017) Guest Messenger, St Mary Free Will Baptist Church, "After the Benediction," La Grange, NC
- Bell, E. E. (June 24, 2017) Guest Speaker, 100 Black Men of Triangle East, Mentee Incentive Award Luncheon. Briar creek Country Club, Raleigh, NC
- Bell, E. E. (March 17, 2017) Presenter, North Carolina Central Region Career Development and Special Populations Coordinators in Career and Technical Education Meeting, Alamance Community College, Graham, NC, The Live Experience of Black Males: Implications for Student Growth
- Bell, E. E. (February 12, 2011). Speaker, Poetry Reading, Metropolitan Church, Aulander, NC
- Bell, E. E. (December 27, 2010). Moderator, Educating Black Males in Particular Forum, JT Barber Elementary School, New Bern, NC
- Bell, E. E. (January 11, 2010). Speaker, Planning and Facilitating Effective Parent-Teacher Conferences, Craven County School System, New Bern, NC
- Bell, E. E. (May 13, 2010). Keynote Speaker, Motivating Students, 100 Black Men of Eastern North Carolina, Greenville, NC

DR. EDWARD EARL BELL

SELECTED INVITED WORKSHOPS

- Bell, E. E. (August 4, 2023) Barbour County High School, Clayton, AL
- Bell, E. E. (January 2023-May 2023) Gad Hill Center, Chiacago, IL
- Bell, E. E. (January 11, 2010). Planning and Facilitating Effective Parent-Teacher Conferences: Understanding the Cultural Dynamics That Play into the Success of Parent-Teacher Conferences, County School, District, New Bern, NC
- Bell, E. E. (March 25, 2010). Educating Minority Children: A Look at African American Males, Craven County School District, Vanceboro, NC
- Bell, E. E. (August 5, 2009). Youth Leadership Development, Compassion Baptist Church, Raleigh, NC
- Bell, E. E. (September 12-13, 2008). Literacy in After School Programs, South Carolina Department of Education Columbia SC
- Bell, E. E. (September 27, 2006). Parental Involvement in After School Programs, Highland Elementary School, Sanford, NC
- Bell, E. E. (April 18-20, 2006). Parental Involvement in After School Programs, Linkage to Learning Institute, Atlanta, GA

SELECTED WEBINAR/ZOOM

- November 16, 2023, Parents and Student in Education
- November 13, 2021, Black Male Summit <https://youtu.be/eMn5XIJaE6M>
- February 2022, Let's Talk Wellness Series
- December 9, 2020, Staff Reimagining After School: In the Age of COVID-19
- August 25, 2020, Parents Talk About Race and Racism
- July 1, 2020, Racism in School
- June 30, 2020, Black Males in Peril, Racism in America's Schools
- June 19, 2020, The Black Experience: Juneteenth
- June 1, 2020, Addressing The 2020 Pandemic, The Cornerstone Community Development Corporation
- April 3, 2020, Leadership Development, Centers for School and Solutions/Pennsylvania Department of Education
- January 31, 2018, Parental Involvement: Never Give Up. Centers for School and Solutions/Pennsylvania Department of Education
- September 13, 2015, the Black Male Experience. Artic Counseling and Consulting, Anchorage, Alaska

SELECTED VIDEO PRESENTATIONS

- What does it mean to be a black man?"
- https://youtu.be/IcebHfl7r_U
- Let's Talk Wellness
- <https://youtu.be/9QeWM6RoiFM>

DR. EDWARD EARL BELL

SELECTED PARENT ENGAGEMENT WORKSHOPS

- Life Scyle, November 1, 2023
- Thomas Mentor Leadership Academy, May 11, 2021,
- Above and Beyond Students, May 17, 2021
- Accerlating Men, March 27, 2021
- CIS of Pender County, March 10, 2021
- Allinum 21stCCLC. February 3, 2021
- NC PTA, January 30, 2021
- Project SUCCESS, Lilesville, NC, December 12, 2020
- Maggie Outreach Center, Raeford, NC, February 2, 2019
- Delta Sigma Theta Sorority, New Bern, NC, January 20, 2019
- St. Provision CDC, Sanford, NC January 4, 2019
- Maggie Outreach Center, Raeford, NC December 12, 2019
- Accelerating Men, Inc, Raleigh, NC, November 17, 2019
- TRAC Enrichment Services, Winterville, NC, November 10, 2019

SELECTED RADIO/ NEWS/TELEVISION APPEARANCES

- January 25, 2019: Parenting Show Norfolk State University
- WUNC 91.5, North Carolina Public Radio, March 7, 2015, Shoebox Lunches Sustained Civil Rights Demonstrators in Selma <http://wunc.org/post/shoebox-lunches-sustained-civil-rights-demonstrators-selma> UNC-TV
- July 13, 2014 <http://video.uncv.org/video/2365289492/> Why Close the Gap Strategies Succeed or Fail?

SELECTED AWARDS/RECOGNITIONS

- Marker bearing my name, New Bern Housing Authority March 13, 2018
- Certificate of Recognition, Accelerating Men, Inc, January 20, 2018
- Presidential Award, Craven County NAACP, September 10, 2016 Mover and Shakers
- Recipient of Alpha Kappa Alpha Community Award Recipient of Save the Seed Award Recipient of Omega Psi Phi Youth Development Award Drum Major for Hope Award Street Honor- Bell Drive, New Bern, NC
- National Association for the Advancement of Colored People, President Award, Craven County, 2016

SELECTED PAST/PRESENT MEMBERSHIPS

- Association for the Study of African-American Life and History
- Past, National Alliance for Black School Educators
- North Carolina School Counselor Association
- Watts Chapel Missionary Baptist Church
- Kwanzaa Heritage Group
- Alpha Phi Alpha Fraternity, Inc.

DR. EDWARD EARL BELL

SELECTED SUCCESSFUL GRANT EXPERIENCES

- Z. Smith Reynolds Foundation, \$85,000
- North Carolina Department of Juvenile Justice and Delinquency Prevention, \$450,000
- North Carolina Youth Involvement Office, \$1,000
- East Carolina University, \$2,000
- Food Bank of North Carolina, \$20,000
- Multiple grants for the United States of Department of Education
- Program Administrator for the 21st Century Community Learning Center grant review process for the North Carolina Department of Public Instruction; monitored multi-million dollars in funding
- Wrote/reviewed over multi-million dollars in grants for non-profits
- Program grant evaluator

SELECTED COMMUNITY SERVICE PROJECTS

- 2023, NC Department of Public Instruction, Miliken award reviewer
- 2017: Scholarly grant reviewer for "Making a Way out of No Way: Walking in the Shoes of African-American Entrepreneurs in North Carolina 1800 - 1900." Exhibition to be displayed at Tryon Palace, New Bern, NC
- June 17, 2016, Co-Master of Ceremony, Alpha Kappa Alpha. Debutante Cotillion, Marston, Camp Lejeune, NC
- July 29, 31, 2014, Presenter, St. Augustine's University, George Williams Leadership Camp
- July 23, 2014, Presenter, Youth Matters after-school program, St. Matthews, Raleigh, NC
- February 22—March 22, 2014, Presenter, Leader, Black Male Leadership Confab, New Bern, NC
- July 9, 10 and 12, 2014, Volunteer, Youth Matters after-school program, Martin Street Baptist Church, Raleigh, NC
- May 18, 2013, Mock Pageant 2 Judge, Miss NC USA, preparing contestant for Miss USA Pageant
- September 15, 2012, Coordinator, College/Career Fair, New Bern, NC

SELECTED COMMUNITY SERVICE PROGRAMS ORGANIZED

- Positive Image Awards Banquet 1991
 - Positive Image Awards Banquet 1992
 - Self-esteem Banquet 1993
 - Positive Image Awards Banquet 1994
 - Positive Image Awards Banquet 1995
 - Watching Out for the Children Banquet 1999
 - Parenting Forum-Breaking the Silence 2001
 - Craven/Jones SOS Leadership Project 2002
 - Parenting Forum-Breaking the Silence 2002
 - Craven/Jones SOS Leadership Project 2003
 - Video recognizing then 88 old Aunt; facilitated master's degree from the University of Pennsylvania; planned and organized graduated ceremony.
- <https://youtu.be/aRgc3-sbGgE>

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ Library Commission

Please select your third Board preference: *

☒ Library Commission

Please select your fourth Board preference: *

☒ Library Commission

Please select your fifth Board preference: *

☒ Library Commission

Please select your sixth Board preference: *

☒ Library Commission

Kendra		Sands
First Name	Middle Initial	Last Name

104 Culcross Ct.	
Street Address	Suite or Apt
Cary	NC
City	State
	27513
	Postal Code

What district do you live in?

None Selected

Home: (518) 312-0832	Home: (518) 312-0832
Primary Phone	Alternate Phone

kendra.sands@gmail.com
Email Address

Penguin Random House	Director, Business Development
Employer	Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Cary

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am specifically interested in supporting our libraries. Both my husband and I work full-time for Penguin Random House, the largest book publisher in the world. We were in Brooklyn until recently and we are looking for more ways to get involved.

Work Experience

12 years working in merchandising/business for brands such as Target, Abercrombie, Under Armour, and Victoria's Secret 6 years in my current role at Penguin Random House book publishing

Volunteer Experience

Volunteer for the Freedom to Read rally at the Brooklyn Public Library Volunteer for Badass Animal Rescue (Brooklyn, NY) Volunteer for TriBeagle Rescue (Triangle area, NC)

Education

BA, Advertising, Southern Methodist University

Comments

[Kendra Sands Resume 2025.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

through a friend who has lived in the area for 15+ years

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

KENDRA SANDS

kendra.sands@gmail.com // 518-312-0832 // 104 Culcross Ct., Cary, NC 27513

SUMMARY // I have over 17 years of experience spanning strategic business development, merchandising, buying, and product development at iconic companies such as Penguin Random House, Target, Abercrombie & Fitch, and Under Armour. I am a results-driven, high performer with a passion for understanding the consumer, building product that solves consumer problems, optimizing sales, and growing engaged, high-functioning teams.

