

Profile

Which Boards would you like to apply for?

Wake Technical Community College Board of Trustees: Submitted

Please select your first Board preference: *

☒ Wake Technical Community College Board of Trustees

Please select your second Board preference: *

☒ Wake Technical Community College Board of Trustees

Please select your third Board preference: *

☒ Population Health Task Force

Please select your fourth Board preference: *

☒ Human Services Board

Please select your fifth Board preference: *

☒ Wake County Steering Committee on Affordable Housing

Please select your sixth Board preference: *

☒ Triangle J Emergency Medical Services Advisory Council

Kenyatta

First Name

Elliott

Last Name

Middle
Initial

1008 Transom Court

Street Address

Suite or Apt

Raleigh

City

NC

State

27603

Postal Code

What district do you live in?

None Selected

Mobile: (919) 337-7691

Primary Phone

Mobile: (919) 337-7691

Alternate Phone

kenyatta_elliott@yahoo.com

Email Address

Duke Health- Duke Primary
Care

Employer

Associate Vice President

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am invested in the overall success and well-being of the community at large. I feel my passion and skill sets would contribute to serving the county in which I reside.

Work Experience

Experienced healthcare leader with 20 years of health care operation experience in community health, academic health centers and private practices .

Volunteer Experience

YMCA, Habitat for humanity, Welcome Baby, Mary Ann Black internship program.

Education

Bachelor of Science in Maternal Child Health, Master of Business Administration, Master of Health Care Administration, Graduate certificate in health education. Carol Emmott fellow .

Comments

[Kenyatta_Elliott_Final_Curriculum_Vitae_1.doc](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Kenyatta Elliott

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

KENYATTA ELLIOTT

PHONE: 919.337.7691 • EMAIL: kenyatta_elliott@yahoo.com

QUALIFICATIONS PROFILE

Highly organized, results-driven, and performance-focused professional offering extensive background in the healthcare industry; with hands-on experience in operations management, financial services, and staff supervision. Proactive and innovative leader, skilled at developing initiatives to streamline processes and enhance operational efficiency. Armed with excellent communication, critical thinking, multitasking, and problem-solving aptitudes; effective at collaborating and establishing partnerships with all levels of individuals. Technically proficient with Microsoft Office Suite (Word, Excel, and PowerPoint), Epic, Tableau, Kronos, API and SAP.

CORE COMPETENCIES

Budget Administration ~ Regulatory Compliance ~ Risk Management ~ Quality Assurance ~ Contract Negotiation

***Strategic Planning and Implementation ~ Lean Principles~ Cross-functional Collaboration
Rapid Conflict Resolution ~ Organizational Leadership and Team Building***

Master's Degree in Business Administration: 2018 • University of Maryland University College | Adelphi, MD

Master's Degree in Healthcare Administration: 2017 • University of Maryland University College | Adelphi, MD

Leadership Academy Scholar: 2017 • Johns Hopkins – Armstrong Institute for Patient Safety and Quality | Baltimore, MD

Graduate Certificate in Health Education: 2014 • Union Institute and University | Cincinnati, OH

Bachelor's Degree in Maternal Child Health: 2013 • Union Institute and University | Cincinnati, OH

Ambulatory Management Program Cohort, Office of Johns Hopkins Physicians: 2016

Certification in Patient Safety, Johns Hopkins Armstrong Institute: 2016

Lean Certified for Healthcare, Johns Hopkins Armstrong Institute: 2016

Certified Lactation Consultant, International Board: 2009

PROFESSIONAL EXPERIENCE

DUKE UNIVERSITY HOSPITAL SYSTEM | DURHAM, NC

Associate Vice President **2019-Present**

- Accountable for the daily coordination, performance and monitoring of operational and business activities, working collaboratively with the Chief Operating Officer across a growing primary care network of over 45 Family Medicine, Internal Medicine, Pediatric and Urgent Care practice sites across central North Carolina, with over 400,00 patient care visits
- Directly supervise Regional Directors of Operations, Security Program Manager and an administrative assistant
- Manage the recruitment and onboarding of providers (physicians and APPs) to ensure network's ability to meet strategic growth targets
- Work with DPC Real Estate to identify potential new sites, capital projects, lease reviews and build outs
- Strategy Lead & executive sponsor for Diversity ,inclusivity and equity within the primary care network
- Strategy Lead & executive sponsor for Patient Experience and Work Place Violence
- Represent service areas to the external market, as well as internally through the application of community relations and marketing activities.
- Coordinate the determination of fiscal requirements and review budgetary recommendations (capital and operating). Ensuring that budgeted funds and expenditures are monitored, verified, and reconciled
- Oversee the development of volume and operational budgets including the analysis of expenses and monthly reports, and the creation of an annual budget. Participate in margin improvement activities
- Leverage Lean management tools and principles, analyze and utilize information to develop and implement management decisions. Coordinate the delivery of primary and urgent care services in conjunction with the Chief Medical Officer, Chief Operating Officer and the ACNO, among others.
- Maintain compliance with regulations governing hospitals and the rules of accreditation bodies by monitoring operations and initiating changes where required

KENYATTA ELLIOTT

PHONE: 919.337.7691 • EMAIL: kenyatta_elliott@yahoo.com

DUKE UNIVERSITY HOSPITAL SYSTEM | DURHAM, NC

Regional Director of Operations

2018-2019

- Provide broad strategic and administrative direction for policies, procedures, services, and programs of a multiple- site region within the Duke Primary Care network.
- Supervise Health Center Administrators in areas of clinical, quality, customer service, human capital management, culture & engagement, information systems, process management and lean management principles, finances, and general clinic operations
- Partner with other senior ambulatory personnel, in the analysis, planning and strategy formulation of ambulatory entity goals
- Maintain liaison with all Duke Administration, physicians, PRMO, DHTS, Marketing and outside organizations
- Direct the compilation of and/or prepare operational or financial reports and analyses setting forth progress, adverse trends, and make appropriate recommendations or conclusion.
- Assure achievement of balanced score cards
- Determine departmental fiscal requirements and approve budgetary recommendations for assigned practices; monitor and verify reconciliation of expenditure of budgeted funds
- Develop new business strategies to enhance market share and improve overall performance
- Manage physician contracts as they pertain to compensation, benefits, termination, schedules, and liability coverage
- Direct various personnel functions including, but not limited to hiring, performance appraisals, promotions, and transfers

JOHNS HOPKINS HOSPITAL | BALTIMORE, MD

Assistant Administrator, Ambulatory Operations

2015-2018

- Supervise clinic Operations Managers and provide leadership, direction, regulatory support, and guidance to Ambulatory clinics within Johns Hopkins Hospital campus and satellite ambulatory practice locations.
- Provide direct oversight to six clinical departments and 23 practice sites.
- Maintain efficient care delivery models, staffing analyses, performance improvement, revenue cycle management, as well as monitoring provider bump rates, dashboards, and relative value units (RVUs).
- Monitor annual operating and capital budgets in coordination with Ambulatory administration, develop business plans, analyze trends, and manage special projects.
- Oversee clinic hospital bill work queue management including registration, router review, charge review, account and claim edit work queues while ensuring accurate compliance of facility and professional fee billing activity
- Function as Consumer Assessment of Healthcare Providers and Systems (CAHPS) and patient experience measurement subject matter expert (SME) for ambulatory sites.
- Hold responsibility in coordinating Press Ganey and Bivarus survey administration and improvement initiatives.
- Serve as the JHH Administrative business owner for Kiosk operations for patient registration.
- Manage, analyze, and report workflows, safety quality metrics, and patient experience results for the East Baltimore campus.
- Develop strategies to optimize provider's template management, Epic protocols, scheduling utilization, and referral management.
- Collaborate with central human resources for hiring, terminating, disciplining, and training employees as well as resolving conflicts.
- Oversee responses to patient relations grievance while ensuring prompt resolutions in accordance with institutional and CMS guidelines.

