

Item Title: FY 25 Grant Project Closures and Technical Corrections

Specific Action Requested:

That the Board of Commissioners:

- 1. Amends the budget of the Grants and Donations Fund to close completed grant projects.**
- 2. Accepts and appropriates \$15,422.70 in donations for Community Services Libraries into the Grants and Donations Fund.**
- 3. Accepts and appropriates \$30,451.78 in donations for Fire Services & Emergency Management into the Grants and Donations Fund.**
- 4. Accepts and appropriates \$1,815 in donations for Housing Affordability & Community Revitalization into the Grants and Donations Fund.**
- 5. Accepts and appropriates a \$32,260.20 donation for Emergency Medical Services into the Grants and Donations Fund.**
- 6. Accepts and appropriates \$7,400 in donations for Health and Human Services into the Grants and Donations Fund.**
- 7. Accepts and appropriates \$2,000 in donations for General Services Administration Energy Camp into the Grants and Donations Fund.**
- 8. Reduces the Grants and Donations Fund by \$9,100.40 to reflect a decrease in revenues and expenditures for the 2023 Emergency Management Performance Supplemental Grant.**
- 9. Accepts and appropriates \$8,580 in additional 4H Camp fee revenue for Cooperative Extension into the Grants and Donations Fund.**

Item Summary:

Purpose: In accordance with the *North Carolina Local Government Budget and Fiscal Control Act*, projects with remaining revenue and expenditure budget must have governing board approval to amend budget appropriation.

Background: Certain budgetary actions are needed to keep the County in compliance with State statutes and County policy, as well as adhere to sound budget practices. Staff recommends a number of budget amendments, outlined below, to update revenues and expenditures in the Grants and Donations Fund as well as close grant projects for which the period of performance has concluded, the grant project has been completed, grant revenue has been received, and program

expenditures completed. This action will reduce the budget within the Grants and Donations fund by the amounts of the completed grant projects and increase the Grants and Donations fund by the amount of new donations revenue received.

Strategic Plan: This action supports routine County operations.

Fiscal Impact: The fiscal impact of the requested project budget closures for each completed grant are described in detail in this item summary and the attached budget memos.

Additional Information:

Grant Project Closures

The table below reflects the cumulative appropriation for each grant, the total actuals for each project. The budget for the Grants and Donations fund will be updated with these completed project amounts once the projects are closed.

Grant Appropriation Change Table for Grant Closures		
Fund: Grants and Donations		
Grant	Current Appropriation	Total Actuals
a. Community Program to Improve Minority Health	\$4,000,000	\$3,608,563
b. CDC Health Impact Collaborative	\$3,883,667	\$3,859,381
c. 2022 Emergency Management Performance Supplemental Grant	\$18,406.77	\$18,406.77
Total	\$7,902,074.77	\$7,486,35.77

- a. In FY 22, Wake County Health and Human Services (HHS) was awarded a multi-year \$4,000,000 grant by the U.S. Office of the Assistant Secretary for Health (OASH) to help advance health literacy related to COVID-19. To accomplish these goals, Wake HHS developed a health literacy plan and partnered with community-based organizations to link communities with the health system.

Per the terms of the grant agreement, the project concluded on the end date of the period of performance, June 30, 2024. With the conclusion of this project, Wake HHS plans to utilize strengthened community connections and lessons learned

from this grant project to inform future outreach efforts and leverage federal grant funding to continue to partner with community-based organizations to advance health literacy.

- b. In FY 22, Wake County Health and Human Services (HHS) was also awarded a multi-year \$3,883,667 grant from the Centers for Disease Control and Prevention (CDC) to improve COVID-related services. The grant project included supporting community-based organizations through mini-grants to address community health needs.

Per the terms of the grant agreement, the project concluded on the end date of the period of performance, December 31, 2024. Wake HHS is leveraging federal grant funding for similar purposes to continue to support community-based organizations through mini-grants that address community health needs.

- c. The 2022 Emergency Management Performance Supplemental Grant to help sustain and enhance all-hazards emergency management capabilities has been fully expended and is ready to close.

Grants and Donations Fund Technical Corrections

The table below reflects the current appropriation for each grant or donation as well as the appropriation changes that update revenues and expenditures in the Grants and Donations Fund.

Appropriation Change Table for Technical Corrections			
Fund: Grants and Donations			
Grant / Donation	Current Appropriation	Appropriation Change	Revised Appropriation
a. Library Donations	\$173,693.67	\$15,422.70	\$189,116.37
b. Local Emergency Planning Committee (LEPC) Donations	\$110,616.82	\$30,451.78	\$141,068.60
c. Housing Donations	\$3,462.54	\$1,815	\$5,277.54
d. EMS Week Donations	\$31,468	\$500	\$31,968
e. Doris K Topps Donations	\$0.00	\$31,760.20	\$31,760.20
f. Dental Donations	\$33,000	\$7,400	\$40,400
g. Energy Camp Donations	\$152,165.98	\$2,000	\$154,165.98

h. 2023 EM Performance Supplemental Grant	\$25,000	-\$9,100.40	\$15,899.60
i. 4H Overnight Camp	\$99,953.84	\$8,580	\$108,533.84
Total	\$629,360.85	\$88,829.28	\$718,190.13

- a. In FY 25, Wake County Community Services Libraries received more donations than anticipated while \$173,693 was budgeted, \$189,116.37 has been received. Appropriation of these additional funds will allow Community Services Libraries to expend the additional \$15,422.70 in donations received to support library programs and materials.
- b. The County will appropriate \$30,451.78 in revenue generated by the annual BEST Conference which will be used to support Wake County LEPC efforts.
- c. Housing received an additional \$1,815 in donations to support housing services.
- d. Emergency Medical Services (EMS) received an additional \$500 donation to support services.
- e. EMS received a \$31,760.20 donation to support medical services.
- f. Health and Human services received an additional \$7,400 in revenue to support community oral health.
- g. The General Services Administration (GSA) received an additional \$2,000 to support the GSA Energy Camp.
- h. The 2023 Emergency Management Performance Supplemental Grant was a lower grant allotment than initially anticipated. The grant amount that was awarded is to help sustain and enhance all-hazards emergency management capabilities.
- i. Cooperative Extension received an additional \$8,580 in fee revenue for the 4H Camp.

Attachments:

1. Budget Memo – Grants and Donations Fund