EXPERIENCE //

Penguin Random House // August 2019-Present

Director - Business Development

- Head of business development responsible for driving new strategic initiatives, \$5M-\$7M of new business partnerships each year, creating new business models, and extensive market research
- Create and grow new partnerships through networking, pitch meetings, data analysis, organizing in-store events, and support retailer trends and strategic initiatives
- Partnered with operational teams to launch a new internal business model (Vendor Managed Inventory) alongside the opening of our largest new account in 5+ years; driving incremental annual revenue of \$2.5M+
- Lead partner in the development, testing, and training of an industry-first internal software platform that allows for the ability to create data-driven, optimized, and consumer-centric assortments down to the local/store level for retailers
- Spearhead Localization book initiative, a data and consumer-centric assortment approach that brings localized, personalized, and optimized book assortments to retailers. These assortments drive experiential retail experiences, basket size, consumer engagement, consumer dwell time, and higher sales productivity
- Launched the largest Localization book pilot ever during the height of the pandemic resulting in up to \$2M in incremental annual sales

American Signature Inc. // April 2018-January 2019

Senior Merchant – Bedroom Furniture

- Ran \$230M annual master and kids' bedroom furniture business
- Responsible for managing entire cross-functional team, line plans, product development, sourcing, and driving product and marketing strategies
- Identified \$13M kids bedroom relaunch opportunity through customer intimacy and market research project (focus group, questionnaire, "shop-alongs", trend research)

Victoria's Secret // December 2017-March 2018

Senior Merchant – Victoria Sport, Sports Bras

- Ran \$120M annual performance sports bra business
- Successfully managed a large cross-functional team and three direct reports
- Pinpointed a low and medium impact sports bra product opportunity worth up to \$7M annually and 150bps increase in margin

Under Armour // January 2015-June 2017

Senior Product Line Manager – Socks // August 2016-June 2017

- Managed \$140M sock business comprised of unisex, men's, women's, youth, run, train, basketball, outdoor, and golf socks
- Owned product development, line plans, seasonal strategies, and all customer research efforts (focus groups, surveys, shop-alongs, campus travel, trend travel) to drive growth and innovation
- Led analysis that uncovered up to \$10M growth potential for 2019 via right-sizing content and addressing white space opportunities

Senior Product Line Manager – Sports Bras & Underwear // June 2015-August 2016

- Ran \$100M sports bra and underwear business which included creating strategies, line plans, and leading all product development efforts
- Drove +40% comp for first full season I was able to affect
- Won 2017 FEMMY Brand Innovation Award for 2016 sports bra line
- Led launching franchise bra collections and future road map strategy. This resulted in growing our bestselling "Eclipse" bra into a full collection and becoming our #1 seller

Senior Product Line Manager – Accessories // January 2015-June 2015

- Ran \$30M women's and youth accessories business comprised of all bags (everyday, gym, travel), caps, headbands, cold weather
- Led efforts to right-size a -30% headband business through inventory optimization, clearance efforts, and sales/product shifts into new white space opportunities
- Built Under Armour's first comprehensive women's and girl's good/better/best bag line and developed the business into its own category

Target // September 2011-December 2014

Buyer - Accessories // September 2013-December 2014

- Ran \$200M annual business comprised of handbags, travel bags, Small Leather Goods (SLGs), special project trend statements, and holiday gifting
 - Fiscal 2013 results: +24% sales comp, \$3.5M beat to plan, 50bp GW% beat to plan // Spring 2014 STD results: +8% sales comp, on plan, beating GM% plan by 65bp
- Uncovered \$7M sales opportunity in Fall 2014 via optimization sales analysis on core programs
- Marketing point person driving consistent financial gains and process improvements such as the sales opportunity to optimize holiday peak weeks resulting in +\$4M to plan beat during Mother's Day ad
- Successfully managed a team of 6 people resulting in business analysts promoted to associate buyers running their own multi-million-dollar businesses, increased team engagement, and team retention rate

Buyer – Intimates // March 2012-September 2013

- Ran \$145M annual business comprised of Gillian and Xhilaration intimates' brands
- Spearheaded internal deep dive efforts resulting in +24% comp at time of new product launch and helped Target re-connect with its guests' needs
- Merchant lead for financial forecasting and seasonal financial planning
- Successfully managed three business analysts by fostering development and partnering together resulting in optimized sales and inventory levels and an engaged, high functioning team
- Product development merchant lead responsible for running all seasonal milestone meetings and interfacing with our Canadian counterparts on line plans and strategy

Buyer – Sleepwear // September 2011-March 2012

- Ran \$50M annual business comprised of Gillian and Nick & Nora sleepwear brands resulting in sales comp increase of +3% and a \$500k beat to plan
- Found holiday sales opportunity to increase promotional activity on seasonally sensitive items by causing a sales increase of +\$1.5M during Q4 holiday timeframe

Abercrombie & Fitch // February 2008-August 2011

Merchant – Intimates

- Ran 40% of intimates' business resulting in \$3.1M in annual sales
- Successfully coordinated efforts behind the first Gilly Hicks private shopping event resulting in attendance of 600+ people and a Fall 2011 store shopping part roll-out to chain
- Started new bra launch process by partnering with marketing and visual teams resulting in +6% comp sales growth

INDUSTRY AWARDS // 2016 FEMMY Award: Most Innovative Brand "Under Armour"

EDUCATION // Graduate of Southern Methodist University, Dallas, TX, May 2007

BA in Advertising, Temerlin Advertising Institute

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ Library Commission

Please select your third Board preference: *

☒ Library Commission

Please select your fourth Board preference: *

☒ Library Commission

Please select your fifth Board preference: *

☒ Library Commission

Please select your sixth Board preference: *

☒ Library Commission

Meagan

First Name

M

Middle Initial

Gill

Last Name

2518 Kenmore Drive

Street Address

Suite or Apt

Raleigh

City

NC

State

27608

Postal Code

What district do you live in?

None Selected

Home: 9192808844

Primary Phone

Home: 9192808844

Alternate Phone

meagan.mchattie@gmail.com

Email Address

Cisco Systems, Inc

Employer

Supply Chain Planning Manager

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have been a lifelong lover of books and reading. I remember fondly growing up in Lexington, Kentucky and participating in the summer reading program at the local public library. Now that I am a mother of two young kids, I love fostering their love of reading as well. I believe access to books is a fundamental right, and I love that the Wake County Public Library System enables that right. It would be an honor and a privilege to serve on the Library Board to support the mission of instilling a love of reading and fostering the pursuit of knowledge for all residents of Wake County.

Work Experience

I have spent my entire career working in the technology industry in finance, operations, program management, and supply chain. I was at IBM in Research Triangle Park for 7 years and have been at Cisco Systems - also in RTP - for close to 14 years.

Volunteer Experience

Girls on the Run - coach and program co-chair at Joyner Elementary School Brownies Troop 234 - co-leader PTA at Joyner Elementary School, including serving on the committee supporting the annual 5K Be SMART Triangle Ultimate - Ultimate frisbee summer camp coach

Education

I graduated from Apex High School in 2001 and from UNC - Chapel Hill in 2005 with a BSBA in Business Administration and a minor in Information & Library Science.

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Meagan M Gill

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ None Selected

Please select your third Board preference: *

☒ None Selected

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Alicia

First Name

C

Middle Initial

Whitney

Last Name

8305 Mourning Dove Road

Street Address

Suite or Apt

Raleigh

City

NC

State

27615

Postal Code

What district do you live in?

None Selected

Home: (919) 448-4120

Primary Phone

Business: (919) 412-1347

Alternate Phone

aliciaconway@gmail.com

Email Address

Bank of America

Employer

Global Compliance and Operational Risk Manager

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Libraries are vital community spaces that offer important resources and connections. Visitors walk in with curiosity and leave with bags full of knowledge ranging from graphic novels to thoughtfully selected staff pick from a well-curated display. From pandemic craft kits to community "Stitch & Sips" and nutrition workshops, the diverse programming offered across the Wake County Library system highlights the essential role these institutions play for all residents. Now more than ever, defending and advocating for WCPL's mission is critical. My six years of previous governance experience as chair and then secretary of a fledgling, community-initiated public charter school board, paired with my skills in web development, communications, compliance and analytics would benefit the Library Commission. I understand NC open meetings law, records management, and the need for board members to foster open communications as liaisons between the library system and their stakeholders. I would be honored to have the chance to volunteer with the Library Commission.

Work Experience

Please see attached resume and/or LinkedIn for the most up-to-date work history:
<https://www.linkedin.com/in/howdyalicia/>

Volunteer Experience

I have a passion for equity in education, and I strongly believe that public libraries are ground zero for ensuring that everyone has access to the information they need to be successful lifelong learners, which includes bridging the technology gap. My experience serving on a school board that brought a predominantly private-school educational model to a public student body that reflects Wake County's diversity has equipped me with valuable tools to advance the Library Commission's mission of ensuring equitable access to information for all patrons. My additional volunteer experience includes: annual application reader for NC Women in Technology (NCWIT) Award for Aspirations in Computing, a six month role as a Technology Consultant and Capacity Builder for a social enterprise in Cambodia. The throughline of all of these volunteer experiences has been a desire to support a more equitable world through education and access to technology.

Education

University of Massachusetts Amherst - BA, Journalism & Communications Activities and societies: Commonwealth Scholar, 3.6 GPA, Magna cum laude, Division I Varsity Crew and National Scholar-Athlete. UNC Kenan-Flagler Business School - MBA Activities and societies: Business Communication Center Consultant; Events VP, Net Impact Club; Recipient, Warsky Fellowship Also available on attached resume and here:
<https://www.linkedin.com/in/howdyalicia/>

Comments

Thanks in advance for your time and consideration!