Great Outcomes:

- ✓ Proactively designed a self-audit tool for outpatient ambulatory clinics billing compliance.
- ✓ Developed a standard operating procedure (SOP) for investigating, tracking, and managing outpatient registration denials.
- ✓ Functioned as team leader for a Lean Six Sigma project for Access to Care; led a multidisciplinary team in Cardiology clinic through process mapping, SWOT analysis, and implementation of targeted intervention to improve efficiency of patient wait times.

KENYATTA ELLIOTT

PHONE: 919.337.7691 • EMAIL: kenya_elliott@yahoo.com

- ✓ Successfully reduced insurance denials by one percentage point for FY17 across Ambulatory departments.
- ✓ Significantly increased Press Ganey Access to Care domain from below 50th percentile to reaching University Health System Consortium (UHC) benchmarks.

CAPE FEAR VALLEY HEALTH SYSTEMS | FAYETTEVILLE, NC

Practice Manager

2010-2015

- Oversaw overall aspects of administrative operations within the pediatric-specialty clinic.
- Coordinated the development and administration of current- and long-range policies, procedures, and programs.
- Took charge of planning schedules and work assignments as well as allocating manpower, space, and equipment to ensure compliance with departmental commitments.
- Performed key responsibilities, which included identifying fiscal requirements, developing projections, and preparing budget; monitoring and reconciling expenses of budgeted funds; creating financial statement reflecting status of programs and activities; and guaranteeing adherence to medical centers policies and procedures.
- Maintained communication with all levels of administration, physicians, and outside organizations to coordinate practice business, accomplish directives, and facilitate resolution of problems.
- Regulated the compilation and development of operational and financial reports and analyses, while setting forth progress, adverse trends, and appropriate recommendations.
- Presided over meetings with subordinates to guarantee conformance with established practices, while employing new policies and keeping employees abreast of current changes and standards.
- Represented the practice in meetings, conferences, and maintenance activities within clinical operations.
- Assumed full responsibility in meeting balanced scorecard targets.
- Controlled and coordinated employees' functions, which included recruitment, scheduling, performance evaluation, promotion, vacation, and transfer.

UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL, DEPARTMENT OF MATERNAL CHILD HEALTH | CHAPEL HILL, NC

Instructor

2011-2014

- Effectively functioned as clinical resource on lactation management while guiding students in applying medical knowledge obtained during didactic and online training.
- Designated students to appropriate clinical-oriented activities, including patient follow-ups and examinations.
- Studied and checked all student documentation and charting, ensuring conformance with current practice guidelines.
- Monitored and evaluated students' performance and provided constructive feedback over the course of the rotation.

WAKE COUNTY HEALTH AND HUMAN SERVICES WIC PROGRAM | RALEIGH, NC

Team Leader

2004-2010

- Contributed in planning and establishing local agency and statewide program goals and objectives.
- Provided informative instruction to participants on nutrition principles, dietary plans, food selection, breastfeeding, economics, and substance abuse.
- Designed and employed educational materials in support of nutrition education, including the development of the annual nutrition education or outreach plan.
- Facilitated staff training regarding breastfeeding initiatives as well as led peer counselor recruitment, management, assignment, and training

EARLIER CAREER

WILKERSON OB/GYN | RALEIGH, NC

Front Office Supervisor

1999-2004

PLANNED PARENTHOOD OF ORANGE COUNTY | DURHAM, NC

Practice Manager

1998-1999

PROFESSIONAL AFFILIATIONS

National Association of Health Services Executives - Baltimore & NC Chapter | American Heart Association
American College of Health Executives | Association of University Programs in Healthcare Administration (AUPHA)

KENYATTA ELLIOTT

PHONE: 919.337.7691 ▪ EMAIL: kenyatta_elliott@yahoo.com

ACTIVITIES

Co-chair, DPC Patient Family Advisory Committee
Fellow 2021, Carol Emmott Fellowship Program | **Member**, Upsilon Phi Delta
Board Member, YMCA of the Triangle
Member, Delta Sigma Theta Inc.
DEIB Chair, YMCA of the Triangle
Member, DUHS Patient Equity Advisory Committee
Member, DUHS Workplace Violence & Safety Steering Committee
Member, DPC Patient Experience Oversight Team
Volunteer, Welcome Baby Program of Wake County

Profile

Which Boards would you like to apply for?

Wake Technical Community College Board of Trustees: Submitted

Please select your first Board preference: *

☒ Capital Area Workforce Development Board

Please select your second Board preference: *

☒ Triangle Transit Authority Board

Please select your third Board preference: *

☒ Wake Technical Community College Board of Trustees

Please select your fourth Board preference: *

☒ City of Raleigh Housing Appeals Board

Please select your fifth Board preference: *

☒ City of Raleigh Planning Commission

Please select your sixth Board preference: *

☒ Durham and Wake Counties Research and Production Service District Advisory Committee

PATRYCE

First Name

RISPRESS

Last Name

Middle
Initial

514 OLD SCARBOROUGH LN

Street Address

Suite or Apt

Garner

City

NC

State

27529

Postal Code

What district do you live in?

☒ District 2

Home: (919) 862-7567

Primary Phone

Home: (919) 862-7567

Alternate Phone

ms_ris@yahoo.com

Email Address

PAK ACCOUNTING

Employer

ACCOUNTING
MGR/CONTROLLER

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Garner

Interests & Experiences

Why are you interested in serving on a Board or Commission?

it is a way to give back to my community and be a part of it

Work Experience

business owner accountant

Volunteer Experience

Current: Treasurer of NMBAA RDU Chapter, Prior member of: Adult home care advisory, Treasurer NC TREIA. And Compass Youth board member

Education

BA~ MSA in accounting

Comments

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ Current Wake County Volunteer

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Profile

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Please select your first Board preference: *

☒ WakeMed Hospital Board of Directors

Please select your second Board preference: *

☒ Wake Technical Community College Board of Trustees

Please select your third Board preference: *

☒ None Selected

Please select your fourth Board preference: *

☒ None Selected

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Sonia

M

Barnes

First Name

Middle Initial

Last Name

138 White Deer Trail

138 White Deer Trail

Suite or Apt

Garner

Garner

NC

27529

City

State

Postal Code

What district do you live in?

☒ District 4

Home: (919) 696-5907

Home: (919) 836-0949

Primary Phone

Alternate Phone

soniarbarnes1@gmail.com

Email Address

Self Employment

Consultant

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Garner

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I have served on the WakeMed Board of Directors since 2017. I continue to be a great advocate and asset to this outstanding healthcare system. I strongly believe that can continue to be an asset to this organization and the residents that we serve.

