

Item Title: FY 2019 Adopted Personnel Ordinance Corrections

Specific Action Requested:

That the Board of Commissioners approves corrections to the FY 2019 Amended General Fund personnel ordinance as described below.

Item Summary:

Purpose: In compliance with the *North Carolina Local Government Budget and Fiscal Control Act* (G.S. 159, Article 3), Wake County is required to maintain a balanced budget covering the fiscal year beginning July 1 and ending June 30 for all governmental and proprietary funds except funds authorized by project ordinances.

Background: This item corrects the FY 2019 Adopted Wake County personnel ordinance. An additional 0.250 FTE was increased in the ordinance for the Human Services Department, Child Welfare Division, when it should have remained in the Grants and Donations Fund. Additionally, 0.350 FTE was increased in the ordinance for the Housing Department, when it should have remained in Human Services Administration and Operations Division. These are administrative changes and include no programmatic or service level changes.

Board Goal: This Board action supports routine County business.

Fiscal Impact: There are no fiscal impacts in the requested amendments.

Additional Information:

PERSONNEL CORRECTIONS

The following items require amendments in FTE authorization. A fully revised Personnel Ordinance is included as an attachment.

A. Human Services Department, Child Welfare Division and Grants and Donations Fund: As part of amendments to the personnel ordinance in October 2018, the personnel authorization for the Grants and Donations Fund was incorrectly calculated. An additional 0.250 FTE was increased in the ordinance for the Human Services Department, Child Welfare Division while in the amended ordinance 0.250 FTE was incorrectly removed from the Grants and Donations Fund. The 0.250 FTE authorization should have remained as adopted. Since the position change affects the bottom-line personnel authorization for each fund, Board Approval is required.

B. Housing Department and Human Services Department, Administration and Operations Division: As part of the FY19 Adopted Budget, the personnel authorization for the newly-formed Housing Department was incorrectly calculated. In identifying the

positions to transfer from Human Services, Administration and Operations Division to Housing, an additional 0.35 was put in Housing when it should have remained in Human Services. Since the position change affects the total personnel authorization for each department, Board Approval is required.

		Human Services Grants & Donations Fund	Human Services General Fund	Housing General Fund
	Amended Personnel Ordinance	16.750	1,580.234	60.350
A.	Calculation Adjustment	0.250	(0.250)	-
B.	Calculation Adjustment	-	0.350	(0.350)
	Final Revised Authorization	17.000	1,580.334	60.000

Attachments:

1. Budget Memo: Grants and Donations Fund
2. Budget Memo: Human Services
3. Budget Memo: Housing
4. Revised Personnel Ordinance