Alicia C Whitney

[Alicia_C_Whitney_Resume_Apr_2025.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Other

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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ALICIA WHITNEY

(919) 448-4120 | aliciaconway@gmail.com | [linkedin.com/in/howdyalicia](https://www.linkedin.com/in/howdyalicia)

Professional Summary

Seasoned risk leader with 20+ years of experience in risk management, quality assurance and cross-cultural communication in the financial, technology and non-profit industries. Extensive experience in evaluating the adequacy and effectiveness of controls relating to policies, standards and processes within new and established risk frameworks. Continually create value by establishing strong partnerships and collaborating among diverse stakeholder groups through consensus and team building.

Skills

- Determining & mitigating program risk
- Interpersonal, influencing & negotiation skills
- Incident, problem & change management
- Excellent verbal & written communication
- Ensuring enterprise point of view
- Converting complex ideas to simple language

Work History

Bank of America – Charlotte, NC

VP, Third Party Oversight

08/2022 to Present

- Lead GCOR TPO risk officer on Third Party to Single Process Inventory project, consistently challenging project approach to ensure completion within the Bank's risk and change management frameworks.
- Creation of company-wide guidance and training on GCOR review and challenge process for TP to SPI mapping project, including delivery to 850+ risk officers and partners to ensure enterprise-wide consistency.
- Assesses risks and effectiveness of FLU processes and controls through review and challenge of portfolio of processes, completion of regular monitoring activities and analysis of appropriate testing.
- Fighting complacency and promoting efficiency through bi-monthly team risk sync; enhancing information sharing among colleagues while promoting process/team workflow improvements.

Cisco Systems, Inc. – Raleigh, NC

05/2021 to 07/2022

Leader, Third Party Risk

- Managed the development and implementation of a third party risk management strategy for 18,000 suppliers in the \$17B Global Procurement Services (GPS) portfolio, including the creation of a system for segmenting risk by tier and applying appropriate processes and controls for each.
- Owned the timely remediation of 44% of GPS's high risk and high impact control gaps; focus on closure through cross-functional design and implementation of appropriate governance routines.
- Created and directed multiple responsive training initiatives based on trend analysis and provided advisory support to the lines of business and partners.

Bank of America – Charlotte, NC

VP, Third Party Management

01/2017 to 05/2021

- Provided guidance and support for executives and vendor managers within a portfolio in excess of \$2B in annual spend while serving as the enterprise-wide point of contact for all Laws, Rules and Regulations related quality assurance.
- Led a Third-Party Management rationalization effort for 50 employees, including establishment of clear task classifications and creation of an executive proposal for function transference, resulting in a more streamlined organization.
- Effectively managed the QA team calibration effort, including leading a weekly routine with a team of 10 assessors to ensure internal KPIs are consistently met regarding standards adherence, efficiency, and results accuracy.
- Served as the lead SME for four (4) large, high visibility audit responses while tailoring support based on internal customer roles ranging from vendor manager to portfolio executive.

VP, Shared Services Management

01/2012 to 01/2017

- Successfully developed and implemented a Low Risk Shared Services program to streamline the management of low risk third parties, including program framework creation, training curriculum development, and hiring the initial 7-person team.
- Led the enterprise-wide VM Improvement Council of representatives from across 12 lines of business; created a framework to quantify risks and ensure critical end-user feedback was included in the design of a new vendor management system.
- Owned the compliance, risk management and assurance of a portfolio of 20+ third parties of varying criticality to ensure timely completion of requirements related to controls and performance.

AVP, Technology MBA Leadership Rotational Program

01/2011 to 01/2012

- Extracted data from multiple platforms and divisions to create a monthly executive-level risk and metrics report.
- Created weekly communications and led status meetings to ensure streamlined and efficient communication across Technology Infrastructure sub-lines of business and Technology & Operations partner teams.

B Lab – San Francisco, CA

MBA Summer Assurance Associate

06/2010 to 08/2010

- Efficiently reviewed financial, social, and environmental practices of B Corporations, for a group leading the effort to create transparent and quantifiable sustainability metrics.
- Researched existing B Lab website usage patterns through extensive user testing and drafted a User Interface Recommendations Report, including the identification of important and actionable UI changes.

Digital Divide Data – Phnom Penh, Cambodia

Technology Consultant & Capacity Builder

01/2009 to 07/2009

- Successfully led the implementation of a new intranet to streamline communication for a global social enterprise and tied into the design of a capacity building framework, refining over time and guiding staff members in the implementation.
- Supervised and trained local staff of successors within two months to implement a new, highly technical system for use by over 500 employees, volunteers, and executives.

The Boston Globe/Boston.com – Boston, MA

- Front-End Web Developer 08/2005 to 12/2008
- Sales and Marketing Producer 08/2003 to 08/2005
- Operations Support Representative 09/2002 to 08/2003

Community Involvement & Volunteer Experience

Raleigh Oak Charter School - Raleigh, NC

Board Chair/Member

07/2018 to 02/2024

- Created foundational policy and procedure frameworks as a founding board member for North Carolina's first Waldorf-inspired public charter school.
- Utilized strong diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals to drive action in the school's initial years.
- Consistently apply qualities of integrity, credibility, and a passion for equity to strategic governance efforts through several staffing and board changes and pandemic-related decisions.

NCWIT Award for Aspirations in Computing - Application Reviewer

2016 to Present

- Review and score on average 20-30 applications from 9th-12th grade women, genderqueer, or non-binary students for their computing-related achievements and interests annually based on five qualities in four free-response questions.

Education

University of North Carolina – Kenan-Flagler Business School – Master of Business Administration, Chapel Hill, NC

- Kenan Institute Leadership Fellow; Warsky Fellowship Recipient; Business Communication Center Consultant; Net Impact

University of Massachusetts – Bachelor of Arts in Journalism, Amherst, MA

- Magna cum laude; Commonwealth Scholar; Division I Varsity Rowing, Collegiate Rowing Coaches Association (CRCA) National Scholar-Athlete

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ Capital Area Workforce Development Board

Please select your third Board preference: *

☒ Open Space and Parks Advisory Committee

Please select your fourth Board preference: *

☒ Cary Planning and Zoning Board

Please select your fifth Board preference: *

☒ Cary Zoning Board of Adjustment

Please select your sixth Board preference: *

☒ Commission for Women

Gabby

First Name

McCutchen

Last Name

Middle
Initial

117 Keystone Drive

Street Address

Suite or Apt

Cary

City

NC

State

27513

Postal Code

What district do you live in?

None Selected

Mobile: (919) 414-6298

Primary Phone

Home: (919) 414-6298

Alternate Phone

mccutcheng@gmail.com

Email Address

Wake Technical Community
College

Employer

Provost, Arts & Sciences and
Scott Northern Wake
Campus

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Cary

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have lived in Wake County for 20 years and want to positively contribute to its success. I'm also the parent of a 14 year old Wake County native and Wake County Public School student, and I'm motivated to support her home. I have experience in strategic planning, mission-based policy development, strong communication skills, and evaluation that I can offer to my community.

Work Experience

Provost, Arts & Sciences and Scott Northern Wake Campus, Wake Technical Community College (2023-present) variety of academic roles with progressive leadership, Durham Technical Community College (2005-2023)

Volunteer Experience

Member, Council of Advisors, UNC World View (2024-present) Member, Collaborative Board, Durham Built2Last Innovations Lab (2022-2024) Parent Representative, School Improvement Plan Team, Farmington Woods Elementary School (2016-2022)

Education

Ed.D., Adult and Community College Education North Carolina State University, Raleigh, NC
Master of Arts, Teaching English to Speakers of Other Languages Portland State University, Portland, OR
Bachelor of Arts, English Samford University, Birmingham, AL

Comments

[McCutchen-CV-May2025.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Gabby McCutchen

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Dr. Gabby McCutchen
117 Keystone Drive □ Cary, NC 27513 □ (919) 414-6298 □
mccutcheng@gmail.com

Summary of Qualifications

- Effective communicator, project manager, leader, and administrator
- Experienced in developing curriculum for diverse groups of students, training faculty, and assessing student learning outcomes
- Deep knowledge and interest in developmental education reform, academic advising, high quality professional learning, instructional technologies, student wellness & basic needs, and change theories
- Committed to the mission of community colleges, learner-centered instruction, data-informed decision making, equitable student outcomes, and advocacy for adjunct and full-time faculty
- Strong positive work behaviors, including time management, technology skills, written and oral communication, consensus building, attention to detail, and ability to work under pressure

Education

Ed.D., Adult and Community College Education

North Carolina State University, Raleigh, NC
May 2023

Master of Arts, Teaching English to Speakers of Other Languages

Portland State University, Portland, OR
December 2003

Bachelor of Arts, English

Samford University, Birmingham, AL
December 1998

Professional Experience

Provost, Arts & Sciences and Scott Northern Wake Campus

Wake Technical Community College, Raleigh, NC
March 2023-present

Lead the Liberal Arts and Mathematics & Sciences divisions in a seamless collaboration that ensures the College provides equitable access to higher education supporting upward economic mobility for the diverse students of Wake County. Lead and support the effective operation of integrated campus services, including curriculum and workforce continuing education, early college, student services, business operations, information technology services, campus police department, facilities, and campus events.

Assistant Vice President, Academics and Guided Career Pathways

Durham Technical Community College, Durham, NC
March 2022-February 2023

Provided leadership and support for deans and other academic leaders in achieving the goals of the academic division of the college. Represented the academic division of the College on internal councils and committees and community activities. Provided leadership for the College's implementation of the BULLS Academies, a collaboration with

Made in Durham and the NC Biotechnology Center. Collaborated with Teaching-Learning Center to identify faculty development priorities. Supervised the library, tutorial services, Curriculum Support and Development, and College and Career Readiness programs.