Work Experience

Case Analyst Triangle Correctional Center Chief Behavioral and Emotionally Handicap
Consultant for the NC Department of Public Instruction Special Assistant to the Governor
Michael F. Easley District Representative for Congressman Etheridge Director of Civic
Engagement Congressman David Price

Volunteer Experience

Board Member Wake County Salvation Army Former Board Member Garner Road YMCA
Former Board member Garner Poole YMCA NC State Human Relations Commission Current
and Past President Raleigh Wake Citizens Association Former Member Raleigh Area
Development Authority Former Board Member Haven House Founder/President NC Black
Women Empowerment Network Former Member of the City of Raleigh Fair Housing Hearing
Board Former Member of the Southeast Raleigh Assembly Board Member Advance Carolina

Education

Shaw University BS Public Administration/Criminal Justice NC State Univ. M.ED Public
Administration/Agency Counseling

Comments

I sincerely hope that I am given an opportunity to continue working to ensure that every
patient within our service areas continue to receive quality and compassionate care for all.

Upload a Resume

If you have another document you would like to
attach to your application, you may upload it
below:

Please upload a file

Demographics

Sonia M Barnes

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ Current Wake County Volunteer

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Profile

Which Boards would you like to apply for?

Wake Technical Community College Board of Trustees: Submitted

Please select your first Board preference: *

☒ Open Space and Parks Advisory Committee

Please select your second Board preference: *

☒ Raleigh-Durham Airport Authority

Please select your third Board preference: *

☒ Alcoholic Beverage Control Board

Please select your fourth Board preference: *

☒ Capital Area Workforce Development Board

Please select your fifth Board preference: *

☒ None Selected

Please select your sixth Board preference: *

☒ None Selected

Kandace

First Name

Roe

Last Name

Middle
Initial

4268 Saubbranch Hill Street

Street Address

Suite or Apt

Raleigh

City

NC

State

27616

Postal Code

What district do you live in?

None Selected

Mobile: (704) 785-1303

Primary Phone

Mobile: (704) 785-1303

Alternate Phone

kandaceithomas@gmail.com

Email Address

INE

Employer

Head of People Operations

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am interested in serving on a Board because I care about the city of Raleigh. Change is a constant in Raleigh. I am a North Carolina native and attended undergraduate at UNC. I work in Human Resources in Wake County and see many challenges that our area faces including recruiting top talent. By serving on a Board or Commission, I would love to be involved in the decisions and aid those who make them. I have worked a variety of fields including healthcare to technology and have learned so much about Wake County along the way.

Work Experience

Head of People Operations at INE Human Resources Director at Holly Hill Hospital Human Resources Director at Carolina Center for ABA and Autism Treatment

Volunteer Experience

I am a volunteer with Second Chance Pets in Cary, NC.

Education

Bachelors in Psychology from the University of North Carolina at Chapel Hill Master's in Industrial Organizational Psychology at George Mason University

Comments

I have loved serving on OSAPAC and would like to continue serving.

[Kandace_Roe_Resume_020723.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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KANDACE ROE, SHRM-SCP, SPHR

Raleigh, NC 27616 | (704) 785-1303 | kandaceithomas@gmail.com | www.linkedin.com/in/kandaceroe/

DIRECTOR, HUMAN RESOURCES



Talent-focused and resourceful professional with a growth mindset and 10+ years of experience developing robust HR strategies, introducing new recruitment approaches, and overseeing change management operations to meet desired outcomes. Well-versed in planning, executing, and reviewing employee relations and HR policies, programs, and practices. Excel in managing organizational development, performance optimization, and recruitment/retention of employees. Skilled in leading the employment/onboarding of new staff and mitigating risks regarding worker compensation and general liability to boost the morale of the employees.

- Conceptualized and established a job-specific performance management system, including a total compensation sheet to demonstrate total company investment, increasing compliance to 100%.
- Led coaching and mentoring sessions for enhancing the knowledge and abilities of up to 5 staff members.

Core Competencies

- Process Redesign/Change Management
- Competency Models Development
- People Operations Administration
- Staff Recruitment & Retention
- Succession Planning & Execution
- Continuous Improvement Culture
- Team Building & Leadership
- Regulatory/Federal Compliance
- Conflict Management

Professional Experience

2022 to Present • INE, LLC • Cary, NC

HEAD OF PEOPLE OPERATIONS

- Optimize employee experience by establishing a positive and encouraging working environment, increasing ratings by 174%
- Lead all aspects of onboarding and HR tasks, such as recruitment, training, and development of 89 US based employees.
- Plan and initiate performance management and appraisal system with career growth ladders, boosting staff morale for all staff-internationally and domestic.
- Coordinate with 4 international country partners for ensuring compliance with all federal, state, and local legislations.
- Conceptualize, design, and implement advanced change management strategies and procedures to meet desired HR goals, including leading HR through multiple C-suite changes.

2021 to 2022 • HOLLY HILL PSYCHIATRIC HOSPITAL – A UHS FACILITY • Raleigh, NC

DIRECTOR OF HUMAN RESOURCES

- Ensured the safety of over 450 staff members by championing COVID employee policy in the largest psychiatric hospital in North Carolina, including mandatory vaccination policies
- Devised and executed active recruiting plan to fill over 30 positions while designing standardized interview questions
- Minimized audit time, streamlined the process, and improved compliance tasks by digitizing employee records and HR documents.
- Restructured the entire onboarding process for all employees while developing a compliant handbook with policies.

2020 to 2021 • CAROLINA CENTER FOR ABA & AUTISM SERVICES • RTP, NC

DIRECTOR OF PEOPLE (HUMAN RESOURCES)

- Oversaw COVID response for all clinic locations, including procuring the vaccine for more than 200 employees, managing contact tracing, and approving FFCRA leave and policies as per set regulations.
- Managed and ensured 100% compliance, such as OSHA, Unemployment paperwork (hearings for appealed cases), ACA compliance, and adhering to insurance carriers that reimburse for organizational services.
- Maximized employee experience through fulfillment of all HRIS recruitment needs by directing and completing the execution of an updated HRIS system that facilitated in the growth of overtime and a new applicant tracking system.
- Led HR functions from 3 clinic locations to 6 clinic locations across North Carolina.
- Improved NPS scores by 20% through engagement programs, such as Anniversary rewards and new branded items for the staff.

2019 to 2020 • CAROLINA CENTER FOR ABA & AUTISM SERVICES • Cary, NC

HUMAN RESOURCES MANAGER

- Streamlined HR operations through the development and implementation of a new professional development system based on employee feedback and initiated a Key Performance Indicators (KPI) review.
- Enhanced employee satisfaction by redesigning the onboarding process for clinicians and instituting exit interviews.
- Monitored and evaluated rapid changes and communicated with all employees, including All Staff Meetings.

Education

Master of Arts (MA), Industrial Organizational Psychology – GEORGE MASON UNIVERSITY

Bachelor of Arts (BA), Psychology, Minor: Women's & Gender Studies – UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL

Certifications

SPHR – HRCI (2022) | SHRM – SCP – SOCIETY FOR HUMAN RESOURCES (SHRM) (2021)

Profile

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☒ Planning Board

Please select your second Board preference: *

☒ Capital Area Workforce Development Board

Please select your third Board preference: *

☒ Wake Technical Community College Board of Trustees

Please select your fourth Board preference: *

☒ Open Space and Parks Advisory Committee

Please select your fifth Board preference: *

☒ Library Commission

Please select your sixth Board preference: *

☒ City of Raleigh Planning Commission

Daniel

First Name

Gilligan

Last Name

Middle
Initial

6401 Rushingbrook Drive

Street Address

Suite or Apt

Raleigh

City

NC

State

27612

Postal Code

What district do you live in?

None Selected

Home: (919) 271-5137

Primary Phone

Home: (919) 271-5137

Alternate Phone

danielgilligan@gmail.com

Email Address

Office of NC Lt. Governor
Hunt

Employer

Government Affairs Director

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Raleigh

Interests & Experiences

Why are you interested in serving on a Board or Commission?

To Members of the Commission: I remember my first swim lesson when I was about 4 years old in Optimist pool. I remember getting that big yellow Wake County Public Libraries card with the Cub Scouts in 4th grade. I remember how excited I was the first time I made it past the waitlist for an intro to pottery class at Sertoma. After growing up in Raleigh and attending NC State, I left to travel the world. I came back a few years later and after living a few other places, truly appreciated what a great place my parents had chosen to settle. When I moved back to the area as an adult, I chose where to live and later buy a home based on greenway access. Wake Public Schools and NC State provided a foundation that led to a doctorate and successful career. Over the last 20 years, I've been an educator and gotten to advise public officials from county commissioner to governors and senators in 17 states. I've also led policy think tanks and advised CEOs on tech policy. While that professional experience with public policy is important it can feel removed from direct impact on my community. Most importantly, as someone who grew up in Raleigh and now built my adult life here, I understand both our challenges and what makes us unique. I've seen the area grow from a sleepy suburban commuter town to the No.1 best performing large metro - I want to preserve what makes us a great place live while continuing to welcome new members of our community. As an adult, I appreciate how important the public services threaded through my life here are. The quality of life and community built in Wake don't happen by chance but by deliberate choices that builds and attracts a strong workforce. I now seek the opportunity to not just give back but help chart a path forward that builds on the shared values that made us all want to live here. I want to help find balanced solutions that preserve the quality of life that make this a place so many people want to live, and continue to expand economic opportunities. I believe serving on advisory committees is a new opportunity for me to not just bring my experience but learn even more about our incredible community. Thank you for your consideration, -Daniel Gilligan, PhD

Work Experience

I have public policy experience across advising public officials from local to federal level and helping tech companies navigate complex regulatory environments over the last 20 years. As an educator I have taught courses on public policy and international studies. While I have done work in 17 states, the bulk of it has been here in my home of North Carolina. I'd love to leverage that variety of experience to meet the complex challenges our region faces - finding common ground solutions that preserve what makes this a thriving place to live while still welcoming new members of our community.

Volunteer Experience

I've led two non-profits based in North Carolina focused on civic engagement. Most recently, I have volunteered helping sort, organize, and pack donations locally for our neighbors out west impacted by Hurricane Helene, and previously volunteered with the Salvation Army doing similar work with food distribution and holiday toy distribution.

Education

PhD, MA, Politics, Global Communications - Durham University (United Kingdom) BA, Political Science/Economics - North Carolina State University (Raleigh, NC, USA) Diploma, Wake Forest-Rolesville High School Google Professional Certificate, Project Management

Comments

[Daniel_Gilligan_Resume.pdf](#)

Upload a Resume

[Daniel_Gilligan_-_](#)

[Letter_of_Interest_-_](#)

[Wake_County.pdf](#)

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Ethnicity *

☒ Caucasian

Other

How did you become aware of Wake County volunteer opportunities?

☒ Current Wake County Volunteer

If you selected "Other" above, how?

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Daniel Gilligan

Summary

Policy advisor to Governors, CEOs, Attorneys General, and legislators in 17 different states. Tech industry experience facilitating a nation-wide advocacy coalition that passed sustainability legislation in 6 states, while spurring federal regulatory action.

Experience

Avante Health Solutions/Transtate Equipment Company

Government Relations and Public Affairs

September 2021 – Present

- Directly advise CEO and organizational leadership on government relations and public affairs while facing major federal legal challenge from global multi-national company.
- Collaboration with a US-wide coalition of trade associations and advocacy groups on “Right to Repair” campaign that garnered a favorable Federal Trade Commission ruling, Presidential Executive Order, and state legislative action in CA, CO, ME, MN NY, OR.
- Coordinated public affairs around litigation that set legal precedent in competition law.
- Developed advocacy strategy and internal policy on issues including AI, data privacy, intellectual property, competition, and clean energy to adapt to global regulatory environments.
- Monitoring and policy analysis of regulatory developments, industry trends, and state regulations in EU and US, provide strategic advice to leadership on potential impacts for tech company.
- Cross-functional strategic planning and integrated communications across media relations, legal, and policy to ensure alignment of messaging and business objectives.

Gilligan Policy Solutions

Public Policy and Communications Consultant

December 2008 – Present

- Public policy and strategic communications consultant with experience in the US (federal level and in 17 different states), EU, and Central America.
- Public sector clients included: Gov. Roy Cooper (NC), Sen. Ed Markey (MA), AG Josh Stein (NC), AG Kathy Jennings (DE), NC Sen. Rachel Hunt, Fair Fight Action.
- Private sector clients in industries including clean energy, resource extraction, and tech.
- Crisis communications on closest US gubernatorial race in 4 different election cycles.

- Led policy advocacy efforts that fostered wins for clients in states as culturally different as Massachusetts and West Virginia during the same election cycle.
- Prepared public and private sector executives for live televised debates, media events, depositions, and government hearings.
- Manage projects and building teams from a variety of positional authorities on cross-functional teams in fast-paced environments.

Think NC First

Policy Director

November 2014 – June 2020

- Organizational leadership of think tank with a cross-functional team of 7 direct reports.
- Public affairs management around litigation on constitutional challenges, civil rights, election law, and redistricting.
- Coached policy makers, civil society leaders, and elected officials to articulate complex policy to a variety of stakeholders including non-technical audiences.
- Government relations on a range of issues with an emphasis on the intersection of government policy and innovation on transportation and infrastructure, public health, public education, clean energy, environmental regulations, and sustainability.
- Research and development of over \$23M in paid media communications for coalition partners and users through multi-modal public opinion and behavioral research.

Education

PhD, MA, Politics, Global Communications - Durham University (United Kingdom)

BA, Political Science/Economics - North Carolina State University (Raleigh, NC, USA)

Google Professional Certificate, Project Management

Daniel Gilligan, PhD
Raleigh, NC
danielgilligan@gmail.com
+1 (919) 271-5137

March 9, 2025

To Members of the Commission:

I remember my first swim lesson when I was about 4 years old in Optimist pool. I remember getting that big yellow Wake County Public Libraries card with the Cub Scouts in 4th grade. I remember how excited I was the first time I made it past the waitlist for an intro to pottery class at Sertoma. After growing up in Raleigh and attending NC State, I left to travel the world. I came back a few years later and after living a few other places, truly appreciated what a great place my parents had chosen to settle. When I moved back to the area as an adult, I chose where to live and later buy a home based on greenway access.