Dean, Student Engagement, Transitions, and Academic Success

Durham Technical Community College, Durham, NC

August 2015-February 2022

Managed and supervised department initiatives, including budget, payroll, goal setting, and performance measures. Supported Chairs and Directors as they assigned, supervised, and evaluated full-time and part-time employees. Coordinated collaborations between Developmental Education, First-Year Experience, and Center for Academic Excellence (tutorial services), Library, and Student Engagement (including SGA, student life, Center for College and Community Service, and food pantry). Supervised departmental planning goals setting and achievement, academic program reviews, and service area reviews. Managed a \$1 million budget that included a mix of institutional funds, student activity fees, and various grants.

Instructor, College Success

Durham Technical Community College, Durham, NC

Fall 2006-Fall 2022

Teach goal discernment, learning strategies, and college culture to first-year college students in all degree programs. Teach a diverse student population, including academically underprepared, first generation, and international students. Facilitate students' development of meaningful academic and professional goals. Maintain expertise on statewide articulation agreements and workforce development opportunities.

Director, Teaching-Learning Center

Durham Technical Community College, Durham, NC

Fall 2008-Fall 2018

Planned, coordinated, presented, and evaluated professional development activities for faculty. Facilitated faculty development activities for college faculty, including New Faculty Orientation and Adjunct Teaching Institute. Published *Learning Matters*, a biennial scholarly journal featuring articles written by Durham Tech faculty about their practice. Facilitated the Teaching-Learning Conference, a biennial half-day event featuring a keynote speaker and concurrent sessions. Coordinated Faculty/Staff Interest Groups (FIGs), Scholarship of Teaching and Learning (SoTL), and Faculty Partners Offering Wisdom (FPOW) mentoring.

Assistant Dean, Student Engagement and Transitions

Durham Technical Community College, Durham, NC

January 2014-July 2015

Assisted in the management and supervision of department initiatives. Provided leadership and coordinated collaborations between Developmental Education, First-Year Experience, and College and Career Readiness programs and Student Development and Support department.

Chair, First-Year Experience

Durham Technical Community College, Durham, NC

Fall 2007-Spring 2014

Developed instructional activities, assignments, and assessments that support students' acclimations to college. Selected, trained, supervised, and supported full-time and part-time instructors. Scaled ACA instruction from three sections per semester in 2007 to 45 sections per semester in 2014.

Instructor, Developmental English

Durham Technical Community College, Durham, NC

Fall 2004-Spring 2008, Spring 2020

Taught academic writing skills to students who are underprepared for college coursework.

Instructor, English for Speakers of Other Languages

1999-2005

Fuqua School of Business, Duke University, Durham, NC

Provided group and individualized instruction on English language skills for international MBA students.

Portland Community College, Portland, OR

Taught job readiness and workforce development classes that incorporated job search skills, workplace communication and culture, and specialized vocabulary.

Calbert Institute, Santiago, Chile

Planned and taught lessons to adult students who worked for large international corporations.

Presentation Highlights

“Developmental Education Alignment Project (DEAP) at Wake Tech”

Wake Tech Community College, Fall 2025 (four presentations)

Co-presentation with Santrell Caison, Dean, Admissions and Outreach, and Cherise Millsaps, Department Head, Academic Foundations

“Adult Learning Theory: Primer and Practice”

Invited Plenary Presenter, Lilly Conference-Asheville, NC, August 2022

“Adult Learning Theory: 10 Evidence-Based Teaching Techniques to Put into Practice Today”

Invited Trainer, Ivy Tech Community College-Richmond Campus, February 2022

“Successful Pandemic Retention Efforts”

NC Student Development Personnel Association, Virtual Conference, November 2020

Co-presentation with Kimberly Bays, Director, Student Advising, Davidson County Community College, and Kerry Cantwell, Assistant Dean, Student Services, Durham Technical Community College

“RISE Wise Panel Discussion”

Pitt Community College, Greenville, NC, April 2019

“Service-Learning as Support for Community College Students’ Career Goal Discernment”

Annual Conference on the First-Year Experience, Las Vegas, NV, February 2019

Co-presentation with Erin Riney, Director, Student Engagement, Durham Technical Community College

“RISE and Shine: Preparing for a New Day in Developmental Education”

NC Community College System Conference, Raleigh, NC, October 2018

Co-presentation with LaRonda Lowery, Mathematics Program Director, Robeson Community College

“Scholarship of Teaching and Learning (SoTL) Projects That Support Students’ Pathways to Success”

NC Community College System Conference, Raleigh, NC, October 2016

Publication Highlights

- McCutchen, G. & Riney, E. (2025). *Success by Design*. Plymouth, MI: Macmillan Learning. 7th Ed.
- Cantwell, K. & McCutchen, G. (2017). Durham Technical Community College. in Skipper, T. (Ed.), *What makes the first-year seminar high impact? An exploration of effective educational practices* (pages 41-44). Columbia, SC: University of South Carolina, National Resource Center for the First-Year Experience and Students in Transition.
- McCutchen, G. & Riney, E. (2014). Improving student metacognition and self-regulation through a LASSI-based assignment. *LASSI in Action*. H&H Publishing.
- Bryant-Allen, T. & McCutchen, G. (2014). Assessing Learning for maximum benefit to students and instructors. *Learning Matters* 6, 20-24.
- McCutchen, G. (2010). Introduction to Communities of Learning, Inquiry and Practice at Durham Tech. *Learning Matters* 4, 5-10.

Academic Service Highlights

- Member, Executive Leadership Team, Wake Tech (2023-present)
- Member, Executive Vice President-Programs Council, Wake Tech (2023-present)
- Chair, Arts and Sciences Leadership Teams, Wake Tech (2023-present)
- Member, Artificial Intelligence Executive Council, Wake Tech (2025-present)
- Co-Chair, Teaching and Learning Council, Durham Tech (2022-2023)
- Member, SACSCOC 5th Year Report Writing Team, Durham Tech (2021-2023)
- Member, Leadership Council, Durham Tech (2015-2023)
- Chair, RISE Implementation Task Force, Durham Tech (2018-2020)
- Chair, Student Success Council, Durham Tech (2015-2017)
- Coordinator, Achieving the Dream Walmart PRESS for Completion Grant (2012-2014), Durham Tech;
- Nominee, 2014 Bellwether Award
- Ex-officio member, Adjunct Faculty Advisory Committee, Durham Tech (2010-2018)

Service Highlights to the Community and North Carolina Community College System

- Member, Steering Committee, North Carolina Association of Community College Instructional Administrators (NCACCIA) (2025-2027)
- Member, Council of Advisors, UNC World View (2024-present)
- Member, Collaborative Board, Durham Built2Last Innovations Lab (2022-2024)
- QEP Evaluator, On-Site Visiting Team, SACSCOC Member College (October 2021)
- North Carolina State University Doctorate in Education Fellow, Achieving the Dream 2020 DREAM Conference (February 2020)
- Membership Chair, North Carolina Organization for Student Success (NCOSS, formerly NCADE) (2018-2021)
- Featured Community Member, What Matters Annual Luncheon, Triangle Community Foundation (April 2018)
- Invited Presenter, Scholarship of Teaching and Learning Institute, NC Student Success Center (July 2017)
- QEP Outside Reader, Cape Fear Community College (June 2016)
- Parent Representative, School Improvement Plan Team, Farmington Woods Elementary School (2016-2022)

Select Professional Memberships

North Carolina Association of Community College Instructional Administrators (NCACCIA) (2025-present)
College Reading and Learning Association (CRLA) (2016-2022)
National Organization for Student Success (NOSS) (2004-2008, 2017-2022)
North Carolina Organization for Student Success (NCOSS) (2004-2008, 2015-2022)
Professional and Organizational Development (POD) Network in Higher Education (2014-2016)
American Association of Women in Community Colleges (AAWCC) (2004-2011)

Select Awards and Recognitions

Goodmon Fellow, Leadership Triangle (May 2025)
Recipient, Achieving the Dream Website Spotlight (May 19, 2014,
<http://achievingthedream.org/blog/13545/gabby-mccutchen-a-leading-force-in-fye-courses>)
Semifinalist, Excellence in Teaching First-Year Seminars, National Resource Center for First-Year Experience and Students in Transition (February 2013)
Nominee, Excellence in Teaching Award, State Board of Community Colleges (2007)
Recipient, Excellence in Teaching Award, Durham Technical Community College (April 2007)

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ None Selected

Please select your third Board preference: *

☒ None Selected

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Scott

First Name

Summers

Last Name

Middle
Initial

1107 Knollwood Dr

Street Address

Suite or Apt

Apex

City

NC

State

27502

Postal Code

What district do you live in?

None Selected

Mobile: (856) 237-3308

Primary Phone

Business: (919) 515-3191

Alternate Phone

sryansummers@gmail.com

Email Address

NC State University

Employer

Asst. Director, Media and
Education Technology
Resource Center

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Apex

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am interested in serving on a Commission for a variety of reasons, chief among them is the opportunity represent the public interest and advocate for more inclusive, open, and transparent operation of county government. Too often people think that government is something that "happens" to them instead of seeking an active role in the development and implementation of policies and procedures. I would like to serve on a Commission in order to demonstrate that any citizen can have a voice and be granted a seat at the table if they wish to see change in the administration of their community's well being. I believe in public service and am excited to play a role in the continued success and growth of Wake County. I would like to serve specifically on the Library Commission because the public library is one of our society's most cherished and important services. A public library is a place that accepts and represents all people as they are, promotes continued intellectual growth and the sharing of knowledge, and is a cornerstone of a free society. Whether a patron is researching genealogy, filling out tax forms, reading a New York Times Bestseller, tutoring a peer, or just relaxing in a quiet, comfortable place, the public library is a safe, accessible, and open venue for the varying needs of the public. In today's climate of book challenges and shrinking library budgets, it is more important now than it has ever been to have strong advocates for not only what the public library does, but what it represents. I am ready and eager to be that advocate on this Commission.