Wake Public Schools and NC State provided a foundation that led to a doctorate and successful career. Over the last 20 years, I've been an educator and gotten to advise public officials from county commissioners to governors and senators in 17 states. I've also led policy think tanks and advised CEOs on tech policy. While that professional experience with public policy is important it can feel removed from direct impact on my community. Most importantly, as someone who grew up in Raleigh and now built my adult life here, I understand both our challenges and what makes us unique. I've seen the area grow from a sleepy suburban commuter town to the No.1 best performing large metro for tech and growth. I want to continue to invest in the things that make Wake a great and distinct place to live, and still continue to welcome new members of our community.

As an adult, I appreciate how important the public services threaded through my life here are. The quality of life and community built in Wake don't happen by chance but by deliberate choices that build and attract a strong workforce. I now seek the opportunity to not just give back but help chart a path forward that builds on the shared values that made us all want to live here. I want to help find balanced solutions that preserve the quality of life that make this a place so many people want to live and continue to expand economic opportunities. I believe serving on advisory committees for Planning and/or Open Spaces and Parks is a new opportunity for me to not just offer my experience but learn even more about our incredible community.

Thank you for your consideration,
-Daniel Gilligan, PhD

Profile

Which Boards would you like to apply for?

Wake Technical Community College Board of Trustees: Submitted

Please select your first Board preference: *

☒ Housing Authority

Please select your second Board preference: *

☒ Wake Technical Community College Board of Trustees

Please select your third Board preference: *

☒ WakeMed Hospital Board of Directors

Please select your fourth Board preference: *

☒ Holly Springs Municipal Fire Department Board of Trustees Firemen's Relief Fund

Please select your fifth Board preference: *

☒ Holly Springs Planning Board

Please select your sixth Board preference: *

☒ Holly Springs Board of Adjustment

Staci

First Name

Almquist

Last Name

Middle
Initial

209 Double Tulip Dr

Street Address

Suite or Apt

Holly Springs

City

NC

State

27540

Postal Code

What district do you live in?

None Selected

Mobile: (732) 754-0466

Primary Phone

Mobile: (732) 754-0466

Alternate Phone

stacialmquist@gmail.com

Email Address

Employer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Holly Springs

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I am a teacher and believe in being involved in my community. I want to help others and work to ensure that society has the proper things in place that it needs for all to succeed.

Work Experience

My work experience includes teacher, Project Manager, Advancement Director, and Marketing Manager

Volunteer Experience

Education

M.S. Human Resource Management, DeVry University, Cherry Hill, NJ M.B.A. Project Management and Business Analytics, DeVry University, Cherry Hill, NJ M.S. Education – Instruction & Minor: Instructional Technology, Drexel University, Philadelphia, PA B.A. Liberal Studies/Mathematics & Data Analytics, Penn State University, University Park, PA

Comments

[Staci Almquist Resume Project Manager 2024.docx](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ Caucasian

☒ Native American

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

By submitting this electronic application, if appointed, I pledge by my signature below that I have read and will comply with the ethics guidelines for advisory boards and commissions as adopted by the Wake County Board of Commissioners, found [here](#).

STACI ALMQUIST, PMP

(732) 754-0466 | stacialmquist@gmail.com

PROFESSIONAL SUMMARY

Team oriented with a proactive mindset always looking to “make it happen” problem solving **Project Manager**. Fast learner and always seeking a flawless execution along with continuous improvement. Results driven with the ability to exercise good judgment in a variety of situations through communication, observation, and understanding of company goals. Computer & technically savvy with a strong can-do attitude and the ability to manage multiple tasks and projects with competing priorities and deadlines. Possesses a positive attitude, self-reliance, and the ability to handle a wide variety of activities from conception to completion under deadlines and pressure.

SKILLS

- | | | |
|---------------------|---------------------------|-----------------------|
| • Change management | • Resource management | • Process improvement |
| • Staff management | • Risk management | • Quality management |
| • Project planning | • Product development | • Team building |
| • Project reporting | • Contract administration | • Conflict resolution |

TECHNICAL SKILLS

MS Office, Visio, QuickBooks, Asana, HTML, Google Analytics, Visual Basic, R, Rattle, SQL, Google Suite, JIRA, WordPress, Confluence, Python, PowerBI, Captivate

CAREER HIGHLIGHTS

Elsevier, Inc., Philadelphia, PA
2024)

(2014-

Project Manager

- Responsible for overall project performance as well as managing the scope, schedule, budget, and safety performance.
- Ensure project costs, schedule and scope are managed, including the development of recovery plans, to stay within approved limits.
- Interface directly with the client and internal management to report progress, costs, schedule and risks across a portfolio of distribution projects.
- Assist with the preparation of bid documents, development of requests for proposal responses and cost estimates
- Creation and maintenance of comprehensive project dashboard reports and KPI tracking.
- Manage monthly client invoicing.

MatchEvents, 8MinuteDating.com

(2013-2014)

Event Project Manager

- Coordinated and managed all stages of event planning, managing events, and working with customers.
- Proactively addressed all client/customer issues.
- Negotiated contracts; ran and managed events; promoted events using social media ads and marketing plan.
- Conducted research to identify event opportunities, understand the market, and generate interest.

Contract Analysis Systems, Inc., Langhorne, PA
2013)

(2011-

Assistant Project Manager

- Prepare project documentation, deliverables, finances, resource allocations, and status.
 - Responsible for budgeting and forecasting, expense reporting, risk management, status reporting, and execution.
 - Develop strategy and architecture for clients in alignment with business plans.
 - Collaborate with participants to determine project timeline.
 - Account for complete project lifecycle from inception to closure.
-

ADDITIONAL EXPERIENCE

Various Districts, NJ
(2008-2011)

Teacher (Math, Special Education, & Play Director)

- Direct and lead students in instructional lessons based on academic standards.
- Mentor and lead junior teacher in classroom management and curriculum development and effectiveness.

Rider University, Lawrenceville, NJ
(2007-2008)

Director - International Programs (Graduate Assistant)

- Counseled & mentored students on international programs along with guiding them through the paperwork process.
- Promoted study abroad program at student events and through website increasing awareness of programs.
- Coordinated logistical duties including application review and section, collaboration with academic departments.
- Interfaced with prospective families by giving tours, orientations, and advertising with media.

St. Peter School, Merchantville, NJ
(2006-2007)

Advancement / Development Director

- Developed and managed goals for the school in order to increase enrollment and donations.
- Managed fundraising needs and served as the major contact for donors, organizations, prospective families, and foundations.
- Created and designed solicitation materials for the organization in order to increase enrollment and awareness.

Turner Construction, Philadelphia, PA (11/2003-6/2006)

Marketing Project Manager

- Designed marketing & sales collateral using MS Publisher and Photoshop and handled multiple deadlines.
- Prepared marketing proposals for Special Project division including the preparation of bids, SOQs, presentations, sales information, and deliverables.

Cardinal Health, Piscataway, NJ (11/2002-10/2003)

Business Analyst

- Gathered client requirements and analyzed data and created forecasting models using MS Excel, SQL, & Oracle for client reporting.
- Created customized reports for analysis based on client needs. Prepared reports with insights into data.

Inventa Technologies, New Brunswick, NJ (5/1999-5/2001)

HR Project Manager

- HR Lead in key projects as identified through the business strategy implementation program.
- Coach and support Managers to embed required changes in line with project objectives.
- Lead role in the delivery of identified HR activities, including internal employee communications and roll out of competency and learning & development frameworks to support the strategy implementation program.

EDUCATION

M.S. Human Resource Management, 2018, DeVry University, Cherry Hill, NJ

M.B.A. Project Management & Business Intelligence & Data Analytics, 2017, DeVry University, Cherry Hill, NJ

M.S. Instruction/Instructional Technology, 2007, Drexel University, Philadelphia, PA

B.A. Liberal Studies (Mathematics/Information Systems), 2002, Penn State University, University Park, PA

CERTIFICATIONS

- PMI Project Management Professional (PMP) 3418536 – February 2023

Profile

Which Boards would you like to apply for?

Wake Technical Community College Board of Trustees: Submitted

Please select your first Board preference: *

☒ Board of Adjustment

Please select your second Board preference: *

☒ Raleigh-Durham Airport Authority

Please select your third Board preference: *

☒ Historic Preservation Commission

Please select your fourth Board preference: *

☒ Water Partnership

Please select your fifth Board preference: *

☒ Garner Board of Adjustment

Please select your sixth Board preference: *

☒ Adult Care Home Community Advisory Committee

Jennifer

First Name

Charleston

Middle Initial

Last Name

5417 Quetzel Ct.

Street Address

Suite or Apt

Garner

City

NC

State

27529

Postal Code

What district do you live in?

None Selected

Home: (984) 222-9906

Primary Phone

Mobile: (984) 222-9906

Alternate Phone

charlestonj82@gmail.com

Email Address

Ellis D. Jones Funeral Directors

Employer

Project Manager

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Garner

Interests & Experiences

Why are you interested in serving on a Board or Commission?

Serving on a Board or Commission is a meaningful opportunity to contribute my skills and experience to benefit the community. With my background in project management, particularly within the funeral industry and government contracting, I have developed a strong understanding of operational excellence, financial oversight, and strategic planning. This experience enables me to support effective decision-making, policy development, and accountability—qualities essential to impactful board service. Additionally, I am motivated by the chance to work collaboratively with others who share a commitment to community development and to lend my insights on areas such as organizational efficiency, stakeholder engagement, and public service enhancement.

Work Experience

Volunteer Experience

NAACP NATIONAL URBAN LEAGUE RALEIGH-WAKE CITIZENS COUNCIL NC FUNERAL DIRECTORS & MORTICIANS ASSOCIATION

Education

H.S. DIPLOMA-WAKE EARLY COLLEGE OF HEALTH & SCIENCES B.A. POLITICAL SCIENCE-NORTH CAROLINA CENTRAL UNIVERSITY A.A.S FUNERAL SERVICE-FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE

Comments

[Resume_Charleston.pdf.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Jennifer Charleston

Date of Birth

Gender *

☒ Female

Ethnicity *

☒ African American

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

ETHICS GUIDELINES FOR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Jennifer Charleston

JENNIFER CHARLESTON

charlestonj82@gmail.com

984-222-9906

EDUCATION

NORTH CAROLINA CENTRAL UNIVERSITY B.A. POLITICAL SCIENCE

Certifications

Lean Six Sigma

Certified Notary Public

EXPERIENCE

Project Manager (Full-Time)

Ellis D. Jones & Sons, Inc. Durham, NC | 2022 - Present

- Oversee all logistics aspects of funeral operations, including transportation, staffing, scheduling, and resource allocation.
 - Coordinate with families to ensure personalized and smooth funeral services, addressing their specific needs and preferences.
 - Review monthly financial reports to make sure the firm is remaining on track to meet sales goals
 - Monitor A/R & A/P and allocating resources accordingly
 - Navigate through degrees of ambiguity and translated strategic opportunities into tangible next steps.
 - Use detail-oriented technical writing to communicate complex information clearly and concisely.
 - Use subject matter expertise to establish and implement program management frameworks and best practices.
 - Manage a team of 11 staff members, including drivers, assistants, and other logistics personnel, providing training and supervision.
 - Implement process improvements that enhanced operational efficiency, resulting in reduced lead times and improved service quality.
 - Ensure compliance with all relevant industry regulations and guidelines to maintain the highest standards of service.
- Managing and preparing project budgets, monitoring progress, and keeping stakeholders informed throughout the project lifecycle

Apprentice Funeral Director (Full-Time)

Ellis D. Jones & Sons, Inc. Durham, NC | 2021- 2022

- Increased revenue by promoting different funeral service options, products and merchandise.
- Promoted funeral home in community, visiting nursing homes, and assisted living facilities regularly to offer informational workshops.
- Coordinated detailed preparation and care of human remains.
- Planned and executed strategies to increase business and drive profit growth.
- Developed forward-thinking training programs based on current and expected business demands.
- Facilitate professional development with visual aides & hands on technical training.
- Engage with team to define project scope, timelines, resources, and requirements.
- Negotiate and create acceptable funeral contracts, handles contracts, legal documents, and collection of monies or insurance in accordance with company policies.
- Facilitate quarterly meetings regarding sales & client experience goals.

Business Manager (Part-Time)

JIAR Funeral Home Durham, NC | 2019 - 2023

- Directed daily operations of two departments, overseeing a team of 6 employees and optimizing workflow processes.
- Developed and executed strategic plans that resulted in increase in annual revenue over 5 years.
- Led cross-functional teams to achieve key performance indicators (KPIs), including cost reduction and sales growth
- Implemented new software system that streamlined inventory management and reduced operational costs .
- Conducted regular financial analysis to monitor budget adherence and identify opportunities for cost savings.
- Built and maintained strong relationships with clients, resulting in increase in client retention and referrals.
- Provided leadership and mentoring to team members, resulting in improved productivity and job satisfaction.
- Collaborated with marketing team to develop and execute successful campaigns that increased brand visibility and customer engagement.

Office Coordinator (Full-Time)

Ellis D. Jones & Sons, Inc. Durham, NC | 2018 - 2021

- Oversaw all aspects of office operations, ensuring seamless daily functioning and efficient workflow.
- Implemented process improvements that enhanced efficiency and reduced operational cost.
- Streamlined scheduling and coordination of meetings, appointments, and travel arrangements.
- Developed and maintained office policies, ensuring adherence to company guidelines and industry standards.
- Managed office supplies and inventory, reducing expenses through strategic procurement.
- Successfully led the transition to a paperless filing system, improving accessibility and organization of documents.
- Established positive relationships with vendors, negotiating contracts and managing vendor partnerships.
- Assisted with budget planning, expense tracking, and financial reporting for the office.
- Coordinated office events and team-building activities to foster a collaborative and engaging work environment.