Work Experience

I have been a public servant for my entire professional career, including roles as a public school teacher, school librarian, and now teacher-librarian at NC State University. My ability to work with diverse populations with varying needs will serve me well as a Commissioner, and my specific expertise with libraries will prove invaluable as we advise on the operation of our public library system.

Volunteer Experience

I was named "one of the people shaping the future of libraries" as a 2024 Library Journal Mover and Shaker, and I have also served as the Secretary of the North Carolina School Library Media Association. My term began in January 2023 and ended in May 2024. I am also became a commissioned Notary Public for the State of North Carolina in March of 2020. My commission expires March 18, 2030. I previously served as a Chapter Advisor for Beta Theta Pi Fraternity at NC State, and I held that role for the 2013-2014 academic year.

Education

Master of Library and Information Studies, UNCG, August 2019 Bachelor of Arts, English, Michigan State University, May 2012 I am also a doctoral student in Instructional Technology Leadership at Appalachian State University.

Comments

[Scott Summers Resume May 2025 .pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Scott R. Summers

Apex, NC | (856) 237-3308 | sryansummers@gmail.com

Patron-focused librarian with 10+ collective years of professional teaching and library instruction experience. History of collaborative work, student support, and program development. Able to effectively communicate use of research methods, instructional technology tools, and resources to a diverse community of learners. Named one of the “people shaping the future of libraries” as a 2024 *Library Journal* Mover & Shaker.

Professional Experience

North Carolina State University, College of Education | Raleigh, NC

Assistant Director, Media and Education Technology Resource Center | May 2022 - present

- Instruct undergraduate and graduate students on information literacy, database searching, course and lesson design, and K-12 instructional technology integration in 15+ courses
- Design and deliver workshops in online, face-to-face, and hybrid formats, focusing on the use of educational technology and related curricular resources
- Advocate for library needs through grant applications, resulting in 10% increase in funded projects
- Apply knowledge of trends in technologies and print and digital media to meet the needs of faculty and students in a dynamic learning environment
- Manage collection of 20,000+ print materials, focusing on diversity, equity, inclusion, and belonging
- Customize a collection management plan to meet the recreational and informational reading needs and interests of a diverse campus community
- Maintain and troubleshoot a variety of technology resources, including programmable robots, makerspace technology, audiovisual equipment, and web based instructional tools and platforms

Wake County Public School System | Wake County, NC

Teacher and Librarian | October 2013 – May 2022

- Design ongoing professional development for staff, focusing on technology tools, classroom equity, and student collaboration, improving student engagement in the classroom
- Manage in-house Makerspace consisting of Glowforge laser cutter, Cricut machine, podcasting studio, iMac computers, audiovisual equipment, and additional technology and innovative design tools
- Collaborate with teachers to create and implement reading and literacy initiatives to increase book circulation numbers year over year with an average 21.2% annual increase
- Developed digital coursework and supplemental materials to create self-sufficient student library assistants with a 15% increase in shelving accuracy
- Maintain an effectively organized collection of 13,000+ books and online resources, supporting a wide range of curricula, grade levels, research needs, and reading interests
- Utilize a Professional Development Plan to reflect on teaching and professional practices to positively impact instructional methods, adjusting teaching style as necessary to facilitate student growth with 85% of students meeting or exceeding growth targets

Presentations

Fogle, L. B., & **Summers, S.** (2025, May 5). *If you build it, they will chat: Chatbots for elementary age students* [Conference presentation]. Building Engineers in K-5 Classrooms Conference, Greenville, NC.

Summers, S., & Fogle, L. B. (2025, March 6-7). *Carnival of coding: Beebots for elementary education* [Conference presentation]. North Carolina Technology in Education Society Conference, Raleigh, NC.

Fogle, L. B., & **Summers, S.**, (2025, March 6-7). *Beyond the beads: A Mardi Gras guide to finding helpful AI teacher tools* [Conference presentation]. North Carolina Technology in Education Society Conference, Raleigh, NC.

- Jones, J.S., Fogle, L.B., & **Summers, S.** (2025, March 6). *METRC of success: How the College of Education library supports elementary education* [Poster presentation]. NC State Conference on Faculty Excellence, Raleigh, NC.
- Fogle, L.B., & **Summers, S.** (2024, October 23). *Fetch the future: Artificial intelligence as your classroom companion* [Virtual conference presentation]. North Carolina Technology in Education Society Fall Virtual Conference.
- Summers, S.**, Giles, E., & Edwards, H. (2024, October 7-11). *Banned Books Week 2024* [Immersive exhibit]. D.H. Hill Jr. Library, North Carolina State University, Raleigh, NC.
- Summers, S.** (2024, October 2-4). *Hold onto your bots!* [Conference presentation]. North Carolina School Library Media Association Conference, Greensboro, NC.
- Fogle, L.B., Cannon, S., & **Summers, S.** (2024, September 18-20). *Tech integration 2.0: Elevating education with ISTE Standards* [Conference presentation]. North Carolina Association of Colleges for Teacher Education Fall Forum, Raleigh, NC.
- Summers, S.** (2024, June 29). *Get students protecting intellectual freedom for youth: An asynchronous primer for preservice teachers* [Poster presentation]. American Library Association Annual Conference, San Diego, CA.
- Fogle, L. B., & **Summers, S.** (2024, April 26). *Books + bots: What's the buzz?* [Conference presentation]. Building Engineers in K-5 Classrooms Conference, Raleigh, NC.
- Fogle, L. B., & **Summers, S.** (2024, March 6-8). *The danger zone: When your favorite ed tech tool gets "Goosed"* [Conference presentation]. North Carolina Technology in Education Society Conference, Raleigh, NC.
- Fogle, L. B., & **Summers, S.** (2024, March 6). *Digital bachelor: Which tech tool gets your rose?* [Conference presentation]. NC State Conference on Faculty Excellence, Raleigh, NC.
- Summers, S.** (2023, October 5-7). *Conjure collaboration with Google Arts & Culture* [Conference presentation]. North Carolina School Library Media Association Conference, Winston-Salem, NC.
- Summers, S.**, & Fogle, L.B. (2023, September 23). *Get S.P.I.F.F.Y.: Students protecting intellectual freedom for youth* [Virtual conference presentation]. North Carolina Technology in Education Society Maintaining Momentum Conference.
- Hessling, P., Fogle, L. B., & **Summers, S.** (2023, June 25-28). *Teaching in crises: A collaborative, asynchronous module* [Poster presentation]. International Society for Technology in Education Conference, Philadelphia, PA.
- Leavens, T., Fogle, L. B., & **Summers, S.** (2023, May 4-5). *The Perfect Square engineering challenge* [Conference presentation]. Building Engineers in K-5 Classrooms Conference, Pinehurst, NC.
- Summers, S.**, & Fogle, L. B. (2023, March 8-10). *Get smart with Google Arts & Culture* [Conference workshop]. North Carolina Technology in Education Society Conference, Raleigh, NC.
- Summers, S.** (2022, September 19-20, 23). *Banned books in the Visualization Studio* [Immersive exhibit]. D.H. Hill Jr. Library, North Carolina State University, Raleigh, NC.

Education and Certification

Doctor of Education, Instructional Technology | Appalachian State University, Expected Spring 2028

Master of Library and Information Studies | University of North Carolina at Greensboro, 2019

Bachelor of Arts, English | Michigan State University, 2012

NC Professional Educator's License | North Carolina Department of Public Instruction, 2013

- K-12 Media Specialist, 6-12 English Language Arts, 6-12 Social Studies

NC Notary Public | Commissioned March 19, 2020

Memberships & Service

Member | American Library Association, American Association of School Librarians, North Carolina School Library Media Association

Contestant | Jeopardy! Season 41, Episode #9324, aired May 1, 2025

Jurist | 2025 Lemony Snicket Prize for Noble Librarians Faced With Adversity | American Library Association

Moderator | Banned Books Week Panel Discussion | September 26, 2024 | DH Hill Jr. Library, Raleigh, NC

Panelist | Banned Books Week 2024 Panel Discussion | September 24, 2024 | So & So Books, Raleigh, NC

Secretary | North Carolina School Library Media Association | January 2023 - May 2024

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Human Services Board

Please select your second Board preference: *

☒ Library Commission

Please select your third Board preference: *

☒ Capital Area Workforce Development Board

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Abigail

First Name

Roush

Last Name

Middle
Initial

8829 Juaquin Ln

Street Address

Suite or Apt

Raleigh

City

NC

State

27603

Postal Code

What district do you live in?

None Selected

Mobile: (864) 991-5802

Primary Phone

Mobile: (864) 991-5802

Alternate Phone

abigailroush1@gmail.com

Email Address

S&P Global

Employer

Product Manager

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☐ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

The Triangle has been my home for eight years, and I've developed a deep appreciation for everything this community has to offer. I'm excited by the region's growth and potential, and I'm passionate about supporting our diverse population. I believe all residents should have access to essential resources, including social services, food, housing, healthcare, and economic opportunities. I am eager to contribute in a more direct and meaningful way, helping to address these needs and ensure the well-being of our neighbors.

Work Experience

My career has centered around supporting Investor Relations professionals, starting in advisory and consulting roles, progressing into customer success, and now in product management. Throughout, I've led cross-functional teams, shaped strategic communication plans, and managed competing priorities to ensure critical projects reach completion. My product development experience emphasizes continuous improvement—incorporating feedback and iterating on previous work to achieve better outcomes. This mindset of adaptability, collaboration, and progress is what I will bring to the Health & Human Services Board, Library Commission, or Workforce Development Board.