Project Manager (Contract)

Hatton Media Group Raleigh, NC | 2018- Present

- Directed a team of 4 creatives, including designers, copywriters, and videographers, in the planning and execution of media campaigns.
- Led cross-functional collaboration between content creation, design, and marketing departments, resulting in cohesive and compelling media assets.
- Managed project budgets, tracked expenses, and negotiated vendor contracts, achieving cost savings.
- Oversaw the development of multimedia content, including videos, graphics, and written materials, ensuring alignment with brand guidelines and campaign objectives.
- Collaborated with clients and internal stakeholders to define project scopes, objectives, and deliverables, while managing expectations and providing regular updates.
- Worked closely with sponsors to understand their vision, provide creative input, and deliver media solutions.
- Oversaw project logistics, including location scouting, talent booking, equipment rental, and budget allocation.
- Developed and maintained relationships with vendors, freelancers, and talent, fostering a network of resources for media production.

Director of Corporate and Foundation Relations (Full-Time)

Harris Outreach, Inc. Raleigh, NC | 2018 - 2019

- Developed and implemented a comprehensive corporate and foundation relations strategy resulting increased in funding and partnerships over the past.
- Cultivated and maintained relationships with key corporate partners and foundation representatives, resulting in major grants and sponsorships.
- Lead a team of professionals, providing guidance and direction in securing funding, developing proposals, and ensuring grant compliance.
- Successfully secured and managed grants supporting specific programs or initiatives.
- Collaborated with internal teams to gather data and information necessary for grant applications and reporting, ensuring alignment with program objectives.
- Negotiated partnership agreements and sponsorship packages, tailoring proposals to meet the unique needs and interests of donors.
- Implemented stewardship strategies to maintain positive relationships with current donors, resulting in donor retention rate.
- Track and report on the impact of corporate and foundation funding, providing regular updates to donors and senior leadership.
- Represented the organization at fundraising events, conferences, and donor meetings, effectively communicating the mission and impact of the organization.
- Determined & communicated implications of changing trends to clients.
- Month end close responsibilities include journal entries, G/L account reconciliations, SEC schedules, variance analysis, and reporting.

Assistant Director of Operations | 2016 - 2018

Harris Outreach, Inc. Raleigh, NC

- Lead a team of 3 operations managers and 2 supervisors, overseeing daily operations, performance metrics, and process improvements.
- Collaborate with the Director of Operations to develop and implement strategic initiatives to enhance efficiency, reduce costs, and improve customer satisfaction.
- Streamlined workflows and optimized resource allocation, resulting in an increase in operational efficiency.
- Developed and implemented training programs for staff to ensure compliance with industry standards and best practices. Spearheaded continuous improvement projects resulting in cost savings annually.
- Assisted in budget planning and monitoring, ensuring adherence to financial targets.
- Acted as a point of escalation for operational issues, resolving challenges and ensuring seamless operations.
- Became well versed in managing resources (personnel and financial) to optimize the outcome of the programs and projects for which they are responsible.

Senior Accountant | 2014- 2015

Harris Outreach, Inc. Raleigh, NC

- Led a team of 2 accountants and financial analysts, overseeing their day-to-day activities and providing guidance on complex accounting issues.
- Managed the month-end and year-end closing processes, ensuring accuracy and compliance with GAAP and company policies.
- Prepared and analyzed financial statements, including income statements, balance sheets, and cash flow statements, providing insights to support executive decision-making.
- Conducted in-depth financial analysis to identify cost-saving opportunities and areas for revenue growth.
- Collaborated with auditors to facilitate successful external audits, resulting in clean audit reports
- Implemented process improvements that streamlined financial reporting, reducing monthly close time and minimizing errors.

Staff Accountant | 2012- 2014

Harris Outreach, Inc. Raleigh, NC

- Assisted in day-to-day accounting operations, including accounts payable, accounts receivable, and payroll processing.
- Prepared and maintained financial reports, ledgers, and spreadsheets.
- Conducted account reconciliations and identified discrepancies for correction.
- Supported the senior accounting team in various financial analysis tasks.
- Participated in annual budgeting and forecasting processes.

Profile

Which Boards would you like to apply for?

Wake Technical Community College Board of Trustees: Submitted

Please select your first Board preference: *

☒ Raleigh-Durham Airport Authority

Please select your second Board preference: *

☒ Wake Technical Community College Board of Trustees

Please select your third Board preference: *

☒ Open Space and Parks Advisory Committee

Please select your fourth Board preference: *

☒ Wake County Water Partnership

Please select your fifth Board preference: *

☒ Triangle Transit Authority Board

Please select your sixth Board preference: *

☒ Economic Development Commission

Gilbert

First Name

A

Middle Initial

Formyduval

Last Name

4701 Saratoga Falls Ln

Street Address

Suite or Apt

Raleigh

City

NC

State

27615

Postal Code

What district do you live in?

None Selected

Mobile: (919) 737-5420

Primary Phone

Mobile: (919) 737-5420

Alternate Phone

gilbert.formyduval@gmail.com

Email Address

Parker Hannifin

Employer

Process Development Engineer

Job Title

If you live in an Extraterritorial Jurisdiction Area, select Yes:

☐ Yes ☒ No

In order to assure countywide representation, please indicate your place of residence:

☒ Unincorporated Wake County

Interests & Experiences

Why are you interested in serving on a Board or Commission?

I would like to get more involved in my community and contribute to ensure Wake county positions itself for the future and being inclusive of all its citizens

Work Experience

-5 years at Corning Inc as process engineer -2 years at Parker Hannifin as process development enginner

Volunteer Experience

-student mentorship at the college level and graduate level

Education

-B.S. Chemical Engineering, Florida Tech -M.S. Chemical Engineering, NC State -Ph.D Chemical Engineering, NC State

Comments

[Gilbert_Formyduval_v01.pdf](#)

Upload a Resume

If you have another document you would like to attach to your application, you may upload it below:

Please upload a file

Demographics

Date of Birth

Gender *

☒ Male

Gilbert A Formyduval

Ethnicity *

☒ Hispanic

Other

How did you become aware of Wake County volunteer opportunities?

☒ County Website

If you selected "Other" above, how?

Please upload a file

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Gilbert Formyduval (Castillo), PhD

919-737-5420 | gilbert.formyduval@gmail.com | www.linkedin.com/in/gilbertformyduval

Senior Materials Engineer and R&D Leader with 10+ years of engineering, development, and leadership experience in the glass, chemical, and automotive industries. **Deep expertise** polymeric, glass, and ceramic materials and their applications in new product development, manufacturing process development, and scale up. **Highly skilled** in manufacturing process design, failure mode analysis, change management, and risk assessment and mitigation for manufacturing processes. **Global collaborator** and **unifying communicator** with the ability to translate complex scientific concepts for non-technical and business stakeholders. **Bilingual** in English and Spanish.

Career Highlights

Designed New Manufacturing Facility for Thermal Gap Fillers

In two years, designed new manufacturing process (\$60M CapEx) for the continuous manufacturing of thermally conductive gap filler products.

New automated manufacturing facility designed to produce up to 12,000 metric tons per year of gap filler products.

Developed New Material That Saved \$105M in Packaging Costs

Served as technical lead on project to screen coating candidates for glass sheet surface protection during manufacturing. Identified multiple formulations that reduced surface defects (particles, stains, and scratches) by 50% or more.