Volunteer Experience

I have been a long-time volunteer with a Raleigh-based nonprofit, Designed For Joy since its founding in 2017, and I currently serve as a member of the Executive Board. Designed For Joy provides a transitional work experience that offers stability through immediate employment and support to women in crisis, addressing challenges like homelessness, food insecurity, domestic violence, trafficking, addiction, and interactions with the justice system. Through this role, I've gained firsthand insight into the gaps in our public services, which has strengthened my commitment to being more involved. Additionally, I volunteer as an affordable housing advocate with Habitat for Humanity of Wake County, and work with the SPCA of Wake County and the Food Bank of Central & Eastern NC.

Education

I hold a Bachelor of Arts in Mathematics and a Bachelor of Arts in Economics from Winthrop University (May 2016), as well as a Graduate Certificate in Quantitative Business Economics from the University of North Carolina at Greensboro (2022).

Comments

[AbigailRoush_Resume_WakeCoBoardsCommissions.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

WakeUP Wake County website

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

Abigail Roush



ABIGAIL ROUSH

(864) 991-5802 | abigailroush1@gmail.com | <https://www.linkedin.com/in/abigailroush/>

Dynamic and solution-oriented professional with extensive experience in stakeholder collaboration, data analysis, and product management. Passionate about leveraging economic and public policy to drive systemic change and community empowerment, with a strong track record of leading community-focused initiatives. Adept at integrating financial strategy with nonprofit goals to foster economic justice, advance social equity, and create lasting community impact.

EXPERIENCE

S&P Global | Raleigh, NC

Product Manager – Investor Relations Digital | Sep 2023 – Present

- Lead a cross functional & multicultural team that owns internally-used onboarding products supporting the digital transformation and adoption of our B2B investor relations workflow management tool.
- Develop clear product requirements, user stories, and acceptance criteria to deliver features using Agile methodology.
- Communicate roadmap to Product leadership and internal stakeholders, driving alignment and understanding of value.
- Strategize with leaders across Product, Technology, Sales, Client Services, and StratOps to prioritize our product roadmap and define our approach to migrate clients from legacy product to new, enhanced offering.
 - Devised data reporting tools via PowerBI dashboards to track migration progress and drive future decision-making.
 - Provide up-to-date onboarding documentation and training to Product and Client Services.
- Designed and established request process for internal access to direct application & admin tools to enhance data security and improve auditing/reporting.

Client Services Senior Associate, Team Lead – Research, Advisory & Specialty Solutions | Sep 2019 – Sep 2023

- Hired and onboarded four new team members in a new center of excellence: Islamabad, Pakistan. Trained the team on our digital Investor Relations workflows, customer service practices, and tools such as Salesforce and Cisco Finesse.
- Revamped the Client Services training program, clarifying our goals, updating our course evaluations, and migrating our program to another platform.
- Established documentation for workflow guides, best practices, and team structure organization.

IHS Markit (Acquired by S&P Global) | Raleigh, NC

Associate – Research and Analysis | Jun 2016 – Jan 2019

- Provided technology-sector investor relations teams with actionable insights on equity markets, shareholder movements, and investor behavior to inform corporate decision-making.
- Collaborated with C-suite executives and boards to address critical challenges through data-driven analysis.
- Conducted detailed market research leveraging tools like FactSet, Morningstar, and Excel to produce tailored reports and shareholder management recommendations.

COMMUNITY ENGAGEMENT

Designed For Joy | Raleigh, NC

Board Member, Fundraising Committee Chair | Jan 2024 – Present

President of the Founding Giving Circle

- **Board Engagement & Strategic Vision:** Actively contribute to shaping the strategic direction of the organization as a highly engaged and collaborative board member. Championed DEI initiatives to foster inclusive community programs.
- **Development Campaigns:** Executed a 6-week giving campaign, crafting the theme, narrative, and content to inspire donor engagement. Created an annual calendar to align fundraising, marketing, and advocacy efforts on economic justice.
- **Fundraising Leadership:** Organized a silent auction for the organization's largest annual fundraiser, successfully raising \$17K for employment programs, and secured over \$10K in direct investments through grant applications.
- **Mission Advocacy & Partnerships:** Champion the organization's mission by sharing its work with my network, securing new supporters, and established a \$44K corporate partnership with S&P Global to expand community reach and impact.

Women's Initiative for Networking & Success (WINS), Mid-Atlantic | S&P Global

Board Member, Nonprofit Partner Management & Volunteer Coordinator | Mar 2023 – Present

- Form strategic partnerships with nonprofits to align DEI initiatives and mission-driven work with corporate resources.
- Coordinate volunteer efforts and professional development workshops, promoting economic empowerment.

Habitat for Humanity of Wake County | Raleigh, NC

Affordable Housing Advocate | Jan 2025 – Present

Food Bank of Central & Eastern North Carolina | Raleigh, NC

Distribution & Community Garden Volunteer | Jul 2021 – Present

EDUCATION

University of North Carolina at Greensboro, Spring 2022 | Graduate Certificate in Quantitative Business Economics

Relevant Coursework – Economic Policies & Impact on Global Outcomes, Data Methods in Economics, Predictive Analytics, Time Series & Forecasting

Winthrop University, Class of 2016 | Bachelor of Arts in Mathematics, Bachelor of Arts in Economics, GPA: 3.859

RECENT PROJECTS

- User Management & Data Control Hub: manages data security and integrity for three internal & external tools.
- CRM Data Migration Tool: enables data readiness for 800 clients, a critical step in the overarching migration process from our legacy product to our new IR workflow management tool.
- CRM Data Import Tool: new innovation designed to automate activity logging and participant matching.
- Authentication Migration Project: coordinated full migration of authentication methods for our flagship application & managed communication plan to internal stakeholders.
- Pendo Admin: established Pendo (product analytics) strategy and governance guidelines for in-app guides and pop-ups. Currently hold 8 certifications from Pendo, including: Product-Led, AI for Product Management, Product Analytics, Digital Adoption, Radical Product Thinking: Vision Setting

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ Library Commission

Please select your third Board preference: *

☒ Library Commission

Please select your fourth Board preference: *

☒ Library Commission

Please select your fifth Board preference: *

☒ Library Commission

Please select your sixth Board preference: *

☒ Library Commission

Edwina
First Name

H
Middle Initial

Perkins
Last Name

1300 Mosswood Ln
Street Address

Suite or Apt

Cary
City

NC
State

27511
Postal Code

What district do you live in?

None Selected

Mobile: (407) 920-3268
Primary Phone

Mobile: (407) 920-3268
Alternate Phone

harambeepress@gmail.com
Email Address

End Game Press
Employer

Managing Editor for
Harambee Press
Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Cary

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I'm an independent editor, writing coach, and managing editor for a publishing house. Books are important to me, especially for children. I see the importance of having diverse books in the library system and programs to help and aid in this area. Also with my exposure to so many writers, I believe I can offer a wealth of resources.

Work Experience

Freelance Editor, Freelance Writer for Guideposts Magazine, Writing Coach, Managing Editor for Harambee Press - Imprint of End Game Press, Contributor to book compilations, Highschool Instructor, Classroom Instructor for middle and elementary students, and worked as a missionary with CRU. I Co-direct one of the nation's largest Christian Writers Conferences, as well as I teach and speak at ten writing conferences each year.

Volunteer Experience

President of Word Weavers Orlando Advisor for Word Weavers International ● Tasked to create an atmosphere where published and non-published writers gathered and sharpened their craft through editing and encouragement. Organized two local retreats for Florida writers which included selecting the venue, securing speakers, handling finances, and marketing.

Education

East Carolina University Bachelor of Arts—Special Education Greenville, North Carolina

Comments

I would love to continue being on the Library Commissioners board.

[EDWINA_PERKINS_resume_2020.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Edwina H Perkins

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ Other

If you selected "Other" above, how?

through Vickie Adamson

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

EDWINA PERKINS

1300 Mosswood Ln
Cary, North Carolina 27511
Cell: 407-920-3268
Email: Harambeepress@gmail.com

Profile

Freelance Editor, Freelance Writer for Guideposts Magazine, Writing Coach, and Managing Editor for Harambee Press - Imprint of Iron Stream Media. Dynamic educator specializes in the classroom and private instruction.

Employment

Iron Stream Media Managing Editor for Harambee Press	February 2018—Present
Faith Christian Academy Orlando, Florida High School Advanced Math Instructor	August 2015 –July 2017
International Community School Orlando, Florida High School Instructor —Geometry (honors), Advanced Algebra with Finance, Core Life Skills, Creative Writing I and II, Senior and Sophomore Bible Classes	August 2008—May 2015
Circle Christian School Orlando, Florida Classroom Instructor —Music History, Core Life Skills	August 1997-April 2007
CRU (Campus Crusade for Christ) Orlando, Florida Headquarters Staff —Campus, International Headquarters	July 1985 – July 2015

Skills

Details

Writing	President of Word Weavers Orlando	March 2012 – May 2014
	High School Creative Writing Instructor 2015	August 2013 – May
	Managing editor of Harambee Press An imprint of Lighthouse Publishing of the Carolinas	May 2018 – August 2019
	Managing editor of Harambee Press An imprint for Iron Steam Media	May 2019 - present
Freelance Writer	Freelance writer with Guideposts	October 2018 – present

	Contributing writer to other compilations	October 2009 – present
Sensitivity Editor	Review manuscripts for accurate portrayal of marginalized communities.	May 2019 – present
Workshop instructor:	I have taught multiple writing workshops at the following Conference. Florida Christian Writers Conference, Greater Philly Christian Writers Conference, Colorado Christian Writers Conference, the Blue Ridge Mountains Christian Writers Conference, North Carolina Christian Writers Conference with Serious Writers, Publishing in Color Conference, Mount Hermon Christian Writers Conference, and the Florida Word Weavers Retreat.	February 2011 - present
Leadership	Local president of Word Weavers International Advisor for Word Weavers International ● Tasked to create an atmosphere where published and non-published writers gathered and sharpened their craft through editing and encouragement. Organized two local retreats for Florida writers which included selecting the venue, securing speakers, handling finances, and marketing. Leadership Team with Blue Ridge Mountains Christian Writers Conference	
Public Speaker	Trained in public speaking. Keynote speaker at different venues with audiences from small gatherings to conference-sized groups.	
Active Learning	Through Core Life Skills, the students were taught how to search for careers, go on mock interviews, set up apartments, address conflict resolution, become entrepreneurs, research cars and insurances, set budgets, address parent readiness, and create portfolios. Throughout this course, students address organizing, planning, prioritize work, think critically and creatively, make decisions and solve problems, judge the quality of products and services, and engage in decision making. This is a curriculum I created and used for eight years, each year I enhanced and updated the material.	
Fundraising	As a part of a nonprofit organization, I have been a part of fundraising for 30 years to complete ministry requirements. This includes introducing individuals to the ministry, asking for donations, maintaining correspondence with the ministry team. Every other year, I work with the administration to serve and encourage 5000-6000 missionaries over an eight-week period.	

Education

East Carolina University
Bachelor of Arts—Special Education
Greenville, North Carolina

graduated with honors 1980-1984

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ Commission for Women

Please select your third Board preference: *

☒ None Selected

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Hailey

First Name

Klabo

Last Name

Middle
Initial

107 Agassi Ct

Street Address

Suite or Apt

Cary

City

NC

State

27511

Postal Code

What district do you live in?

None Selected

Home: (319) 936-0954

Primary Phone

Business: (919) 890-4145

Alternate Phone

hailey.klabo@gmail.com

Email Address

Parker Poe Adams &
Bernstein LLP

Employer

Attorney

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Cary

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am interested in serving my community, particularly through the Library Commission. I believe firmly that public libraries are one of our greatest public goods, which serve and nourish every single one of our citizens. Some of my fondest memories growing up were going to the library with my mom, and I hope to carry on that love and tradition with my own daughter. Similarly, it would be an honor to serve on the Commission for Women, to help our community support women in their personal and professional lives.

Work Experience

I attended UNC School of Law, graduating in 2019. I worked as a judicial clerk for the Honorable William L. Osteen, Jr. for the United States District Court for the Middle District of North Carolina from 2019-2020. I served on President Biden's transition team from September 2020-January 2021. I worked as a corporate restructuring attorney at Davis Polk & Wardwell LLP in New York from February 2021-September 2024. I have been employed by Parker Poe Adams & Bernstein LLP as an attorney since October 2024.

Volunteer Experience

I volunteered throughout high school in Iowa for a variety of groups (Ronald McDonald House, YMCA Camp Wapsie).

Education

Davidson College, BA in Gender & Sexuality Studies, class of 2016 UNC School of Law, JD, class of 2019

Comments

I am interested in any position on the commissions indicated for which I would qualify.

[Hailey_Klabo_Resume.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Hailey Klabo

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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HAILEY WREN KLABO

107 Agassi Court, Cary, NC 27511 | 319.936.0954 | hailey.klabo@gmail.com

EDUCATION

University of North Carolina School of Law, Chapel Hill, NC

Juris Doctor, May 2019

GPA: 3.93; Class Rank: 5 out of 206

Activities: *North Carolina Law Review*, Articles Editor; Carolina Public Interest Law Organization, President, March 2017–April 2018

Honors: Certificate of Merit for the Highest Grade: Research, Reasoning, Writing, and Advocacy II, Spring 2017; Recipient of the American College of Bankruptcy's Distinguished Bankruptcy Law Student Award, 2019

Davidson College, Davidson, NC

Bachelor of Arts with Honors in Gender and Sexuality Studies, May 2016

GPA: 3.44

EXPERIENCE

Parker Poe Adams & Bernstein LLP, Raleigh, NC

Financial Restructuring & Insolvency Associate, October 2024–Present

Represent creditors and other parties in connection with bankruptcy cases, out-of-court restructurings, financings and workouts. Draft and negotiate transaction documents, pleadings and briefs. Conduct extensive legal research and draft memoranda on a variety of bankruptcy and litigation issues.

Davis Polk & Wardwell LLP, New York, NY

Restructuring Associate, February 2021–September 2024; *Summer Associate*, May–August 2018

Represented debtors, creditors and other parties in connection with bankruptcy cases and restructuring transactions.

Biden-Harris Transition Team, Washington, DC

Vetting Attorney, September 2020–January 2021

Vetted candidates for the Biden-Harris transition team and the Biden Administration.

The Hon. William Osteen, Jr., U.S. District Court for the Middle District of North Carolina, Greensboro, NC

Judicial Clerk, August 2019–August 2020

Conducted legal research, prepared bench memoranda, and drafted opinions.

The Hon. Benjamin Kahn, U.S. Bankruptcy Court for the Middle District of North Carolina, Greensboro, NC

Judicial Extern, January–May 2019

Conducted legal research, reviewed submitted orders and drafted proposed orders, and attended weekly motion calendars and monthly confirmation calendars.

University of North Carolina School of Law, Chapel Hill, NC

Research Assistant for Professor Michael Gerhardt, August 2017–May 2019

Conducted research and drafted memoranda for various legal articles and books.

Legal Momentum, New York, NY

Legal Intern, June–August 2017

Conducted legal research and drafted memoranda on Title IX and sexual misconduct on college campuses.

The Hon. Albert Diaz, U.S. Court of Appeals for the Fourth Circuit, Charlotte, NC

Judicial Intern, May–June 2017

Researched and analyzed statutes and case law, drafted memoranda, and made suggestions for rulings in criminal and civil cases.

ADMISSIONS

North Carolina, New York

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Library Commission

Please select your second Board preference: *

☒ Raleigh-Durham Airport Authority

Please select your third Board preference: *

☒ Centennial Authority

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Adam

D

Eggenberger

First Name

Middle Initial

Last Name

5216 North Hills Drive

5216 North Hills Drive

Suite or Apt

Raleigh

NC

27612

City

State

Postal Code

What district do you live in?

None Selected

Home: (704) 562-0608

Business: (919) 737-5489

Primary Phone

Alternate Phone

adeggenberger@gmail.com

adeggenberger@gmail.com

Email Address

Yusen Logistics

Director Accoutn Management

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Work Experience

Volunteer Experience

Education

Comments

[Adam_Eggenberger_July_2022.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Adam D Eggenberger

Other

How did you become aware of Wake County volunteer opportunities?

None Selected

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Adam Eggenberger

5216 North Hills Drive, Raleigh, NC 27612 • 704-562-0608 • adeggenberger@gmail.com

Overview Driven leader in logistics and transportation with more than a decade of experience in account management, project management, operations and continuous improvement. Experience includes improving and streamlining processes for more than ten global clients.

Experience Yusen Logistics Americas

Raleigh, NC

Leader Business Management, January 2022 – Present

- Lead and Deploy Business Management function within Yusen Supply Chain Solutions
- Develop best practices for Business Management Standards and offerings including P&L Management, Account Governance, and Commercial Documentation, and Operational Standards
- Facilitate the hiring and training of 4 manager level positions to support the new Business Management Function
- Leadership Business Management team with P&L responsibility for 7 key clients contributing over \$25M in annual revenue

Kuehne + Nagel Integrated Logistics

Raleigh, NC

Global Business Manager, May 2018 – December 2021

- Act as global account leader with P&L responsibility for an industry leading account that exceeds \$3M in annual revenue
- Direct Management of 4 Mid-Level resources providing performance evaluations and creating development plans
- Oversee 30 cross-functional, global resources across six countries
- Prioritize efforts supporting control tower services, continuous improvement and logistics procurement for more than \$125M in annual freight spend
- Advance account services driving 10% annual revenue within key account
- Develop and implement strategies to improve operational and value-add services across the globe
- Lead monthly and quarterly business reviews with client's senior leadership to review performance metrics, industry updates and account priorities
- Serve as a single resource for high level escalations, collaborative logistics strategy development and account relationship concerns
- Update and maintain financial forecasts for senior leadership on a monthly basis
- Promote the voice of the client within the Kuehne + Nagel organization as its lead advocate

Continuous Improvement Manager, May 2015 – May 2018

- Served as global account lead for a multi-national technology firm and facilitated improvement activities at client's eight manufacturing facilities
- Acted as a project manager to drive the implementation of more than 25 projects, resulting in \$15M in transportation and logistics savings
- Identified areas of improvement for clients through data analysis, process review, site visits and in-depth client engagement
- Developed and presented business cases and potential risks to clients for approval and implementation

- Oversaw workflow and cost savings programs for colleagues assisting global Fortune 500 clients
- Led monthly and quarterly business reviews reporting on all projects and savings targets
- Developed relationships with procurement and logistics operations teams to drive open communication and ensure ongoing client satisfaction

Geodis Supply Chain Optimisation
and Raleigh, NC

Poughkeepsie, NY

Operations Manager, January 2014 – April 2015

- Supported key accounts through a 4th party logistics operation with over 20 different suppliers, including several of the world's largest 3rd party logistics organizations
- Executed large-scale logistics projects and programs, including onboarding new clients into 4pl offering, carrier implementations and unique client requests
- Interfaced with executive teams and reported monthly key performance indicators
- Managed 15 employees in multiple locations throughout the United States

Carrier Operations Relationship Leader, November 2010 – April 2015

- Drove communications between global logistics procurement, service providers and core operations team to ensure carriers met required targets and objectives
- Led monthly carrier scorecard meetings to review activities, including: invoicing, loss and damage claims ratios, on time delivery percentages, EDI performance and environmental and safety initiatives
- Organized quarterly business reviews to discuss forecasting, business opportunities and customer comments and evaluations