Leveraged these insights to develop a new glass interleaf material that achieves these results while also reducing packaging costs by 90% per year, equating to \$105M spend.

Executed Multiple Continuous Improvement Initiatives

In five years, took the lead on several process improvement initiatives. Notable projects include:

- ✓ Improved coating curing process, resulting in \$1.5M/year savings for the optical communications business.
- ✓ Scaled up production of key automotive parts, which reduced cycle time by 80%.
- ✓ Increased annual revenue by approx. \$1M by developing a fixturing system to improve yield and quality of automotive interior glass panels.

Professional & Research Experience

PARKER HANNIFIN, Cary, NC

Process Development Engineer, 04/2022 to present

Led engineering team in the process engineering group for development and scale up of continuous manufacturing of thermally conductive silicone and urethane gap fillers. Delivered technical feasibility of manufacturing technology at pilot scale and process design of large-scale production.

- Delivered pilot-scale manufacturing line capable to produce thermally conductive silicone and urethane gap fillers that met customer specifications; identified critical equipment and process parameters for optimal gap filler production
- Developed large-scale manufacturing process, specified manufacturing equipment and facility requirements, conducted vendor equipment trials, and performed equipment vendor selection
- Implemented controls engineering capability that allows for statistical process control and fundamental understanding of process impacts on key product characteristics

CORNING INCORPORATED, Corning, NY

Supervisor/Sr. Process Engineer, Surface Engineering, 08/2019 to 04/2022

Process Engineer, Surface & Coating Engineering, 07/2017 to 08/2019

Bridged the science, engineering, and R&D groups to support the display technology, specialty materials, pharmaceutical, and automotive glass solutions business units. Led team of four (scientist, two engineers, and technician).

- Led coating formulation development projects for glass products as well as development of large-scale coating application processes
- Optimized manufacturing processes for better yield, cycle time, product quality, cost effectiveness, and customer satisfaction, with a focus on resolving issues related to coatings, surface contaminants, and surface defects
- Worked in close collaboration with global, peers in engineering and science disciplines located in North America, Europe, and Asia plant sites, as well as suppliers (raw materials and equipment) and major customers
- Managed cross-functional project teams and direct reports

NORTH CAROLINA STATE UNIVERSITY, Raleigh, NC

Polymer Research Scientist (Graduate Researcher), 08/2012 to 05/2017

With industrial partner (Eastman Chemical Company), led a multiyear project to develop a more sustainable, low-cost method for producing multifunctional surfaces.

- Designed coating system for use as a platform for surface functionalization of polyesters, based on structure-property relationships of polyester materials
- Utilized general surface characterization tools (e.g., fluorescence microscopy, XPS, AFM, FTIR, and TOF-SIMS), analytical chemistry techniques (e.g., LC-MS, GC-MS, and NMR), and laboratory methods (e.g., spin-coating, dip-coating, thin-layer chromatography, and re-crystallization purification methods)
- Coating system improved solvent resistance of polyester material, prevented solvent-induced crystallization, and improved scratch resistance

Continued next page

Honors & Awards

- ✓ 1st Place Winner, Schoenborn Graduate Research Symposium, NC State University, 2017
- ✓ Winner, [Three-Minute Thesis Public Speaking Contest](#), NC State University, 2016
- ✓ Corning GEM Graduate Fellowship, 2013
- ✓ Congress-Bundestag Fellowship for Young Professionals, 2011
- ✓ NASA Motivating Undergraduates in Science and Technology (MUST) Scholar, 2008 to 2011
- ✓ Horatio Alger Scholar, 2007
- ✓ American Chemical Society Scholar, 2007

Patents

- ✓ [Engineering paper for flat panel display surface protection](#) (WO2022245608A1 Filed 2022)
- ✓ [Surface-modified polymers](#) (U.S. 20190185620A1, Filed 2019)
- ✓ [Textured glass articles and methods of making the same](#) (U.S. 11485677B2, Granted 2022)
- ✓ [Surface-modified polymers](#) (U.S. 20190225746A1, Filed 2016)
- ✓ [Compact electronic security locker system](#) (U.S. 20090033456A1, Filed 2007)

Certification & Licensure

- ✓ Engineering Intern, Florida Board of Professional Engineers, 2011
- ✓ Situational Leadership, The Ken Blanchard Companies, 2021
- ✓ Leading Engaged Teams, The Wiseman Group, 2021
- ✓ Six Sigma DMAIC Green Belt, Corning, 2019

Additional Experience

EASTMAN CHEMICAL COMPANY, Kingsport, TN

Co-Op, Cellulose Ester Applications Innovations, 08/2015 to 12/2015

Investigated structure-property relationship of cellulose esters to tailor material for various applications, including flame retardants and fragrance release materials. Developed a low-cost, non-toxic flame retardant formulation for cellulose esters.

CORNING INCORPORATED, Corning, NY

Intern, Display Technologies, Product & Process Development, 05/2013 to 08/2013

Investigated glass surface treatments to minimize electrostatic discharge events, including development of a metrology method to measure electrostatic discharge on glass surfaces.

BASF SE, Ludwigshafen, Germany

Co-Op, Energy Conversion & Storage, Electrochemical Research, 02/2012 to 06/2012

Developed a carbon electrode that was less prone to corrosion, thus extending fuel cell battery life. Determined the mechanism of carbon electrode corrosion in fuel cell batteries. Installed corrosion testing apparatus for fuel cell electrodes.

NASA | Goddard Space Flight Center, Greenbelt, MD

Intern, Contamination & Coatings Engineering, 06/2010 to 08/2010

Part of the team that developed a conductive thermal coating system for spaceflight applications, including optimizing an application technique that improved adhesion of thermal protective coating to the surface of composite materials.

NASA | Ames Research Center, Mountain View, CA

Intern, Prognostics Center of Excellence, 06/2009 to 08/2009

Designed and conducted experiments using electrochemical impedance spectroscopy to predict end-of-life of lithium-ion batteries. Contributed to efforts to manufacture samples and setup of testing apparatus to predict failure of carbon composites used in aviation.

Publications

Castillo, G.A., Efimenko, K., Dickey, M.D., Gorman, C.B., & Genzer, J. (2021). Deposition of Silicate Coatings on Poly(ethylene terephthalate) for Improved Scratch and Solvent Resistance. *Journal of Applied Polymer Science*, 139(11).

Joshipura, I.D., Ayers, H.R., **Castillo, G.A.,** Ladd, C., Tabor, C.E., Adams, J.J., & Dickey, M.D. (2018). Patterning and Reversible Actuation of Liquid Gallium Alloys by Preventing Adhesion on Rough Surfaces. *ACS Applied Materials & Interfaces*, 10(51).

Castillo, G.A., Wilson, L., Efimenko, K., Dickey, M.D., Gorman, C.B., & Genzer, J. (2016). Amidation of Polyesters is Slow in Nonaqueous Solvents: Efficient Amidation of Poly(ethylene terephthalate) with 3-Aminopropyltriethoxysilane in Water for Generating Multifunctional Surfaces. *ACS Applied Materials & Interfaces*, 8(51).

Education

NORTH CAROLINA STATE UNIVERSITY, Raleigh, NC

Doctor of Philosophy (PhD) in Chemical Engineering

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