Cross-Brand Logistics Lead, January 2012 – January 2014

- Oversaw team of six supporting transportation logistics processes for three clients' major business lines; managed over \$20 million in annual transportation spend
- Launched and supervised a warehousing and pick-and-pack facility in Memphis, TN accounting for over 350k in annual revenue
- Supported clients through a 4th party logistics operation with over 20 unique suppliers

Brand Logistics Lead, June 2009 – January 2012

- Implemented day-to-day transportation and logistics operations for key businesses
- Executed carrier deliveries to end customer locations, as well as parts shipments between vendors and manufacturing locations
- Advised client's new product development team on packaging and shipments
- Provided key performance indicators showing on time delivery, EDI performance, loss and damage claims and record retention

Harris Teeter

Charlotte, NC

Warehousing Intern, Summer 2008

- Slotted a new 50,000 sq. ft. warehouse dedicated to low-velocity inventory

Adam Eggenberger

5216 North Hills Drive, Raleigh, NC 27612 • 704-562-0608 • adeggenberger@gmail.com

- Trained staff on new warehouse management system in both Spanish and English
- Drove bi-weekly physical inventory audits

Education The University of Tennessee at Knoxville

B.A. in Spanish Language and World Business, Summa Cum Laude, May 2009

Community University of Tennessee Alumni Club

Raleigh, NC

Volunteer Board Member, August 2012 - June 2015

South Durham and City of Raleigh Little Leagues

Durham and Raleigh, NC

Volunteer Coach, February 2011 - December 2014

Skills

Proficient in Spanish; Microsoft Office Suite

Profile

Which Boards would you like to apply for?

Library Commission: Submitted

Please select your first Board preference: *

☒ Planning Board

Please select your second Board preference: *

☒ Capital Area Workforce Development Board

Please select your third Board preference: *

☒ Wake Technical Community College Board of Trustees

Please select your fourth Board preference: *

☒ Open Space and Parks Advisory Committee

Please select your fifth Board preference: *

☒ Library Commission

Please select your sixth Board preference: *

☒ City of Raleigh Planning Commission

Daniel

First Name

Gilligan

Last Name

Middle
Initial

6401 Rushingbrook Drive

Street Address

Suite or Apt

Raleigh

City

NC

State

27612

Postal Code

What district do you live in?

None Selected

Home: (919) 271-5137

Primary Phone

Home: (919) 271-5137

Alternate Phone

danielgilligan@gmail.com

Email Address

Office of NC Lt. Governor
Hunt

Employer

Government Affairs Director

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

To Members of the Commission: I remember my first swim lesson when I was about 4 years old in Optimist pool. I remember getting that big yellow Wake County Public Libraries card with the Cub Scouts in 4th grade. I remember how excited I was the first time I made it past the waitlist for an intro to pottery class at Sertoma. After growing up in Raleigh and attending NC State, I left to travel the world. I came back a few years later and after living a few other places, truly appreciated what a great place my parents had chosen to settle. When I moved back to the area as an adult, I chose where to live and later buy a home based on greenway access. Wake Public Schools and NC State provided a foundation that led to a doctorate and successful career. Over the last 20 years, I've been an educator and gotten to advise public officials from county commissioner to governors and senators in 17 states. I've also led policy think tanks and advised CEOs on tech policy. While that professional experience with public policy is important it can feel removed from direct impact on my community. Most importantly, as someone who grew up in Raleigh and now built my adult life here, I understand both our challenges and what makes us unique. I've seen the area grow from a sleepy suburban commuter town to the No.1 best performing large metro - I want to preserve what makes us a great place live while continuing to welcome new members of our community. As an adult, I appreciate how important the public services threaded through my life here are. The quality of life and community built in Wake don't happen by chance but by deliberate choices that builds and attracts a strong workforce. I now seek the opportunity to not just give back but help chart a path forward that builds on the shared values that made us all want to live here. I want to help find balanced solutions that preserve the quality of life that make this a place so many people want to live, and continue to expand economic opportunities. I believe serving on advisory committees is a new opportunity for me to not just bring my experience but learn even more about our incredible community. Thank you for your consideration, -Daniel Gilligan, PhD

Work Experience

I have public policy experience across advising public officials from local to federal level and helping tech companies navigate complex regulatory environments over the last 20 years. As an educator I have taught courses on public policy and international studies. While I have done work in 17 states, the bulk of it has been here in my home of North Carolina. I'd love to leverage that variety of experience to meet the complex challenges our region faces - finding common ground solutions that preserve what makes this a thriving place to live while still welcoming new members of our community.

Volunteer Experience

I've led two non-profits based in North Carolina focused on civic engagement. Most recently, I have volunteered helping sort, organize, and pack donations locally for our neighbors out west impacted by Hurricane Helene, and previously volunteered with the Salvation Army doing similar work with food distribution and holiday toy distribution.

Education

PhD, MA, Politics, Global Communications - Durham University (United Kingdom) BA, Political Science/Economics - North Carolina State University (Raleigh, NC, USA) Diploma, Wake Forest-Rolesville High School Google Professional Certificate, Project Management

Comments

[Daniel_Gilligan_Resume.pdf](#)

Upload a Resume

[Daniel_Gilligan_-_](#)

[Letter_of_Interest_-_](#)

[Wake_County.pdf](#)

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Current Wake County Volunteer

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Daniel Gilligan

Summary

Policy advisor to Governors, CEOs, Attorneys General, and legislators in 17 different states. Tech industry experience facilitating a nation-wide advocacy coalition that passed sustainability legislation in 6 states, while spurring federal regulatory action.

Experience

Avante Health Solutions/Transtate Equipment Company

Government Relations and Public Affairs

September 2021 – Present

- Directly advise CEO and organizational leadership on government relations and public affairs while facing major federal legal challenge from global multi-national company.
- Collaboration with a US-wide coalition of trade associations and advocacy groups on “Right to Repair” campaign that garnered a favorable Federal Trade Commission ruling, Presidential Executive Order, and state legislative action in CA, CO, ME, MN NY, OR.
- Coordinated public affairs around litigation that set legal precedent in competition law.
- Developed advocacy strategy and internal policy on issues including AI, data privacy, intellectual property, competition, and clean energy to adapt to global regulatory environments.
- Monitoring and policy analysis of regulatory developments, industry trends, and state regulations in EU and US, provide strategic advice to leadership on potential impacts for tech company.
- Cross-functional strategic planning and integrated communications across media relations, legal, and policy to ensure alignment of messaging and business objectives.

Gilligan Policy Solutions

Public Policy and Communications Consultant

December 2008 – Present

- Public policy and strategic communications consultant with experience in the US (federal level and in 17 different states), EU, and Central America.
- Public sector clients included: Gov. Roy Cooper (NC), Sen. Ed Markey (MA), AG Josh Stein (NC), AG Kathy Jennings (DE), NC Sen. Rachel Hunt, Fair Fight Action.
- Private sector clients in industries including clean energy, resource extraction, and tech.
- Crisis communications on closest US gubernatorial race in 4 different election cycles.

- Led policy advocacy efforts that fostered wins for clients in states as culturally different as Massachusetts and West Virginia during the same election cycle.
- Prepared public and private sector executives for live televised debates, media events, depositions, and government hearings.
- Manage projects and building teams from a variety of positional authorities on cross-functional teams in fast-paced environments.

Think NC First

Policy Director

November 2014 – June 2020

- Organizational leadership of think tank with a cross-functional team of 7 direct reports.
- Public affairs management around litigation on constitutional challenges, civil rights, election law, and redistricting.
- Coached policy makers, civil society leaders, and elected officials to articulate complex policy to a variety of stakeholders including non-technical audiences.
- Government relations on a range of issues with an emphasis on the intersection of government policy and innovation on transportation and infrastructure, public health, public education, clean energy, environmental regulations, and sustainability.
- Research and development of over \$23M in paid media communications for coalition partners and users through multi-modal public opinion and behavioral research.

Education

PhD, MA, Politics, Global Communications - Durham University (United Kingdom)

BA, Political Science/Economics - North Carolina State University (Raleigh, NC, USA)

Google Professional Certificate, Project Management

Daniel Gilligan, PhD
Raleigh, NC
danielgilligan@gmail.com
+1 (919) 271-5137

March 9, 2025

To Members of the Commission:

I remember my first swim lesson when I was about 4 years old in Optimist pool. I remember getting that big yellow Wake County Public Libraries card with the Cub Scouts in 4th grade. I remember how excited I was the first time I made it past the waitlist for an intro to pottery class at Sertoma. After growing up in Raleigh and attending NC State, I left to travel the world. I came back a few years later and after living a few other places, truly appreciated what a great place my parents had chosen to settle. When I moved back to the area as an adult, I chose where to live and later buy a home based on greenway access.

Wake Public Schools and NC State provided a foundation that led to a doctorate and successful career. Over the last 20 years, I've been an educator and gotten to advise public officials from county commissioners to governors and senators in 17 states. I've also led policy think tanks and advised CEOs on tech policy. While that professional experience with public policy is important it can feel removed from direct impact on my community. Most importantly, as someone who grew up in Raleigh and now built my adult life here, I understand both our challenges and what makes us unique. I've seen the area grow from a sleepy suburban commuter town to the No.1 best performing large metro for tech and growth. I want to continue to invest in the things that make Wake a great and distinct place to live, and still continue to welcome new members of our community.

As an adult, I appreciate how important the public services threaded through my life here are. The quality of life and community built in Wake don't happen by chance but by deliberate choices that build and attract a strong workforce. I now seek the opportunity to not just give back but help chart a path forward that builds on the shared values that made us all want to live here. I want to help find balanced solutions that preserve the quality of life that make this a place so many people want to live and continue to expand economic opportunities. I believe serving on advisory committees for Planning and/or Open Spaces and Parks is a new opportunity for me to not just offer my experience but learn even more about our incredible community.

Thank you for your consideration,
-Daniel Gilligan, PhD